



Ordinary Council Meeting

18th October 2016



Papers Relating

CONTENTS

<u>Item Number</u>	<u>Report</u>
10.1.2	Application for Purchase of Free Hold Lease
10.3.1	Local Government Amendment (Auditing) Bill 2016
10.3.4	Officer's Reports
10.4.5	Application for a Community Grant



10.1.2

Application for Purchase of Free Hold Lease

Doug Stead

From: James, Christopher <Christopher.James@lands.wa.gov.au>
Sent: Thursday, 13 October 2016 12:02 PM
To: Doug Stead
Subject: Proposed Freehold of Crown Lease I137438 over Lot 1143 on Deposited Plan 205296 - Shire of Dundas
Attachments: 20160819 referral to SHire.pdf

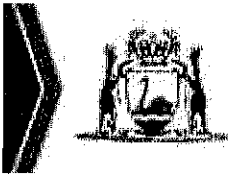
Good Afternoon,

I refer to the attached letter regarding the abovementioned matter.

Could you please advise if the Shire has any comments regarding the proposed freehold sale of Crown Lease I137438.

Thank you,

Christopher James | A/State Land Officer | Case Management – Goldfields Esperance and Wheatbelt
Department of Lands | | Perth WA 6000
T (08) 6552 4542 | F (08) 6552 4417
E christopher.james@lands.wa.gov.au | W www.lands.wa.gov.au



Government of Western Australia
Department of Lands

The Department of Lands has a new Post Office Box. PO Box 1221 West Perth WA 6872. Please update your records accordingly. Thank you

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Government of Western Australia
Department of Lands

Metropolitan and Regional Services

Our ref: File 02361-1939-02RO Job 180718
Enquiries: Chris James Ph: (08) 6552 4542
Fax: (08) 6552 4417
Email: Christopher.James@lands.wa.gov.au

19 August 2016

Chief Executive Officer
Shire of Dundas
PO Box 163
NORSEMAN WA 6443

Dear Sir/Madam,

PROPOSED FREEHOLD OF CROWN LEASE I137438 OVER LOT 1143 ON DEPOSITED PLAN 205296 – SHIRE OF DUNDAS

The Department of Lands has received a request from the lessee of Lot 1143 for the freehold purchase of Lease I137438.

Lease I137438 over Lot 1143 on Deposited Plan 205296 commenced on 1 April 1952 with a permitted use of 'Residential Site' for a term of 99 years with the primary interest holder Kathryn Elenor Russell.

I ask if could please provide to the Department of Lands at your earliest convenience, any comments/ objections you may have to the proposed licence proceeding.

A copy of the Smartplan map of the area is attached for your information.

Please contact this office quoting the above reference and job number should you require further information or if you wish to discuss this matter.

Yours faithfully,

Chris James
A/State Land Officer
Case Management – Goldfields, Esperance, Wheatbelt

FULLER ST



GE N105078

P205296
1169
1012 m²

P205296
1170
1012 m²

P205296
1171
1012 m²

P205296
1172
1012 m²

P205296
1173
992 m²

UC
P2052
111
992 m²

GE N105079

P205296
1146
1012 m²

P205296
1145
1012 m²

P205296
1144
1012 m²

P205296
1143
1012 m²

P205296
1142
992 m²

P2052
112
992 m²

L GE 1137438

GREGORY ST

DOWNING ST

DC

299
8
n²
P205299
859
626 m²

R 22245
P205299
1088
1.2816 ha



10.3.1

Local Government Amendment (Auditing) Bill 2016



Our Ref: 7576

President Jacquie Best
Shire of Dundas
PO Box 163
NORSMAN WA 6443

OAG
Office of the Auditor General
Serving the Public Interest

7th Floor, Albert Facey House
469 Wellington Street, Perth

Mail to: Perth BC
PO Box 8489
PERTH WA 6849

Tel: (08) 6557 7500
Fax: (08) 6557 7600
Email: info@audit.wa.gov.au

Dear President

LOCAL GOVERNMENT AMENDMENT (AUDITING) BILL 2016


You may be aware that the State Government introduced the Local Government Amendment (Auditing) Bill 2016 to Parliament on Thursday 25 August 2016. The Bill proposes that the Auditor General undertake the annual financial audits of local government. It also requires that I undertake performance audits of local governments. These changes will bring Western Australia into line with other Australian states.

At this stage, I am unable to provide any indication as to when or if the Bill will pass.

However, if it does pass, then I will seek to talk to Councils throughout the State about what the changes will involve and how the transition will take place. I will also keep you informed by email on transition issues as well as on accounting, auditing and governance issues that may affect you.

I have never advocated for my Office to take responsibility for local government audits as this is a matter for the Parliament. However, I can assure you that if given this responsibility, we will approach it in manner consistent with our current role to provide a consultative and highly professional audit service to local government.

Yours sincerely


COLIN MURPHY
AUDITOR GENERAL
15 September 2016

cc: Mr Doug Stead, Chief Executive Officer



10.3.2

Application to Waive Shire Rates

Mines & Norseman Workers Club
P.O. Box 110
Norseman WA 6443

To:
The President & Councillors
Shire of Dundas
Prinsep Street
NORSEMAN WA 6443

RE: PAYMENT OF SHIRE RATES

Dear Councillors,

As you may be aware the Mines and Norseman Workers Club has been in financial difficulties for some time, mainly due to non-payment of GST in past years. A proposal was put forward by Marrak Mining to pay out the club debts in return for the transfer of club assets (c. \$48,000). The President of the club initially understood that this was to be lease agreement and declined to sign what was effectively a sale agreement without the approval of club members. A special meeting was called on 17th September 2016 and members voted to retain the Club. A new president and committee were elected and are working through the financial and operational issues.

I am writing to inform you of the status of the Club and to request financial assistance in the form of waiving of the Shire Rates for this financial year. The Club is a community asset with significant historical and social value to the Norseman community past and present. It has provided a venue for relaxation and social interaction for over 60 years and is open to all members of the community to join for a very small fee. The Club holds regular events with performances by a range of entertainers. It also hosts a range of celebrations from birthdays to funerals. We believe it is an important element of the social fabric of the town. Social isolation is a major factor in declining mental health in regional communities and we believe maintaining a local social club is very important.

Once the Club has overcome these immediate difficulties we expect to be able to meet all of our financial obligations. The average income has been sufficient to cover expenses, in the past.

As a not-for-profit community organisation that performs an important role in the community we hope we can rely on the support of our shire councillors in our fight to retain our social club.

Yours Sincerely



Therese Wade (Acting Treasurer/ Secretary)
on behalf of the President, David Preece and the elected Committee
The Mines and Norseman Workers Club Inc. (1955)
5th October 2016



10.3.4

Officer's Reports

SHIRE OF DUNDAS

COUNCIL MEETING 18th October 2016

REPORT BY CEO

14th October 2016

1. BANK

The ATM has arrived and so far it is able to dispense money, but is not yet able to accept deposits. We have been in touch with Bank management on a frequent basis in order to try and expedite the licencing and registration aspects holding up the full function of the ATM.

Bank management are as embarrassed by the hold up as we are, but as the delay is with a third party there is not much that we can do. Goldfields Money Business Manager will be making frequent and regular visits to Norseman to engage with the businesses in town as well as meeting up with the Shire and other parties.

There will be more interaction with the Head Office in Kalgoorlie and ourselves as we will be receiving weekly visits from head office staff to promote the bank in town and to assist with training issues.

2. NORSEMAN AIRSTRIP

My last report on this subject advised that we had managed to bring the costs back to budget by changing the original scope of the project. All stakeholders have been advised of this amendment and are satisfied that the integrity of the project is sound. Certain finance documents have been rewritten to accommodate the revised scope as well as amending milestone dates and payment schedules.

