



Norseman Woodlands to Eucla Coast

25th July 2023
Ordinary Council Meeting

Papers Relating

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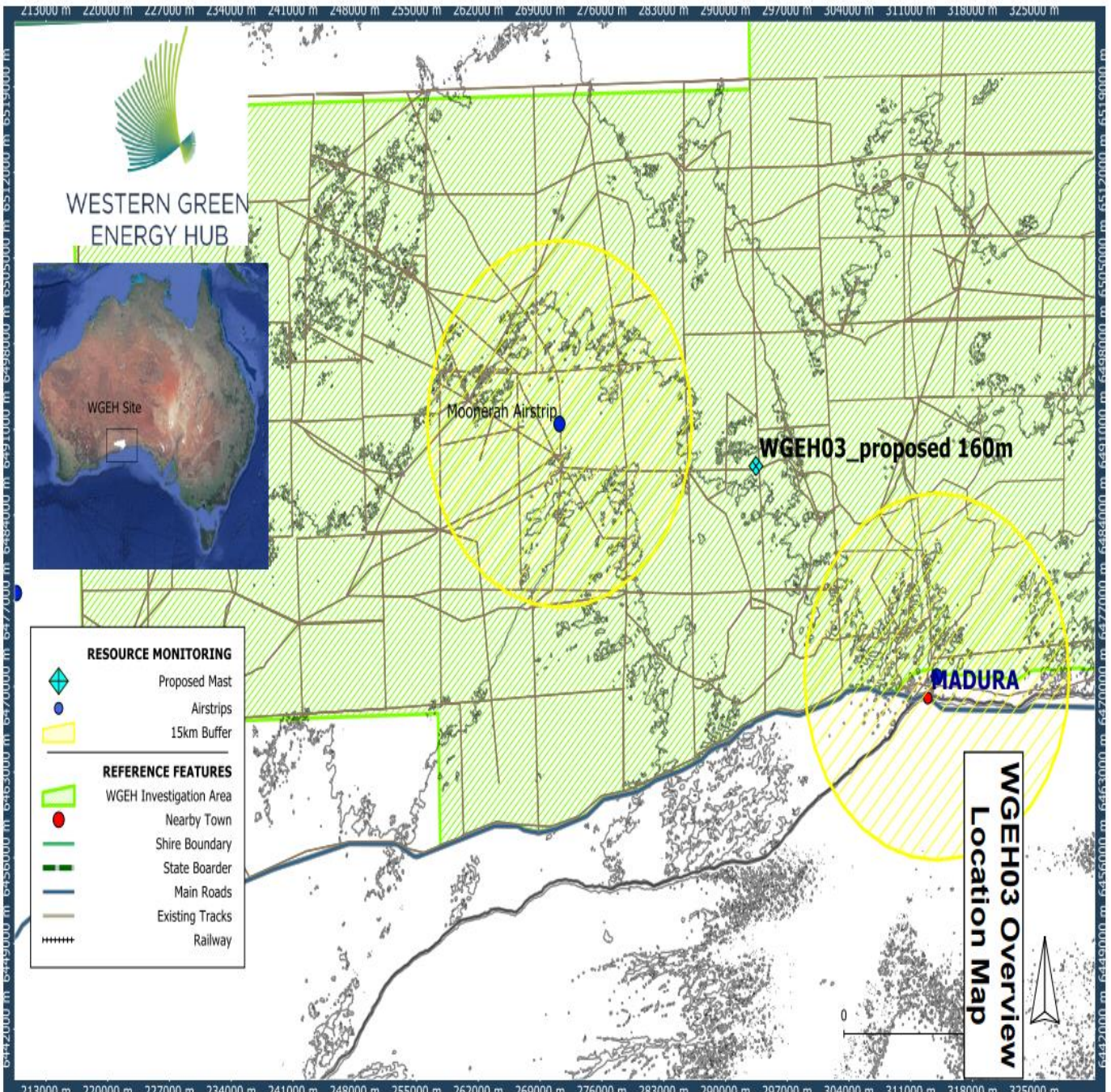
7.1 That the minutes of the Ordinary Meeting of Council held on 10th June 2023 be confirmed as a true and accurate record.

Appendix 1: Unconfirmed Minutes Ordinary Council Meeting 10th June 2023

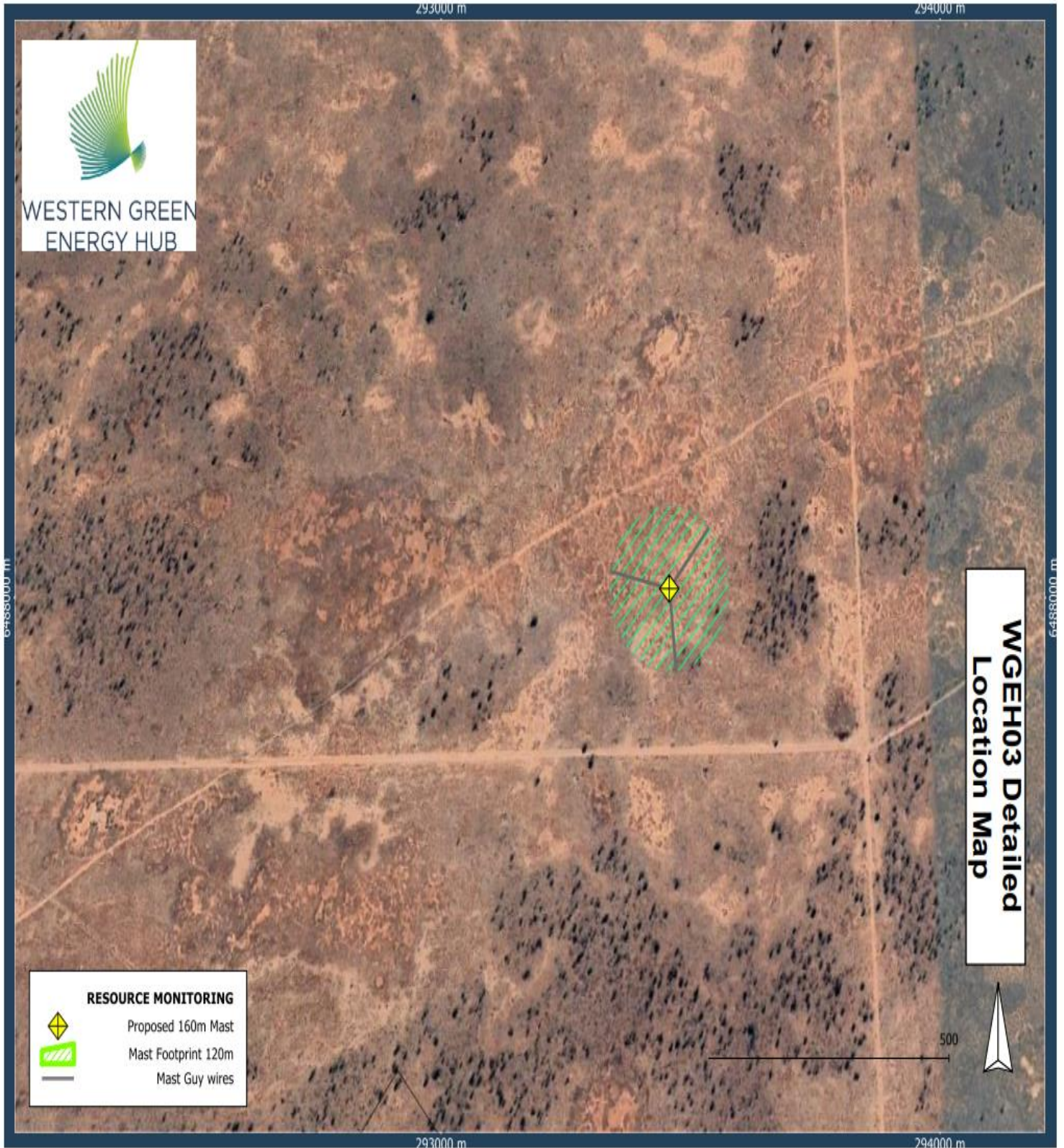
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10.1.1 PROPOSED WEATHER MONITORING MAST (WGEH03) – LOCALITY OF MADURA (MIRNING COUNTRY)

Attachment: 10.1.1.1 (WGEH03 Overview Location Map)



Attachments 10.1.1.2 (WGEH03 Detailed Location Map



Attachments 10.1.1.3_WGEH03 Mast Drawings

Appendix 2: WGEH03 Mast Drawings, to view click [HERE](#)

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Attachments 10.1.1.4_Existing Mast Photo



Attachment 10.1.1.5_Pastoral Lessee Sup

Pastoral Lessee Support Letter

CC COOPER & CO

SINCE FOOD • FODDER • FIBRE 1858

David Cooper
CC Cooper & Co
23/05/2023

To Whom it May Concern,

We understand that WGEH Pty Ltd is proposing to install two wind monitoring masts which reside within the boundaries of the Moonera and Madura Pastoral Leases. We understand that these installations are defined within the Section 91 License as a permitted activity.

We fully support the installation of these masts and associated equipment, providing they do not impede our pastoral business or pastoral assets. To this end, the location of the masts has been selected in consultation with us. We expect we will receive ongoing communication regarding installation of the equipment.

We request that there is no significant ground disturbance, including damage to roads in wet conditions and that we continue to be consulted regarding all access by any personnel to the pastoral leases.

If you require any further information, please don't hesitate to get in contact.

Yours Sincerely,



David Cooper
Director
CC Cooper & Co Pty Ltd
0417 896 772
davidseth@ccooperco.com.au

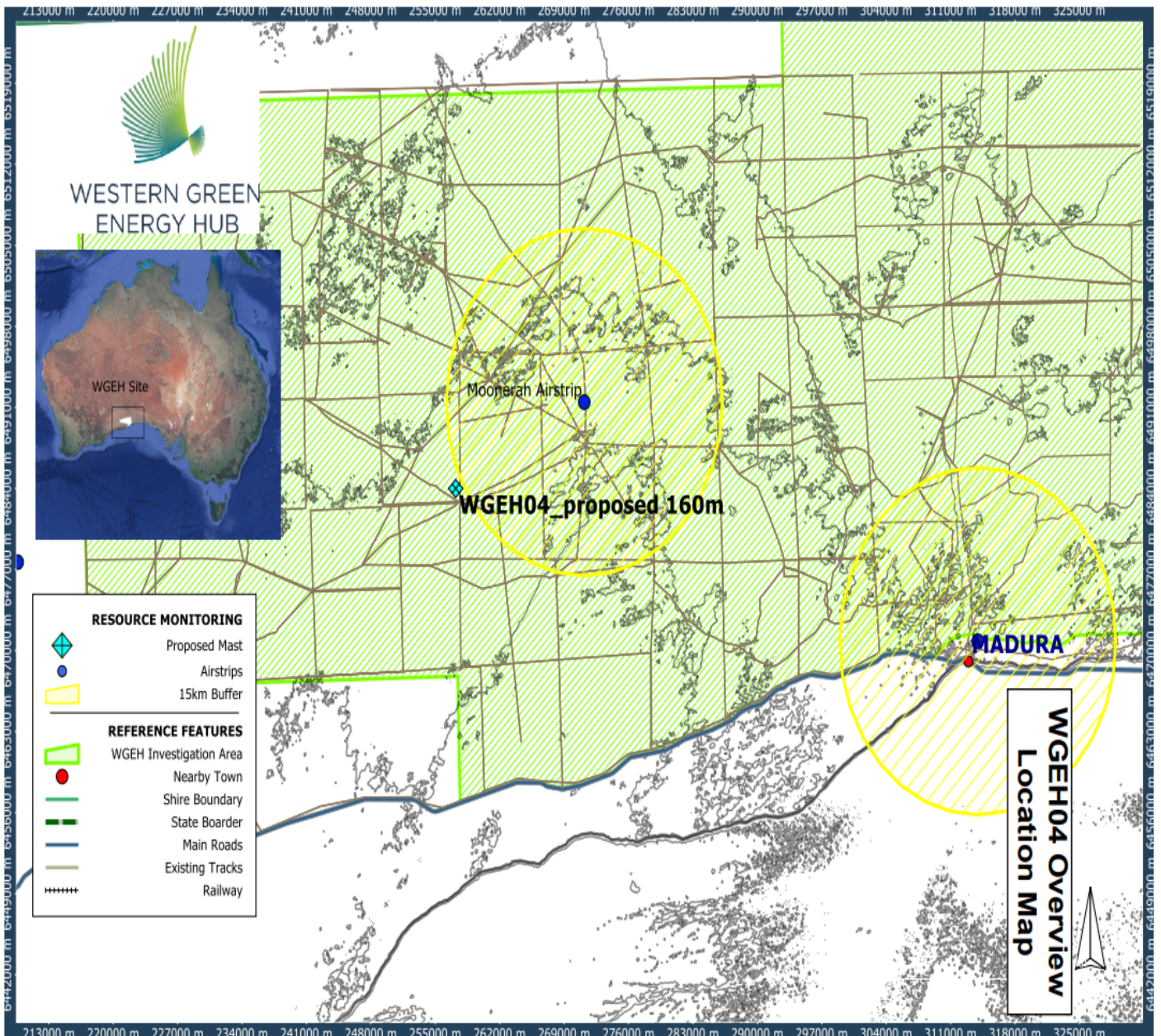
Attachment 10.1.1.6_ Aeronautical Impact Assessment Report

Appendix 3: WGEH03_ Aeronautical Impact Assessment Report, to view click [HERE](#)

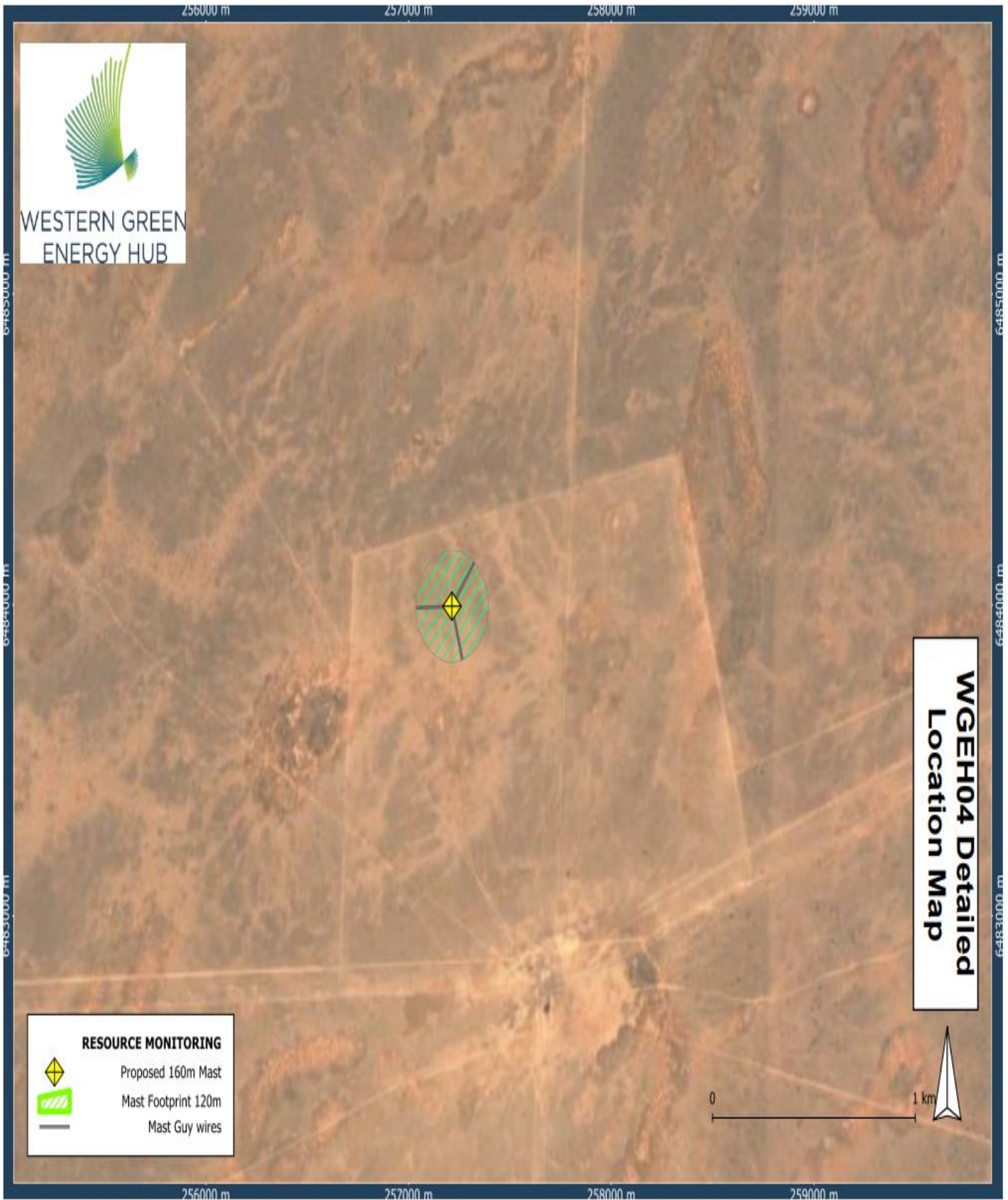
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10.1.2 PROPOSED WEATHER MONITORING MAST (WGEH04) – LOCALITY OF COCKLEBIDDY (MIRNING COUNTRY)

Attachment 10.1.2.1_WGEH04 Overview Loc Map



Attachments 10.1.2.2_WGEH04 Detailed Loc Map



Attachments 10.1.2.3_WGEH03 Mast Drawings

Appendix 4: WGEH04 Mast Drawings, to view click [HERE](#)

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10.2.1 Climate Change Declaration

Climate Change Declaration



Climate Change Declaration

The Shire of Dundas acknowledges that:

- Evidence shows that climate change is occurring;
- Climate change will continue to have significant effects on the Western Australian environment, society and economy, and the Local Government sector.
- Human behaviours, pollution and consumption patterns have both immediate and future impacts on the climate and environment.
- As a Local Government, it is part of our role to mitigate and manage the impacts of climate change on our community to the best of our abilities.

The Shire of Dundas supports the:

- Environmental, social and economic benefits of addressing climate change now and into the future.
- Opportunity for Local Government to demonstrate leadership in climate change management at a community level.
- Development of equitable and implementable State and Commonwealth strategies for climate change management.

The Shire of Dundas commits from the date of signing to:

- Continue to implement and report against the GVROC Regional Climate Alliance Plan 2023 – 2030.
- Encourage, empower and assist where possible the local community and local businesses to reduce their greenhouse gas emissions and to adapt to the impacts of climate change.
- Support WALGA to work with State and Federal Government to ensure achievement of greenhouse gas emissions reduction targets as set out in key National and International agreements.
- Support WALGA to work with State and Federal Government to implement key actions and activities for climate change management at a local level.
- Work with key stakeholders within the Goldfields Esperance region to ensure achievement of the actions set out in the 2023 – 2030 Climate Plan, and which may be set out in future Local Action Plans on Climate Change.
- Assess the locally specific risks associated with climate change and implications for our services, and identify areas where appropriate mitigation and/or adaptation strategies should be developed and implemented.



- Ensure that, at appropriate review intervals, the GVROC RCA Climate Plan will be reviewed and amended to incorporate the latest climate science, and to reflect the climate change management priorities and progress achieved to date.
- Monitor the progress of our adaptation and/or mitigation actions and communicate our achievements to the Council and Community.

