



Minutes Certification

I certify that the Minutes of the 19th December 2017 Ordinary Council Meeting were presented to the Council and confirmed at the 20 February 2018 Ordinary Council Meeting.

A handwritten signature in black ink, appearing to read "L Bonza", is positioned above a horizontal line.

Cr L Bonza
President



Minutes
Ordinary Council Meeting
19th December 2017

MINUTES of the ORDINARY Meeting of Council held
in the Council Chambers at the Shire Administration
Office – Prinsep Street Norseman on the 19th
December 2017 commencing at 6.00pm

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1 Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 6:00pm.

This Ordinary Council Meeting will be video recorded to assist in the preparation of the minutes of the meeting.

This Council meeting is being held on the traditional lands of the Ngadju people and I wish to acknowledge them as traditional owners and pay my respects to their elders, past and present.

The Chief Executive Officer read aloud the disclaimer that is on the front page of the agenda.

The Shire President read aloud the Affirmation of Civic Duty and Responsibility.

1.1 Attendance at meeting by Councillor R Patupis

The Chief Executive Officer has been advised that Cr Patupis will be in Eucla, Western Australia when the meeting is held and have requested attendance by way of instantaneous telephone connection with other Councillors present at the meeting in accordance with Administration Regulation 14A.

Cr Patupis will be at 1 Eucla-Reid Road, Eucla WA 6443.

The Council must approve of the place that Cr Patupis is located as a "suitable place" that must be in a town site or other residential area at least 150 kilometres from where the meeting is being held.

Recommendation

That Cr Patupis be permitted to attend this meeting by way of instantaneous telephone connection from Eucla, Western Australia, on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14A.

Moved Cr Bayley
Seconded Cr Hogan

Resolution

That Cr Patupis be permitted to attend this meeting by way of instantaneous telephone connection from Eucla, Western Australia, on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14A.

Carried by: Absolute Majority For: 5 Against: 0

2 Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests:

Nil

Proximity Interests:

Cr Hogan – Item 12.2

Impartiality Interests:

Nil

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

Nil

3 Record of Attendance of Councillors / Officers and Apologies.

Cr L Bonza	Shire President
Cr R Patupis	Deputy Shire President
Cr JEP Hogan	
Cr B Bayley	
Cr S Warner	
Cr V Wyatt	
Doug Stead	Chief Executive Officer
Pania Turner	Manager of Community Development
Sonya Ellison	Senior Administration Officer

Apologies

Gihan Kohobange	Deputy Chief Executive Officer
Jon Fry	Manager of Works & Services

Public Gallery

Amanda Ellison and Lynn Webb

4 Response to Previous Public Questions Taken on Notice.

Nil

5 Public Question Time.

Amanda Ellison: Will Council be writing a letter to the Minister in relation to the funding cut of the School of The Air (SOTA) program?

The Shire President responded: Council is in the process of discussion.

6 Applications for Leave of Absence.

Nil

7 Confirmation of Minutes of Previous Meeting.

- 7.1 Minutes of the Ordinary Meeting of Council held on 21st November 2017 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Ordinary Council Meeting held on 21st November 2017 be confirmed as a true and accurate record.

Moved Cr Hogan
Seconded Cr Patupis

Resolution

That the minutes of the Ordinary Council Meeting held on 21st November 2017 be confirmed as a true and accurate record.

Carried by: Simple Majority For: 6 Against 0

8 Petitions, Deputations or Presentations.

Nil

9 Announcements by Presiding Member without Discussion.

The Shire of Dundas is proposing to prepare a Local Law to repeal local laws which are obsolete in accordance with Section 3.12(2) of the Local Government Act. The purpose of the local law is to repeal the existing local laws which are considered obsolete with the effect of making its local laws relevant to the Shire today.

In addition, the Shire of Dundas is proposing to adopt a new Standing Orders Local Law under the Local Government Act 1995 and in accordance with Section 3.12(2) of the Local Government Act is to provide a summary of the purpose and effect as follows:

The purpose of the Standing Orders Local Law 2017 is to provide rules and guidelines which apply to the conduct of meetings of the Council.

The effect of the Standing Orders Local Law 2017 will be to result in better decision-making by the Council and committees; the orderly conduct of meetings, a better understanding of the process of conducting meetings; and the more efficient and effective use of time at meetings.

10 Reports of Officers.

10.1 Planning, Development, Health and Building

Agenda Reference & Subject	
10.1.1 – Town Planning Scheme Review	
Location / Address	Shire of Dundas
File Reference	LP.PL.2
Author	CEO
Date of Report	14 th December 2017
Disclosure of Interest	Nil

Summary

For the Council to consider the review of the Shire of Dundas Town Planning Scheme No 2

Background

Members will recall that a report relating to the review of the Town Planning Scheme No 2 was prepared for consideration at the Ordinary meeting of the Council held in November 2017. The Council resolved the following:

That the Shire of Dundas prepare a scheme review report on the Shire of Dundas Town Planning Scheme No 2 with the view to undertaking a scheme amendment to bring the scheme into conformity with the Planning and Development (Local Planning Scheme) Regulations 2015.

The Planning and Development (Local Planning Scheme) Regulations 2015 requires that the scheme be reviewed at least every 5 years and that requirement is currently due. Following the review the Shire is to prepare a report to submit its findings to the WA Planning Commission with recommendations as to whether the scheme is satisfactory, should be amended or a new scheme be prepared

Statutory Environment

Planning and Development Act 2005 and subsidiary regulations
Planning and Development (Local Planning Scheme) Regulations 2015
Shire of Dundas Town Planning Scheme No 2
Residential Design Codes

Policy Implications

The TPS enables the Council to implement policies for specific development or strategies that are considered appropriate.

Financial Implications

The cost of undertaking a review or an amendment to the TPS can vary considerably depending on the complexity of the Scheme and the scope of the works to be undertaken. The project could not realistically be undertaken in house due to the complexity of the process and technical requirements of the WA Planning Commission.

Preliminary discussions with planning consultants indicate that a simple preparation of a scheme amendment with a new scheme text, preparation of advertising materials and lodgement to the WA Planning Commission would be around \$15K. It would be necessary to include additional costs for consultation, advertising, printing and the like.

There is currently no provision in the 2017/18 budget to undertake the necessary work.

The preparation of the scheme report was undertaken with current resources.

Strategic Implications

During the process of the review of the Town Planning Scheme, the planning consultant will need to take into consideration and include or remove provisions that meet or conflict with the Community Strategic Plan.

Consultation

WA Planning Commission (WAPC) & Consultants.

Comment

Discussions with planning consultants indicate that the Shires planning scheme requirements could possibly be accommodated with an "omnibus amendment" which would in effect bring the existing Scheme into conformity with the Model Scheme Text contained within the Planning and Development (Local Planning Scheme) Regulations 2015.

The alternative is a full scheme review process and the Shire would end up with a new Local Planning Scheme and Scheme Report. This would be based on the full Model Scheme with negotiated local variations.

The Shire needs to provide the WAPC with a scheme review report with a recommendation as to whether the scheme is:

- satisfactory in its existing form; or
- should be amended; or
- should be repealed and a new scheme prepared in its place.

A scheme report has been prepared with a recommendation to the WAPC that the scheme should be amended. A copy of the scheme report is included in the papers relating

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas pursuant to Regulation 66(1)(b) of the Planning and Development (local planning schemes) Regulations 2015 recommend to the Western Australian Planning Commission that the Shire of Dundas Town Planning Scheme No 2 should be amended by updating the existing scheme to incorporate the main components of the model scheme as well as the new planning regulations deemed provisions.

Moved Cr Bayley
Seconded Cr Wyatt

Resolution

That the Council of the Shire of Dundas pursuant to Regulation 66(1)(b) of the Planning and Development (local planning schemes) Regulations 2015 recommend to the Western Australian Planning Commission that the Shire of Dundas Town Planning Scheme No 2 should be amended by updating the existing scheme to incorporate the main components of the model scheme as well as the new planning regulations deemed provisions.

Carried by: Simple Majority For: 6 Against 0

10.2 Engineering and Works

Agenda Reference & Subject	
10.2.1 – Licence to Access Water from Wingarnie Rocks Dam (Pioneer Dam)	
Location / Address	Shire of Dundas
File Reference	TT.SP.1
Author	Gihan Kohobange
Date of Report	8 th December 2017
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to consider and approve the draft Agreement with the Minister of Works agreeing to permit the Shire of Dundas to access the property identified in reserve 5655 for the purpose of accessing water.

Background

The project consultants of the airport upgrade project have advised that it is not feasible to use salt water in the final stages of construction as there is too much risk of damaging the final bitumen seal and that fresh water is therefore essential.

The estimated volume of fresh water requirement is 6,000 kl over next three to four months.



Statutory Environment

Under the section 9.49A of the Local Government Act 1995, the common seal cannot be affixed to an agreement without initiated by a Council resolution.

Policy Implications

Policy A.7 Common Seal

Financial Implications

Cost of sourcing water is included in revised cost estimates of the project.

Strategic Implications

The Shire's Strategic Plans include the upgrade of the Norseman airstrip as an all-weather access airstrip to manage emergency services.

Consultation

Department of Finance, Water Corporation, WML Consultants, CEO and Manager Projects.

Comment

The project has dragged on and is over time and over budget due to many reasons. Hence, the Shire is not in a position at this time to spend a significant amount of money to source water required for the project. This has prompted the Shire to look for alternative sources of fresh water virtually at zero cost.

The Shire is planning to meet the water requirement of this project sourcing water from the Tin Dam (12km from the construction site) and Wingarnie Rocks Dam commonly known as Pioneer Dam situated 43km north of the town.

Department of Water and Environmental Regulation and CNGC have already provided their approvals to access water from Tin Dam.

Management order of the Wingarnie Rocks Dam sits with the Department of Finance (Minister for Works) and the department requires the Shire to enter in to a Licence to Access and Indemnity agreement with them to permit the Shire to access the property identified in reserve 5655 for the purpose of accessing water.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas approve the draft agreement with the Minister of Works agreeing to permit the Shire of Dundas to access the property identified in reserve 5655 for the purpose of accessing water as included in the papers relating.

Moved Cr Patupis
Seconded Cr Hogan

Resolution

That the Council of the Shire of Dundas approve the draft agreement with the Minister of Works agreeing to permit the Shire of Dundas to access the property identified in reserve 5655 for the purpose of accessing water as included in the papers relating.

Carried by: Simple Majority

For: 6

Against 0

10.3 Members and Policy

Agenda Reference & Subject	
10.3.1 – Draft Policy – Council Meetings – Public Notice	
Location / Address	Shire of Dundas
File Reference	CM.PO.1
Author	Gihan Kohobange
Date of Report	14 th December 2017
Disclosure of Interest	Nil

Summary

For the Council to consider the adoption of a new policy relating to the advertising of Council meetings

Background

The advertising of Council meetings is covered under the local government act however the Shire has in the past been criticised for not giving sufficient notice to allow residents the opportunity to listen to debate on matters that affect the Community

A draft policy has been developed to increase public awareness of Council meetings. A copy of the draft policy is included in the papers relating.

Statutory Environment

Local Government Act 1995

Policy Implications

New policy

Financial Implications

There are no increased financial considerations for the Shire

Strategic Implications

The proposed policy will increase resident's awareness of the Councils meetings and subsequent decision making process

Consultation

CEO

Comment

The draft policy has been prepared to outline the process that the Shire will undertake to increase awareness of the Councils meeting dates and times. Not all of the Councils meetings are open to the

public however those that are, shall be advertised in accordance with the new policy. With a greater reliance on social media for information, it is proposed that this form of advertising to the public will increase Community awareness of the Councils activities.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas adopt the policy entitled “A.11 Council Meetings – Public Notice” as included in the papers relating.

Moved Cr Bayley
Seconded Cr Warner

Resolution

That the Council of the Shire of Dundas adopt the policy entitled “A.11 Council Meetings – Public Notice” as included in the papers relating.

