



**Unconfirmed Minutes  
Ordinary Council Meeting  
28<sup>th</sup> of September 2021**

Unconfirmed

## Notes to Agenda

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UNCONFIRMED MINUTES for the ORDINARY Meeting of Council  
to be held in the Council Chambers at the Shire Administration Office –  
Prinsep Street Norseman on the 28<sup>th</sup> of September 2021 commencing at 6.00pm

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## 1. Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at **6:00pm**

This Ordinary Council Meeting will be video recorded to assist in the preparation of the minutes of the meeting.

The Shire of Dundas recognises the Ngadju and Mirning People as First Nations People in the Shire of Dundas, acknowledging them as traditional custodians and pay our respects to their Elders, past, present and emerging.

### Attendance of Councillor AR Patupis

**The Shire President has advised that Cr Patupis will be in attendance via electronic means as permitted under the Local Government Act Local Government (Administration) Amendment Regulations 2020 regulation 14C. Attendance by electronic means in public health emergency or state of emergency (Act s. 5.25(1)(ba))**

## 2. Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

### Financial Interests:

12.1 (Cr Warner)

### Proximity Interests:

None Disclosed

### Impartiality Interests:

Item 10.4.8 Cr V. Wyatt  
 Item 10.4.8 Cr S. Warner  
 Item 10.4.8 Pania Turner Manager Corporate and Community Services  
 Item 10.4.8 Hannah Turner Tourism and Communications Officer

### Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

President (Cr Bonza) – Concert ticket (under \$50)

Manager Corporate Community Services Pania Turner – Tidy Towns mug (under \$50)

## 3. Record of Attendance of Councillors / Officers and Apologies.

Cr LG Bonza	Shire President
Cr AR Patupis	Deputy Shire President
Cr JEP Hogan	
Cr SM Warner	
Cr VL Wyatt	

Peter Fitchat	Chief Executive Officer
Joe Hodges	Manager of Works and Services
Pania Turner	Manager of Corporate and Community Services

Hannah Turner      Tourism and Communications Officer  
Linda Hodges        Records Officer

Apologies

Absent  
Cr VJ Schultz

## **Public Gallery**

### **4. Applications for Leave of Absence.**

### **5. Response to Previous Public Questions Taken on Notice.**

#### **5.1 Mosquitoes**

**Response by** Chief Executive Officer.

The Shire of Dundas has secured a consultant who will be conducting a review in October of the mosquitoes issues raised. Testing will be done on sites around Norseman and along the Eyre Highway, with a report and recommendations coming back to Council.

#### **5.2 Robert Street Traffic speeds**

**Response by** Chief Executive Officer.

The Shire is looking to have consultant conduct a review of the traffic speeds and amount along Robert Street. The review will involve community consultation with residents and businesses along Robert Street.

### **6. Public Question Time.**

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

In accordance with Regulation 6 of the Local Government (Administration) Regulations 1996, the minimum time allowed for Public Question Time is 15 minutes.

A member of the public who raises a question during Question Time is to state his or her name and address.

#### **6.1 Question submitted by Michelle Hindmarsh**

**Topic Community Strategic Plan Survey Results will the community see the results of the surveys?**

**Response by Manager of Corporate and Community Services.**

**The Community will see survey results in the Strategic Community Plan. Consultation will close in September with the consultation facilitator presenting a report to Council. The findings of the survey will be used to build the Strategic Community Plan.**

6.2

**Question submitted by Dez McColl**

**Topic Who is policing or monitoring COVID 19 sign in and use of Safe WA App in local businesses and facilities?**

**Response by Chief Executive Officer.**

**The Federal and State Government are responsible for managing the pandemic, this includes the regulation of people abiding by government directives, such as signing in at businesses and locations. Shire of Dundas staff must sign in at all facilities when working, and are strongly encouraged to be an example in the Community and sign in as per government directions. The**

**goal is to keep our Community safe, recent incidents have shown how signing in and use of the Safe WA App allows quick contact tracing.**

## **7. Confirmation of Minutes of Previous Meeting.**

Minutes of the Ordinary Meeting of Council held on 24<sup>th</sup> August 2021 be confirmed as a true and accurate record.

