



Notice of Meeting and Agenda Ordinary Council Meeting 15th December 2020

NOTICE OF MEETING

The next Ordinary Meeting of the Council will be held on 15th December 2020 in the Council Chambers at Prinsep Street Norseman, commencing at 6:00pm to consider and resolve on the matters set out in the attached agenda.

All meetings are open to the public, except for matters raised by Council under "Confidential Items".

Members of the public may ask a question at an Ordinary Council meeting under "Public Question Time".

A handwritten signature in black ink, appearing to read "Peter Fitchat", is written over a horizontal line.

Peter Fitchat
Chief Executive Officer
11th December 2020

Notes to Agenda

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Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity who has an application before the Shire must obtain, and should only rely on, written notice of the Shires decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as representation by the Shire should be sought in writing and should make clear the purpose of the request.

AGENDA for the ORDINARY Meeting of the Council to
be held in the Council Chambers at the Shire
Administration Office – Prinsep Street Norseman on
the 15th December 2020 commencing at 6.00pm

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1 Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at

This Ordinary Council Meeting will be video recorded to assist in the preparation of the minutes of the meeting.

The Shire of Dundas recognises the Ngadjju and Mirning People as First Nations People in the Shire of Dundas, acknowledging them as traditional custodians and pay our respects to their Elders, past, present and emerging.

1.1 Attendance at meeting by Councillor AR Patupis.

The Shire President has been advised that Cr Patupis will be in Eucla, Western Australia when the meeting is held and have requested attendance by way of instantaneous telephone connection with other Councillors present at the meeting in accordance with Administration Regulation 14A.

Cr Patupis will be at 1 Eyre Highway, Eucla WA 6443.

The Council must approve of the place that Cr Patupis is located as a "suitable place" that must be in a town site or other residential area at least 150 kilometres from where the meeting is being held.

Recommendation

That Cr Patupis be permitted to attend this meeting by way of instantaneous telephone connection from Eucla, Western Australia, on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14A.

Moved: Cr
Seconded: Cr

Resolution

Carried by: Absolute Majority For: Against:

2 Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests:

Proximity Interests:

Impartiality Interests:

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

3 Record of Attendance of Councillors / Officers and Apologies.

Cr LG Bonza	Shire President
Cr AR Patupis	Deputy Shire President
Cr JEP Hogan	
Cr SM Warner	
Cr VL Wyatt	
Cr VJ Schultz	
Peter Fitchat	Chief Executive Officer
Katherine Crawford	Executive Assistant
Joe Hodges	Manager of Works and Services
Tracy Dixon	Records/Administration Officer

4 Applications for Leave of Absence.**5 Response to Previous Public Questions Taken on Notice.****6 Public Question Time.**

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

In accordance with Regulation 6 of the Local Government (Administration) Regulations 1996, the minimum time allowed for Public Question Time is 15 minutes.

A member of the public who raises a question during Question Time is to state his or her name and address.

7 Confirmation of Minutes of Previous Meeting.

7.1 Minutes of the Ordinary Meeting of Council held on 17th November 2020 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Ordinary Council Meeting held on 17th November 2020 be confirmed as a true and accurate record

Moved Cr:
Seconded Cr:

Resolution

Carried by: Simple Majority

For:

Against

8 Petitions, Deputations or Presentations.**8.1 Reports of Committees**

8.1.1 GVROC – Cr Bonza

8.1.2 WALGA – Cr Bonza/Cr Patupis

8.1.3 Woodlands Centre Construction Project – Cr Wyatt/Cr Warner

8.1.4 Regional Roads Group – Cr Bonza/Cr Wyatt

8.1.5 Roadwise – Cr Wyatt/Cr Warner

9 Announcements by Presiding Member without Discussion.**10 Reports of Officers.****10.1 Planning, Development, Health and Building**

Agenda Reference & Subject	
10.1.1 - Application Oversize Shed – 45 Angove Street	
Location / Address	Lot 598 (45) Angove Street, Norseman
File Reference	DB.BD & A487
Author	Executive Assistant - Katherine Crawford
Date of Report	9 th December 2020
Disclosure of Interest	Nil

Summary

1. To advise Council of comments received from the advertisement in the Kalgoorlie Miner on the Friday 23rd October 2020 for the application of an oversize shed located at 45 Angove Street.
2. For Council to then consider the development application by Mark Howard to construct an oversize shed at 45 Angove Street, Norseman.

A copy of the advertisement is available to Council in the papers relating.

Background

An application was presented to Council at the October 2020 Ordinary Meeting for approval of an Oversize Shed at 45 Angove Street. Council made the decision not to approve the application until the community were given the opportunity to comment; this decision was to ensure fairness and transparency for all applications of this nature.

The following resolution was passed at the Ordinary Council Meeting held at the Shire of Dundas Council Chambers on the 20th October 2020 -

Resolution 11.1.2

That the council of the Shire of Dundas

- 1. Advertise the application pursuant to S.64 of the deemed provisions of the regulations,**
- and**
- 2. Return the application to the next ordinary meeting of the council for consideration of any comments that may be received.**

Statutory Environment

Shire of Dundas Local Planning Scheme No 2
State Planning Policy 7.3 Residential Design Codes (R Codes)

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

- 2.1 **Opportunity for Economic Diversification** -a vibrant economy that includes and supports opportunities for mining, industry, creative and cultural industries, tourism, shopping, and business.
- 2.2 **Attracting new businesses** -New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live.
- 2.3 **Future Growth and sustainability** -Our Shire will maintain the existing population and provide opportunities for future growth for continued sustainability of the Community.
- 2.4 **Provide infrastructure that stimulates growth** -To assist in the provision of infrastructure that encourages development of existing and new business opportunities.

