



Norseman Woodlands to Eucla Coast

Unconfirmed Minutes

Ordinary Council Meeting 28<sup>th</sup> July 2022

**UNCONFIRMED MINUTES** for the ORDINARY Meeting of Council  
to be held in the Council Chambers at the Shire Administration Office –  
Prinsep Street Norseman on the **28th of July 2022** commencing at **6:00pm AWST**

### **Notes to Unconfirmed Minutes**

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## 1. Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at: **6:00 PM**

This Ordinary Council Meeting will be video recorded to assist in the preparation of the minutes of the meeting.

### 1.1 Acknowledgment of Country

The Shire of Dundas recognises the Ngadju and Mirning as First Nations People in the Shire of Dundas, acknowledging them as traditional custodians and pay our respects to their Elders, past, present, and emerging.

## 2. Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests: Nil

Proximity Interests:  
Item 10.1.1 Cr. Patupis

Impartiality Interests:  
8.1.2 Manager of Corporate and Community Services, Pania Turner

Gifts Received by Councillors: Nil

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

## 3. Record of Attendance of Councillors / Officers and Apologies.

Cr LG Bonza	Shire President	
Cr AR Patupis	Deputy Shire President	Via Phone
Cr JEP Hogan		
Cr SM Warner		
Cr VL Wyatt		Via Phone
Cr J Maloney		
Peter Fitchat	Chief Executive Officer	
Pania Turner	Manager of Corporate and Community Services	
Barry Hemopo	Acting Manager Works & Services	
Clara Viola	Executive Assistant	
Latif Samadi	Information and Technology Officer	

## Apologies

## Public Gallery

4. **Applications for Leave of Absence.** Nil

5. **Response to Previous Public Questions Taken on Notice.** Nil

6. **Public Question Time.** Nil

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

7. **Confirmation of Minutes of Previous Meeting.**

Minutes of the Ordinary Meeting of Council held on 28<sup>th</sup> June 2022 be confirmed as a true and accurate record.

### **Recommendation**

7.1 **That the minutes of the Ordinary Meeting of Council held on 28<sup>th</sup> June 2022 be confirmed as a true and accurate record.**

Moved: Cr. Hogan  
Seconded: Cr. Warner

### **Resolution**

7.1 **That the minutes of the Ordinary Meeting of Council held on 28<sup>th</sup> June 2022 be confirmed as a true and accurate record.**

Carried by: Simple Majority

For: 6

Against: 0

## 8. Petitions, Deputations or Presentations.

### 8.1 Reports of Committees

#### 8.1.1 GVROC - Cr Bonza/Cr Warner

- The next GVROC meeting will be held in Coolgardie (tomorrow) 29/07/22
- Weather permitting we'll have a tour of the new Waste Facility and other projects Shire of Coolgardie has underway.

#### 8.1.2 WALGA – Cr Bonza/Cr Patupis

- State Council met Wednesday 6<sup>th</sup> July
- Prior to the State Council meeting an Infrastructure Policy Team meeting was held
- One of the main topics of discussion revolved around the proposed removal of Children's Crossings, issues around finding enough Warden's to man crossings, and whether some crossings could become 'static' and have crossing signals instead of being manned.
- Discussions around disaster recovery funding arrangements and how it is not currently working efficiently
- Safe use of eRidables and how to ensure safe use for both riders and other pedestrians
- A Strategic Forum was also held prior to the State Council meeting
- Local Govt Minister, John Carey addressed us on an update of where the LG Reform process is at
- DFES presented an update on the combined Emergency services legislation review
- We had a presentation from the CEO of the State Library on the State Library Strategy
- And discussion around the Best Practice review for WALGA
- State Council considered advocacy positions in relation to emergency management
- There is ongoing discussion on the management of volunteer bushfire brigades and how this is to be best managed going forward
- The next State Council meeting will be held in the Peel zone on September 8-9

#### 8.1.3 Regional Roads Group – Cr Bonza/Cr Wyatt

Nothing to report at this time

#### 8.1.4 Roadwise – Cr Wyatt/Cr Warner

A meeting has been scheduled on 17<sup>th</sup> August 2022 at 3:30 pm.

#### 8.1.5 Local Emergency Management Committee – Cr Bonza/Cr Patupis

LEMC meetings continue to be held at regular intervals. The next LEMC meeting will be held on 17<sup>th</sup> August 2022.

## 9. Announcements by Presiding Member without Discussion.

### NGA – Canberra 19-22 June 2022

- Myself, Cr Warner and the CEO, Mr Fitchat attended the Local Govt National Conference in Canberra
- The conference kicked off with a Regional Forum on Sunday. There were a number of topics covered.
- including an assessment of the response to Cyclone Seroja, here in WA. Fortescue Future Industries gave a presentation on work they are doing on rapid response to bushfires aided by satellite imagery. The Outback Way Committee presented on progress on the funding for sealing works of 'Australia's Longest Shortcut'.
- The AGM was held throughout the conference with over 100 motions tabled for debate – ranging from eRidables to disaster mitigation to 3D printed houses!! And of course, raising the Financial Assistance Grant back to 1%
- The main conference explored many topics from how efficient LG is compared to State and Federal Govts, to disaster recovery efforts and how we spend 97% of our disaster funding on recovery and only 3% on mitigation and there is much movement in favour of changing that ratio.
- We had a presentation from the Ukrainian Ambassador on the devastation being brought upon the Ukrainians by Russia
- We heard from Indigenous leaders on where they want to go with a voice to Parliament and Constitutional recognition
- We heard from various Councils on positive projects they are getting to happen in the aftermath of natural disasters
- We also heard from new Ministers and new opposition members on their plans for our future. We met with representatives from Minister for Northern Australia, Madeline King's office to discuss funding for Northern Beef Roads to the South. And we met with the new Minister for Local Govt, Kirsty McBain, who is a former Mayor of Bega in NSW, so hopefully will have a sympathetic ear for all things LG.
- We were asked to present at one of the 'breakout sessions' on Climate change. I gave a presentation on the work we are undertaking through our GVROC Climate Alliance project for which we were one of only two applicants to receive funding through this State Govt funded programme. It has also been announced this week that we have been successful in obtaining a further fund of \$100,000 to continue with our projects. There will be more about this in the next edition of the Norseman Today!
- All in all, a lot of info to take in and well worth the trip!

Cr: Patupis exits at 6:11 pm.

## 10. Reports

### 10.1 Planning, Development, Health and Building

Agenda Reference and Subject	
10.1.1 – Eucla Airstrip – Proposal for GoFundMe Application	
Location / Address	Eucla
File Reference	TT.SP.1

Author	Chief Executive officer – Peter Fitchat
Date of Report	19 <sup>th</sup> July 2022
Disclosure of Interest	Nil

### Summary

For Council to consider a proposal to attempt to go through GoFundMe to secure funding for the upgrade of the Eucla Airstrip.

The Shire of Dundas is a Local Government Authority which covers an area of 93,179 square kilometres between the town of Norseman and across the Eyre Highway to the South Australian Border. Situated in the Goldfields-Esperance region, the Shire office is located 200km south of Kalgoorlie-Boulder, the major regional centre and 800km from the state's capital, Perth. Eucla was established in 1877 and is situated 13 kilometres west of the South Australian border. It is situated 713 kilometres from Norseman, where the Shire offices are located.

### Background

Council requested staff to investigate funding the upgrade of the airstrip at Eucla to a more reliable and all weather airstrip.

Following additional information over a period of time, Council, at the Special Meeting on Tuesday, 27 March 2018 passed the following Resolution:

#### **That Council:**

- 1. Notes the progress to date on the upgrade of the Eucla Airstrip,**
- 2. Promotes the upgrade of the Eucla Airstrip project as a high priority of Council, and,**
- 3. Directs the CEO to continue to actively seek funding sources/options to support the upgrade of the Eucla airstrip.**

The Shire has attempted to apply for funds through RAD (Regional Airport Development- State Government) and RAUP (Remote Airstrip Upgrade Program -Federal Government) three times.

### Statutory Environment

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

GoFundMe Terms of Service: [GoFundMe Terms of Service](#)

Get help with emergency fundraising: [Emergency Fundraising - Start a Fundraiser \(gofundme.com\)](#)

### Policy Implications

No implications to current policies

### Financial Implications

There will be financial implications should Council decide to go ahead with the upgrading of this Airstrip if no funding can be sourced. This will need to be included in next year's budget or the midyear review if own source funding allows.

The attempt to have this funded through GoFundMe in partnership with the Shire. The total project cost for the upgrade of the Eucla Airstrip is \$4,477,007 (exc GST). The project can be completed in 184 days, including planning and contingency.

### Strategic Implications

The upgrading of Eucla Airstrip would provide a reliable sealed all weather airstrip.

<b>Theme 2 – A thriving local economy and economic base</b>
---

A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.			
Strategy 2	Goal	Measure	Priority
<b>2.1 Opportunity for Economic Diversification</b>	A vibrant economy that includes opportunities for mining, industry, tourism, shopping and business.	The level and diversity of businesses, including mining, industry, tourism and commercial activity is increasing.	Medium
<b>2.2 Attracting new businesses</b>	New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live.		
<b>2.4 Provide infrastructure that stimulates growth</b>	To assist in the provision of infrastructure that encourages development of existing and new business opportunities.	Increased level of infrastructure that is beneficial to business and industry.	High

<b>Theme 3 – Natural &amp; Built Environment</b>			
A protected and enhanced environment that is aesthetically pleasing and provides benefits for the Community for generations to come.			
Strategy 3	Goal	Measure	Priority
<b>3.3 Enhanced transport access and infrastructure.</b>	Improved infrastructure within the Shire and good transport access to and around Norseman.	Existing infrastructure that meets Community expectations and requirements. A measurable improvement in levels of infrastructure.	High
<b>3.5 Improved streetscape.</b>	To improve the streetscape for the town sites of Norseman and Eucla	That the town sites in the Shire are attractive, well presented and encourage people to work, live and visit the Shire.	Medium

Consultation

Councillors, CEO, WALGA

Comment

We have engaged Kate Mills, the Director Puzzle Consulting and arranged a meeting to discuss the possibility of Puzzle Consulting to attempt to secure funding for the Eucla Airstrip upgrade.

Puzzle Consulting are a Kalgoorlie based business and have acted on the Shire's behalf previously in securing substantial amounts of funding for both the Norseman Airstrip upgrade and funding for the Great Western Woodlands Centre.

The Shire has submitted three unsuccessful applications, in spite of discussions with all stakeholders and State and Federal Government.

The proposed upgrade of Eucla Airstrip will improve safety of aircraft operations in circumstances where the airstrip may not otherwise be available for use due to inclement weather. The improved reliability and availability of the airstrip is a key driver in delivery of improved community and emergency services capability in the region. The upgrade would make the Eucla Airstrip effectively "all-weather". As such, these works are seen as high priority regional infrastructure development, critical for community and emergency services agencies to access the airstrip in a wider range of conditions.

A range of stakeholders have been consulted in the development of this project to date, including:

- Royal Flying Doctor Service, Western and Central Operations
- WA Police
- Department of Fire and Emergency Services (DFES)
- Goldfields Air Services
- Main Roads WA
- St John Ambulance
- Eucla Community
- Silver Chain
- Goldfields Land and Sea Council
- Department of Primary Industries and Regional Development
- Eucla Motor Hotel
- Simone Conklin, volunteer rain gauge reader, Eucla Volunteer Fire and Rescue Services Captain
- Aerodrome Management Services All stakeholders consulted have expressed support for the upgrade of the Eucla Airstrip.

The Eucla Aerodrome Seal Upgrade, the Eucla Airstrip Upgrade will consist of:

- "A runway 1,200m long (matched to fit the existing runway) with an 18m wide sealed surface
- A graded runway strip 45m wide with 22.5m flyover areas
- A 10.5m wide sealed taxiway
- A graded taxiway strip 20m wide within an overall taxiway strip of 40m
- A 40m x 40m apron area, with the option for overflow parking to the existing apron area The geometric design has been carried out in accordance with the RFDS design standards.
- All weather Airport Access Road.
- Animal Proof Fencing
- Fuel Pod for aviation services

These are applicable to the current Pilatus PC-12 aircraft and may change for new aircraft such as the Pilatus PC-24. Due to the inability to drain the area, a one-way cross fall was selected for the runway (from north to south), with the runway strip falling south to north on the upstream side and north to south on the downstream side (continuous gradient with the runway). The rationale behind this is that although Eucla has a very low rainfall, it can rain substantially in a short amount of time. Due to the existing formation being below the surrounding ground level and an inability to drain the area, the water can pond within

The needs assessment will examine the following areas:

- Population demographic within Eucla and the broader Shire of Dundas
- User group usage of the airstrip
- Existing airstrip in terms of its physical condition and ability to cater to the needs of user groups
- The availability and accessibility of landing options in proximity to Eucla

Population: 53 people  
 Visitors from other places in Australia on Census night: 175 people  
 Indigenous status of visitors: 53 people  
 Male: 58.5%, Female: 41.5%  
 Median Age: 49

The Shire has a rich mining history with 37% of people employed in the mining industry. The Shire contributed over \$123million Gross Regional Product to the WA economy with the mining industry in the Goldfields-Esperance region valued at \$6.9billion. (Census 2016).

The residents of the Shire of Dundas experience disadvantage across a number of areas: The Shire of Dundas is classed as 'very remote' by ARIA with the nearest major towns of Kalgoorlie and Esperance being ~900km away. Other than the airfield, access is only by road. The Shire is ranked the 11th most disadvantaged LGA in Western Australia and 62nd nationally from 564 LGA's (SEIFA). The Regional Price Index states on average the residents of Dundas pay 11% more for daily items such as food and health and personal care. User groups

The airfield contributes to the development and accessibility of Eucla. The accessibility and reliability of the airfield directly impacts service provision and ongoing operations for a number of user groups.

The key user groups of the Eucla Airstrip include:

- Royal Flying Doctor Service (RFDS)
- WA Police
- Department of Fire and Emergency Services (DFES)
- St Johns Ambulance
- Goldfields Air Services and other charter companies
- Private usage

The RFDS utilises the Eucla Airfield for medical emergency evacuation and their monthly medical clinics. The region is the 'gateway to WA', with approximately 500 vehicles travelling through Eucla weekly, increasing the risk of accidents and injury. If evacuation is required, it is vital that the airfield is accessible as the alternative is a nine-hour road trip to Kalgoorlie. In the past 5 years (2013-2017, the RFDS has utilised the airfield in Eucla on 139 occasions, with 32% of evacuations due to accidents. Progress data for 2018 (January to October 2018) is there have been an addition 13 landings for the purpose of evacuations.

Calendar year	Number of landings		Patients evacuated
	GP clinic	Evacuation	
2013	24	14	14
2014	22	15	17
2015	15	13	15
2016	10	12	12
2017	6	8	8
5-year total	77	62	66

The Shire is committed to ensuring that the Eucla Airfield project benefits the local community with a strong buy local commitment and sound procurement policies and practices and working with any of the possible Stakeholders to provide a safe Landing Strip for RFDS and all others wishing to use these facilities.

### Voting Requirements

Simple Majority

**Officer Recommendation**

That the Council of the Shire of Dundas:

1. authorise the CEO to engage Moore Australia and McCleod Legal to provide advice on the ability for the Shire of Dundas to use GoFundMe as a funding option for the Eucla Airstrip Project; and if the advice obtained permits
2. authorise the CEO to use GoFundMe as a funding platform for the sealing of the Eucla Airstrip to make it a safe all weather Landing Strip.

Moved: Cr. Warner

Seconded: Cr. Hogan

**Resolution**

That the Council of the Shire of Dundas:

1. authorise the CEO to engage Moore Australia and McCleod Legal to provide advice on the ability for the Shire of Dundas to use GoFundMe as a funding option for the Eucla Airstrip Project; and if the advice obtained permits
2. authorise the CEO to use GoFundMe as a funding platform for the sealing of the Eucla Airstrip to make it a safe all weather Landing Strip.

Carried by: Simple Majority

For: 5

Against: 0

**Cr: Patupis Returned to Chambers at 6:13 pm.**

<b>Agenda Reference and Subject</b>	
<b>10.1.2 – WALGA AGM Item – 3D Building Compliance</b>	
<b>Location /Address</b>	Shire of Dundas
<b>File Reference</b>	GR WA
<b>Author</b>	Chief Executive Officer – Peter Fitchat
<b>Date of Report</b>	21 <sup>st</sup> July 2022
<b>Disclosure of Interest</b>	Nil

**Summary**

The Shire of Dundas and the GVROC area calls on the Australian Government to collaborate with local government to remove impediments within the National Construction Code Series (BCA) and associated Australian Standards, that dissuade industry from adopting 3D printing, and the Government provide instruments to incentivise private industry to develop 3D printing.

**Background**

**At The National General Assembly on 19-22 June 2022 was presented the Motion number 100 Murray River Council NSW.**

**Motion number 100 Murray River Council NSW**

**This National General Assembly calls on the Australian Government to collaborate with local government to remove impediments within the National Construction Code Series (BCA) and associated Australian Standards, that dissuade industry from adopting 3D printing, and the Government provide instruments to incentivise private industry to develop 3D printing.**

OBJECTIVE

There is mounting financial pressure on governments, with limited fiscal levers available, to slow the price trajectory of housing. Major change across any industry is difficult for profit-driven entities, especially smaller players, to orchestrate, as simply the risk is high, the financial capacity is limited, and the reward will soon be diluted across their competitors. There are investigations into housing affordability occurring in NSW already, which is commendable. Further opportunities can be harvested if the state partners with local government to review the building codes (which by default do not currently reflect the new technology).

#### KEY ARGUMENTS

Often the scale of the research and development required is beyond even the most affluent or well-resourced. The longer an industry has been in existence, the harder it is to change, amplified by the educational institutions and financial commitments that both have long lead times and future commitments. Furthermore, regulations (in this instance building codes and standards) are always slow to change and are often an even bigger impediment. In August 2021, the first 3D printed houses were sold in the USA. The investment in research and development in 3D printed structures over the next few years in many counties, largely driven by price pressures, government policies, international treaty obligations, but also because of the frailty of global supply chains, is profound

#### Statutory Environment

1. *National Building* [National Construction Code | NCC \(ncc.gov.au\)](https://www.ncc.gov.au/) & [National Construction Code | Department of Mines, Industry Regulation and Safety \(commerce.wa.gov.au\)](https://www.commerce.wa.gov.au/)
2. [Compliance with building standards | Department of Mines, Industry Regulation and Safety \(commerce.wa.gov.au\)](https://www.commerce.wa.gov.au/)
3. Shire of Dundas Planning Scheme [Shire of Dundas Local Planning Scheme No 2 scheme text \(www.wa.gov.au\)](https://www.wa.gov.au/)

#### Policy Implications

T.14 Development on Shire of Dundas controlled land.

#### Financial Implications

The restrictive nature of State and Federal Acts and Regulations not encouraging innovation diversity and the Shire of Dundas would like to as WALGA through the Executive Committee support to address these issues.

#### Strategic Implications

To enable the Shire of Dundas to be involved in the direction of WALGA to assist with issues impacting us directly, and other regional resource communities impacted by the related Acts and Regulations and open up industry.

