



## Minutes Certification

I certify that the Minutes of the 21<sup>st</sup> November 2017 Ordinary Council Meeting were presented to the Council and confirmed at the 19<sup>th</sup> December 2017 Ordinary Council Meeting.

A handwritten signature in black ink, appearing to be "L Bonza", is written above a horizontal line.

Cr L Bonza  
President



**Minutes**  
**Ordinary Council Meeting**  
**21<sup>st</sup> November 2017**

MINUTES of the ORDINARY Meeting of the Council  
held in the Council Chambers at the Shire  
Administration Office – Prinsep Street Norseman on  
the 21<sup>st</sup> November 2017 commencing at 6.00pm

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## 1 Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 6:00pm.

This Council meeting is being held on the traditional lands of the Ngadju people and I wish to acknowledge them as traditional owners and pay my respects to their elders, past and present.

The Chief Executive Officer read aloud the disclaimer that is on the front page of the agenda.

The Shire President read aloud the Affirmation of Civic Duty and Responsibility.

## 2 Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

### Financial Interests:

Cr Warner – Item 10.4.8 Confidential Item Standby Pool Manager

### Proximity Interests:

Nil

### Impartiality Interests:

Nil

### Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

Nil

## 3 Record of Attendance of Councillors / Officers and Apologies.

Cr L Bonza	Shire President
Cr JEP Hogan	
Cr B Bayley	
Cr S Warner	
Cr V Wyatt	

Doug Stead	Chief Executive Officer
Gihan Kohobange	Deputy Chief Executive Officer
Pania Turner	Manager of Community Development

### **Apologies**

Jon Fry	Manager Works
Cr R Patupis	Deputy Shire President

### **Public Gallery**

Lynn Webb, Gabrielle Cross, Debbie Ralph, Pat Beattie, Trevor Cross, Amanda Ellison, Bonnie Vicensoni, Michael Ramsey, Yvonne Ramsey and Mike Griffiths.

**4 Response to Previous Public Questions Taken on Notice.**

Nil

**5 Public Question Time.**

Bonnie Vicensoni: Welcomed the new Councillors and wished them all the best in the community's future endeavours.

Michael Ramsey: Is the airport running on time and on budget?

CEO responded: The airport is slightly delayed. The completion date we looking at March/April next year. The tenders have just been awarded which has just taken a month to work through, that's just the process. In regard to the budget, upon completion we may well be over run situation but we are busy managing that at the moment.

**6 Applications for Leave of Absence.**

Nil

**7 Confirmation of Minutes of Previous Meetings.**

7.1 Minutes of the Ordinary Meeting of Council held on 17<sup>th</sup> October 2017 be confirmed as a true and accurate record.

**Recommendation**

**That the minutes of the Ordinary Council Meeting held on 17<sup>th</sup> October 2017 be confirmed as a true and accurate record.**

Moved Cr Hogan  
Seconded Cr Bonza

**Resolution**

**That the minutes of the Ordinary Council Meeting held on 17<sup>th</sup> October 2017 be confirmed as a true and accurate record.**

Carried by: Simple Majority For: 5 Against 0

7.2 Minutes of the Special Meeting of Council held on the 31<sup>st</sup> October 2017 be confirmed as a true and accurate record.

**Recommendation**

**That the minutes of the Special Council Meeting held on 31st October 2017 be confirmed as a true and accurate record.**

Moved Cr Hogan  
Seconded Cr Bayley

**Resolution**

**That the minutes of the Special Council Meeting held on 31st October 2017 be confirmed as a true and accurate record.**

Carried by: Simple Majority For: 5 Against 0

## 8 Petitions, Deputations or Presentations.

Trevor Cross, Managing Director of Ore Transport Australia gave a presentation in relation to Council's objection to prospecting licence 63/2054 at the council meetings held on 21/02/2017 and 20/06/2017.

Tracy Dixon entered the Council Chambers at 6:10pm.

Lynn Webb, President of the Norseman Visitor Centre committee spoke about the proposed new visitor centre in relation to the great western woodlands discovery centre. The Visitor Centre committee are apprehensive to current community changes and would like further clarification. The Visitor Centre committee would have liked to be consulted in relation to the preservation of mining artefacts before being disposed of eg: Princess Royal headframe. More care and protection should be undertaken by mining companies to ensure our historic European and Indigenous heritage sites are not at risk of being destroyed eg: Lone Grave at Dundas Rocks now almost inaccessible.

## 9 Announcements by Presiding Member without Discussion.

The Deputy CEO Gihan Kohobange won a Certificate of Appreciation award at the Local Government Professionals conference held on 9<sup>th</sup> November 2017.

Bonnie Vicensoni, Michael Ramsey, Yvonne Ramsey, Pat Beattie and Debbie Ralph left the Council Chambers at 6:31pm.

## 10 Reports of Officers.

### 10.1 Planning, Development, Health and Building

Agenda Reference & Subject	
10.1.1 – Town Planning Scheme Review	
Location / Address	Shire of Dundas
File Reference	LP.PL.2
Author	CEO
Date of Report	20 <sup>th</sup> October 2017
Disclosure of Interest	Nil

#### Summary

For the Council to consider a review of the Shire of Dundas Town Planning Scheme No 2

#### Background

The Shire of Dundas Town Planning Scheme No 2 (TPS) was gazetted in September 1994 and in simplistic terms is the primary document that enables the Council to control development and land use within the whole of the Shire.

The document is now considered somewhat out of date and needs to be reviewed to bring it into conformity with the current legislation.

The Planning and Development (Local Planning Scheme) Regulations 2015 requires that the scheme be reviewed at least every 5 years and that requirement is currently due. Following the review the Shire is to prepare a report to submit its findings to the WA Planning Commission with recommendations as to whether the scheme is satisfactory, should be amended or a new scheme be prepared

An excerpt of the relevant regulations is include in the papers relating.

### Statutory Environment

Planning and Development Act 2005 and subsidiary regulations  
Planning and Development (Local Planning Scheme) Regulations 2015  
Shire of Dundas Town Planning Scheme No 2  
Residential Design Codes

### Policy Implications

The TPS enables the Council to implement policies for specific development or strategies that are considered appropriate. If undertaken in accordance with the provisions of the Scheme these policies carry the full weight of planning legislation.

### Financial Implications

The cost of undertaking a review or an amendment to the TPS can vary considerably depending on the complexity of the Scheme and the scope of the works to be undertaken. The project could not realistically be undertaken in house due to the complexity of the process and technical requirements of the WA Planning Commission.

Preliminary discussions with planning consultants indicate that a simple preparation of a scheme amendment with a new scheme text, preparation of advertising materials and lodgement to the WA Planning Commission would be around \$15K. It would be necessary to include additional costs for consultation, advertising, printing and the like.

There is currently no provision in the 2017/18 budget to undertake the necessary work. Most of the preparation of the scheme report can be undertaken with current resources.

### Strategic Implications

During the process of the review of the Town Planning Scheme, the planning consultant will need to take into consideration and include or remove provisions that meet or conflict with the Community Strategic Plan.

### Consultation

WA Planning Commission & Planning (WAPC) & Consultants.

The preparation of a scheme amendment requires considerable consultation with other government departments including the Environmental Protection Agency (EPA) as well as a statutory advertising processes. A copy of the flow chart for the "Process for preparation or adoption of new local planning schemes" is included in the papers relating.

### Comment

There are a number of issues to consider.

Whilst the scheme is relatively old, most of the development provisions outlined in the scheme are still relevant. There may be some additional land use descriptions that need to be included, and these will need to be identified by a review, discussions and consultation

The regulations include "deemed provisions" which apply automatically to all Shires and these provisions supersede Local Planning Schemes where there is a conflict.

The deemed provisions mainly deal with administrative matters and procedures that are commonly included in most local planning schemes including local planning policies, heritage protection, structure plans, development applications and approvals as well as enforcement and administration.

Because these matters are dealt with by regulation there are sections of our TPS that should be deleted as part of the review process.

There does not appear to be a need to develop new areas to cater for rapid growth, however there may be some requirement to identify and include additional areas such as a tourism precinct and industrial land in the TPS to cater for specific purposes and increased demand.

Discussions with planning consultants indicate that the Shires planning scheme requirements could possibly be accommodated with an "omnibus amendment" which would in effect bring the existing Scheme into conformity with the Model Scheme Text contained within the Planning and Development (Local Planning Scheme) Regulations 2015.

The alternative is a full scheme review process and the Shire would end up with a new Local Planning Scheme and Scheme Report. This would be based on the full Model Scheme with negotiated local variations.

Most scheme amendments take about 15 months as they require Council adoptions, referral to the Environmental Protection Agency (EPA), advertising, assessment by the WA Planning Commission, approval by the Minister for Planning and publication in the Government Gazette. A full scheme review with a resultant new scheme would take longer and be considerably more costly

As the scheme is more than 5 years old, the first step is for the Council to prepare, approve and provide the WAPC with a scheme review report with a recommendation as to whether the scheme is:

- satisfactory in its existing form; or
- should be amended; or
- should be repealed and a new scheme prepared in its place.

Unless there is some particular need for a comprehensive new scheme, it would worthwhile to approach the WAPC for approval to minimise the process and attendant expense by undertaking an "omnibus" amendment to bring the scheme into conformity with the Model Scheme Text as contained in the Regulations.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That the Shire of Dundas prepare a scheme review report on the Shire of Dundas Town Planning Scheme No 2 with the view to undertaking a scheme amendment to bring the scheme into conformity with the Planning and Development (Local Planning Scheme) Regulations 2015.**

Moved Cr Bayley  
Seconded Cr Wyatt

#### Resolution

**That the Shire of Dundas prepare a scheme review report on the Shire of Dundas Town Planning Scheme No 2 with the view to undertaking a scheme amendment to bring the scheme into conformity with the Planning and Development (Local Planning Scheme) Regulations 2015.**

Carried by: Simple Majority For: 5 Against 0



<b>Agenda Reference &amp; Subject</b>	
<b>10.1.2 – Application for Mining Lease 63/666</b>	
Location / Address	Shire of Dundas
File Reference	
Author	CEO
Date of Report	13 <sup>th</sup> November 2017
Disclosure of Interest	Nil

### Summary

For the Council of the Shire of Dundas to consider whether the Shire has any objection to the granting of the application.

### Background

The Shire has received an application on behalf of Consolidated Norseman Gold Corporation for a Mining Lease in proximity to the Heritage Trail as indicated on the attached map (see Papers Relating).

### Statutory Environment

Mining Act 1978

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Consultation

Mines Registrar Norseman

### Comment

The project is in close proximity to the Heritage trail, which is part of the Shire's tourism project as well as a significant part of local history. If the Shire indicates that there is no objection then Council may wish to obtain a reasonable grant from CNGC to assist with town projects.

### Voting Requirements

Simple Majority

### Officer Recommendation

**For the council of the Shire to provide guidance in this matter.**

Moved      Cr Hogan  
Seconded   Cr Warner

### Resolution

For the council of the Shire to provide guidance in this matter.

Carried by: Simple Majority

For: 5

Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.1.3 – Application for an Exploration Licence 63/1881</b>	
Location / Address	Shire of Dundas
File Reference	
Author	CEO
Date of Report	13 <sup>th</sup> November 2017
Disclosure of Interest	Nil

### Summary

For the Council of the Shire of Dundas to consider whether the Shire has any objection to the granting of an Exploration licence.

### Background

The Shire has received an application on behalf of Avoca Mining Pty Ltd for Exploration Licence 63/1881. The project is located along the Eyre Highway (see Papers Relating).

### Statutory Environment

Mining Act 1978

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Consultation

Mines Registrar, Norseman

### Comment

The area under consideration forms part of Ngadju and European Heritage as well as being a major tourism venue for the Shire.

### Voting Requirements

Simple Majority

### Officer Recommendation

That the Council of the Shire of Dundas object to the granting of EL 63/1881 that the area forms part of Ngadju and European heritage as well as being a major tourism venue for the Shire.

Moved Cr Wyatt  
Seconded Cr Bayley

### Resolution

That the Council of the Shire of Dundas object to the granting of EL 63/1881 that the area forms part of Ngadju and European heritage as well as being a major tourism venue for the Shire.

Carried by: Simple Majority For: 4 Against 1

Cr Hogan is recorded as being against the resolution.

## 10.2 Engineering and Works

Nil

## 10.3 Members and Policy

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.1 – Review of Policies</b>	
Location / Address	Shire of Dundas
File Reference	CM.PO.1
Author	Gihan Kohobange
Date of Report	15 November 2017
Disclosure of Interest	Nil

### Summary

For the Council of the Shire of Dundas to undertake a review of the Shire of Dundas Policy Manual.

### Background

The Policy Manual was previously reviewed and adopted by the Council at its ordinary meeting held in July 2017. Subsequently the Council approved proposed changes to the purchasing policy and a new policy about development on Shire of Dundas controlled land.

### Statutory Environment

There is no statutory requirement to review the policy manual, however it is considered good management practice to undertake a review every year.

### Policy Implications

Changes to existing policies and introduction of new policies.

### Financial Implications

Some policies have financial implications. E.g. proposed policy on Annual Leave and Long Service Leave will have financial implications in terms of annual provisioning and cashing out leave not utilised.

