

MINUTES of the ORDINARY Meeting of the Council  
held in the Council Chambers at the Shire  
Administration Office – Prinsep Street Norseman on  
the 21<sup>st</sup> April 2015 commencing at 6.00pm

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**1 Declaration of Opening and Announcement of Visitors.**

The Shire President welcomed all in attendance and declared the meeting open at

The Chief Executive Officer read aloud the disclaimer that is on the front page of the agenda.

The Shire President read aloud the following Affirmation of Civic Duty and Responsibility.

I make this affirmation in good faith on behalf of Elected Members and Officers of the Shire of Dundas. We collectively declare that we will duly, faithfully, honestly, and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure the efficient, effective and orderly decision making within this forum.

**2 Declarations of Financial, Proximity and Impartiality Interests.**Financial Interests:

Nil

Proximity Interests:

NIL

Impartiality Interests:

NIL

**3 Record of Attendance of Councillors / Officers and Apologies.**

Cr J Best	Shire President
Cr ST Conklin	Deputy Shire President
Cr JEP Hogan	
Cr C South	
Cr YH Vicensoni	from 6.10 pm
Cr L Webb	

Doug Stead	Acting Chief Executive Officer
Jon Fry	Manager Works & Services

**Apology**

Richard Brookes     Chief Executive Officer – on leave

**4 Response to Previous Public Questions Taken on Notice.**

Nil

**5 Public Question Time.**

NIL

**6 Applications for Leave of Absence.**

Nil

**7 Confirmation of Minutes of Previous Meeting.**

- 7.1 Minutes of the Ordinary Meeting of Council held on 21st March 2015 be confirmed as a true and accurate record.

**Recommendation**

**That the minutes of the Ordinary Council Meeting held on 21st March 2015 be confirmed as a true and accurate record**

Moved Cr:South  
Seconded Cr:Conklin

**Resolution**

**That the minutes of the Ordinary Council Meeting held on 21<sup>st</sup> March 2015 be confirmed as a true and accurate record.**

Carried by: Simple Majority For: 5 Against 0

**8 Petitions, Deputations or Presentations.**

Nil

**9 Announcements by Presiding Member without Discussion.**

NIL

**10 Reports of Officers.****10.1 Planning, Development, Health and Building****10.2 Engineering and Works**

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.1 – Capital Works 2015/2016 Draft Budget</b>	
Location / Address	Shire of Dundas
File Reference	FM.BU
Author	DCEO
Date of Report	14 <sup>th</sup> April 2015
Disclosure of Interest	Nil

**Summary**

To provide Council with an overview of the proposed capital works for the 2015/2016 draft budget.

**Background**

Throughout the year, senior staff have sought comment and direction from the Council with regard to capital projects that could be included in future works programs. Comment was also received during the year from the Community on their needs/expectations of future capital projects.

Grant opportunities have also been examined throughout the year, and where practical, submissions have been forwarded for these projects. The outcome of these applications may not be known until closer to the date that the budget is adopted, but the projects been included within this report for information.

When developing works programs, reference is also made to the Shire's Integrated Planning documents which include the Strategic Community plan, Corporate Business plan and the Asset Management plan. These plans contain information on plant replacement, building maintenance, road construction, road resealing, footpath replacement works and any applicable resolutions of Council throughout the year.

### Statutory Environment

Section 6.2 of the Local Government Act 1995 requires that a local government is to adopt a budget by 31<sup>st</sup> August unless otherwise extended by the Minister.

### Policy Implications

Nil

### Financial Implications

The budget will formulate the income and expenditure program for the Shire of Dundas for the next twelve months.

### Strategic Implications

The budget that will be presented is consistent with the integrated Planning documents in that there will be a commitment to maintenance of Reserve Funds so as to meet the future demands upon the organisation for capital and infrastructure replacement.

Reference to the Integrated Planning documents also encourage better long term financial planning, rather than a focus on an annual budget where only short term goals are considered.

