



Notice of Meeting and Agenda Ordinary Council Meeting 24th August 2021

NOTICE OF MEETING

The next Ordinary Meeting of the Council will be held on 24th August 2021 in the Council Chambers at Prinsep Street Norseman, commencing at 6:00pm to consider and resolve on the matters set out in the attached agenda.

All meetings are open to the public, except for matters raised by Council under "Confidential Items".

Members of the public may ask a question at an Ordinary Council meeting under "Public Question Time".

A handwritten signature in black ink, appearing to read "Peter Fitchat", is written over a light blue horizontal line.

Peter Fitchat
Chief Executive Officer
20th August 2021

Notes to Agenda

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Any advice provided by an employee of the Shire on the operation of written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as representation by the Shire should be sought in writing and should make clear the purpose of the request.

AGENDA for the ORDINARY Meeting of Council
to be held in the Council Chambers at the Shire Administration Office –
Prinsep Street Norseman on the 24th August 2021 commencing at 6.00pm

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1. Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at

This Ordinary Council Meeting will be video recorded to assist in the preparation of the minutes of the meeting.

The Shire of Dundas recognises the Ngadju and Mirning People as First Nations People in the Shire of Dundas, acknowledging them as traditional custodians and pay our respects to their Elders, past, present, and emerging.

1.1 Attendance at meeting by Councillor AR Patupis.

The Shire President has been advised that Cr Patupis will be in Esperance, Western Australia when the meeting is held and have requested attendance by way of instantaneous telephone connection with other Councillors present at the meeting in accordance with Administration Regulation 14A.

Cr Patupis will be at 58 Dempster Road, Esperance WA 6450.

The Council must approve of the place that Cr Patupis is located as a "suitable place" that must be in a town site or other residential area at least 150 kilometres from where the meeting is being held.

Recommendation

That Cr Patupis be permitted to attend this meeting by way of instantaneous telephone connection from Esperance, Western Australia, on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14A.

Moved: Cr
Seconded: Cr

Resolution

Carried by: Absolute Majority For: Against:

2. Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests:

Proximity Interests:

Impartiality Interests:

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

3. Record of Attendance of Councillors / Officers and Apologies.

Cr LG Bonza	Shire President
Cr AR Patupis	Deputy Shire President
Cr JEP Hogan	
Cr SM Warner	
Cr VL Wyatt	
Cr VJ Schultz	
Peter Fitchat	Chief Executive Officer
Pania Turner	Manager of Community Development
Joe Hodges	Manager of Works and Services

Public Gallery

4. Applications for Leave of Absence.

5. Response to Previous Public Questions Taken on Notice.

6. Public Question Time.

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

In accordance with Regulation 6 of the Local Government (Administration) Regulations 1996, the minimum time allowed for Public Question Time is 15 minutes.

A member of the public who raises a question during Question Time is to state his or her name and address.

7. Confirmation of Minutes of Previous Meeting.

Minutes of the Ordinary Meeting of Council held on 20th July 2021 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Ordinary Council Meeting held on 20th July 2021 be confirmed as a true and accurate record.

Moved: Cr.
Seconded: Cr.

Resolution

Carried by: Simple Majority For: Against:

8. Petitions, Deputations or Presentations.

8.1 Reports of Committees

- 8.1.1. GVROC - Cr Bonza/Cr Warner
- 8.1.2. WALGA – Cr Bonza/Cr Patupis
- 8.1.3. Regional Roads Group – Cr Bonza/Cr Wyatt
- 8.1.4. Roadwise – Cr Wyatt/Cr Warner

9. Announcements by Presiding Member without Discussion.

10. Reports of Officers.

10.1 Planning, Development, Health and Building

10.2 Engineering and Works

Agenda Reference & Subject	
10.2.1 – Proposed Amendment 11 to the Shire of Dundas Local Planning Scheme No 2	
Location / Address	Lot 3 Roberts Street (corner of Eyre Highway), Norseman
File Reference	LP.PL.2
Author	Anthony (Tony) Dowling, Dowling Giudici + Associates (DG+A)
Date of Report	9 August 2021
Disclosure of Interest	Declaration of Interest: Dowling Giudici + Associates (DG+A) Nature of Interest: Financial Interest as DG+A receives fees for service in providing Town Planning and related advice to the Shire (cf s5.60A of <i>Local Government Act 1995</i>)

Summary

Council is requested to consider amending *Local Planning Scheme (LPS) 2* to correct an administrative error contained in Amendment 9 to LPS 2.

The approved version of Amendment 9 deleted the use class '**service station**' from the amendment on the basis that it was considered a type of use that could be included in the definition of a '**roadhouse**', which is presently a use permitted at Council's discretion on lot 3. However, upon further investigation and legal advice this is not so because a '**roadhouse**' requires direct access to a State Road (e.g., in this case Eyre Highway). Under the current LPS 2 provisions for lot 3 direct access to the Eyre Highway is not permitted.

Amendment 11 seeks to rectify the above error by allowing for a '**service station**' use, and the other listed uses under the Special use zoning applying to lot 3, as **permissible** uses upon lot 3. The proposed unmanned 24-hour fuel facility is deemed to fit within the meaning of a '**service station**'.

It also seeks to remove the '**roadhouse**' use class from applying to lot 3 as this type of use is incapable of being carried out upon lot 3.

The amendment also proposes minor modifications to the conditions under which the '**service station**' use and the other listed uses provided for on lot 3 can be carried out.

Proposal

Council is requested to consider and initiate Amendment 11 to LPS 2 in order to provide for a '**service station**' as a type of use that can be carried out from lot 3.

This will ultimately enable Council to reconsider and determine a previous development application (subject to any required modifications to the application) for a proposed 24 hour unmanned fuel facility to be developed and carried out upon the lot.

The previous and initial development applications for a 24-hour unmanned fuel facility to be carried out upon lot 3 were unable to be approved due to current limitations in the Shire's *Local Planning Scheme (LPS) 2*.

The Department of Planning, Lands and Heritage (DPLH) has requested the amendment and accordingly, has prepared relevant amendment documentation in support of the amendment, a copy of which is provided at **Attachment A** to this report. The amendment documentation includes a report outlining and explaining the amendment and is relatively self-explanatory.

The changes to the current provisions in Table 4 applying to lot 3 are highlighted in the attached amendment documentation.

The amendment is now presented for Council's consideration and adoption

Background

At its Ordinary meeting held in May 2021 Council resolved not to approve a proposed unmanned 24-hour fuel facility on lot 3, corner Roberts Street and Eyre Highway Norseman, because the proposed development was incapable of being approved upon this lot by virtue of unintended limitations in LPS 2.

These unintended limitations derived from an administrative error by the Department of Planning, Lands and Heritage (DPLH) when examining and advising the Minister for Planning on Amendment 9 to LPS 2.

Amendment 9 to LPS 2 (adopted by Council on the 24th August 2019) was a response to a previous development application considered by the Council back in September 2018 for a proposed unmanned 24-hour fuel facility on lot 3. At that time Council had no power under LPS 2 to exercise discretion in approving the proposed fuel facility as the only use permitted by LPS 2 for this lot was '**truck parking**'.

To rectify this Amendment 9 was subsequently prepared. It sought to expand the range of permissible uses that could be considered upon Lot 3 as well as introducing more comprehensive conditions applicable to future development upon the lot, especially for the intended development of an unmanned 24-hour fuel facility.

Two (2) new use classes were initially proposed upon lot 3 by Amendment 9, being a '**service station**' and a '**roadhouse**', which were to be permitted upon lot 3 at Council's discretion.

However, when finalising Amendment 9 for approval by the Minister for Planning the Western Australian Planning Commission (WAPC) recommended that the use class '**service station**' be removed from the amendment as this was considered to be embodied or incorporated within the meaning of the use class '**roadhouse**' and therefore did not warrant a separate classification in LPS 2. Amendment 9—without the inclusion of the use class '**service station**'—was

subsequently approved by the Minister for Planning and became law (i.e., gazetted) on 28 February 2020.

Around the same time as amendment 9 was being prepared and processed a further amendment (Amendment 10) to LPS 2 was also being prepared.

This amendment was broader in scope and comprised significant changes to LPS 2, including removing the existing Special Purpose zones from the scheme and replacing these with 21 Special Use zones and associated provisions for each (including lot 3). This amendment also removed a number of existing land use classes and their definitions and substituted them with new defined use classes. In respect to lot 3, this included changing the use class of **'truck parking'** to **'transport depot'** and inserting the use class **'roadhouse'**.

Following the gazettal of amendments 9 and 10 a new development application for the proposed unmanned 24-hour fuel facility was subsequently lodged with the Shire for determination by Council.

Unfortunately, this application was substantially incomplete and therefore could not be duly processed, considered, and determined until further information was received from the applicant as outlined in a letter to the applicant on 12 August 2020.

In that letter the Shire informed the applicant that it would seek legal advice on the land use permissibility of the proposed development upon lot 3 due to the complexities and inter-relationship of the definitions/meanings of **'roadhouse'** and **'service station'** (noting that the use class **'service station'**—which the proposed unmanned 24-hour fuel facility probably would have been classified as—had been removed from Amendment 9 and therefore was a use not permitted upon lot 3).

This was critical to determining whether the proposed unmanned fuel facility could be considered for approval on lot 3.

Legal advice obtained by the Shire provided 2 opinions for consideration with the more considered opinion being that the proposed unmanned 24-hour fuel facility could not be approved upon lot 3 as that type of development did not accord with or conform to the prescribed use class definition of **'roadhouse'** in LPS 2.

And because the use class **'service station'** had been deleted from Amendment 9 the proposed use could not be considered and determined as a **'service station'**.

On this basis Council had no option but to refuse to approve the development application for the proposed unmanned 24-hour fuel facility upon lot 3, which it did at its May 2021 Ordinary meeting.

The DPLH have acknowledged the error in deleting the use class **'service station'** from Amendment 9 and have subsequently prepared a further amendment to LPS 2 – Amendment 11 - to allow for a **'service station'** use to be carried out on lot 3, and ultimately the proposed unmanned 24-hour fuel facility.

Statutory Environment

Planning and Development Act 2005

This Act enables a local government to both make and amend a local planning scheme for its district in order to control or regulate the use and development of land within the district.

Planning and Development (Local Planning Schemes) Regulations 2015 (LPS Regs)

These regulations provide the process and procedures for amending a local planning scheme, including model provisions to be used in the format/structure of a local planning scheme. These model provisions include standardised use classes (categories) and definitions for certain types of development, e.g., a '**roadhouse**', a '**service station**'.

