



Norseman Woodlands to Eucla Coast

Minutes Certification

I certify that the Minutes of the 24th August 2021 Ordinary Council Meeting were presented to the Council and confirmed at the 28th September 2021 Ordinary Council Meeting

A handwritten signature in blue ink, appearing to be "L Bonza", is written above a horizontal line.

Cr L Bonza
President

28.09.2021

Date



**Confirmed Minutes
Ordinary Council Meeting
24th August 2021**

CONFIRMED MINUTES for the ORDINARY Meeting of Council
to be held in the Council Chambers at the Shire Administration Office –
Prinsep Street Norseman on the 24th August 2021 commencing at 6.00pm

Table of Contents

| | | |
|--------|---|-------------------------------------|
| 1. | Declaration of Opening and Announcement of Visitors..... | 3 |
| 1.1 | Attendance at meeting by Councillor AR Patupis..... | Error! Bookmark not defined. |
| 2. | Declarations of Financial, Proximity, Impartiality Interests & Gifts Received. | 3 |
| 3. | Record of Attendance of Councillors / Officers and Apologies. | 3 |
| 4. | Applications for Leave of Absence..... | 4 |
| 5. | Response to Previous Public Questions Taken on Notice..... | 4 |
| 6. | Public Question Time..... | 4 |
| 7. | Confirmation of Minutes of Previous Meeting..... | 5 |
| 8. | Petitions, Deputations or Presentations. | 5 |
| 8.1 | Reports of Committees..... | 5 |
| 8.1.1. | GVROC - Cr Bonza/Cr Warner..... | 5 |
| 8.1.2. | WALGA – Cr Bonza/Cr Patupis..... | 5 |
| 8.1.3. | Regional Roads Group – Cr Bonza/Cr Wyatt..... | 5 |
| 8.1.4. | Roadwise – Cr Wyatt/Cr Warner..... | 5 |
| 9. | Announcements by Presiding Member without Discussion. | 5 |
| 10. | Reports of Officers..... | 5 |
| 10.1 | Planning, Development, Health and Building..... | 5 |
| 10.2 | Engineering and Works..... | 6 |
| 10.2.1 | – Proposed Amendment 11 to the Shire of Dundas Local Planning Scheme No 2..... | 6 |
| 10.2.2 | - Proposed Amalgamation of lot 9 on p 75770, lot 69 on p22298, and lots 301 and 302 on p 300448 Norseman..... | 14 |
| 10.2.3 | - Proposed Amalgamation of lots 40 and 42 on dp 222908 and lots 204 and 205 on dp 300448 Norseman..... | 18 |
| 10.2.4 | - Proposed amalgamation of lots 287 – 290 and 298 – 301 on dp 222910, Norseman..... | 23 |
| | Agenda Reference and Subject | 27 |
| 10.2.5 | - Application for National Disaster Risk Reduction Program Grant..... | 27 |
| 10.2.6 | – Members Meeting Fees, Allowances and Expense Reimbursement for 2021/2022..... | 30 |
| 10.3 | Members and Policy..... | 34 |
| 10.3.1 | – Receive the Information Bulletin..... | 35 |
| 10.4 | Administration, Finance and Community Development..... | 36 |
| 10.4.1 | – Accounts Paid 01/07/2021 – 31/07/2021..... | 36 |
| 10.4.2 | – Financial Statements for the Period Ending 31 st July 2021..... | 45 |
| 10.4.3 | – CRC Management Report & Financial Statements to 31 st July 2021..... | 46 |
| 10.4.4 | – Officers Reports..... | 47 |
| 13. | Elected Members Motions of Which Previous Notice Has Been Given..... | 48 |
| 14. | New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting..... | 48 |
| 15. | Next Meeting..... | 48 |
| 16. | Closure of Meeting..... | 48 |

1. Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 6:00PM

This Ordinary Council Meeting will be video recorded to assist in the preparation of the minutes of the meeting.

The Shire of Dundas recognises the Ngadju and Mirning People as First Nations People in the Shire of Dundas, acknowledging them as traditional custodians and pay our respects to their Elders, past, present, and emerging.

1.1 Recommendation

That Council suspends the operation of the clause:

Moved: Cr. Hogan
Seconded: Cr. Warner

Resolution

That Council suspends the operation of the clause:

Carried by: Simple Majority For: 6 Against: 0

2. Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests:

Councillor Hogan Item 10.2.3

Proximity Interests:

No Declaration

Impartiality Interests:

No Declaration

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

3. Record of Attendance of Councillors / Officers and Apologies.

| | |
|---------------|----------------------------------|
| Cr LG Bonza | Shire President |
| Cr AR Patupis | Deputy Shire President |
| Cr JEP Hogan | |
| Cr SM Warner | |
| Cr VL Wyatt | |
| Cr VJ Schultz | |
| Peter Fitchat | Chief Executive Officer |
| Pania Turner | Manager of Community Development |

Joe Hodges Manager of Works and Services
Hannah Turner Tourism & Communications Officer

Public Gallery

Julie Curtin
Des McCole
Lynn Webb
Michelle Hindmarsh

4. Applications for Leave of Absence.

Nil

5. Response to Previous Public Questions Taken on Notice.

Nil

6. Public Question Time.

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

In accordance with Regulation 6 of the Local Government (Administration) Regulations 1996, the minimum time allowed for Public Question Time is 15 minutes.

A member of the public who raises a question during Question Time is to state his or her name and address.

6.1 Des McCole, 35 Brockman Street, Norseman WA 6443 . Subject Mosquitos

What was is being done to address the mosquito problem, other Shires use fog machines?

CEO response: Staff are reviewing options for Norseman, and must consider issues of community health, toxins to fish, birdlife, insects, etc. Staff will also do a community communications campaign regarding debris and water laying around that attracts or breeds mosquitos.

Subject: Traffic Speed on Roberts Street, Norseman.

A high number of vehicles seem to be travelling very fast along the street in the town centre. There are pedestrians many of them seniors and young children.

CEO Response: Staff will review and compile a report.

6.2 Michelle Hindmarsh, Mildura Street, Norseman WA 6443. Subject Request for Update regarding Crossovers Mildura Street, and Stray Dogs and Animals in Norseman.

CEO response: The 2021-2022 budget has now been approved by Council, and present ed to the Minister, who will formally signoff on the budget. With the budget is allocations to address works on Mildura Street. Once accepted the shire will begin the process of community consultation impacted by the works, and the move into planning and works.

The Shire has recently completed recruitment process for a senior ranger, who as part of their position description will address animal control, but also pet owners education to ensure apets are well cared for and house securely on the properties. Where a pet can not be looked after well, the goal is to tryand re-home them through such organisations as SAFE.

6.3 Julie Curtain, 82 Angove Street, Norseman WA 6443. Subject: Local Government Elections Returning Officer

Julie introduced herself as the WA Electoral Commission's appointed Returning Officer, and informed that she would be hosting an information session for people interested in nominating as a candidate, tomorrow Wednesday 25th August at 6pm.

7. Confirmation of Minutes of Previous Meeting.

Minutes of the Ordinary Meeting of Council held on 20th July 2021 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Ordinary Council Meeting held on 20th July 2021 be confirmed as a true and accurate record.

Moved: Cr. Wyatt
Seconded: Cr. Hogan

Resolution

That the minutes of the Ordinary Council Meeting held on 20th July 2021 be confirmed as a true and accurate record.

Carried by: Simple Majority For:6 Against:0

8. Petitions, Deputations or Presentations.

8.1 Reports of Committees

8.1.1. GVROC - Cr Bonza/Cr Warner

8.1.2. WALGA – Cr Bonza/Cr Patupis

8.1.3. Regional Roads Group – Cr Bonza/Cr Wyatt

8.1.4. Roadwise – Cr Wyatt/Cr Warner

Community to be aware of extensive roadworks on the Coolgardie -Esperance highway between Norseman and Kalgoorlie, Norseman and Coolgardie.

9. Announcements by Presiding Member without Discussion.

Note the number Planning Applications in the Agenda.

10. Reports of Officers.

10.1 Planning, Development, Health and Building

10.2 Engineering and Works

| Agenda Reference & Subject | |
|---|--|
| 10.2.1 – Proposed Amendment 11 to the Shire of Dundas Local Planning Scheme No 2 | |
| Location / Address | Lot 3 Roberts Street (corner of Eyre Highway), Norseman |
| File Reference | LP.PL.2 |
| Author | Anthony (Tony) Dowling, Dowling Giudici + Associates (DG+A) |
| Date of Report | 9 August 2021 |
| Disclosure of Interest | Declaration of Interest: Dowling Giudici + Associates (DG+A) Nature of Interest: Financial Interest as DG+A receives fees for service in providing Town Planning and related advice to the Shire (cf s5.60A of <i>Local Government Act 1995</i>) |

Summary

Council is requested to consider amending *Local Planning Scheme (LPS) 2* to correct an administrative error contained in Amendment 9 to LPS 2.

The approved version of Amendment 9 deleted the use class '**service station**' from the amendment on the basis that it was considered a type of use that could be included in the definition of a '**roadhouse**', which is presently a use permitted at Council's discretion on lot 3. However, upon further investigation and legal advice this is not so because a '**roadhouse**' requires direct access to a State Road (e.g., in this case Eyre Highway). Under the current LPS 2 provisions for lot 3 direct access to the Eyre Highway is not permitted.

Amendment 11 seeks to rectify the above error by allowing for a '**service station**' use, and the other listed uses under the Special use zoning applying to lot 3, as **permissible** uses upon lot 3. The proposed unmanned 24-hour fuel facility is deemed to fit within the meaning of a '**service station**'.

It also seeks to remove the '**roadhouse**' use class from applying to lot 3 as this type of use is incapable of being carried out upon lot 3.

The amendment also proposes minor modifications to the conditions under which the '**service station**' use and the other listed uses provided for on lot 3 can be carried out.

Proposal

Council is requested to consider and initiate Amendment 11 to LPS 2 in order to provide for a '**service station**' as a type of use that can be carried out from lot 3.

This will ultimately enable Council to reconsider and determine a previous development application (subject to any required modifications to the application) for a proposed 24 hour unmanned fuel facility to be developed and carried out upon the lot.

The previous and initial development applications for a 24-hour unmanned fuel facility to be carried out upon lot 3 were unable to be approved due to current limitations in the Shire's *Local Planning Scheme (LPS) 2*.

The Department of Planning, Lands and Heritage (DPLH) has requested the amendment and accordingly, has prepared relevant amendment documentation in support of the amendment, a copy of which is provided at **Attachment A** to this report. The amendment documentation includes a report outlining and explaining the amendment and is relatively self-explanatory.

The changes to the current provisions in Table 4 applying to lot 3 are highlighted in the attached amendment documentation.

The amendment is now presented for Council's consideration and adoption

Background

At its Ordinary meeting held in May 2021 Council resolved not to approve a proposed unmanned 24-hour fuel facility on lot 3, corner Roberts Street and Eyre Highway Norseman, because the proposed development was incapable of being approved upon this lot by virtue of unintended limitations in LPS 2.

These unintended limitations derived from an administrative error by the Department of Planning, Lands and Heritage (DPLH) when examining and advising the Minister for Planning on Amendment 9 to LPS 2.

Amendment 9 to LPS 2 (adopted by Council on the 24th August 2019) was a response to a previous development application considered by the Council back in September 2018 for a proposed unmanned 24-hour fuel facility on lot 3. At that time Council had no power under LPS 2 to exercise discretion in approving the proposed fuel facility as the only use permitted by LPS 2 for this lot was '**truck parking**'.

To rectify this Amendment 9 was subsequently prepared. It sought to expand the range of permissible uses that could be considered upon Lot 3 as well as introducing more comprehensive conditions applicable to future development upon the lot, especially for the intended development of an unmanned 24-hour fuel facility.

Two (2) new use classes were initially proposed upon lot 3 by Amendment 9, being a '**service station**' and a '**roadhouse**', which were to be permitted upon lot 3 at Council's discretion.

However, when finalising Amendment 9 for approval by the Minister for Planning the Western Australian Planning Commission (WAPC) recommended that the use class '**service station**' be removed from the amendment as this was considered to be embodied or incorporated within the meaning of the use class '**roadhouse**' and therefore did not warrant a separate classification in LPS 2. Amendment 9—without the inclusion of the use class '**service station**'—was subsequently approved by the Minister for Planning and became law (i.e., gazetted) on 28 February 2020.

Around the same time as amendment 9 was being prepared and processed a further amendment (Amendment 10) to LPS 2 was also being prepared.

This amendment was broader in scope and comprised significant changes to LPS 2, including removing the existing Special Purpose zones from the scheme and replacing these with 21 Special Use zones and associated provisions for each (including lot 3). This amendment also removed a number of existing land use classes and their definitions and substituted them with new defined use classes. In respect to lot 3, this included changing the use class of '**truck parking**' to '**transport depot**' and inserting the use class '**roadhouse**'.

Following the gazettal of amendments 9 and 10 a new development application for the proposed unmanned 24-hour fuel facility was subsequently lodged with the Shire for determination by Council.

