



Norseman Woodlands to Eucla Coast

Notice of Meeting and Agenda  
Ordinary Council Meeting  
16<sup>th</sup> August 2022

**NOTICE OF MEETING**

The next Ordinary Meeting of the Council will be held on **16<sup>th</sup> August 2022** in the Council Chambers at the Shire Administration office – Prinsep Street Norseman, commencing at **6:00 pm AWST** to consider and resolve on the matters set out in the attached agenda.

All meetings are open to the public, except for matters raised by Council under "Confidential Items".

Members of the public may ask a question at an Ordinary Council meeting under "Public Question Time".

A handwritten signature in black ink, appearing to read "Peter Fitchat", is written over a light blue horizontal line.

Peter Fitchat  
Chief Executive Officer

AGENDA for the ORDINARY Meeting of Council  
to be held in the Council Chambers at the Shire Administration Office –  
Prinsep Street Norseman on the **16th of August 2022** commencing at **6:00pm AWST**

### Notes to Agenda

#### **PLEASE READ THE FOLLOWING IMPORTANT DISCLAIMER BEFORE PROCEEDING:**

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Any person or entity who has an application before the Shire must obtain, and should only rely on, written notice of the Shires decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as representation by the Shire should be sought in writing and should make clear the purpose of the request.

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## 1. Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at:

This Ordinary Council Meeting will be video recorded to assist in the preparation of the minutes of the meeting.

### 1.1 Acknowledgment of Country

The Shire of Dundas recognises the Ngadju and Mirning as First Nations People in the Shire of Dundas, acknowledging them as traditional custodians and pay our respects to their Elders, past, present, and emerging.

## 2. Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests:

Proximity Interests:

Impartiality Interests:

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

## 3. Record of Attendance of Councillors / Officers and Apologies.

Cr LG Bonza	Shire President
Cr AR Patupis	Deputy Shire President
Cr JEP Hogan	
Cr SM Warner	
Cr VL Wyatt	
Cr J Maloney	
Peter Fitchat	Chief Executive Officer
Pania Turner	Manager of Corporate and Community Services
Barry Hemopo	Acting Manager Works & Services
Clara Viola	Executive Assistant
Latif Samadi	Information and Technology Officer

### Apologies

### Public Gallery

## 4. Applications for Leave of Absence.

**5. Response to Previous Public Questions Taken on Notice.****6. Public Question Time.**

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

**7. Confirmation of Minutes of Previous Meeting.**

Minutes of the Ordinary Meeting of Council held on 28<sup>th</sup> July 2022 be confirmed as a true and accurate record.

minutes of the Annual General Electors Meeting held on 28<sup>th</sup> June 2022 be confirmed as a true and accurate record.

**Recommendation**

**7.1 That the minutes of the Ordinary Meeting of Council held on 28<sup>th</sup> July 2022 be confirmed as a true and accurate record.**

Moved: Cr.

Seconded: Cr.

**Resolution**

Carried by: Simple Majority

For:

Against:

**Recommendation**

**7.2 That the minutes of the Annual General Electors Meeting held on 28<sup>th</sup> June 2022 be confirmed as a true and accurate record.**

Moved: Cr.

Seconded: Cr.

**Resolution**

Carried by: Simple Majority

For:

Against:

## 8. Petitions, Deputations or Presentations.

### 8.1 Reports of Committees

8.1.1 GVROC - Cr Bonza/Cr Warner

8.1.2 WALGA – Cr Bonza/Cr Patupis

8.1.3 Regional Roads Group – Cr Bonza/Cr Wyatt

8.1.4 Roadwise – Cr Wyatt/Cr Warner

8.1.5 Local Emergency Management Committee – Cr Bonza/Cr Patupis

**9. Announcements by Presiding Member without Discussion.**

## 10. Reports

### 10.1 Planning, Development, Health and Building

Agenda Reference and Subject	
10.1.1 – DPLH Invitation to Comment on Freehold Land Proposal (DPLH CASE NO.2101853)	
Location / Address	Crown Lot 1850 on DP 31927 (HN 4) Hatto Way Norseman
File Reference	GR.SL.39
Author	Anthony Dowling, Dowling Giudici + Associates (DG+A) - Town Planning Consultant
Date of Report	10 <sup>th</sup> August 2022
Disclosure of Interest	DG+A receives consulting fees from the Shire of Dundas

#### Summary

The Department of Planning, Lands and Heritage (DPLH) has invited the Shire to comment on an application to convert the current lease I234718 over lot 1850 to freehold.

It is recommended that DPLH be advised that Council has no objection to and supports the proposed freeholding of lot 1850, especially as freeholding has the potential to facilitate further subdivision and creation of additional industrial lots within Norseman.

#### Background

Lot 1850 is L-shaped with an area of 9,378 m<sup>2</sup> and a frontage length to Hatto Way of 134.40 metres.

The subject land is currently developed and used for industrial purposes.

#### Proposal

Application has been made by David Pascoe to DPLH to convert the current lease I234718 over lot 1850 on DP 31927 (HN 4) Hatto Way Norseman to freehold.

A copy of an aerial image denoting the subject land is provided in the Papers Relating for Council's assistance.

#### Statutory Environment

*Land Administration Act 1997*  
*Land Administration Regulations 1998*  
*Local Planning Scheme (LPS) 2*

It is understood that the invitation to comment issued by DPLH is made pursuant to section 14 of the *Lands Administration Act (LAA) 1997* whereby the Minister for Lands - before exercising in relation to Crown land any power conferred by this Act, must, unless it is impracticable to do so, consult the local government within the district of which the Crown land is situated concerning that exercise

The subject land is zoned **General Industry** under the Shire's LPS 2.

#### Policy Implications

Nil.

#### Financial Implications



Nil – freeholding of the land will make it rateable, thereby marginally increasing the Shire’s rate revenue.

### Strategic Implications

The current strategic community plan themes that may link to the proposal are as follows:

Theme 2 – A thriving local economy and economic base				
A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.				
Nº	Strategy 2	Goal	Measure	Priority
2.1	Opportunity for Economic Diversification	A vibrant economy that includes opportunities for mining, industry, tourism, shopping and business.	The level and diversity of businesses, including mining, industry, tourism and commercial activity is increasing.	Medium
2.2	Attracting new businesses	New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live.		
2.4	Provide infrastructure that stimulates growth	To assist in the provision of infrastructure that encourages development of existing and new business opportunities.	Increased level of infrastructure that is beneficial to business and industry.	High

### Consultation

Shire Chief Executive Officer (CEO)

### Comment

It is unlikely that the freeholding of lot 1850 will have any significant material impact upon the Shire’s governance and administration of its local government district although the land will become rateable.

Conversely, freeholding will provide an opportunity for the creation of additional industrial lots within the town which are presently lacking (should the lessee seek to consolidate and rationalise the current industrial use/operations being carried out from the lot).

Under the **General Industry** zoning, the minimum lot size for subdivision is **1,500 m<sup>2</sup>** with a minimum street frontage of **25 metres**. Based on its lot size of 9,378 m<sup>2</sup> there is potential to create an **additional 6 freehold allotments**.

On this basis, it is recommended that the freeholding proposal be supported.

### Voting Requirements

Simple Majority

### Officer Recommendation

**That Council advise the Department of Planning, Lands and Heritage (DPLH) that:**

- (i) It has no objection to, and supports, the proposed freeholding of lot 1850 on DP 31927 (HN 4) Hatto Way Norseman; and
- (ii) It encourages and supports any future subdivision of the land that will result in the creation of additional industrial lots within the Norseman townsite (which are presently lacking).

Moved: Cr.  
Seconded: Cr.

### Resolution

Carried by: Simple Majority

For:

Against:

<b>Agenda Reference and Subject</b>	
<b>10.1.2 – DPLH Invitation To Comment - Proposed Lease Of A Portion Of Crown Land In The District Of Nuyts (Dplh Case No.2101226)</b>	
Location / Address	Unallocated Crown Land (UCL) off the Eyre Highway, west of Caiguna in the district of Nuyts (Co-ordinates -32.326388, 125.042784)
File Reference	GR.SL.39
Author	Anthony Dowling, Dowling Giudici + Associates (DG+A) - Town Planning Consultant
Date of Report	11 August 2022
Disclosure of Interest	DG+A receives consulting fees from the Shire of Dundas

### Summary

The Department of Planning, Lands and Heritage (DPLH) has invited the Shire to comment on a proposed lease by Optus over a portion of unallocated Crown Land (UCL) west of Caiguna containing an existing Optus telecommunications facility/station.

It is recommended that DPLH be advised that Council has no objection to the proposed lease.

### Background

The proposed lease area contains an existing Optus telecommunication facility, located about 40 metres from the southern boundary of the Eyre Highway Road reserve on unallocated Crown land (PIN 1007713), west of Caiguna in the district of Nuyts.

A location map and aerial image of the existing facility is provided in the Papers Relating to this agenda.

### Proposal

Application has been made by Optus to DPLH to lease a portion of unallocated Crown land (PIN 1007713), being proposed lot 502 on DP 420971, for the purpose of Optus Oomblegabby Site 2600.

The proposed lease area and lot will be square-shaped, comprising an area of 399 m<sup>2</sup>.

A copy of draft DP 420971 is also provided in the Papers Relating to this agenda.

### Statutory Environment

*Land Administration Act 1997*

*Land Administration Regulations 1998*

It is understood that the invitation to comment issued by DPLH is made pursuant to section 14 of the *Lands Administration Act (LAA) 1997* whereby the Minister for Lands - before exercising in relation to Crown land any power conferred by this Act, must, unless it is impracticable to do so, consult the local government within the district of which the Crown land is situated concerning that exercise

Policy Implications

Nil.

Financial Implications

Nil.

Strategic Implications

The current strategic community plan themes that may link to the proposal are as follows:

Theme 2 – A thriving local economy and economic base				
A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.				
Nº	Strategy 2	Goal	Measure	Priority
2.4	<b>Provide infrastructure that stimulates growth</b>	To assist in the provision of infrastructure that encourages development of existing and new business opportunities.	Increased level of infrastructure that is beneficial to business and industry.	High
Theme 3 – Natural and Built Environment				
A protected and enhanced environment that is aesthetically pleasing and provides benefits for the				
Nº	Strategy 3	Goal	Measure	Priority
3.3	<b>Enhanced transport access and infrastructure.</b>	Improved infrastructure within the Shire and good transport access to and around Norseman.	Existing infrastructure that meets Community expectations and requirements.  A measurable improvement in levels of infrastructure.	High

Consultation

Shire Chief Executive Officer (CEO)

Comment

The proposed lease will not have material impact upon the Shire's governance and administration of its local government district.

On this basis, it is recommended that DPLH be advised of no objection to the proposed lease.

Voting Requirements

Simple Majority

### Officer Recommendation

That Council advise the Department of Planning, Lands and Heritage (DPLH) of no objection to a proposed lease of a portion of unallocated Crown land (PIN 1007713), being proposed lot 502 on DP 420971, for the purpose of Optus Oomblegabby Site 2600.

Moved Cr:  
Seconded Cr:

### Resolution

Carried by: Simple Majority For: Against

## 10.2 Members and Policy

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.1 – Receive the Information Bulletin</b>	
Location / Address	Shire of Dundas
File Reference	PE.ME.2
Author	Chief Executive Officer - Peter Fitchat
Date of Report	10/08/2022
Disclosure of Interest	Nil

### Summary

For Council to consider receiving the Information Bulletin for 5<sup>th</sup> July 2022

### Background

The Councillors' Information Bulletin for the period ending 5<sup>th</sup> July 2022 was completed and circulated to Councillors.

### Statutory Environment

#### *Local Government Act 1995*

1. Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
2. Section 3.1 – Provides that the general function of the local government is to provide for the good governance of persons in its district.

### Policy Implications

Council has no policies in relation to this matter.

### Financial Implications

The recommendation of this report has no financial implications for Council.

Strategic Implications

Informing Elected Members with respect to matters impacting on their roles, responsibilities and decision making as the Shire of Dundas Council.

Consultation

The IB Report is prepared in consultation with Senior Officers

Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

The Information Bulletin contains confidential elements and is not a public document, it is distributed to Councillors and senior officers only and is not for public release.

Voting Requirements

Simple Majority

Officer Recommendation

**That Council receive the monthly Councillors' Information Bulletin for the period ending 5<sup>th</sup> June 2022 as included in confidential papers relating.**

Moved: Cr.  
Seconded: Cr.

Resolution

Carried by: Simple Majority For: Against:

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.2 – Members Meeting Fees, Allowances and Expense Reimbursement for 2022/2023</b>	
Location / Address	Shire of Dundas
File Reference	GV.CO
Author	Chief Executive Officer – Peter Fitchat
Date of Report	21 <sup>st</sup> July 2022
Disclosure of Interest	Nil

Summary

For the Council to consider the elected members meeting fees and allowances payable in 2022/23.

Background

For the members of Council to consider the following meeting fees and allowances for the 2022/23 financial year.

**Elected Members Meeting Fees and Allowances for 2022/23**

<b>President's Allowance</b>	\$16,230 per annum in monthly instalments
<b>Deputy President's Allowance</b>	\$4,058 per annum in monthly instalments
<b>President's Meeting Fees</b>	\$383 per meeting
<b>Councillors Meeting Fees</b>	\$216 per meeting

<b>Councillors Committee &amp; Prescribed Meeting Fee</b>	\$108 per meeting
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### Expenses to be Reimbursed for 2022/23

Travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) to Council meetings or on other authorised Council business are to be calculated at the same rate contained in Section 30.6 of the Local Government Officers' (Western Australia) Award 2021.

Any other cost incurred under regulation 32(1) of the LG Regulations upon presentation of sufficient evidence of the cost incurred.

### Statutory Environment

1. Pursuant to section 5.98(1)(b) of the LG Act, a council member who attends a council meeting is entitled to be paid the fee set by the local government or the regional local government within the range determined by the Salaries and Allowances Tribunal.
2. Pursuant to section 5.98(1)(b) and (2A)(b) of the LG Act, a council member who attends a committee meeting or (at the request of the local government or regional local government) a meeting of a type prescribed in regulation 30(3A) of the LG Regulations is entitled to be paid the fee set by the local government or regional local government within the range determined by the Salaries and Allowances Tribunal for attending committee meetings or, as the case requires, meetings of that type.
3. Each of the following meetings is a type of meeting prescribed in regulation 30(3A) of the LG Regulations -
  - o meeting of a WALGA Zone, where the council member is representing a local government as a delegate elected or appointed by the local government;
  - o meeting of a Regional Road Group established by Main Roads Western Australia, where the council member is representing a local government as a delegate elected or appointed by the local government;
  - o council meeting of a regional local government where the council member is the deputy of a member of the regional local government and is attending in the place of the member of the regional local government;
  - o meeting other than a council or committee meeting where the council member is attending at the request of a Minister of the Crown who is attending the meeting;
  - o meeting other than a council meeting or committee meeting where the council member is representing a local government as a delegate elected or appointed by the local government.
4. Pursuant to section 5.99 of the LG Act, a local government or regional local government may decide by an absolute majority that instead of paying council members an attendance fee referred to in section 5.98(1) of the LG Act, it will pay all council members who attend council or committee meetings a fee set within the range for annual fees determined by the Salaries and Allowances Tribunal.
5. Regulation 30(3C) of the LG Regulations prevents the payment of a fee to a council member for attending a meeting of a type prescribed in regulation 30(3A) of those regulations if –
  - o the person who organises the meeting pays the council member a fee for attending the meeting; or
  - o the council member is paid an annual fee in accordance with section 5.99 of the LG Act; or

- the council member is deputising for a council member at a meeting of a regional local government and the member of the regional local government is paid an annual fee in accordance with section 5.99 of the LG Act.