All of this paperwork has now been completed and the project is set to commence very shortly, our estimates are that this will happen before the month end.

3. WOODLANDS CENTRE

The Woodlands Centre business plan has been submitted to GEDC and Lottery West and we have responded to queries raised, however final outcomes are still some way off. This will give us ample time to undertake some interaction with the community on the proposed use, activities and advantages of the centre.

Our Community Development staff have been conducting informal discussions with the various groups in town with very positive feedback on this proposed project and other initiatives.

4. STAFF MEETINGS

We continue to hold staff meetings aiming to have at least 2 meetings a month. Apart from ensuring that all staff are current with developments in the shire, we also aim to ensure that staff members understand their budget responsibilities.

It is refreshing to note that the level of interest and participation and the level of debate improving at each meeting.

5. HOUSING INSPECTIONS

Our Building Inspector has inspected two dwellings in town and has written to the owners advising them of their rights and responsibilities regarding the state of their premises. If the procedural process is not complied with the two houses will be demolished.

At this stage we are still following due process.

Further dwellings will be identified and appropriate action taken.

Shire officers will shortly commence a program of clearing the town of surplus vehicles (i.e. wrecks) abandoned outside houses. The procedures for this are set out in the Local Government Act.

6. HEALTH INSPECTIONS

Our Health Inspector has inspected 19 business premises in town and along the Eyre Highway and has issued them with his report indicating remedial action required. These reports will be followed up and appropriate action taken.

Richard Brookes (our Health Inspector) is back in Norseman by the end of the month and will do follow ups. Particular notice will be taken of community complaints regarding food stuffs.

7. Bushfire preparedness

An internal meeting was held at the shire to discuss the shire's preparedness ahead of the bushfire season. It was generally accepted that our equipment was in good condition, and it was noted that training courses were being set up by DFES. The question of Strategic Fire Breaks south of the town was discussed and addressed to DFES for their opinion. We are now assisting DFES in sourcing appropriate information before making a decision on this matter.

The Fire Fighting Slip-on Units were delivered to the Shire depot and handed over to the pastoralist who had agreed to accept them on our behalf. These units will be housed on the pastoralist's stations and used to prevent small fires becoming larger fires.

8. Damage to Robert Street Building.

The Norseman Police called at the CEO's house late on a Friday evening to advise that a brawl had taken place in Roberts Street which resulted in a shop window being broken and copious amounts of blood being spilled on the pavement in front of the shops.

Shire staff attended on the Saturday morning to clean up the pavement before the start of business.

The traditional methods did not produce the clean pavement that we were hoping for, so it was decided to try the new slip on fire equipment. The result was awesome and the streets of Norseman will now be cleaned more efficiently.

The Norseman Police are to be commended for their interest, prompt reaction and subsequent follow up.

The two culprits have been identified and are due to appear in court shortly.

9. Highway Tilt Towing

The above business has a scrap yard on the south end of town in the Industrial Area. The mountain of scrapped vehicles apart from being unsightly are deemed to be a fire risk and the CEO together with the DFES regional manager made an appointment with the owners and together with a few other interested parties made a site inspection.

Following on from this site inspection the CEO and the DFES manager called on the owners based in Kalgoorlie to discuss the problem. The meeting was non-confrontational and the owners accepted that they had a problem and that there was no ready solution. The underlying problem is that the price of scrap steel has fallen dramatically and that no one is prepared to take the scrap off their hands. Potential buyers throughout WA and SA have been approached but for the time being, there is no interest.

The sheer volume of vehicles stacked in their yard makes it very difficult to even consider crushing the vehicles with a view to burying the wrecks.

The fire danger is being addressed as all remaining fuel is being drained, batteries removed and fire breaks addressed. It has been agreed that discussions will continue.

Youth Report – Council Meeting October 2016

Stats for 13th September - 14th October (5 weeks)

Total days open: 22 days (closed only for RDO's, Public Holiday & medical)

Total # of attendances during this period: 212 Average: 9.64 kids/day

No of Individuals: Girls: 18 Boys: 20 Diversity: ATSI: 10 CALD: 2 Other: 26

Events/Activities:

Winter Sports Programs

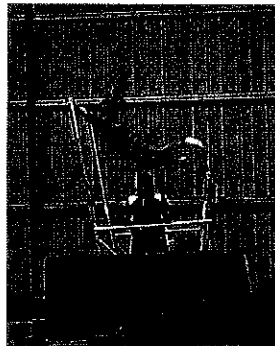
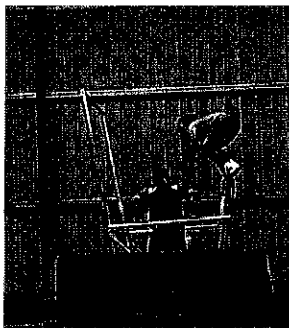
- Football and Netball have finished for this year. Was great to see a huge increase in interest in both games. All the kids who participated had an amazing season with some of them bringing home Best & Fairest awards plus participation awards. Hopefully we can keep the numbers up for the following winter sports season. Massive thanks to the parents who supported us this year helping to transport all our budding young athletes to and from games and training.

Summer Sports Programs

- MILO in2CRICKET: At the start of the school year we ran a cricket program for kids aged 5-10. We had 16 kids sign up and participate. We have organised for another 6 week MILO in2CRICKET program in Term 4 to commence on Tuesday 1st November from 4.30pm-5.30pm. We will be looking for volunteers to help run the program. We will also run another 6 week program starting either week 2 or 3 of Term 1 in 2017. The school takes the kids to compete in cricket every year to Kambalda West School – running these after school programs will hopefully help our kids increase their cricketing prowess.
- Swimming Club: We are excited to announce that we will be running another swimming program in conjunction with the Kambalda Sea Eagles. We will look at having two swimming 'squads' Squad A and Squad B. Squad A will consist of a group of kids with the skills and the ability to compete in competitions and time trials. Squad B will be a development side, giving kids the chance to improve their swimming technique and boost their confidence to move up into Squad A to take part in competitions and time trials. We will hold a Dive & Try Registration day once the pool has opened. Parents MUST attend with their kids if they are wanting to take part to sign up and understand what is required of the parents and kids when it comes to swimming.
- Friday Night Sports: will be continuing for the remainder of 2016 and continue into 2017. FNS will take place fortnightly starting at 6.30pm-7.30pm at the Norseman Sports Oval and Complex.

School Holiday Activities

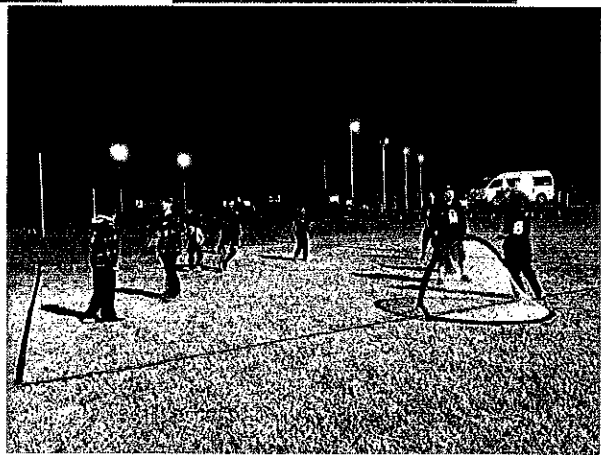
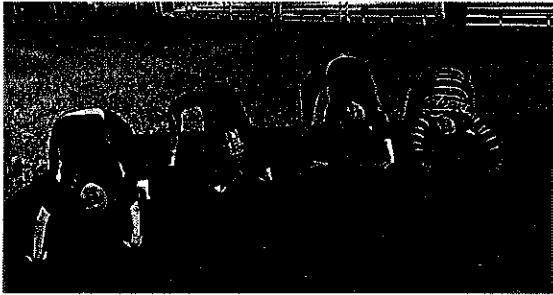
- Kids Day Out (Connecting to Culture) – a kids day out was organised by Centrecare Esperance on Tuesday 4th October. The youth centre helped to promote this event and attended the event also. Ended up being a BBQ in Marks Park as the driver for the day did not turn up therefore we were unable to go out bush for our cultural lessons.
- We managed to get 2 out of town excursions in over the last 4 days of the holidays. We went to Kalgoorlie and to Esperance, watched some movies, played some mini golf and parkour.



