



Norseman Woodlands to Eucla Coast

**Notice of Meeting and Agenda Notice of
Meeting and Unconfirmed Minutes Ordinary
Council Meeting 28th June 2022**

UNCONFIRMED MINUTES for the ORDINARY Meeting of Council
to be held in the Council Chambers at the Shire Administration Office –
Prinsep Street Norseman on the **28th of June 2022** commencing at **6:00pm AWST**

Notes to Unconfirmed Minutes

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1. Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at: **6:00 PM**

This Ordinary Council Meeting will be video recorded to assist in the preparation of the minutes of the meeting.

1.1 Acknowledgment of Country

The Shire of Dundas recognises the Ngadju and Mirning as First Nations People in the Shire of Dundas, acknowledging them as traditional custodians and pay our respects to their Elders, past, present and emerging.

2. Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests: Nil

Proximity Interests: Nil

Impartiality Interests: Cr: Warner - Item **10.2.2**

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

3. Record of Attendance of Councillors / Officers and Apologies.

Cr LG Bonza	Shire President	Online via Teams
Cr AR Patupis	Deputy Shire President	Online via Teams
Cr JEP Hogan		
Cr SM Warner		
Cr VL Wyatt		Via Phone
Cr J Maloney		

Peter Fitchat	Chief Executive Officer	Online Via Teams
Pania Turner	Manager of Corporate and Community Services	
Barry Hemopo	Acting Manager Works & Services	
Clara Viola	Executive Assistant	
Latif Samadi	Information and Technology Officer	

Apologies Nil

Public Gallery

Lyn Webb
Greg Sands
Raylene Robinson

4. Applications for Leave of Absence. Nil

5. Response to Previous Public Questions Taken on Notice.

Response: Chief Executive Officer P Fitchat

Vehicle speeds on Robert Street, Norseman. Although we have not yet had the chance to resolve this investigation, it is high on our priority list to do so as soon as feasible.

6. Public Question Time.

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

6.1 Topic: Permission to take cuttings from the roses in the Shire's Garden

Name: Raylene Robinson

Ms Robinson has requested to have permission to take some cuttings from the Shire's red roses to propagate for her garden.

Response: Chief Executive Officer P Fitchat

We can assist with this as soon as they regenerate in September. Alternatively, Ms Robinson is advised by the CEO to visit the Shire on Monday to assess whether or the plants are suitable to get cuttings from.

7. Confirmation of Minutes of Previous Meeting.

Minutes of the Ordinary Meeting of Council held on 17 May 2022 be confirmed as a true and accurate record.

Recommendation

7.1 Minutes of the Ordinary Meeting of Council held on 17 May 2022 be confirmed as a true and accurate record.

Moved: Cr. Warner
Seconded: Cr. Hogan

Resolution

7.1 Minutes of the Ordinary Meeting of Council held on 17 May 2022 be confirmed as a true and accurate record.

Carried by: Simple Majority For: 6 Against: 0

Recommendation

7.2 That the minutes of the Special Council Meeting held on 2nd June 2022 be confirmed as a true and accurate record.

Moved: Cr. Hogan
Seconded: Cr. Warner

Resolution

That the minutes of the Special Council Meeting held on 2nd June 2022 be confirmed as a true and accurate record.

Carried by: Simple Majority For: 6 Against: 0

8. Petitions, Deputations or Presentations.

8.3 Reports of Committees

8.1.1 GVROC - Cr Bonza/Cr Warner

- GVROC was held 27th May in Kalgoorlie.
- Guest Speaker Neil Thomson MLC for Mining & Pastoral, Shadow Minister for Planning; Lands; Heritage spoke about matters of interest for the region from his perspective and invited any LGs with queries for the Govt to contact him and he will be happy to ask questions on their behalf.
- The Goldfields Records Storage facility is almost wound up. Should be resolved in the early part of the new financial year.
- Regional Climate Alliance has two funded projects ready to go. One is a baseline study of carbon emissions in the region and the other is a renewable energy audit of our region.
- GVROC members endorsed a new strategic plan for the group
- GVROC endorsed a motion to have the Chair write to the Premier & Attorney General to have a strategy and interagency working group set up along the same lines as that currently being funded in the Kimberley to assist with anti-social behaviour and youth crime, particularly in the Northern Goldfields.
- A proposal was put forward that LGs should apply to Main Roads to conduct roadside maintenance such as slashing, rubbish pick-up, replace guideposts etc. along Main Roads controlled roads in our LG areas. This system already operates in places like Qld and Tasmania and provides an extra revenue stream for Councils. This will be discussed further.
- A proposal was put forward to extend the capped regional airfares to tourists to encourage further visitation to regional areas.

Following the GVROC meeting a Housing Strategy workshop was held with Dept of Communities to discuss ways forward to address the chronic housing shortage in our Region (and everywhere else). Communities was asked to consider repair work to houses which have remained empty for some time as a quick fix to get some people into houses rather than having to wait for new builds.

Subsequent to this meeting, the State Govt has announced they have identified 39 houses that can be made available in a short turn around time, some of which will be in the regions.

- An online GVROC meeting was held on Friday 24th June to consider items on the State Council agenda. All Shire of Dundas delegates were an apology as we were in flight returning from Canberra.

8.1.2 WALGA – Cr Bonza/Cr Patupis

- State Council meeting was held on 4th May, hosted by City of Cockburn.
- Prior to the State Council meeting we held an Infrastructure Policy Team meeting.
- Elected new Chair, Chris Pavlovich following resignation as Chair of Stephen Strange.
- Supported the motion on active travel to school
- Discussed rail safety – subsequent motion put up to the ALGA AGM was supported to have trains lit to improve visibility at passive rail crossings

- A Strategic Forum was also held prior to the State Council meeting. Presentations from Nudge recruitment / Manager of the office of Disability
- LG reform process continues. Lack of detail in the proposal / have made some ground in relation to number of Councillors, the independent audit committees, not making ground on preferential voting.
- State Council considered reports tabled by each Policy team as well as agenda items relating to a review of the Food Act, grant funding for bushfire related equipment, active travel to school, development assessment panel reforms, and changes to WALGA's advocacy positions as well as noting several other submissions ranging from disaster resilience and coastal management surveys.
- Following the SC meeting a regional forum was held with each LG in the host zone presenting on current trends in their areas. We heard from East Fremantle, Fremantle, Kwinana, Melville, Rockingham, and Cockburn. Common themes were difficulty in obtaining industrial land, climate change, FOGO and redevelopment of under-utilised sites around the areas.
- Next State Council meeting will be held Wednesday 6th July.

8.1.3 Regional Roads Group – Cr Bonza/Cr Wyatt

- Nothing to report at this time

8.1.4 Roadwise – Cr Wyatt/Cr Warner

- Nothing to report at this time

8.1.5 Local Emergency Management Committee – Cr Bonza/Cr Patupis

- Held a successful desktop exercise on an air crash scenario on 27th April. A report has been produced on the outcomes but, it seemed everyone had a pretty good understanding of their roles and responsibilities on the day as the exercise unfolded.

9. **Announcements by Presiding Member without Discussion.**

President has recently returned from the National General Assembly, which was held in Canberra. She stated that she spoke about our climate alliance project program at the Assembly. Additionally, more information will be presented on this at the next council meeting.

10. Reports

10.1 Planning, Development, Health and Building

Agenda Reference and Subject	
10.1.1 - Application for Development Approval – Proposed Service Station and Transport Depot	
Location / Address	Lot 3 on Diagram 42692, Eyre Highway Norseman
File Reference	DA 1/2022
Author	Town Planning Consultant - Anthony Dowling, Dowling Giudici + Associates (DG+A)
Date of Report	22 June 2022
Disclosure of Interest	DG+A receives consulting fees from the Shire of Dundas

Summary

The Shire has received a revised application for development approval to develop a 24 hour unmanned retail fuel facility (**'service station'**), and associated truck (road-train) parking (**'transport depot'**) for up to 6 triple road-trains, upon lot 3 Eyre Highway Norseman, and new footpaths linking lot 3 to lot 2.

It is recommended that conditional development approval be granted to the proposed development.

Background/Context

Lot 3 is approximately 1.54 hectares in size and is located on the east side of the Eyre Highway/Roberts Street intersection at the northern edge of the town of Norseman.

About half of lot 3 is developed with a relatively unformed truck parking area. The remaining undeveloped portion of lot 3 (mainly its perimeter) comprises remnant woodland.

Lot 3 lies directly opposite lot 2 (on the same side of the Eyre Highway) which comprises an existing service station/roadhouse. Although physically separated from lot 2 by Roberts Street the proposed development upon lot 3 will have synergies with the operation of the existing service station/roadhouse on lot 2.

A location map of lots 2 and 3 is provide in Figure 1 below.

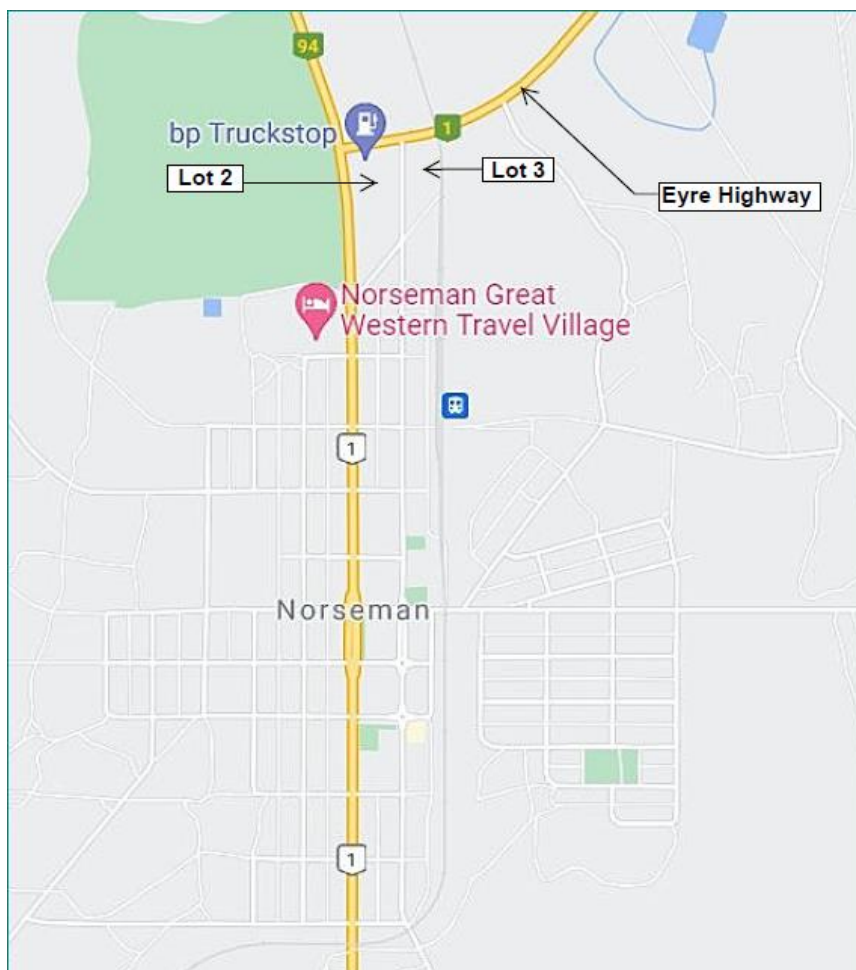


Figure 1

Location Map of lots 2 and 3 Eyre Highway Norseman

An aerial image of lots 2 and 3 and their site context is provided in Figure 2 below.



Figure 2
Aerial Image
denoting the site
context of lots 2
and 3

At its Ordinary Meeting held on 18 May 2021, Council considered an application for development approval to develop an unmanned 24 hr retail fuel facility and associated truck (road-train) parking (accommodating up to 7 triple road-trains) on lot 3, together with minor upgrades and modifications to the existing service station/roadhouse on lot 2. These minor upgrades and modifications proposed additional car parking, car park resurfacing and line-marking, and modifications to existing drainage and stormwater infrastructure.

At that meeting, the officer's report on the application and proposal advised that the aforementioned proposed upgrading and modifications were considered exempt from requiring development approval, so Council's determination of that part of the development application was not required.

However, it was found that the proposed unmanned retail fuel facility and associated truck (road-train) parking component could not be approved under LPS 2 because this kind of development was incapable of being approved as a 'roadhouse' or alternatively, as an 'unlisted use' under LPS 2. This was despite previous Amendments 9 and 10 to LPS 2 to permit a 'roadhouse' use under the LPS 2 **Special Use** zoning applying to lot 3.

Following subsequent representations by the applicant to the Department of Planning, Lands and Heritage (DPLH) on this outcome, it became apparent that when finalising Amendment 9 to LPS 2, the DPLH had erred in removing the use class '**service station**' from the amendment. Had that use class been retained the proposed unmanned retail fuel facility component could have been deemed to fall within the meaning of a '**service station**', which would have permitted the fuel facility on lot 3.

Consequently, a further amendment (Amendment 11) to LPS 2 was undertaken – this time by DPLH – to include the '**service station**' use class as a permitted use on lot 3.

The amendment was approved and gazetted in the latter part of 2021. Since then, the applicant has submitted a further development application seeking approval to the proposed unmanned 24 hr retail fuel facility as a '**service station**' and the truck parking component as a '**transport depot**'.

Hence this report.

Proposal

The proposal is for the development of a 24 hour unmanned retail fuel facility ('**service station**'), and associated truck (road-train) parking ('**transport depot**') accommodating up to 6 triple road-trains, upon lot 3, and new footpaths linking lot 3 to lot 2.

This proposed development comprises:

- A 13.5 metre long by 8 metre wide and 6.4 metre high canopy over 3 proposed unmanned refill dispensers/bowsers;
- a 7.2m² control room to house control equipment;
- two (2) contained self-bunded ground diesel storage tanks;
- a one-way bitumen-paved driveway to access the fuel bowsers and truck parking (road-train) area;
- a truck parking area (paved with crushed stone) for the parking of up to 6 road trains (B-Triples, 35.4 metres long);
- a trucking passing lane (also to be paved with crushed stone);
- onsite drainage infrastructure; and
- a footpath providing pedestrian access from lot 3 across Roberts Street to the existing roadhouse on lot 2.

Ingress and egress to and from lot 3 will be from Roberts Street via proposed concrete crossovers.

Existing trees and remnant woodland along lot 3's Eyre Highway frontage will be retained as part of 1,480 m² of proposed landscaping but the remnant vegetation along the lot's eastern flank abutting the Kalgoorlie – Esperance Railway reserve is proposed to be removed (to provide for the proposed truck passing lane).

Stormwater generated within the proposed development is to be drained into a proposed swale located in the north west corner of lot 3.

All proposed infrastructure will be located clear of the proposed 14 metre bushfire setback from the east, south east, and south boundaries of lot 3 to mitigate bushfire risk.

Documents accompanying the development application comprising a report outlining the proposal, plans and elevation drawings illustrating the design and layout of the proposed development, a transport impact assessment (TIA), and a bushfire management plan (BMP) are provided in the Papers Relating to this report.

Although the application is for **approval of the development upon lot 3 only**, the site development (master) plan (Drawing No. FTC 1544-1-CP4 Rev 6) accompanying the development application denotes development upon both lots 2 and 3 (copy included in the Papers Relating to this report). A further copy of this plan has been marked up in red denoting the extent of the recommended development approval area and is included in the Papers Relating to this report.

Statutory Environment

- *Planning and Development (Local Planning Schemes) Regulations 2015* ('**LPS Regs**')
- *Shire of Dundas Local Planning Scheme No. 2* ('**LPS 2**')

Lot 3 is zoned **Special Use (SU) 1** under LPS 2. A '**service station**' and a '**transport depot**' are permitted uses under this zoning.

Notwithstanding, development approval for these uses is required. However, the granting of development **cannot be withheld** unless the proposed development does not comply with prescribed provisions in Table 4 of LPS 2 (unless varied by Council).

Land immediately south of lot 3 is zoned **General Industry**.

