



Notice of Meeting and Agenda Ordinary Council Meeting 15th June 2021

NOTICE OF MEETING

The next Ordinary Meeting of the Council will be held on 15th June 2021 in the Council Chambers at Prinsep Street Norseman, commencing at 6:00pm to consider and resolve on the matters set out in the attached agenda.

All meetings are open to the public, except for matters raised by Council under "Confidential Items".

Members of the public may ask a question at an Ordinary Council meeting under "Public Question Time".

A handwritten signature in black ink, appearing to read "Peter Fitchat", is written over a horizontal line.

Peter Fitchat
Chief Executive Officer
11th June 2021

Notes to Agenda

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Any person or entity who has an application before the Shire must obtain, and should only rely on, written notice of the Shires decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as representation by the Shire should be sought in writing and should make clear the purpose of the request.

AGENDA for the ORDINARY Meeting of Council
to be held in the Council Chambers at the Shire Administration Office –
Prinsep Street Norseman on the 15th June 2021 commencing at 6.00pm

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1. Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at

This Ordinary Council Meeting will be video recorded to assist in the preparation of the minutes of the meeting.

The Shire of Dundas recognises the Ngadju and Mirning People as First Nations People in the Shire of Dundas, acknowledging them as traditional custodians and pay our respects to their Elders, past, present and emerging.

2. Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests:

Proximity Interests:

Impartiality Interests:

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

3. Record of Attendance of Councillors / Officers and Apologies.

Cr LG Bonza	Shire President
Cr AR Patupis	Deputy Shire President
Cr JEP Hogan	
Cr SM Warner	
Cr VL Wyatt	
Cr VJ Schultz	

Peter Fitchat	Chief Executive Officer
Pania Turner	Manager of Community Development
Joe Hodges	Manager of Works and Services
Tracy Dixon	Records Officer

Public Gallery

4. Applications for Leave of Absence.

Agenda Reference & Subject	
4.1 – Leave of Absence Cr Rasa Patupis	
Location / Address	Norseman WA 6443
File Reference	GV.CO.12 & CM.CO.21
Author	Chief Executive Officer - Peter Fitchat
Date of Report	10 th June 2021
Disclosure of Interest	Nil

Summary

Cr. Patupis has formally requested to take a leave of absence for two months due to personal reasons.

Background

This will mean that Cr. Patupis will not be able to attend the scheduled meetings in July 2021 and August 2021 and will not be available for any special meetings, should the need arise, for the next two months.

Statutory Environment

LG Act Section 2.25.

Disqualification for failure to attend meetings

- (1) A council may, by resolution, grant leave of absence, to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the Minister, unless all of the meetings are within a period of 3 months.

Policy Implications

No direct implication. Shire's Policy **EM.1 Conferences – Elected Members Attendance and Representation** does not address leave of absence request from Councillors, and will be amended to suit.

Financial Implications

Nil

Strategic Implications

Nil

Consultation

President Laurene Bonza
Senior staff
CEO

Comment

This request fits into the Local Government Act under section 2.25 and as Cr. Patupis has raised this request as personal reasons, there is no reason not to approve this request.

Voting Requirements

Simple Majority

Officer Recommendation

That Council receive this request for Leave of Absence for the period of two months and welcome Cr Patupis back to the scheduled Ordinary Council Meeting in September 2021.

Moved: Cr.

Seconded: Cr.

Resolution

Carried by: Simple Majority For: Against:

5. Response to Previous Public Questions Taken on Notice.**6. Public Question Time.**

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

In accordance with Regulation 6 of the Local Government (Administration) Regulations 1996, the minimum time allowed for Public Question Time is 15 minutes.

A member of the public who raises a question during Question Time is to state his or her name and address.

7. Confirmation of Minutes of Previous Meeting.**7.1 Ordinary Meeting 18th May 2021.**

Minutes of the Ordinary Meeting of Council held on 18th May 2021 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Ordinary Meeting of Council held on 18th May 2021 be confirmed as a true and accurate record.

Moved: Cr.

Seconded: Cr.

Resolution

Carried by: Simple Majority For: Against:

7.2 Special Meeting 27th May 2021.

Minutes of the Special Meeting of Council held on 27th May 2021 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Special Meeting of Council held on 27th May 2021 be confirmed as a true and accurate record.

Moved: Cr.
Seconded: Cr.

Resolution

Carried by: Simple Majority For: Against:

8. Petitions, Deputations or Presentations.

8.1 Presentation of Photographic Awards

8.2 Reports of Committees

8.1.1. GVROC - Cr Bonza/Cr Warner

8.1.2. WALGA – Cr Bonza/Cr Patupis

8.1.3. Regional Roads Group – Cr Bonza/Cr Wyatt

8.1.4. Roadwise – Cr Wyatt/Cr Warner

9. Announcements by Presiding Member without Discussion.

10. Reports of Officers.

10.1 Planning, Development, Health and Building

Nil

10.2 Engineering and Works

Agenda Reference & Subject	
10.2.1 – Early Replacement of Caterpillar 910K Town Loader	
Location / Address	Shire of Dundas Depot
File Reference	PL.AC
Author	Manager Works and Services - Joe Hodges
Date of Report	31 st May 2021
Disclosure of Interest	Nil

Summary

Replace Cat 910 K loader for more user-friendly type and reliable machine.