### **Recommendation**

**That the minutes of the Ordinary Council Meeting held on 24<sup>th</sup> August 2021 be confirmed as a true and accurate record.**

Moved: Cr. Hogan  
Seconded: Cr. Wyatt

### **Resolution**

**That the minutes of the Ordinary Council Meeting held on 24<sup>th</sup> August 2021 be confirmed as a true and accurate record.**

Carried by: Simple Majority For: 5 Against: 0

## **8. Petitions, Deputations or Presentations.**

### **Reports of Committees**

- 8.1.1. GVROC - Cr Bonza/Cr Warner  
No meeting, advertising for a coordinator
- 8.1.2. WALGA – Cr Bonza/Cr Patupis  
Local Government week, one motion carried 209/4
- 8.1.3. Regional Roads Group – Cr Bonza/Cr Wyatt  
No meeting – correspondence and suggestions to go through next meeting.
- 8.1.4. Roadwise – Cr Wyatt/Cr Warner  
No meeting held, next meeting to be confirmed

## **9. Announcements by Presiding Member without Discussion.**

## **10. Reports of Officers.**

### **Planning, Development, Health and Building**

**Engineering and Works**

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.1 – Replacement CAT 910 K loader Town Loader</b>	
Location / Address	Town Crew/Depot
File Reference	DS.3301
Author	Manager of Works & Services – Joe Hodges
Date of Report	13/09/2021
Disclosure of Interest	NIL

**Summary**

Cat 910 K loader not suited for works conducted and continual machinery faults occurring after damage fighting fires. Machine supplier unable to completely rectify issues in machine.

**Background**

Operator method and machine size inappropriate for works carried out at the Shire landfill and also filling in for Road Crew loader on occasions loading trucks.

**Statutory Environment**

NIL

**Policy Implications**

Purchase of new Town Loader

**Financial Implications**

Additional \$40,000 in costs due to a slightly larger machine and the purchase of a “Crab Bucket” for easier pick up of materials.

**Strategic Implications**

With the addition of a grab bucket the bulk waste collections will be completed with less issue to the staff and public as waste picked up and loader onto the truck easier. Ability to cover the road crew loader when required with ease.

**Consultation**

MWS  
CEO  
Leading hand Town Crew

**Comment**

The MWS inspected several of the loaders submitted to the Shire. Of all that were inspected the John Deere 444P has the better operator seating and work environment. Less complicated controls in a safer looking cab set out.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

It is recommended that the Shire award the loader replacement to AFGRI for a new 2021 John Deere 444 P wheel loader with a changeover of \$219,070 as this machine though not the cheapest is by far the best-appointed loader for operation and design.

Moved: Cr. Wyatt  
 Seconded: Cr. Hogan

### **Resolution**

**That the Shire award the loader replacement to AFGRI for a new 2021 John Deere 444 P wheel loader with a changeover of \$219,070 as this machine though not the cheapest is by far the best-appointed loader for operation and design.**

Carried by: Simple Majority For: 5 Against: 0

### **Members and Policy**

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.1 – Receive the Information Bulletin</b>	
Location / Address	Shire of Dundas
File Reference	PE.ME.2
Author	Chief Executive Officer - Peter Fitchat
Date of Report	3 <sup>rd</sup> August 2021
Disclosure of Interest	Nil

### **Summary**

For Council to consider receiving the Information Bulletin for the period ending 3<sup>rd</sup> August 2021

### **Background**

The Councillors' Information Bulletin for the period ending 3<sup>rd</sup> August 2021 was completed and circulated to Councillors.

### **Statutory Environment**

#### *Local Government Act 1995*

- Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
- Section 3.1 – Provides that the general function of the local government is to provide for the good governance of persons in its district.

### **Policy Implications**

Council has no policies in relation to this matter.

### **Financial Implications**

The recommendation of this report has no financial implications for Council.

### **Strategic Implications**



Keeping Councillors informed in respect to matters impacting on their role as Councillor.

Consultation

Nil

Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

Because of certain confidential elements in the contents of this document, it is not a public document, it is distributed to Councillors and senior staff only and is not for public release.

Voting Requirements

Simple Majority

**Officer Recommendation**

**That Council receive the monthly Councillors' Information Bulletin for the period ending 3<sup>rd</sup> August 2021, as included in confidential papers relating.**

Moved: Cr. Warner  
Seconded: Cr. Hogan

**Resolution**

**That Council receive the monthly Councillors' Information Bulletin for the period ending 3<sup>rd</sup> August 2021, as included in confidential papers relating.**

Carried by: Simple Majority For: 5 Against: 0

**Administration, Finance and Community Development**

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.1 – Accounts Paid 01/08/2021 – 31/08/2021</b>	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts and Payroll Officer – Ali Sherifi
Date of Report	23/09/2021
Disclosure of Interest	Nil

Voting Requirements

Simple Majority

**Officer Recommendation**

**That the Shire of Dundas monthly accounts paid from 1<sup>st</sup> August 2021 to 31<sup>st</sup> August 2021 be noted.**

Moved: Cr. Patupis  
 Seconded: Cr. Wyatt

### Resolution

**That the Shire of Dundas monthly accounts paid from 1<sup>st</sup> August 2021 to 31<sup>st</sup> August 2021 be noted.**