Whenever possible an existing local planning scheme (if it hasn't already) should be brought into conformity with the model scheme provisions. Both amendment 9 and 10 to LPS 2 sought to achieve this.

To bring a local planning scheme into conformity with the model provisions requires the local scheme to be suitably amended. The regulations provide for 3 types of amendments to enable this—a **basic amendment**, a **standard amendment**, and a **complex amendment**.

A **basic amendment** primarily deals with rectifying administrative errors and anomalies etc in an existing scheme and/or to bring the scheme into conformity with the overarching State planning framework. The other 2 types primarily deal with proposed land use changes, and changes to controls and standards applying to land the subject of those changes.

Both a **standard amendment** and a **complex amendment** also require mandatory public advertisement. The **LPS regs** prescribe a process as to how this is to occur for each of these amendment types and the statutory timeframes to apply to the advertising of these.

A **basic amendment** does not warrant any public advertising and therefore, can be processed and be dealt with more expediently than a **standard** and **complex amendment**.

Amendment 9 to LPS 2 was classified as a **standard amendment** and initially proposed to rezone lot 3 from the '**Industrial**' zone to the '**Special Purpose**' zone and apply the use class '**service station**' to lot 3. However, whilst the rezoning proceeded and was approved, as mentioned earlier in this report the use class '**service station**' was deleted but this should not have occurred. Thus, amendment 11 has been prepared by DPLH seeking to rectify this administrative error. As such, and in accordance with the **LPS Regs**, Amendment 11 can be classified and be dealt with as a **basic amendment** to LPS 2.

Shire of Dundas Local Planning Scheme 2

Lot 3 is zoned **Special Use** under LPS 2. Under this zoning applying to the lot the following uses are allowed, subject to compliance with applicable conditions listed in Table 4 of LPS 2:

- **Transport Depot**
- **Roadhouse**
- **Fast Food Outlet**
- **Lunch Bar**
- **Motor Vehicle Wash**
- **Restaurant/Cafe**

Amendment 11 to this scheme will essentially do two things:

1. Remove the use class '**roadhouse**' from the above list and replace it with the use class '**service station**'; and

2. Permit the above listed use classes, and the proposed service station use class, 'as-of-right' upon lot 3, subject to an application for development approval for any of those uses demonstrating deemed compliance with the conditions prescribed in Table 4 against lot 3 and other applicable scheme provisions and the prevailing planning framework.

The amendment also proposes - in the interest of clarity - to modify (by refining some of the wording) of the conditions prescribed in Table 4 against lot 3 under which these uses can be carried out upon lot 3.

Policy Environment

There are no known policy implications.

Financial Implications

Pursuant to regulation 48(1)(a) of the *Planning and Development Regulations 2009* the Shire may impose a fee for service for a request to amend LPS 2. This fee is based upon the estimated number of hours its staff would deal with the amendment request.

Given that Amendment 11 is to correct an administrative error in relation to Amendment 9 it is considered unreasonable and unwarranted for the Shire to charge a fee for service to deal with this amendment request.

There appears to be no other financial implications to the Shire in initiating and adopting this amendment.

Strategic Implications

Amendment 11 has the potential to assist the Shire in achieving the following strategies and goals set out in its current Community Strategic Plan:

Theme 2 – A thriving local economy and economic base				
A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.				
Strategy 2		Goal	Measure	Priority
2.1	Opportunity for Economic Diversification	A vibrant economy that includes opportunities for mining, industry, tourism, shopping, and business	The level and diversity of businesses, including mining, industry, tourism, and commercial activity is increasing	Medium
2.2	Attracting new businesses			
2.4	Provide infrastructure that stimulates growth	To assist in the provision of infrastructure that encourages development of existing and new business opportunities	Increased level of infrastructure that is beneficial to business and industry	High
Theme 3 – Natural & Built Environment				
A protected and enhanced environment that is aesthetically pleasing and provides benefits for the Community for generations to come.				
Strategy 3		Goal	Measure	Priority
3.1	Management of environmental impact	To minimise the impact of Shire activities on the environment.	That any activities undertaken by the Shire have a demonstrable minimal impact	Medium

			on the environment and set a benchmark for the region.	
3.3	Enhanced transport access and infrastructure	Improved infrastructure within the Shire and good transport access to and around Norseman.	Existing infrastructure that meets community expectations and requirements. A measurable improvement in levels of infrastructure.	High
3.5	Improved streetscape	To improve the streetscape for the townsites of Norseman and Eucla	That the townsites in the Shire are attractive, well presented and encourage people to work, live and visit the Shire.	Medium

Consultation

The author of the report and the CEO have consulted with the DPLH and the proponent's town planning consultant in preparing the amendment.

Comment

The proposed amendment by the DPLH and its acknowledgement of the error in deleting the use class '**service station**' from Amendment 9 is welcomed and appreciated.

Amendment 11, if approved by the Minister for Planning, will pave the way for the proposed unmanned 24-hour fuel facility to be reconsidered by Council, and ultimately approved.

In justifying Amendment 11 the DPLH argues that the '**service station**' use, coupled with the existing permissible uses, supports development of the site as it was always intended, for the sale of petroleum products, the temporary parking of vehicles and other retail functions typically found in such developments. Providing for this land use is consistent with the intent and objectives of the Shire's *Strategic Community Plan 2012-2022* supporting sustainable economic development in Norseman. Also, the amendment will remove the '**Roadhouse**' use class because one criterion of this use is for development to have direct access to a State Road (except for a freeway). However, this requirement is impossible to meet whilst LPS 2 retains the restriction of no access to the Eyre Highway and, as far as it is known, this restriction is not intended to be relaxed.

Given that Council initiated and adopted Amendment 9 to affect the proposed development of an unmanned 24-hour fuel facility on lot 3, and in the interest of consistency, Amendment 11 ought to be supported, initiated, and adopted.

Should Council resolve to initiate the amendment, it will also need to resolve pursuant to the *LPS Regs* as to what type of amendment category (i.e., **basic**, **standard**, or **complex**) applies.

DPLH have advised that the amendment can be deemed as a **basic amendment** because it is simply rectifying an administrative error (**r34(a)** in the *LPS Regs*).

Voting Requirements

Simple Majority

Officer Recommendation

That Council:

- A. Pursuant to section 75 of the *Planning and Development Act 2005* amend the Shire of Dundas *Local Planning Scheme 2* by:

1. In Table 4 - Special Use Zones in Scheme Area, for Special Use No. 1 - Lot 3 Eyre Highway, Norseman, delete the text in the 'Special Use' and 'Conditions' columns and replace with the text set out below:

	Description of Land	Special Use	Conditions
1	Lot 3 Eyre Highway, Norseman	<ul style="list-style-type: none"> • Transport depot • Fast food outlet • Lunch bar • Motor vehicle wash • Restaurant/Café • Service station 	<p>1. The purpose of this zone is to provide for the 'Special Uses' listed in Column 3 of this Table.</p> <p>2. The 'Special Uses' listed in Column 3 of this Table are permitted within the SU1 zone subject to an application for development approval for any of the listed uses being submitted to the local government demonstrating compliance with relevant provisions of this scheme and the following specific conditions of development:</p> <p>(a) There shall be no drive-through service for the provision of food and beverages.</p> <p>(b) There shall be no retailing or consumption of alcoholic beverages as defined under the <i>Liquor Control Act 1988</i>.</p> <p>(c) There shall be no provision for short-term accommodation.</p> <p>(d) All development is to be set back a minimum of 10 metres from any street boundary.</p> <p>(e) All vehicular access shall be from Roberts Road only, with no direct vehicular access to Eyre Highway.</p> <p>(f) All loading and service areas, storage areas and ancillary equipment such as mechanical plant shall be appropriately screened from public view.</p> <p>(g) The local government may require the preparation and submission with an application for development approval a truck movement plan and/or a traffic impact assessment for any new development or redevelopment within the SU1 zone.</p> <p>The truck movement plan and/or traffic impact assessment is to be prepared in accordance with the WAPC's <i>Transport Impact Assessment Guidelines</i> (August 2016).</p> <p>(h) Any truck movement plan and/or traffic impact assessment required by the local government shall demonstrate that commercial vehicles can ingress and egress the site safely and that there will be no adverse impact on traffic safety for motorists travelling along the Eyre Highway.</p> <p>(i) The local government may refer any application for development approval to</p>

	Description of Land	Special Use	Conditions
			<p>Main Roads Western Australia or the Department of Fire and Emergency Services for comment; and</p> <p>(j) A Bushfire Management Plan, prepared by an accredited bushfire consultant, shall be lodged with any application for development approval of a high-risk land use in accordance with <i>State Planning Policy 3.7 Planning in Bushfire Prone Areas</i>.</p>

- B. Classify Amendment 11 as a 'basic amendment' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* as the amendment seeks to correct an administrative error; and
- C. Authorise the Shire President and Chief Executive Officer to sign and seal 3 hardcopies of the Amendment No 11 documentation where applicable.

Moved Cr:
 Seconded Cr:

Resolution

Carried by: Simple Majority For: Against:

Agenda Reference & Subject	
10.2.2 - Proposed Amalgamation of lot 9 on p 75770, lot 69 on p22298, and lots 301 and 302 on p 300448 Norseman	
Location / Address	95B and C, 97A, and 99 Roberts Street Norseman
File Reference	DB.BD
Author	Anthony Dowling, Dowling Giudici + Associates (Town Planning Consultant)
Date of Report	3 July 2021
Disclosure of Interest	DG+A receives consulting fees from the Shire of Dundas

Summary

The Shire of Dundas has been invited by the Western Australian Planning Commission (WAPC) to consider and provide comments to it on a proposed amalgamation of the aforementioned lots into a single allotment as denoted on the plan of amalgamation provided at **Schedule 10.2.1 (A)** of this agenda.

The purpose of the proposed amalgamation is to facilitate development of a further workers accommodation village extending across the subject lots, similar to the workers accommodation village currently under construction on lots 297-301 Angove Street and lots 287-290 Prinsep Street Norseman.

The proponent of the proposed workers accommodation village upon lots 9, 69, 301 and 302 is Resource Accommodation Management P/L (RAMS) who are also developing the latter village under construction.

At this stage the proponent has advised that the intended development upon the subject lots will comprise 56 rooms, two (2) laundries (2 small units), a general storage unit (12m by 3m), and a BBQ area.

A preliminary site development plan laying out the proposed development is provided at **Schedule 10.2.1(B)** of this agenda for information only.

As mentioned in the preceding report (Item 10.1.2) the Western Australian Planning Commission does not generally support or accept building development over lot boundaries, hence this application.