Parkour in Kalgoorlie



Mini Golf in Esperance



Friday Night Sports

REPORT TO COUNCIL
ORDINARY MEETING TUESDAY 25th October 2016

AREA: Works Department

OFFICER: Jon Fry

Period of Reporting: 15th September 2016-14th October 2016

Deputy Chief Executive Officer's sedan

Three quotations were sought for a replacement Sedan for the Deputy Chief Executive Officer. The best quotation we got was \$10,200.00 from City Subaru for a Subaru Forester (within budget)

Gardeners

The gardeners have been occupied with weed spraying in particular as the spring growth is causing major problems. They have also been doing the usual trimming trees and whipper snipping. Some of the verges around town have been mowed, this is an ongoing job particularly if the rain persists

Town Crew

Some minor alterations had to be made to the retaining wall at the Doctors House to suit a different design. The information bay (North) is now completed and all illegal signage on the roadside has been removed. Businesses using the advertising board inside the bay has been very minimal (2 out of a possible 18 spaces) the Shire may consider filling in spaces advertising the Museum, Pool, CRC building, Shire admin building, oval, squash courts, Beacon hill lookout, Woodlands Trail/Walk, Information Centre, etc.

Construction Crew

The Construction Crew are re sheeting the Hyden Rd and will be in Eucla by the time of the meeting. Hopefully they can get involved in the construction of the airstrip on their return from Eucla. This is still dependant on a number of issues.

Meeting with Main Roads Western Australia in Kalgoorlie

Topics discussed

- Camel Roundabout, Shire of Dundas concerned about the increase in Road Train traffic is damaging the roundabout. Main Roads Western Australia believe they can redesign the roundabout leaving the camels intact, one option could be to close the approaches on Ramsay Street, however other options could become available depending on a detailed survey
- A drawing of two preferred school crossings was presented to Main Roads Western Australia and it was agreed that Main Roads Western Australia would investigate the matter. They did mention that both Kalgoorlie and Esperance had applied for crossings and were not successful.
- Shire of Dundas needs information on getting a permit to deliver material for the aerodrome by Road Trains, it is proposed they go down Crampton Street, Denison Drive and Airport Road. Main Roads Western Australia to point Shire of Dundas in the right direction
- Shire of Dundas pointed out a number of outstanding jobs that needed doing in Norseman

- Flexible Keep Left Sign flattened intersection of Roberts/Eyre Hwy
- Culvert works intersection of Sinclair/Prinsep St uncompleted (~3 months)
- Flexible Keep Left Sign flattened intersection of Talbot/Prinsep
- Culvert works intersection of Austin/Prinsep St uncompleted (~3 months)
- Bitumen seal full length of Prinsep street urgent need of attention (cracking of seal, worn aggregate, flexibility of binder very poor etc.)

Main Roads Western Australia to address outstanding issues in the near future

- Main Roads Western Australia approached Shire of Dundas regarding possible hire of compactor to do a litter run on the Eyre Highway, we need more information but definitely interested.
- Any possibility of combining sealing works to get a better price, Main Roads Western Australia to investigate

Overall the meeting was worthwhile and it is important to keep up good relationships with Main Roads Western Australia

Correspondence

From The minister for Environment re the Liberal National Government's Better Bin program.

The government is offering up to \$30.00/ household to participate in a 3 bin system, this would comprise of

- 140 litre bin for waste (usually red) collected weekly
- 240 litre bin for green waste (usually green) collected fortnightly
- 240 litre bin for recyclables (usually yellow) collected fortnightly

This amounts to an extra allowance of 560 litres of waste, plus in effect there is on more run/week

Presently our cost to pick up household rubbish are close enough to \$100.00/ household per annum (this does not include disposing of the waste) A similar expense would be involved in the collection of the green waste and the recyclables (together not each) So a ratepayer would be faced with rate increase of \$100.00 plus the purchase of two bins approx.. \$170.00

The shire then has a problem handling the green waste and recyclables. Breaking down green waste into a sellable product requires a great deal of expertise and a lot more quantities than we would receive. Recyclables could be handled at our waste depot however there is a major problem in getting the product to someone who is able to use it profitably. Again a cost would be involved and ultimately fall back on the ratepayer

The funding is available until 2020, so the offer could lay on the table until other options may become available

REPORT TO COUNCIL

COUNCIL GENERAL MEETING TUESDAY 20th September 2016

AREA: COMMUNITY DEVELOPMENT

OFFICER: PANIA TURNER

Period of Reporting: September- October 2016

Community Consultation and Feedback

Community Development continues to perform community consultation. The Community Voice survey has been distributed through the local Norseman Today Paper, shire mail drop and online format on the website and Shire of Dundas Facebook page. The Shire has also commenced the community consultation sessions with targeted focus groups. Focus groups allow for more in depth discussion of topics and good feedback is coming from these groups. Written and online surveys are now starting to come in however we would like to see much more which gives strength to the information we receive. Councillors are asked to complete a survey if they have not yet done so and encourage family members and friends to also. A link to the digital version with the ability to complete anonymously can be emailed to you on request.

Annual Report

Much of the past month has been spent working on the Annual Report. Council will notice a difference in the presentation and format, in doing so the report continues to contain all required information. Annual reports not only present to the relative stakeholders a financial picture of Council's year but also offer key opportunity to market the shire. This is the first year of the new format however as we continue to develop our brand it is hoped that the report improves in its readability for the community.

Arts Festival

Norseman Arts: Inspire Share Exhibit is just about upon us with entries coming in. If Councillors could promote the event through their networks especially encouraging people to submit art work to the event. Or even submit some artwork yourself! For your information attached are the categories and entry form. Opening night will be held Tuesday 1st November at 6pm at the "Pop-up Festival Gallery" on Roberts Street (the old Ngadju Gallery). All Councillors and their partners are invited to attend and show support for those who have entered the competition.

Norseman District High School

By the time of print advertising for the position of Principal for Norseman District High School will have closed. Currently Mr Garry Walker sits in the position until the end of the year.

The school has now moved from requiring a Level 5 Principal to a Level 4. Typically the classifications are based on student numbers with a district high school requiring a Level 5 Principal having numbers of 150-450 students. Norseman DHS has seen a significant drop in student numbers over the year starting the year with 126 students and now sitting around 100.

One of the first considerations of families when they are looking at moving to a new town is the educational facilities provided for children. Whilst it is not the role of local government to provide a well-resourced equitable and quality public education system it must be the role of local government to demand such for their communities.

The Shire continues to look for opportunity to engage with the school community and is pleased at the positive relationship that is being formed between the school and shire. The flow on effect of this is the strengthened engagement of parental involvement with shire run youth and family activities.

GVROC Strategic Planning Workshop On the 11th of October the Chief Executive Officer and I attended the Goldfields Voluntary Regional Organisation of Councils Strategic Planning Workshop.

