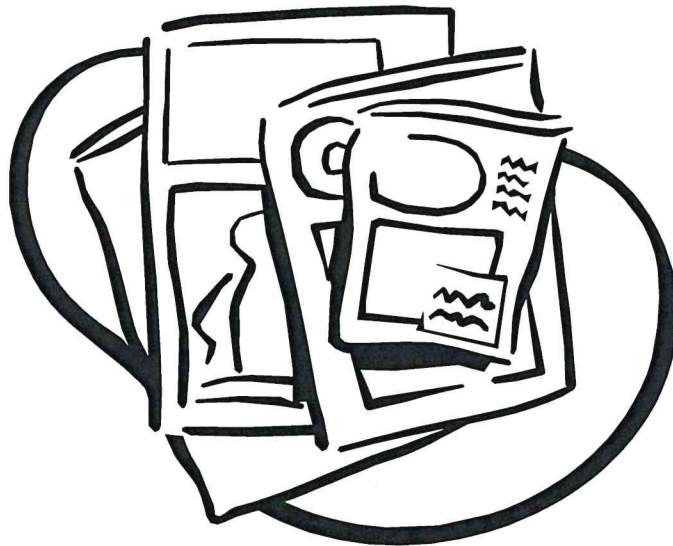




Norseman Woodlands to Eucla Coast

Ordinary Council Meeting

21st April 2020



Papers Relating

CONTENTS

<u>Item Number</u>	<u>Report</u>
11.3.2	Crossover Policy
11.4.4	Officers Reports
11.4.6	AMEC Rate Relief for 2020/21 Financial Year
11.4.7	IGO Bush Fire Donation



Norseman Woodlands to Eucla Coast

11.3.2

Crossover Policy

Policy Review

A review of policies found the Shire had no policy on residential crossovers, a new draft crossover policy is being developed.

Draft Policy attached below you're your perusal.

Crossover Policy

Statutory Obligations:

The legislation that governs crossovers or crossings from a public thoroughfare to private land or a private thoroughfare is:

- Local Government Act 1995, Schedule 9.1 (7)
- Local Government (Uniform Local Provisions) Regulation 1996, Sections 12-16.

The legislation describes requirements to construct or repair crossovers and the Shires contribution (subsidy) towards the cost of crossovers.

Copies are available from the Shire.

Objectives

To provide a set of criteria by which to assess requests for the construction of new and upgrading of existing crossovers within the Shire of Dundas.

Standards of Crossovers

Rural

- Maximum width of 7.32 metres x 5 metres;
- Provision of minimum 200mm drainage pipe and headwalls.
- Material finish shall be bound gravel.

Town site

Residential crossover:

- Maximum width of 5.0 metres x 5 metres;
- Constructed with a cross fall back towards the road and with the finished surface flush with adjacent road carriageway;
- Finished surface shall be approved with the agreement of the Shire.
- A standard surface shall be of composition to provide a hard-trafficable surface that is not hazardous to pedestrians;
- The Shires maximum standard contribution is based upon a finished surface of concrete.

Commercial crossover:

- Maximum width of 6.5metres x 5.0 metres;
- Constructed with a cross fall back towards the road and with the finished surface flush with adjacent road carriageway;
- Finished surface shall be approved with the agreement of the Shire.
- A standard surface shall be of composition to provide a hard-trafficable surface that is not hazardous to pedestrians;
- Council's maximum standard contribution is based upon a finished surface of concrete.

Policy Limitations

- The Shire will only contribute to one new, standard crossover per property;
- The Shire may contribute 50% of the cost of a standard crossover to a maximum contribution of \$500;
- The 50% calculation of the Shire subsidy toward the cost of the standard crossover shall be in accordance with the schedule of fees and charges as adopted by the Council annually;
- A crossover subsidy cannot be applied for retrospectively;
- Crossover subsidies are not relevant to renewal or upgrading of existing cross overs.



Norseman Woodlands to Eucla Coast

11.4.4

Officers Reports



Norseman Woodlands to Eucla Coast

REPORT TO COUNCIL Ordinary Council Meeting 21st April 2020

AREA: Works and Services

OFFICER: Joe Hodges

PERIOD OF REPORTING: March 2020

Town Crew

- Replacing damage pipes in crossovers to Angove Street and Mines Road.
- Open drains cleaned out on mine side streets.
- Commenced the replacement of footpath bridge on Prinsep St/Allsopp St drain.

