



**Unconfirmed Minutes
Ordinary Council Meeting
19th October 2021**

UNCONFIRMED

Unconfirmed MINUTES for the ORDINARY Meeting of Council
held in the Council Chambers at the Shire Administration Office –
Prinsep Street Norseman on the 19th October 2021 commencing at 6.00pm

Table of Contents

1. Declaration of Opening and Announcement of Visitors	3
2. Declaration by newly Elected Members	3
3. Election of the Shire President	3
4. Election of the Deputy Shire President	3
5. Draw for Seating Positions at the Council Table	4
6. Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.....	5
7. Record of Attendance of Councillors / Officers and Apologies.....	5
8. Applications for Leave of Absence.	5
9. Response to Previous Public Questions Taken on Notice.....	5
10. Public Question Time.	5
11. Confirmation of Minutes of Previous Meeting.....	6
12. Petitions, Deputations or Presentations	6
13. Reports of Committees- Nil.....	6
14. Announcements by Presiding Member without Discussion.....	6
15. Reports of Officers.....	6
15.1 Planning, Development, Health and Building	7
Agenda Reference & Subject.....	7
15.1.2 - Request to Keep 4 Dogs at Property 45 Goodlife Street	7
16. Engineering and Works	8
17. Members and Policy	8
17.3.1 – Notice to Rescind Policy ST1. Gratuity Payments	8
17.3.2 – Receive the Information Bulletin.....	9
18. Administration, Finance and Community Development.....	10
18.3.1 – Accounts Paid 01/09/2021 – 30/09/2021	10
18.3.2 – Financial Statements for the Period Ending 01/08/2021 – 30/08/2021	18
18.3.3 – Financial Statements for the Period Ending 01/09/2021 – 30/09/2021	19
18.3.4 – CRC Management Report & Financial Statements to 01/09/2021 – 30/09/2021.....	20
18.3.5 –Norseman Community Mental Health and Wellbeing Plan	21
18.3.6 – Officers Reports	22
19. Elected Members Motions of Which Previous Notice Has Been Given	24
20. New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting	24
21. Next Meeting	24
22. Closure of Meeting	24

1. Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 6.00pm.

This Ordinary Council Meeting will be video recorded to assist in the preparation of the minutes of the meeting.

The Shire of Dundas recognises the Ngadju and Mirning People as First Nations People in the Shire of Dundas, acknowledging them as traditional custodians and pay our respects to their Elders, past, present, and emerging.

2. Declaration by newly Elected Members

In accordance with Section 2.29 (1) of the Local Government Act 1995 a person elected to Councillor is not entitled to act in the Office until he or she has made a 'Declaration of Office' in the prescribed form before an authorised person.

In accordance with Section 12(6)(a)(i) of the Oaths, Affidavits and Statutory Declarations Act 2005, Chief Executive Officer, Peter Fitchat will conducted the Swearing in Ceremony of the following:

Cr. Sharon Warner
Cr. Patrick Hogan
Cr. John Maloney

3. Election of the Shire President

The position of Shire President becomes vacant after each ordinary election and Councillors elected a Shire President.

The election of the Shire President was conducted by the CEO in accordance with Schedule 2.3 (4) of the Act.

The CEO received written nominations for the following:

Cr. Laurene Bonza

No further nominations were received.

Cr Laurene Bonza elected unopposed.

The Shire President takes the chair.

4. Election of the Deputy Shire President

The position of Deputy Shire President becomes vacant after each ordinary election and Councillors need to elect a Deputy Shire President

The election of the Deputy Shire President was conducted in accordance with Schedule 2.3(8) of the Act.

Written nominations (including self-nominations) can be given to the CEO prior to the meeting or at the meeting but before the close of the call for nominations. A nominated Councillor must accept the nomination before it can be accepted by the CEO.

The CEO has received written nominations for the following:

