



**Minutes of Meeting  
Ordinary Council Meeting  
15<sup>th</sup> June 2021**

MINUTES of the ORDINARY Meeting of Council  
held in the Council Chambers at the Shire Administration Office –  
Prinsep Street Norseman on the 15<sup>th</sup> June 2021 commencing at 6.00pm

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## 1. Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 6:00pm.

This Ordinary Council Meeting was video recorded to assist in the preparation of the minutes of the meeting.

The Shire of Dundas recognises the Ngadju and Mirning People as First Nations People in the Shire of Dundas, acknowledging them as traditional custodians and pay our respects to their Elders, past, present and emerging.

## 2. Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

### Financial Interests:

Nil

### Proximity Interests:

Nil

### Impartiality Interests:

Joe Hodges: Item 10.4.8 – Animal Welfare, as he and his wife have previously assisted SAFE and Kalgoorlie Dog Adoptions with animal care.

### Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

Nil

## 3. Record of Attendance of Councillors / Officers and Apologies.

Cr LG Bonza	Shire President
Cr JEP Hogan	
Cr SM Warner	
Cr VL Wyatt	
Cr Valma Schultz	entered at 6:05pm.

Peter Fitchat	Chief Executive Officer
Pania Turner	Manager of Community Development
Joe Hodges	Manager of Works and Services
Tracy Dixon	Records Officer

### Apologies

Cr AR Patupis	Deputy Shire President
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### Public Gallery

Lynn Webb	Dona Brydon
Margaret McEwan	Emilia Brydon
Mya Morgan	Betty Belle Eviston

Hayden Morgan	Michelle Hindmarsh
Kylie Tibbles and Children (+4)	Des McColl
Cate Honey	Kaleb Honey
Tony Dowling	Michael Ramsay at 6:07pm

#### 4. Applications for Leave of Absence.

Agenda Reference & Subject	
4.1 – Leave of Absence Cr Rasa Patupis	
Location / Address	Norseman WA 6443
File Reference	GV.CO.12 & CM.CO.21
Author	Chief Executive Officer - Peter Fitchat
Date of Report	10 <sup>th</sup> June 2021
Disclosure of Interest	Nil

#### Summary

Cr. Patupis has formally requested to take a leave of absence for two months due to personal reasons.

#### Background

This will mean that Cr. Patupis will not be able to attend the scheduled meetings in July 2021 and August 2021 and will not be available for any special meetings, should the need arise, for the next two months.

#### Statutory Environment

LG Act Section 2.25.

Disqualification for failure to attend meetings

- (1) A council may, by resolution, grant leave of absence, to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the Minister, unless all of the meetings are within a period of 3 months.

#### Policy Implications

No direct implication. Shire's Policy **EM.1 Conferences – Elected Members Attendance and Representation** does not address leave of absence request from Councillors, and will be amended to suit.

#### Financial Implications

Nil

#### Strategic Implications

Nil

#### Consultation

President Laurene Bonza  
Senior staff  
CEO

Comment

This request fits into the Local Government Act under section 2.25 and as Cr. Patupis has raised this request as personal reasons, there is no reason not to approve this request.

Voting Requirements

Simple Majority

Officer Recommendation

**That Council receive this request for Leave of Absence for the period of two months and welcome Cr Patupis back to the scheduled Ordinary Council Meeting in September 2021.**

Moved: Cr. Hogan

Seconded: Cr. Wyatt

Resolution

That Council receive this request for Leave of Absence for the period of two months and welcome Cr Patupis back to the scheduled Ordinary Council Meeting in September 2021.

Carried by: Simple Majority For: 4 Against: 0

**5. Response to Previous Public Questions Taken on Notice.**

Nil

**6. Public Question Time.**

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

In accordance with Regulation 6 of the Local Government (Administration) Regulations 1996, the minimum time allowed for Public Question Time is 15 minutes.

A member of the public who raises a question during Question Time is to state his or her name and address.

Nil

**7. Confirmation of Minutes of Previous Meeting.****7.1 Ordinary Meeting 18<sup>th</sup> May 2021.**

Minutes of the Ordinary Meeting of Council held on 18<sup>th</sup> May 2021 be confirmed as a true and accurate record.

Recommendation

**That the minutes of the Ordinary Meeting of Council held on 18<sup>th</sup> May 2021 be confirmed as a true and accurate record.**

Moved: Cr. Hogan

Seconded: Cr. Wyatt

### **Resolution**

**That the minutes of the Ordinary Meeting of Council held on 18<sup>th</sup> May 2021 be confirmed as a true and accurate record.**

Carried by: Simple Majority For: 4 Against: 0

## **7.2 Special Meeting 27<sup>th</sup> May 2021.**

Minutes of the Special Meeting of Council held on 27<sup>th</sup> May 2021 be confirmed as a true and accurate record.

### **Recommendation**

**That the minutes of the Special Meeting of Council held on 27<sup>th</sup> May 2021 be confirmed as a true and accurate record.**

Moved: Cr. Wyatt  
Seconded: Cr. Hogan

### **Resolution**

**That the minutes of the Special Meeting of Council held on 27<sup>th</sup> May 2021 be confirmed as a true and accurate record.**

Carried by: Simple Majority For: 4 Against: 0

## **8. Petitions, Deputations or Presentations.**

### **8.1 Presentation of Photographic Awards**

- Tiny Tot Shots:  
Paige Tibbles
- Youth:  
2<sup>nd</sup> - Mya Morgan  
1<sup>st</sup> - Annabella Tibbles
- Portraiture:  
2<sup>nd</sup> - Dona Brydon  
1<sup>st</sup> - Shane Hussle and Jarrah Turner
- Great Western Woodlands:  
2<sup>nd</sup> - Emelia Brydon  
1<sup>st</sup> - Eddie Burgess
- Community:  
2<sup>nd</sup> - Debbie Ralph  
1<sup>st</sup> - Cian Wicker
- Image of Excellence:  
Cate Honey