Signed:

Shire President – Laurene Bonza

Shire of Dundas

Date:

Signed:

President – Cr Karen Chappel

Western Australian Local Government Association

Date:

10.2.2 Disaster Management Plan – Records Management

Appendix 5: Disaster Management Plan

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10.3 Administration, Finance and Community Development

10.3.1 Appendix 6: Shire of Dundas Annual Budget Report Ended 30 June 202

10.3.1 Appendix 7: Schedule of Fees and Charges for 2023-2024

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10.3.2 Budget Amendments

2022-23 Budget - Amendment Report

Shire of Dundas

EXPENDITURE	GL	Budget	Actual	Variance	%	Increase/Decrease	Amend Budget to	Comment
Private Works (expenditure)	7302	\$ 38,300.00	\$ 272,796.14	-\$ 234,496.14	712%	\$ 234,463.00	\$ 272,763.00	Additional service required being road works
								Purchase of protective clothing & safety boots & breathalysers due to policy updates and increased staff and new uniforms (laundry, depot, new staff)
WHS	7672	\$ 15,000.00	\$ 21,522.85	-\$ 6,522.85	143%	\$ 8,000.00	\$ 23,000.00	
RDO Accruals	8022	\$ 930.00	-\$ 4,638.12	\$ 5,568.12	-499%	-\$ 4,638.12	-\$ 4,638.12	As per payroll accruals (credit)
								For Asset Management and the agreement
RAM Systems	7702	\$ 6,783.00	\$ 14,478.82	-\$ 7,695.82	213%	\$ 8,217.00	\$ 15,000.00	increase.
Visitor Centre Expenses	7265	\$ 113,960.00	\$ 134,081.83	-\$ 20,121.83	118%	\$ 20,121.00	\$ 134,081.00	Due to increase in business
Laundry Operational Costs	7282	\$ 133,511.00	\$ 239,228.89	-\$ 105,717.89	179%	\$ 105,718.00	\$ 239,229.00	Due to increase in business
Woodlands Centre Operational Costs	7272	\$ 96,700.00	\$ 123,895.44	-\$ 27,195.44	128%	\$ 27,195.00	\$ 123,895.00	Due to increase in business
Norseman & Eucla Aerodrome Maintenance	6502	\$ 49,200.00	\$ 56,981.82	-\$ 7,781.82	116%	\$ 7,782.00	\$ 56,982.00	Due to increase in business
Street Cleaning	6112	\$ 6,704.00	\$ 10,425.67	-\$ 3,721.67	156%	\$ 3,722.00	\$ 10,426.00	Due to additional mining traffic and vandalism
Norseman St Maintenance	4602	\$ 194,792.00	\$ 238,797.02	-\$ 44,005.02	123%	\$ 44,005.00	\$ 238,797.00	SAT tribunal investigations and reticulation renewal
								Modifications to safety & emergency equipment
Depot Building Maintenance	4692	\$ 14,042.00	\$ 18,934.24	-\$ 4,892.24	135%	\$ 4,892.00	\$ 18,934.00	
Admin Allocated - Transport	5082	\$ 75,742.00	\$ 94,052.72	-\$ 18,310.72	124%	\$ 22,258.00	\$ 98,000.00	Budget under allocated
Community Events	3087	\$ 48,162.00	\$ 55,276.04	-\$ 7,114.04	115%	\$ 7,114.00	\$ 55,276.00	Budget under allocated
Swimming Pool Water Charges	3462	\$ 12,803.00	\$ 18,917.13	-\$ 6,114.13	148%	\$ 6,114.00	\$ 18,917.00	Budget under allocated
Swimming Pool Contract Services	3542	\$ 75,510.00	\$ 113,291.15	-\$ 37,781.15	150%	\$ 37,781.00	\$ 113,291.00	Budget under allocated
Sports Complex Cleaning	3662	\$ 2,143.00	\$ 2,891.91	-\$ 748.91	135%	\$ 749.00	\$ 2,892.00	Additional use
Gym Cleaning	3702	\$ 4,720.00	\$ 6,192.13	-\$ 1,472.13	131%	\$ 1,473.00	\$ 6,193.00	Additional use
Library Superannuation	3822	\$ 3,841.00	\$ 5,299.80	-\$ 1,458.80	138%	\$ 1,459.00	\$ 5,300.00	Increase in contributions
Public Conveniences Maintenance	2322	\$ 18,128.00	\$ 21,719.23	-\$ 3,591.23	120%	\$ 3,591.00	\$ 21,719.00	Under allocated cost for septic tank cleans
Litter Control	2652	\$ 19,582.00	\$ 24,027.29	-\$ 4,445.29	123%	\$ 4,445.00	\$ 24,027.00	Budget under allocated
								Pump and shed purchase (under capital threshold)
Storm Drainage	2882	\$ 26,753.00	\$ 41,590.76	-\$ 14,837.76	155%	\$ 14,838.00	\$ 41,591.00	
Effluent Drainage	2872	\$ 12,352.00	\$ 16,398.85	-\$ 4,046.85	133%	\$ 4,046.00	\$ 16,398.00	Budget under allocated
Youth Utilities	2042	\$ 2,030.00	\$ 2,402.61	-\$ 372.61	118%	\$ 372.00	\$ 2,402.00	Budget under allocated
								Split between programs updated (increased for youth)
Youth Salaries	2002	\$ 121,962.00	\$ 141,494.00	-\$ 19,532.00	116%	\$ 19,532.00	\$ 141,494.00	
Youth Super	2012	\$ 14,077.00	\$ 27,785.89	-\$ 13,708.89	197%	\$ 13,709.00	\$ 27,786.00	Increase in wages allocation
Youth Vehicle	2092	\$ 4,000.00	\$ 4,762.00	-\$ 762.00	119%	\$ 762.00	\$ 4,762.00	Budget under allocated
Doctor's Vehicle	1582	\$ 5,467.00	\$ 7,242.57	-\$ 1,775.57	132%	\$ 1,776.00	\$ 7,243.00	Under allocated cost for diesel
Medical Centre Maintenance	1592	\$ 4,000.00	\$ 5,818.54	-\$ 1,818.54	145%	\$ 2,500.00	\$ 6,500.00	Air con installed & vandalism repairs
Animal Control Wages	0862	\$ 71,428.00	\$ 81,950.92	-\$ 10,522.92	115%	\$ 10,523.00	\$ 81,951.00	Budget under allocated
Admin Phone/Internet	0472	\$ 7,000.00	\$ 10,687.78	-\$ 3,687.78	153%	\$ 3,688.00	\$ 10,688.00	Budget under allocated
Advertising	0482	\$ 5,500.00	\$ 7,015.78	-\$ 1,515.78	128%	\$ 2,500.00	\$ 8,000.00	Legislative advertising required
								Required as per management recommendations to seek advice on various items
Legal Fees	0612	\$ 30,000.00	\$ 74,222.54	-\$ 44,222.54	247%	\$ 44,222.00	\$ 74,222.00	
Travel & Accommodation (Governance)	0562	\$ 25,500.00	\$ 28,419.48	-\$ 2,919.48	111%	\$ 4,500.00	\$ 30,000.00	Additional training required for staff

2022-23 Budget - Amendment Report

Shire of Dundas

Rates Valuation Expenses	0602	\$ 5,912.00	\$ 10,273.57	-\$ 4,361.57	174%	\$ 4,362.00	\$ 10,274.00	Costs as per Landgate for valuation rolls and SLIP subscriptions
Rates Salaries and Wages	4952	\$ 33,566.00	\$ 41,486.65	-\$ 7,920.65	124%	\$ 7,921.00	\$ 41,487.00	Rates services contracted and additional works required.
		\$ 1,300,100.00	\$ 1,969,723.94	-\$ 669,623.94		\$ 679,711.88	\$ 1,978,881.88	

2022-23 Budget - Amendment Report

Shire of Dundas

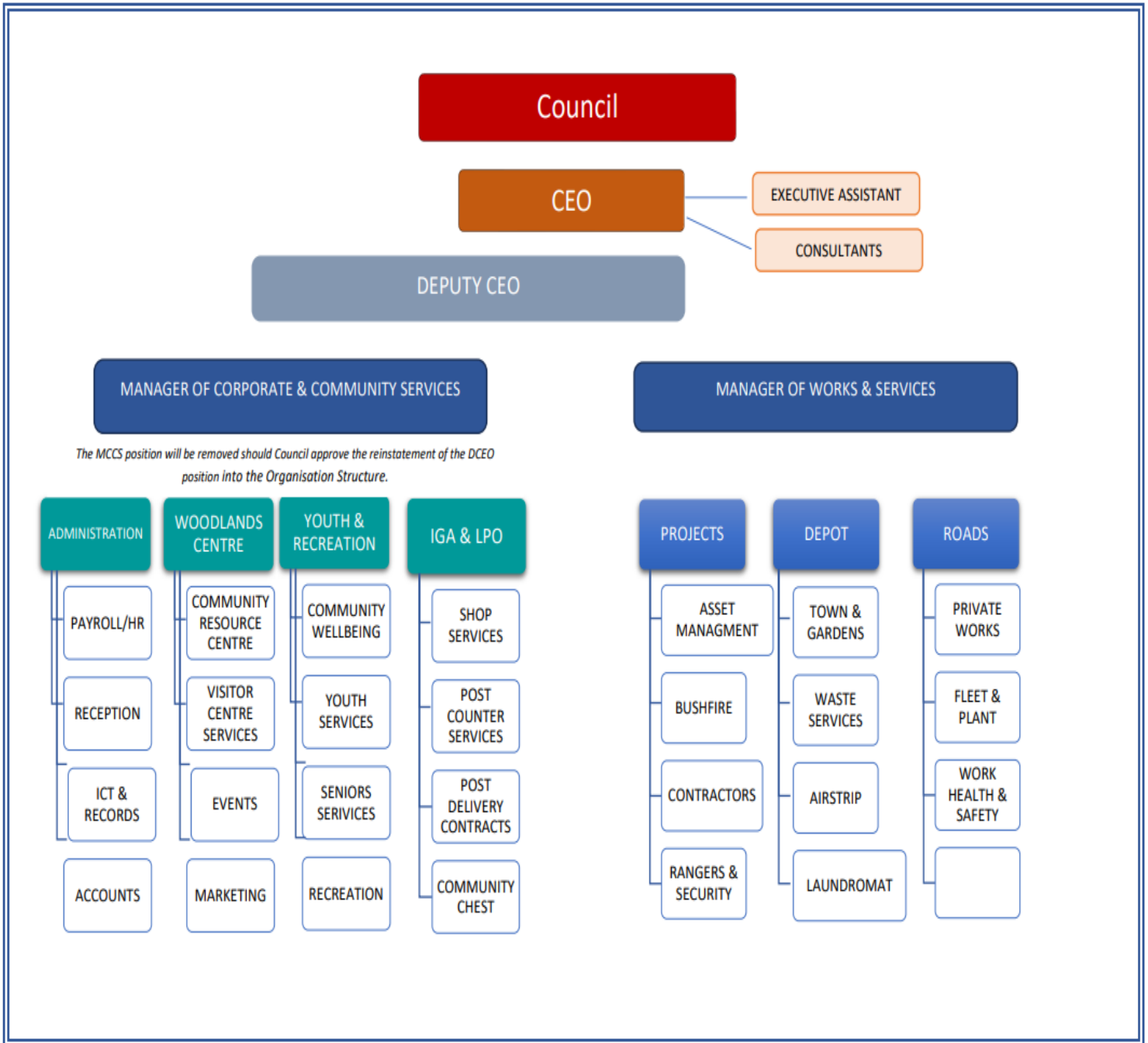
REVENUE	GL	Budget	Actual	Variance	%	Increase/Decrease	Amend Budget to	Comment
Private Works Revenue	7333	\$ 50,000.00	\$ 275,688.32	-\$ 225,688.32	551%	\$ 225,688.00	\$ 275,688.00	Due to increase in business
WATER SALES	7273	\$ 250,000.00	\$ 345,933.78	-\$ 95,933.78	138%	\$ 95,933.00	\$ 345,933.00	Due to increase in business
Visiting Centre Retail Stock Sales	7295	\$ 35,000.00	\$ 51,456.24	-\$ 16,456.24	147%	\$ 16,456.00	\$ 51,456.00	Due to increase in business
Visitor Centre shower tokens & water	7299	\$ 3,000.00	\$ 5,984.90	-\$ 2,984.90	199%	\$ 2,985.00	\$ 5,985.00	Due to increase in business
Aerodrome Landing Fees	6503	\$ 200,000.00	\$ 264,014.82	-\$ 64,014.82	132%	\$ 64,015.00	\$ 264,015.00	Due to increase in business
Roads Financial Assistance Grant	4613	\$ 177,271.00	\$ 617,708.00	-\$ 440,437.00	348%	\$ 440,437.00	\$ 617,708.00	Advance payment of 23/24 grant
Hall Hire	3333	\$ 2,000.00	\$ 5,729.43	-\$ 3,729.43	286%	\$ 3,730.00	\$ 5,730.00	Due to increase in business
Gym Membership Fees	3443	\$ 20,000.00	\$ 26,895.93	-\$ 6,895.93	134%	\$ 6,896.00	\$ 26,896.00	Due to increase in business
Youth Grant	2183	\$ 85,416.00	\$ 88,431.00	-\$ 3,015.00	104%	\$ 3,015.00	\$ 88,431.00	As per grant agreement
Other Rubbish Collection	2643	\$ 52,480.00	\$ 82,865.92	-\$ 30,385.92	158%	\$ 30,386.00	\$ 82,866.00	Due to increase in business
Liquid Waste Disposal	2834	\$ 25,000.00	\$ 33,016.39	-\$ 8,016.39	132%	\$ 8,016.00	\$ 33,016.00	Due to increase in business
Aged Persons Rent	2533	\$ 9,000.00	\$ 10,472.73	-\$ 1,472.73	116%	\$ 2,000.00	\$ 11,000.00	Budget under allocated
Community Contributions	2373	\$ 1,000.00	\$ 2,408.20	-\$ 1,408.20	241%	\$ 1,408.00	\$ 2,408.00	Budget under allocated
Rent of the Co-Location	713	\$ 1,500.00	\$ 1,750.96	-\$ 250.96	117%	\$ 251.00	\$ 1,751.00	Budget under allocated
Dog Impounding Fees	843	\$ 1,500.00	\$ 1,992.73	-\$ 492.73	133%	\$ 500.00	\$ 2,000.00	Fees collected as required
Commissions	413	\$ 11,000.00	\$ 13,198.39	-\$ 2,198.39	120%	\$ 2,199.00	\$ 13,199.00	Budget under allocated
Rates Enquiry Fees	131	\$ 2,000.00	\$ 2,510.00	-\$ 510.00	126%	\$ 510.00	\$ 2,510.00	Due to increase in business
Rates Non-payment Penalty	171	\$ 35,000.00	\$ 40,839.25	-\$ 5,839.25	117%	\$ 5,839.25	\$ 40,839.25	Budget under allocated
Grants Commission - General	181	\$ 473,084.00	\$ 1,754,734.00	-\$ 1,281,650.00	371%	\$ 1,281,650.00	\$ 1,754,734.00	Advance payment of 23/24 grant
		\$ 1,434,251.00	\$ 3,625,630.99	-\$ 2,191,379.99		\$ 2,191,914.25	\$ 3,626,165.25	

Budget Variance surplus \$ 1,512,202.37

**10.3.2 Appendix 8: Proposed Differential Rates and Minimum Payments 2023/2024
Financial Year**

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10.3.3 Shire of Dundas Organisational 2023



10.3.5 Medical Services



SHOP 7 248 HANNAN STREET KALGOORLIE WA 6430
Ph: 08 9032 6430 Email: reception@i-medicalaustralia.com

Shire of Dundas
Norseman WA 6443

16/07/2023

Attn: Paul Owen

GFG Consulting

RE: GP Services for the Shire of Dundas

I am writing this letter in regard to the seek advert for the GP services for the Shire of Dundas. I-Medical Australia ("I-Medical") would like to apply for the tender for the GP services. Please see below what I-Medical would like to offer and what the Shire of Dundas needs to supply/ provide for I-Medical to meet the standard of opening a GP clinic in Norseman.

It is understood that the tender would be operating from the community health centre. In order to meet Agpal Building standards we would require the investment from the Shire to update the following:

- All carpet to be removed from the entire building and for lino to be installed. We would ask that we have input in regard to the colour and style of the lino to meet not only Agpal accreditation standards but also to meet the I-Medical model.
- Air conditioning to be either updated in every room (split system) or full the centre to be fitted with ducted air conditioning. This is to meet standards so that we can implement and bring a pathology service to the clinic.
- While not immediately necessary it is essential for the inside of the building to be repainted and updated to give the centre a fresh look. We would ask that I-Medical have input into colour scheme to meet our own marketing policy.

Given the opportunity to implement a sustainable and long-term practice we would ask that the Shire of Dundas provide a one-off payment to fund the below items and services for I-Medical to operate. Please see a list of requirements and the amount of funding.

Item	Amount	Reason
Best Practice Medical Software	\$2,000	To meet requirements of the strengthening Medicare program all GP clinics are required to have adequate software that can hold patient records to the all confidentiality requirement.
Computer Server	\$7,000	To be able to host the software, and allow remote access in case that we need to access patient records to be able to provide the relevant medical centres of patient files.
Clinic Accreditation	\$5,000	In order for the clinic to be accredited as a registered accredited clinic in the RACGP standards we have one year to meet all requirements for full accreditation. While we can operate without the accreditation it would mean that we are limited to what services we could offer in the clinic.
NDIS Accreditation	\$5,000	Given the remoteness of the clinic and the need to meet the community's expectation we would also like to start the process to be a NDIS registered clinic, with the ability to be able to help and implement patients in the community NDIS plans accordingly.



SHOP 7 248 HANNAN STREET KALGOORLIE WA 6430
 Ph: 08 9032 6430 Email: reception@i-medicalaustralia.com

Vaccination Fridge	\$2,500	To be able to hold, store vaccinations in a safe and to standard that is required at a on call specific temperature. This would benefit the community as we would be able to administer all vaccinations onsite.
Computer Equipment & Printers	\$7,500	To be able to meet the expectations and accreditations standards we would need to purchase 4 x PCs and 3 x printers. If we had more than one GP or allied health provider, we would need to be able to print scripts and reports, as well as nurses to be able to access the online vaccination program to add in patients vaccinations.
Medical Tables & consumables	\$7,000	To be able to be up and running from day one we would need to be able to have all medical consumables on hand as well as 2 medical observation tables in the GP room.
Upfront Locum Fee	\$15,000	It is of the understating that I-Medical will provided the clinic with a locum that will remain in the clinic on a two week rotational basis with a view of long term securing a GP that will serve the community on a fulltime basis. In order for this to occur we would have to secure a locum GP/GPs to help us and would need to pay for flights and booking fees for the GPs upfront.
Total:	\$51,000	

At the moment through the Strengthening Medicare GP network all established GP clinics and new clinics, if they meet the criteria, may be eligible for a one-off grant of \$25,000 to help in fund some of the above. On the basis the Shire provides the one-off costs, if the clinic is deemed eligible and receives the grant, we would seek the Shire’s input as to whether they would prefer a reimbursement of \$25,000 of upfront costs provided, or reinvest into the clinic to provide additional medical services for the community of Dundas.

The above would be of the understanding that consistent with the current GP contract, the Shire would also provide the following:

- Housing – Providing residence to the GP’s in a property that is available and within the community to assist with hospital on-calls.
- Vehicle – Providing ease of access for the GP’s to attend the hospital and GP clinic, in addition to commute to the Kalgoorlie airport to facilitate seamless transition for the next GP to have access to a vehicle to be able to drive to Norseman to start their tenure.

If the above requirements can be met I-Medical Australia would be willing to commit to the following:

- A 3-year contract with a possible 3 year extension negotiated when needed to provide a GP service in Norseman.
- Continued support of allied health services including but not limited to 2 x Nurses, Audiometrist, Podiatrist and a psychologist service to meet NDIS standards.
- A mixed billing practice with a fee of \$75 implemented for all non-pensioners and concession card holder of which will all be bulk billed.
- A pathology where blood can be taken and sent to labs as well as to administer pre-employments and instant drug and alcohol tests.



SHOP 7 248 HANNAN STREET KALGOORLIE WA 6430
Ph: 08 9032 6430 Email: reception@i-medicalaustralia.com

We understand the upfront costs for the Shire may appear high, however I-Medical is committed to providing much needed medical services in Norseman. I-Medical operates as a private enterprise with initial input from the Shire to ensure a high-class medical service is provided to the community.

Should you have any questions in regard to the above I am more than happy to answer or go through the above in more detail. I would also like to point out if the council is interested in accepting the offer, we could have everything in place and GP in clinic by the 03/08/2023.

Kind Regards

Ashley Yong

Ashley Yong

Managing Director

E: ashley.yong@i-medicalaustralia.com

M: 0439683817

10.4 Officers Reports

10.4.1 Sale of Land for Non Payment of Rates From:

From: Anthony David Dowling [mailto:addowling@bigpond.com]
Sent: Friday, 14 July 2023 3:40 PM
To: 'Anthony David Dowling' <addowling@bigpond.com>
Subject: RE: LGA Sale Matters requiring Council Resolution

Hi Peter,

Further to my email below, please find attached the ACHIS place record (ID 2920) – **Munguni** which **encompasses the whole of the Norseman townsite!**

I've also attached a copy of the ACH Management Code which more or less **outlines the process** to enquire and determine whether a place contains Aboriginal cultural heritage. Note that this **code is a statutory guideline meaning that it has lawful effect.**

The code contains a list of defined exempt activities as well as a flow charts to follow (based on the tier or category a non-exempt activity might fall into) in proceeding to determine whether a place contains Aboriginal cultural heritage.

If not an exempt activity a due-diligent assessment (DDA) will need to be undertaken for any proposed activity upon land. The first step is to check the ACH Directory (accessed via the online ACHIS) to see if the subject land falls within a protected area. Even if it doesn't (and the land is > 1,100 m²) the DDA should continue, by contacting the DPLH for further advice, confirmation etc.

Appendix 1 to the attached code lists the exempt activities. All these activities are physical in nature. It appears that selling land (>1,100 m²) is exempt from complying with the requirements of the Act, although I note that that with reference to section 100 of the Act, **the taking of a photographs for non-recreational purposes (eg. a photograph of a property to include in a sales brochure or advertisement) is not an exempt activity!**

Notwithstanding - in relation to this project - it would be prudent to make known to a prospective purchaser that all of the proposed lots for sale are included within the Munguni place record. I don't know if it is required for a real estate agent selling land to disclose whether there might be Aboriginal cultural heritage upon the land.

As far as I can ascertain neither the ACH Act nor regulations impose any specific obligations on local government, except that the Act binds the Crown (and subsequently local government). In any event, the Act applies to the Shire as a landowner and activity proponent.

In any event, it is the responsibility of an activity proponent to enquire and ascertain whether there might be Aboriginal cultural heritage upon the land.

Further info about determining whether ACH exists can be found [here](#). Also attached are information sheets prepared by DPLH in respect to **exempt activities** and the requirement for **due-diligent assessments**.

One thought that comes to mind – which you may have already considered and which is likely to be a significant impost and burden upon local governments – is the probable need to review all aspects of

local government operations to identify and determine what operations may or may not be exempt from the Act requirements!!

Happy to discuss further.

