

# Norseman Community Resource Centre

PO Box 206  
81 Roberts Street  
NORSEMAN WA 6443

## Profit & Loss Statement

1/07/2020 through 30/11/2020

11/12/2020  
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Income		
Sales		
1 Computer Usage	\$59.99	
2 Printing	\$1,378.24	
3 Photocopying/Printing	\$4,406.00	
Fax Services	\$15.92	
Scanning	\$104.93	
Memberships	\$100.00	
Secretarial Services	\$4.55	
Laminating	\$36.82	
Kids Klub	\$65.46	
Events	\$52.73	
Computer Goods - Sales	\$52.44	
Phones & Credit - Sales	\$998.18	
Express Yourself - Sales	\$51.82	
Photo Express kiosk	\$3.63	
Contract Services	\$9,926.70	
Grant Income	\$53,479.70	
TRANS WA - Sales	\$869.54	
Miscellaneous Income	\$18.09	
Total Income		<u>\$71,624.74</u>
Cost of Sales		
Purchases		
Photocopier Meter Reading	\$3,144.31	
Computer & Phone Goods	\$3,349.12	
TRANSWA Ticket Sales	\$270.99	
Total Cost of Sales		<u>\$6,764.42</u>
Gross Profit		<u>\$64,860.32</u>
Expenses		
Events	\$2,568.44	
Bank Fees	\$150.00	
Advertising	\$3,093.21	
Dues & Subscriptions	\$2,761.71	
Insurance	\$1,826.75	
Repairs & Maintenance	\$1,392.00	
Cleaning Supplies	\$20.34	
Security	\$1,386.00	
Photo Express Kiosk	\$7,225.00	
Asset Purchases	\$7,645.05	
Computer Repairs & Maintenance	\$68.64	
Postage & Shipping	\$457.14	
Telephone	\$1,291.39	
Stationery	\$505.20	
TRANSWA Fares	\$556.43	
Employment Expenses		
Staff Amenities	\$40.51	
Superannuation	\$1,488.65	
Wages & Salaries	\$20,360.23	
Total Employment Expenses		<u>\$21,889.39</u>
Services		
Internet Fees	\$99.95	
Total Expenses		<u>\$52,936.64</u>
Net Profit / (Loss)		<u>\$11,923.68</u>

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PO Box 206  
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## Balance Sheet

As of November 2020

11/12/2020  
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Assets		
Current Assets		
Cash On Hand		
Cheque Account	\$113,147.54	
Petty Cash	\$150.00	
Total Cash On Hand	<u>\$113,297.54</u>	
Trade Debtors	<u>\$3,169.52</u>	
Total Current Assets		\$116,467.06
Other Assets		
Deposits	<u>\$2,000.00</u>	
Total Other Assets		\$2,000.00
Fixed Assets		
Furniture & Fixtures		
Furniture & Fixtures at Cost		\$88,064.56
Furniture & Fixtures Accum Dep		<u>-\$61,712.49</u>
Total Assets		<u>\$144,819.13</u>
Liabilities		
Current Liabilities		
GST Liabilities		
GST Collected	\$27,371.30	
ATO Running Balance Account	-\$2,169.00	
GST Paid	<u>-\$25,473.88</u>	
Total GST Liabilities		-\$271.58
Other Current Liabilities		
Long Service Leave Provision	\$21,773.96	
Annual Leave Provision	<u>\$8,595.74</u>	
Total Current Liabilities		<u>\$30,098.12</u>
Total Liabilities		\$30,098.12
Net Assets		
		<u>\$114,721.01</u>
Equity		
Retained Earnings	\$48,975.78	
Current Year Earnings	\$11,923.68	
Historical Balancing	<u>\$53,821.55</u>	
Total Equity		<u>\$114,721.01</u>

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## Reconciliation Report

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ID#	Date	Payee	Deposit	Withdrawal
Cheque Account:	1-1110	Cheque Account		
Date of Bank Statement:	30/11/2020			
Last Reconciled:	31/10/2020			
Last Reconciled Balance:	\$120,965.00			

### Cleared Cheques

SC301120	5/11/2020			\$10.00
2002	16/11/2020	Telstra		\$274.98
SC301120	17/11/2020	Bank Fees for Trust		\$10.00
2003	18/11/2020	Clever Patch		\$170.18
2004	18/11/2020	AUSTRALIAN PHOTO SUPPLIES		\$7,947.50
2005	18/11/2020	Being There Solutions Pty Ltd		\$44.00
2006	18/11/2020	Solutions IT		\$18.88
2007	18/11/2020	Norseman Today Group Inc		\$190.00
2008	18/11/2020	BONZA CONSTRUCTION		\$1,531.20
2009	18/11/2020	Norseman IGA		\$416.69
		<b>Total:</b>	<b>\$0.00</b>	<b>\$10,613.43</b>

### Cleared Deposits

CR003030	2/11/2020	Bank Deposit	\$441.60	
CR003022	5/11/2020	Payment; MEEDAC	\$10.00	
CR003023	13/11/2020	Payment; Dundas Fencing & B	\$5.30	
CR003024	13/11/2020	Services AU 01.11.2020	\$2,183.87	
CR003031	27/11/2020	Bank Deposit	\$155.20	
		<b>Total:</b>	<b>\$2,795.97</b>	<b>\$0.00</b>

### Reconciliation

BusinessBasics Balance on 30/11/2020:	\$113,147.54
Add: Outstanding Cheques:	\$0.00
Subtotal:	\$113,147.54
Deduct: Outstanding Deposits:	\$0.00
Expected Balance on Statement:	\$113,147.54