GVROC is made up of member councils from across the region they include the Shires of Ravensthorpe, Esperance, Dundas, Coolgardie, Menzies, Laverton, Leonora, Wiluna, Ngaanyajaraku and the City of Kalgoorlie Boulder. The workshop identified key priorities for the organisation to feed their Strategic Plan as they move forward. A strong and united regional voice from local government will be effective in furthering the cause of common issues faced by councils and their communities.

Shire of Dundas Community Calendar 2017

The community calendar is now in its final stages of formatting before it is sent off to the printers. The photographic competition was able to provide a variety of images for not only the calendar but also other shire publications such as the Annual Report. It is hoped that the calendar will be available during December as the community often likes to send it as a Christmas gift.

Remembrance Day 11th November, 2016

All Councillors are invited to attend the Remembrance Day Service held at the Shire Administration Building. Guests are requested to be seated by 10:25am. The service will begin at 10:30 am with the flags will being lowered to half-mast. The service will run for approximately 35 minutes with morning tea being served in the Community Rooms afterwards.

Due to an increase in numbers the service will be held in the foyer of the shire building with the doors facing the memorial set on open. I am pleased to announce that the school has requested if they can attend. The children will walk to the service and be bussed back where they will hold a BBQ lunch. The children will also present a musical item and reading during the service.

Norseman Volunteer Fire Brigade Norseman Volunteer Fire Brigade continues to move from strength to strength. This Sunday they will be hosting the Esperance Junior Brigade at their clubrooms down at the town oval. Esperance will be running a junior training day and has invited Norseman youth aged 10-16 years to come and join them for the day.

I would like to give a special mention to Captain Veronica Wyatt whose enthusiasm and dedication to her role has seen the Norseman Brigade grow in numbers and capacity. The brigade is always willing to be involved in community events and looks for opportunity to support local activities. Over the last six months the brigade, with the support of the shire, has started to bring the clubrooms back to a useable facility.

Commissioner for Young People

Early this year the Commissioner for Children and Young People visited Norseman as well as visiting the Shire he spent the morning with students from Norseman District High School. I have attached his report for your review. He was very positive about how our youth spoke about themselves and their dream for the future mentioning Norseman specifically in a radio interview on the ABC.

AWARDS

SHIRE OF DUNDAS AWARD OF EXCELLENCE

\$1000: Sponsored by the Shire of Dundas. Open to any medium. All artworks will be judged for this award.

SHIRE OF DUNDAS AWARD OF

COMMENDATION \$500. Sponsored by the Shire of Dundas. Open to any medium. All artworks will be judged for this award.

PEOPLES CHOICE AWARD \$250: Sponsored by the Shire of Dundas. Open to all artworks and announced at the Gold Fever Festival Breakfast.

PHOTOGRAPHY AWARD \$500. RUNNER UP

\$250. 3RD \$125: Sponsored by the Norseman Today and the Shire of Dundas.

CRAFT AWARDS:

Supported by the Norseman Ladies Craft Group and the Shire of Dundas this award celebrates the diversity, talent and skills of the home crafter.

Knitted and Stitched 1st \$200, 2nd \$100 3rd \$50

Scrapbooking & Card-work 1st \$120

2nd \$60 3rd \$30

Cake Decorating 1st \$150, 2nd \$75, 3rd \$50

Ceramics and Pottery 1st \$120, 2nd \$60,

3rd \$30

YOUTH ART AWARDS:

Junior Art Award 4-7 \$100. 2nd \$50, 3rd \$25

Youth Award Middle 8-12 \$120, 2nd \$60,

3rd \$30

Youth Award Senior 13-17 \$300, 2nd \$150,

3rd \$100.

NORSEMAN DISTRICT HIGH SCHOOL CLASS

ART DISPLAY. Supported by the Norseman DHS P&C and sponsored by the Shire of Dundas.

Encouraging school classes to celebrate learning through the Arts in a collaborative piece where all students contribute. The winning class/group will receive an excursion/ class activity pack to the value of \$500.

ARTISTS OF THE EYRE \$500. Sponsored by the Shire of Dundas. This award celebrates the spirit of those living and working in remote areas. Open to residents and workers who live along the Eyre highway including the township of Eucia and stations off the highway. Open to any medium.

SCULPTURE AWARD \$350 Runner up \$175:

Sponsored by the Shire of Dundas.

ABORIGINAL ART AWARD \$500. RUNNER UP

\$250. Sponsored by the Shire of Dundas. Open to Aboriginal artists of all ages. Work may be in any medium.

GARDEN ART AWARD: Sponsored by Norseman

Community Garden, Norseman Hardware and the Shire of Dundas. This award is for all green thumbs who are keen to show off their gardening prowess in a creative and fun way.

Winners will receive a gardening pack. Baskets will be judged in 3 categories:

Beautiful Award

Edible Award

Lil' Dundas Digger (Ages 4-8 years)

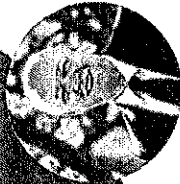


CONDITIONS OF ENTRY

1. All artists must be residents of the Shire of Dundas, that is they are living in Dundas.
2. A maximum of 3 entries only per artist is permitted.
3. Entries and Entry Forms must be received by 4pm Friday 28th October. **No late entries will be accepted after this time and date.** All works must be suitably presented and ready for exhibition, with the appropriate display fixtures securely attached as necessary.
4. Entries must be the original work of the artist, **completed in the last 12 months.**
5. The Shire of Dundas reserves the right to refuse any entry it deems unsuitable for the exhibition. Artists will be given feedback as to why their artworks are not accepted. However the Shire's decision is final.
6. Artists entering in the Aboriginal Art Award must be of Aboriginal or Torres Strait Islander descent.
7. **Insurance of entries is the sole responsibility of the entrant.** The Shire of Dundas will take all reasonable care with entries however no liability for exhibits will be accepted.
8. All artworks (images of) may be used in promotion, advertising and media pieces relating to Norseman Arts: INSPIRE SHARE EXHIBIT.
9. In signing the Conditions of Entry you agree to abide by the conditions above. Entries will not be accepted without the Conditions of Entry being signed.

SIGN: _____ DATE _____

Face to Face 2016



In 2016 I talked to more than 1,200 Western Australian children and young people on the issues that are important to you. This is a snapshot of what you had to say and my activities.

Thanks to everyone who had a say in the last year. I always want to hear from young people about the issues that are important to you and how we can make Western Australia a better place for children and young people.

Colin Pettit



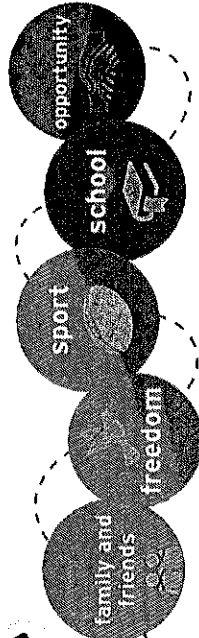
Commissioner for Children and Young People
Western Australia

www.ccp.wa.gov.au

There are now 590,000 children and young people in WA - you make up 23% of the state's population!