Background

The Caterpillar 910 K loader was purchase in 2017 and at one point was sent to fight fires where it was damaged while pushing over trees. The machine was too small and not set up for this purpose.

The damage was to the lift arm sensor, which is not significant, but the loader is all electronic. The machine is constantly broken down even after repairs by Wilsons Diesel and WesTrac in Kalgoorlie.

Since mid-2019 more than \$30,000 has been spent on repairs to rectify. Due to the electronic nature one minor issue can stop the machine for days, only to rectify itself. Difficulty just changing gears between 1,2,3 as they are electronic also.

Statutory Environment

Nil

Policy Implications

Alteration to Plant Replacement policy

Financial Implications

Variation to Plant replacement budget

Strategic Implications

Replace with basic manual operated gear type loader of similar size that Shire staff find easier to operate,

Consultation

CEO, MWS, Shire outside staff

Comment

Continuing to go with the current loader is fraught with issues, from difficulty of shire staff operating the loader safely and correctly.

A reduction is constant repairs on the Caterpillar loader.

Better trade value as machine only 4 years old, which will reduce the cost outlay for a replacement machine.

Voting Requirements

Simple Majority

Officer Recommendation

That Council authorise the CEO to trade, or sell outright, the Caterpillar loader on a new more user-friendly loader of the same or similar size in the 2021-22 Financial Years Budget.

Moved: Cr.

Seconded: Cr.

Resolution

Carried by: Simple Majority

For:

Against:

Agenda Reference & Subject	
10.2.2 – Fit for Purpose Equipment	
Location / Address	Shire of Dundas Depot
File Reference	PL.AC
Author	Manager Works & Services - Joe Hodges
Date of Report	31 st May 2021
Disclosure of Interest	Nil

Summary

Addition of two items of plant to be utilised for street sweeping and drainage maintenance.

Background

The shire has no specific street sweeping equipment or drainage cleaning equipment, therefore the streets and drainage become littered with dirt and waste.

Statutory Environment

Required to maintain streets, drainage for public safety.

Policy Implications

Nil

Financial Implications

Additional cost to the plant replacement program

Strategic Implications

Enhanced beautification to the Town streets, promote town for tourism industry.

Consultation

MWS, CEO, MCD

Comment

Policy Implications

Council has no policies in relation to this matter.

Financial Implications

The recommendation of this report has no financial implications for Council.

Strategic Implications

Keeping Councillors informed in respect to matters impacting on their role as Councillor.

Consultation

Nil

Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

Because of certain confidential elements in the contents of this document, it is not a public document, it is distributed to Councillors and senior staff only and is not for public release.

Voting Requirements

Simple Majority

Officer Recommendation

That Council receive the monthly Councillors' Information Bulletin for the period ending 31st May 2021 as included in confidential papers relating.

Moved: Cr.

Seconded: Cr.

Resolution

Carried by: Simple Majority

For:

Against:

Agenda Reference & Subject	
10.3.2 – Council Meeting Dates 2021-22	
Location / Address	Shire of Dundas
File Reference	CM.CO.2021
Author	Senior Administration Officer - Ciara Stewart
Date of Report	11 th June 2021
Disclosure of Interest	Nil

Summary

That Council review the Ordinary meeting schedule for the 2021-22 year.

Background

Council reviewed the meeting schedule in June 2020 and the resolution from that meeting was:

That the Council adopt the following meeting schedule for the next twelve months:

1. *Ordinary Council meetings are to be held on the third Tuesday of each month with the exception of the March meeting being held in Eucla on the Saturday following the third Tuesday;*
2. *Council meetings will be held in the Council Chamber, Prinsep Street, Norseman with the exception the March meeting which is to be held in the Community Hall, Yurkla Way in Eucla;*
3. *Ordinary Council meetings held in Norseman will commence at 6:00pm and the Eucla meeting will commence at 9:00am Eucla time;*
4. *Audit Committee meetings will be called as required;*
5. *Electors General meeting will be called as required; and*
6. *Special Council meetings will be called as required.*

Statutory Environment

A Local Government is required at least once a year to give notice of the dates, times and locations of Ordinary meetings of the Council and Committee meetings that are open to the public that will be held within the following year.

Policy Implications

A.11 Council Meetings - Public Notice
EM.4 Video Recording of Council Meetings

Financial Implications

Meeting fees as set in the annual budget.

Strategic Implications

N/A

Consultation

Chief Executive Officer

Comment

The items that need to be considered are:

1. Frequency
2. Day of the week and week in the month
3. Location
4. Starting time
5. Eucla LEMC meeting

Voting Requirements

Simple Majority

Officer Recommendation

That the Council adopt the following meeting schedule for the next twelve months:

1. Ordinary Council meetings are to be held on the third Tuesday of each month with the exception of the March meeting being held in Eucla on the Saturday following the third Tuesday;
2. Council meetings will be held in the Council Chamber, Prinsep Street, Norseman with the exception the March meeting which is to be held in the Community Hall, Yurkla Way in Eucla;
3. Ordinary Council meetings held in Norseman will commence at 6:00pm and the Eucla meeting will commence at 9:00am ACWST time;
4. Audit Committee meetings will be called as required;
5. Electors General meetings will be called as required; and
6. Special Council meetings will be called as required.