Lot 3 abuts three (3) scheme reserves, namely:

A **Railway** reserve (Kalgoorlie – Esperance Railway located along the lot's eastern flank);
 A **Primary Distributor Road** reserve (Eyre Highway); and
 A **Local Distributor Road** reserve (Roberts Street).

Public Advertising

There is no requirement under LPS 2 for public notice to be given of the development proposal although Council can elect to give such notice if it thought the proposal was in the public interest.

Given that Amendment 11 to LPS 2—deleting the use class 'Roadhouse' from the Special Use zone applying to lot 3 and replacing it with the use class 'Service Station'—was publically advertised, and that no submissions were received by the Shire to the proposed change of use, it was deemed that the application **did not warrant public advertising**.

Policy Implications

The Shire has no local planning policies that apply to the proposed development.

Financial Implications

There are no specific financial implications for the Shire of Dundas relating to the proposal.

Strategic Implications

The strategic community plan themes that may link to the proposal are as follows:

Theme 2 – A thriving local economy and economic base				
A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.				
Nº	Strategy 2	Goal	Measure	Priority
2.1	Opportunity for Economic Diversification	A vibrant economy that includes opportunities for mining, industry, tourism, shopping and business.	The level and diversity of businesses, including mining, industry, tourism and commercial activity is increasing.	Medium
2.2	Attracting new businesses	New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live.		

Consultation

Internal

The application was referred internally to key staff and the Shire's environmental health and building control consultants for consideration and comment. Responses received from the Shire's Environmental Health consultant and the Shire's Bushfire Risk Project Co-ordinator are summarised as follows:

ENVIRONMENTAL HEALTH

The Shire's Environmental Health Consultant recommended that a range of development conditions (that are mostly standard) to be attached to any development approval granted, namely:

- (i) all stormwater generated within the lots is to be contained within the lot boundaries;
- (ii) the fuel dispensing area is to be roofed to minimise direct rainfall and runoff from the hardstand;
- (iii) The provision of a suitably designed and constructed waste storage stand or enclosure;
- (iv) Submission and implementation of a noise management plan demonstrating that any noise emanating from the lots from all plant and equipment, including truck compressors and motors, will not disturb the amenity of nearby land users and will be maintained within permissible levels as outlined in the *Environmental Protection (Noise) Regulations 1997*;
- (v) The undertaking of an air quality assessment for volatile organic compounds (VOCs) including benzene, ethyl benzene, toluene and xylenes to determine the estimated air quality emissions, the impact of the development on surrounding land uses and any required emission reduction measures.

BUSHFIRE RISK

The Shire's Bushfire Risk Project Co-ordinator (BRPC) advised that the original Bushfire Management Plan (BMP) did not identify the following:

- (i) the extent of historic hazardous material contamination of lots 3 and 2, identified in the Contaminated Sites memorial, and how this will be managed;
- (ii) the volume of fuel to be stored;
- (iii) the extent of structures to be built and how they will be bushfire resilient; and
- (iv) how vegetation to be removed will be used or if it is subject to further regulation.

Consequently, the BRPC recommended that a **Risk Management Plan** be submitted for the flammables at the Development Application stage. This recommendation was a consequence of the BMP being formulated only for Amendment 9 to LPS 2, and not for the development application stage.

A revised BMP (for development on lot 3 only), incorporating a **Risk Management Plan** (RMP), has since been received by the Shire but at the time of writing this report, has not been reviewed nor assessed for its adequacy or acceptance.

Arguably, this review and assessment is not critical to the determination of the revised development application. However, it is recommended that prior to the lodgement of an application for a building permit, the revised BMP be reviewed and assessed by the Shire's BRPC and/or the Department of Fire and Emergency Services (DFES) as necessary, and if acceptable, be suitably endorsed by the Shire Chief Executive Officer (CEO) (or delegate). This recommendation can be imposed as a condition of development approval.

As previously mentioned in this report all proposed infrastructure upon lot 3 will be clear of the proposed 14 metre bushfire setback (**asset protection zone**) from the east, south east, and south boundaries of lot 3, which will provide a low risk impact from a bushfire. In respect to vegetation clearing the bushfire management plan recommends this be conducted in consultation with the Shire, especially in respect to the Shire's firebreak requirements.

In respect to the BRPC's comments in item (i) above the applicant has advised that due to historical activities that have occurred in Norseman over the years (being a mining town etc.), this type of memorial

was placed on many different properties within the town, particularly on properties with close proximity to the railway.

The applicant further advised that no fuel or contaminating substances have been stored at the site for in excess of 40 years, and that the site is not listed or confirmed as a contaminated site. This suggests that there should be no concerns from a contamination standpoint.

It is noted that the memorial attached to the certificates of title to lots 2 and 3 states that these lots have been classified as '**Possibly Contaminated – Investigation Required**'. The status of any investigation carried out is unknown, however, a search of DWER's *Contaminated Sites Database* revealed that neither lot 2 nor lot 3 are known, suspected or registered as contaminated sites.

MAINTENANCE OF ROBERTS STREET

The Shire's CEO, and (previous) Works and Services Manager, raised concerns about the impact of heavy vehicle traffic generated by the proposed development on the Roberts Street carriageway. Roberts Street falls under the care and control of the Shire.

The Transport Impact Assessment (TIA) accompanying the revised application states that up to 200 vehicle trips per day will be generated by the development with 20 vehicle trips generated in the AM peak and 10 vehicle trips generated in the PM peak.

However, upon clarifying with the applicant and the TIA author CARDNO, Main Roads Western Australia (MRWA) advise that the above figures included light and heavy vehicle movements generated by both the existing roadhouse on lot 2 and the proposed development on lot 3. It has since been confirmed to MRWA that only between 4 - 6 heavy vehicle trips per day will be generated onto Roberts Street by the proposed development on lot 3 (see MRWA comments further in this section of the report).

As yet, no assessment has been undertaken by the Shire to determine the effect this increase in heavy vehicle traffic will have upon the design capability and capacity of Roberts Street, and as such, whether Roberts Street will require suitable upgrading and ongoing maintenance to accommodate these additional heavy vehicle movements.

Where an assessment supports or determines an upgrading and/or a higher level of ongoing road maintenance is required, it is reasonable to request the proponent/landowner financially contribute to the upgrading and/or ongoing maintenance of the local road (whilst the subject development remains in use). Such a request can be imposed as a condition of development approval.

The amount of financial contribution required is to be determined on a fair and equitable basis, noting that Roberts Street is also used by others. It is understood that WALGA has produced guidelines for assisting local governments in determining fair and equitable contributions to maintaining local road networks where these are significantly impacted by substantial traffic-generating land uses.

The proponent has indicated that it is prepared to contribute towards the maintenance of Roberts Street but only for the section between the Eyre Highway and the southern boundary of lot 3.

Agreement between the proponent and the Shire to this will need to be determined and effected (via a deed of agreement) prior to occupancy of the service station and transport depot commencing. Such an agreement can be imposed as a condition of development approval.

External

As the revised application for development approval has not inherently changed to that previously considered and determined by Council, referral of the revised application to the Departments of Water and Environmental Regulation (DWER); Planning, Lands and Heritage (DPLH); Mines, Industry

Regulation and Safety (DMIRS); and Fire and Emergency Services (DFES), was considered unwarranted, especially as their previous advice remained relevant.

DWER previously advised that it had no objection to the proposed development and recommended that standard stormwater management controls be applied as a condition of any development approval to be granted.

It further advised that the subject land is located within the Goldfields Groundwater Area proclaimed under the *Rights in Water and Irrigation Act (1914)* and as such a license will need to be obtained for works such as constructing a bore or taking water.

DPLH previously advised that—having regard to the *Traffic Impact Assessment (TIA)* accompanying the development application—it considered the proposed development upon lot 3 would have moderate impact on surrounding land uses. It further considered that, notwithstanding it was not warranted, the TIA had satisfactorily conformed to the WAPC's guidelines for undertaking traffic impact assessment.

DFES previously advised that the development application and the accompanying bushfire management plan (BMP) adequately identified likely issues arising from the bushfire risk assessment undertaken and considered how compliance with the bushfire protection criteria can be achieved.

However, it advised that modifications to the BMP are necessary to ensure it accurately identifies the bushfire risk and necessary mitigations measures. It considers these modifications will not require alteration to the design and layout of the proposed development upon lot 3. As previously mentioned in this report a revised BMP has since been received by the Shire but not yet reviewed or assessed.

DMIRS advised that the proposed development upon lot 3 raised no issues with respect to mineral and petroleum resources, geothermal energy, and basic raw materials.

The revised application, however, was referred to MRWA who advised that (in addition to clarifying the number of heavy vehicle movements along Roberts Street):

- (i) the proposed entry statement and associated signage will require MRWA approval;
- (ii) the existing layout/configuration of the Eyre Hwy/Roberts St intersection is sufficient to accommodate vehicle movements up to RAV7 (36.5m) heavy vehicles, based on the traffic data provided;
- (iii) the condition of the pavement on Roberts Street (from 10m south of the Eyre Highway curb line), past the access to Lots 2 & 3 remains the responsibility of the Shire of Dundas; and
- (iv) the two driveways from redevelopment of Lot 2 closest to the Eyre Hwy – Coolgardie-Esperance Hwy (CEH) intersection, one on Eyre Hwy and the other on CEH, currently do not comply with Main Roads' Driveway Policy.

In respect to (iv) above, the proposed minor upgrades to the existing roadhouse on lot 2 are not included with the revised development application. Hence the imposition of a condition (or conditions) on any development approval granted to the revised application to effect compliance with MRWA's Driveway Policy cannot legally be imposed. However, this advice from MRWA can be imposed as an 'Advice Note' on any development approval granted.

Comment

As LPS 2 was amended to permit a '**service station**' use and a '**transport depot**' use on lot 3, and that the design, layout form etc of the proposed service station and transport depot development is 'deemed to comply' with applicable development standards and provisions prescribed in LPS 2, the proposed development can be approved.

Options

In determining the application, Council has the option of:

- A. Approving the application for development approval with or without conditions; or
- B. Refusing to approve the application for development approval.

It is recommended that the application be approved with conditions attached as per the list in the Officer's Recommendation to this report.

Voting Requirements

Simple Majority

Officer Recommendation

That Council, pursuant to clause 68 (2) in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, APPROVE development application DA 01/2022 to develop a service station and transport depot upon lot 3 on Diagram 42692, Eyre Highway Norseman, generally in accordance with the following plans/drawings:

- A. **FTC Drawing No. FTC1544-1-CP4, Rev.6 but only the extent of the area marked up in red ink;**
- B. **FTC Drawing No. FTC1544-S1-A01, Rev.3;**
- C. **FTC Drawing No. FTC1544_S1_A02, Rev.3;**
- D. **FTC Drawing No. FTC1544-1-CP4.3, Rev.4;**
- E. **FTC Drawing No. FTC1544-1-CP4.4, Rev.4**

and subject to the following conditions:

- (i) **The proposed Lot 3 crossovers (denoted as A1 and A2 on FTC Drawing No. FTC1544-1-CP4, Rev.6) being designed, constructed, concrete-paved, to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);**
- (ii) **The proposed bitumen driveway within lot 3 (denoted as A8 on FTC Drawing No. FTC1544-1-CP4, Rev.6) being designed, constructed, bitumen-paved, to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);**
- (iii) **The proposed truck parking area (proposed Transport Depot) and truck passing lane within lot 3 (denoted as A4 and A5 respectively on FTC Drawing No. FTC1544-1-CP4, Rev.6) being designed, constructed, paved with either bitumen or concrete, to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);**
- (iv) **The proposed footpath within the Roberts Street verge (as denoted on FTC Drawing No. FTC1544-1-CP4, Rev.6) being designed, constructed, concrete-paved, to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);**
- (v) **The proposed onsite drainage system (as depicted on FTC Drawing Nos. FTC1544-1-CP4, Rev.6 and FTC1544-S1-A01, Rev.3) being designed and installed to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);**
- (vi) **The proposed limestone block wall denoted on FTC Drawing No. FTC1544-S1-A01, Rev.3 being extended along the full length of Lot 3's Eyre Highway boundary. The proposed limestone wall (and the required extension) is to be designed and constructed to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);**

- (vii) All non-hardstand areas within lot 3, together with the Roberts street verge extending the length of Lot 3's street frontage, being landscaped to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);
- (viii) The clearing of all vegetation within lot 3 is to be carried out to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);
- (ix) All proposed lighting within lot 3 being suitably designed and installed to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);
- (x) The proposed fuel dispensing area is to be roofed to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);
- (xi) Provision of an onsite waste storage stand or enclosure, designed and constructed to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);
- (xii) Submission of a noise management plan for endorsement by the Shire of Dundas Chief Executive Officer (or delegate);
- (xiii) Submission of an air quality management plan for endorsement by the Shire of Dundas Chief Executive Officer (or delegate);
- (xiv) A covenant being registered against the Lot 3 Certificate of Title prohibiting direct vehicular access from Lot 3 to the Eyre Highway reserve;
- (xv) Directional signage denoting a one-way traffic system within lot 3 being designed and installed to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);
- (xvi) A 'No Access Entry' (or the like) sign being designed and installed to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate) within the Roberts Street reserve denoting that Restricted Access Vehicles (RAV's) are prohibited from travelling southbound along Roberts Street upon exiting Lot 3;
- (xvii) The existing Roberts Street carriageway—extending from 10 metres south of the Eyre Highway kerb line to the southern boundary of lot 3—being upgraded to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);
- (xviii) The registered proprietor of lot 3 entering into a deed of agreement with the Shire of Dundas to maintain the Roberts Street reserve—extending from 10 metres south of the Eyre Highway kerb line to the southern boundary of lot 3—to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate).
- (xix) The Bushfire Management Plan prepared by BPAD (Reference: 190304 version 2, dated 17/06/2022) being reviewed and endorsed by the Shire of Dundas Chief Executive Officer (or delegate), prior to the lodgement of an application for a building permit.
- (xx) Condition numbers (i) – (xix) of this approval are to be fulfilled prior to the service station and transport depot commencing operations.

Advice Notes

1. If the approved development has not been fully developed within 2 years from the date of this approval, the approval will expire and be of no further effect.

The approval may be extended beyond the approval expiry period where a request has been received and approved by the Shire of Dundas within 3 months of the approval expiry date.

2. Any proposed advertising signs and/or entry statements associated with the development require the approval of the Commissioner of Main Roads. An application for approval is to accord with Main Roads WA *Policy and Application Guidelines for Advertising Signs – Within and Beyond State Road Reserves*.
3. Earthworks associated with the development of Lot 3 as per this approval are not to encroach onto the Eyre Highway reserve.
4. No stormwater drainage is to be discharged onto the Eyre Highway reserve.
5. The registered proprietor of Lot 3 is required to make good any damage caused to the existing verge vegetation within the Eyre Highway reserve by the proposed development upon Lot 3.
6. The noise management plan required by condition (xii) is to ensure noise emissions emanating from the service station and transport depot uses (e.g. truck compressors and motors) do not exceed appropriate noise levels prescribed by the *Environmental Protection (Noise) Regulations 1997* for such uses.

Additionally, the plan is to also ensure nearby users continue to enjoy a level of amenity commensurate with existing LPS 2 zonings applying to their land, and any lawful uses and activities being carried out on their land.

Upon the plan's endorsement by the Shire of Dundas Chief Executive Officer (or delegate), it is to be implemented and adhered to thereafter whilst the service station and transport depot remain in use, or until the uses cease for more than a 6 month continuous period.

7. The air quality management plan required by condition (xiii) is to ensure that any volatile organic compounds (including benzene, ethyl benzene, toluene and xylenes) emitted from the service station use and the transport depot are within acceptable levels.

Additionally, the plan is to also ensure nearby users continue to enjoy a level of air quality and amenity commensurate with existing LPS 2 zonings applying to their land, and any lawful uses and activities being carried out on their land.

Upon the plan's endorsement by the Shire of Dundas Chief Executive Officer (or delegate), it is to be implemented and adhered to thereafter whilst the service station and transport depot remain in use, or until the uses cease for more than a 6 month continuous period.

8. The covenant required by condition (xiv) is to be registered to the benefit of Main Roads WA specifying "No vehicular access is permitted to and from Eyre Highway."

