



Minutes
Ordinary Council Meeting
17th October 2017

MINUTES of the ORDINARY Meeting of the Council
held in the Council Chambers at the Shire
Administration Office – Prinsep Street Norseman on
the 17th October 2017 commencing at 6.00pm

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1 Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 6:00pm.

This Council meeting is being held on the traditional lands of the Ngadju people and I wish to acknowledge them as traditional owners and pay my respects to their elders, past and present.

The Chief Executive Officer read aloud the disclaimer that is on the front page of the agenda.

The Shire President read aloud the Affirmation of Civic Duty and Responsibility that is included in the agenda.

1.1 Attendance at meeting by Councillor AR Patupis.

The Chief Executive Officer has been advised that Cr Patupis will be in Esperance, Western Australia when the meeting is held and have requested attendance by way of instantaneous telephone connection with other Councillors present at the meeting in accordance with Administration Regulation 14A.

Cr Patupis will be at 76 The Esplanade, Esperance WA 6443.

The Council must approve of the place that Cr Patupis is located as a "suitable place" that must be in a town site or other residential area at least 150 kilometres from where the meeting is being held.

Recommendation

That Cr Patupis be permitted to attend this meeting by way of instantaneous telephone connection from Esperance, Western Australia, on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14A.

Moved: Cr Bonza
Seconded: Cr Webb

Resolution

That Cr Patupis be permitted to attend this meeting by way of instantaneous telephone connection from Esperance, Western Australia, on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14A.

Carried by: Simple Majority

For: 4

Against: 0

2 Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests:

Doug Stead – Item 12.3

Proximity Interests:

Nil

Impartiality Interests:

Nil

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

Nil

3 Record of Attendance of Councillors / Officers and Apologies.

Cr J Best	Shire President
Cr LW Webb	Deputy Shire President
Cr JEP Hogan	
Cr AR Patupis	
Cr LG Bonza	
Doug Stead	Chief Executive Officer
Gihan Kohobange	Deputy Chief Executive Officer
Jon Fry	Manager of Works & Services
Pania Turner	Manager of Community Development
Sonya Ellison	Senior Administration Officer

Public Gallery

Leanne Jamieson, Barry Bayley, Amanda Ellison, Tracy Dixon, Bonnie Vicensoni, Jammie-Lee Bennett, Janine Thornton, Michael Ramsay, Yvonne Ramsay, William Farrelly.

4 Response to Previous Public Questions Taken on Notice.

Nil

5 Public Question Time.

Leanne Jamieson: There is Heritage Council funding available for heritage listed buildings. Have Council applied for funding for maintenance or renewal?

The Shire President directed the Manager of Community Development to respond: There is one building listed by the Heritage Council for the Dundas area but that is privately owned. The owners are more than welcome to apply for funding if they wish. Council has not at this time engaged in any funding applications for Shire of Dundas listed heritage buildings.

6 Applications for Leave of Absence.

Cr Patupis – 21st November 2017 Ordinary Council Meeting.

7 Confirmation of Minutes of Previous Meetings.

7.1 Minutes of the Ordinary Meeting of Council held on 19th September 2017 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Ordinary Council Meeting held on 19th September 2017 be confirmed as a true and accurate record.

Moved Cr Hogan
Seconded Cr Patupis

For the Council to proceed with making the Shire of Dundas Activities on Thoroughfares and Public Places and Trading Amendment Local Law 2017.

Background

The Shire of Dundas Activities on Thoroughfares and Public Places and Trading Local Law 2016 has been reviewed by the joint standing committee on delegated legislation and one of the clauses has been found not to comply with the competition principles agreement signed by each state and territory. The joint standing committee have requested that an amendment to the local law be initiated or they intend to place a “protective” notice of motion in the Legislative Council to disallow the local law. This matter has been raised and considered by the Council in the past however a previous attempt to amend the local law was considered unsatisfactory by the Department of Local Government.

The Council at its ordinary meeting held on 15th August 2017 resolved the following:

That the Shire of Dundas adopt the Shire of Dundas Activities on Thoroughfares and Public Places and Trading Amendment Local Law 2017 which removes clause 6.8(2)(a) from the Shire of Dundas Activities on Thoroughfares and Public Places and Trading Local Law 2016.

Statutory Environment

Joint Standing Committee on Delegated Legislation & the Department of Local Government, Local Government Act 1995

Policy Implications

N/A

Financial Implications

There are no additional costs to the Shire other than the statutory advertising process.

Strategic Implications

The “protective” notice of motion in the Legislative Council to disallow the local law would make the local law ineffective and unable to be utilised by the Shire. The proposed resolution would satisfy the Joint Standing Committee

Consultation

Joint Standing Committee on Delegated Legislation and the Department of Local Government.

