



Norseman Woodlands to Eucla Coast

Ordinary Council Meeting

23rd June 2020



Papers Relating

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Norseman Woodlands to Eucla Coast

11.1.1

Application Oversize Shed – 26 John Street

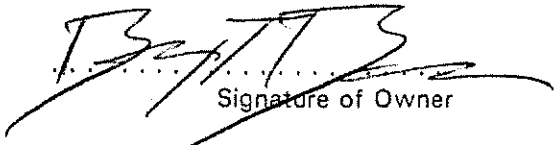
APPENDIX II - FORM OF APPLICATION FOR PLANNING CONSENT

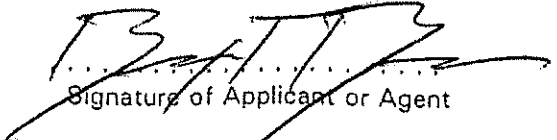
TOWN PLANNING AND DEVELOPMENT ACT 1928 (AS AMENDED)

SHIRE OF DUNDAS

FORM OF APPLICATION FOR PLANNING CONSENT

- 1. Surname of Applicant BONZA
- Given names BRYCE TYLER
- Address 7 CRABBE ST NORSEMAN WA 6443
- 2. Surname of Landowner (if different from above) AS ABOVE
- Given names /
- Address /
- 3. Submitted by BRYCE TYLER BONZA
- 4. Address for correspondence 7 CRABBE ST
NORSEMAN WA 6443
- 5. Locality of Development NORSEMAN
- 6. Title Details of Land LOT 1709 DEPOSITED PLAN 160824 VOL 1791 FOLIO 171
- 7. Name of road serving Property JOHN STREET NORSEMAN
- 8. State Type of Development WORKSHOP/SHED
- Nature and size of all Buildings proposed STEEL FRAMED, ZINC CLAD SHED
LENGTH 13000MM WIDTH 6000MM HEIGHT 4500MM (SEE ATTACHED)
- Materials to be used on external surfaces of Buildings
ROOF, WALLS, GUTTERS etc. ZINC.
- General treatment of open portions of the site RAINWATER TO BE COLLECTED IN
TANK. (RUN-OFF) OVERFLOW TO BE APPLIED TO GARDEN & LAWN AREA
- Details of car parking and landscaping proposals CARS TO BE PARKED AT FRONT
OF RESIDENCE. YARD AT REAR AROUND SHED WILL BE GARDEN & LAWN
- Approximate cost of Proposed Development \$15,000
- Estimated time for construction 30 DAYS


 Signature of Owner
 16.06.2020
 Date

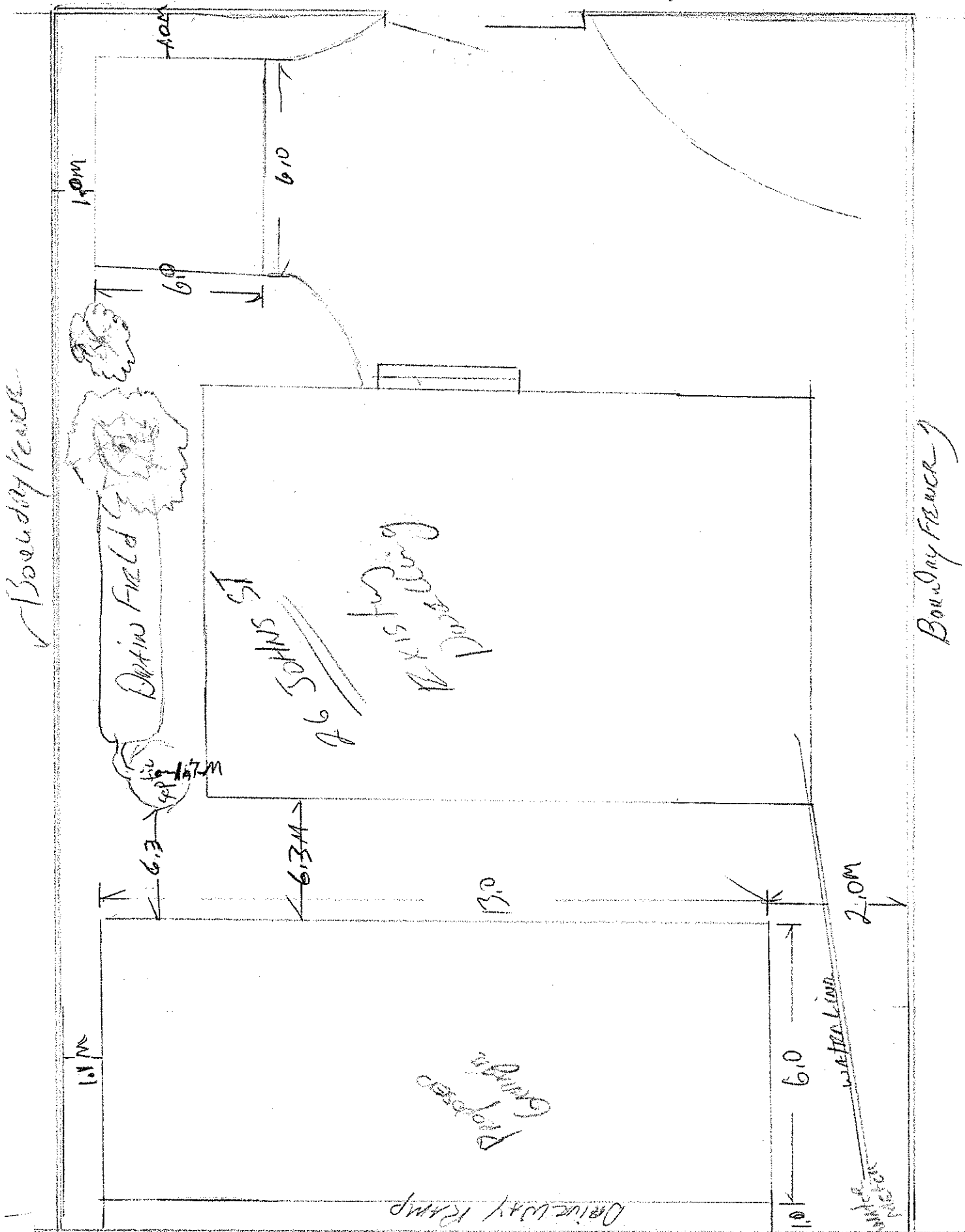

 Signature of Applicant or Agent
 16.06.2020
 Date

50725 ST

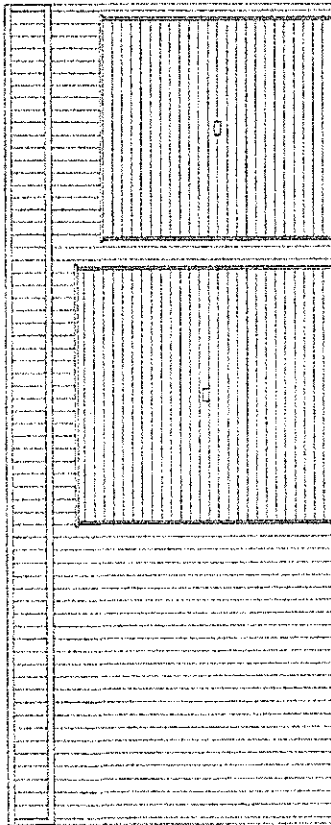
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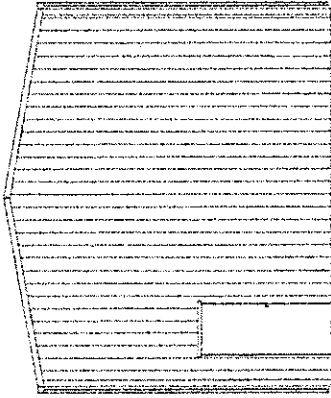