The expense of preparing and registering the covenant is to be fully borne by the applicant or the registered proprietor of lot 3.

The applicant or registered proprietor is to liaise and consult with MRWA and the Shire of Dundas as necessary in preparing and registering the covenant.

9. The deed of agreement required by condition (xviii) is to be signed and registered accordingly prior to the service station and transport depot commencing operations, and is to be implemented and adhered to thereafter whilst the service station and transport depot remain in use, or until the uses cease for more than a 6 month continuous period.

The expense of preparing and registering the deed is to be fully borne by the applicant or the registered proprietor of lot 3.

10. Upon the Bushfire Management Plan referred to in condition (xix) being endorsed by the Shire of Dundas Chief Executive Officer (or delegate), the plan is to be implemented and adhered to thereafter whilst the service station and transport depot remain in use, or until the uses cease for more than a 6 month continuous period.
11. With reference to condition number (xx), and prior to the approved uses commencing operation, the applicant/proponent is to arrange with the Shire of Dundas an inspection to certify that all conditions of this approval have been fulfilled to the Shire's satisfaction.

Please note that commencing operation of the approved uses prior to all conditions of the approval being fulfilled (unless otherwise varied by the Shire) constitutes an offence under the *Planning and Development Act 2005* (PDA), and may lead to the Shire to seek an injunction (pursuant to section 216 of the PDA) to stop the use being carried out until all conditions of the approval have been fulfilled.

12. Although not forming part of the development approval, MRWA has advised that the existing crossovers closest to the intersection of the Coolgardie - Esperance Highway (CEH) and the Eyre Highway (one being on the CEH and the other on the Eyre Highway) serving the existing roadhouse on lot 2 Eyre Highway do not comply with Main Roads' *Driveway Policy*.

Unless otherwise approved by it, MRWA recommends that these crossovers be removed and that a one-way internal access system within lot 2 be implemented. To this end, it is recommended that the applicant or registered proprietor of Lots 2 and 3 address this matter directly with the MRWA's Goldfields – Esperance Region Office (and liaise with the Shire accordingly).

Moved Cr: Warner
Seconded Cr: Hogan

Resolution

That Council, pursuant to clause 68 (2) in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, APPROVE development application DA 01/2022 to develop a service station and transport depot upon lot 3 on Diagram 42692, Eyre Highway Norseman, generally in accordance with the following plans/drawings:

- A. FTC Drawing No. FTC1544-1-CP4, Rev.6 but only the extent of the area marked up in red ink;
- B. FTC Drawing No. FTC1544-S1-A01, Rev.3;
- C. FTC Drawing No. FTC1544_S1_A02, Rev.3;
- D. FTC Drawing No. FTC1544-1-CP4.3, Rev.4;
- E. FTC Drawing No. FTC1544-1-CP4.4, Rev.4

and subject to the following conditions:

- (i) The proposed Lot 3 crossovers (denoted as A1 and A2 on FTC Drawing No. FTC1544-1-CP4, Rev.6) being designed, constructed, concrete-paved, to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);
- (ii) The proposed bitumen driveway within lot 3 (denoted as A8 on FTC Drawing No. FTC1544-1-CP4, Rev.6) being designed, constructed, bitumen-paved, to the

- specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);
- (iii) The proposed truck parking area (proposed Transport Depot) and truck passing lane within lot 3 (denoted as A4 and A5 respectively on FTC Drawing No. FTC1544-1-CP4, Rev.6) being designed, constructed, paved with either bitumen or concrete, to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);
 - (iv) The proposed footpath within the Roberts Street verge (as denoted on FTC Drawing No. FTC1544-1-CP4, Rev.6) being designed, constructed, concrete-paved, to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);
 - (v) The proposed onsite drainage system (as depicted on FTC Drawing Nos. FTC1544-1-CP4, Rev.6 and FTC1544-S1-A01, Rev.3) being designed and installed to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);
 - (vi) The proposed limestone block wall denoted on FTC Drawing No. FTC1544-S1-A01, Rev.3 being extended along the full length of Lot 3's Eyre Highway boundary. The proposed limestone wall (and the required extension) is to be designed and constructed to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);
 - (vii) All non-hardstand areas within lot 3, together with the Roberts street verge extending the length of Lot 3's street frontage, being landscaped to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);
 - (viii) The clearing of all vegetation within lot 3 is to be carried out to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);
 - (ix) All proposed lighting within lot 3 being suitably designed and installed to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);
 - (x) The proposed fuel dispensing area is to be roofed to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);
 - (xi) Provision of an onsite waste storage stand or enclosure, designed and constructed to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);
 - (xii) Submission of a noise management plan for endorsement by the Shire of Dundas Chief Executive Officer (or delegate);
 - (xiii) Submission of an air quality management plan for endorsement by the Shire of Dundas Chief Executive Officer (or delegate);
 - (xiv) A covenant being registered against the Lot 3 Certificate of Title prohibiting direct vehicular access from Lot 3 to the Eyre Highway reserve;
 - (xv) Directional signage denoting a one-way traffic system within lot 3 being designed and installed to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);
 - (xvi) A 'No Access Entry' (or the like) sign being designed and installed to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate) within the Roberts Street reserve denoting that Restricted Access Vehicles (RAV's) are prohibited from travelling southbound along Roberts Street upon exiting Lot 3;

- (xvii) The existing Roberts Street carriageway—extending from 10 metres south of the Eyre Highway kerb line to the southern boundary of lot 3—being upgraded to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);
- (xviii) The registered proprietor of lot 3 entering into a deed of agreement with the Shire of Dundas to maintain the Roberts Street reserve—extending from 10 metres south of the Eyre Highway kerb line to the southern boundary of lot 3—to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate).
- (xix) The Bushfire Management Plan prepared by BPAD (Reference: 190304 version 2, dated 17/06/2022) being reviewed and endorsed by the Shire of Dundas Chief Executive Officer (or delegate), prior to the lodgement of an application for a building permit.
- (xx) Condition numbers (i) – (xix) of this approval are to be fulfilled prior to the service station and transport depot commencing operations.

Advice Notes

1. If the approved development has not been fully developed within 2 years from the date of this approval, the approval will expire and be of no further effect.

The approval may be extended beyond the approval expiry period where a request has been received and approved by the Shire of Dundas within 3 months of the approval expiry date.

2. Any proposed advertising signs and/or entry statements associated with the development require the approval of the Commissioner of Main Roads. An application for approval is to accord with Main Roads WA *Policy and Application Guidelines for Advertising Signs – Within and Beyond State Road Reserves*.
3. Earthworks associated with the development of Lot 3 as per this approval are not to encroach onto the Eyre Highway reserve.
4. No stormwater drainage is to be discharged onto the Eyre Highway reserve.
5. The registered proprietor of Lot 3 is required to make good any damage caused to the existing verge vegetation within the Eyre Highway reserve by the proposed development upon Lot 3.
6. The noise management plan required by condition (xii) is to ensure noise emissions emanating from the service station and transport depot uses (e.g. truck compressors and motors) do not exceed appropriate noise levels prescribed by the *Environmental Protection (Noise) Regulations 1997* for such uses.

Additionally, the plan is to also ensure nearby users continue to enjoy a level of amenity commensurate with existing LPS 2 zonings applying to their land, and any lawful uses and activities being carried out on their land.

Upon the plan's endorsement by the Shire of Dundas Chief Executive Officer (or delegate), it is to be implemented and adhered to thereafter whilst the service station and transport depot remain in use, or until the uses cease for more than a 6 month continuous period.

7. The air quality management plan required by condition (xiii) is to ensure that any volatile organic compounds (including benzene, ethyl benzene, toluene and xylenes) emitted from the service station use and the transport depot are within acceptable levels.

Additionally, the plan is to also ensure nearby users continue to enjoy a level of air quality and amenity commensurate with existing LPS 2 zonings applying to their land, and any lawful uses and activities being carried out on their land.

Upon the plan's endorsement by the Shire of Dundas Chief Executive Officer (or delegate), it is to be implemented and adhered to thereafter whilst the service station and transport depot remain in use, or until the uses cease for more than a 6 month continuous period.

8. The covenant required by condition (xiv) is to be registered to the benefit of Main Roads WA specifying "No vehicular access is permitted to and from Eyre Highway."

The expense of preparing and registering the covenant is to be fully borne by the applicant or the registered proprietor of lot 3.

The applicant or registered proprietor is to liaise and consult with MRWA and the Shire of Dundas as necessary in preparing and registering the covenant.

9. The deed of agreement required by condition (xviii) is to be signed and registered accordingly prior to the service station and transport depot commencing operations, and is to be implemented and adhered to thereafter whilst the service station and transport depot remain in use, or until the uses cease for more than a 6 month continuous period.

The expense of preparing and registering the deed is to be fully borne by the applicant or the registered proprietor of lot 3.

10. Upon the Bushfire Management Plan referred to in condition (xix) being endorsed by the Shire of Dundas Chief Executive Officer (or delegate), the plan is to be implemented and adhered to thereafter whilst the service station and transport depot remain in use, or until the uses cease for more than a 6 month continuous period.

11. With reference to condition number (xx), and prior to the approved uses commencing operation, the applicant/proponent is to arrange with the Shire of Dundas an inspection to certify that all conditions of this approval have been fulfilled to the Shire's satisfaction.

Please note that commencing operation of the approved uses prior to all conditions of the approval being fulfilled (unless otherwise varied by the Shire) constitutes an offence under the *Planning and Development Act 2005* (PDA), and may lead to the Shire to seek an injunction (pursuant to section 216 of the PDA) to stop the use being carried out until all conditions of the approval have been fulfilled.

12. Although not forming part of the development approval, MRWA has advised that the existing crossovers closest to the intersection of the Coolgardie - Esperance Highway (CEH) and the Eyre Highway (one being on the CEH and the other on the Eyre Highway) serving the existing roadhouse on lot 2 Eyre Highway do not comply with Main Roads' *Driveway Policy*.

Unless otherwise approved by it, MRWA recommends that these crossovers be removed and that a one-way internal access system within lot 2 be implemented. To this end, it is recommended that the applicant or registered proprietor of Lots 2 and 3 address this matter directly with the MRWA's Goldfields – Esperance Region Office (and liaise with the Shire accordingly).

Carried by: Simple Majority

For: 6

Against: 0

Agenda Reference and Subject	
10.1.2 – REQUESTED SHIRE TO COMMENT ON APPLICATIONS MADE FOR SCIENTIFIC EQUIPMENT TESTING (DPLH CASE NO. 2201361)	
Location /Address	Unallocated Crown land (UCL) within the district of Dundas, approximately 22 kilometres south of Norseman, off the Coolgardie – Esperance Highway
File Reference	CM.CO.5
Author	Town Planning Consultant - Anthony Dowling, Dowling Giudici + Associates (DG+A)
Date of Report	23 June 2022
Disclosure of Interest	DG+A receives consulting fees from the Shire of Dundas

Summary

The Department of Planning, Lands and Heritage (DPLH) has invited the Shire to comment on an application made by the Oceans Across Space and Time (OAST) organisation to access salt lakes within unallocated Crown land (UCL) located about 22 kilometres almost due south of Norseman, for the purpose of testing scientific equipment used for detecting life on other planets.

It is recommended that DPLH be advised that Council has no objection to the access request, and that any future use/development of the land to carry out the OAST's purposes may require development approval and other relevant approvals to be obtained from the Shire.

Background

According to its website (<https://oast.eas.gatech.edu/>) the Oceans Across Space and Time (OAST) organisation's mission is to understand how ocean worlds and their biospheres co-evolve to produce detectable signals of a past or present living world, by combining the expertise of a multidisciplinary team.

OAST is part of the Network for Life Detection (auspiced by Georgia Tech in the United States - www.gatech.edu), and is funded by NASA's *Astrobiology Program*.

OAST carries out research and fieldwork to further its mission, as well as providing outreach programs and activities to students and the public interested in knowing about and participating in its mission.

Proposal

Application has been made by OAST to the DPLH for a section 91 licence pursuant to the *Land Administration Act 1997* to access a series of salt lakes lying within the subject land (unallocated Crown land) west of the Coolgardie – Esperance Highway, and about 22 kilometres due south of Norseman.

Access is requested for the testing of scientific equipment used for detecting life on other planets. For geographic context, the proposed equipment testing site lies approximately 2 kilometres due west of the Dundas townsite.

A copy of DPLH's Smart Plan denoting the subject land, and a context map denoting the location of the subject land in reference to Norseman, are provided in the Papers Relating for Council's assistance.

Statutory Environment

Planning and Development (Local Planning Schemes) Regulations 2015 ('PD Regs')
Local Planning Scheme (LPS) 2

The subject land is zoned **Rural** under the Shire's LPS 2.

Given that no works upon the land are proposed, nor any excavation of the land (which is not permitted under a section 91 licence), there is no requirement for development approval to be obtained to carry out the proposed activity.

Policy Implications

Nil.

Financial Implications

Nil.

Strategic Implications

There are likely to be no strategic implications emanating from the proposed activity.

Consultation

DPLH

Comment

Given the nature of the proposed activity, the likely nil or negligible impact upon the surrounding natural environment, and that no access to the subject land is required across any adjacent or adjoining land falling under the care and control of the Shire of Dundas, no statutory or other approvals are required to be obtained from the Shire to carry out the proposed activity.

On this basis it is recommended that the DPLH be advised of no objection to OAST's application to access the subject land and the issue of a section 91 licence pursuant to the *Land Administration Act 1997*.

Additionally, the DPLH also be advised that any future uses and activities sought to be carried out on the subject land by OAST that constitute development as defined in the *Planning and Development Act 2005* may require development approval and other relevant approvals to be obtained from the Shire prior to such uses and activities commencing.

Voting Requirements

Simple Majority

Officer Recommendation

That Council advise the Department of Planning, Lands and Heritage (DPLH) that:

- (i) it has no objection to Oceans Across Space and Time (OAST) accessing unallocated Crown land (UCL) located approximately 22 kilometres south of Norseman (DPLH case No. 2201361) for the purpose of scientific equipment testing; and**
- (ii) any future uses and activities sought to be undertaken by OAST upon the land that constitute development as defined in the *Planning and Development Act 2005* may require development approval and other relevant approvals to be obtained from the Shire prior to such uses and activities commencing.**

Moved Cr: Warner

Seconded Cr: Patupis

Resolution

That Council advise the Department of Planning, Lands and Heritage (DPLH) that:

- (i) it has no objection to Oceans Across Space and Time (OAST) accessing unallocated Crown land (UCL) located approximately 22 kilometres south of Norseman (DPLH case No. 2201361) for the purpose of scientific equipment testing; and
- (ii) any future uses and activities sought to be undertaken by OAST upon the land that constitute development as defined in the *Planning and Development Act 2005* may require development approval and other relevant approvals to be obtained from the Shire prior to such uses and activities commencing.

Carried by: Simple Majority

For: 6

Against 0

10.2 Members and Policy

Agenda Reference & Subject	
10.2.1 – Receive the Information Bulletin	
Location / Address	Shire of Dundas
File Reference	PE.ME.2
Author	Chief Executive Officer - Peter Fitchat
Date of Report	17/06/2022
Disclosure of Interest	Nil

Summary

For Council to consider receiving the Information Bulletin for 7th June 2022

Background

The Councillors' Information Bulletin for the period ending 7th June 2022 was completed and circulated to Councillors.

Statutory Environment*Local Government Act 1995*

1. Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
2. Section 3.1 – Provides that the general function of the local government is to provide for the good governance of persons in its district.

Policy Implications

Council has no policies in relation to this matter.

Financial Implications

The recommendation of this report has no financial implications for Council.

Strategic Implications

Informing Elected Members with respect to matters impacting on their roles, responsibilities and decision making as the Shire of Dundas Council.

Consultation

The IB Report is prepared in consultation with Senior Officers

Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

The Information Bulletin contains confidential elements and is not a public document, it is distributed to Councillors and senior officers only and is not for public release.

Voting Requirements

Absolute Majority

Officer Recommendation

That Council receive the monthly Councillors' Information Bulletin for the period ending 7th June 2022 as included in confidential papers relating.