### Policy Implications

There are no policy implications resulting from the recommendation of this report.

### Financial Implications

The total Elected Member Remuneration is budgeted at \$76,088 for the financial year 2022/23 and is detailed in the Statutory Budget.

### Strategic Implications

There are no strategic implications resulting from the recommendation of this report.

### Consultation

- Shire President
- Councillors

### Comment

The Salaries and Allowances tribunal sets Local Government Band Allocations; 4 bands according to size, population and other factors and is a similar system used in determining the salary ranges for Chief Executive Officers.

The Shire of Dundas is in Band 4.

There are two methods of determining the allowances/meeting fees paid to Councillors, Presidents and Mayors.

Method 1 – an annual allowance within a prescribed range.

Method 2 – a meeting fee (per meeting) within a prescribed range.

- **Method 1 - ANNUAL ATTENDANCE FEES IN LIEU OF COUNCIL MEETING, COMMITTEE MEETING AND PRESCRIBED MEETING ATTENDANCE FEES**

For a council member other than the mayor or president:

Band	Minimum	Maximum
4	\$3,679	\$9,742

For a council member who holds the office of mayor or president:

Band	Minimum	Maximum
4	\$3,679	\$20,022

- **Method 2 - COUNCIL MEETING ATTENDANCE FEES – PER MEETING**

For a council member other than the mayor or president:

Band	Minimum	Maximum
4	\$93	\$244

For a council member who holds the office of mayor or president:

Band	Minimum	Maximum
4	\$93	\$502

The Shire of Dundas has implemented Method 2 for the Elected Members.

**COMMITTEE MEETING AND PRESCRIBED MEETING ATTENDANCE FEES – PER MEETING  
For a council member (including the mayor or president):**

Band	Minimum	Maximum
4	\$47	\$122

**ANNUAL ALLOWANCE FOR A MAYOR, PRESIDENT OF A LOCAL GOVERNMENT**

For a mayor or president:

Band	Minimum	Maximum
4	\$526	\$20,565

**ANNUAL ALLOWANCE FOR A DEPUTY MAYOR, DEPUTY PRESIDENT OR DEPUTY CHAIR**

The percentage determined for the purposes of section 5.98A(1) of the LG Act is 25 per cent of the Presidents allowance.

If the office of mayor or president is vacant under section 5.34(a) of the Local Government Act 1995, and the deputy performs the functions of mayor or president for a period of no less than four months, the deputy will be entitled to receive the mayor or president allowance according to the applicable local government band in 7.2 of the Determination.

**Elected Members Meeting Fees and Allowances for 2021/22 are as follows:**

<b>President's Allowance</b>	\$15,912 per annum in monthly instalments
<b>Deputy President's Allowance</b>	\$3,978 per annum in monthly instalments
<b>President's Meeting Fees</b>	\$375 per meeting
<b>Councillors Meeting Fees</b>	\$212 per meeting
<b>Councillors Committee &amp; Prescribed Meeting Fee</b>	\$106 per meeting

A 2% increase is proposed for the 2022/23 Elected Members Meeting Fees and Allowances as follows:

<b>President's Allowance</b>	\$16,230 per annum in monthly instalments
<b>Deputy President's Allowance</b>	\$4,058 per annum in monthly instalments
<b>President's Meeting Fees</b>	\$383 per meeting
<b>Councillors Meeting Fees</b>	\$216 per meeting
<b>Councillors Committee &amp; Prescribed Meeting Fee</b>	\$108 per meeting

This increase ensures that the Council remain in line with inflation costs and continues to be in the range as set out by the WA Salaries and Allowances Act 1975 – Determination of the Salaries and Allowances Tribunal for Local Government CEO's and Elected Members.

Voting Requirements

Absolute Majority

Officer Recommendation

1. That the Shire of Dundas elected member's meeting fees and allowances for 2022/23 be set as follows:



<b>President's Allowance</b>	\$16,230 per annum in monthly instalments
<b>Deputy President's Allowance</b>	\$4,058 per annum in monthly instalments
<b>President's Meeting Fees</b>	\$383 per meeting
<b>Councillors Meeting Fees</b>	\$216 per meeting
<b>Councillors Committee &amp; Prescribed meeting Fee</b>	\$108 per meeting

2. Travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) to Council meetings or on other authorised Council business are to be calculated at the same rate contained in Section 30.6 of the Local Government Officers' (Western Australia) Award 2021.
3. Any other cost incurred under regulation 32(1) of the Local Government (Administration) Regulation 1996 upon presentation of sufficient evidence of the cost incurred.

Moved Cr:  
Seconded Cr:

### **Resolution**

Carried by: Absolute Majority

For:

Against:

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.3 Elected Member Community Projects Policy</b>	
Location / Address	Norseman District High S
File Reference	
Author	Manager of Corporate Community Services
Date of Report	12.8.2022
Disclosure of Interest	Impartial

### **Summary**

For Council to consider the Cr.Wyatt's application for the Elected Members Community Projects donation.

### **Background**

The Shire of Dundas has a Elected Members Community Projects program that allows Elected Members to support small projects they see of particular benefit to the Community; as well as articulating the Council's commitment to support the Community by providing small financial assistance to community groups, clubs, organisations, not-for-profit organisations and individuals for worthwhile programs, projects, initiatives and events that meet the Shire's strategic vision. Individual Councillors are able to nominate the project to which they would like to contribute an assigned amount not exceeding more than the allocation as per the annual budget allocation.

### **Statutory Environment**

Nil

Policy Implications

EM.5

Financial Implications

Budget allocation sits within the approved 2022/23 budget

Strategic Implications

(SCP 2012-2022)

Theme 1: A strong, healthy, educated and connected Community that is actively engaged and involved  
 1.3 The Community are engaged in constructive activities that encourage social and Community development.

Measure: Participation rates of Community members involved in constructive activities is increasing.

Consultation

Elected Members  
 Youth and Recreation Officer  
 Manager Corporate and Community Services

Comment

Cr Wyatt's request meets the required criteria of Community benefits in supporting the NAIDOC Activities. The NAIDOC week activities will foster community connections across all ages, with particular benefits to children and young people in the community. The NAIDOC activities at the school provide educative and wellbeing benefits for sharing culture and knowledge.

Voting Requirements

Simple Majority

**Officer Recommendation**

**That the Shire of Dundas Council approve the application of Cr. Wyatts nominated Community Project, the 2022 Norseman NAIDOC Week activities.**

Moved: Cr.  
 Seconded: Cr.

**Resolution**

Carried by: Simple Majority                      For:                      Against:

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.4 – Draft Strategic Community Plan- Extension of Community Consultation</b>	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Manager of Corporate and Community Services- Pania Turner
Date of Report	10/08/2022
Disclosure of Interest	Nil

## Summary

For the Council to extend the extension of the Draft Strategic Community Plan 2022-2032

## Background

During the Ordinary Council meeting held on 28<sup>th</sup> July 2022 Council resolved to

- **receive the Draft Strategic Community Plan 2022-2023; and**
- **approve the Draft Strategic Community Plan 2022-2023 be advertised for Community feedback prior to consideration for final adoption by the Council at the August Ordinary Council Meeting.**

Due to some issue with the Shire's website the Strategic Community Plan has not been suitably accessible to the public for review.

Given that the Strategic Community Plan is a key strategic document and long-term plan that captures the community's vision and aspirations. It is important that members of the public are afforded suitable time to review the Plan.

## Statutory Environment

Local Government Act 1995

## Policy Implications

C.9 Community Consultation

## Financial Implications

There are no financial impacts in extending the consultation period.

## Strategic Implications

The Strategic Community Plan 2022-2023 is the lead strategic document that will inform the decisions, actions and services that the Shire of Dundas will deliver over the next ten years.

## Consultation

Community- Residents and Rate Payers  
Elected Members  
Senior Officers  
Puzzle Consulting

## Comment

The issue with the website have been resolved, and in addition the Community development Team will engage with community groups and stakeholders to ensure they have opportunity to provide final feedback.

## Voting Requirements

Simple Majority

## Officer Recommendation

That Council approve the extension of the advertising of the Draft Strategic Community Plan 2022-2032 for Community feedback prior to consideration for final adoption by Council at the September 2022 Ordinary Council Meeting.

Moved Cr:  
Seconded Cr:

### **Resolution**

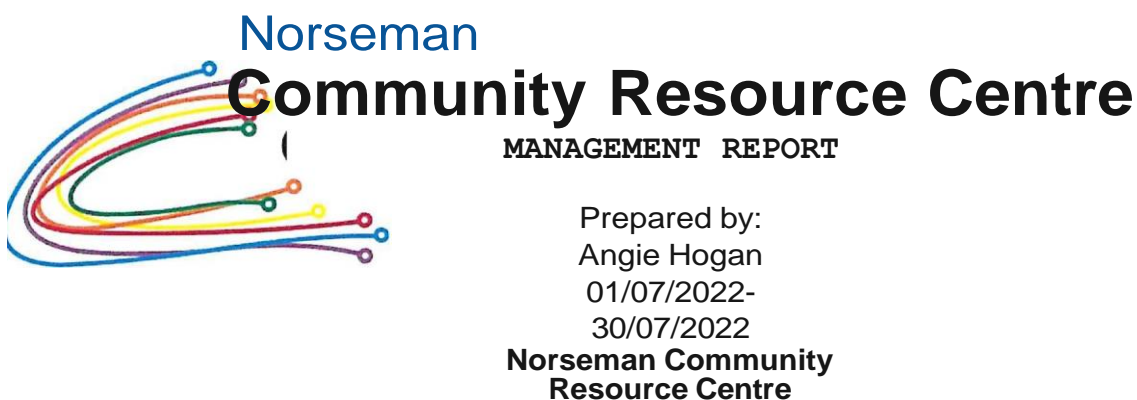
Carried by: Simple Majority For: Against

## **10.3 Administration, Finance and Community Development**

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.1 – Norseman Community Resource Centre Management Report and Financial Statements</b>	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	Norseman Community Resource Manager, Angela Hogan and Senior Administration Officer, Ciara Stewart
Date of Report	31 <sup>st</sup> July 2022
Disclosure of Interest	Nil

### **Summary**

That the Shire of Dundas Council review and accept the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31<sup>st</sup> July 2022.



### **Membership and patronage details:**

Total Number of memberships: 5

New memberships this reporting period: 1 Patronage per opening hour: 21.7

The CRC has received a Video Conferencing Grant from DPIRD for the sum of \$500.00, the CRC will use these funds to purchase a video camera, so that we can use it to promote our community and marketing certain programs.

Another Grant the CRC has applied for is the Centre Support Grant that is funded through the Western Australian Community Resource network (WACRN) Program. The Grant is to provide CRC's with funding to build capacity of their organisation in the following areas:

- Access to training for staff
- Access to information, tools, templates and assistance to run a small not for profit business

The Grant amount is \$2,500.00, the CRC Manager will undertake a Cert IV in Marketing and Communications ran through Murdoch University over the next 24 Months as professional Development.

The CRC ran quite a lot of Online workshops, courses designed by BeConnected and the Australian Seniors Computer Clubs Association (ASCCA), these courses are designed specifically for Seniors and Adults. The CRC will be running theses throughout the year.

### **Centrelink**

- Over the last month we have helped:
  - 29 customers accessed Centrelink
  - Medicare.
  - 7 self service
  - 9 customers had a general enquiry.
  - 5 assisted with completion of forms
  - 1 were provided a publication
  - 2 were referred to Centrelink
  - 5 Registered for self service
  - 2 was assisted with self- service terminals
  - 40 took less than 5 minutes
  - 8 5-15 minutes
  - 10 up to 30 minutes
  - 2 over 30 minutes

Monthly Total: 60

### **Monthly Statistics for Community Resource Centre**

- Photo Kiosk 4
- CRC Retail 10
- Digital Assistance 13
- General Enquiries 425
- Internet 39
- Kidz Klub- 0
- Room Booking iHear 10, Centrecare 16
- Photocopying 91
- Printing 83
- Gov Booth 3
- Hot Desk 2

Monthly Total: 696

**Service providers who attended the CRC in the reporting period** and outcomes achieved.

iHear will be hiring the meeting room once a month and conducting FREE hearing tests for the community.

### **Trans WA**

The Norseman CRC is a TransWA Ticketing Agent. We can arrange all your TransWA requirements such as booking tickets for TransWA services across WA and taking payments.

We can book and issue tickets for all TransWA Services. We also have timetables available and can provide luggage tags, unaccompanied children form's and can arrange special requirements for your journey.

Total Tickets Booked: 30

### **Meeting Room Hire**

At the moment we have one service provider offering FREE ear checks, iHear will be at the CRC Meeting room once a month until September.

Centrecare Kalgoorlie and Esperance will occupy the meeting room on a fortnightly basis.

### **CRC Hot Desk**

The CRC Hot desk is used by a few customers who are travelling and need a space to conduct some work or have a zoom meeting, this is a free service and is available to businesses and individuals. This month we have had 4 x customers use the desk.

### **Marketing strategies undertaken in the reporting period and outcomes achieved strategies undertaken:**

Social Media, web sites, CRC web page.

### **Events/courses investigated for future succession planning**

All year we will be running Free Basic computer classes-Word, Excel, and Publisher, and BeConnected for Seniors 50+ and short courses.