#### Consultation

Councillors, Senior Staff, Consultants, Tecon Construction

#### Comment

With Staff shortages now affecting all industries and especially impacting critical industries like housing in all areas the Construction of Buildings in Australia is controlled through a legislative framework that include reference to the need to comply with the NCC/ BCA.

The NCC is a uniform set of technical provisions for the design and construction of buildings and other structures, including building systems throughout Australia.

In WA the NCC/ BCA is called up in the Building Act and the Building regulations and it is a statutory requirement that a building or system must be demonstrated to achieve NCC/ BCA compliance.

The National Construction Code (NCC) is a performance-based code, containing all Performance Requirements for the construction of buildings.

It's built around a hierarchy of guidance and code compliance levels, with the Performance Requirements being the minimum level that buildings, building elements, and systems must meet. A building will comply with the NCC if it satisfies the Performance Requirements, which are the mandatory requirements of the NCC.

The Performance Requirements are also supported by General Requirements. These cover other aspects of applying the NCC including:

- its interpretation
- reference documents
- the acceptance of design and construction including related evidence of suitability/documentation, and
- the classification of buildings within the NCC.

The key to the performance based NCC is that there is no obligation to adopt any particular material, component, design factor or construction method. This provides for a choice of compliance pathways.

### Voting Requirements

Simple Majority

### Officer Recommendation

**That the Shire of Dundas Council, through the WALGA Executive Committee, calls on the Australian Government to collaborate with Local Government to remove impediments within the National Construction Code Series (BCA) and associated Australian Standards that dissuade industry from adopting 3D Printed Houses. And that the Government provide instruments to incentivise private industry to develop 3D Printed Houses.**

Moved: Cr. Warner  
Seconded: Cr. Maloney

### Resolution

**That the Shire of Dundas Council, through the WALGA Executive Committee, calls on the Australian Government to collaborate with Local Government to remove impediments within the National Construction Code Series (BCA) and associated Australian Standards that dissuade industry from adopting 3D Printed Houses. And that the Government provide instruments to incentivise private industry to develop 3D Printed Houses.**

Carried by: Simple Majority                      For: 6                      Against: 0

<b>Agenda Reference and Subject</b>	
<b>10.1.3 – WALGA AGM Item – Northern Australia Beef Roads Program</b>	
<b>Location /Address</b>	Shire of Dundas - 88-92 Prinsep Street, Norseman WA 6443
<b>File Reference</b>	GR.LO.1
<b>Author</b>	Chief Executive Officer – Peter Fitchat
<b>Date of Report</b>	21 <sup>st</sup> July 2022
<b>Disclosure of Interest</b>	Nil

### Summary

The Shire of Dundas and the rest of our GVROC area and it would be the case for all the Southern Australia Beef Producers, that funds that is available in the Northern Australia for these type of infrastructure improvements is just not available.

### Background

The WALGA AGM is held every year during Local Government week and each local government has the opportunity for 2 delegates to vote on WALGA resolutions, and to present motions about our concerns for consideration and endorsement of the attending Local Government delegates.

The Northern Australia Roads and Beef Road Funding will be vital to get cattle to the saleyards and be competitive with their counterparts from the north that receive Federal Funding to assist them in their efforts to transport cattle. ( [Northern Australia Roads Program and Northern Australia Beef Roads Program \(infrastructure.gov.au\)](https://infrastructure.gov.au))

### Key dates are as follows:

- **Friday, 12 August** – Deadline to submit motions for the AGM Agenda
- **Friday, 23 September** – Registration of Voting Delegates closes
- **Monday, 3 October** – Annual General Meeting, Crown Perth

### Statutory Environment

A clear explanation of each ratio required to be included in the annual financial report under section 6.4(2) of the Local Government Act 1995 and Regulation 50 of the Local Government (Financial Management) Regulations 1996.

It is unclear how these ratios are calculated if Shires in the Southern parts of WA and the rest of Australia is not eligible for this type of funding support from Federal Government.

### Policy Implications

Nil

### Financial Implications

Conference allocation as set in the adopted budget.

This will be to lobby Federal Government to have similar programs for the whole Southern Australia, At the 2022-23 Budget, the Australian Government extended the Northern Australia Roads Program by committing a further \$380 million to road projects in northern Australia over four years from 2022-23 to 2025-26.

Financial ratios are included in the notes to the annual financial report. These ratios provide users with key indicators of the financial performance of a local government and include comparisons with two prior years.

Under regulation 50 of the Local Government (Financial Management) Regulations 1996, the annual financial report is to include, for the financial year covered by the annual financial report and the two preceding financial years, the following:

- current ratio;
- asset consumption ratio;
- asset renewal funding ratio;
- asset sustainability ratio;
- debt service cover ratio;
- operating surplus ratio; and
- own source revenue coverage ratio.

None of these ratios works if there is no significant financial contribution from State and or Federal Government into a Local Government area, or if State or Federal support for significant development in a Council area that either shut down industry or build new industry, or assistance when the boom bust cycle of mining impacts a community.

### Strategic Implications

To enable the Shire of Dundas to be involved in the direction of WALGA to assist with issues impacting us directly, and other regional resource communities impacted by the related Acts and Regulations.

#### Consultation

Councillors, GVROC Endorsed, Senior Staff

#### Current Situation

Reliable access has always been the most significant issue facing the community and businesses operating in the remote northern Nullarbor region. It is also a serious concern for emergency service personnel who are called upon in times of crisis. The 2019-2020 bushfires which closed the Eyre Highway and the effective gateway into WA is an example of the impacts of inaccessibility.

The Trans Access Road is the only road servicing this area and has in the past been impassable for months on end due to flooding. This project would deliver transport efficiencies, stimulate, and support economic activity, provide a safer access road for regular users, tourists, and emergency service personnel.

The Eyre highway is the number one strategic link into Western Australia. The Trans-Access Road is the only road East linking Aboriginal Communities, remote roadhouses, and pastoral stations. Linking the two roads increases accessibility, safety, and improves the social service access between the communities on both roads. Cattle and sheep movements can be hampered when the Trans Access Road is closed, and WA freight movements (in and out) are severely impacted when the Eyre highway is closed, as per the bushfire season of 2020.

This road improvement will shorten the distance from 1,041 to 91.7km making traffic movements more efficient, as well as safer with a better-quality formed road. The Commodities can get to market with increased certainty, safety, and more efficiently.

This is only the situation with one road there would be numerous pastoral leaseholders having the same issues in Western Australia and all the southern pastoral leaseholders across Southern Australia.

See the attached Map showing Northern Australia Local Government Roads receiving Funding [northern-australia-roads-and-beef-roads-programs-20200618.pdf \(infrastructure.gov.au\)](#)

#### Comment

The Shire of Dundas is asking on behalf of the whole of Southern Australia that our Pastoral, and Freehold Farmers be granted the same funding to increase productivity.

Our shire region has the youngest and one of the most viably active pastoral regions in the State, comprising of rangelands in very sound conditions supporting 11 pastoral enterprises. The average lease size is in the order of 850,000 acres with the largest enterprise on over 2,500,00 acres giving size, scale and scope for economic and environmental sustainability.

The pastoral properties running approximately 40,000 in average seasons, include the largest operating sheep station in Australia, and Western Australia's largest certified organic beef operation covering over 3.5 million acres, including over 500,000 acres of pristine private nature reserve.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That the Shire of Dundas Council, through the WALGA Executive Committee, calls on the Hon Madeleine King MP Minister for Resources and Minister for Northern Australia to make Beef Road Funding available to all Australian local governments, not just those in Northern Australia; or**

establish a Southern Australia Beef Road Funding Program to allow for equitable support across Australia's beef and agriculture industries.

Moved: Cr. Patupis  
Seconded: Cr. Wyatt

### Resolution

**That the Shire of Dundas Council, through the WALGA Executive Committee, calls on the Hon Madeleine King MP Minister for Resources and Minister for Northern Australia to make Beef Road Funding available to all Australian local governments, not just those in Northern Australia; or establish a Southern Australia Beef Road Funding Program to allow for equitable support across Australia's beef and agriculture industries.**

Carried by: Simple Majority For: 6 Against: 0

The council brought forward item 10.1.6 to be considered prior item 10.1.4.

<b>Agenda Reference &amp; Subject</b>	
<b>10.1.6 – Attendance at the 2022 WA Local Government Convention – 03/10/2022 to 04/10/2022</b>	
Location / Address	Shire of Dundas
File Reference	GR.WA
Author	Chief Executive Officer – Peter Fitchat
Date of Report	21 <sup>st</sup> July 2022
Disclosure of Interest	Nil

### Summary

For the Council of the Shire of Dundas to consider and appoint Shire of Dundas delegates at **2022 WA Local Government Convention – 03/10/2022 to 04/10/2022.**

### Background

The 2022 WA Local Government Convention will be held at Crown Perth on Monday, 3 and Tuesday, 4 October.

The WA Local Government Association (WALGA) is working for Local Government in WA. As the peak industry body, WALGA advocates on behalf of WA's 139 Local Governments and negotiates service agreements for the sector. WALGA is not a government department or agency.

The theme for the 2022 WA Local Government Convention is *Embracing Change*. With increasing community expectations of Local Governments, legislative reform, and a rapidly changing economic, social and political environment, Local Governments must find new ways of serving and engaging with their communities. This Convention will explore changes to the Local Government landscape over the coming years and how the sector can come together to inform, guide and embrace change.

### Statutory Environment

Nil

### Policy Implications

Policy

EM.1 Conferences – Elected Members Attendance and Representation

HR.2 Travel & Accommodation Allowances & Expenses

### Financial Implications

The budget required for the two elected members and a Shire Officer for WALGA is included into the 2022/23 Budget to accommodate this cost.

Registration (per delegate)	Travel & Accommodation (per delegate)	Meals & Incidentals (per delegate)
Full Delegate Registration: \$1,200	<b>Accommodation</b> \$180 per night  <b>Flights:</b> \$240  Additional Travel for the group taxis/uber/ hire car: \$200-\$800	Meals: \$100 per day

### Strategic Implications

Representation at State and National platforms is essential for the Shire of Dundas to ensure that small local governments such as the Shire of Dundas are resourced and supported to achieve the strategic objectives of their community plans.

## Theme 2 – A thriving local economy and economic base

A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.

Strategy 2	Goal	Measure	Priority
<b>2.1 Opportunity for Economic Diversification</b>	A vibrant economy that includes opportunities for mining, industry, tourism, shopping and business.	The level and diversity of businesses, including mining, industry, tourism and commercial activity is increasing.	Medium
<b>2.2 Attracting new businesses</b>	New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live.		
<b>2.3 Future Growth and sustainability</b>	Our Shire will maintain the existing population and provide opportunities for future growth for continued sustainability of the Community.	Population levels are stable or increasing to maintain a viable Community.	Medium
<b>2.4 Provide infrastructure that stimulates growth</b>	To assist in the provision of infrastructure that encourages development of existing and new business opportunities.	Increased level of infrastructure that is beneficial to business and industry.	High

### Consultation

Councillors and Senior Staff

### Comment

Elected members and serving officers are permitted to be delegates with a formal Council resolution. As it is normal practice for the Shire President (although not compulsory) to be a voting delegate, the Council has the opportunity to nominate another voting delegates to WALGA AGM.

### Voting Requirements

Simple Majority

### Officer Recommendation

That the Shire of Dundas Council:

1. To endorse the previous nomination of the Shire President, Laurene Bonza and Cr. Warner and the Chief Executive Officer to attend to the Convention.

Moved: Cr. Warner

Seconded: Cr. Patupis

### Resolution

That the Shire of Dundas Council:

1. To endorse the previous nomination of the Shire President, Laurene Bonza and Cr. Warner and the Chief Executive Officer to attend to the Convention.

Carried by: Simple Majority

For: 6

Against: 0

The President noted that item 10.1.5 was withdrawn.

The council considered item 10.1.6 prior to item 10.1.4.

<b>Agenda Reference &amp; Subject</b>	
<b>10.1.4 – Proposal for Regional Road Maintenance Contracts with Main Roads WA</b>	
Location / Address	Shire of Dundas
File Reference	PL.FL.5
Author	Chief Executive Officer – Peter Fitchat
Date of Report	21 <sup>st</sup> July 2022
Disclosure of Interest	Nil

### Summary

On May 2022 the Shire of Dundas presented at the GVROC the Proposal for Regional Road Maintenance Contracts with Main Roads WA following State Government Announcement to bring road maintenance work in-house.

### Background

On 1 April 2022, the McGowan Labour Government announced it was returning up to 660 maintenance road workers back in-house to Main Roads (refer to **Attachment 4** – WA State Government Ministerial Media Statements – “McGowan Government returning road maintenance jobs in-house” page 3). [Media Statements - McGowan Government returning road maintenance jobs in-house](#)

Given this announcement the CEO for Shire of Dundas, Peter Fitchat, has successfully requested that the GVROC LGAs consider collectively looking at approaching firstly to WALGA through the State Council and then to the State Government and Main Roads WA with a proposal to implement a similar approach to the Queensland Government’s model with its Department of Transport and Main Roads for road maintenance performance contracts (RMPCs) with Local Government Authorities on State managed roads. (Refer to Papers Relating).

Statutory EnvironmentPolicy Implications

EM.1 Conferences – Elected Members Attendance and Representation.

Financial Implications

Nil

Strategic Implications

To enable the Shire of Dundas to be involved in the direction of WALGA to assist with issues impacting us directly, and other regional resource communities impacted by the related Acts and Regulations.

Consultation

Councillors and Senior Staff

Comment

Given the recent State Government announcement, there is an opportunity for the GVROC region LGAs to look at a proposal to the WA State Government on how they contract and work with local governments when contracting them for regional road maintenance.

It is suggested that the Queensland Government model, which can be viewed at Road maintenance performance contract (Department of Transport and Main Roads) ([tmr.qld.gov.au](http://tmr.qld.gov.au)), model works well and allows Councils to recover costs for usage of plant and equipment and recoup plant costs as hire charges against activities to cover all maintenance, depreciation and operating costs for Local Governments as agreed when undertaking joint routine maintenance on State controlled roads.

It is important that when developing this type of model and contract terms to get the document standards and the WHS and the Main Roads Preferred Suppliers correct. In Queensland, Main Roads assisted with these requirements in a partnership arrangement.

As an example, of what can be achieved through this type of model for a local government please refer to the McKinlay Shire Council Budget for RMPC.

## Operational Plan 2021/22 Version 2

<b>Description:</b>	Council to recover costs for usage of Plant and Equipment. Recoup plant costs as hire charges against activities to cover all maintenance, depreciation and operating costs.
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**Program: 6. Recoverable Works**

<b>6.1</b>	<b>Road Maintenance Performance Contract (RMPC)</b>		
<b>Type:</b>	Revenue & Expenditure - Maintenance Contract Recoverable Works		
<b>Accountability:</b>	Engineering & Works		
<b>Budget:</b>	<b>Budget Revenue</b>	<b>\$1,500,600</b>	<b>Budget Expenditure</b> <b>\$1,500,600</b>
<b>Description:</b>	Implement the RMPC program in accordance with the contract submitted and agreed by both Council the Department of Transport and Main Roads, to undertake routine maintenance on the state highways - Wills Development Road, Flinders Highway and the Julia Creek to Kynuna Road.		

Mckinlay Shire Council budget for RMPC [amended-budget-2021-2022 \(mckinlay.qld.gov.au\)](http://mckinlay.qld.gov.au/amended-budget-2021-2022)

And the RMPC Value when I was working there Page 68 [financial-statements-2016-17 \(mckinlay.qld.gov.au\)](http://mckinlay.qld.gov.au/financial-statements-2016-17)

**Sale of goods and services**

RMPC &amp; APPC revenue

7,928,370

2,233,676

Other recoverable work

789,083

551,504

Total sales revenue

8,717,453

2,785,180

If Local Governments across WA is allowed into this space and work for the State Government on a Contractual basis, it could be an opportunity to increase revenue significantly, especially in remote rural areas across WA. This would help Council cover cost relating to new imposed WHS Reforms, Local Government Reforms, Auditing Requirements and associated costs and in our instance where fifty percent of the house blocks belongs to State Government and under the current Regulations does not have to pay rates.

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas Council endorse Shire President Laurene Bonza to present the “Proposal for Regional Road Maintenance Contracts with Main Roads WA” at the AGM 2022 to be considered for all Local Governments willing to participate.

Moved: Cr. Warner

Seconded: Cr. Patupis

Resolution

That the Shire of Dundas Council endorse Shire President Laurene Bonza to present the “Proposal for Regional Road Maintenance Contracts with Main Roads WA” at the AGM 2022 to be considered for all Local Governments willing to participate.

Carried by: Simple Majority

For: 6

Against: 0

## 10.2 Members and Policy

Agenda Reference & Subject	
<b>10.2.1 – Receive the Information Bulletin</b>	
Location / Address	Shire of Dundas
File Reference	PE.ME.2
Author	Chief Executive Officer - Peter Fitchat
Date of Report	20/07/2022
Disclosure of Interest	Nil

### Summary

For Council to consider receiving the Information Bulletin for 7<sup>th</sup> June 2022

### Background

The Councillors’ Information Bulletin for the period ending 7<sup>th</sup> June 2022 was completed and circulated to Councillors.

### Statutory Environment

*Local Government Act 1995*

1. Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
2. Section 3.1 – Provides that the general function of the local government is to provide for the good governance of persons in its district.

### Policy Implications

Council has no policies in relation to this matter.

### Financial Implications

The recommendation of this report has no financial implications for Council.

### Strategic Implications

Informing Elected Members with respect to matters impacting on their roles, responsibilities and decision making as the Shire of Dundas Council.

### Consultation

The IB Report is prepared in consultation with Senior Officers

### Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

The Information Bulletin contains confidential elements and is not a public document, it is distributed to Councillors and senior officers only and is not for public release.

#### Voting Requirements

Absolute Majority

#### Officer Recommendation

**That Council receive the monthly Councillors' Information Bulletin for the period ending 7<sup>th</sup> June 2022 as included in confidential papers relating.**

Moved: Cr. Warner

Seconded: Cr. Bonza

#### Resolution

**That Council receive the monthly Councillors' Information Bulletin for the period ending 7<sup>th</sup> June 2022 as included in confidential papers relating.**

Carried by: Simple Majority

For: 6

Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.2 Legislative Impacts and Opportunities for Volunteer Bush Fire Brigades – Proposed WALGA Advocacy Position</b>	
Location / Address	Shire of Dundas
File Reference	ES.FE
Author	Chief Executive Officer – Peter Fitchat
Date of Report	21/07/2022
Disclosure of Interest	Nil

#### **Background**

##### History

The Volunteer Bush Fire Brigades have been a vital part of the regional Western Australian emergency services fabric since 1954 in a formal legislated system, but before that in heart of the community unsupported volunteer service groups. The continuation of this service by the volunteers, ensuring the continuity of the brigades along with the safety of the members, remain as the key priorities. How this is best achieved given findings of the 2016 Ferguson Report and the new safety mandates of the Work Health & Safety Act 2020 (WHS Act) for volunteers, is a primary issue.