Carried by: Simple Majority For: 5 Against: 0

#### Trust Payments

Chq/EFT	Date	Name	Description	Amount
				0.00

#### Municipal Cheques

Cheque	Date	Name	Description	Amount
				0.00

#### Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT5790	02/08/2021	Telstra Corporation Limited	Phone Charges for Admin, Co-Location and Woodlands Centre 20.07.2021 - 19.08.2021 \$700.07 Admin ADSL, Youth, Doctors, and depot usage – 05.07.2021 – 04.08.2021 \$462.51 Phone Usage 16.07.2021 – 15.08.2021 \$180.00 Mobile Charges for Staff, Cameras, and tablets \$1123.97 Home Bundles for 124 Prinsep Street and 11 Robert Street \$244.30	2710.85
EFT5791	03/08/2021	National Australia Day Council	Unused Grants Refund for Australia Day.	17490.00
EFT5792	09/08/2021	Botanica Consulting	Environmental Consultancy assistance Lisa Chandler 8 hours	1408.00
EFT5793	09/08/2021	Laurene Bonza	Claim (Special Council Meeting - 30.07.2021), GVROC - 30.07.2021	208.00
EFT5794	09/08/2021	Shire of Dundas Municipal Fund	Payroll deductions	360.00
EFT5795	09/08/2021	DS Agencies Pty Ltd	Eazy Dump Caravan Dump Point Neptune 4K holding Tank, WA health dep approval fully factory sealed for the Dog Park.	4130.50
EFT5796	09/08/2021	Elite Gym Hire	Hire of Weights (12.07.2021 - 12.8.2021) \$568.65 Hire of Treadmill, bike, rower, and cross trainer \$442.35	1011.35

EFT5797	09/08/2021	Esperance Plumbing Service	Install & modify existing septic at Pool/Youth Centre, install 2 x 15m leach drains semi-inverted running North/South in the area.	9765.00
EFT5798	09/08/2021	EAGLE PETROLEUM (WA) PTY LTD	8000 Litres Diesel	11156.00
EFT5799	09/08/2021	Goldfields Truck Power	Registration inspection to Toyota Coaster Bus P306 1GBF296	199.75
EFT5800	09/08/2021	Golden Line Fencing	Install 75 meters x 2.4-meter-tall Garrison fencing to rear of swimming pool, handling, and transportation cost & accommodation for 2 people.	18700.00
EFT5801	09/08/2021	Glen Flood Group Pty Ltd T/A GFG Consulting	Health Surveyor Services July 2021 for 17.75 hours \$2518.73 Planning and development – Building surveyor services (11 hours) July 2021 \$2044.90	4563.63
EFT5802	09/08/2021	John Edward Patrick Hogan	Claim (Special Council Meeting - 30.07.2021)	104.00
EFT5803	09/08/2021	Horizon Power	Streetlights - 01.07.2021 - 31.07.2021 + Overdue Notice Fee (\$5.80)	5368.66
EFT5804	09/08/2021	Highway Tilt Towing	Grease line repair to Caterpillar Loader P301 DS3301	125.35
EFT5805	09/08/2021	KULBARDI HILL CONSULTING	Agreed variation to Stage 2 of interpretive works at the Woodlands Centre \$5423 Remainder of outstanding payment for mapping project for the Woodlands Centre \$2706	8129.00
EFT5806	09/08/2021	Kalgoorlie Dog Adoptions Incorporated	Donation part payment as per council decision.	1000.00
EFT5807	09/08/2021	Norseman IGA	Various IGA Purchases 01.06.2021 - 30.06.2021	967.14
EFT5808	09/08/2021	Veronica Wyatt	Claim (Special Council Meeting - 30.07.2021)	104.00
EFT5809	09/08/2021	Wilson's Diesel & Auto Repairs	Replace rusted hose on air compressor to air dryer to the Hino Water Truck P266 - DS17 \$614.40 Repair hydraulic hose to Case Loader P331 DS16 \$257.20	871.80
EFT5810	09/08/2021	Western Australian Local Government Association	Introduction to Local Government eLearning - Dona Brydon \$195 Laurene Bonza – Cancellation transport forum – 1 <sup>st</sup> July 2021 -\$70 Peter Fitchat - Cancellation transport forum – 1 <sup>st</sup> July 2021 -\$70	55.00
EFT5811	09/08/2021	SHARON MAREE WARNER	Claim (Special Council Meeting - 30.07.2021), GVROC - 30.07.2021	208.00
EFT5812	13/08/2021	Advertiser Print	1000x C4 Envelopes + Freight for Admin Office	509.00
EFT5813	13/08/2021	Bonza Constructions Pty Ltd	Move key cabinet out of records storage and refix to wall	158.40