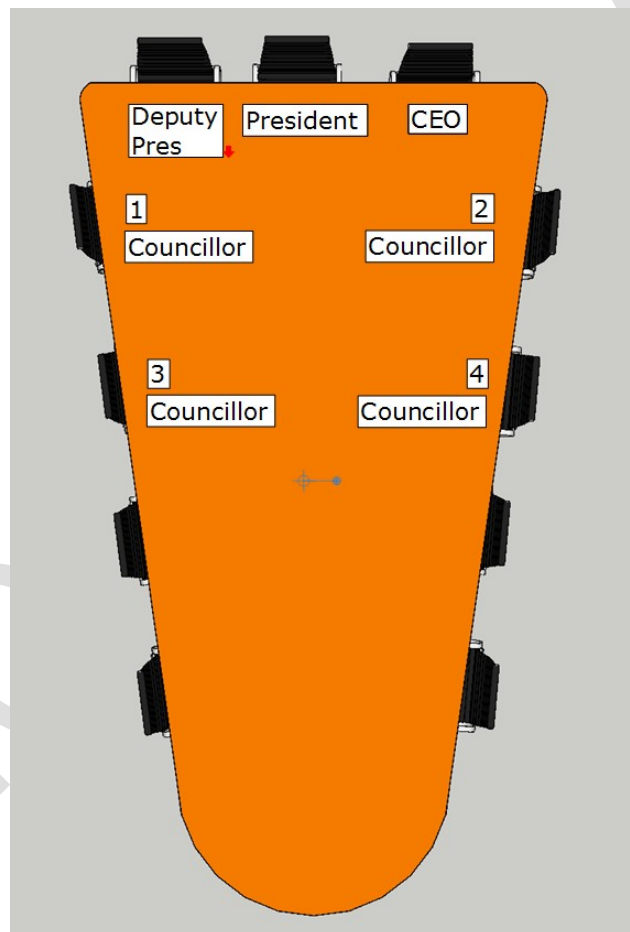
Cr Rasa Patupis

No further nominations were received.

Cr Rasa Patupis elected unopposed.

5. Draw for Seating Positions at the Council Table

Standing Order 11.2 requires that at the first meeting attended by a Councillor after the election the CEO is to draw random lots for each Councillor at the Council table.



1. Cr Maloney
2. Cr Warner
3. Cr Hogan
4. Cr Wyatt

6. Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests:

Cr Wyatt 17.3.1
Pania Turner 17.3.1

Proximity Interests:

Nil

Impartiality Interests:

Cr Bonza 15.1.2

Gifts Received by Councillors: Nil.

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

7. Record of Attendance of Councillors / Officers and Apologies.

Cr LG Bonza
Cr AR Patupis
Cr VL Wyatt
Cr J Maloney
Cr P Hogan
Cr S Warner

Peter Fitchat	Chief Executive Officer
Pania Turner	Manager of Corporate and Community Services
Joe Hodges	Manager of Works and Services
Linda Hodges	Records Officer
Hannah Turner	Tourism and Communications Officer

Public Gallery

8. Applications for Leave of Absence. No.

9. Response to Previous Public Questions Taken on Notice. No.

10. Public Question Time. No.

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

In accordance with Regulation 6 of the Local Government (Administration) Regulations 1996, the minimum time allowed for Public Question Time is 15 minutes.

A member of the public who raises a question during Question Time is to state his or her name and address.

11. Confirmation of Minutes of Previous Meeting.

Minutes of the Ordinary Meeting of Council held on 28th September 2021 be confirmed as a true and accurate record.

Cr Bonza stated previously recorded value of gift was \$100.

Recommendation

That the minutes of the Ordinary Council Meeting held on 28th September 2021 be confirmed as a true and accurate record.

Moved: Cr. Hogan
Seconded: Cr. Patupis

Resolution

That the minutes of the Ordinary Council Meeting held on 28th September 2021 be confirmed as a true and accurate record.

Carried by: Simple Majority For: 6 Against: 0

12. Petitions, Deputations or Presentations.

12.1 Citizenship Ceremony

Conferral of Australian Citizenship to Ms. M. Mortel, Ms. R. Petersen and Miss S Petersen

Presiding Officer Shire President

Welcome and introduction

Minister's Message

Australian Citizenship Ceremony

Australian citizenship affirmation (all in attendance are invited to make the affirmation)

As an Australian citizen I affirm my loyalty to Australia and its people, whose democratic beliefs I share, whose rights and liberties I respect, and whose laws I uphold and obey.

Australian National Anthem

13. Reports of Committees- Nil

14. Announcements by Presiding Member without Discussion.

Cr Bonza recognised Hannah Turner's last meeting with thanks.

15. Reports of Officers.

15.1 Planning, Development, Health and Building

Agenda Reference & Subject	
15.1.2 - Request to Keep 4 Dogs at Property 45 Goodlife Street	
Location / Address	Shire of Dundas
File Reference	A503
Author	CEO - Peter Fitchat
Date of Report	14 th October 2021
Disclosure of Interest	Nil

Summary

For Council to consider a request to keep 4 dogs on a residential property.