INITIAL _____ DATE _____



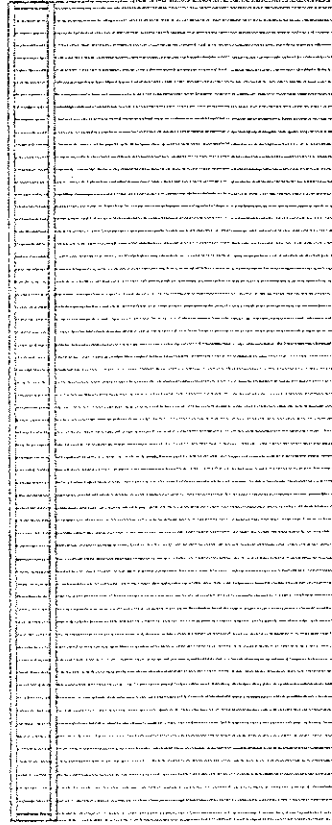
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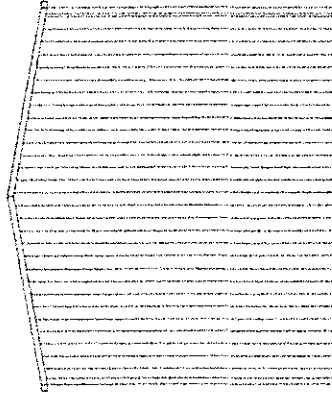
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Front



6000

Right

Company: Factory Direct WA

Address: 22 Baling Street, Cockburn Central, WA, PC: 6164

Phone: 08 9417 7355

Email: jeremy@factorydirectwa.com.au



Client Name: Bryce Bonza

26 Johns Street

Norseman, WA, PC: 6443

Client Email:

Client Address:

ELEVATIONS

Project No: FAWJD40409

Scale: NTS

Drawn: 01 of 01

Client Name:

Client Address:

Client Email:

Project No:

Scale:

Drawn:

Client Name:

Client Address:

Client Email:

Project No:

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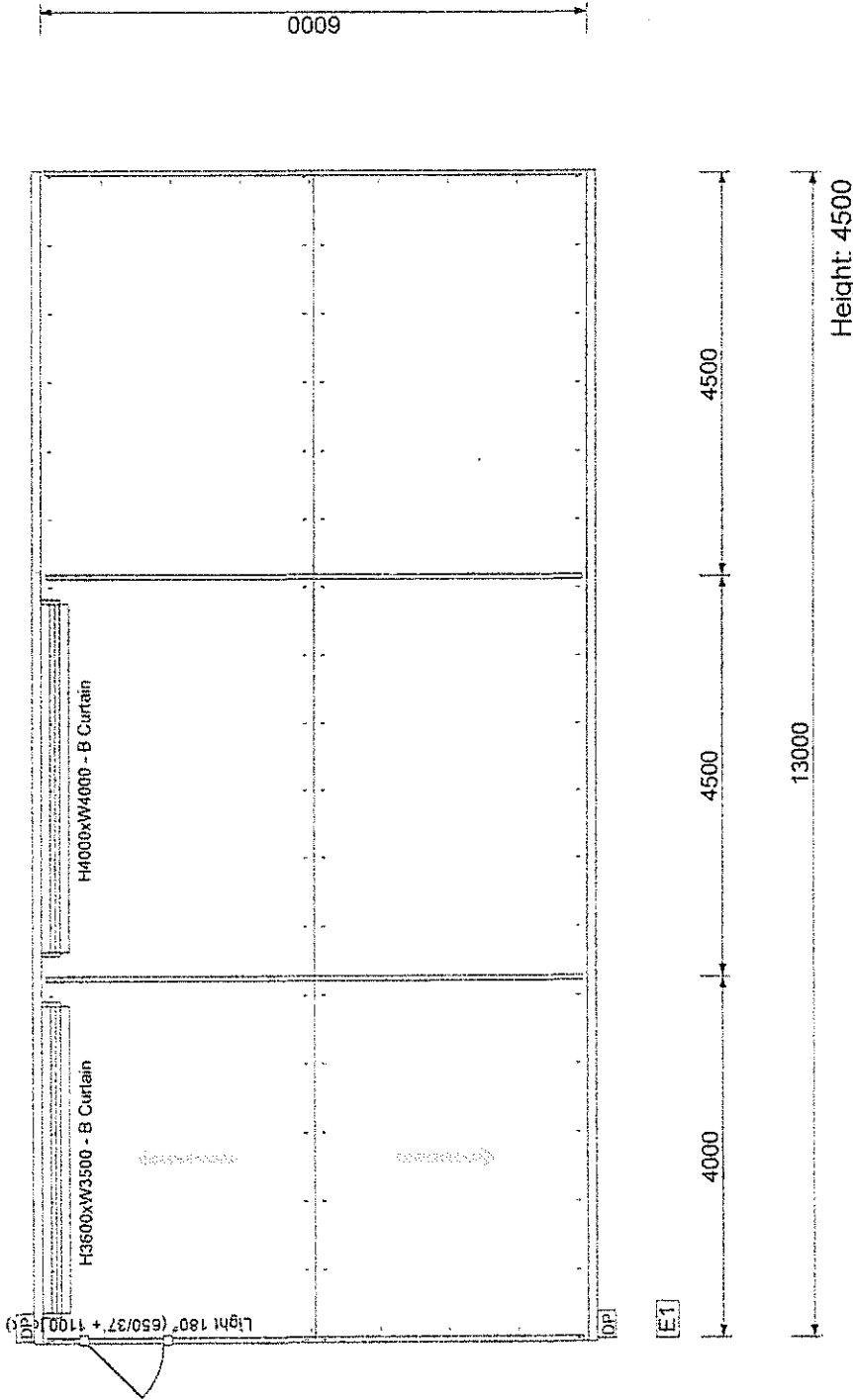
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Drawn:

OPTION ITEMS LIST:

- 1 x PA Door
- 1 x Light 180° (650/37 + 1100 lock)
- 2 x Roller Doors
- 1 x H3600xW3500 - B Curtain
- 1 x H4000xW4000 - B Curtain
- (E1) 1 x Eng - Certificate (WA) - Enduro

INITIAL _____ DATE _____



Company: Factory Direct WA
 Address: 22 Baling Street
 Phone: 08 9417 7355
 Email: jeremy@factorydirectwa.com.au



Bryce Bonza
 26 Johns Street
 Norseman, WA, PC: 6443

TITLE: PLAN VIEW	
PROJECT: FAWJD40409	SCALE: NTS
DATE: 28/05/2020	PAGE: 01 of 01
REV: A	

Addendum to Application for Planning Consent for 26 John Street

- The proposed shed is over height to allow for the servicing of the trucks inside the shed out of the weather and on a concrete floor, (rather than the dirt), when required. Also, similarly for servicing and to allow for the height of service utilities without knocking off aerials.
- The proposed shed is over size to allow room for the tools etc. required for servicing the vehicles (as well as the vehicles themselves, while being serviced) and for storage of materials and tools for other hobbies such as woodwork and antique restoration.
- The location of the proposed shed is at the rear of the property, backing onto the rear laneway. There is no development to the South beyond the laneway, ie: no neighbours to the rear of the shed.
- The position of the shed should not impede the view or cause any detriment to any neighbours.
- There are no commercial/industrial blocks available in town at this time.