Consultation

President and Councillors
Chief Executive Officer
Development Services Officer
Executive Assistant

Comment

After the advertisement being advertised on the Shire website and in the Kalgoorlie Miner on the 23rd October 2020, the Shire received nil comments from the community or other members of the public regarding the proposal to “erect an over height and oversize shed for personal storage and utilise the shed for hobbies”.

For Council’s information, the comments from the report previously presented at the October 2020 Ordinary Council meeting is provided:

“In this case the requested shed is about 15m² larger than the R Codes stipulate as a maximum.

The proposed shed wall height is 2.7m which has generally been approved by the Council however higher than the 2.4m wall height stipulated in the R Codes. The Shire have in the

past approved some larger sheds in the residential area, however those variations in size have generally been advertised for comment.

Notwithstanding the previous approvals, the Council needs to consider the application considering the current local planning scheme and its references to the Residential Planning Codes.

In considering the application for an oversize building, the Council may refuse the application if it considers that the building by its design, construction or materials detract from the streetscape or the visual amenity of residents or neighbouring properties.

The applicant advises in his application that the shed is to be used for the storage of personal belongings and to be used as a workshop to undertake hobbies.

In this case the proposed outbuilding is only 15m² larger than the prescribed maximum and the applicant has supplied letters of non-objection from his neighbours. The proposed shed is smaller than some residential shed previously approved by the Council”.

Voting Requirements

Simple Majority

Officer Recommendation

That Council:

- 1. accept that there were nil comments received regarding the proposal,**
- 2. approve the application to construct a shed of 75m² on L598 (45) Angove Street Norseman subject to the issue of a building permit, and**
- 3. advise the applicant that the shed is not to be used for commercial purposes.**

Moved Cr:

Seconded Cr:

Resolution

Carried by: Simple Majority

For:

Against

10.2 Engineering and Works

Nil

10.3 Members and Policy

Agenda Reference & Subject	
10.3.1 - Receive the Information Bulletin	
Location / Address	Shire of Dundas
File Reference	CM.CI.2
Author	Chief Executive Officer - Peter Fitchat
Date of Report	10 th November 2020
Disclosure of Interest	Nil

Summary

For Council to consider receiving the Information Bulletin for the period ending 30th November 2020.

Background

The Councillors' Information Bulletin for the period ending 30th November 2020 was completed and circulated to Councillors.

Statutory Environment

Local Government Act 1995

- Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
- Section 3.1 – Provides that the general function of the local government is to provide for the good governance of persons in its district.

Policy Implications

Council has no policies in relation to this matter

Financial Implications

The recommendation of this report has no financial implications for Council.

Strategic Implications

Keeping Councillors informed in respect to matters impacting on their role as Councillor.

Consultation

Nil.

Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

Because of certain confidential elements in the contents of this document, it is not a public document, it is distributed to Councillors and senior staff only and is not for public release.

Voting Requirements

Simple Majority

Officer Recommendation

That Council receive the monthly Councillors' Information Bulletin for the period ending 30th November 2020 as included in confidential papers relating.

Moved Cr:
Seconded Cr:

Resolution

Carried by: Simple Majority

For:

Against

Agenda Reference & Subject	
10.3.2 - Ordinary Council Meeting and Council Workshop – January 2021	
Location / Address	88-92 Prinsep Street
File Reference	CM.CO.2020 & CR.MA.1
Author	Executive Assistant - Katherine Crawford
Date of Report	4 th December 2020
Disclosure of Interest	Nil

Summary

For the Council to consider changing the dates for the January 2021 Ordinary Council Meeting and the Council Workshop.

Background

An item was discussed at the Council Workshop on the 1st December 2020 to amend the January 2021 Ordinary Council Meeting and the Council Workshop as follows:

	From	To
<i>Ordinary Council Meeting</i>	Tuesday, 19 th January 2021	Thursday, 21 st January 2021
<i>Council Workshop</i>	Tuesday, 5 th January 2021	Tuesday, 12 th January 2021

Statutory Environment

Pursuant to the *Local Government Act 1995* Division 2 Subdivision 1 section 5.4

Calling council meetings

An ordinary or a special meeting of a council is to be held —

(a) if called for by either —

(i) the mayor or president; or

(ii) at least 1 /3 of the councillors,

in a notice to the CEO setting out the date and purpose of the proposed meeting;

or (b) if so, decided by the council.