### **Professional development and training opportunities**

Cert IV in Marketing and Communication

### **Professional development opportunities undertaken within reporting period**

Professional development opportunities identified for future reporting periods

## Norseman Community Resource Centre

PO Box 206  
81 Roberts Street  
NORSEMAN WA 6443

### Profit & Loss Statement

1/07/2022 through 31/07/2022

10/08/2022  
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Income		
Sales		
1 Computer Usage	\$69.91	
3 Photocopying/Printing	\$2,729.69	
Scanning	\$10.55	
Folding	\$18.18	
Events	\$36.36	
Express Yourself - Sales	\$13.64	
Photo Express kiosk	\$5.13	
Animal Jewels & Coasters Sales	\$20.00	
Conference Room Hire	\$295.46	
Contract Services	\$2,253.16	
Grant Income	\$26,999.12	
Total Income		<u>\$32,451.20</u>
Cost of Sales		
Purchases		
Computer & Phone Goods	\$1,496.64	
TRANSWA Ticket Sales	-\$134.08	
Total Cost of Sales		<u>\$1,362.56</u>
Gross Profit		<u>\$31,088.64</u>
Expenses		
Events	\$62.64	
Bank Fees	\$20.00	
Advertising	\$275.00	
Dues & Subscriptions	\$2,250.00	
Stationery	\$722.36	
Employment Expenses		
Staff Amenities	\$31.70	
Training & Conferences	\$2,900.00	
Total Employment Expenses	\$2,931.70	
Total Expenses		<u>\$6,261.70</u>
Net Profit / (Loss)		<u>\$24,826.94</u>

## Norseman Community Resource Centre

PO Box 206  
81 Roberts Street  
NORSEMAN WA 6443

### Reconciliation Report

10/08/2022  
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ID#	Date	Payee	Deposit	Withdrawal
Cheque Account:		1-1110 Cheque Account		
Date of Bank Statement:		31/07/2022		

#### Reconciled Cheques

SC310722	5/07/2022		\$10.00	
SC310722	18/07/2022	Trust Bank Fees	\$10.00	
2281	29/07/2022	Norseman Today Group Inc	\$275.00	
2282	29/07/2022	Linkwest Inc	\$2,475.00	
2283	29/07/2022	Public Transport Authority of	\$330.71	
2284	29/07/2022	Slimline Warehouse Display S	\$794.60	
2285	29/07/2022	Norseman IGA	\$32.07	
2286	29/07/2022	Technologica (C Direct)	\$973.96	
2287	29/07/2022	Express Yourself Printing	\$68.90	
2288	29/07/2022	Monarch Institute	\$2,900.00	
2289	29/07/2022	Monarch Institute	\$2,900.00	
2290	29/07/2022	Technologica (C Direct)	\$998.25	
Total:			\$0.00	\$11,768.49

#### Reconciled Deposits

CR003193	12/07/2022	Department of Primary Industr	\$29,699.03	
CR003194	13/07/2022	Centrelink	\$2,478.48	
CR003198	22/07/2022	Payment; Ngadju Native Title	\$131.60	
CR003199	22/07/2022	Bank Deposit and EFT For Ju	\$1,161.70	
CR003200	22/07/2022	Payment; Ngadju Native Title	\$111.60	
CR003196	28/07/2022	Public Transport Authority of	\$3.00	
CR003195	29/07/2022	Payment; Dundas Fencing &	\$10.80	
Total:			\$33,596.21	\$0.00

#### Reconciliation

BusinessBasics Balance on 31/07/2022:	\$77,455.74
Add: Outstanding Cheques:	\$0.00
Subtotal:	\$77,455.74
Deduct: Outstanding Deposits:	\$0.00
Expected Balance on Statement:	\$77,455.74



## Norseman Community Resource Centre

PO Box 206  
81 Roberts Street  
NORSEMAN WA 6443

### Balance Sheet

As of July 2022

10/08/2022  
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Assets	
Current Assets	
Cash On Hand	
Cheque Account	\$77,455.74
Petty Cash	\$150.00
Total Cash On Hand	\$77,605.74
Trade Debtors	\$6,743.95
Total Current Assets	\$84,349.69
Other Assets	
Deposits	\$2,000.00
Total Other Assets	\$2,000.00
Fixed Assets	
Furniture & Fixtures	
Furniture & Fixtures at Cost	\$96,659.60
Furniture & Fixtures Accum Dep	-\$70,307.53
Total Assets	\$112,701.76
Liabilities	
Current Liabilities	
GST Liabilities	
GST Collected	\$59,837.66
ATO Running Balance Account	-\$2,169.00
GST Paid	-\$59,907.49
Total GST Liabilities	-\$2,238.83
Other Current Liabilities	
Long Service Leave Provision	\$21,773.96
Annual Leave Provision	\$8,595.74
Total Current Liabilities	\$28,130.87
Total Liabilities	\$28,130.87
Net Assets	\$84,570.89
Equity	
Retained Earnings	\$5,922.40
Current Year Earnings	\$24,826.94
Historical Balancing	\$53,821.55
Total Equity	\$84,570.89

#### Consultation

Manager Norseman Community Resource Centre  
Shire of Dundas Manager of Corporate and Community Services  
Shire of Dundas Senior Administration Officer

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31<sup>st</sup> July 2022 be accepted.**

Moved            Cr.  
Seconded:      Cr.

#### Resolution

Carried by: Simple Majority

For:

Against:

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.2 – Accounts Paid 01/07/2022 to 31/07/2022</b>	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Senior Administration Officer – Ciara Stewart
Date of Report	9/08/2022
Disclosure of Interest	Nil

Summary

For Council to review and note the operational expenditure and accounts paid 1<sup>st</sup> July to 31<sup>st</sup> July 2022.

Statutory Environment

Sub-regulation 13 (1) of the Local Government (Financial Management) Regulations 1996 requires that a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

Sub-regulation 13 (3) of the Local Government (Financial Management) Regulations 1996 provides that such a list is to be:

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting

Policy Implications

Council has approved policies and procedures in place to ensure that the monthly accounts are approved and paid with due diligence.

Financial Implications

Accounts are managed within the approved Budget.

Trust Payments

Chq/EFT	Date	Name	Description	Amount
				0.00

Municipal Cheques

Cheque	Date	Name	Description	Amount
				0.00

Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT6793	01/07/2022	Shire of Dundas	Vehicle Rego 2022-2023	10447.85
	2			

EFT6682	07/07/2022	Horizon Power	Design fee - 68 Roberts St, as per ref# ESP0436	6287.00
EFT6698	15/07/2022	Esperance Plumbing Service	Maintenance, travel, 50mm RPZD Valve	2541.06
EFT6699	15/07/2022	FELTON INDUSTRIES	BENCH SEAT ABOVE GROUND - BACKREST 3MTR and DELIVERY	1133.00
EFT6700	15/07/2022	FRONTLINE FIRE & RESCUE EQUIPMENT	Kestrel 3000 portable weather meter	1848.00
EFT6701	15/07/2022	Golden Line Fencing	Supply and Install Fencing	13523.40
EFT6702	15/07/2022	John Edward Patrick Hogan	Claim (Council Meeting 28.06.2022 Special Annual Report 02.06.2022, IB 07.06.2022, Budget 24.05.2022, Electors 28.06.2022)	636.00
EFT6703	15/07/2022	Horizon Power	Various Power Charges - 23.04.2022 - 21.06.2022	14016.19
EFT6704	15/07/2022	INSTANT RACKING	Elite longspan with mesh starter bay	838.00
EFT6705	15/07/2022	JOHN MALONEY	Claim (Council Meeting 28.06.2022 Special Annual Report 02.06.2022, IB 07.06.2022, Budget 24.05.2022, Electors 28.06.2022, Workshop 14.06.2022)	742.00
EFT6706	15/07/2022	Kalgoorlie Tri Club Inc	Sponsorship of 2022 Norseman Triathlon	3750.00
EFT6707	15/07/2022	KALGOORLIE RETRAVISION	Engel 40lt portable fridge/freezer and canvas transit bag	1673.00
EFT6708	15/07/2022	Kalaire Pty Ltd	Supply and installation of new refrigeration split systems - as per ARC - AU09778	9669.00
EFT6709	15/07/2022	KILIMA (WA) P/L	Rent for June 2022	496.10
EFT6710	15/07/2022	K & R EARTHWORKZ	SUPPLY A SCOPE OF WORKS FOR THE INSTALLATION OF CULVERTS AT DOG PARK	4710.00
EFT6711	15/07/2022	Landgate	Consolidated Mining tenement Roll	6620.90
EFT6712	15/07/2022	CS Legal Lawyers	LGA Sale - A122 - 17 Mildura Street	2168.36
EFT6713	15/07/2022	Star Track Credit	Freight (Advertiser Print)	167.71
EFT6714	15/07/2022	LGIS	Actual Wages adjustment for 30.06.2018 - 30.06.2019	220.67
EFT6715	15/07/2022	Megaphones	Supply and Installation of new Telephone at Woodlands Centre	6016.10
EFT6716	15/07/2022	Raymond Marcon	Nature Playground stage 1 large carved tree and installation	2664.34

EFT6717	15/07/2022	MINING MART PTY LTD	PUMP WITH NASTEC MIDA 207-MP SOLAR DIRECT POWER SYSTEM WITH 1.5KW SEWAGE TRANSFER CUTTER PUMP INCLUDING 1980W SOLAR ARRAY, STWP6 GALVANISED ARRAY FRAME AND ARRAY ISOLATER, CABLE, FLOAT SWITCH	19102.05
EFT6718	15/07/2022	Navman Wireless Australia Pty Ltd	Monthly satellite service (05.06.2022 - 04.07.2022)	65.89
EFT6719	15/07/2022	NAVEZE BUSINESS OF PURSUITS PTY LTD	Training Naveze - Latif Samadi	1650.00
EFT6720	15/07/2022	Online Business eSystems	WBSAM 103H BLACK TONER	117.90
EFT6721	15/07/2022	Rasa Patupis	Allowance for June 2022	331.50
EFT6722	15/07/2022	Microshel Family Trust T/AS PACK & SEND EAST PERTH RGSMW PTY LTD	Freight - Coastline Mowers	400.78
EFT6723	15/07/2022	South East Petroleum	Supply 6500lts of diesel	13831.68
EFT6724	15/07/2022	Solutions IT (invoice S + B)	Bushfire brigade admin laptop - as per quote#S12555	1185.06
EFT6725	15/07/2022	TOLL TRANSPORT PTY LTD	Freight - State Library and Instant Racking	965.55
EFT6726	15/07/2022	Wilson's Diesel & Auto Repairs	Supply new fuel cap P-266 Hino plus new fuseable link New hydraulic tank mountings and straps	21768.50
EFT6727	15/07/2022	SHARON MAREE WARNER (councillor)	Claim (Council Meeting 28.06.2022 Special Annual Report 02.06.2022, IB 07.06.2022, Budget 24.05.2022 & 14.06.2022, Electors 28.06.2022, GVROC 27.05.2022)	848.00
EFT6728	15/07/2022	WESTERN RESOURCE RECOVERY (WRR) PTY LTD	Collection of 1000LT of K200 Food and Beverage Processing Wastes	456.50
EFT6683	15/07/2022	Eucla Motor Hotel	Fuel Purchased for DS19 26.05.2022	807.00
EFT6732	15/07/2022	Telstra Corporation Limited	Mobile Phone Usage 17.06.2022 - 16.07.2022	1958.76
EFT6697	15/07/2022	Elite Gym Hire	Hire of weights 12/06/22 to 12/07/22	1011.35
EFT6696	15/07/2022	Shire of Dundas	Commissions Payable	39.75
EFT6694	15/07/2022	Department of Human Services (Child support)	Payroll deductions	184.20
EFT6693	15/07/2022	Cuten Guneder Machinery	Clean out two septic tanks at Woodlands Centre	5578.64
EFT6692	15/07/2022	CHADSON ENGINEERING	POOLTEST 9 C/LINK BLUETOOTH SPH7009AUST	1073.60
EFT6691	15/07/2022	Laurene Bonza	Allowance for June 2022	1326.00

EFT6690	15/07/2022	Bonza Constructions Pty Ltd	Conversion to two Units at 13 Roberts Street to Accommodate new Staff	17165.42
EFT6689	15/07/2022	Building & Construction Industry Training Fund	Recoup BCITF Levies	8203.11
EFT6688	15/07/2022	Department of Mines, Industry Regulation and Safety	Recoup BSL - June 2022	2999.00
EFT6687	15/07/2022	Bullivants Pty Ltd	Web sling 2T 4M DP 60MM	33.88
EFT6686	15/07/2022	A_SPACE AUSTRALIA PTY LTD	As per your quote provided for the Supply of Outdoor Gym Equipment Supply and deliver 1 X DFP-0058 6 Station Multi Gym 40%	9680.00
EFT6685	15/07/2022	Lenip Pty Ltd	Comprising 100 x 20kg asphalt bags including freight	4302.01
EFT6684	15/07/2022	Australia Post	Postage (May 2022)	66.49
EFT6731	19/07/2022	Bonza Constructions Pty Ltd	Front entrance ramp at Pensioner unit 2/100 Prinsep St - As per quote# 472122	11940.00
EFT6733	21/07/2022	J AND M ASPHALT PTY LTD	As per Request VP300488: Two coat reseal using a 10/7 blend for a number of intersections in the Norseman Town Centre. Edge repairs for existing sealed roads, nominally up to 20cm wide. Line marking - replace the existing Give Way" line markings once the reseal is completed. Asphalt treatment for a new road approximately 260m long x 6m wide road in Norseman. Asphalt to be approximately 30mm layer. Asphalt treatment to adjacent carpark	-182539.52
EFT6761	29/07/2022	KILIMA (WA) P/L	Rent for the month of July 2022 - 81 Roberts Street, Norseman	266.20
EFT6762	29/07/2022	K & R EARTHWORKZ	Dog park kerbs and footpath installation - as per scopes of works 7/6/2022	30680.00
EFT6763	29/07/2022	State Library of Western Australia	BETTER BEGINNINGS INVOICING 2022 - 23	22.00
EFT6764	29/07/2022	Landgate	Mining Tenement Chargeable - Schedule No. M2022/6	91.85
EFT6765	29/07/2022	CS Legal Lawyers	Shire of Dundas V Jeanne Martin (GPC/3629/2022)	1587.60
EFT6766	29/07/2022	MARKET CREATIONS AGENCY	Business Cards - 4x 250EA Name Badges for EA & President - 3x Pin & 1x Magnet	649.00
EFT6767	29/07/2022	Moore Australia (WA) Pty Ltd	Complete FBT for 31 March 2022	1815.00
EFT6768	29/07/2022	McLeods Barristers & Solicitors	Review Contact and Attend Settlement: Lot 8 & 7 (89-91 Prinsep Street)	358.99

EFT6769	29/07/2022	FRASER RANGE STATION PTY LTD T/A NORSEMAN CONCRETE & EARTHMOVING	Site Prep, form up and pour concrete slab, retaining wall and mobility access ramp - Complex	100249.17
EFT6770	29/07/2022	Norseman IGA	Various IGA Purchases for June 2022	774.60
EFT6771	29/07/2022	Navman Wireless Australia Pty Ltd	Monthly satellite service (05.07.2022 - 04.08.2022)	65.89
EFT6772	29/07/2022	OFFICE NATIONAL KALGOORLIE	2x Medium Air Purifiers and 1x Large Air Purifier	3904.32
EFT6773	29/07/2022	O'Dwyer Electrical	install 15 amp point and replace element & thermostat on hot water system - as per email	6314.00
EFT6774	29/07/2022	Psychologic Cognitive Therapy Services Pty Ltd	Psychological Services for SOD 01.01.2022 - 30.06.2022 (329 Consults)	3000.00
EFT6775	29/07/2022	Shenton Pumps	Service dolphin W20 toddler pool cleaner	858.33
EFT6776	29/07/2022	Microshel Family Trust T/AS PACK & SEND EAST PERTH RGSMW PTY LTD	POSTAGE/FREIGHT - EAGLE PETROLEUM	1814.33
EFT6777	29/07/2022	Initial Hygiene	6 Nappy Services (13 Visits P/A), 5 Sharps Disposal Services (13 Visits P/A), 2 Sanitary Disposal Services (6 Visits P/A), 8 Sanitary Disposal Services (12 Visits P/A)	15407.67
EFT6778	29/07/2022	RECEPTIVE SECURITY	Technician attended site to supply 20 Swipe Tags	396.00
EFT6779	29/07/2022	RSEA PTY LTD	Safe - T - View Convex mirror - as per quote# 12972746	1449.99
EFT6780	29/07/2022	Southeast Petroleum	Diesel Purchased on BP Cards - June 2022	2771.96
EFT6781	29/07/2022	Sigma Companies Group Pty Ltd	Sign pipe marker acid violet self-adhesive - as per quote#158185	30.80
EFT6782	29/07/2022	South Coast Foodservice	Cleaning supplies - as per quote#2014324	4437.69
EFT6783	29/07/2022	Solutions IT (invoice S + B)	MANAGED SUPPORT: MAINTAIN - Billing for July 2022	4708.94
EFT6784	29/07/2022	TAPS INDUSTRIES PTY LTD	Works carried out at Pensioner units - Labour and Materials	859.33
EFT6785	29/07/2022	Visimax Safety Products	Animal control vest and equipment	2314.98
EFT6786	29/07/2022	IT Vision	Renew SynergySoft & Universe Annual License Fees 01 July 2022 - 30 June 2023	43278.37
EFT6787	29/07/2022	Wilson's Diesel & Auto Repairs	P334 - Carry out service and repairs for MCD Vehicle	533.00
EFT6788	29/07/2022	Western Australian Local Government Association	eLearning Course - Introduction to Local Government (Clara Viola)	214.50
EFT6789	29/07/2022	WesTrac Pty Ltd	Cylinder for the Grader	2937.42