Background

The Shire has received a request from Sergeant Aaron Honey to keep four dogs on the property at 45 Goodlife street Norseman.

Statutory Environment

Dog Act 1976

Dog Local law (Shire of Dundas) part 3 Requirements on keeping extra dogs.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Mr and Mrs Honey

Comment

Under the Shire of Dundas Local Law for dogs the maximum numbers of dogs for a residential property within the town site is 2 dogs over the age of 3 months.

Sergeant Aaron Honey has advised that the addition to the two existing Kelpies that they acquired two additional pups as described in papers relating. Sergeant Aaron Honey has committed to have the two new additions to their household will also be sterilised and vaccinated as the same as the original two dogs, with a commitment to take good care of the new additions through exercise and bark collars if required.

Voting Requirements

Simple Majority

Officer Recommendation

The Shire of Dundas grant approval to Mr A. Honey and Mrs C. Honey to keep four dogs at 45 Goodlife Street Norseman.

Moved	Cr: Patupis
Seconded	Cr: Hogan

Resolution

The Shire of Dundas grant approval to Mr A. Honey and Mrs C. Honey to keep four dogs at 45 Goodlife Street Norseman.

Carried by: Simple Majority For: 5 Against 1 (Cr. Warner)

16. Engineering and Works Nil.

17. Members and Policy

Agenda Reference & Subject	
17.3.1 – Notice to Rescind Policy ST1. Gratuity Payments	
Location / Address	88-92 Prinsep Street, Norseman WA 6443
File Reference	FM.PO.1
Author	Manager of Corporate and Community Services – Pania Turner
Date of Report	23/09/2021
Disclosure of Interest	Nil

Staff exited chambers at 6.31pm. Staff returned to Chambers at 6:34pm

Summary

That Council considered rescinding Policy ST1. Staff Gratuity Payments.

Background

Policy ST1. Staff Gratuity Payments was reviewed and adopted as part of the Policy Manual review in October 2020. Policy ST has undergone another review and needs to be replaced.

Statutory Environment

Local Government Act 1995 - SECT 5.50

Policy Implications

Removal of policy

Financial Implications

There are no financial implications in removing the policy. Should a new policy be adopted improved financial processes would be included in the process.

Strategic Implications

Nil

Consultation

Elected Members
Senior Officers
WALGA

Comment

The rescinding of the policy will allow for a full review of Council position on staff loyalty payments.

Voting Requirements

Absolute Majority

Officer Recommendation

That the Shire of Dundas Policy ST1. Gratuity Payments be rescinded.

Moved: Cr. Patupis

Seconded: Cr. Warner

Resolution

That the Shire of Dundas Policy ST1. Gratuity Payments be rescinded.

Carried by: Simple Majority

For: 5

Against: 1 (Cr Hogan)

Agenda Reference & Subject	
17.3.2 – Receive the Information Bulletin	
Location / Address	Shire of Dundas
File Reference	PE.ME.2
Author	Chief Executive Officer - Peter Fitchat
Date of Report	7 th October 2021
Disclosure of Interest	Nil

Summary

For Council to consider receiving the Information Bulletin for the period ending 30th September 2021

Background

The Councillors' Information Bulletin for the period ending 30th September 2021 was completed and circulated to Councillors.

Statutory Environment*Local Government Act 1995*

- Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
- Section 3.1 – Provides that the general function of the local government is to provide for the good governance of persons in its district.

Policy Implications

Council has no policies in relation to this matter.

Financial Implications

The recommendation of this report has no financial implications for Council.

Strategic Implications

Keeping Councillors informed in respect to matters impacting on their role as Councillor.

Consultation

Nil

Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

Because of certain confidential elements in the contents of this document, it is not a public document, it is distributed to Councillors and senior staff only and is not for public release.

Voting Requirements

Simple Majority

Officer Recommendation

That Council receive the monthly Councillors' Information Bulletin for the period ending 30th September 2021, as included in confidential papers relating.

Moved: Cr. Patupis

Seconded: Cr. Wyatt

Resolution

That Council receive the monthly Councillors' Information Bulletin for the period ending 30th September 2021, as included in confidential papers relating.

Carried by: Simple Majority

For: 6

Against: 0

18 Administration, Finance and Community Development

Agenda Reference & Subject	
18.3.1 – Accounts Paid 01/09/2021 – 30/09/2021	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts and Payroll Officer – Ali Sherifi
Date of Report	12 th October 2021
Disclosure of Interest	Nil

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas monthly accounts paid from 1st September 2021 to 30th September 2021 be noted.