*Cr Schultz entered the Chambers at 6:05 pm.*

*Michael Ramsay entered the Chambers at 6:07 pm.*

## 8.2 Reports of Committees

### 8.1.1. GVROC - Cr Bonza/Cr Warner

- GVROC meeting held in Kalgoorlie on Friday 28/05/21
- Kyle McGinn MLC (Mining & Pastoral) and Ali Kent MLA, Member for Kalgoorlie attended and spoke briefly about work to reduce red tape in housing applications, bringing several Acts back to the house for review, election commitments are in progress and should be delivered by EOFY.
- A/Director Aviation services, Steven Sartain gave a presentation on air services capabilities. Advised that as a demand exists, we should push through the Emergency Services Minister that a base should be established in Kalgoorlie and he is happy to assist. Bases at Jandakot and Bunbury were funded through R4R funding.
- Presentation from Tennis West re engaging with clubs and Local Govt. They are looking to facilitate growth of tennis and to tie in with community objectives.
- Presentation from the Auditor General in relation to Local Govt audits. The process should become easier. The Office is outsourcing audits and using regional firms to perform audits. They have developed better practice guides which is not always relevant for smaller councils but, enables use of principles. Acknowledges that the requirement for segregation of duties for smaller councils is problematical.
- The GVROC delegation on regional law and order issues was to attend meetings in Perth in the week following the GVROC meeting. They will produce a report on their meetings and an update on law-and-order action plan.
- The Records Storage facility issue is inching closer to being resolved.
- Goldfields Core District Leadership Group requested second GVROC member. Jim Epis, CEO Leonora was endorsed as the second representative on the Group.
- There was a call for expressions of interest to take action on climate change, through the establishment of a climate alliance. It was decided to allocate GVROC funding to apply for one of the two regional alliances proposed. Shire of Dundas is to take the lead role in this application.
- GEDC presented a 'housing snapshot' for the Goldfields-Esperance area. The GVROC Exec Officer will prepare a gap analysis between the snapshot and the discussion paper presented at the previous GVROC meeting and propose an action plan.
- Two motions from Wiluna. One in relation to a liquor licence in Wiluna was laid on the table for further information and the other in relation to road funding was noted. Wiluna also now officially part of the GEDC.
- Drought issue is ongoing. WA cannot access Federal funding because the State govt will not recognise drought, particularly in pastoral areas. GVROC resolved to look at engaging some expertise to assist navigating the complicated policy and funding process to maximise opportunities for future drought assistance. Dundas is playing a lead role in this initiative as well.
- Electoral reform currently the subject of a discussion paper. GVROC did not support lodging a regional submission but, rather each Local Govt to submit their own views. Dundas has made a submission.
- DLGSC has some new, small grant funding available – night lights for clubs, co-located facilities, and re-purposed facilities.
- GEDC board appointments now being considered by the Minister.
- RDAGE – RADS grants available August '21. Future leaders programme running for 20-30 year olds. 12mth Cert 4 in Leadership/Management – 16 places. A review of the regional blueprint is being undertaken. Raz Ion appointed as new Director for GE district.
- A late item was introduced and carried to send a letter of thanks to the retiring Director General of Local Govt Dept, Duncan Ord, for his efforts.

- Next meeting will be held in Leonora on 30<sup>th</sup> July. Video conference meeting to consider State Council agenda to be held 7<sup>th</sup> July.

*Kylie Tibbles and Family exited the Chambers at 6:12pm.*

#### **8.1.2. WALGA – Cr Bonza/Cr Patupis**

- AGM and Annual conference to be held in Perth 20-21 September. We will be working on some motions for the meeting.
- Currently campaigning on electoral reform

#### **8.1.3. Regional Roads Group – Cr Bonza/Cr Wyatt**

- Roads Forum scheduled for 1<sup>st</sup> July in Perth.

#### **8.1.4. Roadwise – Cr Wyatt/Cr Warner**

Next Meeting 22<sup>nd</sup> June 2021

### **9. Announcements by Presiding Member without Discussion.**

Nil

### **10. Reports of Officers.**

#### **10.1 Planning, Development, Health and Building**

Nil

#### **10.2 Engineering and Works**

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.1 – Early Replacement of Caterpillar 910K Town Loader</b>	
Location / Address	Shire of Dundas Depot
File Reference	PL.AC
Author	Manager Works and Services - Joe Hodges
Date of Report	31 <sup>st</sup> May 2021
Disclosure of Interest	Nil

#### **Summary**

Replace Cat 910 K loader for more user-friendly type and reliable machine.

#### **Background**

The Caterpillar 910 K loader was purchase in 2017 and at one point was sent to fight fires where it was damaged while pushing over trees. The machine was too small and not set up for this purpose.



The damage was to the lift arm sensor, which is not significant, but the loader is all electronic. The machine is constantly broken down even after repairs by Wilsons Diesel and WesTrac in Kalgoorlie.

Since mid-2019 more than \$30,000 has been spent on repairs to rectify. Due to the electronic nature one minor issue can stop the machine for days, only to rectify itself.  
Difficulty just changing gears between 1,2,3 as they are electronic also.

#### Statutory Environment

Nil

#### Policy Implications

Alteration to Plant Replacement policy

#### Financial Implications

Variation to Plant replacement budget

#### Strategic Implications

Replace with basic manual operated gear type loader of similar size that Shire staff find easier to operate,

#### Consultation

CEO

MWS

Shire outside staff

#### Comment

Continuing to go with the current loader is fraught with issues, from difficulty of shire staff operating the loader safely and correctly.

A reduction in constant repairs on the Caterpillar loader.

Better trade value as machine only 4 years old, which will reduce the cost outlay for a replacement machine.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That Council authorise the CEO to trade, or sell outright, the Caterpillar loader on a new more user-friendly loader of the same or similar size in the 2021-22 Financial Years Budget.**

Moved: Cr. Warner

Seconded: Cr. Wyatt

#### Resolution

**That Council authorise the CEO to trade, or sell outright, the Caterpillar loader on a new more user-friendly loader of the same or similar size in the 2021-22 Financial Years Budget.**

Carried by: Simple Majority

For: 5

Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.2 – Fit for Purpose Equipment</b>	
Location / Address	Shire of Dundas Depot
File Reference	PL.AC
Author	Manager Works & Services - Joe Hodges
Date of Report	31 <sup>st</sup> May 2021
Disclosure of Interest	Nil

### Summary

Addition of two items of plant to be utilised for street sweeping and drainage maintenance.

### Background

The shire has no specific street sweeping equipment or drainage cleaning equipment, therefore the streets and drainage become littered with dirt and waste.

### Statutory Environment

Required to maintain streets, drainage for public safety.

### Policy Implications

Nil

### Financial Implications

Additional cost to the plant replacement program

### Strategic Implications

Enhanced beautification to the Town streets, promote town for tourism industry.

### Consultation

MWS  
CEO  
MCD

### Comment

Currently the shire has no way of cleaning the town streets or drainage. Some equipment currently used is difficult and the potential to cause damage to town infrastructure.

### Voting Requirements

Simple Majority

### Officer Recommendation

#### **That Council**

- 1. Authorise the CEO to purchase a new, small diesel operated ride on sweeper capable of sweeping town streets and footpaths. Approximate value \$58,000 and**
- 2. authorise the CEO to purchase a new small mini Skidsteer loader to maintain the towns drainage system. Approximate value \$53,000 in the 2021-22 Financial Years Budget.**

Moved: Cr. Hogan  
 Seconded: Cr. Wyatt

### Resolution

#### **That Council**

1. Authorise the CEO to purchase a new, small diesel operated ride on sweeper capable of sweeping town streets and footpaths. Approximate value \$58,000 and
2. authorise the CEO to purchase a new small mini Skidsteer loader to maintain the towns drainage system. Approximate value \$53,000 in the 2021-22 Financial Years Budget.

Carried by: Simple Majority For: 5 Against: 0

*Margaret McEwan, Mya Morgan, and Hayden Morgan exited the Chambers at 6:14pm.*

### **10.3 Members and Policy**

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.1 – Receive the Information Bulletin</b>	
Location / Address	Shire of Dundas
File Reference	PE.ME.2
Author	Chief Executive Officer - Peter Fitchat
Date of Report	10 <sup>th</sup> June 2021
Disclosure of Interest	Nil

#### Summary

For Council to consider receiving the Information Bulletin for the period ending 31<sup>st</sup> May 2021.

#### Background

The Councillors' Information Bulletin for the period ending 31<sup>st</sup> May 2021 was completed and circulated to Councillors.

#### Statutory Environment

##### *Local Government Act 1995*

- Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
- Section 3.1 – Provides that the general function of the local government is to provide for the good governance of persons in its district.

#### Policy Implications

Council has no policies in relation to this matter.

#### Financial Implications

The recommendation of this report has no financial implications for Council.

#### Strategic Implications

Keeping Councillors informed in respect to matters impacting on their role as Councillor.

Consultation

Nil

Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

Because of certain confidential elements in the contents of this document, it is not a public document, it is distributed to Councillors and senior staff only and is not for public release.