### Consultation

Chief Executive Officer – Richard Brookes  
Works Manager – Jon Fry  
Projects Manager – Steve Bowyer

### Comment

A summary is included below of projects that will be included in the 2015/2016 draft budget. The list is not exhaustive and is designed only to provide Councillors with an overview of major projects that will be submitted for consideration.

#### **RRG – Funded 66% Total Cost \$1,045,911**

- Hyden Norseman – Gravel Sheeting SLK 110 – 140
- Mort Harslett Dr – Reconstruct and Seal – SLK 12.4 – 13.2
- Trans Line Access Road – All weather road – Eyre Hwy to Transline Stage 1

#### **Black Spot Funding – Funded 66% Total cost \$200,000**

- Hyden Norseman SLK 13.4 – 14.1 Reconstruct Bend and Seal

#### **R2R – Funded 100% Total cost \$218,720**

- Roberts Street Resealing – Alsop to Crampton
- Richardson Street Resealing – Roberts to Mildura
- Ramsay Street Resealing – Prinsep to Angove
- Ramsay Street Resealing – Mildura to Simon
- Alsop Street Resealing – Neville to Simon
- Austin Street Resealing – Roberts to Goodliffe
- Hicks Street Resealing – Robers to Goodliffe
- Simon Street Resealing – Ramsay to Alsop
- Goodliffe Street Resealing – Ramsay to Austin

**Esperance Coolgardie Highway Tourist Information Bay Funded 66% Total Cost \$200,000**

- **Northern Information Bay Construction**

**RADS – Funded 50% Total cost \$308,000**

- Signal Area Upgrade
- Construct all-weather access road – Airside Road from Entry Gate
- Runway lighting Design

**RADS – Part Funded**

- Stage 1 Surface upgrade

**Other projects that may not be directly related to grant funding include**

- Eucla Community Centre
- Cemetery Toilet facility
- Upgrade kitchen at 139 Roberts Street
- 36 Angove – restump, upgrade kitchen
- Mildura Street footpath renewal
- Continued building maintenance / renewal work as per “Dundas Directions” and building maintenance program (staff housing, doctor’s residence, administration office etc)

It should be reiterated that the above list is not exhaustive, but designed to give Councillors an overview of projects that will be included in the draft budget. It will also provide an opportunity to discuss the projects and to raise any questions that Councillors may have.

Voting Requirements

Simple Majority

Officer Recommendation

**That the report entitled “Capital Works 2015/2016 Draft Budget” be received and the Council endorse the projects included for consideration in the 2015/2016 draft budget.**

Moved Cr:Conklin  
Seconded Cr:Webb

Resolution

**That the report entitled “Capital Works 2015/2016 Draft Budget” be received and the Council endorses the projects included for consideration in the 2015/2016 draft budget**

Carried by: Simple Majority For: 5 Against 0

Cr Vicensoni joined the meeting at 6.10

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.2 – RRG Technical Committee report</b>	
Location / Address	Shire of Dundas
File Reference	GS PR 11
Author	DCEO
Date of Report	14 <sup>th</sup> April 2015
Disclosure of Interest	Nil

### Summary

For Council to consider and note the decision taken by the RRG Technical Committee at a meeting held in Kalgoorlie on 27<sup>th</sup> March 2015.

### Background

Participating Shires were called to a meeting at Main Roads Kalgoorlie to discuss a potential problem that had arisen. RRG allocates funding to the Regions based on a “rolling average annual spend”. This is calculated based on claims submitted and late claims are not taken into account.

The 12/13 year results showed an massive underspend throughout our region, which has now had a potential “knock-on” effect on the 15/16 allocations. This situation being the result of claims not being received as well as genuine underspends with surpluses being generated.

