
ORDINARY COUNCIL MEETING

16 DECEMBER 2023

PAPERS RELATING

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ITEM 7.1 UNCONFIRMED MEETING MINUTES

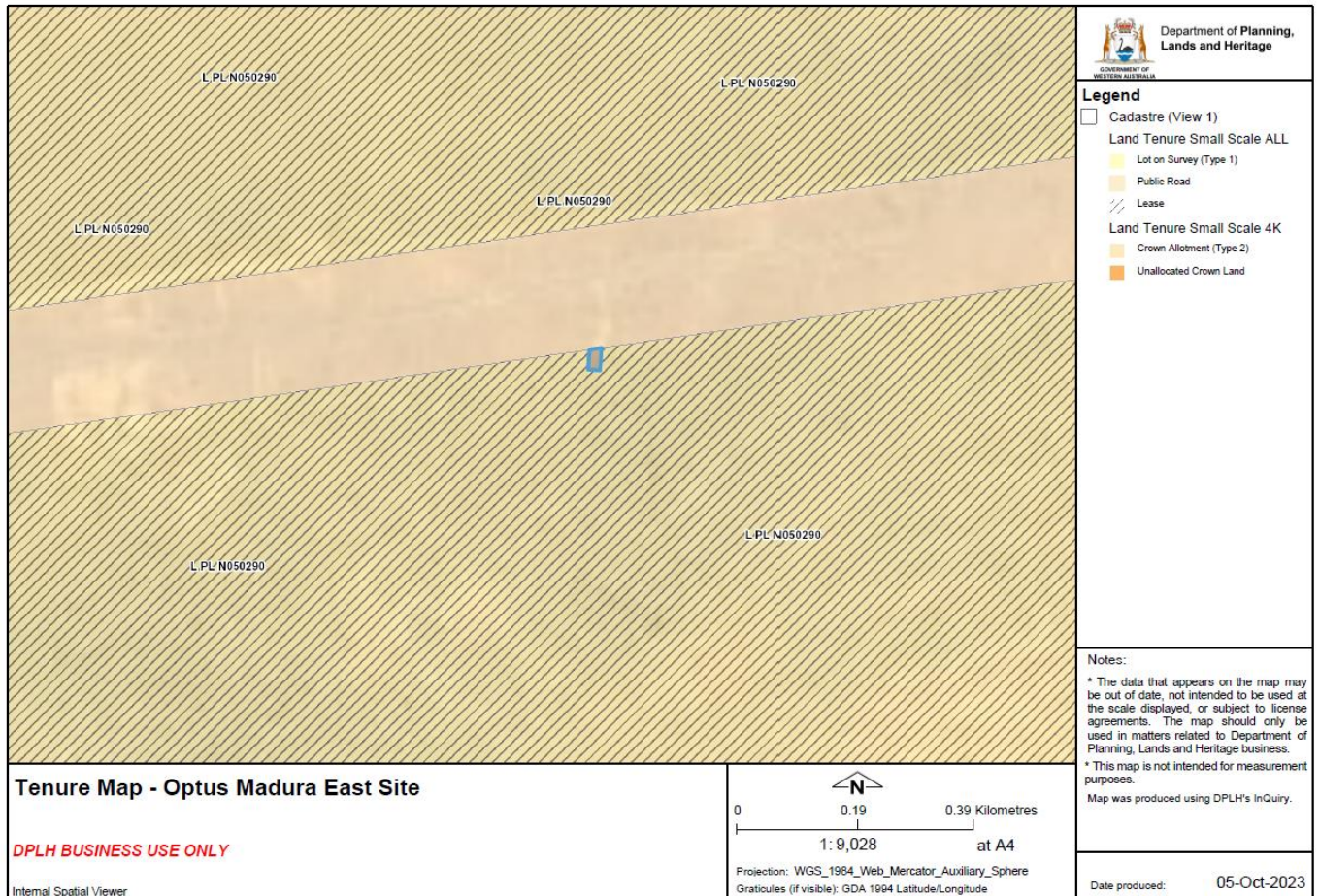
Appendix 1: UNCONFIRMED MINUTES ORDINARY COUNCIL MEETING