Voting Requirements

Simple Majority

Officer Recommendation

**That Council receive the monthly Councillors' Information Bulletin for the period ending 31<sup>st</sup> May 2021 as included in confidential papers relating.**

Moved: Cr. Wyatt  
Seconded: Cr. Hogan

Resolution

**That Council receive the monthly Councillors' Information Bulletin for the period ending 31<sup>st</sup> May 2021 as included in confidential papers relating.**

Carried by: Simple Majority For: 5 Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.2 – Council Meeting Dates 2021-22</b>	
Location / Address	Shire of Dundas
File Reference	CM.CO.2021
Author	Senior Administration Officer - Ciara Stewart
Date of Report	11 <sup>th</sup> June 2021
Disclosure of Interest	Nil

Summary

That Council review the Ordinary meeting schedule for the 2021-22 year.

Background

Council reviewed the meeting schedule in June 2020 and the resolution from that meeting was:

*That the Council adopt the following meeting schedule for the next twelve months:*

1. Ordinary Council meetings are to be held on the third Tuesday of each month with the exception of the March meeting being held in Eucla on the Saturday following the third Tuesday;
2. Council meetings will be held in the Council Chamber, Prinsep Street, Norseman with the exception the March meeting which is to be held in the Community Hall, Yurkla Way in Eucla;
3. Ordinary Council meetings held in Norseman will commence at 6:00pm and the Eucla meeting will commence at 9:00am Eucla time;

4. *Audit Committee meetings will be called as required;*
5. *Electors General meeting will be called as required; and*
6. *Special Council meetings will be called as required.*

#### Statutory Environment

A Local Government is required at least once a year to give notice of the dates, times and locations of Ordinary meetings of the Council and Committee meetings that are open to the public that will be held within the following year.

#### Policy Implications

A.11 Council Meetings - Public Notice  
EM.4 Video Recording of Council Meetings

#### Financial Implications

Meeting fees as set in the annual budget.

#### Strategic Implications

N/A

#### Consultation

Chief Executive Officer

#### Comment

The items that need to be considered are:

1. Frequency
2. Day of the week and week in the month
3. Location
4. Starting time
5. Eucla LEMC meeting

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That the Council adopt the following meeting schedule for the next twelve months:**

- 1. Ordinary Council meetings are to be held on the third Tuesday of each month with the exception of the March meeting being held in Eucla on the Saturday following the third Tuesday;**
- 2. Council meetings will be held in the Council Chamber, Prinsep Street, Norseman with the exception the March meeting which is to be held in the Community Hall, Yurkla Way in Eucla;**
- 3. Ordinary Council meetings held in Norseman will commence at 6:00pm and the Eucla meeting will commence at 9:00am ACWST time;**
- 4. Audit Committee meetings will be called as required;**
- 5. Electors General meetings will be called as required; and**
- 6. Special Council meetings will be called as required.**

Moved: Cr. Warner

Seconded: Cr. Hogan

### Resolution

That the Council adopt the following meeting schedule for the next twelve months:

1. Ordinary Council meetings are to be held on the third Tuesday of each month with the exception of the March meeting being held in Eucla on the Saturday following the third Tuesday;
2. Council meetings will be held in the Council Chamber, Prinsep Street, Norseman with the exception the March meeting which is to be held in the Community Hall, Yurkla Way in Eucla;
3. Ordinary Council meetings held in Norseman will commence at 6:00pm and the Eucla meeting will commence at 9:00am ACWST time;
4. Audit Committee meetings will be called as required;
5. Electors General meetings will be called as required; and
6. Special Council meetings will be called as required.

Carried by: Simple Majority

For: 5

Against: 0

### 10.4 Administration, Finance and Community Development

Agenda Reference & Subject	
<b>10.4.1 – Accounts Paid 1/05/2021 to 31/05/2021</b>	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts and Payroll Officer – Ali Sherifi
Date of Report	10 <sup>th</sup> June 2021
Disclosure of Interest	Nil

#### Trust Payments

Chq/EFT	Date	Name	Description	Amount
558	14/05/2021	Shire of Dundas Petty Cash	RECOUP TO PETTY CASH	150.00
				<b>\$150.00</b>

#### Municipal Cheques

Cheque	Date	Name	Description	Amount
26395	14/05/2021	Shire of Dundas Petty Cash	Recoup to petty cash 16.12.2020 - 10.05.2020	808.55
				<b>\$808.55</b>

#### Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT5536	07/05/2021	Eucla Motor Hotel	7 x night accommodation and meals for Bryce Bonza and Leon for works at Eucla Hall and Toilets \$2971.10  1 x night accommodation and meals for Clinton Redfern for works at Eucla Hall \$175	3146.10

EFT5537	07/05/2021	Bunnings Warehouse Kalgoorlie	Plants, Potting Mix and Various Garden Supplies	395.43
EFT5538	07/05/2021	Bills Doors & Servicing	Service auto doors at Town Hall and Shire Admin building, service Shire administration electronic doors.	660.00
EFT5539	07/05/2021	DB BOOKBINDERS PTY LTD	Sign in hard bound book for Councillor meeting attendance records	130.50
EFT5540	07/05/2021	Goodchild Enterprises Batteries & Battery Accessories	2 x Bosh BAC12-20 12V 20AH Batteries	198.00
EFT5541	07/05/2021	Horizon Power	Various Power Charges - 16.02.2021 - 15.04.2021	20285.73
EFT5542	07/05/2021	Harvey Norman	Various furniture items for 139 Robert Street	2278.00
EFT5543	07/05/2021	Golden Flame Nominees Pty Ltd	4 x Bags of Ice	12.00
EFT5544	07/05/2021	Norseman IGA	Various IGA Purchases - 01.03.2021 - 31.03.2021	1996.77
EFT5545	10/05/2021	TETHERED GOAT PTY LTD	Rates refund for assessment A4361 LOT PL 63-2202 NORSEMAN 6443 \$290.69  Rates Refund for Assessment A4360 LOT PL 63-2201 Norseman 6443 \$265.16	555.85
EFT5546	12/05/2021	Tara Treasures (Aus) Pty Ltd	20 x various Australian animal finger puppets & 3 x Dinosaurs finger puppets	848.10
EFT5547	14/05/2021	Telstra Corporation Limited	Phone Charges for (Admin, Co-location, & Woodlands Centre) - 20.04.2021 - 19.05.2021 \$697.28  Home bundles for MOW & EA 26.03.2021 – 25.04.2021 \$223  Telstra 4GWIFI Plus for Peter Fitchat – 04.05.201 – 03.06.2021 \$29	949.28
EFT5548	14/05/2021	SOIL MECHANICS	REFUND STANDPIPE DEPOSIT	100.00
EFT5549	14/05/2021	BP Norseman	Catering for GVROC Meeting on 26/03/21.	698.00
EFT5550	14/05/2021	Shire of Dundas Municipal Fund	Payroll deductions	360.00