Tony

Anthony (Tony) Dowling
Principal Planner

DOWLING
GIUDICI +
ASSOCIATES
Regional Development
& Planning

M: 0419 951 212 | E: tony@dgaplanning.com

From: Anthony David Dowling [mailto:ad Dowling@bigpond.com]
Sent: Friday, 14 July 2023 12:28 PM
To: 'Peter Fitchat' <ceo@dundas.wa.gov.au>
Cc: Latif Samadi (ITO) <ITO@dundas.wa.gov.au>
Subject: RE: LGA Sale Matters requiring Council Resolution

Hi Peter

In response to your email request below please click on the following link to view/download due-diligence records I've created for each of the lots listed in your below email.

<https://www.dropbox.com/scl/fo/qcn2in43i0g0mqr7tj5c1/h?rlkey=shfoujujt49in5lemcd3012z7&dl=0>

Please note that each record provides select information for each lot as follows:

- property description
- LPS 2 land use designation, and a list of permissible and discretionary uses;
- any heritage listing (Aboriginal and non-Aboriginal);
- whether it is located in a bushfire prone area and whether any BAL assessment has been undertaken and/or a bushfire management plan has been prepared;
- whether it is listed in WA's Contaminated Site's Register;
- whether there are any significant constraints for future development upon the lot;
- whether the lot can be serviced by Norseman's power and water supply schemes, Telstra's telecommunications network infrastructure; and whether the lot can connect to the Town Oval drainage network; and
- capability for further subdivision.

I've also created a general comments box at the end of each record for you to insert any general comments you have to guide Councillors when deliberating upon whether each lot ought to be sold to recover unpaid rates.

In respect to this I suggest that lots 799 and 800 (13L and 15L respectively) Okay Road be returned to the State and perhaps be amalgamated with the adjoining Crown land. Given their reservation for public open space (POS) and more importantly, a lack of legal road access, I would consider that the lots are relatively worthless for any other use. The expense required to service these lots with power, water, and vehicle access (including all associated administrative processes) would probably outweigh any reasonable revenue that could be obtained from the sale of these lots!

Please note that all of the lots – and indeed the whole of the Norseman townsite – are included within the Aboriginal Cultural Heritage Inquiry System (ACHIS) record ID 2920 – Munguni. I'm not sure exactly how this might impact (if at all) the proposed sale of these lots. I will endeavour to address this in a separate email to you.

I trust the information is satisfactory, however, am happy to have a Teams meeting to go through each lot in more detail prior to you finalising your report to Council seeking a resolution to the sale of these lots.

Kind regards

Tony

Anthony (Tony) Dowling
Principal Planner

DOWLING
GIUDICI +
ASSOCIATES
Regional Development
& Planning

M: 0419 951 212 | E: tony@dgaplanning.com

From: Peter Fitchat [<mailto:ceo@dundas.wa.gov.au>]
Sent: Friday, 7 July 2023 11:54 AM
To: tony@dgaplanning.com; Anthony David Dowling <adowling@bigpond.com>; Clara Viola <ea@dundas.wa.gov.au>; Rylan Meisinger <rylan@cslegal.com.au>; Sonya Ellison <sonya.ellison@moore-australia.com.au>
Subject: FW: LGA Sale Matters requiring Council Resolution

Good morning everyone,

Please check my maps for Papers Relating to this item.

Tony, as you can see, some of the blocks would need water and power and road infrastructure.

Please comment regarding Planning and if you can the new ACH Act 2023

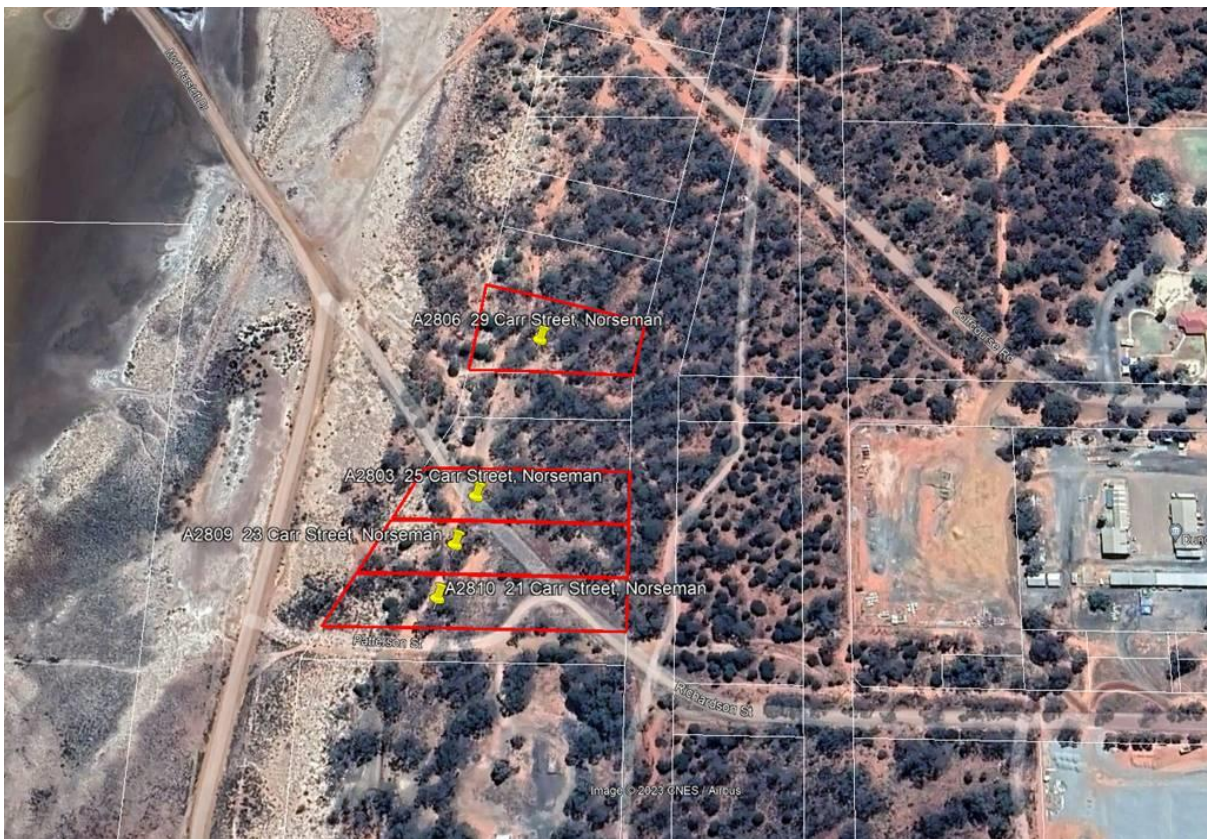
- A241 132 Prinsep Street, Norseman -1103 square meters - (road frontage but Power, Water connections need to be negotiated with suppliers, Horizon Power and Water Corporation)
- A122 17 Mildura Street, Norseman -1012 square meters - (road frontage but Power, Water connections need to be negotiated with suppliers, Horizon Power and Water Corporation)
- A2810 21 Carr Street, Norseman -5,940 square meters - Road, Power, and Water connections need to be negotiated with suppliers, Shire of Dundas, Horizon Power and Water Corporation
- A2809 23 Carr Street, Norseman -5,340 square meters - Road, Power, and Water connections need to be negotiated with suppliers, Shire of Dundas, Horizon Power and Water Corporation
- A2803 25 Carr Street, Norseman -4,699 square meters - Road, Power, and Water connections need to be negotiated with suppliers, Shire of Dundas, Horizon Power and Water Corporation
- A2806 29 Carr Street, Norseman -5,200 square meters - Road, Power, and Water connections need to be negotiated with suppliers, Shire of Dundas, Horizon Power and Water Corporation
- A168 32 Simon Street, Norseman -1,001 square meters -(road frontage but Power, Water connections need to be negotiated with suppliers, Horizon Power and Water Corporation)
- A2820 Lot 799 on DP 222912 (13L Okay Road, Norseman) -1,110 square meters - Road, Power, and Water connections need to be negotiated with suppliers, Shire of Dundas, Horizon Power and Water Corporation
- A2821 Lot 800 on DP 222912 (15L Okay Road, Norseman) -1,110 square meters - Road, Power, and Water connections need to be negotiated with suppliers, Shire of Dundas, Horizon Power and Water Corporation
- A615 166 Prinsep Street, Norseman -1,116 square meters -(road frontage but Power, Water connections need to be negotiated with suppliers, Horizon Power and Water Corporation)

This map shows location blocks









Kind regards,

Peter Fitchat

Chief Executive Officer

88-92 Prinsep Street, Norseman PO Box 163, Norseman WA 6443

T (08)9039 1205 i(08)9039 1359 M 0429 391 291

📍 www.dundas.wa.gov.au



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From: Rylan Meisinger <rylan@cslegal.com.au>
Sent: Thursday, 6 July 2023 10:29 AM
To: Peter Fitchat <ceo@dundas.wa.gov.au>
Cc: Pania Turner <community@dundas.wa.gov.au>; Clara Viola <ea@dundas.wa.gov.au>; Latif Samadi <ITO@dundas.wa.gov.au>
Subject: RE: LGA Sale Matters requiring Council Resolution

Hi Peter,

That looks correct, please see attached CTs for the two properties.

Kind Regards,

Rylan | Paralegal
08 9476 4440



T 08 9476 4499

Level 6, 218 St Georges Tce
Perth WA 6000

PO Box 7489
Cloisters Square PO WA 6850

www.cslegal.com.au

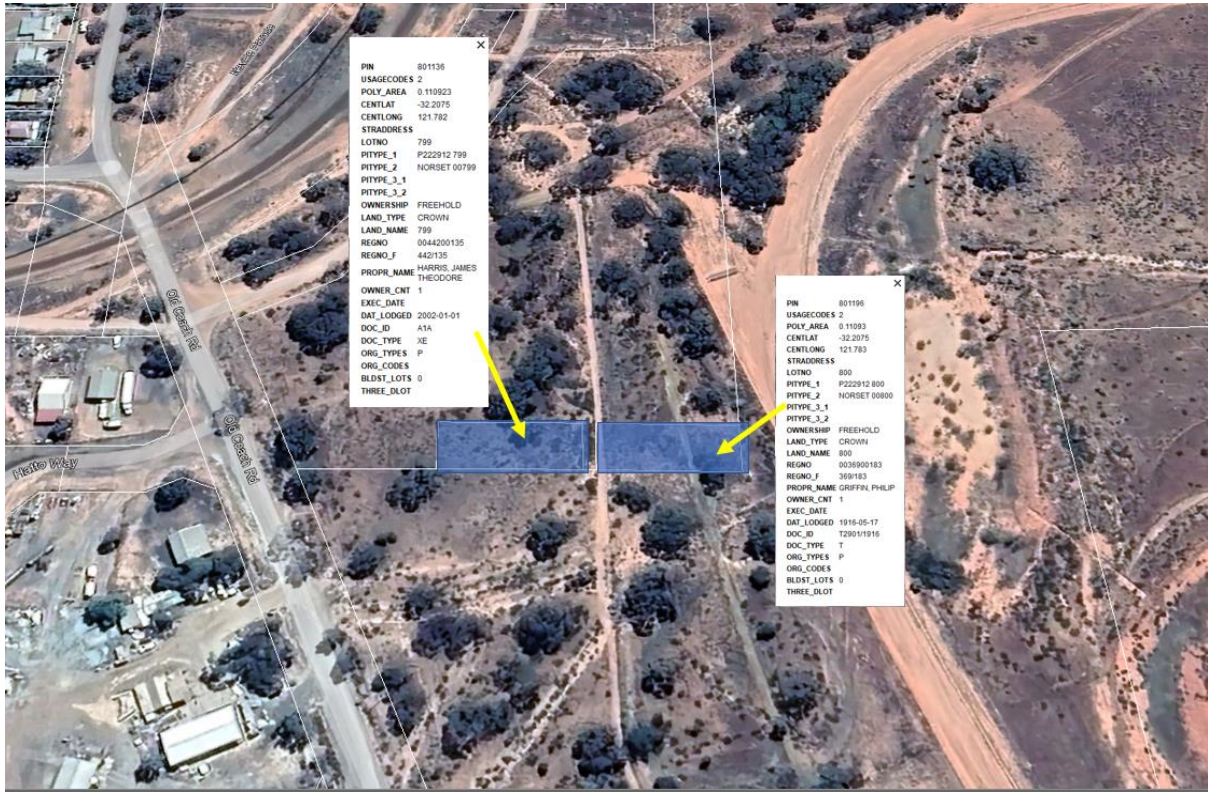


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From: Peter Fitchat <ceo@dundas.wa.gov.au>
Sent: Wednesday, July 5, 2023 6:35 PM
To: Rylan Meisinger <rylan@cslegal.com.au>
Cc: Pania Turner <community@dundas.wa.gov.au>; Clara Viola <ea@dundas.wa.gov.au>; Latif Samadi <ITO@dundas.wa.gov.au>
Subject: RE: LGA Sale Matters requiring Council Resolution

[EXTERNAL EMAIL] Do not click links or open attachments unless you recognize the sender and know the content is safe. [More Information](#)

I think I found them



Kind regards,

Peter Fitchat
Chief Executive Officer

88-92 Prinsep Street, Norseman PO Box 163, Norseman WA 6443
T (08)9039 1205 i(08)9039 1359 M 0429 391 291
📍 www.dundas.wa.gov.au



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From: Peter Fitchat
Sent: Wednesday, 5 July 2023 5:54 PM
To: Rylan Meisinger <rylan@cslegal.com.au>
Cc: Pania Turner <community@dundas.wa.gov.au>; Clara Viola <EA@dundas.wa.gov.au>; Latif

Samadi
Subject: RE: LGA Sale Matters requiring Council Resolution

<ITO@dundas.wa.gov.au>

Hi Rylan,

I can't find these two on the town map.

A2820 Lot 799 on DP 222912 (13L Okay Road, Norseman)
A2821 Lot 800 on DP 222912 (15L Okay Road, Norseman)



Kind regards,

Peter Fitchat
Chief Executive Officer

88-92 Prinsep Street, Norseman PO Box 163, Norseman WA 6443
T (08)9039 1205 i(08)9039 1359 M 0429 391 291
📍 www.dundas.wa.gov.au



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From: Rylan Meisinger <rylan@cslegal.com.au>
Sent: Wednesday, 5 July 2023 10:50 AM
To: Peter Fitchat <ceo@dundas.wa.gov.au>
Subject: LGA Sale Matters requiring Council Resolution

Good Morning Peter,

I am just following up on the below LGA Sale matters that were placed on hold pending Council Resolutions.

Could you please confirm if Council has resolved to proceed with LGA Sales for any of the below?

- A241 132 Prinsep Street, Norseman
- A122 17 Mildura Street, Norseman
- A2810 21 Carr Street, Norseman
- A2809 23 Carr Street, Norseman
- A2803 25 Carr Street, Norseman
- A2806 29 Carr Street, Norseman
- A168 32 Simon Street, Norseman
- A2820 Lot 799 on DP 222912 (13L Okay Road, Norseman)

A2821 Lot 800 on DP 222912 (15L Okay Road, Norseman)
A615 166 Prinsep Street, Norseman

Please let me know if you have queries about any of these matters.

Kind Regards,

Rylan | Paralegal
08 9476 4440



T 08 9476 4499

Level 6, 218 St Georges Tce
Perth WA 6000

PO Box 7489
Cloisters Square PO WA 6850

www.cslegal.com.au



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Attachment: Unsuccessful attempts made to locate the owner of each property

132 Prinsep Street, Norseman



88-92 Prinsep Street
(PO Box 163)
Norseman WA 6443
Ph: (08) 9039 1205
Fax: (08) 9039 1359
Email: shire@dundas.wa.gov.au
Web: www.dundas.wa.gov.au

Our ref: ORP202062487 & RV.RP.1
Your ref:

SB MEDEW
PO BOX 89
NORSEMAN WA 6443

Dear STEPHEN,

Assessment number A241 - 132 Prinsep Street, Norseman
Current balance \$7567.60

It has come to Council's attention that the rates in the above property are now in arrears for a period in excess of 3 years.

I would point out that the rates are a charge against the property, and once they are in arrears for 3 full years or more the property may, under the provision of section 6.64 of the Local Government Act 1995, be sold in order to recover the rates.

You are therefore advised that unless the balance owing is **paid in full** within 28 days from the date of this letter, this matter will be referred to Council with a recommendation that the property be **sold** to recover the rates.

Should you have any enquiries relating to the above please don't hesitate to contact the Shire of Dundas Council's Rates Officer on 08 9039 1205.

Regards,

A handwritten signature in black ink, appearing to read "Peter Fitchat".

Peter Fitchat
Chief Executive Officer

9 June 2020

Left Town

17 Mildura Street, Norseman



88-92 Prinsep Street
(PO Box 163)
Norseman WA 6443
Ph: (08) 9039 1205
Fax: (08) 9039 1359
Email: shire@dundas.wa.gov.au
Web: www.dundas.wa.gov.au

Our ref: ORP202062465 & RV.RP.1
Your ref:

MANNOR HOLDINGS PTY LTD
137 HIGH ROAD
WANNEROO WA 6065

Dear Sir/Madam

Assessment number A122 - 17 Mildura Street, Norseman
Current balance \$2914.70

It has come to Council's attention that the rates in the above property are now in arrears for a period in excess of 3 years.

I would point out that the rates are a charge against the property, and once they are in arrears for 3 full years or more the property may, under the provision of section 6.64 of the Local Government Act 1995, be sold in order to recover the rates.

You are therefore advised that unless the balance owing is **paid in full** within 28 days from the date of this letter, this matter will be referred to Council with a recommendation that the property be **sold** to recover the rates.

Should you have any enquiries relating to the above please don't hesitate to contact the Shire of Dundas Council's Rates Officer on 08 9039 1205.

Regards,

A handwritten signature in black ink, appearing to read "Peter Fitchat". The signature is stylized and somewhat cursive.

Peter Fitchat
Chief Executive Officer

9 June 2020

21 Carr Street , Norseman



88-92 Prinsep Street
(PO Box 163)
Norseman WA 6443
Ph: (08) 9039 1205
Fax: (08) 9039 1359
Email: shire@dundas.wa.gov.au
Web: www.dundas.wa.gov.au

Our ref: ORP202062470 & RV.RP.1
Your ref:

GB ANDERSON
21 CARR STREET
NORSEMAN WA 6443

Dear GEORGE,

Assessment number A2810 - 21 Carr Street, Norseman
Current balance \$4542.39

It has come to Council's attention that the rates in the above property are now in arrears for a period in excess of 3 years.

I would point out that the rates are a charge against the property, and once they are in arrears for 3 full years or more the property may, under the provision of section 6.64 of the Local Government Act 1995, be sold in order to recover the rates.

You are therefore advised that unless the balance owing is **paid in full** within 28 days from the date of this letter, this matter will be referred to Council with a recommendation that the property be **sold** to recover the rates.

Should you have any enquiries relating to the above please don't hesitate to contact the Shire of Dundas Council's Rates Officer on 08 9039 1205.

Regards,

A handwritten signature in black ink, appearing to read "Peter Fitchat". The signature is stylized and written in a cursive-like font.

Peter Fitchat
Chief Executive Officer

9 June 2020

23 Carr Street , Norseman



88-92 Prinsep Street
(PO Box 163)
Norseman WA 6443
Ph: (08) 9039 1205
Fax: (08) 9039 1359
Email: shire@dundas.wa.gov.au
Web: www.dundas.wa.gov.au

Our ref: ORP202062472 & RV.RP.1
Your ref:

MA CRANE
23 CARR STREET
NORSEMAN WA 6443

Dear MARION,

Assessment number A2809 - 23 Carr Street, Norseman
Current balance \$4542.39

It has come to Council's attention that the rates in the above property are now in arrears for a period in excess of 3 years.

I would point out that the rates are a charge against the property, and once they are in arrears for 3 full years or more the property may, under the provision of section 6.64 of the Local Government Act 1995, be sold in order to recover the rates.

You are therefore advised that unless the balance owing is **paid in full** within 28 days from the date of this letter, this matter will be referred to Council with a recommendation that the property be **sold** to recover the rates.

Should you have any enquiries relating to the above please don't hesitate to contact the Shire of Dundas Council's Rates Officer on 08 9039 1205.

Regards,

A handwritten signature in black ink, appearing to read "Peter Fitchat". The signature is stylized and includes a long horizontal line extending to the right.

Peter Fitchat
Chief Executive Officer

9 June 2020

25 Carr Street, Norseman



88-92 Prinsep Street
(PO Box 163)
Norseman WA 6443
Ph: (08) 9039 1205
Fax: (08) 9039 1359
Email: shire@dundas.wa.gov.au
Web: www.dundas.wa.gov.au

Our ref: ORP202062469 & RV.RP.1
Your ref:

E DAWSON
25 CARR STREET
NORSEMAN WA 6443

Dear ELLEN,

Assessment number A2803 - 25 Carr Street, Norseman
Current balance \$4571.19

It has come to Council's attention that the rates in the above property are now in arrears for a period in excess of 3 years.

I would point out that the rates are a charge against the property, and once they are in arrears for 3 full years or more the property may, under the provision of section 6.64 of the Local Government Act 1995, be sold in order to recover the rates.

You are therefore advised that unless the balance owing is **paid in full** within 28 days from the date of this letter, this matter will be referred to Council with a recommendation that the property be **sold** to recover the rates.

Should you have any enquiries relating to the above please don't hesitate to contact the Shire of Dundas Council's Rates Officer on 08 9039 1205.

Regards,

A handwritten signature in black ink, appearing to read "Peter Fitchat". The signature is written in a cursive style and is enclosed within a large, hand-drawn oval.