Moved: Cr. Wyatt

Seconded: Cr. Warner

Resolution

That Council receive the monthly Councillors' Information Bulletin for the period ending 7th June 2022 as included in confidential papers relating.

Carried by: Simple Majority

For: 6

Against: 0

Agenda Reference & Subject	
10.2.2 – Community Grant Application- Norseman Historical Society	
Location / Address	Shire of Dundas
File Reference	GV.PO.1
Author	Manager of Corporate and Community Services – Pania Turner
Date of Report	24 June 2022
Disclosure of Interest	Nil

Summary

That the Shire of Dundas Council review the Community Grant Application submitted by the Norseman Historical Museum Association to support the Historical Society's fundraising and community events efforts.

Background

The Norseman Historical Society has been an active community group for many years, weathering the highs and lows of Norseman and the economic and social cycles faced. The Association has as its

objectives to protect, record and promote the museum collection and rate history of Norseman. They do this by liaising with a number of stakeholders and holding a variety of events

Statutory Environment

Nil

Policy Implications

C.5 Community Grants Program

Financial Implications

The community grants budget can accommodate the request.

Strategic Implications

Strategic Community Plan Theme 1 A strong, healthy, educated and connected Community that is actively engaged and involved. 1.3 Engagement of Community: That the Community are engaged in constructive activities that encourage social and community development

Consultation

Norseman Historical Museum Secretary, Ms E. Reid. Elected Members

Comment

The Norseman Historical Association have worked hard to fundraise to meet the ongoing needs to build and maintain the Museum collection. The museum is an essential community group that plays a role in sharing the stories of Norseman and the Goldfields, and as a community wellbeing committee connecting people of all ages. Due to the supply chain issues relating to the pandemic the committee were required to purchase the fridge or else they would go on wait list, with no time frame as to when the next one would be available. Approving the application will see a reimbursement payment issued.

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas Council approve the Community Grant Application of \$4860.00 submitted by the Norseman Historical Museum Association.

Moved: Cr. Wyatt
Seconded: Cr. Warner

Resolution

That the Shire of Dundas Council approve the Community Grant Application of \$4860.00 submitted by the Norseman Historical Museum Association.

Carried by: Simple Majority

For: 6

Against 0

10.3 Administration, Finance and Community Development

Agenda Reference & Subject	
10.3.1 – Financial Statements for the Period Ending 31 May 2022	
Location / Address	Shire of Dundas
File Reference	FM.F1
Author	Moore Australia
Date of Report	20 June 2022
Disclosure of Interest	Nil

SHIRE OF DUNDAS

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the period ending 31 May 2022

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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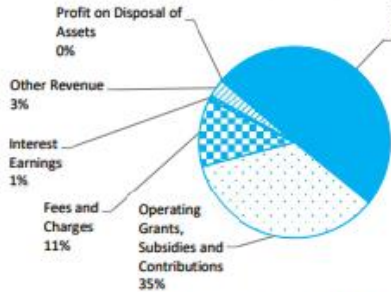
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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MAY 2022**

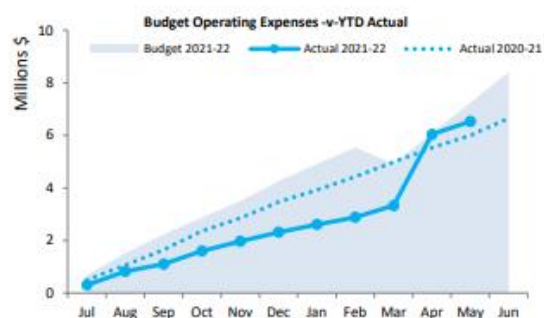
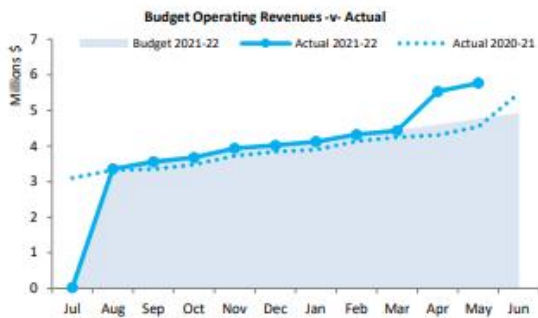
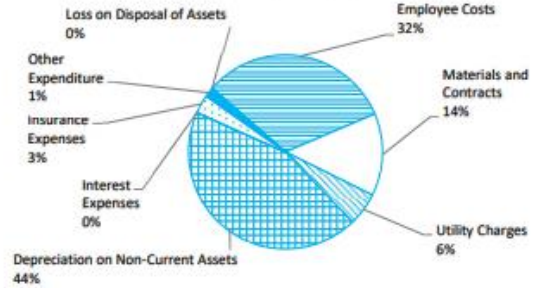
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OPERATING ACTIVITIES

OPERATING REVENUE

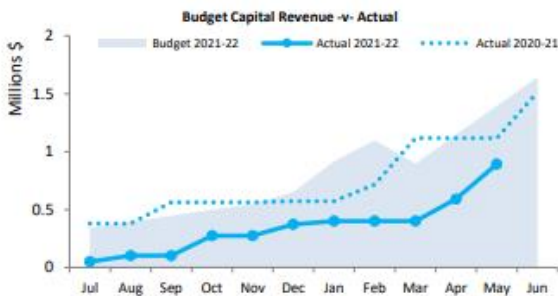


OPERATING EXPENSES

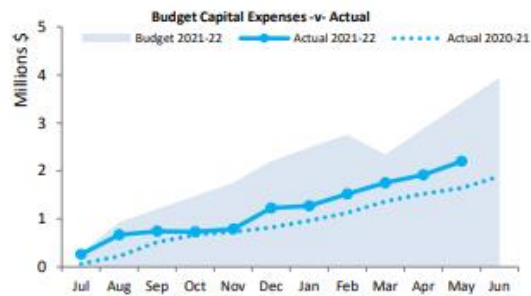


INVESTING ACTIVITIES

CAPITAL REVENUE

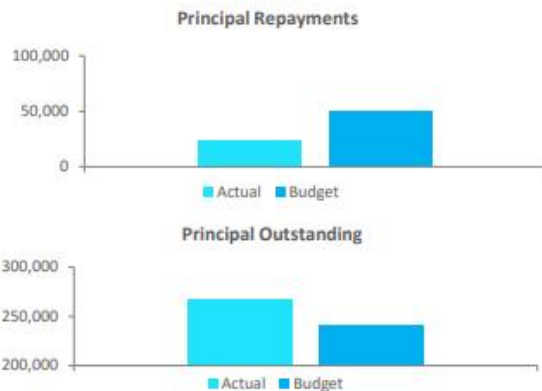


CAPITAL EXPENSES

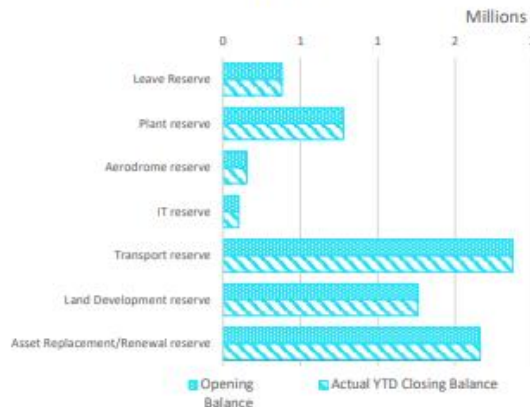


FINANCING ACTIVITIES

BORROWINGS



RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MAY 2022

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.33 M	\$1.33 M	\$1.33 M	\$0.00 M
Closing	\$0.00 M	\$0.40 M	\$2.09 M	\$1.69 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$8.67 M	% of total
Unrestricted Cash	\$2.47 M	28.5%
Restricted Cash	\$6.20 M	71.5%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$0.48 M	% Outstanding
Trade Payables	\$0.07 M	
0 to 30 Days		94.7%
30 to 90 Days		5.3%
Over 90 Days		0%

Refer to Note 4 - Payables

Receivables		
	\$0.30 M	% Collected
Rates Receivable	\$0.13 M	77.3%
Trade Receivable	\$0.17 M	% Outstanding
30 to 90 Days		13.9%
Over 90 Days		1.3%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.40 M)	(\$0.01 M)	\$2.09 M	\$2.10 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$2.85 M	% Variance
YTD Actual	\$2.85 M	
YTD Budget	\$2.83 M	0.7%

Refer to Note 5 - Rate Revenue

Operating Grants and Contributions		
	\$2.03 M	% Variance
YTD Actual	\$2.03 M	
YTD Budget	\$1.04 M	94.8%

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges		
	\$0.66 M	% Variance
YTD Actual	\$0.66 M	
YTD Budget	\$0.60 M	9.6%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.30 M)	(\$2.37 M)	(\$1.31 M)	\$1.06 M

Refer to Statement of Financial Activity

Proceeds on sale		
	\$0.13 M	%
YTD Actual	\$0.13 M	
Amended Budget	\$0.21 M	60.1%

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
	\$2.20 M	% Spent
YTD Actual	\$2.20 M	
Amended Budget	\$3.95 M	55.7%

Refer to Note 7 - Capital Acquisitions

Capital Grants		
	\$0.77 M	% Received
YTD Actual	\$0.77 M	
Amended Budget	\$1.43 M	53.5%

Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.37 M	\$1.45 M	(\$0.03 M)	(\$1.48 M)

Refer to Statement of Financial Activity

Borrowings		
Principal repayments	\$0.02 M	
Interest expense	\$0.00 M	
Principal due	\$0.27 M	

Refer to Note 8 - Borrowings

Reserves		
Reserves balance	\$6.20 M	
Interest earned	\$0.00 M	

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 MAY 2022**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES
GOVERNANCE**

To provide a decision making process for the efficient allocation of scarce resources.

ACTIVITIES

Includes the activities of members of Council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose funding and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

To provide an operational framework for environmental and community health.

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

HOUSING

To provide and maintain elderly resident housing.

Provision and maintenance of elderly residents housing.

COMMUNITY AMENITIES

To provide services required by the community.

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Maintenance of public halls, civic centre, aquatic centre, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

ECONOMIC SERVICES

To help promote the shire and its economic wellbeing.

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control & standpipes. Building Control.

OTHER PROPERTY AND SERVICES

To monitor and control council's overheads operating accounts.

Private work private works operation, plant repairs and operation costs and engineering operating costs.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

STATUTORY REPORTING PROGRAMS

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,329,935	1,329,935	1,329,935	0	0.00%	
Operating Activities							
Revenue from operating activities							
Governance		26,170	23,804	22,501	(1,303)	(5.47%)	
General purpose funding - general rates	5	2,833,621	2,833,621	2,853,087	19,466	0.69%	
General purpose funding - other		586,889	577,071	1,258,801	681,730	118.14%	▲
Law, order and public safety		134,753	130,353	107,519	(22,834)	(17.52%)	▼
Health		5,410	4,961	4,400	(561)	(11.31%)	
Education and welfare		85,416	85,416	85,416	0	0.00%	
Housing		24,000	21,922	18,593	(3,329)	(15.19%)	
Community amenities		238,650	230,637	260,546	29,909	12.97%	▲
Recreation and culture		46,491	43,345	31,796	(11,549)	(26.64%)	▼
Transport		359,379	355,730	640,876	285,146	80.16%	▲
Economic services		405,664	368,296	340,674	(27,622)	(7.50%)	
Other property and services		187,200	167,429	148,996	(18,433)	(11.01%)	▼
		4,933,643	4,842,585	5,773,205	930,620		
Expenditure from operating activities							
Governance		(922,640)	(841,636)	(759,292)	82,344	9.78%	
General purpose funding		(509,015)	(458,900)	(275,026)	183,874	40.07%	▲
Law, order and public safety		(403,570)	(372,860)	(270,075)	102,785	27.57%	▲
Health		(243,210)	(221,768)	(157,066)	64,702	29.18%	▲
Education and welfare		(232,479)	(210,590)	(150,647)	59,943	28.46%	▲
Housing		(5,949)	(5,903)	(85,121)	(79,218)	(1342.00%)	▼
Community amenities		(696,774)	(637,012)	(622,169)	14,843	2.33%	
Recreation and culture		(1,549,373)	(1,420,109)	(1,231,582)	188,527	13.28%	▲
Transport		(2,600,738)	(2,377,796)	(2,321,442)	56,354	2.37%	
Economic services		(783,319)	(704,800)	(572,456)	132,344	18.78%	▲
Other property and services		(454,835)	(418,791)	(79,801)	338,990	80.94%	▲
		(8,401,902)	(7,670,165)	(6,524,677)	1,145,488		
Non-cash amounts excluded from operating activities	1(a)	3,071,808	2,814,928	2,840,531	25,603	0.91%	
Amount attributable to operating activities		(396,451)	(12,652)	2,089,059	2,101,711		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	12	1,431,700	1,299,831	765,397	(534,434)	(41.12%)	▼
Proceeds from disposal of assets	6	211,000	140,000	126,893	(13,107)	(9.36%)	
Payments for property, plant and equipment and infrastructure	7	(3,947,502)	(3,811,762)	(2,199,572)	1,612,190	42.30%	▲
Amount attributable to investing activities		(2,304,802)	(2,371,931)	(1,307,282)	1,064,649		
Financing Activities							
Transfer from reserves	9	1,478,234	1,478,234	0	(1,478,234)	(100.00%)	▼
Repayment of debentures	8	(49,851)	(24,427)	(24,427)	0	0.00%	
Transfer to reserves	9	(57,065)	(2,056)	(2,056)	0	0.00%	
Amount attributable to financing activities		1,371,318	1,451,751	(26,483)	(1,478,234)		
Closing funding surplus / (deficit)	1(c)	0	397,103	2,085,229			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

Note: General purpose funding - other revenue includes \$734,101 relating to the 2022/2023 Financial Assistance Grant allocation.