The local law has been advertised pursuant to the requirements of the Local Government Act 1995 and no public submissions were received.

Comment

The offending clause “Conduct of stall holders and traders” under clause 6.8

“(2) A stallholder or trader shall not—

(a) attempt to conduct a business within a distance of 300m of any shop or permanent place of business that is open for business and has for sale any goods or services of the kind being offered for sale by the stallholder or trader;”

This clause is considered anticompetitive and should not be included in the Local Law. Shire Officers have had a number of discussions with the advisory officer from the Legislative Council and the

department of Local Government and have prepared an amendment local law to resolve the issue. The proposed amendment will remove the offending clause from the current local law.

The Department of Local Government has reviewed the local law and an amendment was recommended. The changes suggested by the department have been incorporated.

A copy of the amendment local law is included in the papers relating.

Voting Requirements

Absolute Majority

Officer Recommendation

That the Shire of Dundas make the Shire of Dundas Activities on Thoroughfares and Public Places and Trading Amendment Local Law 2017.

Moved Cr Patupis
Seconded Cr Hogan

Resolution

That the Shire of Dundas make the Shire of Dundas Activities on Thoroughfares and Public Places and Trading Amendment Local Law 2017.

Carried by: Absolute Majority For: 5 Against: 0

Agenda Reference & Subject	
10.3.2 – Information Statement - Freedom of Information Act 1992	
Location / Address	Shire of Dundas
File Reference	IM.FR
Author	Gihan Kohobange
Date of Report	10 th October 2017
Disclosure of Interest	Nil

Summary

For the council of the Shire of Dundas to consider and approve the Freedom of Information Annual Statement for 2017/18.

Background

Section 96 of the FOI Act requires that each agency is to publish an up-to-date information statement annually. Section 97 (2) stipulates that a copy of that information statement must be provided to the Commissioner as soon as is practicable after the statement is published under section 96. See Papers Relating.

Statutory Environment

Freedom of Information Act 1992

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Nil

Comment

This is an annual statutory requirement.

The information statement has been amended in line with the information statements of the similar councils in the Goldfields-Esperance region.

The amended information statement is given in papers relating.

Voting Requirements

Simple Majority

Officer Recommendation

That Council approve the 2017/2018 Freedom of Information statement as required by Section 96 of the Freedom of Information Act 1992.

Moved Cr Webb
Seconded Cr Bonza

Resolution

That Council approve the 2017/2018 Freedom of Information statement as required by Section 96 of the Freedom of Information Act 1992.

Carried by: Simple Majority For: 5 Against: 0

Agenda Reference & Subject	
10.3.3 – Review of Shire’s Policies	
Location / Address	Shire of Dundas
File Reference	CM.PO.1
Author	Gihan Kohobange
Date of Report	10 th October 2017
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to undertake a review of the Shire of Dundas Policy Manual.

Background

The Policy Manual was previously reviewed and adopted by the Council at its ordinary meeting held in July 2017.

However, subsequently the Council approved proposed changes to the purchasing policy and a new policy about development on Shire of Dundas controlled land.

Statutory Environment

There is no statutory requirement to review the policy manual, however it is considered good management practice to undertake a review every year.

Policy Implications

Changes to existing policies and introduction of new policies.

Financial Implications

Some policies have financial implications. E.g. Proposed policy on annual leave and long service leave will have financial implications in terms of annual provisioning and cashing of leaves not utilised.

Strategic Implications

The policies have been assessed in relation to their implications to the Strategic Community Plan and there do not appear to be any inconsistencies or conflicts.

Consultation

CEO and Staff

Comment

The following policies are new policies proposed:

- A.10 Media and Community Communication Policy
- HR 15 Flexible Working Hours, Overtime and Time in Lieu
- HR 16 Rostered Day Off (RDO)
- HR 17 Annual Leave and Long Service Leave
- HR 18 Personal / Carer's Leave and Leave without Pay
- ST.9 Housing and Housing Subsidy
- M.4 Video Recording of Council Meetings

Changes have been proposed for the following policies:

- HR.4 Occupational Health & Safety (Workplace Bullying)
- C.1 Aged Accommodation
- M.2 Communications between Council and the Shire Staff

All changes proposed are highlighted in yellow (gray).

Details of the proposed changes are presented for Councillors' feedback and the final version will be presented to November Council meeting for approval.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas note proposed amendments to the Policy Manual as included in the papers relating.

Moved Cr Webb
Seconded Cr Patupis

Resolution

That the Council of the Shire of Dundas note proposed amendments to the Policy Manual as included in the papers relating.