WEB LINK : <https://www.dundas.wa.gov.au/council-meetings/ordinary-council-meeting/november-28-ordinary-council-meeting/170/documents/unconfirmed-minutes-ocm-28-november-2023.pdf>

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ITEM 10.1.1 INVITATION TO COMMENT – PROPOSED LEASE OF UNALLOCATED CROWN LAND (UCL), EYRE HIGHWAY WITHIN THE MUNDRABILLA LOCALITY

Attachment 10.1.1 (i)



ITEM 10.1.3 PROPOSED ROAD DEDICATION – MORT HARSLETT DRIVE NORSEMAN

Attachment 10.1.3 (i)

EXTRACT FROM THE LAND ADMINISTRATION REGULATIONS 1998

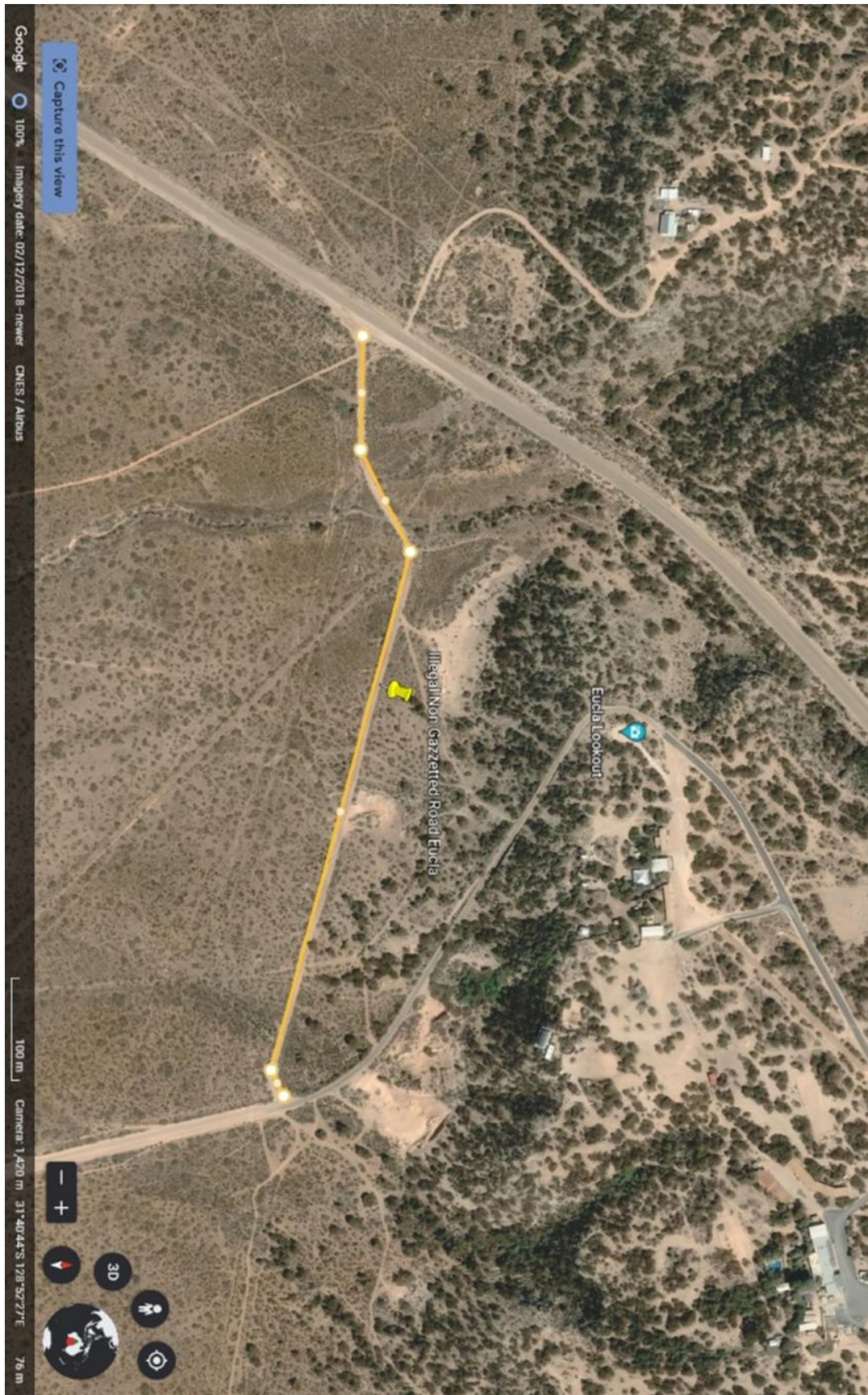
REGULATION 8—DEDICATION OF A PUBLIC ROAD

