

MINUTES of the ORDINARY Meeting of the Council
held in the Council Chambers at the Shire
Administration Office – Prinsep Street Norseman on
the 22nd September 2015 commencing at 6.00pm

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1 Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 6.00pm

The Chief Executive Officer read aloud the disclaimer that is on the front page of the agenda.

The Shire President read aloud the following Affirmation of Civic Duty and Responsibility.

I make this affirmation in good faith on behalf of Elected Members and Officers of the Shire of Dundas. We collectively declare that we will duly, faithfully, honestly, and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure the efficient, effective and orderly decision making within this forum.

2 Declarations of Financial, Proximity and Impartiality Interests.Financial Interests:

Cr L Webb – Item 10.1.2
CEO – Late Item 12.5

Proximity Interests:

Nil

Impartiality Interests:

Cr S Conklin – Item 10.1.1

3 Record of Attendance of Councillors / Officers and Apologies.

Cr J Best	Shire President
Cr ST Conklin	Deputy Shire President
Cr JEP Hogan	
Cr C South	
Cr YH Vicensoni	
Cr L Webb	

Richard Brookes	Chief Executive Officer
Doug Stead	Deputy Chief Executive Officer
Jon Fry	Manager Works & Services
Pania Turner	Community Development Officer

Members of the public gallery included prospective councillors John Ackermans, Laurene Bonza, Hal O'Callaghan and Sharon Warner

4 Response to Previous Public Questions Taken on Notice.

Nil

5 Public Question Time.

Nil

6 Applications for Leave of Absence.

Nil

7 Confirmation of Minutes of Previous Meeting.

7.1 Minutes of the Ordinary Meeting of Council held on 18th August 2015 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Ordinary Council Meeting held on 18th August 2015 be confirmed as a true and accurate record.

Moved Cr: L Webb
Seconded Cr: C South

Resolution

Carried by: Simple Majority For: 6 Against

8 Petitions, Deputations or Presentations.

Nil

9 Announcements by Presiding Member without Discussion.

The Shire President raised concern with regard to the transparency of credit card transactions that had appeared in the press in other local governments and requested that the Shire include a listing of credit card transactions and improve the descriptions in the accounts paid reports.

The Shire President noted that there had been no issues with the Shire of Dundas processes however requested that the descriptions be clear and sufficient to ensure transparency

Moved Cr: JEP Hogan
Seconded Cr: YH Vicensoni

Resolution

That descriptions of credit card transactions be included in the account paid report and appropriate detail be included to improve transparency of the Shire's expenditure.

Carried by: Simple Majority For: 6 Against

10 Reports of Officers.

10.1 Planning, Development, Health and Building

Agenda Reference & Subject	
10.1.1 – Eucla Airstrip	
Location / Address	Eucla
File Reference	TT.SP.1
Author	Richard Brookes
Date of Report	3 rd September 2015
Disclosure of Interest	Nil

Summary

For the Council to consider contributing to the cost of undertaking a heritage survey of the Eucla Airfield to enable the progression of a management order over the site.

Background

Members will recall that the Shire of Dundas has requested the establishment of a reserve over the Eucla airstrip which may ultimately lead to a management order over the land in favour of the Shire of Dundas. The Shire wrote to the Department of Lands advising that they would not be prepared to indemnify the State against all costs associated with the acquisition of the land. A response has been received and is included in the papers relating.

Statutory Environment

Native Title Act 1993

Policy Implications

N/A

Financial Implications

The Department of Lands have advised that the Shires contribution to the acquisition of the land for a reserve will be limited to \$1 however have requested that the Council make a contribution to a heritage survey if required

Strategic Implications

The Eucla airport is a crucial piece of infrastructure for Eucla and the creation of a reserve vested in the Shire of Dundas would ensure that the Shire would have an appropriate level of management over the area.

Consultation

Department of Lands, Graham Jacobs

Comment

The creation of a reserve over the Eucla Airport would enable the Shire to have some level of control over the area and improve the prospects for funding application to improve the infrastructure. The cost of a contribution to a heritage survey is fairly insignificant considering the benefits of the overall process.

Voting Requirements

Simple Majority

Officer Recommendation

The Shire of Dundas;

- 1 provide written agreement to the Department of Lands capping the Shire of Dundas compensation liability to \$1;**
- 2 contribute \$5000 to the undertaking of a heritage survey;**

3 requesting a development area of approximately 1ha to facilitate the creation of a reserve over the Eucla Airstrip.