Given this, and that the area and length of street frontages of the proposed lot accords with the minimum lot size and length of street frontage prescribed by LPS 2, it is recommended that Council inform the WAPC that it has no objection to the proposed amalgamation of the lots into a single allotment as per the plan of amalgamation.

Background

It is understood that Council has previously been briefed on the proposed further workers accommodation village development to augment the current workers village under construction in Angove and Prinsep Streets.

Amalgamation of the subject lots into a single allotment is the first step in facilitating this proposed development. The aerial image over the page denotes the four lots proposed to be amalgamated.

Proposal Overview

The proposal is to amalgamate lots 9, 69, 301 and 302 (HN's 95-99) Prinsep Street Norseman into a single allotment (proposed lot 605) comprising an area of 2,728 m² with a street frontage length of 54.25 metres to Roberts Street.



Statutory Environment

- *Planning and Development Act 2005 (PD Act)*
- *Shire of Dundas Local Planning Scheme No. 2 (LPS 2)*

The **PD Act** provides for the amalgamation or subdivision of freehold land within the State of Western Australia, with the WAPC empowered as the approving authority.

The process for amalgamation and subdivision includes a requirement for the WAPC to consult with local government on proposals to amalgamate or subdivide land that fall within their local planning scheme areas. A local government is allowed up to 42 days – from the date notification of the application is referred to it from the WAPC – to provide any comment on the application to the WAPC. For this application the Shire has until **11 August 2021** to forward its comment and advice on the proposal to the WAPC.

A local government's consideration, comment and advice on such proposals can only be provided within the context of the objects and relevant provisions (if any) of its local planning scheme applying to the subject land.

In this respect **LPS 2** applies to the subject lots and zones all the lots **Commercial**.

Under this zoning each proposed lot is required to be at least 800 m² in size with a minimum street frontage length of 10 metres.

The proposed single lot complies in this respect.

Policy Implications

The Shire has no local planning policies that apply to the proposed amalgamation.

Financial Implications

There are no financial implications for the Shire of Dundas relating to the proposal.

Strategic Implications

The proposed amalgamation has the potential to facilitate the following strategies and goals of the Shire's *Strategic Community Plan 2012-2022*:

Theme 2 – A thriving local economy and economic base			
A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups			
Strategy 2	Goal	Measure	Priority
2.1 Opportunity for Economic Diversification	A vibrant economy that includes opportunities for mining, industry, tourism, shopping, and business.	The level and diversity of businesses, including mining, industry, tourism, and commercial activity is increasing.	Medium
2.2 Attracting new businesses	New businesses are attracted to the area and existing ones encouraged to grow through promotion		

	of the area as an attractive place to work and live.		
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Consultation

As the approving authority, the WAPC is obliged to consult with affected stakeholders (e.g., local governments, Western Power, Water Corporation etc) on applications to amalgamate or subdivide freehold land.

However, there is no statutory requirement for the Shire to carry out any specified stakeholder consultation on the proposal, and given the nature of the proposal, it is not warranted.

Comment

The proposed amalgamation will result in a single allotment that exceeds the minimum lot size and minimum length of street frontage.

No other LPS 2 provisions apply to the proposal. On this basis, amalgamation of the subject lots into a single allotment ought to be supported.

However, it should be noted that in considering the proposed future development of the subject lots the use class 'workers accommodation' which applies to the future development, is not a class of use listed in the zoning table (Table 1) of LPS 2. Therefore, Council will be required to exercise its discretion as to whether:

- (a) the proposed use is consistent with the objectives of the Commercial zone and is therefore a use that may be permitted subject to conditions imposed by the local government; or
- (b) determine that the use may be consistent with the objectives of the Commercial zone and give public notice under clause 64 of the deemed provisions (in part 7, Schedule 2 of the PD Regs) before considering and determining an application for development approval for the use of the land.
or
- (c) determine that the use is not consistent with the objectives of the Commercial zone and is therefore not permitted in the zone.

Determination Options

In determining its resolution on the proposal Council has the option of:

- A. Supporting the amalgamation proposal; or
- B. Not supporting the amalgamation proposal.

Voting Requirements

Simple Majority

Officer Recommendation

That Council, pursuant to clause 142 (2) of the *Planning and Development Act 2005* inform the Western Australian Planning Commission that it has no objection to the proposed amalgamation of lot 9 on Plan 75770 (HN 99 Roberts Street), lot 69 on Plan 22298 (HN 97A Roberts Street), and lots 301 (HN 95B Roberts Street) and 302 (HN 95C Roberts Street) on Plan 300448, Norseman into

a single allotment as per the plan of amalgamation prepared by Graham Gath Surveys (Drawing No. 20/23 24) dated 26 May 2021.

Moved Cr:
Seconded Cr:

Resolution

Carried by: Simple Majority For: Against

Agenda Reference & Subject	
10.2.3 - Proposed Amalgamation of lots 40 and 42 on dp 222908 and lots 204 and 205 on dp 300448 Norseman	
Location / Address	94 - 98 Prinsep Street Norseman
File Reference	DB.BD
Author	Anthony Dowling, Dowling Giudici + Associates (Town Planning Consultant)
Date of Report	3 July 2021
Disclosure of Interest	DG+A receives consulting fees from the Shire of Dundas

Summary

The Shire of Dundas has been invited by the Western Australian Planning Commission (WAPC) to consider and provide comments to it on a proposed amalgamation of the aforementioned lots into a single allotment as denoted on the plan of amalgamation provided at **Schedule 10.2.2 (A)** of this agenda.

The purpose of the proposed amalgamation is to facilitate new development upon the lots comprising a kitchen, a roofed deck, and a tavern serving the mine workers residing in the adjacent proposed workers accommodation village that is currently under construction. Preliminary plans of the proposed development are provided at **Schedule 10.2.2 (B)** of this agenda.

Based on the preliminary development plans provided at Schedule 10.1.2 (B), it appears that the existing Norseman Miners and Workers Club will be demolished to make way for the proposed new development.

It should be noted that the existing Norseman Miners and Workers Club straddles the common boundaries of lots 40, 42, 204 and 205 which is generally unacceptable because the Western Australian Planning Commission does not generally support building development over lot boundaries.

The proposed amalgamation provides an opportunity to rectify this situation. It will also facilitate the proposed future new development (should that proceed) upon the subject land.

Given this, and that the area and length of street frontages of the proposed lot accords with the minimum lot size and length of street frontage prescribed by LPS 2, it is recommended that Council inform the WAPC that it has no objection to the proposed amalgamation of the lots into a single allotment as per the plan of amalgamation.

Background

On 28 January 2021 Council considered and approved a development application for the proposed development of a workforce accommodation village ('the village') upon adjacent lot numbers 287-290 (HN's 105-111) Prinsep Street, lot numbers 298-301 (HN's 106-114) Angove Street Norseman, and the extent of the right-of-way (laneway) which bisects the development site.

The proposed 'village', however, will not provide for any onsite dining facility as it was intended (according to the development report accompanying the development application) that resident workers would access the adjacent Norseman Miners and Workers Club and other similar facilities and amenities within the Norseman townsite for meals and refreshments, and for socialising.

To this end, the proponent (Resource Accommodation Management P/L) acquired in March 2021 the site of the Norseman Miners and Workers Club (being lots 40, 42, 204 and 205) and are now proposing to demolish the existing club premises and redevelop the site with a new kitchen, roofed deck, and tavern.

As the proposed redevelopment will extend across the four (4) lots comprising the subject land, amalgamation of the existing 4 lots comprising the subject land into a single allotment is required, and is required to be completed prior to occupancy of the proposed development.

An aerial image of the subject land denoting the four subject lots is provided over.



Proposal Overview

The proposal is to amalgamate lots 40 and 42 on DP 222908 (HN's 98 and 94 Prinsep Street respectively), and lots 204 and 205 on DP 300448 (HN 96 Prinsep Street) into a single allotment (proposed lot 604) comprising an area of 3,035 m² with a street frontage length of 65.35 metres to Prinsep Street, and 50.29 metres to Talbot Street.

Statutory Environment

- *Planning and Development Act 2005 (PD Act)*
- *Shire of Dundas Local Planning Scheme No. 2 (LPS 2)*

The **PD Act** provides for the amalgamation or subdivision of freehold land within the State of Western Australia, with the WAPC empowered as the approving authority.

The process for amalgamation and subdivision includes a requirement for the WAPC to consult with local government on proposals to amalgamate or subdivide land that fall within their local planning scheme areas. A local government is allowed up to 42 days – from the date notification of the application is referred to it from the WAPC – to provide any comment on the application to the WAPC. For this application the Shire has until 2 August 2021 to forward its comment and advice on the proposal to the WAPC.

A local government's consideration, comment and advice on such proposals can only be provided within the context of the objects and relevant provisions (if any) of its local planning scheme applying to the subject land.

In this respect **LPS 2** applies to the subject lots and zones all the lots **Commercial**.

Under this zoning each proposed lot is required to be at least 800 m² in size with a minimum street frontage length of 10 metres.

The proposed single lot complies in this respect.

Policy Implications

The Shire has no local planning policies that apply to the proposed amalgamation.

Financial Implications

There are no financial implications for the Shire of Dundas relating to the proposal.

Strategic Implications

The proposed amalgamation has the potential to facilitate the following strategies and goals of the Shire's *Strategic Community Plan 2012-2022*:

Theme 2 – A thriving local economy and economic base			
A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups			
Strategy 2	Goal	Measure	Priority
2.1 Opportunity for Economic Diversification	A vibrant economy that includes opportunities for	The level and diversity of businesses, including mining,	Medium

	mining, industry, tourism, shopping, and business.	industry, tourism, and commercial activity is increasing.	
2.2 Attracting new businesses	New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live.		

Consultation

As the approving authority, the WAPC is obliged to consult with affected stakeholders (e.g., local governments, Western Power, Water Corporation etc) on applications to amalgamate or subdivide freehold land.

However, there is no statutory requirement for the Shire to carry out any specified stakeholder consultation on the proposal, and given the nature of the proposal, it is not warranted.

Comment

The proposed amalgamation will result in a single allotment that exceeds the minimum lot size and minimum length of street frontage.

No other LPS 2 provisions apply to the proposal.

On this basis, amalgamation of the subject lots into a single allotment ought to be supported.

And, notwithstanding that the proposed redevelopment of the subject land as currently envisaged by the preliminary plans of the proposed redevelopment differs from the original intent to retain and use the existing Norseman Miners and Workers Club for the provision of meals and refreshments to the mine workers that will reside in the adjacent workers accommodation village (and thus may warrant development approval being obtained from Council), consideration of this redevelopment by Council is irrelevant to consideration of the amalgamation proposal, which must be considered on its merits.