Moved Cr
Seconded Cr

Resolution

Carried by: Simple Majority

For:

Against:

10.4 Administration, Finance and Community Development

Agenda Reference & Subject	
10.4.1 – Accounts Paid 1/05/2021 to 31/01/2021	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts and Payroll Officer – Ali Sherifi
Date of Report	10 th June 2021
Disclosure of Interest	Nil

Trust Payments

Chq/EFT	Date	Name	Description	Amount
558	14/05/2021	Shire of Dundas Petty Cash	RECOUP TO PETTY CASH	150.00
				\$150.00

Municipal Cheques

Cheque	Date	Name	Description	Amount
26395	14/05/2021	Shire of Dundas Petty Cash	Recoup to petty cash 16.12.2020 - 10.05.2020	808.55
				\$808.55

Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT5536	07/05/2021	Eucla Motor Hotel	7 x night accommodation and meals for Bryce Bonza and Leon for works at Eucla Hall and Toilets \$2971.10	3146.10

			1 x night accommodation and meals for Clinton Redfern for works at Eucla Hall \$175	
EFT5537	07/05/2021	Bunnings Warehouse Kalgoorlie	Plants, Potting Mix and Various Garden Supplies	395.43
EFT5538	07/05/2021	Bills Doors & Servicing	Service auto doors at Town Hall and Shire Admin building, service Shire administration electronic doors.	660.00
EFT5539	07/05/2021	DB BOOKBINDERS PTY LTD	Sign in hard bound book for Councillor meeting attendance records	130.50
EFT5540	07/05/2021	Goodchild Enterprises Batteries & Battery Accessories	2 x Bosh BAC12-20 12V 20AH Batteries	198.00
EFT5541	07/05/2021	Horizon Power	Various Power Charges - 16.02.2021 - 15.04.2021	20285.73
EFT5542	07/05/2021	Harvey Norman	Various furniture items for 139 Robert Street	2278.00
EFT5543	07/05/2021	Golden Flame Nominees Pty Ltd	4 x Bags of Ice	12.00
EFT5544	07/05/2021	Norseman IGA	Various IGA Purchases - 01.03.2021 - 31.03.2021	1996.77
EFT5545	10/05/2021	TETHERED GOAT PTY LTD	Rates refund for assessment A4361 LOT PL 63-2202 NORSEMAN 6443 \$290.69 Rates Refund for Assessment A4360 LOT PL 63-2201 Norseman 6443 \$265.16	555.85
EFT5546	12/05/2021	Tara Treasures (Aus) Pty Ltd	20 x various Australian animal finger puppets & 3 x Dinosaurs finger puppets	848.10
EFT5547	14/05/2021	Telstra Corporation Limited	Phone Charges for (Admin, Co-location, & Woodlands Centre) - 20.04.2021 - 19.05.2021 \$697.28 Home bundles for MOW & EA 26.03.2021 – 25.04.2021 \$223 Telstra 4GWIFI Plus for Peter Fitchat – 04.05.201 – 03.06.2021 \$29	949.28
EFT5548	14/05/2021	SOIL MECHANICS	REFUND STANDPIPE DEPOSIT	100.00
EFT5549	14/05/2021	BP Norseman	Catering for GVROC Meeting on 26/03/21.	698.00

EFT5550	14/05/2021	Shire of Dundas Municipal Fund	Payroll deductions	360.00
EFT5551	14/05/2021	Dundas Fencing & Building Maintenance	Pump out dump point at welcome park, council disposal fees, DEC Waste Tracking Levy	721.05
EFT5552	14/05/2021	Elite Gym Hire	Hire of Weights - 12.04.2021 - 12.05.2021 \$568.65 Hire of treadmill, bike, rower & cross trainer (12.04.2021 – 12.05.2021) \$442.70	1011.35
EFT5553	14/05/2021	FULL MOON CAFE	Catering for Council Workshop on 04.05.2021	250.00
EFT5554	14/05/2021	Great Western Motel	Accommodation and meals for Stephen Venables - 21.01.2021	145.00
EFT5555	14/05/2021	Goldfields Records Storage	14 x Destroy archive box, 14 x handle box out	226.38
EFT5556	14/05/2021	Kilima (WA) Pty Ltd	Rent for the month of May 2021	220.00
EFT5557	14/05/2021	Norseman Community Resource Centre	Printing of the Norseman Today Vol39 No4 May 2021 (300 copies) \$1800 Security for 2 x safety cards for Youth Officer and Woodlands Centre (March – June). \$402.60	2202.60
EFT5558	14/05/2021	NATIONAL PEN	160 x Stylus Plunger Black Ink Pen plus handling charge and shipping fee	227.59
EFT5559	14/05/2021	RGSMW PTY LTD T/AS PACK & SEND EAST PERTH	Freight - Visitor Centre	471.61
EFT5560	14/05/2021	Solutions IT (invoice S + B)	Offsite- Cloud Backup (Monthly billing for May)	180.68
EFT5561	14/05/2021	Toll Transport Pty Ltd	Freight - Online Business Esystems	25.03
EFT5562	17/05/2021	DYENAMIC SUBLIMATION WA PTY LTD	Shire of Dundas Staff Shirts - Final 50% Payable	1694.00
EFT5563	21/05/2021	Australian Taxation Office	BAS (APRIL 2021)	1311.00
EFT5564	21/05/2021	Eucla Motor Hotel	1-night accommodation plus meals for Joe Hodges	188.00
EFT5565	21/05/2021	ZircoDATA Pty Ltd	Storage of Registers (26.03.2021 - 25.04.2021)	160.24
EFT5566	21/05/2021	Bunnings Warehouse Kalgoorlie	Various hardware items for R2R 2020/21Projects	436.79