8. Local government request to dedicate land as a road (Act s. 56), requirements for

For the purposes of preparing and delivering under section 56(2)(a) of the Act a request to the Minister to dedicate land as a road, a local government must include with the request —

- (a) written confirmation that the local government has resolved to make the request, details of the date when the relevant resolution was passed and any other information relating to that resolution that the Minister may require; and
- (b) if an application has been made to the local government under section 56(1)(b)(ii) of the Act, a copy of the application and details of the rateable value of all the rateable land relevant to the application; and
- (c) if the request is made in respect of a private road referred to in section 56(1)(c) of the Act —
 - (i) written confirmation that the public has had uninterrupted use of the private road for a period of not less than 10 years; and
 - (ii) a description of the section or sections of the public who have had that use; and
 - (iii) a description of how the private road is constructed; and
- (d) copies of any submissions relating to the request that the local government has received, and the local government's comments on those submissions; and
- (e) any other information the local government considers relevant to the Minister's consideration of the request; and
- (f) written confirmation that the local government has complied with section 56(2) of the Act.

ITEM 10.1.4 EUCLA PROPOSED CLOSURE OF UNAMED ROAD



ITEM 10.2.1 POLICY FOR RESTRICTED ACCESS VEHICLES (RAVs)

Policy -Road Use Approval for Restricted Access Vehicles (RAVs)

Draft Council Policy

To be adopted in Eucla OCM 16th December 2023

PURPOSE

To ensure Council's compliance with the Traffic (Vehicles) Act 2012, when issuing Shire Approval for Restricted Access Vehicles (RAVs) on Council's Road Network.

POLICY STATEMENT The Commissioner of Main Roads WA is responsible for granting road access to Restricted Access Vehicles (RAVs). On 1 December 2012, Main Roads WA (MRWA) consolidated the Prime Mover Trailer and Truck Trailer combination Period Permits into a single Notice for approved vehicle combinations.

RAVs can only operate on roads that are on the RAV Network and in accordance with any conditions applied by MRWA or the road owner (Shire) approving the use of the road.

When approval is required from the Shire of Dundas (as the road owner), a 'Restricted Access Vehicle (RAV) Approval Application Form' must be submitted. This Application Form includes additional terms and conditions applied by the Shire of Dundas.

The Shire of Dundas will meet its obligations and responsibilities in accordance with the Traffic (Vehicles) Act 2012 when issuing Shire Approval for road users to use restricted access vehicles on Council's Road network.

Applications for RAV Permits are processed and approved by MRWA. Applicants should apply directly to MRWA.

MRWA is responsible for administering the RAV Network and any requests to add or amend a road on the RAV Network shall be submitted directly to MRWA by the applicant.

GUIDELINES/PROCEDURES

When Shire approval is required for Restricted Access Vehicles (RAVs) to operate on Council's Road network, the following guidelines and procedures shall apply.

- Complete a 'Restricted Access Vehicle (RAV) Approval Application Form' (Application Form) and submit to the Shire of Dundas (Shire).
- If the application is approved, a Letter of Approval (Approval) will be sent to the applicant. The Approval expires 30 June each year and it is the responsibility of the applicant to reapply. The Shire will not send reminder notices. The Approval is subject to the Shire's conditions and any other conditions deemed necessary.
- The Shire reserves the right to request MRWA to remove any roads under the responsibility of the Shire, from the RAV Network.
- The Shire reserves the right to cancel or suspend any Approval if operators are not adhering to the Shire's terms and conditions listed on the Application Form.