EFT6790	29/07/2022	WESFARMERS KLEENHEAT GAS PTY LTD	LPG Bulk Supply	1122.18
EFT6791	29/07/2022	WINC AUSTRALIA PTY LTD	Various stationery supplies	1279.47
EFT6792	29/07/2022	Zipform Pty Ltd	Purchase 2500x 2022/2023 Rates Notices	843.34
EFT6747	29/07/2022	Department of Human Services (Child support)	Payroll deductions	92.10
EFT6746	29/07/2022	WA Country Health Service	Workers Compensation - Emergency Attendance - Barry Michael Graham	339.00
EFT6745	29/07/2022	Carroll & Richardson - Flagworld Pty Ltd	3x Aboriginal flags, 2x Australian flags, plus postage	456.75
EFT6744	29/07/2022	BOC Limited	Container Service Fee (29.05.2022-27.06.2022)	41.01
EFT6743	29/07/2022	BRIDGED GROUP PTY LTD	Remote Access Work	330.00
EFT6742	29/07/2022	BP Norseman	Diesel and Unleaded Purchases - June 2022	784.39
EFT6741	29/07/2022	Bullivants Pty Ltd	Various shackles - as per quote#7003232800	324.93
EFT6740	29/07/2022	BUNNINGS GROUP LIMITED	Lead extensions and power board	116.63
EFT6739	29/07/2022	ALTORA SOLUTIONS	Axion Subscription to Altor: Standard (5 courses)	691.02
EFT6738	29/07/2022	Aquatic Services WA Pty Ltd	FLOW RATE ANALYSIS AND PLANT SERVICES	3856.60
EFT6760	29/07/2022	JAYBRO GROUP PTY LTD	4x Fencing bar, 4x Road broom, 10x litter pliers plus freight	1812.87
EFT6759	29/07/2022	GOLDFIELDS ASSET MANAGEMENT	Onsite Inspection of 5x Classified Plant Assets	7425.00
EFT6758	29/07/2022	GEONEON PTY LTD	Vegetation and Infrastructure Identification and Exposure and Vulnerability Analysis 25% at delivery	16390.00
EFT6757	29/07/2022	DOWLING GIUDICI ASSOCIATES	As per DG+A Professional Services Agreement 201218: 40 hrs @ \$95 / hr	4180.00
EFT6756	29/07/2022	STITCH AND GIFT	Staff Uniforms	2145.00
EFT6755	29/07/2022	Glen Flood Group Pty Ltd T/A GFG Consulting	Ruth Levitt - Health Surveyor - Mar 22 - Jun 22	6762.26
EFT6754	29/07/2022	Goldfields Image Works	Photographic Mural and Installation in Norseman laundromat	5522.00
EFT6753	29/07/2022	VIP SECURITY INDUSTRIES T/A THREAT PROTECT	Alarm Monitoring (76 ROBERTS STREET, NORSEMAN)	461.25
EFT6752	29/07/2022	FULL MOON CAFE	Catering for Council Meeting	1234.10
EFT6737	29/07/2022	ZircoDATA Pty Ltd	Storage of Registers (26.05.2022 - 25.06.2022)	160.24
EFT6736	29/07/2022	ATOM SUPPLY	Fire extinguishers, Brackets, Cover bags and Step Safety Crates	3284.25

EFT6735	29/07/2022	Advertiser Print	Envelopes x2500	390.00
EFT6734	29/07/2022	Australia Post	Postage (PERIOD ENDING 30/06/22)	78.48
EFT6751	29/07/2022	Department of Fire & Emergency Services	ESL (June 2022)	762.73
EFT6750	29/07/2022	Esperance Plumbing Service	Supply and install B26 Gas hot water system	3754.30
EFT6749	29/07/2022	MATTEN PTY LTD T/AS FREIGHT LINES GROUP	Freight (Corsign, Outback Fencing and Resources)	1601.67
EFT6748	29/07/2022	ESPERANCE METALAND	Supply various types and length of steel/rail/wire/gutters for Norseman Waste Facility	6183.35
6724	04/07/2022	Centrepay Fees	A525	0.99
PAY	05/07/2022	Payroll	Direct Debit of Net Pays	67258.63
7520	07/07/2022	Settlement Hub	Purchase of Old Court House at 89-91 Prinsep Street – Settlement Fees	26499.78
7521	07/07/2022	Daryl Glover	Reimbursement of Expenses (22.06, 29.06 & 01.07)	211.27
7522	07/07/2022	JD and AC Aurisch	4x Hay Bayles for Gardens	440.00
7529	11/07/2022	Centrepay Fees	A771	0.99
7531	12/07/2022	Centrepay Fees	A629 & A698	1.98
7535	15/07/2022	DWER	Norseman Liquid Waste Facility Annual Licence Fees (L8658/2012/1)	1218.00
7536	15/07/2022	Drone Shop Perth	Portable Speakers, Microphones and Drones	5424.00
7555	18/07/2022	Centrepay Fees	A525	0.99
PAY	19/07/2022	Payroll	Direct Debit of Net Pays	67756.20
7547	25/07/2022	Daryl Glover	Reimbursement of Expenses	310.68
7548	25/07/2022	WA Treasury Corp	Guarantee Fee	911.98
7553	25/07/2022	Centrepay Fees	A771 and Pensioner Rent	1.98
7557	26/07/2022	Centrepay Fees	A629 & A698	1.98
PAY	26/07/2022	Pay	Direct Debit of Net Pays	783.12
				\$692'300.72

## Municipal Account Direct Debts

	Date	Name	Description	Amount
7513	01/07/2022	Bank Fees	ANZ Merchant Fee	177.17
7518	06/07/2022	ANZ BPAY	BPAY Transaction Fee	21.45
7537	15/07/2022	3E Advantage Pty Limited	CRC photocopier, Shire photocopier & Printer meter readings – 01.06.2022 – 30.06.2022	3614.08
				\$3'812.70

## Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
		Chief Executive Officer	ANZ Credit Card Purchases	0.00



## Summary of Account Totals

Trust EFT's / Cheques	\$0.00
Municipal Cheques	\$0.00
Municipal EFT's	\$692'300.72
Municipal Direct Debit's	\$3'812.70
Municipal Credit Card's	\$0.00
Grand Total for December 2021	\$696'113.43

Voting Requirements

Simple Majority

Officer Recommendation

**That the Shire of Dundas monthly accounts paid from 1<sup>st</sup> July to 31<sup>st</sup> July 2022 be noted.**

Moved: Cr.

Seconded: Cr.

Resolution

Carried by: Simple Majority

For:

Against

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.4 – Financial Statements for the Period Ending 30<sup>th</sup> June 2022</b>	
Location / Address	Shire of Dundas
File Reference	FM.IN
Author	Moore Australia
Date of Report	8 August 2022
Disclosure of Interest	Nil

## SHIRE OF DUNDAS

### MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the period ending 30 June 2022

LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

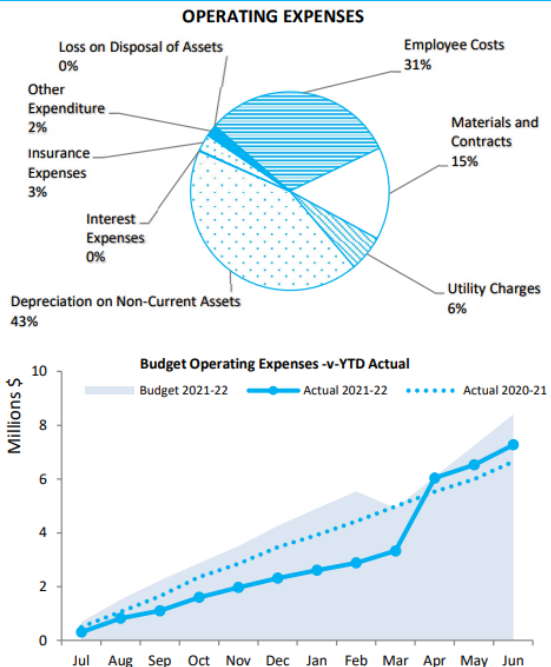
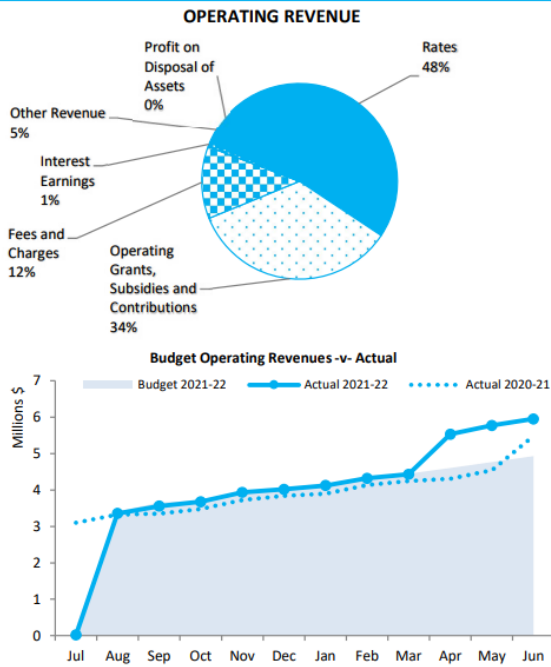
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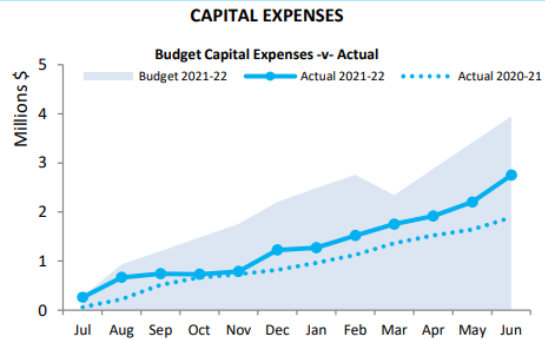
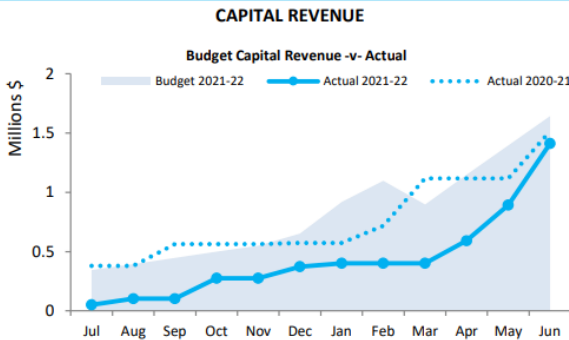
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 JUNE 2022

SUMMARY INFORMATION - GRAPHS

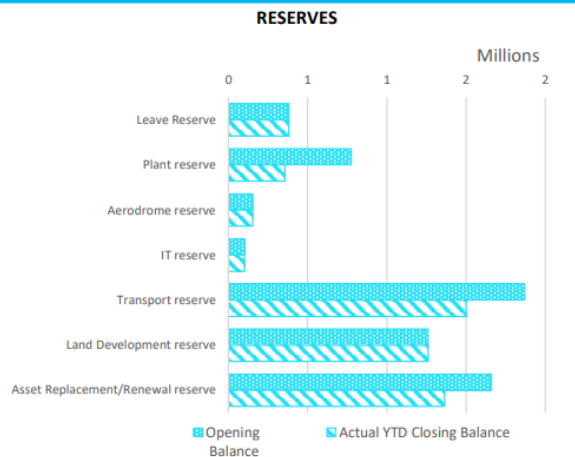
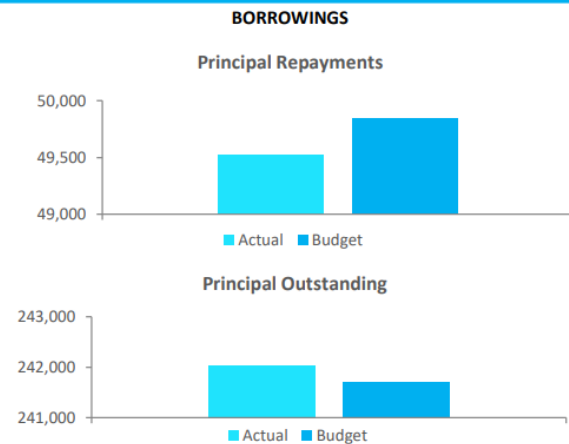
OPERATING ACTIVITIES



INVESTING ACTIVITIES



FINANCING ACTIVITIES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 JUNE 2022

## EXECUTIVE SUMMARY

## Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.33 M	\$1.33 M	\$1.33 M	\$0.00 M
Closing	\$0.00 M	\$0.00 M	\$2.81 M	\$2.81 M

Refer to Statement of Financial Activity

Cash and cash equivalents			Payables			Receivables		
	\$8.73 M	% of total		\$0.96 M	% Outstanding		\$0.31 M	% Collected
Unrestricted Cash	\$2.53 M	29.0%	Trade Payables	\$0.61 M		Rates Receivable	\$0.09 M	78.3%
Restricted Cash	\$6.20 M	71.0%	0 to 30 Days		91.6%	Trade Receivable	\$0.22 M	% Outstanding
			30 to 90 Days		5.5%	30 to 90 Days		13.7%
			Over 90 Days		2.9%	Over 90 Days		1.1%

Refer to Note 2 - Cash and Financial Assets      Refer to Note 4 - Payables      Refer to Note 3 - Receivables

## Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.40 M)	(\$0.40 M)	\$1.78 M	\$2.18 M

Refer to Statement of Financial Activity

Rates Revenue			Operating Grants and Contributions			Fees and Charges		
YTD Actual	\$2.85 M	% Variance	YTD Actual	\$2.06 M	% Variance	YTD Actual	\$0.71 M	% Variance
YTD Budget	\$2.83 M	0.7%	YTD Budget	\$1.05 M	96.1%	YTD Budget	\$0.66 M	8.3%

Refer to Note 5 - Rate Revenue      Refer to Note 11 - Operating Grants and Contributions      Refer to Statement of Financial Activity

## Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.30 M)	(\$2.30 M)	(\$1.34 M)	\$0.97 M

Refer to Statement of Financial Activity

Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$0.13 M	%	YTD Actual	\$2.75 M	% Spent	YTD Actual	\$1.29 M	% Received
Amended Budget	\$0.21 M	60.1%	Amended Budget	\$3.95 M	69.6%	Amended Budget	\$1.43 M	89.8%

Refer to Note 6 - Disposal of Assets      Refer to Note 7 - Capital Acquisitions      Refer to Note 7 - Capital Acquisitions

## Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.37 M	\$1.37 M	\$1.04 M	(\$0.33 M)

Refer to Statement of Financial Activity

Borrowings		Reserves	
Principal repayments	\$0.05 M	Reserves balance	\$5.11 M
Interest expense	\$0.01 M	Interest earned	\$0.00 M
Principal due	\$0.24 M		

Refer to Note 8 - Borrowings      Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 30 JUNE 2022**

**STATUTORY REPORTING PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES  
GOVERNANCE**

To provide a decision making process for the efficient allocation of scarce resources.

**ACTIVITIES**

Includes the activities of members of Council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

To collect revenue to allow for the provision of services.

Rates, general purpose funding and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**HEALTH**

To provide an operational framework for environmental and community health.

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

**EDUCATION AND WELFARE**

To provide services to disadvantaged persons, the elderly, children and youth.