Carried by: Simple Majority For: 5 Against: 0

10.4 Administration, Finance and Community Service

Agenda Reference & Subject	
10.4.1 – Accounts Paid 01.09.2017 – 30.09.2017	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts Payable Officer
Date of Report	11/10/2017
Disclosure of Interest	Nil

Trust Cheques

Chq/EFT	Date	Name	Description	Amount

Municipal Cheques

Cheque	Date	Name	Description	Amount
26268	15/09/2017	Horizon Power	Street Light Usage for August 2017 \$3685.07 Unit 1-100 Power Usage \$70.76	3755.83
26269	15/09/2017	Telstra Corporation Limited	Youth ADSL 20.08.17 - 19.09.17	59.95
				\$3'815.78

Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT1930	08/09/2017	Norseman All Terrain Survey's	Survey on Airstrip 10.08.17 - 21.08.17 (24.25hrs)	4169.70
EFT1931	08/09/2017	Applied Integrity Solutions	Professional Fees for Disciplinary Investigation (31.5 hours)	5827.50
EFT1932	08/09/2017	Officemax	Supply of Stationery Items	265.97
EFT1933	08/09/2017	Shire of Dundas Municipal Fund	Payroll deductions	591.96
EFT1934	08/09/2017	Dundas Fencing & Building Maintenance	Lay Concrete Slab at Aged Care Units for Garden Shed and Construction of the Garden Shed.	2003.30
EFT1935	08/09/2017	Eremorum Pty Ltd	Rates refund for assessment A223 106 - 114 ROBERTS STREET NORSEMAN 6443	180.00
EFT1936	08/09/2017	Elite Gym Hire	Hire of Weights (12.08.17 - 12.09.17) \$568.65 Hire of Treadmill (12.08.17 - 12.09.17) \$316.53	885.18
EFT1937	08/09/2017	G2IT	Monthly Service Agreement	2743.72

EFT1938	08/09/2017	City of Kalgoorlie-Boulder	User Charges for Records Storage for July 2017	1351.68
EFT1939	08/09/2017	Navman Wireless Australia Pty Ltd	Monthly Satellite Service for 05.08.17 - 04.09.17	65.89
EFT1940	08/09/2017	Wilsons Diesel & Auto Repairs	Carry out 3000hr service on Hire Dozer \$1330.60 Carry out 250hr Service on Roller \$1095.80 Replace bolts and washers on Roller \$476.20 Fit H Bar to rear of Blade on Roller \$913.00	3815.60
EFT1941	08/09/2017	Western Australian Local Government Association	Agenda and Minutes training course 6/12/17 (T Dixon) \$567.00 Interpretation of the LG Award 2010 08.09.17 (C Stewart) \$566.50	1133.50
EFT1942	15/09/2017	Laurene Bonza	WALGA Conference Reimbursement 01.08.17 - 03.08.17, Claim Council Meeting 15.08.17 Claim Pre-Council Meeting 15.08.17	541.46
EFT1943	15/09/2017	Courier Australia	Freight (state library)	42.32
EFT1944	15/09/2017	Dixon Construction	Works performed 28.02.17 - 30.04.17 for New Doctors Residence	9096.93
EFT1945	15/09/2017	Electrics With Style	Inspect power point in Community Meeting Room	211.37
EFT1946	15/09/2017	Full Moon Cafe	Dinner & Dessert for 10 People (council meeting 15.08.17)	250.00
EFT1947	15/09/2017	Gill Smash Repairs	Insurance Excess (Claim 8019345)	300.00
EFT1948	15/09/2017	JEP Hogan	Claim (Council Meeting 15.08.17) Claim Pre-Council Meeting 15.08.17	240.00
EFT1949	15/09/2017	Jason Signmakers	Signs for Waste Facility	871.20
EFT1950	15/09/2017	Lynn Hazelton	Cooks Daughter Tour 15th September 2017	3500.00
EFT1951	15/09/2017	Star Track Credit	Freight (Mircocam, Jason Signmakers and Safety Barriers)	435.67
EFT1952	15/09/2017	Norseman IGA	Reimburse Cafe on Roberts for Certificate of Registration (business closed 29.08.17)	200.00
EFT1953	15/09/2017	Online Business Equipment	Monthly Service Agreement No17649	71.50
EFT1954	15/09/2017	Norseman General Practice	Pre-Employment Medical Examination for Matthew Kay Wednesday the 16th of August at 9:30am	132.00
EFT1955	15/09/2017	O'Dwyer Electrical	Strip out old electrics in plumbing duct at public toilets plus travel and labour	1265.00
EFT1956	15/09/2017	Rasa Patupis	Claim Travel & Accommodation Claim Pre Council meeting 15.08.17 Claim Council Meeting 15.08.17	961.60
EFT1957	15/09/2017	Western Australian Local Government Association	Local Government Annual Convention 2017 - Laurene Bonza \$1563.00 Local Government Annual Convention 2017 – Doug Stead \$1563.00 Council Connect DNS Management (annual) 2017/18 \$55.00	3181.00
EFT1958	15/09/2017	LW Webb	Claim (Council Meeting 15.08.17) Claim (Pre-Council Meeting 15.08.17)	240.00