Moved: Cr. Wyatt
Seconded: Cr. Patupis

Resolution

That the Shire of Dundas monthly accounts paid from 1st September 2021 to 30th September 2021 be noted.

Carried by: Simple Majority

For: 6 Against: 0

Trust Payments

Chq/EFT	Date	Name	Description	Amount
560	02/09/2021	Shire of Dundas Petty Cash	RECOUP TO PETTY CASH	500.00
				\$500.00

Municipal Cheques

Cheque	Date	Name	Description	Amount
26397	02/09/2021	Shire of Dundas Petty Cash	Recoup to petty cash 10.06.2021 - 27.08.2021	320.15
				\$320.15

Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT5863	03/09/2021	Australia Post	Postage (JULY 2021)	767.00
EFT5864	03/09/2021	AUSPIRE - THE AUSTRALIA DAY COUNCIL (WA)	Community Citizenship Awards Membership	650.00
EFT5865	03/09/2021	BUNNINGS GROUP LIMITED	Assorted Hardware items for Animal Pound	415.00
EFT5866	03/09/2021	BP Norseman	Diesel & Unleaded Charges for July 2021	312.90
EFT5867	03/09/2021	CORE BUSINESS AUSTRALIA	HR/OHS Consultancy 1st of July 2021 \$14226 Consultancy works conducted for new mine camp and return travel to Norseman \$10525.68	24751.68
EFT5868	03/09/2021	Shire of Dundas Municipal Fund	Payroll deductions	385.00
EFT5869	03/09/2021	Department of Fire & Emergency Services	Recoup unspent funds 20/21 BRMP LG Grants Funds	36250.00

EFT5870	03/09/2 021	FULL MOON CAFE	Community Consultation Tea and Coffee x 50 regular hot drinks	250.00
EFT5871	03/09/2 021	DOWLING GIUDICI ASSOCIATES	As per DG+A Professional Services Agreement 201218: 40 hrs @ \$95 / hr - Period commencing 14/07/21	4180.00
EFT5872	03/09/2 021	Horizon Power	Various Power Charges - 17.06.2021 - 16.08.2021	20942.23
EFT5873	03/09/2 021	KILIMA (WA) P/L	Rent for the month of August 2021 - 81 Roberts Street Norseman	242.00
EFT5874	03/09/2 021	Kalgoorlie Dog Adoptions Incorporated	Animal welfare donation - Donation part payment as per council decision	1000.00
EFT5875	03/09/2 021	Navman Wireless Australia Pty Ltd	Monthly satellite service (05.08.2021 - 04.09.2021)	65.89
EFT5876	03/09/2 021	OFFICE NATIONAL KALGOORLIE	Initiative Sheet Protectors A4 Clear Box of 100.	59.40
EFT5877	03/09/2 021	STABILISATION TECHNOLOGY PTY LTD	1 x Falling weight deflectometer testing, 2 x accommodation for local geotechnics FWD operator \$8558 Soil Testing and Engineering report for Norseman Airstrip \$1287	9845.00
EFT5878	03/09/2 021	Waterman Irrigation Australia	Standpipe remote access charges including 24-hour access, sim card usage, software license & support, annual cloud server access fee	1002.10
EFT5879	03/09/2 021	Shire of Dundas	RATES PAYMENT TO A6	480.00
EFT5880	10/09/2 021	Bonza Constructions Pty Ltd	Patch damaged wall, replace aircon defuser, drainpipes and other miscellaneous work at Norseman Gym \$4001.80 Repair locks & gates replace post box and pole plus other miscellaneous work at 124 Prinsep Street. \$914.27	4916.07
EFT5881	10/09/2 021	COASTLINE MOWERS	Purchase of 20 FW Trolleys for Footpath repairs	1072.80
EFT5882	10/09/2 021	Elite Gym Hire	Hire of Weights (12.08.2021 - 12.09.2021) \$568.65 Hire of Treadmill, bike, rower, and cross trainer \$442.70	1011.35
EFT5883	10/09/2 021	Department of Fire & Emergency Services	ESL (JULY 2021) \$505.75 ESL (AUGUST 2021) \$12156.46	12662.21
EFT5884	10/09/2 021	Glen Flood Group Pty Ltd T/A GFG Consulting	Health Surveyor Services August 2021 - 9.5 hours (RAMS & IGO Food Report) \$1348.05 Temporary management support – Craig McLennan 11.98 hours @98.50 \$1783.77	11773.82