In accordance with Regulation 12 of the *Local Government (Administration) Regulations 1996* public notice be provided for amended dates for the Ordinary Meeting in January 2021.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

President

Councillors

Chief Executive Officer

Senior Management

Comment

Nil

Voting Requirements

Simple Majority

Officer Recommendation

That Council amend the January 2021 Ordinary Council Meeting and Council Workshop dates as follows:

1. The Ordinary Council Meeting be moved from the 19th January 2021 to the 21st January 2021, and
2. The Council Workshop be moved to from the 5th January 2021 to the 12th January 2021

Moved Cr:
Seconded Cr:

Resolution

Carried by: Simple Majority

For:

Against

10.4 Administration, Finance and Community Service

Agenda Reference & Subject	
10.4.1 – Accounts Paid 1/11/2020 to 30/11/2020	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts Payable Officer
Date of Report	10/12/2020
Disclosure of Interest	Nil

Trust Payments

Chq/EFT	Date	Name	Description	Amount
EFT5106	18/11/2020	Department of Mines, Industry Regulation and Safety	RECOUP BUILDING APPLICATION	113.30
EFT5107	18/11/2020	Shire of Dundas	RECOUP BUILDING COMMISSIONS	10.00
				\$123.30

Municipal Cheques

Cheque	Date	Name	Description	Amount
				\$0.00

Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT5062	11/11/2020	Australia Post	Rates Postage	845.60
EFT5063	11/11/2020	A & M Medical Services Pty Ltd	1 x Paediatric pad for H/start HS1, 1x Adult Pads HS1.	463.75

EFT5064	11/11/2020	Bullivants Pty Ltd	Inspect lifting chains - Visual inspection of lifting & height safety equipment	147.00
EFT5065	11/11/2020	BP Norseman	Diesel & Unleaded Charges for September 2020	954.78
EFT5066	11/11/2020	Bonza Constructions Pty Ltd	Adjust all self-closing taps in Woodland Centre to run max time as requested, install safe.	169.40
EFT5067	11/11/2020	Bunnings Warehouse Kalgoorlie	Assorted Hardware items for the Depot	287.79
EFT5068	11/11/2020	Butler Settineri (Audit) Pty Ltd	Fees in relation to audit of royalties for regions grant acquittal in respect to Woodlands Visitor Centre project ended 30th June 2020.	880.00
EFT5069	11/11/2020	Champ Pty Ltd	LMSI SUBSCRIPTION - 07.11.2020 - 07.11.2021	1320.00
EFT5070	11/11/2020	Curtain Villa	Pick up/despatch one vertical blind for the gymnasium	252.56
EFT5071	11/11/2020	Shire of Dundas Municipal Fund	Payroll deductions	1390.00
EFT5072	11/11/2020	Dundas Fencing & Building Maintenance	IO Inspection on front & rear septic tanks, hire drain machine, clean out tanks, remove roots and backfill drain mini excavator at 13 Roberts Street Norseman.	2919.95
EFT5073	11/11/2020	Esperance Communications	Power cycled wireless link between camera 19 and Shire Depot (brought camera back to online) plus Travel charge \$460.00 Overpaid invoice 5061753 on 20.03 and 13.03 -\$182.45	277.55
EFT5074	11/11/2020	Department of Fire & Emergency Services	2020/2021 ESL for Shire Owned Properties	2593.66
EFT5075	11/11/2020	FULL MOON CAFE	Sandwiches, finger food fruit for Council Workshop for 12 people 06.10.2020 \$300.00 Morning tea for Manex 05.06.2020 (budget meeting) \$35.00 4x \$20.00 Vouchers for Garden Show \$80.00	415.00
EFT5076	11/11/2020	Stitch and Gift	300 x Face Masks - reusable with filters	1200.00
EFT5077	11/11/2020	Horizon Power	Power Charges for 86 Prinsep street (20.08.2020 - 20.10.2020)	10838.35
EFT5078	11/11/2020	P & L Hogan Services	2 x Gas Cylinder for 36 Angove Street, 1 x Gas Cylinder for 11 Roberts Street, 1 x Gas Cylinder for Norseman Oval.	660.00
EFT5079	11/11/2020	Highway Tilt Towing	Towing - Transport vehicle from Norseman BP to Norseman Shire Works depot Mildura Street - 21.10.2020	150.00
EFT5080	11/11/2020	KALGOORLIE PRECAST CONCRETE	2 x Soak well Decant 1200 x 1450, 2 x Lid 1400 x 150 traffic w/grate	5511.00
EFT5081	11/11/2020	Kyle Stanely Wicker	19.2 meters wall charged p/sqm, materials required for Mural, Food and accommodation plus travel to and from.	6450.00
EFT5082	11/11/2020	D&L ELECTRICAL AND AIR PTY LTD	ESC Inspection for 2/100 Prinsep St, Norseman, supplied material.	754.36
EFT5083	11/11/2020	Star Track Credit	Freight (Shenton Pumps)	473.43