Note: Transport revenue includes \$316,321 relating to the 2022/2023 Financial Assistance Grant allocation.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 MAY 2022**

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

BY NATURE OR TYPE

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,329,935	1,329,935	1,329,935	0	0.00%	
Operating Activities							
Revenue from operating activities							
Rates	5	2,833,621	2,833,621	2,853,087	19,466	0.69%	
Operating grants, subsidies and contributions	11	1,048,034	1,042,199	2,030,699	988,500	94.85%	▲
Fees and charges		655,110	600,756	658,380	57,624	9.59%	
Interest earnings		99,785	91,465	42,667	(48,798)	(53.35%)	▼
Other revenue		268,813	246,264	176,319	(69,945)	(28.40%)	▼
Profit on disposal of assets	6	28,280	28,280	12,053	(16,227)	(57.38%)	▼
		4,933,643	4,842,585	5,773,205	930,620		
Expenditure from operating activities							
Employee costs		(2,739,715)	(2,492,727)	(2,102,135)	390,592	15.67%	▲
Materials and contracts		(1,657,259)	(1,497,683)	(894,906)	602,777	40.25%	▲
Utility charges		(352,174)	(318,867)	(363,333)	(44,466)	(13.94%)	▼
Depreciation on non-current assets		(3,070,738)	(2,815,353)	(2,851,913)	(36,560)	(1.30%)	
Interest expenses		(8,600)	(4,817)	(4,282)	535	11.11%	
Insurance expenses		(219,577)	(219,343)	(202,067)	17,276	7.88%	
Other expenditure		(324,489)	(293,520)	(90,641)	202,879	69.12%	▲
Loss on disposal of assets	6	(29,350)	(27,855)	(15,400)	12,455	44.71%	▲
		(8,401,902)	(7,670,165)	(6,524,677)	1,145,488		
Non-cash amounts excluded from operating activities	1(a)	3,071,808	2,814,928	2,840,531	25,603	0.91%	
Amount attributable to operating activities		(396,451)	(12,652)	2,089,059	2,101,711		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	12	1,431,700	1,299,831	765,397	(534,434)	(41.12%)	▼
Proceeds from disposal of assets	6	211,000	140,000	126,893	(13,107)	(9.36%)	
Payments for property, plant and equipment	7	(3,947,502)	(3,811,762)	(2,199,572)	1,612,190	42.30%	▲
Amount attributable to investing activities		(2,304,802)	(2,371,931)	(1,307,282)	1,064,649		
Financing Activities							
Transfer from reserves	9	1,478,234	1,478,234	0	(1,478,234)	(100.00%)	▼
Repayment of debentures	8	(49,851)	(24,427)	(24,427)	0	0.00%	
Transfer to reserves	9	(57,065)	(2,056)	(2,056)	0	0.00%	
Amount attributable to financing activities		1,371,318	1,451,751	(26,483)	(1,478,234)		
Closing funding surplus / (deficit)	1(c)	0	397,103	2,085,229			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

Note: Operating grants, subsidies and contributions include \$1,050,422 relating to the 2022/2023 Financial Assistance Grant allocation.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MAY 2022**

BASIS OF PREPARATION

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 20 June 2022

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	6	(28,280)	(28,280)	(12,053)
Movement in employee benefit provisions (non-current)		0	0	(14,729)
Add: Loss on asset disposals	6	29,350	27,855	15,400
Add: Depreciation on assets		3,070,738	2,815,353	2,851,913
Total non-cash items excluded from operating activities		3,071,808	2,814,928	2,840,531

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	This Time Last Year 31 May 2021	Year to Date 31 May 2022
Adjustments to net current assets				
Less: Reserves - restricted cash	9	(6,201,147)	(4,552,268)	(6,203,203)
Add: Borrowings	8	49,851	24,427	25,424
Add: Provisions - employee	10	275,348	291,414	260,619
Total adjustments to net current assets		(5,875,948)	(4,236,427)	(5,917,160)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	8,370,591	3,889,930	3,028,349
Financial assets at amortised cost	2	0	3,707,507	5,644,538
Rates receivables	3	39,447	389,050	127,085
Receivables	3	187,333	94,024	171,689
Less: Current liabilities				
Payables	4	(851,580)	(171,994)	(477,876)
Borrowings	8	(49,851)	(24,427)	(25,424)
Contract liabilities	10	(18,182)	0	(90,683)
Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	10	(196,527)	0	(114,670)
Provisions	10	(275,348)	(291,414)	(260,619)
Less: Total adjustments to net current assets	1(b)	(5,875,948)	(4,236,427)	(5,917,160)
Closing funding surplus / (deficit)		1,329,935	3,356,249	2,085,229

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash and Financial Assets	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$				
Cash on hand								
CASH ON HAND	Cash and cash equivalents	1,500	0	1,500	0	Cash on hand	Nil	Nil
MUNICIPAL BANK ACCOUNT	Cash and cash equivalents	396,081	0	396,081	0	ANZ	Variable	Nil
TRUST BANK ACCOUNT	Cash and cash equivalents	18,014	0	18,014	0	ANZ	Nil	Nil
VISITOR CENTRE BANK ACCOUNT	Cash and cash equivalents	50,579	0	50,579	0	N/A	N/A	N/A
RESTRICTED CASH - RESERVES	Cash and cash equivalents	0	856,588	856,588	0	N/A	N/A	N/A
RESTRICTED CASH - RESERVES	Financial assets at amortised cost	0	3,738,472	3,738,472	0	ANZ	0.25%	Jun-22
MUNICIPAL INVESTMENT ACCT	Financial assets at amortised cost	0	803,880	803,880	0	N/A	N/A	Jun-22
MUNICIPAL INVESTMENT ACCT	Financial assets at amortised cost	0	602,186	602,186	0	N/A	N/A	Jun-22
MUNICIPAL INVESTMENT ACCT	Cash and cash equivalents	401,122	202,077	603,199	0	N/A	N/A	Jun-22
MUNICIPAL INVESTMENT ACCT	Financial assets at amortised cost	500,000	0	500,000	0	N/A	N/A	Jul-22
MUNICIPAL INVESTMENT ACCT	Cash and cash equivalents	500,372	0	500,372	0	N/A	N/A	Aug-22
MUNICIPAL INVESTMENT ACCT	Cash and cash equivalents	602,016	0	602,016	0	ANZ	Variable	Nil
Total		2,469,684	6,203,203	8,672,887	0			
Comprising								
Cash and cash equivalents		1,969,684	1,058,665	3,028,349	0			
Financial assets at amortised cost		500,000	5,144,538	5,644,538	0			
		2,469,684	6,203,203	8,672,887	0			

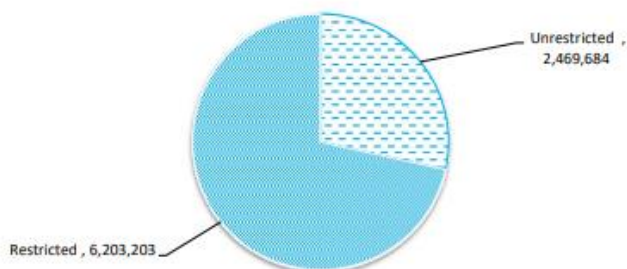
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

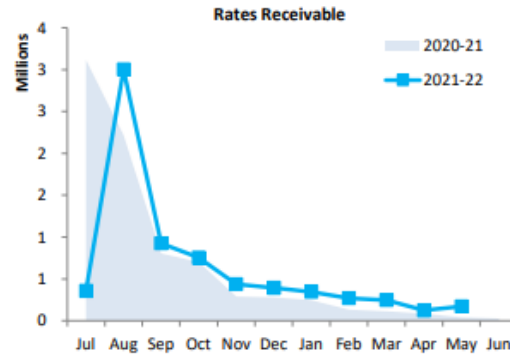
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Rates receivable	30 June 2021	31 May 2022
	\$	\$
Gross rates in arrears previous year	274,372	726,271
Levied this year	2,679,572	2,853,087
Less - collections to date	(2,227,673)	(2,765,449)
Gross rates collectable	726,271	813,909
Allowance for impairment of rates receivable	(686,824)	(686,824)
Net rates collectable	39,447	127,085
% Collected	75.4%	77.3%

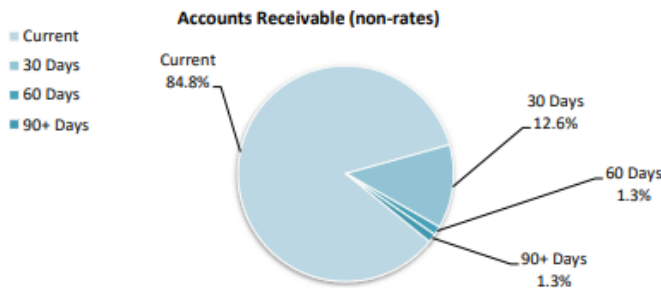


Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	145,642	21,570	2,293	2,184	171,689
Percentage		84.8%	12.6%	1.3%	1.3%	
Balance per trial balance						
Sundry receivable						171,689
Total receivables general outstanding						171,689

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

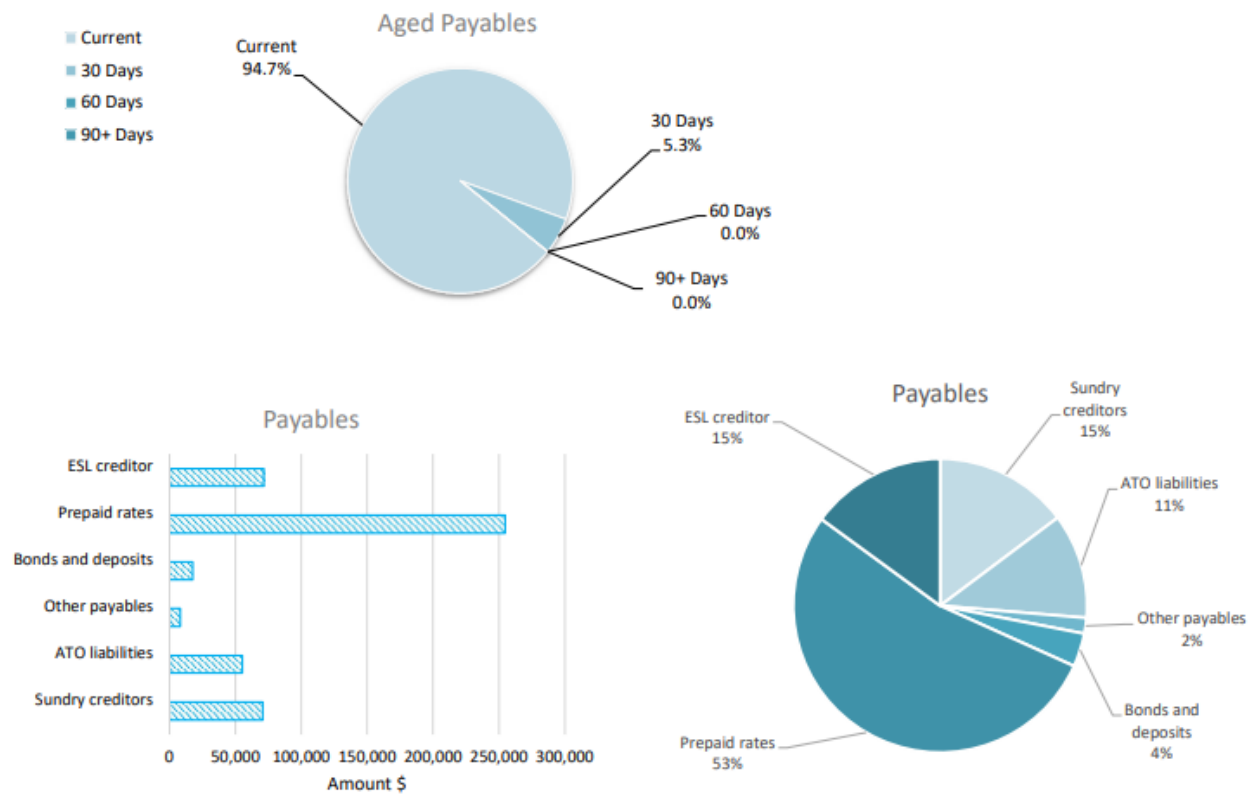
OPERATING ACTIVITIES
NOTE 4
Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(395)	67,365	3,750	0	0	70,720
Percentage		94.7%	5.3%	0%	0%	
Balance per trial balance						
Sundry creditors						70,720
ATO liabilities						55,115
Other payables						8,228
Bonds and deposits						17,614
Prepaid rates						254,677
ESL creditor						71,522
Total payables general outstanding						477,876

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



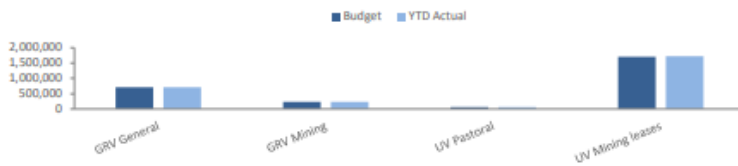
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

OPERATING ACTIVITIES
NOTE 5
RATE REVENUE

General rate revenue	Budget							YTD Actual			Total Revenue
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
GRV General	0.1602	533	4,386,126	702,565	0	0	702,565	702,565	4,963	0	707,528
GRV Mining	0.2193	3	1,058,000	232,020	0	0	232,020	232,020	0	0	232,020
Unimproved value											
UV Pastoral	0.0849	15	747,436	63,431	0	0	63,431	64,699	(5,536)	0	59,163
UV Mining leases	0.1603	391	10,190,273	1,633,521	70,000	0	1,703,521	1,633,521	89,571	0	1,723,092
Sub-Total		942	16,381,835	2,631,537	70,000	0	2,701,537	2,632,805	88,998	0	2,721,803
Minimum payment	Minimum \$										
Gross rental value											
GRV General	367	164	53,902	60,221	0	0	60,221	60,221	0	0	60,221
Unimproved value											
UV Pastoral	200	27	28,745	5,400	0	0	5,400	4,600	0	0	4,600
UV Mining leases	367	181	240,965	66,463	0	0	66,463	66,463	0	0	66,463
Sub-total		372	323,612	132,084	0	0	132,084	131,284	0	0	131,284
Total general rates							2,833,621				2,853,087

KEY INFORMATION

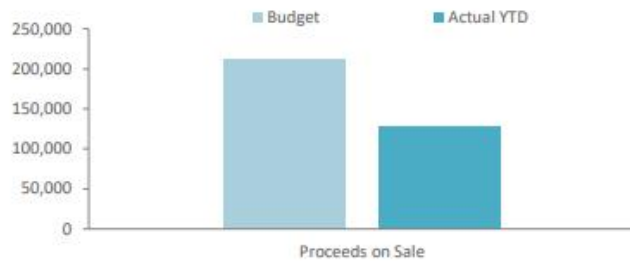
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Buildings								
	Records management facility	63,364	40,000	0	(23,364)	0	0	0	0
	Plant and equipment								
	Transport								
	P301 DS3301 Caterpillar	114,400	140,000	25,600	0	114,400	99,000	0	(15,400)
	P297 37DS Holden Colorado	14,400	10,000	0	(4,400)	0	0	0	0
	P318 21DS Nissan	13,320	16,000	2,680	0	0	0	0	0
	P268 DS3181 Kubota Tractor	6,586	5,000	0	(1,586)	0	0	0	0
	P293 DS29 Toyota Hilux	0	0	0	0	15,840	27,893	12,053	0
		212,070	211,000	28,280	(29,350)	130,240	126,893	12,053	(15,400)



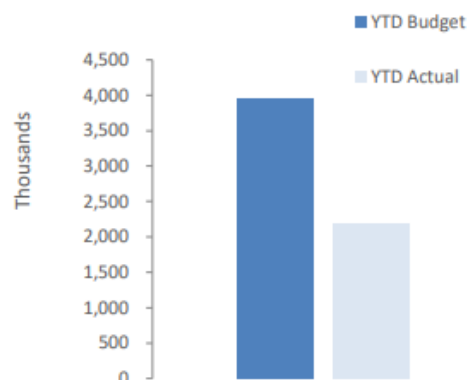
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land	65,000	59,587	0	(59,587)
Buildings	955,000	870,831	387,423	(483,408)
Plant & Equipment	844,772	796,448	716,894	(79,554)
Infrastructure - Roads	1,071,043	1,150,440	923,997	(226,443)
Infrastructure - Parks & Ovals	24,000	22,000	0	(22,000)
Infrastructure - Other	532,000	487,659	115,267	(372,392)
Infrastructure - Drainage	90,000	82,500	0	(82,500)
Infrastructure - Airport	240,000	227,085	11,753	(215,332)
Infrastructure - Footpaths	125,687	115,212	44,238	(70,974)
Payments for Capital Acquisitions	3,947,502	3,811,762	2,199,572	(1,612,190)
Total Capital Acquisitions	3,947,502	3,811,762	2,199,572	(1,612,190)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,431,700	1,299,831	765,397	(534,434)
Other (disposals & C/Fwd)	211,000	140,000	126,893	(13,107)
Cash backed reserves				
Plant reserve	421,120	0	0	0
Transport reserve	370,000	0	0	0
Land Development reserve	65,000	0	0	0
Asset Replacement/Renewal reserve	622,114	0	0	0
Contribution - operations	826,568	2,371,931	1,307,282	(1,064,649)
Capital funding total	3,947,502	3,811,762	2,199,572	(1,612,190)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

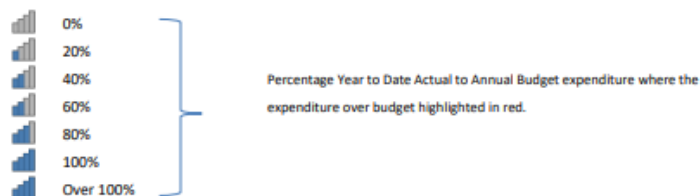


NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total

Level of completion indicators



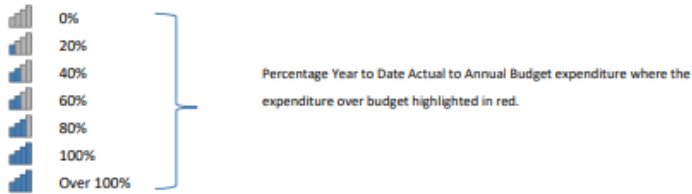
Level of completion indicator, please see table at the end of this note for further detail.