The local RRG committee are taking a conservative view at present as they have no indication of how this is likely to be handled at State level

The Technical Committee needed to reduce the allocation for 2015/2016 from a proposed allocation of \$3.2 million down to \$2.0 million being a reduction of 37.4%. Shires were given the option of volunteering to cut projects or to have a 37.4% reduction applied to all projects. The following table sets out the new allocations:

<b>LGA</b>	<b>Proposed</b>	<b>Indicative</b>	<b>Reduction</b>	<b>%</b>
	\$	\$	\$	
Coolgardie	400,000	251,827	148,173	37.04%
<b>Dundas</b>	<b>402,666</b>	<b>253,504</b>	<b>149,162</b>	<b>37.04%</b>
Esperance	1,061,491	668,779	392,712	37.00%
Kalgoorlie	730,000	459,585	270,415	37.04%
Laverton	527,000	331,781	195,219	37.04%
Wiluna	150,000	94,435	55,565	37.04%
	<b>3,271,157</b>	<b>2,059,911</b>	<b>1,211,246</b>	<b>37.03%</b>

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

As the Budget for 2015/16 has not yet been drafted it is difficult to foresee the effect that this reduction of \$149,162 will have. However, Shire reserves are adequate to cover this shortfall if so required.

Strategic Implications

Nil

Consultation

Nil

Comment

The Shire does have the option of cutting back on planned road works in 2015/16, which means that there could be a surplus of labour over that period requiring attention. This could be overcome by drawing down from the Transport Reserve if required.

Our profile with the RRG is sound as all our claims have been submitted and all funds have been utilised. The Technical committee see this situation as a "one off" and as long as all participants put their claims in on time and do not build up surpluses, this situation should not recur.

Voting Requirements

Simple Majority

**Officer Recommendation**

**That Council note the action taken by the RRG Technical Committee.**

Moved Cr Webb:  
Seconded Cr: Hogan

**Resolution**

**That Council note the action taken by the RRG Technical Committee.**

Carried by: Simple Majority For: 6 Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.3 – Sale of Assets</b>	
Location / Address	Shire of Dundas
File Reference	PI.TE.1
Author	Manager of Works & Services – Jon Fry
Date of Report	15 <sup>th</sup> April 2015
Disclosure of Interest	Nil

Summary

For the Council to consider the sale of surplus assets located at the Shire Depot, Mildura Street, Norseman.

Background

The Shire has an additional number of assets (listed in papers relating) that are surplus to Shire requirements. These assets include office furniture, equipment and materials that have been replaced and not traded or are no longer required for current operations.

These items are additional to those approved by Council in the February meeting and have been taken from the old DCP building and Bowling Club.

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

Any income from the sale of these assets is to be allocated to the Plant Reserve Account and any written off assets will be removed from the asset register.

Strategic Implications

Nil

Consultation

MWS and Project Manager

Comment

The removal of these excess materials and equipment will aid in the safety and housekeeping at the Shire buildings and depot. In addition the time spent in maintaining the Shire's asset register.

Voting Requirements

Simple Majority

**Officer Recommendation**

**That the Council approve the sale or disposal of surplus assets as listed in the papers relating and any income received be allocated to the plant reserve account.**

Moved Cr: Conklin  
Seconded Cr South:

**Resolution**

**That the Council approve the sale or disposal of surplus assets as listed in the papers relating and any income received be allocated to the plant reserve account.**

Carried by: Simple Majority

For: 6

Against 0



<b>Agenda Reference &amp; Subject</b>	
<b>10.2.4 – Report by Works manager</b>	
Location / Address	Shire of Dundas
File Reference	DB.IV 4
Author	Jon Fry
Date of Report	17 <sup>th</sup> April 2015
Disclosure of Interest	Nil

### Summary

For Council to note the report from the Manager of Works and Services  
This report is in the papers attached.

### Background

The Manager of Works and Services presents a summary of the current status of budget projects

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

The monthly report will ensure that we are meeting the current targets as set out in our Strategic Planning modules.

### Consultation

DCEO  
Project Manager

### Comment

The monthly report will ensure that Councillors are aware of maintenance and capital developments.