EFT5567	21/05/2021	Laurene Bonza	Claim (Council Meeting - 18.05.2021), IB Session - 04.05.2021	472.00
EFT5568	21/05/2021	BOC Limited	Container Service Fee 29.03.2021 - 27.04.2021 & stainless-steel welding rods	208.49
EFT5569	21/05/2021	Dundas Fencing & Building Maintenance	Organise freight and workers for fence project at Welcome Park, prepare work at 64 Roberts St for fence removal and new installation, materials, and freight to Shire Depot \$18003.70 Pump out dump point at Welcome Park, Council disposal Fees, DEC waste tracking levy \$721.05	18724.75
EFT5570	21/05/2021	Devlyn Australia Pty Ltd	Claim for the balance of retention at the conclusion of the defects liability period	51029.29
EFT5571	21/05/2021	Great Western Motel	Accommodation for concreting crew for the Woodlands Centre	2560.00
EFT5572	21/05/2021	John Edward Patrick Hogan	Claim (Council Meeting - 18.05.2021), IB Session 04.05.2021	312.00
EFT5573	21/05/2021	Jump 4 Us	Hire of racing combo with supervision, return travel to Norseman + messing.	1255.00
EFT5574	21/05/2021	Kalgoorlie Refrigeration and Airconditioning	Removed existing A/C, Install new A/C in Shire Administration Presidents Office.	2996.40
EFT5575	21/05/2021	Marketforce	Advertising - Goldfields Travel Feature for tourism on 03.04.2021 in The Western Australian Production	2264.97
EFT5576	21/05/2021	South East Petroleum	7500 Litres Diesel	9381.08
EFT5577	21/05/2021	Valma Joy Schultz	Claim (Council Meeting - 18.05.2021), IB Session - 04.05.2021	312.00
EFT5578	21/05/2021	South Coast Foodservice	Fork, Knife, Napkin Combo -\$46.38 (Credit Note) Breakfast for business meeting \$245.37	199.37
EFT5579	21/05/2021	Solutions IT (invoice S + B)	Managed Support - Maintain (Monthly billing for May) \$1479.50 Office365 Licenses \$723.88	2203.38

EFT5580	21/05/2021	Veronica Wyatt	Claim (Council Meeting - 18.05.2021), Road Meeting - 10.05.2021	312.00
EFT5581	21/05/2021	Western Australian Local Government Association	2021 Transport and roads forum - 14 May for Joe Hodges \$70 Peter Fitchat – Breakfast with Minister Carey, 20.05.2021 \$55 Laurene Bonza - Breakfast with Minister Carey, 20.05.2021 \$55	180.00
EFT5582	21/05/2021	Sharon Warner	Claim (Council Meeting - 18.05.2021), IB Session 04.05.2021	312.00
EFT5583	27/05/2021	Australia Post	Postage (April 2021)	163.37
EFT5584	27/05/2021	Airport Lighting Specialists Pty Ltd	4 x red green led assy suit palredgreen & 3 x self-stripping electrical connection rod for Eucla Airstrip	790.35
EFT5585	27/05/2021	AC Patroni Fencing Pty Ltd	Supply of Garrison fencing & gates for Dodd House	5852.00
EFT5586	27/05/2021	BP Norseman	Diesel and Unleaded Charges for April 2021	300.55
EFT5587	27/05/2021	Dundas Fencing & Building Maintenance	Works on soundproof fencing	9867.00
EFT5588	27/05/2021	Kalgoorlie Refrigeration and Airconditioning	Replaced seized fan motor in in CEO's Office A/C, freight, labour, and travel fees	832.70
EFT5589	27/05/2021	Kulbardi Hill Consulting	Update and reprint of Granite Woodlands discovery Trial brochure 10,000 copies	4543.00
EFT5590	27/05/2021	Landgate	Mining Tenement Chargeable - Schedule no. M2021/4, Dated 25.03.2021 - 15.04.2021	40.60
EFT5591	27/05/2021	Malcolm Thompson Pumps	10 x Lowara Cream210/3V for Norseman Swimming Pool	1301.19
EFT5592	27/05/2021	Moore Australia (WA) Pty Ltd	Rates processing management assistance & EOM accounting review service for March 2021 \$4290 2020 Compliance audit return services, balance of disbursements in relation to onsite visit 21/22 February 2021 \$715.72	5005.72
EFT5593	27/05/2021	Norseman Men's Shed Association Inc.	1 x Lge Gimlet Clock, 2 x Lge Dundas Mahogany bench seat	1750.00