Carried by: Simple Majority For: 6 Against 0

Agenda Reference & Subject	
10.3.2 – Local Law review – Repeal obsolete local laws	
Location / Address	Shire of Dundas
File Reference	CM.PO.1
Author	Gihan Kohobange
Date of Report	27 th November 2017
Disclosure of Interest	Nil

Summary

For the Council to consider repealing defunct, obsolete and superfluous local laws

Background

The Council considered a report in relation to local laws at its meeting in September 2017 whereat it resolved **“That the report entitled “Review of Local Laws” be received and the process endorsed by the Council of the Shire of Dundas.”** A copy of the report is included in the papers relating.

It was also noted that the Shire undertook a review of its local laws in 2000 however there were some inconsistencies with the names of the local laws and their repeal dates. These issues have been addressed with the department of local government and dealt with.

There are still a number of old local/by-laws which are no longer used or considered relevant as follows

Parking By-Law	29/03/1940
Parking By-Law	19/07/1940
Angle Parking By-Laws	12/11/1948
Parking By-Laws	29/06/1955
By-Law for prevention of damage to roads	03/02/1956

Statutory Environment

Local Government Act 1995

Policy Implications

N/A

Financial Implications

The cost of review and advertising has been included with a provision in the 2017/18 budget

Strategic Implications

N/A

Consultation

Department of Local Government

There is a requirement for public advertising of any new local laws or amendments to existing local laws. These provisions are included in the Local Government Act 1995 and need to be followed as part of the adoption process.

Richard Brookes (Health and Building Officer)

Comment

The local laws that have been identified as being those that need to be implemented or updated in order of priority are:

- | | | |
|---|----------------------------------|-------------------------------------|
| 1 | Standing Orders | relate to Shire meeting procedures |
| 2 | Signs Hoardings and Bill Posting | control of signage within the Shire |
| 3 | Fencing | control of fences within the Shire |

These draft local laws have been prepared and the standing orders have already been discussed with the members.

The following bylaws which are no longer used or considered relevant to the Shire of Dundas are proposed to be repealed:

Name	Gazettal Date
Parking By-Law	29/03/1940
Parking By-Law	19/07/1940
Angle Parking By-Laws	12/11/1948
Parking By-Laws	29/06/1955
By-Law for prevention of damage to roads	03/02/1956

Copies of the old by-laws are included in the papers relating

A copy of the proposed local law to repeal the obsolete local laws is included in the papers relating

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas undertake the process to adopt the “Shire of Dundas Repeal Local Law 2017” as included in the papers relating.

Moved Cr Hogan
 Seconded Cr Wyatt

Resolution

That the Council of the Shire of Dundas undertake the process to adopt the “Shire of Dundas Repeal Local Law 2017” as included in the papers relating.

Carried by: Simple Majority

For: 6

Against 0

Agenda Reference & Subject	
10.3.3 – Standing Orders Local Law 2017	
Location / Address	Shire of Dundas
File Reference	CM.PO.1
Author	Gihan Kohobange
Date of Report	7 th December 2017
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to undertake the process for the adoption of the Shire of Dundas Standing Orders Local Law 2017.

Background

Council adopted its current Standing Orders Local Law in July 1997 and at the Ordinary Council meeting held in November 2017 a draft Standing Orders Local Law was presented for the consideration by the Council. It was resolved that:

“That the Council of the Shire of Dundas note and provide feedback on the proposed Standing Orders Local Law as included in the papers relating.”

Statutory Environment

Local Government Act 1995

Policy Implications

The following policies are addressed in the Standing Orders Local Law

A.1 Agenda Items

A.7 Common Seal

M.3 Public Question Time

M.4 Video Recording of Council Meetings

Financial Implications

The cost of publishing in the Government Gazette and other associated costs with the local law review process are considered in 2017/18 budget.

Strategic Implications

N/A

Consultation

Department of Local Government, the CEO, Richard Brookes – Health, Building & Town Planning, Senior Administration Officer

Comment

The Shire of Dundas has prepared a draft Standing Orders Local Law under the Local Government Act 1995 and in accordance with Section 3.12(2) of the Local Government Act.

The purpose of the Standing Orders Local Law 2017 is to provide rules and guidelines which apply to the conduct of meetings of the Council, its committees and electors.

The effect of the Standing Orders Local Law 2017 will be to result in better decision-making by the Council and committees; the orderly conduct of meetings dealing with Council business; a better understanding of the process of conducting meetings; and the more efficient and effective use of time at meetings.

The proposed Standing Orders Local Law 2017 is based on the model local laws and similar to other local laws operating within the State.

State wide and local public notice will be given to enable the public comment on the proposed local law. The process of adoption will include scrutiny by the Department of Local Government as well as the Joint Standing Committee for Delegated Legislation.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas undertake the process to adopt the “Shire of Dundas Standing Orders Local Law 2017” as included in the papers relating.

Moved Cr Bayley
Seconded Cr Wyatt

Resolution

That the Council of the Shire of Dundas undertake the process to adopt the “Shire of Dundas Standing Orders Local Law 2017” as included in the papers relating.

Carried by: Simple Majority For: 6 Against 0

Agenda Reference & Subject	
10.3.4 – Appointment to Committees	
Location / Address	Shire of Dundas
File Reference	CM.ME
Author	Gihan Kohobange
Date of Report	7 th December 2017
Disclosure of Interest	Nil

Summary

For the Council to appoint elected members to committees, community groups and the regional council.

Background

There are a number of committees, community groups and regional organisations to which elected members and officers attend and represent the Shire of Dundas.

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

Costs associated with attendance and travel to various meetings are met by the Shire and accommodated within the 2017/18 budget (other than the additional staff cost such as overtime etc.).

Strategic Implications

N/A

Consultation

CEO

Comment

There are a number of meetings during the year which elected representatives and officers are required to attend and represent the Shire of Dundas. Following the election it is usual for these positions to become vacant and members nominated to fill the position of representative and a deputy in case the nominated representative cannot attend.

The Audit committee must have a minimum of 4 representatives.

Voting Requirements

Simple

Officer Recommendation

That the Council appoint elected members and staff to represent the Shire of Dundas on the committees and organisations outlined in the table below:

	Representative		Deputy	
	Elected Members	Staff	Elected Members	Staff
GVROC	Cr Bonza	CEO	Cr Bayley	
WALGA Zone Representative	Cr Bonza	CEO	Cr Patupis	
Woodlands Centre Construction Project	Cr Wyatt	Manager of Community Development	Cr Warner	Deputy CEO
Eucla Community Centre Construction Project	Cr Patupis	Deputy CEO	Cr Bayley	CEO
Goldfields Tourism Association	Cr Warner	Manager of Community Development	Cr Patupis	CEO

Norseman Visitor Centre		Manager of Community Development		Youth & Events Officer
Regional Road Group	Cr Bonza	CEO	Cr Wyatt	Manager of Works & Services
Audit Committee	Cr Bonza Cr Patupis Cr Hogan Cr Wyatt Cr Warner Cr Bayley			

Moved Cr Hogan
Seconded Cr Bayley

Resolution

That the Council appoint elected members and staff to represent the Shire of Dundas on the committees and organisations outlined in the table below:

	Representative		Deputy	
	Elected Members	Staff	Elected Members	Staff
GVROC	Cr Bonza	CEO	Cr Bayley	
WALGA Zone Representative	Cr Bonza	CEO	Cr Patupis	
Woodlands Centre Construction Project	Cr Wyatt	Manager of Community Development	Cr Warner	Deputy CEO
Eucla Community Centre Construction Project	Cr Patupis	Deputy CEO	Cr Bayley	CEO
Goldfields Tourism Association	Cr Warner	Manager of Community Development	Cr Patupis	CEO
Norseman Visitor Centre		Manager of Community Development		Youth & Events Officer
Regional Road Group	Cr Bonza	CEO	Cr Wyatt	Manager of Works & Services
Audit Committee	Cr Bonza Cr Patupis Cr Hogan Cr Wyatt Cr Warner Cr Bayley			

Carried by: Simple Majority

For: 6

Against 0

Agenda Reference & Subject	
10.3.5 – Appointment of new Manager of Works and Services	
Location / Address	Shire of Dundas
File Reference	PE.RE
Author	Doug Stead
Date of Report	13 th December 2017
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to note the proposal to employ a Manager of Works and Services.

Background

Jon Fry, the current Works Manager has tendered his resignation as his contract will expire during January 2018 and he has advised Shire Management of his intention to retire.

The position was advertised state wide and nine applications were received, including four from Norseman. A selection panel consisting of the CEO, DCEO and Darren Wallace (Consultant) selected three candidates for interview. All three had different levels of expertise and experience, however Peter Crawford was selected unanimously as being the most suitable candidate.

Statutory Environment

The Local Government Act 1995, Division 4 Section 5.37(2) states “that the CEO is to inform the council of each proposal to employ or dismiss a senior employee,...and the council may accept or reject the CEO’s recommendation, but if the council rejects a recommendation it is to inform the CEO of the reasons for its doing so”.

Policy Implications

Nil

Financial Implications

Salary costs are part of the annual budget.

Strategic Implications

An experienced Works Manager will assist the Shire in meeting its objectives as set out in the forward planning.

Consultation

DCEO, Darren Wallace, Richard Brookes, various referees.

Comment

Peter Crawford will bring added strength and experience to Shire management.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas accept the CEO's recommendation and confirm the appointment of Peter Crawford as the Manager of Works and Services.

Moved Cr Bayley
Seconded Cr Hogan

Resolution

That the Council of the Shire of Dundas accept the CEO's recommendation and confirm the appointment of Peter Crawford as the Manager of Works and Services.

Carried by: Simple Majority For: 5 Against 1

Cr Patupis is recorded as being against the recommendation.

10.4 Administration, Finance and Community Service

Agenda Reference & Subject	
10.4.1 – Accounts Paid 01.11.2017 – 30.11.2017	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts Payable Officer
Date of Report	14/12/2017
Disclosure of Interest	Nil

Trust Cheques

Chq/EFT	Date	Name	Description	Amount
534	27/11/2017	Shire of Dundas Petty Cash	RECOUP TO PETTY CASH	380.00
EFT2149	17/11/2017	Barry Bayley	REFUND ELECTION NOMINATION FEE	80.00
EFT2150	17/11/2017	JEP Hogan	REFUND ELECTION NOMINATION FEE	80.00
EFT2151	17/11/2017	Leanne Jamieson	REFUND ELECTION NOMINATION FEE	80.00
EFT2152	17/11/2017	Veronica Wyatt	REFUND ELECTION NOMINATION FEE	80.00
EFT2153	17/11/2017	Sharon Warner	REFUND ELECTION NOMINATION FEE	80.00
EFT2176	24/11/2017	Shire of Dundas	REFUND ELECTION NOMINATION FEE – JAMMIE-LEE BENNETT (Receipt to A43)	80.00
				\$860.00

Municipal Cheques

Cheque	Date	Name	Description	Amount
26279	03/11/2017	Horizon Power	Admin Electricity Usage 19.08.2017 - 19.10.2017 \$2486.11 SES Electricity Usage 17.08.17 – 17.10.17 \$603.16	3089.27
26280	03/11/2017	Telstra Corporation Limited	Mobile Phone Usage 17.10.2017 - 16.11.2017 \$798.25 Satellite phone usage \$140.00	938.25
26281	10/11/2017	Horizon Power	Street Light Usage 01.10.2017 - 31.10.2017	3685.07

26282	10/11/2017	Telstra Corporation Limited	Youth ADSL 20.10.17 - 19.10.17	59.95
26283	24/11/2017	Ozowned Supplies & Services	Clean and Polish Floor at Youth Centre and Pool Kiosk	220.00
26284	24/11/2017	Telstra Corporation Limited	Landline and Internet Usage 05.11.2017 - 04.12.2017	1315.09
26285	24/11/2017	WA Poultry Equipment	Purchase 6x Cat Traps	772.20
26286	27/11/2017	Shire of Dundas Petty Cash	Recoup to petty cash	781.20
				\$10'861.03

Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT2090	03/11/2017	Australia Post	Postage (September 2017)	383.90
EFT2091	03/11/2017	Officemax	Various Stationery Items	144.86
EFT2092	03/11/2017	Shire of Dundas	Rates transfer request A387 to A3587 \$629.95. Rates transfer request A482 to A939 \$487.13	1117.08
EFT2093	03/11/2017	Shire of Dundas Municipal Fund	Payroll deductions	710.00
EFT2094	03/11/2017	Dundas Fencing & Building Maintenance	Install splashback sheeting and tiles over laundry plus grout to 82 Angove, and refix polycarbonate sheets to toilets at phoenix park	556.60
EFT2095	03/11/2017	Great Western Motel	Accommodation and Meals for John Ashby and worker 15.10.17 - 20.10.17	2947.50
EFT2096	03/11/2017	Ian Smartt	Completion of Storage Shed at Depot	10630.00
EFT2097	03/11/2017	Golden Flame Nominees Pty Ltd	1x Gift Voucher for Terry Hawes (photographic competition winner)	50.00
EFT2098	03/11/2017	Norseman IGA	IGA Purchases for September 2017	1059.64
EFT2099	03/11/2017	Navman Wireless Australia Pty Ltd	Monthly Satellite Service 05.10.17 - 04.11.17	65.89
EFT2100	03/11/2017	Riklan Emergency Management Services	Conduct routine inspection and testing of fire extinguishers and fire blankets - training for Peter Ladewig and Craig Coulson	400.00
EFT2101	03/11/2017	South Coast Foodservice	Supply 2x 5lt Disinfectant, 1x 20lt Garbage Bags, 3x Boxes of Toilet Paper and 2x Boxes of Hand Towel	276.33
EFT2102	03/11/2017	Wilson's Diesel & Auto Repairs	Service Tip Truck (170'000km), Remove and Replace two rear tyres \$3086.90 Repair left rear tyre and refix to Loader \$165.00 Drain water tank, remove dribble bar and spray valve then test on water truck \$221.00 Weld on new adaptors for bucket teeth, post heat bucket and install teeth on Excavator \$946.80 Fit temporary fuel tank pump to Hino 500 \$1127.80 Repair tyre on loader \$160.00 Replace batteries with heavy duty type to Tip Truck \$1299.40 Remove and replace fuel volume container to Hino 500 \$734.40 Service Holden Colorado \$419.70	9351.30

			Check for damaged airline and replace 2x front tyres to Hino 500 \$1030.30 Repair tyre on Loader \$160.00	
EFT2103	03/11/2017	Western Australian Local Government Association	Election Promotion, Notice of Election, Election Results, Enrol to Vote and Call for Nominations – WALGA 2017 Election Composite Advertising Program	1991.00
EFT2104	03/11/2017	Waterman Irrigation Australia	Standpipe Upgrade - Remaining 50% of Total	4365.90
EFT2105	10/11/2017	Austral Mercantile Collections	Rates Debt Collection	2059.40
EFT2106	10/11/2017	Courier Australia	Freight - State Library	42.02
EFT2107	10/11/2017	Cuten Guneder Machinery	Truck Hire for the Hyden - Norseman Rd From 02/10/2017 - 30/10/2017	12097.50
EFT2108	10/11/2017	Complete Aquatic Services Pty Ltd	Norseman Swimming Pool - Replace WILO Pump for Pro Cal unit \$975.80 1 st Quarterly Service including travel and accommodation \$786.50	1762.30
EFT2109	10/11/2017	Elite Gym Hire	Hire of Weights, Bike, Rower and Treadmill (12.10.17 - 12.11.17)	885.18
EFT2110	10/11/2017	Goldfields Voluntary Regional Organisation of Council	Attendance of 3 people at GVROC dinner 02.02.17 and attendance of 1 person at GVROC dinner 02.08.17	411.95
EFT2111	10/11/2017	Madura Pass Oasis Motel	Refund - Overpaid Invoice 4002 & 3989 on 13.08.2017	380.00
EFT2112	10/11/2017	J & K Ashby Concreting	Footpath and Footbridge construction (680 sq.) \$27313.00 Form, Pour and Finish Curved footpaths in Marks Park \$7330.40	34643.40
EFT2113	10/11/2017	Kambalda Amateur Swimming Club	2017/18 Swimming registrations	688.00
EFT2114	10/11/2017	Landgate	Certificate of title search (light industrial area) x3	75.90
EFT2115	10/11/2017	Star Track Credit	Freight - Pathwest	96.75
EFT2116	10/11/2017	Norseman Visitor Centre	First half of grant for 2017/18	33000.00
EFT2117	10/11/2017	Norseman Men's Shed Association Inc.	Provision of plant pot holders for town precinct project	4950.00
EFT2118	10/11/2017	Norseman Community Resource Centre	Printing of the Norseman Today Vol34 No9 450x copies \$2700.00 Scrapbooking Braids for Better Beginnings Program \$5.75	2705.75
EFT2119	10/11/2017	Online Business Equipment	Monthly service agreement No17649	71.50
EFT2120	10/11/2017	The Railway Motel	Accommodation (J Best) 12/10/2017	163.00
EFT2121	10/11/2017	St John Ambulance Australia	Medium risk workplace kit x1 (wallmount)	220.00
EFT2122	10/11/2017	Wilson's Diesel & Auto Repairs	Carry out 180'000km service and replace four steer tyres on Tip Truck \$4208.20 Replace three steer tyres and one drive tyre to Tip Truck \$2377.80 Repair hoist problem and replace pressure reducing calve to tip truck \$287.70 Supply and fit new radio to Tip Truck \$867.00 Service tip truck \$1946.20 Purchase 2x Snatch straps and 6x Shackles \$444.60	10632.70

			Supply and fit two new tyres to Toyota Prado \$501.20	
EFT2123	17/11/2017	Australian Taxation Office	BAS (October 2017)	20452.00
EFT2124	17/11/2017	Norseman All Terrain Survey's	Survey Clearing Line for Strategic Fire Break south of Norseman (4hours)	511.20
EFT2125	17/11/2017	Laurene Bonza	Claim (Special Council Meeting 31.10.17)	80.00
EFT2126	17/11/2017	Boya Equipment Pty Ltd	Purchase 16x Mower Blades	792.00
EFT2127	17/11/2017	Barry Bayley	Claim (special council meeting 31.10.2017)	80.00
EFT2128	17/11/2017	BOC Limited	Container Service Fee (28.09.17 - 28.10.17)	34.04
EFT2129	17/11/2017	Champ Pty Ltd	LMSI Subscription 2017 - 2018	1320.00
EFT2130	17/11/2017	Courier Australia	Freight (Online B/E, WA Poultry & Water Lab) \$315.09 Freight – Online B/E and Sigma \$35.93	351.02
EFT2131	17/11/2017	Shire of Dundas Municipal Fund	Payroll deductions	710.00
EFT2132	17/11/2017	Dundas Fencing & Building Maintenance	Pump septic at 139 Roberts and remove blockage in leech drains \$873.95 Clear tree branches over hanging CRC and clean out gutters \$165.00	1038.95
EFT2133	17/11/2017	Esperance Junior Basketball Association	2017/18 Junior Basketball registrations x8	1059.00
EFT2134	17/11/2017	Esperance Motor Group Pty Ltd	Service CEO Vehicle (36mth / 60'000km)	703.26
EFT2135	17/11/2017	Full Moon Cafe	Supply Lunches for Footpath Workers 16.10.17 - 21.10.17 \$410.60 Catering – Council Meeting 17.10.2017 \$250.00	660.60
EFT2136	17/11/2017	Great Western Motel	Accommodation (Rasa Patupis) 20.09.2016	120.00
EFT2137	17/11/2017	Golden West Lubricants	Purchase 12x 20LT Lithplex Grease	1980.00
EFT2138	17/11/2017	JEP Hogan	Claim (Special Council Meeting 31.10.17)	80.00
EFT2139	17/11/2017	H+ H Architects	Architectural services - Eucla Community Hall	2578.13
EFT2140	17/11/2017	Norseman Eyre Motel	Accommodation and Meals for Ian Smartt (17.10.17 - 20.10.17)	491.00
EFT2141	17/11/2017	Norseman Community Resource Centre	Printing of the Norseman Today Vol34 No10 400x Copies	2400.00
EFT2142	17/11/2017	Rasa Patupis	Claim (Special Council Meeting 31.10.17)	399.80
EFT2143	17/11/2017	Chubb Fire & Security Pty Ltd	Purchase 200x Fire Extinguisher Bags @ 2.30EA	506.00
EFT2144	17/11/2017	RJ Brookes	Health Inspections x42, Building Permits x6.75, TP Enquiries x12, Local Laws Review x10 plus travel & accommodation (31/08/2017 - 20/10/2017)	7414.75
EFT2145	17/11/2017	Trophy Kings	Supply 8x Desk plates (Bonza, warner, Bayley, Wyatt) and 7x honour board engravings	560.50
EFT2146	17/11/2017	Veronica Wyatt	Claim (special council meeting 31.10.17)	80.00

EFT2147	17/11/2017	Wilson's Diesel & Auto Repairs	Carry out 60000 km service, Replace all four tyres on Nissan Navara \$1776.60 Repair seized hinges on both side of Hino 500 \$440.00 Check power supply to valve and tighten wiring on Tip Truck \$120.00	2336.60
EFT2148	17/11/2017	Sharon Warner	Claim (Special Council Meeting 31.10.17)	80.00
EFT2154	24/11/2017	Eucla Motor Hotel	Accommodation and Meals for Richard Brookes on Saturday 14th October 2017	153.00
EFT2155	24/11/2017	ZircoDATA Pty Ltd	Storage of rates and minute books for October 2017	172.07
EFT2156	24/11/2017	Bullivants Pty Ltd	Inspect Lifting Gear	220.00
EFT2157	24/11/2017	BP Norseman	Diesel & Unleaded Fuel Sales for October 2017	1010.79
EFT2158	24/11/2017	Bt Equipment Pty Ltd	Supply one new Bomag BW27RH Multi Tyred Roller	145200.00
EFT2159	24/11/2017	Courier Australia	Freight (State Library)	53.04
EFT2160	24/11/2017	Dundas Fencing & Building Maintenance	Remove toilet pan to disabled toilet and replace pan washer at pool toilets	129.80
EFT2161	24/11/2017	Esperance Freight Lines	Freight (SEP - AD Blue)	114.95
EFT2162	24/11/2017	Landgate	Mining Tenement Chargeable M2017/9 07.09.17 - 05.10.17 \$38.50 Certificate of title and sketch for A698 \$25.30	63.80
EFT2163	24/11/2017	Main Roads Western Australia	Refund of Regional Road Group Initial Payment for Rawlinna - Cocklebiddy Road Project	29333.70
EFT2164	24/11/2017	Malcolm Thompson Pumps	Supply 2 x Proptdiaphragm's BT4A1601	378.40
EFT2165	24/11/2017	Marketforce	Advertising - RFT 02/18 (The West Australian 28/10/2017) \$425.92 Advertising - Development Application (56 Roberts St) \$133.34	559.26
EFT2166	24/11/2017	MARRAK GROUP SAFETY SUPPLIES AND APPAREL	Cotton Drill Pants purchased by Mark Crick	45.95
EFT2167	24/11/2017	Norseman Eyre Motel	Accommodation and meals for Ian smartt (30.10.17 - 31.10.17)	315.00
EFT2168	24/11/2017	Norseman Concrete	Supply Concrete 25MPA 4m3-5m3 (18.10.2017 - 21.10.2017) \$19119.98 Supply concrete 5m3 for new Depot Shed \$2145.00 Supply 23.6m3 concrete for Roberts st Footpath \$9776.58	31041.56
EFT2169	24/11/2017	Norseman IGA	IGA Purchases for October 2017	581.42
EFT2170	24/11/2017	Norseman Community Resource Centre	Binding (paid at shire as CRC had no EFT)	30.00
EFT2171	24/11/2017	Central Norseman Gold Corporation Ltd	Haulage - Aggregate for Airport and hire of Grader (Payment Applied to Rates, no payment out)	258425.31
EFT2172	24/11/2017	Online Business Equipment	Supply 1x Black toner - High Yield	150.15
EFT2173	24/11/2017	South Coast Foodservice	Supply Food for Youth Kiosk	142.24
EFT2174	24/11/2017	Solutions IT	Additional 20 hour block support hours \$2365.00	5345.18