Norseman Woodlands to Eucla Coast

11.3.4

Adoption of the Shire of Dundas Policy- EM.4 Surface Pro Tablet/Laptop and Email Use - Elected Members

EM.4 Surface Pro tablets/laptops and Email use- Elected Members

Objective

To ensure that Elected Member's use of the Shire provided Surface Pro tablets/laptops and email system is appropriate.

Policy Statement

Surface Pro tablets/laptops and Email Usage

Technology access is provided to Elected Members as a Council business tool. Its purpose is to assist in research, training, communication and to provide better access to information. All communication using the Shire's internet, facilities and resources must be undertaken in a professional manner, while responsibly representing the goals, objectives and image of the Council.

Inappropriate use of this technology is viewed as a serious disciplinary issue and will result in a reassessment of access privileges. In accepting the technology provided by the Shire of Dundas, Elected Members agree that the allocated cr.@dundas.wa.gov.au email and the Shire of Dundas provided tablet/laptop will not be used to access material considered objectionable or restricted under the Censorship Act 1996.

All files (work related or private) that are downloaded from the internet must be scanned for viruses immediately.

Elected members should be aware that the technology provided is not for personal use such as:

- Private business transactions or promotion of private business activities;
- Payment of personal accounts;
- Private advertising on the internet;
- Personal political purpose;
- Personal web home pages; or
- Recreational games.

Before receiving a Shire provided device Elected Members will be required to sign a copy of this Policy (EM.4 Surface Pro tablets/laptops and Email use- Elected Members) in acknowledgment of their responsibilities.

At the completion of their Shire of Dundas Council term of office the device is to be returned within 14 business days to the Manager of Finance and Administration.

Elected Members will act with due diligence and care in using the Shire provided device. The device is insured by the Shire of Dundas. Damages, faults and loss should be reported in writing to the Manager of Finance and Administration as soon as possible. Repair and replacement of a damaged or lost device will be at the discretion of the CEO.

Email

Where Elected Members receive electronic mail that is inappropriate, it is their obligation to immediately delete its contents and any attachments, and then advise the sender of its inappropriateness and instruct them not to send such correspondence again.

The Shire may monitor usage of the internet. There can be no expectation of personal privacy in the use of the Shire's internet and or email facilities.

Standards for Outbound E-mail

The content of e-mail signature files is to clearly state the identity of the e-mail originator. Elected members must use the provided Shire of Dundas email signature which will include their name, title, telephone number, email address and the Shire website address with a high-resolution image of the Shire's logo.

Access and Security to the Shire of Dundas IT System

Passwords

It is the responsibility of each Elected Member to maintain the confidentiality and security of their own password.

Elected Members should ensure that they;

- Log out of or password lock their email and /or device when leaving it unattended for long periods of time;
- Do not attempt to gain access to another Elected Member's or Shire Officer's log-in ID or password; and
- Do not disclose passwords to any other persons.

Persons who are not employed by the Shire (including Councillors) must not be given access to the Shire's corporate network under any circumstances, unless approval is first sought and obtained from the Chief Executive Officer.

Document Control Box							
Document Responsibilities:							
Owner:	Manager Finance & Administration			Owner Business Unit:	Manager Finance & Administration		
Reviewer:	Manager Finance & Administration			Decision Maker:	Council		
Compliance Requirements:							
Legislation:	Local Government Act 1995 Local Government (Administration) Regulations 1996						
Other:							
Organisational:							
Document Management:							
Risk Rating:	MED/HIGH	Review Frequency:	Biennial	Next Due:	November 2022	Records Ref:	CM.PO.1
Version #	Decision Reference:		Synopsis:				
1. (Adopted)							



Norseman Woodlands to Eucla Coast

11.4.4

Officers Reports



Norseman Woodlands to Eucla Coast

REPORT TO COUNCIL
Ordinary Council Meeting 23rd June 2020

AREA: Works & Services

PERIOD OF REPORTING: May - June 2020

OFFICER: Joe Hodges

Town Crew

- Removal of old walkway, corner Prinsep/Alsopp and new walkway constructed.
- Concrete path and handrail to be completed.

Sealing Program

- Asphalt for Admin carpark and rear Woodlands centre delayed due to contractor commitments and Plant breakdown

Road Crew

- Ongoing gravel sheeting of Mort Harslett Drive, currently sheeted approximately 6 km. Grant funding almost expended.
- Road crew to Madura to gravel sheet the Lookout road area due to complaints of rough surface.
- Pushing up of gravel on the Hyden Norseman Road has commenced.

Gardening Crews

- Gardening crew progressing with gardens around town. All gardeners worked at Doctors house cleaning up all areas as totally overgrown and in a poor condition. Additionally, various reticulation repairs as retic not working, nothing reported.
- Camel roundabout has had all shrubs lowered after MRDWA audit.

Occupational Safety And Health

- Balladonia Road closed due to hazardous conditions due to dry bull dust boggy conditions.
- Giving approval to certain companies to travel the track e.g. Telstra contractor and a drilling exploration company that has drill sites off the track.
- Very little rain on the road to date.
- 1 vehicle stuck on the road in the last 2 weeks, travelling from Esperance area.
- Commenced purchase of new staff uniforms.

Waste Facility

- Grader installed deep trench around the outside perimeter of the Landfill fence. This is to stop persons unknown driving in landfill area and dragging wrecked cars out through the fence.
- Has been in place now for 5 weeks and working to date with no illegal cars in the area, however footprints have been noticed outside the fence.
- Security cameras being installed at landfill as items are going missing.
- Waiting on Contractor for availability to commence concrete works at sewerage area, drying bed.
- Placed on hold as new requirements from DWER on drying bed as new type of forms to complete.

Plant Maintenance

- Bomag Vibe Roller has a major hydraulic failure and need to go to Perth for repairs, being hindered by Covid-19. Currently have hire machine.
- Shire Roller is now repaired and will be collected to be returned to Norseman Wednesday the 3rd June. Hire roller to be off hired once Shire roller arrives in Norseman.
- Road crew commenced redesign of landfill area for start to recycling. Bunded areas for green waste and cardboard have been constructed. Once completed the old Green waste area will be closed and rehabilitated. New areas are inside the landfill fenced area.
- Additionally, structure being put into place to stop the general public from accessing the waste slots or the lower section of the tip face. This is being commenced due to safety reasons.