EFT1959	15/09/2017	WML Consultants Pty Ltd	Norseman Airport Project Management - Professional Fee	38154.33
EFT1960	22/09/2017	Australian Taxation Office	BAS (August 2017)	14790.00
EFT1961	22/09/2017	Austral Mercantile Collections	Rates Debt Collection (July/August 2017) \$2629.48 Rates Debt Collection (May/June 2017) \$1690 Rates Debt Collection (A122) \$31.43	4350.91
EFT1962	22/09/2017	BOC Limited	Container Service Fee (29.07.17 - 29.08.17)	34.04
EFT1963	22/09/2017	Cuten Guneder Machinery	Truck Hire 184.50hours for Airstrip \$15682.50 Take Grader to Kalgoorlie WesTrac for Warranty Job and Return \$960.00	16642.50
EFT1964	22/09/2017	Conplant Pty Ltd	Repairs to Roller	4905.11
EFT1965	22/09/2017	Shire of Dundas Municipal Fund	Payroll deductions	560.00
EFT1966	22/09/2017	Esperance Rural Supplies	Supply of Gypsum 25 kg x7 Fertilizer 20 kg bags x35 Baileys Growsorb 25lt x13 \$2555.11 2x 9kg Gas bottles for BBQ \$170.50 10kg of Native Plants \$104.50	2830.11
EFT1967	22/09/2017	Esperance Motor Group Pty Ltd	Service Toyota Prado 50'000km	379.74
EFT1968	22/09/2017	Electrics With Style	Replace smoke detector in foyer	148.50
EFT1969	22/09/2017	Star Track Credit	Freight (Jason Signmakers)	65.52
EFT1970	22/09/2017	Norseman Community Resource Centre	Laminating for Shire's documents	36.00
EFT1971	22/09/2017	On Shore Electrical Solutions	Carry out test on lighting installation at Eucla Airport - Replace Batteries	3475.78
EFT1972	22/09/2017	South East Petroleum	Diesel 7500lts \$8871.23 Diesel 7000lts \$8299.06 Diesel & Unleaded Fuel Sales for August 17 \$1227.22	18397.51
EFT1973	22/09/2017	Wilson's Diesel & Auto Repairs	Check fan & cooling system problem - Replace Parts and Test \$1532.70 Service DCEO Vehicle \$331.70 Supply and Mount new UHF Aerial Bracket to Grader \$72.80 Replace Air Governor on Grader \$147.00	2084.20
EFT1974	22/09/2017	Whitfield Minerals	22,995 tonnes of Gypsum 120 Hrs Excavator to raise Gypsum	67924.89
EFT1975	29/09/2017	Norseman All Terrain Survey's	Survey Waste Facility Extension - 2.5hours and Survey Marks Park - 2 Hours	556.20
EFT1976	29/09/2017	Officemax	Various stationary for photographic competition \$71.81 Various Stationery Items \$79.18	151.04
EFT1977	29/09/2017	J Best	President Allowance (July - September)	3000.00
EFT1978	29/09/2017	Cartman Designs	Progress Claim No1 for Woodland Centre - Drawings and full documentation (work up till 12.09.17)	20861.00
EFT1979	29/09/2017	Dundas Fencing & Building Maintenance	Supply & Install Clothes rail to cupboard at Doctors Residence	97.35
EFT1980	29/09/2017	Full Moon Cafe	Catering for 25ppl \$200.00 Catering for Photographic Competition Open Night \$160.00	360.00