			Fixed fee \$1320.00 Monthly billing for November 2017 \$1479.50 Agreement – Cloud Back up \$180.68	
EFT2175	24/11/2017	WML Consultants Pty Ltd	Norseman Airport Project Management x3 (12hours)	3499.17
EFT2177	29/11/2017	MARRAK GROUP SAFETY SUPPLIES AND APPAREL	Cover Costs for the Christmas Cave and Small Gifts (Christmas Fayre)	800.00
4366	01/11/2017	Kilima Pty Ltd	Rent for 81 Roberts Street – November 2017 \$1100.00 and Insurance for 31.10.2017 – 31.10.2018 \$2499.51 – for Norseman CRC (Cost is recovered from CRC)	3599.51
4368	01/11/2017	Qantas	Flights for G Kohobange 09.11.2017 (LGPA State Conference)	415.00
4384	09/11/2017	G Kohobange	Meals and Incidental Allowance 09.11.2017 (LGPA State Conference)	178.50
4385	10/11/2017	P Turner	Meals and Incidental Allowance 11- 12.11.2017 (RRRECF and Goldfields Tourism Board Meeting)	356.70
4387	10/11/2017	P Ladewig & S Borsi	Meals and Incidental Allowance 14.11.2017 (Electrical Tag and Testing Training – Perth)	668.50
PAY	14/11/2017	Payroll	Payroll Direct Debit of Net Pays	60413.68
PAY	16/11/2017	Payroll	One-Off Pay for P Turner (16.11.2017)	760.01
4399	17/11/2017	P Turner	Meals and Incidental Allowance 17.11.2017 (Jason Signs Mural Meeting Perth)	128.70
PAY	28/11/2017	Payroll	Payroll Direct Debit of Net Pays (Includes C Ellison final payout)	81521.74
				\$811,561.33

Municipal Account Direct Debts

Chq/EFT	Date	Name	Description	Amount
4363	01/11/2017	ANZ Bank	ANZ Bank Merchant Fees	238.24
4364	01/11/2017	3E Advantage	Rental Agreement – Sharp Interactive Board	256.30
4395	15/11/2017	3E Advantage	Photocopier Lease Payment for October 2017	4036.35
DD9475	02/11/2017	ClickSuper	Superannuation 18.10.2017 – 31.10.2017	15621.43
DD9484	16/11/2017	ClickSuper	Superannuation 01.11.2017 – 14.11.2017	15519.23
				\$35'671.55

Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
4398		Chief Executive Officer		1174.20
	03/10/2017	Virgin Australia	Flights for D Stead – WALGA Conference 12 & 14 October 2017	698.97
	12/10/2017	City of Kalgoorlie-Boulder	Car Parking for D Stead (WALGA Conference)	10.00
	12/10/2017	BWC Perth	Taxi Fare for D Stead (WALGA Conference)	57.44
	14/10/2017	CabFare	Taxi Fare for D Stead (WALGA Conference)	57.75

	14/10/2017	WA Airport	Meals for D Stead (WALGA Conference)	10.50
	14/10/2017	Kings Park Hotel	Accommodation for D Stead – (WALGA Conference) 12 & 13 October 2017	280.00
	18/10/2017	FAIRFAX	Magazine Subscription	59.54
4398		Deputy Chief Executive Officer		1381.23
	22/09/2017	Rydges Kalgoorlie	Accommodation for M McEwan (Training) 21.09.2017	230.69
	29/09/2017	The Rigging Shed	Swimming Pool Lane Rope Adjusters x10	220.00
	04/10/2017	Office National	2x 2018 Diaries – Community Development	31.10
	06/10/2017	Officeworks	Purchase 1x A3 Laminator	169.95
	13/10/2017	Woolworths Kalgoorlie	Supplies for Community Information Sessions – Council Nominees	220.29
	13/10/2017	Kmart Kalgoorlie	11x Tablecloths	111.00
	13/10/2017	Booking.com	Accommodation for T Dixon (WALGA Training Perth) 14 & 15 December 2017	297.25
	13/10/2017	Bunnings Kalgoorlie	Planter Pots for Norseman Town Precinct Heritage Project	100.95
4398		ANNUAL CARD FEE		180.00
	26/10/2017	ADOBE Export	Credit Card Refund	-68.25
	26/10/2017	ADOBE Export	Credit Card Refund	-68.25
		ANZ Credit Card	Credit Card Purchases for 22.09.2017 – 22.10.2017	\$2598.93

Summary of account totals

Trust Cheques	\$860.00
Municipal Cheques	\$10'861.03
Municipal EFT's	\$811,561.33
Municipal Direct Debit's	\$35'671.55
Municipal Credit Cards	\$2'598.93
Grand total for November 2017	\$861'552.84

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas monthly accounts paid from 1st November 2017 to 30th November 2017 be noted.

Moved Cr Warner
Seconded Cr Wyatt

Resolution

That the Shire of Dundas monthly accounts paid from 1st November 2017 to 30th November 2017 be noted.

Carried by: Simple Majority

For: 6

Against 0

**MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2017 TO 30 NOVEMBER 2017**

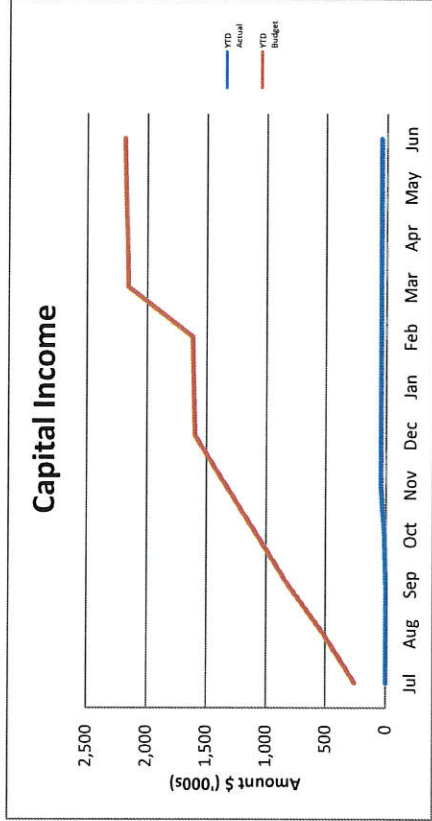
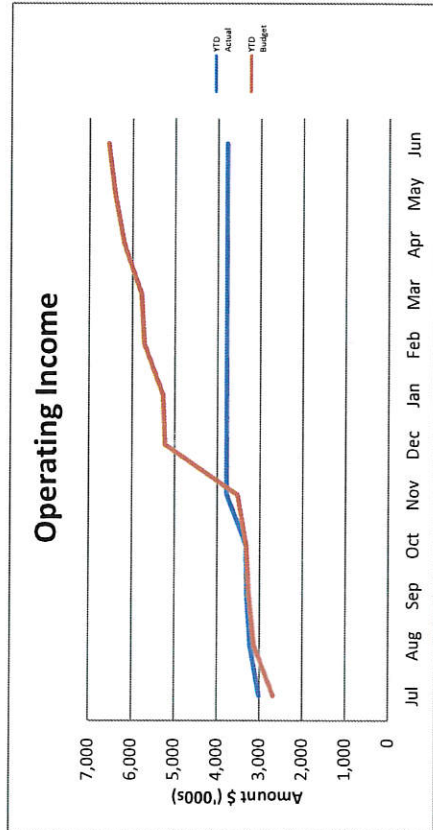
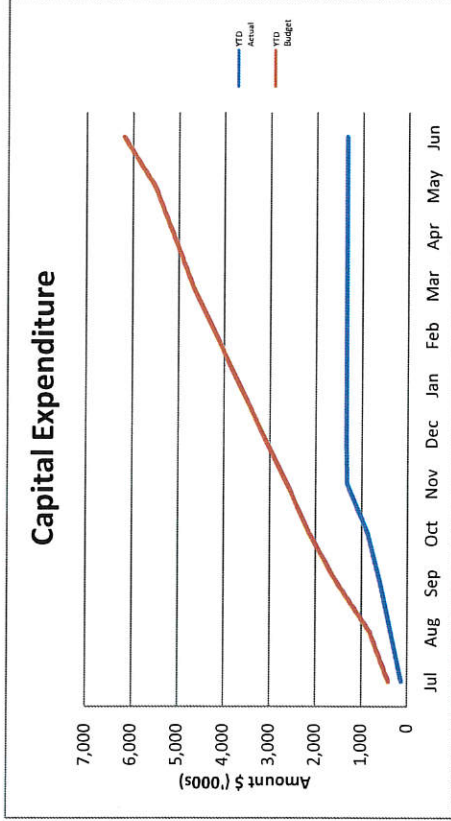
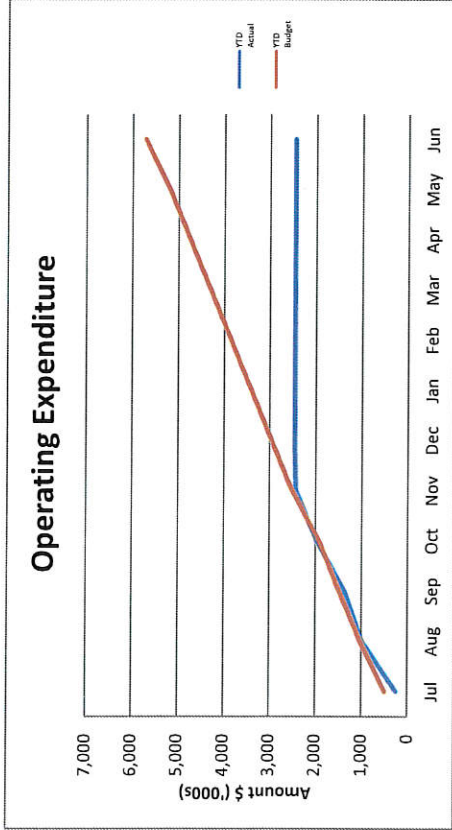