### Voting Requirements

Simple Majority

### Officer Recommendation

**That Council note the contents of the report by the Manager of Works and Services.**

: Moved: Cr Webb  
Seconded: Cr Vicensoni

### **Resolution:**

**That Council note the contents of the report by the Manager of Works and Services**

Carried by: Simple Majority

For: 6

Against 0

#### 10.4 Administration, Finance and Community Service

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.1 – Accounts Paid 1<sup>st</sup> March 2015 to 31<sup>st</sup> March 2015</b>	
Location / Address	Shire of Dundas
File Reference	A/0
Author	Senior Admin Officer
Date of Report	15 <sup>th</sup> April 2015
Disclosure of Interest	Nil

#### Trust Cheques

Chq/EFT	Date	Name	Description	Amount
471	09/03/2015	Shire of Dundas	BRB Levy 337/13	75.50
472	11/03/2015	Building Commission	RECOUP to Building Commission	14282.31
473	11/03/2015	Shire of Dundas	COMMISSION	185.19
474	12/03/2015	Shire of Dundas Petty Cash	Recoup to Petty Cash	400.00
				<b>14943.00</b>

#### Municipal Cheques

Chq/EFT	Date	Name	Description	Amount
25339	06/03/2015	Australasian Performing Right Association Limited	Licence Renewal Fees (B2M Album launch 28.02.2015)	55.00
25340	06/03/2015	AXA Australia	Superannuation contributions	367.54
25341	06/03/2015	AXA Summit Superannuation	Superannuation contributions	374.24
25342	06/03/2015	AXA Customer Service	Superannuation contributions	365.82
25343	06/03/2015	AustralianSuper	Superannuation contributions	969.92
25344	06/03/2015	Norseman All Terrain Survey's	Surveying works – Hyden Road	7535.44
25345	06/03/2015	BE Stearne & Co Pty Ltd	Window glass – 82 Angove Street	47.30
25346	06/03/2015	J Best	Claim (Council Meeting 17.02.2015)	286.00
25347	06/03/2015	BP Norseman	Refreshments (John Ashby 02.02.2015)	36.00
25348	06/03/2015	Canning Bridge Auto Lodge	Accommodation 16.02.2015 - 19.02.2015 (M McEwan)	450.00
25349	06/03/2015	ST Conklin	Claim (Council Meeting 17.02.2015)	1264.48
25350	06/03/2015	RCW Traders	Catering for council meeting 17.02.2015	162.00
25351	06/03/2015	Country Arts WA	Presenter fees for B2M 2015 shows on the go	3762.00
25352	06/03/2015	Concrete World	16x class 4 flush joint pipes @ 2440, 2x class 4 flush joints pipes @ 1.200, 4x head walls – East Info Bay	4433.62
25353	06/03/2015	C South	Claim (Council Meeting 17.02.2015)	331.60
25354	06/03/2015	Child Support Agency	Payroll deductions	80.00
25355	06/03/2015	DJ Palmer (WA) Pty Ltd	1x green PVC wire	63.36
25356	06/03/2015	Shire of Dundas Municipal Fund	Payroll deductions	426.30
25357	06/03/2015	Elite Gym Hire	Gym equipment hire	885.18