Peter Fitchat
Chief Executive Officer

9 June 2020

29 Carr Street, Norseman



88-92 Prinsep Street
(PO Box 163)
Norseman WA 6443
Ph: (08) 9039 1205
Fax: (08) 9039 1359
Email: shire@dundas.wa.gov.au
Web: www.dundas.wa.gov.au

Our ref: ORP202062471 & RV.RP.1
Your ref:

MAI GIBBONS
29 CARR STREET
NORSEMAN WA 6443

Dear MATILDA,

Assessment number A2806 - 29 Carr Street, Norseman
Current balance \$4542.39

It has come to Council's attention that the rates in the above property are now in arrears for a period in excess of 3 years.

I would point out that the rates are a charge against the property, and once they are in arrears for 3 full years or more the property may, under the provision of section 6.64 of the Local Government Act 1995, be sold in order to recover the rates.

You are therefore advised that unless the balance owing is **paid in full** within 28 days from the date of this letter, this matter will be referred to Council with a recommendation that the property be **sold** to recover the rates.

Should you have any enquiries relating to the above please don't hesitate to contact the Shire of Dundas Council's Rates Officer on 08 9039 1205.

Regards,

A handwritten signature in black ink, appearing to read "Peter Fitchat". The signature is written in a cursive style with a long horizontal stroke at the end.

Peter Fitchat
Chief Executive Officer

9 June 2020

32 Simon Street, Norseman



88-92 Prinsep Street
(PO Box 163)
Norseman WA 6443
Ph: (08) 9039 1205
Fax: (08) 9039 1359
Email: shire@dundas.wa.gov.au
Web: www.dundas.wa.gov.au

Our ref: ORP202062464 & RV.RP.1
Your ref:

JM CORCORAN
15 VENTURA CLOSE
RUTHERFORD NSW 2320

Dear JAYE,

Assessment number A168 - 32 Simon Street, Norseman
Current Balance \$4349.58

It has come to Council's attention that the rates in the above property are now in arrears for a period in excess of 3 years.

I would point out that the rates are a charge against the property, and once they are in arrears for 3 full years or more the property may, under the provision of section 6.64 of the Local Government Act 1995, be sold in order to recover the rates.

You are therefore advised that unless the balance owing is **paid in full** within 28 days from the date of this letter, this matter will be referred to Council with a recommendation that the property be **sold** to recover the rates.

Should you have any enquiries relating to the above please don't hesitate to contact the Shire of Dundas Council's Rates Officer on 08 9039 1205.

Regards,

A handwritten signature in black ink, appearing to read "Peter Fitchat". The signature is stylized and somewhat cursive.

Peter Fitchat
Chief Executive Officer

9 June 2020

13L Okay Road, Norseman



88-92 Prinsep Street
(PO Box 163)
Norseman WA 6443
Ph: (08) 9039 1205
Fax: (08) 9039 1359
Email: shire@dundas.wa.gov.au
Web: www.dundas.wa.gov.au

Our ref: **ORP202062474 & RV.RP.1**
Your ref:

JT HARRIS
13L OKAY ROAD
NORSEMAN WA 6443

Dear JAMES,

Assessment number A2820 - 13L Okay Road, Norseman
Current balance \$3876.75

It has come to Council's attention that the rates in the above property are now in arrears for a period in excess of 3 years.

I would point out that the rates are a charge against the property, and once they are in arrears for 3 full years or more the property may, under the provision of section 6.64 of the Local Government Act 1995, be sold in order to recover the rates.

You are therefore advised that unless the balance owing is **paid in full** within 28 days from the date of this letter, this matter will be referred to Council with a recommendation that the property be **sold** to recover the rates.

Should you have any enquiries relating to the above please don't hesitate to contact the Shire of Dundas Council's Rates Officer on 08 9039 1205.

Regards,

A handwritten signature in black ink, appearing to read "Peter Fitchat". The signature is written in a cursive style and is positioned above the printed name and title of the signatory.

Peter Fitchat
Chief Executive Officer

9 June 2020

15L Okay Road, Norseman



88-92 Prinsep Street
(PO Box 163)
Norseman WA 6443
Ph: (08) 9039 1205
Fax: (08) 9039 1359
Email: shire@dundas.wa.gov.au
Web: www.dundas.wa.gov.au

Our ref: ORP202062475 & RV.RP.1
Your ref:

P GRIFFIN
15L OKAY ROAD
NORSEMAN WA 6443

Dear PHILIP,

Assessment number A2821 - 15L Okay Road, Norseman
Current balance \$3876.75

It has come to Council's attention that the rates in the above property are now in arrears for a period in excess of 3 years.

I would point out that the rates are a charge against the property, and once they are in arrears for 3 full years or more the property may, under the provision of section 6.64 of the Local Government Act 1995, be sold in order to recover the rates.

You are therefore advised that unless the balance owing is **paid in full** within 28 days from the date of this letter, this matter will be referred to Council with a recommendation that the property be **sold** to recover the rates.

Should you have any enquiries relating to the above please don't hesitate to contact the Shire of Dundas Council's Rates Officer on 08 9039 1205.

Regards,

A handwritten signature in black ink, appearing to read "Peter Fitchat". The signature is stylized and somewhat messy, with overlapping loops and lines.

Peter Fitchat
Chief Executive Officer

9 June 2020

166 Prinsep Street, Norseman



88-92 Prinsep Street
(PO Box 163)
Norseman WA 6443
Ph: (08) 9039 1205
Fax: (08) 9039 1359
Email: shire@dundas.wa.gov.au
Web: www.dundas.wa.gov.au

Our ref: ORP202062477 & RV.RP.1
Your ref:

THE COURT PRIDE OF NORSEMAN ANCIENT ORDER OF
FORESTERS GOLDFIELDS DISTRICT OF WA
FRIENDLY SOCIETY OF NORSEMAN
C/- GPO BOX 4702
MELBOURNE VICTORIA
3001

Dear Sir/Madam

Assessment number A615 - 166 Prinsep Street, Norseman
Current balance \$3929.00

It has come to Council's attention that the rates in the above property are now in arrears for a period in **excess of 3 years.**

I would point out that the rates are a charge against the property, and once they are in arrears for 3 full years or more the property may, under the provision of section 6.64 of the Local Government Act 1995, be sold in order to recover the rates.

You are therefore advised that unless the balance owing is **paid in full** within 28 days from the date of this letter, this matter will be referred to Council with a recommendation that the property be **sold** to recover the rates.

Should you have any enquiries relating to the above please don't hesitate to contact the Shire of Dundas Council's Rates Officer on 08 9039 1205.

Regards,

A handwritten signature in black ink, appearing to read "Peter Fitchat", written over a horizontal line.

Peter Fitchat
Chief Executive Officer

9 June 2020

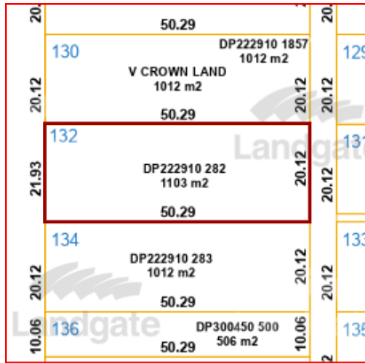
10.4.5 Schedule 1 – Select Lots Preliminary Due – Diligence

File Reference:

Rate Assessment Number: A241

SUBJECT LAND DESCRIPTION

Street Address:	132 Prinsep Street	Locality:	Norseman
-----------------	---------------------------	-----------	-----------------



Cadastrre



Aerial View



Street View

Lot #:	282	Plan/Diagram/Deposited Plan #:	222910
Land Area (m ²):	1,103	Public Street Frontage:	Yes
		Length (m):	21.93
If no public street frontage – is access available via a registered easement?			N/A
If access is available by an easement list the adjoining lots over which access is available			
If no legal access is available - is it deemed likely that a public/private street will need to be created in order to provide future access?			N/A
Remarks: N/A			
Certificate of Title (C/T)	Volume:	2061	Folio:
		693	Encumbrances?
		No	
If any encumbrances, briefly describe: N/A			

LAND USE

LPS #:	2	Use Classification:	Residential	R-Coding:	R10
Is the lot included within a Special Control Area (SCA) designated in LPS 2?					No
Remarks: N/A					
Is the lot subject to any restrictive use specified in LPS 2?					No
If yes, briefly describe: N/A					
Is the lot subject to any environmental conditions specified in LPS 2?					No
If yes, briefly describe: N/A					
Lawful Existing Use/s:	A shed building exists on the lot – its use is presently unknown				

Remarks: Confirmation ought to be provided that the existing shed building has all relevant approvals in the absence of an associated dwelling
Permissible Uses: Single House, Home Office
Discretionary Uses (subject to Council approval): Funeral Parlour, Home Occupation, Hotel, Motel, Office, Reception Centre, Restaurant/Café, Shop, Grouped Dwelling, Multiple Dwelling, Park Home Park, Community Purpose, Civic Use, Club Premises, Family Day Care Centre, Educational Establishment, Hospital, Child Care Premises, Medical Centre, Public Worship, Telecommunications Infrastructure, Veterinary Centre, Recreation – Private, Caravan Park, Holiday Accommodation, Holiday House, Rural Pursuit/Hobby Farm
Incidental Uses (to an approved 'primary' use – and subject to Council approval) Car Park, Caretaker's Dwelling, Consulting Rooms

HERITAGE LISTINGS

Is the lot listed in the <i>Aboriginal Cultural Heritage (ACH) Directory</i> ?	Yes	Ref: 2920
Remarks: The subject land sits within a larger defined area (extending over the whole of the Norseman townsite) registered as ACH Place 2920 - Munguni. See details of place 2920 attached. Because this place is culturally-sensitive its exact location remains confidential. It does not necessarily mean that any future uses and activities planned or proposed upon lot 145 cannot be carried out. However, the registered knowledge holder will need to be contacted (via the DPLH) to ascertain/determine whether any planned or proposed future activities on this lot will impact the registered place.		
Is the lot listed in the <i>State Register of Heritage Places</i> ?	No	Ref:
Is the lot listed in LPS 2 as a designated heritage place or area?	No	Ref:
NB: LPS 2 presently has no statutory heritage list		
Is the lot listed in the Shire's <i>Municipal Inventory (MI)</i> ?	No	Ref:
Remarks: N/A		

BUSHFIRE RISK

Is the lot located within a declared bushfire prone area?	No
Is there a record of a <i>Bushfire Attack Level (BAL)</i> assessment for the lot?	Unknown
Is there an approved <i>Bushfire Management Plan (BMP)</i> applying to the lot?	Unknown
Remarks: N/A	

SITE CONTAMINATION

Is the lot listed in the WA <i>Contaminated Sites Database</i> ?	No
If yes, what classification applies to the lot?	N/A
Remarks: N/A	

DEVELOPMENT CONSTRAINTS

Have any significant development constraints been identified that might inhibit further development within the lot?	No
If yes or possibly, briefly describe: N/A	

UTILITY SERVICES

▪ Connection to Horizon Power’s reticulated power supply available?	Yes
▪ Connection to the Water Corporation’s reticulated water supply available?	Yes
NB: There is no public sewerage scheme installed within the Shire of Dundas local government district	
▪ Connection to Telstra’s telecommunications network infrastructure available?	Yes
▪ Connection to the Shire’s storm-water drainage system available?	Yes
Remarks: Connection is available to the town oval catchment drainage scheme	

SUBDIVISION POTENTIAL

Is the lot capable of further subdivision under the current LPS 2 zoning?	No	Potential Lot Yield	N/A
Remarks: N/A			

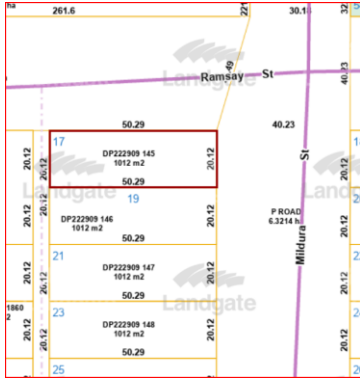
General Remarks/Comments:

File Reference:

Rate Assessment Number: A122

SUBJECT LAND DESCRIPTION

Street Address:	17 Mildura Street	Locality:	Norseman
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Cadastrre



Aerial View



Street View

Lot #:	145	Plan/Diagram/Deposited Plan #:	222909
Land Area (m ²):	1,012	Public Street Frontage:	Yes
		Length (m):	20.12
If no public street frontage – is access available via a registered easement?			N/A
If access is available by an easement list the adjoining lots over which access is available			
If no legal access is available - is it deemed likely that a public/private street will need to be created in order to provide future access?			N/A
Remarks: N/A			
Certificate of Title (C/T)	Volume:	1067	Folio:
		362	Encumbrances?
			No
If any encumbrances, briefly describe: N/A			

LAND USE

LPS #:	2	Use Classification:	Residential	R-Coding:	R10
Is the lot included within a Special Control Area (SCA) designated in LPS 2?					No
Remarks: N/A					
Is the lot subject to any restrictive use specified in LPS 2?					No
If yes, briefly describe: N/A					
Is the lot subject to any environmental conditions specified in LPS 2?					No
If yes, briefly describe: N/A					
Lawful Existing Use/s:	The lot is vacant				

Remarks: N/A
Permissible Uses: Single House, Home Office
Discretionary Uses (subject to Council approval): Funeral Parlour, Home Occupation, Hotel, Motel, Office, Reception Centre, Restaurant/Café, Shop, Grouped Dwelling, Multiple Dwelling, Park Home Park, Community Purpose, Civic Use, Club Premises, Family Day Care Centre, Educational Establishment, Hospital, Child Care Premises, Medical Centre, Public Worship, Telecommunications Infrastructure, Veterinary Centre, Recreation – Private, Caravan Park, Holiday Accommodation, Holiday House, Rural Pursuit/Hobby Farm
Incidental Uses (to an approved 'primary' use – and subject to Council approval) Car Park, Caretaker's Dwelling, Consulting Rooms

HERITAGE LISTINGS

Is the lot listed in the <i>Aboriginal Cultural Heritage (ACH) Directory</i> ?	Yes	Ref: 2920
Remarks: The subject land sits within a larger defined area (extending over the whole of the Norseman townsite) registered as ACH Place 2920 - Munguni. See details of place 2920 attached. Because this place is culturally-sensitive its exact location remains confidential. It does not necessarily mean that any future uses and activities planned or proposed upon lot 145 cannot be carried out. However, the registered knowledge holder will need to be contacted (via the DPLH) to ascertain/determine whether any planned or proposed future activities on this lot will impact the registered place.		
Is the lot listed in the <i>State Register of Heritage Places</i> ?	No	Ref:
Is the lot listed in LPS 2 as a designated heritage place or area?	No	Ref:
NB: LPS 2 presently has no statutory heritage list		
Is the lot listed in the Shire's <i>Municipal Inventory (MI)</i> ?	No	Ref:
Remarks: N/A		

BUSHFIRE RISK

Is the lot located within a declared bushfire prone area?	No
Is there a record of a <i>Bushfire Attack Level (BAL)</i> assessment for the lot?	Unknown
Is there an approved <i>Bushfire Management Plan (BMP)</i> applying to the lot?	Unknown
Remarks: N/A	

SITE CONTAMINATION

Is the lot listed in the WA <i>Contaminated Sites Database</i> ?	No
If yes, what classification applies to the lot?	N/A
Remarks: N/A	

DEVELOPMENT CONSTRAINTS

Have any significant development constraints been identified that might inhibit further development within the lot?	No
If yes or possibly, briefly describe: N/A	

UTILITY SERVICES

▪ Connection to Horizon Power’s reticulated power supply available?	Yes
▪ Connection to the Water Corporation’s reticulated water supply available?	Yes
NB: There is no public sewerage scheme installed within the Shire of Dundas local government district	
▪ Connection to Telstra’s telecommunications network infrastructure available?	Yes
▪ Connection to the Shire’s storm-water drainage system available?	Yes
Remarks: Connection is available to the town oval catchment drainage scheme	

SUBDIVISION POTENTIAL

Is the lot capable of further subdivision under the current LPS 2 zoning?	No	Potential Lot Yield	N/A
Remarks: N/A			

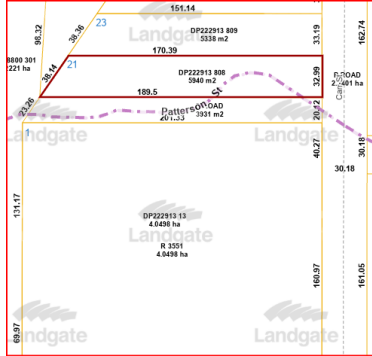
General Remarks/Comments:

File Reference:

Rate Assessment Number: **A2810**

SUBJECT LAND DESCRIPTION

Street Address:	21 Carr Street	Locality:	Norseman
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Cadastre



Aerial View



Street View (from the westward extension of Richardson Street)

Lot #:	808	Plan/Diagram/Deposited Plan #:	222913			
Land Area (m ²):	5,940	Public Street Frontage:	Yes	Length (m):	32.99	
If no public street frontage – is access available via a registered easement?				N/A		
If access is available by an easement list the adjoining lots over which access is available						
If no legal access is available - is it deemed likely that a public/private street will need to be created in order to provide future access?				N/A		
Remarks: Carr Street is unconstructed where it extends along the lot's eastern boundary. Patterson Street (extending from Richardson Street) – a constructed gravel road - weaves in and out of the lot as it extends westwards along the lot's southern boundary.						
Certificate of Title (C/T)	Volume:	392	Folio:	151	Encumbrances?	Yes
If any encumbrances, briefly describe: There is reference to a transfer document (T1643/1907) on the title – confirm with Landgate if this document has since been discharged.						

LAND USE

LPS #:	2	Use Classification:	Rural	R-Coding:	N/A
Is the lot included within a Special Control Area (SCA) designated in LPS 2?				No	
Remarks: N/A					
Is the lot subject to any restrictive use specified in LPS 2?				No	
If yes, briefly describe: N/A					
Is the lot subject to any environmental conditions specified in LPS 2?				No	
If yes, briefly describe: N/A					
Lawful Existing Use/s:	The lot is vacant				

<p>Permissible Uses: Agriculture – Extensive; Single House; Home Office; Telecommunications Infrastructure; Industry – Light; Rural Pursuit/Hobby Farm</p>
<p>Discretionary Uses (subject to Council approval): Cinema/Theatre; Garden Centre; Home Occupation; Roadhouse; Trade Display; Park Home Park; Community Purpose; Civic Use; Animal Establishment; Educational Establishment; Hospital; Child Care Premises; Exhibition Centre; Corrective Institution; Veterinary Centre; Abattoir; Industry – Primary Production; Industry – Extractive; Marina; Mining Operations; Transport Depot; Animal Husbandry – Intensive; Caravan Park; Holiday Accommodation; Holiday House</p>
<p>Incidental Uses (to an approved 'primary' use – and subject to Council approval)</p>
<p>Car Park; Consulting Rooms; Fuel Depot</p>

HERITAGE LISTINGS

Is the lot listed in the <i>Aboriginal Cultural Heritage (ACH) Directory</i> ?	Yes	Ref: 2920
<p>Remarks: The subject land sits within a larger defined area (extending over the whole of the Norseman townsite) registered as ACH Place 2920 - Munguni. See details of place 2920 attached.</p> <p>Because this place is culturally-sensitive its exact location remains confidential. It does not necessarily mean that any future uses and activities planned or proposed upon lot 145 cannot be carried out. However, the registered knowledge holder will need to be contacted (via the DPLH) to ascertain/determine whether any planned or proposed future activities on this lot will impact the registered place.</p>		
Is the lot listed in the <i>State Register of Heritage Places</i> ?	No	Ref:
Is the lot listed in LPS 2 as a designated heritage place or area?	No	Ref:
<p>NB: LPS 2 presently has no statutory heritage list</p>		
Is the lot listed in the Shire's <i>Municipal Inventory (MI)</i> ?	No	Ref:
<p>Remarks: N/A</p>		

BUSHFIRE RISK

Is the lot located within a declared bushfire prone area?	Yes
Is there a record of a <i>Bushfire Attack Level (BAL)</i> assessment for the lot?	Unknown
Is there an approved <i>Bushfire Management Plan (BMP)</i> applying to the lot?	Unknown
<p>Remarks: Future development may be subject to <i>State Planning Policy (SPP) 3.7 – Planning in Bushfire Prone Areas</i>, specifically the carrying out of a bushfire risk assessment (BAL) and the preparation of a bushfire management plan.</p>	

SITE CONTAMINATION

Is the lot listed in the WA <i>Contaminated Sites Database</i> ?	No
If yes, what classification applies to the lot?	N/A
Remarks: N/A	

DEVELOPMENT CONSTRAINTS

Have any significant development constraints been identified that might inhibit further development within the lot?	No
If yes or possibly, briefly describe: N/A	

UTILITY SERVICES

<ul style="list-style-type: none"> ▪ Connection to Horizon Power’s reticulated power supply available? 	No
Remarks: An existing sub-station is located within the vicinity of the Richardson/Carr Street intersection – electricity cables will need to be extended from this sub-station to service the lot	
<ul style="list-style-type: none"> ▪ Connection to the Water Corporation’s reticulated water supply available? 	No
Remarks: An existing main is located at the intersection of Richardson and Carr Streets – this main will need to be extended to provide a water service to the lot	
NB: There is no public sewerage scheme installed within the Shire of Dundas local government district	
<ul style="list-style-type: none"> ▪ Connection to Telstra’s telecommunications network infrastructure available? 	No
Remarks: An existing cable-jointing pit is located at the intersection of Patterson and Carr streets – telecommunications cables will need to be extended from this pit to service the lot	
<ul style="list-style-type: none"> ▪ Connection to the Shire’s storm-water drainage system available? 	No
Remarks: There is no reticulated drainage scheme available for connection	