		Amended				
		Current	Year to Date	Year to Date	Variance	
		Budget	Budget	Actual	(Under)/Over	
Account Description						
Capital Expenditure						
Land						
	6899	Norseman Industrial/Commercial Land Development	65,000	59,587	0	(59,587)
	Land Total		65,000	59,587	0	(59,587)
Buildings						
	2034	YOUTH - BUILDING	25,000	20,834	6,560	(14,274)
	3304	CAPITAL - IGO - Norseman Town Hall Upgrade	15,000	13,750	4,697	(9,053)
	3306	Men in Sheds Capital Upgrade	0	0	3,000	3,000
	3314	DODD HOUSE CAPITAL IMPROVEMENTS	15,000	13,750	2,649	(11,101)
	3324	EUCLA TOWN HALL BUILDING IMPROVEMENTS	40,000	36,674	4,089	(32,585)
	3344	CAPITAL BUILDINGS	60,000	52,500	20,685	(31,815)
	3386	Woodland Cultural and Visitor Centre	100,000	91,663	12,154	(79,509)
	3397	Laundromat	225,000	206,249	223,963	17,714
	3424	SWIMMING POOL BUILDING IMPROVEMENTS	45,000	41,250	5,657	(35,593)
	3464	Upgrade Sports Complex Showers & Emergency Evacuation	45,000	41,250	2,385	(38,865)
	3664	Marks Park Upgrade	5,000	4,587	4,651	64
	6514	AERODROME BUILDINGS	280,000	256,663	1,984	(254,679)
	7234	WELCOME PARK UPGRADE	100,000	91,661	94,465	2,804
	2464	STAFF HOUSING BUILDING UPGRADES	0	0	484	484
	Buildings Total		955,000	870,831	387,423	(483,408)
Plant & Equipment						
	3414	SWIMMING POOL PLANT & EQUIPMENT	0	0	4,717	4,717
	6124	ROAD PLANT PURCHASES	844,772	796,448	712,177	(84,271)
	Plant & Equipment Total		844,772	796,448	716,894	(79,554)
Infrastructure - Roads						
	3134	Hyden Rd RRG East Grant Works	473,402	433,296	475,131	41,835
	3214	ROAD/C HERITAGE TRAIL	45,000	215,974	0	(215,974)
	3264	Norseman Reseal Project	145,000	127,500	0	(127,500)
	4144	ROADS TO RECOVERY	407,641	373,670	448,866	75,196
	Infrastructure - Roads Total		1,071,043	1,150,440	923,997	(226,443)
Infrastructure - Parks & Ovals						
	3684	Rotunda Upgrade	24,000	22,000	0	(22,000)
	Infrastructure - Parks & Ovals Total		24,000	22,000	0	(22,000)
Infrastructure - Other						
	2364	Cemetery Upgrade & Gates	85,000	77,924	2,372	(75,552)
	2384	LRCI - Norseman - Water Supply Airport/Cemetery/Landfill	100,000	91,663	7,537	(84,126)
	2614	RUBBISH TIP INFRASTRUCTURE	15,000	13,750	0	(13,750)
	2624	Norseman Landfill	145,000	132,913	2,045	(130,868)
	2845	Drying Bed	0	0	3,793	3,793
	3388	Tourism Signage	25,000	22,913	0	(22,913)
	3444	SWIMMING POOL INFRASTRUCTURE WORKS	35,000	32,087	17,000	(15,087)
	3494	WELCOME PARK UPGRADE	10,000	9,163	0	(9,163)
	3544	OTHER REC & SPORT BUILDINGS MAINTENANCE	22,000	20,163	0	(20,163)
	3714	Dog Park (including moving dump point to RV Park)	80,000	73,333	82,226	8,893
	3754	OTHER REC & SPORT INFRASTRUCTURE PARKS & OVALS	15,000	13,750	294	(13,456)
	Infrastructure - Other Total		532,000	487,659	115,267	(372,392)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total
Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Amended		Year to Date Actual	Variance (Under)/Over
	Current Budget	Year to Date Budget		
Infrastructure - Drainage				
3234 Norseman Drainage Works	90,000	82,500	0	(82,500)
Infrastructure - Drainage Total	90,000	82,500	0	(82,500)
Infrastructure - Airport				
6504 AERODROME INFRASTRUCTURE UPGRADE	230,000	214,583	11,693	(202,890)
6534 Airport Terminal Building Design and Business Case	10,000	12,502	60	(12,442)
Infrastructure - Airport Total	240,000	227,085	11,753	(215,332)
Infrastructure - Footpaths				
6801 FOOTPATH CONSTRUCTION	125,687	115,212	44,238	(70,974)
Infrastructure - Footpaths Total	125,687	115,212	44,238	(70,974)
Grand Total	3,947,502	3,811,762	2,199,572	(1,612,190)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

FINANCING ACTIVITIES
NOTE 8
BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Health										
Doctor's House		291,556	0	0	24,427	49,851	267,129	241,705	4,282	7,566
Total		291,556	0	0	24,427	49,851	267,129	241,705	4,282	7,566
Current borrowings		49,851					25,424			
Non-current borrowings		241,705					241,705			
		291,556					267,129			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

OPERATING ACTIVITIES
NOTE 9
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	380,401	3,000	126	0	0	0	0	383,401	380,527
Plant reserve	776,934	6,500	258	0	0	(421,120)	0	362,314	777,192
Aerodrome reserve	152,558	1,200	50	0	0	0	0	153,758	152,608
IT reserve	100,117	800	33	0	0	0	0	100,917	100,150
Transport reserve	1,869,968	14,565	620	0	0	(370,000)	0	1,514,533	1,870,588
Land Development reserve	1,260,082	11,000	418	0	0	(65,000)	0	1,206,082	1,260,500
Asset Replacement/Renewal reserve	1,661,087	20,000	551	0	0	(622,114)	0	1,058,973	1,661,638
	6,201,147	57,065	2,056	0	0	(1,478,234)	0	4,779,978	6,203,203

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

OPERATING ACTIVITIES
NOTE 10
OTHER CURRENT LIABILITIES

	Opening Balance	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance
	1 July 2021				31 May 2022
	\$		\$	\$	\$
Other current liabilities					
Other liabilities					
- Contract liabilities	18,182	0	184,453	(111,952)	90,683
- Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	196,527	0	130,000	(211,857)	114,670
Total other liabilities	214,709	0	314,453	(323,809)	205,353
Provisions					
Provision for annual leave	192,948	0	0	0	192,948
Provision for long service leave	82,400	0	0	(14,729)	67,671
Total Provisions	275,348	0	0	(14,729)	260,619
Total other current liabilities	490,057	0	314,453	(338,538)	465,972

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11 and 12

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

NOTE 11
OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2021	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 May 2022	Current Liability 31 May 2022	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding								
GRANTS COMMISSION - GENERAL	0	0	0	0	0	473,084	473,084	1,207,185
Law, order, public safety								
DFES - BFB GRANT	0	0	0	0	0	15,000	11,250	27,309
Bushfire Risk Planning Coordinator Funding	0	184,453	(111,952)	72,501	72,501	111,953	111,953	75,703
Education and welfare								
YOUTH - GRANT	0	0	0	0	0	85,416	85,416	85,416
Recreation and culture								
OTHER CULTURE - GRANTS	0	0	0	0	0	0	0	10,000
IGO Grant -Dundas Education Scholarship	9,091	0	0	9,091	9,091	9,091	9,091	0
Transport								
ROADS FINANCIAL ASSISTANCE GRANT	0	0	0	0	0	177,271	177,271	493,592
MRD DIRECT GRANT	0	0	0	0	0	102,128	102,128	102,128
Economic services								
IGO Grant - Local Business Development	9,091	0	0	9,091	9,091	9,091	9,091	0
Woodlands Centre Trainee Grant	0	0	0	0	0	30,000	30,000	0
	18,182	184,453	(111,952)	90,683	90,683	1,013,034	1,009,284	2,001,333
Operating contributions								
Governance								
CONTRIBUTIONS & DONATIONS	0	0	0	0	0	1,500	1,250	984
General purpose funding								
ESL ADMIN CONTRIBUTION	0	0	0	0	0	4,000	4,000	4,000
Community amenities								
CONTRIBUTIONS	0	0	0	0	0	500	415	334
Recreation and culture								
O.CULTURE CONTRIBUTIONS	0	0	0	0	0	5,000	4,587	1,121
Transport								
STREET LIGHT CONTRIBUTION	0	0	0	0	0	8,000	8,000	8,060
Other property and services								
DIESEL FUEL REBATE	0	0	0	0	0	16,000	14,663	14,867
	0	0	0	0	0	35,000	32,915	29,366
TOTALS	18,182	184,453	(111,952)	90,683	90,683	1,048,034	1,042,199	2,030,699

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

NOTE 12

NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	1 July 2021			31 May 2022	31 May 2022			
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Health								
WAPHN - Local Government Authority Community Grant	0	0	0	0	0	100,000	83,330	100,000
Community amenities								
LRCI Federal Grant (Community Projects)	0	0	0	0	0	75,754	69,443	0
Recreation and culture								
IGO Grant - Town Hall Upgrade (Capital)	7,242	0	(4,687)	2,555	2,555	0	0	4,687
LRCI Federal Grant (Rec & Culture Projects)	91,024	20,000	(58,909)	52,115	52,115	131,024	120,109	58,909
Transport								
ROADS 2 RECOVERY GRANT	76,780	50,000	(126,780)	0	0	327,840	327,840	327,840
REGIONAL ROAD GROUP GRANT	0	0	0	0	0	315,601	257,756	252,480
LRCI Federal Grant (Transport Projects)	21,481	0	(21,481)	0	0	481,481	441,353	21,481
State Govt - Small Grants Program (Heritage Walk & Drive	0	40,000	0	40,000	40,000	0	0	0
Economic services								
State Govt - Small Grants Program (Co-naming Signage)	0	20,000	0	20,000	20,000	0	0	0
	196,527	130,000	(211,857)	114,670	114,670	1,431,700	1,299,831	765,397

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

NOTE 13
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in	Decrease in	Amended
				Available Cash	Available Cash	Budget Running Balance
				\$	\$	\$
	Budget adoption		Opening surplus	0	(819,504)	(819,504)
0061	Rates levied	Item 10.5.9 22/02/2022	Operating Revenue	70,000	0	(749,504)
0343	Reimbursement income	Item 10.5.9 22/02/2022	Operating Revenue	500	0	(749,004)
0373	Contributions and donations	Item 10.5.9 22/02/2022	Operating Revenue	1,500	0	(747,504)
2373	Contributions	Item 10.5.9 22/02/2022	Operating Revenue	500	0	(747,004)
2463	Staff housing reimbursement	Item 10.5.9 22/02/2022	Operating Revenue	1,000	0	(746,004)
2893	Development application fee	Item 10.5.9 22/02/2022	Operating Revenue	13,796	0	(732,208)
3103	Other culture contributions	Item 10.5.9 22/02/2022	Operating Revenue	150	0	(732,058)
3433	Charges pool admission	Item 10.5.9 22/02/2022	Operating Revenue	50	0	(732,008)
3833	Charges lost books	Item 10.5.9 22/02/2022	Operating Revenue	200	0	(731,808)
6933	Building permits	Item 10.5.9 22/02/2022	Operating Revenue	2,000	0	(729,808)
7273	Water sales	Item 10.5.9 22/02/2022	Operating Revenue	80,000	0	(649,808)
7293	Community Resource Centre reimbursements	Item 10.5.9 22/02/2022	Operating Revenue	265,026	0	(384,782)
7333	Charges private works	Item 10.5.9 22/02/2022	Operating Revenue	50,000	0	(334,782)
0212	Councillor training/conferences/courses	Item 10.5.9 22/02/2022	Operating Expenses	0	(9,800)	(344,582)
0222	Election expenses	Item 10.5.9 22/02/2022	Operating Expenses	5,000	0	(339,582)
0242	Members travel	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,043)	(341,625)
0302	Subscriptions	Item 10.5.9 22/02/2022	Operating Expenses	0	(10,000)	(351,625)
0322	Sitting fees	Item 10.5.9 22/02/2022	Operating Expenses	6,295	0	(345,330)
0352	Administration salaries	Item 10.5.9 22/02/2022	Operating Expenses	0	(6,400)	(351,730)
0402	Admin insurance	Item 10.5.9 22/02/2022	Operating Expenses	0	(14,804)	(366,534)
0412	Staff training/conferences/courses	Item 10.5.9 22/02/2022	Operating Expenses	0	(5,000)	(371,534)
0422	Office cleaning	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,593)	(374,127)
0432	Office building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(8,920)	(383,047)
0462	Printing and stationery	Item 10.5.9 22/02/2022	Operating Expenses	0	(4,358)	(387,405)
0492	Office equipment maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(19,780)	(407,185)
0522	Postage and freight	Item 10.5.9 22/02/2022	Operating Expenses	0	(7,920)	(415,105)
0532	Admin vehicle running expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(4,479)	(419,584)
0542	Consulting fees	Item 10.5.9 22/02/2022	Operating Expenses	111,950	0	(307,634)
0552	Removal expenses	Item 10.5.9 22/02/2022	Operating Expenses	2,100	0	(305,534)
0643	Subscriptions administration	Item 10.5.9 22/02/2022	Operating Expenses	0	(29,900)	(335,434)
0672	Conferences and staff training	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,300)	(336,734)
0742	Council bushfire fighting expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(199)	(336,933)
0745	Bushfire Risk Planning Coordinator	Item 10.5.9 22/02/2022	Operating Expenses	61,575	0	(275,358)
0782	Records archive facility expenses	Item 10.5.9 22/02/2022	Operating Expenses	3,000	0	(272,358)
0832	Animal control other	Item 10.5.9 22/02/2022	Operating Expenses	9,500	0	(262,858)
0862	Animal control salaries and wages	Item 10.5.9 22/02/2022	Operating Expenses	9,212	0	(253,646)
0872	Animal control superannuation	Item 10.5.9 22/02/2022	Operating Expenses	2,937	0	(250,709)
0972	Co-Location building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	198	0	(250,511)
1522	Contract services	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,960)	(253,471)
1582	Medical vehicle expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(310)	(253,781)
1592	Medical Centre building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,391)	(255,172)
1682	Medical subsidy	Item 10.5.9 22/02/2022	Operating Expenses	30,000	0	(225,172)
1692	Doctors house loan interest repayment	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,034)	(226,206)
1732	Aged Persons homes building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(4,988)	(231,194)
2002	Youth salaries	Item 10.5.9 22/02/2022	Operating Expenses	0	(34,113)	(265,307)
2064	Sport and recreation programs	Item 10.5.9 22/02/2022	Operating Expenses	920	0	(264,387)
2072	Youth maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(400)	(264,787)
2302	Cemetery operation	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,742)	(267,529)
2312	Community bus expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,300)	(268,829)
2322	Public conveniences building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(700)	(269,529)
2342	Public conveniences cleaning	Item 10.5.9 22/02/2022	Operating Expenses	0	(400)	(269,929)
2552	Other housing building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,000)	(270,929)