EFT5814	13/08/2021	Bunnings Warehouse Kalgoorlie	Various hardware items	905.43
EFT5815	13/08/2021	BOC Limited	Container Service Fee (28.06.2021 - 28.07.2021)	41.05
EFT5816	13/08/2021	GOLDEN CITY MOTORS	2021 Mitsubishi Triton GLX Tray top 2WD \$46533.30 2021 Mitsubishi Triton GXL Cab Tray 4WD Ute with Accessories, Trade in Hilux. \$21000.	67533.30
EFT5817	13/08/2021	P & L Hogan Services	2 x 45kg Gas bottles for the Woodlands Centre	330.00
EFT5818	13/08/2021	Highway Tilt Towing	Battery for Toyota Hilux P-293 DS29	259.00
EFT5819	13/08/2021	Howard Porter	New 2021 Howard Porter Tri Axle 30,000 litre Stainless Steel Water Tanker, Inspection, Weighbridge & service fee, Insurance, and plate fee.	124459.00
EFT5820	13/08/2021	IT Vision User Group Inc	IT Vision User Group Membership Subscription 2021/22	748.00
EFT5821	13/08/2021	Moore Australia (WA) Pty Ltd	Compilation of monthly statement of financial activity for June including EOM review, rates processing and management assistance for June.	4290.00
EFT5822	13/08/2021	South East Petroleum	Diesel and Unleaded Fuel Purchases (Bp Card - July 2021)	709.90
EFT5823	13/08/2021	South Coast Foodservice	20 Cartons toilet rolls for Admin, Woodlands Centre & Welcome Park	1188.44
EFT5824	13/08/2021	Water Corporation	Various Water Accounts (25.05.2021 - 27.07.2021)	39064.87
EFT5825	20/08/2021	Eucla Motor Hotel	Electricity supplied to Eucla Town Hall for 01/04/2021 - 30/06/2021	471.50
EFT5826	20/08/2021	Shire of Dundas Municipal Fund	Payroll deductions	360.00
EFT5827	20/08/2021	Davric Australia Pty Ltd	100x Nullarbor Certificates, 20 x stubby Norseman corrugated camels, 20 x stubby holder for Nullarbor water holes + freight for the Visitor Centre	333.30
EFT5828	20/08/2021	Local Government Professionals Australia WA	2021- 2022 Full Membership Dues	531.00
EFT5829	20/08/2021	Mundrabilla Roadhouse Pty Ltd	Fuel and takeaway meals for R2R Project	4714.27
EFT5830	20/08/2021	Norseman Historical Museum Association	To support projects being undertaken at the Norseman Historical Museum	2500.00
EFT5831	20/08/2021	Valma Joy Schultz	Claim (Eucla Meeting - 07.08.2021), Travel to Eucla for the Community Consultation Workshop 07.08.2021	1507.96
EFT5832	20/08/2021	TARA TREASURES (AUS) PTY LTD	Various Stock Order for the Visitor Centre + Freight	752.95
EFT5833	23/08/2021	Telstra Corporation Limited	Telstra 4GXWIFI Plus for Peter Fitchat - 04.08.2021 - 03.09.2021	44.00
EFT5834	27/08/2021	Australian Taxation Office	BAS (JULY 2021)	27458.00