EFT5594	27/05/2021	Navman Wireless Australia Pty Ltd	Monthly satellite service (05.05.2021 - 04.06.2021)	65.89
EFT5595	27/05/2021	Office National Kalgoorlie	300 x Manual binding plastic comb white	338.80
EFT5596	27/05/2021	Winc Australia Pty Ltd	Various stationery items \$395.27 12 x black smooth cardboard for photographic competition 80.19	475.46
EFT5597	31/05/2021	Telstra Corporation Limited	Mobile phones usage for staff, cameras & Tablets - 17.05.2021 - 16.06.2021 \$1102.47 Admin ADSL, Youth, Doctors & Depot usage 05.05.2021 – 04.06.2021 \$435.01 Satellite Phone Usage – 16.05.2021 – 16.06.2021 \$180.00	1717.48
6564	03/05/2021	Bank Fees	Centrepay fees (A698)	0.99
6566	04/05/2021	Bank Fees	Centrepay fees (A698, A629)	1.98
6572	10/05/2021	Bank Fees	Centrepay Fees	1.98
PAY	11/05/2021	Payroll	Net Payroll	53112.50
6581	17/05/2021	Bank Fees	Centrepay fees (A771)	0.99
6582	18/05/2021	Bank Fees	Centrepay Fees (A698)	0.99
6591	24/05/2021	Payment to Pania Turner	Reimbursement for wall maps for the Woodlands Centre	6591
6592	24/05/2021	Bank fees	Centrepay Fees (Helen Moir Rent, A525)	1.98
PAY	25/05/2021	Payroll	Net Payroll	50032.95
6603	31/05/2021	Bank Fees	Centrepay Fees - (A771)	0.99
				\$277,598.27

Municipal Account Direct Debts

	Date	Name	Description	Amount
6563	03/05/2021	ANZ	Merchant Fees	248.39
6567	05/05/2021	ANZ	BPAY Transaction Fee	13.20
6579	14/05/2021	3E Advantage Pty Limited	CRC photocopier, Shire photocopier & Printer meter readings – 01.04.2021 – 30.04.2021	3155.25
DD10693	04/05/2021	SuperChoice	Superannuation – 14.04.2021 – 27.04.2021	136 97.69
DD10706	04/05/2021	SuperChoice	Superannuation – 28.04.2021 – 11.05.2021	11291.89
				\$28,406.42

Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
6597	17/05/2021	Chief Executive Officer	ANZ Credit Card Purchases 22.03/2021 – 21/04/2021	\$4,457.71

	22/03/2021	Gibson Soak Water Kalgoorlie	Water for Woodlands Centre Opening	840.00
	25/03/2021	Kmart Kalgoorlie	Black Shirts (work) Serving boards for the Woodlands Centre	204.00
	25/03/2021	Batteries N More Kalgoorlie	Phone Lead for Chambers	38.45
	25/03/2021	Woolworths Kalgoorlie	Fruits and Veg for Woodlands Centre Opening	256.42
	25/03/2021	Daphine Florist Kalgoorlie	Native Flowers – Woodlands Centre Opening	281.00
	25/03/2021	Harvey Norman Kalgoorlie	USB & Other Cables for Chambers	232.80
	25/03/2021	Kalgoorlie Retravisio	Wireless Desktop for the Chambers	88.00
	25/03/2021	Bunnings Kalgoorlie	Various goods for Woodlands Centre	355.87
	25/03/2021	Bunnings Kalgoorlie	Power boards and spray paint for Woodlands Centre Opening	71.96
	26/03/2021	Woolworths Online	Platters for Woodlands Centre Opening	225.40
	26/03/2021	Bunnings Kalgoorlie	Plants and potting mix for the Woodlands Centre	275.18
	26/03/2021	Bunnings Kalgoorlie	Storage containers Woodlands Centre Opening	15.86
	26/03/2021	Bp Kalgoorlie	Bags of Ice for Woodlands Centre Opening	9.00
	27/03/2021	Survey Monkey	Yearly Subscription	395.52
	27/03/2021	DOODLY	Monthly Subscription	93.86
	01/04/2021	LinkedIn	Monthly Subscription	39.99
	04/04/2021	MYOB	Monthly Subscription	109.00
	07/04/2021	RIMPA	Records & info Management Online training for Tracy, Pania & Ciara.	504.90
	12/04/2021	Adobe Acropro	Monthly Subscription	25.74
	15/04/2021	Officeworks Bentleigh	1 x calculator for SOA & 1 x Iphone Case for MCD	114.92
	17/04/2021	OTTERBOX	Iphone cases for Projects officer and town crew supervisor	203.84
	18/04/2021	Munderbilla Roadhouse	CEO – Council meeting Eucla	76.00
				\$4,457.71

Summary of Account Totals

Trust EFT's / Cheques	\$150.00
Municipal Cheques	\$808.55
Municipal EFT's	\$277,598.27
Municipal Direct Debit's	\$28,406.42
Municipal Credit Card's	\$4,457.71
Grand Total for May 2021	\$311,420.95

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas monthly accounts paid from 1/05/2021 to 31/01/2021 be noted.