25358	06/03/2015	Great Western Motel	Meals & Accommodation ( J. Ashby 02.02.2015 - 06.02.2015)	2154.00
25359	06/03/2015	Threat Protect	Alarm Monitoring – March 2015	148.27
25360	06/03/2015	North Service Centre	Superannuation contributions	395.84
25361	06/03/2015	JEP Hogan	Claim (Council Meeting 17.02.2015)	160.00
25362	06/03/2015	HostPLUS	Superannuation contributions	1420.57
25363	06/03/2015	IT Services	10hr block purchase plan client contract	1444.00
25364	06/03/2015	J & K Ashby Concreting	Prepare earthworks, form up boxes for bridge footings	17660.00
25365	06/03/2015	Jason Signmakers	2x fire clock pointers	121.00
25366	06/03/2015	Star Track Credit	Various freight	52.66
25367	06/03/2015	Motor Trades Association of Australia	Superannuation contributions	686.62
25368	06/03/2015	Terrence Morgan	Replace rear window (Work 4 Dole)	379.50
25369	06/03/2015	WA Local Government Super Plan	Superannuation contributions	12635.63
25370	06/03/2015	Norseman Concrete	52.20m2 cracker dust (11.02.2015)	622.60
25371	06/03/2015	PLUM	Superannuation contributions	865.68
25372	06/03/2015	RAYCIN Superannuation Fund	Superannuation contributions	1023.07
25373	06/03/2015	REST Superannuation	Superannuation contributions	894.05
25374	06/03/2015	Recruitment Super	Superannuation contributions	117.23
25376	06/03/2015	South Coast Foodservice	4x ctn of 120L Heavy duty garbage bags	215.38
25377	06/03/2015	Skill Hire WA Pty Ltd	CRC Trainee (A Ballard 08.12.2014 - 14.12.2014)	155.12
25378	06/03/2015	Statewide Superannuation Trust	Superannuation contributions	1697.28
25379	06/03/2015	Telstra Corporation Limited	Various telephone accounts 05.02.2015 - 04.03.2015	1653.79
25380	06/03/2015	Kim Turnock Painting Services	Internal painting of RSL room and front entrance	1520.00
25381	06/03/2015	Trophy Kings	2x desk plates (J Fry)	56.40
25382	06/03/2015	IT Vision	Rates & Property workshop (M McEwan)	970.20
25383	06/03/2015	YH Vicensoni	Claim (Council Meeting 17.02.2015)	160.00
25384	06/03/2015	Norseman Hardware	Various hardware items (15.01.2015 - 13.02.2015)	6471.31
25385	06/03/2015	Wilson's Diesel & Auto Repairs	Various vehicle services and repairs	363.20
25386	06/03/2015	WesTrac Pty Ltd	Service call for Air con travel fee to Norseman & return	1405.80
25387	06/03/2015	LW Webb	Claim (Council Meeting 17.02.2015)	459.52
25388	06/03/2015	Westscheme Pty Ltd	Superannuation contributions	271.50
25389	12/03/2015	Australian Taxation Office	BAS ( February 2015)	6971.00
25390	12/03/2015	Shire of Dundas Petty Cash	Recoup to petty cash 03.02.2015 - 09.03.2015	581.80
25391	12/03/2015	Horizon Power	Various electricity & Lighting of Streets	13786.08
25392	12/03/2015	South East Petroleum	15,900L Diesel Fuel	20780.40
25393	12/03/2015	Telstra Corporation Limited	Youth Centre ADSL 20.01.2015 - 19.02.2015	119.90
25394	12/03/2015	Western Australian Local Government Association	Advertising	346.30