EFT5835	27/08/2021	Eucla Motor Hotel	Accommodation for two on 06-08-21, accommodation for 7 on 07-08-21 including meals. Fuel costs for 22DS, DS232.	2737.31
EFT5836	27/08/2021	Australian Communications & Media Authority	LICENSE RENEWAL - Renewed to 02/09/2022	45.00
EFT5837	27/08/2021	ZircoDATA Pty Ltd	Storage of Registers (26.06.2021 - 25.07.2021)	160.24
EFT5838	27/08/2021	Bonza Constructions Pty Ltd	Prune roses at Admin Building, Town Hall, roundabout & Child Care Centre. \$6250.20 Prime and paint rear cabinet (Admin, president office Entry). \$198 Inspect and clean 2 x septic tanks at old tennis club, Gehl loader – lift lids and replace \$551.10 Repair septic tank lid Brockman St at abandoned house, supply and install new tank lid, material, freight \$940.50 Pump out and clean dump point at Welcome Park. \$711.70.	8651.50
EFT5839	27/08/2021	Laurene Bonza	Claim (Council Meeting - 24.08.2021), IB Session - 10.08.2021 & Members Remuneration Increase Back Dated to 01/07/2021	498.00
EFT5840	27/08/2021	Brookes Hire Service Pty Ltd	Hire Komatsu Loader, Environmental Levy fee, Damage Waiver 31.07.2021 \$8507.64 Komatsu Loader – Transport to site \$2508	11015.64
EFT5841	27/08/2021	Davric Australia Pty Ltd.	Various Retail Purchases + freight for the Norseman Visitor Centre	730.84
EFT5842	27/08/2021	EAGLE PETROLEUM (WA) PTY LTD	3 x Hydrocarbon Filter Stock	561.00
EFT5843	27/08/2021	FULL MOON CAFE	Catering for Special Council Meeting - 10.08.2021	385.00
EFT5844	27/08/2021	Glen Flood Group Pty Ltd T/A GFG Consulting	Certificate of Design Compliance for Norseman District Highschool - Solar	907.50
EFT5845	27/08/2021	John Edward Patrick Hogan	Claim (Council Meeting - 24.08.2021), IB Session - 10.08.2021 & Members Remuneration Increase Back Dated to 01/07/2021	330.00
EFT5846	27/08/2021	Highway Tilt Towing	Service P-327 Holden Colorado DS232 at 65,000 km + freight for parts \$563.02 Service at 93,000 km to Subaru Forrester P319 38DS \$485.90 Replaced left hand side taillight with LED, Trailer plug needed replacing + Freight for Parts 36DS \$279.25	1328.17

EFT5847	27/08/2021	KILIMA (WA) P/L	Rent for the month of August 2021 - 81 Robert Street Norseman	242.00
EFT5848	27/08/2021	Local Health Authorities Analytical Committee	Analytical Services - 2021/2022	396.00
EFT5849	27/08/2021	JLT	LGIS Personal Accident and Sickness Insurance 30.06.2021 - 30.06.2022 \$17301.90 Motor Vehicle Insurance – Good Driver Rebate (Endorsement Period 30.06.2020 – 30.06.2021) -\$2182.15 JLT Marine Cargo Insurance 30.06.2021 – 30.06.2022. \$275	15394.75
EFT5850	27/08/2021	LGIS	LGIS Motor Vehicle Insurance 30.06.2021 - 30.06.2022 \$28131.30 Actual Wages adjustment for Period 30.06.2019 – 30.06.2020 -\$3772.99 LGIS Commercial Crime and Cyber Liability 30.06.2021 – 30.06.2022 \$5527.58 LGIS Management Liability Insurance 30.06.2021 – 30.06.2022 \$6303.85 LGIS Bush Fire Insurance 30.06.2021 – 30.06.2022 \$1760 LGIS Liability Insurance Instalment No.1 30.06.2021 – 31.10.2021 \$17524.98 LGIS Property Insurance Instalment No.1 30.06.2021 – 31.10.2021 \$39665.33 LGIS Work Care Insurance Instalment No.1 30.06.2021 -31.10.2021 \$29106 LGIS Personal Accident Insurance 30.06.2021 – 30.06.2022 \$467.50 LGIS Travel Insurance 30.06.2021 – 30.06.2022 \$825 2021/22 Membership Contributions Credit – Instalment No.1 -\$1247.50	124291.05
EFT5851	27/08/2021	Moore Australia (WA) Pty Ltd	Preparation, review, and lodgement of the 2021 FBT Return	1760.00
EFT5852	27/08/2021	Golden Flame Nominees Pty Ltd	10 bags of ice	30.00
EFT5853	27/08/2021	Microshel Family Trust T/AS PACK & SEND EAST PERTH RGSMW PTY LTD	Freight - DS Agencies	2285.39
EFT5854	27/08/2021	Valma Joy Schultz	Claim (Council Meeting - 24.08.2021), IB Session - 10.08.2021 & Members Remuneration Increase Back Dated to 01/07/2021	326.00
EFT5855	27/08/2021	Solutions IT (invoice S + B)	Managed Support - Maintain Monthly billing for August 2021 \$2502.83 Pre-Paid Support Hours – 20 hours \$2178	4680.83