			Temporary project management support – Craig McLennan 79.76 hours @ 98.50 \$8642	
EFT5885	10/09/2021	Goldfields Aboriginal Language Centre Aboriginal Corporation	Ngadju words and Interpretations for 12 words, Ngadju spelling, verified by linguist @\$20 per word	264.00
EFT5886	10/09/2021	Just Ribbons & Rosettes	Rosettes for Norseman Flower & Garden Show 2021	316.50
EFT5887	10/09/2021	Landgate	Mining Tenement Chargeables Schedule M2021/7 Dated 11.06.2021 - 06.08.2021	242.15
EFT5888	10/09/2021	Moore Australia (WA) Pty Ltd	Compilation of 2021/22 budget estimates to statutory format, development of detailed 2021/22 budget estimates.	18997.55
EFT5889	10/09/2021	Norseman Community Resource Centre	Printing of the Norseman Today - Vol39 No6 July 2021 \$900 Printing of the Norseman Today Vol.39 No7 August 2021 and phone charger purchaser for Manager of Community Development. \$934.95	1834.95
EFT5890	10/09/2021	OFFICE NATIONAL KALGOORLIE	Various Avery Lateral File Label 12pk \$451.32 1 x box Avery Lateral notes file with Tube Clip \$185.30	636.62
EFT5891	10/09/2021	Microshel Family Trust T/AS PACK & SEND EAST PERTH RGSMW PTY LTD	Freight - Coastline Mowers	319.22
EFT5892	10/09/2021	South Coast Foodservice	15 Ctns of Aussie Care Towel for Shire Office, Depot, Welcome Park & Woodlands Centre, Office public toilet, Town hall & Phoenix Park.	1087.35
EFT5893	10/09/2021	Solutions IT (invoice S + B)	3 HP USB type C docking Stations for Notebook + Freight	1028.50
EFT5894	10/09/2021	Total Asphalt & Traffic Management	CRS Emulsion - 600 litres	912.95
EFT5895	10/09/2021	TOLL TRANSPORT PTY LTD	Freight - State Library	32.53
EFT5896	10/09/2021	AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION WA	Membership Fee 2020/21 \$50 Membership Fee 2021/22 \$50	100.00
EFT5897	13/09/2021	KYLE STANELY WICKER	Artwork Valma Schultz and Norseman DHS Student Artwork	1500.00
EFT5898	14/09/2021	Telstra Corporation Limited	Phone Charges for Admin, Co-Location & Woodlands Centre - 20.08.2021 - 19.09.2021 \$702.88 Satellite Phone Usage – 16.08.2021 – 15.09.2021 \$183.60 Mobile charges for staff, cameras, and tablets 17.08.2021 – 16.09.2021 \$1121.71	2052.25

			Telstra 4GXWIFI Plus Dongle for Peter Fitchat \$44.06	
EFT5899	17/09/2021	Australasian Performing Right Association Limited	Music Licences for Shire facilities and events 2021-2022	350.00
EFT5900	17/09/2021	BP Norseman	Diesel and Unleaded Charges for August 2021	541.06
EFT5901	17/09/2021	Department of Mines, Industry Regulation and Safety	Recoup BSL Fees Collected	6155.00
EFT5902	17/09/2021	Bunnings Warehouse Kalgoorlie	Various Paint Purchases for Arts Exhibition	1429.17
EFT5903	17/09/2021	Brookes Hire Service Pty Ltd	Hire Komatsu WA-250 IT loader with bucket and forks, full charge, environmental levy, damaged waiver fee for 31.08.2021	9768.00
EFT5904	17/09/2021	BOC Limited	Container Service Fee (29.07.2021 - 28.08.2021)	41.05
EFT5905	17/09/2021	Corsign WA	Various Street Road Signage for RR26 Project	5160.98
EFT5906	17/09/2021	COASTLINE MOWERS	Various machinery and batteries for RR26 Project	8173.90
EFT5907	17/09/2021	Shire of Dundas	Recoup building Fees - Commissions	10.00
EFT5908	17/09/2021	GHD PTY LTD	Completion of Mort Harslett Road & Old Coach Road Safety Audit	11000.00
EFT5909	17/09/2021	Norseman Concrete	Concrete for the Town Clock Roundabout Footpath	4991.80
EFT5910	17/09/2021	Norseman IGA	Various IGA Purchases 01.07.2021 - 31.07.2021	948.61
EFT5911	17/09/2021	OFFICE NATIONAL KALGOORLIE	Hand Sanitiser Station for the Visitor Centre \$225.79 Avery Lateral Label 12pk \$150.44	376.23
EFT5912	17/09/2021	Norseman General Practice	Pre-Employment Medical & D&A Testing for LINDA HODGES 09.09.2021	132.00
EFT5913	17/09/2021	Initial Hygiene	Installation and Annual Service fee for BINS4BLOKES 01.09.2021 - 30.06.2022	4137.09
EFT5914	17/09/2021	South East Petroleum	Diesel and Unleaded Fuel Purchases (Bp Card - August 2021)	860.78
EFT5915	17/09/2021	Sue Codee	Various Stock Purchases for the Visitor Centre	1320.00
EFT5916	24/09/2021	ZircoDATA Pty Ltd	Storage of Registers (26.07.2021 - 25.08.2021)	160.24
EFT5917	24/09/2021	ABBERFIELD TECHNOLOGY PTY LTD	Water Dispensing Unit 1000 Series, AI Token Operated + 200 AI Tokens + Ground plate + 25mm plumbing system for The Dog Park	12775.00
EFT5918	24/09/2021	Bonza Constructions Pty Ltd	Supply Bobcat, tipper & operator to remove concrete at Dodd House, dig & box up for concrete	4510.00