### Strategic Implications



<b>Agenda Reference &amp; Subject</b>	
<b>10.3.2 – Proposed Standing Orders Local Law 2017</b>	
Location / Address	Shire of Dundas
File Reference	CM.PO.1
Author	Gihan Kohobange
Date of Report	15 November 2017
Disclosure of Interest	Nil

### Summary

For the Council of the Shire of Dundas to undertake a review of the Standing Orders Local Law.

### Background

Council adopted its current Standing Orders Local Law in July 1997 and no a review has taken place since then.

### Statutory Environment

Local Government Act 1995

### Policy Implications

A.1 Agenda Items / A.7 Common Seal / M.3 Public Question Time / M.4 Video Recording of Council Meetings

### Financial Implications

Cost of publishing in the Government Gazette and other associated costs are considered in 2017/18 budget.

### Strategic Implications

N/A

### Consultation

CEO, Richard Brookes (former CEO), Senior Administration Officer

### Comment

The Shire of Dundas is proposing to develop and adopt a new Standing Orders Local Law under the Local Government Act 1995 and in accordance with Section 3.12(2) of the Local Government Act is to provide a summary of the purpose and effect as follows:

The purpose of the Standing Orders Local Law 2017 is to provide rules and guidelines which apply to the conduct of meetings of the Council, its committees and electors.

The effect of the Standing Orders Local Law 2017 will be to result in better decision-making by the Council and committees; the orderly conduct of meetings dealing with Council business; a better understanding of the process of conducting meetings; and the more efficient and effective use of time at meetings.

The proposed Standing Orders Local Law 2017 is based on the model local laws and similar to other local laws operating within the State.

State wide and local public notice will be given to enable the public comment on the proposed local law.





## 10.4 Administration, Finance and Community Service

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.1 – Accounts Paid 01/10/2017 – 31/10/2017</b>	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts Payable Officer
Date of Report	07/11/2017
Disclosure of Interest	Nil

## Trust Cheques

Chq/EFT	Date	Name	Description	Amount
533	03/10/2017	Shire of Dundas Petty Cash	RECOUP TO PETTY CASH	400.00
				<b>\$400.00</b>

## Municipal Cheques

Cheque	Date	Name	Description	Amount
26270	03/10/2017	Shire of Dundas Petty Cash	Recoup to petty cash	735.55
26271	06/10/2017	SD COOPER	1st Prize Winner 2017-18 Rates	750.00
26272	06/10/2017	Warren Hope	2nd Prize Winner Rates 2017-2018	500.00
26273	06/10/2017	Telstra Corporation Limited	Landline & Internet Usage 05.09.17 - 04.10.17 \$1295.91 Satellite Usage 16.09.17 – 15.10.17 \$140.00 Mobile Usage 17.09.17 – 16.10.17 \$904.23	2340.14
26274	13/10/2017	Horizon Power	Street Light Usage 01.09.17 - 30.09.17	3566.20
26275	13/10/2017	Telstra Corporation Limited	Youth ADSL 20.09.17 - 19.10.17	59.95
26276	13/10/2017	Water Corporation	Various Water Accounts (01.09.17 - 31.10.17)	9955.59
26277	27/10/2017	Horizon Power	Various Power Usage 16.08.17 - 16.10.17 \$7126.02 Unit 3/100 \$257.67 16.08.17 – 16.10.17 Unit 1/100 \$188.83 16.08.17 – 16.10.17	7572.52
26278	27/10/2017	Telstra Corporation Limited	Landline and Internet Usage 05.10.17 - 04.11.17	1449.48
				<b>\$26'929.43</b>

## Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT1992	06/10/2017	Australia Post	Postage (August 2017)	234.64
EFT1993	06/10/2017	Norseman All Terrain Survey's	29.75 hours Survey Works at Airstrip (30.08.17 - 14.09.17)	4113.90
EFT1994	06/10/2017	ZircoDATA Pty Ltd	Storage of Minute Books and Rate Books for August 2017	172.07
EFT1995	06/10/2017	BP Norseman	Diesel & Unleaded Fuel Purchases for August 2017	889.99
EFT1996	06/10/2017	Courier Australia	Freight (Online B/E & Sigma Chemicals)	70.23
EFT1997	06/10/2017	Commander Australia Limited	Service & Equipment - Quarterly System Maintenance 15.08.17 - 14.09.17	284.16
EFT1998	06/10/2017	C & C Machinery Centre	1 x New Kubota Ride on Mower plus catcher	5459.00
EFT1999	06/10/2017	JA CAMPBELL	3rd Prize Winner 2017-18 Rates	250.00



EFT2000	06/10/2017	Shire of Dundas Municipal Fund	Payroll deductions	560.00
EFT2001	06/10/2017	Dundas Fencing & Building Maintenance	Patch up hole around air conditioner in pool office	82.50
EFT2002	06/10/2017	Elite Gym Hire	Hire of Weights, Bike, Rower and Treadmill (12.09.17 - 12.10.17)	885.18
EFT2003	06/10/2017	Department of Fire & Emergency Services	ESL (August 2017) \$27046.45 ESL (September 2017) \$3122.84	30169.29
EFT2005	06/10/2017	Microcom Pty Ltd Trading as MetroCount	2 x 6v welded battery packs and 1 x 30m traffic hose premium quality	242.00
EFT2006	06/10/2017	Marketforce	Advertising - Activities on Thoroughfares Amendment (The West Australian 21/08/2017) \$367.87 Advertising - Council Meeting dates 2017-18 (KM 04.08.2017) \$285.05 Advertising - Tender RFT 01/17 (WA 05.08.17) \$309.67	962.59
EFT2007	06/10/2017	Norseman IGA	IGA Purchases for August 2017	677.68
EFT2008	06/10/2017	Protector Pest Control	Annual termite treatment and complimentary spider & cockroach spray (31 x premises)	8756.00
EFT2009	06/10/2017	Ricoh Australia	Purchase 1x Print Cartridge SP3300S	143.00
EFT2010	06/10/2017	St John Ambulance Australia	Medium Risk Workplace Kit (portable) 1229	145.00
EFT2011	06/10/2017	Norseman Hardware	Various hardware items (August 2017)	1435.65
EFT2012	06/10/2017	Wilson's Diesel & Auto Repairs	1 x Trailer Connector for Navara	28.80
EFT2013	06/10/2017	Keana Buckley	Environment Study Photographic Award	250.00
EFT2014	13/10/2017	Australian Taxation Office	BAS (September 2017)	29969.00
EFT2015	13/10/2017	Australasian Performing Right Association Limited	Licence Renewal Fees (01.10.17 - 31.12.17)	198.36
EFT2016	13/10/2017	Austral Mercantile Collections	Rates Debt Collection	58.14
EFT2017	13/10/2017	Officemax	Green paper, white paper and black pens	129.00
EFT2018	13/10/2017	J Best	Claim (Special Meeting 05.09.17, GVROC 25.08.17, Woodlands 12.09.17, Audit 19.09.17, CEO Review 19.09.17, Council Meeting 19.09.17)	1057.84
EFT2019	13/10/2017	Butler Settineri (Audit) Pty Ltd	Final Fee in relation to Audit - year ending 30.06.17	2605.65
EFT2020	13/10/2017	Laurene Bonza	Claim (Special Meeting 05.09.17, GVROC 25.08.17, Woodlands 12.09.17, Audit 19.09.17, Council 19.09.17, CEO Review 19.09.17)	640.00
EFT2021	13/10/2017	Boya Equipment Pty Ltd	Purchase new mini excavator 3.7T	58575.00
EFT2022	13/10/2017	Courier Australia	Freight (State Library) \$42.32 Freight (Advertiser Print) \$27.97	70.29
EFT2023	13/10/2017	Esperance Rural Supplies	6 x 25kg Gypsum, 35 x 20kg Fertiliser and 13 x 25L Grosorb	2528.71
EFT2024	13/10/2017	A.D. Engineering International	Town clock quarterly service (03.09.17 - 02.12.17)	132.00
EFT2025	13/10/2017	Threat Protect	Alarm Monitoring (Admin) \$325.56 Alarm Monitoring (Youth) \$119.25	444.81
EFT2026	13/10/2017	Goldfields Image Works	Welcome to Dundas promotion and Citizenship Ceremony	242.00

EFT2027	13/10/2017	JEP Hogan	Claim (Council Meeting 19.09.17, Special Meeting 05.09.17, Audit 19.09.17, Woodlands 12.09.17, CEO Review 19.09.17)	560.00
EFT2028	13/10/2017	Ian Smartt	Payment for Materials for shed at Shire Depot (final payment will be made upon completion)	15000.00
EFT2029	13/10/2017	G2IT	Monthly Service Agreement \$2743.72 Godday UGG SSL Certificate 5 Domain 2year \$532.38 StorageCraft ShadowProtect for September 2017 \$140.00	3416.10
EFT2030	13/10/2017	Independence Nova Pty Ltd	Refund of Deposit Paid for Hire of the Community Bus on 07.09.17 - 11.09.17	263.83
EFT2031	13/10/2017	John Phillips Consulting	Shire of Dundas - CEO'S Formal Appraisal	3850.00
EFT2032	13/10/2017	Landmark Engineering & Design	Purchase 1x Drinking Fountain blaze blue plus postage	3162.50
EFT2033	13/10/2017	Star Track Credit	Freight (Asphalt in a bag)	1291.82
EFT2034	13/10/2017	LGIS	LGIS Workcare Insurance 30.06.17 - 30.06.18 \$24832.50 LGIS Property Insurance 30.06.17 - 30.06.18 \$22132.83 LGIS Property Liability 30.06.17 - 30.06.18 \$13470.44	60435.77
EFT2035	13/10/2017	Microcom Pty Ltd Trading as MetroCount	Data Processing	115.50
EFT2036	13/10/2017	MARRAK GROUP SAFETY SUPPLIES AND APPAREL	Purchase 5x Work Shirts for Steve	250.00
EFT2037	13/10/2017	Norseman Community Resource Centre	Printing 50x A4 and 13x A4 B+W (DAIP)	40.20
EFT2038	13/10/2017	Online Business Equipment	Supply Samsung toner for Printer \$150.15 Purchase large paper for large printer \$69.73	219.88
EFT2039	13/10/2017	O'Dwyer Electrical	Switch out old electrics in plumbing duct at public toilets plus travel & labour - Welcome Park	1265.00
EFT2040	13/10/2017	Rasa Patupis	Claim (Council Meeting 19.09.17, Special Meeting + Accommodation 05.09.17, Audit 19.09.17, CEO Review 19.09.17, Travel 380km and 2 Nights' Accommodation)	1201.40
EFT2041	13/10/2017	South Coast Foodservice	Supply 6x Ctn's of toilet paper and 6x Ctns of paper towel	566.94
EFT2042	13/10/2017	Wilson's Diesel & Auto Repairs	Supply and fit four new tyres to Grader \$7116.00 Supply and fit new tyre to Tip Truck \$496.80 Clean and assemble new right hand door windscreen to Roller \$698.80 Fit new tyre to Water Truck \$606.80 Service CDO Vehicle (30'000km) \$284.80 Repair rear diff seal and replace centre bearing on tail shaft on Holden Colorado \$885.50	14369.00

			Replace damaged LR outer tyre on Water Truck \$490.00 Fit new nuts and bolts to cutting blade on Loader \$173.60 Replace control valve, remove corroded tail lamps and fit new tail lamps on Tip Truck \$1186.40 Fit new battery to Water Truck \$1348.00 Carry out 7190hr service on Loader \$1082.30	
EFT2043	13/10/2017	LW Webb	Claim (Special Meeting 05.09.17, Woodlands 12.09.17, Council Meeting 19.09.17, Audit 19.09.17, CEO Review 19.09.17)	560.00
EFT2044	13/10/2017	Shire of Dundas	Roger Stairmand Rent Payment from Trust - 19.08.2017 - 13.10.2017 \$484.96 Invoice 4045 Power Usage for Unit 3/100 Prinsep St (Payment form Roger Stairmand Trust) \$120.31	605.27
EFT2045	20/10/2017	Advertiser Print	2000 DL window envelopes	197.00
EFT2046	20/10/2017	Bunnings Group Limited	9 x Rolls of Ableflex - Footpaths	252.27
EFT2047	20/10/2017	J Best	Claim (Senate Inquiry 12.10.17), Claim (GVROC 13.10.17), Claim (Council Meeting 17.10.17), Travel (Nsm - Kal - Nsm), Allowance - October 2017	1737.84
EFT2048	20/10/2017	Bunnings Warehouse Kalgoorlie	Small fertilizer spreader	71.04
EFT2049	20/10/2017	Laurene Bonza	Claim (Council Meeting 17.10.17), Claim (GVROC 13.10.17), Claim (CDC Senate Hearing 12.10.17), Meal Reimbursement (12.10.17)	344.00
EFT2050	20/10/2017	BOC Limited	Container Service Fee (29.08.17 - 27.09.17)	32.93
EFT2051	20/10/2017	Shire of Coolgardie	Ranger Duties - 24.08.17, 30.08.17, 06.09.17, 13.09.17, 20.09.17, 27.09.17 (7hours per day) \$3780.00 Ranger Visit 24.08.17 for 7 hours \$630.00	4410.00
EFT2052	20/10/2017	Cuten Guneder Machinery	Truck hire for airstrip 01.09.17 - 08.09.17, Truck hire for Gypsum 11.09.17 - 19.09.17 and Truck hire for Hyden Road 20.09.17 - 29.09.17 \$13612.50 Pick up grader from Kalgoorlie and return to Norseman (float hire) 6hours Total \$960.00 Float Hire – Take grader to pit 14 and return to Depot \$800.00	15372.50
EFT2053	20/10/2017	Shire of Dundas Municipal Fund	Payroll deductions	610.00
EFT2054	20/10/2017	Great Western Motel	Accommodation for Ian Smart and Shane Grey on 10.10.2017	279.00
EFT2055	20/10/2017	JEP Hogan	Claim (Council Meeting 17.10.17)	160.00
EFT2056	20/10/2017	Landgate	Copy of Lease 135556 (A2368)	25.30
EFT2057	20/10/2017	Norseman Eyre Motel	Accommodation for John Phillips Check in: 18th September 2017 Check out: 21st September 2017	541.00