EFT5856	27/08/2021	Truck Centre WA	New UD 2021 GW Prime mover fit out including hydraulics, Stamp Duty and Insurance - PP20 1HJV061	225013.40
EFT5857	27/08/2021	TOLL TRANSPORT PTY LTD	Freight - Advertiser Print	40.22
EFT5858	27/08/2021	IT Vision	Payroll Reconciliation 20/21 \$1100 Assistance with Payroll EOY, Back up synergy soft, Upload of 2021/22 Tax Patch, Check EOY Data \$1100	2200.00
EFT5859	27/08/2021	Waterman Irrigation Australia	Standpipe PLC Replacement	1848.00
EFT5860	27/08/2021	SHARON MAREE WARNER	Claim (Council Meeting - 24.08.2021), Members Remuneration Increase Back Dated to 01/07/2021	226.00
EFT5861	27/08/2021	WINC AUSTRALIA PTY LTD	Purchase 3x Microsoft Wireless Keyboard & Mouse - \$207.01 2 x clear package tape, 1 x rubber bands, 2 x address labels. \$149.96	356.97
EFT5862	27/08/2021	Telstra Corporation Limited	Admin ADSL, Youth, Doctors & Depot Usage - 05.08.2021 - 04.09.2021	428.30
6738	02/08/2021	Bank Fees	Centre pay Fees (A525)	0.99
PAY	03/08/2021	PAYROLL	Payroll Direct Debit of Net Pays Payroll Direct Debit of Net Pays	53958.67
6749	09/08/2021	Pania Turner	Travel and incidentals for Community Consultation Workshop at Eucla.	274.75
6750	09/08/2021	Hannah Turner	Travel and incidentals for Community Consultation Workshop at Eucla.	274.75
6751	09/08/2021	Bank Fees	Centre pay Fees (A771)	0.99
6754	10/08/2021	Bank Fees	Centre pay Fees (A698)	0.99
6773	16/08/2021	Bank Fees	Centre pay Fees (A525)	0.99
PAY	17/08/2021	PAYROLL	Payroll Direct Debit of Net Pays Payroll Direct Debit of Net Pays	54927.10
6785	23/08/2021	Bank Fees	Centre pay Fees (A771)	0.99
6787	24/08/2021	Linda Hodges	Reimbursement to Linda Hodges - Payment for delivery of Burial Book	18.30
6790	24/08/2021	Joe Hodges	Reimbursement to Joe Hodges for Various office cleaning products, hardware items & bedding for 11 Roberts Street & 124 Prinsep Street	1714.28
6791	24/08/2021	Bank Fees	Centre pay Fees (A629, A698)	1.98
6797	27/08/2021	Leigh Morgan	Reimbursement to Leigh Morgan for purchase of work boots	175.00
6798	27/08/2021	Joe Hodges	Reimbursement for the purchase of Hydraulic Fittings for P278 69DS	214.30
6800	30/08/2021	Bank Fees	Centre pay Fees A525	0.99
PAY	31/08/2021	PAYROLL	Payroll Direct Debit of Net Pays Payroll Direct Debit of Net Pays	52772.13
				<b>\$938,711.71</b>

## Municipal Account Direct Debts



	Date	Name	Description	Amount
6736	02/08/2021	Bank Fees	ANZ Merchant Fee	133.07
	04/08/2021	ANZ	BPAY Transaction Fee	22.80
6774	16/08/2021	3E Advantage Pty Limited	CRC photocopier, Shire photocopier & Printer meter readings – 01.07.2021 – 30.07.2021	3727.37
				<b>\$3,883.24</b>

## Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
6802	16/08/2021	Chief Executive Officer	ANZ Credit Card Purchases 22/06/2021 – 21/07/2021	5334.35
	22/06/2021	Flight Centre	Flight and Accommodation for CEO & President	1451.66
	27/06/2021	DOODLY	SUBSCRIPTION	93.89
	29/06/2021	Full Moon Café	Public Receptions	39.00
	29/06/2021	Merredin Oasis Hotel	CEO Attending WALGA Breakfast	298.00
	30/06/2021	WA Hotel West Perth	CEO Attending WALGA Conference	251.99
	01/07/2021	LINKEDIN	SUBSCRIPTION	39.99
	04/07/2021	MYOB	SUBSCRIPTION	109.00
	08/07/2021	Abletek Mechanical Kalgoorlie	Toyota Hiace Buse Vehicle Inspection	165.75
	08/07/2021	Screen Mounts	2 x Heavy Duty Mobile TV Stands for Town Hall	1623.02
	09/08/2021	Retravisision Kalgoorlie	1 x Wireless Desktop	88.00
	11/07/2021	DROPBOX	SUBSCRIPTION	316.11
	12/07/2021	ADOBE	SUBSCRIPTION	25.74
	14/07/2021	GRAMMARLY	12 MONTHS SUBSCRIPTION	624.16
	14/07/2021	GRAMMARLY	12 MONTHS SUBSCRIPTION for 1 EXTRA SUBSCRIPTION	208.04
				<b>\$5,334.35</b>

## Summary of Account Totals

Trust EFT's / Cheques	0.00
Municipal Cheques	0.00
Municipal EFT's	\$938,711.71
Municipal Direct Debit's	\$3,883.24
Municipal Credit Card's	\$5,334.35
Grand Total for June 2021	\$947,929.30