			footings, supply & deliver concrete, other miscellaneous works.	
EFT59 19	24/09/2 021	Bunnings Warehouse Kalgoorlie	Various Hardware items for Norseman Street Maintenance	1002.69
EFT59 20	24/09/2 021	A.D. Engineering International Pty Ltd	Remote Access fee for VMS based Town Clock - 4G Quarterly Service (03.09.2021 - 02.12.2021)	132.00
EFT59 21	24/09/2 021	Esperance IT Services	Reset PC with Windows 10, Install Chrome, Firefox, install updates and Install Solutions IT Software	77.00
EFT59 22	24/09/2 021	FULL MOON CAFE	Catering for IB Meeting 07.09.2021 \$350 Catering for council meeting 24.08.2021 \$350 Catering for GEDC Meeting 17.09.2021 \$199.99	899.99
EFT59 23	24/09/2 021	Star Track Credit	Freight (Shenton Pumps)	638.35
EFT59 24	24/09/2 021	Marketforce	Advert - Cat Loader EOI (West Aust 14.08.2021) \$284.50 Advert - Cat Loader (West Aust 14.08.2021) \$513.39	797.89
EFT59 25	24/09/2 021	Microshel Family Trust T/AS PACK & SEND EAST PERTH RGSMW PTY LTD	Freight - Coastline Mowers	793.32
EFT59 26	24/09/2 021	Solutions IT (invoice S + B)	Managed support - Maintain	2472.62
EFT59 27	24/09/2 021	IT Vision	On Demand Recording Annual Subscription, 1 September 2021 to 30 June 2022 \$1375 Synergy Soft Rates Backup \$275	1650.00
EFT59 28	24/09/2 021	Wren Oil	Admin Fee for Oil Waste Disposal	16.50
EFT59 29	24/09/2 021	WINC AUSTRALIA PTY LTD	Various stationary order for Admin Office	116.78
6824	06/09/2 021	Bank Fees	Centrepay Fees A771	0.99
6827	07/09/2 021	Bank Fees	Centrepay Fees A698	0.99
6832	10/09/2 021	Hannah Turner	Reimbursement for Approved Managers License Fee & Police Clearance	242.30
6833	10/09/2 021	Daryl Glover	Reimbursement for Fuel Expenses - BRPC	320.18
6834	10/09/2 021	Joe Hodges	Reimbursement for Head light globe for P283, Truck wheel spanners for P283 & P284	424.10
6835	10/09/2 021	Ciara Stewart	Payment to Ciara Stewart - Electricity Allowance Jan - June 2021 (6 months)	500.00

6842	13/09/2 021	Bank Fees	Centrepay Fees A525	0.99
PAY	14/09/2 021	PAYROLL	Payroll Direct Debit of Net Pays Payroll Direct Debit of Net Pays	51133.12
6838	14/09/2 021	Joe Hodges	Reimbursement - Food for contractors & Other plant parts and repairs	563.27
6851	20/09/2 021	Bank Fees	Centrepay Fees A771	0.99
6852	21/09/2 021	Bank Fees	Centrepay Fees A698, A629	0.99
6857	27/09/2 021	Bank Fees	Centrepay Fees A525	0.99
PAY	28/09/2 021	PAYROLL	Payroll Direct Debit of Net Pays Payroll Direct Debit of Net Pays	51247.90
6858	28/09/2 021	Daryl Glover	Reimbursement for Fuel expenses - BRPC	100.55
6861	29/09/2 021	Department of Water & Environmental Regulation	Payment to Department of Water & Environmental Regulation - Norseman Waste Facility License Fee	1218.00
				\$349,552. 43