25395	24/03/2015	Australia Post	Postage (February 2015)	626.34
25396	24/03/2015	Norseman All Terrain Survey's	Surveying works – Hyden Road	3739.89
25397	24/03/2015	Atom Supply	Rigger gloves	276.97
25398	24/03/2015	Officemax	1x custom made stamp	69.48
25399	24/03/2015	Bullivants Pty Ltd	4x 8mtr x 8 tonne transport chain, 4x ratchet tyre binders to suit	1137.75
25400	24/03/2015	BP Norseman	Unleaded Fuel 04.02.2015 - 24.02.2015	567.34
25401	24/03/2015	BOC Limited	Container Service Fee (29.01.2015 - 25.02.2015)	117.04
25402	24/03/2015	Courier Australia	Various freight	405.64
25403	24/03/2015	Cuten Guneder Machinery	Hire of tipper for Hyden Rd & assist with bushfire	14637.50
25404	24/03/2015	Dundas Fencing & Building Maintenance	Install glass louvers to North side & install polycarb sheeting – Mens Shed. Install locks for toilets & showers – Welcome Park. Dig up & pump out septic – Pensioner Units.	2631.81
25405	24/03/2015	Directory listings.com.au	Advertising in government directory full colour internet listing 15 edition	2194.50
25406	24/03/2015	Esperance Communications	Travel Charge – Satellite phone installation	1152.00
25407	24/03/2015	Esperance Freight Lines	Various freight	3266.88
25408	24/03/2015	Esperance Earthworks Pty Ltd	Hire of dozer to push gravel. Assist with bushfire.	72333.25
25409	24/03/2015	A.D. Engineering International	Town clock quarterly service ( 03.03.2015 - 02.06.2015	132.00
25410	24/03/2015	Department of Fire & Emergency Services	ESL ( February 2015)	4648.03
25411	24/03/2015	Goldfields Locksmiths	20x ABUS padlocks	314.00
25412	24/03/2015	Horizon Power	Electrical construction work 13-15 Roberts st	20074.67
25413	24/03/2015	UHY Haines Norton	Registration for budgeting workshop in Perth 20.05.2015 – D Stead	880.00
25414	24/03/2015	Scientific Technical Services (Australia) Pty Ltd trading as STS Health	Service & calibrate siltex 9-175A sterilization unit 24.02.2015	444.40
25415	24/03/2015	Jason Signmakers	Various signs	404.80
25416	24/03/2015	Landgate	Mining Tenement Schedule M2015/2	182.50
25417	24/03/2015	Star Track Credit	Various freight	287.47
25418	24/03/2015	Norseman Today Group Inc	Advertising	340.00
25419	24/03/2015	Norseman News & Health	Various stationery and newspapers	408.25
25420	24/03/2015	Norseman Concrete	16.80m2 concrete – Footbridges. Hire semi water truck 24.02.15 – 02.03.15	14593.04
25421	24/03/2015	Norseman IGA	Various Goods 02.02.2015 - 28.02.2015	405.87
25422	24/03/2015	Orica Australia Pty Limited	Container Service Fee ( 01.02.2015 - 28.02.2015	152.77
25423	24/03/2015	Primestar Nominees Pty Ltd	Service rubbish truck	1172.24
25424	24/03/2015	Rhys Nevin	Ran new 20mm copper pipe from location of existing water meter location, ensured exiting fresh water plumbing internal – Town Hall	4895.00

25425	24/03/2015	Southern Phone Company Limited	Phone Service - D Stead ( 01.02.2015 - 28.02.2015	83.99
25426	24/03/2015	Wilson's Diesel & Auto Repairs	Various vehicle services and repairs	396.70
				<b>273633.62</b>

## Municipal Account Direct EFT's

Chq/EFT	Date	Name	Description	Amount
	11/03/2015	Shire of Dundas	Payroll 25.02.2015 – 10.03.2015	47760.13
	11/03/2015	Lester Ball	Payroll 25.02.2015 – 10.03.2015	4613.64
	11/03/2015	Richard Brookes	Meal & incidental allowance 04-06.03.2015	306.40
	20/03/2015	JH Jarvis	Ceiling works @ 80 Prinsep Street	16089.78
	25/03/2015	Shire of Dundas	Payroll 11.03.2015 – 24.03.2015	49470.54
	25/03/2015	Lester Ball	Payroll 11.03.2015 – 24.03.2015	4613.64
				<b>122854.13</b>

## Municipal Account Direct Debts

Chq/EFT	Date	Name	Description	Amount
	02/03/2015	ANZ Bank	Merchant fees	440.20
	02/02/2015	MacQuarie Bank	Gym lease equipment	599.50
	09/03/2015	ANZ Bank	Credit card purchases 22.01.15 – 22.02.15	2861.15
	10/03/2015	Investec	Photocopiers lease payment (Jan 2015)	91.44
	16/03/2015	Investec	Photocopiers lease payment (Feb 2015)	4570.90
				<b>8563.19</b>

## Summary of account totals

Trust Cheques	\$14,943.00
Municipal Cheques	\$273,633.62
Municipal EFT's	\$122,854.13
Municipal Direct Debit's	\$8,563.19
<b>Grand Total for March 2015</b>	<b>\$419,993.94</b>

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas monthly accounts paid from 1<sup>st</sup> March 2015 to 31<sup>st</sup> March 2015 be noted.