Plant Replacement

- Water Cart P266 is to be replaced in new financial year. The water tank on the watercart is only holds 12,000 litres and is very unproductive by not allowing enough water to be delivered to the road.
- It is proposed to upgrade the 12,000-litre watercart to a Semi Trailered type that can carry 26,000 litres, giving greater water capacity to the works on the Hyden-Norseman Road especially when water is to be carted up in excess of 50 km.
- With an upgrade in plant like this the budget value would need to increase by up to \$40,000, however the replacement part of the equipment changes as every 8 years the Prime Mover would be at an approx. cost of \$220,000 and the trailer only change over every 16 years and receive a refurbish every 8 years of approx. of \$10,000-\$20,000.
- The initial increase in cost levels out over 5 plant replacement cycles to be within \$10,000 of each in cost. is water. However, the productivity increase is totally different.
- Over 5 plant replacement cycles the smaller watercart will cart 7.2 million litres of water and the semi watercart will carry 15.6 million litres of water. Over double the amount of water for a minimal amount extra in costs resulting in all roadworks finished to a much higher standard.
- Several items of plant will require being carried over due to budget restrictions. Plant Replacement schedule being entirely revised to accommodate future budgets.

Aerodrome

- Portable toilet was refurbished and placed at the Aerodrome for the passengers using the area. This is being utilised quite extensively.

- An increase in flights from 1 flight per week to now 3-5 flights per week.
- The new flight schedule commencing in June 2020;
Monday – Landing at 8.00 am and departing between 4.00-5.00 pm.
Wednesday - Landing at 8.00 am and departing between 4.00-5.00 pm.
Thursday - Landing at 8.00 am and departing between 4.00-5.00 pm.
Friday – landing 8.00 am and departing 8.30 am. Only as required
- As this departure time is out of staffs normal working hours approximately 4.5 hours overtime will be required to be implemented to cover the airstrip initially.



Norseman Woodlands to Eucla Coast

REPORT TO COUNCIL
Ordinary Council Meeting 23rd June 2020

AREA: Community Development

PERIOD OF REPORTING: May 15 - June 18 2020

OFFICER: Pania Turner

COVID-2019

WA State Government continues Phase 3 Restrictions commenced on 6 June 2020. This saw the following actions:

- Gym has reopening has been reviewed as patrons are not complying with the required guidelines.
- The domestic rubbish removal has returned to the Monday collection only, as well as the Waste Facility being open on the weekends.
- Youth Services have been reinstated still in place are the age requirements of 12-18years.
- Playgrounds which is great news for families, and it is excellent to see the skate park being used by the youth again.
- Hairdressing has returned to town
- Dine in options for cafes and restaurant have relaxed.
- Continued additional cleaning of public amenities is occurring.
- Local impact data collection is starting to occur at the request of State Government departments

The easing of restrictions has also seen conversations regarding recovery begin to occur. Community Development are starting to collate information from community, business, industry, and services regarding the impact of COVID-19.

COVID-19 Australian Business Survey

The Australian Business Economic Impact Survey (ABEIS) is an initiative to respond to the changes experienced by businesses as a result of COVID-19, and the need for insights at a local geographic scale. The data collected from local and regional businesses is vital to assist government understanding the full economic impact of the pandemic.

The survey is open to every industry and businesses of any size Shire of Dundas businesses are strongly encouraged to complete the survey found at: <https://surveys.rempla.com.au/s3/REMPAN-COVID-19-ABEIS>

Woodlands Centre Update

- NBN building installation was once again impacted with additional work being required from the electricians. This work has now been completed, however unfortunately on arrival NBN detected an issue with their cabling. This is due to be rectified the week of the 22-26th June.

This has caused a further delay which will now see the VC and CRC moving into the Centre during July.

- Brenton See is currently working on the design and has set a tentative date to be in Norseman on 10th -20th July.
- There has been a delay in the calling for Expression of Interest for local Ngadju and Mirning Artists to design and install the mural at the rear of the Woodlands Centre, this will now occur in July.
- Outdoor works are progressing with the installation of the screening almost complete. Minor earthworks are progressing in preparation for lawn and garden beds which will occur after the screening work are completed.
- Work on the Ramsay Street entry has begun, with the Shire installing culverts this will open up the

WALGA Presentation

The Shire of Dundas were guest presenters for WALGA's Communications in Response to COVID 19 webinar. The webinars engage with Local Government officers from across WA with a focus on Emergency Management, Community and Health.

The Shire was commended on our presentation which highlighted key areas of:

- Recognising and acknowledging the environment you are communicating in
- Understanding and listening to your community
- Disaster fatigue- Drought, Bushfire (multiple) & Pandemic
- Contributing factors- declining population, economic environment, remoteness
- Being present at the table- President included in and consulted about critical incidents and decisions
- Sharing information on multiple platforms
- Resources available

Thank you to all officers who assisted in developing the presentation, especially the Visitor Services Office who assisted with the creating video content.

The webinars are all available to view at: <https://walga.asn.au/COVID-19/Tools,-Templates-and-Resources/Webinars>

Feedback received:

Teresa Jacobson: Thank you for sending through the link to the recording for this webinar, which I was unable to attend. It was a real eye opener when it came to the Shire of Dundas. They did an amazing job considering all the other challenges they had been facing before the COVID19 hit, with limited resources, but with the community working together. Well done Shire of Dundas.

Inoka Edirisinghe, City of South Perth:

Hi Dundas Team, Your presentation brought back fond memories of my time in the Goldfield! I have networked with many agencies including the Shire of Dundas in developing the Local Welfare Plan and attending LEMC meetings. Great job!

Lee-Maree Gallo, City of Bunbury:

We don't have a question but just wanted to say we think you guys (Dundas) are awesome! From the PR Team at the City of Bunbury :)

Robyn Hukin, Zoodata

Absolutely brilliant presentation, and I'm amazed at how innovative you have been with limited resources. Your community is lucky to have your team in charge... Well done, and I look forward to visiting Dundas on the weekend!

Disability Access and Inclusion Plan (DAIP) Reporting

Disability Access & Inclusion Reporting

The Minister for Disability Services is required under the Disability Services Act to report to Parliament each year on the progress of Disability Access and Inclusion Plans (DAIPs) in Western Australia.

Local Government is required to ensure that they have in place systems and practise that enable all people to access services and products. Local Governments who work to improve accessibility in inclusive and progressive ways enhance the lived experience of all their residents and people visiting their towns and communities.

Shire of Dundas officers are now in the process of collecting data and reviewing current programs to include as part of the reporting process. Public authorities, including Local government, are required to report to seven *Outcomes Areas* which are:

- General services and events
- Buildings and facilities
- Information and Communication
- Quality of service
- Complaints and safeguarding
- Consultation and engagement
- Employment, people and culture

National Volunteer Week

This important week of recognition for volunteers occurred in Maya. As with many other events activities were not able to be held in person to celebrate all that volunteers bring to the community. Our local volunteers were acknowledged on social media, however we look forward to when we can bring these people together again and celebrate their continued service in the community.