Long gone are the days of a group of farming neighbors fronting up to a fire, with the Shire sending down some crew with machinery to assist. Volunteer bush fire brigades replaced this loose affiliation in 1954 through the commencement of the Bush Fires Act with local governments being given responsibility to establish and run the brigades. Over time the State Government has increasingly mandated duty of care requirements to the members and those charged with their management, to the point where the duty of care now extends to the volunteers themselves.

2016 "Reframing Rural Fire Management" Report of the Special Inquiry Into the January 2016 Waroona Fire (Ferguson Report)

Following the 2016 Waroona Yarloop bush fires the Public Sector Commission tasked a special inquiry led by Mr. Euan Ferguson AFSM into the matter. His report (Pg. 18) summarises the losses of these fires as follows:

“Tragically, during the fire, two residents of Yarloop lost their lives. The fire burned a total area of 69,165 hectares comprising 31,180 hectares of private property and 37,985 hectares of public land. One hundred and eighty one properties were destroyed. At time of writing, it is estimated that the cost of the fire, including the costs of suppression, losses, damage and recovery (including estimated insurance losses) totals approximately \$155 million.

In his report prologue (pg.12) he summarises his findings thus:

“It is my view that there exists a need to effect fundamental changes to the system of rural fire management in Western Australia. My conclusion, which has been very carefully considered, is that the current system for managing bushfire in Western Australia is failing citizens and the government.

The recommendations for change were provided in two categories: Strategic and Agency opportunities for improvement. 17 Recommendations and 23 Opportunity statements were made. Critical to the context of this Council Report, is Recommendation 15, which is about rural fire management and it recommends:

“The State Government to create a Rural Fire Service to enhance the capability for rural fire management and bushfire risk management at a State, regional and local level. The proposed Rural Fire Service will:

- be established as a separate entity from the Department of Fire and Emergency Services or, alternatively, be established as a sub-department of the Department of Fire and Emergency Services;
- have an independent budget;
- be able to employ staff;
- have a leadership structure which, to the greatest degree possible, is regionally based and runs the entity;
- be led by a Chief Officer who reports to the responsible Minister on policy and administrative matters; and to the Commissioner for Fire and Emergency Services during operational and emergency response;
- have responsibilities and powers relating to bushfire prevention, preparedness and response; and
- operate collaboratively with the Department of Fire and Emergency Services, the Department of Parks and Wildlife, Local Government and volunteer Bush Fire Brigades.

“In creating the Rural Fire Service, the State Government to consider whether back office and corporate support services could be effectively provided by an existing Department, such as the Department of Fire and Emergency Services or the Department of Parks and Wildlife.

“The State Government to review the creation of the Rural Fire Service two years after its establishment, to assess whether its structure and operations are achieving the intended outcome.

This recommendation has only been partially implemented and the independent entity with the capabilities and resourcing described in the recommendation is far from realization. This is in part because this requires legislative change, one that removes local government as the head of power body establishing and underpinning this entity. The opportunity for this change is now available with the review of the emergency services legislation.

### Bush Fire Fighting Risk

The prologue to the Ferguson Report provides an excellent description of the complexities of fighting bush fires and making judgment following the event (pg. 11):

“Hindsight is a wonderful thing. But we must act with disciplined caution when exercising this hindsight. It must always be remembered that those who were key players in this fire emergency were not afforded such luxury. Many individuals, be they citizens or members of

agencies or in community teams, worked in extreme and challenging conditions. Many were hot, hungry, dehydrated and sometimes sick with worry and exhaustion. Dangers were ever present. Fast decisions had to be made with information that was incomplete and sometimes conflicting. There were many unknowns. People made decisions. Assumptions changed. Best laid plans failed. Teams used their initiative and adjusted. Even the most straightforward of tasks became complex. Emergency and essential services worked to create order out of chaos. Everyone worked against time and the progression of the fire.”

“It would be easy to look at any shortcomings and be tempted to fall into the trap of finding fault and allocating blame. This must be resisted. In striving for excellence in bushfire emergency management, it must be recognised that there are many parts of the system: the fire, the weather, the terrain and the actions and reactions of people that are subject to sudden and unpredictable change. Under these conditions, much is unknown. Almost everything is shrouded by uncertainty. People make judgements and those judgements are not infallible. Errors can and do occur, despite the best intentions and best efforts of people.”

While the Ferguson Report wasn't written with the aim of “finding fault and allocating blame”, the new Work Health and Safety Act 2020 is. It is specifically designed and written to provide standards and responsibilities for health and safety, in order to provide a path for finding fault, allocating blame and then punishing those who are at fault.

#### Work Health and Safety Act 2020

Key features of the WHS Act are provided in the following extract from the “Overview of Western Australia's Work Health and Safety Act 2020” put out by the Department of Mines, Industry Regulation and Safety, and Worksafe (pg. 2):

- The primary duty holder is the ‘person conducting a business or undertaking’ (PCBU) which is intended to capture a broader range of contemporary workplace relationships.
- A primary duty of care requiring PCBUs to, so far as is reasonably practicable, ensure the health and safety of workers and others who may be affected by the carrying out of work.
- Duties of care for persons who influence the way work is carried out, as well as the integrity of products used for work, including the providers of WHS services.
- A requirement that ‘officers’ exercise ‘due diligence’ to ensure compliance.
- The new offence of industrial manslaughter, which provides substantial penalties for PCBUs where a failure to comply with a WHS duty causes the death of an individual, in circumstances where the PCBU knew the conduct could cause death or serious harm.
- The voiding of insurance coverage for WHS penalties, and imposition of penalties for providing or purchasing this insurance.
- The introduction of WHS undertakings, which are enforceable, as an alternative to prosecution.
- Reporting requirements for ‘notifiable incidents’ such as the serious illness, injury or death of persons and dangerous incidents arising out of the conduct of a business or undertaking.
- A framework to establish a general scheme for authorisations such as licenses, permits and registrations (for example, for persons engaged in high-risk work or users of certain plant or substances), including provisions for automated authorisations.

Importantly, the WHS Act captures the duty of care requirements for bush fire brigades and volunteers.

#### Work Health and Safety Act 2020 Duty of Care Failure and Penalties

Hefty fines now apply to local governments and criminal charges may be imposed on executive staff should they fail in their duty of care under the new Work Health and Safety Act 2020. A sevenfold increase in the maximum fine is now applicable to executives along with a 20 year jail term. The local government body is now subject to an uninsurable fine up to \$10M, up 2.85 times from \$3.5M.

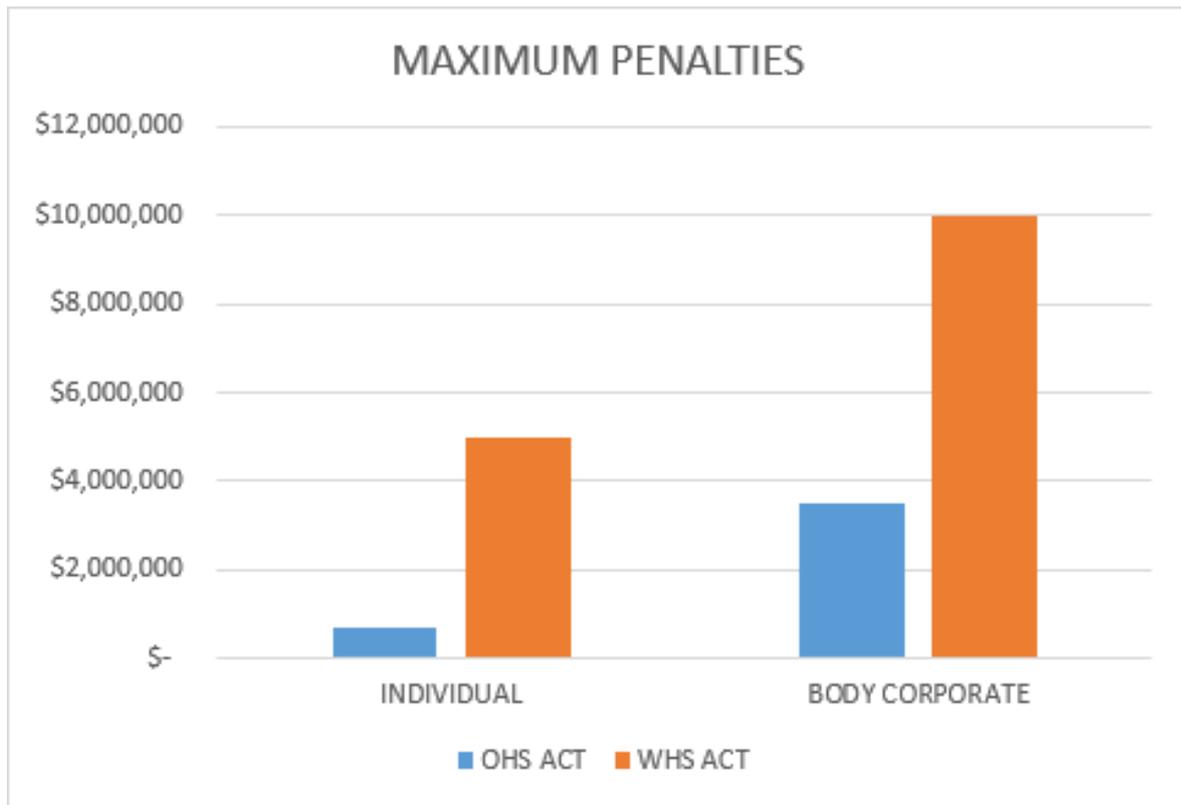


Figure 1. Maximum Individual and Body Corporate Penalties Comparison Between the Previous OHS Act (blue) and the WHS Act (orange)

**Maximum penalties for breach of health and safety duty offences**

Offence	Duty holder		
	Body corporate	Individual as a PCBU or officer	Individual as worker or other
Industrial manslaughter	\$10 000 000	\$5 000 000, 20 years in jail	Not applicable
Category 1	\$3 500 000	\$680 000, 5 years in jail	\$340 000, 5 years in jail
Category 2	\$1 800 000	\$350 000	\$170 000
Category 3	\$570 000	\$120 000	\$55 000

*Note: Where a penalty provides for a fine or term of imprisonment, the Court may impose a sentence that includes either or both penalties.*

**Exceptions (section 34)**

Volunteers are not liable for a failure to comply with a health and safety duty except in their capacity as a worker (section 28) or other person at a workplace (section 29).

An unincorporated association is not liable for prosecution although its officers (except volunteers) may be prosecuted for a failure to comply with an officer’s duty (section 27). Its members may owe duties in their capacities as workers (section 28) or other persons at a workplace (section 29).

Table 1. Maximum Penalties. Department of Mines, Industry Regulation and Safety, and Worksafe, "Overview of Western Australia's Work Health and Safety Act 2020", pg. 36.

LEVEL	INDIVIDUAL 1ST OFFENCE	INDIVIDUAL SUBSEQUENT OFFENCE	BODY CORPORATE 1ST OFFENCE	BODY CORPORATE SUBSEQUENT OFFENCE
1	\$ 100,000	\$ 120,000	\$ 450,000	\$ 570,000
2	\$ 250,000	\$ 350,000	\$1,500,000	\$1,800,000
3	\$ 400,000	\$ 500,000	\$2,000,000	\$2,500,000
4	\$ 550,000	\$ 680,000	\$2,700,000	\$3,500,000

Table 2. Maximum Penalties Under the Previous Occupational, Health and Safety Act 1984", pg. 36.

- The State Government has made crystal clear its overarching expectations regarding duty of care, including to volunteers. In doing so, however, it has raised a fundamental question about the appropriate provision of leadership and support for volunteer bush fire brigades in the extreme risk environment in which they operate.

### Comment

In March 2022 the provisions of the new Work Health and Safety Act 2020 were fully transitioned. They clearly detail the standard of duty of care that entities responsible for volunteers now carry.

This standard has brought into focus the fact that local government is no longer the right entity to be discharging the duty of care and the duty of provision of extreme risk bush fire management services in Western Australia. Western Australia, while its health and safety legislation is now in alignment with the rest of Australia, is now at odds with the rest of Australia in terms of State Government responsibility for volunteer bush fire brigades.

Local government is clearly unable to meet the management and duty of care expectations enunciated in the Work, Health and Safety Act 2020 in the extreme risk area of bush firefighting. This new legislation exposes the gap between the extreme risk of bush fires and the capabilities of local governments to meet this risk. It has set up local government for failure if nothing is done to fix the fundamental question - what entity is best able to meet the responsibility for supporting volunteer bush fire brigades. This responsibility must be placed in the hands of a State Government department or agency with appropriate expertise, capabilities and resourcing under the emergency services banner to adequately address and manage the risks associated with bush fires and support volunteers in this endeavor.

Cabinet has agreed on a review of the three emergency services Acts, the Fire Brigades Act 1942, the Bush Fires Act 1954 and the Fire and Emergency Services Act of 1998, to create a single comprehensive Emergency Services Act which will improve community safety and better support all of our emergency services workers into the future. This work is being undertaken by DFES. (<https://www.dfes.wa.gov.au/site/about-us/corporate-information/legislation/legislation.html>).

This review represents a once in a generation opportunity have this matter addressed and give volunteer bush fire brigades the level of overarching support they need, through a State Government agency or department with new legislation designed to take over this role from local governments.

It is not appropriate that the current hybrid responsibility sharing arrangement continue between Local Government and the State Government, for either historic or power sharing reasons. This will perpetuate the current mixed message and unclear lines of responsibility

that comes from a legislative underpinning of volunteer bush fire brigades as local government entities, while management, training, funding and operational support are provided through DFES. This will not ultimately be in the best interests of the volunteers and their ability to be supported in the important role they undertake in managing bush fire risk.

WALGA has issued a Proposed Advocacy Position and InfoPage which proposes a hybrid model allowing local governments to opt in or out of management of volunteer bush fire brigade models. A 6-week consultation is underway with the matter to be presented to WALGA State Council in September 2022. Option 4 aligns with the position espoused in this report, namely responsibility being transferred to the State Government, albeit with volunteer bush fire brigades being given entity status.

#### Risk and WHS Act Implications

The new WHS Act safety mandate has brought into focus two related questions, and these questions must be rigorously and independently assessed and addressed, ahead of preference and historical affiliation, if a best practice, safe and compliant outcome is to be achieved. **Who is best placed to manage bush fire brigades, given the systems, expertise and control hierarchy needed to operate within the new WHS Act requirements? Secondly, is the current legislation, which provides for local governments to establish and run bush fire brigades, still appropriate, given these mandated safety management requirements?** Recommendation 15 of the Ferguson Report answers these questions.

Local governments, and particularly those in executive level management, see a chasm between their risk management capabilities, expertise, control, financial support and the standards mandated in the new WHS Act for the extremely high-risk and complex activity of fighting bushfires. They also see that the State Government, through the Department of Fire and Emergency Services (DFES), which has the expertise, knowledge, systems, training support and control, is much more capable in fighting fires than local government as an entity will ever be. In fact, in all of these areas DFES currently provides support to the bush fire brigades, with local government effectively simply providing a legacy legislative platform for their existence, along with some administrative support, assets and land for VBFB facilities.

The disparate, disjointed management by individual local governments, may provide some tailored local focus, but it has no strategic, management expertise, operational expertise, coordination or cohesiveness, nor State Government consistent operational budget funding outside of grants; despite now carrying safety expectations well above local government primary expertise and risk management capabilities.

As an alternative way of viewing this issue, local governments would not be expected, or able, to competently manage the emergency services currently within DFES areas of responsibility. Nor would Local government manage ambulance services, and nor should they. These are matters outside of local government core business and expertise. As a risk response, government, agencies and departments must operate within their core business and competencies. With a new focus on health and safety it is no longer appropriate that local government be required to operate in a highly specialized extreme risk area, when suitable alternatives exist, or should exist, as stated in the Ferguson Report.

#### Australian Models for Management of Bush Fire Brigades

The WHS Act was ostensibly enacted, in part, to bring Western Australia in line with the rest of the Australian states, including responsibility for volunteers. Perhaps as an unintended consequence, this has highlighted a significant disparity across Australia, with every other state having their volunteer bushfire brigades run by State Government agencies rather than local governments. Many in local government charged with management oversight of the VBFBs, believe that a handover to the State Government is the necessary next step for Western Australia, if coming into line with the rest of Australia.

#### Bush Fire Brigade Volunteers

The Ferguson Report (pp. 237 – 245) details the public response to the question of DFES involvement in fighting bush fires:

- DFES staff do not have sufficient expertise in rural fire management and don't understand our needs; and
- Inappropriate training is provided.

There is some skepticism and reluctance among some VBFB members regarding leaving the local governments, where they believe there is often more autonomy, local knowledge and a local focus.

A review of the emergency legislation needs to ensure that bush fire brigades are at the table in terms of consultation and that their legitimate concerns are aired and resolved.

### Conclusion

There is an urgent need for Local Governments and the State Government to review the suitability of local governments role in delivery of volunteer bush fire brigades, given the spotlight on volunteer management raised by the new Work Health and Safety Act 2020. The Ferguson Report, in 2016, provides a pathway for a new entity to do this, with a State Government core business emergency services entity tailored to bush firefighting and meeting the needs of volunteers. The current review of the three emergency services Acts represents a one in a generation opportunity to modernise the legislation underpinning volunteer bush firefighting in Western Australia to align under a suitable agency.

The above is pertinent for the Shire of Dundas as it has been lobbying for 18 months for fire services to be provided to the Shire. This started with proposing to DFES That a Volunteer Fire and Emergency Services Unit (VFES) with Eucla and Norseman, which would be an equivalent arrangement to that is in effect in the Northern WA Kimberley region since 2017. This model would require the Shire to then enter a separate MoU with DFES.

We have attempted to hand the responsibility to DFES by requesting the Commissioner to have the same arrangements for the Shire of Dundas.

The position proposed by the Shire is also consistent with the proposed advocacy position recently articulated by WALGA in its publication 'Arrangements for Management of Volunteer Bush Fire Brigades: Proposed Advocacy Position' dated May 2022. The article recommends a clear pathway for local governments to transfer responsibility for the management of bush fire brigades to the State government when ongoing management is beyond the capacity, capability, and resources of the local government. The Shire has no ratepayer base to fund volunteer insurance and in the past has been unable to recruit volunteers in the usual manner. The Shire thus lacks the resources and capability to itself operate a bush fire brigade and fulfill its statutory obligations to volunteers under the Work Health and Safety Act 2020.

### Statutory Environment

Local Government Act of 1995: Division 3 — Executive functions of local governments, Subdivision 1 — Performing executive functions, s3.18. Performing executive functions: 3(b); as the WA Department of Fire and Emergency Services (DFES), is already providing a rural fire division (ref. 2), it could be considered that the further provision of Local Government controlled Fire & Emergency Services Brigades is an inappropriate duplication of "services or facilities provided by the ... State".

Work Health and Safety Act 2022, mandates the duty of care to volunteers by the person conducting a business undertaking. Senior Local Government officers with decision making and budget allocation control, have a duty of care to volunteer bush fire brigade members.