"Norseman" The Horse that found Gold and created a Town

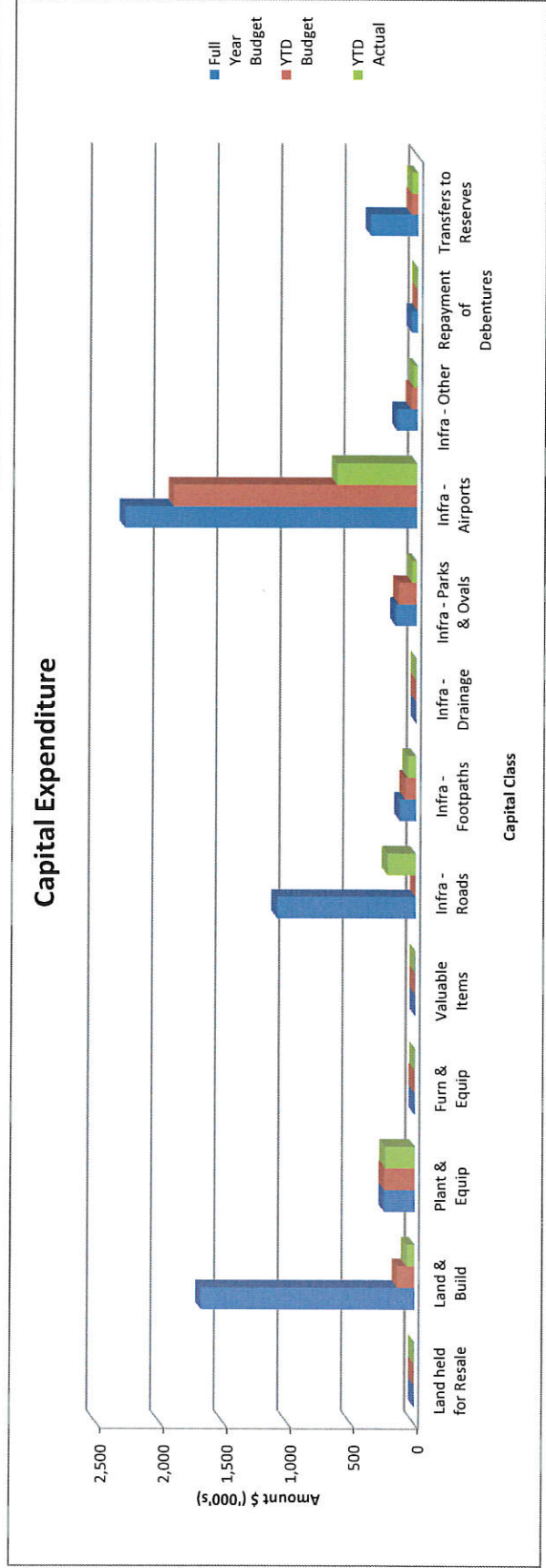
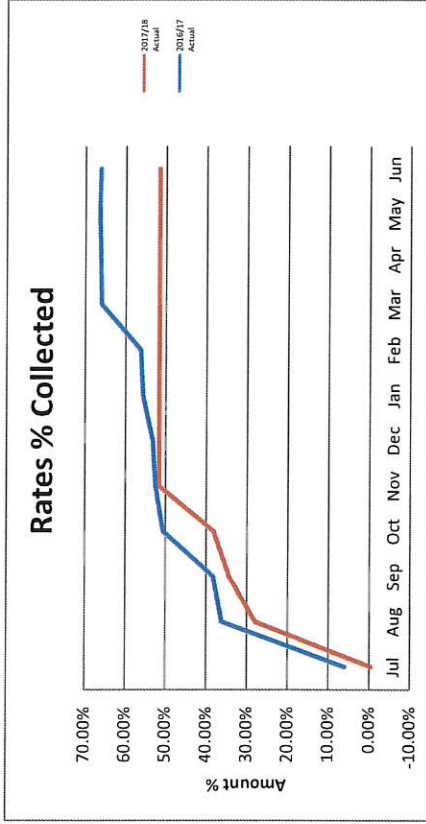
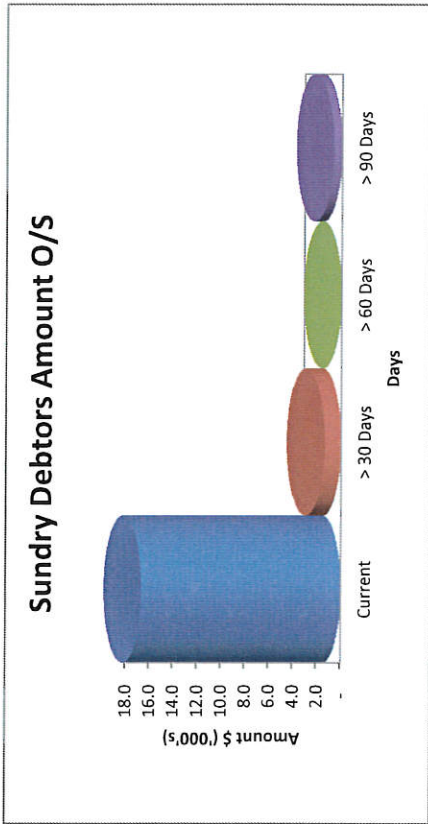
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Income and Expenditure Graphs for the Period 01 July 2016 to 30 November 2017



Other Graphs for the Period 01 July 2016 to 30 November 2017



SHIRE OF DUNDAS

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 30 NOVEMBER 2017

	NOTE	2017/18 Adopted Budget \$	2017/18 November Y-T-D Budget \$	2017/18 November Actual \$	Variations Actuals to Budget \$	Variations Actual Budget to Y-T-D %	
Operating							
Revenues/Sources							
Governance		41,500	17,270	29,770	12,500	72.38%	▲
General Purpose Funding		754,118	390,033	350,861	-39,172	(10.04%)	▼
Law, Order, Public Safety		19,500	7,440	1,037	-6,403	(86.06%)	▼
Health		4,500	1,870	3,799	1,929	103.16%	
Education and Welfare		85,000	45,000	41,216	-3,784	(8.41%)	
Housing		17,740	7,380	7,993	613	8.31%	
Community Amenities		159,000	142,070	163,378	21,308	15.00%	▲
Recreation and Culture		218,150	32,322	5,743	-26,579	(82.23%)	▼
Transport		2,075,979	811,567	1,011,005	199,438	24.57%	▲
Economic Services		1,150,985	62,875	61,001	-1,874	(2.98%)	
Other Property and Services		30,875	12,855	33,055	20,200	157.14%	▲
		<u>4,557,347</u>	<u>1,530,682</u>	<u>1,708,858</u>	<u>178,176</u>	<u>11.64%</u>	
(Expenses)/(Applications)							
Governance		(647,223)	(341,909)	(302,091)	39,818	11.65%	▼
General Purpose Funding		(374,556)	(124,735)	(121,643)	3,092	2.48%	
Law, Order, Public Safety		(138,292)	(58,711)	(88,859)	-30,148	(51.35%)	▲
Health		(162,135)	(70,582)	(59,387)	11,195	15.86%	▼
Education and Welfare		(233,470)	(99,810)	(113,620)	-13,810	(13.84%)	▲
Housing		(85,419)	(38,370)	(56,258)	-17,888	(46.62%)	▲
Community Amenities		(588,170)	(245,635)	(191,793)	53,842	21.92%	▼
Recreation & Culture		(1,193,101)	(512,571)	(484,174)	28,397	5.54%	
Transport		(1,904,545)	(794,609)	(781,518)	13,091	1.65%	
Economic Services		(383,968)	(195,425)	(175,863)	19,562	10.01%	▼
Other Property and Services		(5,408)	(34,682)	(65,640)	-30,958	(89.26%)	▲
		<u>(5,716,287)</u>	<u>(2,517,039)</u>	<u>(2,440,846)</u>	<u>76,193</u>	<u>(3.03%)</u>	
Net Operating Result Excluding Rates		(1,158,940)	(986,357)	(731,988)	254,369	(25.79%)	
Adjustments for Non-Cash							
(Revenue) and Expenditure							
(Profit)/Loss on Asset Disposals	2	(24,131)	(24,677)	(25,416)	-739	(2.99%)	
Depreciation on Assets		2,092,190	871,345	992,434	121,089	(13.90%)	▲
Capital Revenue and (Expenditure)							
Purchase of Land and Buildings	1	(1,683,000)	(133,653)	(59,422)	74,231	55.54%	▼
Purchase of Furniture & Equipment	1	(7,000)	(7,000)	0	7,000	100.00%	▼
Purchase of Plant & Equipment	1	(241,000)	(241,000)	(233,026)	7,974	3.31%	
Purchase of Infrastructure Assets - Roads	1	(1,092,670)	0	(222,436)	-222,436	0.00%	
Purchase of Infrastructure Assets - Footpaths	1	(125,000)	(83,324)	(64,185)	19,139	22.97%	▼
Purchase of Infrastructure Assets - Drainage	1	0	0	0	0	0.00%	
Purchase of Infrastructure Assets - Parks & Ovals	1	(164,000)	(140,000)	(34,579)	105,421	75.30%	▼
Purchase of Infrastructure Assets - Airports	1	(2,300,000)	(1,916,587)	(630,646)	1,285,941	67.10%	▼
Purchase of Infrastructure Assets - Other	1	(157,000)	(48,658)	(27,026)	21,632	44.46%	▼
Proceeds from Disposal of Assets	2	40,000	40,000	39,086	-914	(2.29%)	
Repayment of Debentures	3	(44,762)	0	0	0	0.00%	
Transfers to Restricted Assets (Reserves)	4	(371,716)	(52,060)	(46,807)	5,253	10.09%	▼
Transfers from Restricted Asset (Reserves)	4	2,142,367	1,295,647	0	-1,295,647	(100.00%)	▼
ADD Net Current Assets July 1 B/Fwd	5	1,094,663	1,094,663	1,094,663	0	0.00%	
LESS Net Current Assets Year to Date	5	<u>0</u>	<u>1,668,339</u>	<u>2,115,856</u>	<u>447,517</u>	<u>(26.82%)</u>	
Amount Raised from Rates		<u>(2,000,000)</u>	<u>(2,000,000)</u>	<u>(2,065,204)</u>	<u>(65,204)</u>	<u>3.26%</u>	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DUNDAS
VARIANCE REPORTING
FOR THE PERIOD 1 JULY 2017 TO 30 NOVEMBER 2017
Report on Significant variances Greater than 10% and \$5,000

	2016/17	2016/17	2016/17	Variance	
	Budget	YTD Budget	YTD Actual		
GENERAL PURPOSE FUNDING					
Operating Income					
8363 Interest On Investment - Reserves	-125,000	-52,060	-46,807	5,253	Permanent Delay in utilising unspent grant money in the airport project.
Operating Expenditure					
4962 Rates Debt Collection Costs	30,000	12,495	6,300	-6,195	Permanent Due to selective legal actions.
GOVERNANCE					
Operating Income					
0373 Contributions & Donations	-300	-120	-12,527	-12,407	Permanent Recovery of 50% of membership fee of Goldfields Tourism Network from Norseman Visitor Centre.
Operating Expenditure					
0492 Office Equipment Maintenance	55,000	22,900	28,154	5,254	Permanent Increase in printing expenses.
0622 Admin Depreciation	113,702	47,355	53,760	6,405	Permanent Due to increase in value of buildings after revaluation.
LAW, ORDER AND PUBLIC SAFETY					
Operating Expenditure					
0752 Dfes Bush Fire Brigade Expenses	10,000	4,155	44,983	40,828	Permanent Bush fire fighting cost, will be recovered from DFES.
HEALTH					
Operating Expenditure					
1632 Other Health DepN	13,817	5,750	15,775	10,025	Permanent Due to increase in value of buildings after revaluation.
HOUSING					
Operating Expenditure					
2552 Other Housing Building Maintenance	6,000	2,495	11,943	9,448	Permanent Additional work carried out by Dixon Constructions at new doc house.
COMMUNITY AMENITIES					
Operating Income					
2373 Contributions	-1,000	-415	-6,857	-5,442	Permanent Insurance claim, damage to community bus.
2643 Other/Bulk Collection	-25,000	-10,410	-17,393	-6,983	Timing Depend on the volume of bulk refuse.
Operating Expenditure					
2322 Public Conveniences Building Maintenance	25,000	10,385	16,887	6,502	Timing Esperance Plumbing Service, Convert electric hot water to gas at Welcome Park Showers.
RECREATION & CULTURE					
Operating Expenditure					
3332 Halls DepN	27,857	11,600	44,758	33,158	Permanent Due to increase in value of buildings after revaluation.
3672 Other Rec & Spt DepN	107,649	44,835	81,441	36,606	Permanent Due to increase in value of buildings after revaluation.
TRANSPORT					
Operating Expenditure					
6072 Street Trees & Watering	30,000	12,485	22,580	10,095	Permanent Esperance Tree Lopping Pty Ltd - Pruning of trees as per Horizon Power request.
ECONOMIC SERVICES					
Operating Expenditure					
6835 Goldfields Tourism Network2	15,000	6,245	25,000	18,755	Permanent 50% of the cost recovered from the Visitor Centre.
OTHER PROPERTY & SERVICES					
Operating Income					
7333 Charges - Private Works	0	0	-9,012	-9,012	Permanent Income from various private works.
Operating Expenditure					
7302 Private Works-Various	0	0	5,249	5,249	Permanent Cost of various private works.
7802 Diesel & Unleaded Fuel	150,000	62,475	72,794	10,319	Permanent Hire of plant for aerodrome upgrade project.