Determination Options

In determining its resolution on the proposal Council has the option of:

- C. Supporting the amalgamation proposal; or
- D. Not supporting the amalgamation proposal.

Voting Requirements

Simple Majority

Officer Recommendation

That Council, pursuant to clause 142 (2) of the *Planning and Development Act 2005* inform the Western Australian Planning Commission that it has no objection to the proposed amalgamation of lots 40 and 42 on DP 222908 (HN's 98 and 94 Prinsep Street respectively), and lots 204 and 205 on DP 300448 (HN 96 Prinsep Street) into a single allotment as per the plan of amalgamation prepared by Graham Gath Surveys (Drawing No. 20/2325) dated 26 May 2021.

Moved Cr:
Seconded Cr:

Resolution

Carried by: Simple Majority For: Against

Agenda Reference & Subject	
10.2.4 - PROPOSED AMALGAMATION OF LOTS 287 – 290 AND 298 – 301 ON DP 222910, NORSEMAN	
Location / Address	105-111 Prinsep Street and 106-114 Angove Street Norseman
File Reference	DB.BD
Author	Anthony Dowling, Dowling Giudici + Associates (Town Planning Consultant)
Date of Report	10 June 2021
Disclosure of Interest	DG+A receives consulting fees from the Shire of Dundas

Summary

The Shire of Dundas has been invited by the Western Australian Planning Commission (WAPC) to consider and provide comments to it on a proposed amalgamation of the aforementioned lots into a single allotment as denoted on the plan of amalgamation provided at **Schedule 10.2.3 (A)** of this agenda.

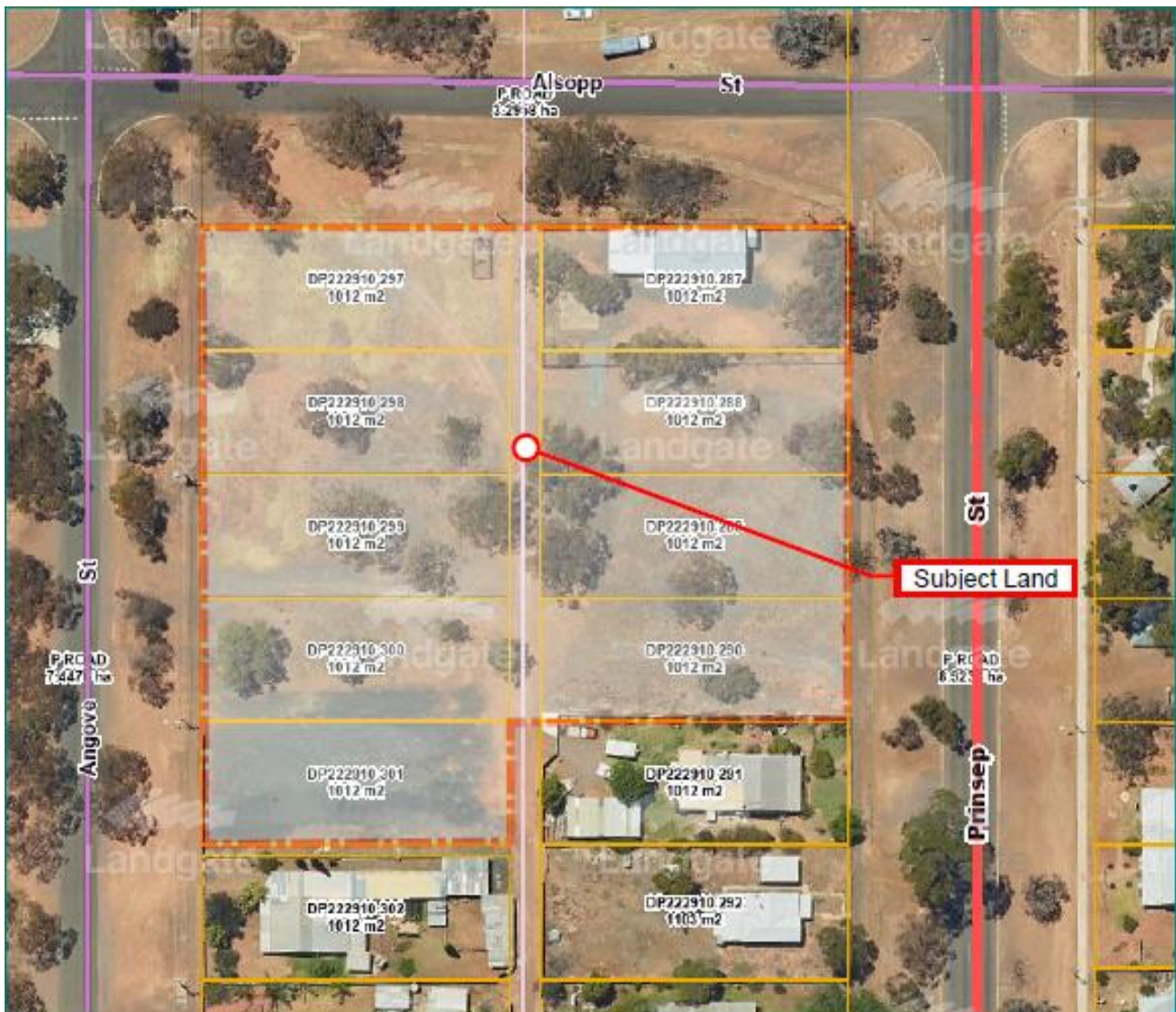
The proposed amalgamation of the lots into either a single lot or two lots separated by the existing closed (and unmade) right-of-way is a condition of the development approval recently granted by Council for the development of workforce accommodation upon those lots.

Given this, and that the minimum and average lot size and length of street frontages of the proposed lot accords with the minimum and average lot size and length of street frontage prescribed by the Residential Design Codes of WA for an R10 coding, it is recommended that Council inform the WAPC that it has no objection to the proposed amalgamation of the lots into a single allotment.

Background

On 28 January 2021 Council considered and approved a development application for the proposed development of a workforce accommodation village ('the village') upon lot numbers 287-290 (HN's 105-111) Prinsep Street, lot numbers 298-301 (HN's 106-114) Angove Street Norseman, and the extent of the right-of-way (laneway) which bisects the development site.

An aerial image of the subject land comprising the lots to be amalgamated is provided below.



Condition number (i) of the development approval required the registered proprietor (landowner) of the lots (Resource Accommodation Management P/L) to lodge within 30 days of the date of approval an application to the WAPC to amalgamate these lots into either a single allotment or into two (2) separate allotments with one allotment comprising lots 287-290 and the other allotment comprising lots 298-301 respectively.

This condition is presently being acted upon with application to amalgamate the subject lots into a single allotment having been submitted to the WAPC (the approving authority). The WAPC has since invited the Shire to comment and provide advice on the proposal within the context of the Shire's prevailing local planning scheme (LPS 2).

Hence this report for Council's consideration and advice on the proposal.

Condition (ii) of the development approval required the registered proprietor of the lots (RP) to enter into a lease agreement with the Shire of Dundas (within 60 days of the date of approval) to lease the extent of the closed laneway (right-of-way) that bisects the subject lots until the laneway is permanently closed and the land comprised within is amalgamated with adjoining lots. A ROW Closure Plan depicting the extent of the laneway that ought to be closed is provided at **Schedule 10.2.3 (B)** of this agenda.

At this stage, compliance by the RP with this condition remains outstanding. This condition will need to be complied with and executed prior to occupancy of the workforce accommodation commencing (unless otherwise agreed to by Council).

Proposal Overview

The proposal is to amalgamate lot numbers 287-290 (HN's 105-111) Prinsep Street and lot numbers 298-301 (HN's 106-114) Angove Street Norseman into a single allotment (proposed lot 603) comprising an area of 9,112 m² with a street frontage length of 100.58 metres to Angove Street, 105.69 metres to Alsopp Street, and 80.47 metres to Prinsep Street.

Statutory Environment

- *Planning and Development Act 2005 (PD Act)*
- *Shire of Dundas Local Planning Scheme No. 2 (LPS 2)*

The **PD Act** provides for the amalgamation or subdivision of freehold land within the State of Western Australia, with the WAPC empowered as the approving authority.

The process for amalgamation and subdivision includes a requirement for the WAPC to consult with local government on proposals to amalgamate or subdivide land that fall within their local planning scheme areas. A local government is allowed up to 42 days – from the date notification of the application is referred to it from the WAPC – to provide any comment on the application to the WAPC. For this application the Shire has until 2021 to forward its comment and advice on the proposal to the WAPC.

A local government's consideration, comment and advice on such proposals can only be provided within the context of the objects and relevant provisions (if any) of its local planning scheme applying to the subject land.

In this respect **LPS 2** applies to the subject lots and zones them all **Residential** with each lot assigned a residential density coding of **R10**.

For a lot having an R10 coding it can have a **minimum lot size of 875 m²** but together with any other proposed lots comprised within the proposed subdivision an **average lot size of 1,000 m²** is to be achieved. Each lot is also to have a **minimum street frontage of 20 metres** (although it is not uncommon – and within reason - for lots to have lesser frontages).

Policy Implications

The Shire has no local planning policies that apply to the proposed amalgamation.

Financial Implications

There are no financial implications for the Shire of Dundas relating to the proposal.

Strategic Implications

The proposed amalgamation has the potential to facilitate the following strategies and goals of the Shire's *Strategic Community Plan 2012-2022*:

Theme 2 – A thriving local economy and economic base			
A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups			
Strategy 2	Goal	Measure	Priority
2.1 Opportunity	A vibrant economy that includes opportunities for	The level and diversity of businesses, including mining,	Medium

for Economic Diversification	mining, industry, tourism, shopping, and business.	industry, tourism, and commercial activity is increasing.	
2.2 Attracting new businesses	New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live.		

Consultation

As the approving authority, the WAPC is obliged to consult with affected stakeholders (eg. local governments, Western Power, Water Corporation etc) on applications to amalgamate or subdivide freehold land.

However, there is no statutory requirement for the Shire to carry out any specified stakeholder consultation on the proposal, and given the nature of the proposal, it is not warranted.

Comment

The proposed amalgamation will result in a single allotment that exceeds the minimum and average lot size and minimum length of street frontage prescribed for an R10 coding.

No other LPS 2 provisions apply to the proposal.