Sealing Program

- No sealing programmed in last month.

Road Crew

- Ongoing works on the Mort Harslett Drive, installation of further drainage.
- Gravel sheeting of the road, utilising additional contractor to cart gravel.
- Delivery of ordered box culverts have arrived.

Gardening Crews

- Extensive weeding taking place at the Admin office.
- Child Care centre reticulation being repaired.

Occupational Safety And Health

- There is a substantial increase in truck traffic travelling along Roberts Street from the BP Roadhouse into the main shopping area, parking in front of Marrak's Store, some then returning to the BP area and others then travelling towards Esperance.

Covid-19

- Shire staff have commenced the spraying of many public areas around town with disinfectant daily. All areas that members of the public touch are cleaned and sprayed.
- Protective equipment has been supplied to Admin staff.
- There has been an extra order of disinfectant purchased for the town area.
- Balladonia Road closed due to hazardous conditions due to dry bull dust boggy conditions.
- All parks have now been closed off to the public and being monitored.

Waste Facility

- Received quote for concrete works for drying beds, also sourced drainage filter bags to screen effluent.

Plant Maintenance

- P-279 Grader blew main hydraulic hose, has to be ordered in, until received grader out of service.
- P-266 Water booked in for Windscreen replacement.
- P-296 had 70,000 km service.
- P-297 had 2 new tyres fitted.
- P-287 Bomag Steel Drum roller had service and aircon repair.
- P-323 Kubota ride on mower had mower deck repaired.
- P-283 Fuso Tipping truck required new windscreen.
- P-287 Bomag Steel Drum roller has had a major Hydraulic failure and required extensive repair.

Plant Purchasing

- P-294 Case 721 E Loader trade now complete, new case 721 F Loader P-331 now in operation.
- Performing a complete review of the 10-year plant replacement. Most plant being kept for too long resulting in poor trade values. First item is the Road Crew Loader replacement times reduced by 2 years to 8 years.



Norseman Woodlands to Eucla Coast

REPORT TO COUNCIL
Ordinary Council Meeting 21st April 2020

AREA: Community Development

OFFICER: Pania Turner

PERIOD OF REPORTING: March-April 2020

COVID-2019

- Collation of State & Federal Advice
- Funding support
- Community Information
- Visitor Assistance
- Community Support
- Staff Support and reassignment, where required, of duties
- Planning and reporting.
- Meetings with Tourism WA, Australia's Golden Outback, WALGA

Tourists and Visitors

The Norseman Visitor Centre is now closed. The Shire pushed back the close by one week to assist travellers who were impacted by the WA border restrictions, and then then the announcement of the intrastate travel restrictions.

Travellers are highly stressed but the majority well-mannered and understanding of the impact to local communities. Many travellers do not have a residential address to return to, all travellers that do have been told to head home.

The announcement that Norseman would be an isolation point for people coming across the border caused significant concern in the community, . The CEO and President worked hard to address the impacts of the unexpected announcement. Police are managing people order into the 14 day isolation period.

The CEO, WM, CDM and Ranger have been conducting spot checks and drop ins at the RV Park, these are very welcome by travellers as we bring updated information and check to see that they are travelling safe, looking after themselves and are aware of our limited resources,

especially in the supermarket. It is important to note that not all travellers are required to self-isolate as some have moved within the region.

Now that regional borders have restrictions in place we are seeing a reduction in visitor movement.

Strategic Community Plan

Conducting Community Consultation during a global pandemic will present some challenges and considerations of information received. Officers can conduct one on one consultations via telecommunication channels such as phone calls and video conferencing.

Community responses will be swayed to some extent by the emergency situations they have been living with since December 2019:

- Bushfire -isolation, economic impact, threat to lives, uncertainty, short- and long-term impact
- Pandemic-isolation, economic impact, threat to lives, uncertainty, short- and long-term impact

Woodlands Centre Update

- The Shire will be able to use our local maintenance supplier to conduct much of the exterior work for the Woodlands Centre. This is very beneficial considering the travel restrictions in place currently.
- Members of the work crew have assembled office furniture, and VC and CRC officers are packing up their existing sites ready for the move.
- NBN building installation was once again impacted with additional work being required from the electricians. I am working with Project management as the builder may need to change to a regional supplier considering travel restrictions and the size of the job.
- The Ngadju Women's Artwork project is postponed until all social distancing restrictions have been withdrawn.
- I am working with Brenton See to have him be able to work remotely on the design element of the mural.