SHIRE OF DUNDAS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2017 TO 30 NOVEMBER 2017

	2017/18 Adopted Budget \$	2017/18 November Budget \$	2017/18 November Actual \$
1. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
By Program			
Governance			
<u>Governance</u>			
Servers / Computers	7,000	7,000	0
Law, Order & Public Safety			
<u>Other Law, Order & Public Safety</u>			
Crime Prevention - Cctv Security	22,000	22,000	0
<u>Other Housing</u>			
Aged Persons Upgrade - Refit Unit 3	25,000	16,664	0
Aged Persons Upgrade - Reroof	40,000	26,664	0
Aged Persons Upgrade - Window Upgrade	8,000	5,332	0
<u>Sanitation - Household Refuse</u>			
Waste Facility Fence	35,000	0	0
Expansion Of Norseman Tip	40,000	26,658	7,326
Recreation and Culture			
<u>Public Halls & Civic Centres</u>			
Eucla Town Hall Building Improvements	525,000	0	2,344
Scott Hall Capital Improvements - New Ac System	25,000	25,000	0
<u>Swimming Areas & Beaches</u>			
Swimming Pool Capital Work	40,000	0	6,758
Swimming Pool - Upgrade Toddlers' Pool	3,500	0	0
Swimming Pool - New Water Drinking Fountain	5,000	0	5,761
Swimming Pool - New Shade Covers	3,600	0	0
Swimming Pool - Paint Shade Structures	3,100	0	2,818
Swimming Pool - Paint Edge Of The Pool	4,800	0	4,364
<u>Other Recreation & Sport</u>			
Marks Park Upgrade - Play Equipment	73,000	73,000	3,878
Marks Park Upgrade - Softfall	48,000	48,000	15,285
Marks Park Upgrade - Disabled Paths	19,000	19,000	15,416
Eucla Tennis Court Upgrade	24,000	0	0
<u>Other Culture</u>			
Museum Gazebo Seating	30,000	29,993	450
Transport			
<u>Construction - Roads, Bridges, Depots</u>			
Rrg Hyden Noresman Rd Slk 140-182	0	0	220,448
Rrg Mort Harslet Construction Slk 11.2-12.4	0	0	0
Rrg Hyden Noresman Rd Slk 8-60	457,707	0	0
Black Spot - Mort Harslet Drive	185,000	0	0
Hyden Norseman Rd Slk 8-60	450,000	0	1,989
Storage Shed	30,000	30,000	26,690
Footpath Robert Street - Bp To Old Eyer (West)	27,150	18,098	25,077
Footpath Robert Street - Old Eyre To Mcivor (West)	47,850	31,896	31,423
Replacement Footpath Bridge - Prinsep St. And Austin St.	50,000	33,330	7,685
<u>Road Plant Purchases</u>			
Multi Tyred Roller	165,000	165,000	160,000
Kubota Excavator	76,000	76,000	53,250
Scrubber	0	0	14,813
Kubota Mower	0	0	4,963

SHIRE OF DUNDAS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2017 TO 30 NOVEMBER 2017

	2017/18 Adopted Budget \$	2017/18 November Budget \$	2017/18 November Actual \$
<u>By Program (Continued)</u>			
Transport (Continued)			
<u>Aerodromes</u>			
Aerodrome Upgrade	2,300,000	1,916,587	630,646
Norseman Airstip - All Weather Access Road	0	0	0
Norseman Airstrip - Runway Lighting Design	0	0	0
Norseman Airstrip - Surface Upgrade - Stage 1	0	0	113,623
Norseman Airstrip - Haulage Shire	0	0	8,178
Norseman Upgrade - Surface Upgrade - Stage 2	2,300,000	1,916,587	361,691
Norseman Airstrip - Supply And Haulage Of Gypsum	0	0	147,155
Economic Services			
<u>Other Economic Services</u>			
Woodland Cultural And Visitor Centre - Upgrade	1,000,000	0	29,938
	<u>5,769,707</u>	<u>2,570,222</u>	<u>1,271,321</u>

By Class

Land Held for Resale - Current	0	0	0
Land Held for Resale - Non Current	0	0	0
Land	0	0	0
Buildings	1,683,000	133,653	59,422
Buildings - GVROC	0	0	0
Furniture & Equipment	7,000	7,000	0
Plant & Equipment	241,000	241,000	233,026
Valuable Items	0	0	0
Infrastructure - Roads	1,092,707	0	222,436
Infrastructure - Footpaths	125,000	83,324	64,185
Infrastructure - Drainage	0	0	0
Infrastructure - Parks & Ovals	164,000	140,000	34,579
Infrastructure - Airports	2,300,000	1,916,587	630,646
Infrastructure - Other	157,000	48,658	27,026
	<u>5,769,707</u>	<u>2,570,222</u>	<u>1,271,321</u>

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2017 TO 30 NOVEMBER 2017

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Written Down Value		Sale / Insurance Proceeds		Profit(Loss)	
	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$
Transport						
Amman Multi Tyred Roller (P235 / A671)	4,937	4,751	30,000	28,000	25,063	23,249
Kubota Excavator (P245 / A713)	10,932	0	10,000	0	(932)	0
Mitsubishi Rubbish Truck		0		454.55		455
Kubota Trailer		0		204.55		205
600I SLIP ON FIRE UNIT & TRAILER		730		745.45		16
Hunter 650cc Dune Buggy (Black) & custom trailer		2,440		4,272.73		1,832
Hunter 650cc Dune Buggy (Orange) & Custom Trailer		4,267		4,272.73		6
Kubota Mower Unleaded with Grass Catcher (T1880-42)		1,483		1,136.36		(347)
	15,869	13,671	40,000	39,086	24,131	25,416

<u>By Class of Asset</u>	Written Down Value		Sale / Insurance Proceeds		Profit(Loss)	
	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$
Plant & Equipment						
Amman Multi Tyred Roller (P235 / A671)	4,937	4,751	30,000	28,000	25,063	23,249
Kubota Excavator (P245 / A713)	10,932	0	10,000	0	-932	0
Mitsubishi Rubbish Truck		0		454.55		455
Kubota Trailer		0		204.55		205
600I SLIP ON FIRE UNIT & TRAILER		730		745.45		16
Hunter 650cc Dune Buggy (Black) & custom trailer		2,440		4,272.73		1,832
Hunter 650cc Dune Buggy (Orange) & Custom Trailer		4,267		4,272.73		6
Kubota Mower Unleaded with Grass Catcher (T1880-42)		1,483		1,136.36		-347
	15,869	13,671	40,000	39,086	24,131	25,416

Summary

Profit on Asset Disposals	25,063	25,762
Loss on Asset Disposals	(932)	(347)
	<u>24,131</u>	<u>25,416</u>

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 30 NOVEMBER 2017

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-17	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2017/18 Budget	2017/18 Actual	2017/18 Budget	2017/18 Actual	2017/18 Budget	2017/18 Actual	2017/18 Budget	2017/18 Actual
		\$	\$	\$	\$	\$	\$	\$	\$
Health Loan - Doctor's House	478,067	0	0	44,762	0	433,305	478,067	13,550	0
	478,067	0	0	44,762	0	433,305	478,067	13,550	0

(*) Self supporting loan financed by payments from third parties.
All other loan repayments were financed by general purpose revenue.

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 30 NOVEMBER 2017

	2017/18 Adopted Budget \$	2017/18 November Actual \$
4. RESERVES		
Cash Backed Reserves		
(a) Leave Reserve		
Opening Balance	346,656	346,656
Amount Set Aside / Transfer to Reserve	6,911	2,382
Amount Used / Transfer from Reserve	0	0
	<u>353,567</u>	<u>349,038</u>
(b) Plant Reserve		
Opening Balance	758,133	758,133
Amount Set Aside / Transfer to Reserve	15,113	5,209
Amount Used / Transfer from Reserve	0	0
	<u>773,246</u>	<u>763,342</u>
(c) Aerodrome Reserve		
Opening Balance	139,024	139,024
Amount Set Aside / Transfer to Reserve	2,771	955
Amount Used / Transfer from Reserve	0	0
	<u>141,795</u>	<u>139,979</u>
(d) Unspent Grant Reserve		
Opening Balance	1,568,297	1,568,297
Amount Set Aside / Transfer to Reserve	37,396	10,775
Amount Used / Transfer from Reserve	(1,492,367)	0
	<u>113,326</u>	<u>1,579,072</u>
(e) IT Reserve		
Opening Balance	91,236	91,236
Amount Set Aside / Transfer to Reserve	1,819	627
Amount Used / Transfer from Reserve	0	0
	<u>93,054</u>	<u>91,863</u>
(f) Transport Reserve		
Opening Balance	1,704,082	1,704,083
Amount Set Aside / Transfer to Reserve	33,971	11,708
Amount Used / Transfer from Reserve	(125,000)	0
	<u>1,613,053</u>	<u>1,715,791</u>
(g) Land Development Reserve		
Opening Balance	1,676,166	1,676,166
Amount Set Aside / Transfer to Reserve	273,735	15,151
Amount Used / Transfer from Reserve	(525,000)	0
	<u>1,424,901</u>	<u>1,691,317</u>
Total Cash Backed Reserves	<u><u>4,512,943</u></u>	<u><u>6,330,402</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 30 NOVEMBER 2017

	2017/18 Adopted Budget \$	2017/18 November Actual \$
4. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	6,911	2,382
Plant Reserve	15,113	5,209
Aerodrome Reserve	2,771	955
Unspent Grant Reserve	37,396	10,775
IT Reserve	1,819	627
Transport Reserve	33,971	11,708
Land Development Reserve	273,735	15,151
	<u>371,716</u>	<u>46,807</u>
Transfers from Reserves		
Leave Reserve	0	0
Plant Reserve	0	0
Aerodrome Reserve	0	0
Unspent Grant Reserve	(1,492,367)	0
IT Reserve	0	0
Transport Reserve	(125,000)	0
Land Development Reserve	(525,000)	0
	<u>(2,142,367)</u>	<u>0</u>
Total Transfer to/(from) Reserves	<u>(1,770,651)</u>	<u>46,807</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

To be used to fund long service leave and non-current annual leave requirements.

Leave Reserve

- to be used to fund annual, sick and long service leave requirements and payments to staff.

Plant Reserve

- to be used for the purchase of major plant.

Aerodrome Reserve

- to be used for the construction and/or maintenance of the airstrip at Norseman.

Unspent Grants/Contributions Reserve

- to be used to restrict unspent grants and contributions at the end of the financial year.

IT Reserve

- to be used to fund the replacement of IT Equipment.

Transport Reserve

- to be used for the construction, maintenance and reseal of the Shire's transport network.

Land Development Reserve

- to be used for building construction and maintenance of Shire land and Buildings.

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 30 NOVEMBER 2017

	2016/17 C/Fwd Per Adopted Budget \$	2016/17 C/Fwd Per Financial Report \$	2017/18 November Actual \$
NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	1,291,366	1,291,366	1,539,402
Cash - Restricted Unspent Grants	0	0	0
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	6,283,595	6,283,595	6,330,402
Rates Outstanding	833,924	833,924	1,453,728
Sundry Debtors	86,521	86,521	18,699
Provision for Doubtful Debts	(372,656)	(372,656)	(372,656)
Gst Receivable	1,039	0	0
Accrued Income/Payments In Advance	0	0	0
Work In Progress	0	0	0
Inventories	0	0	0
	<u>8,123,789</u>	<u>8,122,750</u>	<u>8,969,575</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(237,552)	(237,552)	(169,304)
Accrued Interest On Loans	0	0	0
Accrued Salaries & Wages	0	0	0
Income In Advance	0	0	0
Gst Payable	0	1,039	9,792
Payroll Creditors	0	0	0
Accrued Expenses	(139,826)	(139,826)	0
PAYG Liability	0	0	0
Other Payables	0	0	0
Current Employee Benefits Provision	(368,153)	(368,153)	(363,805)
Current Loan Liability	(44,762)	(44,762)	(44,762)
	<u>(790,293)</u>	<u>(789,254)</u>	<u>(568,079)</u>
NET CURRENT ASSET POSITION	7,333,496	7,333,496	8,401,496
Less: Cash - Reserves - Restricted	(6,283,595)	(6,283,595)	(6,330,402)
Less: Cash - Unspent Grants - Restricted	0	0	0
Add Back : Component of Leave Liability not Required to be Funded	0	0	0
Add Back : Current Loan Liability	44,762	44,762	44,762
Adjustment for Trust Transactions Within Muni	0	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>1,094,663</u>	<u>1,094,663</u>	<u>2,115,856</u>