It is noted that on the plan of the proposed amalgamation the existing laneway (ROW) that bisects the subject lots is shown as closed. Given this it may also be opportune to amalgamate the land comprising the ROW to be amalgamated into proposed lot 603 as part of the amalgamation application under consideration. If this will not unduly hold up or impede the amalgamation process, nor the progressing of the workers village development currently underway, then Council ought to recommend this to the WAPC.

If, however, it will impede progress of the workers village development in a timely manner, then amalgamation of the land comprising the ROW should be undertaken by the Shire as a separate process.

Determination Options

In determining its resolution on the proposal Council has the option of:

- E. Supporting the amalgamation proposal; or
- F. Not supporting the amalgamation proposal.

It is recommended that the proposal be supported as it gives effect to Council's development approval recently granted for the development of workforce accommodation upon the subject lots and will enable the development to proceed forthwith.

Voting Requirements

Simple Majority

Officer Recommendation

That Council, pursuant to clause 142 (2) of the *Planning and Development Act 2005* inform the Western Australian Planning Commission that:

- (i) It has no objection to the proposed amalgamation of lots 287-290 (HN's 105-111) Prinsep Street and lots 298-301 (HN's 106-114) Angove Street Norseman into a single allotment as per the plan of amalgamation prepared by Graham Gath Surveys dated 26 May 2021; and
- (ii) It also has no objection to the land comprising the 'Closed Road' denoted on the aforementioned plan of amalgamation being amalgamated into proposed lot 603 if this can take place as part of, and won't unduly hold up or impede, the amalgamation process.

Moved Cr:
Seconded Cr:

Resolution

Carried by: Simple Majority For: Against

Agenda Reference and Subject	
10.2.5 - Application for National Disaster Risk Reduction Program Grant	
Location / Address	Shire of Dundas Region
File Reference	GS.PR.16
Author	Manager Corporate and Community Services – Pania Turner
Date of Report	17/08/2021
Disclosure of Interest	Nil

Summary

For Council to ratify the grant application to the National Disaster Risk Reduction Program. The NDRRP is a State and Commonwealth Governments initiative that strives to to proactively reduce the risk and limit the impact of natural hazard disasters on Australian communities and economies.

Background

To be eligible for NDRR funding projects must address at least one Commonwealth NDRRF priority and demonstrate one of more of the 11 action areas within the WA Implementation Plan.

The Shires of Dundas, Coolgardie, and City of Kalgoorlie Boulder success in seeing the funded placement of a Bushfire Risk Planning Coordinator, has allowed the Shire of Dundas the time to focus on areas of risk and has identified: *Freight and supply chain risk from bushfire in the Southern Goldfields*.

The proposed project addresses the following criteria:

- Understand Disaster Risk
- Accountable Decisions
- Enhanced Investment
- Governance, Ownership and Responsibility
- Securing of Supply Chains and Infrastructure

Statutory Environment

Nil

Policy Implications

A.12. Grant Funding Applications

Financial Implications

The total project budget sits at \$120,400 (ex GST). A detailed budget is included in the confidential papers relating and indicates stakeholder investment and in-kind contributions.

The Shire's contribution is calculated at \$18,000 in kind contribution.

Strategic Implications

Theme 3 – Natural & Built Environment

A protected and enhanced environment that is aesthetically pleasing and provides benefits for the Community for generations to come.

Strategy 3	Goal	Measure	Priority
3.1 Management of environmental impact.	To minimise the impact of Shire activities on the environment.	That any activities undertaken by the Shire have a demonstrable minimal impact on the environment and set a benchmark for the region.	Medium
3.3 Enhanced transport access and infrastructure.	Improved infrastructure within the Shire and good transport access to and around Norseman.	Existing infrastructure that meets Community expectations and requirements. A measurable improvement in levels of infrastructure.	High
3.4 Enhancement of natural tourist destinations.	Development of the Great Western Woodlands that maintains the overall natural beauty of the area however still provides opportunities for tourism and other uses.	That the GWW is generally preserved, and any development undertaken still allows residents and tourists to enjoy its natural beauty An increased level of tourism numbers visiting the GWW.	Medium/High

Theme 2 – A thriving local economy and economic base

A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.

Strategy 2	Goal	Measure	Priority
2.1 Opportunity for Economic Diversification	A vibrant economy that includes opportunities for mining, industry, tourism, shopping, and business.	The level and diversity of businesses, including mining, industry, tourism, and commercial activity is increasing.	Medium

2.2 Attracting new businesses	New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live.		
2.3 Future Growth and sustainability	Our Shire will maintain the existing population and provide opportunities for future growth for continued sustainability of the Community.	Population levels are stable or increasing to maintain a viable Community.	Medium
2.4 Provide infrastructure that stimulates growth	To assist in the provision of infrastructure that encourages development of existing and new business opportunities.	Increased level of infrastructure that is beneficial to business and industry.	High

Theme 1 – A vibrant, active, and healthy socially connected Community

A strong, healthy, educated, and connected Community that is actively engaged and involved.

Strategy 1	Goal	Measure	Priority
1.4 Highly developed educational facilities	A Shire which has highly developed educational opportunities and facilities available to the Community	An increased level of course and career selection available to the Community.	Medium

Consultation

Bushfire Risk Planning Coordinator, Councillors, Shire Senior Officers, CEO

Comment

Applications for the National Disaster Risk Reduction Program Grant closed on 6th August requiring authorization from the CEO to submit the application before the ordinary meeting of Council.

The project will supply evidence to the multiple stakeholders (industry, emergency services and land managers) as to the value, type and supply chain linkages that transfer through the Southern Goldfields and their key exposure locations to bush-fire hazard.

This evidence will inform strategies and actions to be included in Bush-fire Risk Management plans of the three Council areas in the Southern Goldfields, (Shire of Dundas, Shire of Coolgardie, and City of Kalgoorlie Boulder). These plans inform business and industry policy and procedure, organisations bush fire mitigation / resilience plans and funding programs.

The implementation of these programs will increase safety for rail and road users, reduce costs to the transport industry, increase supply security for business and industry, improve community wellbeing, reduce bushfire ignitions, and enhance the resilience of the national communication sector.

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas Council approve the application for National Disaster Risk Recovery Program Grant

Moved Cr:
Seconded Cr:

Resolution

Carried by: Simple Majority For: Against

Agenda Reference & Subject	
10.2.6 – Members Meeting Fees, Allowances and Expense Reimbursement for 2021/2022	
Location / Address	Shire of Dundas
File Reference	GV.CO
Author	Chief Executive Officer – Peter Fitchat
Date of Report	16 th August 2021
Disclosure of Interest	Nil

Summary

For the Council to consider the elected members meeting fees and allowances payable in 2021/22.

Background

The Council at its ordinary meeting held on the 20th of July 2021 included in the resolution for the 2021/22 Budget adoption the following:

10. Local Government Annual Allowances and Meeting Attendance Fees

The Local Government Act 1995 and Administration Regulations provides for a Local Government Allowance that is payable to the President and Deputy President.

- a) That the President's Local Government allowance - \$15,912 per annum and the Deputy President's Local Government Allowance - \$3,978 per annum be adopted.***
- b) That the President's meeting fees of \$375 per meeting be adopted.***
- c) That all other meeting fees of \$106 per meeting be adopted.***

11. Local Government – Travel Expenses

- a) That all Councillors who use their own motor vehicle for travel to Council meeting or on other authorised Council business be paid a motor vehicle expense allowance on a per-kilometre basis, at the rate set out and the conditions set forth in the Local Government Officer's (WA) Interim Award 2011.***

To allow further transparency for staff and Council and for any recent variations to the Local Government Chief Executive Officers and Elected Members Determination No 1 of 2021, this report has been prepared for Council to summarise the meeting fees, allowances and expenses that are payable for the 2021/22 financial year.

Elected Members Meeting Fees and Allowances for 2021/22

President's Allowance	\$15,912 per annum in monthly instalments
Deputy President's Allowance	\$3,978 per annum in monthly instalments
President's Meeting Fees	\$375 per meeting
Councillors Meeting Fees	\$212 per meeting
Councillors Committee & Prescribed Meeting Fee	\$106 per meeting

Expenses to be Reimbursed for 2021/22

Travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) to Council meetings or on other authorised Council business are to be calculated at the same rate contained in Section 30.6 of the Local Government Officers' (Western Australia) Award 2021.

Any other cost incurred under regulation 32(1) of the LG Regulations upon presentation of sufficient evidence of the cost incurred.

Statutory Environment

1. Pursuant to section 5.98(1)(b) of the LG Act, a council member who attends a council meeting is entitled to be paid the fee set by the local government or the regional local government within the range determined by the Salaries and Allowances Tribunal.
2. Pursuant to section 5.98(1)(b) and (2A)(b) of the LG Act, a council member who attends a committee meeting or (at the request of the local government or regional local government) a meeting of a type prescribed in regulation 30(3A) of the LG Regulations is entitled to be paid the fee set by the local government or regional local government within the range determined by the Salaries and Allowances Tribunal for attending committee meetings or, as the case requires, meetings of that type.
3. Each of the following meetings is a type of meeting prescribed in regulation 30(3A) of the LG Regulations -
 - o meeting of a WALGA Zone, where the council member is representing a local government as a delegate elected or appointed by the local government.
 - o meeting of a Regional Road Group established by Main Roads Western Australia, where the council member is representing a local government as a delegate elected or appointed by the local government.
 - o council meeting of a regional local government where the council member is the deputy of a member of the regional local government and is attending in the place of the member of the regional local government.
 - o meeting other than a council or committee meeting where the council member is attending at the request of a Minister of the Crown who is attending the meeting.
 - o meeting other than a council meeting or committee meeting where the council member is representing a local government as a delegate elected or appointed by the local government.
4. Pursuant to section 5.99 of the LG Act, a local government or regional local government may decide by an absolute majority that instead of paying council members an attendance fee referred to in section 5.98(1) of the LG Act, it will pay all council members who attend council or committee meetings a fee set within the range for annual fees determined by the Salaries and Allowances Tribunal.
5. Regulation 30(3C) of the LG Regulations prevents the payment of a fee to a council member for attending a meeting of a type prescribed in regulation 30(3A) of those regulations if –
 - o the person who organises the meeting pays the council member a fee for attending the meeting; or

- the council member is paid an annual fee in accordance with section 5.99 of the LG Act; or
- the council member is deputising for a council member at a meeting of a regional local government and the member of the regional local government is paid an annual fee in accordance with section 5.99 of the LG Act.

Policy Implications

There are no policy implications resulting from the recommendation of this report.

Financial Implications

The total Elected Member Remuneration is budgeted at \$74,142 for the financial year 2021/22 and is specified in Note 11 of the Statutory Budget.