EFT1981	29/09/2017	P & L Hogan Transport Services	4 x 45kg bottles of gas	628.00
EFT1982	29/09/2017	G2IT	StorageCraft ShadowProtect License for July & August 2017	280.00
EFT1983	29/09/2017	Jason Signmakers	200x White Steel Posts and 50x Blue Steel Posts	4801.50
EFT1984	29/09/2017	Norseman Community Resource Centre	Printing of the Norseman Today Vol33 No8 400x Copies + extra	3336.00
EFT1985	29/09/2017	Navman Wireless Australia Pty Ltd	Monthly Satellite Service 05.09.17 - 04.10.17	65.89
EFT1986	29/09/2017	Allwest Plant Hire Australia Pty	Dry Hire of Cat D6T Dozer for 01.07.17 - 07.07.17 (Norseman Airstrip)	8536.44
EFT1987	29/09/2017	RJ Brookes	7.5 x Town Planning enquiries, 6x Health Enquires and 4x Building Permit Services (01.07.17 - 31.08.17)	1662.50
EFT1988	29/09/2017	Signet Pty Ltd	36x Line Marking Paint Black 500g	268.95
EFT1989	29/09/2017	Safety Barriers WA Pty Ltd	Supply 16metres Monowills Handrails and 24x Wedge Anchors	1548.80
EFT1990	29/09/2017	LW Webb	Deputy President Allowance (July - Sept)	750.00
EFT1991	29/09/2017	Waterman Irrigation Australia	Standpipe Upgrade 50% of Total \$3141.60 Cloud Server Access for 01.09.17 – 31.12.17 \$254.84	3396.44
4224	01/09/2017	Kilima Pty Ltd	Rent for September, 81 Roberts Street (CRC) \$1100.00 Rates Paid for 2017/2018, 81 Roberts Street (CRC) \$3079.48 (Recovered from CRC)	4179.48
PAY	05/09/2017	Payroll	Payroll Direct Debit of Net Pays	56098.43
4282	06/09/2017	Renee Petersen	Meals, Incidentals Allowance and Travelling (PLWA Conference) 7 th & 8 th September 2017	639.39
4283	07/09/2017	Ciara Stewart	Meals, Incidentals Allowance and Travelling (LG Award 2010 Training) 8 th September 2017	565.07
4290	13/09/2017	Renee Petersen	Reimbursement of Taxi Fares Paid (PLWA Conference) 7 th & 8 th September 2017	205.20
4293	15/09/2017	Photographic Competition Winners	Photographic Competition - Prizes	2050.00
PAY	19/09/2017	Payroll	Payroll Direct Debit of Net Pays	55820.55
4301	20/09/2017	Olenna Conell	Photographic Competition Winner	200.00
4305	22/09/2017	Ciara Stewart	Flight Reimbursement for LG Award 2010 7 th September 2017	400.00
				\$389'811.42

Municipal Account Direct Debts

Chq/EFT	Date	Name	Description	Amount
4273	01/09/2017	ANZ Bank	ANZ Bank Merchant Fees (Being investigated with the Bank)	1633.77
4277	04/09/2017	3E Advantage	Rental Agreement – Sharp Interactive Board	256.30
4295	14/09/2017	3E Advantage	Photocopier Lease Payment	4227.20
DD9429	07/09/2017	ClickSuper	Superannuation 23.08.2017 – 05.09.2017	15489.36
DD9438	21/09/2017	ClickSuper	Superannuation 06.09.2017 - 19.09.2017	14519.75

				\$36'126.38
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Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
4294	15/09/2017	Chief Executive Officer		\$1339.43
	24/07/2017	Adobe Export	PDF Subscription	36.07
	28/07/2017	WOTIF	Accommodation for D Stead – WALGA	887.35
	31/07/2017	City of Kalgoorlie-Boulder	Parking Fee	30.00
	04/08/2017	Ingogo Taxi's	Taxi Fare – WALGA	40.22
	16/08/2017	Yalata Roadhouse	Fuel for Toyota Prado (Recovered)	129.59
	17/08/2017	BP Balladonia	Fuel for Toyota Prado	156.66
	17/08/2017	Fairfax	Magazine Subscription	59.54
4294	15/09/2017	Deputy Chief Executive Officer		\$2537.48
	31/07/2017	Wavecrest Village Hopetoun	Accommodation for P Turner – Community Development Road trip Visitor and Community Services	180.00
	05/08/2017	Virgin Australia	Flights for T Dixon – WALGA Training 16.12.17	181.33
	05/08/2017	Virgin Australia	Flights for R Petersen – SLWA Conference 06.09.17 & 09.09.17	362.66
	05/08/2017	Virgin Australia	Flights for T Dixon – Records Training 27.08.17	230.96
	08/08/2017	Woolworths Kalgoorlie	Community Development – Road Safety (big trucks little people)	354.20
	09/08/2017	Australia Wide Tax	Payroll and Taxation Training for C Stewart 12.09.2017	485.00
	09/08/2017	WOTIF	Accommodation for R Petersen – SLWA Conference 6-8 September	462.33
	11/08/2017	KMART Kalgoorlie	Better Beginnings Supplies for Library	43.00
	15/08/2017	Katanning Accommodation	Accommodation for M McEwan and P Turner – Community Development	198.00
	16/08/2017	Yongergnow Centre	Entry Fees x2 - Community Development Road trip Visitor and Community Services	20.00
	17/08/2017	Kojonup	Entry Fees x2 - Community Development Road trip Visitor and Community Services	20.00
4294	15/09/2017	ANZ Credit Card	Purchases for 24/07/2017 – 21/08/2017	3876.97