SUBDIVISION POTENTIAL

Is the lot capable of further subdivision under the current LPS 2 zoning?	Unsure	Potential Lot Yield	Unknown
Remarks: LPS 2 does not prescribe a minimum lot size nor street frontage length for the subdivision of rural zoned land			

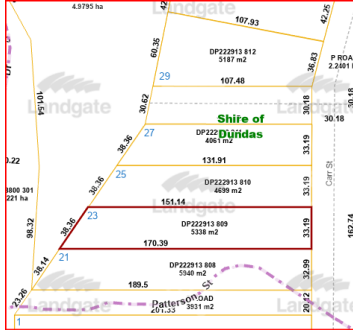
General Remarks/Comments:

File Reference:

Rate Assessment Number: **A2809**

SUBJECT LAND DESCRIPTION

Street Address:	23 Carr Street	Locality:	Norseman
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Cadastre



Aerial View



Street View (from the gravel track traversing the lot)

Lot #:	809	Plan/Diagram/Deposited Plan #:	222913			
Land Area (m ²):	5,338	Public Street Frontage:	Yes	Length (m):	33.19	
If no public street frontage – is access available via a registered easement?				N/A		
If access is available by an easement list the adjoining lots over which access is available						
If no legal access is available - is it deemed likely that a public/private street will need to be created in order to provide future access?				N/A		
Remarks: The lot has no constructed street frontage/access (Carr Street is an unconstructed road). A gravel road bisects and traverses the lot.						
Certificate of Title (C/T)	Volume:	223	Folio:	4	Encumbrances?	No
If any encumbrances, briefly describe: N/A						

LAND USE

LPS #:	2	Use Classification:	Rural	R-Coding:	N/A
Is the lot included within a Special Control Area (SCA) designated in LPS 2?				No	
Remarks: N/A					
Is the lot subject to any restrictive use specified in LPS 2?				No	
If yes, briefly describe: N/A					
Is the lot subject to any environmental conditions specified in LPS 2?				No	
If yes, briefly describe: N/A					
Lawful Existing Use/s:	The lot is vacant				

Permissible Uses: Agriculture – Extensive; Single House; Home Office; Telecommunications Infrastructure; Industry – Light; Rural Pursuit/Hobby Farm
Discretionary Uses (subject to Council approval): Cinema/Theatre; Garden Centre; Home Occupation; Roadhouse; Trade Display; Park Home Park; Community Purpose; Civic Use; Animal Establishment; Educational Establishment; Hospital; Child Care Premises; Exhibition Centre; Corrective Institution; Veterinary Centre; Abattoir; Industry – Primary Production; Industry – Extractive; Marina; Mining Operations; Transport Depot; Animal Husbandry – Intensive; Caravan Park; Holiday Accommodation; Holiday House
Incidental Uses (to an approved 'primary' use – and subject to Council approval)
Car Park; Consulting Rooms; Fuel Depot

HERITAGE LISTINGS

Is the lot listed in the <i>Aboriginal Cultural Heritage (ACH) Directory</i> ?	Yes	Ref: 2920
Remarks: The subject land sits within a larger defined area (extending over the whole of the Norseman townsite) registered as ACH Place 2920 - Munguni. See details of place 2920 attached. Because this place is culturally-sensitive its exact location remains confidential. It does not necessarily mean that any future uses and activities planned or proposed upon lot 145 cannot be carried out. However, the registered knowledge holder will need to be contacted (via the DPLH) to ascertain/determine whether any planned or proposed future activities on this lot will impact the registered place.		
Is the lot listed in the <i>State Register of Heritage Places</i> ?	No	Ref:
Is the lot listed in LPS 2 as a designated heritage place or area?	No	Ref:
NB: LPS 2 presently has no statutory heritage list		
Is the lot listed in the Shire's <i>Municipal Inventory (MI)</i> ?	No	Ref:
Remarks: N/A		

BUSHFIRE RISK

Is the lot located within a declared bushfire prone area?	Yes
Is there a record of a <i>Bushfire Attack Level (BAL)</i> assessment for the lot?	Unknown
Is there an approved <i>Bushfire Management Plan (BMP)</i> applying to the lot?	Unknown
Remarks: Future development may be subject to <i>State Planning Policy (SPP) 3.7 – Planning in Bushfire Prone Areas</i>, specifically the carrying out of a bushfire risk assessment (BAL) and the preparation of a bushfire management plan.	

SITE CONTAMINATION

Is the lot listed in the WA <i>Contaminated Sites Database</i> ?	No
If yes, what classification applies to the lot?	N/A
Remarks: N/A	

DEVELOPMENT CONSTRAINTS

Have any significant development constraints been identified that might inhibit further development within the lot?	No
If yes or possibly, briefly describe: N/A	

UTILITY SERVICES

▪ Connection to Horizon Power’s reticulated power supply available?	No
Remarks: An existing sub-station is located within the vicinity of the Richardson/Carr Street intersection – electricity cables will need to be extended from this sub-station to service the lot	
▪ Connection to the Water Corporation’s reticulated water supply available?	No
Remarks: An existing main is located at the intersection of Richardson and Carr Streets – this main will need to be extended to provide a water service to the lot	
NB: There is no public sewerage scheme installed within the Shire of Dundas local government district	
▪ Connection to Telstra’s telecommunications network infrastructure available?	No
Remarks: An existing cable-jointing pit is located at the intersection of Patterson and Carr streets – telecommunications cables will need to be extended from this pit to service the lot	
▪ Connection to the Shire’s storm-water drainage system available?	No
Remarks: There is no reticulated drainage scheme available for connection	

SUBDIVISION POTENTIAL

Is the lot capable of further subdivision under the current LPS 2 zoning?	Unsure	Potential Lot Yield	Unknown
Remarks: LPS 2 does not prescribe a minimum lot size nor street frontage length for the subdivision of rural zoned land.			

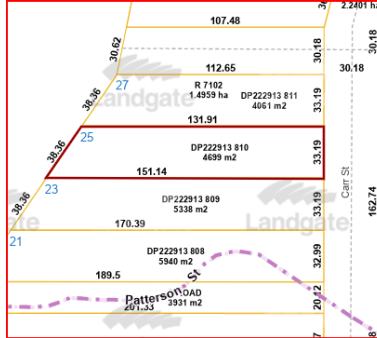
General Remarks/Comments:

File Reference:

Rate Assessment Number: **A2803**

SUBJECT LAND DESCRIPTION

Street Address:	25 Carr Street	Locality:	Norseman
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Cadastrate



Aerial View



Street View (from Mort Harslett Drive)

Lot #:	810	Plan/Diagram/Deposited Plan #:	222913			
Land Area (m ²):	4,699	Public Street Frontage:	Yes	Length (m):	33.19	
If no public street frontage – is access available via a registered easement?				N/A		
If access is available by an easement list the adjoining lots over which access is available						
If no legal access is available - is it deemed likely that a public/private street will need to be created in order to provide future access?				N/A		
Remarks: The lot has no constructed street frontage/access (Carr Street is an unconstructed road). A gravel road bisects and traverses the lot.						
Certificate of Title (C/T)	Volume:	222	Folio:	114	Encumbrances?	No
If any encumbrances, briefly describe: N/A						

LAND USE

LPS #:	2	Use Classification:	Rural	R-Coding:	N/A
Is the lot included within a Special Control Area (SCA) designated in LPS 2?				No	
Remarks: N/A					
Is the lot subject to any restrictive use specified in LPS 2?				No	
If yes, briefly describe: N/A					
Is the lot subject to any environmental conditions specified in LPS 2?				No	
If yes, briefly describe: N/A					
Lawful Existing Use/s:	The lot is vacant				
Permissible Uses: Agriculture – Extensive; Single House; Home Office; Telecommunications Infrastructure; Industry – Light; Rural Pursuit/Hobby Farm					

Discretionary Uses (subject to Council approval): Cinema/Theatre; Garden Centre; Home Occupation; Roadhouse; Trade Display; Park Home Park; Community Purpose; Civic Use; Animal Establishment; Educational Establishment; Hospital; Child Care Premises; Exhibition Centre; Corrective Institution; Veterinary Centre; Abattoir; Industry – Primary Production; Industry – Extractive; Marina; Mining Operations; Transport Depot; Animal Husbandry – Intensive; Caravan Park; Holiday Accommodation; Holiday House
Incidental Uses (to an approved 'primary' use – and subject to Council approval)
Car Park; Consulting Rooms; Fuel Depot

HERITAGE LISTINGS

Is the lot listed in the <i>Aboriginal Cultural Heritage (ACH) Directory</i> ?	Yes	Ref: 2920
Remarks: The subject land sits within a larger defined area (extending over the whole of the Norseman townsite) registered as ACH Place 2920 - Munguni. See details of place 2920 attached. Because this place is culturally-sensitive its exact location remains confidential. It does not necessarily mean that any future uses and activities planned or proposed upon lot 145 cannot be carried out. However, the registered knowledge holder will need to be contacted (via the DPLH) to ascertain/determine whether any planned or proposed future activities on this lot will impact the registered place.		
Is the lot listed in the <i>State Register of Heritage Places</i> ?	No	Ref:
Is the lot listed in LPS 2 as a designated heritage place or area?	No	Ref:
NB: LPS 2 presently has no statutory heritage list		
Is the lot listed in the Shire's <i>Municipal Inventory (MI)</i> ?	No	Ref:
Remarks:		

BUSHFIRE RISK

Is the lot located within a declared bushfire prone area?	Yes
Is there a record of a <i>Bushfire Attack Level (BAL)</i> assessment for the lot?	Unknown
Is there an approved <i>Bushfire Management Plan (BMP)</i> applying to the lot?	Unknown
Remarks: Future development may be subject to <i>State Planning Policy (SPP) 3.7 – Planning in Bushfire Prone Areas</i>, specifically the carrying out of a bushfire risk assessment (BAL) and the preparation of a bushfire management plan.	

SITE CONTAMINATION

Is the lot listed in the <i>WA Contaminated Sites Database</i> ?	No
If yes, what classification applies to the lot?	N/A
Remarks: N/A	

DEVELOPMENT CONSTRAINTS

Have any significant development constraints been identified that might inhibit further development within the lot?	No
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If yes or possibly, briefly describe:

N/A

UTILITY SERVICES

<ul style="list-style-type: none"> ▪ Connection to Horizon Power’s reticulated power supply available? 	No
Remarks: An existing sub-station is located within the vicinity of the Richardson/Carr Street intersection – electricity cables will need to be extended from this sub-station to service the lot	
<ul style="list-style-type: none"> ▪ Connection to the Water Corporation’s reticulated water supply available? 	No
Remarks: An existing main is located at the intersection of Richardson and Carr Streets – this main will need to be extended to provide a water service to the lot	
NB: There is no public sewerage scheme installed within the Shire of Dundas local government district	
<ul style="list-style-type: none"> ▪ Connection to Telstra’s telecommunications network infrastructure available? 	No
Remarks: An existing cable-jointing pit is located at the intersection of Patterson and Carr streets – telecommunications cables will need to be extended from this pit to service the lot	
<ul style="list-style-type: none"> ▪ Connection to the Shire’s storm-water drainage system available? 	No
Remarks: There is no reticulated drainage scheme available for connection	

SUBDIVISION POTENTIAL

Is the lot capable of further subdivision under the current LPS 2 zoning?	Unsure	Potential Lot Yield	Unknown
Remarks: LPS 2 does not prescribe a minimum lot size nor street frontage length for the subdivision of rural zoned land			

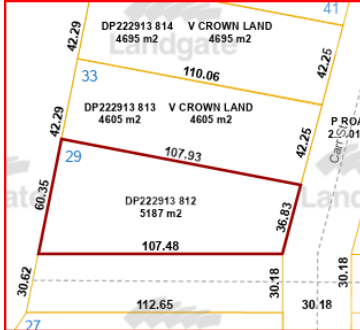
General Remarks/Comments:

File Reference:

Rate Assessment Number: **A2806**

SUBJECT LAND DESCRIPTION

Street Address:	29 Carr Street	Locality:	Norseman
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Cadastrate



Aerial View



Street View (from a nearby unconstructed gravel road)

Lot #:	812	Plan/Diagram/Deposited Plan #:	222913			
Land Area (m ²):	5,187	Public Street Frontage:	Yes	Length (m):	36.83	
If no public street frontage – is access available via a registered easement?				N/A		
If access is available by an easement list the adjoining lots over which access is available						
If no legal access is available - is it deemed likely that a public/private street will need to be created in order to provide future access?				N/A		
Remarks: The lot has no constructed street frontage/access (Carr Street is an unconstructed road). The lot also has frontage to Morgan Street which is also an unconstructed road).						
Certificate of Title (C/T)	Volume:	233	Folio:	183	Encumbrances?	No
If any encumbrances, briefly describe: N/A						

LAND USE

LPS #:	2	Use Classification:	Rural	R-Coding:	N/A
Is the lot included within a Special Control Area (SCA) designated in LPS 2?				No	
Remarks: N/A					
Is the lot subject to any restrictive use specified in LPS 2?				No	
If yes, briefly describe: N/A					
Is the lot subject to any environmental conditions specified in LPS 2?				No	
If yes, briefly describe: N/A					
Lawful Existing Use/s:	The lot is vacant				

<p>Permissible Uses: Agriculture – Extensive; Single House; Home Office; Telecommunications Infrastructure; Industry – Light; Rural Pursuit/Hobby Farm</p>
<p>Discretionary Uses (subject to Council approval): Cinema/Theatre; Garden Centre; Home Occupation; Roadhouse; Trade Display; Park Home Park; Community Purpose; Civic Use; Animal Establishment; Educational Establishment; Hospital; Child Care Premises; Exhibition Centre; Corrective Institution; Veterinary Centre; Abattoir; Industry – Primary Production; Industry – Extractive; Marina; Mining Operations; Transport Depot; Animal Husbandry – Intensive; Caravan Park; Holiday Accommodation; Holiday House</p>
<p>Incidental Uses (to an approved 'primary' use – and subject to Council approval)</p>
<p>Car Park; Consulting Rooms; Fuel Depot</p>

HERITAGE LISTINGS

Is the lot listed in the <i>Aboriginal Cultural Heritage (ACH) Directory</i> ?	Yes	Ref: 2920
<p>Remarks: The subject land sits within a larger defined area (extending over the whole of the Norseman townsite) registered as ACH Place 2920 - Munguni. See details of place 2920 attached.</p> <p>Because this place is culturally-sensitive its exact location remains confidential. It does not necessarily mean that any future uses and activities planned or proposed upon lot 145 cannot be carried out. However, the registered knowledge holder will need to be contacted (via the DPLH) to ascertain/determine whether any planned or proposed future activities on this lot will impact the registered place.</p>		
Is the lot listed in the <i>State Register of Heritage Places</i> ?	No	Ref:
Is the lot listed in LPS 2 as a designated heritage place or area?	No	Ref:
<p>NB: LPS 2 presently has no statutory heritage list</p>		
Is the lot listed in the Shire's <i>Municipal Inventory (MI)</i> ?	No	Ref:
<p>Remarks: N/A</p>		

BUSHFIRE RISK

Is the lot located within a declared bushfire prone area?	Yes
Is there a record of a <i>Bushfire Attack Level (BAL)</i> assessment for the lot?	Unknown
Is there an approved <i>Bushfire Management Plan (BMP)</i> applying to the lot?	Unknown
<p>Remarks: Future development may be subject to <i>State Planning Policy (SPP) 3.7 – Planning in Bushfire Prone Areas</i>, specifically the carrying out of a bushfire risk assessment (BAL) and the preparation of a bushfire management plan.</p>	

SITE CONTAMINATION

Is the lot listed in the WA <i>Contaminated Sites Database</i> ?	No
If yes, what classification applies to the lot?	N/A
Remarks: N/A	

DEVELOPMENT CONSTRAINTS

Have any significant development constraints been identified that might inhibit further development within the lot?	No
If yes or possibly, briefly describe: N/A	

UTILITY SERVICES

▪ Connection to Horizon Power’s reticulated power supply available?	No
Remarks: An existing sub-station is located within the vicinity of the Richardson/Carr Street intersection – electricity cables will need to be extended from this sub-station to service the lot	
▪ Connection to the Water Corporation’s reticulated water supply available?	No
Remarks: An existing main is located at the intersection of Richardson and Carr Streets – this main will need to be extended to provide a water service to the lot	
NB: There is no public sewerage scheme installed within the Shire of Dundas local government district	
▪ Connection to Telstra’s telecommunications network infrastructure available?	No
Remarks: An existing cable-jointing pit is located at the intersection of Patterson and Carr streets – telecommunications cables will need to be extended from this pit to service the lot	
▪ Connection to the Shire’s storm-water drainage system available?	No
Remarks: There is no reticulated drainage scheme available for connection	

SUBDIVISION POTENTIAL

Is the lot capable of further subdivision under the current LPS 2 zoning?	Unsure	Potential Lot Yield	Unknown
Remarks: LPS 2 does not prescribe a minimum lot size nor street frontage length for the subdivision of rural zoned land.			

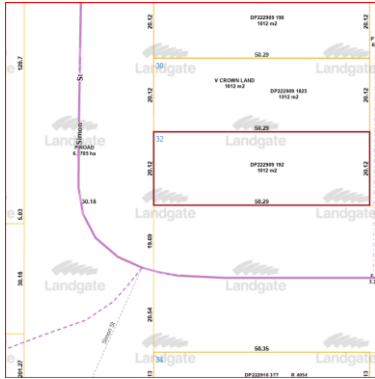
General Remarks/Comments:

File Reference:

Rate Assessment Number: **A168**

SUBJECT LAND DESCRIPTION

Street Address:	32 Simon Street	Locality:	Norseman
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Cadastral



Aerial View



Street View

Lot #:	192	Plan/Diagram/Deposited Plan #:	222909			
Land Area (m ²):	1,012	Public Street Frontage:	Yes	Length (m):	20.12	
If no public street frontage – is access available via a registered easement?				N/A		
If access is available by an easement list the adjoining lots over which access is available						
If no legal access is available - is it deemed likely that a public/private street will need to be created in order to provide future access?				N/A		
Remarks: N/A						
Certificate of Title (C/T)	Volume:	2011	Folio:	183	Encumbrances?	No
If any encumbrances, briefly describe: N/A						

LAND USE

LPS #:	2	Use Classification:	Residential	R-Coding:	R10
Is the lot included within a Special Control Area (SCA) designated in LPS 2?				No	
Remarks: N/A					
Is the lot subject to any restrictive use specified in LPS 2?				No	
If yes, briefly describe: N/A					
Is the lot subject to any environmental conditions specified in LPS 2?				No	
If yes, briefly describe: N/A					
Lawful Existing Use/s:	The lot is vacant				

Permissible Uses: Single House, Home Office
Discretionary Uses (subject to Council approval): Funeral Parlour, Home Occupation, Hotel, Motel, Office, Reception Centre, Restaurant/Café, Shop, Grouped Dwelling, Multiple Dwelling, Park Home Park, Community Purpose, Civic Use, Club Premises, Family Day Care Centre, Educational Establishment, Hospital, Child Care Premises, Medical Centre, Public Worship, Telecommunications Infrastructure, Veterinary Centre, Recreation – Private, Caravan Park, Holiday Accommodation, Holiday House, Rural Pursuit/Hobby Farm
Incidental Uses (to an approved 'primary' use – and subject to Council approval)
Car Park, Caretaker's Dwelling, Consulting Rooms

HERITAGE LISTINGS

Is the lot listed in the <i>Aboriginal Cultural Heritage (ACH) Directory</i> ?	Yes	Ref: 2920
Remarks: The subject land sits within a larger defined area (extending over the whole of the Norseman townsite) registered as ACH Place 2920 - Munguni. See details of place 2920 attached. Because this place is culturally-sensitive its exact location remains confidential. It does not necessarily mean that any future uses and activities planned or proposed upon lot 145 cannot be carried out. However, the registered knowledge holder will need to be contacted (via the DPLH) to ascertain/determine whether any planned or proposed future activities on this lot will impact the registered place.		
Is the lot listed in the <i>State Register of Heritage Places</i> ?	No	Ref:
Is the lot listed in LPS 2 as a designated heritage place or area?	No	Ref:
NB: LPS 2 presently has no statutory heritage list		
Is the lot listed in the Shire's <i>Municipal Inventory (MI)</i> ?	No	Ref:
Remarks: N/A		

BUSHFIRE RISK

Is the lot located within a declared bushfire prone area?	Yes
Is there a record of a <i>Bushfire Attack Level (BAL)</i> assessment for the lot?	Unknown
Is there an approved <i>Bushfire Management Plan (BMP)</i> applying to the lot?	Unknown
Remarks: Future development may be subject to <i>State Planning Policy (SPP) 3.7 – Planning in Bushfire Prone Areas</i>, specifically the carrying out of a bushfire risk assessment (BAL) and the preparation of a bushfire management plan.	