EFT2058	20/10/2017	Online Business Equipment	Monthly Service Agreement	71.50
EFT2059	20/10/2017	Rasa Patupis	Claim (Council Meeting 17.10.17)	160.00
EFT2060	20/10/2017	Wilson's Diesel & Auto Repairs	Repair damaged driveshaft on Loader \$1029.00 Replace control valve, replace damaged quick couplings and weld in hose holders on Loader \$819.70 Fit new hydraulic tank, replace breather filter, replace hoist control on Tip Truck \$827.10 DS174 Fit new hydraulic tank, replace breather filter, replace hoist control on Tip Truck \$827.10 DS26 Mount scrapper blade to drum on Roller \$354.80	3857.70
EFT2061	20/10/2017	WesTrac Pty Ltd	Works on Grader - Clean Machine, Reseal Transmission, Repair Product Link System, Troubleshoot Engine, Repair Lights, Adjust A-Frame, Adjust Blade Sideshift Rail, Replace Blade Bracket + Labour	14943.05
EFT2062	20/10/2017	LW Webb	Allowance - October 2017 and council meeting 17.10.2017	410.00
EFT2063	20/10/2017	WML Consultants Pty Ltd	Norseman Airport Project Management	6240.79
EFT2064	23/10/2017	Tri Nation Steel (WA) Pty Limited	Supply and installation of steel shade structure over toddlers pool (15% deposit of contract sum)	7048.31
EFT2065	27/10/2017	Norseman All Terrain Survey's	Survey stockpile gravel at pit2 - 78km Travelled and 4x hours surveying	1988.60
EFT2066	27/10/2017	Asphalt In A Bag Pty Ltd	1 Pallet of asphalt in a bag	1718.75
EFT2067	27/10/2017	ANL Lighting Australia Pty Ltd	Supply 70x 6.5W light globes for Admin	2015.09
EFT2068	27/10/2017	ZircoDATA Pty Ltd	Storage of Rates & Minute Books for September 2017	172.07
EFT2069	27/10/2017	BP Norseman	Diesel & Unleaded Fuel Sales for September 2017	1240.50
EFT2070	27/10/2017	Bonza Constructions Pty Ltd	Rates refund for assessment A56 - 93 Roberts Street Norseman 6443	431.74
EFT2071	27/10/2017	Butler Settineri (Audit) Pty Ltd	Direct out-of-pocket costs relating to Audit Committee Meeting	671.88
EFT2072	27/10/2017	Department of Fire & Emergency Services	2017/2018 ESL for Shire owned properties	1949.67
EFT2073	27/10/2017	P & L Hogan Transport Services	1x 45kg Gas Bottle - 124 Prinsep Street	157.00
EFT2074	27/10/2017	Jason Signmakers	Supply 2x Curve left and 2x curve right signs for Hyden Road \$202.40 Supply 4x Camping prohibited signs for Town Oval \$193.05	395.45
EFT2075	27/10/2017	Landgate	GRV Chargeable 2017/4 01.07.17 - 25.08.17 \$65.50 Mining Tenement Schedule M2017/8 04.08.17 - 06.09.17 \$61.60	127.10
EFT2076	27/10/2017	Star Track Credit	Freight (Chubb and Shenton)	156.57
EFT2077	27/10/2017	LGIS	Actual Wages Adjustment for Period 30.06.16 - 30.06.17	4622.26
EFT2078	27/10/2017	Public Libraries Western Australia	PLWA Membership 2017/2018	110.00
EFT2079	27/10/2017	Pet Tags Australia	Registration renewal 30x Cat tags and 70x Dog tags	295.57

EFT2080	27/10/2017	Shenton Pumps	Supply 1x Dolphin Shallow Robotic Cleaner for Swimming Pool	2200.00
EFT2081	27/10/2017	South East Petroleum	Diesel 7500lts \$9127.80 Diesel Purchased on Works BP Card \$33.77 Diesel 7000lts \$8704.85 Diesel and Unleaded fuel Sales for September 2017 \$634.06	18500.48
EFT2082	27/10/2017	Sigma Companies Group Pty Ltd	Purchase various chemicals for Norseman Swimming Pool	427.79
EFT2083	27/10/2017	South Coast Foodservice	Supply 5x 5L Revive disinfectant	57.16
EFT2084	27/10/2017	Kim Turnock Painting Services	Prepare and Repaint top lip and side wall of pool, Prepare and repaint steel shade structure at Pool \$7900.00 Clean and Repaint fire damaged toilet at Administration Building \$2350.00	10250.00
EFT2085	27/10/2017	Norseman Hardware	Various hardware items (September 2017)	566.20
EFT2086	27/10/2017	Wilson's Diesel & Auto Repairs	Repair air leak above air tanks, replace 2x steer tyres on Hino 500 \$1033.20 Check vehicle for vibration issue, clean tyres, rims and balance all wheels on DCEO vehicle \$140.00	1173.20
EFT2087	27/10/2017	Western Australian Local Government Association	Local Government People and Culture Seminar 2017 13/10/17 (D Stead)	250.00
EFT2088	27/10/2017	Whitfield Minerals	Supply 6435 tonnes of Gypsum for Airstrip (1-18 Sept)	17696.25
EFT2089	27/10/2017	Shire of Dundas Municipal Fund	Rates refund for assessment A483 38 Angove Street Norseman 6443 \$576.00 and rates refund for assessment A482 40 Angove Street Norseman 6443 \$99.62 – pay to A1007 Lot 1810 Dundas Drive Norseman as per owner request	675.62
4312	02/10/2017	Kilima Pty Ltd	Rent for September, 81 Roberts Street (CRC)	1100.00
PAY	03/10/2017	Payroll	Direct Debit of Net Pays	58490.10
4335	06/10/2017	Boulder Parts and Towing	Insurance Excess for Nissan Navara (invoice 40649)	300.00
4339	13/10/2017	Jon Fry	Reimbursement for Purchase of New Ladder	539.00
4342	16/10/2017	Margaret McEwan	Meals and Incidentals allowance (Suicide Prevention conference Darwin) 16 <sup>th</sup> – 17 <sup>th</sup> October 2017	315.45
PAY	17/10/2017	Payroll	Direct Debit of Net Pays	61076.05
4358	30/10/2017	Test & Tag Training	Training for Steven Borsi and Peter Ladewig (National Recognised Test & Tag Course) 14.11.2017	990.00
PAY	31/10/2017	Payroll	Direct Debit of Net Pays (wages for overtime bushfire)	65221.29
				<b>\$572'280.76</b>

## Municipal Account Direct Debts

Chq/EFT	Date	Name	Description	Amount
4315	02/10/2017	ANZ Bank	ANZ Bank Merchant Fees	286.85

4314	02/10/2017	3E Advantage	Rental Agreement – Sharp Interactive Board	256.30
4345	13/10/2017	3E Advantage	Photocopier Lease Payment for September	6288.65
DD9450	03/10/2017	ClickSuper	Superannuation 20.09.2017 – 03.10.2017	17242.93
DD9462	17/10/2017	ClickSuper	Superannuation 04.10.2017 – 17.10.2017	16082.60
				<b>\$40'157.33</b>

**Municipal Account Credit Cards**

Chq/EFT	Date	Name	Description	Amount
<b>4341</b>	<b>16/10/2017</b>	<b>Chief Executive Officer</b>		<b>\$456.21</b>
	21/08/2017	Puma Guildford	Fuel for Toyota Prado	117.31
	25/08/2017	WOTIF	Accommodation in Melbourne for James Schultz 07.05.17 - 10.05.17	279.36
	18/09/2017	Fairfax	Magazine Subscription	59.54
<b>4341</b>	<b>16/10/2017</b>	<b>Deputy Chief Executive Officer</b>		<b>\$1846.32</b>
	21/08/2017	Crown Promenade	Accommodation for Margaret McEwan and Pania Turner (Burswood Perth)	507.50
	24/08/2017	Leonora Motor Inn	Accommodation in Leonora for Pania Turner 23.08.17 - 24.08.17	137.03
	26/08/2017	Digital River Sydney	Advast Free Antivirus for CDO Laptop	32.99
	30/08/2017	Sage Perth	Accommodation for Tracy Dixon 27.08.17 - 30.08.17 (Records Training)	840.32
	31/08/2017	Expedia	Accommodation for Ciara Stewart 07.08.17 - 09.08.17 (LG Award Training)	328.48
<b>4341</b>	<b>16/10/2017</b>	<b>ANZ Credit Card</b>	<b>22.08.2017 – 21.09.2017</b>	<b>\$2'374.28</b>

## Summary of account totals

Trust Cheques	\$400.00
Municipal Cheques	\$26'929.43
Municipal EFT's	\$572'280.76
Municipal Direct Debit's	\$40'155.33
Municipal Credit Cards	\$2'374.28
<b>Grand total for October 2017</b>	<b>\$642'139.80</b>

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas monthly accounts paid from 1<sup>st</sup> October 2017 to 31<sup>st</sup> October 2017 be noted.

Moved Cr Warner  
Seconded Cr Hogan

Resolution

That the Shire of Dundas monthly accounts paid from 1<sup>st</sup> October 2017 to 31<sup>st</sup> October 2017 be noted.

Carried by: Simple Majority

For: 5

Against 0

Agenda Reference & Subject	
<b>10.4.2 – Financial Statements for the Periods Ending 31st October 2017</b>	
Location / Address	Shire of Dundas
File Reference	FM.FI
Author	Deputy CEO
Date of Report	15/11/2017
Disclosure of Interest	Nil

### Officer Recommendation

That the Shire of Dundas Financial Statements for the periods ending 31<sup>st</sup> October 2017 be accepted.

Moved Cr Bayley  
Seconded Cr Hogan

### Resolution

That the Shire of Dundas Financial Statements for the periods ending 31<sup>st</sup> October 2017 be accepted.

Carried by: Simple Majority For: 5 Against 0

Trevor Cross and Gabrielle Cross left the Council Chambers at 6:42pm.

Agenda Reference & Subject	
<b>10.4.3 – CRC Management Report &amp; Financial Statements to 31<sup>st</sup> October 2017</b>	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	Deputy CEO
Date of Report	8/11/2017
Disclosure of Interest	Nil



### **Management Report & Monthly Statement of Financial Activity For the period ending 31<sup>st</sup> October 2017**

### Officer Recommendation

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31<sup>st</sup> October 2017 be accepted.

Moved Cr Hogan  
Seconded Cr Bayley

### Resolution

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31<sup>st</sup> October 2017 be accepted.