EFT5551	14/05/2021	Dundas Fencing & Building Maintenance	Pump out dump point at welcome park, council disposal fees, DEC Waste Tracking Levy	721.05
EFT5552	14/05/2021	Elite Gym Hire	Hire of Weights - 12.04.2021 - 12.05.2021 \$568.65  Hire of treadmill, bike, rower & cross trainer (12.04.2021 – 12.05.2021) \$442.70	1011.35
EFT5553	14/05/2021	FULL MOON CAFE	Catering for Council Workshop on 04.05.2021	250.00
EFT5554	14/05/2021	Great Western Motel	Accommodation and meals for Stephen Venables - 21.01.2021	145.00
EFT5555	14/05/2021	Goldfields Records Storage	14 x Destroy archive box, 14 x handle box out	226.38
EFT5556	14/05/2021	Kilima (WA) Pty Ltd	Rent for the month of May 2021	220.00
EFT5557	14/05/2021	Norseman Community Resource Centre	Printing of the Norseman Today Vol39 No4 May 2021 (300 copies) \$1800  Security for 2 x safety cards for Youth Officer and Woodlands Centre (March – June). \$402.60	2202.60
EFT5558	14/05/2021	NATIONAL PEN	160 x Stylus Plunger Black Ink Pen plus handling charge and shipping fee	227.59
EFT5559	14/05/2021	RGSMW PTY LTD T/AS PACK & SEND EAST PERTH	Freight - Visitor Centre	471.61
EFT5560	14/05/2021	Solutions IT (invoice S + B)	Offsite- Cloud Backup (Monthly billing for May)	180.68
EFT5561	14/05/2021	Toll Transport Pty Ltd	Freight - Online Business Esystems	25.03
EFT5562	17/05/2021	DYENAMIC SUBLIMATION WA PTY LTD	Shire of Dundas Staff Shirts - Final 50% Payable	1694.00
EFT5563	21/05/2021	Australian Taxation Office	BAS (APRIL 2021)	1311.00
EFT5564	21/05/2021	Eucla Motor Hotel	1-night accommodation plus meals for Joe Hodges	188.00
EFT5565	21/05/2021	ZircoDATA Pty Ltd	Storage of Registers (26.03.2021 - 25.04.2021)	160.24
EFT5566	21/05/2021	Bunnings Warehouse Kalgoorlie	Various hardware items for R2R 2020/21Projects	436.79
EFT5567	21/05/2021	Laurene Bonza	Claim (Council Meeting - 18.05.2021), IB Session - 04.05.2021	472.00



EFT5568	21/05/2021	BOC Limited	Container Service Fee 29.03.2021 - 27.04.2021 & stainless-steel welding rods	208.49
EFT5569	21/05/2021	Dundas Fencing & Building Maintenance	Organise freight and workers for fence project at Welcome Park, prepare work at 64 Roberts St for fence removal and new installation, materials, and freight to Shire Depot \$18003.70  Pump out dump point at Welcome Park, Council disposal Fees, DEC waste tracking levy \$721.05	18724.75
EFT5570	21/05/2021	Devlyn Australia Pty Ltd	Claim for the balance of retention at the conclusion of the defects liability period	51029.29
EFT5571	21/05/2021	Great Western Motel	Accommodation for concreting crew for the Woodlands Centre	2560.00
EFT5572	21/05/2021	John Edward Patrick Hogan	Claim (Council Meeting - 18.05.2021), IB Session 04.05.2021	312.00
EFT5573	21/05/2021	Jump 4 Us	Hire of racing combo with supervision, return travel to Norseman + messing.	1255.00
EFT5574	21/05/2021	Kalgoorlie Refrigeration and Airconditioning	Removed existing A/C, Install new A/C in Shire Administration Presidents Office.	2996.40
EFT5575	21/05/2021	Marketforce	Advertising - Goldfields Travel Feature for tourism on 03.04.2021 in The Western Australian Production	2264.97
EFT5576	21/05/2021	South East Petroleum	7500 Litres Diesel	9381.08
EFT5577	21/05/2021	Valma Joy Schultz	Claim (Council Meeting - 18.05.2021), IB Session - 04.05.2021	312.00
EFT5578	21/05/2021	South Coast Foodservice	Fork, Knife, Napkin Combo -\$46.38 (Credit Note)  Breakfast for business meeting \$245.37	199.37
EFT5579	21/05/2021	Solutions IT (invoice S + B)	Managed Support - Maintain (Monthly billing for May) \$1479.50  Office365 Licenses \$723.88	2203.38
EFT5580	21/05/2021	Veronica Wyatt	Claim (Council Meeting - 18.05.2021), Road Meeting - 10.05.2021	312.00

EFT5581	21/05/2021	Western Australian Local Government Association	2021 Transport and roads forum - 14 May for Joe Hodges \$70  Peter Fitchat – Breakfast with Minister Carey, 20.05.2021 \$55  Laurene Bonza - Breakfast with Minister Carey, 20.05.2021 \$55	180.00
EFT5582	21/05/2021	Sharon Warner	Claim (Council Meeting - 18.05.2021), IB Session 04.05.2021	312.00
EFT5583	27/05/2021	Australia Post	Postage (April 2021)	163.37
EFT5584	27/05/2021	Airport Lighting Specialists Pty Ltd	4 x red green led assy suit palredgreen & 3 x self-stripping electrical connection rod for Eucla Airstrip	790.35
EFT5585	27/05/2021	AC Patroni Fencing Pty Ltd	Supply of Garrison fencing & gates for Dodd House	5852.00
EFT5586	27/05/2021	BP Norseman	Diesel and Unleaded Charges for April 2021	300.55
EFT5587	27/05/2021	Dundas Fencing & Building Maintenance	Works on soundproof fencing	9867.00
EFT5588	27/05/2021	Kalgoorlie Refrigeration and Airconditioning	Replaced seized fan motor in in CEO's Office A/C, freight, labour, and travel fees	832.70
EFT5589	27/05/2021	Kulbardi Hill Consulting	Update and reprint of Granite Woodlands discovery Trial brochure 10,000 copies	4543.00
EFT5590	27/05/2021	Landgate	Mining Tenement Chargeable - Schedule no. M2021/4, Dated 25.03.2021 - 15.04.2021	40.60
EFT5591	27/05/2021	Malcolm Thompson Pumps	10 x Lowara Cream210/3V for Norseman Swimming Pool	1301.19
EFT5592	27/05/2021	Moore Australia (WA) Pty Ltd	Rates processing management assistance & EOM accounting review service for March 2021' \$4290  2020 Compliance audit return services, balance of disbursements in relation to onsite visit 21/22 February 2021 \$715.72	5005.72
EFT5593	27/05/2021	Norseman Men's Shed Association Inc.	1 x Lge Gimlet Clock, 2 x Lge Dundas Mahogany bench seat	1750.00

EFT5594	27/05/2021	Navman Wireless Australia Pty Ltd	Monthly satellite service (05.05.2021 - 04.06.2021)	65.89
EFT5595	27/05/2021	Office National Kalgoorlie	300 x Manual binding plastic comb white	338.80
EFT5596	27/05/2021	Winc Australia Pty Ltd	Various stationery items \$395.27 12 x black smooth cardboard for photographic competition 80.19	475.46
EFT5597	31/05/2021	Telstra Corporation Limited	Mobile phones usage for staff, cameras & Tablets - 17.05.2021 - 16.06.2021 \$1102.47 Admin ADSL, Youth, Doctors & Depot usage 05.05.2021 – 04.06.2021 \$435.01 Satellite Phone Usage – 16.05.2021 – 16.06.2021 \$180.00	1717.48
6564	03/05/2021	Bank Fees	Centrepay fees (A698)	0.99
6566	04/05/2021	Bank Fees	Centrepay fees (A698, A629)	1.98
6572	10/05/2021	Bank Fees	Centrepay Fees	1.98
PAY	11/05/2021	Payroll	Net Payroll	53112.50
6581	17/05/2021	Bank Fees	Centrepay fees (A771)	0.99
6582	18/05/2021	Bank Fees	Centrepay Fees (A698)	0.99
6591	24/05/2021	Payment to Pania Turner	Reimbursement for wall maps for the Woodlands Centre	6591
6592	24/05/2021	Bank fees	Centrepay Fees (Helen Moir Rent, A525)	1.98
PAY	25/05/2021	Payroll	Net Payroll	50032.95
6603	31/05/2021	Bank Fees	Centrepay Fees - (A771)	0.99
				<b>\$277,598.27</b>