EFT5084	11/11/2020	Moore Australia (WA) Pty Ltd	Rates Processing and management assistance for September 2020	1870.00
EFT5085	11/11/2020	Marketforce	Advertising - Bushfire Risk Planning Coordinator (Kal Miner 05.09 & 09.09)	1157.92
EFT5086	11/11/2020	MARRAK GROUP SAFETY SUPPLIES AND APPAREL	25 x Safety gloves, 2 x dust masks, 300 x ear plugs.	624.63
EFT5087	11/11/2020	Norseman Concrete	Loader & truck hire - 01.09.2020 - 04.09.2020 \$7301.25 Float Shire Grader from pit 13 to Norseman Depot \$1584.00	8885.25
EFT5088	11/11/2020	Norseman IGA	Various IGA Purchases (01.09.2020 - 30.09.2020)	926.61
EFT5089	11/11/2020	Protector Pest Control	Annual Termite Program to Shire housing and infrastructure with complimentary spider and cockroach treat.	10594.10
EFT5090	11/11/2020	PHIL ARNOLD CONCRETING PTY LTD	Supply mesh/reo, form, lay and finish drying bed with NIB walls sump and ramp. Finish additional slab with walls - wash treatment plant Norseman, Travel & Accommodation.	52756.00
EFT5091	11/11/2020	Sigma Companies Group Pty Ltd	5 x Photometer, 5 x Phot Tube, 2 x Sigma pool stabiliser, 1 x pallet skid	534.60
EFT5092	11/11/2020	SEEK LIMITED	Advertising - Bushfire Risk Planning Coordinator	599.50
EFT5093	11/11/2020	South Coast Foodservice	40 x Garbage bag, 6 x Toilet tissue, 6 x Aussie care towels	935.33
EFT5094	11/11/2020	Solutions IT (invoice S + B)	Pre-Paid Hours - 20 Hours	2178.00
EFT5095	11/11/2020	Town Planning Innovations Pty Ltd	General Town Planning Bp Norseman for September	825.00
EFT5096	11/11/2020	Waterman Irrigation Australia	Standpipe Motorised Valve Upgrade	6788.10
EFT5097	11/11/2020	Winc Australia Pty Ltd	2x expanding files, 1x staff diary, 2x packing tape, 1x box 9V batteries	117.40
EFT5098	11/11/2020	Telstra Corporation Limited	Phone Usage for Co-Location, Admin & Youth Centre (20.09.2020 - 19.10.2020) \$480.10 Home Bundles MFA & MWS 26.08.20 - 25.09.20 \$198.00 Landlines & Internet usage 05.09.20 - 04.11.20 \$691.68 Satellite phone charges 16.10.2020 - 15.11.2020 \$180.00 Mobile phone and Tablets Usage 17.10.20 - 16.11.20 \$650.71	2200.49
EFT5099	13/11/2020	Shire of Dundas Municipal Fund	Payroll deductions	395.00
EFT5100	13/11/2020	State Library of Western Australia	Better Beginnings Program 2020/2021	16.50
EFT5101	13/11/2020	Star Track Credit	Freight (Sigma Chemicals) \$667.33 Freight - Jason Signmakers, Kalgoorlie Retravision, Sigma chemicals \$1246.98	1914.31
EFT5102	13/11/2020	ONSHORE ELECTRICAL SOLUTIONS	Replaced existing & increased battery system in Windsock/Airstrip lighting control unit, upgraded PV Array to suit new Site Load at Eucla Airstrip.	5501.58

EFT5103	13/11/2020	Wilsons Diesel & Auto Repairs	Remove all rear wheels. knock out worn shackle pins and sort out shackles, clean up surfaces and fit new spring packs, install new pins and U bolts to Hino 500 Series DS19 \$3721.30 Repair hydraulic hose, supply interior mirror and door latch for Skid steer \$713.80 Carry out service for 21DS \$551.90 Replace evaporator, flush system & fit new drier for DS174 Tip Truck \$3443.70 Cut worn cutting edge of bucket, clean up mating surfaces and fit new edge for DS51 Skid Steer \$584.70	9015.40
EFT5104	13/11/2020	Telstra Corporation Limited	Phone Usage for Admin, Co-Location, & Youth Centre - 20.10.2020 - 19.11.2020 \$486.24 Telstra Wi-Fi Dongle September – November \$54.08 Telstra Wi-Fi Dongle 04.11.2020 - 03.12.2020 \$29.66	569.98
EFT5105	18/11/2020	McLeods Barristers & Solicitors	Dispute Re: Bushfire Hazards	317.18
EFT5108	27/11/2020	Australian Taxation Office	BAS (OCTOBER 2020)	4170.00
EFT5109	27/11/2020	Airport Lighting Specialists Pty Ltd	4 x Battery pack dual 16AH 3.6V plus freight	1017.50
EFT5110	27/11/2020	ZircoDATA Pty Ltd	Storage of Registers (26.09.2020 - 25.10.2020)	160.24
EFT5111	27/11/2020	Abberfield Technology Pty Ltd	200 x Tokens - Abberfield Industries, 2 x Key to suit CT10 coin timer metal cover key.	302.50
EFT5112	27/11/2020	BP Norseman	Diesel and Unleaded charges for October 2020.	369.16
EFT5113	27/11/2020	Bunnings Warehouse Kalgoorlie	Plywood, shovel, rake garden, turpentine mineral diggers, rust buster bond all, press PVC Tees & Premier Sealer.	686.51
EFT5114	27/11/2020	Laurene Bonza	Claim (Council Meeting - 17.11.2020), IB Session 03.11.2020 & GVROC - 13.11.2020	576.00
EFT5115	27/11/2020	BELLINI BULK HAULAGE	Supply & Deliver 50 Tone Garden Blend to Shire works Depot	5500.00
EFT5116	27/11/2020	BOC Limited	Container Service Fee (28.09.2020 - 28.10.2020)	342.54
EFT5117	27/11/2020	Shire of Dundas Municipal Fund	Payroll deductions	395.00
EFT5118	27/11/2020	Elite Gym Hire	Hire of Weights (12.10.2020 - 12.11.2020) \$568.65 Hire of Treadmill, Bike, Rower & Cross Trainer 12.10.2020 – 12.11.2020 \$442.70	1011.35
EFT5119	27/11/2020	Department of Fire & Emergency Services	ESL (OCTOBER 2020)	4789.26
EFT5120	27/11/2020	THE FUTURES GROUP PTY LTD	Shire of Dundas HR Audit, Interviews x 6, Initial scoping and gathering background documents, analysing information, develop recommendations and follow it up \$4702.50	5527.50