Moved Cr: South  
Seconded Cr: Vicensoni

Resolution

That the Shire of Dundas monthly accounts paid from 1<sup>st</sup> March 2015 to 31<sup>st</sup> March 2015 be noted

Carried by: Simple Majority

For: 6

Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.2 – Financial Statements for the Periods Ending 31<sup>st</sup> March 2015</b>	
Location / Address	Shire of Dundas
File Reference	A/0
Author	Deputy CEO
Date of Report	14 <sup>th</sup> March 2015
Disclosure of Interest	Nil

**Officer Recommendation**

**That the Shire of Dundas Financial Statements for the periods ending 31<sup>st</sup> March 2015 be accepted.**

Moved Cr. Vicensoni:  
Seconded Cr.:South

**Resolution**

**That the Shire of Dundas Financial Statements for the periods ending 31<sup>st</sup> March 2015 be accepted**

Carried by: Simple Majority

For: 6

Against 0

Agenda Reference & Subject	
<b>10.4.3 – CRC Management Report &amp; Financial Statements to 31<sup>st</sup> March 2015</b>	
Location / Address	Shire of Dundas
File Reference	T/1/1
Author	Deputy CEO
Date of Report	15 <sup>th</sup> April 2015
Disclosure of Interest	Nil

Norseman Community Resource Centre



Management Report  
And  
Monthly Statement of Financial Activity  
For the period ending 31<sup>st</sup> March 2015

**Officer Recommendation**

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31<sup>st</sup> March 2015 be accepted.

Moved Cr: Conklin  
Seconded Cr Webb:

**Resolution**

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31<sup>st</sup> March 2015 be accepted.

Carried by: Simple Majority

For: 6

Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.4 – Appointment of a full time permanent Community Development Officer</b>	
Location / Address	Shire of Dundas
File Reference	PE TR
Author	DCEO
Date of Report	14 <sup>th</sup> April 2015
Disclosure of Interest	Nil

### Summary

For Council to consider the appointment of a full time permanent Community Development Officer.

### Background

Councillors will be aware of the resolution passed on the 17<sup>th</sup> February 2015 supporting the appointment of a part time CDO as part of the restructuring of the Youth Officer's job description.

It has now become apparent that the Shire would be best served by the appointment of a full time permanent CDO if Council is to meet the objectives of our Strategic Planning.

The Shire is not making the tourism industry aware of the very viable alternatives available in the area. A case in point is the recent two page feature in the Kalgoorlie Miner on the tourism attractions of Kalgoorlie, Esperance and the Woodlands, without a mention being made of the Norseman contribution.

In addition, the Shire is not yet able to gain maximum advantage from their position as the "eastern gatekeeper to the western state", nor is the Shire able to take full benefit from the volumes of travellers using the Eyre Highway. A considerable amount of money will be spent on the three information bays leading into town and the Shire needs a town that will attract visitors.

It is considered that the employment of a suitably experienced and qualified person will ensure that the town markets itself suitably to attract people who want to know more about Norseman.

The incumbent will not only deal with tourism issues but will engage with the community to ensure that their aims and aspirations as set out in strategic plans are met.

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

Any employment in the current financial year is covered under the existing budget.

### Strategic Implications

The appointment of suitably experienced and qualified CDO would enable Council to achieve the aims and objectives of the Strategic Community Plan.

### Consultation

Shire President  
Cr L Webb

### Comment



The ideal candidate would have marketing skills (preferably a qualification in Marketing), have an acceptable track record of being an "idea person" with the ability to turn ideas into action, have a proactive approach to developing community projects and being able to network with the various agencies. It is anticipated that this position would carry an annual income of \$65,000 to \$75,000, require assisted accommodation and the use of a vehicle.