Moved: Cr.
Seconded: Cr.

Resolution

Carried by: Simple Majority For: Against:

Agenda Reference & Subject	
10.4.2 – Financial Statements for the Period Ending 31st May 2021	
Location / Address	Shire of Dundas
File Reference	FM.FI
Author	Moore Australia
Date of Report	10 th June 2021
Disclosure of Interest	Nil

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas Financial Statements for the period ending 31st June 2021 be accepted.

Moved: Cr.
Seconded: Cr.

Resolution

Carried by: Simple Majority For: Against:

Agenda Reference & Subject	
10.4.3 – CRC Financial Statements to 31st June 2021	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	CRC Manager & Senior Administration Officer
Date of Report	10 th June 2021
Disclosure of Interest	Nil



**Monthly Statement of Financial Activity
For the period ending 31st May 2021**

Officer Recommendation

That the Norseman Community Resource Centre Financial Statements for the period ending 31st May 2021 be accepted.

Moved: Cr.
Seconded: Cr.

Resolution

Carried by: Simple Majority For: Against:

Agenda Reference & Subject	
10.4.4 – Officers Reports	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer – Peter Fitchat
Date of Report	10 th June 2021
Disclosure of Interest	Nil

Summary

For Council to note the reports received from the Manager of Works and Services, Manager of Community Development, Youth and Events Officer, and the Visitors and Administration Services Officer as included in the papers relating.

Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Manager of Works and Services
 Manager of Community Development
 Youth and Events Officer, and the Visitors
 Administration Services Officer

Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

Voting Requirements

Simple Majority

Officer Recommendation

That Council note the reports of the Manager of Works and Services, Manager of Community Development, the Youth and Events Officer, and the Visitors and Administration Services Officer.

Moved: Cr.
 Seconded: Cr.

Resolution

Carried by: Simple Majority For: Against:

Agenda Reference & Subject	
10.4.5 – Differential Rate Model – 2021/2022	
Location / Address	Shire of Dundas
File Reference	RV.VA.5
Author	Chief Executive Officer - Peter Fitchat
Date of Report	10 th June 2021
Disclosure of Interest	Nil

Summary

That the Council approve the differential rate model for public advertising and subsequent inclusion in the 2021/22 budget.

Background

Part of determining annual budgets is the setting of rates in the dollar that are then applied to the property valuations as supplied by the Valuer General. Rates in the dollar can be set in two ways.

Firstly, they can be standard, resulting in a rate levy (rate in the dollar) within the Gross Rental Valuation and the Unimproved Valuation categories.

Alternatively, they can be differential within each of the categories (UV & GRV), meaning different rate levies can be set for different types of property within one rate category.

The Local Government Act 1995 determines that differential rates can be set according to: -

- the purpose for which the land is zoned.
- the predominant purpose for which the land is held or used.
- whether or not the land is vacant; and
- any prescribed characteristics.

The application of differential rating maintains the status quo in terms of equity in the rating of properties across the Shire, enabling the Council to provide facilities, infrastructure and services to the entire community and visitors.

Statutory Environment

Section 6.33 of the Local Government Act 1995 and associated regulations prevail in this matter. Prior to finally adopting differential rates, the proposed rates need to be advertised for three weeks seeking public comment. Following the advertised period, the Council is then to consider any responses received before adopting the final rates in the dollar along with the annual budget. The Council is not compelled to adopt the differential rates advertised or compelled to factor in any comments received; only to consider the comments prior to final adoption.

Section 6.3 of the Act requires that a differential rate of more than twice the lowest differential rate cannot be set without approval of the Minister (delegated to the Director General).

Policy Implications

N/A

Financial Implications

The setting of differential rates is an integral part of setting annual budgets. Rates income represents approximately 50% of overall operating revenue of the Shire. It is the only income stream over which Council has a direct control. It is imperative that for future financial sustainability, rate income has an inflationary offset together with a component for capital replacement and/or expansion.

Strategic Implications

For the Shire of Dundas to continue to meet the demands of the community and the increased responsibility to local government from the State, it is important that rates are set each year that allow for the increasing financial pressure upon the organisation.

Consultation

Councillors, Senior Staff

Comment

As part of the Covid-19 request from State Government last financial year Council decided on a 0% rate increase keeping in mind that CPI rose 1.6% across Australia in 2020.

The benchmark that many local governments use to assess the overall increase in the cost of providing municipal services is the Local Government Cost Index (LGCI) as developed by WALGA and the CPI. As at end of March [Microsoft PowerPoint - Economic Briefing February 2021 \(FINAL\) \(walga.asn.au\)](#) The Local Government Cost Index is expected to rise by 1.4% in 2021-22, and 2% in 2022-23.

GRV

The proposed rate in the dollar for GRV Townsites and Roadhouses/Service Stations is 16.0179 cents per dollar of GRV, with a minimum rate of \$367.27. The increase is based on the standard annual CPI increases at a modest 2%. This allows for Council to stay on track each financial year and not have to have large increases in later years.

The proposed rate in the dollar for GRV Mining properties valued on GRV is 21.9300 cents per dollar of GRV, with a minimum rate of \$367.20. An increase of 2% compared to the 20/21 financial year (and determined as above).