REPORT TO COUNCIL
Ordinary Council Meeting 23rd June 2020

AREA: Visitor Services

OFFICER: Hannah Turner

PERIOD OF REPORTING: May-June 2020

Visitor Services:

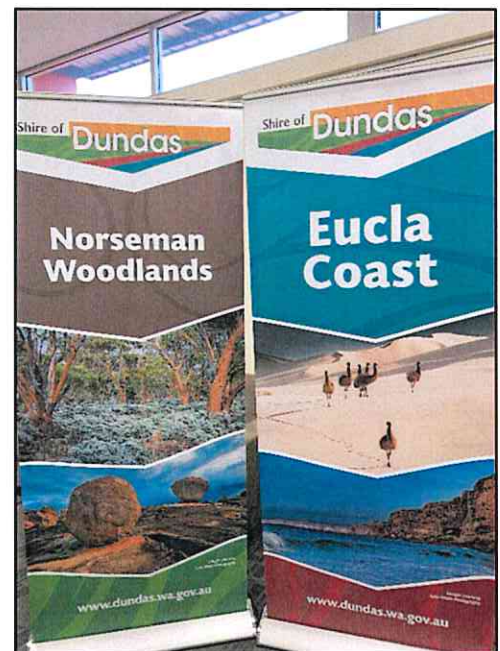
- The Visitor Centre remains closed despite *Phase 3* easing of restrictions due to the product being packed in preparation to relocate.
- Visitor Services are accessible from the Shire Admin Office.
- *Phase 3* easing of restrictions has encouraged people to travel through intrastate regions. In addition to this, the recent public holidays has allowed for people to engage in tourism-based activities (i.e driving Kalgoorlie-Esperance), resulting in some traffic of people 'passing through' Norseman.
- With most businesses returning to their 'new normal' other Visitor Centre staff members are reviewing the return to work. Due to the Visitor Centre closure, staff are being utilised in other areas and roles.
- An app for Norseman is being investigated in cooperation with GEMS WA – this app will reveal a notification when you are in an area close to an attraction i.e Old Coach Road. A photography retreat with Lynn Webb is also being looked into, aimed to bring people to Norseman as a destination.
- On the 19th of May, the CEO, Community Development Manager, and Visitor Services Officer met with the new caretakers of Eyre Bird Observatory. Discussion included their plans for Eyre Bird as well as building a better relationship with the Shire.

Visitor Centre Facebook:

- The social media campaign 'Way Back Whensday' has so far been successful in attracting engagement and is set to continue weekly, still encouraging community participation.

Visitor Centre Relocation:

- The Visitor Centre is still currently in the process of packing in preparation for the relocation to the Woodlands Centre.
- Review of current stock and brochures are currently in process.
- The relocation of sites is estimated to occur in July with the CRC being prioritised.
- The new pull up banners have arrived. We are pleased with their design and will look to add some more to the set.
- A temporary brochure display now available in the Shire Administration building to accommodate tourists starting move through our region again.



Training:

- Visitor Services Office attending a training webinar on the mass communication method 'Mailchimp'. This can be connected to websites and used to produce directed emails, ads, campaigns to a large number of recipients.



Norseman Woodlands to Eucla Coast

11.4.6

Norseman Community Resource Centre
Fees and Charges 2020-21



Norseman Woodlands to Eucla Coast

11.4.7

Re-schedule of Plant Replacement



Norseman Woodlands to Eucla Coast

REPORT TO COUNCIL
Plant Replacement 2020

AREA: Works & Services

PERIOD OF REPORTING: June 2020

OFFICER: Joe Hodges

Plant Replacement 19/20

It is proposed to spread out the replacement of small vehicles purchased in 2016, in 2016 there were 10 items of plant purchased with eight of these being light vehicles and two large items of plant. As the changeover of 8 light vehicles would impact the budget significantly, I went through the process of assessing all items of plant and referring them to the replacement schedule. The actual schedule was so misaligned that some vehicles were planned to be changed over every year which is unsustainable.

I then assessed each individual item purchased in 2016 on several criteria;

1. Condition.
2. Kilometres travelled.
3. Location of vehicle. E.g. depot or Admin.
4. Type of vehicle.

As each item was looked at 3 items of plant stood, The work ute for the Works Supervisor, The Subaru wagon for the Community Development Officer and the Subaru wagon for the Manager Finance and Administration.

- The Works Supervisor had input into the vehicle and now as tasks within his role reduced amount of travel (Fires) the km travelled in another 12 months would be reduced. He was also happy to hold his vehicle over for another 12 months to assist the budget. The kilometres would increase by approximately 10,000-15,000 km.
- The Community Development Manager Subaru which has 95,000 kilometres on the odometer is in good condition and for a percentage of the week is housed daily at the Administration building. As the officer deals with the Community the car is also used on week days and evenings and the weekends attending community events or travelling to Kalgoorlie or Esperance for Community Meetings,
- The Subaru Wagon for the Manager of Finance & Administration which has 77,000 kilometres on the odometer is in excellent condition and generally all week is parked at the administration building only generating additional kilometres on the weekends.
- Current trade value for the Subaru Wagons are approx. \$16,000 if traded this year and after advice from car dealers in Kalgoorlie, the type of vehicle (Subaru) generally hold the trade value.

- Additionally, by Redbook the trade value estimate for a:
 - 2014 model is \$22,000-\$24,600.
 - 2015 Model trade value \$16,700-\$19200,
 - 2016 model is \$20,400-\$23,000
 - 2019 model is \$22,000-\$14,600

This shows there is no hard-concrete depreciated value for this type of car.

After comparing the vehicles, it would be the best option to hold over the following vehicles:

- The Subaru allocated to the MFA. Reasoning, the very good condition the lower kilometres travelled and a large majority of travel in the vehicle is for personal use.
- The Nissan Navara allocated to the Works Supervisor due to the fact that 90% of travel will be in and around the Norseman townsite and occasionally out of town.
- The Subaru Wagon allocated to the Community Development Officer be changed over. Reasoning the current kilometres travelled, the out of hours use for events and the travelling to Kalgoorlie, Esperance and Eucla on Shire business.

Plant Replacement 20/201 Proposed MWS

As there were so many items of plant purchased in 2016 the Plant Replacement there was a requirement to move items around to take pressure off the budget each year and especially the 2020/2021 financial year.

The items that were scheduled to be replaced by purchase date are;

- P295 Subaru Wagon-CDM allocated car.
- P318 Nissan Navara -allocated to WS.
- P319 Subaru Wagon – allocated to MFA
- P296 Colorado Ute- allocated Gardener.
- P297 Colorado Ute – allocated Gardener.
- P298 Hi-ace Bus-allocated Youth Services.

Additional items purchased;

- P301 Cat 910 K loader
- P300 Kubota B2320 Mower
- P302 Hino Service Truck- allocated Road Crew.
- P299 cat Skid steer

As P293 Toyota Hilux has already been carried over for 1 year it is required to be changed over in the coming year as is P295 CDM Subaru due to type of work and areas travelled for work.

P282 Colorado Tradie ute has been carried over for 7 years so far and this ute is the proposed vehicle to be utilised as a community loan vehicle to the Men's Shed and other community Groups.