SITE CONTAMINATION

Is the lot listed in the <i>WA Contaminated Sites Database</i> ?	No
If yes, what classification applies to the lot?	N/A
Remarks: N/A	

DEVELOPMENT CONSTRAINTS

Have any significant development constraints been identified that might inhibit further development within the lot?	No
If yes or possibly, briefly describe: N/A	

UTILITY SERVICES

▪ Connection to Horizon Power’s reticulated power supply available?	Yes
▪ Connection to the Water Corporation’s reticulated water supply available?	Yes
NB: There is no public sewerage scheme installed within the Shire of Dundas local government district	
▪ Connection to Telstra’s telecommunications network infrastructure available?	Yes
▪ Connection to the Shire’s storm-water drainage system available?	No
Remarks: There is no reticulated drainage scheme available for connection	

SUBDIVISION POTENTIAL

Is the lot capable of further subdivision under the current LPS 2 zoning?	No	Potential Lot Yield	N/A
Remarks: N/A			

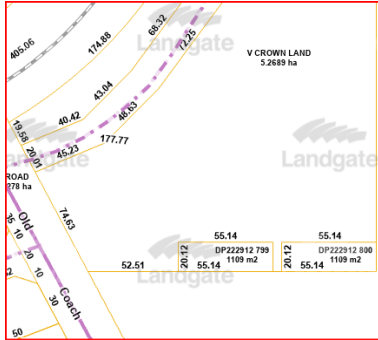
General Remarks/Comments:

File Reference:

Rate Assessment Number: **A2820**

SUBJECT LAND DESCRIPTION

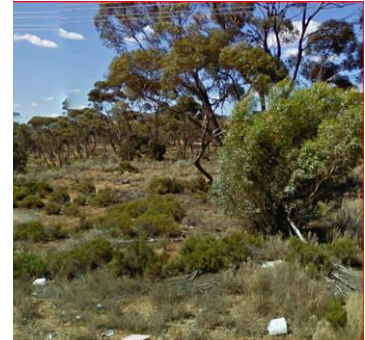
Street Address:	13L Okay Road	Locality:	Norseman
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Cadastr



Aerial View



Streetview

Lot #:	799	Plan/Diagram/Deposited Plan #:	222912			
Land Area (m ²):	1,109	Public Street Frontage:	No	Length (m):	N/A	
If no public street frontage – is access available via a registered easement?				No		
If access is available by an easement list the adjoining lots over which access is available				N/A		
If no legal access is available - is it deemed likely that a public/private street will need to be created in order to provide future access?				Yes		
Remarks: The lot is 'land-locked' having no legal street frontage. It is assumed that current access is via adjoining unallocated Crown land (UCL).						
Certificate of Title (C/T)	Volume:	442	Folio:	135	Encumbrances?	No
If any encumbrances, briefly describe: N/A						

LAND USE

LPS #:	2	Use Classification:	Public Open Space	R-Coding:	N/A
Is the lot included within a Special Control Area (SCA) designated in LPS 2?				No	
Remarks: N/A					
Is the lot subject to any restrictive use specified in LPS 2?				No	
If yes, briefly describe: N/A					
Is the lot subject to any environmental conditions specified in LPS 2?				No	
If yes, briefly describe: N/A					
Lawful Existing Use/s:	The lot is vacant				

Permissible Uses: Uses/development that accord with the objectives for Public Open Space (POS) prescribed in LPS 2
Discretionary Uses (subject to Council approval): Nil

HERITAGE LISTINGS

Is the lot listed in the <i>Aboriginal Cultural Heritage (ACH) Directory</i> ?	Yes	Ref: 2920
Remarks: The subject land sits within a larger defined area (extending over the whole of the Norseman townsite) registered as ACH Place 2920 - Munguni. See details of place 2920 attached. Because this place is culturally-sensitive its exact location remains confidential. It does not necessarily mean that any future uses and activities planned or proposed upon lot 145 cannot be carried out. However, the registered knowledge holder will need to be contacted (via the DPLH) to ascertain/determine whether any planned or proposed future activities on this lot will impact the registered place.		
Is the lot listed in the <i>State Register of Heritage Places</i> ?	No	Ref:
Is the lot listed in LPS 2 as a designated heritage place or area?	No	Ref:
NB: LPS 2 presently has no statutory heritage list		
Is the lot listed in the Shire's <i>Municipal Inventory (MI)</i> ?	No	Ref:
Remarks: N/A		

BUSHFIRE RISK

Is the lot located within a declared bushfire prone area?	Yes
Is there a record of a <i>Bushfire Attack Level (BAL)</i> assessment for the lot?	Unknown
Is there an approved <i>Bushfire Management Plan (BMP)</i> applying to the lot?	Unknown
Remarks: Future development may be subject to <i>State Planning Policy (SPP) 3.7 – Planning in Bushfire Prone Areas</i>, specifically the carrying out of a bushfire risk assessment (BAL) and the preparation of a bushfire management plan.	

SITE CONTAMINATION

Is the lot listed in the WA <i>Contaminated Sites Database</i> ?	No
If yes, what classification applies to the lot?	N/A
Remarks: N/A	

DEVELOPMENT CONSTRAINTS

Have any significant development constraints been identified that might inhibit further development within the lot?	Yes
If yes or possibly, briefly describe: The current LPS 2 reservation restricts/limits use of the lot to public recreational uses and activities only. An amendment to LPS 2 is required if other non-recreational uses were to be considered to be carried out within the lot.	

UTILITY SERVICES

<ul style="list-style-type: none"> ▪ Connection to Horizon Power’s reticulated power supply available? 	No
Remarks: There is an existing distribution line extending along Old Coach Road – a spur line will need to extend off this main line to service the lot	
<ul style="list-style-type: none"> ▪ Connection to the Water Corporation’s reticulated water supply available? 	No
Remarks: There is an existing water main extending along the west side of Roberts Street (Old Coach Road) – a spur main will need to extend off this to service the lot	
NB: There is no public sewerage scheme installed within the Shire of Dundas local government district	
<ul style="list-style-type: none"> ▪ Connection to Telstra’s telecommunications network infrastructure available? 	No
Remarks: There is an existing telecommunications cable extending along the east side of Roberts Street (Old Coach Road) – a spur cable will need to extend off this cable to service the lot	
<ul style="list-style-type: none"> ▪ Connection to the Shire’s storm-water drainage system available? 	No
Remarks: There is no reticulated drainage scheme available for connection	

SUBDIVISION POTENTIAL

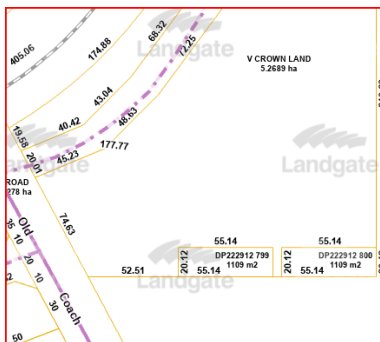
Is the lot capable of further subdivision under the current LPS 2 designation?	Unsure	Potential Lot Yield	Unknown
Remarks: LPS 2 does not prescribe a minimum lot size nor street frontage length for the subdivision of land reserved as Public Open Space (POS).			

General Remarks/Comments:

File Reference:
Rate Assessment Number: **A2821**

SUBJECT LAND DESCRIPTION

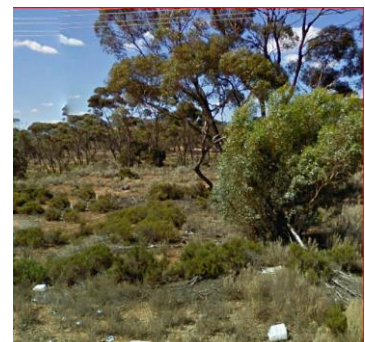
Street Address:	15L Okay Road	Locality:	Norseman
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Cadastral



Aerial View



Streetview

Lot #:	800	Plan/Diagram/Deposited Plan #:	222912		
Land Area (m ²):	1,109	Public Street Frontage:	No	Length (m):	N/A
If no public street frontage – is access available via a registered easement?					No

If access is available by an easement list the adjoining lots over which access is available						N/A
If no legal access is available - is it deemed likely that a public/private street will need to be created in order to provide future access?						Yes
Remarks: The lot is 'land-locked' having no legal street frontage. It is assumed that current access is via adjoining unallocated Crown land (UCL).						
Certificate of Title (C/T)	Volume:	369	Folio:	183	Encumbrances?	No
If any encumbrances, briefly describe: N/A						

LAND USE

LPS #:	2	Use Classification:	Public Open Space	R-Coding:	N/A
Is the lot included within a Special Control Area (SCA) designated in LPS 2?					No
Remarks: N/A					
Is the lot subject to any restrictive use specified in LPS 2?					No
If yes, briefly describe: N/A					
Is the lot subject to any environmental conditions specified in LPS 2?					No
If yes, briefly describe: N/A					
Lawful Existing Use/s:	The lot is vacant				
Permissible Uses: Uses/development that accord with the objectives for Public Open Space (POS) prescribed in LPS 2					
Discretionary Uses (subject to Council approval): Nil					

HERITAGE LISTINGS

Is the lot listed in the <i>Aboriginal Cultural Heritage (ACH) Directory</i> ?	Yes	Ref: 2920
Remarks: The subject land sits within a larger defined area (extending over the whole of the Norseman townsite) registered as ACH Place 2920 - Munguni. See details of place 2920 attached. Because this place is culturally-sensitive its exact location remains confidential. It does not necessarily mean that any future uses and activities planned or proposed upon lot 145 cannot be carried out. However, the registered knowledge holder will need to be contacted (via the DPLH) to ascertain/determine whether any planned or proposed future activities on this lot will impact the registered place.		
Is the lot listed in the <i>State Register of Heritage Places</i> ?	No	Ref:
Is the lot listed in LPS 2 as a designated heritage place or area?	No	Ref:
NB: LPS 2 presently has no statutory heritage list		
Is the lot listed in the Shire's <i>Municipal Inventory (MI)</i> ?	No	Ref:
Remarks: N/A		

BUSHFIRE RISK

Is the lot located within a declared bushfire prone area?	Yes
Is there a record of a <i>Bushfire Attack Level (BAL)</i> assessment for the lot?	Unknown
Is there an approved <i>Bushfire Management Plan (BMP)</i> applying to the lot?	Unknown
Remarks: Future development may be subject to <i>State Planning Policy (SPP) 3.7 – Planning in Bushfire Prone Areas</i>, specifically the carrying out of a bushfire risk assessment (BAL) and the preparation of a bushfire management plan.	

SITE CONTAMINATION

Is the lot listed in the <i>WA Contaminated Sites Database</i> ?	No
If yes, what classification applies to the lot?	N/A
Remarks: N/A	

DEVELOPMENT CONSTRAINTS

Have any significant development constraints been identified that might inhibit further development within the lot?	Yes
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If yes or possibly, briefly describe:

The current LPS 2 reservation restricts/limits use of the lot to public recreational uses and activities only. An amendment to LPS 2 is required if other non-recreational uses were to be considered to be carried out within the lot.

UTILITY SERVICES

<ul style="list-style-type: none"> ▪ Connection to Horizon Power’s reticulated power supply available? 	Yes
Remarks: There is an existing distribution line extending along Old Coach Road – a spur line will need to extend off this main line to service the lot	
<ul style="list-style-type: none"> ▪ Connection to the Water Corporation’s reticulated water supply available? 	No
Remarks: There is an existing water main extending along the west side of Roberts Street (Old Coach Road) – a spur main will need to extend off this to service the lot	
NB: There is no public sewerage scheme installed within the Shire of Dundas local government district	
<ul style="list-style-type: none"> ▪ Connection to Telstra’s telecommunications network infrastructure available? 	No
Remarks: There is an existing telecommunications cable extending along the east side of Roberts Street (Old Coach Road) – a spur cable will need to extend off this cable to service the lot	
<ul style="list-style-type: none"> ▪ Connection to the Shire’s storm-water drainage system available? 	No
Remarks: There is no reticulated drainage scheme available for connection	

SUBDIVISION POTENTIAL

Is the lot capable of further subdivision under the current LPS 2 designation?	Unsure	Potential Lot Yield	Unknown
Remarks: LPS 2 does not prescribe a minimum lot size nor street frontage length for the subdivision of land reserved as Public Open Space (POS).			

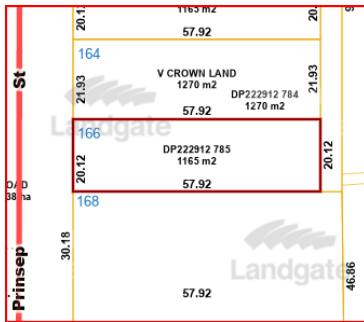
General Remarks/Comments:

File Reference:

Rate Assessment Number: **A615**

SUBJECT LAND DESCRIPTION

Street Address:	166 Prinsep Street	Locality:	Norseman
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Cadastral



Aerial View



Street View

Lot #:	785	Plan/Diagram/Deposited Plan #:	222912		
Land Area (m ²):	1,165	Public Street Frontage:	Yes	Length (m):	20.12
If no public street frontage – is access available via a registered easement?				N/A	
If access is available by an easement list the adjoining lots over which access is available					
If no legal access is available - is it deemed likely that a public/private street will need to be created in order to provide future access?				N/A	
Remarks: N/A					
Certificate of Title (C/T)	Volume:	419	Folio:	39	Encumbrances? Yes
If any encumbrances, briefly describe: There is a caveat lodged on the title (in 1956) by the Commissioner of Taxation (C1507/1956) – an up-to-date title search is warranted to confirm if the caveat has since been removed.					

LAND USE

LPS #:	2	Use Classification:	General Industry	R-Coding:	N/A
Is the lot included within a Special Control Area (SCA) designated in LPS 2?				No	

Remarks: N/A	
Is the lot subject to any restrictive use specified in LPS 2?	No
If yes, briefly describe: N/A	
Is the lot subject to any environmental conditions specified in LPS 2?	No
If yes, briefly describe: N/A	
Lawful Existing Use/s:	The lot is vacant
Permissible Uses: Bulky Goods Showroom; Car Park; Funeral Parlour; Motor Vehicle, Boat or Caravan Sales; Service Station; Warehouse/Storage; Community Purpose; Fuel Depot; Industry – General; Industry – Light	
Discretionary Uses (subject to Council approval): Amusement Parlour; Betting Agency; Cinema/Theatre; Garden Centre; Market; Trade Display; Civic Use; Animal Establishment; Child Care Premises; Exhibition Centre; Telecommunications Infrastructure; Veterinary Centre; Industry – Extractive; Marina; Mining Operations; Transport Depot; Motor Vehicle Wash; Recreation – Private	
Incidental Uses (to an approved 'primary' use – and subject to Council approval)	
Office; Shop; Caretaker's Dwelling	

HERITAGE LISTINGS

Is the lot listed in the <i>Aboriginal Cultural Heritage (ACH) Directory</i> ?	Yes	Ref: 2920
Remarks: The subject land sits within a larger defined area (extending over the whole of the Norseman townsite) registered as ACH Place 2920 - Munguni. See details of place 2920 attached. Because this place is culturally-sensitive its exact location remains confidential. It does not necessarily mean that any future uses and activities planned or proposed upon lot 145 cannot be carried out. However, the registered knowledge holder will need to be contacted (via the DPLH) to ascertain/determine whether any planned or proposed future activities on this lot will impact the registered place.		
Is the lot listed in the <i>State Register of Heritage Places</i> ?	No	Ref:
Is the lot listed in LPS 2 as a designated heritage place or area?	No	Ref:
NB: LPS 2 presently has no statutory heritage list		
Is the lot listed in the Shire's <i>Municipal Inventory (MI)</i> ?	No	Ref:
Remarks: N/A		

BUSHFIRE RISK

Is the lot located within a declared bushfire prone area?	Yes
Is there a record of a <i>Bushfire Attack Level (BAL)</i> assessment for the lot?	Unknown
Is there an approved <i>Bushfire Management Plan (BMP)</i> applying to the lot?	Unknown
Remarks: Future development may be subject to <i>State Planning Policy (SPP) 3.7 – Planning in Bushfire Prone Areas</i>, specifically the carrying out of a bushfire risk assessment (BAL) and the preparation of a bushfire management plan.	

SITE CONTAMINATION

Is the lot listed in the WA <i>Contaminated Sites Database</i> ?	No
If yes, what classification applies to the lot?	N/A
Remarks: N/A	

DEVELOPMENT CONSTRAINTS

Have any significant development constraints been identified that might inhibit further development within the lot?	No
If yes or possibly, briefly describe: N/A	

UTILITY SERVICES

▪ Connection to Horizon Power’s reticulated power supply available?	Yes
▪ Connection to the Water Corporation’s reticulated water supply available?	Yes
NB: There is no public sewerage scheme installed within the Shire of Dundas local government district	
▪ Connection to Telstra’s telecommunications network infrastructure available?	Yes
▪ Connection to the Shire’s storm-water drainage system available?	No
Remarks: There is no reticulated drainage scheme available for connection	

SUBDIVISION POTENTIAL

Is the lot capable of further subdivision under the current LPS 2 zoning?	No	Potential Lot Yield	N/A
Remarks: The minimum lot size for subdivision in the General Industry zone is 1,500 m² with a minimum lot street frontage of 25 metres. The lot – in its current configuration - does not meet these standards. However, this does not affect the potential for the lot to be developed for both permissible and discretionary land uses prescribed by LPS 2.			

General Remarks/Comments:

F14. Disposal of Property Policy

Policy Objective

This policy is intended to provide guidelines for the disposal of Shire of Dundas owned property deemed surplus to the Shires requirements.

The Shires Disposal of Property Policy sets the direction for disposition of all property, including the conditions relating to plant and vehicles trade-ins, machinery, furniture, equipment, miscellaneous items, abandoned vehicles, building/construction materials, animals and land or buildings.

Policy Statement

To ensure full compliance with applicable legislative obligations and principles of transparency:

- Assets disposal decisions, including reasons for such action are to be recorded in the Shires assets registers and associated account records;
- Under no circumstances are items to be donated to staff.

To clarity, the term “Property” and “Asset” are interchangeable to ensure alignment with the *Local Government Act 1995*. The following definitions, extracted from Section 3.58 of the *Local Government Act 1995* are also relevant:

- Disposal: includes to sell, lease or otherwise dispose of, whether absolutely or not; and
- Property: includes the whole or any part of the interest of a local government in property but does not include money.

Where assets have been identified as being surplus to the Shires requirements, due for replacement or is deemed appropriate for disposal through the relevant act, the following procedures will apply to the disposal of that asset:

- Section 3.58 of the *Local Government Act 1995* requires Council to dispose (sell, lease or otherwise dispose) of property assets by public auction, public tender or local public notice in accordance with the legislated requirements. Section 3.58(d) allows for certain dispositions to be exempted from these requirements through regulation.
- The disposition of which shall be an exempt disposition pursuant to Regulation 30(2) and (3) of the Local Government [Functions and General] Regulations 1996.

1. Disposal of Land and Buildings

1.1 The disposal of “land” includes the sale, lease or assignment of all or any part of the land.

Shire of Dundas owned land and buildings is to be disposed of in accordance with the provisions of Section 3.58 of the *Local Government Act 1995* by either of the following:

- a) The highest bidder at a Public auction; or
- b) Public tender
- c) Before agreeing to dispose of the property it gives **local public notice** of intention to dispose-
 - i. Describing the property concerned; and
 - ii. The names of all other parties concerned; and
 - iii. The consideration to be received by the local government for the disposition; and
 - iv. The market value of the disposition
 - v. Inviting submission to be made to the shire before a date not less than 2 weeks after the notice is first given
- vi. And it considers any submission made to it before the date specified in the notice and if its decision is made by the council, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

1.2 Under Regulation 30 of the Local Government [Functions and General] Regulations, an exemption applies where land is disposed of:

- a) To an owner of adjoining land (subject to value less than \$5,000);
- b) To a charitable or not for profit body;
- c) To the Crown;
- d) Is leased to an employee of the local government for use as the employees residence; or
- e) Is residential property leased to a person.

1.3 Notwithstanding the provisions of the Act or the Regulations, any disposal of Shire Dundas land is to:

- Have regard to the commercial value of the land being disposed as determined by a qualified valuer and or the Valuer Generals Office; and
- Be brought before Council for consideration.

2. Disposal of confiscated or uncollected goods (including animals)

2.1 Confiscated or uncollected goods are to be disposed of in accordance with Section 3.47 of the *Local Government Act 1995*.

The property is to be disposed of as if it were the property of the Shire of Dundas and therefore subject to the provisions of Section 3.58 of the *Local Government Act 1995*.

3. Disposal of Plant, Machinery, Furniture, Equipment and Miscellaneous Items

3.1 The Shire of Dundas plant, machinery, furniture, equipment, and miscellaneous items are to be disposed of in accordance with the provisions of Section 3.58 of the *Local Government Act 1995* by either of the following:

- a) The highest bidder at a Public auction; or
- b) Public tender
- c) Before agreeing to dispose of the property it gives **local public notice** of intention to dispose-
 - i. Describing the property concerned; and
 - ii. The names of all other parties concerned; and
 - iii. The consideration to be received by the local government for the disposition; and
 - iv. The market value of the disposition

- v. Inviting submission to be made to the shire before a date not less than 2 weeks after the notice is first given
- vi. And it considers any submission made to it before the date specified in the notice and if its decision is made by the council, the decision, and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

3.2 Under Regulation 30 of the Local Government [Functions and General] Regulations, an exemption applies where the property to be disposed of:

- a) Has a market value less than \$20,000; or
- b) Is disposed of as part of the consideration to acquire assets whose total value (or worth) is less than \$75,000 (i.e., traded in)

As per 3.2 (a) of this Policy, if the market value of the property to be disposed is less than \$20,000 the following methods of disposal may be used by the Shire:

- Local public notice calling for expressions of interest
- Trade-in for other property
- Donation or gifting of the property to local schools and community groups or not for profit organisations by Council Resolution.