Municipal Account Direct Debts

	Date	Name	Description	Amount
6816	01/09/2021	Bank Fees	ANZ Merchant Fee	262.61
6822	03/09/2021	ANZ	BPAY Transaction Fee	53.63
6846	16/09/2021	3E Advantage Pty Limited	CRC photocopier, Shire photocopier & Printer meter readings – 01.08.2021 – 31.08.2021	3658.11
DD10774	07/09/2021	SuperChoice	Superannuation – 22.06.2021 – 06.07.2021	14728.99
DD10793	07/09/2021	SuperChoice	Superannuation – 07.06.2021 – 20.07.2021	12222.15
DD10806	07/09/2021	SuperChoice	Superannuation – 21.07.2021 – 03.08.2021	10227.16
DD10815	07/09/2021	SuperChoice	Superannuation – 04.08.2021 – 17.08.2021	11701.08
DD10827	07/09/2021	SuperChoice	Superannuation – 18.08.2021 – 31.08.2021	8740.15
				\$61,593.88

Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
6856	16/09/2021	Chief Executive Officer	ANZ Credit Card Purchases 22/07/2021 – 22/08/2021	1752.34
	26/07/2021	ADOBE	SUBSCRIPTION	21.99
	28/07/2021	Norseman IGA	Public Reception	4.89

	28/07/2021	DOODLY	SUBSCRIPTION	96.89
	28/07/2021	FULL MOON CAFÉ	Catering for WALGA Conference	89.60
	28/07/2021	FULL MOON CAFÉ	Catering for WALGA Conference	24.00
	01/08/2021	LINKEDIN	SUBSCRIPTION	39.99
	01/08/2021	MYOB	SUBSCRIPTION for CRC	109.00
	03/08/2021	DOT	Change of plates for DS263 – P282	72.90
	07/08/2021	Bp Balladonia	Food and Drinks for Community Consultation Project	42.50
	08/08/2021	Madura Pass Oasis	Food and Drinks for Community Consultation Project	33.48
	08/08/2021	Eucla Motor Hotel	Food and Drinks for Community Consultation Project	16.00
	08/08/2021	Eucla Motor Hotel	Food and Drinks for Community Consultation Project	29.50
	12/08/2021	Flight Centre	Sharon Warner WALGA Conference return flight 19.09.2021 – 22.09.2021	517.10
	16/08/2021	Seek Limited	Works Co-ordinator Job Advertisement	654.50
				\$1,752.34

Summary of Account Totals

Trust EFT's / Cheques	\$500.00
Municipal Cheques	\$320.15
Municipal EFT's	\$349,552.43
Municipal Direct Debit's	\$61,593.88
Municipal Credit Card's	\$1,752.34
Grand Total for June 2021	\$413,718.80

Agenda Reference & Subject	
18.3.3 – Financial Statements for the Period Ending 01/09/2021 – 30/09/2021	
Location / Address	Shire of Dundas
File Reference	FM.FI
Author	Moore Australia
Date of Report	13/09/2021
Disclosure of Interest	Nil

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas Financial Statements for the period ending 30th September 2021 be accepted.

Moved: Cr. Wyatt
Seconded: Cr. Hogan

Resolution

That the Shire of Dundas Financial Statements for the period ending 30th September 2021 be accepted.

Carried by: Simple Majority For: 6 Against: 0

18.3.4 – CRC Management Report & Financial Statements to 01/09/2021 – 30/09/2021	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	CRC Manager & Accounts Payable Officer – Ciara Stewart
Date of Report	14/09/2021
Disclosure of Interest	Nil



**Management Report & Monthly Statement of Financial Activity
For the period ending 30th September 2021**

Officer Recommendation

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 30th September 2021 be accepted.

Moved: Cr. Wyatt
Seconded: Cr. Patupis

Resolution

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 30th September 2021 be accepted.