Carried by: Simple Majority For: 5 Against 0

**MONTHLY STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2017 TO 31 OCTOBER 2017**



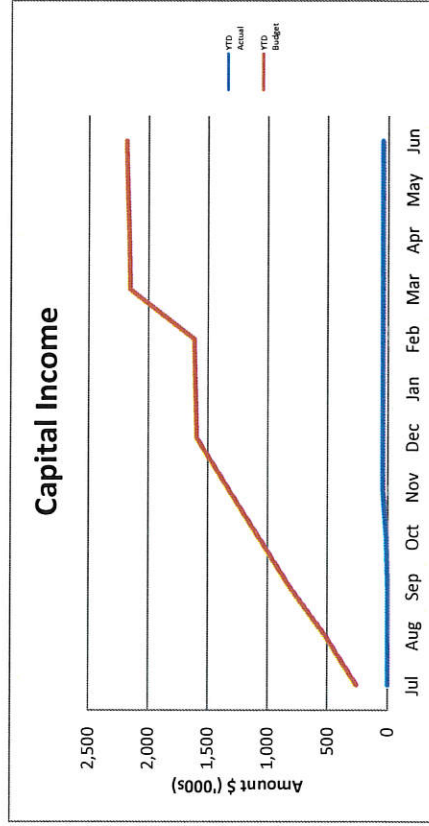
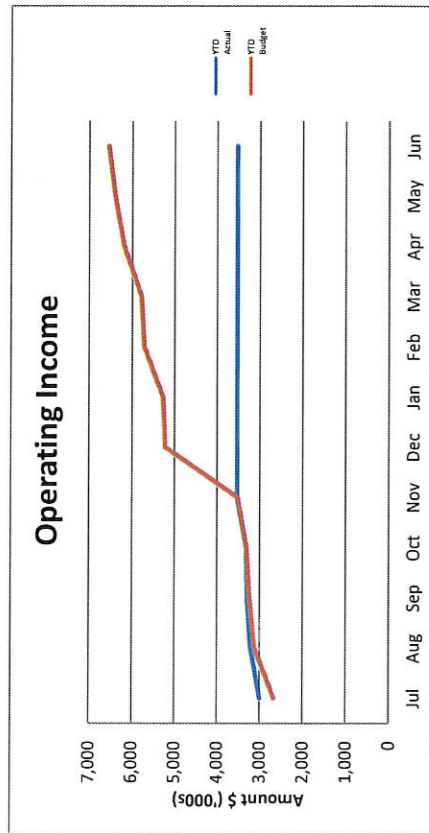
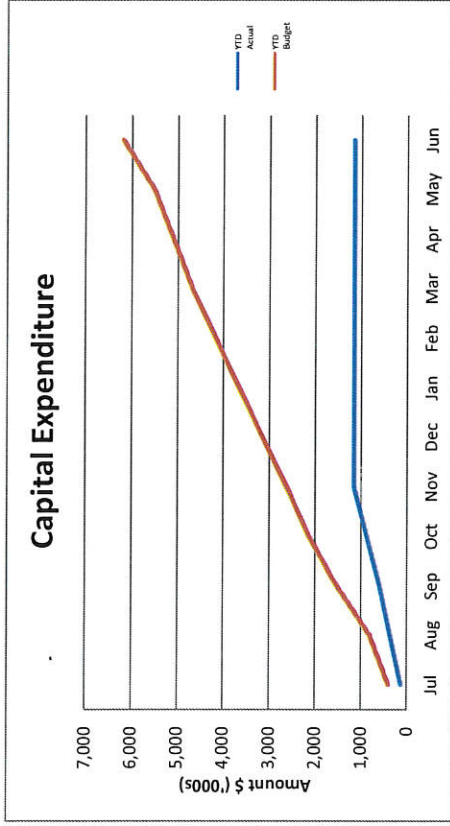
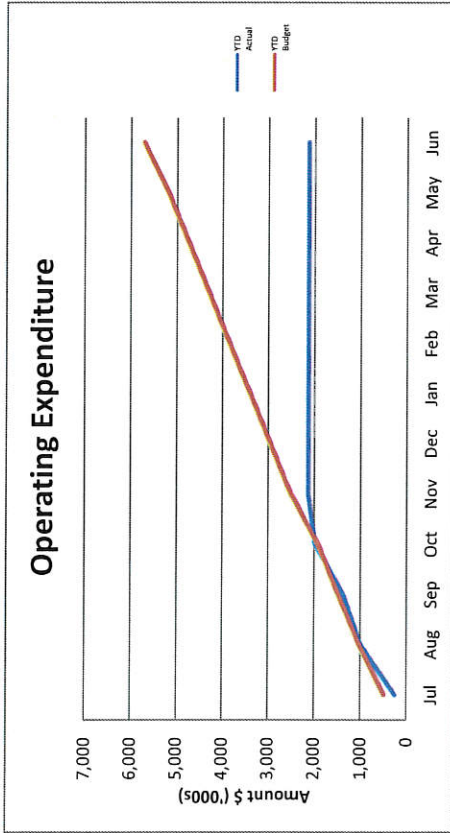
*"Norseman" The Horse that found Gold and created a Town*

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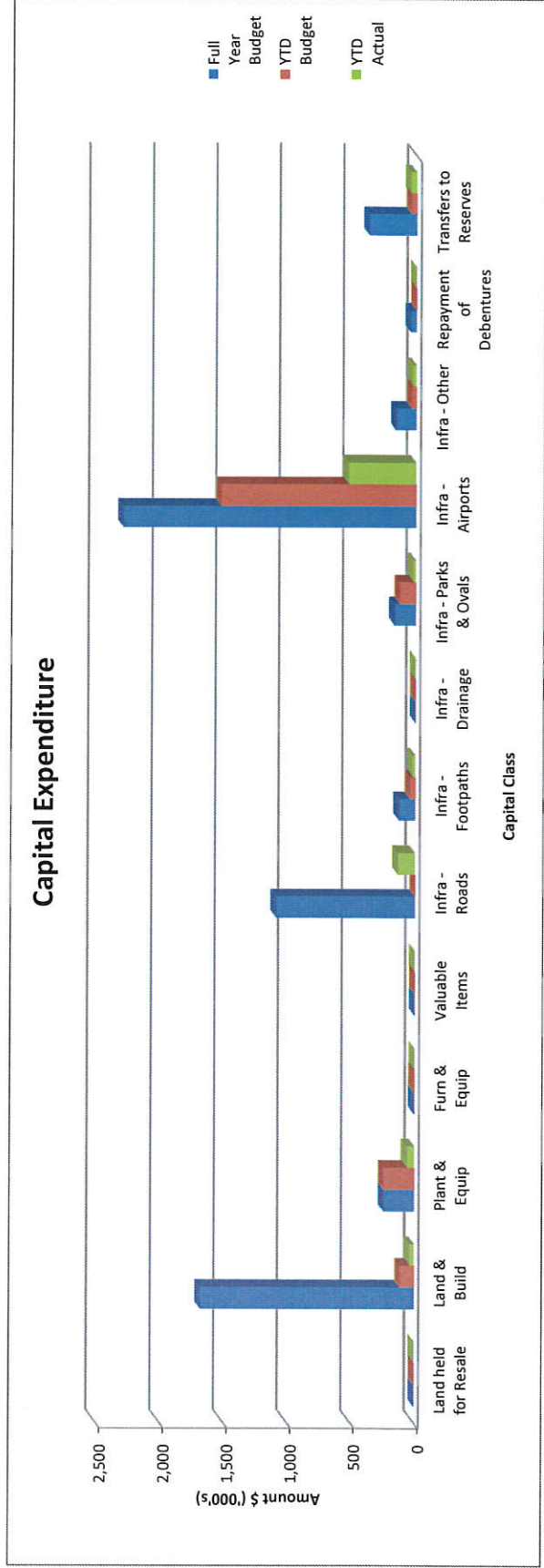
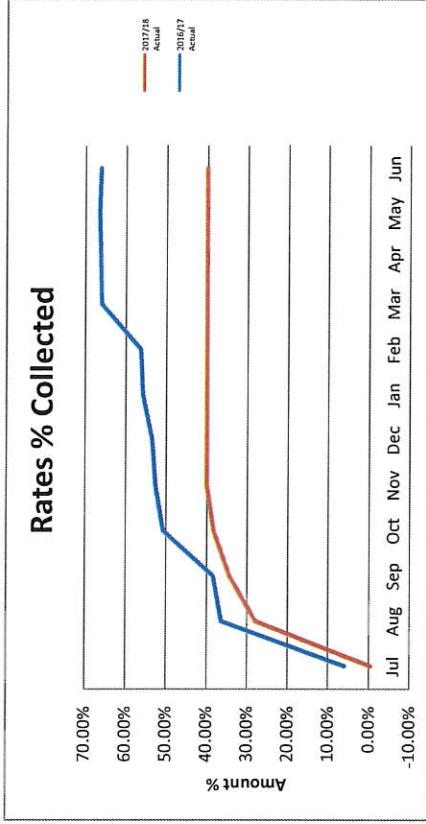
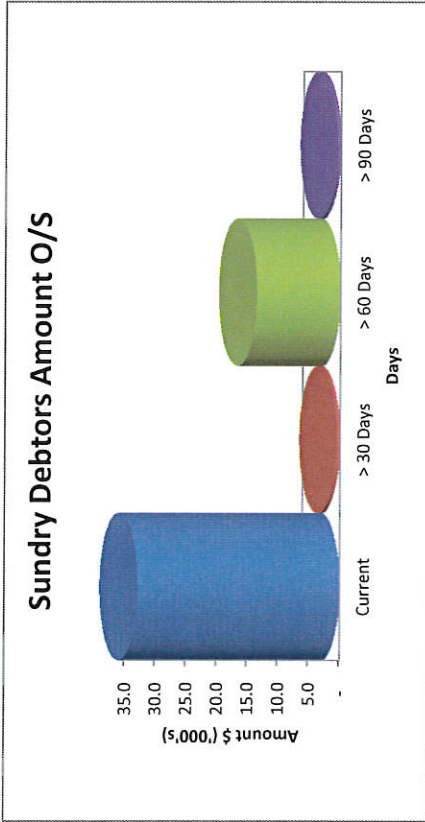
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# Income and Expenditure Graphs for the Period 01 July 2016 to 31 October 2017



# Other Graphs for the Period 01 July 2016 to 31 October 2017



SHIRE OF DUNDAS

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 OCTOBER 2017

	NOTE	2017/18 Adopted Budget \$	2017/18 October Y-T-D Budget \$	2017/18 October Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %
<b>Operating</b>						
<b>Revenues/Sources</b>						
Governance		41,500	13,816	27,543	13,727	99.36% ▲
General Purpose Funding		754,118	243,149	198,467	-44,682	(18.38%) ▼
Law, Order, Public Safety		19,500	6,152	479	-5,673	(92.21%) ▼
Health		4,500	1,496	4,144	2,648	177.01%
Education and Welfare		85,000	45,000	40,788	-4,212	(9.36%)
Housing		17,740	5,904	6,565	661	11.20%
Community Amenities		159,000	139,656	155,645	15,989	11.45% ▲
Recreation and Culture		218,150	31,175	4,637	-26,538	(85.13%) ▼
Transport		2,075,979	772,154	735,966	-36,188	(4.69%)
Economic Services		1,150,985	50,300	60,247	9,947	19.78% ▲
Other Property and Services		30,875	10,284	24,817	14,533	141.32% ▲
		<u>4,557,347</u>	<u>1,319,086</u>	<u>1,259,298</u>	<u>-59,788</u>	<u>(4.53%)</u>
<b>(Expenses)/(Applications)</b>						
Governance		(647,223)	(272,016)	(266,770)	5,246	1.93%
General Purpose Funding		(374,556)	(99,788)	(99,221)	567	0.57%
Law, Order, Public Safety		(138,292)	(46,364)	(63,265)	-16,901	(36.45%) ▲
Health		(162,135)	(54,866)	(51,514)	3,352	6.11%
Education and Welfare		(233,470)	(78,498)	(67,439)	11,059	14.09% ▼
Housing		(85,419)	(29,196)	(49,061)	-19,865	(68.04%) ▲
Community Amenities		(588,170)	(196,058)	(160,271)	35,787	18.25% ▼
Recreation & Culture		(1,193,101)	(401,727)	(394,990)	6,737	1.68%
Transport		(1,904,545)	(634,849)	(637,432)	-2,583	(0.41%)
Economic Services		(383,968)	(108,040)	(126,437)	-18,397	(17.03%) ▲
Other Property and Services		(5,408)	(11,035)	(70,051)	-59,016	(534.81%) ▲
		<u>(5,716,287)</u>	<u>(1,932,437)</u>	<u>(1,986,451)</u>	<u>-54,014</u>	<u>2.80%</u>
<b>Net Operating Result Excluding Rates</b>		<b>(1,158,940)</b>	<b>(613,351)</b>	<b>(727,153)</b>	<b>-113,802</b>	<b>18.55%</b>
<b>Adjustments for Non-Cash</b>						
<b>(Revenue) and Expenditure</b>						
(Profit)/Loss on Asset Disposals	2	(24,131)	(24,754)	(2,166)	22,588	91.25% ▼
Depreciation on Assets		2,092,190	697,076	797,659	100,583	(14.43%) ▲
<b>Capital Revenue and (Expenditure)</b>						
Purchase of Land and Buildings	1	(1,683,000)	(109,323)	(36,155)	73,168	66.93% ▼
Purchase of Furniture & Equipment	1	(7,000)	(7,000)	0	7,000	100.00% ▼
Purchase of Plant & Equipment	1	(241,000)	(241,000)	(58,213)	182,787	75.85% ▼
Purchase of Infrastructure Assets - Roads	1	(1,092,670)	0	(130,735)	-130,735	0.00%
Purchase of Infrastructure Assets - Footpaths	1	(125,000)	(41,662)	(19,368)	22,294	53.51% ▼
Purchase of Infrastructure Assets - Drainage	1	0	0	0	0	0.00%
Purchase of Infrastructure Assets - Parks & Ovals	1	(164,000)	(121,000)	(18,626)	102,374	84.61% ▼
Purchase of Infrastructure Assets - Airports	1	(2,300,000)	(1,533,178)	(530,547)	1,002,631	65.40% ▼
Purchase of Infrastructure Assets - Other	1	(157,000)	(35,329)	(24,140)	11,189	31.67% ▼
Proceeds from Disposal of Assets	2	40,000	40,000	11,086	-28,914	(72.29%) ▼
Repayment of Debentures	3	(44,762)	0	0	0	0.00%
Transfers to Restricted Assets (Reserves)	4	(371,716)	(41,648)	(46,807)	-5,159	(12.39%) ▲
Transfers from Restricted Asset (Reserves)	4	2,142,367	1,036,458	0	-1,036,458	(100.00%) ▼
ADD Net Current Assets July 1 B/Fwd	5	1,094,663	1,094,663	1,094,663	0	0.00%
LESS Net Current Assets Year to Date	5	0	2,099,952	2,374,705	274,753	(13.08%)
<b>Amount Raised from Rates</b>		<b><u>(2,000,000)</u></b>	<b><u>(2,000,000)</u></b>	<b><u>(2,065,207)</u></b>	<b><u>(65,207)</u></b>	<b><u>3.26%</u></b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF DUNDAS  
VARIANCE REPORTING  
FOR THE PERIOD 1 JULY 2017 TO 31 OCTOBER 2017  
Report on Significant variances Greater than 10% and \$5,000**