Plant Replacement 20/21 With All 2016 Purchase Plant as per Policy

If all vehicles were to be replaced by date of purchase as well as other scheduled larger items, the budget outlay would be approx. \$615,000 and this would then compound the same issue in the future plant replacement years.

Vehicles would still need to be carried over forcing the Shire to go through an unwanted financial issue.

Plant Replacement Overview

Over the years the plant replacement has been poorly managed due to over purchasing each year, purchasing the wrong type of equipment and has a deep lasting impact on the Shires ability to efficiently replace plant, saving Rate payers funds.

The issue of being unsustainable by the Auditor General would be further slight on the Shire if an audit into this type of plant replacement continued.

Recently there have been multiple staff that have had their vehicles carried over, Projects officer, Manager of Works previous vehicle, Ranger vehicle was not replaced for 13 years and at the time of change-over was a in a very poor dangerous condition.

Trade ute held over for 7 years. The CEO vehicle was downgraded to assist the Shire finance situation.

If these vehicles are carried over this coming year, the financial pressure on the Shire will be eased significantly for the coming years, with only one large year when the large trucks are replaced, due to their value.



Norseman Woodlands to Eucla Coast

11.4.8

Differential Rate Model – 2020/2021 Budget



**Rates Objectives and Reasons
Differential Rates and Minimum Payments
2020/2021 Financial Year**

In accordance with Section 6.36 of the Local Government Act 1995, the Shire of Dundas is required to publish its Objectives and Reasons for implementing Differential Rates within Gross Rental Value (GRV) and Unimproved Valuation (UV) categories.

1. Overall Objective

The purpose of the levying of rates is to provide the shortfall in revenue required to make up the budget deficiency to enable the Shire to deliver services and community infrastructure. Property valuations provided by the Valuer General are used as the basis for the calculation of rates each year. Section 6.33 of the Local Government Act 1995 provides the ability to differentially rate properties based on zoning and/or land use as determined by the Shire of Dundas.

2. Gross Rental Value (GRV)

The Local Government Act 1995 determines that properties of a non-rural purpose be rated using the Gross Rental Valuation (GRV) as the basis for the calculation of annual rates. The Valuer General determines the GRV for all properties within the Shire of Dundas every four years and assigns a GRV. The current valuation that was done by the Valuer General as at July 1st, 2019 will be applied for 2020/21 financial year.

Consequently, there is no new valuation for 2020/21 and current valuations are applied for the 2020/21 financial year. The differences as a comparison to the 2019/20 financial year, is detailed below.

2020/21 GRV Valuation Details

GRV Categories	No. of Properties	GRV \$		Change %
		2019/20	2020/21	
Townsites	679	3,466,355	3,493,352	0.78%
Mining - Remote improvements	3	1,058,000	1,058,000	0%
Roadhouses	9	885,820	899,340	1.53%
Non-rateable	20	285,092	368,465	29.24%
Total	711	5,695,267	5,819,157	2.1%

As evident in the above table, there is no significant movement in GRV valuations apart from those resulting from interim rates valuations.

Interim valuations are provided monthly to the Shire by the Valuer General for properties where changes have occurred (i.e. subdivisions or strata title of property, amalgamations, building constructions, demolition, additions and/or property rezoning). In such instances the Shire recalculates the rates for the affected properties and issues interim rates notices.

GRV – Townsites / Roadhouses / Service Stations

The proposed rate in the dollar is 15.7038 cents per dollar of GRV, with a minimum rate of \$360.

This rating category applies to properties located within and very close proximity to the townsite boundaries of the Shire of Dundas and the roadhouses and service stations located within the Shire. This category is considered by the Council to be the base rate by which all other GRV rated properties are assessed.

Some of these properties are located at a large distance from the main service centre. However, the Shire has decided to charge the base rate by which properties within the townsite are assessed. This rate reflects the cost of providing health and building inspection services, emergency services and other amenities for those properties. The cost of servicing the communities within the boundaries of the Shire should be borne by all residents and property owners.

GRV – Mining

This rating category covers mining leases that have improvements on the land and are located within the Shire boundaries.

The proposed Mining rate for this category is 21.5000 cents per dollar of GRV, with a minimum rate of \$360.

The objective of the proposed rate in the dollar is to ensure that the proportion of total rate revenue derived from GRV Mining is consistent with the previous year revenue. The rate mainly reflects the increased cost associated with providing bushfire emergency services for these mining properties generally located at a large distance from the main service centre. Further as a contribution towards the upkeep of general amenities within the Shire from a sector of ratepayers that essentially are transitory.

3. Unimproved Value (UV)

Properties that are predominantly of a rural purpose are assigned an Unimproved Value that is supplied and updated by the Valuer General on an annual basis.

Council has adopted differential rates in its Unimproved Valuation area for improved and vacant mining leases, exploration, prospecting, pastoral leases and improved and vacant UV land.

The application of differential rating maintains the status quo in terms of equity in the rating of properties across the Shire, enabling the Council to provide facilities, infrastructure and services to the entire community and visitors.

UV – Pastoral

This rating category applies to all pastoral leases that have been granted under the repealed *Land Act 1933*.

The proposed rate of 8.3200 cents per dollar of UV, with a minimum rate of \$360 is proposed for this category.

The proposed rate is comparatively low compared to the mining UV rates due to the following:

- The minimal impact on or requirement that the pastoral industry has on or for Shire services and infrastructure.
- To encourage a diversification of land use other than mining related activities.
- Mining activities have and require a higher level of the Council involvement for licences, clearing permits etc.
- Mining removes finite resources from the Shire, which will in turn impact rate revenue in future years.
- Mining imposes greater damage to the environment with clearing, drilling and mining activities.

The Shire has factored in a capacity to pay, in determining the rate in the dollar for pastoral leases with a lowest UV rate in the dollar.

This rate reflects the cost of providing building inspection services, emergency services and other amenities for those properties. Most of these properties are located a large distance from the main service centre. However, the cost of servicing the communities within the boundaries of the Shire should be borne by all residents and property owners.

UV – Mining (Including Exploration and Prospecting Leases)

This rating category covers mining, general purpose, exploration and prospecting leases located within the Shire of Dundas.

The proposed rate for this category is 15.7159 cents per dollar of UV, with a minimum rate of \$360.. The proposed rate for mining UV is comparatively high compared to the pastoral UV rates due to the reasons mentioned above under "UV – Pastoral" section.

The proposed rate mainly reflects the ongoing cost (increased cost) involved in maintaining the road network that services these land use as the Shire's local authority boundaries extend all the way to the WA/SA state boundary, and the cost associated with bushfire emergency services covering this vast land area. Further as a contribution towards the upkeep of general amenities within the Shire from a sector of ratepayers that essentially are transitory.

The mining operations result in the Shire's road network and infrastructure requiring continual ongoing maintenance and renewal work to service these users. The Shire acknowledges the fact that exploration, prospecting and mining have different levels of impact on the Shire's road network. However, there remains the need to fund maintenance and renewal requirements of this vital infrastructure asset for the benefit of all users.

In determining the proposed rate in the dollar of these categories, consideration was given to the comparable rate in the dollar of the neighbouring shires (with significant mining focus) which provide similar services for mining activities. Even after this proposed increase in the rate in the dollar, the Shire of Dundas remains as one of the shires with the lowest UV rates for mining leases.