			Performance Management of Peter Bush \$825.00	
EFT5121	27/11/2020	Stitch and Gift	Standard Logo for staff uniform.	52.00
EFT5122	27/11/2020	John Edward Patrick Hogan	Claim (Council Meeting - 17.11.2020), Workshop 03.11.2020	312.00
EFT5123	27/11/2020	Horizon Power	Streetlights - 01.10.2020 - 31.10.2020 \$4845.65 Power Usage Lot 1718 \$213.29 Power Usage Depot \$1468.34 Power Usage 78 Prinsep \$492.89 Power Usage Lot 168 \$213	7233.17
EFT5124	27/11/2020	Kalgoorlie Refrigeration and Airconditioning	Remove existing split system, supplied and installed fujitsu 6.8KW unit	4063.40
EFT5125	27/11/2020	Kilima (WA) Pty Ltd	Insurance, 81 Robert Street Norseman \$2274.49 Rent for November 2020 at 81 Roberts \$220.00	2494.49
EFT5126	27/11/2020	Landgate	Mining Tenement Chargeable Schedule No. M2020/10 - 19.09.2020 - 16.10.2020	41.00
EFT5127	27/11/2020	Norseman Concrete	Supply concrete - Sewer drying bed, 64 x concrete 64m ³ , 60 x concrete 60m ³ , 15 x concrete 15m ³ , 20.10.2020 - 22.10.2020	55044.00
EFT5128	27/11/2020	Office National Kalgoorlie	Various Office Stationary & cleaning wipes \$220.46 Slat wall Brochure Holder A4 \$176.87 2x Standard brochure holder 4 tier and 4x single tier for Woodlands centre \$94.91 1x Brochure Holder four tier for woodlands centre \$46.49	538.73
EFT5129	27/11/2020	Online Business eSystems	Monthly Service Agreement	71.50
EFT5130	27/11/2020	PUZZLE CONSULTING PTY LTD	Commodities Road Funding Grant	1300.00
EFT5131	27/11/2020	Royal Life Saving Society WA Inc	Defibrillator battery for the Norseman Swimming Pool plus freight.	260.50
EFT5132	27/11/2020	South East Petroleum	7300 Litres DIESEL \$7722.45 Diesel and Unleaded Fuel Purchases \$1057.00	8779.45
EFT5133	27/11/2020	Valma Joy Schultz	Claim (Council Meeting - 17.11.2020), Workshop 03.11.2020	312.00
EFT5134	27/11/2020	Sigma Companies Group Pty Ltd	20 x Dry Acid Plastic Bag Sod Bisulphate 25 kg - 1 Pallet	759.00
EFT5135	27/11/2020	Visimax Safety Products	6 x Dangerous Dog/Restricted Breed Sign WA plus freight and handling.	168.15
EFT5136	27/11/2020	IT Vision	Mapping Implementation and Training	795.30
EFT5137	27/11/2020	Veronica Wyatt	Claim (Council Meeting - 17.11.2020), Workshop 03.11.2020	312.00
EFT5138	27/11/2020	Western Australian Local Government Association	Valma Schultz - Understanding financial reports & Budgets eLearning (Oct 2020) 195.00 Valma Schultz - serving on council eLearning (Oct 2020) 195.00 Valma Schultz - Conflicts of Interest eLearning (Oct 2020) 195.00	975.00

			Valma Schultz - Meeting Procedures eLearning (Oct 2020) 195.00 Valma Schultz - Understanding Local Government eLearning (Oct 2020) 195.00	
EFT5139	27/11/2020	Sharon Warner	Claim (Council Meeting - 17.11.2020), Workshop 03.11.2020	312.00
6213	02/11/2020	Centrepay Fees	Centrepay Fees for A771	0.99
6215	03/11/2020	Centrepay Fees	Centrepay Fees for A629 & A698	1.98
6226	09/11/2020	Centrepay Fees	Centrepay Fees for Pensioner Rent	0.99
PAY	10/11/2020	Payroll	Direct Debit of Net Pays	71492.51
PAY	10/11/2020	Payroll	Direct Debit of Net Pays (part of MFA final pay)	14049.53
6233	16/11/2020	Joseph Hodges	Reimbursement for Sewer Farm Matting for Waste Facility	451.68
6236	16/11/2020	Centrepay Fees	Centrepay Fees for A771	0.99
6238	17/11/2020	Centrepay Fees	Centrepay Fees for A698	0.99
PAY	24/11/2020	Payroll	Direct Debit of Net Pays	57192.81
6253	30/11/2020	Centrepay Fees	Centrepay Fees for A698	0.99
				\$399,141.76