UV – Pastoral

The proposed rate in the dollar for UV Pastoral is 8.4864 cents per dollar, with a minimum rate of \$367.20. An increase of 2% compared to the 20/21 financial year (and determined as above).

UV – Mining (Including Exploration and Prospecting Leases)

The proposed rate for these categories is 16.0302 cents per dollar of UV, with a minimum rate of \$367.20. An increase of 2% compared to the 20/21 financial year (and determined as above).

The proposed rate mainly reflects the ongoing costs (increased cost based on CPI) involved in maintaining the road network that services these land use as the Shire's local authority boundaries extend all the way to the WA/SA state boundary.

The mining operations result in the Shire's road network and infrastructure requiring continual ongoing maintenance and renewal work to service these users. The Shire acknowledges the fact that exploration, prospecting, and mining have different levels of impact on the Shire's road network. However, there remain the need to fund maintenance and renewal requirements of this vital infrastructure asset for the benefit of all users.

In determining proposed rate in the dollar of these categories, consideration was given to the comparable rate in the dollar of the neighbouring shires (with significant mining operations) which provide similar services for mining activities. Even after this proposed increase in rate in the dollar, the Shire of Dundas remains as one of the shires with lowest UV rates for mining leases. It is noted that rates paid by mining operators are generally tax deductible.

The recommended 2% will minimise the impact of CPI in last financial and keep us in line with price increases for our planned budget for 2021-22 Financial year.

Approval of the Minister

If the rate in the dollar determined by Council within a rating category (i.e. UV) has a differential of more than 2:1 then the approval of the Minister (delegated to the Director General) needs to be obtained before it can be implemented.

Voting Requirements

Absolute Majority

Officer Recommendation

That the Council:

- 1. Approve the following proposed rate in the dollar and minimum rates to be advertised for the 2021/22 financial year.**

Category of Property	Cents in \$	Minimum Payment \$
GRV TOWNSITES	0.160179	367.20
GRV ROADHOUSE/SERV STATION	0.160179	-
GRV MINING	0.219300	-
UV PASTORAL	0.084864	367.20
UV MINING LEASES	0.160302	367.20
UV EXPLORATION LEASES	0.160302	367.20
UV PROSPECTING LEASES	0.160302	367.20

- 2. Resolve that public notice seeking submission be given, in accordance with Section 6.36 of the Local Government Act 1995, advising that Council intend to impose the following differential rates and minimums for 2021/22 financial year.**

Category of Property	Cents in \$	Minimum Payment \$
GRV TOWNSITES	0.160179	367.20
GRV ROADHOUSE/SERV STATION	0.160179	-
GRV MINING	0.219300	-

UV PASTORAL	0.084864	367.20
UV MINING LEASES	0.160302	367.20
UV EXPLORATION LEASES	0.160302	367.20
UV PROSPECTING LEASES	0.160302	367.20

3. **Adopt the 2021/22 Rates - Objectives and Reasons statements as set out in papers relating: and**
4. **Affirm that the recommended increase in rates has been made after considering the Shire's Long-Term Financial Plan, current economic conditions and the potential for budget efficiencies.**

Moved: Cr.
 Seconded: Cr.

Resolution

Carried by: Simple Majority For: Against:

Agenda Reference & Subject	
10.4.6 – Norseman Community Resource Centre Fees and Charges 2021-22	
Location / Address	Norseman Community Resource Centre
File Reference	CS.SP.8
Author	Senior Administration Officer - Ciara Stewart
Date of Report	10 th June 2021
Disclosure of Interest	Nil

Summary

For the Council to endorse the proposed changes and adopt the Schedule of Fees and Charges 2021/22 for the Norseman Community Resource Centre.

Background

Each year the Community Resource Centre reviews the Schedule of Fees and Charges in preparation for the coming financial budget. The proposed 2021-22 schedule is included in papers relating.

Statutory Environment

N/A

Policy Implications

N/A

Financial Implications

Fees and Charges for the provision of services need to be adopted in the Schedule of Fees and Charges for the CRC to enforce a fee for those services provided.

Strategic Implications

Nil

Consultation

Norseman CRC

Comment

There are some changes to fees and charges to the current schedule this year. Certain items have been increased to better reflect the true cost of providing the service. The key changes are summarised below:

1. Secretarial Services

This fee has been increased to cover the cost of the CRC manager's hourly rate. This fee will also cover the cost of resume services.

2. Photocopying/Printing

These two fees were previously set as separate charges, this year we have merged the two services as one.

3. Membership Fees

Family membership has been reduced by \$10.00 for 6 months \$20.00 for 12 months for the purpose to attract more families to the CRC.

Corporate membership has been reduced by \$70.00 for 12 months and the 6 month membership option has been removed.

4. Faxing

This service has been removed.

5. Burning of CD's and DVD's

This service has been removed.

6. Folding

This service has been removed.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas adopt the Norseman Community Resource Centre Schedule of Fees and Charges for 2021-22 as included in the papers relating.

Moved: Cr.

Seconded: Cr.