Shire of Dundas Website Refresh

The website has transitioned to the new look, the functionality is much better, and we hope Councillors and Community will find it easier to navigate.

Officers have received training on the new and updated modules on Friday, which will assist them to manage the information updates required.

ANZAC Day

It was the intent that the Shire of Dundas may be able to observe the the raising and lowering of the flags without public attendance to help observe ANZAC Day, unfortunately we had to cancel this due to feedback that this may cause public gathering.

Instead the Shire is calling for residents to join with RSLW in a show of mateship this ANZAC Day – by standing in remembrance at the end of their driveway, or on their verandah, porch or front yard, at 6am on April 25.

The dawn commemorations will take place in the wake of the first cancellation of ANZAC Day services since WWII, due to the COVID-19 crisis.

RSLWA invite the entire community of Western Australia to support the event by:

- Lighting a candle and joining our ANZAC Day driveway Dawn Service at 5.55am on April 25. Tuning in to ABC Radio and commercial radio stations for the dawn commemoration that will include *The Ode*, *The Last Post* and one-minute's #DrivewayDawnService
- Firing up a family barbecue or a traditional gunfire breakfast of bacon, eggs and sausages ... plus a mug of (rum-spiked) tea or coffee to toast the fallen.
- Tuning into a special ANZAC Day commemorative broadcast on TV (more details to come).

With the pandemic causing all major events across the world to be cancelled, RSLWA State President, Peter Aspinall, said such a display of respect and solidarity would send a powerful message of support to our Veterans, their families and the entire Defence community. (information source RSLWA <https://www.rslwa.org.au/news/rslwa-invites-aussies-to-embrace-the-spirit-of-mateship-this-anzac-day/>)

To help the community members commemorate ANZAC Day the Shire of Dundas will Place A Poppy. We will call for residents to place homemade or grown poppies on their front fence, door, letter box, gate etc a symbolic gesture to remember together. The Youth Officer and CRC Manager are delivery craft packs to children.