296 children and young people

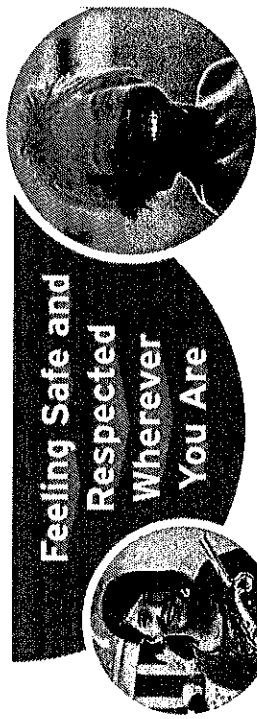
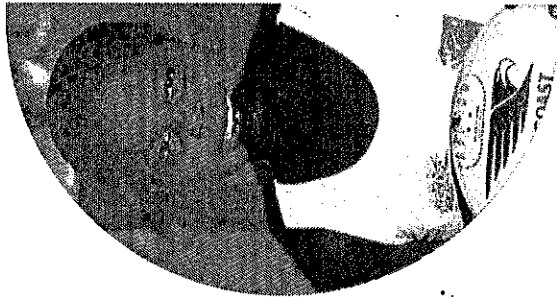
who were born overseas or live in families where both parents were born overseas told me that **the best things about living in Australia were:**



And that the things that are difficult were:

- making friends
- learning English
- being separated from family
- racism

I have published a booklet of stories from some of these young people, **This Is Me.**



You have the right to **be safe** and **be respected** wherever you are and whatever you do – at sport, clubs, churches, in out-of-home care, residential care, schools – everywhere!

I have produced guidelines and I'm also holding seminars to help WA organisations make sure they have the right systems in place to protect children at all times. Read my advice for young people, **Feeling safe and respected wherever you are.**

Around 37,000 of you are Aboriginal or Torres Strait Islander.

After a major consultation with Aboriginal children and young people, we tabled a report in Parliament called Listen To Us, containing your views on what you need to achieve your goals. We also published a booklet of stories, **This Is Me.**

Students from around the state made up four advisory committees who worked with me on specific issues:

Wyndham District High School - reported on growing up in a remote area

The School for Special Needs - Senzani - reported on social media use for young people with sensory loss

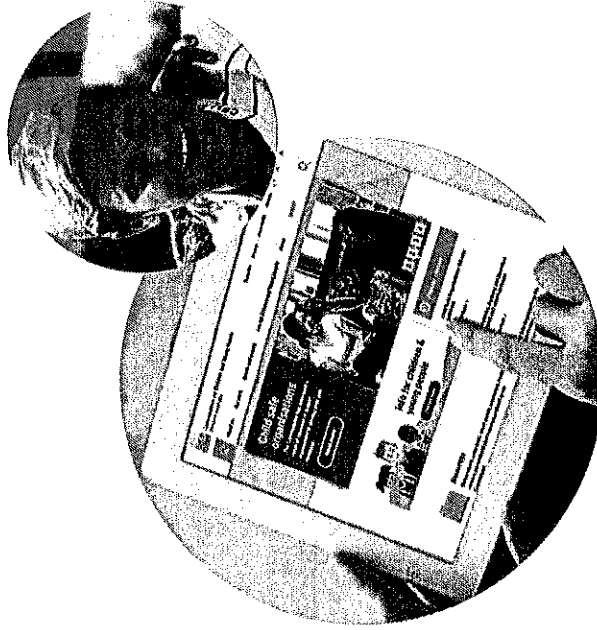
Swan View Senior High School - ways to keep students interested in education

North Albany Senior High School - ways to keep students interested in education

You can see their activities, including videos, on my website.

I have a new website -

www.ccyp.wa.gov.au - and there is now a section where you can see what's been said by young people around WA, read profiles and contact me. There's also a section where you can find out ways to get involved in surveys, consultations and community projects.



Around 150,000 of you live in regional and remote areas.

Good mental health is important for all children and young people. I tabled a major report in Parliament about how to improve mental health services for young people as I want to make sure you can access the support you need, wherever you live in WA. The report is called **Our Children Can't Wait.**

I visited a range of schools, from Esperance and Norseman and north to Fitzroy Crossing where you shared what you liked about your local communities and what changes you would like to make. Making sure all of you have access to the services that you need is important. More recreational facilities and things to do was also a common response!



10.4.5

Application for a Community Grant



Worlburua
SEEK KNOWLEDGE

Norseman District High School

PO Box 141, Goodliffe Street,
Norseman, WA 6443
Ph: (08) 9039 9100
Fax: (08) 9039 1131
Email: norseman.dhs@det.wa.edu.au
Web: www.norsemandhs.wa.edu.au
ABN: 21 978 482 749

6/10/2016

REQUEST # 1 -

AQUA INSTRUCTOR
WATER MOVEMENTS

\$599.00.

TO WHOM IT MAY CONCERN

This is a letter in support of Sharon Warner to obtain funding for courses so she is able to provide a range of sporting activities in the community.

Sharon is a long term resident of Norseman. I have known her for over eight years since I arrived in Norseman as Deputy Principal at the Norseman District High School. Since I have been here, Sharon regularly provides sporting and recreational activities for the children in Norseman outside of school hours. This has included after school sport, swimming training, teaching swimming and organising after school activities. As well as this, Sharon regularly is a volunteer for the youth centre when they away on trips, drives the bus for the weekend sports run to Kalgoorlie and supports the community markets.

I believe that Sharon will use the qualification she gains she will use to the advantage of the community by running activities for children as well as adults. She is well organised and prepared for any activity she runs and is prepared to try out new and interesting activities

Yours sincerely

Helen Smart

Helen Smart
Deputy Principal

6th October 2016

To Whom It May Concern

I am writing this letter to express support for Sharon Warner as our children's swimming coach in Norseman. I have known Sharon for many years and my daughter joined the Kambalda Sea Eagles Swimming Club last year. In this time, Sharon has helped her to develop her swimming skills immensely and she has been an absolute asset to the club, and indeed the young children of our community. She puts aside many hours to coach our children, including driving them from Norseman to Kambalda every Thursday for time trials, and to various other places for competitions.

I believe our children would not have the opportunity to be involved in a swimming club if it was not for Sharon, and I know she puts in a lot of her personal time and energy to help them. My daughter has benefited hugely from Sharon's guidance and I am sure all of the parents of our swimmers would agree.

I and my daughter especially, look forward to Sharon being able to continue her fantastic work for years to come and appreciate the work she does for the betterment of our community.

Please do not hesitate to contact me if I can be of any further assistance.

Kind regards



Tracy Dixon
PO Box 104
Norseman WA 6443
Ph: 0419 132 109
Email: tracy.dixon1@bigpond.com

Over the years I have spent many hrs. organizing and delivering activities to the community children of Norseman. I have assisted adults who can't swim at the Norseman Pool to learn basic swim strokes and stay alive in water (Floating, how to get to safety, signal for help), Conducted swimming lessons, Water Safe talks and Coach for the Norseman Team in Swim Squad with the Kambalda Sea Eagles.

I have been an avid community member and intend to be pro-active for many more years to come.

I have got many certificates and have done many training hrs. over the years.

Some of these are

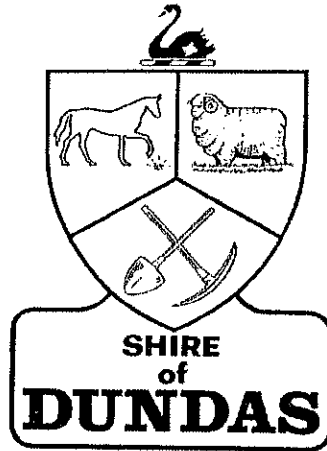
- Pool Lifeguard
- Austswim Swim teacher
- Bronze Medallion
- Basketball Hoops Coach
- Community Sports Coach(Sporting Schools)
- Tennis Australia Coach

And just recently I have done an Aquatic Trainer Course

Which means I can Deliver Bronze Medallion , Grey Medallion, Resus/CPR, Bronze Rescue courses to name a few, when I have finished being certified. I'm also heading to Perth soon to do a course with Leigh Nugget called Breaststroke Masterclass which will help the kids of the community immensely with their swimming.