	2016/17 Budget	2016/17 YTD Budget	2016/17 YTD Actual	Variance	
<b>GENERAL PURPOSE FUNDING</b>					
Operating Income					
8363 Interest On Investment - Reserves	-125,000	-41,648	-46,607	-5,159	Permanent Delay in utilising unspent grant money in the airport project.
Operating Expenditure					
4962 Rates Debt Collection Costs	30,000	9,996	4,220	-5,776	Timing Due to selective legal actions.
<b>GOVERNANCE</b>					
Operating Income					
0373 Contributions & Donations	-300	-96	-12,627	-12,431	Permanent Recovery of 50% of membership fee of Goldfields Tourism Network from Norseman Visitor Centre.
Operating Expenditure					
0622 Admin Depreciation	113,702	37,884	43,219	5,335	Permanent Due to increase in value of buildings after revaluation.
<b>LAW, ORDER AND PUBLIC SAFETY</b>					
Operating Expenditure					
0752 Dfes Bush Fire Brigade Expenses	10,000	3,324	32,219	28,895	Permanent Bush fire fighting cost, will be recovered from DFES.
<b>HEALTH</b>					
Operating Expenditure					
1632 Other Health Dep'N	13,817	4,600	12,681	8,081	Permanent Due to increase in value of buildings after revaluation.
<b>HOUSING</b>					
Operating Expenditure					
2552 Other Housing Building Maintenance	6,000	1,996	11,675	9,679	Permanent Additional work carried out by Dixon Constructions at new doc house.
<b>COMMUNITY AMENITIES</b>					
Operating Income					
2643 Other/Bulk Collection	-25,000	-8,328	-13,964	-5,636	Timing Depend on the volume of bulk refuse.
Operating Expenditure					
2322 Public Conveniences Building Maintenance	25,000	8,308	15,552	7,244	Timing Esperance Plumbing Service, Convert electric hot water to gas at Welcome Park Showers.
<b>RECREATION &amp; CULTURE</b>					
Operating Expenditure					
3089 Community Development - Salaries	87,099	29,020	34,257	5,237	Permanent Additional hours spent on community events.
3332 Halls Dep'N	27,857	9,280	35,982	26,702	Permanent Due to increase in value of buildings after revaluation.
3672 Other Rec & Spt Dep'N	107,649	35,968	65,443	29,575	Permanent Due to increase in value of buildings after revaluation.
Capital Expenditure					
3444 Swimming Pool Infrastructure Works	60,000	0	16,814	16,814	Timing Delay in starting upgrade work.
<b>TRANSPORT</b>					
Operating Expenditure					
6072 Street Trees & Watering	30,000	9,988	20,798	10,810	Permanent Esperance Tree Lopping Pty Ltd - Pruning of trees as per Horizon Power request.
<b>ECONOMIC SERVICES</b>					
Operating Expenditure					
6835 Goldfields Tourism Network2	15,000	4,996	25,000	20,004	Permanent 50% of the cost recovered from the Visitor Centre.
<b>OTHER PROPERTY &amp; SERVICES</b>					
Operating Expenditure					
7802 Diesel & Unleaded Fuel	150,000	49,960	56,074	6,094	Permanent Hire of plant for aerodrome upgrade project.

**SHIRE OF DUNDAS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2017 TO 31 OCTOBER 2017**

	2017/18 Adopted Budget \$	2017/18 October Budget \$	2017/18 October Actual \$
<b>1. ACQUISITION OF ASSETS</b>			
The following assets have been acquired during the period under review:			
<b>By Program</b>			
<b>Governance</b>			
<u>Governance</u>			
Servers / Computers	7,000	7,000	0
<b>Law, Order &amp; Public Safety</b>			
<u>Other Law, Order &amp; Public Safety</u>			
Crime Prevention - Cctv Security	22,000	22,000	0
<u>Other Housing</u>			
Aged Persons Upgrade - Refit Unit 3	25,000	8,332	0
Aged Persons Upgrade - Reroof	40,000	13,332	0
Aged Persons Upgrade - Window Upgrade	8,000	2,666	0
<u>Sanitation - Household Refuse</u>			
Waste Facility Fence	35,000	0	0
Expansion Of Norseman Tip	40,000	13,329	7,326
<b>Recreation and Culture</b>			
<u>Public Halls &amp; Civic Centres</u>			
Eucla Town Hall Building Improvements	525,000	0	0
Scott Hall Capital Improvements - New Ac System	25,000	25,000	0
<u>Swimming Areas &amp; Beaches</u>			
Swimming Pool Capital Work	40,000	0	6,758
Swimming Pool - Upgrade Toddlers' Pool	3,500	0	0
Swimming Pool - New Water Drinking Fountain	5,000	0	2,875
Swimming Pool - New Shade Covers	3,600	0	0
Swimming Pool - Paint Shade Structures	3,100	0	2,818
Swimming Pool - Paint Edge Of The Pool	4,800	0	4,364
<u>Other Recreation &amp; Sport</u>			
Marks Park Upgrade - Play Equipment	73,000	73,000	3,116
Marks Park Upgrade - Softfall	48,000	48,000	15,285
Marks Park Upgrade - Disabled Paths	19,000	0	225
Eucla Tennis Court Upgrade	24,000	0	0
<u>Other Culture</u>			
Museum Gazebo Seating	30,000	29,993	450
<b>Transport</b>			
<u>Construction - Roads, Bridges, Depots</u>			
Rrg Hyden Noresman Rd Slk 140-182	0	0	128,746
Rrg Mort Harslet Construction Slk 11.2-12.4	0	0	0
Rrg Hyden Noresman Rd Slk 8-60	457,707	0	0
Black Spot - Mort Harslet Drive	185,000	0	0
Hyden Norseman Rd Slk 8-60	450,000	0	1,989
Storage Shed	30,000	30,000	16,740
Footpath Robert Street - Bp To Old Eyer (West)	27,150	9,049	7,747
Footpath Robert Street - Old Eyre To Mcivor (West)	47,850	15,948	7,720
Replacement Footpath Bridge - Prinsep St. And Austin St.	50,000	16,665	3,901
<u>Road Plant Purchases</u>			
Multi Tyred Roller	165,000	165,000	0
Kubota Excavator	76,000	76,000	53,250
Scrubber	0	0	0
Kubota Mower	0	0	4,963



SHIRE OF DUNDAS  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2017 TO 31 OCTOBER 2017

	2017/18 Adopted Budget \$	2017/18 October Budget \$	2017/18 October Actual \$
<b><u>By Program (Continued)</u></b>			
<b>Transport (Continued)</b>			
<i><u>Aerodromes</u></i>			
<b>Aerodrome Upgrade</b>	<b>2,300,000</b>	<b>1,533,178</b>	<b>530,547</b>
Norseman Airstrip - All Weather Access Road	0	0	0
Norseman Airstrip - Runway Lighting Design	0	0	0
Norseman Airstrip - Surface Upgrade - Stage 1	0	0	18,517
Norseman Airstrip - Haulage Shire	0	0	8,178
Norseman Upgrade - Surface Upgrade - Stage 2	2,300,000	1,533,178	356,698
Norseman Airstrip - Supply And Haulage Of Gypsum	0	0	147,155
<b>Economic Services</b>			
<i><u>Other Economic Services</u></i>			
Woodland Cultural And Visitor Centre - Upgrade	1,000,000	0	18,965
	<u>5,769,707</u>	<u>2,088,492</u>	<u>817,783</u>
<b><u>By Class</u></b>			
Land Held for Resale - Current	0	0	0
Land Held for Resale - Non Current	0	0	0
Land	0	0	0
Buildings	1,683,000	109,323	36,155
Buildings - GVROC	0	0	0
Furniture & Equipment	7,000	7,000	0
Plant & Equipment	241,000	241,000	58,213
Valuable Items	0	0	0
Infrastructure - Roads	1,092,707	0	130,735
Infrastructure - Footpaths	125,000	41,662	19,368
Infrastructure - Drainage	0	0	0
Infrastructure - Parks & Ovals	164,000	121,000	18,626
Infrastructure - Airports	2,300,000	1,533,178	530,547
Infrastructure - Other	157,000	35,329	24,140
	<u>5,769,707</u>	<u>2,088,492</u>	<u>817,783</u>

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2017 TO 31 OCTOBER 2017

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Written Down Value		Sale / Insurance Proceeds		Profit(Loss)	
	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$
<b>Transport</b>						
Amman Multi Tyred Roller (P235 / A671)	4,937		30,000		25,063	
Kubota Excavator (P245 / A713)	10,932		10,000		(932)	
Mitsubishi Rubbish Truck		0		454.55		455
Kubota Trailer		0		204.55		205
600l SLIP ON FIRE UNIT & TRAILER		730		745.45		16
Hunter 650cc Dune Buggy (Black) & custom trailer		2,440		4,272.73		1,832
Hunter 650cc Dune Buggy (Orange) & Custom Trailer		4,267		4,272.73		6
Kubota Mower Unleaded with Grass Catcher (T1880-42)		1,483		1,136.36		(347)
	15,869	8,920	40,000	11,086	24,131	2,166

<u>By Class of Asset</u>	Written Down Value		Sale / Insurance Proceeds		Profit(Loss)	
	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$
<b>Plant &amp; Equipment</b>						
Amman Multi Tyred Roller (P235 / A671)	4,937	0	30,000	0	25,063	0
Kubota Excavator (P245 / A713)	10,932	0	10,000	0	-932	0
Mitsubishi Rubbish Truck		0		454.55		455
Kubota Trailer		0		204.55		205
600l SLIP ON FIRE UNIT & TRAILER		730		745.45		16
Hunter 650cc Dune Buggy (Black) & custom trailer		2,440		4,272.73		1,832
Hunter 650cc Dune Buggy (Orange) & Custom Trailer		4,267		4,272.73		6
Kubota Mower Unleaded with Grass Catcher (T1880-42)		1,483		1,136.36		-347
	15,869	8,920	40,000	11,086	24,131	2,166

Summary

Profit on Asset Disposals	25,063	2,513
Loss on Asset Disposals	(932)	(347)
	<u>24,131</u>	<u>2,166</u>

## SHIRE OF DUNDAS

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 OCTOBER 2017

## 3. INFORMATION ON BORROWINGS

## (a) Debenture Repayments

Particulars	Principal 1-Jul-17	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$
Health Loan - Doctor's House	478,067	0	0	44,762	0	433,305	478,067	13,550	0
	478,067	0	0	44,762	0	433,305	478,067	13,550	0

(\* Self supporting loan financed by payments from third parties.  
All other loan repayments were financed by general purpose revenue.



SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 OCTOBER 2017

	2017/18 Adopted Budget \$	2017/18 October Actual \$
<b>4. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Leave Reserve</b>		
Opening Balance	346,656	346,656
Amount Set Aside / Transfer to Reserve	6,911	2,382
Amount Used / Transfer from Reserve	0	0
	<u>353,567</u>	<u>349,038</u>
<b>(b) Plant Reserve</b>		
Opening Balance	758,133	758,133
Amount Set Aside / Transfer to Reserve	15,113	5,209
Amount Used / Transfer from Reserve	0	0
	<u>773,246</u>	<u>763,342</u>
<b>(c) Aerodrome Reserve</b>		
Opening Balance	139,024	139,024
Amount Set Aside / Transfer to Reserve	2,771	955
Amount Used / Transfer from Reserve	0	0
	<u>141,795</u>	<u>139,979</u>
<b>(d) Unspent Grant Reserve</b>		
Opening Balance	1,568,297	1,568,297
Amount Set Aside / Transfer to Reserve	37,396	10,775
Amount Used / Transfer from Reserve	(1,492,367)	0
	<u>113,326</u>	<u>1,579,072</u>
<b>(e) IT Reserve</b>		
Opening Balance	91,236	91,236
Amount Set Aside / Transfer to Reserve	1,819	627
Amount Used / Transfer from Reserve	0	0
	<u>93,054</u>	<u>91,863</u>
<b>(f) Transport Reserve</b>		
Opening Balance	1,704,082	1,704,083
Amount Set Aside / Transfer to Reserve	33,971	11,708
Amount Used / Transfer from Reserve	(125,000)	0
	<u>1,613,053</u>	<u>1,715,791</u>
<b>(g) Land Development Reserve</b>		
Opening Balance	1,676,166	1,676,166
Amount Set Aside / Transfer to Reserve	273,735	15,151
Amount Used / Transfer from Reserve	(525,000)	0
	<u>1,424,901</u>	<u>1,691,317</u>
<b>Total Cash Backed Reserves</b>	<u><u>4,512,943</u></u>	<u><u>6,330,402</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 OCTOBER 2017

	2017/18 Adopted Budget \$	2017/18 October Actual \$
<b>4. RESERVES (Continued)</b>		
<b>Cash Backed Reserves (Continued)</b>		
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Leave Reserve	6,911	2,382
Plant Reserve	15,113	5,209
Aerodrome Reserve	2,771	955
Unspent Grant Reserve	37,396	10,775
IT Reserve	1,819	627
Transport Reserve	33,971	11,708
Land Development Reserve	273,735	15,151
	<u><u>371,716</u></u>	<u><u>46,807</u></u>
<b>Transfers from Reserves</b>		
Leave Reserve	0	0
Plant Reserve	0	0
Aerodrome Reserve	0	0
Unspent Grant Reserve	(1,492,367)	0
IT Reserve	0	0
Transport Reserve	(125,000)	0
Land Development Reserve	(525,000)	0
	<u><u>(2,142,367)</u></u>	<u><u>0</u></u>
<b>Total Transfer to/(from) Reserves</b>	<u><u>(1,770,651)</u></u>	<u><u>46,807</u></u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Leave Reserve**

To be used to fund long service leave and non-current annual leave requirements.