4. Minimum Rates

The setting of minimum rates within rating categories is an important method of ensuring that all properties contribute an equitable rate amount.

A minimum rate of \$360 has been set for all GRV rating categories. The Shire imposes one general minimum rate payment that applies to all GRV rateable properties within the boundaries of the town site. The rate is imposed to discourage holding undeveloped land with the Shire, which reduces the amenity of the area, and thereby encourages its early development.

The UV minimums (\$360) are applied to ensure that the rate burden is distributed equitably between all property owners. Mining, Pastoral, Exploration and Prospecting leases fall under this category and the majority are held by large mining companies.

5. Summary

In arriving at the proposed rates in the dollar the Shire has attempted to balance the need for revenue to fund essential services and facilities with the consideration of the rate payer's capacity to pay.



Norseman Woodlands to Eucla Coast

11.4.10

Rating Calendar – 2020/21



Rating Calendar 2019-20

Budget Adopted 23rd July 2019

Rate Notice

Date of Issue (Section 6.50 (2) of the LG Act) 1st August 2019

Date in Synergy 29th July 2019

Rate Notices Posted 31st July 2019

Due Date of full \$, 1st instalment option 2 (fee) or 1st instalment option 3 (fee) 6th September 2019

Rates Incentive Prize Due (Fully Payable in approximately 14 days) 23rd August 2019

Instalments received by their due dates do not attract interest

Final Notices – Courtesy to prompt no debt collection

Date of Issue 16th September 2019

Due Date of full \$, 1st instalment option 2 (fee) or 1st instalment option 3 (fee) 27th September 2019

List to Debt Collector for non-payment of the above due date amounts 1st October 2019

2nd Instalment

Date of Issue (Not less than 28 days) (Sect 6.41 (2) (b) LG Act & FM Reg 57) 10th October 2019

Due Date of 2nd instalment option 2 or 2nd instalment option 3 8th November 2019

3rd Instalment

Date of Issue (Not less than 28 days) (Sect 6.41 (2) (b) LG Act & FM Reg 57) 16th December 2019

Due Date of 3rd instalment option 3 14th January 2020

4th Instalment

Date of Issue (Not less than 28 days) (Sect 6.41 (2) (b) LG Act & FM Reg 57) 9th March 2020

Due Date of 3rd instalment option 3 7th April 2020



Rating Calendar 2020-21 v1

Budget Adopted	23 rd June 2020
<u>Rate Notice</u>	
Date of Issue (Section 6.50 (2) of the LG Act)	13 th July 2020
Date in Synergy	9 th July 2020
Rate Notices Posted	10 th July 2020
Due Date (Statutory is 35 days. 14 th July – 19 th August = 37 days)	19 th August 2020
Rates Incentive Prize Due (Payable in 14 days or alternative date) (2 weeks) (Policy Manual A.8)	28 th July 2020
<u>Final Notices</u> (these are not a statutory obligation)	
Date of Issue	24 th August 2020
Due Date	4 th September 2020
List to CS Legal for non-payment	8 th September 2020
<u>2nd Instalment</u>	
Date of Issue (Not less than 28 days) (Sect 6.41 (2) (b) LG Act & FM Reg 57)	25 th September 2020
Due Date	26 th October 2020
<u>3rd Instalment</u>	
Date of Issue (Not less than 28 days) (Sect 6.41 (2) (b) LG Act & FM Reg 57)	11 th December 2020
Due Date	11 th January 2021
<u>4th Instalment</u>	
Date of Issue (Not less than 28 days) (Sect 6.41 (2) (b) LG Act & FM Reg 57)	19 th February 2021
Due Date	22 nd March 2021



Rating Calendar 2020-21 v2 (Covid-19 consideration)

Budget Adopted	23 rd June 2020
<u>Rate Notice</u>	
Date of Issue (Section 6.50 (2) of the LG Act)	13 th July 2020
Date in Synergy	9 th July 2020
Rate Notices Posted	10 th July 2020
Due Date (Statutory is 35 days. 14 th July – 2nd September = 51 days)	2 nd September 2020
Rates Incentive Prize Due (Payable in 14 days or alternative date) (3 weeks) (Policy Manual A.8)	4 th August 2020
<u>Final Notices</u> (these are not a statutory obligation)	
Date of Issue	7 th September 2020
Due Date	21 st September 2020
List to CS Legal for non-payment	22 nd September 2020
<u>2nd Instalment</u>	
Date of Issue (Not less than 28 days) (Sect 6.41 (2) (b) LG Act & FM Reg 57)	9 th October 2020
Due Date	10 th November 2020
<u>3rd Instalment</u>	
Date of Issue (Not less than 28 days) (Sect 6.41 (2) (b) LG Act & FM Reg 57)	14 th December 2020
Due Date	18 th January 2021
<u>4th Instalment</u>	
Date of Issue (Not less than 28 days) (Sect 6.41 (2) (b) LG Act & FM Reg 57)	12 th March 2021
Due Date	12 th April 2021



Norseman Woodlands to Eucla Coast

11.4.11

Firebreak Notice 2020-21

2020-21 FIREBREAK NOTICE
BUSH FIRES ACT 1954

SHIRE OF DUNDAS

NOTICE TO ALL OWNERS AND/OR OCCUPIERS OF LAND SITUATED IN THE SHIRE OF DUNDAS.

TAKE NOTICE that pursuant to Section 33(4) of the Bush Fires Act, where the owner or occupier of land who has received notice fails or neglects to comply with the requisitions of the notice within the time specified, the Shire of Dundas may by its officers and with such servants, workmen and contractors, vehicles and machinery as the officers deem fit, enter upon the land and carry out the requisitions of the notice which have not been complied with and pursuant to Section 33(5) of the Bush Fires Act the amount of any costs and expenses incurred may be recovered from you as the owner or occupier of the land.

FIREBREAKS

Landowners are required to clear firebreaks of flammable material not less than 3 metres in width immediately inside all external boundaries of any lot owned or occupied by you within the Shire of Dundas. Such firebreaks may be constructed by one or more of the following methods:

- PLOUGHING;
- CULTIVATING;
- SCARIFYING;
- RAKING;
- BURNING;
- CHEMICAL SPRAYING OR;
- OTHER APPROVED METHOD.

and are to be cleared to the satisfaction of an Authorised Officer of the Shire.

In addition, you may be required to carry out further works which are considered necessary by an Authorised Officer of the Shire and specified by way of a separate written notice.

In some instances, naturally occurring features such as rocky outcrops, natural watercourses or landscaping such as reticulated gardens, lawns or driveways may be an acceptable substitute for cleared firebreaks. This option must first be discussed with an Authorised Officer of the Shire and approved by the Authorised Officer in writing.

On any lot having an area of less than 3,000m² with a dwelling constructed on it, where the lot is substantially developed (i.e. at least 75% cleared of bush), the keeping of grass on the lot at all times covered by this notice to a height less than 5 centimetres will be accepted in lieu of clearing a firebreak. For the purpose of this notice grass kept at a height of less than 5 centimetres will be deemed not to be flammable material.