Moved Cr: S Conklin

Seconded Cr: C South

Resolution

The Shire of Dundas;

- 1 provide written agreement to the Department of Lands capping the Shire of Dundas compensation liability to \$1;**
- 2 contribute \$5000 to the undertaking of a heritage survey;**
- 3 requesting a development area of approximately 1ha to facilitate the creation of a reserve over the Eucla Airstrip.**

Carried by: Simple Majority

For: 6

Against 0

Cr L Webb declared a financial interest in the following item and left the chambers at 6.13pm

Agenda Reference & Subject	
10.1.2 – Lease – Old Shire Office	
Location / Address	Lot 49 (78) Prinsep Street Norseman
File Reference	Property File Lot 49
Author	Richard Brookes
Date of Report	11 th September 2015
Disclosure of Interest	Nil

Summary

For the Council to consider the lease agreement for the old Dundas Roads Board building on the corner of Prinsep Street and Ramsay Street

Background

The Council at its ordinary meeting held in August 2014 resolved:

That Cr YH Vicensoni and the CEO be authorised to discuss terms and conditions of leasing arrangements with prospective tenants of the Dundas Roads Board Building.

The proposed tenant is L & S Webb who wishes to open up an art gallery in the building and a draft lease has been prepared and discussed

Statutory Environment

Local Government Act 1996

Policy Implications

N/A

Financial Implications

General upgrading of the premises has been undertaken

Strategic Implications

The leasing of the Shire building meets the objectives of the Strategic Community Plan

Theme 2 – A thriving local economy and economic base			
A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.			
Strategy 2	Goal	Measure	Priority
2.1 Opportunity for Economic Diversification	A vibrant economy that includes opportunities for mining, industry, tourism, shopping and business.	The level and diversity of businesses, including mining, industry, tourism and commercial activity is increasing.	Medium
2.2 Attracting new businesses	New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live.		
2.3 Future Growth and sustainability	Our Shire will maintain the existing population and provide opportunities for future growth for continued sustainability of the Community.	Population levels are stable or increasing to maintain a viable Community.	Medium
2.4 Provide infrastructure that stimulates growth	To assist in the provision of infrastructure that encourages development of existing and new business opportunities.	Increased level of infrastructure that is beneficial to business and industry.	High

Consultation

Cr YH Vicensoni, Cr Best. Deputy CEO & L Webb

Comment

Unfortunately there have been very few new businesses to start in Norseman recently and it is difficult to ascertain an appropriate rental. The Shire should not be subsidising the business however the Shire also needs to set a reasonable rent to stimulate business activity.

Notwithstanding the above, the Shire also had no other interest in the property despite advertising its availability.

The term of the proposed lease is for 5 years and there is a proposed reduced rental in the first year to give the leasor every opportunity to make the business a success and to reflect improvements to the building. The lease includes a provision for the Council to adjust the rent during the 2016 review of the schedule of fees and charges

A draft lease has been prepared for the Councils ratification and is included in the papers relating.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas endorse the lease agreement for the building located on Lot 49 (78) Prinsep Street Norseman as included in the papers relating.

Moved Cr: C South
 Seconded Cr: S Conklin

Resolution

That the Council of the Shire of Dundas endorse the lease agreement for the building located on Lot 49 (78) Prinsep Street Norseman as included in the papers relating.

Carried by: Simple Majority For: 5 Against 0

Cr L Webb re-entered the Council chambers at 6.18pm

10.2 Engineering & Works

Agenda Reference & Subject	
10.2.1 – Eucla Shoot Use of Community Bus	
Location / Address	Eucla
File Reference	CR.SP.1
Author	Richard Brookes
Date of Report	9 th September 2015
Disclosure of Interest	Nil

Summary

For the Council to consider donating the use of the Community bus to assist with the running of the Eucla Shoot 2015

Background

The Shire has been requested to assist the Eucla community in revitalising the Eucla Shoot by waiving the costs involved in the use of the Community Bus.

Statutory Environment

N/A

Policy Implications

N/A

Financial Implications

The donations budget for 2015/16 is \$10,000 with no funds currently allocated. The cost of the hire of the Community bus is \$100 per day plus the cost of fuel or \$2.20 per kilometre. Officer time would be as part of the Shires normal contribution to the community.

Strategic Implications

The donation of the use of the community bus appears to meet some strategic objectives as follows:

Theme 1 – A vibrant, active and healthy socially connected Community			
A strong, healthy, educated and connected Community that is actively engaged and involved.			
Strategy 1	Goal	Measure	Priority

Theme 1 – A vibrant, active and healthy socially connected Community			
A strong, healthy, educated and connected Community that is actively engaged and involved.			
1.2 Recreation, Sports and Leisure	A socially connected Community that is physically active.	Level of Community participation in a range of clubs and activities is sustained or is growing.	High
1.3 Engagement of the Community	The Community are engaged in constructive activities that encourage social and Community development.	Participation rates of Community members involved in constructive activities is increasing. An increased level of Community feedback to the Shire.	Medium

Consultation

Eucla Community members

Comment

The Shire of Dundas has contributed to the Eucla Shoot in the past however unfortunately the Eucla Shoot was not held last year and it is hoped to revitalise the event and the organising committee are looking at different options to increase attendance.