**Leave Reserve**

- to be used to fund annual, sick and long service leave requirements and payments to staff.

**Plant Reserve**

- to be used for the purchase of major plant.

**Aerodrome Reserve**

- to be used for the construction and/or maintenance of the airstrip at Norseman.

**Unspent Grants/Contributions Reserve**

- to be used to restrict unspent grants and contributions at the end of the financial year.

**IT Reserve**

- to be used to fund the replacement of IT Equipment.

**Transport Reserve**

- to be used for the construction, maintenance and reseal of the Shire's transport network.

**Land Development Reserve**

- to be used for building construction and maintenance of Shire land and Buildings.

## SHIRE OF DUNDAS

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 OCTOBER 2017

	2016/17 C/Fwd Per Adopted Budget \$	2016/17 C/Fwd Per Financial Report \$	2017/18 October Actual \$
<b>NET CURRENT ASSETS</b>			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	1,291,366	1,291,366	1,543,857
Cash - Restricted Unspent Grants	0	0	0
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	6,283,595	6,283,595	6,330,402
Rates Outstanding	833,924	833,924	1,850,379
Sundry Debtors	86,521	86,521	49,749
Provision for Doubtful Debts	(372,656)	(372,656)	(372,656)
Gst Receivable	1,039	0	0
Accrued Income/Payments In Advance	0	0	0
Work In Progress	0	0	0
Inventories	0	0	0
	<u>8,123,789</u>	<u>8,122,750</u>	<u>9,401,731</u>
<b>LESS: CURRENT LIABILITIES</b>			
Sundry Creditors	(237,552)	(237,552)	(173,580)
Accrued Interest On Loans	0	0	0
Accrued Salaries & Wages	0	0	0
Income In Advance	0	0	0
Gst Payable	0	1,039	(19,413)
Payroll Creditors	0	0	0
Accrued Expenses	(139,826)	(139,826)	(139,826)
PAYG Liability	0	0	0
Other Payables	0	0	0
Current Employee Benefits Provision	(368,153)	(368,153)	(363,805)
Current Loan Liability	(44,762)	(44,762)	(44,762)
	<u>(790,293)</u>	<u>(789,254)</u>	<u>(741,386)</u>
<b>NET CURRENT ASSET POSITION</b>	<b>7,333,496</b>	<b>7,333,496</b>	<b>8,660,345</b>
Less: Cash - Reserves - Restricted	(6,283,595)	(6,283,595)	(6,330,402)
Less: Cash - Unspent Grants - Restricted	0	0	0
Add Back : Component of Leave Liability not Required to be Funded	0	0	0
Add Back : Current Loan Liability	44,762	44,762	44,762
Adjustment for Trust Transactions Within Muni	0	0	0
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<u><b>1,094,663</b></u>	<u><b>1,094,663</b></u>	<u><b>2,374,705</b></u>

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 OCTOBER 2017

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2017/18 Rate Revenue \$	2017/18 Interim Rates \$	2017/18 Back Rates \$	2017/18 Total Revenue \$	2017/18 Budget \$
<b>General Rate</b>								
GRV - Townsites	0.158624	529	3,245,592	514,829	(812)	0	514,017	514,373
GRV - Roadhouses / Service Sites	0.158624	9	937,860	148,767	0	0	148,767	148,767
GRV - Mining	0.234967	2	383,000	89,992	0	0	89,992	89,992
UV - Pastoral	0.050000	15	708,393	35,420	0	0	35,420	35,420
UV - Mining Leases	0.149590	133	6,260,992	936,582	0	0	936,582	906,503
UV - Exploration Leases	0.149590	99	1,278,980	191,323	0	0	191,323	181,171
UV - Prospecting Leases	0.149590	54	124,757	18,662	0	0	18,662	17,782
Non - Rateable			258,574	0	0	0	0	0
<b>Sub-Totals</b>		<b>841</b>	<b>13,198,148</b>	<b>1,935,575</b>	<b>(812)</b>	<b>0</b>	<b>1,934,763</b>	<b>1,894,008</b>
<b>Minimum Rates</b>	<b>\$</b>							
GRV Townsites	349	147	65,709	51,303	0	0	51,303	50,605
UV - Pastoral	349	27	27,843	9,423	0	0	9,423	1,745
UV - Mining Leases	349	27	30,716	9,423	0	0	9,423	17,101
UV - Exploration Leases	349	57	65,729	19,893	26,254	0	46,147	20,591
UV - Prospecting Leases	290	54	58,217	15,660	(1,515)	0	14,145	15,950
Non - Rateable								
<b>Sub-Totals</b>		<b>312</b>	<b>248,214</b>	<b>105,702</b>	<b>24,739</b>	<b>0</b>	<b>130,441</b>	<b>105,992</b>
Discounts							2,065,203	2,000,000
Rate Adjustments							0	0
Movement in Excess Rates							0	0
<b>Total Amount of General Rates Specified Area Rates</b>							<b>2,065,203</b>	<b>2,000,000</b>
<b>Total Rates</b>							<b>2,065,203</b>	<b>2,000,000</b>

All land except exempt land in the Shire of Dundas is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2015/16 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 OCTOBER 2017

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-17 \$	Amounts Received \$	Amounts Paid (\$)	Balance 31-Oct-17 \$
BUILDERS REGISTRATION (I)	(62)	62	(62)	(62)
CHAMBER OF COMMERCE	2,650	0	(2,650)	0
DEMOLITION DEPOSITS	1,000	0	0	1,000
EXCESS (OVERPAID) RATES	2,893	160	(1,381)	1,672.0
GYM KEY DEPOSITS	3,600	900	(650)	3,850
TENNIS KEY DEPOSIT	600	0	0	600
BCITF (BUIL CON INDU TRAI FUN)	3,010	47	(2,994)	63
LIBRARY (TOY)	483	0	0	483
COMMUNITY GARDEN	2,539	0	0	2,539
LICENSING (TRANSPORT)	40,037	2,151	0	42,188
NOMINATION DEPOSITS	0	560	0	560
BANK INTEREST	283	6	0	289
	<u>57,033</u>	<u>3,886</u>	<u>(7,737)</u>	<u>53,182</u>

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 OCTOBER 2017

8. OPERATING STATEMENT

	2017/18 October Actual \$	2017/18 Adopted Budget \$	2016/17 Actual \$
<b>OPERATING REVENUES</b>			
Governance	27,543	41,500	445,372
General Purpose Funding	2,263,670	2,754,118	3,853,440
Law, Order, Public Safety	479	19,500	188,727
Health	4,144	4,500	4,709
Education and Welfare	40,788	85,000	86,212
Housing	6,565	17,740	19,983
Community Amenities	155,645	159,000	193,494
Recreation and Culture	4,637	218,150	246,448
Transport	735,966	2,075,979	2,151,913
Economic Services	60,247	1,150,985	157,408
Other Property and Services	24,817	30,875	87,454
<b>TOTAL OPERATING REVENUE</b>	<b>3,324,501</b>	<b>6,557,347</b>	<b>7,435,158</b>
<b>OPERATING EXPENSES</b>			
Governance	266,770	647,223	679,806
General Purpose Funding	99,221	374,556	554,770
Law, Order, Public Safety	63,265	138,292	180,734
Health	51,514	162,135	144,012
Education and Welfare	67,439	233,470	207,141
Housing	49,061	85,419	75,846
Community Amenities	160,271	588,170	495,916
Recreation & Culture	394,990	1,193,101	1,039,841
Transport	637,432	1,904,545	1,831,650
Economic Services	126,437	383,968	336,786
Other Property and Services	70,051	5,408	164,262
<b>TOTAL OPERATING EXPENSE</b>	<b>1,986,451</b>	<b>5,716,286</b>	<b>5,710,765</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b><u>1,338,050</u></b>	<b><u>841,061</u></b>	<b><u>1,724,393</u></b>

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 OCTOBER 2017

9. STATEMENT OF FINANCIAL POSITION

	2017/18 Actual \$	2016/17 Actual \$
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	7,874,259	7,574,961
Trade and Other Receivables	1,527,472	547,789
Work In Progress	0	0
Inventories	0	0
<b>TOTAL CURRENT ASSETS</b>	<u>9,401,731</u>	<u>8,122,750</u>
<b>NON-CURRENT ASSETS</b>		
Other Receivables	34,127	34,127
Inventories	0	0
Property, Plant and Equipment	12,887,815	13,085,608
Infrastructure	65,134,878	64,925,882
Work in Progress	0	0
<b>TOTAL NON-CURRENT ASSETS</b>	<u>78,056,819</u>	<u>78,045,617</u>
<b>TOTAL ASSETS</b>	<u>87,458,550</u>	<u>86,168,367</u>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	332,819	376,339
Long Term Borrowings	44,762	44,762
Provisions	363,805	368,153
<b>TOTAL CURRENT LIABILITIES</b>	<u>741,386</u>	<u>789,254</u>
<b>NON-CURRENT LIABILITIES</b>		
Trade and Other Payables	0	0
Long Term Borrowings	433,305	433,305
Provisions	45,596	45,596
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>478,901</u>	<u>478,901</u>
<b>TOTAL LIABILITIES</b>	<u>1,220,287</u>	<u>1,268,155</u>
<b>NET ASSETS</b>	<u>86,238,263</u>	<u>84,900,212</u>
<b>EQUITY</b>		
Trust Imbalance	0	0
Retained Surplus	30,262,109	28,970,864
Reserves - Cash Backed	6,330,402	6,283,595
Revaluation Surplus	49,645,753	49,645,753
<b>TOTAL EQUITY</b>	<u>86,238,264</u>	<u>84,900,212</u>

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 OCTOBER 2017

10. FINANCIAL RATIOS

	Benchmark	2017/18 YTD	2016/17 YE	2015/16 YE	2014/15 YE
Current Ratio	>1	4.14	4.15	2.41	13.33
Operating Surplus Ratio	>0.01	0.30	0.01	(0.60)	0.49
Own Source Revenue Coverage Ratio	>0.40	1.17	0.52	0.51	0.67
Debt Service Cover Ratio	>2	954.68	72.96	N/A	N/A
Asset Consumption Ratio	>0.50	0.79	0.80	0.81	0.82
Asset Sustainability Ratio	>0.90	0.36	0.65	1.72	2.93
Asset Renewal Funding Ratio	>0.75	Calculate only at the YE	0.78	0.96	Not Calculated

Current ratio	$\frac{\text{current assets minus restricted assets}}{\text{current liabilities minus liabilities associated with restricted assets}}$
Operating surplus ratio	$\frac{\text{operating revenue minus operating expenses}}{\text{own source operating revenue}}$
Own source revenue coverage ratio	$\frac{\text{own source operating revenue}}{\text{operating expenses}}$
Debt service cover ratio	$\frac{\text{annual operating surplus before interest and depreciation}}{\text{principal and interest}}$
Asset consumption ratio	$\frac{\text{depreciated replacement costs of assets}}{\text{current replacement cost of depreciable assets}}$
Asset sustainability ratio	$\frac{\text{capital expenditure on the replacement of assets (renewals)}}{\text{depreciation expenses}}$
Asset renewal funding ratio	$\frac{\text{NPV of planning capital renewal over 10 years}}{\text{NPV of required capital expenditure over 10 years}}$

**Comment**

**Current Ratio**

The Current Ratio is a measure of short term liquidity, i.e. the ability of local government to meet its liabilities as and when they fall due. A ratio of more than 1 (100%) indicates that that we have more current assets than current liabilities.

**Operating Surplus Ratio \ Own Source Revenue Coverage Ratio**

These two ratios help to measure the ability to cover operational needs and have revenues available for capital or other purposes. These two ratios have been distorted as entire rate revenue being compared against YTD operating expenditure.



SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 OCTOBER 2017

11. INVESTMENTS

Type of Investment	Institution	Type of the Institution	Term	Maturity date	Rate of Return	Amount Invested
Term deposit	Goldfields Money	ADI	6 months	18/01/2018	2.80%	3,440,109
Term deposit	Goldfields Money	ADI	6 months	18/02/2018	2.60%	1,016,020
Term deposit	ANZ	ADI	3 months	13/01/2018	2.40%	1,342,122
Term deposit	Goldfields Money	ADI	3 months	3/01/2018	2.75%	532,151
						<u>6,330,402</u>
<b>Reserve wise</b>						
IT Reserve						91,863
Aerodrome Reserve						139,979
Leave Reserve						349,038
Plant Reserve						763,342
Land Development Reserve						1,691,317
Transport Reserve						1,715,791
Unspent Grant Reserve						1,579,072
						<u>6,330,402</u>



# Norseman Community Resource Centre

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## MANAGEMENT REPORT

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Prepared by: Angie Hogan  
01/10/2017-31/10/2017

Norseman Community Resource Centre

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### **Membership and patronage details:**

Total Number of memberships: 06

New memberships this reporting period: 0

Patronage per opening hour: 14.4

### **Marketing strategies undertaken in the reporting period and outcomes achieved**

**Strategies undertaken:** The Annual Report, action plan and all CRC Financials have now been submitted to DRD. Broadband for Seniors is now running every second Friday, as the response has been fantastic, I am running the program Friday afternoons 4-5pm. Kidz Klub Halloween Disco was on the 28<sup>th</sup> October, and a great success, with 33 kids attending, they all went to a great effort with their costumes and make up. The CRC will broadcast one last Westlink program in December, then we say goodbye to Westlink as they have been decommissioned. The petitions to support the CRC have been sent to Mia Davies MLA, Leader of the Nationals WA, a great response from the community we ended up with 164 signatures. The CRC is now asking for Good news stories from the community to prove to Government that Community Resource Centres are more to their communities than data points and smartphones.