Bush Fires Act 1954, s36 and s41. Provides for local governments to establish, maintain and equip bush fire brigades.

State Emergency Management Policy 20121  
[State Emergency Management Policy \(semc.wa.gov.au\)](http://semc.wa.gov.au)

State Hazard Plan  
[State Hazard Plans \(semc.wa.gov.au\)](http://semc.wa.gov.au)

### **Financial Implications**

#### **Insurance**

Up to \$10M in uninsurable organisational maximum penalties for the most serious failures to comply with the new WHS Act 2020.

WALGA Local Governments are responsible for providing compensation for injury caused to present and former BFB volunteers as a result of their duties. The commercial insurance market ceased writing injury insurance for volunteers in 2012, therefore a self-insurance mutual scheme was implemented to ensure that Local Governments continue to meet this obligation.

Since 2012, due to the high cost of claims, the aggregate limit of liability has increased from \$250,000 to \$750,000. In addition, the annual cost of insurance has nearly doubled (92%) from \$47.50 to \$91.20 per volunteer, and it is expected that this trend will continue (Data provided by LGIS, 17 May 2022 in pg. 7, Arrangements for Management of Volunteer Bush Fire Brigades: Proposed Advocacy Position - May 2022).

Shire with large portions of Crown Land raise the ESL on behalf of the State Government and hand it over yet the responsibility sits with the Local Government.

#### **Volunteer Bush Fire Services Funding**

The State Government has in place an Emergency Services Levy. This is a pre-existing and suitable funding mechanism for volunteer bush fire brigades' services via an entity, under direct management of the State Government.

#### **WALGA Advocacy Position**

Nil.

### **Strategic Implications**

#### **Risk Management**

This item has been evaluated against the Shire of Dundas Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "High" risk if the Shire were to enter a MoU with DFES.

#### **Policy Implications**

While there are no Shire of Dundas policy implications, the adoption of advocacy positions will inform WALGA policy positions and will be incorporated in WALGA's Advocacy Positions Manual.

#### **Consultation**

Elected members  
Senior Officers  
WALGA  
LGIS  
DFES  
Ngadju Conservation CEO

#### **Voting Requirement**

Simple Majority

### Officer's Recommendation

That Shire of Dundas Council:

1. Requests the WA Local Government Association (WALGA) to advocate for the:
  - a. Modernisation of Western Australian emergency services legislation, including alignment of the WA Bush Fires Act 1954 with the rest of Australia by removing the legislative requirement for WA Local Governments to manage Volunteer Bush Fire Brigades (VBFB); and
  - b. Provision of a legislated State Government department or agency to do so, fully implementing recommendation 15 of the "Reframing Rural Fire Management" Report of the Special Inquiry Into the January 2016 Waroona Fire (Ferguson Report), which states;

*"The State Government to create a Rural Fire Service to enhance the capability for rural fire management and bushfire risk management at a State, regional and local level. The proposed Rural Fire Service will:*

- *be established as a separate entity from the Department of Fire and Emergency Services or, alternatively, be established as a sub-department of the Department of Fire and Emergency Services;*
- *have an independent budget;*
- *be able to employ staff;*
- *have a leadership structure which, to the greatest degree possible, is regionally based and runs the entity;*
- *be led by a Chief Officer who reports to the responsible Minister on policy and administrative matters; and to the Commissioner for Fire and Emergency Services during operational and emergency response;*
- *have responsibilities and powers relating to bushfire prevention, preparedness and response; and*
- *operate collaboratively with the Department of Fire and Emergency Services, the Department of Parks and Wildlife, Local Government and volunteer Bush Fire Brigades.*

*"In creating the Rural Fire Service, the State Government to consider whether back office and corporate support services could be effectively provided by an existing Department, such as the Department of Fire and Emergency Services or the Department of Parks and Wildlife.*

*"The State Government to review the creation of the Rural Fire Service two years after its establishment, to assess whether its structure and operations are achieving the intended outcome.*

2. Requests WALGA to support, in the review of the emergency services legislation, a comprehensive plan by the Department of Fire and Emergency Services and the State Government for;
  - a. Full engagement with the VBFBs, local governments and WALGA to understand their successes, challenges, ideas and hopes for this service;
  - b. Inclusion of a review of the history and past performance of the volunteer bush fire brigades in Western Australia, including all previous studies and findings, with volunteer safety as a key theme;
  - c. A best practice assessment of volunteer bush fire brigades departmental/agency structures and legislative underpinnings across Australia; and

- d. A legislative outcome goal that ensures that organisational structures, expertise, strategy, management and control, best meet the health and safety mandates of the WHS Act 2020;

3. Requests WALGA to support Option 2 of its “Arrangements for Management of Volunteer Bush Fire Brigades: Proposed Advocacy Position” paper, being, *“Transfer - Responsibility for management of all BFBs is transferred to the State Government, consistent with the arrangements in other States and Territories”*.

4. Request WALGA to support fully funded WA Bush Fire Volunteer Brigades volunteer service for all the Bush Fire requirements on all Crown Land and Pastoral Leases.

- a) Fully fund the WHS Requirements, including funding for full time staff to manage Volunteers and Human Resource requirements to volunteers.
- b) Fully fund the WHS training and preparation of local government staff in relation to Volunteer Bush Fire Brigades.
- c) Fully fund all other expectations under the Fire Brigades Act 1942, the Bush Fires Act 1954 and the Fire and Emergency Services Act of 1998 should the review of the Acts highlight further financial impacts to local government authorities.

Moved: Cr. Patupis  
 Seconded: Cr. Hogan

### Resolution

That Shire of Dundas Council:

1. Requests the WA Local Government Association (WALGA) to advocate for the:
  - a. Modernisation of Western Australian emergency services legislation, including alignment of the WA Bush Fires Act 1954 with the rest of Australia by removing the legislative requirement for WA Local Governments to manage Volunteer Bush Fire Brigades (VBFB); and
  - b. Provision of a legislated State Government department or agency to do so, fully implementing recommendation 15 of the “Reframing Rural Fire Management” Report of the Special Inquiry Into the January 2016 Waroona Fire (Ferguson Report), which states;

*“The State Government to create a Rural Fire Service to enhance the capability for rural fire management and bushfire risk management at a State, regional and local level. The proposed Rural Fire Service will:*

- *be established as a separate entity from the Department of Fire and Emergency Services or, alternatively, be established as a sub-department of the Department of Fire and Emergency Services;*
- *have an independent budget;*
- *be able to employ staff;*
- *have a leadership structure which, to the greatest degree possible, is regionally based and runs the entity;*
- *be led by a Chief Officer who reports to the responsible Minister on policy and administrative matters; and to the Commissioner for Fire and Emergency Services during operational and emergency response;*
- *have responsibilities and powers relating to bushfire prevention, preparedness and response; and*

- *operate collaboratively with the Department of Fire and Emergency Services, the Department of Parks and Wildlife, Local Government and volunteer Bush Fire Brigades.*

*“In creating the Rural Fire Service, the State Government to consider whether back office and corporate support services could be effectively provided by an existing Department, such as the Department of Fire and Emergency Services or the Department of Parks and Wildlife.*

*“The State Government to review the creation of the Rural Fire Service two years after its establishment, to assess whether its structure and operations are achieving the intended outcome.*

2. Requests WALGA to support, in the review of the emergency services legislation, a comprehensive plan by the Department of Fire and Emergency Services and the State Government for;
  - a. Full engagement with the VBFBs, local governments and WALGA to understand their successes, challenges, ideas and hopes for this service;
  - b. Inclusion of a review of the history and past performance of the volunteer bush fire brigades in Western Australia, including all previous studies and findings, with volunteer safety as a key theme;
  - c. A best practice assessment of volunteer bush fire brigades departmental/agency structures and legislative underpinnings across Australia; and
  - d. A legislative outcome goal that ensures that organisational structures, expertise, strategy, management and control, best meet the health and safety mandates of the WHS Act 2020;

3. Requests WALGA to support Option 2 of its “Arrangements for Management of Volunteer Bush Fire Brigades: Proposed Advocacy Position” paper, being, *“Transfer - Responsibility for management of all BFBs is transferred to the State Government, consistent with the arrangements in other States and Territories”*.

4. Request WALGA to support fully funded WA Bush Fire Volunteer Brigades volunteer service for all the Bush Fire requirements on all Crown Land and Pastoral Leases.

- d) Fully fund the WHS Requirements, including funding for full time staff to manage Volunteers and Human Resource requirements to volunteers.
- e) Fully fund the WHS training and preparation of local government staff in relation to Volunteer Bush Fire Brigades.
- f) Fully fund all other expectations under the Fire Brigades Act 1942, the Bush Fires Act 1954 and the Fire and Emergency Services Act of 1998 should the review of the Acts highlight further financial impacts to local government authorities.

Carried by: Simple Majority

For: 6

Against: 0

Agenda Reference & Subject	
10.2.3 – Draft Strategic Community Plan	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Manager of Corporate and Community Services- Pania Turner

Date of Report	21/07/2022
Disclosure of Interest	Nil

### Summary

For the Council to consider the Draft Strategic Community Plan 2022-2032

### Background

The Strategic Community Plan is a key strategic document and long-term plan that captures the community's vision and aspirations. The input from Community and Elected Members identified the long-term goals and set the community priorities within the Plan.

The purpose of the Plan is to:

1. Help Council to achieve good community outcomes.
2. Engage the community in a unified sense of direction.
3. Guide the corporate business and financial planning of the Shire.
4. Enhance awareness and advocacy efforts to inform and raise awareness of the challenges rural and remote communities face.
5. Enable Council and the community to monitor progress.

The Shire will use the Integrated planning framework to ensure that the Shire of Dundas' policies and services are aligned to the Community's expectations and goals. Plans such as the Corporate Business, Long-term Financial, Workforce, Asset Management Plans and other supporting strategies will be used to assist in delivery the community's aspiration captured in the Strategic Community Plan.

The development stages of the Strategic Community Plan are:

- Community:
  - Provide genuine and as far as practicable, representative community input.
- Council (the elected members):
  - Approves the process and structure of the community engagement model. Understands community aspirations and desired outcomes, and the interdependencies between community planning, services, assets and land-use.
  - Receives the Draft Strategic Community Plan for final consultation.
  - Adopts the Strategic Community Plan.
  - Reviews the Strategic Community Plan every 2 years
- Shire Administration:
  - Facilitates the Strategic Community Planning process by providing the necessary information, plans and strategies. Undertakes the required community engagement processes (through local government administration staff or a consultant).
  - Integrates community aspirations and desired outcomes with community planning, services, assets and land-use to develop achievable operational plans, services and issue specific strategies.
  - Presents the Draft Strategic Community Plan to Council.
  - Publish the Draft Strategic Community Plan for final community feedback.
  - Inform Council of any significant feedback and adjust as directed by Council.
  - Present the Strategic Community Plan to Council.
  - Presents the Strategic Community Plan for community feedback for review of Council every 2 years.

### Statutory Environment

Local Government Act 1995

### Policy Implications

C.9 Community Consultation

### Financial Implications

The actions and outcomes in the Strategic Community Plan will be planned for in the long-term Financial Plan and Annual Budgets.

### Strategic Implications

The Strategic Community Plan 2022-2032 is the lead strategic document that will inform the decisions, actions and services that the Shire of Dundas will deliver over the next ten years.

### Consultation

Community- Residents and Rate Payers  
Elected Members  
Senior Officers  
Puzzle Consulting

Council used a variety of methods to collect Community feedback for the preparation of the Strategic Community Plan. The Shire engaged Puzzle Consulting to ensure that the Community were appropriately consulted and engaged in a process that would provide valuable input into the preparation of the SCP.

Community workshops were held in Norseman and Eucla. Community Voice Surveys were mailed Norseman and Eucla households, as well as residents living on the Eyre Highway. Surveys were available on the Shire's website and FB page; additional survey links were also emailed to Shire of Dundas businesses.

Elected members hosted a CommuniTea Market Day where, members of the community could come and have a cup of tea and speak individually with Councillors.

### Comment

The Strategic Community Plan is a living active document. A full review is required every four years with a desktop review every two years. Regular and meaningful community engagement will be important to keep community informed on the outcomes being achieved, and to allow for the Plan to adjust to significant shifts in community priorities and goals.

### Voting Requirements

Simple Majority

### Officer Recommendation

#### **That Council:**

- **receive the Draft Strategic Community Plan 2022-2032; and**
- **approve the Draft Strategic Community Plan 2022-2032 be advertised for Community feedback prior to consideration for final adoption by the Council at the August Ordinary Council Meeting.**

Moved: Cr. Warner  
Seconded: Cr. Wyatt

**Resolution****That Council:**

- receive the Draft Strategic Community Plan 2022-2032; and
- approve the Draft Strategic Community Plan 2022-2032 be advertised for Community feedback prior to consideration for final adoption by the Council at the August Ordinary Council Meeting.

Carried by: Simple Majority

For: 6

Against: 0

## 10.3 Administration, Finance and Community Development

Agenda Reference & Subject	
<b>10.3.1 – Norseman Community Resource Centre Management Report and Financial Statements</b>	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	Norseman Community Resource Manager, Angela Hogan and Senior Administration Officer, Ciara Stewart
Date of Report	20 July 2022
Disclosure of Interest	Nil

**Summary**

That the Shire of Dundas Council review and accept the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 30<sup>th</sup> June 2022.



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## MANAGEMENT REPORT

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Prepared by: Angie Hogan  
01/6/2022-30/06/2022

**Norseman Community Resource Centre**

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### **Membership and patronage details:**

Total Number of memberships: 5

New memberships this reporting period: 1

Patronage per opening hour: 16.9

The CRC partnered up with Act, Belong, Commit the partnership program is completely free, and the CRC will be able to access a host of valuable resources to share to the local community. As a partner the CRC will receive training in mental health promotion strategies and the Act, Belong, Commit message, additional exposure for our events and activities, regular engagement, news and information and ongoing support from Curtin University's Mentally Healthy WA team.

The CRC has received a micro grant of \$200.00 from Linkwest & Centre for Women's Safety and Wellbeing to undertake "The Purple Bench Project". The Purple Bench Project supports the installations of a series of purple benches in public spaces to honour all victims killed as a result of family and domestic violence. This initiative is supported by local government and members of parliament. The purple bench will be placed at the Woodlands Centre with maximum exposure, it will have a mounted plaque that reads "In honour of all victims of domestic homicide in WA". There will also be a planned date in November and will hold a launch in partnership with the CWSW. The purple bench is a reminder of these sobering facts and an opportunity for our community to confront this important issue.

### **Centrelink**

The Agent was reviewed by Services Australia this month, the Agent is reviewed every 6 Months to make sure everything complies with the contract. And everything is running as it should be.

Over the last month we have helped;

- 19 customers accessed Centrelink
- 0 with Medicare.
- We assisted 1 with self service
- 6 customers had a general enquiry.
- 6 assisted with completion of forms
- 1 were provided a publication
- 2 were referred to Centrelink
- 3 Registered for self service

- 1 was assisted with self- service terminals
- 31 took less than 5 minutes
- 6 5-15 minutes
- 2 up to 30 minutes
- 1 over 30 minutes

Monthly Total: 39

#### **Monthly Statistics for Community Resource Centre**

Photo Kiosk 4

CRC Retail 6

Digital Assistance 8

General Enquiries 324

Internet 29

Kidz Klub- Movie Day 6, Fun with Clay 5

Room Booking iHear 10, Centrecare 15, Goldfields Legal Centre 4, Camcan NDIS 7

Photocopying 62

Printing 55

Gov Booth 4

Hot Desk 2

Monthly Total: 541

#### **Service providers who attended the CRC in the reporting period and outcomes achieved.**

ihear will be hiring the meeting room once a month and conducting FREE hearing tests for the community.

#### **Trans WA**

The Norseman CRC is a TransWA Ticketing Agent. We can arrange all your TransWA requirements such as booking tickets for TransWA services across WA and taking payments.

We can book and issue tickets for all TransWA Services. We also have timetables available and can provide luggage tags, unaccompanied children form's and can arrange special requirements for your journey.

Total Tickets Booked: 35

#### **Meeting Room Hire**

At the moment we have one service provider offering FREE ear checks, iHear will be at the CRC Meeting room once a month until September.

Centrecare Kalgoorlie and Esperance will occupy the meeting room on a fortnightly basis.

#### **CRC Hot Desk**

The CRC Hot desk is used by a few customers who are travelling and need a space to conduct some work or have a zoom meeting, this is a free service and is available to businesses and individuals. This month we have had 2 x customers use the desk.

**Marketing strategies undertaken in the reporting period and outcomes achieved**  
**Strategies undertaken:**

Social Media, web sites, CRC web page.

**Events/courses investigated for future succession planning**

All year we will be running Free Basic computer classes-Word, Excel, and Publisher, and BeConnected for Seniors 50+ and short courses.