Resolution

Carried by: Simple Majority

For:

Against:

Agenda Reference & Subject	
10.4.7 – Local Government Elections - October 2021 and Cost Estimate	
Location / Address	Shire of Dundas
File Reference	GV.EL.21
Author	CEO Peter Fitchat
Date of Report	10 th June 2021
Disclosure of Interest	Nil

Summary

As Council is aware October 2021 is Local Government Elections. Senior staff is asking Council to consider the use of the WAEC Western Australian Electoral Commission to oversee the Election during this time.

Background

Under the Local Government Act 1995 (Act), Ordinary local elections are held every two years on the third Saturday in October. Council members are elected for a term of up to four years. The most recent Ordinary elections were held in October 2019, and the next elections will be held on 16 October 2021.

Statutory Environment

Local Government Act 1995 (Act)

Policy Implications

Nil

Financial Implications

\$15,000 to be included into the next Financial Year to cover the following associate election cost.

1. \$11,500 inc. GST
2. \$70 Australia Post Priority Service
3. All Legal Fees will be included in this costing from the WAEC
4. \$3,570 associated staff cost

Strategic Implications

Nil

Consultation

Councillors
Senior staff
CEO

Comment

In our upcoming elections later this year on the 16th October 2021 we have 3 positions up for election.

Ahead of a local election, each local council will determine whether the local election will be conducted by in-person or postal voting. If the election will be by postal voting, the WAEC must conduct the election on behalf of the local government.

The majority of local governments elect to hold postal voting elections conducted by the WAEC. It is a Council decision if the election will be conducted by in-person voting or done by the WAEC. This is determined by the local council.

Voting in a local government election is not compulsory in Western Australia. However, all local electors are strongly encouraged to vote, with candidates promoting voter turnout through their own campaign. Local government elections are conducted using the 'first past the post' system. This means the result of an election is determined by simply counting the number of votes received by each candidate, and the candidates with the most votes win, until all vacancies are filled. Where there is a single vacancy, the candidate with the most votes will be elected; where there is more than one vacancy, candidates will be elected in order according to the number of votes received by each.

Where an in-person election is held, electors may apply for a postal vote, absentee vote or an early vote if they are not able to go to a polling booth on election day.

The Electoral Commissioner appoints returning officers for postal elections and in-person elections conducted by the WAEC. A list of these returning officers is available on the [WAEC website](#).

If the local government decides to conduct the election, the Chief Executive Officer of the local government is the returning officer, unless the local government decides to appoint another person to perform the function.

We have an estimated 350 electors. The above-mentioned cost is if the election is run through the WAEC. All voting will be through a postal ballot and is the preferred option for most councils. Keeping in mind that this would probably be the less expensive option, taking into consideration the Eucla and Pastoral voters. This will also cover all legal cost if any queries result from the election will be borne by the Electoral Commission. Council will be required to have one staff member appointed to assist the WAEC in this election.

If this is the direction Councillors want to go, we require a resolution and an inclusion into our budget for 2021-22 financial year.

All the required advertising will be done by the WAEC. An officer of the WAEC will be visiting our Shire for a face-to-face meeting on the afternoon of the 8th July 2021.

Voting Requirements

Simple Majority

Officer Recommendation

That Council receive the proposal from WAEC to conduct the local government election in the Shire of Dundas and include the cost of \$15,000 in the 2021-22 Financial Year budget.

Moved: Cr.

Seconded: Cr.

Resolution

Carried by: Simple Majority

For:

Against:

Agenda Reference & Subject	
10.4.8 – Animal Welfare	
Location / Address	Shire of Dundas
File Reference	LE.RE
Author	Manager Works and Services – Joe Hodges
Date of Report	11/06/2021
Disclosure of Interest	Impartiality

Summary

To better Shire's animal welfare.

Background

Shire has for some time had issues with unwanted/abandoned dogs at the shire pound, the normal recourse has been if the dog is not claimed, or no other party comes forward to adopt the dogs held then the dog was euthanised.

Statutory Environment

Animal Welfare Act 2003

Policy Implications

Creation of new policy

Financial Implications

Cost to budget

Strategic Implications

Promotion of Shire's move to attempt to be a non-kill shire, benefiting the animal welfare of dogs in Norseman.

Consultation

CEO
MCD
MWS

Comment

By not euthanising every dog that is abandoned the shire is moving with the times and removing one of the unwanted parts of Local Government.

SAFE Perth have a no kill policy and rehome all dogs that become available, as does Kalgoorlie Dog Adoptions have offered to take all unwanted dogs from the Shire of Dundas. If not successful for receiving any donations both animal welfare agencies will still take all unwanted dogs.

Each dog taken to both groups desex and provide all veterinary work prior to adoption.

Voting Requirements

Simple Majority

Officer Recommendation

That Council authorise the CEO to place \$5,000 in the budget for the 2021-22 Financial Year to be donated on an ongoing basis to SAFE Perth and Kalgoorlie Dog Adoptions, for the adoption and care of unwanted dogs within the Shire of Dundas.

Moved: Cr.
Seconded: Cr.

Resolution

Carried by: Simple Majority

For:

Against:

11. Elected Members Motions of Which Previous Notice Has Been Given**12. New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting****13. Next Meeting**

The next Ordinary Meeting of the Council is scheduled to be held on the 20th July 2021.

14. Closure of Meeting

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at