Municipal Account Direct Debts

	Date	Name	Description	Amount
6210	02/11/2020	ANZ	Merchant Fees	313.12
6211	02/11/2020	Equipment Rents	Sharp Interactive Board	256.30
6221	05/11/2020	ANZ	BPAY Transaction Fee	40.43
DD10499	09/11/2020	SuperChoice	Superannuation 14.10.2020 – 27.10.2020	16218.03
6235	16/11/2020	3E Advantage Pty Limited	CRC photocopier, Shire photocopier & Printer meter readings – October 2020	2706.24
DD10512 & DD10510	19/11/2020	SuperChoice	Superannuation 28.10.2020 – 10.11.2020	21256.34
				\$40,790.46

Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
6234	16/11/2020	Chief Executive Officer	ANZ Credit Card Purchases 22.09.2020 – 21.10.2020	2566.88
	22/09/2020	Australia Post – Esperance	Confirmation of ID for President and CEO	98.00
	22/09/2020	Bunnings Esperance	4x \$50.00 Gift Cards for Garden Show 2020	200.00
	26/09/2020	Crown Metropol	Meals for CEO 2.09.2020 – 26.09.2020	156.86
	26/06/2020	Crown Metropol	Meals for Deputy President 23.09.2020 – 26.09.2020	67.80
	26/09/2020	Crown Metropol	Extra Night Accommodation for President 23.09.2020	325.86
	26/09/2020	Crown Metropol	Extra Night Accommodation for CEO 23.09.2020	325.86
	27/09/2020	Doodly Enterprise	Doodly Enterprise Monthly Subscription	101.41
	28/09/2020	Crown Metropol	Meals for President 23.09.2020 – 26.09.2020	67.80
	03/10/2020	MYOB	Monthly Subscription for Visitor Centre MYOB	54.50
	12/10/2020	Flight Centre	Flights for CEO 28.10.2020 – 29.10.2020	969.79

Agenda Reference & Subject	
10.4.4 - Amendment to the Fees and Charges 2020-2021	
Location / Address	88-92 Prinsep Street
File Reference	FM.FE
Author	Chief Executive Officer – Peter Fitchat
Date of Report	4 th December 2020
Disclosure of Interest	Nil

Summary

For Council to consider having the Norseman Court Sittings in the Community Meeting Room at the Shire Administration Centre and adding a new charge to the Fees and Charges Schedule 2020-2021, Schedule 4 – Governance.

Background

The Shire have been in discussions with the Department of Justice (DOJ) to find an alternate location for the Norseman Court Sittings which were originally located at the Department of Mines, Industry Regulation and Safety (DMIRS) office at 89 Prinsep Street, Norseman.

The alternate location for the Court Sittings is being requested by DOJ to commence next year, 2021 and will be on a quarterly basis. The Community Meeting Room located at the Shire Administration Centre at 88-92 Prinsep Street is the alternate location being sort.

A review of the current venue was completed, and it was decided that preparations and additional resources (namely staff time) will be required to facilitate this hire capacity each quarter. Therefore, a new fee will need to be set to cover costs that have not been allowed for in the Shire Budget.

Staff support on Court days, and the time it will take to prepare the Chambers and Community Rooms for this to take place, upgrading of security camera will be required into the future and a higher rate will assist our community to save money to put towards grant applications to do this into the future.

This new fee has been calculated at \$1,500 excluding GST per Court Sitting.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Schedule 4 revenue and expenditure budget will be impacted. Should Council accept the alternate location and the new fee, this amendment will be considered at the 2020-2021 annual budget review.

Strategic Implications

Strategic Community Plan 2012-22 Strategy Theme 2 (A Thriving Community Local Economy and Economic Base) items 2-2.1, 2.2, 2.3, 2.4 Theme 3 (Natural & Built Environment) items 3.1, 3.2, 3.3, 3.4, 3.5.

Consultation

Senior Management
President

Councillors
Department of Justice

Comment

For Court Sittings to continue in the town of Norseman, the Shire of Dundas has had to make allowances in a building that is not purpose built, to facilitate these services. In doing so the following is to be taken into consideration:

- The additional associated costs to our Community safeguarding the ornaments behind the display cabinets or removing them and then placing them back for each court sitting.
- Having to provide additional staff to the Shire reception and venue hire.
- The fact that a purpose-built building will now be empty; leaving yet another building in the Community empty.
- The fact that the opportunity for the return of the Mines Department to our Community will now be granted as there is no need for the maintenance or the upkeep of this facility.
- The fact that the Mines Department has not communicated this to our Elected Members, or the Community is unacceptable!

All the above factors impacting my recommendation in this report.

Voting Requirements

Simple Majority

Officer Recommendation

That Council accept:

1. **The alternate location for the Norseman Court Sittings be the Community Meeting Room located at 88-92 Prinsep Street, being the Shire Administration Centre and that the Court Sittings hire be monitored by Shire Staff. Should the Court Sittings hire have a negative impact on tourism and general customer service, the Council then reserve the right to suspend the Court Sittings hire at the Community Meeting Room immediately.**
2. **Accept the following amendment to the Fees and Charges Schedule 2020-2021:**

Schedule 4 – Governance

Members of Council

Hire of Community Meeting Room

	Unit / Type	Fee	GST	Total
<i>Court Sittings</i>	Per Day	\$1,500.00	\$150.00	\$1,650.00

Moved Cr:
Seconded Cr:

Resolution

Carried by: Simple Majority

For:

Against

Agenda Reference & Subject	
10.4.5 - WA Hiking Participation Grants 2020/21	
Location / Address	Shire of Dundas
File Reference	GGS.PR
Author	Chief Executive Officer – Peter Fitchat
Date of Report	9 th December 2020
Disclosure of Interest	Nil

Summary

Council to support a funding application through the WA Hiking Participation Grants program is aimed at growing participation in hiking in Western Australia through the development and delivery of new opportunities for participation, skill development and/or building the capacity of leaders (including guides, instructors, and volunteers).