Unfortunately, this application was substantially incomplete and therefore could not be duly processed, considered, and determined until further information was received from the applicant as outlined in a letter to the applicant on 12 August 2020.

In that letter the Shire informed the applicant that it would seek legal advice on the land use permissibility of the proposed development upon lot 3 due to the complexities and inter-relationship of the definitions/meanings of '**roadhouse**' and '**service station**' (noting that the use class '**service station**'—which the proposed unmanned 24-hour fuel facility probably would

have been classified as—had been removed from Amendment 9 and therefore was a use not permitted upon lot 3).

This was critical to determining whether the proposed unmanned fuel facility could be considered for approval on lot 3.

Legal advice obtained by the Shire provided 2 opinions for consideration with the more considered opinion being that the proposed unmanned 24-hour fuel facility could not be approved upon lot 3 as that type of development did not accord with or conform to the prescribed use class definition of '**roadhouse**' in LPS 2.

And because the use class '**service station**' had been deleted from Amendment 9 the proposed use could not be considered and determined as a '**service station**'.

On this basis Council had no option but to refuse to approve the development application for the proposed unmanned 24-hour fuel facility upon lot 3, which it did at its May 2021 Ordinary meeting.

The DPLH have acknowledged the error in deleting the use class '**service station**' from Amendment 9 and have subsequently prepared a further amendment to LPS 2 – Amendment 11 - to allow for a '**service station**' use to be carried out on lot 3, and ultimately the proposed unmanned 24-hour fuel facility.

Statutory Environment

Planning and Development Act 2005

This Act enables a local government to both make and amend a local planning scheme for its district in order to control or regulate the use and development of land within the district.

Planning and Development (Local Planning Schemes) Regulations 2015 (LPS Regs)

These regulations provide the process and procedures for amending a local planning scheme, including model provisions to be used in the format/structure of a local planning scheme. These model provisions include standardised use classes (categories) and definitions for certain types of development, e.g., a '**roadhouse**', a '**service station**'.

Whenever possible an existing local planning scheme (if it hasn't already) should be brought into conformity with the model scheme provisions. Both amendment 9 and 10 to LPS 2 sought to achieve this.

To bring a local planning scheme into conformity with the model provisions requires the local scheme to be suitably amended. The regulations provide for 3 types of amendments to enable this—a **basic amendment**, a **standard amendment**, and a **complex amendment**.

A **basic amendment** primarily deals with rectifying administrative errors and anomalies etc in an existing scheme and/or to bring the scheme into conformity with the overarching State planning framework. The other 2 types primarily deal with proposed land use changes, and changes to controls and standards applying to land the subject of those changes.

Both a **standard amendment** and a **complex amendment** also require mandatory public advertisement. The **LPS regs** prescribe a process as to how this is to occur for each of these amendment types and the statutory timeframes to apply to the advertising of these.

A **basic amendment** does not warrant any public advertising and therefore, can be processed and be dealt with more expediently than a **standard** and **complex amendment**.

Amendment 9 to LPS 2 was classified as a **standard amendment** and initially proposed to rezone lot 3 from the '**Industrial**' zone to the '**Special Purpose**' zone and apply the use class '**service station**' to lot 3. However, whilst the rezoning proceeded and was approved, as mentioned earlier in this report the use class '**service station**' was deleted but this should not have occurred. Thus, amendment 11 has been prepared by DPLH seeking to rectify this administrative error. As such, and in accordance with the **LPS Regs**, Amendment 11 can be classified and be dealt with as a **basic amendment** to LPS 2.

Shire of Dundas Local Planning Scheme 2

Lot 3 is zoned **Special Use** under LPS 2. Under this zoning applying to the lot the following uses are allowed, subject to compliance with applicable conditions listed in Table 4 of LPS 2:

- **Transport Depot**
- **Roadhouse**
- **Fast Food Outlet**
- **Lunch Bar**
- **Motor Vehicle Wash**
- **Restaurant/Cafe**

Amendment 11 to this scheme will essentially do two things:

1. Remove the use class '**roadhouse**' from the above list and replace it with the use class '**service station**'; and
2. Permit the above listed use classes, and the proposed service station use class, 'as-of-right' upon lot 3, subject to an application for development approval for any of those uses demonstrating deemed compliance with the conditions prescribed in Table 4 against lot 3 and other applicable scheme provisions and the prevailing planning framework.

The amendment also proposes - in the interest of clarity - to modify (by refining some of the wording) of the conditions prescribed in Table 4 against lot 3 under which these uses can be carried out upon lot 3.

Policy Environment

There are no known policy implications.

Financial Implications

Pursuant to regulation 48(1)(a) of the *Planning and Development Regulations 2009* the Shire may impose a fee for service for a request to amend LPS 2. This fee is based upon the estimated number of hours its staff would deal with the amendment request.

Given that Amendment 11 is to correct an administrative error in relation to Amendment 9 it is considered unreasonable and unwarranted for the Shire to charge a fee for service to deal with this amendment request.

There appears to be no other financial implications to the Shire in initiating and adopting this amendment.

Strategic Implications

Amendment 11 has the potential to assist the Shire in achieving the following strategies and goals set out in its current Community Strategic Plan:

| | | | | |
|---|---|---|---|----------|
| Theme 2 – A thriving local economy and economic base | | | | |
| A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups. | | | | |
| Strategy 2 | | Goal | Measure | Priority |
| 2.1 | Opportunity for Economic Diversification | A vibrant economy that includes opportunities for mining, industry, tourism, shopping, and business | The level and diversity of businesses, including mining, industry, tourism, and commercial activity is increasing | Medium |
| 2.2 | Attracting new businesses | New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live | | |
| 2.4 | Provide infrastructure that stimulates growth | To assist in the provision of infrastructure that encourages development of existing and new business opportunities | Increased level of infrastructure that is beneficial to business and industry | High |
| Theme 3 – Natural & Built Environment | | | | |
| A protected and enhanced environment that is aesthetically pleasing and provides benefits for the Community for generations to come. | | | | |
| Strategy 3 | | Goal | Measure | Priority |
| 3.1 | Management of environmental impact | To minimise the impact of Shire activities on the environment. | That any activities undertaken by the Shire have a demonstrable minimal impact on the environment and set a benchmark for the region. | Medium |
| 3.3 | Enhanced transport access and infrastructure | Improved infrastructure within the Shire and good transport access to and around Norseman. | Existing infrastructure that meets community expectations and requirements. A measurable improvement in levels of infrastructure. | High |
| 3.5 | Improved streetscape | To improve the streetscape for the townsites of Norseman and Eucla | That the townsites in the Shire are attractive, well presented and encourage people to work, live and visit the Shire. | Medium |

Consultation

The author of the report and the CEO have consulted with the DPLH and the proponent's town planning consultant in preparing the amendment.

Comment

The proposed amendment by the DPLH and its acknowledgement of the error in deleting the use class '**service station**' from Amendment 9 is welcomed and appreciated.

Amendment 11, if approved by the Minister for Planning, will pave the way for the proposed unmanned 24-hour fuel facility to be reconsidered by Council, and ultimately approved.

In justifying Amendment 11 the DPLH argues that the '**service station**' use, coupled with the existing permissible uses, supports development of the site as it was always intended, for the sale of petroleum products, the temporary parking of vehicles and other retail functions typically found in such

developments. Providing for this land use is consistent with the intent and objectives of the Shire's *Strategic Community Plan 2012-2022* supporting sustainable economic development in Norseman. Also, the amendment will remove the '**Roadhouse**' use class because one criterion of this use is for development to have direct access to a State Road (except for a freeway). However, this requirement is impossible to meet whilst LPS 2 retains the restriction of no access to the Eyre Highway and, as far as it is known, this restriction is not intended to be relaxed.

Given that Council initiated and adopted Amendment 9 to affect the proposed development of an unmanned 24-hour fuel facility on lot 3, and in the interest of consistency, Amendment 11 ought to be supported, initiated, and adopted.

Should Council resolve to initiate the amendment, it will also need to resolve pursuant to the *LPS Regs* as to what type of amendment category (i.e., **basic**, **standard**, or **complex**) applies.

DPLH have advised that the amendment can be deemed as a **basic amendment** because it is simply rectifying an administrative error (**r34(a)** in the *LPS Regs*).

Voting Requirements

Simple Majority

Officer Recommendation

That Council:

A. Pursuant to section 75 of the *Planning and Development Act 2005* amend the Shire of Dundas *Local Planning Scheme 2* by:

1. In Table 4 - Special Use Zones in Scheme Area, for Special Use No. 1 - Lot 3 Eyre Highway, Norseman, delete the text in the 'Special Use' and 'Conditions' columns and replace with the text set out below:

| | Description of Land | Special Use | Conditions |
|---|------------------------------|--|--|
| 1 | Lot 3 Eyre Highway, Norseman | <ul style="list-style-type: none"> • Transport depot • Fast food outlet • Lunch bar • Motor vehicle wash • Restaurant/Café • Service station | <ol style="list-style-type: none"> 1. The purpose of this zone is to provide for the 'Special Uses' listed in Column 3 of this Table. 2. The 'Special Uses' listed in Column 3 of this Table are permitted within the SU1 zone subject to an application for development approval for any of the listed uses being submitted to the local government demonstrating compliance with relevant provisions of this scheme and the following specific conditions of development: <ol style="list-style-type: none"> (a) There shall be no drive-through service for the provision of food and beverages. (b) There shall be no retailing or consumption of alcoholic beverages as defined under the <i>Liquor Control Act 1988</i>. (c) There shall be no provision for short-term accommodation. (d) All development is to be set back a minimum of 10 metres from any street boundary. |

| | Description of Land | Special Use | Conditions |
|--|---------------------|-------------|--|
| | | | <p>(e) All vehicular access shall be from Roberts Road only, with no direct vehicular access to Eyre Highway.</p> <p>(f) All loading and service areas, storage areas and ancillary equipment such as mechanical plant shall be appropriately screened from public view.</p> <p>(g) The local government may require the preparation and submission with an application for development approval a truck movement plan and/or a traffic impact assessment for any new development or redevelopment within the SU1 zone.</p> <p>The truck movement plan and/or traffic impact assessment is to be prepared in accordance with the WAPC's <i>Transport Impact Assessment Guidelines</i> (August 2016).</p> <p>(h) Any truck movement plan and/or traffic impact assessment required by the local government shall demonstrate that commercial vehicles can ingress and egress the site safely and that there will be no adverse impact on traffic safety for motorists travelling along the Eyre Highway.</p> <p>(i) The local government may refer any application for development approval to Main Roads Western Australia or the Department of Fire and Emergency Services for comment; and</p> <p>(j) A Bushfire Management Plan, prepared by an accredited bushfire consultant, shall be lodged with any application for development approval of a high-risk land use in accordance with <i>State Planning Policy 3.7 Planning in Bushfire Prone Areas</i>.</p> |

- B. Classify Amendment 11 as a 'basic amendment' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* as the amendment seeks to correct an administrative error; and
- C. Authorise the Shire President and Chief Executive Officer to sign and seal 3 hardcopies of the Amendment No 11 documentation where applicable.

Moved Cr: Wyatt
 Seconded Cr: Hogan

Resolution

That Council:

C. Pursuant to section 75 of the *Planning and Development Act 2005* amend the Shire of Dundas *Local Planning Scheme 2* by:

2. In Table 4 - Special Use Zones in Scheme Area, for Special Use No. 1 - Lot 3 Eyre Highway, Norseman, delete the text in the 'Special Use' and 'Conditions' columns and replace with the text set out below:

| | Description of Land | Special Use | Conditions |
|---|------------------------------|--|--|
| 1 | Lot 3 Eyre Highway, Norseman | <ul style="list-style-type: none"> • Transport depot • Fast food outlet • Lunch bar • Motor vehicle wash • Restaurant/Café • Service station | <p>3. The purpose of this zone is to provide for the 'Special Uses' listed in Column 3 of this Table.</p> <p>4. The 'Special Uses' listed in Column 3 of this Table are permitted within the SU1 zone subject to an application for development approval for any of the listed uses being submitted to the local government demonstrating compliance with relevant provisions of this scheme and the following specific conditions of development:</p> <p>(k) There shall be no drive-through service for the provision of food and beverages.</p> <p>(l) There shall be no retailing or consumption of alcoholic beverages as defined under the <i>Liquor Control Act 1988</i>.</p> <p>(m) There shall be no provision for short-term accommodation.</p> <p>(n) All development is to be set back a minimum of 10 metres from any street boundary.</p> <p>(o) All vehicular access shall be from Roberts Road only, with no direct vehicular access to Eyre Highway.</p> <p>(p) All loading and service areas, storage areas and ancillary equipment such as mechanical plant shall be appropriately screened from public view.</p> <p>(q) The local government may require the preparation and submission with an application for development approval a truck movement plan and/or a traffic impact assessment for any new development or redevelopment within the SU1 zone.</p> <p>The truck movement plan and/or traffic impact assessment is to be prepared in accordance with the WAPC's <i>Transport Impact Assessment Guidelines</i> (August 2016).</p> <p>(r) Any truck movement plan and/or traffic impact assessment required by the local government shall demonstrate that commercial vehicles can ingress and egress the site safely and that there will be no adverse impact on traffic safety for</p> |

| | Description of Land | Special Use | Conditions |
|--|---------------------|-------------|--|
| | | | <p>motorists travelling along the Eyre Highway.</p> <p>(s) The local government may refer any application for development approval to Main Roads Western Australia or the Department of Fire and Emergency Services for comment; and</p> <p>(t) A Bushfire Management Plan, prepared by an accredited bushfire consultant, shall be lodged with any application for development approval of a high-risk land use in accordance with <i>State Planning Policy 3.7 Planning in Bushfire Prone Areas</i>.</p> |

- D. Classify Amendment 11 as a 'basic amendment' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* as the amendment seeks to correct an administrative error; and
- C. Authorise the Shire President and Chief Executive Officer to sign and seal 3 hardcopies of the Amendment No 11 documentation where applicable.