Summary of account totals

Trust Cheques	\$0.00
Municipal Cheques	\$3'815.78
Municipal EFT's	\$389'811.42
Municipal Direct Debit's	\$36'126.38
Municipal Credit Cards	\$3'876.91
Grand total for September 2017	\$433'630.49

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas monthly accounts paid from 1st of September 2017 to 30th of September 2017 be noted.

Moved Cr Bonza
Seconded Cr Hogan

Resolution

That the Shire of Dundas monthly accounts paid from 1st of September 2017 to 30th of September 2017 be noted.

Carried by: Simple Majority For: 5 Against: 0

Agenda Reference & Subject	
10.4.2 – Financial Statements for the Periods Ending 30th September 2017	
Location / Address	Shire of Dundas
File Reference	FM.FI
Author	Deputy CEO
Date of Report	10 th October 2017
Disclosure of Interest	Nil

Officer Recommendation

That the Shire of Dundas Financial Statements for the periods ending 30th September 2017 be accepted.

Moved Cr Hogan
Seconded Cr Webb

Resolution

That the Shire of Dundas Financial Statements for the periods ending 30th September 2017 be accepted.

Carried by: Simple Majority For: 5 Against: 0

Agenda Reference & Subject	
10.4.3 – CRC Management Report & Financial Statements to 30th September 2017	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	Deputy CEO
Date of Report	10 th October 2017
Disclosure of Interest	Nil



**Management Report & Monthly Statement of Financial Activity
For the period ending 30th September 2017**

Officer Recommendation

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 30th September 2017 be accepted.

Moved Cr Patupis
Seconded Cr Hogan

Resolution

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 30th September 2017 be accepted.

Carried by: Simple Majority For: 5 Against: 0

Agenda Reference & Subject	
10.4.4 – Officers Reports	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer
Date of Report	14 th October 2017
Disclosure of Interest	Nil

Summary

For Council to note the reports received from the Works manager, Community Development Officer and the Youth Officer as included in the papers relating.

Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Manager of Works, Community Development Officer and Youth Officer

Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

Voting Requirements

Simple Majority

Officer Recommendation

That Council note the reports of the Works Manager, Community Development Officer and the Youth Officer.

Moved Cr Hogan
Seconded Cr Webb

Resolution

That Council note the reports of the Works Manager, Community Development Officer and the Youth Officer.

Carried by: Simple Majority

For: 5

Against: 0

Agenda Reference & Subject	
10.4.5 – Office & Depot Closure	
Location / Address	Shire of Dundas
File Reference	CM.CI
Author	Chief Executive Officer
Date of Report	10 th October 2017
Disclosure of Interest	Nil

Summary

For the Council to consider the closure of the Shire Office and Depot over the 2017/18 Christmas and New Year periods.

Background

Traditionally, the Council has closed the Shire Office and Depot on the days between Christmas and New Year as generally there is very little activity in Norseman as many people depart for their Christmas & New Year destinations/holidays.

The public holidays for Christmas Day 2017 and Boxing Day 2017 fall on Monday and Tuesday respectively. New Year's Day 2018 falls on the following Monday.

Statutory Environment

Nil

Policy Implications

ST.6 Public Service Holidays "Extra Leave"

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Deputy CEO and Manager of Works & Services

Comment

It is proposed that the office will be closed during the period as outlined in policy however most of the external work force will take additional leave during the Christmas break to reduce overall leave entitlements.

Staff leave is taken in accordance with the award and Shire policy, however appropriate staffing arrangements will be made to cover emergencies, refuse and litter collection etc. and some staff will be available by mobile telephone as required.

The proposed closure will result in the office being closed for 3 days excluding the public holidays.

Voting Requirements

Simple majority

Officer Recommendation

That Council endorse and advertise the closure of the Shire Administration Office and Depot during the period from 12:00pm Friday 22nd December 2017 until 8:00am Tuesday the 2nd January 2018.

Moved Cr Bonza
Seconded Cr Webb

Resolution

That Council endorse and advertise the closure of the Shire Administration Office and Depot during the period from 12:00pm Friday 22nd December 2017 until 8:00am Tuesday the 2nd January 2018.