Norseman Woodlands to Eucla Coast

REPORT TO COUNCIL
Ordinary Council Meeting 21st April 2020

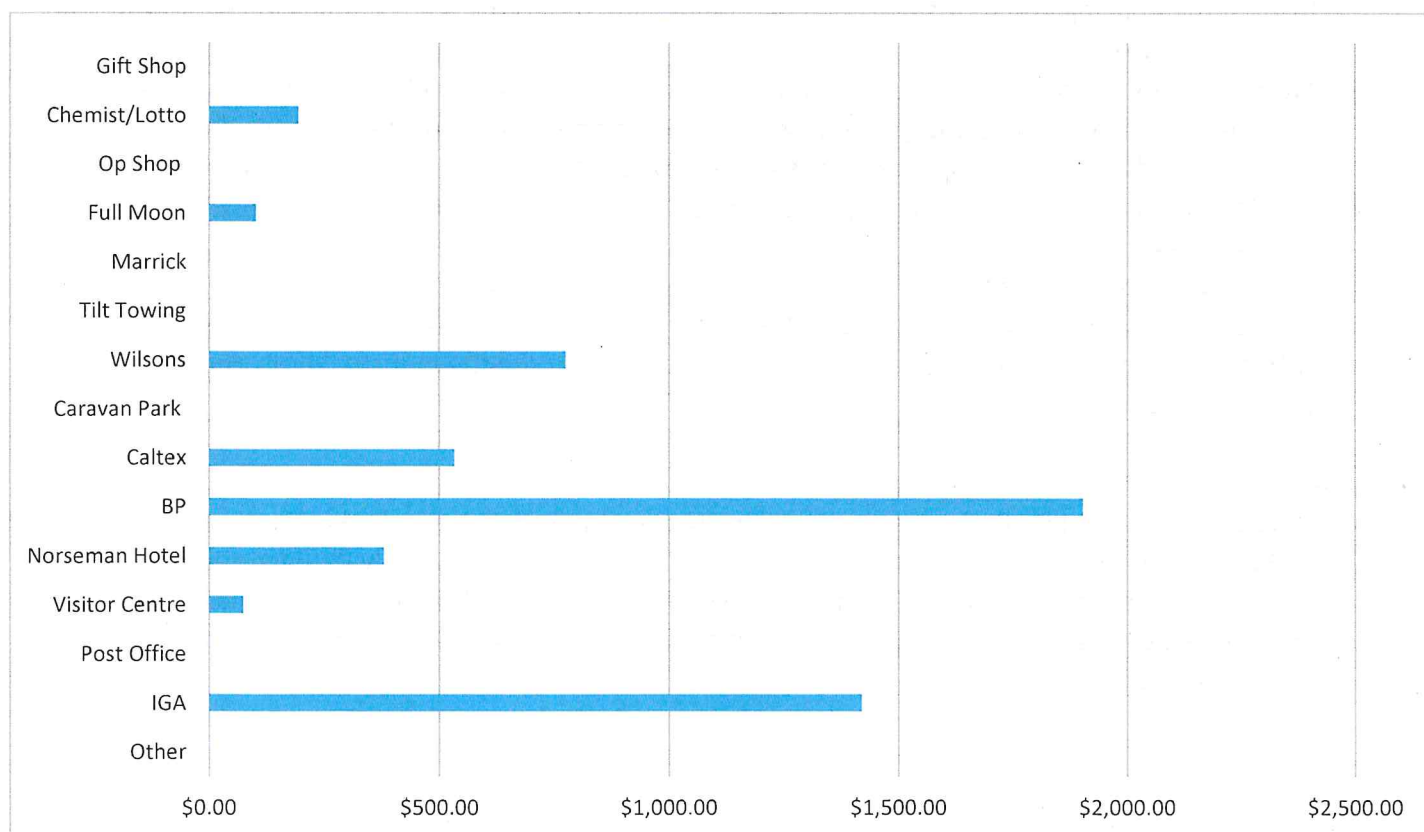
AREA: Visitor Services

OFFICER: Hannah Turner

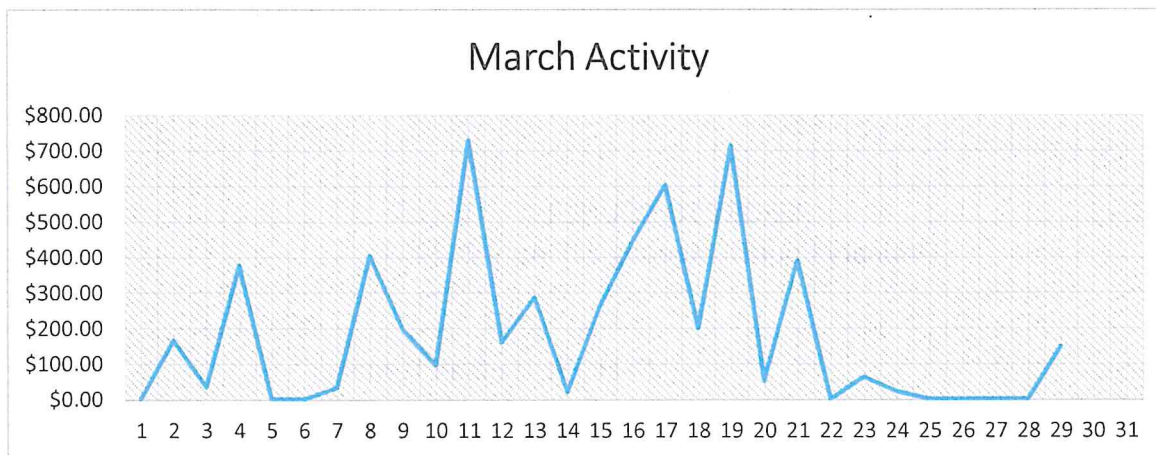
PERIOD OF REPORTING: March 2020

Norseman VC Visitor Stats:

- March 2020 RV receipt totals are as follows:



- Activity over the March period is shown in the graph below. The announcement of new border restrictions requiring interstate travellers to self-isolate for a period of 14 days was announced on the 22nd followed by its enforcement on the 24th account for the steep decline in activity of travellers as per RV Park receipts.



- Whilst the receipts show a decline in activity, following this new border restriction tourists fled to make it across the border in

time, causing an increase in activity at the Visitor Centre.

- Most inquiries around this time were regarding the border restrictions, water and showers.
- Displaced travellers (internationals or those with no residential address) generally inquired about National Parks.
- Visitor Centre closed indefinitely on the 31st of March. Information features in the display box on the front of the building and tourism services are being directed to the Shire Admin Office (i.e water key and shower token access).
- Although the VC is closed, there are a variety of tasks to address still related to visitor services. Currently I am in the process of packing up the product and items in preparation for the move into the Woodlands Centre. A full stock take is underway and review of the current retail product.
- Weekly meetings via Zoom are being held with tourism operators and VCs across Australia Golden Outback area.