**Professional development and training opportunities**

Diploma in Digital Marketing

**Professional development opportunities undertaken within reporting period**

**Professional development opportunities identified for future reporting periods**

## Norseman Community Resource Centre

PO Box 206  
81 Roberts Street  
NORSEMAN WA 6443

### Profit & Loss Statement

**1/07/2021 through 30/06/2022**

21/07/2022  
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Income		
Sales		
1 Computer Usage	\$650.60	
3 Photocopying/Printing	\$10,312.01	
Fax Services	\$0.82	
Scanning	\$382.10	
Binding	\$133.64	
Memberships	\$36.36	
Secretarial Services	\$277.27	
Laminating	\$221.55	
Kids Klub	\$9.09	
Events	\$803.84	
Computer Goods - Sales	\$1,147.17	
Phones & Credit - Sales	\$1,262.01	
4 Drinks - Sales	\$33.55	
Express Yourself - Sales	\$164.60	
Photo Express kiosk	\$882.93	
Animal Jewels & Coasters Sales	\$156.71	
Conference Room Hire	\$2,159.64	
Contract Services	\$27,637.56	
Grant Income	\$108,510.88	
Miscellaneous Income	\$466.18	
<b>Total Income</b>		<u>\$155,248.51</u>
Cost of Sales		
Purchases		
Purchases - Express Yourself	\$90.00	
Photocopier Meter Reading	\$13,874.27	
Computer & Phone Goods	\$1,740.84	
TRANSWA Ticket Sales	-\$1,422.01	
<b>Total Cost of Sales</b>		<u>\$14,283.10</u>
<b>Gross Profit</b>		<u>\$140,965.41</u>
Expenses		
Accounting Fees	\$10,710.00	
Events	\$27,026.83	
Bank Fees	\$240.00	
Advertising	\$2,121.56	
Dues & Subscriptions	\$4,364.88	
Insurance	\$1,774.57	
Cleaning Supplies	\$609.08	
Security	\$1,997.64	
Photo Express Kiosk	\$561.17	
Asset Purchases	\$4,408.18	
Computer Repairs & Maintenance	\$3,788.05	
Postage & Shipping	\$726.13	
Rent	\$18,360.00	
Telephone	\$513.54	
Stationery	\$2,385.19	
Employment Expenses		
Staff Amenities	\$126.10	
Superannuation	\$13,631.30	
Wages & Salaries	\$88,242.50	
Training & Conferences	\$1,034.50	
<b>Total Employment Expenses</b>		<u>\$103,034.40</u>
Services		
Internet Fees	\$68.18	
<b>Total Expenses</b>		<u>\$182,689.40</u>
<b>Net Profit / (Loss)</b>		<u>-\$41,723.99</u>

**Norseman Community Resource Centre**

PO Box 206  
81 Roberts Street  
NORSEMAN WA 6443

**Reconciliation Report**

21/07/2022  
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Page 1

ID#	Date	Payee	Deposit	Withdrawal
Cheque Account:		1-1110	Cheque Account	
Date of Bank Statement:		30/06/2022		
Reconciled Cheques				
SC300622	3/06/2022			\$10.00
2258	16/06/2022	Margaret McEwan		\$75.00
2259	16/06/2022	Tina Gale		\$20.00
2260	16/06/2022	Clever Patch		\$483.01
2261	16/06/2022	Public Transport Authority of		\$469.67
2262	16/06/2022	Technologica (C Direct)		\$702.24
2263	16/06/2022	Shire of Dundas		\$109.70
2264	16/06/2022	Norseman Today Group Inc		\$210.00
SC300622	17/06/2022	Trust Bank Fee		\$10.00
2265	29/06/2022	Express Yourself Printing		\$68.90
2266	29/06/2022	Linkwest Inc		\$370.00
2267	29/06/2022	Central Regional TAFE		\$312.50
2268	29/06/2022	Technologica (C Direct)		\$517.68
2269	29/06/2022	Norseman Today Group Inc		\$225.00
2270	29/06/2022	Clever Patch		\$258.73
2271	29/06/2022	Shire of Dundas - Rent 79 Prin	\$10,098.00	
2272	29/06/2022	Shire of Dundas - Governance	\$5,610.00	
2273	29/06/2022	Norseman IGA	\$238.70	
2274	30/06/2022	Shire of Dundas - Wages & Su	\$18,766.62	
2275	30/06/2022	Shire of Dundas - Freight expe	\$448.75	
2276	30/06/2022	Shire of Dundas - Photocopier	\$2,913.26	
2277	30/06/2022	Shire of Dundas - Postage Exp	\$339.00	
2278	30/06/2022	Shire of Dundas - Subscription	\$120.00	
2279	30/06/2022	Shire of Dundas - Events	\$1,267.82	
2280	30/06/2022	Shire of Dundas - Wages & Su	\$11.70	
Total:			\$0.00	\$43,656.28

Reconciled Deposits				
CR003183	14/06/2022	Payment; Australian Electoral	\$1,300.00	
CR003184	14/06/2022	Centrelink	\$2,445.38	
CR003188	17/06/2022	Purple Bench - Mirco Grant	\$220.00	
CR003189	17/06/2022	Video Conferencing Grant	\$3,300.00	
CR003191	17/06/2022	Bank Deposit	\$2,269.05	
CR003192	17/06/2022	Payment; Norseman Hotel	\$16.40	
CR003185	21/06/2022	Payment; Shire of Dundas	\$930.60	
CR003186	24/06/2022	Payment; ihear Kalgoorlie	\$40.00	
CR003187	28/06/2022	Payment; Ngadju Charitable T	\$80.40	
CR003190	30/06/2022	Public Transport Authority of	\$3.00	
Total:			\$10,604.83	\$0.00

Reconciliation	
BusinessBasics Balance on 30/06/2022:	\$55,628.02
Add: Outstanding Cheques:	\$0.00
Subtotal:	\$55,628.02
Deduct: Outstanding Deposits:	\$0.00
Expected Balance on Statement:	\$55,628.02

## Norseman Community Resource Centre

*PO Box 206  
81 Roberts Street  
NORSEMAN WA 6443*

### Balance Sheet

**As of June 2022**

21/07/2022  
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Assets		
Current Assets		
Cash On Hand		
Cheque Account	\$55,628.02	
Petty Cash	\$150.00	
Total Cash On Hand	\$55,778.02	
Trade Debtors	\$910.95	
Total Current Assets	\$56,688.97	
Other Assets		
Deposits	\$2,000.00	
Total Other Assets	\$2,000.00	
Fixed Assets		
Furniture & Fixtures		
Furniture & Fixtures at Cost	\$96,659.60	
Furniture & Fixtures Accum Dep	-\$70,307.53	
Total Assets	\$85,041.04	
Liabilities		
Current Liabilities		
GST Liabilities		
GST Collected	\$56,516.84	
ATO Running Balance Account	-\$2,169.00	
GST Paid	-\$59,420.45	
Total GST Liabilities	-\$5,072.61	
Other Current Liabilities		
Long Service Leave Provision	\$21,773.96	
Annual Leave Provision	\$8,595.74	
Total Current Liabilities	\$25,297.09	
Total Liabilities	\$25,297.09	
Net Assets	\$59,743.95	
Equity		
Retained Earnings	\$47,646.39	
Current Year Earnings	-\$41,723.99	
Historical Balancing	\$53,821.55	
Total Equity	\$59,743.95	

#### Consultation

Manager Norseman Community Resource Centre  
Shire of Dundas Manager of Corporate and Community Services  
Shire of Dundas Senior Administration Officer

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 30<sup>th</sup> June 2022 be accepted.**

Moved: Cr. Patupis  
Seconded: Cr. Maloney

#### Resolution

**That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 30<sup>th</sup> June 2022 be accepted.**

Carried by: Simple Majority

For: 6

Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.2 – Accounts Paid 01/05/2022 to 31/05/2022</b>	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Finance Assistant – Katherine Wiles
Date of Report	21 <sup>st</sup> June 2022
Disclosure of Interest	Nil

### Summary

For Council to review and note the operational expenditure and accounts paid 1<sup>st</sup> May to 31<sup>st</sup> May 2022.

### Statutory Environment

Sub-regulation 13 (1) of the Local Government (Financial Management) Regulations 1996 requires that a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

Sub-regulation 13 (3) of the Local Government (Financial Management) Regulations 1996 provides that such a list is to be:

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting

### Policy Implications

Council has approved policies and procedures in place to ensure that the monthly accounts are approved and paid with due diligence.

### Financial Implications

Accounts are managed within the approved Budget.

### **Trust Payments**

Chq/EFT	Date	Name	Description	Amount
EFT6502	09/05/2022	NIKKI NAYLOR	DEPOSIT FOR THE TOWN HALL - T3840	300.00
				<b>\$300.00</b>

### **Municipal Cheques**

Cheque	Date	Name	Description	Amount
				<b>\$0.00</b>

### **Municipal Account EFT's and Direct Debits**

Chq/EFT	Date	Name	Description	Amount
EFT6462	02/05/2022	Australia Post	Postage (March 2022)	146.06

EFT6463	02/05/2022	Airport Lighting Specialists Pty Ltd	2 x Batteries for Norseman Airstrip plus freight	588.50
EFT6464	02/05/2022	Lenip Pty Ltd	200 bag of Asphalt 20 kg each	8,519.37
EFT6465	02/05/2022	ZircoDATA Pty Ltd	Storage of Registers (26.05.2021 - 25.06.2021)	320.48
EFT6466	02/05/2022	Aquatic Services WA Pty Ltd	1 x Chadson 200mm foot valve for the Norseman Swimming pool plus freight	2,508.00
EFT6467	02/05/2022	Bullivants Pty Ltd	2 x Harness Full Body Med Ergolite, 2 x Lanyard rope 2m Triple	2,407.11
EFT6468	02/05/2022	BP Norseman	Diesel and Unleaded fuel purchases (March 2022)	387.35
EFT6469	02/05/2022	Bonza Constructions Pty Ltd	Install deadbolt for office door, install window and lockset, supply 12 x garbage bin locks for the Waste Facility	1,848.69
EFT6470	02/05/2022	Bunnings Warehouse Kalgoorlie	Various gardening tools	331.90
EFT6471	02/05/2022	Laurene Bonza	Claim (Council Meeting - 19.04.2022)	481.00
EFT6472	02/05/2022	Cuten Guneder Machinery	Pump out dump point at Welcome Park	880.00
EFT6473	02/05/2022	Department of Human Services (Child support)	Payroll deductions	92.10
EFT6474	02/05/2022	COASTLINE MOWERS	4 x Batteries for the blower	1,334.15
EFT6475	02/05/2022	FUTURE SECURITY SOLUTIONS PTY LTD	Quarterly monitoring for 81 Roberts Street (19.01.2022 - 19.04.2022)	150.15
EFT6476	02/05/2022	FULL MOON CAFE	Catering for GVROC Meeting 01.04.2021	1,700.00
EFT6477	02/05/2022	Goldfields Image Works	Video record council meetings July 2021 - March 2022 inclusive of 8 ordinary and 3 special meetings.	1,815.00
EFT6478	02/05/2022	John Edward Patrick Hogan	Claim (Council Meeting - 19.04.2022)	318.00
EFT6479	02/05/2022	JOHN MALONEY	Claim (Council Meeting - 19.04.2022)	318.00
EFT6480	02/05/2022	Landgate	Mining Tenement Chargeable Schedule No. M2022/3 Dated 05/02/2022 to 15/03/2022	41.30
EFT6481	02/05/2022	Raymond Marcon	To act in advisory role with grader operator including fuel expenses April 10th - April 19th 2022 - 110 hours Eucla Road Works	6,662.02
EFT6482	02/05/2022	Golden Flame Nominees Pty Ltd	Refreshments for GVROC Dinner 31st March 2022	678.00
EFT6483	02/05/2022	Navman Wireless Australia Pty Ltd	Monthly satellite service (05.04.2022 - 04.05.2022)	65.89
EFT6484	02/05/2022	O'Dwyer Electrical	Electrical works for the kitchen at 13 Robert Street	2,860.00
EFT6485	02/05/2022	Rasa Patupis	Claim (Council Meeting - 19.04.2022), IB Session - 07.04.2022, Audit - 26.04.2022	1,405.00

EFT6486	02/05/2022	PUZZLE CONSULTING PTY LTD	Final 40% for Strategic Community Plan Scope of works, Travel expenses, car hire, fuel & food	6,926.55
EFT6487	02/05/2022	Psychologic Cognitive Therapy Services Pty Ltd	Psychological Services to the Shire of Dundas from 01.01.2021 - 30.06.2021 & 01.07.2021 to 31.12.2021 507 appointments	6,000.00
EFT6488	02/05/2022	Microshel Family Trust T/AS PACK & SEND EAST PERTH RGSMW PTY LTD	Freight - Coastline Mowers	276.13
EFT6489	02/05/2022	RSEA PTY LTD	PPE for Stephen Lowry	888.06
EFT6490	02/05/2022	South East Petroleum	Diesel and Unleaded Fuel Purchases (Bp Card March 2022)	1,143.04
EFT6491	02/05/2022	South Coast Foodservice	Cleaning products as per quote 2014217	1,916.48
EFT6492	02/05/2022	SWANS Veterinary Services	Euthanise 3 Cats on Thursday 7th April 2022	672.20
EFT6493	02/05/2022	Solutions IT (invoice S + B)	Managed Support - Maintain (Monthly Billing for April)	2,470.44
EFT6494	02/05/2022	Trophy Kings	Desk Plates - CR.Maloney, Cr.Hogan, Records Officer, MCD, Honour Board - New Cr.Maloney, Amend Cr.Schultz	360.50
EFT6495	02/05/2022	TOLL TRANSPORT PTY LTD	Freight - Express Yourself Printing for CRC	270.34
EFT6496	02/05/2022	Veronica Wyatt	Claim (Council Meeting - 19.04.2022)	212.00
EFT6497	02/05/2022	Western Australian Local Government Association	Local Government Award Training 7th April 2022	578.00
EFT6498	02/05/2022	Industrial Automation Group Pty Ltd	Purchase 50x New Standpipe access cards. Postage included.	880.00
EFT6499	02/05/2022	SHARON MAREE WARNER (councillor)	Claim (Council Meeting - 19.04.2022)	318.00
EFT6500	02/05/2022	Telstra Corporation Limited	Phone & ADSL Charges (05.04.2022 - 04.05.2022)	2,969.19
EFT6501	05/05/2022	Esperance Plumbing Service	Install Rinnai B16 Gas hot water unit for 124 Prinsep street	5,267.82
EFT6510	10/05/2022	Elite Gym Hire	Hire of weights (12.04.2022 - 12.05.2022)	1,011.35
EFT6511	10/05/2022	STITCH AND GIFT	Various stock for Visitor Centre	3,306.50
EFT6512	10/05/2022	CS Legal Lawyers	Various Debt Recovery for Rates	9,610.59
EFT6513	10/05/2022	South Coast Foodservice	Purchase of 30 Ltr Urn for the Sport Complex	424.09
EFT6514	10/05/2022	TOLL TRANSPORT PTY LTD	Freight - Shire of Kondinin & State Library	156.16
EFT6515	10/05/2022	SHARON MAREE WARNER (councillor)	Standby - Pool Manager 16 hours from 27.03.2022 - 17.04.2022	800.00
EFT6516	11/05/2022	Horizon Power	Various Power Charges - 17.02.2022 - 20.04.2022	22,343.03
EFT6517	09/05/2022	RENEE PETERSEN	Rates refund for assessment A754 36 CORNELL STREET NORSEMAN 6443	350.00

EFT6518	13/05/2022	Eucla Motor Hotel	Accommodation & meals for the Road Crew Eucla Road works, Diesel provided to P302 DS19 10.04.2022 - 19.04.2022	15,975.96
EFT6519	13/05/2022	BP Norseman	Diesel and Unleaded fuel purchases (April 2022)	770.61
EFT6520	13/05/2022	Bunnings Warehouse Kalgoorlie	Various items for the depot	581.67
EFT6521	13/05/2022	BOC Limited	Container Service Fee (29.03.2022 - 27.04.2022)	41.01
EFT6522	13/05/2022	Cuten Guneder Machinery	Pump out dump point at Welcome Park 21.02.2022 & 28.02.2022	2,640.00
EFT6523	13/05/2022	Department of Human Services (Child support)	Payroll deductions	92.10
EFT6524	13/05/2022	Corsign WA	200 x steel flex, 200 x PVC Guide posts, 96 x Spray Ink for Norseman Hyden Road	15,878.28
EFT6525	13/05/2022	Department of Fire & Emergency Services	ESL (APRIL 2022)	6,362.52
EFT6526	13/05/2022	Glen Flood Group Pty Ltd T/A GFG Consulting	Tender support & South Coast Planning Strategy 21.03.2022 - 3.04.2022, Grants & Consulting for Eucla Road works 4.4.2022	1,137.68
EFT6527	13/05/2022	DOWLING GIUDICI ASSOCIATES	As per DG+A Professional services agreement 201218: 40 Hours @ \$95/hr	4,180.00
EFT6528	13/05/2022	Moore Australia (WA) Pty Ltd	Compilation of EOM, independent review & report to CEO for March 2022, On demand rates support	2,519.00
EFT6529	13/05/2022	Golden Flame Nominees Pty Ltd	16 x bags of ice 01.04.2022 - 12.04.2022	48.00
EFT6530	13/05/2022	O'Dwyer Electrical	Supply and fit new oven to pensioner unit-3 including travel	5,295.95
EFT6531	13/05/2022	KIP & STEVES' MECHANICAL REPAIRS	Service Prime Mover P332 1HJV061	746.16
EFT6532	13/05/2022	PUZZLE CONSULTING PTY LTD	Future Drought Fund: Drought Resilient Soils and Landscapes Grant Program	8,800.00
EFT6533	13/05/2022	Microshel Family Trust T/AS PACK & SEND EAST PERTH RGSMW PTY LTD	Freight - Corsign WA Pty Ltd	663.55
EFT6534	13/05/2022	South East Petroleum	Diesel 7,000 Litres	12,313.07
EFT6535	13/05/2022	Solutions IT (invoice S + B)	Pre-Paid Hours - 20 Hours	2,178.00
EFT6536	13/05/2022	Trophy Kings	Desk Plates for L.Samadi, C.Stewart, B.Hemopo and C.Viola x 2 each	264.00
EFT6537	13/05/2022	WEST COAST POLY	50,000 litre Storage Tank, 6100 gallon Tank.	11,638.00
EFT6538	20/05/2022	Australian Taxation Office	BAS (APRIL 2022)	24,467.89
EFT6539	20/05/2022	ZircoDATA Pty Ltd	Storage of Registers (26.03.2022 - 25.04.2022)	160.24

EFT6540	20/05/2022	ALTORA SOLUTIONS	Axion Subscription to Altora 01.04.2022 - 01.05.2022	345.51
EFT6541	20/05/2022	INSTRUMENT CHOICE	Logging Environmental Sound Level Meter Class 1 Kit Plus freight	5,953.73
EFT6542	20/05/2022	Esperance Plumbing Service	Plumbing works for the Laundromat	9,700.00
EFT6543	20/05/2022	FULL MOON CAFE	Catering for LEMC Meeting	430.00
EFT6544	20/05/2022	Glen Flood Group Pty Ltd T/A GFG Consulting	Consulting Fees for Eucla Road works 2.5 hours @ \$98.5/hr	270.88
EFT6545	20/05/2022	IRIS Consulting Pty Ltd	Latif Samadi - Training for Records Access to eRMB course & eKWC for Local Government	380.00
EFT6546	20/05/2022	K & R EARTHWORKZ	Bollard Installation at the Laundromat	2,668.00
EFT6547	20/05/2022	Landgate	Mining Tenement Chargeable Schedule No. M2022/4 Dated 16/03/2022 to 07/04/2022	41.30
EFT6548	20/05/2022	MEGA THING PTY LTD	Various Stationery Supplies for Admin Office	591.58
EFT6549	20/05/2022	Norseman IGA	Various IGA Purchases 01.03.2022 - 31.03.2022	4,016.56
EFT6550	20/05/2022	NATIONAL PEN	200 x Pens Including freight	466.30
EFT6551	20/05/2022	Norseman General Practice	WorkCover WA Surgery Consultation for Barry Graham 12.04.2022	149.00
EFT6552	20/05/2022	Microshel Family Trust T/AS PACK & SEND EAST PERTH RGSMW PTY LTD	Freight - McIntosh & Son	106.56
EFT6553	20/05/2022	South East Petroleum	Diesel & Unleaded Fuel Purchases April 2022	683.81
EFT6554	20/05/2022	SEEK LIMITED	Job Advert - Accounts and Payroll Officer	324.50
EFT6555	20/05/2022	South Coast Foodservice	Cleaning Supplies for Laundromat	1,253.21
7158	25/05/2022	Direct payment made to Department of Transport (transaction for 23.05.2022 - debited on 25.05.2022)	Licensing	884.05
7165	10/05/2022	Direct payment made to Department of Transport (transaction for 06.05.2022 - debited on 10.05.2022)	Licensing	1,705.45
7211	09/05/2022	Direct payment made to Department of Transport (transaction for 05.04.2022 - debited on 09.05.2022)	Licensing	499.20
7364	02/05/2022	ANZ Merchant Fee	Bank Fees	156.39