## Municipal Account Direct Debts

	Date	Name	Description	Amount
6563	03/05/2021	ANZ	Merchant Fees	248.39
6567	05/05/2021	ANZ	BPAY Transaction Fee	13.20
6579	14/05/2021	3E Advantage Pty Limited	CRC photocopier, Shire photocopier & Printer meter readings – 01.04.2021 – 30.04.2021	3155.25
DD10693	04/05/2021	SuperChoice	Superannuation – 14.04.2021 – 27.04.2021	136 97.69
DD10706	04/05/2021	SuperChoice	Superannuation – 28.04.2021 – 11.05.2021	11291.89
				<b>\$28,406.42</b>

## Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
6597	17/05/2021	Chief Executive Officer	ANZ Credit Card Purchases 22.03/2021 – 21/04/2021	\$4,457.71

	22/03/2021	Gibson Soak Water Kalgoorlie	Water for Woodlands Centre Opening	840.00
	25/03/2021	Kmart Kalgoorlie	Black Shirts (work) Serving boards for the Woodlands Centre	204.00
	25/03/2021	Batteries N More Kalgoorlie	Phone Lead for Chambers	38.45
	25/03/2021	Woolworths Kalgoorlie	Fruits and Veg for Woodlands Centre Opening	256.42
	25/03/2021	Daphine Florist Kalgoorlie	Native Flowers – Woodlands Centre Opening	281.00
	25/03/2021	Harvey Norman Kalgoorlie	USB & Other Cables for Chambers	232.80
	25/03/2021	Kalgoorlie Retravisio	Wireless Desktop for the Chambers	88.00
	25/03/2021	Bunnings Kalgoorlie	Various goods for Woodlands Centre	355.87
	25/03/2021	Bunnings Kalgoorlie	Power boards and spray paint for Woodlands Centre Opening	71.96
	26/03/2021	Woolworths Online	Platters for Woodlands Centre Opening	225.40
	26/03/2021	Bunnings Kalgoorlie	Plants and potting mix for the Woodlands Centre	275.18
	26/03/2021	Bunnings Kalgoorlie	Storage containers Woodlands Centre Opening	15.86
	26/03/2021	Bp Kalgoorlie	Bags of Ice for Woodlands Centre Opening	9.00
	27/03/2021	Survey Monkey	Yearly Subscription	395.52
	27/03/2021	DOODLY	Monthly Subscription	93.86
	01/04/2021	LinkedIn	Monthly Subscription	39.99
	04/04/2021	MYOB	Monthly Subscription	109.00
	07/04/2021	RIMPA	Records & info Management Online training for Tracy, Pania & Ciara.	504.90
	12/04/2021	Adobe Acropro	Monthly Subscription	25.74
	15/04/2021	Officeworks Bentleigh	1 x calculator for SOA & 1 x Iphone Case for MCD	114.92
	17/04/2021	OTTERBOX	Iphone cases for Projects officer and town crew supervisor	203.84
	18/04/2021	Mundrabilla Roadhouse	CEO – Council meeting Eucla	76.00
				<b>\$4,457.71</b>

#### Summary of Account Totals

Trust EFT's / Cheques	\$150.00
Municipal Cheques	\$808.55
Municipal EFT's	\$277,598.27
Municipal Direct Debit's	\$28,406.42
Municipal Credit Card's	\$4,457.71
<b>Grand Total for May 2021</b>	<b>\$311,420.95</b>

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That the Shire of Dundas monthly accounts paid from 1/05/2021 to 31/05/2021 be noted.**

Moved: Cr. Wyatt  
 Seconded: Cr. Hogan

**Resolution**

**That the Shire of Dundas monthly accounts paid from 1/05/2021 to 31/05/2021 be noted.**

Carried by: Simple Majority For: 5 Against: 0

*Cate and Kaleb Honey exited the Chambers at 6:19pm.*

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.2 – Financial Statements for the Period Ending 31<sup>st</sup> May 2021</b>	
Location / Address	Shire of Dundas
File Reference	FM.FI
Author	Moore Australia
Date of Report	10 <sup>th</sup> June 2021
Disclosure of Interest	Nil

**Voting Requirements**

Simple Majority

**Officer Recommendation**

**That the Shire of Dundas Financial Statements for the period ending 31<sup>st</sup> May 2021 be accepted.**

Moved: Cr. Wyatt  
 Seconded: Cr. Warner

**Resolution**

**That the Shire of Dundas Financial Statements for the period ending 31<sup>st</sup> May 2021 be accepted.**

Carried by: Simple Majority For: 5 Against: 0

The Chief Executive Officer spoke to the report.

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.3 – CRC Financial Statements to 31<sup>st</sup> May 2021</b>	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	CRC Manager & Senior Administration Officer
Date of Report	10 <sup>th</sup> June 2021
Disclosure of Interest	Nil



**Monthly Statement of Financial Activity  
For the period ending 31<sup>st</sup> May 2021**

**Officer Recommendation**

**That the Norseman Community Resource Centre Financial Statements for the period ending 31<sup>st</sup> May 2021 be accepted.**

Moved: Cr. Hogan

Seconded: Cr. Wyatt

**Resolution**

**That the Norseman Community Resource Centre Financial Statements for the period ending 31<sup>st</sup> May 2021 be accepted.**

Carried by: Simple Majority

For: 5

Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.4 – Officers Reports</b>	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer – Peter Fitchat
Date of Report	10 <sup>th</sup> June 2021
Disclosure of Interest	Nil

### Summary

For Council to note the reports received from the Manager of Works and Services, Manager of Community Development, Youth and Events Officer, and the Visitors and Administration Services Officer as included in the papers relating.

### Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Consultation

Manager of Works and Services  
 Manager of Community Development  
 Youth and Events Officer, and the Visitors  
 Administration Services Officer

### Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

### Voting Requirements

Simple Majority

### Officer Recommendation

**That Council note the reports of the Manager of Works and Services, Manager of Community Development, the Youth and Events Officer, and the Visitors and Administration Services Officer.**

Moved: Cr. Wyatt  
 Seconded: Cr. Hogan

### **Resolution**

**That Council note the reports of the Manager of Works and Services, Manager of Community Development, the Youth and Events Officer, and the Visitors and Administration Services Officer.**

Carried by: Simple Majority For: 5 Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.5 – Differential Rate Model – 2021/2022</b>	
Location / Address	Shire of Dundas
File Reference	RV.VA.5
Author	Chief Executive Officer - Peter Fitchat
Date of Report	10 <sup>th</sup> June 2021
Disclosure of Interest	Nil

### **Summary**

That the Council approve the differential rate model for public advertising and subsequent inclusion in the 2021/22 budget.

### **Background**

Part of determining annual budgets is the setting of rates in the dollar that are then applied to the property valuations as supplied by the Valuer General. Rates in the dollar can be set in two ways.

Firstly, they can be standard, resulting in a rate levy (rate in the dollar) within the Gross Rental Valuation and the Unimproved Valuation categories.

Alternatively, they can be differential within each of the categories (UV & GRV), meaning different rate levies can be set for different types of property within one rate category.

The Local Government Act 1995 determines that differential rates can be set according to: -

- the purpose for which the land is zoned.
- the predominant purpose for which the land is held or used.
- whether or not the land is vacant; and
- any prescribed characteristics.