The use of the community bus is requested to improve access from the Eucla town site to the rifle /pistol range.

The youth officer is available to drive the bus to Eucla on Friday the 9th October, over the weekend as required and to return to Norseman on the Monday.

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas donate the use of the Community bus for the Eucla Shoot weekend to the maximum value of \$2000.

Moved Cr: Y H Vicensoni

Seconded Cr: C South

Resolution

That the Shire of Dundas donate the use of the Community bus for the Eucla Shoot weekend to the maximum value of \$2000.

Carried by: Simple Majority

For: 6

Against 0

10.3 Members and Policy

Agenda Reference & Subject	
10.3.1 – Officers Reports	
Location / Address	Shire of Dundas
File Reference	CS.SP 10
Author	Doug Stead - DCEO
Date of Report	17 th September 2015
Disclosure of Interest	Nil

Summary

For Council to note the reports received from the Works Manager, Community Development Officer and the Youth Officer.

Background

The Officers present their reports on activities for the past month.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

CEO, WM, DCEO, CDO, YO

Comment

The reports will advise Councillors of the progress being made towards achieving the objectives of the Strategic plans.

Voting Requirements

Simple Majority

Officer Recommendation

That Council note the reports of the Works Manager, Community Development Officer and the Youth Officer.

Moved Cr: L Webb
Seconded Cr: S Conklin

Resolution

That Council note the reports of the Works Manager, Community Development Officer and the Youth Officer.

Carried by: Simple Majority

For: 6

Against 0

10.4 Administration, Finance and Community Service

Agenda Reference & Subject	
10.4.1 – Accounts Paid (1st August 2015 to 31st August 2015)	
Location / Address	Shire of Dundas
File Reference	A/O
Author	Senior Administration Officer
Date of Report	9 th September 2015
Disclosure of Interest	Nil

Trust Cheques

Chq/EFT	Date	Name	Description	Amount
487	03/08/2015	Shire of Dundas	Rates 2015-16 payment (A6)	366.17
488	03/08/2015	Shire of Dundas Petty Cash	Recoup to Petty Cash	100.00
489	03/08/2015	Norseman Community Resource Centre	Transfer of dance class funds collected	300.00
490	03/08/2015	Norseman Gold Fever Festival Inc	Transfer balance of 2014 leftover funds	5482.77
				6248.94

Municipal Cheques

Chq/EFT	Date	Name	Description	Amount
25854	13/08/2015	Australian Taxation Office	BAS (July 2015)	32159.00
25855	13/08/2015	Norseman All Terrain Survey's	Surveying works	2275.68
25856	13/08/2015	BP Norseman	Unleaded & Diesel Fuel (July 2015)	875.88
25857	13/08/2015	Courier Australia	Various freight	24.53
25858	13/08/2015	Department of Environment Regulation	Annual Fee - Norseman Liquid Waste Facility	996.25
25859	13/08/2015	Esperance Freight Lines	Various freight	138.60
25860	13/08/2015	Esperance Tree Lopping Pty Ltd	Pruning of street trees	1155.00
25861	13/08/2015	Esperance Plumbing Service	Travel to Norseman to inspect Welcome Park toilet upgrade	600.00
25862	13/08/2015	Department of Fire & Emergency Services	ESL (July 2015)	669.98
25863	13/08/2015	Federal Tinware Manufacturing Pty Ltd	Road side bin (East Info Bay)	379.50
25864	13/08/2015	Threat Protect	Alarm Monitoring (August 2015)	148.27
25865	13/08/2015	Goodwin McCarthy Helicopters Pty Ltd	Survey gravel pits on Hyden Road by helicopter	8831.90
25866	13/08/2015	Horizon Power	Cutting of vegetation within Norseman	20267.50
25867	13/08/2015	P & L Hogan Transport	1x 45kg LPG gas bottle 24.04.2015	173.00