In return, the shire could expect someone who would facilitate communication with the local community on a daily basis.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That Council support the employment of a full time permanent Community Development Officer.**

Moved: Cr Webb moved but requested that the Officers Recommendation read as follows:

“That Council support the employment of a full time permanent Community Development Officer by convening a ‘Community Development Working Group’ consisting of shire staff, elected members and interested electors to produce a vision statement that compiles events, tourism attractions, future business opportunity etc.

This working group will provide direction and enable an understanding of common purpose in the selection of a Community Development Officer that best suits our endeavours and will provide information throughout the community”

Seconded: Cr South

#### Resolution

That Council support the employment of a full time permanent Community Development Officer by convening a Community Development Working Group consisting of shire staff, elected members and interested electors to produce a vision statement that compiles events, tourism attractions, future business opportunity etc.

This working group will provide direction and enable an understanding of common purpose in the selection of a Community Development Officer that best suits our endeavours and will provide information throughout the community

Carried by: Simple Majority          For 6          Against 0

#### Resolution

Carried by: Simple Majority          For:          Against

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.5 – Application for Community Grant</b>	
Location / Address	Shire of Dundas
File Reference	NFM20151142
Author	DCEO
Date of Report	15 <sup>th</sup> April 2015
Disclosure of Interest	Nil

### Summary

For the Council to consider the application received from the Norseman Ladies Darts Association for a Community Grant.

### Background

The Norseman Ladies Darts Association wish to hold a Darts Tournament in Norseman over the weekend of 29<sup>th</sup> to 31<sup>st</sup> May 2015 involving teams from Norseman, Kalgoorlie, Esperance and Kambalda. It is anticipated that there will be 72 players plus supporters requiring accommodation and sustenance over that weekend.

This tournament is the Norseman leg of the Goldfields – Esperance Ladies Darts Carnival and was last held in Norseman 4 years ago. It is an annual event with a rotating venue and hosts.

The NLDA has requested a grant of \$1,500 to supplement operating expenses and promotional costs.

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

A grant of \$1,500 is covered under the Shire's 2014/15 Budget

### Strategic Implications

This event falls within the Shire's strategic planning initiatives.

### Consultation

Senior Admin Officer

### Comment

The event will involve community groups and local businesses over the weekend and in the run-up to the event. Local business will benefit and the wider community will be exposed to additional tourists for the weekend.

### Voting Requirements

Simple Majority

**Officer Recommendation**

**That the Council approve a grant of \$1,500 to the Norseman Ladies Darts Association.**

Moved Cr: South  
Seconded Cr: Conklin

**Resolution**

Carried by: Simple Majority

For: 6

Against

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.6 – Report by Youth Officer</b>	
Location / Address	Shire of Dundas
File Reference	CS. SP 10
Author	Youth Officer
Date of Report	17 <sup>th</sup> April 2015
Disclosure of Interest	Nil

**Summary**

For council to note the report from the Youth Office. The report is in papers attached.

**Background**

The Youth Officer presents her report on Youth activities for the past month.

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

.Nil

**Consultation**

DCEO

**Comment**

Councillors will be aware of progress being made towards achieving the objectives of the Strategic plans

**Voting Requirements**

Simple Majority

**Officer Recommendation**

**That Council notes the report by the Youth Officer**

Proposed : Cr South

Seconded : Cr Vicensoni

**Resolution**

**That Council notes the report by the Youth Officer**

Carried by Simple Majority

For 6

Against 0

**11 Elected Members Motions of Which Previous Notice Has Been Given**

Nil

**12 New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting**

Nil

**13 Next Meeting**

The next Ordinary Meeting of the Council is scheduled to be held on the 19<sup>th</sup> May 2015.

**14 Closure of Meeting**

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at 6.44pm.