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

**HOUSING**

To provide and maintain elderly resident housing.

Provision and maintenance of elderly residents housing.

**COMMUNITY AMENITIES**

To provide services required by the community.

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

**RECREATION AND CULTURE**

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Maintenance of public halls, civic centre, aquatic centre, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

**TRANSPORT**

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

**ECONOMIC SERVICES**

To help promote the shire and its economic wellbeing.

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control & standpipes. Building Control.

**OTHER PROPERTY AND SERVICES**

To monitor and control council's overheads operating accounts.

Private work private works operation, plant repairs and operation costs and engineering operating costs.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

STATUTORY REPORTING PROGRAMS

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,329,935	1,329,935	1,329,935	0	0.00%	
<b>Operating Activities</b>							
<b>Revenue from operating activities</b>							
Governance		26,170	26,170	82,758	56,588	216.23%	▲
General purpose funding - general rates	5	2,833,621	2,833,621	2,853,087	19,466	0.69%	
General purpose funding - other		586,889	586,889	1,261,885	674,996	115.01%	▲
Law, order and public safety		134,753	134,753	133,074	(1,679)	(1.25%)	
Health		5,410	5,410	4,400	(1,010)	(18.67%)	
Education and welfare		85,416	85,416	85,416	0	0.00%	
Housing		24,000	24,000	20,877	(3,123)	(13.01%)	
Community amenities		238,650	238,650	274,750	36,100	15.13%	▲
Recreation and culture		46,491	46,491	34,645	(11,846)	(25.48%)	▼
Transport		359,379	359,379	635,546	276,167	76.85%	▲
Economic services		405,664	405,664	409,041	3,377	0.83%	
Other property and services		187,200	187,200	156,571	(30,629)	(16.36%)	▼
		<b>4,933,643</b>	<b>4,933,643</b>	<b>5,952,050</b>	<b>1,018,407</b>		
<b>Expenditure from operating activities</b>							
Governance		(922,640)	(922,640)	(814,632)	108,008	11.71%	▲
General purpose funding		(509,015)	(509,015)	(309,823)	199,192	39.13%	▲
Law, order and public safety		(403,570)	(403,570)	(322,415)	81,155	20.11%	▲
Health		(243,210)	(243,210)	(180,113)	63,097	25.94%	▲
Education and welfare		(232,479)	(232,479)	(161,623)	70,856	30.48%	▲
Housing		(5,949)	(5,949)	(97,714)	(91,765)	(1542.53%)	▼
Community amenities		(696,774)	(696,774)	(679,879)	16,895	2.42%	
Recreation and culture		(1,549,373)	(1,549,373)	(1,346,262)	203,111	13.11%	▲
Transport		(2,600,738)	(2,600,738)	(2,595,340)	5,398	0.21%	
Economic services		(783,319)	(783,319)	(647,262)	136,057	17.37%	▲
Other property and services		(454,835)	(454,835)	(121,722)	333,113	73.24%	▲
		<b>(8,401,902)</b>	<b>(8,401,902)</b>	<b>(7,276,785)</b>	<b>1,125,117</b>		
Non-cash amounts excluded from operating activities	1(a)	3,071,808	3,071,808	3,103,887	32,079	1.04%	
<b>Amount attributable to operating activities</b>		<b>(396,451)</b>	<b>(396,451)</b>	<b>1,779,152</b>	<b>2,175,603</b>		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	12	1,431,700	1,431,700	1,285,005	(146,695)	(10.25%)	▼
Proceeds from disposal of assets	6	211,000	211,000	126,893	(84,107)	(39.86%)	▼
Payments for property, plant and equipment and infrastructure	7	(3,947,502)	(3,947,502)	(2,748,047)	1,199,455	30.39%	▲
<b>Amount attributable to investing activities</b>		<b>(2,304,802)</b>	<b>(2,304,802)</b>	<b>(1,336,149)</b>	<b>968,653</b>		
<b>Financing Activities</b>							
Transfer from reserves	9	1,478,234	1,478,234	1,088,234	(390,000)	(26.38%)	▼
Repayment of debentures	8	(49,851)	(49,851)	(49,520)	331	0.66%	
Transfer to reserves	9	(57,065)	(57,065)	(2,056)	55,009	96.40%	▲
<b>Amount attributable to financing activities</b>		<b>1,371,318</b>	<b>1,371,318</b>	<b>1,036,658</b>	<b>(334,660)</b>		
Closing funding surplus / (deficit)	1(c)	0	0	2,809,596			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

Note: General purpose funding - other revenue includes \$734,101 relating to the 2022/2023 Financial Assistance Grant allocation.

Note: Transport revenue includes \$316,321 relating to the 2022/2023 Financial Assistance Grant allocation.

**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 30 JUNE 2022**

**REVENUE**

**RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**REVENUE FROM CONTRACTS WITH CUSTOMERS**

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**PROFIT ON ASSET DISPOSAL**

Excess of assets received over the net book value for assets on their disposal.

**NATURE OR TYPE DESCRIPTIONS**

**EXPENSES**

**EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Shortfall between the value of assets received over the net book value for assets on their disposal.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

BY NATURE OR TYPE

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,329,935	1,329,935	1,329,935	0	0.00%	
<b>Operating Activities</b>							
<b>Revenue from operating activities</b>							
Rates	5	2,833,621	2,833,621	2,853,087	19,466	0.69%	
Operating grants, subsidies and contributions	11	1,048,034	1,048,034	2,055,346	1,007,312	96.11%	▲
Fees and charges		655,110	655,110	709,790	54,680	8.35%	
Interest earnings		99,785	99,785	45,452	(54,333)	(54.45%)	▼
Other revenue		268,813	268,813	276,322	7,509	2.79%	
Profit on disposal of assets	6	28,280	28,280	12,053	(16,227)	(57.38%)	▼
		<b>4,933,643</b>	<b>4,933,643</b>	<b>5,952,050</b>	1,018,407		
<b>Expenditure from operating activities</b>							
Employee costs		(2,739,715)	(2,739,715)	(2,290,195)	449,520	16.41%	▲
Materials and contracts		(1,657,259)	(1,657,259)	(1,098,647)	558,612	33.71%	▲
Utility charges		(352,174)	(352,174)	(426,590)	(74,416)	(21.13%)	▼
Depreciation on non-current assets		(3,070,738)	(3,070,738)	(3,115,269)	(44,531)	(1.45%)	
Interest expenses		(8,600)	(8,600)	(7,897)	703	8.17%	
Insurance expenses		(219,577)	(219,577)	(202,828)	16,749	7.63%	
Other expenditure		(324,489)	(324,489)	(119,959)	204,530	63.03%	▲
Loss on disposal of assets	6	(29,350)	(29,350)	(15,400)	13,950	47.53%	▲
		<b>(8,401,902)</b>	<b>(8,401,902)</b>	<b>(7,276,785)</b>	1,125,117		
Non-cash amounts excluded from operating activities	1(a)	3,071,808	3,071,808	3,103,887	32,079	1.04%	
<b>Amount attributable to operating activities</b>		<b>(396,451)</b>	<b>(396,451)</b>	<b>1,779,152</b>	2,175,603		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	12	1,431,700	1,431,700	1,285,005	(146,695)	(10.25%)	▼
Proceeds from disposal of assets	6	211,000	211,000	126,893	(84,107)	(39.86%)	▼
Payments for property, plant and equipment	7	(3,947,502)	(3,947,502)	(2,748,047)	1,199,455	30.39%	▲
<b>Amount attributable to investing activities</b>		<b>(2,304,802)</b>	<b>(2,304,802)</b>	<b>(1,336,149)</b>	968,653		
<b>Financing Activities</b>							
Transfer from reserves	9	1,478,234	1,478,234	1,088,234	(390,000)	(26.38%)	▼
Repayment of debentures	8	(49,851)	(49,851)	(49,520)	331	0.66%	
Transfer to reserves	9	(57,065)	(57,065)	(2,056)	55,009	96.40%	▲
<b>Amount attributable to financing activities</b>		<b>1,371,318</b>	<b>1,371,318</b>	<b>1,036,658</b>	(334,660)		
Closing funding surplus / (deficit)	1(c)	0	0	2,809,596			

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**Note: Operating grants, subsidies and contributions include \$1,050,422 relating to the 2022/2023 Financial Assistance Grant allocation.**



**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 JUNE 2022**

**BASIS OF PREPARATION**

**BASIS OF PREPARATION**

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

**SIGNIFICANT ACCOUNTING POLICES**

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 01 August 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	6	(28,280)	(28,280)	(12,053)
Less: Movement in liabilities associated with restricted cash		0	0	(14,729)
Add: Loss on asset disposals	6	29,350	29,350	15,400
Add: Depreciation on assets		3,070,738	3,070,738	3,115,269
<b>Total non-cash items excluded from operating activities</b>		<b>3,071,808</b>	<b>3,071,808</b>	<b>3,103,887</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	This Time Last Year 30 June 2021	Year to Date 30 June 2022
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	9	(6,201,147)	(6,201,147)	(5,114,969)
Add: Borrowings	8	49,851	49,851	331
Add: Provisions - employee	10	275,348	275,348	260,619
<b>Total adjustments to net current assets</b>		<b>(5,875,948)</b>	<b>(5,875,948)</b>	<b>(4,854,019)</b>

(c) Net current assets used in the Statement of Financial Activity

**Current assets**

Cash and cash equivalents	2	8,370,591	8,370,591	4,493,709
Financial assets at amortised cost	2	0	0	4,238,472
Rates receivables	3	39,447	39,447	90,597
Receivables	3	187,333	187,333	218,843
<b>Less: Current liabilities</b>				
Payables	4	(851,580)	(851,580)	(960,284)
Borrowings	8	(49,851)	(49,851)	(331)
Contract liabilities	10	(18,182)	(18,182)	(156,772)
Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	10	(196,527)	(196,527)	0
Provisions	10	(275,348)	(275,348)	(260,619)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(5,875,948)</b>	<b>(5,875,948)</b>	<b>(4,854,019)</b>
<b>Closing funding surplus / (deficit)</b>		<b>1,329,935</b>	<b>1,329,935</b>	<b>2,809,596</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

OPERATING ACTIVITIES  
NOTE 2  
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted \$	Restricted \$	Total Cash and Financial Assets \$	Trust \$	Institution	Interest Rate	Maturity Date
<b>Cash on hand</b>								
CASH ON HAND	Cash and cash equivalents	1,500	0	1,500	0	Cash on hand	Nil	Nil
MUNICIPAL BANK ACCOUNT	Cash and cash equivalents	456,739	0	456,739	0	ANZ	Variable	Nil
MUNICIPAL INVESTMENT ACCT	Cash and cash equivalents	1,999,660	0	1,999,660	0	ANZ	Variable	Nil
TRUST BANK ACCOUNT	Cash and cash equivalents	21,637	0	21,637	0	ANZ	Nil	Nil
VISITOR CENTRE BANK ACCOUNT	Cash and cash equivalents	49,442	0	49,442	0	N/A	N/A	N/A
RESTRICTED CASH - RESERVES	Financial assets at amortised cost	0	3,738,472	3,738,472	0	ANZ	0.25%	Jun-22
RESTRICTED CASH - RESERVES	Cash and cash equivalents	0	858,272	858,272	0	NAB	N/A	Nov-22
MUNICIPAL INVESTMENT ACCT	Cash and cash equivalents	0	500,372	500,372	0	ANZ	N/A	Aug-22
MUNICIPAL INVESTMENT ACCT	Financial assets at amortised cost	0	500,000	500,000	0	ANZ	N/A	Jul-22
MUNICIPAL INVESTMENT ACCT	Cash and cash equivalents	0	606,087	606,087	0	ANZ	N/A	Jun-22
<b>Total</b>		<b>2,528,978</b>	<b>6,203,203</b>	<b>8,732,181</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		2,528,978	1,964,731	4,493,709	0			
Financial assets at amortised cost		0	4,238,472	4,238,472	0			
		<b>2,528,978</b>	<b>6,203,203</b>	<b>8,732,181</b>	<b>0</b>			

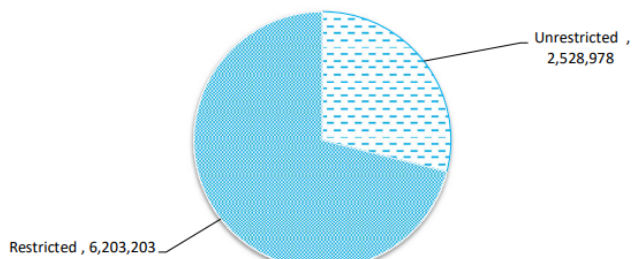
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

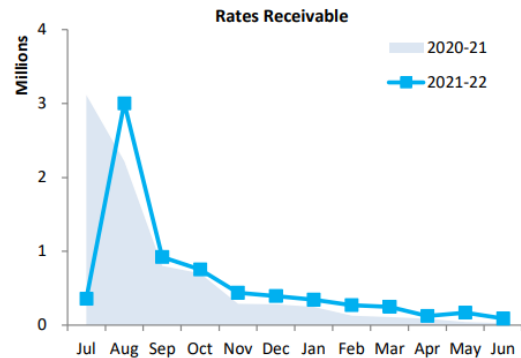
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES

Rates receivable	30 June 2021	30 Jun 2022
	\$	\$
Gross rates in arrears previous year	274,372	726,271
Levied this year	2,679,572	2,853,087
Less - collections to date	(2,227,673)	(2,801,937)
Gross rates collectable	<b>726,271</b>	<b>777,421</b>
Allowance for impairment of rates receivable	(686,824)	(686,824)
<b>Net rates collectable</b>	<b>39,447</b>	<b>90,597</b>
% Collected	75.4%	78.3%

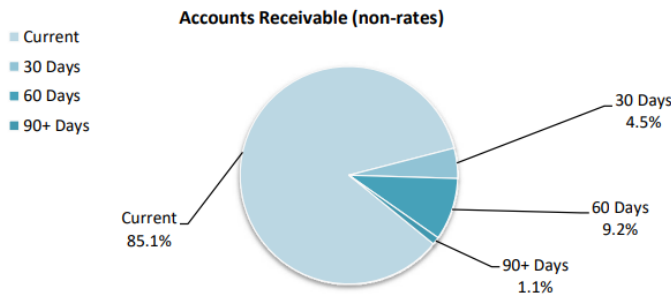


Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	174,238	9,202	18,923	2,302	204,665
Percentage		85.1%	4.5%	9.2%	1.1%	
<b>Balance per trial balance</b>						
Sundry receivable						204,665
GST receivable						10,270
Rates pensioner rebates						3,908
<b>Total receivables general outstanding</b>						<b>218,843</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