		Services		
25868	13/08/2015	FAJ IT Services Unit Trust	Server upgrade	35018.00
25869	13/08/2015	Jason Signmakers	Various signage for trail	1805.98
25870	13/08/2015	Landgate	Mining Tenement Schedule M2015/7	519.40
25871	13/08/2015	Star Track Credit	Various freight	2501.73
25872	13/08/2015	Moore Moves Dance Academy	Dance Classes (7 th & 14 th June 2015)	600.00
25873	13/08/2015	Norseman News & Health	Various newspapers & stationery	334.45
25874	13/08/2015	Norseman Eyre Motel	Accommodation & meals (80 Prinsep Street)	388.00
25875	13/08/2015	Norseman Concrete	Push up stock pile (hire of Loader)	313.50
25876	13/08/2015	Norseman IGA	Various Goods (July 2015)	304.82
25877	13/08/2015	Orica Australia Pty Limited	70kg cylinder container hire	42.28
25878	13/08/2015	South East Petroleum	22,200L Diesel, 1000L Urea Additive, Fuel card purchases	30290.05
25879	13/08/2015	Telstra Corporation Limited	Youth Centre ADSL	59.95
25880	13/08/2015	Telford Industries	IBC Hire July 2015	68.20
25881	13/08/2015	Water Corporation	Various Water Accounts	6768.27
25882	13/08/2015	Wilsons Diesel & Auto Repairs	Various vehicle services & repairs	9250.60
25883	13/08/2015	Western Australian Local Government Association	Subscriptions 2015-16	20838.05
25884	14/08/2015	BOC Limited	Container Service Fee	44.42
25885	14/08/2015	Compu-stor	25x pack archive boxes & lids	121.38
25886	14/08/2015	RCW Traders	Catering Council Meeting 21.07.2015	162.00
25887	14/08/2015	Compass Conveyancing	Purchase and settlement fees of 78 Prinsep Street	212099.50
25888	14/08/2015	Jason Signmakers	6x signs (Speed Restriction Ahead 60)	323.40
25889	14/08/2015	City of Kalgoorlie-Boulder	GVROC Dinner 05.08.2015	215.20
25890	14/08/2015	Landgate	Consolidated mining tenement roll	629.35
25891	14/08/2015	Local Government Managers Australia	Staff training	30.00
25892	14/08/2015	Star Track Credit	Various freight	149.90
25893	14/08/2015	Norseman Community Resource Centre	Printing of the Norseman Today Vol31 No7 420x copies	2671.20
25894	14/08/2015	Southern Phone Company Limited	Phone Service - D Stead	121.52
25895	14/08/2015	Western Australian Local Government Association	Advertising for the 2015 Elections	1925.00
25896	14/08/2015	Zipform Pty Ltd	1000 A4 2015 Rate Notices	770.00
25897	19/08/2015	Carol O'Callaghan	3rd Prize Winner (Early Rates Incentive 2015-16)	250.00
25898	19/08/2015	John O'Callaghan	1st Prize Winner (Early Rates Incentive 2015-16)	750.00
25899	19/08/2015	Ian Walker	2nd Prize Winner (Early Rates Incentive 2015-16)	500.00
25900	31/08/2015	Australia Post	Postage (July 2015)	209.13
25901	31/08/2015	AustralianSuper	Super contributions for A. Hogan - August 2014	567.36

25902	31/08/2015	Advertiser Print	500x C4 Envelopes & 100x DL Envelopes	684.00
25903	31/08/2015	Atom Supply	Hitchi super mega kit	3832.99
25904	31/08/2015	J Best	Claim (Council Meeting 18.08.2015)	283.00
25905	31/08/2015	Butler Settineri (Audit) Pty Ltd	Audit for Shire of Dundas for year ending 30.06.2015	6162.96
25906	31/08/2015	Cutting Edges Pty Ltd	Edges complete with nuts and bolts	1579.44
25907	31/08/2015	Courier Australia	Various freight	120.98
25908	31/08/2015	C South	Claim (Council Meeting 18.08.2015)	331.60
25909	31/08/2015	Child Support Agency	Payroll deductions	290.00
25910	31/08/2015	Shire of Dundas Municipal Fund	Payroll deductions	600.00
25911	31/08/2015	Department of Sport and Recreation	Return of unexpended grant monies (Kidsport)	7769.99
25912	31/08/2015	Elite Gym Hire	Hire of gym equipment	885.18
25913	31/08/2015	Goldfields Rewinds & Electrical Services	Repair allight lighting tower	852.73
25914	31/08/2015	Threat Protect	Alarm Monitoring	148.27
25915	31/08/2015	Goodchild Enterprises Batteries & Battery Accessories	2x Bosch batteries	165.00
25916	31/08/2015	The Airport Group	Norseman Airfield Upgrade	13766.50
25917	31/08/2015	JEP Hogan	Claim (Council Meeting 18.08.2015)	160.00
25918	31/08/2015	Horizon Power	Various electricity accounts and Street Lights August 2015	14360.62
25919	31/08/2015	FAJ IT Services Unit Trust	PC memory upgrade	3396.50
25920	31/08/2015	Jason Signmakers	2x bundles of glaze vanished posts	2643.30
25921	31/08/2015	Kalgoorlie Precast Concrete	6x precast concrete BBQ's & fire pit	4554.00
25922	31/08/2015	City of Kalgoorlie-Boulder	Contribution for Regional records 01.05.2015 - 30.06.2015	4030.68
25923	31/08/2015	Kalgoorlie Refrigeration and Airconditioning	Supply & install 5 aircons (13-15 Roberts Street)	14850.00
25924	31/08/2015	State Library of Western Australia	7x Better Beginnings yellow bags - 7x Birth Bags	38.50
25925	31/08/2015	Landgate	Title search (A962)	24.60
25926	31/08/2015	Local Health Authorities Analytical Committee	Analytical Service 2015/16	495.00
25927	31/08/2015	LED Goldfields	6x Screw type gloves	289.30
25928	31/08/2015	Star Track Credit	Various freight	2443.35
25929	31/08/2015	Alan McGrath	Rates refund for assessment A2495 LOT PL 63-1110	46.56
25930	31/08/2015	Norseman Today Group Inc	ADVERTISING - Vol 31 No 4 MAY (Community Development Officer)	105.00
25931	31/08/2015	Norseman Concrete	Level out loads	418.00
25932	31/08/2015	Norseman General Practice	Pre-Employment - F.Martin 12.08.2015	132.00
25933	31/08/2015	Gold Nugget PTY LTD T/as O'Dwyer Electrical	Install new electrical wiring for 5 split system A/C	5720.00
25934	31/08/2015	South Coast Foodservice	6x ctn toilet paper, 6x cnt Kleenex hand towel	547.80
25935	31/08/2015	Telstra Corporation Limited	network ALT to pit	10658.47