Thankyou

Sharon Warner



COMMUNITY GRANTS PROGRAM

Sundry Donations

SHIRE OF DUNDAS – COMMUNITY GRANTS PROGRAM
Sundry Donations (Up to \$1,000) Application Package

Contents Page

Before you begin	2
Part 1 - Legal Authorisation	3
Part 2 - Applicant Details	4
Part 3 - Project Details	6

SHIRE OF DUNDAS COMMUNITY GRANTS PROGRAM Sundry Donations (Up to \$1,000) Application Package

Before you begin

The Shire of Dundas's Community Grants Program is to articulate Council's commitment to developing the Shire by providing opportunities to community groups, clubs, organisations, not-for-profit organisations and to prescribe the role and function of the Community Grants Program Committee.

The funding applications are presented in line with relevant funding deadlines to the Chief Executive Officer for consideration.

The Chief Executive Officer operates within the guidelines of the Community Grant Program Policy. It is **strongly recommended** that all applicants read this policy to determine their viability before submitting their application.

Groups that are ineligible for funding include, local, state and federal government departments, private companies, individuals and private and public schools including employees of those bodies acting on behalf of their employer (excluding relevant community purpose representative bodies such as P & C's and F & F's).

Items that are not eligible for funding include: Bonds and employee salaries.

Please note all grant payments will not be awarded retrospectively unless exceptional circumstances are noted.

The policy can be found on the Shire of Dundas website www.dundas.wa.gov.au

Please note that, in considering your proposal for funding, the information detailed in this proposal may be shared with relevant Commonwealth, State and/or Local Government agencies, organisations and individuals, including those you identify in the proposal, to substantiate any claims or statements that you make, to verify the capacity of the proponent organisation to manage the Shire of Dundas funds and for general comment on the viability of your proposal.

If you consider that certain information in the proposal should be treated as confidential, you must clearly indicate that information and provide reasons for the request. The Shire of Dundas reserves the right to accept or refuse a request to treat information as confidential.

Information relating to individuals will be protected under the *Privacy Act 1988*. Requests for access to such information will be dealt with under the provisions of the *Freedom of Information Act 1982*.

The Shire of Dundas will inform and publish the names of successful proponents and relevant information about their projects.

Please fill out this form as fully as possible. The information requested here is necessary and will provide vital insights to enable assessment of your proposal. Missing or unclear information may make you ineligible for funding or delay the assessment of your proposal while we seek clarification.

Proposals not submitted in this format may not be considered. Proposals not consistent with the guidelines may be rejected.

Electronic copies are preferred, accompanied by one complete hard copy with a signed Legal Authorisation Form.

Completed proposals should be forwarded to:

Electronic copies: shire@dundas.wa.gov.au

Paper copies:

The Chief Executive Officer
Shire of Dundas
PO Box 163
NORSEMAN WA 6443

Part 1 - Legal Authorisation

I, SHARON WARNER *<full name of proponent>*

as _____ *<position/title >*

of _____ *<organisation & full address>*

confirm that:

- I am a person authorised to make this declaration on behalf of my organisation/individual and all relevant persons have made a full disclosure of information.
- The information provided in this form and all attached documents is complete and correct. I understand that giving false or misleading information is a serious offence.
- The Shire of Dundas is authorised to undertake the necessary steps to assess the proposal from my organisation by checking the information provided in this proposal, or by obtaining additional information from:
 - The Shire's databases and records, including information related to my organisation's application for funding;
 - State or Territory agencies;
 - Law enforcement agencies;
 - Credit reference agencies;
 - Any other appropriate organisation or person as reasonably required as part of these checks.
- I agree that the Shire may arrange for an independent viability assessment (IVA) of my project including by an external adviser or consultant to the Shire.

Signed: S. Warner

Date: 5/10/16

Part 2 - Applicant Details

1. **Legal name of proposing organisation or individual** – If member of a consortium, indicate name of member organisation.

SHARON WARNER

2. **Registered business or trading name if other than your legal name**

3. **Registered business address details** – Business address or Company's registered business address (not PO Box)

Street Address

16 DOWNING ST

Suburb/Town/City

NORSEMAN

State

WA

Postcode

6443

4. **Postal address** – Only if different from registered business address

Street Address

PO BOX 43

Suburb/Town/City

NORSEMAN

State

WA

Postcode

6443

5. **Organisation contact numbers**

Telephone Number

08 9039 0784

Mobile

0417 183 796

Fax Number

Email

sharon.warner@education.wa.edu.au

6. **Is your organisation registered with an Australian Company Number (ACN), an Australian Business Number (ABN), Australian Registered Business Number (ARBN).**

No

Yes please provide details:

ACN _____

ABN _____

ARBN _____

7. Organisation's GST Registration	
Yes	<input type="checkbox"/> Please enter total amount (\$) requested excluding GST where relevant.
No	<input type="checkbox"/> There will be no GST amount added to your total amount requested.
8. Organisation's Incorporation	
Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>
9. Insurance Status.	
Yes	<input type="checkbox"/> Please list details and provide a current copy of insurance certificate
No	<input type="checkbox"/>
10. Contact details for this proposal – Please provide a contact person who is available and has the authority to answer any queries that the Shire of Dundas may have about this proposal. Any correspondence will be sent to the contact listed here.	
Title	MRS
First Name	SHARON
Surname	WARNER
Position	
Telephone Number	08) 9039 0734
Mobile Number	0417 183 796
Fax Number	
Email Address	sharon.warner@education.wa.edu.au
11. Bank Account Details – for direct deposit of successful grant*	
Account Name	S. WARNER
BSB Number	016 628
Account Number	457 507 071
Bank Name	ANZ
Bank Branch	ESPERANCE
*Notes: <input type="checkbox"/> If this facility is unavailable please tick the box to receive a cheque	
Notes	
1. All successful applicants are required to submit an acquittal on the CGP Acquittal form within 30 days of completion of the event/project.	
2. It is essential to supply copies of receipts with Acquittal.	

Part 3 - Project Details

1. Amount Requested (\$)

\$599

2. Title of Project

WETS AQUA INSTRUCTOR COURSE

3. Project Description

A training course that certifies the applicant to be a professional licenced aqua instructor. Be able to run activities like Water Aerobics, Moms with bubs. Exercises in the water, Dance Routines in water.

4. Aims/Objectives of the Project

The applicant would hold certification to plan and deliver to the community effective, safe and enjoyable aqua activities for all differed age groups. Activities like water Aerobics, water dance, Moms with Bubs, Water exercises

5. How the grant will benefit your organisation and/or the community

Norseman is an isolated community with limited choice of physical activities during the summer months. As a professionally licenced aqua instructor the applicant can fulfil a community need to provide a variety of physical aquatic activities for all age groups

6. Budget (for requested amount only)

Budget Item	Actual Cost (\$)	Budget Item	Actual Cost (\$)
<i>EXPENDITURE (Specify)</i>		<i>INCOME</i>	
Travel, meals	\$400	Cash	
Accommodation		Organisation's contribution	
		Other (please specify)	
		Shire of Dundas Grant	\$599
Total Expenditure	400	Total Income	\$599
		In Kind – Volunteer Hours	\$750 30hrs

Notes:

1. Please calculate the value of volunteer hours at \$25/hour/volunteer.
2. If registered for GST please enter amounts excluding GST.

7. Describe how the project or facility will be managed for a sustainable future.

The availability of the applicant when required as she has resided in the town for 15 years, has extended family extended in the community and is an active volunteer within many groups in the community. I have no plans to leave the community as I am a home owner here as well.