All firebreaks must be established by the 30th day of November each year (or within 14 days of you becoming the owner or occupier should this occur after that date) and maintained clear of flammable material up to and including the 31st day of March each year.

APPLICATION TO VARY THE ABOVE REQUIREMENTS

If it is considered impracticable for any reason to clear firebreaks or establish other arrangements as required by this notice, you may apply in writing to the Shire of Dundas not later than the 15th day of November each year for permission to provide firebreaks in alternative positions on the land.

If permission is not granted by the Shire you must comply with the requirements of this notice. If the requirements of this notice are carried out by burning, such burning must be in accordance with the relevant provisions of the Bush Fires Act.

THE PENALTY FOR FAILING TO COMPLY with this notice is a fine not exceeding \$5,000 and a person in default is also liable whether prosecuted or not to pay the costs of performing the work directed by this notice if it is not carried out by the owner and/or occupier by the date required by this notice.

Any alternatives to firebreaks as described in the Firebreak Notice must be submitted in writing to the Shire of Dundas by November 15th. The responsibility for ensuring the protection of your property is yours. Proper preparedness for the fire season will enhance the capacity for you, your family and property to survive a wildfire should one occur. Fire preparedness measures are a defensive method of ensuring survivability from within your property boundary. This may be achieved by a variety of measures which include:

Cleared firebreaks and driveways: have the capacity to slow the progress and contain fires as well as provide access for emergency services.

Hazard reduction: burning, slashing, mowing and chemical treatment have the capacity to reduce the amount of flammable material on your property. The less fuel available to burn during a wildfire, the less intense the fire.

Natural features: such as rock outcrops usually have little flammable material on them. Natural features may be used in conjunction with other firebreak installation methods, such as linking them with constructed firebreaks and driveways, and as containment zones for hazard reduction burns.

Reticulation: Where specialized pastures are established under reticulation (e.g. for stud properties), this may, on application, be accepted in lieu of firebreaks provided the pasture is kept green.

Grazing: This is a very effective method of fuel reduction; however other firebreak conditions must be met.

DATES TO REMEMBER 2020-2021

RESTRICTED BURNING PERIOD 1	PROHIBITED BURNING PERIOD	RESTRICTED BURNING PERIOD 2
OCTOBER 1 st TO NOVEMBER 30 th (INCLUSIVE)	DECEMBER 1 st TO MARCH 31 st (INCLUSIVE)	APRIL 1 st TO MAY 31 st (INCLUSIVE)
Permits to burn are required during this period for hazard reduction burning.	All burning, including garden refuse is prohibited during this period	Permits to burn are required during this period for hazard reduction burning.
Alternative firebreak applications to be submitted by November 15th, 2020	Firebreaks to be maintained clear of flammable material until March 31st, 2021	Certain climate or weather conditions may cause these periods to be extended or shortened.
Firebreaks must be installed by November 30th, 2020		Certain climate or weather conditions may cause these periods to be extended or shortened. You must check the press for details or call the Shire Office on 9039 1205 before commencing to burn

Please note that penalties apply where burning regulations are contravened or permit conditions are not complied with.

TO REPORT FIRES - RING TRIPLE ZERO (000)

By order of the Council
Peter Fitchat
Chief Executive Officer

INFORMATION

FIRE DANGER RATING

No fires may be lit on a day when the forecast Fire Danger Rating for the District is Very High to Catastrophic fire danger. This information is available on the Shire website www.dundas.wa.gov.au and is also displayed on the Information Board on Eyre Highway, Esperance Highway & Coolgardie Highway

BARBECUES

Solid fuel barbecues, spit roasts, hangi, Weber's, pizza ovens and the like are not permitted on days of Very High to Catastrophic fire danger ratings. Many recreation sites within the Shire of Dundas have gas or electric barbecues installed, which may be used at these times. Gas or electric barbecues at home are also permitted.

PERMITS

Permits are required to burn bush or grass at any time between October 1st and November 30th inclusive and April 1st to May 31st inclusive. Permits are available from the Shire of Dundas Administration Office.

STACKS OR PILES OF TIMBER OR VEGETATION

The Department of Environment and Conservation prohibits the burning of vegetation material on a development site of greater than 2000 square metres. This includes residential and construction lots. Vegetation must be mulched or removed from the site. During any construction phase, material that is cleared from the site should be moved to the front of the block to facilitate easy removal. Very High to Catastrophic fire danger ratings will also affect burning activities. Check with the Shire of Dundas 08 9039 1205.

INCINERATORS

Incinerators must not be lit during the Prohibited Burning period of December 1st to March 31st inclusive. Incinerators may be lit at other times provided the Fire Danger Rating is not Very High to Catastrophic. Incinerators must be properly constructed and designed to prevent the escape of any sparks or burning material. They must be located at least 2 metres away from any building or fence and from which all flammable material has been removed and kept cleared.

WELDING/CUTTING APPARATUS

If you are using a welder or operating a power operated abrasive cutting and or grinding disc of any kind, you must have at least one fire extinguisher present and be surrounded by a five metre firebreak.

FIREBREAKS

Firebreaks must be installed and maintained from the November 30th to March 31st inclusive.

FIREBREAK INSPECTIONS

Firebreak inspections are carried out during the period December 1st to March 31st inclusive.

GARDEN REFUSE

During the Prohibited Period (December 1st to March 31st inclusive);

Garden refuse must not be burnt at any time. (These dates may be changed according to seasonal conditions.)

During the Restricted Period (October 1st to November 30th inclusive and April 1st to May 31st inclusive),

Garden refuse may be burnt without a permit during the Restricted Period provided the following criteria are met.

- The pile of garden refuse does not exceed 1 cubic metre
- An area 5 metres wide is cleared around the pile. (Lawn, driveways, paths etc. may be considered as cleared area)
- Only 1 pile of garden refuse is to be alight at any one time;
- The fire is only permitted to be lit between 7 am and 6.00pm
- The fire is completely extinguished by 6.00 pm
- At least 1 person is in attendance at all times.
- There is always a means of extinguishing the fire available. (e.g. garden hose, knapsack spray or fire unit);
- You notify your neighbours of your intention to burn;
- The Fire Danger Rating is not Very High to Catastrophic. Check website for information www.dundas.wa.gov
- The smoke from your fire does not cause a nuisance to neighbours and or traffic;
- Do not burn plastics, other household or commercial waste
- Do not burn wet or green piles of material at any time as this will cause excessive smoke.

During times other than the Restricted or Prohibited Period:

Garden refuse may be burnt however the same requirements stipulated above are recommended.

PENALTIES

Section	Offence	Penalty
17(12)	Setting fire to bush during prohibited burning period	\$250
22B	Lighting of fires prohibited during total fire ban	\$1,000
24B(3)(a)	Failure to produce permit to burn	\$100
24(G)	Burning garden refuse contrary to Ministerial or Local Government prohibition or restriction.	\$250
25	Offences relating to lighting a fire in the open air	\$250
33(3)	Failure to maintain a firebreak as per firebreak notice	\$250
56(3)	Refusal to state name and abode or stating false name or abode	\$100

Major offences may result in court action with penalties ranging from \$1,000 to \$250,000 and/or imprisonment.

TO REPORT FIRES - RING TRIPLE ZERO (000)