25936	31/08/2015	IT Vision	Change rate notice template	235.40
25937	31/08/2015	YH Vicensoni	Claim (Council Meeting 18.08.2015)	160.00
25938	31/08/2015	Norseman Hardware	Various hardware items (16.07.2015 - 14.08.2015)	1268.57
25939	31/08/2015	Wilson's Diesel & Auto Repairs	Various vehicle repairs & services	14517.40
25940	31/08/2015	Western Australian Local Government Association	WA Local Government Convention - Local Government Week registrations	6204.00
25941	31/08/2015	LW Webb	Claim (Council Meeting 18.08.2015)	160.00
				524269.42

Municipal Account Direct EFT's

Chq/EFT	Date	Name	Description	Amount
	12/08/2015	Shire of Dundas	Payroll 29.07.2015 – 11.08.2015	50197.50
	12/08/2015	Bob Waddell	2015-16 Budget assistance	2013.00
	12/08/2015	Bob Waddell	2015-16 Budget assistance	132.00
	12/08/2015	Bob Waddell	2015-16 Budget assistance	132.00
	12/08/2015	Bob Waddell	2015-16 Budget assistance	1551.00
	19/08/2015	BAF15	Building Australia's Future conference – registration (R Brookes)	1385.00
	21/08/2015	Containers Kalgoorlie	Deliver 20ft sea container	3740.00
	26/08/2015	Shire of Dundas	Payroll 12.08.2015 – 25.08.2015	49491.06
	27/08/2015	Country Arts WA	2015 Artful Leadership fee (P Turner)	770.00
	28/08/2015	All Terrain Surveys	Survey North information bay	1035.54
	28/08/2015	All Terrain Surveys	Survey Mort Harslett Drive	1294.92
				111742.02

Municipal Account Direct Debts

Chq/EFT	Date	Name	Description	Amount
	03/08/2015	ANZ Bank	Merchant fees	108.65
	04/08/2015	MacQuarie Bank	Gym lease equipment	599.50
	04/08/2015	ANZ Bank	Credit card purchases 22.06.15 – 21.07.15	5152.69
	17/08/2015	Investec	Photocopiers lease payment (July 2015)	4096.05
	20/08/2015	ClickSuper	Superannuation 29.07.2015 – 11.08.2015	14570.76
	27/08/2015	ClickSuper	Superannuation 12.08.2015 – 25.08.2015	14394.68
				38922.33

Summary of account totals

Trust Cheques	\$6,248.94
Municipal Cheques	\$524,269.42
Municipal EFT's	\$111,742.02
Municipal Direct Debit's	\$38,922.33
Grand Total for August 2015	\$681,182.71

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas monthly accounts paid from 1st August 2015 to 31st August 2015 be noted.

Moved Cr: C South
Seconded Cr: YH Vicensoni

Resolution

That the Shire of Dundas monthly accounts paid from 1st August 2015 to 31st August 2015 be noted.

Carried by: Simple Majority

For: 6

Against 0

Agenda Reference & Subject	
10.4.2 – Financial Statements for the Periods Ending 31st August 2015.	
Location / Address	Shire of Dundas
File Reference	A/0
Author	Deputy CEO
Date of Report	17 th September 2015
Disclosure of Interest	Nil

Officer Recommendation

That the Shire of Dundas Financial Statements for the periods ending 31st August 2015 be accepted.

Moved Cr: L Webb
 Seconded Cr: JEP Hogan

Resolution

That the Shire of Dundas Financial Statements for the periods ending 31st August 2015 be accepted.

Carried by: Simple Majority For: 6 Against 0

Agenda Reference & Subject	
10.4.3 – CRC Management Report & Financial Statements to 31st August 2015	
Location / Address	Shire of Dundas
File Reference	T/1/1
Author	Deputy CEO
Date of Report	17 th September 2015
Disclosure of Interest	Nil

Norseman Community Resource Centre



Management Report
And
Monthly Statement of Financial Activity
For the period ending 31st August 2015

Officer Recommendation

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31st August 2015 be accepted.