7365	02/05/2022	Direct payment made to Department of Transport (transaction for 28.04.2022 - debited on 02.05.2022)	Licensing	604.45
7366	02/05/2022	Payment to Australian Local Government Association	Annual Fee	3,642.00
7367	02/05/2022	Centrepay Fees A771	Bank Fees	0.99
7368	03/05/2022	Direct payment made to Department of Transport (transaction for 29.04.2022 - debited on 03.05.2022)	Licensing	649.10
7369	03/05/2022	Centrepay Fees A629, A698	Bank Fees	1.98
7370	04/05/2022	Direct payment made to Department of Transport (transaction for 02.04.2022 - debited on 04.05.2022)	Licensing	513.50
7371	04/05/2022	Payment to Pania Turner	Utilities Allowance Payment 21/22	1,000.00
7372	05/05/2022	ANZ BPAY FEES	Bank Fees	34.65
7373	05/05/2022	Direct payment made to Department of Transport (transaction for 03.04.2022 - debited on 05.05.2022)	Licensing	457.90
7374	06/05/2022	Direct payment made to Department of Transport (transaction for 04.04.2022 - debited on 06.05.2022)	Licensing	397.70
7375	09/05/2022	Centrepay Fee A525	Bank A525	0.99
7377	11/05/2022	Direct payment made to Department of Transport (transaction for 09.04.2022 - debited on 11.05.2022)	Licensing	167.20
7378	11/05/2022	Department of Lands and Heritage	Offer of Sale for Lots 7 and 8 Prinsep Street	3,856.00
7380	13/05/2022	Direct payment made to Department of Transport (transaction for 11.05.2022 - debited on 13.05.2022)	Licensing	2,711.00
7381	16/05/2022	Direct payment made to Department of Transport (transaction for 12.05.2022 - debited on 16.05.2022)	Licensing	723.85

7382	16/05/2022	Centrepay Fees A771	Bank A771	0.99
7383	16/05/2022	Payment to 3E Advantage - 01.04.2022 - 30.04.2022	Photocopier Lease	3,369.32
7385	17/05/2022	Direct payment made to Department of Transport (transaction for 13.05.2022 - debited on 17.05.2022)	Licensing	382.65
7386	17/05/2022	Centrepay Fees A629, A698	Bank Fees	1.98
7387	18/05/2022	Direct payment made to Department of Transport (transaction for 16.05.2022 - debited on 19.05.2022)	Licensing	2,129.90
7390	19/05/2022	Direct payment made to Department of Transport (transaction for 17.05.2022 - debited on 19.05.2022)	Licensing	57.55
7391	23/05/2022	Centrepay Fees - A525	Bank Fees	0.99
7392	23/05/2022	Direct payment made to Department of Transport (transaction for 19.05.2022 - debited on 23.05.2022)	Licensing	1,909.85
7396	24/05/2022	Direct payment made to Department of Transport (transaction for 20.05.2022 - debited on 24.05.2022)	Licensing	1,576.00
7400	26/05/2022	Direct payment made to Department of Transport (transaction for 24.05.2022 - debited on 26.05.2022)	Licensing	1,802.80
7401	27/05/2022	Direct payment made to Department of Transport (transaction for 25.05.2022 - debited on 27.05.2022)	Licensing	679.90
7402	30/05/2022	Direct payment made to Department of Transport (transaction for 26.05.2022 - debited on 30.05.2022)	Licensing	910.25
7403	30/05/2022	Centrepay Fees - A771	Bank Fees	0.99
7404	31/05/2022	Direct payment made to Department of Transport (transaction for	Licensing	1,401.70

		27.05.2022 - debited on 31.05.2022)		
7405	31/05/2022	Centrepay Fees - A629 & A698	Bank Fees	1.98
Payroll	10/05/2022	Payroll Direct Debit Of Net Pays Payroll Direct Debit Of Net Pays	Payroll	60,711.73
Payroll	24/05/2022	Payroll Direct Debit Of Net Pays Payroll Direct Debit Of Net Pays	Payroll	72,089.91
	03/05/2022	Superchoice	Superannuation contributions	67,144.30
DD11075. 1	10/05/2022	AWARE SUPER - ACCUMULATION AWARE SUPER PTY LTD	Payroll deductions	5,680.00
DD11075. 10	10/05/2022	PLUM SUPER	Superannuation contributions	221.18
DD11075. 2	10/05/2022	PRIME SUPER	Superannuation contributions	216.60
DD11075. 3	10/05/2022	AustralianSuper	Superannuation contributions	1,058.58
DD11075. 4	10/05/2022	Retail Employees Superannuation Trust	Superannuation contributions	482.53
DD11075. 5	10/05/2022	HostPLUS	Superannuation contributions	440.78
DD11075. 6	10/05/2022	EMERGENCY SERVICES SUPERANNUATION SCHEME	Superannuation contributions	906.29
DD11075. 7	10/05/2022	ANZ Smart Choice Super	Superannuation contributions	1,305.05
DD11075. 8	10/05/2022	Colonial First State First Choice Superannuation Trust	Superannuation contributions	152.03
DD11075. 9	10/05/2022	REST SUPER INDUSTRY	Superannuation contributions	248.06
DD11085. 1	24/05/2022	AWARE SUPER - ACCUMULATION AWARE SUPER PTY LTD	Payroll deductions	5,724.11
DD11085. 10	24/05/2022	Colonial First State First Choice Superannuation Trust	Superannuation contributions	152.03
DD11085. 11	24/05/2022	REST SUPER INDUSTRY	Superannuation contributions	1,092.33
DD11085. 12	24/05/2022	LGIA Super	Superannuation contributions	301.22
DD11085. 2	24/05/2022	EMERGENCY SERVICES SUPERANNUATION SCHEME	Payroll deductions	890.71
DD11085. 3	24/05/2022	PLUM SUPER	Superannuation contributions	221.52

DD11085.4	24/05/2022	PRIME SUPER	Superannuation contributions	216.60
DD11085.5	24/05/2022	AustralianSuper	Superannuation contributions	1,143.51
DD11085.6	24/05/2022	Retail Employees Superannuation Trust	Superannuation contributions	480.15
DD11085.7	24/05/2022	HostPLUS	Superannuation contributions	440.78
DD11085.8	24/05/2022	FIGHTBACK SUPERANNUATION FUND	Superannuation contributions	131.53
DD11085.9	24/05/2022	ANZ Smart Choice Super	Superannuation contributions	1,683.53
DD11124.1	24/05/2022	AWARE SUPER - ACCUMULATION AWARE SUPER PTY LTD	Superannuation contributions	11.73
				<b>\$504,523.21</b>

## Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
<b>7384</b>	<b>16/05/2022</b>	<b>Chief Executive Officer</b>	<b>ANZ Credit Card Purchases 22.03.2022 - 21.04.2022</b>	
	20/03/2022	MADURA PASS OASIS MO NORSEMAN	Council Meeting	100.01
	25/03/2022	Full Moon Café	RRG Road Meeting	6.00
	27/03/2022	ADOBE	SUBSCRIPTION	21.99
	27/03/2022	SURVEYMONKEY	SUBSCRIPTION	395.52
	28/03/2022	DOODLY	SUBSCRIPTION	94.85
	01/04/2022	LINKEDIN	SUBSCRIPTION	39.99
	01/04/2022	MYOB	SUBSCRIPTION FOR CRC	120.00
	12/04/2022	ADOBE	SUBSCRIPTION	24.99
	12/04/2022	EULCA MOTOR HOTEL	Fuel – Roads to Recovery	128.76
	19/04/2022	CANCER COUNCIL	Merchandise – Biggest Morning Tea	775.00
				<b>\$1,707.11</b>

<b>7389</b>	<b>16/05/2022</b>	<b>Community Development Officer</b>	<b>ANZ Credit Card Purchases 22.03.2022 - 21.04.2022</b>	
	19/03/2022	BP JOHN EYRE 1878 NORSEMAN	Council Meeting Expense	56.40
	19/03/2022	AMAZON MARKETPLACE AU SYDNEY SOUTH	Community Engagement Project	41.95
	20/03/2022	MADURA PASS OASIS MO NORSEMAN	Council Meeting Expense	107.14
	20/03/2022	BP JOHN EYRE 1878 NORSEMAN	Council Meeting Expense	20.35
	20/03/2022	BP JOHN EYRE 1878 NORSEMAN	Council Meeting Expense	13.00
	22/03/2022	BUNNINGS 435000 KALGOORLIE	Various items for Presidents Office	124.93
	24/03/2022	SUPER RETAIL GROUP LTD UNKNOWN	GVROC Dinner	267.92

	30/03/2022	EVERETT BUTCHERS KALGOORLIE	GVROC Dinner	347.78
	30/03/2022	KMART 1352 KALGOORLIE	GVROC Dinner	26.00
	30/03/2022	COLES 4837 KALGOORLIE	GVROC Dinner	439.71
	30/03/2022	WOOLWORTHS/KAMBALDA S/C B KAMBALDA WEST	GVROC Dinner	44.65
	30/03/2022	COLES 4837 KALGOORLIE	GVROC Dinner	7.80
				<b>\$1,497.63</b>

### Summary of Account Totals

Trust EFT's / Cheques	\$300.00
Municipal Cheques	\$0.00
Municipal EFT's	\$504,523.21
Municipal Credit Card's	\$3,204.74
<b>Grand Total for May 2022</b>	<b>\$508,027.95</b>

### Officer Recommendation

That the Shire of Dundas monthly accounts paid from 1<sup>st</sup> May to 31<sup>st</sup> May 2022 be noted.

Moved: Cr. Patupis

Seconded: Cr. Hogan

### Resolution

That the Shire of Dundas monthly accounts paid from 1<sup>st</sup> May to 31<sup>st</sup> May 2022 be noted.

Carried by: Simple Majority For: 6 Against: 0

Agenda Reference & Subject	
<b>10.3.3 – Accounts Paid 01/06/22 to 30/06/22</b>	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Finance Assistant – Katherine Wiles
Date of Report	24 <sup>th</sup> July 2022
Disclosure of Interest	Nil

### Summary

To present to Council the list of accounts paid by delegated authority of the Chief Executive Officer during June 2022.

### Statutory Environment

Sub-regulation 13 (1) of the Local Government (Financial Management) Regulations 1996 requires that a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

Sub-regulation 13 (3) of the Local Government (Financial Management) Regulations 1996 provides that such a list is to be:

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting

#### Policy Implications

Council has approved policies and procedures in place to ensure that the monthly accounts are approved and paid with due diligence.

#### Financial Implications

Accounts are managed within the approved Budget.

#### **Trust Payments**

Chq/EFT	Date	Name	Description	Amount
565	29/06/2022	Shire of Dundas Petty Cash	RECOUP PETTY CASH MAY-JUNE	700.00
EFT6589	01/06/2022	LETEESHA BONNEY	REFUND DEPOSIT	300.00
EFT6590	01/06/2022	EMMANUEL MAJI	REFUND DEPOSIT	100.00
EFT6635	15/06/2022	CASSIUS BRAND	REFUND DEPOSIT	300.00
				<b>\$1,400.00</b>

#### **Visitor Centre Payments**

Chq/EFT	Date	Name	Description	Amount
EFT6676	21/06/2022	Davric Australia Pty LTd	Various Visitor Centre products	1,247.40
EFT6677	21/06/2022	Raymond Marcon	Norseman Pens - Custom parts	1,950.00
EFT6678	21/06/2022	WILDFLORA FACTORY PTY LTD	Woodlands Centre re stock (wild flower seed)	728.70
				<b>\$3,926.10</b>

#### **Municipal Account EFT's, Cheques and Direct Debits**

Chq/EFT	Date	Name	Description	Amount
EFT6556	31/05/2022	Lenip Pty Ltd	100 x Asphalt 20 kg	4,302.01
EFT6557	31/05/2022	ALTORA SOLUTIONS	Axion subscription to Altora: Standard 5 courses 01.05.2022 - 01.06.2022	345.51
EFT6558	31/05/2022	Bullivants Pty Ltd	4 x websling, 1 x shortening hook & safety hook + tag, 1 x shortening hook & selflock hook + tag for the depot	521.49
EFT6559	31/05/2022	Laurene Bonza	President Allowance May 2022	1,326.00
EFT6560	31/05/2022	BFB MINERALS PTY LTD	Rates refund for assessment A3996 LOT EL 63-1818 NORSEMAN 6443	136.82
EFT6561	31/05/2022	Department of Human Services (Child support)	Payroll deductions	92.10
EFT6562	31/05/2022	CHARGER METALS NL	Rates refund for assessment A3994 LOT EL 63-1805 NORSEMAN 6443	316.72

EFT6563	31/05/2022	Glen Flood Group Pty Ltd T/A GFG Consulting	Consulting - Asset Mgt, Budget Meeting, Gym equipment, PA System and RTQ roads	379.23
EFT6564	31/05/2022	Goldfields Records Storage	Contribution towards fixed & operational costs for Records Facility for financial year 2019/2020 & 2020/2021	34,755.38
EFT6565	31/05/2022	DOWLING GIUDICI ASSOCIATES	As per DG+A Professional Services Agreement 201218 Sixteenth recharge 40hrs at \$95/hr	4,180.00
EFT6566	31/05/2022	John Edward Patrick Hogan	Claim (Council Meeting - 17.05.2022), IB Session 03.05.2022	318.00
EFT6567	31/05/2022	Horizon Power	Various Power Charges - 18th May 2022	159.82
EFT6568	31/05/2022	JOHN MALONEY	Claim (Council Meeting - 17.05.2022), IB Session 03.05.2022	318.00
EFT6569	31/05/2022	Landgate	GRV 2022/3 05.02.2022 - 18.03.2022	183.57
EFT6570	31/05/2022	Star Track Credit	Freight (Shenton Pumps)	1,012.33
EFT6571	31/05/2022	FRASER RANGE STATION PTY LTD T/A NORSEMAN CONCRETE & EARTHMOVING	5 days Excavator hire to dig and backfill slots at the Norseman Refuse Waste Facility	14,718.00
EFT6572	31/05/2022	OFFICE NATIONAL KALGOORLIE	Trusens Z3000 Air Purifier Large	3,161.45
EFT6573	31/05/2022	Norseman General Practice	Pre-Employment Medical and D+A for Latif Samadi 02/05/2022	154.00
EFT6574	31/05/2022	LEE BENSON FENCING PTY LTD /T AS OUTBACK FENCING)	Black security fence panel - as per INV#1371	5,115.56
EFT6575	31/05/2022	Rasa Patupis	Deputy president Allowance May 2022	331.50
EFT6576	31/05/2022	Microshel Family Trust T/AS PACK & SEND EAST PERTH RGSMW PTY LTD	Freight - RSEA Safety Pty Ltd	91.60
EFT6577	31/05/2022	Kalgoorlie Retravision	1x 205L Top Mount Hisense Fridge and 1x 7.5KG F/L Haier Washing Machine for 11 Roberts Street	1,096.00
EFT6578	31/05/2022	RECEPTIVE SECURITY	Technician attended site to replace back-up batteries and supply 20x Swipe cards for Gym	1,540.00
EFT6579	31/05/2022	RSEA PTY LTD	Hi-Vis protective clothing & safety boots for the outside crew	4,982.70
EFT6580	31/05/2022	Environmental Innovations Pty Ltd	Norseman Liquid Waste Facility - Binnaul waste water & Groundwater Sampling & Reporting including flights and accommodation	10,390.60
EFT6581	31/05/2022	SWANS Veterinary Services	Euthanasia Cats x 6	1,320.00

EFT6582	31/05/2022	Solutions IT (invoice S + B)	Agreement - Managed Support (Maintain) Monthly Billing for May 2022	2,530.94
EFT6583	31/05/2022	TAPS INDUSTRIES PTY LTD	Repair blockage in drains at the Pensioner units	1,155.00
EFT6584	31/05/2022	TOLL TRANSPORT PTY LTD	Freight - Online Business Systems, Express Yourself Printing for CRC, Innaloo WA	443.89
EFT6585	31/05/2022	WA Tyre Recovery	Collection of assorted tyres for recycling	7,843.05
EFT6586	31/05/2022	SHARON MAREE WARNER (councillor)	Reimbursement of Insurance as per Shire Resolution	3,545.52
EFT6587	31/05/2022	WINC AUSTRALIA PTY LTD	Various stationery supplies for the Office	1,435.15
7422	01/06/2022	ANZ Bank	ANZ Bank Fees - Merchant Fees for Municipal Account	157.32
7424	01/06/2022	Daryl Glover	Fuel Reimbursement	225.69
7423	01/06/2022	Department of Transport	Licensing Payment	1,145.30
7425	01/06/2022	WA Treasury Corporation	Loan Repayment - Doctors House	28,708.29
EFT6588	01/06/2022	Telstra Corporation Limited	Phone & ADSL Charges 05.05.2022 - 04.06.2022	2,845.87
7426	02/06/2022	Department of Transport	Licensing Payment	439.70
7427	03/06/2022	Department of Transport	Licensing Payment	1,075.90
PAY	07/06/2022	Payroll	Payroll deductions	1,136.59
7428	06/06/2022	ANZ Bank	ANZ - BPS Fees (bpay)	15.68
7430	07/06/2022	Department of Transport	Licensing Payment	395.85
EFT6591	07/06/2022	Australia Post	Postage (APRIL 2022)	51.23
EFT6592	07/06/2022	ATOM SUPPLY	Power Pack for Public Conveniences	4,605.92
EFT6593	07/06/2022	BUNNINGS GROUP LIMITED	Purchase various paint supplies and paints for 13 Roberts Street, Purchase buckets of chlorine tablets for Water Pond	657.43
EFT6594	07/06/2022	Bullivants Pty Ltd	Inspection of all lifting and height safety equipment including travel	473.00
EFT6595	07/06/2022	Corsign WA	Corsign - Various road signs - As per quote #000 65748	5,366.46
EFT6596	07/06/2022	Elite Gym Hire	Hire of Weights (12.05.2022 - 12.06.2022)	1,011.35
EFT6597	07/06/2022	HONEY WHOLESALE (YIRI PTY LTD)	Custom Honey (Additional Units)	4,500.00
EFT6598	07/06/2022	Comfort Style Furniture Kalgoorlie	Assorted Household Furniture for 11 Roberts Street & 13 Roberts Street	14,700.00
EFT6599	07/06/2022	LOFFS FEED & SADDLERY	Pea hay for staff housing gardens	200.00