Carried by: Simple Majority For: 6 Against: 0

Disclosure of Interest: Councillor Hogan exits the room at 6:16pm

| Agenda Reference & Subject | |
|--|--|
| 10.2.2 - Proposed Amalgamation of lot 9 on p 75770, lot 69 on p22298, and lots 301 and 302 on p 300448 Norseman | |
| Location / Address | 95B and C, 97A, and 99 Roberts Street Norseman |
| File Reference | DB.BD |
| Author | Anthony Dowling, Dowling Giudici + Associates (Town Planning Consultant) |
| Date of Report | 3 July 2021 |
| Disclosure of Interest | DG+A receives consulting fees from the Shire of Dundas |

Summary

The Shire of Dundas has been invited by the Western Australian Planning Commission (WAPC) to consider and provide comments to it on a proposed amalgamation of the aforementioned lots into a single allotment as denoted on the plan of amalgamation provided at **Schedule 10.2.1 (A)** of this agenda.

The purpose of the proposed amalgamation is to facilitate development of a further workers accommodation village extending across the subject lots, similar to the workers accommodation village currently under construction on lots 297-301 Angove Street and lots 287-290 Prinsep Street Norseman.

The proponent of the proposed workers accommodation village upon lots 9, 69, 301 and 302 is Resource Accommodation Management P/L (RAMS) who are also developing the latter village under construction.

At this stage the proponent has advised that the intended development upon the subject lots will comprise 56 rooms, two (2) laundries (2 small units), a general storage unit (12m by 3m), and a BBQ area.

A preliminary site development plan laying out the proposed development is provided at **Schedule 10.2.1(B)** of this agenda for information only.

As mentioned in the preceding report (Item 10.1.2) the Western Australian Planning Commission does not generally support or accept building development over lot boundaries, hence this application.

Given this, and that the area and length of street frontages of the proposed lot accords with the minimum lot size and length of street frontage prescribed by LPS 2, it is recommended that Council inform the WAPC that it has no objection to the proposed amalgamation of the lots into a single allotment as per the plan of amalgamation.

Background

It is understood that Council has previously been briefed on the proposed further workers accommodation village development to augment the current workers village under construction in Angove and Prinsep Streets.

Amalgamation of the subject lots into a single allotment is the first step in facilitating this proposed development. The aerial image over the page denotes the four lots proposed to be amalgamated.

Proposal Overview

The proposal is to amalgamate lots 9, 69, 301 and 302 (HN's 95-99) Prinsep Street Norseman into a single allotment (proposed lot 605) comprising an area of 2,728 m² with a street frontage length of 54.25 metres to Roberts Street.



Statutory Environment

- *Planning and Development Act 2005 (PD Act)*
- *Shire of Dundas Local Planning Scheme No. 2 (LPS 2)*

The **PD Act** provides for the amalgamation or subdivision of freehold land within the State of Western Australia, with the WAPC empowered as the approving authority.

The process for amalgamation and subdivision includes a requirement for the WAPC to consult with local government on proposals to amalgamate or subdivide land that fall within their local planning scheme areas. A local government is allowed up to 42 days – from the date notification of the application is referred to it from the WAPC – to provide any comment on the application to the WAPC. For this application the Shire has until **11 August 2021** to forward its comment and advice on the proposal to the WAPC.

A local government's consideration, comment and advice on such proposals can only be provided within the context of the objects and relevant provisions (if any) of its local planning scheme applying to the subject land.

In this respect **LPS 2** applies to the subject lots and zones all the lots **Commercial**.

Under this zoning each proposed lot is required to be at least 800 m² in size with a minimum street frontage length of 10 metres.

The proposed single lot complies in this respect.

Policy Implications

The Shire has no local planning policies that apply to the proposed amalgamation.

Financial Implications

There are no financial implications for the Shire of Dundas relating to the proposal.

Strategic Implications

The proposed amalgamation has the potential to facilitate the following strategies and goals of the Shire's *Strategic Community Plan 2012-2022*:

| Theme 2 – A thriving local economy and economic base | | | |
|--|--|--|-----------------|
| A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups | | | |
| Strategy 2 | Goal | Measure | Priority |
| 2.1 Opportunity for Economic Diversification | A vibrant economy that includes opportunities for mining, industry, tourism, shopping, and business. | The level and diversity of businesses, including mining, industry, tourism, and commercial activity is increasing. | Medium |
| 2.2 Attracting new businesses | New businesses are attracted to the area and existing ones encouraged to grow through promotion | | |

| | | | |
|--|--|--|--|
| | of the area as an attractive place to work and live. | | |
|--|--|--|--|

Consultation

As the approving authority, the WAPC is obliged to consult with affected stakeholders (e.g., local governments, Western Power, Water Corporation etc) on applications to amalgamate or subdivide freehold land.

However, there is no statutory requirement for the Shire to carry out any specified stakeholder consultation on the proposal, and given the nature of the proposal, it is not warranted.

Comment

The proposed amalgamation will result in a single allotment that exceeds the minimum lot size and minimum length of street frontage.

No other LPS 2 provisions apply to the proposal. On this basis, amalgamation of the subject lots into a single allotment ought to be supported.

However, it should be noted that in considering the proposed future development of the subject lots the use class 'workers accommodation' which applies to the future development, is not a class of use listed in the zoning table (Table 1) of LPS 2. Therefore, Council will be required to exercise its discretion as to whether:

- (a) the proposed use is consistent with the objectives of the Commercial zone and is therefore a use that may be permitted subject to conditions imposed by the local government; or
- (b) determine that the use may be consistent with the objectives of the Commercial zone and give public notice under clause 64 of the deemed provisions (in part 7, Schedule 2 of the PD Regs) before considering and determining an application for development approval for the use of the land.
or
- (c) determine that the use is not consistent with the objectives of the Commercial zone and is therefore not permitted in the zone.

Determination Options

In determining its resolution on the proposal Council has the option of:

- A. Supporting the amalgamation proposal; or
- B. Not supporting the amalgamation proposal.

Voting Requirements

Simple Majority

Officer Recommendation

That Council, pursuant to clause 142 (2) of the *Planning and Development Act 2005* inform the Western Australian Planning Commission that it has no objection to the proposed amalgamation of lot 9 on Plan 75770 (HN 99 Roberts Street), lot 69 on Plan 22298 (HN 97A Roberts Street), and lots 301 (HN 95B Roberts Street) and 302 (HN 95C Roberts Street) on Plan 300448, Norseman into

a single allotment as per the plan of amalgamation prepared by Graham Gath Surveys (Drawing No. 20/23 24) dated 26 May 2021.

Moved Cr: Patupis
Seconded Cr: Wyatt

Resolution

That Council, pursuant to clause 142 (2) of the *Planning and Development Act 2005* inform the Western Australian Planning Commission that it has no objection to the proposed amalgamation of lot 9 on Plan 75770 (HN 99 Roberts Street), lot 69 on Plan 22298 (HN 97A Roberts Street), and lots 301 (HN 95B Roberts Street) and 302 (HN 95C Roberts Street) on Plan 300448, Norseman into a single allotment as per the plan of amalgamation prepared by Graham Gath Surveys (Drawing No. 20/23 24) dated 26 May 2021.

Carried by: Simple Majority For: 5 Against: 0

Councillor Hogan returns to the room at 6:17pm

| Agenda Reference & Subject | |
|---|--|
| 10.2.3 - Proposed Amalgamation of lots 40 and 42 on dp 222908 and lots 204 and 205 on dp 300448 Norseman | |
| Location / Address | 94 - 98 Prinsep Street Norseman |
| File Reference | DB.BD |
| Author | Anthony Dowling, Dowling Giudici + Associates (Town Planning Consultant) |
| Date of Report | 3 July 2021 |
| Disclosure of Interest | DG+A receives consulting fees from the Shire of Dundas |

Summary

The Shire of Dundas has been invited by the Western Australian Planning Commission (WAPC) to consider and provide comments to it on a proposed amalgamation of the aforementioned lots into a single allotment as denoted on the plan of amalgamation provided at **Schedule 10.2.2 (A)** of this agenda.

The purpose of the proposed amalgamation is to facilitate new development upon the lots comprising a kitchen, a roofed deck, and a tavern serving the mine workers residing in the adjacent proposed workers accommodation village that is currently under construction. Preliminary plans of the proposed development are provided at **Schedule 10.2.2 (B)** of this agenda.

Based on the preliminary development plans provided at Schedule 10.1.2 (B), it appears that the existing Norseman Miners and Workers Club will be demolished to make way for the proposed new development.

It should be noted that the existing Norseman Miners and Workers Club straddles the common boundaries of lots 40, 42, 204 and 205 which is generally unacceptable because the Western Australian Planning Commission does not generally support building development over lot boundaries.

The proposed amalgamation provides an opportunity to rectify this situation. It will also facilitate the proposed future new development (should that proceed) upon the subject land.

Given this, and that the area and length of street frontages of the proposed lot accords with the minimum lot size and length of street frontage prescribed by LPS 2, it is recommended that Council inform the WAPC that it has no objection to the proposed amalgamation of the lots into a single allotment as per the plan of amalgamation.

Background

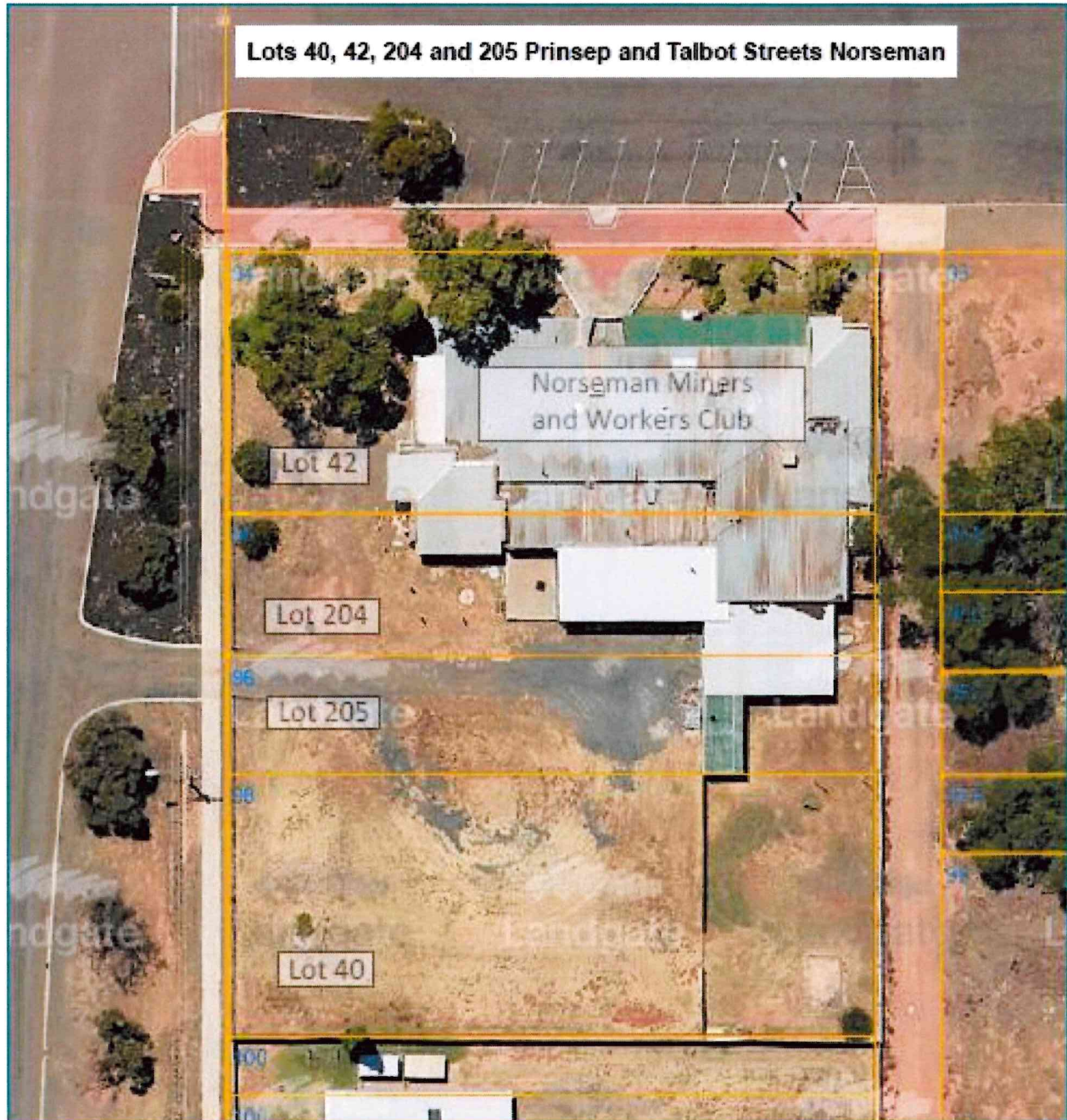
On 28 January 2021 Council considered and approved a development application for the proposed development of a workforce accommodation village ('the village') upon adjacent lot numbers 287-290 (HN's 105-111) Prinsep Street, lot numbers 298-301 (HN's 106-114) Angove Street Norseman, and the extent of the right-of-way (laneway) which bisects the development site.