Strategic Implications

There are no strategic implications resulting from the recommendation of this report.

Consultation

- Shire President
- Councillors
- Senior Staff

Comment

The Salaries and Allowances tribunal sets Local Government Band Allocations; 4 bands according to size, population and other factors and is a similar system used in determining the salary ranges for Chief Executive Officers.

The Shire of Dundas is in Band 4.

There are two methods of determining the allowances/meeting fees paid to Councillors, Presidents and Mayors.

Method 1 – an annual allowance within a prescribed range.

Method 2 – a meeting fee (per meeting) within a prescribed range.

11. Method 1 - ANNUAL ATTENDANCE FEES IN LIEU OF COUNCIL MEETING, COMMITTEE MEETING AND PRESCRIBED MEETING ATTENDANCE FEES

For a council member other than the mayor or president:		
Band	Minimum	Maximum
4	\$3,589	\$9,504
For a council member who holds the office of mayor or president:		
Band	Minimum	Maximum
4	\$3,589	\$19,534

12. Method 2 - COUNCIL MEETING ATTENDANCE FEES – PER MEETING

For a council member other than the mayor or president:		
Band	Minimum	Maximum
4	\$91	\$238
For a council member who holds the office of mayor or president:		
Band	Minimum	Maximum
4	\$91	\$490

The Shire of Dundas has implemented Method 1 for the Elected Members.

**COMMITTEE MEETING AND PRESCRIBED MEETING ATTENDANCE FEES – PER MEETING
For a council member (including the mayor or president):**

Band	Minimum	Maximum
4	\$46	\$119

ANNUAL ALLOWANCE FOR A MAYOR, PRESIDENT OR CHAIR

For a mayor or president:

Band	Minimum	Maximum
4	\$513	\$20,063

ANNUAL ALLOWANCE FOR A DEPUTY MAYOR, DEPUTY PRESIDENT OR DEPUTY CHAIR

The percentage determined for the purposes of section 5.98A(1) of the LG Act is 25 per cent of the Presidents allowance.

If the office of mayor or president is vacant under section 5.34(a) of the Local Government Act 1995, and the deputy performs the functions of mayor or president for a period of no less than four months, the deputy will be entitled to receive the mayor or president allowance according to the applicable local government band in 7.2 of the Determination.

Elected Members Meeting Fees and Allowances for 2020/21 are as follows:

President's Allowance	\$15,600 per annum in monthly instalments
Deputy President's Allowance	\$3,900 per annum in monthly instalments
President's Meeting Fees	\$368 per meeting
Councillors Meeting Fees	\$208 per meeting
Councillors Committee & Prescribed Meeting Fee	\$104 per meeting

A modest 2% increase is proposed for the 2021/22 Elected Members Meeting Fees and Allowances as follows:

President's Allowance	\$15,912 per annum in monthly instalments
Deputy President's Allowance	\$3,978 per annum in monthly instalments
President's Meeting Fees	\$375 per meeting
Councillors Meeting Fees	\$212 per meeting
Councillors Committee & Prescribed Meeting Fee	\$106 per meeting

This increase ensures that the Council remain in line with inflation costs and continues to be in the range as set out by the WA Salaries and Allowances Act 1975 – Determination of the Salaries and Allowances Tribunal for Local Government CEO's and Elected Members.

Voting Requirements

Absolute Majority

Officer Recommendation

1. That the Shire of Dundas elected member's meeting fees and allowances for 2021/22 be set as follows:

President's Allowance	\$15,912 per annum in monthly instalments
Deputy President's Allowance	\$3,978 per annum in monthly instalments
President's Meeting Fees	\$375 per meeting

Councillors Meeting Fees	\$212 per meeting
Councillors Committee & Prescribed meeting Fee	\$106 per meeting

2. Travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) to Council meetings or on other authorised Council business are to be calculated at the same rate contained in Section 30.6 of the Local Government Officers' (Western Australia) Award 2021.
3. Any other cost incurred under regulation 32(1) of the Local Government (Administration) Regulation 1996 upon presentation of sufficient evidence of the cost incurred.

Moved Cr:
Seconded Cr:

Resolution

Carried by: Absolute Majority For: Against:

10.3 Members and Policy

Agenda Reference & Subject	
10.3.1 – Receive the Information Bulletin	
Location / Address	Shire of Dundas
File Reference	PE.ME.2
Author	Chief Executive Officer - Peter Fitchat
Date of Report	6 th July 2021
Disclosure of Interest	Nil

Summary

For Council to consider receiving the Information Bulletin for the period ending (Insert EOM Date).

Background

The Councillors' Information Bulletin for the period ending (Insert EOM Date) was completed and circulated to Councillors.

Statutory Environment

Local Government Act 1995

- Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
- Section 3.1 – Provides that the general function of the local government is to provide for the good governance of persons in its district.

Policy Implications

Council has no policies in relation to this matter.

Financial Implications

The recommendation of this report has no financial implications for Council.

Strategic Implications

Keeping Councillors informed in respect to matters impacting on their role as Councillor.

Consultation

Nil

Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

Because of certain confidential elements in the contents of this document, it is not a public document, it is distributed to Councillors and senior staff only and is not for public release.

Voting Requirements

Simple Majority

Officer Recommendation

That Council receive the monthly Councillors' Information Bulletin for the period ending 6th July 2021, as included in confidential papers relating.

Moved: Cr.
Seconded: Cr.

Resolution

Carried by: Simple Majority For: Against:

10.4 Administration, Finance and Community Development

Agenda Reference & Subject	
10.4.1 – Accounts Paid 01/07/2021 – 31/07/2021	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts and Payroll Officer – Ali Sherifi
Date of Report	19/08/2021
Disclosure of Interest	Nil

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas monthly accounts paid from 1st July 2021 to 31st July 2021 be noted.

Moved: Cr.

Seconded: Cr.

Resolution

Carried by: Simple Majority

For:

Against:

Trust Payments

Chq/E FT	Date	Name	Description	Amount
				0.00

Municipal Cheques

Cheque	Date	Name	Description	Amount
				0.00

Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT5 692	06/07/2021	BP Norseman	Diesel and Unleaded Fuel Charges for May 2021	874.51
EFT5 693	06/07/2021	BELLINI BULK HAULAGE	Supply 10 cubic metres Soil Conditioner for Woodlands Centre	1622.50
EFT5 694	06/07/2021	Dundas Fencing & Building Maintenance	Pump out dump point, Council disposal fee, DEC waste tracking Levy \$721.05 Pump out portable toilet at Norseman Strip - \$264	985.05
EFT5 695	06/07/2021	Great Northern Treelopping	Pruning trees 16-19th June @\$300 per hour + 1 hour travel \$10230 Tree pruning and removal @ \$300 per hour + travel \$4290	14520.00
EFT5 696	06/07/2021	Horizon Power	Various Power Charges - 15.04.2021 - 15.06.2021	14110.40
EFT5 697	06/07/2021	Kulbardi Hill Consulting	Woodlands Centre Custom Magnet Design	1540.00
EFT5 698	06/07/2021	WorkCover Queensland	Work Cover for Richard Brookes plus Stamp Duty 01.07.2020 - 20.01.2021	248.10
EFT5 699	06/07/2021	Mundrabilla Station	Sourcing, clearing, and pushing up material to screen on Mundrabilla Station with D8 Bulldozer (6480m ³) - 18.05.2021 - 21.05.2021	10821.60
EFT5 700	06/07/2021	Initial Hygiene	5 Sharps Disposal Service 1.4L 26 visits p.a, 10 Sanitary Disposal Service Manual (52) for the Woodlands Centre	9957.44
EFT5 701	06/07/2021	Soilwater Group	Norseman Liquid Waste Facility - Biannual Wastewater Sampling & Reporting - May 2021	9069.50
EFT5 702	06/07/2021	Solutions IT (invoice S + B)	Managed Support - Maintain (Monthly Billing for June 2021)	2442.42
EFT5 703	06/07/2021	Water Corporation	Water Charges for 18 Mildura St Norseman 23.03.2021 - 25.05.2021	2004.16

EFT5 704	06/07/2021	Wilson's Diesel & Auto Repairs	Replace door glass on the broken door to CAT Road Grader P279 - DS27 \$1527.80 Scan for loss of power, found turbo linkage missing, fitted link from another vehicle and reset computer to holden Trailblazer 2019 \$410.	1937.80
EFT5 705	06/07/2021	Sharon Warner	Travel from Kalgoorlie & return for the GVROC Meeting 28.05.2021	372.28
EFT5 706	06/07/2021	Telstra Corporation Limited	Mobile Usage for Staff, Cameras & Tablets 17.06.2021 - 16.07.2021	1136.06
EFT5 707	12/07/2021	Department of Mines, Industry Regulation and Safety	Building Application Fees - Recoup	113.30
EFT5 708	12/07/2021	Bonza Constructions Pty Ltd	Replace mixer tap to kitchen area near community Meeting room	612.15
EFT5 709	12/07/2021	CATRIONA HONEY	People's Choice Award Winner	250.00
EFT5 710	12/07/2021	Shire of Dundas	Recoup Building Application - Commissions	10.00
EFT5 711	12/07/2021	Shire of Dundas Municipal Fund	Payroll deductions	410.00
EFT5 712	12/07/2021	Elite Gym Hire	Hire of Weights 12.06.2021 - 12.07.2021 \$568.65 Hire of Treadmill, Bike, Rower & Cross Trainer (12.06.2021 – 12.07.2021) \$442.70	1011.35
EFT5 713	12/07/2021	FULL MOON CAFE	Catering for Council meeting 15th June 2021	280.00
EFT5 714	12/07/2021	Highway Tilt Towing	Service to Cat skidsteer loader P299 - DS51	800.00
EFT5 715	12/07/2021	Kulbardi Hill Consulting	Part A of Final Payment for development of interpretive works for the Woodlands Centre.	10930.15
EFT5 716	12/07/2021	Local Community Insurance Service	Public and Product Liability insurance for Norseman Community Markets - 30.06.2021 - 30.06.2022	612.15
EFT5 717	12/07/2021	Norseman General Practice	Pre-Employment Medical with D&A Testing for Darryl Glover - 21st June 2021	165.00
EFT5 718	12/07/2021	VANESSA AUSTRALIA	Assorted stock for the Woodlands Cultural, Community and Visitor Centre \$3965.16 Credit for Damaged item (1x Chernee Sutton) \$-13.98	3951.18
EFT5 719	12/07/2021	Telstra Corporation Limited	Phone Charges for Admin, Co-Location & Woodlands Centre, late payment fee - 20.06.2021 - 19.07.2021 \$718.29 Home Bundles for Admin & Woodlands Centre \$99	817.29