Moved Cr: S Conklin
Seconded Cr: L Webb

Resolution

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31st August 2015 be accepted.

Carried by: Simple Majority For: 6 Against 0

Agenda Reference & Subject	
10.4.4 – Application for a Community Grant	
Location / Address	Shire of Dundas
File Reference	FM.BU 15.16
Author	Doug Stead - DCEO
Date of Report	11 th September 2015
Disclosure of Interest	Nil

Summary

For the Council to consider assisting the Norseman District High School Parents and Citizens Association by approving the request for \$4,869. The completed Grant Application is attached in Papers Relating.

Background

The P & C are raising funds to support the educational outcomes of students at Norseman District High School. The objectives of the organisation include facilitating parental and community engagement with children's education, representing the parent/caregiver voice on school committees and public education issues and to provide support for parents, students and staff as well as community members where needed.

The projects being planned are to raise funds through a series of community events over the weekend of 7th November which will stimulate participation by the local community during the Norseman Gold Fever Festival and Norseman Art Festival as more fully described in the Application. The grant from the Shire will cover anticipated costs.

Statutory Environment

Nil

Policy Implications August

Nil

Financial Implications

The Shire has provided for Community Grants in the 2015/2016 Budget.

Strategic Implications

The two festivals being held over the weekend of the 7th November 2015 will attract numerous spectators and competitors to the town thereby boosting awareness of eco-tourism in the region as well as contributing to local business. The activities planned by the P & C include a Dinner/Dance where the P & C will be providing the catering and general organisation. They will not be responsible for the dispensing of alcohol.

Consultation

DCEO, CDO, Gold Fever Committee, P & C

August

Comment

The Arts Festival is creating a large amount of interest and has the potential to become a major tourist attraction. The Gold Fever event and their committee have established their credentials after a

successful event last year and support already generated indicates that it could become a major function on the regional calendar.

The activities planned by the P & C form part of these two festivals.

The DCEO, CDO and Shire President have been attending Gold Fever committee meetings and are also involved in discussions on the Arts Festival.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council approve the request by the Norseman District High School Parents and Citizens Association Inc for a Community Grant of \$4,869 towards their planned project costs.

Moved Cr: C South

Seconded Cr: L Webb

Resolution

That the Council approve the request by the Norseman District High School Parents and Citizens Association Inc for a Community Grant of \$4,869 towards their planned project costs.

Carried by: Simple Majority

For: 6

Against 0

11 Elected Members Motions of Which Previous Notice Has Been Given

Nil

12 New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting

The following item of urgent business was accepted for consideration by the President or by a majority of the members of the Council

Voting Requirement Simple Majority

Recommendation

That the members of the Council agreed to the introduction of the following late item for decision.

Moved Cr: C South

Seconded Cr: YH Vicensoni

Resolution

That the members of the Council agreed to the introduction of the following late item for decision.

Carried by: Simple Majority

For: 6

Against 0

Agenda Reference & Subject	
12.1. – Late Item – Application for Mining Lease	
Location / Address	Heritage Trail
File Reference	RV.VA.2
Author	Richard Brookes
Date of Report	22 nd September 2015
Disclosure of Interest	Nil

Summary

For the Council to consider an application for a mining lease over a portion of the heritage trail

Background

The Shire has received an application from Accent Resources NL for a mining lease over a portion of the heritage trail. A copy of the application is attached.

Statutory Environment

Mining Act 1978

Policy Implications

N/A

Financial Implications

N/A

Strategic Implications

The proposal has positive and negative implications in relation to the strategic community plan as follows:

Theme 2 – A thriving local economy and economic base			
A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.			
Strategy 2	Goal	Measure	Priority
2.1 Opportunity for Economic Diversification	A vibrant economy that includes opportunities for mining, industry, tourism, shopping and business.	The level and diversity of businesses, including mining, industry, tourism and commercial activity is increasing.	Medium
2.2 Attracting new businesses	New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live.		

Theme 3 – Natural & Built Environment

A protected and enhanced environment that is aesthetically pleasing and provides benefits for the Community for generations to come.

Strategy 3	Goal	Measure	Priority
3.4 Enhancement of natural tourist destinations.	Development of the Great Western Woodlands that maintains the overall natural beauty of the area however still provides opportunities for tourism and other uses.	That the GWW is generally preserved and any development undertaken still allows residents and tourists to enjoy its natural beauty An increased level of tourism numbers visiting the GWW.	Low

Consultation

Council

Comment

The proposed mining lease is an area that has already been the subject of considerable mining activity in the past, and does not appear to be create any issues other than the protection of the heritage trail and the Shires road infrastructure.

