



Norseman Woodlands to Eucla Coast

**Notice of Meeting and Agenda
Special Council Meeting
2nd June 2022**

Notes to Unconfirmed Minutes

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Unconfirmed MINUTES for the SPECIAL Meeting of
the Council to be held in the Council Chambers at the
Shire Administration Office – Prinsep Street Norseman
on the 2nd June 2022 commencing at 4:30pm

Table of Contents

1	Declaration of Opening and Announcement of Visitors.	4
2	Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.....	4
3	Record of Attendance of Councillors / Officers and Apologies.	4
4	Public Question Time.	4
5	Petitions, Deputations or Presentations.	4
6	Announcements by Presiding Member without Discussion.	4
7	Reports of Officers.....	5
	7.1 – Acceptance of Annual Report 2020/2021.....	5
8	Next Meeting	7
9	Closure of Meeting	7

1 Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at: **4:34 PM**

This Council meeting is being held on the traditional lands of the Ngadju people and I wish to acknowledge them as traditional owners and pay my respects to their elders, past and present.

2 Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests: Nil

Proximity Interests: Nil

Impartiality Interests: Nil

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

Nil

3 Record of Attendance of Councillors / Officers and Apologies.

Cr L Bonza	Shire President	Via Teams
Cr R Patupis	Deputy Shire President	
Cr JEP Hogan		
Cr S Warner		
Cr V Wyatt		Via Phone
Cr C Maloney		

Peter Fitchat	Chief Executive Officer
Pania Turner	Manager of Corporate & Community Services
Barry Hemopo	Acting Manager of Works and Services
Latif Samadi	Information and Technology Officer
Clara Viola	Executive Assistant

4 Public Question Time.

Nil

5 Petitions, Deputations or Presentations.

Nil

6 Announcements by Presiding Member without Discussion.

President has been requested to deliver a presentation regarding the climate alliance project at the National assembly in Canberra.

7 Reports of Officers

Agenda Reference & Subject	
7.1 – Acceptance of Annual Report 2020/2021	
Location / Address	Shire of Dundas
File Reference	FM.AD.
Author	CEO – Peter Fitchat & MCCA - Pania Turner
Date of Report	30th May 2022
Disclosure of Interest	Nil

Summary

For the Council to consider and approve the Annual Report for the financial year ended 30th June 2021 (as included in the papers relating) and to set the date for the Annual Electors Meeting.

Background

The Audited Annual Financial Report and Auditor's Report were presented to the Council at its ordinary meeting held on 26th April 2022 and the Council resolved the following:

That the Council of the Shire of Dundas

- 1. Accept the recommendation of the Audit Committee that the Audit Report for 2020/2021 as included in the papers relating be accepted;**
- 2. Accept the Annual Financial Report for the financial year ended 30th June 2021 as included in the papers relating.**

Statutory Environment

The Local Government Act requires that the local government accept the Annual Report by the 31st December following the year subject to the audit report being available. If the audit report is not available to allow the local government to accept it by that date, then the annual report needs to be received within two months of the audit report being received. Due to changes in the new Financial Standards introduced by the Office of the Auditor General there was a delay in receiving the Financial Statements causing subsequent delay in the Annual Report being adopted.

The Act also requires that a General Electors Meeting be held within 56 days of the local government accepting the annual report of the previous financial year.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Regularly review of strategic plans in line with the actual performance (summarised in the annual report) will indicate the progress that the Shire has made in achieving its strategic objectives.

Consultation

CEO, MCCA, Moore Australia,

Comment

Key Events of the Year

The impacts of COVID-19 increased across not only locally but across Australia and the world. A significant amount of time from the Shire President was spent supporting the local community and advocating for their needs. Senior officers invested considerable time in addressing the operational impacts to workforce, supply of products, project delivery as well as community health and wellbeing. Council, Shire staff and the whole Community worked to overcome the challenges the pandemic placed on day-to-day living, individual and community health, workforce, local business, industry and the economy.

Governance

- The Shire of Dundas Council continued to advocate for the small regional communities taking more WA to have agenda items presented at the WALGA AGM.
- Senior officers continued to review the Shire's existing policies and procedures to ensure transparency, compliance, and best practice guides the Shire's operations. Throughout the year 6 new policies were adopted by Council, 1 policy was rescinded.

Law, Order and Public Safety

- The Shire of Dundas Local Emergency Management Committee actioned a Pandemic response subcommittee which met regularly to address local needs, and to raise areas of concern to the Operational Area Support Group.
- The Shire invested in portable CCTV cameras as a more flexible option to address hot spots of crime.
- Council continues to advocate for recognition of the impact Drought along the Eyre Highway, seeking Government support for pastoralists, local business and Community.

Education, Welfare and Community

- After much consultation the work the Norseman Interagency Group were proud to present to Council for endorsement the Norseman Community Wellbeing Plan. The Norseman Community Wellbeing Plan was developed using best practice principles informed by professional expertise and the lived experience and goals of the local community. The Development Workshops were facilitated by the WA Mental Health Commission, coordinated by Hope Community Services and hosted by the Shire of Dundas in Norseman.
- The Shire continues to have a close and productive relationship with Norseman District High School, valuing the collaborative approach to address the needs of the Norseman children and young people.

Culture and Tourism

- The Woodlands Centre became a key service provider during the pandemic, providing support for tourists and residents to navigate the myriad and ever-changing state of emergency restrictions.
- Many cultural events were required to be held in different formats due to the restrictions of the pandemic.

Audit Report

The Independent Audit Report identifies that the Shire of Dundas has completed the 2020/21 financial year in accordance with the appropriate legislation and regulations and that there are no material matters affecting the Shire's financial position. Furthermore, there are no items of statutory non-compliance raised.

Annual Financial Report

The revenue of the Council is derived from rates, fees, charges and grants. Council received operating and capital grants of \$1,957,180 during the year to support service provisions and various projects. Revenue from the rates for the year was \$2,443,580.

During the year, Shire has incurred operating expenditure of \$4,079,646 excluding depreciation to provide various services to the community.

It is proposed to hold the General Electors Meeting on the 28th June prior to the June Ordinary Council meeting.

Voting Requirements

Absolute Majority

Officer Recommendation**That the Council of the Shire of Dundas**

- 1. Accept the Annual Report for the financial year ended 30th June 2021 as is included in the Papers Relating.**
- 2. Advertise that the Annual General Electors Meeting is to be held on the 28th June 2022 at the Shire Administration Building at 88-92 Prinsep Street, Norseman at 5.30pm.**

Moved Cr: Hogan

Seconded Cr: Wyatt

Resolution**That the Council of the Shire of Dundas**

- 3. Accept the Annual Report for the financial year ended 30th June 2021 as is included in the Papers Relating.**
- 4. Advertise that the Annual General Electors Meeting is to be held on the 28th June 2022 at the Shire Administration Building at 88-92 Prinsep Street, Norseman at 5.30pm.**

Carried by: Absolute Majority

For: 6

Against 0

8 Next Meeting

The next Special Meeting of the Council will be called as required.

9 Closure of Meeting

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at: **4:37 PM**