EFT5 720	14/07/2021	Bonza Constructions Pty Ltd	Construct new office and crib room in Administration Building, variation to change design \$20867.55 Replace downpipe, concrete unfinished drainage areas, fit pavers around pole & Telstra pit, replace pneumatic \$1704.92 Fencing to front door of Dodd House \$1108.80 Install balustrading to Eucla Hall, additional labour and material required due to variation \$8154.52 Construct new walkway, replace doors & jambs to toilets, new entrance set & installed for men's toilet at Eucla hall \$6554	38389.79
EFT5 721	14/07/2021	Department of Fire & Emergency Services	ESL (JUNE 2021)	807.48
EFT5 722	14/07/2021	FULL MOON CAFE	Catering for Budget Meeting 18.06.2021	186.00
EFT5 723	14/07/2021	Highway Tilt Towing	Service to Kubota Excavator - P324	1036.13
EFT5 724	14/07/2021	Harvey Norman	Purchase 3x LG 86inch 4K Smart TV for the Town Hall	9000.00
EFT5 725	14/07/2021	Kilima (WA) Pty Ltd	Rent from the 16th of June to 30th of June 2021 (10% increase), Rent for the Month July 2021	253.00
EFT5 726	14/07/2021	Landgate	Mining Tenements Chargeable - Schedule No. M2021/6 - Dated 20.05.2021 to 10.06.2021	697.00
EFT5 727	14/07/2021	Mundrabilla Station	Cart gravel from Mundrabilla to Eucla 16.06.2021 - 30.06.2021	31985.00
EFT5 728	14/07/2021	Moore Australia (WA) Pty Ltd	Compilation of EOM and Rates processing and management assistance for May 2021	6160.00
EFT5 729	14/07/2021	Norseman IGA	Various IGA Purchase 01.05.2021 - 31.05.2021	896.71
EFT5 730	14/07/2021	South East Petroleum	Diesel & Unleaded Fuel Purchases Bp Card April 2021 \$1104.94 Diesel & Unleaded Fuel Purchases Bp Card April 2021 \$407.24	1512.18
EFT5 731	14/07/2021	Wilson's Diesel & Auto Repairs	Supply Parts, Provide new replacement hydraulic tilt ram for Cat grader P279 (DS27) \$6023.10 Inspect problem with transmission to Mitsubishi Fuso Truck P283, DS26 \$540.50 Service Bomag Multi roller P325 (DS25) \$1280 Service at \$310,000 km, clean out aircon evaporator & install filter, replace wiper blades & headlight protectors \$2093.60	23116.50

			<p>Install 1 x new tyre for CAT Road Grader P279 (DS27) \$1750</p> <p>Replace 4 x new tyres to 3 axle dog trailer P290 (DS4399) \$2319</p> <p>1 x new Steer tyre for Hino service truck P302 DS19 - \$398.7</p> <p>Repair aircon and take vehicle back to Shire Depot – \$1565.30</p> <p>Carry out service at 130,000km & install 4 new tyres to Nissan Navara Ute P318 – 21DS – \$1834.80</p> <p>Carry out Service at 84,000 km to P296 – 36DS \$611</p> <p>50,000 km Service, check spotlight for improvements to Holden Colorado P327 DS232 \$481.70</p> <p>Carry out Service, Check tyres and clean windscreen to P297 - 37DS \$611</p> <p>Replace two damaged tyres to Hino Water Truck P266 DS17 \$997.40</p> <p>Service at 196,000km to Hino Water Cart DS17 \$1728.90</p> <p>Bring truck to the workshop form Shire Depot, repair the Clutch to P302 DS19 \$338.70</p> <p>2 x Hydraulic fittings for Skidsteer Loader P299 DS51 \$542.80</p>	
EFT5 732	14/07/2021	Western Australian Local Government Association	5 x Additional Modules for Website	4125.00
EFT5 733	14/07/2021	Zipform Pty Ltd	2000 x A4 Rates Notice Base Stock plus freight.	770.00
EFT5 734	01/07/2021	Shire of Dundas	Vehicle Registrations 2021/22	8807.70
EFT5 735	07/07/2021	Shire of Dundas	Vehicle Registrations 2021/22	426.30
EFT5 736	08/07/2021	Shire of Dundas	Vehicle Registrations 2021/22	426.30
EFT5 737	22/07/2021	Australian Taxation Office	BAS (JUNE 2021)	54449.00
EFT5 738	22/07/2021	Eucla Motor Hotel	Accommodation and meals for Joe and the road crew. Joe 3 nights, Matt 4 nights, Craig 10 nights, Nigel 10 nights for R2R Projects \$5234.70 1315.32 Litres of AD-BLUE for R2R Projects \$2483.42	7718.12
EFT5 739	22/07/2021	Bonza Constructions Pty Ltd	Construction of new toilet and access to Youth Centre, construct new, approved toilet in space between offset in brick wall where original door was to be.	23763.32
EFT5 740	22/07/2021	Bunnings Warehouse Kalgoorlie	Assorted hardware items for Norseman Hyden Road	379.71

EFT5 741	22/07/2021	Laurene Bonza	Claim (Council Meeting - 20.07.2021) \$368 Claim (IB Session – 06.07.2021), Budget meeting 15.07.2021, Walga Item 15.07.2021 \$312	680.00
EFT5 742	22/07/2021	BOC Limited	Container Service Fee (29.05.2021 - 27.06.2021)	39.73
EFT5 743	22/07/2021	Esperance Plumbing Service	Install of new toilet suite and basin, install of drainage to connect toilet to existing drainage at Norseman Youth Centre	5220.00
EFT5 744	22/07/2021	EAGLE PETROLEUM (WA) PTY LTD	1000 litre Adblue, 4 x Renolit 20kg, 48 x Renolit 450g, 4 x titan formula 5L, 12 x WLithium Grease 350g	2463.34
EFT5 745	22/07/2021	Threat Protect	Alarm Monitoring (Quarterly in advance for Admin) \$234.75 Alarm monitoring (Quarterly in advance for Norseman Youth Centre \$111	345.75
EFT5 746	22/07/2021	Golden Line Fencing	Supply and install 77 meters of 1.2-meter-tall fencing, extra 11 meters fencing top/bottom powder coated rails at the dog park	13068.00
EFT5 747	22/07/2021	Dowling Giudici and Associates	As per DG+A Professional Services Agreement 201218: 40 hrs @ \$95 / hr	4180.00
EFT5 748	22/07/2021	GREG HORAN CONSTRUCTION PTY LTD	Office Partition to ceiling height, including counter desk, extra window to office, additional paint to walls to President Office	24106.50
EFT5 749	22/07/2021	John Edward Patrick Hogan	Claim (Council Meeting - 20.07.2021) \$208 Claim (IB Session 06.07.2021), Budget meeting 15.07.2021, Walga item 15.07.2021 \$312	520.00
EFT5 750	22/07/2021	Horizon Power	Street Lights - 01.06.2021 - 30.06.2021	4763.01
EFT5 751	22/07/2021	Highway Tilt Towing	Service at 15,000 km to Holden Trailblazer P328 911-DS \$646.10 2 x batteries for Hino Service Truck P-302 DS19 \$473.75	1119.85
EFT5 752	22/07/2021	Mundrabilla Station	Carting gravel in road train end tippers from Mundrabilla Station to Eucla Burrow Pit (164 hours) - 24.06.2021 to 12.07.2021	45920.00
EFT5 753	22/07/2021	McLeods Barristers & Solicitors	Prepare the required Deed of Variation to allow subletting for the Men's Shed Lease	400.00
EFT5 754	22/07/2021	Norseman Concrete	Cartage of gravel from Mundrabilla Station to Eucla, 2 x Road Trains plus meals and accommodation.	65384.00
EFT5 755	22/07/2021	Norseman Community Resource Centre	Printing of the Norseman Today Vol39 No5 300 x copies	900.00

EFT5 756	22/07/2021	Office National Kalgoorlie	Various Office Supplies - Arch files x5, File Divider x2, Manila Tabs x5 and Dual Monitor Arms x6	2161.80
EFT5 757	22/07/2021	Norseman General Practice	Pre-Employment D&A Medical for DONA BRYDON - Thursday 1st July 2021	132.00
EFT5 758	22/07/2021	Thinkproject Australia Pty Ltd	RAMM Annual Support and maintenance fee for the period 01.07.2021 - 30.06.2021	7286.04
EFT5 759	22/07/2021	Valma Joy Schultz	Claim (IB Session 06.07.2021), Budget Meeting 15.07.2021, Walga Item 15.07.2021	312.00
EFT5 760	22/07/2021	Solutions IT (invoice S + B)	Agreement - Managed Support (Monthly Billing for July 2021) \$2472.62 Pre-paid support hours – 20 hours \$2178	4650.62
EFT5 761	22/07/2021	Seminars Australia Pty Ltd	Taxation of employee salaries (Advanced Payroll) for Ciara & Ali on 24 June and 25th June 2021	1150.00
EFT5 762	22/07/2021	TAPS Industries Pty Ltd	Repaired toilet block plus travel fee at Phoenix Park	663.22
EFT5 763	22/07/2021	Veronica Wyatt	Claim (Council Meeting - 20.07.2021) \$312 Claim council meeting - \$208	520.00
EFT5 764	22/07/2021	Sharon Warner	Claim (Council Meeting - 20.07.2021)	520.00
EFT5 765	22/07/2021	Telstra Corporation Limited	Telstra 4GXWIFI PLUS for Peter Fitchat 04.07.2021 - 03.08.2021	49.04
EFT5 766	30/07/2021	Australia Post	Postage (June 2021)	60.15
EFT5 767	30/07/2021	BP Norseman	Diesel and Unleaded Charges for June 2021	718.35
EFT5 768	30/07/2021	Bonza Constructions Pty Ltd	Repair to downpipes and installation of new kitchen to Dodd House \$3648.89, Admin toilet door paint & other miscellaneous repairs \$396 Repairs to doors at depot \$1848 Cleaning carpet Gutters and re-fixing at Admin building \$884.74 Supply and install new blind opening rods, remove old blind at CEO access door & replace with tint film \$1115.40 Unblock toilet at Aged Care unit 3, unblock with sewer worm, pump up septic tank and remove all solid \$1217.70 Supply and install new inlet valve and tank stop cock to toilet at the Visitor Centre \$202.40 Supply & Install 1 x meranti doorstop and 1 x Lane passage set + materials for the Depot \$211.20	9524.33