Voting Requirements

Simple Majority

Officer Recommendation

That the Department of Mines and Petroleum be advised that the Council of the Shire of Dundas has no objection to the proposed mining lease 63/657 subject to no activity being undertaken on or adjacent to the road reserve or the heritage trail that would negatively impact on the Shires infrastructure.

Moved Cr: Y H Vicensoni
Seconded Cr: C South

Resolution

That the Department of Mines and Petroleum be advised that the Council of the Shire of Dundas has no objection to the proposed mining lease 63/657 subject to no activity being undertaken on or adjacent to the road reserve or the heritage trail that would negatively impact on the Shires infrastructure.

Carried by: Simple Majority For: 6 Against 0

Agenda Reference & Subject	
12.2. – Late Item – Provision of Psychological Services	
Location / Address	Norseman
File Reference	CS.SP.07
Author	Richard Brookes
Date of Report	22 nd September 2015
Disclosure of Interest	Nil

Summary

For the Council to consider assisting in the provision of psychological services to Norseman

Background

The Shire of Dundas has received a letter from Dr Graham Rowlands requesting that the Shire of Dundas provide some support in the provision of psychological services to Norseman. A copy of the letter is attached.

Statutory Environment

N/A

Policy Implications

N/A

Financial Implications

There is currently no provision for psychological service within the Shire of Dundas budget however there is a budget allocation of \$30,000 per annum to assist with the provision of medical services to Norseman.

Strategic Implications

The proposal appears to meet the objectives of the Strategic Community Plan as follows:

Theme 1 – A vibrant, active and healthy socially connected Community			
A strong, healthy, educated and connected Community that is actively engaged and involved.			
Strategy 1	Goal	Measure	Priority
1.1 Accessibility to medical services	A Community capable of providing adequate health services to all residents recognising that particular Community group needs may include adequate medical facilities for local health issues. Advocate on the Community's behalf to ensure that adequate health services are provided.	Service levels meet Community expectations and these are monitored on an annual basis. Regular meetings with health service providers.	High

Consultation

Dr Graham Rowlands, DCEO Doug Stead

Comment

The Shires assistance with the provision of psychological services to Norseman is supported by the strategic community plan. The Shire has made provision in the budget to assist with the provision of medical services by including \$30,000 in the budget.

Assistance with travel expenses for a health professional to visit Norseman to provide psychological services appears to be appropriate given the distance that needs to be travelled and the cost for Norseman patients if the service was not provided.

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas assist with the provision of psychological services in Norseman by subsidising travel expenses by up to \$6,000 per annum.

Moved Cr: C South
Seconded Cr: YH Vicensoni

Resolution

That the Shire of Dundas assist with the provision of psychological services in Norseman by subsidising travel expenses by up to \$6,000 per annum.

Carried by: Simple Majority For: 6 Against 0

Agenda Reference & Subject	
12.3. – Late Item – Purchase of Fire Vehicle	
Location / Address	Shire of Dundas
File Reference	PL.FL.2
Author	Richard Brookes
Date of Report	22 nd September 2015
Disclosure of Interest	Nil

Summary

For the Council to consider the purchase of a new vehicle to be utilised for firefighting control.

Background

The Shire has a number of vehicles utilised during the fire season to undertake firefighting operations. Two of these vehicles are provided by the Department of Fire and Emergency Services DEFS on a seasonal basis. The Shire utilises the chief bush fire control officers vehicle (Prado) the fire control officers (manager works and services rodeo) and (project officers Dmax)
The last fire season was significant with the Shire undertaking the control of several large fires over an extended period (approximately 6 weeks firefighting)

Statutory Environment

Local Government Act

Policy Implications

N/A

Financial Implications

The cost to the Shire over the last fire season was approximately \$75,000 however a significant amount was able to be recouped from DFES other than the damage sustained to vehicles

Strategic Implications

N/A

Consultation

DFES, DCEO, Fire Control Officers

Comment

The main Shire vehicle used in firefighting operations is the project officers (Steve Bowyer) ranger utility (Dmax tray back) This vehicle has proved to be unsuitable and was significantly damaged last year with the engine failing due to dust and the suspension having to be replaced.

With the coming fire season which is anticipated to be very busy (a 3 day bushfire already in September) and it is necessary to have a vehicle that can be effectively and safely utilised as the main bush fire control vehicle

The Dmax was due to be replaced next financial year however it is considered necessary to bring that forward.

After considerable research, the best vehicle for the purpose appears to be a 3 litre diesel 4x4 Hilux extra cab tray back which will cost approximately \$20,000 after trade in. The Hilux has a reputation for being a tough vehicle and is suitable for the purpose.

Electronic fire monitoring equipment was due to be installed in two fire fighting vehicles this financial year, however with the failure of one of the vehicles to perform the cost of installation of the equipment in the current vehicle is not justified.

Voting Requirements

Absolute Majority

Officer Recommendation

That the Shire of Dundas amend the 2015/16 budget to include the purchase of a new 4x4 extra cab tray back to be utilised for the ranger and firefighting duties.