The proposed 'village', however, will not provide for any onsite dining facility as it was intended (according to the development report accompanying the development application) that resident workers would access the adjacent Norseman Miners and Workers Club and other similar facilities and amenities within the Norseman townsite for meals and refreshments, and for socialising.

To this end, the proponent (Resource Accommodation Management P/L) acquired in March 2021 the site of the Norseman Miners and Workers Club (being lots 40, 42, 204 and 205) and are now proposing to demolish the existing club premises and redevelop the site with a new kitchen, roofed deck, and tavern.

As the proposed redevelopment will extend across the four (4) lots comprising the subject land, amalgamation of the existing 4 lots comprising the subject land into a single allotment is required, and is required to be completed prior to occupancy of the proposed development.

An aerial image of the subject land denoting the four subject lots is provided over.



Proposal Overview

The proposal is to amalgamate lots 40 and 42 on DP 222908 (HN's 98 and 94 Prinsep Street respectively), and lots 204 and 205 on DP 300448 (HN 96 Prinsep Street) into a single allotment (proposed lot 604) comprising an area of 3,035 m² with a street frontage length of 65.35 metres to Prinsep Street, and 50.29 metres to Talbot Street.

Statutory Environment

- *Planning and Development Act 2005 (PD Act)*
- *Shire of Dundas Local Planning Scheme No. 2 (LPS 2)*

The **PD Act** provides for the amalgamation or subdivision of freehold land within the State of Western Australia, with the WAPC empowered as the approving authority.

The process for amalgamation and subdivision includes a requirement for the WAPC to consult with local government on proposals to amalgamate or subdivide land that fall within their local planning scheme areas. A local government is allowed up to 42 days – from the date notification of the application is referred to it from the WAPC – to provide any comment on the application to the WAPC. For this application the Shire has until 2 August 2021 to forward its comment and advice on the proposal to the WAPC.

A local government's consideration, comment and advice on such proposals can only be provided within the context of the objects and relevant provisions (if any) of its local planning scheme applying to the subject land.

In this respect **LPS 2** applies to the subject lots and zones all the lots **Commercial**.

Under this zoning each proposed lot is required to be at least 800 m² in size with a minimum street frontage length of 10 metres.

The proposed single lot complies in this respect.

Policy Implications

The Shire has no local planning policies that apply to the proposed amalgamation.

Financial Implications

There are no financial implications for the Shire of Dundas relating to the proposal.

Strategic Implications

The proposed amalgamation has the potential to facilitate the following strategies and goals of the Shire's *Strategic Community Plan 2012-2022*:

| Theme 2 – A thriving local economy and economic base | | | |
|--|--|--|-----------------|
| A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups | | | |
| Strategy 2 | Goal | Measure | Priority |
| 2.1 Opportunity for Economic Diversification | A vibrant economy that includes opportunities for mining, industry, tourism, shopping, and business. | The level and diversity of businesses, including mining, industry, tourism, and commercial activity is increasing. | Medium |
| 2.2 Attracting new businesses | New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live. | | |

Consultation

As the approving authority, the WAPC is obliged to consult with affected stakeholders (e.g., local governments, Western Power, Water Corporation etc) on applications to amalgamate or subdivide freehold land.

However, there is no statutory requirement for the Shire to carry out any specified stakeholder consultation on the proposal, and given the nature of the proposal, it is not warranted.

Comment

The proposed amalgamation will result in a single allotment that exceeds the minimum lot size and minimum length of street frontage.

No other LPS 2 provisions apply to the proposal.

On this basis, amalgamation of the subject lots into a single allotment ought to be supported.

And, notwithstanding that the proposed redevelopment of the subject land as currently envisaged by the preliminary plans of the proposed redevelopment differs from the original intent to retain and use the existing Norseman Miners and Workers Club for the provision of meals and refreshments to the mine workers that will reside in the adjacent workers accommodation village (and thus may warrant development approval being obtained from Council), consideration of this redevelopment by Council is irrelevant to consideration of the amalgamation proposal, which must be considered on its merits.

Determination Options

In determining its resolution on the proposal Council has the option of:

- C. Supporting the amalgamation proposal; or
- D. Not supporting the amalgamation proposal.

Voting Requirements

Simple Majority

Officer Recommendation

That Council, pursuant to clause 142 (2) of the *Planning and Development Act 2005* inform the Western Australian Planning Commission that it has no objection to the proposed amalgamation of lots 40 and 42 on DP 222908 (HN's 98 and 94 Prinsep Street respectively), and lots 204 and 205 on DP 300448 (HN 96 Prinsep Street) into a single allotment as per the plan of amalgamation prepared by Graham Gath Surveys (Drawing No. 20/2325) dated 26 May 2021.

Moved Cr: Wyatt
Seconded Cr: Hogan

Resolution

That Council, pursuant to clause 142 (2) of the *Planning and Development Act 2005* inform the Western Australian Planning Commission that it has no objection to the proposed amalgamation of lots 40 and 42 on DP 222908 (HN's 98 and 94 Prinsep Street respectively), and lots 204 and 205 on DP 300448 (HN 96 Prinsep Street) into a single allotment as per the plan of amalgamation prepared by Graham Gath Surveys (Drawing No. 20/2325) dated 26 May 2021.

Carried by: Simple Majority

For: 6

Against 0

| Agenda Reference & Subject | |
|--|--|
| 10.2.4 - PROPOSED AMALGAMATION OF LOTS 287 – 290 AND 298 – 301 ON DP 222910, NORSEMAN | |
| Location / Address | 105-111 Prinsep Street and 106-114 Angove Street Norseman |
| File Reference | DB.BD |
| Author | Anthony Dowling, Dowling Giudici + Associates (Town Planning Consultant) |
| Date of Report | 10 June 2021 |
| Disclosure of Interest | DG+A receives consulting fees from the Shire of Dundas |

Summary

The Shire of Dundas has been invited by the Western Australian Planning Commission (WAPC) to consider and provide comments to it on a proposed amalgamation of the aforementioned lots into a single allotment as denoted on the plan of amalgamation provided at **Schedule 10.2.3 (A)** of this agenda.

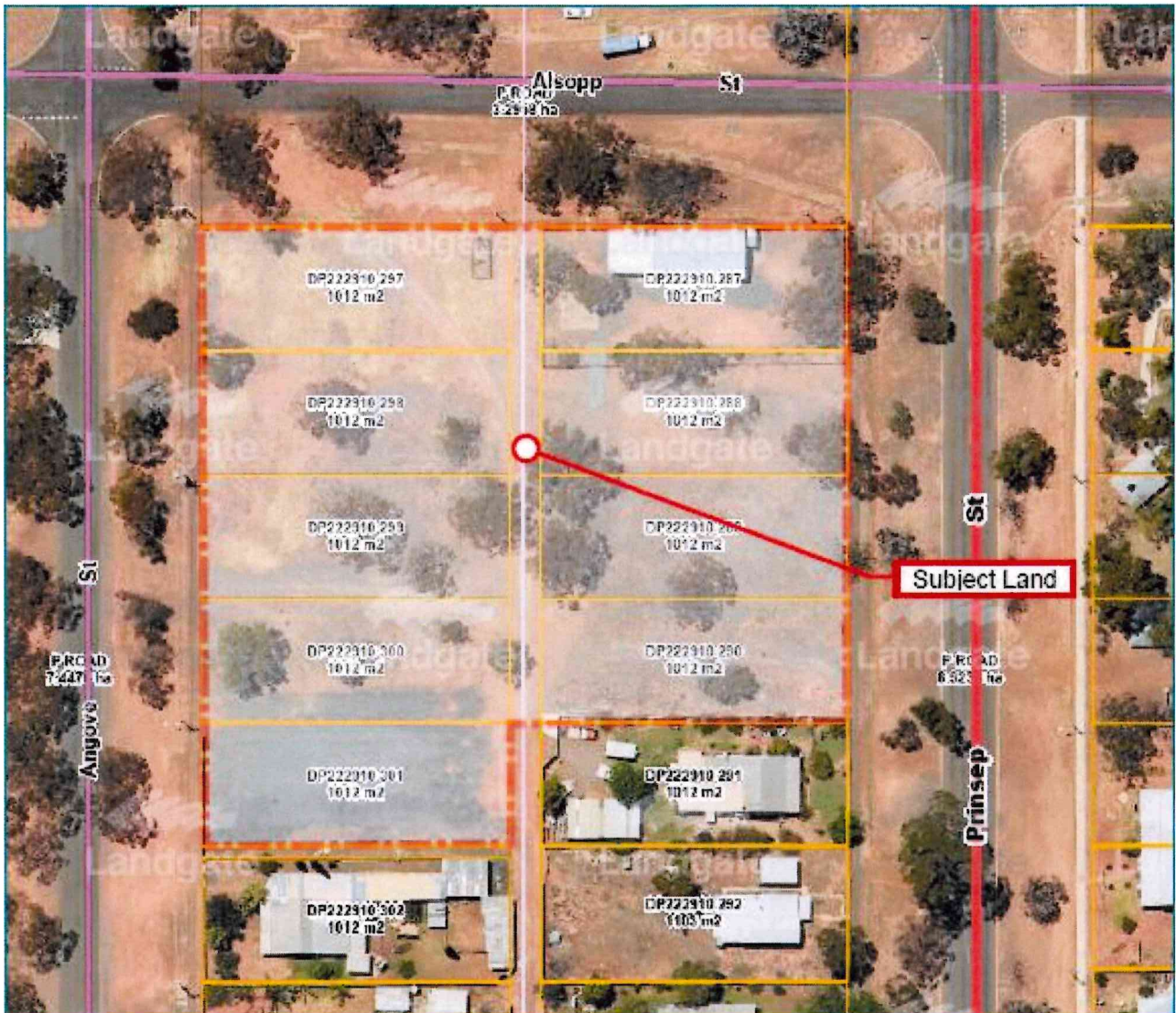
The proposed amalgamation of the lots into either a single lot or two lots separated by the existing closed (and unmade) right-of-way is a condition of the development approval recently granted by Council for the development of workforce accommodation upon those lots.

Given this, and that the minimum and average lot size and length of street frontages of the proposed lot accords with the minimum and average lot size and length of street frontage prescribed by the Residential Design Codes of WA for an R10 coding, it is recommended that Council inform the WAPC that it has no objection to the proposed amalgamation of the lots into a single allotment.

Background

On 28 January 2021 Council considered and approved a development application for the proposed development of a workforce accommodation village ('the village') upon lot numbers 287-290 (HN's 105-111) Prinsep Street, lot numbers 298-301 (HN's 106-114) Angove Street Norseman, and the extent of the right-of-way (laneway) which bisects the development site.

An aerial image of the subject land comprising the lots to be amalgamated is provided below.



Condition number (i) of the development approval required the registered proprietor (landowner) of the lots (Resource Accommodation Management P/L) to lodge within 30 days of the date of approval an application to the WAPC to amalgamate these lots into either a single allotment or into two (2) separate allotments with one allotment comprising lots 287-290 and the other allotment comprising lots 298-301 respectively.

This condition is presently being acted upon with application to amalgamate the subject lots into a single allotment having been submitted to the WAPC (the approving authority). The WAPC has since invited the Shire to comment and provide advice on the proposal within the context of the Shire's prevailing local planning scheme (LPS 2).

Hence this report for Council's consideration and advice on the proposal.

Condition (ii) of the development approval required the registered proprietor of the lots (RP) to enter into a lease agreement with the Shire of Dundas (within 60 days of the date of approval) to lease the extent of the closed laneway (right-of-way) that bisects the subject lots until the laneway is permanently closed and the land comprised within is amalgamated with adjoining lots. A ROW Closure Plan depicting the extent of the laneway that ought to be closed is provided at **Schedule 10.2.3 (B)** of this agenda.

At this stage, compliance by the RP with this condition remains outstanding. This condition will need to be complied with and executed prior to occupancy of the workforce accommodation commencing (unless otherwise agreed to by Council).

Proposal Overview

The proposal is to amalgamate lot numbers 287-290 (HN's 105-111) Prinsep Street and lot numbers 298-301 (HN's 106-114) Angove Street Norseman into a single allotment (proposed lot 603) comprising an area of 9,112 m² with a street frontage length of 100.58 metres to Angove Street, 105.69 metres to Alsopp Street, and 80.47 metres to Prinsep Street.