Background

Applicants are encouraged to be creative and innovative in the development of their projects. Projects should align with the WA Hiking Strategy, encourage participation, and capitalise on the benefits of trail running and bushwalking.

The following organisations are eligible to apply:

- Local governments
- Community organisations
- Local active recreation clubs and associations

This funding round **opens 20 November 2020** and **closes 10 February 2021** for projects to be completed by 30 June 2022.

<https://www.dlgsc.wa.gov.au/funding/sport-and-recreation-funding/wa-hiking-participation-grants>

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

WA Hiking Participation Grants program for 2021 for the full expenditure of the program.

Strategic Implications

Strategic Community Plan 2012-2022:

Strategy 3 – Natural and Built Environment

Theme 1 A strong, healthy, educated and connected Community that is actively engaged and involved.

1.2 Recreation Sports and Leisure: A socially connected Community that is physically active.

1.3 Engagement of Community: That the Community are engaged in constructive activities that encourage social and Community development.

3.4 Enhancement of natural tourist destinations: Development of the Great Western Woodlands that maintains the overall natural beauty of the area however still provides opportunities for tourism and other uses.

Consultation

President
Councillors
Senior Management

Comment

With Councils permission we will submit our application to host a Heritage Trail Fun Run 2021 and establishing a bush walk club as Applicants are encouraged to be creative and innovative in the development of their projects. Projects should align with the WA Hiking Strategy, encourage participation and capitalise on the benefits of trail running and bushwalking.

We could combine this event with next years' horse racing event to add number to both events if it is approved in time.

Voting Requirements

Simple Majority

Officer Recommendation

That Council support the initiative for this funding application to WA Hiking Participation Grants 2020/21 to the value of \$25,000.

Moved Cr:
Seconded Cr:

Resolution

Carried by: Simple Majority For: Against

Agenda Reference & Subject	
10.4.6 - Mobile Black Spot Program – Round 5A Open for Application	
Location / Address	Shire of Dundas
File Reference	EN.SP.4
Author	Chief Executive Officer – Peter Fitchat
Date of Report	7 th December 2020
Disclosure of Interest	Nil

Summary

To advise Council that Round 5A is open for applications for the Mobile Black Spot Program.

Background

On 18th November 2020, the Australian Government opened the competitive assessment process for Round 5A of the Mobile Black Spot Program (the Program) and is now calling for applications from Mobile Network Operators (MNOs) and Mobile Network Infrastructure Providers (MNIPs).

The Shire of Dundas includes areas that are classified as other than Major Urban, and that are therefore eligible for consideration under the Program.

The Government has committed \$380 million to the Program to improve mobile coverage and

competition across Australia. To date, the Program has funded more than 1,200 new mobile base-stations, more than 880 of which are already on air and are delivering new coverage in regional areas.

The Government has refreshed the design of the Program for Round 5A based on feedback from a wide range of stakeholders, including many councils. This round includes a focus on improving mobile connectivity along major transport corridors and in disaster-prone regions, and on testing new technologies that support shared mobile infrastructure in regional areas.

The Round 5A Program Guidelines were published on the Government's GrantConnect website on 18 November 2020. Applications from eligible applicants are due by 10 February 2021.

Experience has shown that when a local council engages with applicants, this increases the likelihood that a base station application will be put forward in its area. I would encourage you to engage with the MNOs and MNIPs to identify locations within your local government area that would benefit from an application for funding being put forward.

A key factor in the success to this Program has been the support provided by state and local governments and third parties, including funding co-contributions. You may wish to consider whether your Council could offer a financial or in-kind contribution to encourage proposals for mobile black spots in your area, though this is not a mandatory requirement of the Program. In-kind contributions could be in the form of any of the following, but are not limited to:

- providing leasehold tenure for land at a suitable site for a base station at zero or concessional cost;
- providing civil works (such as the cost of creating an access road to the site) at zero or concessional cost;
- providing access to a facility (such as an emergency services or other tower); or
- providing a connection to an existing power source.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Should the applications be successful, the expenditure and revenue will most likely form part of the 2021/2022 budget.

Strategic Implications

Strategic Community Plan 2012-2022: Strategy 3 – Natural and Built Environment

Consultation

Manager Works and Services
Projects Officer

Comment

Possible locations to submit in the application for the Program would be the following:

- Outside Balladonia

- Hyden-Norseman Road

The scope of works would include the engagement of an external provider and that the following would be the motivation in the application:

- Bushfires
- Drought
- COVID-19

Voting Requirements

Simple Majority

Officer Recommendation

That Council authorise the Chief Executive Officer to make an application to the Mobile Black Spot Program to improve mobile connectivity in remote areas being the Hyden-Norseman Road and outside Balladonia for primarily safety reasons; bushfires, drought and COVID-19.