Policy Reviewed February 2021

10.4.5 Chief Executive Officer – Annual performance Review September 24, 2022



Chief Executive Officer

Mr. Peter Fitchat

Annual Performance Review

COUNCIL REPORT

24 September 2022

Prepared by:

 John Phillips Consulting

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1.0 Introduction

Mr Peter Fitchat's annual performance review as the Chief Executive Officer of the Shire of Dundas has been carried out in accordance with Council's statutory and contractual obligations.

Mr. John Phillips, '*John Phillips Consulting*' (ABN 73115446380) was appointed to assist with the process. This included distributing questionnaires to all Councillors, arranging for Mr. Fitchat to provide a self-assessment report, collating the responses, as well as preparing and presenting this report and support of the appraisal meeting.

Five (5) Councillors contributed their feedback as part of the review process.

The review period was September 2021 to August 2022.

2.0 Context

The Review has been conducted in accordance with statutory and regulatory requirements as follows:

- Section 5.38 of the Act prescribes that:
 - (1) A local government must review the performance of the CEO if the CEO is employed for a term of more than 1 year.
 - (3) A review under subsection (1) or (2)* must be conducted at least once in relation to each year of the person's employment."

* Note: 5.38(2) refers to "*each other employee*" employed within the organisation, and is therefore not applicable to the employment of the CEO by Council.
 - section 5.39 of the Act prescribes that the CEO contract:
 - must include performance criteria, for the purposes of reviewing the CEO's performance.
 - section 5.39 A - Model standards for CEO recruitment, performance and termination
 - (1) Regulations must prescribe model standards for local governments in relation to the following —
 - (b) the review of the performance of CEOs.
 - Regulation 18FA - model standards
 - **Standards:**
 - **Standard 2.1** Performance criteria is specific, relevant, measurable, achievable and time-based.
 - **Standard 2.2** The performance criteria and the performance process are recorded in a written document, negotiated with and agreed upon by the CEO and council.
 - **Standard 2.3** The CEO is informed about how their performance will be assessed and managed and the results of their performance assessment.
 - **Standard 2.4** The collection of evidence regarding performance outcomes is thorough and comprehensive.
-

- o **Standard 2.5** Assessment is made free from bias and based on the CEO's achievements against documented performance criteria, and decisions and actions are impartial and transparent.

3.0 Methodology

The review process included the use of a questionnaire based on the agreed performance criteria (contractual and additional – annual KPI's).

All elected members were provided with the questionnaire as the opportunity to provide feedback on Mr. Fitchat's performance. Five (5) Councillors provided feedback by providing their completed questionnaires to the consultant.

Mr. Fitchat provided Councillors with a self-assessment report based on the same criteria.

Assessments and comments were aggregated, summarised and presented in a 'reviewer report' for use at the formal appraisal meeting between Council's appointed committee, the CEO and the consultant. See **attached** (Appendix 2).

The Committee is comprised of the following elected members:

Shire President	-	Cr Laurene Bonza
Deputy Shire President	-	Cr Rasa Patupis
	-	Cr Sharon Warner
	-	Cr John Maloney

The appraisal meeting took place on 19 September 2022.

3.1 Performance

The aggregated responses obtained from all Councillors indicate that, overall, Mr Fitchat is assessed as 'Exceeds Performance Requirements'.

3.2 2022/23 Performance Criteria

Committee members and Mr Fitchat reviewed and updated the performance criteria for the period 24 September 2022 to 30 June 2023, and these are **attached** (Appendix 1).

3.3 Total Reward Package Review

The CEO's remuneration was also discussed and Members were briefed on the Salaries and Allowances Tribunal ('SAT') Determinations of 7 April 2022 (effective 1 July 2022). The Shire of Dundas continues to be placed in Band 4 (of a four Band classification system) by the SAT.

The Committee was advised that the Determination of 7 April varied the Bands by increasing them by 2.5%.

The Total Reward Package range for a Band 4 range classified CEO is \$131,423 - \$206,141 (effective from 1 July 2022,).

Members advised Mr Fitchat that it would be recommended to Council that his salary be increased by 2.5%, so as to maintain relativity within the SAT Band structure.

4.0 Outcome

The aggregated responses obtained from all participants indicate that, overall, Mr Fitchat is provisionally assessed as 'Exceeds Performance Requirements'.

This outcome is contingent upon consideration and validation by Council at its meeting on 24 September 2022.

5.0 Recommendations

That Council:

1. **Notes** that Mr Peter Fitchat's annual performance review as Chief Executive Officer for the Shire of Dundas for the period September 2021 to August 2022 has been undertaken;
 2. **Endorses** the overall rating of 'Exceeds Performance Requirements';
 3. **Schedules** the next annual review of the CEO's performance to be completed by 30 September 2023;
 4. **Endorses** the performance criteria for the 2023 annual performance review;
 5. **Endorses** an increase of 2.5% to Mr Fitchat's base salary, effective from 1 July 2022.
-
-

Appendix 1: Performance Criteria 2022/23

Part A: Performance Criteria (Contractual)

1. Provide Council with appropriate information and advice on relevant statutory requirements.
2. Ensure that the Council's legal and statutory compliance obligations are met.
3. In consultation with Council, promote and implement strategic and corporate business plans for the Shire.
4. Ensure reports and recommendations submitted to Council are professionally prepared and include options and recommendations as appropriate.
5. Ensure all legal and statutory compliances are met particularly related to substantial asset infrastructure.
6. On behalf of Council, represent the issues, views, policies and needs of Council, as delegated.
7. Co-ordinate, in conjunction with the Management Team, the fiscal management of the Shire to reflect Council's aims and objectives.
8. Manage the Human Resources function to ensure the supervision and management of Departments are in accordance with Council's service delivery objectives for the Community.
9. Participate in the development and maintenance of sound communications and good relationships between the Shire, Government Agencies and Community members.

Part B: Performance Criteria (Additional – Annual)

Action	Success Indicator	Timeline
1. Asset Management Plan	<ul style="list-style-type: none"> • 2022 to 2032 Asset Management Plan presented to Council 	<ul style="list-style-type: none"> • Dec 2022
2. Corporate Business Plan (CBP)	<ul style="list-style-type: none"> • Implement the planned and funded 2022/26 CBP 	<ul style="list-style-type: none"> • Feb 2023
3. Long Term Financial Plan (LTFP)	<ul style="list-style-type: none"> • 2022 to 2032 LTFP presented to Council 	<ul style="list-style-type: none"> • June 2023
4. Policy Reviews	<ul style="list-style-type: none"> • All policies that are updated and reviewed come to Council for adoption. 	<ul style="list-style-type: none"> • Ongoing
	<ul style="list-style-type: none"> • All new policies are presented to Council for approval/rejection/ amendment. 	<ul style="list-style-type: none"> • Ongoing
	<ul style="list-style-type: none"> • Reports to Council outline requirement for new policies in light of changing legislation. 	<ul style="list-style-type: none"> • Ongoing

Appendix 2: CONFIDENTIAL Reviewer/Feedback Report



Chief Executive Officer

Mr. Peter Fitchat

Annual Performance Review

19 September 2022

REVIEWER REPORT

CONFIDENTIAL – this report has been prepared to assist with the Annual Performance Review of the Shire of Dundas' Chief Executive Officer, and is only provided for use by parties to the review.

This document, or any part of it, is not to be released into the public domain.

Prepared by:

 John Phillips Consulting

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Background

Mr Peter Fitchat's annual performance review as the Chief Executive Officer of the Shire of Dundas has been carried out in accordance with Council's statutory and contractual obligations.

Mr. John Phillips, '*John Phillips Consulting*' (ABN 73115446380) was appointed to assist with the process. This included distributing questionnaires to all Councillors, arranging for Mr. Fitchat to provide a self-assessment report, collating the responses, as well as preparing and presenting this report and facilitation of meetings

Five (5) Councillors contributed their feedback as part of the review process.

The review period was September 2021 to August 2022.

Methodology

The review process included the use of a questionnaire based on the agreed performance criteria (contractual and additional – annual KPI's).

All elected members were provided with the questionnaire as the opportunity to provide feedback on Mr. Fitchat's performance. Five (5) Councillors provided feedback by providing their completed questionnaires to the consultant.

Mr. Fitchat provided a self-assessment report based on the same criteria.

Ratings and comments were aggregated, summarised and presented in this 'reviewer report' for use at the formal appraisal meeting between Council's appointed committee, the CEO and the consultant.

The Committee is comprised of the following elected members:

Shire President	-	Cr Laurene Bonza
Deputy Shire President	-	Cr Rasa Patupis
	-	Cr Sharon Warner
	-	Cr John Maloney

The appraisal meeting is scheduled for 19 September 2022.

Outcome

The aggregated responses obtained from all Councillors indicate that, overall, Mr Fitchat is assessed as 'Exceeds Performance Requirements'.

This outcome is contingent upon consideration and validation by elected members at the formal appraisal meeting scheduled for 19 September and then subsequently by Council at its meeting on 24 September 2022.

Committee Recommendations

That **Council**:

6. **Notes** that Mr Peter Fitchat's annual performance review as the Shire of Dundas Chief Executive Officer for the period September 2021 to August 2022 has been undertaken;
 7. **Endorses** the overall rating of 'Exceeds Performance Requirements'.
 8. **Schedules** the next annual review of the CEO's performance to be completed by 30 September 2023;
 9. **Endorses** the updated performance criteria for the 2023 annual performance review;
 10. **Reviews** the CEO's Total Reward Package in accordance with the terms of the contract between Mr Fitchat and the Council, and within the requirements of the Salaries and Allowances Determination of 7 April 2022 (effective 1 July 2022).
-
-

Attachment 1 Elected Members' Feedback

Overall Rating

Councillors' Assessment: Exceeds Performance Requirements

CEO Self Assessment: More than satisfactory

Ratings received from Councillors for the overall performance were as follows:

Exceeds Performance Requirements	-	4 responses
Meets Performance Requirements	-	1 responses

A review of the responses received for each of the individual performance criteria outcomes is at **Attachment 2** Table of Ratings (Performance Criteria).

Feedback Summary

1. Overall

Mr Fitchat is recognised by respondent elected members as a dedicated, focused and high performing Chief Executive Officer (CEO) who has again demonstrated (as evidenced at his 2020 and 2021 annual reviews) that he is ideally matched to the Shire's needs at the most senior level. These are described as being the continuing need to:

- ensure that the required level of statutory compliance and governance best practice is developed and maintained in the local government;
- be flexible, adaptable and patient in the face of difficult resource constraints. The Shire continues to experience difficulty in both attracting appropriately skilled and qualified employees, and in retaining them when they are recruited. National and State difficulties with the availability of material and contractors remains problematic;
- demonstrate vigilance and diligence when dealing with major stakeholders in the region, most notably mining companies who operate (or who wish to operate) in the region;
- support the Shire President and the Council in advocating with the State government for the fair and equitable treatment of the community and its citizens. It is noted that the Shire continues to experience impediments reportedly created by both government members and their agencies' staff (e.g. Eucla airstrip and townsite);
- management of the Shire's finances.

2. Focus Areas and Actions

During the 2021/22 review period, the agreed additional performance criteria ('KPI's') were required to be varied in relation to (in some cases) content and (in most cases) delivery timeframes.

As a consequence, many of the key projects and outcomes assessed by Councillors as part of the performance review are currently 'in progress' as they are either not yet due for completion, or are impacted by the non availability of appropriately skilled and experienced employees, or because training and development is occurring. Several Councillors noted that this has generally meant that Mr Fitchat himself has been required to undertake some important actions, with extensive additional effort required on his behalf.

Attachment 2 Table of Ratings (Performance Criteria), in particular Part B: Performance Criteria (Additional - Annual KPI's) demonstrates several ratings of 'Not Achieved – with mitigation' which reflects the challenges confronted by Mr Fitchat and the organisation.

3. Personal Attributes

Councillors describe Mr Fitchat as:

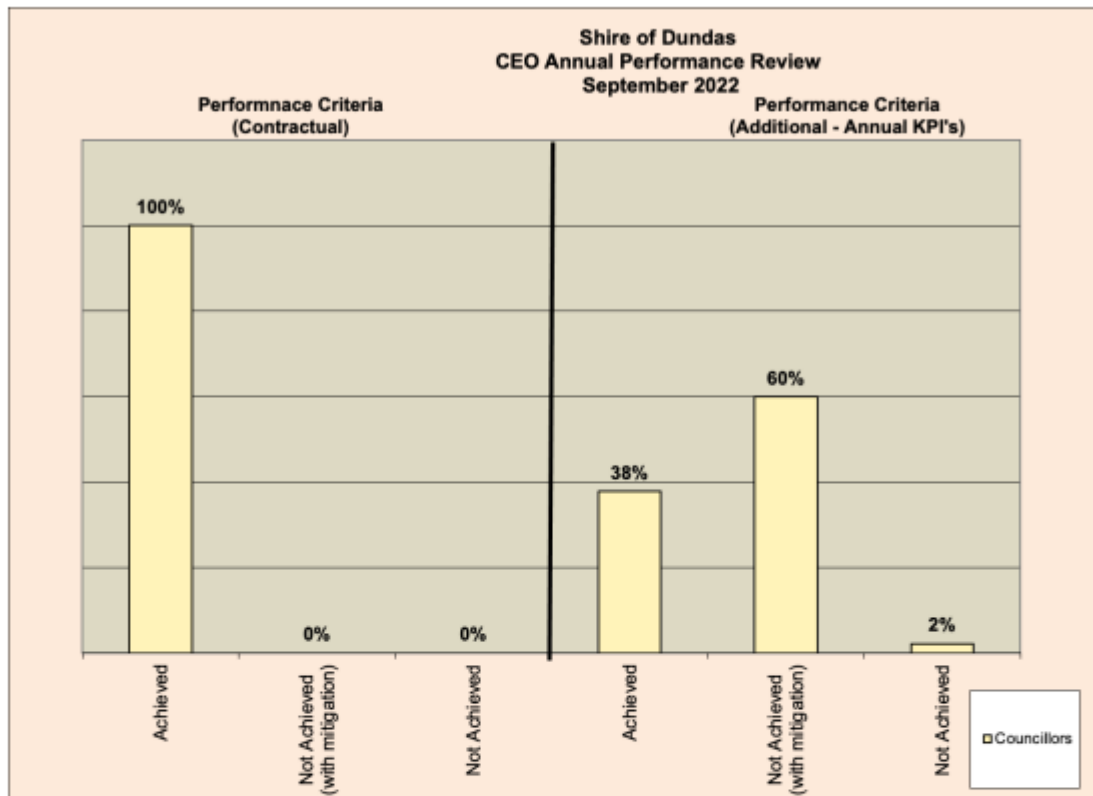
- Proactive, hard working and dedicated;
 - Genuinely committed to and vested in the community – he is well recognised by community groups, their leaders and many residents;
 - Accessible, approachable and engaging – a good communicator;
 - A perfectionist – is well organised and committed to working towards quality outcomes;
-

Attachment 2 Table of Ratings (Performance Criteria)

		Councillors' Rating (Aggregated)
Part A: Performance Criteria (Contractual)		
1.	Provide Council with appropriate information and advice on relevant statutory requirements.	Achieved
2.	Ensure that the Council's legal and statutory compliance obligations are met.	Achieved
3.	In consultation with Council, promote and implement strategic and corporate business plans for the Shire.	Achieved
4.	Ensure reports and recommendations submitted to Council are professionally prepared and include options and recommendations as appropriate.	Achieved
5.	Ensure all legal and statutory compliances are met particularly related to substantial asset infrastructure.	Achieved
6.	On behalf of Council, represent the issues, views, policies and needs of Council, as delegated.	Achieved
7.	Co-ordinate, in conjunction with the Management Team, the fiscal management of the Shire to reflect Council's aims and objectives.	Achieved
8.	Manage the Human Resources function to ensure the supervision and management of Departments are in accordance with Council's service delivery objectives for the Community.	Achieved
9.	Participate in the development and maintenance of sound communications and good relationships between the Shire, Government Agencies and Community members.	Achieved

				Councillors' Rating (Aggregated)
Part B: Performance Criteria (Additional - Annual KPI's)				
1.	Strategic Community Plan for 2022 to 2032	<ul style="list-style-type: none"> Updated plan presented to Council 	<ul style="list-style-type: none"> Dec 2022 	Not Achieved (with mitigation)
2.	Corporate Business Plan (CBP)	<ul style="list-style-type: none"> Implement the planned and funded 2022/26 CBP 	<ul style="list-style-type: none"> Dec 2022 	Not Achieved (with mitigation)
3.	Asset Management Plan	<ul style="list-style-type: none"> 2022 to 2032 Asset Management Plan presented to Council 	<ul style="list-style-type: none"> Dec 2022 	Not Achieved (with mitigation)
4.	Long Term Financial Plan (LTFP)	<ul style="list-style-type: none"> 2022 to 2032 LTFP presented to Council 	<ul style="list-style-type: none"> Dec 2022 	Not Achieved (with mitigation)
5.	Policy Reviews	<ul style="list-style-type: none"> All policies that are updated and reviewed come to Council for adoption. 	<ul style="list-style-type: none"> Ongoing 	Achieved
		<ul style="list-style-type: none"> All new policies are presented to Council for approval/rejection/ amendment. 	<ul style="list-style-type: none"> Ongoing 	Achieved
		<ul style="list-style-type: none"> Reports to Council outline requirement for new policies in light of changing legislation. 	<ul style="list-style-type: none"> Ongoing 	Achieved
6.	Honey industry	<ul style="list-style-type: none"> Develop a business case for a honey industry in the Shire, as identified by the Economic Development Working Group 	<ul style="list-style-type: none"> June 2023 	Not Achieved (with mitigation)
		<ul style="list-style-type: none"> Present progress reports to Council on initiatives identified and implemented. 	<ul style="list-style-type: none"> Ongoing 	Achieved

Attachment 3 Ratings Graph and Table



Councillors		
Performance Criteria (contractual)		
Achieved	45	100%
Performance Criteria (additional – annual KPI's)		
Achieved	17	38%
Not Achieved (with mitigation)	27	60%
Not Achieved	1	2%
Unable to Rate	2	

Attachment 4 Proposed Focus Areas and Actions 2021/22

1. Performance Criteria (Contractual)

- 1.1 Provide Council with appropriate information and advice on relevant statutory requirements.
- 1.2 Ensure that the Council's legal and statutory compliance obligations are met.
- 1.3 In consultation with Council, promote and implement strategic and corporate business plans for the Shire.
- 1.4 Ensure reports and recommendations submitted to Council are professionally prepared and include options and recommendations as appropriate.
- 1.5 Ensure all legal and statutory compliances are met particularly related to substantial asset infrastructure.
- 1.6 On behalf of Council, represent the issues, views, policies and needs of Council, as delegated.
- 1.7 Co-ordinate, in conjunction with the Management Team, the fiscal management of the Shire to reflect Council's aims and objectives.
- 1.8 Manage the Human Resources function to ensure the supervision and management of Departments are in accordance with Council's service delivery objectives for the Community.
- 1.9 Participate in the development and maintenance of sound communications and good relationships between the Shire, Government Agencies and Community members.