8. Tick which of the five criteria your project supports as outlined below

- Personal Development & Wellbeing: To connect people to services, facilities and experiences that enhance their physical, social and overall health.
- Infrastructure Development: To plan, develop and manage community facilities that met the social, recreation, education, housing and transport needs of the community.
- Community Participation: To encourage and facilitate community involvement through consultation, improved access and recognition of achievements.
- Place Activation: To create vibrant and meaningful community hubs as places of social interaction, creativity and economic vitality.
- Relationship Building & Connections: To build self-reliant community organisations and develop mutually beneficial partnerships between government, business and residents.

9. Describe who is contributing to the delivery of the project – (Include staff, volunteers, partner organisations, etc.)

Austswim - Course Provider
Sharon Warner - Paying travel costs, meals + accommodation
Volunteer hrs.

10. Describe the effect on the project if the Council contribution does not meet the requested amount

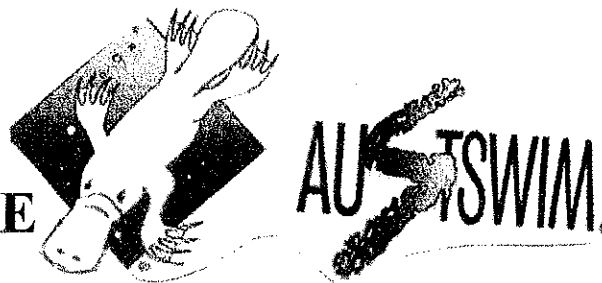
Will not be able to do course
Unable to offer community classes.

11. In this application in relation to either a school/large group, excursion/trip/group?

Yes Please describe below

No

GET WETS GET ACTIVE



AUSTSWIM now includes the WETS Aqua Instructor Course as part of their extensive suite of training.

If an AUSTSWIM teacher expands their aquatic career pathway by becoming accredited in the following areas, their current licence is automatically renewed

- WETS Aqua
- Teacher of Swimming and Water Safety (TSW)
- Teacher of Infant and Preschool Aquatics (INF)
- Teacher of Aquatics Access and Inclusion (TAI)
- Teacher of Towards Competitive Strokes (TCS)
- Teacher of Adults (AD)

What a good idea

The WETS Aqua Instructor training under the AUSTSWIM banner will be instrumental in addressing the skills shortage in this area and expanding the vibrant aqua industry.

AUSTSWIM encourages aquatic activity for all community members and is committed to proactively addressing the strategies within the Australian Water Safety Council's (AWSC) drowning prevention plan. Creating opportunities for more aqua professionals addresses the key priority within the AWSC Strategy 2012-2015.

Due to ongoing demand for aqua instructors, AUSTSWIM answers the call for trained professional, licenced and insured aqua instructors.

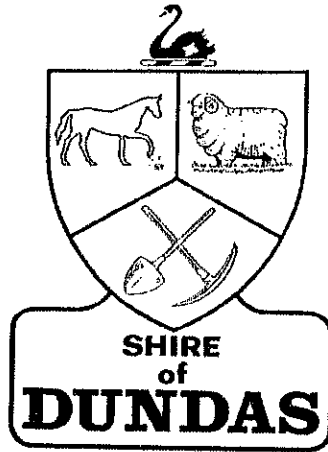
Who is the WETS Aqua Instructor Course designed for?

- AUSTSWIM Teachers
- Group Fitness/Gym Instructors and Personal Trainers
- Allied Health Professionals
- Participants interested in becoming qualified as a WETS Aqua Instructor

Regardless of prior qualification or attributes, candidates receive the necessary knowledge, skill and understanding to plan and deliver effective, safe and enjoyable aqua classes.

Committed candidates can now train to gain competency in the delivery of Aqua for mainstream participants.

Make an AUSTSWIM difference - become a WETS Aqua Instructor



REQUEST #2 -

SWIM POOL EQUIPMENT
OPERATOR.

\$1,000

COMMUNITY GRANTS PROGRAM

Sundry Donations

SHIRE OF DUNDAS – COMMUNITY GRANTS PROGRAM
Sundry Donations (Up to \$1,000) Application Package

Contents Page

Before you begin	2
Part 1 - Legal Authorisation	3
Part 2 - Applicant Details	4
Part 3 - Project Details	6

SHIRE OF DUNDAS COMMUNITY GRANTS PROGRAM Sundry Donations (Up to \$1,000) Application Package

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The Chief Executive Officer operates within the guidelines of the Community Grant Program Policy. It is strongly recommended that all applicants read this policy to determine their viability before submitting their application.

Groups that are ineligible for funding include, local, state and federal government departments, private companies, individuals and private and public schools including employees of those bodies acting on behalf of their employer (excluding relevant community purpose representative bodies such as P & C's and F & F's).

Items that are not eligible for funding include: Bonds and employee salaries.

Please note all grant payments will not be awarded retrospectively unless exceptional circumstances are noted.

The policy can be found on the Shire of Dundas website www.dundas.wa.gov.au

Please note that, in considering your proposal for funding, the information detailed in this proposal may be shared with relevant Commonwealth, State and/or Local Government agencies, organisations and individuals, including those you identify in the proposal, to substantiate any claims or statements that you make, to verify the capacity of the proponent organisation to manage the Shire of Dundas funds and for general comment on the viability of your proposal.

If you consider that certain information in the proposal should be treated as confidential, you must clearly indicate that information and provide reasons for the request. The Shire of Dundas reserves the right to accept or refuse a request to treat information as confidential.

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The Shire of Dundas will inform and publish the names of successful proponents and relevant information about their projects.

Please fill out this form as fully as possible. The information requested here is necessary and will provide vital insights to enable assessment of your proposal. Missing or unclear information may make you ineligible for funding or delay the assessment of your proposal while we seek clarification.

Proposals not submitted in this format may not be considered. Proposals not consistent with the guidelines may be rejected.

Electronic copies are preferred, accompanied by one complete hard copy with a signed Legal Authorisation Form.

Completed proposals should be forwarded to:

Electronic copies: shire@dundas.wa.gov.au

Paper copies:

The Chief Executive Officer
Shire of Dundas
PO Box 163
NORSEMAN WA 6443

Part 1 - Legal Authorisation

I, SHARON WARNER *<full name of proponent>*

as _____ *<position/title >*

of _____ *<organisation & full address>*

confirm that:

- I am a person authorised to make this declaration on behalf of my organisation/individual and all relevant persons have made a full disclosure of information.
- The information provided in this form and all attached documents is complete and correct. I understand that giving false or misleading information is a serious offence.
- The Shire of Dundas is authorised to undertake the necessary steps to assess the proposal from my organisation by checking the information provided in this proposal, or by obtaining additional information from:
 - The Shire's databases and records, including information related to my organisation's application for funding;
 - State or Territory agencies;
 - Law enforcement agencies;
 - Credit reference agencies;
 - Any other appropriate organisation or person as reasonably required as part of these checks.
- I agree that the Shire may arrange for an independent viability assessment (IVA) of my project including by an external adviser or consultant to the Shire.

Signed: S. Warner

Date: 5/10/16

Part 2 - Applicant Details

1. **Legal name of proposing organisation or individual** – If member of a consortium, indicate name of member organisation.