EFT6600	07/06/2022	Raymond Marcon	Painting - 11 Roberts st - as per Ref#2402	2,650.00
EFT6601	07/06/2022	Navman Wireless Australia Pty Ltd	Monthly satellite service (05.05.2022 - 04.06.2022)	65.89
EFT6602	07/06/2022	OFFICE OF THE AUDITOR GENERAL	Audit Fee for year ending 30 June 2021	28,380.00
EFT6603	07/06/2022	PathWest Laboratory Medicine WA	D+A Testing for D Buckley	105.00
EFT6604	07/06/2022	Royal Life Saving Society WA Inc	HS Infant Child smart Pads	330.50
EFT6605	07/06/2022	RSEA PTY LTD	Waterproof Large Jacket for Ciara Stewart	165.12
EFT6606	07/06/2022	Total Asphalt & Traffic Management	CRS Emulsion - 1,000 & 1 x IBC 1,000 litre pod for Eucla Road Works	1,785.30
EFT6607	07/06/2022	Western Australian Local Government Association	Understanding and Applying the Local Government Industry Award 2020 WA - 7 April 2022 - Ali Sherifi	578.00
EFT6608	07/06/2022	SHARON MAREE WARNER (councillor)	Claim (Council Meeting - 17.05.2022), IB Session 03.05.2022	318.00
EFT6609	07/06/2022	WINC AUSTRALIA PTY LTD	Various Stationery Supplies for Shire and Visitor Centre	538.82
7431	08/06/2022	Department of Transport	Licensing Payment	426.10
PAY	07/06/2022	Payroll	Payroll PE 07/06/22	65,240.35
PAY	09/06/2022	Payroll	Payroll deductions	328.00
7432	09/06/2022	Department of Transport	Licensing Payment	495.30
7433	09/06/2022	Payroll	Staff Utilities Allowance for 2021/2022	2,250.00
7434	10/06/2022	Ana Clara Soares-Viola	Relocation Allowance	1,000.00
7435	10/06/2022	Department of Transport	Licensing Payment	1,138.30
EFT6610	10/06/2022	Australian Taxation Office	Rectify March BAS	27,852.11
EFT6611	10/06/2022	ATOM SUPPLY	Hose PVC Suction Heavy Duty Premium Grey 38MM	286.88
EFT6612	10/06/2022	Bonza Constructions Pty Ltd	Grey Water Concrete Tank for Laundromat and associated works	27,348.73
EFT6613	10/06/2022	Cuten Guneder Machinery	Pumped out pipeline to dam - as per Invoice# 0337	3,556.00
EFT6614	10/06/2022	Department of Human Services (Child support)	Payroll deductions	92.10
EFT6615	10/06/2022	Conplant Pty Ltd	Single Direction Vibrating Plate	2,351.89
EFT6616	10/06/2022	Corsign WA	Guide Post Driver - Manual, top of post install	907.50
EFT6617	10/06/2022	Department of Fire & Emergency Services	ESL (May 2022)	1,786.74

EFT6618	10/06/2022	FELTON INDUSTRIES	Advance park setting adult height 2 sided - as per email	15,774.00
EFT6619	10/06/2022	GOLDEN CITY MOTORS	Repair Lights on dash - Holden Trailblazer P329 1DS	195.80
EFT6620	10/06/2022	K & R EARTHWORKZ	Earthworks, drainage & concrete for storm water including storage tank installation at the Laundromat	18,593.00
EFT6621	10/06/2022	LITHIUM AUSTRALIA NL	Rates refund for assessment A4125 LOT EL 63-1870 NORSEMAN 6443	245.71
EFT6622	10/06/2022	Star Track Credit	Freight (Shenton Pumps - Pool supplies)	584.32
EFT6623	10/06/2022	Moore Australia (WA) Pty Ltd	Compilation of the Statement of Financial Activity for April 2022	3,377.00
EFT6624	10/06/2022	MEGA THING PTY LTD	Short fall on invoice 264752	28.33
EFT6625	10/06/2022	O'Dwyer Electrical	Install electrical wiring for two split systems - as per electrical estimation	2,640.00
EFT6626	10/06/2022	WESFARMERS INDUSTRIAL AND SAFETY	Staff Uniforms (Jeans for M Morgan)	41.40
EFT6627	10/06/2022	Royal Life Saving Society WA Inc	Safety Signs for Norseman Swimming Pool	693.00
EFT6628	10/06/2022	Kalgoorlie Retravision	Purchase 1x Samsung 50 BU8000 Crystal UHD 4K Smart TV [2022]"	995.00
EFT6629	10/06/2022	South East Petroleum	Supply 4000LTS Diesel	10,980.82
EFT6630	10/06/2022	Solutions IT (invoice S + B)	3x HP P24 G4 60.5 cm (23.8") Full HD LCD Monitor - 16:9 As per quote number S12553	851.40
EFT6631	10/06/2022	TOLL TRANSPORT PTY LTD	Freight - Shire of Kulin	44.26
EFT6632	10/06/2022	IT Vision	Synergy Soft - Refresh Play Account	275.00
EFT6633	10/06/2022	Wilson's Diesel & Auto Repairs	Supply new sensor for Rubbish Truck	696.50
7445	13/06/2022	Ana Clara Soares-Viola	Reimbursement for Adopting Animal from Pound (microchip, Vaccine) as per CEO request	219.20
7444	13/06/2022	Pania Turner	Reimbursement for Purchase of Vacuum for 11 Roberts and Fuel to collect EA from Kal Airport	440.55
7442	13/06/2022	Department of Transport	Licensing Payment	551.05
7446	14/06/2022	Department of Transport	Licensing Payment	1,830.40
7448	15/06/2022	Department of Transport	Licensing Payment	472.00
7449	15/06/2022	3E Advantage	Lease Monthly Fee - 01.05.2022 - 31.05.2022	3,272.23
7450	16/06/2022	Department of Transport	Licensing Payment	60.15

7451	17/06/2022	Department of Transport	Licensing Payment	557.30
7457	20/06/2022	Department of Transport	Licensing Payment	681.80
7464	21/06/2022	Department of Transport	Licensing Payment	794.25
EFT6636	21/06/2022	Aerodrome Management Services Pty Ltd	3-day ARO Refresher Onsite Training Course	12,276.00
EFT6637	21/06/2022	Australian Taxation Office	BAS (May 2022)	27,814.00
EFT6638	21/06/2022	Eucla Motor Hotel	Eucla Road Works. Accommodation, Meals, Shire Vehicle Hold and Fuel 9-27th May 2022	11,167.50
EFT6639	21/06/2022	AUSPIRE - THE AUSTRALIA DAY COUNCIL (WA)	2022-2023 Gold Membership Citizenship Awards	685.00
EFT6640	21/06/2022	ATOM SUPPLY	Compressor Diesel 11 HP 42 CFM 160L - as per quote#KG929838	4,290.00
EFT6641	21/06/2022	ZircoDATA Pty Ltd	Storage of Registers (26.04.2022 - 25.05.2022)	160.24
EFT6642	21/06/2022	AQUATIC ELEMENT PTY LTD	Pool deck handrails various - as per quote#88847	12,589.94
EFT6643	21/06/2022	BP Norseman	Diesel for P328 911DS	438.41
EFT6644	21/06/2022	Bonza Constructions Pty Ltd	Fences at Pensioner units 100 Prinsep St	17,180.82
EFT6645	21/06/2022	Laurene Bonza	Claim - AGM, Regional & Rural Forum, Climate Change Forum and National General Assembly (Canberra Trip 18.06 - 24.06)	424.00
EFT6646	21/06/2022	BOC Limited	Container Service Fee (28/04/2022 - 28/05/2022)	42.37
EFT6647	21/06/2022	Cuten Guneder Machinery	Pumped out septic at Welcome park - as per inv#0340	1,760.00
EFT6648	21/06/2022	Esperance Communications	CCTV Cameras Down - Emergency Situation	460.00
EFT6649	21/06/2022	A.D. Engineering International Pty Ltd	Town clock quarterly service (03.06.2022 - 02.09.2022)	132.00
EFT6650	21/06/2022	Esperance Plumbing Service	Gas service and internal gas connections - as per inv#7822	10,200.00
EFT6651	21/06/2022	FULL MOON CAFE	Morning Tea and Lunches for 26.05.2022 - Staff Training	452.50
EFT6652	21/06/2022	Goldfields Truck Power	Registration inspection/fee - as per INV#J100532	199.75
EFT6653	21/06/2022	Glen Flood Group Pty Ltd T/A GFG Consulting	Dundas Tender Support 16.05 (2hrs) and 30.05-12.06 (8hrs)	1,083.50
EFT6654	21/06/2022	Horizon Power	Various Power Charges - 17.02.2022 - 20.04.2022	5,362.86
EFT6655	21/06/2022	JOHNSTON LAKES NICKEL PTY LTD	Rates refund for assessment A3949 LOT EL 63-1722 NORSEMAN 6443	173.10
EFT6656	21/06/2022	Local Community Insurance Service	Public and Products Liability for Norseman Community Markets (30.06.2022 - 30.06.23)	612.15

EFT6657	21/06/2022	CS Legal Lawyers	LGA SALE / A644 / 46 ROBERTS STREET	3,345.96
EFT6658	21/06/2022	Star Track Credit	Freight (Online Business)	78.14
EFT6659	21/06/2022	Moore Australia (WA) Pty Ltd	1 x 2022 Financial Reporting Workshop - 30 May Livestream Attendance Includes Volume discount for minimum amount of 1 units (\$360.00)	2,420.00
EFT6660	21/06/2022	Marketforce	Advertising - Public Notice - Kal Miner 24 May 2022	122.23
EFT6661	21/06/2022	Golden Flame Nominees Pty Ltd	Purchase of ice for May 2022	21.00
EFT6662	21/06/2022	FRASER RANGE STATION PTY LTD T/A NORSEMAN CONCRETE & EARTHMOVING	Mobilise Grader from Shire Depot to Eucla.	3,721.85
EFT6663	21/06/2022	Norseman IGA	IGA Purchases for May 2022	2,073.54
EFT6664	21/06/2022	Norseman Community Resource Centre	PRINTING OF NORSEMAN TODAY VOL 40 NO.4 MAY 2022 - 300 COPIES	930.60
EFT6665	21/06/2022	Online Business Equipment	Black Toner	58.95
EFT6666	21/06/2022	O'Dwyer Electrical	UPGRADE TOWN HALL LIGHTS	5,830.00
EFT6667	21/06/2022	ONSHORE ELECTRICAL SOLUTIONS	Eucla Aerodrome maintenance - as per EST#6790	7,671.79
EFT6668	21/06/2022	OFFICE OF THE AUDITOR GENERAL	Certification of the LRCI Program for the year ended 30 June 2021	880.00
EFT6669	21/06/2022	Rasa Patupis	Claim (Audit Meeting 07.06.2022) and (IB 07.06.2022)	212.00
EFT6670	21/06/2022	Microshel Family Trust T/AS PACK & SEND EAST PERTH RGSMW PTY LTD	Freight - RSEA Clothing	337.44
EFT6671	21/06/2022	Solutions IT (invoice S + B)	Agreement - Monthly Billing for June 2022	4,708.94
EFT6672	21/06/2022	TOLL TRANSPORT PTY LTD	Freight - Shenton Pumps & Online Business	456.91
EFT6673	21/06/2022	IT Vision	Update purchase order template	550.00
EFT6674	21/06/2022	Water Corporation	Various Water Accounts (22.03.2022 - 23.05.2022)	44,137.02
EFT6675	21/06/2022	SHARON MAREE WARNER (councillor)	Claim - AGM, Regional & Rural Forum, Climate Change Forum and National General Assembly (Canberra Trip 18.06 - 24.06)	424.00
7465	22/06/2022	Department of Transport	Direct payment made to Department of Transport (transaction for 20.06.2022 - debited on 22.06.2022)	970.20
7466	22/06/2022	Daryl Glover	Reimbursement Expenses and Accommodation for IWFA Conference Melbourne	1,193.35

EFT6679	21/06/2022	Telstra Corporation Limited	Landlines, Internet and Fax Usage 05.06.2022 - 04.07.2022	1,711.36
7467	22/06/2022	Peter Fitchat	Reimbursement of Expenses occurred (Accommodation, Flights) Commercial Credit Card was not working	7,021.23
PAY	21/06/2022	Payroll	Payroll PE 21/06/22	68,155.87
7468	23/06/2022	Department of Transport	Licensing Payment	1,053.90
7474	24/06/2022	Department of Transport	Licensing Payment	609.20
7475	27/06/2022	Department of Transport	Licensing Payment	486.35
7478	28/06/2022	Department of Transport	Licensing Payment	706.05
26403	29/06/2022	Shire of Dundas Petty Cash	Recoup to petty cash 16.03.2022 - 27.06.2022	305.50
7480	29/06/2022	Department of Transport	Licensing Payment	1,135.05
EFT6680	29/06/2022	DOWLING GIUDICI ASSOCIATES	As per DG+A Professional Services Agreement 201218 40hrs	8,360.00
EFT6681	29/06/2022	Norseman District High School	2022 Student Leadership Funding - IGO Grant	10,000.00
7483	30/06/2022	Department of Transport	Licensing Payment	1,418.85
				<b>\$699,396.04</b>

#### Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
<b>7452</b>	<b>16/06/2022</b>	<b>Chief Executive Officer</b>	<b>ANZ Credit Card Purchases 22.04.2022 - 22.05.2022</b>	
	27/04/2022	ADOBE	SUBSCRIPTION	21.99
	28/04/2022	DOODLY	SUBSCRIPTION	100.12
	29/04/2022	KMART KAL	Supplies for Units at 13 Roberts St	409.40
	29/04/2022	BCF KAL	CEO Expense – Invoice Raised to CEO	104.99
	29/04/2022	Bunnings KAL	Grey Water Pond expenses	293.69
	01/05/2022	LINKEDIN	SUBSCRIPTION	39.99
	01/05/2022	MYOB	SUBSCRIPTION FOR CRC	120.00
	02/05/2022	Flight Centre	Airfares – CEO & Councillors (Canberra)	3,967.34
	12/05/2022	ADOBE	SUBSCRIPTION	24.99
	17/05/2022	Aust War Memorial Canb	Poppies and Postage	120.00
				<b>\$5,202.51</b>

Chq/EFT	Date	Name	Description	Amount
<b>7452</b>	<b>16/06/2022</b>	<b>Community Development Officer</b>	<b>ANZ Credit Card Purchases 22.04.2022 - 22.05.2022</b>	
	27/04/2022	Officeworks Belmont		580.15
	27/04/2022	Bunnings Belmont		324.00
				<b>\$904.15</b>

Chq/EFT	Date	Name	Description	Amount
7481	22/06/2022	Chief Executive Officer	ANZ Credit Card Purchases 23.05.2022 - 21.06.2022	
	27/05/2022	ADOBE	SUBSCRIPTION	21.99
	28/05/2022	DOODLY	SUBSCRIPTION	100.31
	30/05/2022	Flight Centre	Airfare – D Glover	525.17
	30/05/2022	Flight Centre	Airfare – D Glover	658.22
	30/05/2022	High Pro Events	International Fire & Climate Conference	1,162.80
	01/06/2022	LINKEDIN	SUBSCRIPTION	39.99
	08/06/2022	MYOB	SUBSCRIPTION FOR CRC	120.00
	09/06/2022	Abletek Mechanical Kal	Vehicle Inspection for Bus	165.75
	09/06/2022	Full Moon Café	Catering	33.00
	09/06/2022	Great Western Norseman	Catering	52.00
	12/06/2022	ADOBE	SUBSCRIPTION	24.99
	16/06/2022	NAVAMA Pty Ltd	Accommodation	212.50
	16/06/2022	Aust Local Govt Deakin	GA Dinner Tickets	175.00
	16/06/2022	Aust Local Govt Deakin	GA Dinner Tickets	175.00
	16/06/2022	Aust Local Govt Deakin	GA Dinner Tickets	175.00
	18/06/2022	Aerial CG	Taxi Fare	31.40
				<b>\$3,673.12</b>

Chq/EFT	Date	Name	Description	Amount
7481	22/06/2022	Community Development Officer	ANZ Credit Card Purchases 23.05.2022 - 21.06.2022	
	30/05/2022	Woolworths Kal	Suppliers for 11 Roberts St	26.05
	30/05/2022	KMART Kal	Suppliers for 11 Roberts St	236.25
	11/06/2022	Kathmandu Pty	Community Engagement Project	179.96
	11/06/2022	Petbarn Armadale	Community Engagement Project	185.97
	11/06/2022	Petbarn Armadale	Community Engagement Project	119.92
	14/06/2022	Tickets ALGWA Network	Networking Breakfast	185.50
				<b>\$933.65</b>

### Summary of Account Totals

Trust EFT's / Cheques	\$1,400.00
Visitor Centre EFT's	\$3,926.10
Municipal EFT's, Direct Debits & Cheques	\$699,396.04
Municipal Credit Card's	\$10,713.43
<b>Grand Total for June 2022</b>	<b>\$715,435.57</b>

### Voting Requirements

Simple Majority

### Officer Recommendation

That the Shire of Dundas monthly accounts paid from 1<sup>st</sup> June to 30<sup>th</sup> June 2022 totalling \$715,435.57 be received and noted.

Moved: Cr. Wyatt  
Seconded: Cr. Hogan

**Resolution**

That the Shire of Dundas monthly accounts paid from 1<sup>st</sup> June to 30<sup>th</sup> June 2022 totalling \$715,435.57 be received and noted.

Carried by: Simple Majority

For: 6

Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.4 – Annual Budget 2022 - 2023</b>	
Location / Address	Shire of Dundas
File Reference	FM.BU
Author	Chief Executive Officer – Peter Fitchat
Date of Report	21 <sup>st</sup> June 2022
Disclosure of Interest	Nil

**Summary**

For Council to consider and adopt the proposed 2022/2023 Annual Budget.

**Background**

In preparation for the 2022/2023 Annual Budget, the Chief Executive Officer and staff presented a detailed estimate of operational activities and a proposed capital works program that is consistent with the Shire's Strategic Planning Framework, to the Shire's Elected Members at three budget workshops. The operational expenditure and capital project estimates are being funded by Council reserves, revenue from operating activities, capital funding with the remaining deficit being funded by rates. For Council to achieve a balanced budget that ensures continuity of operations, asset renewals and to continue to meet the future needs of the community, a 3% increase was applied to the differential rates.

To provide equity in the rating of properties across the Shire, a Differential Rating system has been utilised for the imposition of rates. As required by s.6.36 of the Local Government Act, a notice of the intention to Levy Differential Rates for 2022/23 financial year was advertised on the 2<sup>nd</sup> of July 2022 in the Kalgoorlie Miner. A copy of the notice was also placed on local noticeboards and the Shire website.

The proposed rates published were as follows:

<b>Category of Property</b>	<b>Cents in \$</b>	<b>Minimum Payment \$</b>
GRV TOWNSITES	0.164984	378.20
GRV ROADHOUSE/SERV STATION	0.164984	378.20
GRV MINING	0.225879	378.20
UV PASTORAL	0.087410	200.00
UV MINING LEASES	0.165111	378.20
UV EXPLORATION LEASES	0.165111	378.20
UV PROSPECTING LEASES	0.165111	378.20

The cents in the dollar (\$) shown above are estimates and may be changed as part of the Council's deliberations on any submissions received. All statutory entitlements in relation to rates for pensioner and other concession holders will apply.

**Submissions received in relation to Differential Rating**

One submission was received:

- McMahon Mining Title Services Pty Ltd

This submission is attached in the papers relating.

There were no submissions received in relation to GRV Townsite and Roadhouses or UV Pastoral rates. The only submission was received from the mining sector.