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 30 NOVEMBER 2017

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2017/18 Rate Revenue \$	2017/18 Interim Rates \$	2017/18 Back Rates \$	2017/18 Total Revenue \$	2017/18 Budget \$
General Rate								
GRV - Townsites	0.158624	529	3,245,592	514,829	(812)	0	514,017	514,373
GRV - Roadhouses / Service Sites	0.158624	9	937,860	148,767	0	0	148,767	148,767
GRV - Mining	0.234967	2	383,000	89,992	0	0	89,992	89,992
UV - Pastoral	0.050000	15	708,393	35,420	0	0	35,420	35,420
UV - Mining Leases	0.149590	133	6,260,992	936,582	0	0	936,582	906,503
UV - Exploration Leases	0.149590	99	1,278,980	191,323	0	0	191,323	181,171
UV - Prospecting Leases	0.149590	54	124,757	18,662	0	0	18,662	17,782
Non - Rateable			258,574	0	0	0	0	0
Sub-Totals		841	13,198,148	1,935,575	(812)	0	1,934,763	1,894,008
Minimum Rates								
GRV Townsites	349	147	65,709	51,303	0	0	51,303	50,605
UV - Pastoral	349	27	27,843	9,423	0	0	9,423	1,745
UV - Mining Leases	349	27	30,716	9,423	0	0	9,423	17,101
UV - Exploration Leases	349	57	65,729	19,893	26,254	0	46,147	20,591
UV - Prospecting Leases	290	54	58,217	15,660	(1,515)	0	14,145	15,950
Non - Rateable								
Sub-Totals		312	248,214	105,702	24,739	0	130,441	105,992
Discounts								
Rate Adjustments								
Movement in Excess Rates								
Total Amount of General Rates Specified Area Rates							2,065,203	2,000,000
Total Rates							2,065,203	2,000,000

All land except exempt land in the Shire of Dundas is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2015/16 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 30 NOVEMBER 2017

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-17 \$	Amounts Received \$	Amounts Paid (\$)	Balance 30-Nov-17 \$
BUILDERS REGISTRATION (I)	(62)	62	(62)	(62)
CHAMBER OF COMMERCE	2,650	0	(2,650)	0
DEMOLITION DEPOSITS	1,000	0	0	1,000
EXCESS (OVERPAID) RATES	2,893	220	(1,381)	1,732.0
GYM KEY DEPOSITS	3,600	1,150	(950)	3,800
TENNIS KEY DEPOSIT	600	0	0	600
BCITF (BUIL CON INDU TRAI FUN)	3,010	47	(2,994)	63
LIBRARY (TOY)	483	0	0	483
COMMUNITY GARDEN	2,539	0	0	2,539
LICENSING (TRANSPORT)	40,037	1,331	0	41,368
NOMINATION DEPOSITS	0	560	(560)	0
BANK INTEREST	283	6	0	289
	<u>57,033</u>	<u>3,376</u>	<u>(8,597)</u>	<u>51,812</u>

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 30 NOVEMBER 2017

8. OPERATING STATEMENT

	2017/18 November Actual \$	2017/18 Adopted Budget \$	2016/17 Actual \$
OPERATING REVENUES			
Governance	29,770	41,500	445,372
General Purpose Funding	2,416,064	2,754,118	3,853,440
Law, Order, Public Safety	1,037	19,500	188,727
Health	3,799	4,500	4,709
Education and Welfare	41,216	85,000	86,212
Housing	7,993	17,740	19,983
Community Amenities	163,378	159,000	193,494
Recreation and Culture	5,743	218,150	246,448
Transport	1,011,005	2,075,979	2,151,913
Economic Services	61,001	1,150,985	157,408
Other Property and Services	33,055	30,875	87,454
TOTAL OPERATING REVENUE	3,774,061	6,557,347	7,435,158
OPERATING EXPENSES			
Governance	302,091	647,223	679,806
General Purpose Funding	121,643	374,556	554,770
Law, Order, Public Safety	88,859	138,292	180,734
Health	59,387	162,135	144,012
Education and Welfare	113,620	233,470	207,141
Housing	56,258	85,419	75,846
Community Amenities	191,793	588,170	495,916
Recreation & Culture	484,174	1,193,101	1,039,841
Transport	781,518	1,904,545	1,831,650
Economic Services	175,863	383,968	336,786
Other Property and Services	65,640	5,408	164,262
TOTAL OPERATING EXPENSE	2,440,846	5,716,286	5,710,765
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>1,333,215</u>	<u>841,061</u>	<u>1,724,393</u>

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 30 NOVEMBER 2017

9. STATEMENT OF FINANCIAL POSITION

	2017/18	2016/17
	Actual	Actual
	\$	\$
CURRENT ASSETS		
Cash and Cash Equivalents	7,869,804	7,574,961
Trade and Other Receivables	1,099,771	547,789
Work In Progress	0	0
Inventories	0	0
TOTAL CURRENT ASSETS	<u>8,969,575</u>	<u>8,122,750</u>
NON-CURRENT ASSETS		
Other Receivables	34,127	34,127
Inventories	0	0
Property, Plant and Equipment	13,011,838	13,085,608
Infrastructure	65,264,868	64,925,882
Work in Progress	0	0
TOTAL NON-CURRENT ASSETS	<u>78,310,832</u>	<u>78,045,617</u>
TOTAL ASSETS	<u>87,280,407</u>	<u>86,168,367</u>
CURRENT LIABILITIES		
Trade and Other Payables	159,512	376,339
Long Term Borrowings	44,762	44,762
Provisions	363,805	368,153
TOTAL CURRENT LIABILITIES	<u>568,079</u>	<u>789,254</u>
NON-CURRENT LIABILITIES		
Trade and Other Payables	0	0
Long Term Borrowings	433,305	433,305
Provisions	45,596	45,596
TOTAL NON-CURRENT LIABILITIES	<u>478,901</u>	<u>478,901</u>
TOTAL LIABILITIES	<u>1,046,980</u>	<u>1,268,155</u>
NET ASSETS	<u>86,233,427</u>	<u>84,900,212</u>
EQUITY		
Trust Imbalance	0	0
Retained Surplus	30,257,272	28,970,864
Reserves - Cash Backed	6,330,402	6,283,595
Revaluation Surplus	49,645,753	49,645,753
TOTAL EQUITY	<u>86,233,427</u>	<u>84,900,212</u>

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 30 NOVEMBER 2017

10. FINANCIAL RATIOS

	Benchmark	2017/18 YTD	2016/17 YE	2015/16 YE	2014/15 YE
Current Ratio	>1	4.65	4.15	2.41	13.33
Operating Surplus Ratio	>0.01	0.20	0.01	(0.60)	0.49
Own Source Revenue Coverage Ratio	>0.40	0.98	0.52	0.51	0.67
Debt Service Cover Ratio	>2	941.87	72.96	N/A	N/A
Asset Consumption Ratio	>0.50	0.79	0.80	0.81	0.82
Asset Sustainability Ratio	>0.90	0.65	0.65	1.72	2.93
Asset Renewal Funding Ratio	>0.75	Calculate only at the YE	0.78	0.96	Not Calculated

Current ratio	$\frac{\text{current assets minus restricted assets}}{\text{current liabilities minus liabilities associated with restricted assets}}$
Operating surplus ratio	$\frac{\text{operating revenue minus operating expenses}}{\text{own source operating revenue}}$
Own source revenue coverage ratio	$\frac{\text{own source operating revenue}}{\text{operating expenses}}$
Debt service cover ratio	$\frac{\text{annual operating surplus before interest and depreciation}}{\text{principal and interest}}$
Asset consumption ratio	$\frac{\text{depreciated replacement costs of assets}}{\text{current replacement cost of depreciable assets}}$
Asset sustainability ratio	$\frac{\text{capital expenditure on the replacement of assets (renewals)}}{\text{depreciation expenses}}$
Asset renewal funding ratio	$\frac{\text{NPV of planning capital renewal over 10 years}}{\text{NPV of required capital expenditure over 10 years}}$

Comment

Current Ratio

The Current Ratio is a measure of short term liquidity, i.e. the ability of local government to meet its liabilities as and when they fall due. A ratio of more than 1 (100%) indicates that that we have more current assets than current liabilities.

Operating Surplus Ratio \ Own Source Revenue Coverage Ratio

These two ratios help to measure the ability to cover operational needs and have revenues available for capital or other purposes. These two ratios have been distorted as entire rate revenue being compared against YTD operating expenditure.

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 30 NOVEMBER 2017

11. INVESTMENTS

Type of Investment	Institution	Type of the Institution	Term	Maturity date	Rate of Return	Amount Invested
Term deposit	Goldfields Money	ADI	6 months	18/01/2018	2.80%	3,440,109
Term deposit	Goldfields Money	ADI	6 months	18/02/2018	2.60%	1,016,020
Term deposit	ANZ	ADI	3 months	13/01/2018	2.40%	1,342,122
Term deposit	Goldfields Money	ADI	3 months	3/01/2018	2.75%	532,151
						<u>6,330,402</u>

Reserve wise

IT Reserve	91,863
Aerodrome Reserve	139,979
Leave Reserve	349,038
Plant Reserve	763,342
Land Development Reserve	1,691,317
Transport Reserve	1,715,791
Unspent Grant Reserve	1,579,072
	<u>6,330,402</u>



Norseman Community Resource Centre

MANAGEMENT REPORT

Prepared by: Angie Hogan
01/11/2017-30/11/2017

Norseman Community Resource Centre

Membership and patronage details:

Total Number of memberships: 05
New memberships this reporting period: 0
Patronage per opening hour: 14.4

Marketing strategies undertaken in the reporting period and outcomes achieved

Strategies undertaken: Recently the CRC advertised for some "Good News Stories" from the Community of Norseman in regards to the services the CRC has provided for them, this is a chance for the Norseman Community to talk about why the CRC is important to them. The feedback has been great, I am emailing them all to Linkwest (peak body for the CRC) who is working hard behind the scenes, speaking to all levels of Government and gathering support for the CRC's. The CRC has received some great stories and examples of how the CRC has assisted the community and travellers.

Kidz Klub had a fun month of Pancake mornings, Christmas decorations and an excursion to Kalgoorlie-Boulder for a fun day of Roller skating, and lunch at Hammond Park 15 in attendance and the kids had a ball.

Broadband for seniors will commence again next year, as this year was so successful. The CRC will continue to be an Exam Invigilator for the students of Murdoch and Curtin University.

Events/courses investigated for future succession planning

All year we will be running Free Basic computer classes.

Professional development and training opportunities

Currently studying Cert IV in Design

Professional development opportunities undertaken within reporting period

Centrelink Training-Update-Completed

Professional development opportunities identified for future reporting periods

Norseman Community Resource Centre

PO Box 206
86 Prinsep Street
NORSEMAN WA 6443

Reconciliation Report

4/12/2017
11:13:16 AM

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ID#	Date	Payee	Deposit	Withdrawal
Cheque Account:	1-1110	Cheque Account		
Date of Bank Statement:	30/11/2017			
Last Reconciled:	31/10/2017			
Last Reconciled Balance:	\$120,368.98			

Cleared Cheques

DD011117	1/11/2017	Westnet		\$109.95
DD021117	2/11/2017	Horizon Power		\$443.39
DD886635	3/11/2017	Dundas Fencing & Building		\$286.00
DD886635	3/11/2017	Future Security Solutions Pty		\$150.15
DD886635	3/11/2017	C Direct		\$576.00
DD886635	3/11/2017	Office National		\$382.00
SC301117	3/11/2017	Bank fees		\$14.40
DD071117	7/11/2017	Canon Finance		\$233.57
DD101117	10/11/2017	National Kiosk		\$51.50
DD131117	13/11/2017	Telstra		\$165.07
SC301117	17/11/2017	Bank Fee - Trust account		\$10.00
DD881640	24/11/2017	Shire of Dundas		\$150.00
DD881640	24/11/2017	Shire of Dundas		\$225.50
DD881640	24/11/2017	Norseman IGA		\$232.80
DD881640	24/11/2017	Palace Theatre Recreation Cent		\$150.00
SC301117	24/11/2017	Bank fee internet banking		\$15.00
Total:			\$0.00	\$3,195.33

Cleared Deposits

CR002501	9/11/2017	Bank Deposit 09.11.17	\$439.55	
CR002471	10/11/2017	Payment; Shire of Dundas	\$2,705.75	
CR002472	13/11/2017	Payment; G.E.T.S.	\$953.00	
CR002470	15/11/2017	Centrelink	\$2,072.75	
CR002473	15/11/2017	Payment; Esperance Chamber	\$25.00	
CR002474	17/11/2017	Payment; Shire of Dundas	\$2,400.00	
CR002475	24/11/2017	Payment; Shire of Dundas	\$30.00	
CR002502	27/11/2017	Bank Deposit 27.11.2017	\$883.80	
Total:			\$9,509.85	\$0.00