Carried by: Simple Majority For: 5 Against: 0

11 Elected Members Motions of Which Previous Notice Has Been Given

Nil

12 New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting

The Shire President introduced resolution about the proposed Cashless Debit Card:

A discussion was held with each Councillor in relation to consideration of Norseman joining the trial of the Cashless Debit Card. Councillors agreed in principle. Advice was sought from Rick Wilson's office and Dougall Ethell from the Minderoo Foundation to organise a community consultation and information session in Norseman. As a result, Alan Hughes and Brent McIntyre from the Department of Social Services agreed to present to our community on the 2nd October 2017. Upon advice from the Department, community consultation has already occurred but we are able to have further consults with particular groups or individuals as required. It would be our preferred option for the Shire of Dundas to establish a working group consisting of a member from business, community, agency and shire councillor to assess community needs regarding support, agencies and services. This would include the use of the Community Resource Centre as the agency. The Council need to consider lodging a submission to join the trial. The Senate Enquiry is convening in Canberra on the 2nd November 2017 where our submission needs to be included for further determination. Today I have received an email from Dougall Ethell from the Minderoo Foundation requesting support for the trial from the Shire of Dundas.

Recommendation

That the Council of the Shire of Dundas:

- 1) Present a submission to the Senate Inquiry requesting to join the trial for the Cashless Debit Card; and**

- 2) **Send a letter to Minister Trudge requesting his support for the trial to be undertaken in Norseman.**

Moved Cr Best
Seconded Cr Webb

Resolution

That the Council of the Shire of Dundas:

- 1) **Present a submission to the Senate Inquiry requesting to join the trial for the Cashless Debit Card; and**
- 2) **Send a letter to Minister Trudge requesting his support for the trial to be undertaken in Norseman.**

Carried by: Simple Majority For: 5 Against: 0

The following item of urgent business was accepted for consideration by the President or by a majority of the members of the Council

Voting Requirement Simple Majority

Recommendation

That the members of the Council agreed to the introduction of the following late items for decision.

Moved Cr Webb
Seconded Cr Hogan

Resolution

That the members of the Council agreed to the introduction of the following late items for decision.

Carried by: Simple Majority For: 5 Against: 0

Agenda Reference and Subject	
12.1 – Development Application Oversize Shed	
Location / Address	56 Roberts Street Norseman
File Reference	A199
Author	Doug Stead
Date of Report	17 th October 2017
Disclosure of Interest	Nil

Summary

For the Council to consider an application for an over height and over size shed on 56 Roberts Street Norseman .

Background

The Shire has received a development application from Shane and Josephine Morgan to construct a shed/carport that is generally higher than that approved in the past and together with an existing shed on the property is larger than outlined as a maximum in the Residential Planning Codes

The maximum height generally approved by the Shire in a residential area in the past is a 3.00m wall height. The proposed shed is 3.80m on one side and 3.90 m on the other
The maximum area for sheds is generally 10% of lot area or 100m². The proposed shed is 81m² and with the existing shed the area will be 117m²

Statutory Environment

Shire of Dundas Town planning Scheme No2

Policy Implications

N/A

Financial Implications

There are no financial implications for the Shire

Strategic Implications

N/A

Consultation

Proposal advertised pursuant to the TPS No2

Comment

The application is currently being advertised in the newspaper, and comments can be made to the Shire within 21days which ends on the 30th October 2017.

In considering the application the Council may refuse the application to issue a building permit if it considers that such building by its construction or materials would detrimentally affect the amenity of the area.

The applicant has submitted reasons for the height of the shed/carport being that they wish to store an off road caravan which has an overall height of 3.20m. Copy of letter to be tabled.

Whilst the wall height and area exceeds the maximum usually supported by the Council, the shed/carport is open sided and the design and its location does not appear to cause a problem visually or otherwise. Although the advertising has not finished it would be reasonable for the Council to approve the application subject to no objections being received at the completion of the advertising period. If there were objections raised, the matter would be referred to next month's Council meeting.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas delegate to the CEO authority to approve the application for the construction of a shed on 56 Roberts Street Norseman subject to there being no objections to the proposed development at the completion of the advertising period.

Moved Cr Webb
Seconded Cr Hogan

Resolution

That the Council of the Shire of Dundas delegate to the CEO authority to approve the application for the construction of a shed on 56 Roberts Street Norseman subject to there being no objections to the proposed development at the completion of the advertising period.

Carried by: Simple Majority

For: 5

Against 0

Agenda Reference and Subject	
12.2 – Concept Design Eucla Community Hall	
Location / Address	Eucla
File Reference	A2636
Author	Gihan Kohobange
Date of Report	17 th October 2017
Disclosure of Interest	Nil

Summary

For the Council to consider the concept design for the new Eucla Community Hall.