These meetings highlight the significant impact that is being felt across the tourism industry with business closing their doors, reducing staff numbers and seeking to find alternative ways to engage with travelling public. Planning has already begun on how to see the industry come out of the other side of the pandemic.

Customer Feedback:

- Note collected from RV Park letterbox thanking Norseman for having an RV Park open for people to rest at before continuing on their way. This couple found we were the only RV Park open for 2000km. At the request of the CEO this thank you note was shared via our FB page and received very positive response from the community, a gentle reminder that in times of stress acts of kindness are important and valued.

GEMS WA:

- GEMS WA (Goldfields and Esperance Must See) are currently in the process of creating a website aimed at promoting all the attractions in all areas of the region.
- All Shire of Dundas data has now been entered, and we continue to seek additional attractions and GEMS to add to our list.
- Due to recent events a lot of areas have been unable to complete their content so GEMS will be uploading one area at a time, we will be informed when "Norseman and the Nullarbor" go live.

We'll See You in A While

The Norseman VC is developing a localised campaign of *We'll see You in A While*. The idea is to remain connected with tourists, via social media letting them know that while we can't have people travelling through the Shire at the moment we look forward to welcoming them back again.



Norseman Woodlands to Eucla Coast

REPORT TO COUNCIL Ordinary Council Meeting April 2020

AREA: Youth & Events

OFFICER: Margaret

Period of Reporting: March – April 2020

ATTENDANCE: 15 kids per day

Health & Wellbeing:

- Before the pandemic the youth have had many discussions around the coronavirus, how it is spreading so quickly and what would happen if they were to get it, why are people still traveling overseas and why are they allowed back into Australia if they have the virus. Since the closure of the youth centre, skate park and Marks park youth have been staying home for social distancing. Finding new ways to stay connected with youth is challenging with only social media as a platform to share information, activities and tip on mental health and wellbeing. Finding ways to connect with youth that don't have internet access at home has been even more challenging, looking into weekly home visits while still maintaining social distancing.
- Great resources and information for parents and teens about Quarantine, Isolation and lockdown and ways to help cope through this difficult time.

Loneliness and Isolation: Being alone and feeling alone are not the same. You can be in a room full of people you know and still feel completely alone. Feeling alone is when you think no one cares about you, you may feel upset and worried or just want to escape the feeling. Wanting to be alone is having some time to yourself and do what make you happy.

Having an endless feeling of loneliness or isolating yourself for long periods of time can impact your mental, physical and social health. There are many things people can do to help cope with loneliness and isolation.

- Get out and about in public – see a movie, go for lunch, visit the library.
- Try something new – Do something you don't normally do.
- Talk to someone you trust about how you're feeling or draw a picture
- Spend time with animals – if you don't have any go for a nature walk it's just as good.
- Start a conversation with someone you haven't spoken too
- Volunteer or join a community group – it can be very rewarding

For more information check out kidshelpline.com.au or lifeline.org.au

Activities:

- On the 29th February the youth went up to Kalgoorlie for a movie day out to watch the new SONIC the hedgehog movie, and as always the kids were on their best behaviour with smiles and ever so thankful for the outing, before heading back to Norseman the kids were treated to KFC and Maccas. Thank you to all the kids who came and a huge thank you for always being on your best behaviour no matter where we go 😊
- Sport afternoons through the week and Friday night sport are on every week for all members of the community now that the weather is getting cold Squash might be the new favorite sport. Seeking expressions of interest for those who would like to play squash on a weekly basis.
- Within the youth centre kids have a selection of activities to do from chatting with mates, playing board games, listening to music, computers, card games, Tables tennis, pool table, Wii, movie nights, painting, arts & crafts as well as having access to sports equipment and scooters, basketball, volleyball and chasey at the pool.



Norseman Woodlands to Eucla Coast

11.4.6

AMEC Rate Relief for 2020/21 Financial Year

Request for relief from local government rates on exploration tenements due to COVID-19

From: Peter Fitchat

Sent: Friday, 3 April 2020 1:00 PM

To: 'Warren Pearce' <Warren.Pearce@amec.org.au>

Cc: President <president@dundas.wa.gov.au>; Dundas Shire <shire@dundas.wa.gov.au>; 'Tony Brown' <tbrown@walga.asn.au>; Melissa Pexton <MPexton@walga.asn.au>; 'jeff.hayles@dmirs.wa.gov.au' <jeff.hayles@dmirs.wa.gov.au>; 'Kris Starceovich' <kris.starceovich@gedc.wa.gov.au>

Subject: RE: Local government rate relief

Good afternoon Warren,

I would ask you at this time to consider withdrawing this request on rate relief on your Mining Tenements.