- Reporting of potential breaches by RAVs operators, sighting the registration number of the vehicle, should be made to Main Roads WA on 138 486.

DEFINITIONS

Approved Vehicle Combination - any vehicle combination stipulated in the 'Prime Mover, Trailer Combination Operating Conditions' or the 'Truck, Trailer Combination Operating Conditions' issued by Main Roads WA (MRWA)

RAV Permits - Oversize Permits, Oversize Road Train Permits, Concessional Loading Permits, Tri Drive Road Train Permits and Exceptional Circumstances Permits)

RELATED LEGISLATION

Traffic (Vehicles) Act 2012

ITEM 10.3.1 FINANCIAL REPORT FOR THE PERIOD ENDING 31 OCTOBER 2023

Appendix 2: SHIRE OF DUNDAS MONTHLY FINANCIAL REPORT COMBINED-OCTOBER 2023

WEB LINK: <https://www.dundas.wa.gov.au/council-meetings/ordinary-council-meeting/ordinary-council-meeting/164/documents/dundas-monthly-financial-report-combined-october-23.pdf>

ITEM 10.4.1 OFFICERS' REPORTS

MANAGER OF WORKS AND SERVICES

Town Works

- Complete verge collection around community.
- Set up gazebos for school sports day.
- Planes in Monday, Tuesday, and every second Wednesday.
- Dog park septic tanks pumped out.
- Swimming Pool septic tanks pumped out.
- Spraying of tin dam and grey pond including cutting down the long grass behind RAMS wastewater treatment area.
- Repair damage to men's toilets at Welcome Park.
- Unload IGA delivery truck trailer and reload pallets for transport back to Perth.
- Shower repaired at unit 3 Pensioner units.
- Remove rubbish and clear area at rear of IGA.
- Build shelving in IGA cool room.
- Inspections of all parks.

- Chairs and tables to Marks Park for community event.
- Fire break and yard inspections carried out on all blocks; letters have been sent out to non-compliant addresses.
- Installation of paper towel holders and soap dispensers at the Medical Centre.
- Repair water leak at IGA women's toilets.
- Rubbish bin locks replaced.

Garden Crew

- Verge slashing continued.
- Removal of dead weeds in back lanes continuing to eliminate fire hazards.
- Over hanging branches in back lanes getting trimmed back
- Ongoing rubbish being picked up around the community.
- Repairs to retic systems at Rotunda and admin gardens.

Road Crew

- Road crew working on Victoria Rock exit/entry and road repairs. Gravel has been trucked in to lift the height of the road 150m distance from Victoria Rock Road to the joining Hyden Road entrance.

Plant

- P349 Service the engine and refrigerant system on the freezer trailer of the IGA truck.
- P345 Iveco Powerstar (IGA) Prime mover new front tyres fitted, new front shock absorbers fitted, still ongoing work with diagnosing logged faults, not causing any operational issues.
- SUV vehicle purchased for the Woodlands Centre, should be ready before Christmas.
- P279 Carry out steering repairs to Caterpillar Grader.
- P346 Problems with refrigerated unit on Postie delivery truck to Eucla, unit is not staying cold and holding at -21C constant temperature, vehicle being worked on in Kalgoorlie to repair operation.
- P290 3 axle dog trailer having a full rebuild and respray, new axles, brakes, wiring harness for lights, all bushes and pins for A frame and rocker boxes, new hydraulic hosing, and hydraulic valving.
- P319 Subaru service carried out.
- P332 Toyota van service and repairs.
- P328 Holden Colorado service and repairs, panel beating repairs booked in for 4th December.
- P296 Replace battery.
- New service truck should be ready for delivery before Christmas.

Waste Facility

- Pump out number 1 holding tank to number 2 tank and drying bed cleaned.