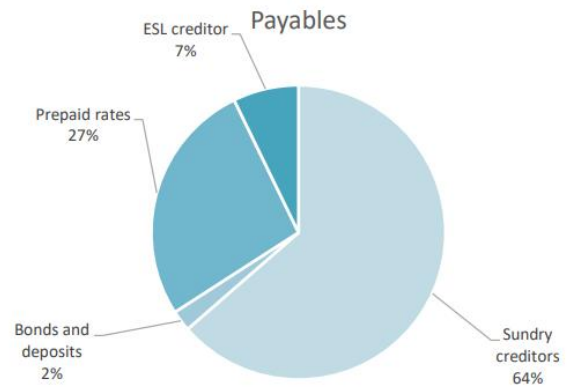
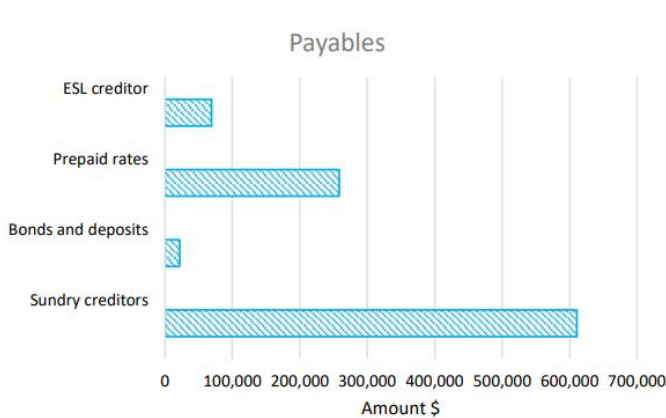
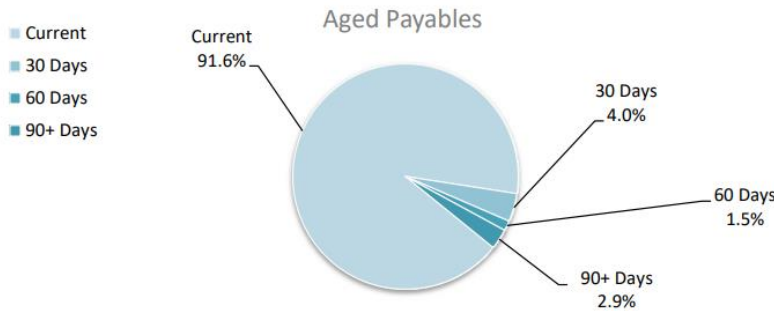
OPERATING ACTIVITIES  
NOTE 4  
Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	559,498	24,487	8,871	17,901	610,757
Percentage		91.6%	4%	1.5%	2.9%	
<b>Balance per trial balance</b>						
Sundry creditors						610,757
Bonds and deposits						21,937
Prepaid rates						258,401
ESL creditor						69,189
<b>Total payables general outstanding</b>						<b>960,284</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



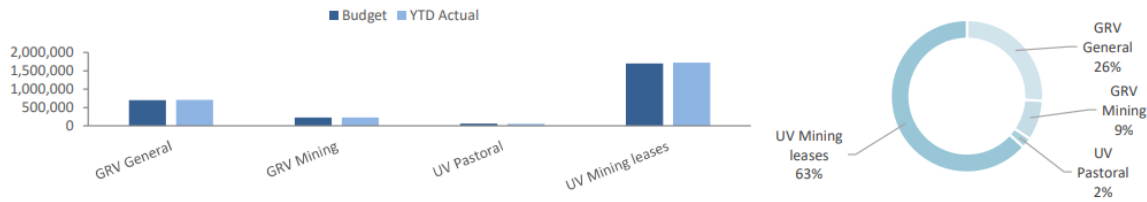
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

OPERATING ACTIVITIES  
NOTE 5  
RATE REVENUE

General rate revenue	Budget							YTD Actual		
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Total Revenue
<b>RATE TYPE</b>				\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>										
GRV General	0.1602	533	4,386,126	702,565	0	0	702,565	702,565	4,963	707,528
GRV Mining	0.2193	3	1,058,000	232,020	0	0	232,020	232,020	0	232,020
<b>Unimproved value</b>										
UV Pastoral	0.0849	15	747,436	63,431	0	0	63,431	64,699	(5,536)	59,163
UV Mining leases	0.1603	391	10,190,273	1,633,521	70,000	0	1,703,521	1,633,521	89,571	1,723,092
<b>Sub-Total</b>		<b>942</b>	<b>16,381,835</b>	<b>2,631,537</b>	<b>70,000</b>	<b>0</b>	<b>2,701,537</b>	<b>2,632,805</b>	<b>88,998</b>	<b>2,721,803</b>
<b>Minimum payment</b>	<b>Minimum \$</b>									
<b>Gross rental value</b>										
GRV General	367	164	53,902	60,221	0	0	60,221	60,221	0	60,221
<b>Unimproved value</b>										
UV Pastoral	200	27	28,745	5,400	0	0	5,400	4,600	0	4,600
UV Mining leases	367	181	240,965	66,463	0	0	66,463	66,463	0	66,463
<b>Sub-total</b>		<b>372</b>	<b>323,612</b>	<b>132,084</b>	<b>0</b>	<b>0</b>	<b>132,084</b>	<b>131,284</b>	<b>0</b>	<b>131,284</b>
<b>Total general rates</b>							<b>2,833,621</b>			<b>2,853,087</b>

KEY INFORMATION

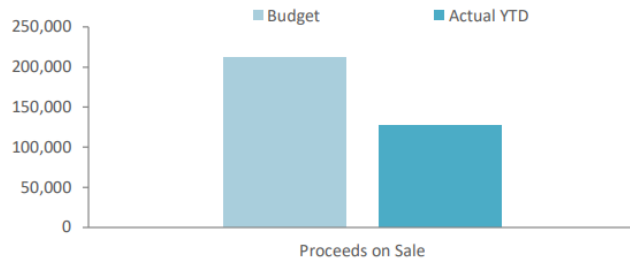
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

OPERATING ACTIVITIES  
NOTE 6  
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Buildings</b>								
	Records management facility	63,364	40,000	0	(23,364)	0	0	0	0
	<b>Plant and equipment</b>								
	<b>Transport</b>								
	P301 DS3301 Caterpillar	114,400	140,000	25,600	0	114,400	99,000	0	(15,400)
	P297 37DS Holden Colorado	14,400	10,000	0	(4,400)	0	0	0	0
	P318 21DS Nissan	13,320	16,000	2,680	0	0	0	0	0
	P268 DS3181 Kubota Tractor	6,586	5,000	0	(1,586)	0	0	0	0
	P293 DS29 Toyota Hilux	0	0	0	0	15,840	27,893	12,053	0
		<b>212,070</b>	<b>211,000</b>	<b>28,280</b>	<b>(29,350)</b>	<b>130,240</b>	<b>126,893</b>	<b>12,053</b>	<b>(15,400)</b>



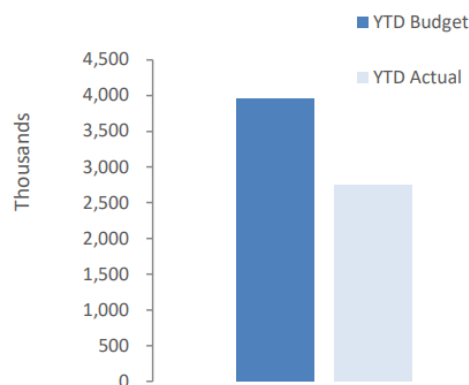
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

INVESTING ACTIVITIES  
NOTE 7  
CAPITAL ACQUISITIONS

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land	65,000	65,000	0	(65,000)
Buildings	955,000	955,000	496,549	(458,451)
Plant & Equipment	844,772	844,772	716,894	(127,878)
Infrastructure - Roads	1,071,043	1,071,043	1,160,336	89,293
Infrastructure - Parks & Ovals	24,000	24,000	0	(24,000)
Infrastructure - Other	532,000	532,000	230,792	(301,208)
Infrastructure - Drainage	90,000	90,000	0	(90,000)
Infrastructure - Airport	240,000	240,000	12,723	(227,277)
Infrastructure - Footpaths	125,687	125,687	130,753	5,066
<b>Payments for Capital Acquisitions</b>	<b>3,947,502</b>	<b>3,947,502</b>	<b>2,748,047</b>	<b>(1,199,455)</b>
<b>Total Capital Acquisitions</b>	<b>3,947,502</b>	<b>3,947,502</b>	<b>2,748,047</b>	<b>(1,199,455)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	1,431,700	1,431,700	1,285,005	(146,695)
Other (disposals & C/Fwd)	211,000	211,000	126,893	(84,107)
Cash backed reserves				
Plant reserve	421,120	421,120	421,120	0
Transport reserve	370,000	370,000	370,000	0
Land Development reserve	65,000	65,000	0	(65,000)
Asset Replacement/Renewal reserve	622,114	622,114	297,114	(325,000)
Contribution - operations	826,568	826,568	247,915	(578,653)
<b>Capital funding total</b>	<b>3,947,502</b>	<b>3,947,502</b>	<b>2,748,047</b>	<b>(1,199,455)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



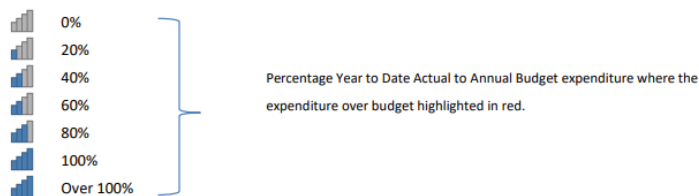


NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

INVESTING ACTIVITIES  
NOTE 7  
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total

Level of completion indicators



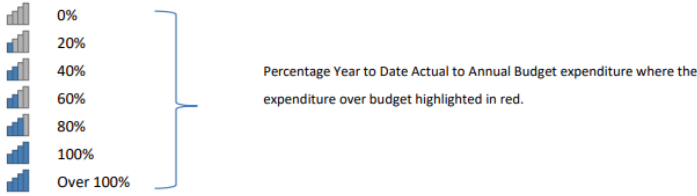
Level of completion indicator, please see table at the end of this note for further detail.

Account Description		Amended		Year to Date Actual	Variance (Under)/Over	
		Current Budget	Year to Date Budget			
<b>Capital Expenditure</b>						
Land						
	6899	Norseman Industrial/Commercial Land Development	65,000	65,000	0	(65,000)
	<b>Land Total</b>		<b>65,000</b>	<b>65,000</b>	<b>0</b>	<b>(65,000)</b>
Buildings						
	2034	YOUTH - BUILDING	25,000	25,000	6,560	(18,440)
	3304	CAPITAL - IGO - Norseman Town Hall Upgrade	15,000	15,000	12,117	(2,883)
	3314	DODD HOUSE CAPITAL IMPROVEMENTS	15,000	15,000	2,649	(12,351)
	3324	EUCLA TOWN HALL BUILDING IMPROVEMENTS	40,000	40,000	4,089	(35,911)
	3344	CAPITAL BUILDINGS	60,000	60,000	21,507	(38,493)
	3386	Woodland Cultural and Visitor Centre	100,000	100,000	20,299	(79,701)
	3397	Laundromat	225,000	225,000	225,820	820
	3424	SWIMMING POOL BUILDING IMPROVEMENTS	45,000	45,000	23,785	(21,215)
	3464	Upgrade Sports Complex Showers & Emergency Evacuation	45,000	45,000	49,943	4,943
	3664	Marks Park Upgrade	5,000	5,000	4,651	(349)
	6514	AERODROME BUILDINGS	280,000	280,000	1,984	(278,016)
	7234	WELCOME PARK UPGRADE	100,000	100,000	94,465	(5,535)
	2464	STAFF HOUSING BUILDING UPGRADES	0	0	28,680	28,680
	<b>Buildings Total</b>		<b>955,000</b>	<b>955,000</b>	<b>496,549</b>	<b>(458,451)</b>
Infrastructure - Roads						
	3134	Hyden Rd RRG East Grant Works	473,402	473,402	483,906	10,504
	3214	ROAD/C HERITAGE TRAIL	45,000	45,000	0	(45,000)
	3264	Norseman Reseal Project	145,000	145,000	165,945	20,945
	4144	ROADS TO RECOVERY	407,641	407,641	510,485	102,844
	<b>Infrastructure - Roads Total</b>		<b>1,071,043</b>	<b>1,071,043</b>	<b>1,160,336</b>	<b>89,293</b>
Infrastructure - Other						
	2364	Cemetery Upgrade & Gates	85,000	85,000	6,402	(78,598)
	2384	LRCI - Norseman - Water Supply Airport/Cemetery/Landfill	100,000	100,000	10,047	(89,953)
	2614	RUBBISH TIP INFRASTRUCTURE	15,000	15,000	0	(15,000)
	2624	Norseman Landfill	145,000	145,000	60,984	(84,016)
	2845	Drying Bed	0	0	3,793	3,793
	3388	Tourism Signage	25,000	25,000	0	(25,000)
	3444	SWIMMING POOL INFRASTRUCTURE WORKS	35,000	35,000	31,604	(3,396)
	3494	WELCOME PARK UPGRADE	10,000	10,000	6,652	(3,348)
	3544	OTHER REC & SPORT BUILDINGS MAINTENANCE	22,000	22,000	8,800	(13,200)
	3714	Dog Park (including moving dump point to RV Park)	80,000	80,000	87,876	7,876
	3754	OTHER REC & SPORT INFRASTRUCTURE PARKS & OVALS	15,000	15,000	14,634	(366)
	<b>Infrastructure - Other Total</b>		<b>532,000</b>	<b>532,000</b>	<b>230,792</b>	<b>(301,208)</b>
Infrastructure - Drainage						
	3234	Norseman Drainage Works	90,000	90,000	0	(90,000)
	<b>Infrastructure - Drainage Total</b>		<b>90,000</b>	<b>90,000</b>	<b>0</b>	<b>(90,000)</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

INVESTING ACTIVITIES  
NOTE 7  
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total  
Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

Account Description		Amended		Year to Date Actual	Variance (Under)/Over
		Current Budget	Year to Date Budget		
Plant & Equipment					
3414	SWIMMING POOL PLANT & EQUIPMENT	0	0	4,717	4,717
6124	ROAD PLANT PURCHASES	844,772	844,772	712,177	(132,595)
<b>Plant &amp; Equipment Total</b>		<b>844,772</b>	<b>844,772</b>	<b>716,894</b>	<b>(127,878)</b>
Infrastructure - Parks & Ovals					
3684	Rotunda Upgrade	24,000	24,000	0	(24,000)
<b>Infrastructure - Parks &amp; Ovals Total</b>		<b>24,000</b>	<b>24,000</b>	<b>0</b>	<b>(24,000)</b>
Infrastructure - Airport					
6504	AERODROME INFRASTRUCTURE UPGRADE	230,000	230,000	12,723	(217,277)
6534	Airport Terminal Building Design and Business Case	10,000	10,000	0	(10,000)
<b>Infrastructure - Airport Total</b>		<b>240,000</b>	<b>240,000</b>	<b>12,723</b>	<b>(227,277)</b>
Infrastructure - Footpaths					
6801	FOOTPATH CONSTRUCTION	125,687	125,687	130,753	5,066
<b>Infrastructure - Footpaths Total</b>		<b>125,687</b>	<b>125,687</b>	<b>130,753</b>	<b>5,066</b>
<b>Grand Total</b>		<b>3,947,502</b>	<b>3,947,502</b>	<b>2,748,047</b>	<b>(1,199,455)</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

FINANCING ACTIVITIES  
NOTE 8  
BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
<b>Health</b>										
Doctor's House		291,556	0	0	49,520	49,851	242,036	241,705	7,897	7,566
<b>Total</b>		291,556	0	0	49,520	49,851	242,036	241,705	7,897	7,566
Current borrowings		49,851					331			
Non-current borrowings		241,705					241,705			
		291,556					242,036			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