The key reason for this request from the Shire of Dundas is we still have over \$500,000.00 outstanding on this year's rates with a couple of big ratepayer already raising concerns not being able to do their final instalment for this financial year, keeping in mind we only raise \$2,2million a year in rates. If you have been to our community recently we are struggling to maintain our current level of services, the Councillors has supported a direction of keeping staff and to assist unemployment in our community we have recruited 3 casuals staff to assist with the additional cleaning requirements regarding reducing the risk of COVID 19 within our community.

Out of our \$2.2million raised we only managed effectively to put \$25,000 aside for future asset management and plant replacement this financial year and we have been earmarked as having future sustainability issues if we don't have active support from current and future Mining Operations within our Shire.

I would appreciate the withdrawal of this request formerly and your and all others support would be noted within Shire correspondence, if this is not possible to do we will be seeking intervention at a State Government Level.

If you need to discuss this please contact me.

Peter Fitchat

Chief Executive Officer

88-92 Prinsep Street, Norseman

PO Box 163, Norseman WA 6443



(08) 9039 1206 Mobile: 0429 391 291



www.dundas.wa.gov.au



Disclaimer by the Shire of Dundas:

This email is private and confidential. If you are not the intended recipient, please advise us by return email immediately, and delete the email and any attachments without using or disclosing the contents in any way.

The views expressed in this email are those of the author, and do not represent those of the Shire unless this is clearly indicated.

From: Anne Marie Doig <amdoig@amec.org.au> On Behalf Of Warren Pearce

Sent: Friday, 3 April 2020 12:09 PM

To: Peter Fitchat <ceo@dundas.wa.gov.au>

Subject: Local government rate relief

Good afternoon

Please find attached correspondence from AMEC for the attention of the CEO and Council requesting relief from local government rates on exploration tenements due to COVID-19.

Please feel free to call me on 0477 399 130.

Regards

Warren Pearce | Chief Executive Officer



ASSOCIATION OF MINING
AND EXPLORATION COMPANIES

5 Old St, West Perth, WA 6003 | PO Box 945, West Perth WA 6872

P 1300 733 184 | M 0477 399 130 | E warren.pearce@amec.org.au | W www.amec.org.au



AMEC is the leading voice of Australia's mining, exploration and services industry

This communication is confidential and may be privileged. If you have received it in error, please destroy it and advise the sender.

31 March 2020



Mr Peter Fitchat
Chief Executive Officer
Shire of Dundas
PO Box 163
NORSEMAN WA 6443

By email: ceo@dundas.wa.gov.au

Dear Mr Fitchat

Request for relief from local government rates on exploration tenements due to COVID-19

- Request for temporary relief on local government rates on exploration tenements
- Exploration companies' ability to raise capital to support ongoing operations in the next 6-12 months will be severely restricted
- There will be significantly reduced exploration investment on ground in the coming year
- Without relief from cost pressures, redundancies and company failure will occur in some cases, meaning companies may not be there to pay rates in future years.

The Association of Mining and Exploration Companies (AMEC) is the national industry body for hundreds of mining and mineral exploration companies throughout Australia. The vast majority of our members invest, explore and mine in Western Australia.

The human impact of COVID-19, and the safety of those in our industry is the number one priority for AMEC and its members. Each of our member companies is systematically implementing operational plans to help reduce the spread of COVID-19. Substantial resources are being allocated to ensure employees and companies are prepared, and we are working hard to ensure all our employees are practicing social and physical distancing.

At the same time, the broader impact of COVID-19 continues to extend into the economy and the financial markets and is increasing the financial pressures and constraints on our member companies.

The four major costs for a mineral exploration company are:

- Mining tenement rental fees - paid to State Government
- Rates - paid to Local Government
- Staff & Office
- Exploration Expenditure

Two of these payments are voluntary and two are not. In an environment where there is simply not the money to pay all four, difficult decisions have to be made, and regrettably our companies will be faced with little choice but to reduce or stop exploration and / or stand down staff.

The BDO *Explorer Quarterly Cash Update: December 2019* reported on the quarterly cash position of 651 ASX listed mineral exploration companies. The amount of cash a mineral exploration company has available allows it to keep the lights on, pay staff, pay the bills and with the remainder, explore and hopefully make a discovery. These companies are the small businesses without a source of revenue, that live on capital raised on the ASX and from private equity to explore for opportunities.

The BDO report reinforces the recent lack of listings of mineral exploration companies on the Australian Securities Exchange (ASX), a common pathway for raising investment capital. So far in 2020, there has been a single mineral exploration company listed on the ASX¹³. Last year there were five, and in 2018, 35 listed. While 2018 now sounds comparatively large, in 2011, 71 listed and in the halcyon days of 2006, 126 companies listed.

Small Australian mineral exploration companies were already facing increasingly difficult financial markets, but with the COVID-19 crisis, will have little to no opportunity for capital raising for at least six months. Already some companies have informed me that they are reducing staff or moving to payment in shares in lieu of cash to maintain liquidity.

As COVID-19 weighs on the market, AMEC is growing increasingly concerned for the future of smaller mineral exploration companies that need to raise funds to survive. The BDO report stated that 40% of ASX listed mineral exploration companies reported less than \$1 million cash at bank in the December 2019 Appendix 5B reports¹⁴.

While this may seem a lot of money, most of this must be spent on overheads this year.

Research conducted by AMEC of publicly listed information – ASX disclosures - showed that the average mineral exploration company in Australia spends approximately \$1.5m a year on holding costs / overheads (fees, rates & staff) before undertaking any exploration.

Over 70% of mineral discoveries in the last fifty years have been made by these small mineral exploration companies. While doing so they create jobs, opportunities and economic stimulus in remote and regional parts of Australia.

It is for these reasons we ask that you provide relief on local government rates in the coming rating year. This pause on payments is in line with the latest advice from the Commonwealth Government that suggests COVID-19 will disrupt normal operations until at least October 2020.

This would allow companies to repurpose rating expenditure to sustain internal operations, and keep staff employed.

¹³ Castile Resources listed on 12 February 2020:
<https://www.asx.com.au/asxpdf/20200212/pdf/44f12cs3p45bk5.pdf>

¹⁴ <https://www.bdo.com.au/en-au/insights/natural-resources/publications/explorer-quarterly-cash-update-december-2019>

I understand the significant impact that COVID-19 will be having for the local government sector. Increasing service levels to support the community in a time of crisis, combined with an expectation for frozen or lower rates will be extremely challenging to manage.

However, on behalf of our member companies, I must advise that without some cost relief from State and local government, many of our members may simply not be around to pay rates and fees again next year. We need your assistance.

This is a critical issue for AMEC's members, and I would welcome a conversation with you or your staff about ensuring the ongoing operations of mineral exploration during this time.

Please feel able to call me on 0477 399 130.

Yours sincerely



Warren Pearce
Chief Executive Officer



Norseman Woodlands to Eucla Coast

11.4.7

IGO Bush Fire Donation

IGO Bush Fire Donation

From: Joanne McDonald <Joanne.McDonald@igo.com.au>
Sent: Monday, 23 March 2020 12:52 PM
To: Peter Fitchat <ceo@dundas.wa.gov.au>
Subject: Bushfire donation

Dear Peter,

Further to our earlier conversation, as I mentioned, IGO would like to expedite our pledged \$100,000 bushfire donation for the Norseman area and Dundas region.

My proposal is to make the payment to the Dundas Shire of the \$100,000 this week and for the Dundas Shire Council to make the overall decision on how to distribute that funding with priority being given to those of greatest need, such as small businesses, community groups, Ngadju Rangers.

As mentioned, we would also like to get a clearer understanding on any extra health related needs/requirements you may have over the coming months with regard to the Coronavirus and if necessary if you require any extra funding for these needs.

I would be grateful if you could provide me with a general breakdown of how you may propose to distribute the \$100,000 bushfire funding and what health related requirements you may need and if this may involve some additional funding.

This can be fairly general in nature initially and I just ask when you distribute/or spend the funds you record these details so afterwards we have a good record of how the funding was spent.

I look forward to hearing from you later in the week and if you have any questions in the meantime please do not hesitate to contact me.

Kind regards
Jo

Joanne McDonald

Company Secretary & Head of Corporate Affairs
IGO Limited



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