Outstanding Cheques

1732	24/11/2017	Shire of Dundas - Wages & Su		\$16,628.81
1732	24/11/2017	Shire of Dundas - Rates 81 Ro		\$3,079.48
1732	24/11/2017	Shire of Dundas - Rent 81 Rob		\$2,200.00
1732	24/11/2017	Shire of Dundas - Photocopier		\$5,832.23
1732	24/11/2017	Shire of Dundas - Water Corp		\$66.37
Total:			\$0.00	\$27,806.89

Norseman Community Resource Centre

Reconciliation Report

4/12/2017
11:13:16 AM

Page 2

ID#	Date	Payee	Deposit	Withdrawal
Cheque Account:	1-1110	Cheque Account		
Date of Bank Statement:	30/11/2017			
Last Reconciled:	31/10/2017			
Last Reconciled Balance:	\$120,368.98			

Outstanding Cheques

Reconciliation

BusinessBasics Balance on 30/11/2017:	\$98,876.61
Add: Outstanding Cheques:	\$27,806.89
Subtotal:	<u>\$126,683.50</u>
Deduct: Outstanding Deposits:	\$0.00
Expected Balance on Statement:	<u>\$126,683.50</u>

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Norseman Community Resource Centre

PO Box 206
86 Prinsep Street
NORSEMAN WA 6443

Profit & Loss [With Year to Date]

November 2017

4/12/2017
11:14:48 AM

	Selected Period	% of Sales	Year to Date	% of YTD Sales
Income				
Sales				
1 Computer Usage	\$162.72	2.3%	\$947.30	1.2%
3 Photocopying/Printing	\$2,955.56	41.7%	\$13,780.89	16.7%
Fax Services	\$0.45	0.0%	\$19.90	0.0%
Scanning	\$50.64	0.7%	\$243.62	0.3%
Binding	\$27.27	0.4%	\$27.27	0.0%
Memberships	\$0.00	0.0%	\$36.36	0.0%
Laminating	\$0.00	0.0%	\$117.27	0.1%
Kids Klub	\$9.09	0.1%	\$93.64	0.1%
Events	\$0.00	0.0%	\$13.64	0.0%
Computer Goods - Sales	\$58.96	0.8%	\$211.76	0.3%
Phones & Credit - Sales	\$0.00	0.0%	\$1,954.35	2.4%
4 Drinks - Sales	\$10.91	0.2%	\$93.09	0.1%
Express Yourself - Sales	\$124.14	1.8%	\$179.33	0.2%
Photo Express kiosk	\$18.32	0.3%	\$116.68	0.1%
Animal Jewels & Coasters Sales	\$0.00	0.0%	\$10.91	0.0%
Conference Room Hire	\$1,000.00	14.1%	\$4,422.73	5.4%
Contract Services	\$1,884.32	26.6%	\$9,421.60	11.4%
Grant Income	\$0.00	0.0%	\$49,781.11	60.5%
Commissions	\$786.36	11.1%	\$786.36	1.0%
Miscellaneous Income	\$0.00	0.0%	\$45.45	0.1%
Total Income	\$7,088.74	100.0%	\$82,303.26	100.0%
Cost of Sales				
Purchases				
Purchases - Express Yourself	\$0.00	0.0%	\$98.18	0.1%
Photocopier Meter Reading	\$5,507.03	77.7%	\$9,241.96	11.2%
Computer & Phone Goods	\$576.00	8.1%	\$2,102.39	2.6%
Total Cost of Sales	\$6,083.03	85.8%	\$11,442.53	13.9%
Gross Profit	\$1,005.71	14.2%	\$70,860.73	86.1%
Expenses				
Events	\$435.41	6.1%	\$5,157.85	6.3%
Bank Fees	\$39.40	0.6%	\$227.80	0.3%
Advertising	\$0.00	0.0%	\$920.50	1.1%
Dues & Subscriptions	\$2,799.53	39.5%	\$2,799.53	3.4%
Repairs & Maintenance	\$260.00	3.7%	\$358.00	0.4%
Cleaning Supplies	\$10.04	0.1%	\$12.66	0.0%
Security	\$136.50	1.9%	\$273.00	0.3%
Photo Express Kiosk	\$259.16	3.7%	\$1,301.26	1.6%
Computer Repairs & Maintenance	\$347.27	4.9%	\$2,909.67	3.5%
Postage & Shipping	\$0.00	0.0%	\$142.08	0.2%
Rent	\$2,000.00	28.2%	\$3,000.00	3.6%
Telephone	\$150.06	2.1%	\$753.97	0.9%
Stationery	\$40.41	0.6%	\$332.87	0.4%
Employment Expenses				
Staff Amenities	\$6.02	0.1%	\$31.01	0.0%
Superannuation	\$2,128.46	30.0%	\$4,184.91	5.1%
Wages & Salaries	\$14,500.35	204.6%	\$30,108.04	36.6%
Training & Conferences	\$0.00	0.0%	\$123.65	0.2%
Total Employment Expenses	\$16,634.83	234.7%	\$34,447.61	41.9%
Services				
Electricity	\$403.08	5.7%	\$1,190.22	1.4%
Water	\$60.34	0.9%	\$107.62	0.1%
Internet Fees	\$99.95	1.4%	\$859.75	1.0%
Total Expenses	\$23,675.98	334.0%	\$54,794.39	66.6%



Norseman Community Resource Centre

Profit & Loss [With Year to Date]

November 2017

4/12/2017
11:14:49 AM

	Selected Period	% of Sales	Year to Date	% of YTD Sales
Net Profit / (Loss)	<u>-\$22,670.27</u>	<u>(319.8%)</u>	<u>\$16,066.34</u>	<u>19.5%</u>



Norseman Community Resource Centre

PO Box 206
86 Prinsep Street
NORSEMAN WA 6443

Balance Sheet

As of November 2017

4/12/2017
11:23:05 AM

Assets	
Current Assets	
Cash On Hand	
Cheque Account	\$98,876.61
Petty Cash	\$150.00
Cash Float	\$150.00
Undeposited Funds	\$0.00
Total Cash On Hand	\$99,176.61
Trade Debtors	\$2,134.00
Total Current Assets	\$101,310.61
Other Assets	
Deposits	\$2,000.00
Total Other Assets	\$2,000.00
Fixed Assets	
Furniture & Fixtures	
Furniture & Fixtures at Cost	\$83,867.30
Furniture & Fixtures Accum Dep	-\$7,869.38
Total Assets	\$179,308.53
Liabilities	
Current Liabilities	
GST Liabilities	
GST Collected	\$98,342.40
GST Paid	-\$93,020.81
Total GST Liabilities	\$5,321.59
Other Current Liabilities	
Long Service Leave Provision	\$25,416.15
Annual Leave Provision	\$10,783.98
Total Current Liabilities	\$41,521.72
Total Liabilities	\$41,521.72
Net Assets	\$137,786.81
Equity	
Retained Earnings	\$67,898.92
Current Year Earnings	\$16,066.34
Historical Balancing	\$53,821.55
Total Equity	\$137,786.81

Agenda Reference & Subject	
10.4.4 – Officers Reports	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer
Date of Report	15/11/2017
Disclosure of Interest	Nil

Summary

For Council to note the reports received from the Community Development Officer and the Youth Officer as included in the papers relating.

Background

The Officers present their reports on activities for the past month. These reports are in papers relating. Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Community Development Officer and Youth Officer

Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

Voting Requirements

Simple Majority

Officer Recommendation

That Council note the reports of the Community Development Officer and the Youth Officer.

Moved Cr Hogan
 Seconded Cr Warner

Resolution

That Council note the reports of the Community Development Officer and the Youth Officer.

Carried by: Simple Majority For: 6 Against 0

11 Elected Members Motions of Which Previous Notice Has Been Given

Nil

12 New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting

The following items of urgent business was accepted for consideration by the President or by a majority of the members of the Council

Voting Requirement Simple Majority

Recommendation

That the members of the Council agreed to the introduction of the following late items for decision.

Moved Cr Hogan
Seconded Cr Bayley

Resolution

That the members of the Council agreed to the introduction of the following late items for decision.

Carried by: Simple Majority For: 6 Against 0

Agenda Reference & Subject	
12.1 – Management Order over Reserve 5655	
Location / Address	Shire of Dundas
File Reference	Reserve 5655
Author	Gihan Kohobange
Date of Report	15 th December 2017
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to consider taking over the Management Order currently held by the Department of Finance (Minister for Works) over Reserve 5655. (See Papers Relating).

Background

Reserve 5655 is currently under a Management Order with the Department of Finance. This reserve is extended across two shires, the Shire of Dundas and the Shire of Coolgardie.

Wingarnie Rocks Dam (commonly known as Pioneer Dam) situated in the section of the reserve, falls within the boundary of the Shire of Dundas.

Water is collected in a granite outcrop and piped into the dam. Presumably this was used in operating steam trains between Kalgoorlie and Esperance.

Statutory Environment

Land Administration Act 1997

Policy Implications

Nil

Financial Implications

The Shire may have to incur cost to ensure safety around the dam. However, it is estimated to not be significant.

Strategic Implications

The Reserve provides another source of water to assist in fighting bush fires in the area and meeting fresh water requirement of various projects.

Consultation

CEO, Department of Finance, Department of Planning, Lands and Heritage.

Comment

The Department of Finance is looking to relinquish the Management Order over the Reserve and the Department is asking if the Shire of Dundas would be interested in taking the Management Order over the Reserve.

When contacted the Department of Planning, Lands and Heritage has confirmed that the Shire can hold the Management Order over this Reserve, despite a portion being within the Shire of Coolgardie.

Once the Department of Planning, Lands and Heritage receive a request from the Department of Finance, they will look at all the options to transfer this Management Order over this Reserve to the Shire of Dundas. Those include;

- Contacting the Shire of Coolgardie to see if they want to joint manage the Reserve
- Redefining the Reserve along the Shire boundary

The Shire has already informed the Shire of Coolgardie about this Management Order.

The Shire is under no obligation to accept the Management Order.

Voting Requirements

Simple majority

Officer Recommendation

That the Council of the Shire of Dundas accept the Management Order over Reserve 5655 for the purpose of water supply as requested by the Minister for Works.

Moved Cr Hogan
Seconded Cr Warner

Resolution

That the Council of the Shire of Dundas accept the Management Order over Reserve 5655 for the purpose of water supply as requested by the Minister for Works.



Carried by: Simple Majority

For: 6

Against 0

Cr Hogan left the Council Chambers at 6:22pm

Agenda Reference & Subject	
12.2 – Norseman Turf Club Sponsorship – Dundas Cup	
Location / Address	Norseman
File Reference	FM.SP.1
Author	CEO
Date of Report	19/12/2017
Disclosure of Interest	Nil

Summary

For Council to approve the annual sponsorship to the Norseman Turf Club for the Dundas Plate in 2018.

Background

The Shire has received a letter from the Norseman Turf Club requesting continued support from the Shire by sponsoring the Dundas Plate. The annual race day will be held on Saturday 10th February 2018. The Dundas Plate is one of the feature races which has previously been presented by the Shire of Dundas.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

The Council has allocated \$3,500 for its sponsorship of the Turf Club. This amount is included in the 2017/18 budget.

Strategic Implications

Nil

Consultation

Council, Norseman Turf Club.

Comment

The Shire has in the past supported the Norseman Turf Club on an annual basis by assisting with the grading of the track, maintenance to gardens and by sponsoring the Dundas Plate. This event draws visitors to the town and will be seen as part of the new fresh appreciation of what Norseman has to offer and is therefore worthy of consideration for continued support.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council approve the annual payment made to the Norseman Turf Club for continued sponsorship of the Dundas Plate in the amount of \$3,500.

Moved Cr Wyatt
Seconded Cr Patupis

Resolution

That the Council approve the annual payment made to the Norseman Turf Club for continued sponsorship of the Dundas Plate in the amount of \$3,500.

Carried by: Simple Majority For: 5 Against: 0

Cr Hogan returned to the Council Chambers at 6:23pm.

13 Next Meeting

The next Ordinary Meeting of the Council is scheduled to be held on the 20th February 2018.

14 Closure of Meeting

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at 6:24pm.