Please refer to the compilation report

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**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**NOTE 13
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in	Decrease in	Amended
				Available Cash	Available Cash	Budget Running Balance
				\$	\$	\$
2582	Other housing garden maintenance	Item 10.5.9 22/02/2022	Operating Expenses	1,650	0	(269,279)
2602	Domestic refuse collection	Item 10.5.9 22/02/2022	Operating Expenses	0	(7,252)	(276,531)
2612	Waste facility maintenance	Item 10.5.9 22/02/2022	Operating Expenses	43,494	0	(233,037)
2652	Litter control	Item 10.5.9 22/02/2022	Operating Expenses	2,400	0	(230,637)
2682	Town cleanup	Item 10.5.9 22/02/2022	Operating Expenses	0	(12,160)	(242,797)
2702	Other sanitation expenses	Item 10.5.9 22/02/2022	Operating Expenses	500	0	(242,297)
2722	Waste facility salaries and wages	Item 10.5.9 22/02/2022	Operating Expenses	0	(61,120)	(303,417)
2882	Storm drain maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,573)	(304,990)
2892	Town planning expenses	Item 10.5.9 22/02/2022	Operating Expenses	26,120	0	(278,870)
3086	Community engagement projects	Item 10.5.9 22/02/2022	Operating Expenses	7,520	0	(271,350)
3087	Community events	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,500)	(273,850)
3352	Public halls insurance	Item 10.5.9 22/02/2022	Operating Expenses	1,061	0	(272,789)
3372	Public halls gardening	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,470)	(274,259)
3432	Swimming pool plant maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(11,453)	(285,712)
3472	Swimming pool chemicals	Item 10.5.9 22/02/2022	Operating Expenses	4,705	0	(281,007)
3482	Swimming pool insurance	Item 10.5.9 22/02/2022	Operating Expenses	1,033	0	(279,974)
3522	Swimming pool garden maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(13,559)	(293,533)
3552	Swimming pool building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(9,931)	(303,464)
3612	Sports complex insurance	Item 10.5.9 22/02/2022	Operating Expenses	681	0	(302,783)
3622	Parks gardens and reserves	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,740)	(304,523)
3652	Gym building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(3,900)	(308,423)
3662	Sports complex cleaning	Item 10.5.9 22/02/2022	Operating Expenses	450	0	(307,973)
3702	Gym cleaning	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,780)	(310,753)
3812	Library salaries	Item 10.5.9 22/02/2022	Operating Expenses	4,149	0	(306,604)
4022	Community grants program	Item 10.5.9 22/02/2022	Operating Expenses	25,000	0	(281,604)
4602	Norseman street maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(15,135)	(296,739)
4642	Depot utilities	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,500)	(299,239)
4652	Depot maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(26,471)	(325,710)
4672	Lighting of streets	Item 10.5.9 22/02/2022	Operating Expenses	0	(18,200)	(343,910)
4942	Doubtful debts	Item 10.5.9 22/02/2022	Operating Expenses	50,000	0	(293,910)
4952	Rates salaries and wages	Item 10.5.9 22/02/2022	Operating Expenses	14,910	0	(279,000)
5002	Administration allocation	Item 10.5.9 22/02/2022	Operating Expenses	0	(37,049)	(316,049)
5012	Administration allocation governance	Item 10.5.9 22/02/2022	Operating Expenses	0	(85,578)	(401,627)
5022	Administration allocation law	Item 10.5.9 22/02/2022	Operating Expenses	0	(544)	(402,171)
5032	Administration allocation health	Item 10.5.9 22/02/2022	Operating Expenses	0	(6,444)	(408,615)
5052	Administration allocation other housing	Item 10.5.9 22/02/2022	Operating Expenses	0	(886)	(409,501)
5062	Administration allocation community amenities	Item 10.5.9 22/02/2022	Operating Expenses	0	(7,249)	(416,750)
5072	Administration allocation recreation and culture	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,014)	(418,764)
5082	Administration allocation transport	Item 10.5.9 22/02/2022	Operating Expenses	0	(16,713)	(435,477)
5092	Administration allocation economic services	Item 10.5.9 22/02/2022	Operating Expenses	0	(7,652)	(443,129)
5132	Administration allocation health inspection	Item 10.5.9 22/02/2022	Operating Expenses	0	(3,020)	(446,149)
5152	Administration allocation staff housing	Item 10.5.9 22/02/2022	Operating Expenses	0	(725)	(446,874)
5162	Administration allocation drainage	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,812)	(448,686)
5172	Administration allocation swimming pool	Item 10.5.9 22/02/2022	Operating Expenses	0	(5,235)	(453,921)
5192	Administration allocation building	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,014)	(455,935)
5262	Administration allocation community amenities	Item 10.5.9 22/02/2022	Operating Expenses	0	(604)	(456,539)
5272	Administration allocation other recreation	Item 10.5.9 22/02/2022	Operating Expenses	0	(13,692)	(470,231)
5292	Administration allocation other economic services	Item 10.5.9 22/02/2022	Operating Expenses	0	(604)	(470,835)
5312	Administration allocation animal	Item 10.5.9 22/02/2022	Operating Expenses	0	(4,088)	(474,923)
5422	Staff housing allocation works	Item 10.5.9 22/02/2022	Operating Expenses	3,100	0	(471,823)
5502	Administration allocation to schedules	Item 10.5.9 22/02/2022	Operating Expenses	134,954	0	(336,869)
6072	Street tree maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,907)	(339,776)
6082	Traffic signs	Item 10.5.9 22/02/2022	Operating Expenses	281	0	(339,495)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

NOTE 13
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in		Amended Budget Running Balance
				Available Cash	Decrease in Available Cash	
				\$	\$	\$
6102	Plant depreciation allocation to jobs	Item 10.5.9 22/02/2022	Operating Expenses	0	(57,800)	(397,295)
6112	Street cleaning	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,400)	(399,695)
6822	Honeybee industry in the Shire of Dundas	Item 10.5.9 22/02/2022	Operating Expenses	0	(40,000)	(439,695)
6832	Area marketing	Item 10.5.9 22/02/2022	Operating Expenses	50,000	0	(389,695)
6902	Building control salaries	Item 10.5.9 22/02/2022	Operating Expenses	15,000	0	(374,695)
7232	Water supply and standpipes	Item 10.5.9 22/02/2022	Operating Expenses	0	(25,500)	(400,195)
7262	Norseman CRC expenditure	Item 10.5.9 22/02/2022	Operating Expenses	0	(26,178)	(426,373)
7265	Visitor Centre expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(6,566)	(432,939)
7270	Woodlands Centre expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(6,000)	(438,939)
7272	Woodlands Centre expenditure	Item 10.5.9 22/02/2022	Operating Expenses	0	(44,400)	(483,339)
7302	Private works various	Item 10.5.9 22/02/2022	Operating Expenses	0	(27,100)	(510,439)
7622	Salaries public works overheads	Item 10.5.9 22/02/2022	Operating Expenses	63,362	0	(447,077)
7632	Superannuation of workmen	Item 10.5.9 22/02/2022	Operating Expenses	15,517	0	(431,560)
7682	Engineering office expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,976)	(433,536)
7702	RAM systems	Item 10.5.9 22/02/2022	Operating Expenses	0	(530)	(434,066)
7742	Less allocation to works	Item 10.5.9 22/02/2022	Operating Expenses	0	(46,096)	(480,162)
7822	Parts and repairs	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,600)	(481,762)
7832	Repair wages	Item 10.5.9 22/02/2022	Operating Expenses	0	(19,700)	(501,462)
0181	Grants commission general	Item 10.5.9 22/02/2022	Operating Revenue	0	(581,135)	(1,082,597)
0735	Bushfire Risk Planning Coordinator funding	Item 10.5.9 22/02/2022	Operating Revenue	0	(38,047)	(1,120,644)
2183	Youth grant	Item 10.5.9 22/02/2022	Operating Revenue	1,096	0	(1,119,548)
3015	Other culture grants	Item 10.5.9 22/02/2022	Operating Revenue	0	(40,000)	(1,159,548)
4613	Roads financial assistance grant	Item 10.5.9 22/02/2022	Operating Revenue	0	(222,148)	(1,381,696)
6025	Main Roads direct grant	Item 10.5.9 22/02/2022	Operating Revenue	0	(3,790)	(1,385,486)
3358	IGO grant town hall upgrade	Item 10.5.9 22/02/2022	Capital Revenue	0	(7,242)	(1,392,728)
6035	Roads to recovery grant	Item 10.5.9 22/02/2022	Capital Revenue	0	(98,817)	(1,491,545)
6055	Regional road group grant	Item 10.5.9 22/02/2022	Capital Revenue	5,275	0	(1,486,270)
6818	State Government small grants program	Item 10.5.9 22/02/2022	Capital Revenue	0	(20,000)	(1,506,270)
6826	State Government small grants program	Item 10.5.9 22/02/2022	Capital Revenue	0	(40,000)	(1,546,270)
1645	WAPHN Local Government authority community g	Item 10.5.9 22/02/2022	Capital Revenue	100,000	0	(1,446,270)
2464	Staff housing building upgrades	Item 10.5.9 22/02/2022	Capital Expenses	0	(25,000)	(1,471,270)
3306	Mens Shed capital upgrade	Item 10.5.9 22/02/2022	Capital Expenses	11,000	0	(1,460,270)
3344	Capital buildings	Item 10.5.9 22/02/2022	Capital Expenses	0	(30,000)	(1,490,270)
6124	Road plant purchases	Item 10.5.9 22/02/2022	Capital Expenses	0	(289,941)	(1,780,211)
3134	Hyden Road RRG East grant works	Item 10.5.9 22/02/2022	Capital Expenses	0	(7,913)	(1,788,124)
3264	Norseman reseal project	Item 10.5.9 22/02/2022	Capital Expenses	0	(65,000)	(1,853,124)
4144	Roads to Recovery	Item 10.5.9 22/02/2022	Capital Expenses	211,499	0	(1,641,625)
6504	Aerodrome infrastructure upgrade	Item 10.5.9 22/02/2022	Capital Expenses	45,000	0	(1,596,625)
6534	Airport terminal building design and business case	Item 10.5.9 22/02/2022	Capital Expenses	40,000	0	(1,556,625)
6815	Precinct development electric vehicle charging stat	Item 10.5.9 22/02/2022	Capital Expenses	20,000	0	(1,536,625)
	Transfer from reserves Plant	Item 10.5.9 22/02/2022		421,120	0	(1,115,505)
	Transfer from reserves Transport	Item 10.5.9 22/02/2022		370,000	0	(745,505)
	Transfer from reserves Land Development	Item 10.5.9 22/02/2022		65,000	0	(680,505)
	Transfer from reserves Asset Replacement	Item 10.5.9 22/02/2022		350,000	0	(330,505)
	Transfer to reserves Asset Replacement	Item 10.5.9 22/02/2022		330,505	0	0
				3,163,791	(3,163,791)	0

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**NOTE 14
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
Revenue from operating activities						
General purpose funding - other	681,730	118.14%	▲	Grants Commission (FAGS) funding received		Interest earnings on investments lower than expected
Law, order and public safety	(22,834)	(17.52%)	▼	Bushfire brigade operating grant	Bushfire Risk Planning Coordinator Funding	
Community amenities	29,909	12.97%	▲	Development application fee. Other bulk, commercial and liquid waste collection fees.	Proceeds from sale of scrap.	
Recreation and culture	(11,549)	(26.64%)	▼	Hike Bike Like grant received.	IGO Education Scholarship. Town Hall hire fees. Gym membership fees.	
Transport	285,146	80.16%	▲	Grants Commission (FAGS) funding received.	Profit on asset disposals. Airstrip landing fees.	
Other property and services	(18,433)	(11.01%)	▼	Private works revenue.	Sale of gravel.	
Expenditure from operating activities						
General purpose funding	183,874	40.07%	▲	Rates written off and doubtful debts. Admin allocations.		
Law, order and public safety	102,785	27.57%	▲	Bushfire Risk Planning Coordinator. Animal Facility maintenance and control. Crime Prevention implementations. Admin allocations.		National Disaster Risk Reduction Program. Animal control salaries and wages.
Health	64,702	29.18%	▲	Medical Centre subsidy. Admin and housing allocations.		
Education and welfare	59,943	28.46%	▲	Youth salaries & wages. Youth activities. Sport and Rec programs. Admin allocations.		
Housing	(79,218)	(1342.00%)	▼	Aged Persons building maintenance. Staff housing building maintenance.	Housing allocations.	
Recreation and culture	188,527	13.28%	▲	Arts & Culture performances. Community Engagement projects and events. Swimming Pool chemicals. Parks & Gardens maintenance. Reconciliation Action plan. Norseman Today Donation. Community Grants Program. IGO Education scholarship. Admin allocations.	Community Development salaries and wages. Norseman Community Christmas Day Donation. Leased building at 81 Roberts.	Swimming Pool contract services. Gym building maintenance.
Economic services	132,344	18.78%	▲	Admin allocations. Area marketing, promotions and tourism publications. Brand Development. Building control salaries. Norseman CRC & VC expenses. Woodlands Centre depreciation.		Water supply standpipe. Norseman CRC employee costs. Visitor Centre expenses.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**NOTE 14
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
Other property and services	338,990	80.94%	Salaries, wages & superannuation. Sick & holiday pay. Vehicle expenses. Staff training. Diesel & unleaded fuel. Parts & repairs. Sundry tools.	Plant depreciation. Insurance & licences.	Road depreciation.	Staff housing allocations.
Investing activities						
Proceeds from non-operating grants, subsidies and contributions	(534,434)	(41.12%)	WAPHN - Local Government Authority Community Grant.	IGO Town Hall grant.	LRCI Federal grant. Regional Road Group grant.	
Payments for property, plant and equipment and infrastructure	1,612,190	42.30%	Aerodrome buildings, infrastructure & terminal. IGO Town Hall upgrade. Capital buildings. Cemetery upgrade & gates. Dodd House. Eucla town hall. Foorpaths. LRCI Water Supply. Drainage works. Industrial/Commercial Land. Norseman Landfill. Norseman reseal project. Heritage Trail. Rotunda. Rubbish tip fence. Swim Pool building. Tourism signage. Sports Complex. Woodlands Centre. Youth building.	Road plant purchases.		Dog Park. Hyden Road RRG East. Laundromat. Roads to Recovery.
Financing activities						
Transfer from reserves	(1,478,234)	(100.00%)			Transfer from Plant, Transport, Land Development and Asset Replacement reserves have not yet occurred.	

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas Financial Statements for the period ending 31 May 2022 be accepted.

Moved: Cr. Wyatt
 Seconded: Cr. Hogan

Resolution

That the Shire of Dundas Financial Statements for the period ending 31 May 2022 be accepted.

Carried by: Simple Majority For: 6 Against: 0

10.4 Officers Reports

Agenda Reference & Subject	
10.4.1 – Officers Reports	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer – Peter Fitchat
Date of Report	23 rd June 2022
Disclosure of Interest	Nil

Summary

That the Council receive the Works and Services, Corporate and Community Services, Tourism and Events Reports as contained in Papers Relating.

Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

Statutory Environment

Shire officers are required to deliver the activities, programs, works and services within the appropriate legislative requirements where applicable.

Policy Implications

Shire officers are required to deliver the activities, programs, works and services guided by and within the appropriate Shire policies and procedures where applicable.

Financial Implications

Shire officers are required to deliver the activities, programs, works and services within allocated budgets, and purchasing and procurement policies.

Strategic Implications

Shire officers deliver activities, programs, works and services to achieve the community outcomes identified within the Strategic Community Plan.

Consultation

CEO

Manager of Corporate and Community Services

Acting Manager of Works and Services

Tourism and Events Officer

Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas Council receive the Corporate and Community Services, Works and Services, and Tourism and Events Reports as contained in Papers Relating.

Moved: Cr. Wyatt

Seconded: Cr. Hogan

Resolution

That the Shire of Dundas Council receive the Corporate and Community Services, Works and Services, and Tourism and Events Reports as contained in Papers Relating.

Carried by: Simple Majority

For: 6

Against: 0

Agenda Reference & Subject	
10.4.2 – Schedule of Fees and Charges 2022 - 2023	
Location / Address	Shire of Dundas
File Reference	FM. FE
Author	Chief Executive Officer – Peter Fitchat
Date of Report	7 th June 2022
Disclosure of Interest	Nil

Summary

For Council to consider the prospective Schedule of Fees and Charges for the 2022/2023 financial year be imposed from 1 July 2022.

Background

Each year the Shire of Dundas reviews the Schedule of Fees and Charges in preparation for the coming financial budget and the new financial year. The 2022/2023 schedule is included in papers relating.

Statutory Environment

In accordance with the *Local Government Act 1995* Part 6 Finance Management, Division 5 Financing Local Government Activities –

Subdivision 2 – Fees and Charges

Section 6.16 Imposition of Fees

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

In accordance with the *Local Government Act 1995* Part 6 Finance Management, Division 5 Financing Local Government Activities –

Subdivision 2 – Fees and Charges

Section 6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of — (a) its intention to do so; and (b) the date from which it is proposed the fees or charges will be imposed.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Services captured in the fees and charges schedule have an impact on various key themes, strategies and goals identified in the strategic community plan of the Shire.