Carried by: Simple Majority For: 6 Against: 0

18.3.5 –Norseman Community Mental Health and Wellbeing Plan	
Location / Address	88-92 Prinsep Street, Norseman WA 6443
File Reference	PH.CA
Author	Manager of Corporate and Community Services – Pania Turner
Date of Report	23/09/2021
Disclosure of Interest	Nil

Summary

That Council review and endorse the Norseman Community Wellbeing Plan 2021-2023

Background

The Norseman Community Wellbeing Plan was developed using best practice principles informed by professional expertise and hearing the experience and goals of the local community. The Development Workshops were facilitated by the WA Mental Health Commission, coordinated by Hope Community Services and hosted by the Shire of Dundas in Norseman.

COVID 19 played a role in delaying the development of the Plan, however the workshops held and discussions within those meetings and in community consultation were robust, shared lived experience, and have informed the priorities and strategies contained within the Plan. Workshops were held in August 2020, September 2020, November 2020, and February 2021, and the involved the analysis of consultation documents, anecdotal data and reports, and the Community Perception Survey results.

Statutory Environment Public Health Act 2016

Policy Implications

Nil

Financial Implications

Activities identified in the NCWP will sit with in the approved Budget.

Strategic Implications

Local Strategies:

Shire of Dundas Strategic Community Plan

Theme 1: A vibrant, active, and healthy socially connected Community

A strong, healthy, educated, and connected Community that is actively engaged and involved.

Goal 1.1: A Community capable of providing adequate health services to all residents recognising that Community group needs may include adequate medical facilities for local health issues.

Advocate on the Community's behalf to ensure that adequate health services are provided.

National Strategies:

- National Drug Strategy 2017-2026
- National Alcohol Strategy 2019-2028
- ATSIPEP Report 2016 & ATSIPEP Youth Round Table Report 2015
- The 5th National Mental Health and Suicide Prevention Plan
- Lifespan Model

State Strategies:

- The Western Australian Mental Health Promotion, Mental Illness and Alcohol and Other Drug Prevention Plan 2018-2025
- Western Australian Suicide Prevention Framework 2021-2025
- Working Together: Mental Health and Alcohol and Other Drug Engagement Framework 2018-2025
- The Western Australian Mental Health, Alcohol and Other Drug Services Plan 2015 – 2025 (the Plan)

Consultation

Shire of Dundas Interagency Group
Elected Members
Senior Officers

Comment

The Norseman Community Wellbeing Plan seeks to build community resilience, improve health and wellbeing, and strengthen agency collaboration; reducing the harms impacting the community associated with alcohol and other drugs, mental health, and suicide related concerns. The Plan has in place strategies that will:

- Actively support partnerships between community and service providers to identify and address local issues.
- Provide a means to coordinate, implement and evaluate an evidence-informed, whole of community approach in a timely and appropriate manner.

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas Norseman Community Wellbeing Plan 2021-2023 be delayed to the 16th November meeting to properly consider the contents of the plan.

Moved: Cr. Bonza

Seconded: Cr. Wyatt

Resolution

That the Shire of Dundas Norseman Community Wellbeing Plan 2021-2023 be delayed to the 16th November meeting to properly consider the contents of the plan.

Carried by: Simple Majority

For: 6 Against: 0

Agenda Reference & Subject	
18.3.6 – Officers Reports	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer – Peter Fitchat
Date of Report	15/10/2021
Disclosure of Interest	Nil

Summary

For Council to note the reports received from the Manager of Works and Services, Manager of Community Development, Youth and Events Officer, and the Visitors and Administration Services Officer as included in the papers relating.

Background

The Officers present their reports on activities for the past month. These reports are in papers relating. *Manager Works and Services*: Staff is concentrating on cleaning up the town. New program for planting Sturt Peas.

Manager Corporate and Community Services: CRC services are growing and improving. Will be recruiting more staff. Delays in employing Pool Manager but will now recruit from Royal Lifesavers Association staff.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Manager of Works and Services
Manager of Corporate and Community Services
Youth and Events Officer, and
Tourism and Communications Officer

Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

Voting Requirements

Simple Majority

Officer Recommendation

That Council note the reports of the Manager of Works and Services, Manager of Community Development, the Youth and Events Officer, and the Visitors and Administration Services Officer.

Moved: Cr. Patupis

Seconded: Cr. Wyatt

Resolution

That Council note the reports of the Manager of Works and Services, Manager of Corporate and Community Services, the Youth and Events Officer, and the Visitors and Administration Services Officer.

Carried by: Simple Majority

For: 6

Against: 0

19. Elected Members Motions of Which Previous Notice Has Been Given

20. Next Meeting

The next Ordinary Meeting of the Council is scheduled to be held on the 16th November 2021

21. Closure of Meeting

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at **6.42pm**.