The application of differential rating maintains the status quo in terms of equity in the rating of properties across the Shire, enabling the Council to provide facilities, infrastructure and services to the entire community and visitors.

### **Statutory Environment**

Section 6.33 of the Local Government Act 1995 and associated regulations prevail in this matter. Prior to finally adopting differential rates, the proposed rates need to be advertised for three weeks seeking public comment. Following the advertised period, the Council is then to consider any responses received before adopting the final rates in the dollar along with the annual budget. The Council is not compelled to adopt the differential rates advertised or compelled to factor in any comments received; only to consider the comments prior to final adoption.



Section 6.3 of the Act requires that a differential rate of more than twice the lowest differential rate cannot be set without approval of the Minister (delegated to the Director General).

#### Policy Implications

N/A

#### Financial Implications

The setting of differential rates is an integral part of setting annual budgets. Rates income represents approximately 50% of overall operating revenue of the Shire. It is the only income stream over which Council has a direct control. It is imperative that for future financial sustainability, rate income has an inflationary offset together with a component for capital replacement and/or expansion.

#### Strategic Implications

For the Shire of Dundas to continue to meet the demands of the community and the increased responsibility to local government from the State, it is important that rates are set each year that allow for the increasing financial pressure upon the organisation.

#### Consultation

Councillors  
Senior Staff

#### Comment

As part of the Covid-19 request from State Government last financial year Council decided on a 0% rate increase keeping in mind that CPI rose 1.6% across Australia in 2020.

The benchmark that many local governments use to assess the overall increase in the cost of providing municipal services is the Local Government Cost Index (LGCI) as developed by WALGA and the CPI. As at end of March [Microsoft PowerPoint - Economic Briefing February 2021 \(FINAL\) \(walga.asn.au\)](https://www.walga.asn.au) The Local Government Cost Index is expected to rise by 1.4% in 2021-22, and 2% in 2022-23.

#### **GRV**

The proposed rate in the dollar for GRV Townsites and Roadhouses/Service Stations is 16.0179 cents per dollar of GRV, with a minimum rate of \$367.27. The increase is based on the standard annual CPI increases at a modest 2%. This allows for Council to stay on track each financial year and not have to have large increases in later years.

The proposed rate in the dollar for GRV Mining properties valued on GRV is 21.9300 cents per dollar of GRV, with a minimum rate of \$367.20. An increase of 2% compared to the 20/21 financial year (and determined as above).

#### **UV – Pastoral**

The proposed rate in the dollar for UV Pastoral is 8.4864 cents per dollar, with a minimum rate of \$367.20. An increase of 2% compared to the 20/21 financial year (and determined as above).

#### **UV – Mining (Including Exploration and Prospecting Leases)**

The proposed rate for these categories is 16.0302 cents per dollar of UV, with a minimum rate of \$367.20. An increase of 2% compared to the 20/21 financial year (and determined as above).

The proposed rate mainly reflects the ongoing costs (increased cost based on CPI) involved in maintaining the road network that services these land use as the Shire's local authority boundaries extend all the way to the WA/SA state boundary.

The mining operations result in the Shire's road network and infrastructure requiring continual ongoing maintenance and renewal work to service these users. The Shire acknowledges the fact that exploration, prospecting, and mining have different levels of impact on the Shire's road network. However, there remain the need to fund maintenance and renewal requirements of this vital infrastructure asset for the benefit of all users.

In determining proposed rate in the dollar of these categories, consideration was given to the comparable rate in the dollar of the neighbouring shires (with significant mining operations) which provide similar services for mining activities. Even after this proposed increase in rate in the dollar, the Shire of Dundas remains as one of the shires with lowest UV rates for mining leases. It is noted that rates paid by mining operators are generally tax deductible.

The recommended 2% will minimise the impact of CPI in last financial and keep us in line with price increases for our planned budget for 2021-22 Financial year.

### **Approval of the Minister**

If the rate in the dollar determined by Council within a rating category (i.e. UV) has a differential of more than 2:1 then the approval of the Minister (delegated to the Director General) needs to be obtained before it can be implemented.

### Voting Requirements

Absolute Majority

### Officer Recommendation

**That the Council:**

- 1. Approve the following proposed rate in the dollar and minimum rates to be advertised for the 2021/22 financial year.**

<b>Category of Property</b>	<b>Cents in \$</b>	<b>Minimum Payment \$</b>
GRV TOWNSITES	0.160179	367.20
GRV ROADHOUSE/SERV STATION	0.160179	-
GRV MINING	0.219300	-
UV PASTORAL	0.084864	367.20
UV MINING LEASES	0.160302	367.20
UV EXPLORATION LEASES	0.160302	367.20
UV PROSPECTING LEASES	0.160302	367.20

- 2. Resolve that public notice seeking submission be given, in accordance with Section 6.36 of the Local Government Act 1995, advising that Council intend to impose the following differential rates and minimums for 2021/22 financial year.**

<b>Category of Property</b>	<b>Cents in \$</b>	<b>Minimum Payment \$</b>
GRV TOWNSITES	0.160179	367.20
GRV ROADHOUSE/SERV STATION	0.160179	-
GRV MINING	0.219300	-
UV PASTORAL	0.084864	367.20

UV MINING LEASES	0.160302	367.20
UV EXPLORATION LEASES	0.160302	367.20
UV PROSPECTING LEASES	0.160302	367.20

3. **Adopt the 2021/22 Rates - Objectives and Reasons statements as set out in papers relating: and**
4. **Affirm that the recommended increase in rates has been made after considering the Shire's Long-Term Financial Plan, current economic conditions and the potential for budget efficiencies.**

Moved: Cr. Hogan

Seconded: Cr. Wyatt

### Resolution

#### That the Council:

1. **Approve the following proposed rate in the dollar and minimum rates to be advertised for the 2021/22 financial year.**

Category of Property	Cents in \$	Minimum Payment \$
GRV TOWNSITES	0.160179	367.20
GRV ROADHOUSE/SERV STATION	0.160179	367.20
GRV MINING	0.219300	367.20
UV PASTORAL	0.084864	367.20
UV MINING LEASES	0.160302	367.20
UV EXPLORATION LEASES	0.160302	367.20
UV PROSPECTING LEASES	0.160302	367.20

2. **Resolve that public notice seeking submission be given, in accordance with Section 6.36 of the Local Government Act 1995, advising that Council intend to impose the following differential rates and minimums for 2021/22 financial year.**

Category of Property	Cents in \$	Minimum Payment \$
GRV TOWNSITES	0.160179	367.20
GRV ROADHOUSE/SERV STATION	0.160179	367.20
GRV MINING	0.219300	367.20
UV PASTORAL	0.084864	367.20
UV MINING LEASES	0.160302	367.20
UV EXPLORATION LEASES	0.160302	367.20
UV PROSPECTING LEASES	0.160302	367.20

3. **Adopt the 2021/22 Rates - Objectives and Reasons statements as set out in papers relating: and**
4. **Affirm that the recommended increase in rates has been made after considering the Shire's Long-Term Financial Plan, current economic conditions and the potential for budget efficiencies.**

Carried by: Simple Majority

For: 5

Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.6 – Norseman Community Resource Centre Fees and Charges 2021-22</b>	
Location / Address	Norseman Community Resource Centre
File Reference	CS.SP.8
Author	Senior Administration Officer - Ciara Stewart
Date of Report	10 <sup>th</sup> June 2021
Disclosure of Interest	Nil

### Summary

For the Council to endorse the proposed changes and adopt the Schedule of Fees and Charges 2021/22 for the Norseman Community Resource Centre.