Moved Cr: S Conklin
Seconded Cr: L Webb

Resolution

That the Shire of Dundas amend the 2015/16 budget to include the purchase of a new 4x4 extra cab tray back to be utilised for the ranger and firefighting duties.

Carried by: Absolute Majority For: 6 Against 0

Agenda Reference and Subject	
12.4. – Late Item – Appointment of Chief Bush Fire Control Officer	
Location / Address	Shire of Dundas
File Reference	BF.CO.1
Author	Richard Brookes
Date of Report	22 nd September 2015
Disclosure of Interest	Nil

Summary

For the Council to appoint a Chief Bushfire Control Officer

Background

The Chief Bush Fire Control Officer and fire control officers are appointed by the Shire
The current Chief Bush Fire Control Officer is the Chief Executive Officer of the Shire of Dundas and will be leaving the position on the 2nd October 2015.

Statutory Environment

Bush Fire Act 1954

Policy Implications

N/A

Financial Implications

N/A

Strategic Implications

N/A

Consultation

DCEO

Comment

The Chief Bush Fire Control Officer has overall responsibility for bush fire control within the Shire and generally has considerable experience in firefighting operations. The Shire can appoint any suitable person to take on the role however the person appointed needs to have a sufficient understanding of fire operations.

The Manager of Works and Services - Jon Fry and the Project Officer - Steve Bowyer have considerable experience in firefighting operations and are willing to take on the roles and responsibility.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas appoint

- 1. Jon Fry as the Chief Bush Fire Control Officer; and**
 - 2. Steve Bowyer as the Deputy Chief Bush Fire Control Officer;**
- for the Shire of Dundas**

Moved Cr: JEP Hogan
Seconded Cr: C South

Resolution

That the Council of the Shire of Dundas appoint

- 1. Jon Fry as the Chief Bush Fire Control Officer; and**
 - 2. Steve Bowyer as the Deputy Chief Bush Fire Control Officer;**
- for the Shire of Dundas**

Carried by: Simple Majority

For: 6

Against 0

As the following discussion had financial implications for the CEO, Richard Brookes left the Council Chambers at 6.41pm

Agenda Reference and Subject	
12.5. – Late Item – Provision of Health & Building Services	
Location / Address	Shire of Dundas
File Reference	PF RB
Author	Jacquie Best
Date of Report	22 nd September 2015
Disclosure of Interest	Nil

The Shire President raised the issue of the provision of health and building services to the Shire of Dundas when the present CEO leaves the Shire. These services have in the past been undertaken by the appropriately qualified CEO. The Shire President advised that Richard Brookes was prepared to liaise with the CEO and undertake the health and building approvals and inspections as required.

Moved Cr: J Best
Seconded Cr: L Webb

Resolution

That Richard Brookes in consultation with the CEO be requested to undertake health and building service approvals and inspections for the Shire of Dundas as required.

Carried by: Simple Majority

For: 6

Against 0

Richard Brookes returned to the Council Chambers at 6.44pm

The Shire President raised the issue of finalising the contract with Doug Stead the proposed new CEO

Moved Cr: L Webb
Seconded Cr: S Conklin

Resolution

That the meeting proceed behind closed doors.

Carried by: Simple Majority

For: 6

Against 0

Doug Stead, Jon Fry, Pania Turner, John Ackermans, Laurene Bonza, Hal O'Callaghan and Sharon Warner left the Chambers at 6.45pm

Agenda Reference and Subject	
12.6. – Late Item – Appointment of CEO	
Location / Address	Shire of Dundas
File Reference	PF DS
Author	Jacquie Best
Date of Report	22 nd September 2015
Disclosure of Interest	Nil

The meeting recommenced behind closed doors where Councillors discussed the terms of the contract and ratify the appointment of the new CEO

Moved Cr: L Webb
 Seconded Cr: S Conklin

Resolution

That the meeting come from behind closed doors.

Carried by: Simple Majority For: 6 Against 0

Doug Stead, Jon Fry, Pania Turner, John Ackermans, Laurene Bonza, Hal O'Callaghan and Sharon Warner returned to the Council chambers at 6.48pm

Moved Cr: J Best
 Seconded Cr: L Webb

Resolution

That the Council of the Shire of Dundas endorse the appointment of Doug Stead as the Chief Executive Officer for the Shire of Dundas for a period of 3 years effective from the 3rd October 2015.

Carried by: Simple Majority For: 6 Against 0

13 Next Meeting

The next Ordinary Meeting of the Council is scheduled to be held on the 20th October 2015.

14 Closure of Meeting

There being no further business the Shire President thanked all outgoing Councillors for their contribution to the Shire and wished the prospective Councillors good luck at the upcoming elections.

The Shire President particularly thanked Cr Chris South for his contribution to the Council in representing the pastoral industry and declared the meeting closed at 6.57pm.