Statutory Environment

- *Planning and Development Act 2005 (PD Act)*
- *Shire of Dundas Local Planning Scheme No. 2 (LPS 2)*

The **PD Act** provides for the amalgamation or subdivision of freehold land within the State of Western Australia, with the WAPC empowered as the approving authority.

The process for amalgamation and subdivision includes a requirement for the WAPC to consult with local government on proposals to amalgamate or subdivide land that fall within their local planning scheme areas. A local government is allowed up to 42 days – from the date notification of the application is referred to it from the WAPC – to provide any comment on the application to the WAPC. For this application the Shire has until 2021 to forward its comment and advice on the proposal to the WAPC.

A local government's consideration, comment and advice on such proposals can only be provided within the context of the objects and relevant provisions (if any) of its local planning scheme applying to the subject land.

In this respect **LPS 2** applies to the subject lots and zones them all **Residential** with each lot assigned a residential density coding of **R10**.

For a lot having an R10 coding it can have a **minimum lot size of 875 m²** but together with any other proposed lots comprised within the proposed subdivision an **average lot size of 1,000 m²** is to be achieved. Each lot is also to have a **minimum street frontage of 20 metres** (although it is not uncommon – and within reason - for lots to have lesser frontages).

Policy Implications

The Shire has no local planning policies that apply to the proposed amalgamation.

Financial Implications

There are no financial implications for the Shire of Dundas relating to the proposal.

Strategic Implications

The proposed amalgamation has the potential to facilitate the following strategies and goals of the Shire's *Strategic Community Plan 2012-2022*:

| Theme 2 – A thriving local economy and economic base | | | |
|--|---|--|-----------------|
| A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups | | | |
| Strategy 2 | Goal | Measure | Priority |
| 2.1 Opportunity | A vibrant economy that includes opportunities for | The level and diversity of businesses, including mining, | Medium |

| | | | |
|--------------------------------------|--|---|--|
| for Economic Diversification | mining, industry, tourism, shopping, and business. | industry, tourism, and commercial activity is increasing. | |
| 2.2 Attracting new businesses | New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live. | | |

Consultation

As the approving authority, the WAPC is obliged to consult with affected stakeholders (eg. local governments, Western Power, Water Corporation etc) on applications to amalgamate or subdivide freehold land.

However, there is no statutory requirement for the Shire to carry out any specified stakeholder consultation on the proposal, and given the nature of the proposal, it is not warranted.

Comment

The proposed amalgamation will result in a single allotment that exceeds the minimum and average lot size and minimum length of street frontage prescribed for an R10 coding.

No other LPS 2 provisions apply to the proposal.

It is noted that on the plan of the proposed amalgamation the existing laneway (ROW) that bisects the subject lots is shown as closed. Given this it may also be opportune to amalgamate the land comprising the ROW to be amalgamated into proposed lot 603 as part of the amalgamation application under consideration. If this will not unduly hold up or impede the amalgamation process, nor the progressing of the workers village development currently underway, then Council ought to recommend this to the WAPC.

If, however, it will impede progress of the workers village development in a timely manner, then amalgamation of the land comprising the ROW should be undertaken by the Shire as a separate process.

Determination Options

In determining its resolution on the proposal Council has the option of:

- E. Supporting the amalgamation proposal; or
- F. Not supporting the amalgamation proposal.

It is recommended that the proposal be supported as it gives effect to Council's development approval recently granted for the development of workforce accommodation upon the subject lots and will enable the development to proceed forthwith.

Voting Requirements

Simple Majority

Officer Recommendation

That Council, pursuant to clause 142 (2) of the *Planning and Development Act 2005* inform the Western Australian Planning Commission that:

- (i) It has no objection to the proposed amalgamation of lots 287-290 (HN's 105-111) Prinsep Street and lots 298-301 (HN's 106-114) Angove Street Norseman into a single allotment as per the plan of amalgamation prepared by Graham Gath Surveys dated 26 May 2021; and
- (ii) It also has no objection to the land comprising the 'Closed Road' denoted on the aforementioned plan of amalgamation being amalgamated into proposed lot 603 if this can take place as part of, and won't unduly hold up or impede, the amalgamation process.

Moved Cr: Wyatt
Seconded Cr: Hogan

Resolution

That Council, pursuant to clause 142 (2) of the *Planning and Development Act 2005* inform the Western Australian Planning Commission that:

- (iii) It has no objection to the proposed amalgamation of lots 287-290 (HN's 105-111) Prinsep Street and lots 298-301 (HN's 106-114) Angove Street Norseman into a single allotment as per the plan of amalgamation prepared by Graham Gath Surveys dated 26 May 2021; and
- (iv) It also has no objection to the land comprising the 'Closed Road' denoted on the aforementioned plan of amalgamation being amalgamated into proposed lot 603 if this can take place as part of, and won't unduly hold up or impede, the amalgamation process.

Carried by: Simple Majority For: 6 Against 0

| Agenda Reference and Subject | |
|--|---|
| 10.2.5 - Application for National Disaster Risk Reduction Program Grant | |
| Location / Address | Shire of Dundas Region |
| File Reference | GS.PR.16 |
| Author | Manager Corporate and Community Services – Pania Turner |
| Date of Report | 17/08/2021 |
| Disclosure of Interest | Nil |

Summary

For Council to ratify the grant application to the National Disaster Risk Reduction Program. The NDRRP is a State and Commonwealth Governments initiative that strives to to proactively reduce the risk and limit the impact of natural hazard disasters on Australian communities and economies.

Background

To be eligible for NDRR funding projects must address at least one Commonwealth NDRRF priority and demonstrate one of more of the 11 action areas within the WA Implementation Plan.

The Shires of Dundas, Coolgardie, and City of Kalgoorlie Boulder success in seeing the funded placement of a Bushfire Risk Planning Coordinator, has allowed the Shire of Dundas the time to focus on areas of risk and has identified: *Freight and supply chain risk from bushfire in the Southern Goldfields*.

The proposed project addresses the following criteria:

- Understand Disaster Risk
- Accountable Decisions

- Enhanced Investment
- Governance, Ownership and Responsibility
- Securing of Supply Chains and Infrastructure

Statutory Environment

Nil

Policy Implications

A.12. Grant Funding Applications

Financial Implications

The total project budget sits at \$120,400 (ex GST). A detailed budget is included in the confidential papers relating and indicates stakeholder investment and in-kind contributions.

The Shire's contribution is calculated at \$18,000 in kind contribution.

Strategic Implications

| Theme 3 – Natural & Built Environment | | | |
|--|---|--|-------------|
| A protected and enhanced environment that is aesthetically pleasing and provides benefits for the Community for generations to come. | | | |
| Strategy 3 | Goal | Measure | Priority |
| 3.1 Management of environmental impact. | To minimise the impact of Shire activities on the environment. | That any activities undertaken by the Shire have a demonstrable minimal impact on the environment and set a benchmark for the region. | Medium |
| 3.3 Enhanced transport access and infrastructure. | Improved infrastructure within the Shire and good transport access to and around Norseman. | Existing infrastructure that meets Community expectations and requirements. A measurable improvement in levels of infrastructure. | High |
| 3.4 Enhancement of natural tourist destinations. | Development of the Great Western Woodlands that maintains the overall natural beauty of the area however still provides opportunities for tourism and other uses. | That the GWW is generally preserved, and any development undertaken still allows residents and tourists to enjoy its natural beauty An increased level of tourism numbers visiting the GWW. | Medium/High |

| A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups. | | | |
|---|--|--|----------|
| Strategy 2 | Goal | Measure | Priority |
| 2.1 Opportunity for Economic Diversification | A vibrant economy that includes opportunities for mining, industry, tourism, shopping, and business. | The level and diversity of businesses, including mining, industry, tourism, and commercial activity is increasing. | Medium |
| 2.2 Attracting new businesses | New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live. | | |
| 2.3 Future Growth and sustainability | Our Shire will maintain the existing population and provide opportunities for future growth for continued sustainability of the Community. | Population levels are stable or increasing to maintain a viable Community. | Medium |
| 2.4 Provide infrastructure that stimulates growth | To assist in the provision of infrastructure that encourages development of existing and new business opportunities. | Increased level of infrastructure that is beneficial to business and industry. | High |

| Theme 1 – A vibrant, active, and healthy socially connected Community | | | |
|---|--|---|----------|
| A strong, healthy, educated, and connected Community that is actively engaged and involved. | | | |
| Strategy 1 | Goal | Measure | Priority |
| 1.4 Highly developed educational facilities | A Shire which has highly developed educational opportunities and facilities available to the Community | An increased level of course and career selection available to the Community. | Medium |

Consultation

Bushfire Risk Planning Coordinator, Councillors, Shire Senior Officers, CEO

Comment

Applications for the National Disaster Risk Reduction Program Grant closed on 6th August requiring authorization from the CEO to submit the application before the ordinary meeting of Council.

The project will supply evidence to the multiple stakeholders (industry, emergency services and land managers) as to the value, type and supply chain linkages that transfer through the Southern Goldfields and their key exposure locations to bush-fire hazard.

This evidence will inform strategies and actions to be included in Bush-fire Risk Management plans of the three Council areas in the Southern Goldfields, (Shire of Dundas, Shire of Coolgardie, and City of Kalgoorlie Boulder). These plans inform business and industry policy and procedure, organisations bush fire mitigation / resilience plans and funding programs.

The implementation of these programs will increase safety for rail and road users, reduce costs to the transport industry, increase supply security for business and industry, improve community wellbeing, reduce bushfire ignitions, and enhance the resilience of the national communication sector.

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas Council approve the application for National Disaster Risk Recovery Program Grant

Moved Cr: Patupis

Seconded Cr: Schultz

Resolution

That the Shire of Dundas Council approve the application for National Disaster Risk Recovery Program Grant

Carried by: Simple Majority

For: 6

Against 0

| Agenda Reference & Subject | |
|--|---|
| 10.2.6 – Members Meeting Fees, Allowances and Expense Reimbursement for 2021/2022 | |
| Location / Address | Shire of Dundas |
| File Reference | GV.CO |
| Author | Chief Executive Officer – Peter Fitchat |
| Date of Report | 16 th August 2021 |
| Disclosure of Interest | Nil |

Summary

For the Council to consider the elected members meeting fees and allowances payable in 2021/22.

Background

The Council at its ordinary meeting held on the 20th of July 2021 included in the resolution for the 2021/22 Budget adoption the following:

10. Local Government Annual Allowances and Meeting Attendance Fees

The Local Government Act 1995 and Administration Regulations provides for a Local Government Allowance that is payable to the President and Deputy President.

- a) *That the President's Local Government allowance - \$15,912 per annum and the Deputy President's Local Government Allowance - \$3,978 per annum be adopted.***

- b) *That the President's meeting fees of \$375 per meeting be adopted.*
 c) *That all other meeting fees of \$106 per meeting be adopted.*

11. Local Government – Travel Expenses

- a) *That all Councillors who use their own motor vehicle for travel to Council meeting or on other authorised Council business be paid a motor vehicle expense allowance on a per-kilometre basis, at the rate set out and the conditions set forth in the Local Government Officer's (WA) Interim Award 2011.*

To allow further transparency for staff and Council and for any recent variations to the Local Government Chief Executive Officers and Elected Members Determination No 1 of 2021, this report has been prepared for Council to summarise the meeting fees, allowances and expenses that are payable for the 2021/22 financial year.

Elected Members Meeting Fees and Allowances for 2021/22

| | |
|---|---|
| President's Allowance | \$15,912 per annum in monthly instalments |
| Deputy President's Allowance | \$3,978 per annum in monthly instalments |
| President's Meeting Fees | \$375 per meeting |
| Councillors Meeting Fees | \$212 per meeting |
| Councillors Committee & Prescribed Meeting Fee | \$106 per meeting |

Expenses to be Reimbursed for 2021/22

Travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) to Council meetings or on other authorised Council business are to be calculated at the same rate contained in Section 30.6 of the Local Government Officers' (Western Australia) Award 2021.

Any other cost incurred under regulation 32(1) of the LG Regulations upon presentation of sufficient evidence of the cost incurred.

Statutory Environment

1. Pursuant to section 5.98(1)(b) of the LG Act, a council member who attends a council meeting is entitled to be paid the fee set by the local government or the regional local government within the range determined by the Salaries and Allowances Tribunal.
2. Pursuant to section 5.98(1)(b) and (2A)(b) of the LG Act, a council member who attends a committee meeting or (at the request of the local government or regional local government) a meeting of a type prescribed in regulation 30(3A) of the LG Regulations is entitled to be paid the fee set by the local government or regional local government within the range determined by the Salaries and Allowances Tribunal for attending committee meetings or, as the case requires, meetings of that type.
3. Each of the following meetings is a type of meeting prescribed in regulation 30(3A) of the LG Regulations -
 - o meeting of a WALGA Zone, where the council member is representing a local government as a delegate elected or appointed by the local government.
 - o meeting of a Regional Road Group established by Main Roads Western Australia, where the council member is representing a local government as a delegate elected or appointed by the local government.
 - o council meeting of a regional local government where the council member is the deputy of a member of the regional local government and is attending in the place of the member of the regional local government.