### Background

Each year the Community Resource Centre reviews the Schedule of Fees and Charges in preparation for the coming financial budget. The proposed 2021-22 schedule is included in papers relating.

### Statutory Environment

N/A

### Policy Implications

N/A

### Financial Implications

Fees and Charges for the provision of services need to be adopted in the Schedule of Fees and Charges for the CRC to enforce a fee for those services provided.

### Strategic Implications

Nil

### Consultation

Norseman CRC

### Comment

There are some changes to fees and charges to the current schedule this year. Certain items have been increased to better reflect the true cost of providing the service. The key changes are summarised below:

#### **1. Secretarial Services**

This fee has been increased to cover the cost of the CRC manager's hourly rate. This fee will also cover the cost of resume services.

#### **2. Photocopying/Printing**

These two fees were previously set as separate charges, this year we have merged the two services as one.

#### **3. Membership Fees**

Family membership has been reduced by \$10.00 for 6 months \$20.00 for 12 months for the purpose to attract more families to the CRC.

Corporate membership has been reduced by \$70.00 for 12 months and the 6 month membership option has been removed.

**4. Faxing**

This service has been removed.

**5. Burning of CD's and DVD's**

This service has been removed.

**6. Folding**

This service has been removed.

Voting Requirements

Simple Majority

Officer Recommendation

**That the Council of the Shire of Dundas adopt the Norseman Community Resource Centre Schedule of Fees and Charges for 2021-22 as included in the papers relating.**

Moved: Cr. Wyatt

Seconded: Cr. Hogan

Resolution

**That the Council of the Shire of Dundas adopt the Norseman Community Resource Centre Schedule of Fees and Charges for 2021-22 as included in the papers relating.**

Carried by: Simple Majority

For: 5

Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.7 – Local Government Elections - October 2021 and Cost Estimate</b>	
Location / Address	Shire of Dundas
File Reference	GV.EL.21
Author	CEO Peter Fitchat
Date of Report	10 <sup>th</sup> June 2021
Disclosure of Interest	Nil

Summary

As Council is aware October 2021 is Local Government Elections. Senior staff is asking Council to consider the use of the WAEC Western Australian Electoral Commission to oversee the Election during this time.

Background

Under the Local Government Act 1995 (Act), Ordinary local elections are held every two years on the third Saturday in October. Council members are elected for a term of up to four years.

The most recent Ordinary elections were held in October 2019, and the next elections will be held on 16 October 2021.

Statutory Environment

Local Government Act 1995 (Act)

Policy Implications

Nil

### Financial Implications

\$15,000 to be included into the next Financial Year to cover the following associate election cost.

1. \$11,500 inc. GST
2. \$70 Australia Post Priority Service
3. All Legal Fees will be included in this costing from the WAEC
4. \$3,570 associated staff cost

### Strategic Implications

Nil

### Consultation

Councillors  
Senior staff  
CEO

### Comment

In our upcoming elections later this year on the 16<sup>th</sup> October 2021 we have 3 positions up for election.

Ahead of a local election, each local council will determine whether the local election will be conducted by in-person or postal voting. If the election will be by postal voting, the WAEC must conduct the election on behalf of the local government.

The majority of local governments elect to hold postal voting elections conducted by the WAEC. It is a Council decision if the election will be conducted by in-person voting or done by the WAEC. This is determined by the local council.

Voting in a local government election is not compulsory in Western Australia. However, all local electors are strongly encouraged to vote, with candidates promoting voter turnout through their own campaign. Local government elections are conducted using the 'first past the post' system. This means the result of an election is determined by simply counting the number of votes received by each candidate, and the candidates with the most votes win, until all vacancies are filled. Where there is a single vacancy, the candidate with the most votes will be elected; where there is more than one vacancy, candidates will be elected in order according to the number of votes received by each.

Where an in-person election is held, electors may apply for a postal vote, absentee vote or an early vote if they are not able to go to a polling booth on election day.

The Electoral Commissioner appoints returning officers for postal elections and in-person elections conducted by the WAEC. A list of these returning officers is available on the [WAEC website](#).

If the local government decides to conduct the election, the Chief Executive Officer of the local government is the returning officer, unless the local government decides to appoint another person to perform the function.

We have an estimated 350 electors. The above-mentioned cost is if the election is run through the WAEC. All voting will be through a postal ballot and is the preferred option for most councils. Keeping in mind that this would probably be the less expensive option, taking into consideration the Eucla and Pastoral voters. This will also cover all legal cost if any queries result from the election will be borne by the Electoral Commission. Council will be required to have one staff member appointed to assist the WAEC in this election.

If this is the direction Councillors want to go, we require a resolution and an inclusion into our budget for 2021-22 financial year.

All the required advertising will be done by the WAEC. An officer of the WAEC will be visiting our Shire for a face-to-face meeting on the afternoon of the 8<sup>th</sup> July 2021.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That Council receive the proposal from WAEC to conduct the local government election in the Shire of Dundas and include the cost of \$15,000 in the 2021-22 Financial Year budget.**

Moved: Cr. Wyatt  
Seconded: Cr. Hogan

#### Resolution

**That Council receive the proposal from WAEC to conduct the local government election in the Shire of Dundas and include the cost of \$15,000 in the 2021-22 Financial Year budget.**

Carried by: Simple Majority For: 5 Against: 0

Joe Hodges declared an Impartiality interest in the following item: 10.4.8 – Animal Welfare, as he and his wife have previously assisted SAFE and Kalgoorlie Dog Adoptions with animal care.

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.8 – Animal Welfare</b>	
Location / Address	Shire of Dundas
File Reference	LE.RE
Author	Manager Works and Services – Joe Hodges
Date of Report	11/06/2021
Disclosure of Interest	Impartiality

#### Summary

To better Shire's animal welfare.

#### Background

Shire has for some time had issues with unwanted/abandoned dogs at the shire pound, the normal recourse has been if the dog is not claimed, or no other party comes forward to adopt the dogs held then the dog was euthanised.

#### Statutory Environment

Animal Welfare Act 2003

#### Policy Implications

Creation of new policy

#### Financial Implications

Cost to budget

Strategic Implications

Promotion of Shire's move to attempt to be a non-kill shire, benefiting the animal welfare of dogs in Norseman.

Consultation

CEO  
MCD  
MWS

Comment

By not euthanising every dog that is abandoned the shire is moving with the times and removing one of the unwanted parts of Local Government.

SAFE Perth has a no kill policy and rehome all dogs that become available, as does Kalgoorlie Dog Adoptions have offered to take all unwanted dogs from the Shire of Dundas. If not successful for receiving any donations both animal welfare agencies will still take all unwanted dogs.

Each dog taken to both groups desex and provide all veterinary work prior to adoption.