### **Events/courses investigated for future succession planning**

All year we will be running Free Basic computer classes.

### **Professional development and training opportunities**

Currently studying Cert IV in Design

### **Professional development opportunities undertaken within reporting period**

Centrelink Training-Update

### **Professional development opportunities identified for future reporting periods**

# Norseman Community Resource Centre

PO Box 206  
86 Prinsep Street  
NORSEMAN WA 6443

## Reconciliation Report

8/11/2017  
8:48:16 AM

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ID#	Date	Payee	Deposit	Withdrawal
Cheque Account: 1-1110 Cheque Account				
Date of Bank Statement: 31/10/2017				
Last Reconciled: 30/09/2017				
Last Reconciled Balance: \$93,132.20				
Cleared Cheques				
DD021017	2/10/2017	Westnet		\$109.95
SC311017	5/10/2017	Bank fees		\$14.40
DD061017	6/10/2017	Ezypay		\$3.00
DD459753	6/10/2017	G2 IT		\$679.91
DD459753	6/10/2017	Norseman Today		\$50.00
DD091017	9/10/2017	Canon Finance		\$233.57
DD101017	10/10/2017	National Kiosk		\$51.50
DD121017	12/10/2017	Telstra		\$166.28
DD527255	13/10/2017	C Direct		\$174.30
DD527255	13/10/2017	C Direct		\$500.94
SC311017	17/10/2017	Bank fee - trust account		\$10.00
DD609410	20/10/2017	Dundas Fencing & Building		\$107.80
DD609410	20/10/2017	Norseman IGA		\$216.78
SC311017	24/10/2017	Bank fee internet banking		\$15.00
1731	26/10/2017	Petty Cash Norseman CRC		\$149.55
DD432041	27/10/2017	ANGELA HOGAN		\$49.00
DD432041	27/10/2017	Australian Tax Office		\$2,844.00
DD432041	27/10/2017	Norseman Today		\$100.00
DD432041	27/10/2017	G2 IT		\$99.00
DD432041	27/10/2017	Full Moon Cafe & Thai Restau		\$49.50
Total:			\$0.00	\$5,624.48

### Cleared Deposits

CR002467	4/10/2017	Bank Deposit 04.10.17	\$200.90	
CR002440	10/10/2017	Services Funding 01.10.17 - 31	\$27,483.76	
CR002441	11/10/2017	Payment; G.E.T.S.	\$1,162.20	
CR002468	11/10/2017	Bank Deposit 11.10.17	\$206.15	
CR002442	13/10/2017	Payment; Shire of Dundas	\$40.20	
CR002445	16/10/2017	Centrelink	\$2,072.75	
CR002443	17/10/2017	Payment; Wilsons Diesel & Au	\$358.00	
CR002444	19/10/2017	Payment; G.E.T.S.	\$1,084.50	
CR002469	24/10/2017	Bank Deposit 24.10.17	\$252.80	
Total:			\$32,861.26	\$0.00

### Reconciliation

BusinessBasics Balance on 31/10/2017:	\$120,368.98
Add: Outstanding Cheques:	\$0.00
Subtotal:	\$120,368.98
Deduct: Outstanding Deposits:	\$0.00
Expected Balance on Statement:	\$120,368.98

# Norseman Community Resource Centre

PO Box 206  
86 Prinsep Street  
NORSEMAN WA 6443

## Profit & Loss [With Year to Date]

October 2017

8/11/2017  
8:48:43 AM

	Selected Period	% of Sales	Year to Date	% of YTD Sales
<b>Income</b>				
<b>Sales</b>				
1 Computer Usage	\$157.29	0.5%	\$739.12	1.0%
3 Photocopying/Printing	\$2,550.54	8.2%	\$10,805.88	14.4%
Fax Services	\$1.81	0.0%	\$17.18	0.0%
Scanning	\$23.81	0.1%	\$172.52	0.2%
Memberships	\$0.00	0.0%	\$36.36	0.0%
Laminating	\$24.99	0.1%	\$115.00	0.2%
Kids Klub	\$0.00	0.0%	\$45.46	0.1%
Events	\$0.00	0.0%	\$13.64	0.0%
Computer Goods - Sales	\$75.22	0.2%	\$152.80	0.2%
Phones & Credit - Sales	\$389.45	1.3%	\$1,954.35	2.6%
4 Drinks - Sales	\$23.09	0.1%	\$72.54	0.1%
Express Yourself - Sales	\$21.14	0.1%	\$45.92	0.1%
Photo Express kiosk	\$4.54	0.0%	\$98.36	0.1%
Animal Jewels & Coasters Sales	\$10.91	0.0%	\$10.91	0.0%
Conference Room Hire	\$822.73	2.7%	\$3,445.46	4.6%
Contract Services	\$1,884.32	6.1%	\$7,537.28	10.0%
Grant Income	\$24,985.24	80.6%	\$49,781.11	66.3%
Miscellaneous Income	\$9.09	0.0%	\$45.45	0.1%
<b>Total Income</b>	<b>\$30,984.17</b>	<b>100.0%</b>	<b>\$75,089.34</b>	<b>100.0%</b>
<b>Cost of Sales</b>				
<b>Purchases</b>				
Purchases - Express Yourself	\$0.00	0.0%	\$98.18	0.1%
Photocopier Meter Reading	\$0.00	0.0%	\$3,734.93	5.0%
Computer & Phone Goods	\$613.85	2.0%	\$1,526.39	2.0%
<b>Total Cost of Sales</b>	<b>\$613.85</b>	<b>2.0%</b>	<b>\$5,359.50</b>	<b>7.1%</b>
<b>Gross Profit</b>	<b>\$30,370.32</b>	<b>98.0%</b>	<b>\$69,729.84</b>	<b>92.9%</b>
<b>Expenses</b>				
Events	\$395.66	1.3%	\$4,722.44	6.3%
Bank Fees	\$39.40	0.1%	\$188.40	0.3%
Advertising	\$150.00	0.5%	\$920.50	1.2%
Repairs & Maintenance	\$98.00	0.3%	\$98.00	0.1%
Cleaning Supplies	\$0.00	0.0%	\$2.62	0.0%
Security	\$0.00	0.0%	\$136.50	0.2%
Photo Express Kiosk	\$261.89	0.8%	\$1,042.10	1.4%
Computer Repairs & Maintenance	\$708.10	2.3%	\$2,562.40	3.4%
Postage & Shipping	\$8.13	0.0%	\$142.08	0.2%
Rent	\$0.00	0.0%	\$1,000.00	1.3%
Telephone	\$151.16	0.5%	\$603.91	0.8%
Stationery	\$0.00	0.0%	\$292.46	0.4%
<b>Employment Expenses</b>				
Staff Amenities	\$24.99	0.1%	\$24.99	0.0%
Superannuation	\$0.00	0.0%	\$2,056.45	2.7%
Wages & Salaries	\$0.00	0.0%	\$15,607.69	20.8%
Training & Conferences	\$0.00	0.0%	\$123.65	0.2%
<b>Total Employment Expenses</b>	<b>\$24.99</b>	<b>0.1%</b>	<b>\$17,812.78</b>	<b>23.7%</b>
<b>Services</b>				
Electricity	\$0.00	0.0%	\$787.14	1.0%
Water	\$0.00	0.0%	\$47.28	0.1%
Internet Fees	\$99.95	0.3%	\$759.80	1.0%
<b>Total Expenses</b>	<b>\$1,937.28</b>	<b>6.3%</b>	<b>\$31,118.41</b>	<b>41.4%</b>
<b>Net Profit / (Loss)</b>	<b>\$28,433.04</b>	<b>91.8%</b>	<b>\$38,611.43</b>	<b>51.4%</b>

# Norseman Community Resource Centre

PO Box 206  
86 Prinsep Street  
NORSEMAN WA 6443

## Balance Sheet

As of October 2017

8/11/2017  
8:48:59 AM

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Assets	
Current Assets	
Cash On Hand	
Cheque Account	\$120,368.98
Petty Cash	\$150.00
Cash Float	\$150.00
Undeposited Funds	\$0.00
Total Cash On Hand	<u>\$120,668.98</u>
Trade Debtors	<u>\$3,709.15</u>
Total Current Assets	\$124,378.13
Other Assets	
Deposits	<u>\$2,000.00</u>
Total Other Assets	\$2,000.00
Fixed Assets	
Furniture & Fixtures	
Furniture & Fixtures at Cost	\$83,867.30
Furniture & Fixtures Accum Dep	<u>-\$7,869.38</u>
Total Assets	<u>\$202,376.05</u>
Liabilities	
Current Liabilities	
GST Liabilities	
GST Collected	\$97,621.62
GST Paid	<u>-\$91,777.60</u>
Total GST Liabilities	\$5,844.02
Other Current Liabilities	
Long Service Leave Provision	\$25,416.15
Annual Leave Provision	<u>\$10,783.98</u>
Total Current Liabilities	<u>\$42,044.15</u>
Total Liabilities	\$42,044.15
Net Assets	<u>\$160,331.90</u>
Equity	
Retained Earnings	\$67,898.92
Current Year Earnings	\$38,611.43
Historical Balancing	<u>\$53,821.55</u>
Total Equity	<u>\$160,331.90</u>

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.4 – Officers Reports</b>	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer
Date of Report	16/11/2017
Disclosure of Interest	Nil

Summary

For Council to note the reports received from the Works manager, Community Development Officer and the Youth Officer as included in the papers relating.

Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Manager of Works, Community Development Officer and Youth Officer

Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

Voting Requirements

Simple Majority

Officer Recommendation

**That Council note the reports of the Works Manager, Community Development Officer and the Youth Officer.**

Moved Cr Bayley  
Seconded Cr Hogan

Resolution

That Council note the reports of the Works Manager, Community Development Officer and the Youth Officer.

Carried by: Simple Majority

For: 5

Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.5 – Acceptance of Annual Report 2016/2017</b>	
Location / Address	Shire of Dundas
File Reference	FM.AD.15.16
Author	DCEO – Gihan Kohobange
Date of Report	13th November 2017
Disclosure of Interest	Nil

### Summary

For the Council to consider and approve the Annual Report for the financial year ended 30<sup>th</sup> June 2017 (as included in the papers relating) and to set the date for the Annual Electors Meeting.

### Background

The Audited Annual Financial Report and Auditors Report were presented to the Council at its ordinary meeting held on 19<sup>th</sup> September 2017 and the Council resolved the following:

#### **That the Council of the Shire of Dundas**

- 1. Accept the recommendation of the Audit Committee that the Audit Report for 2016/17 as included in the papers relating be accepted;**
- 2. Accept the Annual Financial Report for the financial year ended 30<sup>th</sup> June 2017 as included in the papers relating.**

### Statutory Environment

The Local Government Act requires that the local government accept the Annual Report by the 31<sup>st</sup> December following the year subject to the audit report being available. If the audit report is not available to allow the local government to accept it by that date, then the annual report needs to be received within two months of the audit report being received. The Act also requires that a General Electors Meeting be held within 56 days of the local government accepting the annual report of the previous financial year.

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Regularly review of strategic plans in line with the actual performance (summarised in the annual report) will indicate the progress that the Shire has made in achieving its strategic objectives.

### Consultation

CEO, CDM, Butler Settineri (Audit) Pty Ltd and other Staff

Comment**Key Highlights of the Year**

## Governance

- An agreed-upon procedure audit was conducted in relation to the Shire's procurement practices
- Updated strategic plans after a successful community consultation

## Law, Order and Public Safety

- Eight slip on and two trailer fire units for fire suppression on the Eyre Highway
- "Big Trucks Little People Norseman" road safety activity programme

## Health

- The new Doctor's house on Ramsay Street completed at a cost of \$796,191.

## Education, Welfare and Community

- Jungkajungka Woodlands festival
- Disability access & inclusion plan consultation
- Dundas images photographic competition
- Better beginnings story time program

## Parks, Ovals and Community Sporting Facilities

- Upgrade of the Phoenix park

## Culture and Tourism

- New border signs including Ngadju language welcome
- Secured grant funding for new Woodlands Cultural and Visitors centre amounting to \$2.5 million.

## Roads

- Resealing of roads in Norseman and Eucla

## Airport

- Commencement of the upgrade of Norseman aerodrome with the assistance of Federal and State funding of \$3.4 million

**Audit Report**

The Independent Audit Report identifies that the Shire of Dundas has completed the 2016/17 financial year in accordance with the appropriate legislation and regulations and that there are no material matters affecting the Shire's financial position. Furthermore, there are no items of statutory non-compliance raised.