2. Performance Criteria (Additional – Annual)

a) Review of KPI's

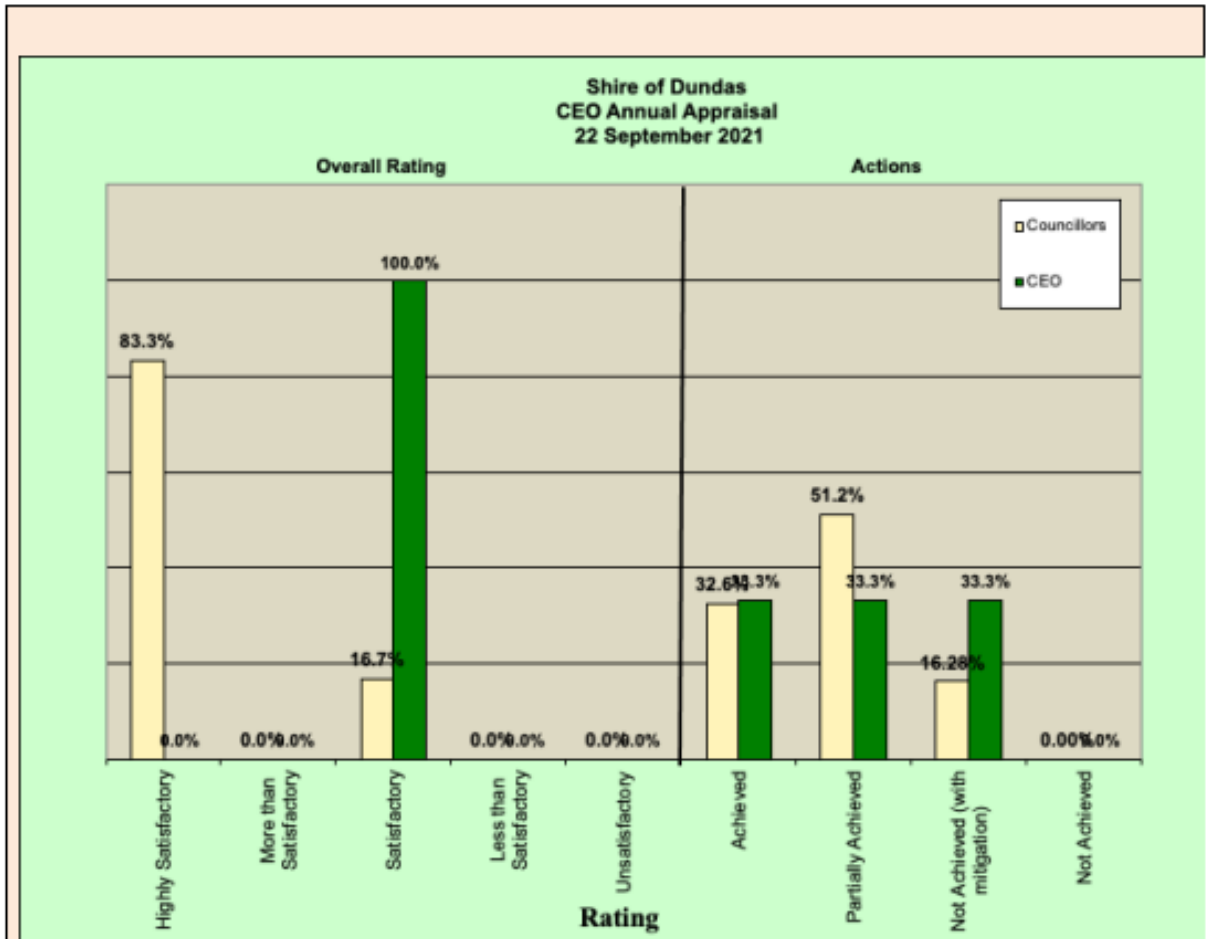
Action	Success Indicator	Timeline
1. Strategic Community Plan for 2022 to 2032	<ul style="list-style-type: none"> Updated plan presented to Council 	<ul style="list-style-type: none"> Dec 2022
2. Corporate Business Plan (CBP)	<ul style="list-style-type: none"> Implement the planned and funded 2022/26 CBP 	<ul style="list-style-type: none"> Dec 2022
3. Asset Management Plan	<ul style="list-style-type: none"> 2022 to 2032 Asset Management Plan presented to Council 	<ul style="list-style-type: none"> Dec 2022
4. Long Term Financial Plan (LTFP)	<ul style="list-style-type: none"> 2022 to 2032 LTFP presented to Council 	<ul style="list-style-type: none"> Dec 2022
5. Policy Reviews	<ul style="list-style-type: none"> All policies that are updated and reviewed come to Council for adoption. 	<ul style="list-style-type: none"> Ongoing
	<ul style="list-style-type: none"> All new policies are presented to Council for approval/rejection/ amendment. 	<ul style="list-style-type: none"> Ongoing
	<ul style="list-style-type: none"> Reports to Council outline requirement for new policies in light of changing legislation. 	<ul style="list-style-type: none"> Ongoing
6. Honey industry	<ul style="list-style-type: none"> Develop a business case for a honey industry in the Shire, as identified by the Economic Development Working Group 	<ul style="list-style-type: none"> June 2023
	<ul style="list-style-type: none"> Present progress reports to Council on initiatives identified and implemented. 	<ul style="list-style-type: none"> Ongoing

b) Councillors' Suggestions:

For discussion:

Action	Success Indicator	Timeline
Governance	Asset Mgt plan CBP LTFP	
Infrastructure and Services	Eucla Airstrip Eucla townsite Norseman CBD Main Roads Housing	

Attachment 5: 2021 Annual Review – Comments and Ratings



1. Overall

Councillors noted that, as in 2019/20, Mr Fitchat has performed his role as CEO in the face of several significant challenges and obstacles encountered during 2020/21. These have included:

- Staff turnover and shortages;
- Budgetary constraints (including reduction of the Shire's deficit);
- A large number of projects, programs and advocacy undertaken;
- The requirement to deal with Mining companies, which has proven to be challenging;
- The requirement to have legislation changed, or State Government approval obtained, before the Shire can advance some of its initiatives;
- The impact of Covid 19 on the availability of goods and services for the Shire.

2. Focus Areas and Actions

Most Councillors noted that there has been several mitigating factors preventing or delaying achievement of the agreed performance criteria, however it is also commented that Mr Fitchat has undertaken a significant range of work in his role, as noted in his own self-assessment report.

It is particularly noted that progressing the Shire's IPRF documents has been problematic and is a significant focus for 2021/22. Whilst Mr Fitchat has had to work on strategies himself (due to the availability of resources) to progress the Shire's Strategic Community Plan, Corporate Business Plan and Asset Management Plan,

Councillors are of the view that – once developed and adopted – these will place the Shire in a better position to progress its aspirations.

3. Personal Attributes

Councillors describe Mr Fitchat as:

- *Professional;*
 - *Energetic;*
 - *Innovative;*
 - *Hard working and resilient;*
 - *Committed and loyal;*
 - *Genuinely engaged with, and understanding of, the community;*
-

10.4.3 Local Government Elections – October 2023 and Cost Estimate



WESTERN AUSTRALIAN
Electoral Commission

LGE 028

Mr Peter Fitchat
Chief Executive Officer
Shire of Dundas
PO Box 163
NORESMAN WA 6443

Dear Mr Fitchat

Local Government Ordinary Election: 2023

The next local government ordinary elections are being held on 21 October 2023. While this is still some distance in the future, I have enclosed an estimate for your next ordinary election to assist in your 2023/2024 budget preparations.

The estimated cost for the 2023 election if conducted as a postal ballot is \$13,000 inc GST, which has been based on the following assumptions:

- 350 electors
- response rate of approximately 50%
- 3 vacancies
- count to be conducted at the offices of the Shire of Dundas
- appointment of a local Returning Officer
- regular Australia Post delivery service to apply for the lodgement of the election packages.

An additional amount of \$100 will be incurred if your Council decides to opt for the Australia Post Priority Service for the lodgement of election packages.

179916

Level 2, 111 St Georges Terrace PERTH WA 6000
GPO Box F316 PERTH WA 6841

T | (08) 9214 0400
F | (08) 9226 0577

E | waec@waec.wa.gov.au
W | www.elections.wa.gov.au



The Commission is required by the *Local Government Act* to conduct local government elections on a full cost recovery basis and you should note that this is an estimate only and may vary depending on a range of factors.

Costs not incorporated in this estimate include:

- any legal expenses other than those that are determined to be borne by the Western Australian Electoral Commission incurred as part of an invalidity complaint lodged with the Court of Disputed Returns
- the cost of any casual staff to assist the Returning Officer on election day or night
- any unanticipated costs arising from public health requirements for the COVID-19 pandemic.

As you are aware, the Government is currently considering reforms to the *Local Government Act 1995*, which include how elections are to be conducted. In order to assist with your local government's budget planning, we have included, to the best of our knowledge, costs that will arise from the changes proposed in legislation. For example, if under the amendments your local government will be required to conduct a mayoral/presidential election this has been included.

Some local governments may also note an increase in costs from their 2021 ordinary costs. These include increases arising from inflation in recent years affecting salaries for Returning Officers and other staff, printing and packaging costs as well as the increase in postage announced by Australia Post. Additional costs from the Commission have been included arising from improved processing procedures and additional resources to supplement the Commission's education, complaints management, investigation and legal efforts.

In order for the Commission to be responsible for the conduct of your election, the first step required by the *Local Government Act 1995* is my written agreement to undertake the election.

As such, you may take this letter as my agreement to be responsible for the conduct of the ordinary elections in 2023 for the Shire of Dundas in accordance with section 4.20(4) of the *Local Government Act 1995*, together with any other elections or polls that may also be required. My agreement is subject to the proviso that the Shire of Dundas also wishes to have the election undertaken by the Western Australian Electoral Commission as a postal election.

In order to achieve this, your council would need to pass the following two motions by absolute majority:

- Declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2023 ordinary elections together with any other elections or polls which may be required
- Decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the election will be as a postal election.

It would be greatly appreciated if this item was considered at your March council meeting, to enable the Commission to have sufficient time to work with you to effectively conduct the election.

I look forward to conducting this election for the Shire of Dundas in anticipation of an affirmative vote by Council. If you have any further queries please contact Shani Wood Director, Election Operations on 9214 0400.

Yours sincerely



Robert Kennedy
ELECTORAL COMMISSIONER

9 February 2023

10.4.4 Officers Reports

Corporate and Community Services

AREA: Corporate and Community Services

Officer – Pania Turner

PERIOD OF REPORTING:

July 2023

Norseman IGA

Franchise documentation and applications continue to be processed as we step closer to Council's official takeover of the Norseman IGA. Senior staff have met with current IGA and Norseman LPO staff to discuss the process that will occur as the staff transition to shire employees. The Shire is being assisted by King & Wood Mallesons regarding the industrial relations law reforms for WA local governments, bringing them under the State industrial relations system and laws, and the transfer of IGA employees to the Shire. The goal is to make the transition as smooth as possible for the new staff and we look forward to welcoming them to the Shire team.

With the purchase of the IGA and Norseman LPO the Shire will acquire additional infrastructure assets that will be added to the Shire's asset management plan and register. As part of the LGIS insurance requirement independent assessors from AssetVal conducted an onsite infrastructure valuation. This is in addition to the risk assessment conducted by Marsh Advisory Services in May.

Senior Officers have been working with National Australia Bank to establish the required merchant banking accounts, and the required EFTPOS terminals.

Norseman Local Post Office

After weeks of online and onsite training the Shire has received formal confirmation of the Norseman LPO assignment. The CEO, MCCS and Payroll Officer successfully completed the corporate training, and Jodie Richardson has been training at the Norseman LPO and IGA in preparation for the acquiring of the business.

Recruitment

This month we said goodbye to Executive Assistant Clara Viola as she moved to Margaret River to join their LG team. Clara was an enthusiastic member of the administration team, always willing to the executive team and Elected Members. The Shire is currently recruiting for the Executive Assistant role, as well as a Finance Officer role for a 6-month contract, with opportunity to extend.

Similar to the experience WA workforce attraction and retention is becoming more challenging, especially with housing shortages impacting people's ability to stay or come to the smaller communities and towns.

Local Emergency Management Committee (LEMC)

The Shire of Dundas LEMC met on Wednesday 19 July. Agenda items included:

- LEMC Annual Report Survey
- Planning for 3 Emergency Response Exercises
- Community Awareness Campaigns
- Medical Services in Norseman
- Underground Power Prinsep Street, Norseman
- Agency Updates

The unconfirmed minutes will be placed on the website once they have been circulated to the LEMC.

Workplace violence and aggression

“Workplace violence and aggression is when a person is abused, threatened or assaulted at the workplace or while they’re working. It can cause both physical and psychological harm, making it a risk to health and safety.” (Safe Work Australia, 2023)

Employers, including local governments, have a legal requirement to create safe working environments for their employees through the management of risks of workplace this includes violence and aggression customers, and clients.

It is unfortunate that recently the Shire has had a number of customer service staff sworn at, threatened, yelled at, and called foul names. This can be incredibly upsetting and intimidating to staff and cause ongoing stress and anxiety. Verbal abuse and aggression will not be tolerated, people threatening staff or other customers will be asked to leave the Shire facility, and if need the police will be called.

Shire staff are also expected to behave in a professional and safe manner to customers. Should you have a customer service complaint you should submit your complaint to a senior officer. If it is about the CEO the complaint should be submitted to the Shire President. This can be done via email, in person at the Administration Officer, via phone or through a letter.

Works and Services

Manager of Works and Services: Barry Hemopo

Period of reporting: (10th June -20th July 2023)

TOWN WORKS

- Airport terminal building has had the sand compacted and tested, Pest control spraying has been carried out, concrete slab for the building has been poured.
- Continue picking up branches, limbs, and logs around town.
- Earth works at air terminal near completion, fencing of the airstrip has begun again.
- Cat trapping continuing.
- Planes in Monday, Tuesday, and every second Wednesday.
- Trees requiring trimming or to be cut down has been put on hold due to the Aboriginal Heritage Act coming into play July 1.
- Bromus and Dundas Rocks bin run.
- Marks Park was shut down due to vandalism now open again.
- New wheelie rubbish bin given to the Norseman Police Station.
- 2 x dogs surrendered to the Shire; have been rehomed at Safe Esperance.
- Power upgrade to Youth centre, pool, and Town hall.
- Potholes in our roads being patched with asphalt mix and emulsion, works continuing.
- Interviews carried out on 3 applicants for Allrounder positions with the Shire.
- Remove furniture from 11 Roberts Street to 36 Angove Street.
- Palm tree and branches removed from St John ambulance house; due to damaged septic lines this was carried out at no cost to St Johns ambulance service.
- Cart gravel from Pit 2a to the depot.
- Erect new disability seating at the Dog Park parking area.
- Installation of Give Way sign erected on corner of motocross and Dennison Drive

GARDEN CREW

- Garden works ongoing.
- Weed spraying with KAMBA ongoing around town.
- Cleaning up storm drains ongoing.
- Woodlands and Medical Centre done.
- Verge slashing continuing.
- Used needles found next to footpath in the drain on Roberts Street.
- Tidy up Pensioner units and pump out septic tanks.

ROAD CREW

- Hyden Road repairs and drainage.
- Grade Mort Harslett drive to the beginning of the bitumen.
- Potholes in bitumen on Hyden Road being repaired continuing.

PLANT

- P284 New drive tyre drive tyre puncture repaired.
- P299 250 Hr service and repairs
- P331 Replace bucket lock pin cylinder, carry out 250 Hr service and repairs.
- P325 250 Hr service and repairs
- P287 1000 Hr service and repairs
- P279 750 Hr service completed and cutting edges replaced with new.
- 338 UD truck that moves our big water tanker for the roads was fitted under the cooler trailer unit for the IGA truck to see if compatible and now we have a backup vehicle if we should have problems with the IGA prime mover.
- Coaster and Toyota Youth bus had their yearly inspections in Kalgoorlie and passed.

Norseman Landfill

- Pump out number 1 holding tank to number 2 tank and onto the drying bed.
- Clean out rubbish catcher screen in the number 1 holding tank.
- Ongoing modifications to the liquid waste system for the number 1 holding tank.
- Fence line of facility whipper snipped of long weeds.

OCCUPATIONAL SAFETY AND HEALTH

- Ongoing JHA and SWP procedures being added to our system.
- Leigh Morgan away on a course with DFES for the week in Perth.
- Hyden Road closed 19/7/23 for 24Hrs due to truck and trailer incident and bad weather heavy rain on the Western top end of road.
- Rectify faults found on the risk assessment audit to all machines (WIP)
- Employee who lost tip of little finger on the left hand is at work, with ongoing checks with the surgeon and physiotherapy.
- Drug and Alcohol testing carried out on all Shire employees.

BUILDING MAINTENANCE

- 36 Angove Street having the inside walls and ceiling painted, also the outside deck and railings. Windows and screens including the front door screen repaired and replaced. New gas oven fitted to kitchen, taps replaced and reseated.
- Gutters cleaned out on 36 Angove and 11 Roberts Street.
- Shire house inspections ongoing.
- 124 Prinsep Street cracks in building, photos have been sent down to Tenco for evaluation on what is needed for repair of the building.

CEMETERY

- Cemetery sprayed and weeded.

MWS WORKING ITEMS

- Plumbing to be connected up to the water tanks at the airstrip and septic tank for the toilets at the dome shelter.
- Emulsion trailer to be turned into trailer to carry 600lt slide on water pump to be ready for summer.
- Missing street signs being replaced.
- Electrician to replace lights at Marks Park with LED units.

SWIMMING POOL

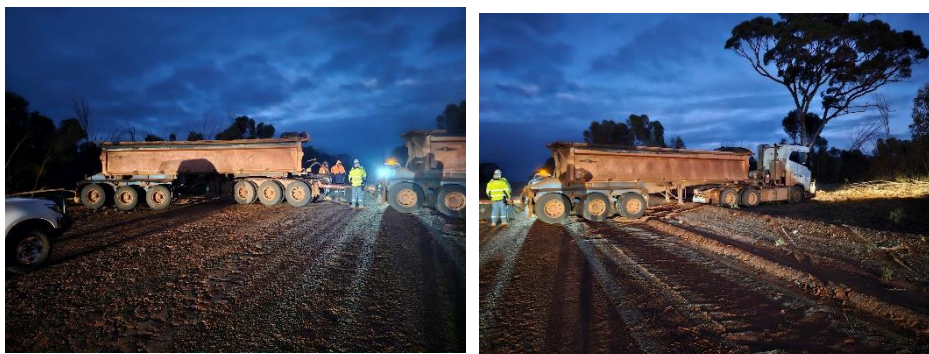
- Lawns mowed.
- Safety cage for locking all the inflatable floating toys fabricated and installed.

PRIVATE WORKS

- Trailer BBQ hired out to Ngadju and Coaster bus hired out to Nova mine site.
- Deliver 4t gravel to fire station for contractor.
- Travel to Higginsville for harvesting of wood being cleared by the mine.
- Hyden road repairs ongoing for IGO Forrestania.
- 3cubic metres of gravel delivered to Cornell Street
- Stickered vehicle removed from BP to Shire depot.
- AAA Asphalt company are using the tip for their bitumen project along the Kalgoorlie/ Coolgardie highway have donated \$5000.00 towards the Norseman School for being able to use our site.



AIRSTRIPOURING OF THE CONCRETE SLAB FOR THE TERMINAL BUILDING



HYDEN ROAD TRUCK AND TRAILER INCIDENT WHERE ROAD WAS BLOCKED 19-7-23 NO ONE HURT

Woodlands Cultural, Community & Visitor Centre Report

Reporting Officer: Margaret McEwan Tourism and Events

Reporting Period: June – July 2023

Norseman Community Resource Course

Room Hire (June-July) - 4 bookings

Digital Assistance - 62

TransWA Bookings - 20

Photocopying - 48

Printing - 63

Scanning/Email – 25

<p>Services Australia 35 customers accessed Services Australia 20 self service 10 needed assistances with their claim 5 needed to be referred to a Services Australia Centre</p>	<p>Service Provider Visits Designated Area Migration Agreement (DAMA) Esperance Crisis Accommodation Centrecare Bega Mobile Clinic</p>
---	---

Workshops at the Woodlands

Be Connected – Can you spot a scam.

Where: Woodlands Centre

Time: 1pm – 2pm

FREE

Tiny Tots & Kids Club

Tiny Tot Program for children aged 0-5 years runs every Wednesday from 10.30am - 11.30am from the Woodlands Centre; songs, story time and sensory play activities.

Kids Club is on every fortnight for children aged 6-12 years. Cooking, craft activities, movies and a healthy morning tea.

Upcoming

Dundas Images are now open and will run for the month of September; entries in by 25th August 2023.

Norseman Community Markets 20th August 2023

Events

RV park receipts collected. The VC team is encouraging tourists to submit their receipts to show assistance in capturing the tourism spending in Norseman.

April	-	\$12,748.98
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May	-	\$7,917.84
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June	-	\$5,613.10
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TOTAL \$26,279.92

Norseman Visitor Centre

From 13th April to 3rd June, two thousand two hundred and seventy-nine patrons have been through the Woodlands Centre (Excluding CRC customers).

Youth & Recreation Services

Youth & Recreation Officer: Brad Turner

Period of reporting: 1 June - 19 July 2023

Norseman Youth Centre Attendance and Activities_

760 youth drop-ins visits during the reporting period.

The cold weather continues to see youth spend longer indoors with hot Milos, fruit and vegemite on toast, a favourite snack with all the kids, and a way to warm everyone up.

Holiday craft activities have included:

- Bird feeders
- Chinese Lanterns made of colourful card,
- Popstick constructions
- NAIDOC poster colouring-in competition
- and drawing.

Blue Light Disco

The Blue Light Disco was recently held at the Norseman Town Hall. The first in quite a few years the disco was very well attended, with everyone having a great time. Well done to Norseman Police for getting the disco up and running again, with a special shout-out to Constable De Sousa Fra.

Friday Night Sport

We have had some afternoon attempts with Friday Night Sports during winter; however, the weather is still too chilly for an evening activity. We look forward to the summer to see the full program commence.

New Equipment

The youth are very excited to see the delivery of a new pool table and fooseball table and are looking forward to both being installed next week. Our current pool table was kindly donated to the youth centre and is now showing wear a tear from its daily use.

Kidz Klub- Woodlands Cultural, Community and Visitors Centre

Tiny Tots

Tiny Tots for 0-5 year-olds runs each Wednesday between 10-11.30am.

We have a great time, including story time, singalongs, dancing, craft activity and a healthy snack. This month we had fun with Stomping Dinosaurs, and Cheeky Monkeys.

Kidz Klub - 5-12 years every second Saturday 10am-12pm



Community Markets

Thank you to all the stall holders who morning to attend July's Community Markets and to the people who came down to say hello and support the stalls. The more shoppers support the markets the more people will hold stalls.

Holding a market stall is a great way to repurpose and recycle unwanted goods, as well as pick up some regional arts and crafts or a special gift. Community groups wishing to fundraise are welcome to use the market barbeque free of charge, and it is a great way to raise awareness for your fundraising goals. Market stalls can be booked through the Norseman Community Resource Centre. It is important all stall holders contact the CRC for stall bookings to be aware of any regulations that may apply to the products they sell.

Working with Community Service Partners

Shire Youth Services works with a number of community support services such to support young people who require additional programs in Norseman. We also work with local providers, such as Norseman District High School, NNTAC Norseman Office, Aboriginal mental health worker all to provide positive activities that help young people make good life choices.

The Norseman Interagency meeting will be held on the 26th July. Agenda items include

- Norseman Community Health and Wellbeing Plan
- Housing in Norseman
- Mental Health Week
- Council update on Medical Services in Norseman
- NAIDOC Activities