Voting Requirements

Simple Majority

Officer Recommendation

**That Council authorise the CEO to place \$5,000 in the budget for the 2021-22 Financial Year to be donated on an ongoing basis to SAFE Perth and Kalgoorlie Dog Adoptions, for the adoption and care of unwanted dogs within the Shire of Dundas.**

Moved: Cr. Hogan  
Seconded: Cr. Wyatt

Resolution

**That Council authorise the CEO to place \$5,000 in the budget for the 2021-22 Financial Year to be donated on an ongoing basis to SAFE Perth and Kalgoorlie Dog Adoptions, for the adoption and care of unwanted dogs within the Shire of Dundas.**

Carried by: Simple Majority                      For: 5                      Against: 0

**11. Elected Members Motions of Which Previous Notice Has Been Given**

Nil

**12. New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting**

The following items of urgent business were accepted for consideration by the President or by a majority of the members of the Council:

Recommendation

**That the members of the Council agree to the introduction of the following late item for decision.**



Moved: Cr. Wyatt  
 Seconded: Cr. Hogan

### Resolution

**That the members of the Council agree to the introduction of the following late item for decision.**

Carried by: Simple Majority For: 5 Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>12.1 - Late Item: Purchase of Potential Commercial/Industrial Land on Lot 228 on Deposited Plan 186427 – Case 2001925 Coolgardie Esperance Highway</b>	
Location / Address	Lot 228 on Deposited Plan 186427 – Case 2001925
File Reference	LP.PL.1
Author	Chief Executive Officer – Peter Fitchat
Date of Report	11 <sup>th</sup> June 2021
Disclosure of Interest	Nil

### Summary

Council the previous report had the Eucla Map Reference not the Norseman location of Lot 228 on Deposited Plan 186427 – Case 2001925, so for the Council to consider the purchase of a potential commercial land in Norseman 1.2 kilometres south of town on the Coolgardie Esperance Highway, it is currently listed as Crown Land.

### Background

Over the years the interested parties to own or start and or existing businesses in Norseman and Eucla has had limited opportunity to get land to start or to continue their business ventures.

More recently mining activity has increased in our shire, and we are getting requests for land. Council has asked the CEO and staff to investigate what the possibilities are to obtain land for the purpose of Light/heavy industrial/commercial business activities, and after discussion with the Department of Planning, Land and Heritage we have the following options.

### Statutory Environment

Local Government Act 1995

### Policy Implications

N/A

### Financial Implications

Valuation for consideration, Lot 228 on Deposited Plan 186427 – Case 2001925  
 Please note this valuation has been sought from the Land Value-General office (Landgate)  
 With the returned valuation for both freehold and lease, provided below.

- Freehold value – \$40,000 (Forty Thousand Dollars) excluding GST (not in our current 20120-21 financial year budget)
- Lease Rental Value - \$3,200 (Three Thousand, Two Hundred) per annum excluding GST

Strategic Implications

The purchase and development of this land for commercial purposes meets several the objectives of the Community Strategic Plan as follows:

<b>Theme 2 – A thriving local economy and economic base</b>			
A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.			
<b>Strategy 2</b>	<b>Goal</b>	<b>Measure</b>	<b>Priority</b>
<b>2.1 Opportunity for Economic Diversification</b>	A vibrant economy that includes opportunities for mining, industry, tourism, shopping and business.	The level and diversity of businesses, including mining, industry, tourism and commercial activity is increasing.	Medium
<b>2.2 Attracting new businesses</b>	New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live.		
<b>2.4 Provide infrastructure that stimulates growth</b>	To assist in the provision of infrastructure that encourages development of existing and new business opportunities.	Increased level of infrastructure that is beneficial to business and industry.	High

<b>Theme 3 – Natural &amp; Built Environment</b>			
A protected and enhanced environment that is aesthetically pleasing and provides benefits for the Community for generations to come.			
<b>Strategy 3</b>	<b>Goal</b>	<b>Measure</b>	<b>Priority</b>
<b>3.3 Enhanced transport access and infrastructure.</b>	Improved infrastructure within the Shire and good transport access to and around Norseman.	Existing infrastructure that meets Community expectations and requirements.  A measurable improvement in levels of infrastructure.	High
<b>3.5 Improved streetscape.</b>	To improve the streetscape for the town sites of Norseman and Eucla	That the town sites in the Shire are attractive, well presented and encourage people to work, live and visit the Shire.	Medium

Consultation

Councillors  
The Department of Planning, Lands and Heritage  
Senior staff

Comment

At the Ordinary Meeting of Council on the 18<sup>th</sup> May 2021 Council resolved the following:

**That the Council of the Shire of Dundas:**

- 1. Agree to entering into vested Lease agreement with the Lease Rental Value - \$3,200 (Three Thousand, Two Hundred) per annum excluding GST in the interim, and**
- 2. agree to include in the 2021-22 financial year budget sufficient funds for the purchase Lot 224 on DP 220083 for the Freehold value – \$40,000 (Forty Thousand Dollars) excluding GST**
- 3. authorise the Shire president and CEO to sign relevant documentation for the purchase of the property as early as possible after the 2021-22 budget is adopted.**

This motion must be rescinded as this was in reference to the block of land in Eucla that Council was interested in.

The purchase of this land property has been discussed by the Council on several occasions in relation to providing more flexibility for expansion of business opportunity within the shire and in particular Norseman, while Eucla options are still being investigated.

If the Shire can acquire the land at a reasonable price and taking into consideration the amount of work that would still be required to be undertaken to bring this land to its full potential as future heavy and light industrial land, this would give the Shire the opportunity to either develop this on our own or in partnership or sell it directly to a developer. It could be an asset that could be utilised for several potential industrial or commercial purposes.

The Department of Planning, Lands and Heritage has provided the Shire with the following options and valuation for consideration, Lot 228 on Deposited Plan 186427 – Case 2001925.

This valuation has been from the Land Value - General office (Landgate) is broken up into the following options, freehold value – \$40,000 (Forty Thousand Dollars) excluding GST or a lease or rental value - \$3,200 (Three Thousand, Two Hundred) per annum excluding GST.

Voting Requirements

Absolute Majority

Officer Recommendation**That the Council of the Shire of Dundas:**

- 1. Rescind the motion made at the 18<sup>th</sup> May 2021 Ordinary Council meeting regarding this purchase (item 10.1.2 – Purchase of Potential Commercial/Industrial Land on Lot 224 on DP 220083 Coolgardie-Esperance Highway),**
- 2. agree to entering into vested Lease agreement with the Lease Rental Value - \$3,200 (Three Thousand, Two Hundred) per annum excluding GST in the interim,**
- 3. agree to include in the 2021-22 financial year budget sufficient funds for the purchase Lot 228 on Deposited Plan 186427 – Case 2001925 for the Freehold value – \$40,000 (Forty Thousand Dollars) excluding GST**
- 4. authorise the Shire president and CEO to sign relevant documentation for the purchase of the property as early as possible after the 2021-22 budget is adopted.**

Moved: Cr. Hogan  
Seconded: Cr. Wyatt

### **Resolution**

**That the Council of the Shire of Dundas:**

- 1. Rescind the motion made at the 18<sup>th</sup> May 2021 Ordinary Council meeting regarding this purchase (item 10.1.2 – Purchase of Potential Commercial/Industrial Land on Lot 224 on DP 220083 Coolgardie-Esperance Highway),**
- 2. agree to entering into vested Lease agreement with the Lease Rental Value - \$3,200 (Three Thousand, Two Hundred) per annum excluding GST in the interim,**
- 3. agree to include in the 2021-22 financial year budget sufficient funds for the purchase of Lot 228 on Deposited Plan 186427 – Case 2001925 for the Freehold value – \$40,000 (Forty Thousand Dollars) excluding GST**
- 4. authorise the Shire president and CEO to sign relevant documentation for the purchase of the property as early as possible after the 2021-22 budget is adopted.**

Carried by: Simple Majority

For: 5

Against: 0

### **13. Next Meeting**

The next Ordinary Meeting of the Council is scheduled to be held on the 20<sup>th</sup> July 2021.

### **14. Closure of Meeting**

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at 6:28 pm.