OPERATING ACTIVITIES  
NOTE 9  
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	380,401	3,000	126	0	0	0	0	383,401	380,527
Plant reserve	776,934	6,500	258	0	0	(421,120)	(421,120)	362,314	356,072
Aerodrome reserve	152,558	1,200	50	0	0	0	0	153,758	152,608
IT reserve	100,117	800	33	0	0	0	0	100,917	100,150
Transport reserve	1,869,968	14,565	620	0	0	(370,000)	(370,000)	1,514,533	1,500,588
Land Development reserve	1,260,082	11,000	418	0	0	(65,000)	0	1,206,082	1,260,500
Asset Replacement/Renewal reserve	1,661,087	20,000	551	0	0	(622,114)	(297,114)	1,058,973	1,364,524
	<b>6,201,147</b>	<b>57,065</b>	<b>2,056</b>	<b>0</b>	<b>0</b>	<b>(1,478,234)</b>	<b>(1,088,234)</b>	<b>4,779,978</b>	<b>5,114,969</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

OPERATING ACTIVITIES  
NOTE 10  
OTHER CURRENT LIABILITIES

	Opening Balance	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance
Other current liabilities	1 July 2021				30 June 2022
	\$		\$	\$	\$
<b>Other liabilities</b>					
- Contract liabilities	18,182	0	284,453	(145,863)	156,772
- Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	196,527	0	50,000	(246,527)	0
<b>Total other liabilities</b>	214,709	0	334,453	(392,390)	156,772
<b>Provisions</b>					
Provision for annual leave	192,948	0	0	0	192,948
Provision for long service leave	82,400	0	0	(14,729)	67,671
<b>Total Provisions</b>	275,348	0	0	(14,729)	260,619
<b>Total other current liabilities</b>	<b>490,057</b>	<b>0</b>	<b>334,453</b>	<b>(407,119)</b>	<b>417,391</b>

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11 and 12

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

NOTE 11  
OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Amended	YTD	YTD
	1 July 2021	Liability	Liability	30 Jun 2022	Liability	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>								
<b>General purpose funding</b>								
GRANTS COMMISSION - GENERAL	0	0	0	0	0	473,084	473,084	1,207,185
<b>Law, order, public safety</b>								
DFES - BFB GRANT	0	0	0	0	0	15,000	15,000	27,309
Bushfire Risk Planning Coordinator Funding	0	184,453	(136,772)	47,681	47,681	111,953	111,953	100,521
<b>Health</b>								
LGA Suicide Prevention Grants - Goldfields	0	100,000	0	100,000	100,000	0	0	0
<b>Education and welfare</b>								
YOUTH - GRANT	0	0	0	0	0	85,416	85,416	85,416
<b>Recreation and culture</b>								
IGO Grant -Dundas Education Scholarship	9,091	0	(9,091)	0	0	9,091	9,091	9,091
<b>Transport</b>								
ROADS FINANCIAL ASSISTANCE GRANT	0	0	0	0	0	177,271	177,271	493,592
MRD DIRECT GRANT	0	0	0	0	0	102,128	102,128	102,128
<b>Economic services</b>								
IGO Grant - Local Business Development	9,091	0	0	9,091	9,091	9,091	9,091	0
Woodlands Centre Trainee Grant	0	0	0	0	0	30,000	30,000	0
	<b>18,182</b>	<b>284,453</b>	<b>(145,863)</b>	<b>156,772</b>	<b>156,772</b>	<b>1,013,034</b>	<b>1,013,034</b>	<b>2,025,242</b>
<b>Operating contributions</b>								
<b>Governance</b>								
CONTRIBUTIONS & DONATIONS	0	0	0	0	0	1,500	1,500	984
<b>General purpose funding</b>								
ESL ADMIN CONTRIBUTION	0	0	0	0	0	4,000	4,000	4,000
<b>Community amenities</b>								
CONTRIBUTIONS	0	0	0	0	0	500	500	334
<b>Recreation and culture</b>								
O.CULTURE CONTRIBUTIONS	0	0	0	0	0	5,000	5,000	1,121
<b>Transport</b>								
STREET LIGHT CONTRIBUTION	0	0	0	0	0	8,000	8,000	8,060
<b>Other property and services</b>								
DIESEL FUEL REBATE	0	0	0	0	0	16,000	16,000	15,605
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>35,000</b>	<b>35,000</b>	<b>30,104</b>
<b>TOTALS</b>	<b>18,182</b>	<b>284,453</b>	<b>(145,863)</b>	<b>156,772</b>	<b>156,772</b>	<b>1,048,034</b>	<b>1,048,034</b>	<b>2,055,346</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

NOTE 12  
NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Amended Budget	YTD Budget	YTD Revenue
	1 July 2021		(As revenue)	30 Jun 2022	30 Jun 2022	Revenue		Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>								
<b>Health</b>								
WAPHN - Local Government Authority Community Grant	0	0	0	0	0	100,000	100,000	0
<b>Community amenities</b>								
LRCI Federal Grant (Community Projects)	0	0	0	0	0	75,754	75,754	53,028
<b>Recreation and culture</b>								
IGO Grant - Town Hall Upgrade (Captial)	7,242	0	(7,242)	0	0	0	0	7,242
LRCI Federal Grant (Rec & Culture Projects)	91,024	0	(91,024)	0	0	131,024	131,024	139,024
WA Hiking Participation Grant	0	0	0	0	0	0	0	10,000
<b>Transport</b>								
ROADS 2 RECOVERY GRANT	76,780	50,000	(126,780)	0	0	327,840	327,840	327,840
REGIONAL ROAD GROUP GRANT	0	0	0	0	0	315,601	315,601	315,601
LRCI Federal Grant (Transport Projects)	21,481	0	(21,481)	0	0	481,481	481,481	372,270
State Govt - Small Grants Program (Heritage Walk & Drive	0	0	0	0	0	0	0	40,000
<b>Economic services</b>								
State Govt - Small Grants Program (Co-naming Signage)	0	0	0	0	0	0	0	20,000
	<b>196,527</b>	<b>50,000</b>	<b>(246,527)</b>	<b>0</b>	<b>0</b>	<b>1,431,700</b>	<b>1,431,700</b>	<b>1,285,005</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

NOTE 13  
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in	Decrease in	Amended Budget Running Balance
				Available Cash	Available Cash	
				\$	\$	\$
	<b>Budget adoption</b>		Opening surplus	0	(819,504)	(819,504)
0061	Rates levied	Item 10.5.9 22/02/2022	Operating Revenue	70,000	0	(749,504)
0343	Reimbursement income	Item 10.5.9 22/02/2022	Operating Revenue	500	0	(749,004)
0373	Contributions and donations	Item 10.5.9 22/02/2022	Operating Revenue	1,500	0	(747,504)
2373	Contributions	Item 10.5.9 22/02/2022	Operating Revenue	500	0	(747,004)
2,463	Staff housing reimbursement	Item 10.5.9 22/02/2022	Operating Revenue	1,000	0	(746,004)
2,893	Development application fee	Item 10.5.9 22/02/2022	Operating Revenue	13,796	0	(732,208)
3,103	Other culture contributions	Item 10.5.9 22/02/2022	Operating Revenue	150	0	(732,058)
3,433	Charges pool admission	Item 10.5.9 22/02/2022	Operating Revenue	50	0	(732,008)
3,833	Charges lost books	Item 10.5.9 22/02/2022	Operating Revenue	200	0	(731,808)
6,933	Building permits	Item 10.5.9 22/02/2022	Operating Revenue	2,000	0	(729,808)
7,273	Water sales	Item 10.5.9 22/02/2022	Operating Revenue	80,000	0	(649,808)
7,293	Community Resource Centre reimbursements	Item 10.5.9 22/02/2022	Operating Revenue	265,026	0	(384,782)
7,333	Charges private works	Item 10.5.9 22/02/2022	Operating Revenue	50,000	0	(334,782)
0212	Councillor training/conferences/courses	Item 10.5.9 22/02/2022	Operating Expenses	0	(9,800)	(344,582)
0222	Election expenses	Item 10.5.9 22/02/2022	Operating Expenses	5,000	0	(339,582)
0242	Members travel	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,043)	(341,625)
0302	Subscriptions	Item 10.5.9 22/02/2022	Operating Expenses	0	(10,000)	(351,625)
0322	Sitting fees	Item 10.5.9 22/02/2022	Operating Expenses	6,295	0	(345,330)
0352	Administration salaries	Item 10.5.9 22/02/2022	Operating Expenses	0	(6,400)	(351,730)
0402	Admin insurance	Item 10.5.9 22/02/2022	Operating Expenses	0	(14,804)	(366,534)
0412	Staff training/conferences/courses	Item 10.5.9 22/02/2022	Operating Expenses	0	(5,000)	(371,534)
0422	Office cleaning	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,593)	(374,127)
0432	Office building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(8,920)	(383,047)
0462	Printing and stationery	Item 10.5.9 22/02/2022	Operating Expenses	0	(4,358)	(387,405)
0492	Office equipment maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(19,780)	(407,185)
0522	Postage and freight	Item 10.5.9 22/02/2022	Operating Expenses	0	(7,920)	(415,105)
0532	Admin vehicle running expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(4,479)	(419,584)
0542	Consulting fees	Item 10.5.9 22/02/2022	Operating Expenses	111,950	0	(307,634)
0552	Removal expenses	Item 10.5.9 22/02/2022	Operating Expenses	2,100	0	(305,534)
0643	Subscriptions administration	Item 10.5.9 22/02/2022	Operating Expenses	0	(29,900)	(335,434)
0672	Conferences and staff training	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,300)	(336,734)
0742	Council bushfire fighting expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(199)	(336,933)
0745	Bushfire Risk Planning Coordinator	Item 10.5.9 22/02/2022	Operating Expenses	61,575	0	(275,358)
0782	Records archive facility expenses	Item 10.5.9 22/02/2022	Operating Expenses	3,000	0	(272,358)
0832	Animal control other	Item 10.5.9 22/02/2022	Operating Expenses	9,500	0	(262,858)
0862	Animal control salaries and wages	Item 10.5.9 22/02/2022	Operating Expenses	9,212	0	(253,646)
0872	Animal control superannuation	Item 10.5.9 22/02/2022	Operating Expenses	2,937	0	(250,709)
0972	Co-Location building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	198	0	(250,511)
1,522	Contract services	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,960)	(253,471)
1,582	Medical vehicle expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(310)	(253,781)
1,592	Medical Centre building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,391)	(255,172)
1,682	Medical subsidy	Item 10.5.9 22/02/2022	Operating Expenses	30,000	0	(225,172)
1,692	Doctors house loan interest repayment	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,034)	(226,206)
1,732	Aged Persons homes building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(4,988)	(231,194)
2,002	Youth salaries	Item 10.5.9 22/02/2022	Operating Expenses	0	(34,113)	(265,307)
2,064	Sport and recreation programs	Item 10.5.9 22/02/2022	Operating Expenses	920	0	(264,387)
2,072	Youth maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(400)	(264,787)
2,302	Cemetery operation	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,742)	(267,529)
2,312	Community bus expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,300)	(268,829)
2,322	Public conveniences building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(700)	(269,529)
2,342	Public conveniences cleaning	Item 10.5.9 22/02/2022	Operating Expenses	0	(400)	(269,929)
2,552	Other housing building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,000)	(270,929)
2,582	Other housing garden maintenance	Item 10.5.9 22/02/2022	Operating Expenses	1,650	0	(269,279)
2,602	Domestic refuse collection	Item 10.5.9 22/02/2022	Operating Expenses	0	(7,252)	(276,531)
2,612	Waste facility maintenance	Item 10.5.9 22/02/2022	Operating Expenses	43,494	0	(233,037)
2,652	Litter control	Item 10.5.9 22/02/2022	Operating Expenses	2,400	0	(230,637)
2,682	Town cleanup	Item 10.5.9 22/02/2022	Operating Expenses	0	(12,160)	(242,797)
2,702	Other sanitation expenses	Item 10.5.9 22/02/2022	Operating Expenses	500	0	(242,297)



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

NOTE 13  
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in		Amended Budget Running Balance
				Available Cash	Decrease in Available Cash	
				\$	\$	\$
2,722	Waste facility salaries and wages	Item 10.5.9 22/02/2022	Operating Expenses	0	(61,120)	(303,417)
2,882	Storm drain maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,573)	(304,990)
2,892	Town planning expenses	Item 10.5.9 22/02/2022	Operating Expenses	26,120	0	(278,870)
3,086	Community engagement projects	Item 10.5.9 22/02/2022	Operating Expenses	7,520	0	(271,350)
3,087	Community events	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,500)	(273,850)
3,352	Public halls insurance	Item 10.5.9 22/02/2022	Operating Expenses	1,061	0	(272,789)
3,372	Public halls gardening	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,470)	(274,259)
3,432	Swimming pool plant maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(11,453)	(285,712)
3,472	Swimming pool chemicals	Item 10.5.9 22/02/2022	Operating Expenses	4,705	0	(281,007)
3,482	Swimming pool insurance	Item 10.5.9 22/02/2022	Operating Expenses	1,033	0	(279,974)
3,522	Swimming pool garden maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(13,559)	(293,533)
3552	Swimming pool building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(9,931)	(303,464)
3612	Sports complex insurance	Item 10.5.9 22/02/2022	Operating Expenses	681	0	(302,783)
3622	Parks gardens and reserves	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,740)	(304,523)
3652	Gym building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(3,900)	(308,423)
3662	Sports complex cleaning	Item 10.5.9 22/02/2022	Operating Expenses	450	0	(307,973)
3702	Gym cleaning	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,780)	(310,753)
3812	Library salaries	Item 10.5.9 22/02/2022	Operating Expenses	4,149	0	(306,604)
4022	Community grants program	Item 10.5.9 22/02/2022	Operating Expenses	25,000	0	(281,604)
4602	Norseman street maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(15,135)	(296,739)
4642	Depot utilities	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,500)	(299,239)
4652	Depot maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(26,471)	(325,710)
4672	Lighting of streets	Item 10.5.9 22/02/2022	Operating Expenses	0	(18,200)	(343,910)
4942	Doubtful debts	Item 10.5.9 22/02/2022	Operating Expenses	50,000	0	(293,910)
4952	Rates salaries and wages	Item 10.5.9 22/02/2022	Operating Expenses	14,910	0	(279,000)
5002	Administration allocation	Item 10.5.9 22/02/2022	Operating Expenses	0	(37,049)	(316,049)
5012	Administration allocation governance	Item 10.5.9 22/02/2022	Operating Expenses	0	(85,578)	(401,627)
5022	Administration allocation law	Item 10.5.9 22/02/2022	Operating Expenses	0	(544)	(402,171)
5032	Administration allocation health	Item 10.5.9 22/02/2022	Operating Expenses	0	(6,444)	(408,615)
5052	Administration allocation other housing	Item 10.5.9 22/02/2022	Operating Expenses	0	(886)	(409,501)
5062	Administration allocation community amenities	Item 10.5.9 22/02/2022	Operating Expenses	0	(7,249)	(416,750)
5072	Administration allocation recreation and culture	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,014)	(418,764)
5082	Administration allocation transport	Item 10.5.9 22/02/2022	Operating Expenses	0	(16,713)	(435,477)
5092	Administration allocation economic services	Item 10.5.9 22/02/2022	Operating Expenses	0	(7,652)	(443,129)
5132	Administration allocation health inspection	Item 10.5.9 22/02/2022	Operating Expenses	0	(3,020)	(446,149)
5152	Administration allocation staff housing	Item 10.5.9 22/02/2022	Operating Expenses	0	(725)	(446,874)
5162	Administration allocation drainage	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,812)	(448,686)
5172	Administration allocation swimming pool	Item 10.5.9 22/02/2022	Operating Expenses	0	(5,235)	(453,921)
5192	Administration allocation building	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,014)	(455,935)
5262	Administration allocation community amenities	Item 10.5.9 22/02/2022	Operating Expenses	0	(604)	(456,539)
5272	Administration allocation other recreation	Item 10.5.9 22/02/2022	Operating Expenses	0	(13,692)	(470,231)
5292	Administration allocation other economic services	Item 10.5.9 22/02/2022	Operating Expenses	0	(604)	(470,835)
5312	Administration allocation animal	Item 10.5.9 22/02/2022	Operating Expenses	0	(4,088)	(474,923)
5422	Staff housing allocation works	Item 10.5.9 22/02/2022	Operating Expenses	3,100	0	(471,823)
5502	Administration allocation to schedules	Item 10.5.9 22/02/2022	Operating Expenses	134,954	0	(336,869)
6072	Street tree maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,907)	(339,776)
6082	Traffic signs	Item 10.5.9 22/02/2022	Operating Expenses	281	0	(339,495)
6102	Plant depreciation allocation to jobs	Item 10.5.9 22/02/2022	Operating Expenses	0	(57,800)	(397,295)
6112	Street cleaning	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,400)	(399,695)
6822	Honeybee industry in the Shire of Dundas	Item 10.5.9 22/02/2022	Operating Expenses	0	(40,000)	(439,695)
6832	Area marketing	Item 10.5.9 22/02/2022	Operating Expenses	50,000	0	(389,695)
6902	Building control salaries	Item 10.5.9 22/02/2022	Operating Expenses	15,000	0	(374,695)
7232	Water supply and standpipes	Item 10.5.9 22/02/2022	Operating Expenses	0	(25,500)	(400,195)
7262	Norseman CRC expenditure	Item 10.5.9 22/02/2022	Operating Expenses	0	(26,178)	(426,373)
7265	Visitor Centre expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(6,566)	(432,939)
7270	Woodlands Centre expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(6,000)	(438,939)
7272	Woodlands Centre expenditure	Item 10.5.9 22/02/2022	Operating Expenses	0	(44,400)	(483,339)
7302	Private works various	Item 10.5.9 22/02/2022	Operating Expenses	0	(27,100)	(510,439)
7622	Salaries public works overheads	Item 10.5.9 22/02/2022	Operating Expenses	63,362	0	(447,077)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