Background

The previous community hall of the Eucla town site was completely destroyed by a fire on 27th February 2017.

Statutory Environment

Shire of Dundas Town planning Scheme No2

Policy Implications

T.17 Development on Shire of Dundas controlled land

Financial Implications

Construction of a new community hall is included in 2017/18 budget.

Strategic Implications

Corporate Business Plan -2017 -2021, Strategy 1.2 Recreation, sport and leisure and Goal 1.2 A ***socially connected Community that is physically active.***

Consultation

Cr Patupis has consulted the members of the community in Eucla about the new community hall.
CEO, Manager Projects

Comment

The Shire engaged H+H Architects to develop concepts designs for Eucla Community Hall.

H+H Architects have previous experience in managing projects in Eucla with a good understanding of the area and the community. Their previous projects include Eucla Silver Chain Nursing Post and Department of Agriculture Staff Quarters.

H+H Architects have been updated about the expectations of the community regarding the new community hall while they were in Eucla for another project. The attached concept designs have been developed taking in to the consideration the input received from the community through Cr Patupis.

Estimated cost of the proposed community hall is \$775,625 including a 15% contingency. Without the contingency the estimated cost is \$ 682,520. However, the final cost can only be confirmed after quotation / tender stage. No allowance has been made for the loss of furniture in above cost estimates.

H+H Architects have developed the concept designs to ensure minimum level of maintenance cost once the building is constructed.

The Shire has received \$525,000 form LGIS as an insurance claim for the destroyed building. Lotterywest has confirmed \$190,000 grant funding for the upgrade of the previous building. Although, only \$525,000 is included in the 2017/18 budget, the Shire can spend up to \$715,000 on this project.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas approve concept designs developed by H+H Architects for the new Eucla Community Hall.

Moved Cr Patupis
Seconded Cr Hogan

Resolution

That the Council of the Shire of Dundas approve concept designs developed by H+H Architects for the new Eucla Community Hall.

Carried by: Simple Majority For: 5 Against: 0

The Deputy Shire President presented a thank you gift to the Shire President in appreciation of her dedicated service to the council and the community of the Shire of Dundas.

The Deputy Shire President called a point of order due to disruption from Michael Ramsay and Yvonne Ramsay from the public gallery.

The Shire President adjourned the meeting at 6:34pm.

Bonnie Vicensoni, Jammie-Lee Bennett, Michael Ramsay, Yvonne Ramsay and William Farrelly left the Council Chambers.

The Shire President reconvened the meeting at 6:36pm.

The Shire President thanked the Deputy Shire President for his committed service to the council and the community of the Shire of Dundas. The Shire President also acknowledged the devoted service of other Councillors and officers of the Shire.

As the following items refer to staff issues it is recommended that the meeting proceed behind closed doors.

Moved Cr Hogan
Seconded Cr Patupis

Resolution

That the meeting proceed behind closed doors.

Carried by: Simple Majority For: 5 Against: 0

Doug Stead, Gihan Kohobange, Jon Fry, Pania Turner, Sonya Ellison, Leanne Jamieson, Barry Bayley, Amanda Ellison, Tracy Dixon and Janine Thornton left the Council Chambers at 6.40 p.m.

Agenda Reference and Subject	
12.3 – Chief Executive Officer Contract Renewal	
Location / Address	Norseman
File Reference	Personnel File
Author	CEO
Date of Report	16 th October 2017
Disclosure of Interest	Yes

Council come out from behind closed doors.

Moved Cr Hogan
Seconded Cr Webb

Doug Stead and Gihan Kohobange re-entered the council chambers at 7.18 p.m.

Resolution

That Council come out from behind closed doors.

Carried by: Simple Majority For: 5 Against: 0

Council Recommendation

That the Council of the Shire of Dundas:

- 1) Have agreed with the CEO that the CEO's contract of employment will end on the 5th October 2018; and
- 2) That Council commence the process of recruiting a new CEO including sourcing quotations from relevant recruitment consultants.

Moved Cr Bonza
Seconded Cr Hogan

Resolution

That the Council of the Shire of Dundas:

- 1) Have agreed with the CEO that the CEO's contract of employment will end on the 5th October 2018; and
- 2) That Council commence the process of recruiting a new CEO including sourcing quotations from relevant recruitment consultants.

Carried by: Absolute Majority For: 4 Against: 1

Cr Webb is recorded as being against the motion.

13 Next Meeting

The next Ordinary Meeting of the Council is scheduled to be held on the 21st November 2017.

14 Closure of Meeting

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at 7:20pm.