Occupational Health and Safety and Ranger Services

- Ongoing JHA and SWP procedures being added to our system.
- RV counts ongoing.
- Rectify faults found on the risk assessment audit to all machines (WIP)
- Conduct security checks of buildings 2 x a week at staggered times.
- Bromus/Dundas rubbish run 2 x week and inspections.
- Monthly inspection of Hyden Road camping areas and toilets.
- Dog and feral cat catching ongoing.

Building Maintenance

- New cool room motors installed to vegetable and meat cooler rooms.
- Pest Control carried out on all Shire assets, buildings, and homes.
- 1 of the 2 new Cool room motors that were installed at the IGA.
- Tray has been built and fitted to new service truck in Perth.

Airport terminal

- Gyprocking of walls being carried out from the 5th of December.
- Exterior painting of building to begin 5th December.
- Once walls are in place painting of the interior to begin, flooring to be carried out and internal doors and benches to be fitted. Once flooring is in all the plumbing to be installed internally.
- Fencing ongoing around facility.
- Electrical wiring and plumbing pipes and wiring in place ready for Gyprocking of walls to begin 4th December.

Cemetery

- Cemetery sprayed and weeded.

MWS Working Items

- Quote to connect water at Eucla Town Hall via our own connection quote has been received (Council Approval).
- New signage to be put up along Hyden Road and Victoria Rock intersection.
- Norseman Youth Centre upgrades.
- Discuss with IGO Forrestania the condition of the Hyden Road and grading practices.
- Completed the grocery delivery run to Perth and back to Norseman to gauge the entire operation from start to finish a few of photos to show the size of the operation and to show what is involved.
- Pallets and plastic crates are transported back to Perth for a refund.
- Pensioner units repairs and modifications external.



IGA Truck reversing to be loaded with groceries.

Swimming Pool

- Lawns mowed.
- Clear blocked sewerage lines.
- New septic pump fitted into septic catchment.

Private Works

- Road work repairs at OK and Scotia intersections for Pantoro carried out.
Road work repairs carried out this month for IGO Nova.



Private works
at the OK road
intersection

Private works at Nova Minesite.



WOODLANDS CULTURAL, COMMUNITY & VISITOR CENTRE REPORT



Reporting Officer: Tourism and Events-Margaret McEwan

Reporting Period: November – December 2023

Norseman Community Resource Centre

Room Hire - 4

Digital Assistance - 5

TransWA Bookings - 11

Photocopying - 53

Printing - 37

Scanning/Email – 11

Community Events

Community Markets 18th November

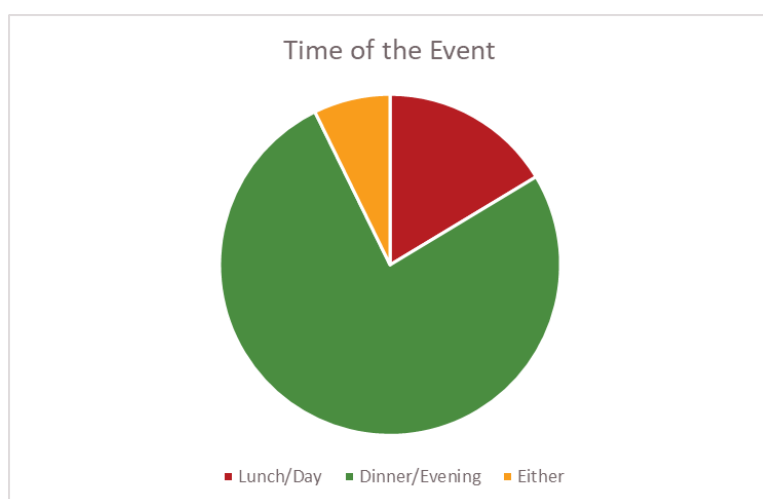
was had by all.