NOTE 13  
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
7632	Superannuation of workmen	Item 10.5.9 22/02/2022	Operating Expenses	15,517	0	(431,560)
7682	Engineering office expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,976)	(433,536)
7702	RAM systems	Item 10.5.9 22/02/2022	Operating Expenses	0	(530)	(434,066)
7742	Less allocation to works	Item 10.5.9 22/02/2022	Operating Expenses	0	(46,096)	(480,162)
7822	Parts and repairs	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,600)	(481,762)
7832	Repair wages	Item 10.5.9 22/02/2022	Operating Expenses	0	(19,700)	(501,462)
0181	Grants commission general	Item 10.5.9 22/02/2022	Operating Revenue	0	(581,135)	(1,082,597)
0735	Bushfire Risk Planning Coordinator funding	Item 10.5.9 22/02/2022	Operating Revenue	0	(38,047)	(1,120,644)
2183	Youth grant	Item 10.5.9 22/02/2022	Operating Revenue	1,096	0	(1,119,548)
3015	Other culture grants	Item 10.5.9 22/02/2022	Operating Revenue	0	(40,000)	(1,159,548)
4613	Roads financial assistance grant	Item 10.5.9 22/02/2022	Operating Revenue	0	(222,148)	(1,381,696)
6025	Main Roads direct grant	Item 10.5.9 22/02/2022	Operating Revenue	0	(3,790)	(1,385,486)
3358	IGO grant town hall upgrade	Item 10.5.9 22/02/2022	Capital Revenue	0	(7,242)	(1,392,728)
6035	Roads to recovery grant	Item 10.5.9 22/02/2022	Capital Revenue	0	(98,817)	(1,491,545)
6055	Regional road group grant	Item 10.5.9 22/02/2022	Capital Revenue	5,275	0	(1,486,270)
6818	State Government small grants program	Item 10.5.9 22/02/2022	Capital Revenue	0	(20,000)	(1,506,270)
6826	State Government small grants program	Item 10.5.9 22/02/2022	Capital Revenue	0	(40,000)	(1,546,270)
1645	WAPHN Local Government authority community grant	Item 10.5.9 22/02/2022	Capital Revenue	100,000	0	(1,446,270)
2464	Staff housing building upgrades	Item 10.5.9 22/02/2022	Capital Expenses	0	(25,000)	(1,471,270)
3306	Mens Shed capital upgrade	Item 10.5.9 22/02/2022	Capital Expenses	11,000	0	(1,460,270)
3344	Capital buildings	Item 10.5.9 22/02/2022	Capital Expenses	0	(30,000)	(1,490,270)
6124	Road plant purchases	Item 10.5.9 22/02/2022	Capital Expenses	0	(289,941)	(1,780,211)
3134	Hyden Road RRG East grant works	Item 10.5.9 22/02/2022	Capital Expenses	0	(7,913)	(1,788,124)
3264	Norseman reseal project	Item 10.5.9 22/02/2022	Capital Expenses	0	(65,000)	(1,853,124)
4144	Roads to Recovery	Item 10.5.9 22/02/2022	Capital Expenses	211,499	0	(1,641,625)
6504	Aerodrome infrastructure upgrade	Item 10.5.9 22/02/2022	Capital Expenses	45,000	0	(1,596,625)
6534	Airport terminal building design and business case	Item 10.5.9 22/02/2022	Capital Expenses	40,000	0	(1,556,625)
6815	Precinct development electric vehicle charging station	Item 10.5.9 22/02/2022	Capital Expenses	20,000	0	(1,536,625)
	Transfer from reserves Plant	Item 10.5.9 22/02/2022		421,120	0	(1,115,505)
	Transfer from reserves Transport	Item 10.5.9 22/02/2022		370,000	0	(745,505)
	Transfer from reserves Land Development	Item 10.5.9 22/02/2022		65,000	0	(680,505)
	Transfer from reserves Asset Replacement	Item 10.5.9 22/02/2022		350,000	0	(330,505)
	Transfer to reserves Asset Replacement	Item 10.5.9 22/02/2022		330,505	0	0
				<b>3,163,791</b>	<b>(3,163,791)</b>	<b>0</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022**

**NOTE 14  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
<b>Revenue from operating activities</b>						
Governance	56,588	216.23%	▲	Wind up of Goldfields Record Storage facility		
General purpose funding - other	674,996	115.01%	▲	Grants Commission (FAGS) funding received. Interim rates.		Interest earnings on investments lower than expected. Rates legal fees. Proceeds from sale of scrap.
Community amenities	36,100	15.13%	▲	Development application fee. Other bulk, commercial and liquid waste collection fees.		
Recreation and culture	(11,846)	(25.48%)	▼			Town Hall and sports complex hire fees. Gym membership fees. Other rec and culture contributions.
Transport	276,167	76.85%	▲	Grants Commission (FAGS) funding received.		Profit on asset disposals. Airstrip landing fees.
Other property and services	(30,629)	(16.36%)	▼	Private works revenue.		Sale of gravel.
<b>Expenditure from operating activities</b>						
Governance	108,008	11.71%	▲	Discretionary Councillor Funding. Subscriptions. Sitting fees. Salaries, wages & superannuation. FBT. Staff training & conferences. Asset disposal. Allocations.		Office building & garden maintenance. Postage. Consulting fees. Legal fees. Records archive facility. Depreciation and allocations.
General purpose funding	199,192	39.13%	▲	Rates written off and doubtful debts. Admin allocations.		
Law, order and public safety	81,155	20.11%	▲	Bushfire Risk Planning Coordinator. Animal Facility maintenance and control. Crime Prevention implementations. Admin allocations.		National Disaster Risk Reduction Program. Animal control salaries and wages.
Health	63,097	25.94%	▲	Health contractor services. Medical Centre subsidy. Admin and housing allocations.		
Education and welfare	70,856	30.48%	▲	Youth salaries & wages. Youth activities. Sport and Rec programs. Admin allocations.		
Housing	(91,765)	(1542.53%)	▼	Aged Persons building maintenance. Staff housing building maintenance.		Staff housing utilities. Housing allocations.
Recreation and culture	203,111	13.11%	▲	Art exhibition. Arts performances. Engagement projects & events. Salaries & wages. Christmas Day donation. Swim pool chemicals, building & gardening. Parks maintenance. Lease 81 Roberts St. Reconciliation action plan. Norseman Today donation. Community grants program. Admin allocations.		Swimming pool contract services. Parks & gardens utilities.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022**

**NOTE 14  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
Economic services	136,057	17.37%	▲	Honeybee industry. Marketing and tourism promotions. Local business development. Brand development. Building contractor services. CRC, Woodlands and VC expenses. Admin allocations.		Water supply standpipe. Visitor Centre expenses.
Other property and services	333,113	73.24%	▲	Plant depreciation. Superannuation. Leave pay. Fuel expenses. Tyres. Insurances.		Staff housing allocations. Road depreciation. Staff training. Allocations.
<b>Investing activities</b>						
Proceeds from non-operating grants, subsidies and contributions	(146,695)	(10.25%)	▼	IGO Grant - Town Hall Upgrade (Capital)		WAPM - Local Government Authority Community Grant. LRCI Federal Grant (Community Projects)
Proceeds from disposal of assets	(84,107)	(39.86%)	▼			Records management facility. Disposal of P297, P318 and P268
Payments for property, plant and equipment and infrastructure	1,199,455	30.39%	▲	Buildings: Aerodrome, Dodd House, Eucla Town Hall, Swim Pool, Woodlands Centre, Youth Centre. Infrastructure: Aerodrome infrastructure, Drainage, Cemetery upgrade & gates, LRCI, Landfill, Outdoor gym, Waste facility, Tourism signage, Rotunda. Roads: Heritage trail. Land: Industrial development. Plant & Equipment: Road plant.		Buildings: Staff housing. Infrastructure: Dog park. Roads: Hyden Road RRG East, Norseman reseal project, Roads to recovery. Plant & Equipment: Swim pool plant.
<b>Financing activities</b>						
Transfer from reserves	(390,000)	(26.38%)	▼			Asset replacement/renewal and Land Development
Transfer to reserves	55,009	96.40%	▲			Interest earnings on investments lower than expected.

Voting Requirements

Simple Majority

Officer Recommendation

**That the Shire of Dundas Financial Statements for the period ending 30<sup>th</sup> June 2022 be accepted.**

Moved: Cr.  
Seconded: Cr.

Resolution

Carried by: Simple Majority For: Against:

**10.4 Officers Reports**

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.1 – Officers Reports</b>	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer – Peter Fitchat
Date of Report	10 <sup>th</sup> August 2022
Disclosure of Interest	Nil

Summary

That the Council receive the Works and Services, Corporate and Community Services, Youth and Recreation Services, and Tourism and Events Reports as contained in Papers Relating.

Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

Statutory Environment

Shire officers are required to deliver the activities, programs, works and services within the appropriate legislative requirements where applicable.

Policy Implications

Shire officers are required to deliver the activities, programs, works and services guided by and within the appropriate Shire policies and procedures where applicable.

Financial Implications

Shire officers are required to deliver the activities, programs, works and services within allocated budgets, and purchasing and procurement policies.

Strategic Implications

Shire officers deliver activities, programs, works and services to achieve the community outcomes identified within the Strategic Community Plan.

Consultation

CEO

Manager of Corporate and Community Services

Acting Manager of Works and Services

Tourism and Events Officer

Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

Voting Requirements

Simple Majority

Officer Recommendation

**That the Shire of Dundas Council receive the Corporate and Community Services, Works and Services, Youth and Recreation Services, and Tourism and Events Reports as contained in Papers Relating.**

Moved: Cr.

Seconded: Cr.

Resolution

Carried by: Simple Majority

For:

Against:

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.2 – CEO Performance Review -Appointment of Consultant</b>	
Location / Address	Shire of Dundas
File Reference	Personal File - CEO
Author	Manager Corporate and Community Services Pania Turner
Date of Report	11 <sup>th</sup> August 2022
Disclosure of Interest	Nil

Summary

The Shire of Dundas Council consider appointing John Phillips Consulting to assist Councillors through the performance review of the CEO for the last financial year. The appraisal must be done by the Elected Members and the CEO and completed by 2<sup>nd</sup> September 2022. However, due to competing priorities, the CEO's appraisal will be commenced prior to 2<sup>nd</sup> September but not finalised prior to the that date.

Background

The Council, according to the *Local Government Act 1995* and the contract for the Chief Executive Officer's position, is required to undertake an annual performance review. Under the terms and conditions of employment, the Council must also consider the CEO's remuneration package.

Statutory Environment

The *Local Government Act 1995* and *Local Government Legislation Amendment Act 2019* (sec. 5.38) requires all employees to undergo a performance review at least once per year.

Salaries and Allowances Tribunal and the Salaries and Allowances Act 1975.

Terms and conditions of employment.

### Policy Implications

Nil

### Financial Implications

The CEO's salary is identified in the administration operating expenditure; however, it forms part of the administration allocation across all accounts.

Success indicators and timelines agreed in the annual appraisal will have a direct or indirect significant financial impact on the Shire's operations.

The cost associated with the Consultant assisting Elected Members with the performance appraisal is included in the 2022-23 Financial year's budget.

### Strategic Implications

The CEO's KPIs are linked to the strategies/priorities identified in the Strategic Community Plan and Corporate Business Plan of the Shire. Achievement of the CEO's KPI's is vital in achieving the long-term strategic objectives of the Shire.

### Consultation

Shire President, Councillors and CEO, Senior Staff, John Phillips Consulting

### Comment

The purpose of the annual performance review is for the Council to consider the general and key performance indicators that the Council have set to give the CEO direction for the following year. The KPIs provide a framework for the CEO to provide overall leadership in achieving long-term/medium-term strategic and operational objectives of the Shire.

The Council has previously engaged John Phillips Consulting regarding the appointment and the previous two annual performance appraisals for the CEO, including development and agreement of actions, success indicators and timelines for the ensuing year.

It is proposed that John Phillips Consulting will provide an appraisal template and conduct discussions with all Councillors in August 2022 and then present a final report to an appointed Committee of the Council. The final report will be given to the Committee. The final report to be presented at the Ordinary Meeting of Council at Eucla 24<sup>th</sup> September 2022.

### Voting Requirements

Simple Majority

### Officer Recommendation

**That the Shire of Dundas Council:**

- 1. appoint John Phillips Consulting to assist Elected Members with the performance appraisal process for the CEO;**
- 2. appoints the following Councillors as the Delegated Committee to finalise the CEO performance appraisal, President Laurene Bonza, Cr \_\_\_\_\_, Cr \_\_\_\_\_; and**
- 3. approve the presentation to Council, of the final report, be deferred to the Ordinary Meeting of Council at Eucla 24<sup>th</sup> September 2022.**

Moved: Cr:  
Seconded: Cr:

Carried by: Simple Majority For: Against:

#### **11. Elected Members Motions of Which Previous Notice Has Been Given**

#### **12. New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting**

The following items of urgent business were accepted for consideration by the President or by majority of the members of the Council:

##### **Recommendation**

**That the members of the Council agreed to the introduction of the following late item for decision.**

Moved: Cr.  
Seconded: Cr.

##### **Resolution**

Carried by: Simple Majority For: Against:

#### **13. Next Meeting**

The next Ordinary Meeting of the Council is scheduled to be held at 4:00pm on the 24<sup>th</sup> September 2022, in Eucla.

#### **14. Closure of Meeting**

There being no further business the Shire President will declare the meeting closed at: