



Norseman Woodlands to Eucla Coast

## Minutes Certification

I certify that the Minutes of the 21<sup>st</sup> April 2020 Ordinary Council Meeting were presented to the Council and confirmed at the 19<sup>th</sup> May 2020 Ordinary Council Meeting

A handwritten signature in blue ink, appearing to be "LB", is written above a horizontal line.

Cr L Bonza  
President

A handwritten date "19.05.2020" in blue ink is written above a horizontal line.

Date



Norseman Woodlands to Eucla Coast

**Confirmed Minutes of  
Ordinary Council Meeting  
21<sup>st</sup> April 2020**

CONFIRMED MINUTES of the ORDINARY Meeting of  
the Council  
held via Video Conference on the 21<sup>st</sup> April 2020  
commencing at 6.00pm

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## 1 Declaration of Opening and Announcement of Visitors.

In accordance with Regulation 14D of the Local Government (Administration) Regulations 1996, the Presiding Member, in consultation with the CEO, has determined that this meeting will be held via BeingThere Video Conferencing.

Prior to commencement of this electronic meeting Council Member and other attendee connections by electronic means were tested and confirmed.

The Shire President welcomed all in attendance and declared the meeting open at 6:00pm.

This Ordinary Council Meeting was video recorded to assist in the preparation of the minutes of the meeting.

The Shire of Dundas recognises the Ngadju and Mirning People as First Nations People in the Shire of Dundas, acknowledging them as traditional custodians and pay our respects to their Elders, past, present and emerging.

## 2 Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

### Financial Interests:

Nil

### Proximity Interests:

Nil

### Impartiality Interests:

Nil

### Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

Nil

## 3 Record of Attendance of Councillors / Officers and Apologies.

The following Councillors and staff were present:

Cr LG Bonza	Shire President
Cr JEP Hogan	
Peter Fitchat	Chief Executive Officer
Pania Turner	Manager of Community Development
Joe Hodges	Manager of Works and Services
Tracy Dixon	Records/Administration Officer



In accordance with Regulation 14C of the Local Government (Administration) Regulations 1996, the following Councillors and Staff attended via video conference:

Cr AR Patupis      Deputy Shire President  
Cr SM Warner  
Cr VL Wyatt  
Cr VJ Schultz

Aruna Rodrigo      Manager of Finance and Administration

#### **4      Applications for Leave of Absence.**

Nil

#### **5      Response to Previous Public Questions Taken on Notice.**

Nil

#### **6      Public Question Time.**

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

In accordance with Regulation 6 of the Local Government (Administration) Regulations 1996, the minimum time allowed for Public Question Time is 15 minutes.

For the purpose of this electronic meeting members of the public wishing to submit a question for Public Question Time were invited, via public notices to do so, via email, website inquiry form or telephoning the Administration office.

Nil

#### **7      Suspension of Standing Orders.**

- 7.1      The CEO has identified clauses in the Shire of Dundas Standing Orders Local Law 2018 that cannot be complied with, or require modification, in order to conduct this electronic meeting.

#### **Recommendation**

**That Council suspend the operation of clauses:**

**11.2 - Members to occupy own seats and**

**12.1 - Members who wish to speak**

**of the Shire of Dundas Standing Orders Local Law 2018, for the duration of this electronic meeting and that these matters be determined at the discretion of the Presiding Member.**

Moved      Cr: Patupis  
Seconded      Cr: Hogan

**Resolution**

**That Council suspend the operation of clauses:**

**11.2 - Members to occupy own seats and**

**12.1 - Members who wish to speak**

**of the Shire of Dundas Standing Orders Local Law 2018, for the duration of this electronic meeting and that these matters be determined at the discretion of the Presiding Member.**

Carried by: Simple Majority For: 6 Against: 0

**8 Confirmation of Minutes of Previous Meeting.**

8.1 Minutes of the Ordinary Meeting of Council held on 17<sup>th</sup> March 2020 be confirmed as a true and accurate record.

**Recommendation**

**That the minutes of the Ordinary Council Meeting held on 17<sup>th</sup> March 2020 be confirmed as a true and accurate record**

Moved Cr: Hogan

Seconded Cr: Wyatt

**Resolution**

**That the minutes of the Ordinary Council Meeting held on 17<sup>th</sup> March 2020 be confirmed as a true and accurate record**

Carried by: Simple Majority For: 6 Against: 0

**9 Petitions, Deputations or Presentations.****9.1 Reports of Committees****9.1.1 WALGA & GVROC – Cr Bonza**

- *WALGA Holding webinars each week to update on various aspects of the virus.*
- *WALGA advocating and working with State government during COVID-19 pandemic.*
- *A Special meeting of Sate Council was held and a number of recommendations were put forward.*
- *State Council noted the significant contribution of Local Governments in supporting their communities through the pandemic from a range of perspectives, and considered a number of options for how Local Governments, subject to having capacity, could further support their communities.*
- *The State Council resolution is outlined in full below:*

**That WALGA:**

1. Notes the significant contribution of Local Governments in supporting their communities through the COVID-19 pandemic from a financial, economic, community and social perspective.

2. Requests each Local Government give consideration to the following suite of actions, for Local Governments with the capacity to do so, to provide a coordinated and consistent response to the COVID-19 pandemic:

- a. Consider not increasing rates for the 2020-21 financial year
- b. Adoption of the WALGA template rates hardship policy by Local Governments that do not currently have a policy
- c. Consider rate relief options to support small businesses affected by the COVID-19 pandemic
- d. Review fees and charges considering whether fees can be reduced, waived or deferred during the COVID-19 pandemic
- e. Bring forward capital works and infrastructure spending with aggressive application of reserves and borrowing
- f. Prioritise Local Government spending with businesses and contractors located within the Local Government
- g. Implement business friendly payment terms to support business cash flow
- h. Consider supporting Community sporting and cultural groups by either establishing grant programs or waiving fees and charges
- i. Redeploy staff affected by facility closures to tasks that support the community

3. Notes the State Government is urgently drafting legislative and regulatory amendments to support the actions outlined in point 2 above

4. Notes the advocacy for the following:

- a. An increase in Local Government borrowing capacity beyond current Western Australian Treasury Corporation borrowing limits
  - b. Suspension of the Western Australian Treasury Corporation's borrowing guarantee charge of 0.7 percent on top of the loan interest rate for the 2020- 2021 financial year
  - c. No increase to street lighting and utility tariffs in 2020-2021
  - d. Deferral of revaluations for the 2020-2021 financial year
  - e. Request the Office of the Auditor General to cease performance audits for the 2020-2021 financial year
  - f. Freezing of the waste levy for the 2020-2021 financial year
- *Through the President and the Chief Executive Officer, WALGA has sent a range of correspondence to both State and Commonwealth leaders, advocating for a range of sector outcomes.*
  - *GVROC have also been putting together a letter in relation to funding, Financial Assistance Grants and the need for the JobKeeper eligibility to include Local Government employees.*
  - *Next GVROC meeting to discuss State Council Agenda on 1<sup>st</sup> May 2020.*
  - *Next State Council Meeting on 6<sup>th</sup> May 2020.*

#### 9.1.2 Regional Roads Group – Cr Bonza/Cr Wyatt

*Nil*

#### 9.1.3 Roadwise – Cr Wyatt/Cr Warner

*Nil*

**10 Announcements by Presiding Member without Discussion.**

Nil

**11 Reports of Officers.****11.1 Planning, Development, Health and Building**

Nil

**11.2 Engineering and Works**

Nil

**11.3 Members and Policy**

<b>Agenda Reference &amp; Subject</b>	
<b>11.3.1 – Receive the Information Bulletin</b>	
Location / Address	Shire of Dundas
File Reference	CM.CI.2
Author	Peter Fitchat – Chief Executive Officer
Date of Report	31 <sup>st</sup> March 2020
Disclosure of Interest	Nil

**Summary**

For Council to consider receiving the Information Bulletin for the period ending 31<sup>st</sup> March 2020.

**Background**

The Councillors' Information Bulletin for the period ending 31<sup>st</sup> March 2020 was completed and circulated to Councillors.

**Statutory Environment*****Local Government Act 1995***

- Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
- Section 3.1 – Provides that the general function of the local government is to provide for the good governance of persons in its district.

**Policy Implications**

Council has no policies in relation to this matter

**Financial Implications**

The recommendation of this report has no financial implications for Council.



Strategic Implications

Keeping Councillors informed in respect to matters impacting on their role as Councillor.

Consultation

Nil

Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

Because of certain confidential elements in the contents of this document, it is not a public document, it is distributed to Councillors and senior staff only and is not for public release.

Voting Requirements

Simple Majority

Officer Recommendation

**That Council receive the monthly Councillors' Information Bulletin for the period ending 31<sup>st</sup> March 2020, as included in confidential papers relating.**

Moved Cr: Hogan

Seconded Cr: Wyatt

Resolution

**That Council receive the monthly Councillors' Information Bulletin for the period ending 31<sup>st</sup> March 2020, as included in confidential papers relating.**

Carried by: Simple Majority

For: 6

Against: 0

Agenda Reference & Subject	
<b>11.3.2 – Crossover Policy</b>	
Location / Address	Shire of Dundas
File Reference	TT.DE.2
Author	Manager of Works & Services
Date of Report	14 <sup>th</sup> April 2020
Disclosure of Interest	Nil

Summary

The shire currently does not have a valid crossover policy, resulting in a very ad-hoc approach to legal requirements by Shire staff.

Background

Various requests from residents for a crossover, result the Shire allocating unbudgeted funds to fully build and pay for the crossover.

This is normally controlled under the Local Government Act for the First Crossover only and only as a part contribution.

Councils in the past have always maintained crossovers and also installed new crossovers. Due to Residents having a new crossover installed by Local Government in many council districts and others taking notice, the cost of maintaining every residential crossover becomes quite prohibitive and an unnecessary burden on the budget.

Almost all councils now refer to the Local Government Act and Regulations that restrict the maintenance of crossovers to the landowner responsibility.

#### Statutory Environment

**Statutory Obligations:** The legislation that governs crossovers or crossings from a public thoroughfare to private land or a private thoroughfare is:

- Local Government Act 1995, Schedule 9.1 (7)
- Local Government (Uniform Local Provisions) Regulation 1996, Sections 12-16.

The legislation describes requirements to construct or repair crossovers and the Shires contribution (subsidy) towards the cost of crossovers.

#### Policy Implications

Council has no policy in relations to this matter.

#### Financial Implications

Minimal \$500.00 contribution per crossover- for new dwellings only.

#### Strategic Implications

Nil

#### Consultation

Elected Members  
Environmental Health Officer  
Manager of Works and Services  
CEO

#### Comment

As the Shire has no policy, in previous years all Crossovers were maintained by the Shire to varying standards, some only require gravel which is a low cost.

Some require concrete or asphalt or Brick paving at a significant cost to the Shire Budget. As there is no policy residents request a crossover built for them, the Shire staff have nothing to refer back to so, this policy gives shire staff the ability to allocate funds where required at a limited value, as well as the resident taking responsibility for their properties.

This policy also requires crossovers to be built to a set standard. Senior staff will present Council with a Cross Over Budget Contribution to be adopted in the 2020/21 Financial Year with no more than \$5000.00 per financial year to be allocated to this new policy with any variations to be bought back to Council for approval allowing up to 10 cross overs to be repaired per year.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That Council adopt the Crossover Policy as presented.**



Moved Cr: Patupis  
Seconded Cr: Hogan

### **Resolution**

**That Council adopt the Crossover Policy as presented.**

Carried by: Simple Majority

For: 6

Against: 0

## **11.4 Administration, Finance and Community Service**

<b>Agenda Reference &amp; Subject</b>	
<b>11.4.1 – Accounts Paid 1/03/2020 to 31/03/2020</b>	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts Payable Officer
Date of Report	15 <sup>th</sup> April 2020
Disclosure of Interest	Nil

### **Trust Payments**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT4518	18/03/2020	Veronica Wyatt	COMPLEX DEPOSIT REFUND	300.00
EFT4519	18/03/2020	KALGOORLIE SCHOOL OF THE AIR	REFUND EUCLA HALL DEPOSIT	300.00
				\$600.00

### **Municipal Cheques**

<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
26381	09/03/2020	BACCOZ PTY LTD	Compromise Interest to 7th March 2020	778.54
26382	17/03/2020	McIntosh & Son	Purchase New Case Wheel Loader 2019 721FXT (serial no NZHE12712)	278223.00
				\$279'001.54

### **Municipal Account EFT's**

<b>EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT4466	06/03/2020	Australian Taxation Office	BAS (January 2020)	20624.00
EFT4467	06/03/2020	ZircoDATA Pty Ltd	Storage of registers 26.12.2019 - 25.01.2020	160.24
EFT4468	06/03/2020	BOC Limited	Container Service Fee (29.12.2019 - 28.01.2020)	39.88
EFT4469	06/03/2020	Shire of Dundas Municipal Fund	Payroll deductions 18.02.2020 & 03.03.2020	950.00
EFT4471	06/03/2020	CS Legal Lawyers	Rates Debt Recovery - February 2020 \$466.20 Rates Debt Recovery – September 2019 \$22.00 Rates Debt Recovery – February 2020 \$27.50	515.70
EFT4472	06/03/2020	Star Track Credit	Freight - JR & A Hersey	80.14
EFT4473	06/03/2020	Moore Stephens (WA) Pty Ltd	Rates Processing and management assistance for January 2020	1870.00
EFT4474	06/03/2020	Norseman Concrete	Supply 3 tonne of 50mm ballast for Doctors Residence	82.50

EFT4475	06/03/2020	Norseman IGA	Various IGA Purchases for January 2020	1334.18
EFT4476	06/03/2020	Norseman General Practice	Pre-Employment Medical and D&A Testing for Ali Sherifi at 3:40pm on 20/01/2020	132.00
EFT4477	06/03/2020	O'Dwyer Electrical	Wire in Air conditioners at Works Depot, take AMP reading from broadcasting room, check oven at Doctors House and check power at tennis clubroom	2090.00
EFT4478	06/03/2020	Pathwest Laboratory Medicine WA	Pre-Employment Screening for Ali Sherifi	35.00
EFT4479	06/03/2020	South East Petroleum	Diesel and Unleaded fuel sales for January 2020	597.17
EFT4480	06/03/2020	Toll Transport Pty Ltd	Freight - Pathwest, Advertiser print and Stewart and Heaton	209.21
EFT4481	06/03/2020	Wilsons Diesel & Auto Repairs	Purchase 2 new grader tyres, fit , fit 2 grader tyres to rims and install on DS27 Grader	3800.60
EFT4482	06/03/2020	Waterman Irrigation Australia	Standpipe remote access charge and annual cloud access for 1 January 2020 to 30 June 2020	639.65
EFT4483	09/03/2020	KBuilt Construction Pty Ltd	Eucla Community Hall - Retention	22517.15
EFT4484	13/03/2020	Australia Post	Postage for January 2020	319.22
EFT4485	13/03/2020	BP Norseman	Catering for Council Meeting 25th February 2020 \$325.00 Fuel Purchases for January 2020 \$730.35	1055.35
EFT4486	13/03/2020	Bonza Constructions Pty Ltd	Remove door and replace with 1/2 glass door fitted with one-way glass change locks prime and paint for Youth Centre \$1392.88 Repair Kitchen taps at Doctors House (Mildura Street) \$345.40	1738.28
EFT4487	13/03/2020	Bunnings Warehouse Kalgoorlie	Assorted Hardware items	603.31
EFT4488	13/03/2020	BEINGTHERE SOLUTIONS PTY LTD	Monthly Subscription Fee	275.00
EFT4489	13/03/2020	DEVLYN Australia Pty Ltd	Woodlands Cultural & Community Centre - Claim 8	94537.58
EFT4490	13/03/2020	Esperance Communications	Purchase 1x LG 22 Screen and cables for Projects Manager"	182.45
EFT4491	13/03/2020	Elite Gym Hire	hire of weights 12.02.2020 - 12.03.2020 \$568.65 Hire of Treadmill and Cross Trainer 12.02.2020 – 12.03.2020 \$442.70	1011.35
EFT4492	13/03/2020	Esperance Plumbing Service	Septic System repairs , pump replacement at Doctors House.	3437.00
EFT4493	13/03/2020	Fairies and Other Mischief	Face Paint and Glitter Tattoos, set up & pack down 7th March 2020 (Norseman Races)	1318.20
EFT4494	13/03/2020	Glen Flood Group Pty Ltd T/A GFG Consulting	Project Management for Woodlands Centre - February 2020	1862.19
EFT4495	13/03/2020	Horizon Power	Various Power Usage 14/12/2019 - 13/02/2020	20334.66
EFT4496	13/03/2020	H+ H Architects	Architectural Services, Eucla Community Hall - Final Completion -	1803.16



			End of Defects Period (24 January 2020)	
EFT4497	13/03/2020	Jump 4 Us	Hire of Disney combo, 3hrs supervision + Travel (Norseman Races)	960.00
EFT4498	13/03/2020	Star Track Credit	Freight (Sigma Chemicals and Jason Signmakers) \$2244.81 Freight (Jason Signmakers) \$305.94	2550.75
EFT4499	13/03/2020	Norseman Community Resource Centre	Printing of Norseman Today 400 x Copies - Vol 38 No. 01	1200.00
EFT4500	13/03/2020	Online Business Equipment	Monthly Service Agreement No17649	71.50
EFT4501	13/03/2020	Office National Kalgoorlie	VOGUE MESH BACK CHAIR x3 \$1143.72 (recouped back from CRC) Oxley desk white/ironstone \$300.15 (recouped back from CRC)	1443.87
EFT4502	13/03/2020	Protector Pest Control	Rodent Baiting for Administration Building	1040.00
EFT4503	13/03/2020	AWNING REPUBLIC	Titan range heavy duty Umbrella for Child Care Centre	6426.20
EFT4504	13/03/2020	Sigma Companies Group Pty Ltd	Purchase 75x Chlorine 10kg, 1x Hydrochloric Acid 20lt & 3x 20lt Drum Poly	6259.00
EFT4505	13/03/2020	South Coast Foodservice	20 ctns of Garbage bags 120L \$515.02 4x Ctns Toilet Paper Jumbo, 4x Ctns of Toilet Paper 2ply and Paper Towel x2 ctns \$527.65	1042.67
EFT4506	13/03/2020	Solutions IT (invoice S)	Agreement - Cloud Backup (March 2020)	180.68
EFT4507	13/03/2020	Solutions IT (invoice A&B)	Pre-Paid Support - 20 hours \$2530.00 Monthly Managed Support – March 2020 \$1479.50	4009.50
EFT4508	13/03/2020	Visimax Safety Products	Please supply 10x Infringement Notice Bush Fires Act books plus postage	255.35
EFT4509	13/03/2020	IT Vision	Payroll Essentials 11th-12th Feb 2020 Ali Sherifi Payroll Training \$1127.50 Training Workshop: Leave Essentials 13-14 <sup>th</sup> February 2020 \$812.90	1940.40
EFT4510	13/03/2020	Water Corporation	Vacant Land Prinsep Street - Service Charges 2002-2020	2002.14
EFT4511	13/03/2020	Winc Australia Pty Ltd	Purchase Hand Sanitiser x20 (18 on back order)	57.84
EFT4512	13/03/2020	Telstra Corporation Limited	Telstra Charges for Admin, Co-Location and Youth (20.02.2020 - 19.03.2020) \$548.59 Home Bundles for MOW & MFA 26.01.2020 – 25.02.2020 \$198.00	746.59
EFT4513	13/03/2020	Laurene Bonza	Claim (Council Meeting 25.02.2020, Budget Review 11.02.2020 and Workshop 05.02.2020)	576.00
EFT4514	13/03/2020	John Edward Patrick Hogan	Claim (Council Meeting 25.02.2020, Budget Review 11.02.2020 and Workshop 05.02.2020)	416.00
EFT4515	13/03/2020	Rasa Patupis	Claim (Council Meeting 25.02.2020, Budget Review 11.02.2020 and Workshop 05.02.2020) + Travel	728.00

EFT4516	13/03/2020	Valma Joy Schultz	Claim (Council Meeting 25.02.2020, Budget Review 11.02.2020 and Workshop 05.02.2020)	416.00
EFT4517	13/03/2020	Veronica Wyatt	Claim (Council Meeting 25.02.2020, Budget Review 11.02.2020 and Workshop 05.02.2020)	416.00
EFT4520	20/03/2020	Shire of Dundas Municipal Fund	Payroll deductions	475.00
EFT4521	20/03/2020	Esperance Communications	Connection of upgraded CCTV for the Shire Administration Building	182.45
EFT4522	20/03/2020	Landgate	Mining Tenements Chargeable M2020/1 05.12.19 - 13.01.20 \$88.00 GRV Chargeables G2019/5 29.06.2019 – 23.08.2019 \$67.85	155.85
EFT4523	20/03/2020	Star Track Credit	Freight (Eagle Petroleum)	64.41
EFT4524	20/03/2020	Moore Stephens (WA) Pty Ltd	Rates processing and management assistance for February 2020	1870.00
EFT4525	20/03/2020	MARRAK GROUP SAFETY SUPPLIES AND APPAREL	Steel Cap Boots for Miriama	136.50
EFT4526	20/03/2020	Norseman Historical Museum Association	Main Link Advert 2020 \$265 (150 recouped from CRC) Purchase 11x Main Links 2020 \$60.50	325.50
EFT4527	20/03/2020	Office National Kalgoorlie	Purchase 4x Oxley Credenza White/Ironside + Freight \$1655.54 Oxley Stationery cupboard x2 and Oxley Desk x2 \$1546.46 (recoup from CRC) 5 Boxes of A4 Copy Paper \$148.50 Various Chairs x8 \$3049.90 (recoup from CRC) Bloom Stools x4 and Education Desk x1 \$580.92 (recoup from CRC)	6981.32
EFT4528	20/03/2020	Stewart & Heaton Clothing Co. Pty Ltd	Protective Clothing for DFES Bush Fire Brigade Expenses	2046.16
EFT4529	20/03/2020	TOTAL EDEN PTY LTD	COIL SOLENOID 24VAC 2WAY NORMALLY CLOSED BERMAD (INCLUDED FREIGHT)	519.97
EFT4530	20/03/2020	Sharon Warner	Claim (Council Meeting - Ordinary - 25.02.2020, Budget 11.02.2020, GVROC 31.01.2020 and Workshop 05.02.2020)	520.00
EFT4531	25/03/2020	Australian Taxation Office	BAS (February 2020)	74114.00
EFT4532	30/03/2020	ZircoDATA Pty Ltd	Storage of Registers 26.01.2020 - 25.02.2020	160.24
EFT4533	30/03/2020	Bunnings Group Limited	Garden Tools, rakes, shovels, bagged sand, fertiliser spreaders,	672.64
EFT4534	30/03/2020	BP Norseman	Diesel and Unleaded fuel sales for February 2020	490.26
EFT4535	30/03/2020	Laurene Bonza	Claim (Council Meeting Ordinary - 17.03.2020, Audit 17.03.2020 and Workshop 05.03.2020)	576.00
EFT4536	30/03/2020	BOC Limited	Container Service Fee (29.01.2020 - 26.02.2020)	37.90
EFT4537	30/03/2020	Cuso Flooring Pty Ltd	Carpet repair unit 4 Pensioners complex	250.00



EFT4538	30/03/2020	Department of Fire & Emergency Services	ESL ( FEB 2020 )	1160.30
EFT4539	30/03/2020	Goldfields Image Works	Photographic Murals Woodlands Centre Supply and Installation \$4829.00 Record, edit and supply on disc prelude and ceremony to new member of council \$82.50 Travel to Eucla and photograph Eucla Events and supply on disc \$2521.20 Framing of certificates x2 Australia Day 2020 \$286.00	7718.70
EFT4540	30/03/2020	Golden City Motors	Purchase 1x 2020 Holden Colorado LS Tray Top DS3030 (Ranger Ute)	34694.00
EFT4541	30/03/2020	John Edward Patrick Hogan	Claim (Council Meeting Ordinary - 17.03.2020, Audit 17.03.2020)	312.00
EFT4542	30/03/2020	Horizon Power	Street Light Usage 01.02.2020 - 29.02.2020	4016.55
EFT4543	30/03/2020	JR & A Hersey Pty Ltd	Purchase Hi-Vis Shirt and Pants for S.Borsi (pants on backorder)	216.81
EFT4544	30/03/2020	Jason Signmakers	Road Sign Replacement Hyden-Norseman Road. Omni Flex Guidepost (White). Guidepost Driver (Jack Hammer Type) \$4191.00 2x Signs for Co-Location building (1x ST JOHN and 1x DUNDAS RURAL BUSH FIRE BRIGADE) \$1573.00	5764.00
EFT4545	30/03/2020	Kalgoorlie Refrigeration and Airconditioning	Installation of ACs at Depot	6303.00
EFT4546	30/03/2020	Landgate	Mining Tenements Chargeable M2020/2 14.01.2020 - 03.02.2020	248.00
EFT4547	30/03/2020	Market Creations Pty Ltd	Stationery /Promotional Product Brand Update Design and Print \$2200.00 Brand and Style Guide Refresh \$214.50	2414.50
EFT4548	30/03/2020	McLeod's Barristers & Solicitors	Due Diligence on Possible Purchase of 77 Roberts Road, Norseman \$4984.23 Dispute Regarding bush fire hazards \$999.78 Gravel Extraction Legal Processes \$1975.47 Dispute regarding bushfire hazards \$695.02	8654.50
EFT4549	30/03/2020	Norseman IGA	Various IGA Purchases for February 2020	955.05
EFT4550	30/03/2020	O'Dwyer Electrical	Repair electrical fault at Gym \$2500.00 Repair Admin security lights \$396.00	2896.00
EFT4551	30/03/2020	South East Petroleum	Diesel 7800lts \$10431.56 Diesel and Unleaded fuel Sales for February 2020 \$679.42	11110.98
EFT4552	30/03/2020	Valma Joy Schultz	Claim (Council Meeting Ordinary - 17.03.2020, Audit 17.03.2020 and Workshop 05.03.2020)	416.00
EFT4553	30/03/2020	South Coast Foodservice	Desserts for Council meeting 17th March 2020	107.35
EFT4554	30/03/2020	Veronica Wyatt	Claim (Council Meeting Ordinary - 17.03.2020, Audit 17.03.2020 and Workshop 05.03.2020)	416.00

EFT4555	30/03/2020	Sharon Warner	Claim (Council Meeting Ordinary - 17.03.2020, Audit 17.03.2020 and Workshop 05.03.2020)	416.00
PAY	03/03/2020	Payroll	Direct Debit of Net Pays	67596.72
5703	09/03/2020	Aruna Rodrigo	Reimbursement of Expenses (Windscreen for 38DS, meals for FBT seminar 28.02.2020)	537.09
5726	10/03/2020	Superen	Invoice INV-0233 - Purchase Superen Hybrid Solar Air Condition 3.5KW (waste facility)	1870.00
5730	10/03/2020	Centrepay Fees	Centrepay Fees for A629 & A698	1.98
5736	13/03/2020	Ali Sherifi	Reimbursement of Expenses – Taxi Fares for Payroll 10 <sup>th</sup> -14 <sup>th</sup> February 2020	366.71
PAY	17/03/2020	Payroll	Direct Debit of Net Pays	58237.29
5753	24/03/2020	Centrepay Fees	Centrepay Fees – A629	0.99
5754	24/03/2020	Centrepay Fees	Centrepay Fees - A698	0.99
PAY	31/03/2020	Payroll	Direct Debit of Net Pays	54641.57
				<b>\$577'544.94</b>

**Municipal Account Direct Debts**

	Date	Name	Description	Amount
5715	02/03/2020	ANZ	Merchant Fees	183.35
5718	04/03/2020	ANZ	BPAY Transaction Fee	15.68
5716	02/03/2020	Equipment Rents	Sharp Interactive Board	256.30
DD10227	05/03/2020	SuperChoice	Superannuation 19.02.2020 – 03.03.2020	14923.48
5738	16/03/2020	3E Advantage Pty Limited	CRC photocopier, Shire photocopier & Printer meter readings – February 2020	2962.22
DD10254	20/03/2020	SuperChoice	Superannuation 04.03.2020 – 17.03.2020	12900.14
				<b>\$31'241.17</b>

**Municipal Account Credit Cards**

Chq/EFT	Date	Name	Description	Amount
<b>5751</b>	<b>19/03/2020</b>	<b>Chief Executive Officer</b>	<b>ANZ Credit Card Purchases</b>	
	20/01/2020	Shire of Dundas	Retain Plate DS232 (new vehicle being purchased)	55.40
	22/01/2020	Booking.Com	Accommodation for CEO P Fitchat 30.01.2020 (GVROC)	167.81
	29/01/2020	Office National	Office Supplies for Visitor Services and Recruitment	167.73
	29/01/2020	Booking.Com	Accommodation for CR Warner 30.01.2020 (GVROC)	206.80
	03/02/2020	123RF	Stock Image Credits	81.37
	04/02/2020	Webjet	Flights for Ali Sherifi 10.02.2020 – 15.02.2020 (Payroll Training)	572.39
	10/02/2020	Shire of Dundas	Retain Plate DS3030 (new vehicle being purchased)	27.70
	12/02/2020	Aust War Memorial	50x Poppies plus Postage (ANZAC)	65.00
	12/02/2020	Adobe	Monthly Adobe PDF Subscription	25.74
	13/02/2020	Composites Warehouse	NO RECEIPT SUPPLIED AS OF YET	645.00
	14/02/2020	Flight Centre	Flights for Pania Turner 20.02.2020 (WALGA Emergency RoundTable)	410.83
	14/02/2020	Bunning Esperance	Woodlands Centre Mats	68.70



	20/02/2020	All Suites Perth	Accommodation for Pania Turner 18.02.2020 – 20.02.2020 (WALGA Emergency RoundTable)	375.36
			<b>Total Credit Card Payment for Purchases 22/01/2020 – 23/02/2020</b>	<b>2869.83</b>

**Summary of Account Totals**

<b>Trust EFT's / Cheques</b>	\$600.00
<b>Municipal Cheques</b>	\$279'001.54
<b>Municipal EFT's</b>	\$577'544.94
<b>Municipal Direct Debit's</b>	\$31'241.17
<b>Municipal Credit Card's</b>	\$2'869.83
<b>Grand Total for March 2020</b>	<b>\$891'257.48</b>

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That the Shire of Dundas monthly accounts paid from 1/03/2020 to 31/03/2020 be noted.

Moved Cr:  
Seconded Cr:

**Resolution**

That the Shire of Dundas monthly accounts paid from 1/03/2020 to 31/03/2020 be noted.

Carried by: Simple Majority For: 6 Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>11.4.2 – Financial Statements for the Period Ending 31<sup>st</sup> March 2020.</b>	
Location / Address	Shire of Dundas
File Reference	FM.FI
Author	Manager of Finance and Administration
Date of Report	15 <sup>th</sup> April 2020
Disclosure of Interest	Nil

**Officer Recommendation**That the Shire of Dundas Financial Statements for the period ending 31<sup>st</sup> March 2020 be accepted.

Moved Cr: Hogan  
Seconded Cr: Wyatt

**Resolution**That the Shire of Dundas Financial Statements for the period ending 31<sup>st</sup> March 2020 be accepted.

Carried by: Simple Majority For: 6 Against: 0

Agenda Reference & Subject	
<b>11.4.3 – CRC Management Report &amp; Financial Statements to 31<sup>st</sup> March 2020</b>	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	CRC Manager & Accounts Payable Officer
Date of Report	15 <sup>th</sup> April 2020
Disclosure of Interest	Nil



**Management Report & Monthly Statement of Financial Activity  
For the period ending 31<sup>st</sup> March 2020**

**Officer Recommendation**

**That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31<sup>st</sup> March 2020 be accepted.**

Moved      Cr: Hogan  
Seconded   Cr: Wyatt

**Resolution**

**That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31<sup>st</sup> March 2020 be accepted.**

Carried by:    Simple Majority

For: 6

Against: 0

Agenda Reference & Subject	
<b>11.4.4 – Officers Reports</b>	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer
Date of Report	15 <sup>th</sup> April 2020
Disclosure of Interest	Nil

#### Summary

For Council to note the reports received from the Manager of Works and Services, Manager of Community Development, Youth and Events Officer and the Visitor and Administration Services Officer as included in the papers relating.

#### Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

#### Statutory Environment

Nil

#### Policy Implications

Nil

#### Financial Implications

Nil

#### Strategic Implications

Nil

#### Consultation

Manager of Works and Services  
Manager of Community Development  
Youth and Events Officer  
Visitors and Administration Services Officer

#### Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That Council note the reports of the Manager of Works and Services, Manager of Community Development, the Youth and Events Officer and the Visitors and Administration Services Officer.**

Moved Cr: Wyatt  
Seconded Cr: Hogan

### **Resolution**

**That Council note the reports of the Manager of Works and Services, Manager of Community Development, the Youth and Events Officer and the Visitors and Administration Services Officer.**

Carried by: Simple Majority

For: 6

Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>11.4.5 – COVID-19 Funding Sources Available</b>	
Location / Address	Shire of Dundas
File Reference	PH.CO
Author	Manager of Community Development
Date of Report	16.04.2020
Disclosure of Interest	Nil

### **Summary**

That Council approve the CEO to investigate sources of funding available to local government to support the impacts of Coronavirus (COVID-19) to the Community, local economy and Shire of Dundas operation and pandemic response.

### **Background**

Covid-19 has impacted all areas of everyday life for people across the world. As has been shown numerous times impact of disasters and emergencies are amplified in smaller more remote communities, the Shire of Dundas knows this through experience. Drought, bushfires and now pandemic have all contributed to the stifling of local business and industry and have significantly impacted the local economy.

Community also feel the effects of such disaster and the pain becomes particularly acute when it seems that financial assistance is delivered in competitive environments with criteria that do not take into account smaller remote communities.

### **Statutory Environment**

Nil

### **Policy Implications**

#### **A.12 Grant Funding Applications**

The recommendation will request Council to step outside the current policy limit of \$100,000 and seeks to allow the CEO to apply for funding for projects up to \$250,000 before having formal approval from Council.

### **Financial Implications**

Nil

### **Strategic Implications**

Theme 1 A vibrant, active and socially connected Community.

A strong, healthy, educated and connected Community that is actively engaged and involved.



Theme 2 A thriving local economy and economic base

A strong, diversified economy with a number of commercial business and industries providing new and varied employment opportunities for all age groups.

Theme 3 Natural and Built Environment

A protected and enhanced environment that is aesthetically pleasing and provides benefits for the Community for generations to come.

#### Consultation

CEO

Manager of Community Development

Manager of Works and Services

#### Comment

The Shire of Dundas is not financially placed to offer local relief packages that larger Shires and Cities can afford; however, the Shire recognises the importance of securing whatever assistance is available. Due to the number of organisations seeking assistance it is important for the CEO to have the capacity to respond in a timely manner.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That the Shire of Dundas Council:**

- 1. delegate authority to the CEO to seek grant funding in relation to Coronavirus (COVID-19) assistance for projects up to the value of \$250,000; and**
- 2. request that the CEO report to Council on applications being applied for, summarising the purpose, costs and outcomes of projects.**

Moved Cr: Hogan

Seconded Cr: Wyatt

#### Resolution

**That the Shire of Dundas Council:**

- 1. delegate authority to the CEO to seek grant funding in relation to Coronavirus (COVID-19) assistance for projects up to the value of \$250,000; and**
- 2. request that the CEO report to Council on applications being applied for, summarising the purpose, costs and outcomes of projects.**

Carried by: Simple Majority

For: 6

Against: 0

Agenda Reference & Subject	
<b>11.4.6 – AMEC Rate Relief for 2020/21 Financial Year</b>	
Location / Address	Shire of Dundas
File Reference	RV.RP.2
Author	CEO Peter Fitchat
Date of Report	15 <sup>th</sup> April 2020
Disclosure of Interest	Nil

### Summary

On the 3<sup>rd</sup> April CEO Warren Pearce wrote to Council seeking rate relief for the Exploration Mining Companies AMEC represent.

### Background

Council considered the proposed differential rates for 2019/20 for the calculation of our current budget for the 2019-20 Financial Year Budget:

#### **Gross Rental Value (GRV)**

- Townsites, Roadhouses and Service Stations - 15.7038 cents in the dollar of GRV
- Mining - 21.5000 cents in the dollar of GRV

#### **Unimproved Value (UV)**

- Pastoral - 8.3200 cents in the dollar of UV
- Mining - 15.7159 cents in the dollar of UV

**Minimum payment GRV \$360.00 per assessment**

**Minimum payment UV \$360.00 per assessment**

**Minimum payment UV- Prospecting \$309.00 per assessment**

This group is representing 3 Exploration Groups active in our area, Lithium Australia NL, Pioneer Resources Limited, Poseidon Nickle Limited.

### Statutory Environment

Section 6.2 of the Local Government Act 1995.

### Policy Implications

Council policies have been considered whilst formulating the 2019/20 proposed budget.

### Financial Implications

The proposed is a balanced budget with no borrowings and will form the basis of income and expenditure for the next twelve months.

### Strategic Implications

The council's Strategic Community Plan, Corporate Business Plan and Long-Term Financial Plan have been considered in formulating the proposed budget for 2019/20.

### Consultation

Councillors  
Senior Management  
CEO



Comment**Rate relief**

The Shire has received one request to date regarding rate relief from AMEC for the 2020/21 Financial year, and the request is for rate relief, there is no percentages disclosed in the request which prompted a phone call from CEO Warren Pearce and it appeared from the conversation that a complete rate relief is requested.

**Mining Leases**

The submission received (given in papers relating) is requesting rate relief in the next financial year.

As depicted in the below table, in determining the proposed rate in the dollar of these categories, consideration was given to the comparable rate in the dollar of the neighbouring shires (with significant mining operations) which provide similar services for mining activities. Even after this proposed increase in rate in the dollar, the Shire of Dundas remains as one of the shires with lowest UV rates for mining leases.

	Unimproved Value (UV)		
	Mining	Exploration	Prospecting
2019/20 Proposed	15.7159		

Minimum - UV		
Mining	Exploration	Prospecting
360		309

2018/19 Rates	15.2582		
	16.2600	14.7300	14.5100
	15.9200		
	19.9288	24.9689	
	14.8500		
	22.0435		
	18.5837	18.5812	

349		300
317	280	248
304		
355		
318		
437		
398	285	

Considering above factors, while acknowledging the submission received, it is requested by both the State Government and the Federal Government that Local Governments consider in developing the budget for 2020/21 Financial year all Councils across Australia to consider a 0% increase on all rates and services including fees and charges.

Taking this into consideration and not to waive rates altogether especially where companies are eligible for assistance and Shires across Australia are excluded from all assistance for COVID 19 from both State and Federal Government at the moment.

With more than \$500,000.00 still outstanding from this financial year and the total amount that AMEC Representing Companies contribute \$157,565.00 this financial year and in our current situation it would impact us severely to waive these rates altogether, but suggest that we write back to AMEC and CEO Warren Pearce advising them that Council is considering a 0% rate increase for the 2020/21 Financial Year as per request from both Federal and State Governments.

Given this situation, the Goldfields Esperance Voluntary Regional Organisation of Council (GVROC) at its meeting held on Friday 20th March 2020, discussed ways that may alleviate this financial burden whilst still assisting in the response to this economic and health crisis, and all the LGAs were unanimous in agreeing on the need for some form of a financial economic stimulus package for regional and remote LGAs from the Federal and State Governments.

With the Shire of Dundas keeping all its staff gainfully employed to minimise impact on our community.

Voting Requirements

Simple Majority

Officer Recommendation

That Council Informs the Association of Mining and Exploration Companies (AMEC) that whilst we understand their predicament during the period of the COVID-19 Pandemic:

1. Council is not in a position to review its rates income for the 2019/2020 financial year; and
2. Council will review its rating processes for all rating properties as part of the 2020/2021 budget deliberation process, however this will most probably be in the form of zero rates increase rather than a rate reduction.

Moved Cr: Hogan  
Seconded Cr: Wyatt

Resolution

That Council Informs the Association of Mining and Exploration Companies (AMEC) that whilst we understand their predicament during the period of the COVID-19 Pandemic:

1. Council is not in a position to review its rates income for the 2019/2020 financial year; and
2. Council will review its rating processes for all rating properties as part of the 2020/2021 budget deliberation process, however this will most probably be in the form of zero rates increase rather than a rate reduction.

Carried by: Simple Majority For: 6 Against: 0

Agenda Reference & Subject	
<b>11.4.7 - IGO Bush Fire Donation</b>	
Location / Address	Norseman
File Reference	FM.SP
Author	CEO Peter Fitchat
Date of Report	15 <sup>th</sup> April 2020
Disclosure of Interest	Nil

Summary

For Council to accept the IGO Bushfire Donation pledge of \$100,000 and consider the distribution of the funds for the Norseman area and in the Shire Dundas.

Background

The Shire of Dundas has been impacted significantly by extended drought and bush fires, natural disasters which are beyond the Shire's control. A declining population has also affected the local economy and capacity for community groups to drive and sustain social activities.

IGO has been active in seeking areas where it can support the Shire of Dundas, recognising the importance of locally driven initiatives and the positive role they play in communities.

**The pledge of \$100,000.00 under the Council's considered direction will be able to address many community-based projects that address the required criteria outlined.** Local Government Act 1995  
Local Government (Financial Management) Regulations 1996

### Policy Implications

Policy F.10 Accounting

Policy C.5 Community Grants

Council have in place the Community Grants Program that provides a transparent application process.

### Financial Implications

The \$100,000 also has the ability to assist Council to support community projects, considering the current situation of over \$500,000.00 in Rates arrears; additionally, Council will need to consider the possibility of a 0% Rates increase in the 2020-21 financial year due to COVID-19 impacts.

### Statutory Environment

Accepting the pledge has no financial implications to the Shire, however Council may wish to consider additional funds in support of projects as they are presented to Council.

### Strategic Implications

#### **Theme 1 A vibrant, active and socially connected Community.**

A strong, healthy, educated and connected Community that is actively engaged and involved.

Theme 3 – Natural & Built Environment			
A protected and enhanced environment that is aesthetically pleasing and provides benefits for the Community for generations to come.			
Strategy 3	Goal	Measure	Priority
<b>3.1 Management of environmental impact.</b>	To minimise the impact of Shire activities on the environment.	That any activities undertaken by the Shire have a demonstrable minimal impact on the environment and set a benchmark for the region.	Medium
<b>3.3 Enhanced transport access and infrastructure.</b>	Improved infrastructure within the Shire and good transport access to and around Norseman.	Existing infrastructure that meets Community expectations and requirements.  A measurable improvement in levels of infrastructure.	High
<b>3.4 Enhancement of natural tourist destinations.</b>	Development of the Great Western Woodlands that maintains the overall natural beauty of the area however still provides opportunities for tourism and other uses.	That the GWW is generally preserved and any development undertaken still allows residents and tourists to enjoy its natural beauty  An increased level of tourism numbers visiting the GWW.	Medium/High

### Consultation

Elected Members



Senior Staff  
IGO  
CEO  
Chairperson of Ngadju Conservation

### Comment

The potential Projects discussed with IGO and Elected Members are:

1. 30% of funding to assist seniors and vulnerable people in the community with maintenance (e.g. compliance with the Bush Fire Regulations) of their properties through local employment and contract work. Criteria for assistance would consider pensioner / health care card status, risk assessment and need.
2. 30% of funding towards the Town Hall upgrade to support community events, community workshops, senior activities and welfare centre requirements. The Norseman Town Hall is identified as an important community hub providing a venue for a range cultural, educational, community, and creative events and activities. The facilities, the toilets and welfare resources require urgent upgrades to meet the needs of the town.
3. 20% Community Events. Events that bring residents and visitors together provide a range of benefits to not only the lived experience of people, but also have the potential to boost the local economy through destination development and marketing.  
IGO continues to be supporter of locally run community events, recognising the importance of residents identifying the needs in their community and working together to create events and activities. The Community Grants criteria will ensure that events address key community priorities and are accessible and inclusive for all.
4. 10% of funding Creative & Local Industries Development. A program that will assist residents to market their locally produced product. Providing the opportunity for resources, skill development and assistance with marketing to a regional, national and global audience.
5. 10% of funding to Educational Scholarship. A program dedicated to supporting local young people aged 12-25 years for up to \$1000 scholarship with a focus on education, training and skills development.

### Voting Requirements

Simple Majority

### Officer Recommendation

**That Council notes this report and delegate authority to the CEO to negotiate these outcomes with IGO and all identified stakeholders with regular updates to Council for final approval.**

Moved      Cr: Wyatt  
Seconded   Cr: Hogan

### Resolution

**That Council notes this report and delegate authority to the CEO to negotiate these outcomes with IGO and all identified stakeholders with regular updates to Council for final approval.**

Carried by:      Simple Majority      For: 6      Against: 0

**12 Elected Members Motions of Which Previous Notice Has Been Given**

Nil

**13 New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting**

Nil

**14 Next Meeting**

The next Ordinary Meeting of the Council is scheduled to be held on the 19<sup>th</sup> May 2020.

**15 Closure of Meeting**

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at 6:31pm.