Evan Ayres 22nd November

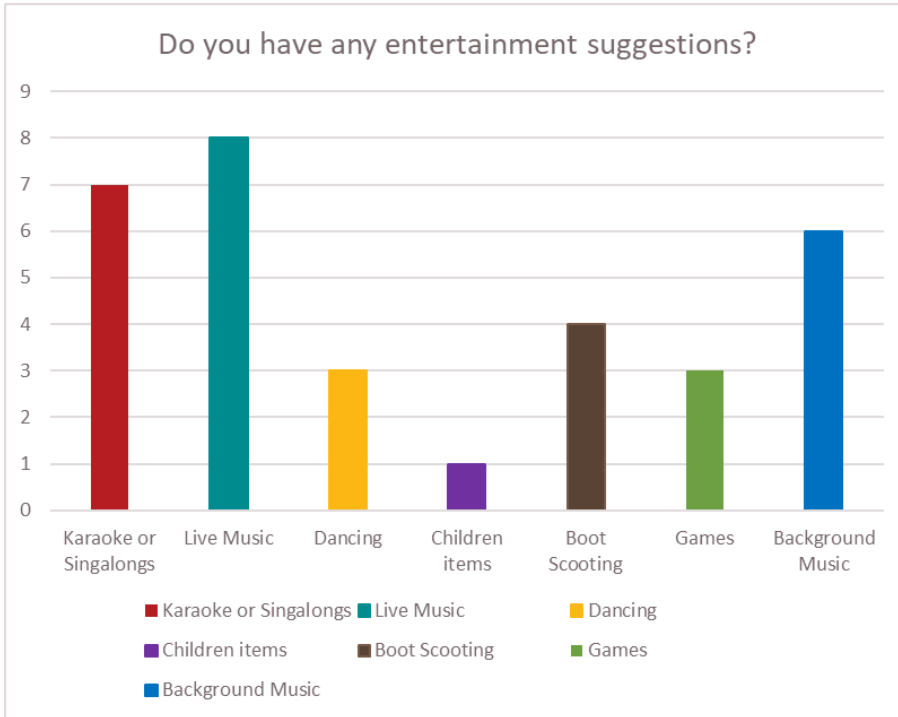
Coolgardie Christmas Luncheon 22nd November. The Shir's Youth and Recreation Officer and CRC Admin Assistant escorted Norseman seniors to the Kambalda Christmas Luncheon. With 19 attending a great afternoon

Seniors Christmas Dinner 2nd December- a great attendance of over 70 people filled the Norseman Town Hall for a great night of socialising.

This year the Shire conducted survey to of the attendees to understand their preference for an evening or day event. Overwhelming the response was to keep the Norseman event as an evening event, and the call for live music and dancing was also high.



Responses: 55
Lunch/Day: 09
Dinner/Evening: 42
Either: 4



Responses: 33

No change: 33

Vegetarian: 1

More Meat Options: 4

More Salad options : 2

More Dessert Options: 5

Comments:

'Soft background music.'

'Christmas sing-alongs.'

'Evan Ayres.'

'I enjoyed the entertainment tonight and meeting the locals.'

'Get the Shire CEO to sing a Christmas carol.'

'Jimmy Barnes'

'Dancing please.'

Dancing would be nice. Seniors are old but they are not dead (yet). Skits by Shire staff. Ha Ha'

Community Christmas Pool Party & Markets 9th December. Norseman families enjoyed a fun day at the pool, with Christmas burgers, ice creams, market stalls, and of course Santa!

School Graphic Novel Presentation 7th December

NHS End of Year Awards Morning- 12 December

Weekly at the Woodlands

Thai Chi - Friday

Tiny Tots – Wednesday Santa came a held story time for our last Tiny Tots for the year and handed out a Christmas Present to each Tiny Tot.



Kids Club – every second Saturday

Be Connected

Safer Shopping 23rd November
Scam Watch 6th December.

Mobile Clinic Visits

Breast Cancer Screening
Outback Vision
Bega



<p>Services Australia 32 customers accessed Services Australia 32 self service 9 needed assistance with their claims. 0 needed to be referred to a Services Australia Centre</p>	<p>Service Provider Visits CentreCare, Esperance Horizon Power</p>
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Norseman Visitor Centre

From 16th November 2023 to 11th December 2023, a total of seven hundred and nineteen (719) patrons have been through the Woodlands Centre (excluding CRC customers).