Agenda Reference & Subject	
<b>10.4.2 – Financial Statements for the Period Ending 01/07/2021 – 31/07/2021</b>	
Location / Address	Shire of Dundas
File Reference	FM.FI
Author	Moore Australia
Date of Report	23/09/2021
Disclosure of Interest	Nil

## Voting Requirements



Simple Majority

**Officer Recommendation**

**That the Shire of Dundas Financial Statements for the period ending 1<sup>st</sup> July 2021 – 31<sup>st</sup> July be accepted.**

Moved: Cr. Wyatt  
Seconded: Cr. Hogan

**Resolution**

**That the Shire of Dundas Financial Statements for the period ending 1<sup>st</sup> July 2021 – 31<sup>st</sup> July be accepted.**

Carried by: Simple Majority For: 5 Against: 0

Agenda Reference & Subject	
10.4.3 – CRC Management Report & Financial Statements to 01/07/2021 – 31/07/2021	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	CRC Manager & Accounts Payable Officer – Ciara Stewart
Date of Report	23/09/2021
Disclosure of Interest	Nil



**Management Report & Monthly Statement of Financial Activity  
For the period ending 31<sup>st</sup> July 2021**

**Officer Recommendation**

**That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31<sup>st</sup> July 2021 be accepted.**

Moved: Cr. Wyatt  
Seconded: Cr. Hogan

**Resolution**

**That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31<sup>st</sup> July 2021 be accepted.**

Carried by: Simple Majority For: 5 Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.4 – CRC Management Report &amp; Financial Statements to 01/08/2021 – 31/08/2021</b>	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	CRC Manager & Accounts Payable Officer – Ciara Stewart
Date of Report	23/09/2021
Disclosure of Interest	Nil



**Management Report & Monthly Statement of Financial Activity  
For the period ending 31<sup>st</sup> August 2021**

**Officer Recommendation**

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31<sup>st</sup> August 2021 be accepted.

Moved: Cr. Wyatt  
Seconded: Cr. Hogan

**Resolution**

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31<sup>st</sup> August 2021 be accepted.

Carried by: Simple Majority                      For: 5                      Against: 0

**Confidential Items 10.4.5 and 10.4. 6 will be discussed at Item 12.**

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.7 – Officer Reports</b>	
Location / Address	Shire of Dundas

File Reference	
Authors	Manager Works and Services – Joe Hodges Manager of Corporate and Community Services - Pania Turner Tourism and Communications Officer- Hannah Turner
Date of Report	23/09/21
Disclosure of Interest	Nil

### Summary

For Council to note the reports received from the Manager of Works and Services, Manager of Community Development, Youth and Events Officer, and the Visitors and Administration Services Officer as included in the papers relating.

### Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Consultation

Manager of Works and Services  
Manager of Community Development  
Youth and Events Officer, and the Visitors  
Administration Services Officer

### Comment

The reports advise elected members of the progress being made towards achieving the objectives of the Strategic Plan.

### Voting Requirements

Simple Majority

### Officer Recommendation

**That Council note the reports of the Manager of Works and Services, Manager of Corporate and Community Services, the Tourism and Communications Officer. NAIDOC staff resignation.**

Moved: Cr Warner  
 Seconded: Cr Wyatt

### **Resolution**

**That Council note the reports of the Manager of Works and Services, Manager of Corporate and Community Services, the Tourism and Communications Officer. NAIDOC staff resignation.**

Moved: Cr Warner  
 Seconded: Cr Wyatt

Carried by Simple Majority For: 5 Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.8 – Community Grant Application Norseman DHS P&amp;C Association- Community Fair</b>	
Location / Address	Shire of Dundas
File Reference	GS.PR.20/21
Author	Manager of Corporate and Community Services - Pania Turner
Date of Report	23/09/21
Disclosure of Interest	Impartiality Disclosures Cr. Warner, Cr.Wyatt, Manager Community and Corporate Services, Tourism and Communications Officer

### **Summary**

That the Shire of Dundas Council review the Community Grant Application submitted by the Norseman DHS P&C Association to support the Community Fair event being held at the school in November.

### **Background**

Norseman District High School is recognised as a critical community hub for Norseman families, children, and young people. Norseman District High School represents the parent community of the school and play a significant role in support school and community events.

### **Statutory Environment**

Nil

### **Policy Implications**

C.5 Community Grants Program

### **Financial Implications**

The 2022/22 Budget has an allocation for Community Grant applications and the amount of \$6000 requested can be accommodated in the allocated budget.

### **Strategic Implications**

Strategic Community Plan

**Theme 1 A strong, healthy, educated and connected Community that is actively engaged and involved.**

**1.2 Recreation Sports and Leisure:** A socially connected Community that is physically active.

**1.3 Engagement of Community:** That the Community are engaged in constructive activities that encourage social and community development.