- meeting other than a council or committee meeting where the council member is attending at the request of a Minister of the Crown who is attending the meeting.
 - meeting other than a council meeting or committee meeting where the council member is representing a local government as a delegate elected or appointed by the local government.
4. Pursuant to section 5.99 of the LG Act, a local government or regional local government may decide by an absolute majority that instead of paying council members an attendance fee referred to in section 5.98(1) of the LG Act, it will pay all council members who attend council or committee meetings a fee set within the range for annual fees determined by the Salaries and Allowances Tribunal.
5. Regulation 30(3C) of the LG Regulations prevents the payment of a fee to a council member for attending a meeting of a type prescribed in regulation 30(3A) of those regulations if –
- the person who organises the meeting pays the council member a fee for attending the meeting; or
 - the council member is paid an annual fee in accordance with section 5.99 of the LG Act; or
 - the council member is deputising for a council member at a meeting of a regional local government and the member of the regional local government is paid an annual fee in accordance with section 5.99 of the LG Act.

Policy Implications

There are no policy implications resulting from the recommendation of this report.

Financial Implications

The total Elected Member Remuneration is budgeted at \$74,142 for the financial year 2021/22 and is specified in Note 11 of the Statutory Budget.

Strategic Implications

There are no strategic implications resulting from the recommendation of this report.

Consultation

- Shire President
- Councillors
- Senior Staff

Comment

The Salaries and Allowances tribunal sets Local Government Band Allocations; 4 bands according to size, population and other factors and is a similar system used in determining the salary ranges for Chief Executive Officers.

The Shire of Dundas is in Band 4.

There are two methods of determining the allowances/meeting fees paid to Councillors, Presidents and Mayors.

Method 1 – an annual allowance within a prescribed range.

Method 2 – a meeting fee (per meeting) within a prescribed range.

11. Method 1 - ANNUAL ATTENDANCE FEES IN LIEU OF COUNCIL MEETING, COMMITTEE MEETING AND PRESCRIBED MEETING ATTENDANCE FEES

For a council member other than the mayor or president:

| Band | Minimum | Maximum |
|------|---------|---------|
| 4 | \$3,589 | \$9,504 |

For a council member who holds the office of mayor or president:

| Band | Minimum | Maximum |
|------|---------|----------|
| 4 | \$3,589 | \$19,534 |

12. Method 2 - COUNCIL MEETING ATTENDANCE FEES – PER MEETING

For a council member other than the mayor or president:

| Band | Minimum | Maximum |
|------|---------|---------|
| 4 | \$91 | \$238 |

For a council member who holds the office of mayor or president:

| Band | Minimum | Maximum |
|------|---------|---------|
| 4 | \$91 | \$490 |

The Shire of Dundas has implemented Method 1 for the Elected Members.

COMMITTEE MEETING AND PRESCRIBED MEETING ATTENDANCE FEES – PER MEETING

For a council member (including the mayor or president):

| Band | Minimum | Maximum |
|------|---------|---------|
| 4 | \$46 | \$119 |

ANNUAL ALLOWANCE FOR A MAYOR, PRESIDENT OR CHAIR

For a mayor or president:

| Band | Minimum | Maximum |
|------|---------|----------|
| 4 | \$513 | \$20,063 |

ANNUAL ALLOWANCE FOR A DEPUTY MAYOR, DEPUTY PRESIDENT OR DEPUTY CHAIR

The percentage determined for the purposes of section 5.98A(1) of the LG Act is 25 per cent of the Presidents allowance.

If the office of mayor or president is vacant under section 5.34(a) of the Local Government Act 1995, and the deputy performs the functions of mayor or president for a period of no less than four months, the deputy will be entitled to receive the mayor or president allowance according to the applicable local government band in 7.2 of the Determination.

Elected Members Meeting Fees and Allowances for 2020/21 are as follows:

| | |
|---|---|
| President's Allowance | \$15,600 per annum in monthly instalments |
| Deputy President's Allowance | \$3,900 per annum in monthly instalments |
| President's Meeting Fees | \$368 per meeting |
| Councillors Meeting Fees | \$208 per meeting |
| Councillors Committee & Prescribed Meeting Fee | \$104 per meeting |

A modest 2% increase is proposed for the 2021/22 Elected Members Meeting Fees and Allowances as follows:

| | |
|---|---|
| President's Allowance | \$15,912 per annum in monthly instalments |
| Deputy President's Allowance | \$3,978 per annum in monthly instalments |
| President's Meeting Fees | \$375 per meeting |
| Councillors Meeting Fees | \$212 per meeting |
| Councillors Committee & Prescribed Meeting Fee | \$106 per meeting |

This increase ensures that the Council remain in line with inflation costs and continues to be in the range as set out by the WA Salaries and Allowances Act 1975 – Determination of the Salaries and Allowances Tribunal for Local Government CEO's and Elected Members.

Voting Requirements

Absolute Majority

Officer Recommendation

1. That the Shire of Dundas elected member's meeting fees and allowances for 2021/22 be set as follows:

| | |
|--|---|
| President's Allowance | \$15,912 per annum in monthly instalments |
| Deputy President's Allowance | \$3,978 per annum in monthly instalments |
| President's Meeting Fees | \$375 per meeting |
| Councillors Meeting Fees | \$212 per meeting |
| Councillors Committee & Prescribed meeting Fee | \$106 per meeting |

2. Travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) to Council meetings or on other authorised Council business are to be calculated at the same rate contained in Section 30.6 of the Local Government Officers' (Western Australia) Award 2021.
3. Any other cost incurred under regulation 32(1) of the Local Government (Administration) Regulation 1996 upon presentation of sufficient evidence of the cost incurred.

Moved Cr: Wyatt
Seconded Cr: Hogan

Resolution

4. That the Shire of Dundas elected member's meeting fees and allowances for 2021/22 be set as follows:

| | |
|--|---|
| President's Allowance | \$15,912 per annum in monthly instalments |
| Deputy President's Allowance | \$3,978 per annum in monthly instalments |
| President's Meeting Fees | \$375 per meeting |
| Councillors Meeting Fees | \$212 per meeting |
| Councillors Committee & Prescribed meeting Fee | \$106 per meeting |

5. Travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) to Council meetings or on other authorised Council business are to be calculated at the same rate contained in Section 30.6 of the Local Government Officers' (Western Australia) Award 2021.
6. Any other cost incurred under regulation 32(1) of the Local Government (Administration) Regulation 1996 upon presentation of sufficient evidence of the cost incurred.

Carried by: Absolute Majority

For: 6

Against: 0

10.3 Members and Policy

| | |
|--|---|
| Agenda Reference & Subject | |
| 10.3.1 – Receive the Information Bulletin | |
| Location / Address | Shire of Dundas |
| File Reference | PE.ME.2 |
| Author | Chief Executive Officer - Peter Fitchat |
| Date of Report | 6 th July 2021 |
| Disclosure of Interest | Nil |

Summary

For Council to consider receiving the Information Bulletin for the period ending (Insert EOM Date).

Background

The Councillors' Information Bulletin for the period ending (Insert EOM Date) was completed and circulated to Councillors.

Statutory Environment

Local Government Act 1995

- Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
- Section 3.1 – Provides that the general function of the local government is to provide for the good governance of persons in its district.

Policy Implications

Council has no policies in relation to this matter.

Financial Implications

The recommendation of this report has no financial implications for Council.

Strategic Implications

Keeping Councillors informed in respect to matters impacting on their role as Councillor.

Consultation

Nil

Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

Because of certain confidential elements in the contents of this document, it is not a public document, it is distributed to Councillors and senior staff only and is not for public release.

Voting Requirements

Simple Majority

Officer Recommendation

That Council receive the monthly Councillors' Information Bulletin for the period ending 6th July 2021, as included in confidential papers relating.

Moved: Cr. Wyatt
Seconded: Cr. Hogan

Resolution

That Council receive the monthly Councillors' Information Bulletin for the period ending 6th July 2021, as included in confidential papers relating.

Carried by: Simple Majority For: 6 Against: 0

10.4 Administration, Finance and Community Development

| Agenda Reference & Subject | |
|---|--|
| 10.4.1 – Accounts Paid 01/07/2021 – 31/07/2021 | |
| Location / Address | Shire of Dundas |
| File Reference | FM.CR |
| Author | Accounts and Payroll Officer – Ali Sherifi |
| Date of Report | 19/08/2021 |
| Disclosure of Interest | Nil |

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas monthly accounts paid from 1st July 2021 to 31st July 2021 be noted.

Moved: Cr. Schultz
Seconded: Cr. Warner

Resolution

That the Shire of Dundas monthly accounts paid from 1st July 2021 to 31st July 2021 be noted.

Carried by: Simple Majority For: 6 Against: 0

Trust Payments

| Chq/E FT | Date | Name | Description | Amount |
|-------------|------|------|-------------|--------|
| | | | | 0.00 |

Municipal Cheques

| Cheque | Date | Name | Description | Amount |
|--------|------|------|-------------|--------|
| | | | | 0.00 |

Municipal Account EFT's

| EFT | Date | Name | Description | Amount |
|-----|------|------|-------------|--------|
|-----|------|------|-------------|--------|

| | | | | |
|-------------|------------|---|--|----------|
| EFT5 692 | 06/07/2021 | BP Norseman | Diesel and Unleaded Fuel Charges for May 2021 | 874.51 |
| EFT5 693 | 06/07/2021 | BELLINI BULK HAULAGE | Supply 10 cubic metres Soil Conditioner for Woodlands Centre | 1622.50 |
| EFT5 694 | 06/07/2021 | Dundas Fencing & Building Maintenance | Pump out dump point, Council disposal fee, DEC waste tracking Levy \$721.05 Pump out portable toilet at Norseman Strip - \$264 | 985.05 |
| EFT5 695 | 06/07/2021 | Great Northern Treelopping | Pruning trees 16-19th June @\$300 per hour + 1 hour travel \$10230 Tree pruning and removal @ \$300 per hour + travel \$4290 | 14520.00 |
| EFT5 696 | 06/07/2021 | Horizon Power | Various Power Charges - 15.04.2021 - 15.06.2021 | 14110.40 |
| EFT5 697 | 06/07/2021 | Kulbardi Hill Consulting | Woodlands Centre Custom Magnet Design | 1540.00 |
| EFT5 698 | 06/07/2021 | WorkCover Queensland | Work Cover for Richard Brookes plus Stamp Duty 01.07.2020 - 20.01.2021 | 248.10 |
| EFT5 699 | 06/07/2021 | Mundrabilla Station | Sourcing, clearing, and pushing up material to screen on Mundrabilla Station with D8 Bulldozer (6480m ³) - 18.05.2021 - 21.05.2021 | 10821.60 |
| EFT5 700 | 06/07/2021 | Initial Hygiene | 5 Sharps Disposal Service 1.4L 26 visits p.a, 10 Sanitary Disposal Service Manual (52) for the Woodlands Centre | 9957.44 |
| EFT5 701 | 06/07/2021 | Soilwater Group | Norseman Liquid Waste Facility - Biannual Wastewater Sampling & Reporting - May 2021 | 9069.50 |
| EFT5 702 | 06/07/2021 | Solutions IT (invoice S + B) | Managed Support - Maintain (Monthly Billing for June 2021) | 2442.42 |
| EFT5 703 | 06/07/2021 | Water Corporation | Water Charges for 18 Mildura St Norseman 23.03.2021 - 25.05.2021 | 2004.16 |
| EFT5 704 | 06/07/2021 | Wilsons Diesel & Auto Repairs | Replace door glass on the broken door to CAT Road Grader P279 - DS27 \$1527.80 Scan for loss of power, found turbo linkage missing, fitted link from another vehicle and reset computer to holden Trailblazer 2019 \$410. | 1937.80 |
| EFT5 705 | 06/07/2021 | Sharon Warner | Travel from Kalgoorlie & return for the GVROC Meeting 28.05.2021 | 372.28 |
| EFT5 706 | 06/07/2021 | Telstra Corporation Limited | Mobile Usage for Staff, Cameras & Tablets 17.06.2021 - 16.07.2021 | 1136.06 |
| EFT5 707 | 12/07/2021 | Department of Mines, Industry Regulation and Safety | Building Application Fees - Recoup | 113.30 |
| EFT5 708 | 12/07/2021 | Bonza Constructions Pty Ltd | Replace mixer tap to kitchen area near community Meeting room | 612.15 |
| EFT5 709 | 12/07/2021 | CATRIONA HONEY | People's Choice Award Winner | 250.00 |
| EFT5 710 | 12/07/2021 | Shire of Dundas | Recoup Building Application - Commissions | 10.00 |