RV Park receipts collected 13th November - 11th December \$4859.00. The VC team is encouraging tourists submit their receipts to assist in capturing the tourism spend in Norseman.



YOUTH & RECREATION SERVICES

Youth & Recreation Officer: Brad Turner

Period of reporting: 14 November-15 December

Norseman Youth Centre Attendance and Activities

The Youth Centre has had **884** visits during the reporting period. The high visitation is reflective of the warmer weather, and the pool being opening. Youth enjoy the reprieve from the heat, and then head back to enjoy the pool or skate park.

The Norseman pool has been open for a month now and we go there as a youth group a couple of times a week, making sure we obey the pool rules, and being aware of other pool users. In January we will be starting up Swim for Fruit program sponsored by Royal Life Saving WA.

Shire Youth Services supported the Norseman DHS community sports carnival on the school oval. It was great to see sportsmanship, and all students trying their best. It was also excellent to see families and the P&C support the event.

We have also been having Friday night sport down the oval on a regular basis between 5 and 7 o'clock on a Friday evening, which is a nice way to finish off the school week.

Kidz Klub and Tiny Tots have now held their final sessions for 2023. With Santa making a special visit to Tiny Tots for story time.

School Holidays

The Youth Centre is closed from Friday 22nd December reopening on Tuesday 2nd January. We have some fun activities planned for the new year including a couple of holiday excursions for big and little kids.

Wishing all Norseman families, a very safe and happy holidays. Mr T.

Workplace Learning

During December the Shire was hosts to 3 Norseman DHS students participating in work experience. Shannon, Matilda, and Sascha worked across three Shire sites, IGA, Shire Administration, and the Woodlands Cultural, Community and Visitors Centre. Congratulations to the students who had an opportunity to work in areas that involved, direct and indirect customer services, event planning and reparation, data entry and record keeping. Thanks to Mr Kevin McDonald NDHS Student Services Teacher, and Shire of Dundas DCEO Pania Turner who organised the program, and to all the Shire staff who supported the students with their workplace learning.

Christmas Festivities

Kambalda Christmas Luncheon

The Norseman seniors have been out and about with their annual Christmas excursions. Thanks to Coolgardie Shire for again welcoming the Norseman residents to their Seniors Christmas Luncheon. The

Shire of Dundas supports the event with a \$1000 contribution and transport to the event. 19 Seniors attended and as always an excellent day out.

Seniors Christmas Dinner

The Town Hall was a loud and cheerful on Friday 1st December with over 70 seniors fill the venue and enjoying a well-deserved Christmas dinner. Catered for by the Shire of Dundas events team attendees were treated to a smorgasbord of Christmas roasts, vegetables, salads, and seafood, and desserts. The raffle table was a hit, and this year the addition of Norseman IGA gift vouchers as bonus spot prizes added to the excitement.

As noted in the CRC Report guests completed a questionnaire to assist the Shire to improve the event. It was great to see that staff received excellent feedback from all guests, and some useful suggestions came through on how we can add even more fun into the evening. Games, a pickup and drop off bus, and dancing are all items we will try next year.



Norseman Christmas Pool Party

On the 9th of December the Shire held the Norseman Christmas Pool Party, a break from the traditional event in the park. Market stalls, doughnuts (thanks NDHS P&C), Sanat prizes, and of course a lovely free pool to cool off in made the afternoon a relaxing and enjoyable event for families. And of course, a visit from Santa is always well received.



A special shout out to Ray and Cindy Marcon for the Woodlands unique Santa chair. Feedback from Santa that it is a much-improved upgrade from previous seating provided!

Norseman Youth Services Contract Management Review

The Norseman Youth Centre Service review has been completed by the Department of Communities, addressing all the requirements of the contract, and functioning well. The Council was acknowledged for their additional funding contribution to the youth program due to its valued and much needed service provision to the Norseman community.