**Annual Financial Report**

The final reported surplus for the 2016/17 financial year is \$1,094,663. The surplus for the year was distorted by the early receipt of half of the allocation of the 2017/18 Financial Assistant Grant (FAG) in June 2017. Without the impact of FAG received in advance, the final surplus for the 2016/17 would have been \$316,558 (\$227,925 in 2015/16). The final surplus for the 2016/17 would have been further reduced if not some of the projects had been rescheduled for the 2017/18.

A provision for doubtful debt of \$372,656 has been allowed in the financial statements. This provision is to be carried to provide for the possible future write-off of rates outstanding.

It is proposed to hold the General Electors Meeting on the 19<sup>th</sup> December 2017 prior to the December Ordinary Council meeting.



Voting Requirements

Absolute Majority

Officer Recommendation

That the Council of the Shire of Dundas

1. Accept the Annual Report for the financial year ended 30<sup>th</sup> June 2017 as is included in the Papers Relating;
2. Advertise that the Annual General Electors Meeting is to be held on the 19<sup>th</sup> December 2017 at the Shire Building in Prinsep Street, Norseman at 5.30pm.

Moved Cr Warner  
Seconded Cr Hogan

Resolution

That the Council of the Shire of Dundas

1. Accept the Annual Report for the financial year ended 30<sup>th</sup> June 2017 as is included in the Papers Relating;
2. Advertise that the Annual General Electors Meeting is to be held on the 19<sup>th</sup> December 2017 at the Shire Building in Prinsep Street, Norseman at 5.30pm.

Carried by: Absolute Majority For: 5 Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.6 – Awarding of Tender - Supply, Load and Transport Crushed Rock Roadbase, Sealing Aggregate and Gravel</b>	
Location / Address	Shire of Dundas
File Reference	FM.TE
Author	Gihan Kohobange
Date of Report	16 <sup>th</sup> November 2017
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to consider the awarding of a contract to supply, load and transport crushed rock road base, sealing aggregate and gravel to Norseman aerodrome.

Background

Council have approved the commencement of phase 2 of the Airstrip Upgrade project. WML Consultants, the current engineering consultants of the project has completed the project design including alignment, material specification and seal design.

The approved design requires pavement construction materials to be produced and brought to site to enable construction of the runway upgrade. Materials required include sub-base, base course and sealing aggregate material.

The results of the previous tender was presented the Council in September 2017 and the Council resolved,

**"That the Council of the Shire of Dundas resolve not to award the tender on the basis of expected significant cost overrun and to review options available to reduce the estimated cost of the project."**

### Statutory Environment

If a local government is proposing to enter into a contract for the supply of goods or services and the value of that contract exceeds \$150,000 excluding GST, it is required to call for tenders. There is an exemption to this requirement if the goods or services are purchased using the WALGA Preferred Supplier Panel.

### Policy Implications

Complies with Policy F-3 Purchasing Policy

### Financial Implications

The associated cost of this contract forms part of the budget prepared for this project and the estimated cost represents approximately 41% of the overall project cost.

### Strategic Implications

The Shire's Strategic Plans include the upgrade of the Norseman airstrip as an all-weather access airstrip to manage emergency services.

### Consultation

WML Consultants, CEO and Works Manager

### Comment

Previous tender prices indicated an overall funding gap of \$1,245,473. As a result, a number of options were evaluated for alternative materials for the construction of the sub-base and the bases course of the runway. After performing required quality assurance testing it was concluded that the gravel that could be sourced from the gravel pit no 2 of the Shire is suitable for the construction of the sub-base. However, the Shire will still have to incur a cost to push up, stockpile and transport gravel to the construction site.

WML consultants were appointed again to manage this tender on behalf of the Shire. The Tender was advertised in the West Australian newspaper on 28<sup>th</sup> October 2017 and the tender period closed at 2pm on 13 November 2017. Tenders were received electronically by WML Consultants via its secure online tender box e-mail facility.

Two (2) tender submissions were received in total from Hampton Transport (with 2 options), and Holcim. The tender opening was conducted at WML's Kalgoorlie office and was attended by two representatives from the Shire of Dundas. The completed tender register as well as each of the received priced schedules were signed by the Shire representatives and WML representative.

The tender assessment process for each submitted tender was conducted by WML checking against the various compliance criteria.

As per the tender assessment report given in papers relating, respective tenders have been ranked as below, against price and compliance criteria.

## Price

Tenderer	Tendered Price (\$) Crushed Aggregate	Tendered Price (\$) Gravel	Tendered Price (\$) Total
Hampton Transport (Option 1 – Higginsville)	1,166,924.58	352,751.01	1,519,675.59
Hampton Transport (Option 2 – Norseman)	1,102,984.11	352,751.01	1,455,735.12
Holcim	1,585,893.40	Not tendered.	1,585,893.40

## Compliance criteria

Tenderer	Total Weighted Score
Hampton Transport	65
Holcim	54

Hampton Transport (Option 1 – Higginsville) - Crushed rock supply from Higginsville mine.  
 Hampton Transport (Option 2 – Norseman) - Crushed rock supply from Central Norseman Gold (CNG) OK mine in Norseman.

The recommendation in the tender assessment report is to award the contract to Hampton Transport (Option 2 – Norseman) at their total tendered price of \$1,455,735.12 + GST as the successful tenderer based on their submission being the most advantageous to the Shire. This recommendation is however conditional upon the source rock being proved satisfactory to meet the specified standards before award of the crushed rock base course and aggregate component of the contract can be confirmed and production commence. The source rock from Higginsville mine site has been sampled and tested for suitability but not the source rock from Central Norseman Gold (CNG) OK mine.

The delivery schedule specified in the RFT requires all sub-base gravel to be delivered to site by end of January 2018. This component of the contract can be awarded (to Hamptons) without any conditions and work could commence almost immediately.

The above recommended tender price is approximately \$190,000 less than the recommended tender price of the previous tender.

However, the cost of this contract will still create a significant cost overrun in this project compared to the initial budget approved by the Council.

The initial budget has been prepared by The Civil Group (previous engineering consultants) under the assumption that the Shire will be able to receive -200mm mullock at no cost from Westgold mine site situated in Higginsville. This assumption was eventually proved to be not realistic (having received oversize mullock, + 400mm) requiring the Shire to revisit the required pavement construction material.

Further, there was no provision considered in the original budget for payment of mining royalties in sourcing material. The Department of Mining and Petroleum has confirmed that the royalties are payable on the materials that the Shire may source from any mining company. This resulted in additional cost of \$184,876 to this project. Subsequently, the Shire was able to secure additional funding amounting to \$182,500 from the Department of Infrastructure and Regional Development (Federal) to cover the additional cost of royalties payable.

Considering above factors, the revised budget indicates a funding gap of \$ 814,247 without any provision for contingencies that need to be managed through the Shire's own funding sources. The Shire is

intending to manage virtually all earth work using Shire owned plant and equipment supplemented with hired equipment as required. This would result in a cost saving in the project though it will not be material compared to the expected cost overrun. Further, redirecting the Shire's resources to this project from other projects, will generate cost savings elsewhere that will help the Shire in managing this expected cost overrun.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

That the Council of the Shire of Dundas, having considered tenders received in response to RFT 02.17 resolve,

1. That the tender components to push up, stockpile and deliver gravel to the construction site be awarded to Hampton Transport for the tender price of \$352,751.01 + GST;
2. That the tender components to supply crushed rock base course and aggregate from Central Norseman Gold (CNG) OK mine in Norseman be awarded to Hampton Transport for the tender price of \$1,102,984.11+ GST (exclusive of mine royalty payments) subject to the condition that the source rock being proved satisfactory to meet the specified standards; and
3. That the Council of the Shire of Dundas delegate to the CEO authority to award the tender component to supply crushed rock base course and aggregate from Higginsville mine for the tender price of \$1,166,924.58+ GST (exclusive of mine royalty payments) to Hampton Transport, if source rock from Central Norseman Gold (CNG) OK mine proved to be not satisfactory to meet the specified standards.

Moved Cr Bayley  
Seconded Cr Warner

#### Resolution

That the Council of the Shire of Dundas, having considered tenders received in response to RFT 02.17 resolve,

1. That the tender components to push up, stockpile and deliver gravel to the construction site be awarded to Hampton Transport for the tender price of \$352,751.01 + GST;
2. That the tender components to supply crushed rock base course and aggregate from Central Norseman Gold (CNG) OK mine in Norseman be awarded to Hampton Transport for the tender price of \$1,102,984.11+ GST (exclusive of mine royalty payments) subject to the condition that the source rock being proved satisfactory to meet the specified standards; and
3. That the Council of the Shire of Dundas delegate to the CEO authority to award the tender component to supply crushed rock base course and aggregate from Higginsville mine for the tender price of \$1,166,924.58+ GST (exclusive of mine royalty payments) to Hampton Transport, if source rock from Central Norseman Gold (CNG) OK mine proved to be not satisfactory to meet the specified standards.

Carried by: Simple Majority

For: 5

Against 0

As the following items refer to staff matters it is recommended that the meeting proceed behind closed doors.

Moved Cr Bayley  
Seconded Cr Hogan

### **Resolution**

**That the meeting proceed behind closed doors**

Carried by: Simple Majority For: 5 Against 0

Pania Turner, Tracy Dixon, Gihan Kohobange, Mike Griffiths, Lynn Webb, Amanda Ellison left the Council Chambers at 6:52pm.

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.7 – Confidential Item - Gratuity Payment</b>	
Location / Address	Shire of Dundas
File Reference	PE.PR
Author	DCEO – Gihan Kohobange
Date of Report	16th November 2017
Disclosure of Interest	Nil

Cr Warner left the Council Chambers at 7:00pm.

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.8 – Confidential Item - Standby Pool Manager</b>	
Location / Address	Shire of Dundas
File Reference	PE.CO
Author	DCEO – Gihan Kohobange
Date of Report	16th November 2017
Disclosure of Interest	Nil

### **Council Resolution**

**That the Council come from behind closed doors**

Carried by: Simple Majority For: 4 Against 0

Moved Cr Bayley  
Seconded Cr Hogan

Cr Sharon Warner, Gihan Kohobange, Pania Turner, Lynn Webb, Tracy Dixon and Mike Griffiths returned to the Council Chambers at 7:02pm.

### **Council Resolution**

Moved Cr Bayley  
Seconded Cr Wyatt



<b>Agenda Reference and Subject</b>	
<b>12.1 – Development Application Signage Madura Service Station</b>	
Location / Address	Madura Pass – Eyre Highway
File Reference	A1116
Author	Doug Stead
Date of Report	20 <sup>th</sup> October 2017
Disclosure of Interest	Nil

### Summary

For the Council to consider an application for signage at the Madura Pass service station

### Background

The Council has received a development application to construct and erect advertising signage at the existing Madura Pass Service station.

### Statutory Environment

Town Planning Scheme No 2

### Policy Implications

N/A

### Financial Implications

There are no financial implications for the Shire

### Strategic Implications

N/A

### Consultation

AECOM Australia

### Comment

The existing 5m high flag sign with a shell logo is to be replaced with a 7m high flag sign with a shell logo. The proposed sign is not to be illuminated and is to be located on the site of the existing sign.

Two height marker signs are to be placed on the service station canopy to indicate height restrictions.

There are 6 non illuminated hoop bollards to be placed adjacent to the bowzers to indicate the fuel products, one new illuminated "pecten" sign with red & yellow shell logo is to be erected on the canopy fascia.

The proposed signage does not appear to be excessive and is consistent with a normal service station.

The proposal does not appear to be contrary to any of the planning provisions of the scheme other than the setback of the flag sign, however as the proposed new sign replaces an existing sign, it is considered inconsequential particularly considering that the setback from the Eyre Highway is approximately 150m.

### Voting Requirements

Simple Majority

### Officer Recommendation

**That the Council of the Shire of Dundas approve the development application to erect signage at the Madura Pass service station located at lot 5 and lot 111 Eyre Highway in accordance with the submitted plans.**

Moved Cr Bayley  
Seconded Cr Hogan

### Resolution

**That the Council of the Shire of Dundas approve the development application to erect signage at the Madura Pass service station located at lot 5 and lot 111 Eyre Highway in accordance with the submitted plans.**

Carried by: Simple Majority For: 5 Against 0

<b>Agenda Reference and Subject</b>	
<b>12.2 – Ngadju Native Title Protocol</b>	
Location / Address	Norseman
File Reference	
Author	Doug Stead
Date of Report	16 <sup>th</sup> May 2017
Disclosure of Interest	Nil

### Summary

For the Council of the Shire of Dundas to consider and approve the draft Protocol Agreement with the Ngadju Native Title Aboriginal Corporation (NNTAC).

### Background

The Shire needs access to new gravel pits in order to service existing and future projects.

This Protocol is a non-binding document and is the precursor to reaching a legally binding Native Title and Aboriginal Heritage Agreement between the parties. This will enable the Shire to have access to gravel pits on Native Title land.

### Statutory Environment

The members of the NNTAC are native title holders under the Ngadju Federal Court determination in 2014 and 2017, holding land extending up to Cocklebidy.

### Policy Implications

Nil

### Financial Implications

Fees may be charged for Aboriginal site surveys and other services. Provision will be made in future budgets.

### Strategic Implications