SHARON WARNER

2. **Registered business or trading name if other than your legal name**

3. **Registered business address details** – Business address or Company's registered business address (not PO Box)

Street Address

16 DOWNING ST

Suburb/Town/City

NORSEMAN

State

WA

Postcode

6443

4. **Postal address** – Only if different from registered business address

Street Address

P O BOX 43

Suburb/Town/City

NORSEMAN

State

WA

Postcode

6443

5. **Organisation contact numbers**

Telephone Number

08 9039 0734

Mobile

0417 183 796

Fax Number

Email

sharon.warner@education.wa.edu.au

6. **Is your organisation registered with an Australian Company Number (ACN), an Australian Business Number (ABN), Australian Registered Business Number (ARBN).**

No

Yes please provide details:

ACN _____

ABN _____

ARBN _____

7. Organisation's GST Registration	
Yes	<input type="checkbox"/> Please enter total amount (\$) requested excluding GST where relevant.
No	<input type="checkbox"/> There will be no GST amount added to your total amount requested.
8. Organisation's Incorporation	
Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>
9. Insurance Status.	
Yes	<input type="checkbox"/> Please list details and provide a current copy of insurance certificate
No	<input type="checkbox"/>
10. Contact details for this proposal – Please provide a contact person who is available and has the authority to answer any queries that the Shire of Dundas may have about this proposal. Any correspondence will be sent to the contact listed here.	
Title	MRS
First Name	SHARON
Surname	WARNER
Position	
Telephone Number	08 9039 0734
Mobile Number	0417 183 796
Fax Number	
Email Address	sharon.warner@education.wa.edu.au
11. Bank Account Details – for direct deposit of successful grant*	
Account Name	S. WARNER
BSB Number	016 62 8
Account Number	457507071
Bank Name	ANZ
Bank Branch	ESPERANCE
*Notes: <input type="checkbox"/> If this facility is unavailable please tick the box to receive a cheque	
Notes	
1.	All successful applicants are required to submit an acquittal on the CGP Acquittal form within 30 days of completion of the event/project.
2.	It is essential to supply copies of receipts with Acquittal.

Part 3 - Project Details

1. Amount Requested (\$)

\$900

2. Title of Project

POOL OPERATIONS GROUP 1 COURSE

3. Project Description

A course that certifies the applicant with skills & knowledge to operate swimming pool plant & Equipment. That meets the requirements set by Industry & complies with WA Dept of Health regulations & code of Practice.

4. Aims/Objectives of the Project

The applicant would hold required certification to be able to become relief Pool Manager should the need arise. To assist & help the current Pool Manager if needed Health, Safety & wellbeings of the community. maintain Sport, fitness & recreation equipment for activities that benefit the community. Assist with any major events & carnivals.

5. How the grant will benefit your organisation and/or the community

Qualified local resident to be able to step into the position of Pool Manager if the current or future Pool Managers should become ill or have to leave town for unforeseen circumstances. This ensures continuity of pool access to the residents & visitors of our community.

6. Budget (for requested amount only)

Budget Item	Actual Cost (\$)	Budget Item	Actual Cost (\$)
<i>EXPENDITURE (Specify)</i>		<i>INCOME</i>	
<i>Travel, meals & Accommodation</i>	<i>\$400</i>	<i>Cash</i>	
		Organisation's contribution	
		Other (please specify)	
		<i>Shire of Dundas Grant</i>	<i>\$900</i>
Total Expenditure	<i>\$400</i>	Total Income	<i>\$900</i>
		In Kind – Volunteer Hours	<i>\$1250 50hrs</i>

Notes:

1. Please calculate the value of volunteer hours at \$25/hour/volunteer.
2. If registered for GST please enter amounts excluding GST.

7. Describe how the project or facility will be managed for a sustainable future.

The availability of the applicant when required as she has resided in the town for 15 years, has extended family entrenched in the community and is an active volunteer within many groups in the community. As a home owner I am here in town for the long term.

8. Tick which of the five criteria your project supports as outlined below

- Personal Development & Wellbeing: To connect people to services, facilities and experiences that enhance their physical, social and overall health.
- Infrastructure Development: To plan, develop and manage community facilities that met the social, recreation, education, housing and transport needs of the community.
- Community Participation: To encourage and facilitate community involvement through consultation, improved access and recognition of achievements.
- Place Activation: To create vibrant and meaningful community hubs as places of social interaction, creativity and economic vitality.
- Relationship Building & Connections: To build self-reliant community organisations and develop mutually beneficial partnerships between government, business and residents.

9. Describe who is contributing to the delivery of the project – (Include staff, volunteers, partner organisations, etc.)

Royal Life WA - Delivering program / course
Sharon Womer - Travel, food + accomadition expenses
Volunteer hrs for training

10. Describe the effect on the project if the Council contribution does not meet the requested amount

Unable to do course
No back-up for the Pool & Community

11. In this application in relation to either a school/large group, excursion/trip/group?

Yes Please describe below

No



POOL OPERATIONS FOR GROUP 1 POOLS

The Pool Operations Course for Group 1 Pools will provide the participant with skills and knowledge to operate swimming pool plant and equipment associated with Group 1 Aquatic Facilities (usually Council Run Public Swimming Pools). The program has been developed to meet the requirements set by industry and complies with Western Australian Department of Health Regulations and Code of Practice.

This qualification is required to operate a public swimming pool and is approved by the Executive Director of Public Health (Western Australia) for the purposes of the Code of Practice for the Design, Construction, Operation, Management and Maintenance of Aquatic Facilities

Standard Course Fee: \$900 (Includes \$100 Accreditation Fee to LIWA Aquatics)

(Course fee may vary due to course location or discounts)

- LIWA Aquatics Pool Operations Certificate (with approval of the WA Health Department)
- LIWA Aquatics Accreditation (valid for 3 years – 1st year fee included in course fee)
- A certificate in operating self-contained breathing apparatus in an aquatic facility

Course Duration: 5 days (Usually Monday - Friday) + On the Job Assessment

Delivery Mode: Face to Face

Pre-requisites: The following units must be successfully completed prior to final assessment of the Pool Operations Course;

- Pool Lifeguard Award
 - SISCAQU202A Perform basic water rescue
 - SISCAQU306A Supervise clients at an aquatic facility or environment
 - SISCAQU318 Perform Advance Water Rescue
- Provide First Aid HLTAID003

Entry requirements:

- Reasonable level (AQF level 3) of spoken and written English (link to LLN assessment)
- Adequate level of physical fitness to enable completion of practical components of course

Minimum Age Requirements: 18 years (Recommended)

Work Placement Requirements: On the Job Assessment to be completed at a Group 1 Aquatic Facility under supervision of a qualifying supervisor/manager of that facility.

Participants have 4 months from date of course to complete and submit their On the Job Assessment for marking.

Certification: Upon the successful completion of the Pool Operations Training Course and the on-the-job assessment the candidate will receive:

- A Statement of Attainment that includes the following units of competence from the Sport, Fitness and Recreation Training Package (can we provide a link to this list below)
 - SISCAQU201A Monitor Pool Water Quality
 - SISCAQU303A Operate Aquatic Facility Plant and Equipment
 - SISCAQU304A Maintain Pool Water Quality
 - SISCAQU305A Implement Aquatic Facility Plant and Equipment Maintenance Program
 - SIXEMR201A Respond to emergencies situations
 - SIXEMR402A Co-ordinate emergency response
 - SIXXOSH101A Follow Occupational Health and Safety Policies
 - SIXXFAC207 Maintain sport, fitness and recreation equipment for activities

- SISXFAC208 Maintain sport and recreational facilities
- SISXFAC303A Implement facility maintenance programs
- SISXRSK301A Undertake a risk analysis of activities
- SISCAQU417A Operate self-contained breathing apparatus in an aquatic facility

Fee Includes: Professional instruction, course manual, learning resources and 12 months LIWA Membership & Accreditation

Support services: A reasonable level of spoken and written English is required to complete this course. Reasonable adjustments can be made to certain aspects of the course without affecting the outcomes required. If you believe you require assistance with language, literacy of numeracy, please contact the office ahead of the scheduled course to determine what assistance may be available to you.

Policies: Link to RTO Policies below

<https://www.lifesavingwa.com.au/programs/vocational-training/rto-policies>