EFT5 769	30/07/2021	Shire of Dundas Municipal Fund	Payroll deductions	410.00
EFT5 770	30/07/2021	Esperance Plumbing Service	Clear blocked drainage at admin building, replace the faulty RPZD valve at the Town Hall, clean & re-install drainage at doctor's house + travel charges	2838.50
EFT5 771	30/07/2021	Future Security Solutions Pty Ltd	Alarm Monitoring for 81 Roberts Street	150.15
EFT5 772	30/07/2021	FULL MOON CAFE	Catering for Council Meeting 20.07.2021 \$350 Catering for special council meeting (Walga item) \$135	485.00
EFT5 773	30/07/2021	Global Communications Services	Repair ICOM radio for Airstrip	207.63
EFT5 774	30/07/2021	Threat Protect	Alarm Monitoring (Quarterly in advance for the Laundromat)	115.50
EFT5 775	30/07/2021	Goldfields Image Works	July - 2020 to June 2021 Record Monthly Council Meetings \$1980 Various onsite photography, edit & transmit for Visitor Centre \$308 6 x Large Market bags, 3 x small folding bags for the Visitor Centre \$150 2 x sample prints for display wall presentation for the Woodlands Centre \$198 Construct & Install Woodlands Centre server window panel \$495 Photograph & Video record Road Condition, edit and supply images on disc, travel fees \$1614.25 Supply images for prospectus \$1100 Print and frame Presentation collation Cr Hogan \$140 Design print and frame service Certificates \$808.50	6793.75
EFT5 776	30/07/2021	Goldfields Aboriginal Language Centre Aboriginal Corporation	Ngadju language welcome statement - Ngadju and English Administration \$1351.35 Ngadju names for plants and animal for mural, words, Ngadju, spelling verification by elders. \$220 3 x Animal name translation to Ngadju \$148.50	1719.85
EFT5 777	30/07/2021	Highway Tilt Towing	Exhaust repairs & light repairs (lights supplied by the Shire) to Holden Colorado DS232, P327 \$1605.75 New Battery for Hino 500 Series DS19 P302 \$349.50 1 x New Battery for Holden Colorado for \$339 Puncture repair Holden Trailblazer 911-DS P328 \$55	2349.25

EFT5 778	30/07/2021	Mega Phones	Labour charge - service call on June 17th to connect & relocate extension to president, bushfire office, 2 x Avaya type Keystation.	622.00
EFT5 779	30/07/2021	Marketforce	Advertising - 2021/2022 Notice of Intention to Levy Differential Rates (Kalgoorlie Miner 18/06/2021) \$554.25 Advert – Council Meeting Dates 21/22 (KM 26.06.2021) \$377.96	932.21
EFT5 780	30/07/2021	Norseman Concrete	Carting of Gravel to Eucla, Mobilise site, gravel screening, accommodation and meals demobilisation to Norseman, Loader work.	39640.00
EFT5 781	30/07/2021	Navman Wireless Australia Pty Ltd	Monthly Satellite Service (05.07.2021 - 04.08.2021)	65.89
EFT5 782	30/07/2021	Business of Pursuits Pty Ltd	Pilot Digital Wayfinding Map	6050.00
EFT5 783	30/07/2021	O'Dwyer Electrical	Replace 30 down lights at Shire Admin Office & Disconnect oven at Dodd House \$2970 Install toilet wall exhaust, light & switch at Youth Centre, check lights at SES Building, replace faulty security light at the gym \$3991.35 Replace 14 down lights at Admin Office, Disconnect power to Island bench in old Welcome Park, check fire Brigade for upgrade \$1980	8941.35
EFT5 784	30/07/2021	Microshel Family Trust T/AS PACK & SEND EAST PERTH RGSMW PTY LTD	Freight - Goldfields Record Management \$1298.66 Delivery of parts for P283 \$194.61	1493.27
EFT5 785	30/07/2021	Piano Magic	Piano for Norseman Town Hall	4400.00
EFT5 786	30/07/2021	South Coast Foodservice	10 boxes Aussie Care Towel	724.90
EFT5 787	30/07/2021	IT Vision	Renew Synergy Soft & Universe Annual License Fees 01 July 2021 to 30 June 2022	38315.89
EFT5 788	30/07/2021	VEECO LAUNDRY SYSTEMS	Deposit of 20% on purchase of various laundry equipment for the Laundromat	42782.60
EFT5 789	30/07/2021	Winc Australia Pty Ltd	Various stationary for Admin Office	136.33
6679	05/07/2021	Bank Fees	Centrepay Fees	0.99
PAY	06/07/2021	PAYROLL	Payroll Direct Debit of Net Pays Payroll Direct Debit of Net Pays	70283.63
6682	07/07/2021	Peter Moir	Helen Moir rent refunded back to Peter Moir	189.84
6688	12/07/2021	Bank Fees	Centrepay Fees A771	0.99
6690	13/07/2021	Bank Fees	Centrepay Fees A629, A698	1.98
6692	13/07/2021	Daryl Glover	BRPC Fuel Expenses reimbursement	211.05

6701	19/07/2021	Bank Fees	Centrepay Fees – A525	0.99
PAY	20/07/2021	PAYROLL	Payroll Direct Debit of Net Pays Payroll Direct Debit of Net Pays	56560.28
6715	26/07/2021	Bank Fees	Centrepay Fees A771	0.99
6716	27/07/2021	Bank Fees	Centrepay Fees A629, A698	1.98
6728	30/07/2021	Daryl Glover	BRPC Fuel Expenses reimbursement	210.06
6729	30.07.2021	Joe Hodges	Reimbursement for Various parts for P283, P284 and various other plants and equipment.	884.04
				\$790,888.30

Municipal Account Direct Debts

	Date	Name	Description	Amount
6666	01/07/2021	ANZ	Merchant Fees	158.30
6681	07/07/2021	ANZ	BPAY Transaction Fee	20.63
6706	16/07/2021	3E Advantage Pty Limited	CRC photocopier, Shire photocopier & Printer meter readings – 01.06.2021 – 30.06.2021	2930.25
DD10759	30/06/2021	SuperChoice	Superannuation – 09.06.2021 – 22.06.2021	15084.92
6714	23/07/2021	Treasury Corporation	Doctor's house repayment - interest)	1082.80
				\$19,276.90

Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
6727	16/07/2021	Chief Executive Officer	ANZ Credit Card Purchases 24/05/2021 – 21/06/2021	1573.95
	20/05/2021	Quest Mounts Bay Perth	CEO Attending minister's breakfast at WALGA Convention	46.68
	21/05/2021	Full Moon Café	Catering for Budget Meeting lunch expenses	44.90
	26/05/2021	Woolworths Kalgoorlie	Catering for the Biggest Morning Tea	220.42
	26/05/2021	Kmart Kalgoorlie	Dual drink display for the biggest morning Tea	44.00
	26/05/2021	Bunnings Kalgoorlie	Small plants for Biggest morning Tea.	7.98
	27/05/2021	Woolworths Kalgoorlie	Catering for the biggest morning Tea	420.75
	27/05/2021	EA Group Kalgoorlie	Bag of ICE for the Biggest morning Tea	4.20
	27/05/2021	Office National Kalgoorlie	Black Card for the Photo Comp	98.19
	27/05/2021	DOODLY	Subscription	92.60
	01/06/2021	LINKEDIN	Subscription	39.99
	03/06/2021	MYOB	Subscription	109.00
	04/06/2021	Australian War Memorial	Tribute poppies	120.00
	08/06/2021	DOT	Plates for Subaru Forrester 22DS	28.60
	08/06/2021	DOT	Plates for Toyota Hilux DS29	67.90
	12/06/2021	ADOBE	Subscription	25.74
	15/06/2021	Motel Le Grande Albany	Accommodation for Daryl Glover (BRPC project)	203.00
				\$1,573.95

Summary of Account Totals

Trust EFT's / Cheques	0.00
Municipal Cheques	0.00
Municipal EFT's	\$790,888.30

Municipal Direct Debit's	\$19,276.90
Municipal Credit Card's	\$1,573.95
Grand Total for June 2021	\$811,739.15

Agenda Reference & Subject	
10.4.2 – Financial Statements for the Period Ending 31st July 2021	
Location / Address	Shire of Dundas
File Reference	FM.FI
Author	CEO Peter Fitchat
Date of Report	Not Available
Disclosure of Interest	Nil

Comment

The Financial Regulations states that Council will receive an update on Councils Financial Statement at least every 2 months. (**Local Government (Financial Management) Regulations 1996**)

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas notes that our Financial Statement for this month will be presented at the September 2021 Ordinary Council Meeting as we had our Senior Administration Officer in 2 weeks quarantine due to travel restrictions imposed as a result of a visit to New South Wales.

Moved: Cr.
Seconded: Cr.

Resolution

Carried by: Simple Majority For: Against:

Agenda Reference & Subject	
10.4.3 – CRC Management Report & Financial Statements to 31st July 2021	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	CRC Manager & Accounts Payable Officer
Date of Report	Not available
Disclosure of Interest	Nil



For the period ending 31st July 2021

Officer Recommendation

That the Shire of Dundas notes that our Financial Statement for this month will be presented at the September 2021 Ordinary Council Meeting as we had our Senior Administration Officer in 2 weeks quarantine due to travel restrictions imposed as a result of visit to New South Wales.

Moved: Cr.
Seconded: Cr.

Resolution

Carried by: Simple Majority For: Against:

Agenda Reference & Subject	
10.4.4 – Officers Reports	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer – Peter Fitchat
Date of Report	18 th August 2021
Disclosure of Interest	Nil

Summary

For Council to note the reports received from the Manager of Works and Services, Manager of Community Development, Youth and Events Officer, and the Visitors and Administration Services Officer as included in the papers relating.

Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Manager of Works and Services

Manager of Community Development
Youth and Events Officer, and the Visitors
Administration Services Officer

Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

Voting Requirements

Simple Majority

Officer Recommendation

That Council note the reports of the Manager of Works and Services, Manager of Community Development, the Youth and Events Officer, and the Visitors and Administration Services Officer.

Moved: Cr.
Seconded: Cr.

Resolution

Carried by: Simple Majority For: Against:

13. Elected Members Motions of Which Previous Notice Has Been Given

14. New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting

The following items of urgent business were accepted for consideration by the President or by a majority of the members of the Council:

Recommendation

That the members of the Council agreed to the introduction of the following late item for decision.

Moved: Cr.
Seconded: Cr.

Resolution

Carried by: Simple Majority For: 5 Against: 0

15. Next Meeting

The next Ordinary Meeting of the Council is scheduled to be held on the (insert date).

16. Closure of Meeting

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at