Consultation

Norseman DHS P&C President  
Shire of Dundas Youth Officer  
Elected Members

Comment

Norseman District High School have worked hard to build student capacity to engage well with each other and their community. Students and staff actively participate in community activities such as NAIDOC, ANZAC and Remembrance Day, garden show and markets, tree planting, seniors, and other cultural events.

The Community Grant application highlights the goal of being the local community together and promoting local products.

Voting Requirements

Simple Majority

Officer Recommendation

- 1. That the Shire of Dundas Council approve the Community Grant Application to the amount of \$6000.**

Moved: Cr. Warner  
Seconded: Not seconded

***Item Lapsed***

**11. Elected Members Motions of Which Previous Notice Has Been Given**

**12. New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting**

The following items of urgent business were accepted for consideration by the President or by a majority of the members of the Council:

Recommendation

**That the members of the Council agreed to the introduction of the following late item for decision.**

Moved: Cr. Wyatt  
Seconded: Cr. Hogan

Resolution

**That the members of the Council agreed to the introduction of the late item 12.1 Standby Pool Manager for decision.**

**Recommendation**

That the meeting proceeds behind closed doors to address Agenda Items 10.4.5, 10.4.6 and 12.1 due to the items referring to staff matters.

Moved: Cr. Hogan  
Seconded: Cr. Patupis

**Resolution**

That the meeting proceeds behind closed doors to address Agenda Items 10.4.5, 10.4.6 and 12.1 due to the items referring to staff matters.

Moved: Cr. Hogan  
Seconded: Cr. Patupis

**Public and Officers exit at 6.24pm**

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.5 CEO Performance Review</b>	
Location / Address	Shire of Dundas
File Reference	Personal File CEO
Author	Manager Corporate and Community Services – Pania Turner
Date of Report	23 <sup>rd</sup> September 2021
Disclosure of Interest	Financial Interest as the item relates to the CEO's contract

**Recommendation**

**That Council:**

- 1. Notes that Mr Peter Fitchat's annual appraisal as Chief Executive Officer for the Shire of Dundas for the period July 2020 to September 2021 has been undertaken;**
- 2. Endorses the overall rating of 'Highly Satisfactory' and thanks Mr Fitchat for his performance and commitment to the community during 2020/21;**
- 3. Schedules the next review of the CEO's performance to be completed by 30 September 2022;**
- 4. Endorses the performance criteria for the 2022 annual performance review;**
- 5. Notes that Mr Fitchat has elected to forego any variation to his Total Reward Package.**

Moved: Hogan  
Seconded: Wyatt

Carried by: Simple Majority                      For: 5                      Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.6 Confidential Item – Gratuity Payment</b>	
Location / Address	Shire of Dundas
File Reference	
Author	Chief Executive Officer
Date of Report	23 <sup>rd</sup> September 2021
Disclosure of Interest	Nil

**Recommendation**

That the Council, in accordance with Shire of Dundas Policy ST1 Gratuity Payments award a gratuity of \$2033.33 and undertake any advertising as required by the Local Government Act 1995.

Moved: Cr. Hogan  
Seconded: Cr. Wyatt

Carried by: Absolute Majority For: 5 Against: 0

**Cr. Warner exits at 6.30pm**

<b>Agenda Reference &amp; Subject</b>	
<b>12.4.1 – Confidential Item - Standby Pool Manager</b>	
Location / Address	Shire of Dundas
File Reference	PE.CO
Author	Manager of Works and Services
Date of Report	28 <sup>th</sup> September 2021
Disclosure of Interest	Financial Cr. Warner

**Resolution****That the Council:**

Approve entering into a service agreement with Sharon Warner (who is currently an elected member of Council) under an ABN as the stand-by Pool Manager. The service agreement will allow for the CEO to negotiate:

- (a) where both parties agree the extension of the contract to the 2023 pool season.
- (b) rates as proposed per confidential papers relating
- (c) reimbursement of professional indemnity and public and products liability insurance costs
- (d) training and accreditation to be met by the applicant.

Moved: Cr Wyatt  
Seconded: Cr Hogan

Carried by: Simple Majority For: 4 Against: 0

**Resolution**

That the Council come from behind closed doors

Moved: Cr Hogan  
Seconded: Cr Patupis

**Public, Officers and Cr. Warner re-enter the meeting at 6.34pm****13. Next Meeting**

The next Ordinary Meeting of the Council is scheduled to be held on the **19<sup>th</sup> October 2021**.

**14. Closure of Meeting**

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at **6.38pm**.

Unconfirmed