Consultation

- Chief Executive Officer
- Senior Management

Comment

Consistent with the proposed increase for the differential rates that has been based on current economic and CPI increases, the Fees and Charges contained in the schedule have been increased by 3% and have been rounded to allow for proficiency.

The following sections have had nil increase based on the cost to recoup on a user pays defined method:

- Library Services
- Dog Supplies
- Staff Housing
- Aged Pensioner Units
- Publications
- Cemetery

The following fees have been added:

- Weekly Gym Individual Membership
- Gym Sign Up Fee (this is to recoup the cost of administration and access costs)
- Laundromat Fees (new service)
-

The gym key deposit has been removed as the administration costs to collect and then refund (sometimes unable to locate the individual to refund to) is not cost effective versus the initial purpose of collecting a deposit. The Gym Sign Up Fee is in lieu of this process; administration cost in setting up membership and the provision for lost keys and the administration costs to replace them.

The fees and charges in relation to the Aerodrome services have been increased more than the 3% due to the user pays methodology and the current operational and capital costs that the Council must fund to keep an aerodrome service operational and sustainable in the Shire of Dundas. The Council has currently allocated \$1,000,000 for repairs on the Norseman runway in the 2022/2023 proposed budget.

Legislative fees and charges are highlighted in blue within the schedule and are amended accordingly as per their regulation.

Voting Requirements

Absolute Majority

Officer Recommendation

That the Council impose the Schedule of Fees and Charges for 2022/2023 as included in the papers relating as of 1 July 2022 and approve the Chief Executive Officer to give local public notice of Council's intention to impose the Schedule of Fees and Charges for 2022/2023, to apply from 1 July 2022, in accordance with section 6.19 of the Local Government Act 1995.

Moved Cr: Warner
Seconded Cr: Hogan

Resolution

That the Council impose the Schedule of Fees and Charges for 2022/2023 as included in the papers relating as of 1 July 2022 and approve the Chief Executive Officer to give local public notice of Council's intention to impose the Schedule of Fees and Charges for 2022/2023, to apply from 1 July 2022, in accordance with section 6.19 of the Local Government Act 1995.

Carried by: Absolute Majority For: 6 Against: 0

Agenda Reference & Subject	
10.4.3 – Notice of Intention to Levy Differential Rates – 2022-2023	
Location / Address	Shire of Dundas
File Reference	RV.VA.5
Author	Chief Executive Officer – Peter Fitchat
Date of Report	16 th June 2022
Disclosure of Interest	Nil

Summary

For Council to consider imposing differential rates for the year 2022/2023 and approve for public advertising and subsequent inclusion in the 2022/23 budget.

Background

Part of determining annual budgets is the setting of rates in the dollar that are then applied to the property valuations as supplied by the Valuer General. Rates in the dollar can be set in two ways.

Firstly, they can be standard, resulting in a rate levy (rate in the dollar) within the Gross Rental Valuation and the Unimproved Valuation categories.

Alternatively, they can be differential within each of the categories (UV & GRV), meaning different rate levies can be set for different types of property within one rate category.

The Local Government Act 1995 determines that differential rates can be set according to: -

- the purpose for which the land is zoned
- the predominant purpose for which the land is held or used
- whether or not the land is vacant; and
- any prescribed characteristics.

The application of differential rating maintains the status quo in terms of equity in the rating of properties across the Shire, enabling the Council to provide facilities, infrastructure and services to the entire community and visitors.

Statutory Environment

Section 6.33 of the Local Government Act 1995 and associated regulations prevail in this matter.

Rates are to be imposed in the Shire of Dundas as per the Local Government Act 1995 Section 6.33. Differential general rates

(1) A local government may impose differential general rates according to any, or a combination, of the following characteristics —

- (a) the purpose for which the land is zoned, whether or not under a planning scheme as defined in the Planning and Development Act 2005; or
- (b) a purpose for which the land is held or used as determined by the local government; or
- (c) whether or not the land is vacant land; or
- (d) any other characteristic or combination of characteristics prescribed.

(2) Regulations may —

- (a) specify the characteristics under subsection (1) which a local government is to use; or
- (b) limit the characteristics under subsection (1) which a local government is permitted to use.

(3) In imposing a differential general rate a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.

(4) If during a financial year, the characteristics of any land which form the basis for the imposition of a differential general rate have changed, the local government is not to, on account of that change, amend the assessment of rates payable on that land in respect of that financial year but this subsection does not apply in any case where section 6.40(1)(a) applies.

(5) A differential general rate that a local government purported to impose under this Act before the Local Government Amendment Act 2009 section 39(1)(a) came into operation is to be taken to have been as valid as if the amendment made by that paragraph had been made before the purported imposition of that rate.

And the Shire of Dundas will impose a minimum payment as per the Local Government Act 1995 Section 6.35 Minimum Payment (4)(b)

(4) A minimum payment is not to be imposed on more than the prescribed percentage of —

- (a) the number of separately rated properties in the district; or
- (b) the number of properties in each category referred to in subsection (6), unless the general minimum does not exceed the prescribed amount.

As per Section 6.36 of the Local Government Act 1995

- (1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35 (6)(c) a local government is to give local public notice of its intention to do so.
- (2) A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1).
- (3) A notice referred to in subsection (1) —
 - (a) may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government's estimate of the budget deficiency; and
 - (b) is to contain —
 - (i) details of each rate or minimum payment the local government intends to impose; and
 - (ii) an invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as is specified in the notice) of the notice; and
 - (iii) any further information in relation to the matters specified in subparagraphs (i) and (ii) which may be prescribed;

and

 - (c) is to advise electors and ratepayers that the document referred to in subsection (3A) —
 - (i) may be inspected at a time and place specified in the notice; and
 - (ii) is published on the local government's official website.
- (3A) The local government is required to prepare a document describing the objects of, and reasons for, each proposed rate and minimum payment and to publish the document on the local government's official website.
- (4) The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.
- (5) Where a local government — (a) in an emergency, proposes to impose a supplementary general rate or specified area rate under section 6.32(3)(a); or (b) proposes to modify the proposed rates or minimum payments after considering any submissions under subsection (4), it is not required to give local public notice of that proposed supplementary general rate, specified area rate, modified rate or minimum payment.

Policy Implications

N/A

Financial Implications

The setting of differential rates is an integral part of setting annual budgets. Rates income represents approximately 50% of overall operating revenue of the Shire. It is the only income stream over which Council has a direct control. It is imperative that for future financial sustainability, rate income has an inflationary offset together with a component for capital replacement and/or expansion.

Strategic Implications

For the Shire of Dundas to continue to meet the demands of the community and the increased responsibility to local government from the State, it is important that rates are set each year that allow for the increasing financial pressure upon the organisation.

Consultation

Councillors and Senior Staff

Comment

Council has met at two Budget Workshops which were held on the 24th May 2022 and the 14th June 2022. At these workshops, Council discussed the current financial position and considered the capital works yet to be completed along with the remaining years operational expenditure and revenue that will determine the result to commence the 2022/23 budget. Based on the estimated result of the current financial year and with the current statistics as at those dates, which were:

Key statistics

- The Consumer Price Index (CPI) rose 2.1% this quarter.
- Over the twelve months to the March 2022 quarter, the CPI rose 5.1%.
- The most significant price rises were new dwelling purchase by owner-occupiers (+5.7%) and Automotive fuel (+11.0%).
- [Consumer Price Index, Australia, March 2022 | Australian Bureau of Statistics \(abs.gov.au\)](https://abs.gov.au)

Council now can allow for inflation of the day-to-day operations and set an achievable Capital Works Program which will see major and minor renewals and maintenance to transport infrastructure and the continuation of other asset upgrades and renewals.

To ensure Council continue with asset and operational sustainability, a 3% increase to rate revenue will be required to deliver a balanced budget. This increase will continue to be reviewed based on further budget deliberations and should any submissions be received.

GRV

The proposed rate in the dollar for GRV Townsites and GRV Roadhouses/Service Stations is 16.4984 cents per dollar, with a minimum rate of \$378.20.

The proposed rate in the dollar for mining properties valued on GRV is 22.5879 cents per dollar, with a minimum rate of \$378.20.

UV – Pastoral

The proposed rate in the dollar for UV Pastoral is 8.7410 cents per dollar, with a minimum rate of \$200.00.

UV – Mining (Including Exploration and Prospecting Leases)

The proposed rate for these categories is 16.5111 cents per dollar of UV, with a minimum rate of \$378.20.

The proposed rate mainly reflects the ongoing costs (increased cost based on CPI) involved in maintaining the road network that services these land use as the Shire's local authority boundaries extend all the way to the WA/SA state boundary.

The mining operations result in the Shire's road network and infrastructure requiring continual ongoing maintenance and renewal work to service these users. The Shire acknowledges the fact that exploration,

prospecting, and mining have different levels of impact on the Shire's road network. However, there remain the need to fund maintenance and renewal requirements of this vital infrastructure asset for the benefit of all users.

In determining proposed rate in the dollar of these categories, consideration was given to the comparable rate in the dollar of the neighbouring shires (with significant mining operations) which provide similar services for mining activities. Even after this proposed increase in rate in the dollar, the Shire of Dundas remains as one of the shires with lowest UV rates for mining leases. It is noted that rates paid by mining operators are generally tax deductible.

Voting Requirements

Absolute Majority

Officer Recommendation

That the Council:

1. **Approve the following proposed rate in the dollar and minimum rates to be advertised for the 2022/23 financial year and resolve that public notice seeking submission be given, in accordance with Section 6.36 of the Local Government Act 1995, advising that Council intend to impose the following differential rates and minimums for 2022/23 financial year;**

Category of Property	Cents in \$	Minimum Payment \$
GRV TOWNSITES	0.164984	378.20
GRV ROADHOUSE/SERV STATION	0.164984	378.20
GRV MINING	0.225879	378.20
UV PASTORAL	0.087410	200.00
UV MINING LEASES	0.165111	378.20
UV EXPLORATION LEASES	0.165111	378.20
UV PROSPECTING LEASES	0.165111	378.20

2. **Adopt the 2022/23 Rates - Objectives and Reasons statements as set out in papers relating: and**
3. **Affirm that the recommended increase in rates has been made after considering the Shire's Long Term Financial Plan, current economic conditions, and the potential for budget efficiencies.**

Moved Cr: Wyatt
Seconded Cr: Hogan

Resolution

1. **Approve the following proposed rate in the dollar and minimum rates to be advertised for the 2022/23 financial year and resolve that public notice seeking submission be given, in accordance with Section 6.36 of the Local Government Act 1995, advising that**

Council intend to impose the following differential rates and minimums for 2022/23 financial year;

Category of Property	Cents in \$	Minimum Payment \$
GRV TOWNSITES	0.164984	378.20
GRV ROADHOUSE/SERV STATION	0.164984	378.20
GRV MINING	0.225879	378.20
UV PASTORAL	0.087410	200.00
UV MINING LEASES	0.165111	378.20
UV EXPLORATION LEASES	0.165111	378.20
UV PROSPECTING LEASES	0.165111	378.20

2. **Adopt the 2022/23 Rates - Objectives and Reasons statements as set out in papers relating: and**

3. **Affirm that the recommended increase in rates has been made after considering the Shire's Long Term Financial Plan, current economic conditions, and the potential for budget efficiencies.**

Carried by: Absolute Majority

For: 6

Against 0

Agenda Reference & Subject	
10.4.4 – Norseman Community Resource Centre Fees and Charges 2022-23	
Location / Address	Shire of Dundas
File Reference	FM. FE
Author	Senior Administration Officer – Ciara Stewart
Date of Report	23 rd June 2022
Disclosure of Interest	Nil

Summary

For the Council to endorse the proposed changes and adopt the Schedule of Fees and Charges 2022/23 for the Norseman Community Resource Centre.

Background

Each year the Community Resource Centre reviews the Schedule of Fees and Charges in preparation for the coming financial budget. The proposed 2022-23 schedule is included in papers relating.

Statutory Environment

N/A

Policy Implications

N/A

Financial Implications

Fees and Charges for the provision of services need to be adopted in the Schedule of Fees and Charges for the CRC to enforce a fee for those services provided.

Strategic Implications

Nil

Consultation

Norseman CRC

Comment

There are some changes to fees and charges to the current schedule this year. Certain items have been increased to better reflect the true cost of providing the service. The key changes are summarised below

1. Secretarial Services

This fee has been increased by \$3.00 to cover the cost of the CRC manager's hourly rate. This fee will also cover the cost of resume' services.

2. Binding

This fee has increased by \$5.00

3. Scanning

This fee has increased for non-members only by 0.50c

4. Conference/Training Room Hire

This fee was previously split between hire fees for non-equipment hire and equipment hire. This has now been merged and fees increased to more accurately reflect the cost of providing the service.

5. Community Exhibition Space – Indoor & Outdoor Hire

This is a new fee and will be hired out by negotiated booking contract taking into consideration staffing requirements and hours of hire.

6. Out of Office Hours – Hiring

This is a new fee and will be hired out by negotiated booking contract

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas adopt the Norseman Community Resource Centre Schedule of Fees and Charges for 2022-23 as included in the papers relating.

Moved Cr: Wyatt
Seconded Cr: Warner

Resolution

That the Council of the Shire of Dundas adopt the Norseman Community Resource Centre Schedule of Fees and Charges for 2022-23 as included in the papers relating.

Carried by: Simple Majority

For: 6

Against 0

Agenda Reference & Subject	
10.4.5 – Fire Break Notice 2022-23	
Location / Address	Shire of Dundas
File Reference	ES. LE
Author	Senior Administration Officer – Ciara Stewart
Date of Report	14 June 2022
Disclosure of Interest	Nil

Summary

For Council to consider the adoption of the Firebreak Notice for the forthcoming 2022-23 fire season.

Background

Every year the Shire of Dundas notifies ratepayers and residents that there is a statutory requirement for the maintenance and installation of firebreaks within their property and that there are restricted and prohibited burning periods. The notice is given by way of an inclusion in the annual rates envelope.

Statutory Environment

Section 33 of Bushfires Act 1954

Policy Implications

Policy T.1 (Bushfire Policy) relates to this item.

Financial Implications

N/A

Strategic Implications

N/A

Consultation

Peter Fitchat – Chief Executive Officer and Chief Fire Control Officer
Darryl Glover – Bushfire Risk Planning Coordinator and Deputy Fire Control Officer

Comment

The proposed firebreak notice will be produced as a detailed two-page notice and publish on the Shire of Dundas website and community notice board.

The proposed residential firebreak notice will be produced as a small and detailed brochure and will be sent out with the annual rates notice.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council:

1. **Adopt the Firebreak Notice for the 2022-23 fire season for website publish and community notice board as shown in the papers**
2. **Adopt the Residential Fire Break Notice for the 2022-23 fire season to be sent out with annual rates notice as shown in papers relating.**

Moved Cr: Patupis
Seconded Cr: Wyatt

Resolution

1. **Adopt the Firebreak Notice for the 2022-23 fire season for website publish and community notice board as shown in the papers**
2. **Adopt the Residential Fire Break Notice for the 2022-23 fire season to be sent out with annual rates notice as shown in papers relating.**

Carried by: Simple Majority For: 6 Against: 0

3. Elected Members Motions of Which Previous Notice Has Been Given**4. New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting**

The following items of urgent business were accepted for consideration by the President or by majority of the members of the Council:

Recommendation

That the members of the Council agreed to the introduction of the following late item for decision.

12.1 – Late Item – Norseman Community Resource Centre Management Report and Financial Statements, May 2022

Moved: Cr. Hogan
Seconded: Cr. Patupis

Resolution

That the members of the Council agreed to the introduction of the following late item for decision.

12.1 – Late Item – Norseman Community Resource Centre Management Report and Financial Statements, May 2022

Carried by: Simple Majority For: 6 Against: 0

5. Next Meeting

The next Ordinary Meeting of the Council is scheduled to be held at 6pm on the 19 July 2022, in Norseman.

6. Closure of Meeting

There being no further business the Shire President will declare the meeting closed at: **6:33 PM**