Moved Cr:

Seconded Cr:

Resolution

Carried by: Simple Majority

For:

Against

Agenda Reference & Subject	
10.4.7 - "Longest Clean-Up" – Woodlands to the Eucla Coast and Along the Eyre Highway	
Location / Address	Shire of Dundas
File Reference	GS.PR
Author	Chief Executive Officer – Peter Fitchat
Date of Report	4 th December 2020
Disclosure of Interest	Nil

Summary

Present to Council a plan to seek funding to undertake the longest clean-up along the Eyre Highway.

"Longest Clean-Up" – Woodlands to the Eucla Coast and Along the Eyre Highway.

Background

It has been known that there are only certain points along the Eyre Highway that are being monitored and bin emptied by Main Roads, these points being mainly rest areas; this is a Federal Highway maintained by Main Roads under contract.

The remainder of the Eyre Highway and the Eucla Coast is being environmentally impacted by pollution and rubbish and that the Shire of Dundas wants to put an effort into making the drive into the "Gateway" to WA a more enjoyable experience and this will tick many tourism and environmental criteria with a community and shire hands on approach to get this done to get this cleaned up.



Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Use \$30,000 from the Federal Government Infrastructure and Communities Grant Program for 2021 or research funding opportunities for the full expenditure of the program.

Strategic Implications

Strategic Community Plan 2012-2022:

Strategy 3 – Natural and Built Environment

Theme 1 A strong, healthy, educated and connected Community that is actively engaged and involved.

1.2 Recreation Sports and Leisure: A socially connected Community that is physically active.

1.3 Engagement of Community: That the Community are engaged in constructive activities that encourage social and Community development.

3.4 Enhancement of natural tourist destinations: Development of the Great Western Woodlands that maintains the overall natural beauty of the area however still provides opportunities for tourism and other uses.

Consultation

President
Councillors
Senior Management
Comment

We believe that there may be funding opportunities available to the Shire to carry out this initiative as a community event with volunteers who wish to make a difference.

The funding would be utilised for:

- Stop and rest points for camping/accommodating and meals for the volunteers
- Dump points where the volunteers can drop off the bags of rubbish, they have collected
- Council Truck hire to pick up the bags of rubbish from the dump points and transport to waste facilities
- Promotion and advertising

This will also bring business to all our roadhouses and accommodation facilities that has been impacted by Bush Fires, Drought and now Covid-19 and all the restrictions this has caused in our community businesses in Norseman, Eucla and especially along the Eyre Highway. A portion of the Federal Government Infrastructure and Community Grant to be allocated to this project to the value of up to \$30,000.

The outcomes we would like to be the following:

1. Attached in Papers Relating to this item, you will what our Eyre Highway Corridor looks like (this was picked up in a 10m meter distance and filled a rubbish bag.
2. All the containers and items that do not meet the Container Deposit Schemes criteria and will remain on the verges forever and contaminate our environment.
3. Make the "Gateway to WA" a unique experience and not one of litter everywhere
4. Lobby Police, Main Roads, and other organisations to beware of the environment and get some litter enforcement along this route and issue some infringements.
5. Also start lobbying for keeping it clean campaign again so our efforts are not wasted
6. Perhaps install some cameras along the road to capture litter bugs
7. But most of all get some people into roadhouses to kick start their businesses as drought bushfires and now Covid-19 has had a great impact on these businesses
8. Record this event and make this part of our awareness campaign and use it to draw-in Shires of Esperance, Coolgardie and the CKB into doing something about the Coolgardie Esperance Highway and into Kalgoorlie
9. Hopefully attract attention onto this major arterial road and bring additional tourists to our communities.

Voting Requirements

Simple Majority

Officer Recommendation

That Council support the initiative for the "Longest Clean Up" and that the CEO and staff of the Shire of Dundas coordinate the program and present this to Council for final approval early next year if the Federal Government sign off that this is an eligible project or seek alternative funding to do this project to the value of \$30,000.

Moved Cr:
Seconded Cr:

Resolution

Carried by: Simple Majority For: Against

As the following item refers to staff matters it is recommended that the meeting proceed behind closed doors.

Council Recommendation

That the meeting proceeds behind closed doors.

Moved Cr
 Seconded Cr

Resolution

Carried by: Simple Majority For: 6 Against 0

Agenda Reference & Subject	
10.4.8 - Confidential Item – Gratuity Payment	
Location / Address	Shire of Dundas
File Reference	PE.PR
Author	Chief Executive Officer – Peter Fitchat
Date of Report	4 th December 2020
Disclosure of Interest	Nil

Voting Requirements

Simple Majority

Council Recommendation

That Council come from behind closed doors.

Moved Cr:
 Seconded Cr:

Council Resolution

Carried by: Simple Majority For: Against

Item 10.4.8 - Council Resolution

Moved Cr:
 Seconded Cr:

Carried by: Simple Majority For: Against

11 Elected Members Motions of Which Previous Notice Has Been Given

12 New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting

The following item of urgent business was accepted for consideration by the President or by a majority of the members of the Council.

Voting Requirement Simple Majority

Recommendation

That the members of the Council agreed to the introduction of the following late item for decision.

Moved Cr:
Seconded Cr:

Resolution

Carried by: Simple Majority

For:

Against

13 Next Meeting

The next Ordinary Meeting of the Council is scheduled to be held on the _____.

14 Closure of Meeting

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at