| | | | | |
|-------------|------------|--|--|----------|
| EFT5 711 | 12/07/2021 | Shire of Dundas Municipal Fund | Payroll deductions | 410.00 |
| EFT5 712 | 12/07/2021 | Elite Gym Hire | Hire of Weights 12.06.2021 - 12.07.2021 \$568.65 Hire of Treadmill, Bike, Rower & Cross Trainer (12.06.2021 – 12.07.2021) \$442.70 | 1011.35 |
| EFT5 713 | 12/07/2021 | FULL MOON CAFE | Catering for Council meeting 15th June 2021 | 280.00 |
| EFT5 714 | 12/07/2021 | Highway Tilt Towing | Service to Cat skidsteer loader P299 - DS51 | 800.00 |
| EFT5 715 | 12/07/2021 | Kulbardi Hill Consulting | Part A of Final Payment for development of interpretive works for the Woodlands Centre. | 10930.15 |
| EFT5 716 | 12/07/2021 | Local Community Insurance Service | Public and Product Liability insurance for Norseman Community Markets - 30.06.2021 - 30.06.2022 | 612.15 |
| EFT5 717 | 12/07/2021 | Norseman General Practice | Pre-Employment Medical with D&A Testing for Darryl Glover - 21st June 2021 | 165.00 |
| EFT5 718 | 12/07/2021 | VANESSA AUSTRALIA | Assorted stock for the Woodlands Cultural, Community and Visitor Centre \$3965.16 Credit for Damaged item (1x Chernee Sutton) \$-13.98 | 3951.18 |
| EFT5 719 | 12/07/2021 | Telstra Corporation Limited | Phone Charges for Admin, Co-Location & Woodlands Centre, late payment fee - 20.06.2021 - 19.07.2021 \$718.29 Home Bundles for Admin & Woodlands Centre \$99 | 817.29 |
| EFT5 720 | 14/07/2021 | Bonza Constructions Pty Ltd | Construct new office and crib room in Administration Building, variation to change design \$20867.55 Replace downpipe, concrete unfinished drainage areas, fit pavers around pole & Telstra pit, replace pneumatic \$1704.92 Fencing to front door of Dodd House \$1108.80 Install balustrading to Eucla Hall, additional labour and material required due to variation \$8154.52 Construct new walkway, replace doors & jambs to toilets, new entrance set & installed for men's toilet at Eucla hall \$6554 | 38389.79 |
| EFT5 721 | 14/07/2021 | Department of Fire & Emergency Services | ESL (JUNE 2021) | 807.48 |
| EFT5 722 | 14/07/2021 | FULL MOON CAFE | Catering for Budget Meeting 18.06.2021 | 186.00 |
| EFT5 723 | 14/07/2021 | Highway Tilt Towing | Service to Kubota Excavator - P324 | 1036.13 |

| | | | | |
|-------------|------------|--------------------------------|--|----------|
| EFT5 724 | 14/07/2021 | Harvey Norman | Purchase 3x LG 86inch 4K Smart TV for the Town Hall | 9000.00 |
| EFT5 725 | 14/07/2021 | Kilima (WA) Pty Ltd | Rent from the 16th of June to 30th of June 2021 (10% increase), Rent for the Month July 2021 | 253.00 |
| EFT5 726 | 14/07/2021 | Landgate | Mining Tenements Chargeable - Schedule No. M2021/6 - Dated 20.05.2021 to 10.06.2021 | 697.00 |
| EFT5 727 | 14/07/2021 | Mundrabilla Station | Cart gravel from Mundrabilla to Eucla 16.06.2021 - 30.06.2021 | 31985.00 |
| EFT5 728 | 14/07/2021 | Moore Australia (WA) Pty Ltd | Compilation of EOM and Rates processing and management assistance for May 2021 | 6160.00 |
| EFT5 729 | 14/07/2021 | Norseman IGA | Various IGA Purchase 01.05.2021 - 31.05.2021 | 896.71 |
| EFT5 730 | 14/07/2021 | South East Petroleum | Diesel & Unleaded Fuel Purchases Bp Card April 2021 \$1104.94 Diesel & Unleaded Fuel Purchases Bp Card April 2021 \$407.24 | 1512.18 |
| EFT5 731 | 14/07/2021 | Wilson's Diesel & Auto Repairs | Supply Parts, Provide new replacement hydraulic tilt ram for Cat grader P279 (DS27) \$6023.10 Inspect problem with transmission to Mitsubishi Fuso Truck P283, DS26 \$540.50 Service Bomag Multi roller P325 (DS25) \$1280 Service at \$310,000 km, clean out aircon evaporator & install filter, replace wiper blades & headlight protectors \$2093.60 Install 1 x new tyre for CAT Road Grader P279 (DS27) \$1750 Replace 4 x new tyres to 3 axle dog trailer P290 (DS4399) \$2319 1 x new Steer tyre for Hino service truck P302 DS19 - \$398.7 Repair aircon and take vehicle back to Shire Depot - \$1565.30 Carry out service at 130,000km & install 4 new tyres to Nissan Navara Ute P318 - 21DS - \$1834.80 Carry out Service at 84,000 km to P296 - 36DS \$611 50,000 km Service, check spotlight for improvements to Holden Colorado P327 DS232 \$481.70 Carry out Service, Check tyres and clean windscreen to P297 - 37DS \$611 Replace two damaged tyres to Hino Water Truck P266 DS17 \$997.40 Service at 196,000km to Hino Water Cart DS17 \$1728.90 | 23116.50 |

| | | | | |
|----------|------------|---|---|----------|
| | | | Bring truck to the workshop form Shire Depot, repair the Clutch to P302 DS19 \$338.70 2 x Hydraulic fittings for Skidsteer Loader P299 DS51 \$542.80 | |
| EFT5 732 | 14/07/2021 | Western Australian Local Government Association | 5 x Additional Modules for Website | 4125.00 |
| EFT5 733 | 14/07/2021 | Zipform Pty Ltd | 2000 x A4 Rates Notice Base Stock plus freight. | 770.00 |
| EFT5 734 | 01/07/2021 | Shire of Dundas | Vehicle Registrations 2021/22 | 8807.70 |
| EFT5 735 | 07/07/2021 | Shire of Dundas | Vehicle Registrations 2021/22 | 426.30 |
| EFT5 736 | 08/07/2021 | Shire of Dundas | Vehicle Registrations 2021/22 | 426.30 |
| EFT5 737 | 22/07/2021 | Australian Taxation Office | BAS (JUNE 2021) | 54449.00 |
| EFT5 738 | 22/07/2021 | Eucla Motor Hotel | Accommodation and meals for Joe and the road crew. Joe 3 nights, Matt 4 nights, Craig 10 nights, Nigel 10 nights for R2R Projects \$5234.70 1315.32 Litres of AD-BLUE for R2R Projects \$2483.42 | 7718.12 |
| EFT5 739 | 22/07/2021 | Bonza Constructions Pty Ltd | Construction of new toilet and access to Youth Centre, construct new, approved toilet in space between offset in brick wall where original door was to be. | 23763.32 |
| EFT5 740 | 22/07/2021 | Bunnings Warehouse Kalgoorlie | Assorted hardware items for Norseman Hyden Road | 379.71 |
| EFT5 741 | 22/07/2021 | Laurene Bonza | Claim (Council Meeting - 20.07.2021) \$368 Claim (IB Session – 06.07.2021), Budget meeting 15.07.2021, Walga Item 15.07.2021 \$312 | 680.00 |
| EFT5 742 | 22/07/2021 | BOC Limited | Container Service Fee (29.05.2021 - 27.06.2021) | 39.73 |
| EFT5 743 | 22/07/2021 | Esperance Plumbing Service | Install of new toilet suite and basin, install of drainage to connect toilet to existing drainage at Norseman Youth Centre | 5220.00 |
| EFT5 744 | 22/07/2021 | EAGLE PETROLEUM (WA) PTY LTD | 1000 litre Adblue, 4 x Renolit 20kg, 48 x Renolit 450g, 4 x titan formula 5L, 12 x WLithium Grease 350g | 2463.34 |
| EFT5 745 | 22/07/2021 | Threat Protect | Alarm Monitoring (Quarterly in advance for Admin) \$234.75 Alarm monitoring (Quarterly in advance for Norseman Youth Centre) \$111 | 345.75 |
| EFT5 746 | 22/07/2021 | Golden Line Fencing | Supply and install 77 meters of 1.2-meter-tall fencing, extra 11 meters fencing top/bottom powder coated rails at the dog park | 13068.00 |

| | | | | |
|-------------|------------|------------------------------------|---|----------|
| EFT5 747 | 22/07/2021 | Dowling Giudici and Associates | As per DG+A Professional Services Agreement 201218: 40 hrs @ \$95 / hr | 4180.00 |
| EFT5 748 | 22/07/2021 | GREG HORAN CONSTRUCTION PTY LTD | Office Partion to ceiling height, including counter desk, extra window to office, additional paint to walls to President Office | 24106.50 |
| EFT5 749 | 22/07/2021 | John Edward Patrick Hogan | Claim (Council Meeting - 20.07.2021) \$208 Claim (IB Session 06.07.2021), Budget meeting 15.07.2021, Walga item 15.07.2021 \$312 | 520.00 |
| EFT5 750 | 22/07/2021 | Horizon Power | Street Lights - 01.06.2021 - 30.06.2021 | 4763.01 |
| EFT5 751 | 22/07/2021 | Highway Tilt Towing | Service at 15,000 km to Holden Trailblazer P328 911-DS \$646.10 2 x batteries for Hino Service Truck P-302 DS19 \$473.75 | 1119.85 |
| EFT5 752 | 22/07/2021 | Mundrabilla Station | Carting gravel in road train end tippers from Mundrabilla Station to Eucla Burrow Pit (164 hours) - 24.06.2021 to 12.07.2021 | 45920.00 |
| EFT5 753 | 22/07/2021 | McLeods Barristers & Solicitors | Prepare the required Deed of Variation to allow subletting for the Men's Shed Lease | 400.00 |
| EFT5 754 | 22/07/2021 | Norseman Concrete | Cartage of gravel from Mundrabilla Station to Eucla, 2 x Road Trains plus meals and accommodation. | 65384.00 |
| EFT5 755 | 22/07/2021 | Norseman Community Resource Centre | Printing of the Norseman Today Vol39 No5 300 x copies | 900.00 |
| EFT5 756 | 22/07/2021 | Office National Kalgoorlie | Various Office Supplies - Arch files x5, File Divider x2, Manila Tabs x5 and Dual Monitor Arms x6 | 2161.80 |
| EFT5 757 | 22/07/2021 | Norseman General Practice | Pre-Employment D&A Medical for DONA BRYDON - Thursday 1st July 2021 | 132.00 |
| EFT5 758 | 22/07/2021 | Thinkproject Australia Pty Ltd | RAMM Annual Support and maintenance fee for the period 01.07.2021 - 30.06.2021 | 7286.04 |
| EFT5 759 | 22/07/2021 | Valma Joy Schultz | Claim (IB Session 06.07.2021), Budget Meeting 15.07.2021, Walga Item 15.07.2021 | 312.00 |
| EFT5 760 | 22/07/2021 | Solutions IT (invoice S + B) | Agreement - Managed Support (Monthly Billing for July 2021) \$2472.62 Pre-paid support hours – 20 hours \$2178 | 4650.62 |
| EFT5 761 | 22/07/2021 | Seminars Australia Pty Ltd | Taxation of employee salaries (Advanced Payroll) for Ciara & Ali on 24 June and 25th June 2021 | 1150.00 |
| EFT5 762 | 22/07/2021 | TAPS Industries Pty Ltd | Repaired toilet block plus travel fee at Phoenix Park | 663.22 |

| | | | | |
|-------------|------------|-----------------------------------|--|---------|
| EFT5 763 | 22/07/2021 | Veronica Wyatt | Claim (Council Meeting - 20.07.2021) \$312 Claim council meeting - \$208 | 520.00 |
| EFT5 764 | 22/07/2021 | Sharon Warner | Claim (Council Meeting - 20.07.2021) | 520.00 |
| EFT5 765 | 22/07/2021 | Telstra Corporation Limited | Telstra 4GXWIFI PLUS for Peter Fitchat 04.07.2021 - 03.08.2021 | 49.04 |
| EFT5 766 | 30/07/2021 | Australia Post | Postage (June 2021) | 60.15 |
| EFT5 767 | 30/07/2021 | BP Norseman | Diesel and Unleaded Charges for June 2021 | 718.35 |
| EFT5 768 | 30/07/2021 | Bonza Constructions Pty Ltd | Repair to downpipes and installation of new kitchen to Dodd House \$3648.89, Admin toilet door paint & other miscellaneous repairs \$396 Repairs to doors at depot \$1848 Cleaning carpet Gutters and re-fixing at Admin building \$884.74 Supply and install new blind opening rods, remove old blind at CEO access door & replace with tint film \$1115.40 Unblock toilet at Aged Care unit 3, unblock with sewer worm, pump up septic tank and remove all solid \$1217.70 Supply and install new inlet valve and tank stop cock to toilet at the Visitor Centre \$202.40 Supply & Install 1 x meranti doorstop and 1 x Lane passage set + materials for the Depot \$211.20 | 9524.33 |
| EFT5 769 | 30/07/2021 | Shire of Dundas Municipal Fund | Payroll deductions | 410.00 |
| EFT5 770 | 30/07/2021 | Esperance Plumbing Service | Clear blocked drainage at admin building, replace the faulty RPZD valve at the Town Hall, clean & re-install drainage at doctor's house + travel charges | 2838.50 |
| EFT5 771 | 30/07/2021 | Future Security Solutions Pty Ltd | Alarm Monitoring for 81 Roberts Street | 150.15 |
| EFT5 772 | 30/07/2021 | FULL MOON CAFE | Catering for Council Meeting 20.07.2021 \$350 Catering for special council meeting (Walga item) \$135 | 485.00 |
| EFT5 773 | 30/07/2021 | Global Communications Services | Repair ICOM radio for Airstrip | 207.63 |
| EFT5 774 | 30/07/2021 | Threat Protect | Alarm Monitoring (Quarterly in advance for the Laundromat) | 115.50 |
| EFT5 775 | 30/07/2021 | Goldfields Image Works | July - 2020 to June 2021 Record Monthly Council Meetings \$1980 Various onsite photography, edit & transmit for Visitor Centre \$308 | 6793.75 |