**Comment:**

The Shire of Dundas has been impacted over the years by the boom-and-bust nature of mining. With no assistance from mining or the state government regarding the loss of rates that have seen the Shire population drop from 3500 to just 780 with the same infrastructure like roads, stricter landfill regulations, and the increased cost for plant replacement, and staff increases not considered, the Shire of Dundas feels that the proposed rate reflects the ongoing cost (increased cost) involved in maintaining the road network that services these land use as the Shire's local authority boundaries extend to the WA/SA state boundary and the cost associated with bushfire emergency services covering this vast land area at a high price to our community. Further as a contribution towards the upkeep of general amenities within the Shire from a sector of ratepayers that are transitory.

The mining operations result in the Shire's Road network and infrastructure requiring continual ongoing maintenance and renewal work to service these users. The Shire acknowledges that exploration, prospecting, and mining have different levels of impact on the Shire's Road network. However, there remains the need to fund maintenance and renewal requirements of this vital infrastructure asset to benefit all users. The Shire's drive to become sustainable through diversification into other industries, with tourism being a focal point. We see this as an opportunity for mining to advocate their support of small communities instead of looking at ways for small communities to carry the burden.

Statutory Environment

It is a requirement of the Local Government Act that the Shire's Annual Budget, be adopted by the 31 August of each year, unless Ministerial approval is obtained for an extension to this date.

In accordance with the requirements of s.6.2 of the Local Government Act, a detailed estimate for the current financial year of the following has been prepared and included as part of the 2022/23 draft Budget documents in the papers relating:

- Particulars of the estimated expenditure proposed to be incurred by the Shire.
- The revenue and income, independent of the general rates to be raised by the Shire.

Policy Implications

There are no policy implications resulting from the recommendations of this report.

Financial Implications

The budget presented in the papers relating is a balanced budget which was presented to Council at a final budget workshop on the 12<sup>th</sup> of July 2022.

The proposed 2022/23 draft budget includes capital expenditure of \$4,682,374 funded by \$1,764,988 from non-operating grants, subsidies and contributions, \$717,486 from reserve funds and the balance of \$2,199,900 from the Shire's own funds.

An expenditure budget of \$9,604,942 has been allocated for general day to day operating activities including employee costs, maintenance works undertaken by the Shire, and \$3,118,684 for depreciation of Shire Assets.

The total budgeted income estimated for operating activities is \$6,177,584. This includes income expected to be raised from rates of \$3,252,084.

A detailed copy of the 2022/23 draft statutory budget is attached in the papers relating.

### Strategic Implications

The Council's Strategic Community Plan, Corporate Business Plan and Long-Term Financial Plan have been considered in formulation of the proposed budget for 2022/23.

### Consultation

- Elected Members
- Chief Executive Officer
- Manager of Works and Services
- Manager of Corporate and Community Services
- Senior Administration Officer
- Finance Assistant

### Voting Requirements

Absolute Majority

### Officer Recommendation

**That the Council adopt the following recommendations in relation to the Shire of Dundas 2022/23 Annual Budget:**

- 1. That the submission received on the Shire's proposed differential rating (as provided in the papers relating) be received and noted.**
- 2. That, having considered the submission made in respect of the proposed differential rating, the following Differential General Rate Categories along with the rate in the dollar and minimum amounts as per the below table be imposed by the Shire of Dundas for the 2022/23 financial year:**

<b>Category of Property</b>	<b>Cents in \$</b>	<b>Minimum Payment \$</b>
GRV TOWNSITES	0.164984	378.20
GRV ROADHOUSE/SERV STATION	0.164984	378.20
GRV MINING	0.225879	378.20
UV PASTORAL	0.087410	200.00
UV MINING LEASES	0.165111	378.20
UV EXPLORATION LEASES	0.165111	378.20
UV PROSPECTING LEASES	0.165111	378.20

- 3. That the statement of objectives and reasons for levying differential rates attached in the papers relating, be approved.**
- 4. Rates Paid by Instalments and Overdue Rates**

**In accordance with the Local Government Act 1995, where ratepayers choose to pay their rates by instalments the Shire is required to adopt a rate of interest to be charged for this**

option and to determine an administrative charge for this service. Similarly, the Shire is required to adopt the rate of penalty interest to be imposed on outstanding rates.

- a) That an administrative charge of \$10 per instalment notice be imposed if the payment of a rate or service charge is made by instalments FOR “non-excluded persons”;
  - b) Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 67 of the Local Government (Financial Management) Regulations 1996, impose a flat fee of \$50.00 on any ratepayer who wishes to negotiate alternative payment arrangements for “non-excluded persons”;
  - c) That an interest rate of 5.5% per annum be imposed on rates paid by instalments in 2022/23;
  - d) That a penalty interest rate of 7% per annum be imposed on rates which remain unpaid after they become due and payable.
5. The interest and administration charges in paragraph 4 (above) shall not apply to persons assessed as suffering financial hardship as per Council’s COVID-19 Financial Hardship Policy.

6. Rates due dates

- a) That, in accordance with section 6.50 of the Local Government Act 1995 and Regulation 64(2) of the Local Government (Financial Management) Regulations 1996, the following dates be set as the dates upon which rates and service charges become due and payable:

**Option 1** – Payment in full by a single instalment

Due date: 16<sup>th</sup> September 2022

**Option 2** – payment in full by four instalments

Instalment	Due Dates
1 <sup>st</sup> Instalment	Friday, 16 <sup>th</sup> September 2022
2 <sup>nd</sup> Instalment	Friday, 18 <sup>th</sup> November 2022
3 <sup>rd</sup> Instalment	Friday, 10 <sup>th</sup> February 2023
4 <sup>th</sup> Instalment	Friday, 14 <sup>th</sup> April 2023

- b) That, in accordance with Regulation 66 of the Local Government (Financial Management) Regulations 1996, if an instalment (other than the first instalment) remains unpaid after the day on which the next instalment becomes due and payable, the ratepayer’s right to pay by instalments be revoked.

7. The early rates payment incentive scheme be offered consisting of three cash payments as set out in the table below;

Prize	Amount	Due Dates
1 <sup>st</sup> Prize	\$750 Cash	Friday, 2 <sup>nd</sup> September 2022
2 <sup>nd</sup> Prize	\$500 Cash	Friday, 2 <sup>nd</sup> September 2022
3 <sup>rd</sup> Prize	\$250 Cash	Friday, 2 <sup>nd</sup> September 2022

Prizes to be allocated by a draw to be held at the next scheduled Ordinary Council Meeting after the closing date that rates are due. To be eligible the ratepayer must make payment in full by the nominated due date.

8. Pursuant to Section 67 of the Waste Avoidance and Resources Recovery Act 2007, the following charges for collection of domestic and commercial waste per bin per annum;

**One Service Per week**

120/240 Litre MGB per Residential Property	\$214
360 Litre MGB per Residential Property	\$300

**Two Services Per week**

120/240 Litre MGB per Commercial Property	\$301
360 Litre MGB per Commercial Property	\$432

9. The percentage and dollar value for identifying and reporting material variances for the Monthly Statement of Financial Activity presented to the Council for review and comparison to Budget will indicate the variance value plus (+) or minus(-) of 10% for items greater than \$5,000 variance;
10. 2022/23 Budget in statutory format including the following as given in papers relating be adopted;
- Statement of Comprehensive Income by Nature and Type
  - Statement of Comprehensive Income by Program
  - Statement of Cash Flow
  - Rate Setting Statement showing an amount of revenue that would have to be raised from rates.
  - Notes to and forming part of the Budget
  - Transfers to/from Reserves

Moved: Cr. Warner  
 Seconded: Cr. Bonza

**Resolution**

That the Council adopt the following recommendations in relation to the Shire of Dundas 2022/23 Annual Budget:

- That the submission received on the Shire's proposed differential rating (as provided in the papers relating) be received and noted.
- That, having considered the submission made in respect of the proposed differential rating, the following Differential General Rate Categories along with the rate in the dollar and minimum amounts as per the below table be imposed by the Shire of Dundas for the 2022/23 financial year:

<b>Category of Property</b>	<b>Cents in \$</b>	<b>Minimum Payment \$</b>
GRV TOWNSITES	0.164984	378.20
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UV MINING LEASES	0.165111	378.20
UV EXPLORATION LEASES	0.165111	378.20
UV PROSPECTING LEASES	0.165111	378.20

7. That the statement of objectives and reasons for levying differential rates attached in the papers relating, be approved.

8. Rates Paid by Instalments and Overdue Rates

In accordance with the Local Government Act 1995, where ratepayers choose to pay their rates by instalments the Shire is required to adopt a rate of interest to be charged for this option and to determine an administrative charge for this service. Similarly, the Shire is required to adopt the rate of penalty interest to be imposed on outstanding rates.

- e) That an administrative charge of \$10 per instalment notice be imposed if the payment of a rate or service charge is made by instalments FOR “non-excluded persons”;
  - f) Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 67 of the Local Government (Financial Management) Regulations 1996, impose a flat fee of \$50.00 on any ratepayer who wishes to negotiate alternative payment arrangements for “non-excluded persons”;
  - g) That an interest rate of 5.5% per annum be imposed on rates paid by instalments in 2022/23;
  - h) That a penalty interest rate of 7% per annum be imposed on rates which remain unpaid after they become due and payable.
7. The interest and administration charges in paragraph 4 (above) shall not apply to persons assessed as suffering financial hardship as per Council’s COVID-19 Financial Hardship Policy.

8. Rates due dates

- c) That, in accordance with section 6.50 of the Local Government Act 1995 and Regulation 64(2) of the Local Government (Financial Management) Regulations 1996, the following dates be set as the dates upon which rates and service charges become due and payable:

**Option 1** – Payment in full by a single instalment

Due date: 16<sup>th</sup> September 2022

**Option 2** – payment in full by four instalments

Instalment	Due Dates
1 <sup>st</sup> Instalment	Friday, 16 <sup>th</sup> September 2022
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3 <sup>rd</sup> Instalment	Friday, 10 <sup>th</sup> February 2023
4 <sup>th</sup> Instalment	Friday, 14 <sup>th</sup> April 2023

- d) That, in accordance with Regulation 66 of the Local Government (Financial Management) Regulations 1996, if an instalment (other than the first instalment) remains unpaid after the day on which the next instalment becomes due and payable, the ratepayer’s right to pay by instalments be revoked.

11. The early rates payment incentive scheme be offered consisting of three cash payments as set out in the table below;

Prize	Amount	Due Dates
1 <sup>st</sup> Prize	\$750 Cash	Friday, 2 <sup>nd</sup> September 2022

2 <sup>nd</sup> Prize	\$500 Cash	Friday, 2 <sup>nd</sup> September 2022
3 <sup>rd</sup> Prize	\$250 Cash	Friday, 2 <sup>nd</sup> September 2022

Prizes to be allocated by a draw to be held at the next scheduled Ordinary Council Meeting after the closing date that rates are due. To be eligible the ratepayer must make payment in full by the nominated due date.

12. Pursuant to Section 67 of the Waste Avoidance and Resources Recovery Act 2007, the following charges for collection of domestic and commercial waste per bin per annum;

**One Service Per week**

120/240 Litre MGB per Residential Property	\$214
360 Litre MGB per Residential Property	\$300

**Two Services Per week**

120/240 Litre MGB per Commercial Property	\$301
360 Litre MGB per Commercial Property	\$432

13. The percentage and dollar value for identifying and reporting material variances for the Monthly Statement of Financial Activity presented to the Council for review and comparison to Budget will indicate the variance value plus (+) or minus(-) of 10% for items greater than \$5,000 variance;
14. 2022/23 Budget in statutory format including the following as given in papers relating be adopted;
- (g) Statement of Comprehensive Income by Nature and Type
  - (h) Statement of Comprehensive Income by Program
  - (i) Statement of Cash Flow
  - (j) Rate Setting Statement showing an amount of revenue that would have to be raised from rates.
  - (k) Notes to and forming part of the Budget
  - (l) Transfers to/from Reserves

Carried by: Absolute Majority

For: 6

Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.5 – Tender process for provision of medical services.</b>	
Location / Address	Shire of Dundas
File Reference	FM.F1
Author	Chief Executive Officer - Peter Fitchat
Date of Report	21 <sup>st</sup> July 2022
Disclosure of Interest	Nil

**Summary**

For the Council of the Shire of Dundas to approve that the CEO advertise a Public Tender to engage a General Practice regarding the provision of medical services meeting all the required

**Background**

The Shire of Dundas currently holds an agreement with Dr. Rowlands Trading as Norseman General Practice approved by Council on 16th May 2017 to provide medical services, however this contract and engagement of the services does not comply with Local Government Procurement Processes.

On the 14th of July the Shire had a meeting with the Rural Health West to seek information regarding a General Practice contract for a rural/remote area. The Rural Health West is a not-for-profit organisation is funded by the Australian Government Department of Health and the Government of Western Australia WA Country Health Service to deliver programs designed to attract, recruit, and support medical and health professionals to rural Western Australia.

The organisation supports the Local Government by:

- providing recruitment service for rural practices, recruiting permanent and locum general practitioners, nurses, midwives, dentists, and allied health professionals
- offering professional development
- assisting general practices with finding a locum doctor
- providing business support to rural practices
- providing funding: The Workforce Incentive Program provides incentives for doctors to work in rural locations and to supports general practices to employ workforce
- providing support during tender: they can be the third part to support the process
- providing contract templates for LG
- providing Business Opportunities List: General Practice Business Opportunities ([ruralhealthwest.com.au](http://ruralhealthwest.com.au))
- HLS Legal | Employment Law Specialists: they could potentially provide contract advice for the Shire.

#### Statutory Environment

It is a requirement of the *Local Government Act 1995* that the Shire invites tenders before it enters a contract to provide goods or services to the community.

Local Government (Financial Management) Regulations 1996

Local Government (Audit) Regulations 1996

#### Policy Implications

F6. Tender Evaluation Process Policy

#### Financial Implications

The cost associated will be include for approval in the 2022/23 Financial Year Budget.

#### Strategic Implications

The current Strategic Community Plan listed medical services as a high priority for the Shire of Dundas.

Theme 1: A strong, healthy, educated and connected Community that is actively engaged and involved.

1.1 Accessibility to medical services: Community capable of providing adequate health services to all residents.

#### Consultation

Councillors, Senior Staff and Rural Health West

#### Comment

Norseman is a remote town located 200km from the regional centres of Kalgoorlie and Esperance. Accessible, reliable and quality medical services are critical community services. The Shire of Dundas acknowledges the work of Norseman Practice, specifically the services of Dr Rowlands over the years, and the connection the community has built with him.

Council must ensure that all Agreements are consistent with current legislation and policies. Council approved the existing agreement on 16th May 2017; previously, the medical services in town were approved and provided by a “gentleman’s agreement”. Although efforts were made to correct the informal nature of the previous arrangement in 2017, Council is now required to review and implement the correct tender process.

It is important to note that the tender process is open to all, including the current provider.

### Voting Requirements

Simple Majority

### Officer Recommendation

**That the Shire of Dundas Council approve the CEO to commence the tender process for a General Practice for provision of medical services in Norseman.**

Moved: Cr. Patupis  
Seconded: Cr. Warner

### Resolution

**That the Shire of Dundas Council approve the CEO to commence the tender process for a General Practice for provision of medical services in Norseman.**

Carried by: Simple Majority For: 4 Against: 2 Cr: Maloney and Cr: Wyatt

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.6 – Late Payment to Norseman General Practise for the provision of a Locum</b>	
Location / Address	Shire of Dundas
File Reference	FM.F1
Author	Chief Executive Officer - Peter Fitchat
Date of Report	22 <sup>nd</sup> July 2022
Disclosure of Interest	Nil

### Summary

For the Council of the Shire of Dundas to consider and approve the late payment from Dr Rowlands regarding the provision of medical services.

### Background

The Shire received a late payment from the Norseman General Practice for a payment for the provision of a Locum in the 2020/21 Financial year.

### Statutory Environment

Local Government Act 1995  
Local Government (Financial Management) Regulations 1996  
Local Government (Audit) Regulations 1996

### Policy Implications

F.10 Accounting

Financial Implications

This tax invoice this late item will have to be paid in the 22/23 financial year as it was not accounted for in the budget due to it being over 12months. The invoice will need to be approved to meet compliance during auditing.

Strategic Implications

Theme 1: A strong, healthy, educated and connected Community that is actively engaged and involved.  
1.1 Accessibility to medical services: Community capable of providing adequate health services to all residents.

Consultation

Councillors, Dr Rowlands, Senior Staff

Comment

We have received this as a late invoice for providing the services of a Locum during 17<sup>th</sup> March - 2<sup>nd</sup> April 2021, and for the 4<sup>th</sup> - 26<sup>th</sup> May 2021. Senior accounts staff have discussed with Norseman General practice the procedure for issuing invoices in a timely manner.

Voting Requirements

Simple Majority

Officer Recommendation**That Shire of Dundas Council:**

1. **note the outstanding invoice and authorise payment; and**
2. **request the CEO to issue a formal notification to Norseman General Practice that overdue invoicing with such a significant time lapse from a past financial year does not meet Local Government Compliance Regulations.**

Moved: Cr. Warner

Seconded: Cr. Wyatt

Resolution**That Shire of Dundas Council:**

1. **note the outstanding invoice and authorise payment; and**
2. **request the CEO to issue a formal notification to Norseman General Practice that overdue invoicing with such a significant time lapse from a past financial year does not meet Local Government Compliance Regulations.**

Carried by: Simple Majority

For: 5

Against: 1 Cr: Hogan

**10.4 Officers Reports**

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.1 – Officers Reports</b>	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer – Peter Fitchat
Date of Report	23 <sup>rd</sup> June 2022
Disclosure of Interest	Nil

Summary

That the Council receive the Works and Services, Corporate and Community Services, Youth and Recreation Services, and Tourism and Events Reports as contained in Papers Relating.

#### Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

#### Statutory Environment

Shire officers are required to deliver the activities, programs, works and services within the appropriate legislative requirements where applicable.

#### Policy Implications

Shire officers are required to deliver the activities, programs, works and services guided by and within the appropriate Shire policies and procedures where applicable.

#### Financial Implications

Shire officers are required to deliver the activities, programs, works and services within allocated budgets, and purchasing and procurement policies.

#### Strategic Implications

Shire officers deliver activities, programs, works and services to achieve the community outcomes identified within the Strategic Community Plan.

#### Consultation

CEO

Manager of Corporate and Community Services

Acting Manager of Works and Services

Tourism and Events Officer

#### Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That the Shire of Dundas Council receive the Corporate and Community Services, Works and Services, Youth and Recreation Services, and Tourism and Events Reports as contained in Papers Relating.**

Moved: Cr. Warner

Seconded: Cr. Wyatt

#### Resolution

**That the Shire of Dundas Council receive the Corporate and Community Services, Works and Services, Youth and Recreation Services, and Tourism and Events Reports as contained in Papers Relating.**

Carried by: Simple Majority

For: 6

Against: 0

**11. Elected Members Motions of Which Previous Notice Has Been Given**

**12. New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting**

The following items of urgent business were accepted for consideration by the President or by majority of the members of the Council:

**13. Next Meeting**

The next Ordinary Meeting of the Council is scheduled to be held at 6pm on the 16 August 2022, in Norseman.

**14. Closure of Meeting**

There being no further business the Shire President will declare the meeting closed at: **6:44 pm.**