| | | | | |
|-------------|------------|--|--|----------|
| | | | <p>6 x Large Market bags, 3 x small folding bags for the Visitor Centre \$150</p> <p>2 x sample prints for display wall presentation for the Woodlands Centre \$198</p> <p>Construct & Install Woodlands Centre server window panel \$495</p> <p>Photograph & Video record Road Condition, edit and supply images on disc, travel fees \$1614.25</p> <p>Supply images for prospectus \$1100</p> <p>Print and frame Presentation collation Cr Hogan \$140</p> <p>Design print and frame service Certificates \$808.50</p> | |
| EFT5 776 | 30/07/2021 | Goldfields Aboriginal Language Centre Aboriginal Corporation | <p>Ngadju language welcome statement - Ngadju and English Administration \$1351.35</p> <p>Ngadju names for plants and animal for mural, words, Ngadju, spelling verification by elders. \$220</p> <p>3 x Animal name translation to Ngadju \$148.50</p> | 1719.85 |
| EFT5 777 | 30/07/2021 | Highway Tilt Towing | <p>Exhaust repairs & light repairs (lights supplied by the Shire) to Holden Colorado DS232, P327 \$1605.75</p> <p>New Battery for Hino 500 Series DS19 P302 \$349.50</p> <p>1 x New Battery for Holden Colorado for \$339</p> <p>Puncture repair Holden Trailblazer 911-DS P328 \$55</p> | 2349.25 |
| EFT5 778 | 30/07/2021 | Mega Phones | <p>Labour charge - service call on June 17th to connect & relocate extension to president, bushfire office, 2 x Avaya type Keystation.</p> | 622.00 |
| EFT5 779 | 30/07/2021 | Marketforce | <p>Advertising - 2021/2022 Notice of Intention to Levy Differential Rates (Kalgoorlie Miner 18/06/2021) \$554.25</p> <p>Advert – Council Meeting Dates 21/22 (KM 26.06.2021) \$377.96</p> | 932.21 |
| EFT5 780 | 30/07/2021 | Norseman Concrete | <p>Carting of Gravel to Eucla, Mobilise site, gravel screening, accommodation and meals demobilisation to Norseman, Loader work.</p> | 39640.00 |
| EFT5 781 | 30/07/2021 | Navman Wireless Australia Pty Ltd | <p>Monthly Satellite Service (05.07.2021 - 04.08.2021)</p> | 65.89 |
| EFT5 782 | 30/07/2021 | Business of Pursuits Pty Ltd | <p>Pilot Digital Wayfinding Map</p> | 6050.00 |
| EFT5 783 | 30/07/2021 | O'Dwyer Electrical | <p>Replace 30 down lights at Shire Admin Office & Disconnect oven at Dodd House \$2970</p> | 8941.35 |

| | | | | |
|-------------|------------|---|--|---------------------|
| | | | Install toilet wall exhaust, light & switch at Youth Centre, check lights at SES Building, replace faulty security light at the gym \$3991.35 Replace 14 down lights at Admin Office, Disconnect power to Island bench in old Welcome Park, check fire Brigade for upgrade \$1980 | |
| EFT5 784 | 30/07/2021 | Microshel Family Trust T/AS PACK & SEND EAST PERTH RGS MW PTY LTD | Freight - Goldfields Record Management \$1298.66 Delivery of parts for P283 \$194.61 | 1493.27 |
| EFT5 785 | 30/07/2021 | Piano Magic | Piano for Norseman Town Hall | 4400.00 |
| EFT5 786 | 30/07/2021 | South Coast Foodservice | 10 boxes Aussie Care Towel | 724.90 |
| EFT5 787 | 30/07/2021 | IT Vision | Renew Synergy Soft & Universe Annual License Fees 01 July 2021 to 30 June 2022 | 38315.89 |
| EFT5 788 | 30/07/2021 | VEECO LAUNDRY SYSTEMS | Deposit of 20% on purchase of various laundry equipment for the Laundromat | 42782.60 |
| EFT5 789 | 30/07/2021 | Winc Australia Pty Ltd | Various stationary for Admin Office | 136.33 |
| 6679 | 05/07/2021 | Bank Fees | Centrepay Fees | 0.99 |
| PAY | 06/07/2021 | PAYROLL | Payroll Direct Debit of Net Pays Payroll Direct Debit of Net Pays | 70283.63 |
| 6682 | 07/07/2021 | Peter Moir | Helen Moir rent refunded back to Peter Moir | 189.84 |
| 6688 | 12/07/2021 | Bank Fees | Centrepay Fees A771 | 0.99 |
| 6690 | 13/07/2021 | Bank Fees | Centrepay Fees A629, A698 | 1.98 |
| 6692 | 13/07/2021 | Daryl Glover | BRPC Fuel Expenses reimbursement | 211.05 |
| 6701 | 19/07/2021 | Bank Fees | Centrepay Fees – A525 | 0.99 |
| PAY | 20/07/2021 | PAYROLL | Payroll Direct Debit of Net Pays Payroll Direct Debit of Net Pays | 56560.28 |
| 6715 | 26/07/2021 | Bank Fees | Centrepay Fees A771 | 0.99 |
| 6716 | 27/07/2021 | Bank Fees | Centrepay Fees A629, A698 | 1.98 |
| 6728 | 30/07/2021 | Daryl Glover | BRPC Fuel Expenses reimbursement | 210.06 |
| 6729 | 30.07.2021 | Joe Hodges | Reimbursement for Various parts for P283, P284 and various other plants and equipment. | 884.04 |
| | | | | \$790,888.30 |

Municipal Account Direct Debts

| | Date | Name | Description | Amount |
|------|------------|------|----------------------|--------|
| 6666 | 01/07/2021 | ANZ | Merchant Fees | 158.30 |
| 6681 | 07/07/2021 | ANZ | BPAY Transaction Fee | 20.63 |

| | | | | |
|---------|------------|--------------------------|---|--------------------|
| 6706 | 16/07/2021 | 3E Advantage Pty Limited | CRC photocopier, Shire photocopier & Printer meter readings – 01.06.2021 – 30.06.2021 | 2930.25 |
| DD10759 | 30/06/2021 | SuperChoice | Superannuation – 09.06.2021 – 22.06.2021 | 15084.92 |
| 6714 | 23/07/2021 | Treasury Corporation | Doctor's house repayment - interest) | 1082.80 |
| | | | | \$19,276.90 |

Municipal Account Credit Cards

| Chq/EFT | Date | Name | Description | Amount |
|---------|------------|----------------------------|--|-------------------|
| 6727 | 16/07/2021 | Chief Executive Officer | ANZ Credit Card Purchases 24/05/2021 – 21/06/2021 | 1573.95 |
| | 20/05/2021 | Quest Mounts Bay Perth | CEO Attending minister's breakfast at WALGA Convention | 46.68 |
| | 21/05/2021 | Full Moon Café | Catering for Budget Meeting lunch expenses | 44.90 |
| | 26/05/2021 | Woolworths Kalgoorlie | Catering for the Biggest Morning Tea | 220.42 |
| | 26/05/2021 | Kmart Kalgoorlie | Dual drink display for the biggest morning Tea | 44.00 |
| | 26/05/2021 | Bunnings Kalgoorlie | Small plants for Biggest morning Tea. | 7.98 |
| | 27/05/2021 | Woolworths Kalgoorlie | Catering for the biggest morning Tea | 420.75 |
| | 27/05/2021 | EA Group Kalgoorlie | Bag of ICE for the Biggest morning Tea | 4.20 |
| | 27/05/2021 | Office National Kalgoorlie | Black Card for the Photo Comp | 98.19 |
| | 27/05/2021 | DOODLY | Subscription | 92.60 |
| | 01/06/2021 | LINKEDIN | Subscription | 39.99 |
| | 03/06/2021 | MYOB | Subscription | 109.00 |
| | 04/06/2021 | Australian War Memorial | Tribute poppies | 120.00 |
| | 08/06/2021 | DOT | Plates for Subaru Forrester 22DS | 28.60 |
| | 08/06/2021 | DOT | Plates for Toyota Hilux DS29 | 67.90 |
| | 12/06/2021 | ADOBE | Subscription | 25.74 |
| | 15/06/2021 | Motel Le Grande Albany | Accommodation for Daryl Glover (BRPC project) | 203.00 |
| | | | | \$1,573.95 |

Summary of Account Totals

| | |
|----------------------------------|---------------------|
| Trust EFT's / Cheques | 0.00 |
| Municipal Cheques | 0.00 |
| Municipal EFT's | \$790,888.30 |
| Municipal Direct Debit's | \$19,276.90 |
| Municipal Credit Card's | \$1,573.95 |
| Grand Total for June 2021 | \$811,739.15 |

Agenda Reference & Subject**10.4.2 – Financial Statements for the Period Ending 31st July 2021**

| | |
|------------------------|-------------------|
| Location / Address | Shire of Dundas |
| File Reference | FM.FI |
| Author | CEO Peter Fitchat |
| Date of Report | Not Available |
| Disclosure of Interest | Nil |

Comment

The Financial Regulations states that Council will receive an update on Councils Financial Statement at least every 2 months. **(Local Government (Financial Management) Regulations 1996)**

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas notes that our Financial Statement for this month will be presented at the September 2021 Ordinary Council Meeting as we had our Senior Administration Officer in 2 weeks quarantine due to travel restrictions imposed as a result of a visit to New South Wales.

Moved: Cr. Hogan
Seconded: Cr. Schultz

Resolution

That the Shire of Dundas notes that our Financial Statement for this month will be presented at the September 2021 Ordinary Council Meeting as we had our Senior Administration Officer in 2 weeks quarantine due to travel restrictions imposed as a result of a visit to New South Wales.

Carried by: Simple Majority: For: 6 Against:0

| Agenda Reference & Subject | |
|---|--|
| 10.4.3 – CRC Management Report & Financial Statements to 31st July 2021 | |
| Location / Address | Shire of Dundas |
| File Reference | CS.SP.8 |
| Author | CRC Manager & Accounts Payable Officer |
| Date of Report | Not available |
| Disclosure of Interest | Nil |



**Management Report & Monthly Statement of Financial Activity
For the period ending 31st July 2021**

Officer Recommendation

That the Shire of Dundas notes that our Financial Statement for this month will be presented at the September 2021 Ordinary Council Meeting as we had our Senior Administration Officer in 2 weeks quarantine due to travel restrictions imposed as a result of visit to New South Wales.

Moved: Cr. Wyatt
Seconded: Cr. Warner

Resolution

That the Shire of Dundas notes that our Financial Statement for this month will be presented at the September 2021 Ordinary Council Meeting as we had our Senior Administration Officer in 2 weeks quarantine due to travel restrictions imposed as a result of visit to New South Wales.

Carried by: Simple Majority

For: 6

Against: 0

| Agenda Reference & Subject | |
|---------------------------------------|---|
| 10.4.4 – Officers Reports | |
| Location / Address | Shire of Dundas |
| File Reference | CM.PL.1 |
| Author | Chief Executive Officer – Peter Fitchat |
| Date of Report | 18 th August 2021 |
| Disclosure of Interest | Nil |

Summary

For Council to note the reports received from the Manager of Works and Services, Manager of Community Development, Youth and Events Officer, and the Visitors and Administration Services Officer as included in the papers relating.

Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Manager of Works and Services
 Manager of Community Development
 Youth and Events Officer, and the Visitors
 Administration Services Officer

Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

Voting Requirements

Simple Majority

Officer Recommendation

That Council note the reports of the Manager of Works and Services, Manager of Community Development, the Youth and Events Officer, and the Visitors and Administration Services Officer.

Moved: Cr. Warner
Seconded: Cr. Hogan

Resolution

That Council note the reports of the Manager of Works and Services, Manager of Community Development, the Youth and Events Officer, and the Visitors and Administration Services Officer.

Carried by: Simple Majority For:6 Against: 0

13. Elected Members Motions of Which Previous Notice Has Been Given

14. No Business of an Urgent Nature was Introduced by the President or by a decision of the Meeting

15. Next Meeting

The next Ordinary Meeting of the Council is scheduled to be held on the 28th September 2021.

16. Closure of Meeting

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at 6:35pm.