



## Unconfirmed Minutes Ordinary Council Meeting 22<sup>nd</sup> February 2022

### NOTICE OF MEETING

The next Ordinary Meeting of the Council will be held on 22<sup>nd</sup> February 2022 in the Council Chambers at Prinsep Street Norseman, commencing at 6:00pm to consider and resolve on the matters set out in the attached agenda.

All meetings are open to the public, except for matters raised by Council under "Confidential Items".

Members of the public may ask a question at an Ordinary Council meeting under "Public Question Time".



Peter Fitchat  
Chief Executive Officer  
18<sup>th</sup> February 2022

UNCONFIRMED MINUTES for the ORDINARY Meeting of Council to be held in the Council Chambers at the Shire Administration Office – Prinsep Street Norseman on the **22<sup>nd</sup> February 2022** commencing at **6.00pm**

### Notes to Minutes

**PLEASE READ THE FOLLOWING IMPORTANT DISCLAIMER BEFORE PROCEEDING:**

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Any person or entity who has an application before the Shire must obtain, and should only rely on, written notice of the Shires decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as representation by the Shire should be sought in writing and should make clear the purpose of the request.

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## 1. Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 6.00pm.

This Ordinary Council Meeting will be video recorded to assist in the preparation of the minutes of the meeting.

### 1.1 Acknowledgment of Country

The Shire of Dundas recognises the Ngadju and Mirning People as First Nations People in the Shire of Dundas, acknowledging them as traditional custodians and pay our respects to their Elders, past, present and emerging.

## 2. Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

### Financial Interests:

Cr Laurene Bonza, Confidential Item 10.5.10.

### Proximity Interests:

Nil.

### Impartiality Interests: .

Nil

### Gifts Received by Councillors: Nil

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

## 3. Record of Attendance of Councillors / Officers and Apologies.

Cr LG Bonza	Shire President
Cr AR Patupis	Deputy Shire President
Cr JEP Hogan	
Cr SM Warner	
Cr VL Wyatt	
Cr J Maloney	

Peter Fitchat	Chief Executive Officer
Pania Turner	Manager of Corporate and Community Services
Linda Hodges	Records Officer

### Public Gallery

Mr Lynn Webb  
Mr Desmond McColl  
Mr Kim Wills  
Ms Michelle Hindmarsh  
Mr Joseph Marinovich-Zano

## 4. Applications for Leave of Absence. Nil.

## 5. Response to Previous Public Questions Taken on Notice. Nil.



## 6. Public Question Time.

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

In accordance with Regulation 6 of the Local Government (Administration) Regulations 1996, the minimum time allowed for Public Question Time is 15 minutes.

A member of the public who raises a question during Question Time is to state his or her name and address.

### 6.1 Mr D McColl of 34 Brockman Street, Norseman WA 6443

**Topic:** Mosquitos

**Response:** Chief Executive Officer

The mosquito problem has reduced significantly. Of the samples taken in November, none were carrying any diseases. Anthony Summers (Director, Summers Consulting) will be returning to Norseman shortly to check on the progress.

**Topic:** Shire Ranger

**Response:** Chief Executive Officer

The recruitment of the Ranger position was unsuccessful. Two Shire staff members will be sent for ranger training. This will build the Shire's internal capacity and the Shire will have more than one staff member qualified to perform ranger services.

## 7. Confirmation of Minutes of Previous Meeting.

Minutes of the Ordinary Meeting of Council held on 21<sup>st</sup> December 2021 be confirmed as a true and accurate record.

### Recommendation

That the minutes of the Ordinary Council Meeting held on 21<sup>st</sup> December 2021 be confirmed as a true and accurate record.

Moved: Cr. Hogan  
Seconded: Cr. Wyatt

### Resolution

**That the minutes of the Ordinary Council Meeting held on 21<sup>st</sup> December 2021 be confirmed as a true and accurate record.**

Carried by: Simple Majority                      For: 6                      Against: 0

## 8. Petitions, Deputations or Presentations.

### 8.1 Mr Joseph Marinovich-Zano of 53 Angove Street, Norseman WA 6443

**Topic:** RV Park and Dog Park

**Response:** Cr. Bonza

Mr Marinovich-Zano presented to Council his concerns about the location of the Dog park, the public toilets in the dog park, the RV park and dump point, and water point. Cr. Bonza noted Mr Marinovich-

Zano issues with the RV and Dog Park. Cr. Bonza received a diagram of Mr Marinovich-Zano proposal for the proposed "Fire Museum".

## Reports of Committees

### 8.1.1. GVROC - Cr Bonza/Cr Warner

- Special meeting held 24<sup>th</sup> January to discuss arrangements made by the State Govt around the proposed border opening 5<sup>th</sup> Feb and seeking some clarity around the guidelines LGs are expected to work within.
- The annual, in person meeting in Esperance was held Friday 4<sup>th</sup> Feb. Federal and State members of Parliament in attendance.
- Goldfields Records storage has inched a bit closer to resolution.
- GVROC was successful in obtaining funding for the Climate Alliance programme and have now appointed an officer to the role. Nikki Curtis started on 4<sup>th</sup> Feb and gave a presentation to the meeting.
- GVROC Housing strategy was presented, and Dundas gave a presentation on the possibility of building 3D printed homes as a cheaper, faster option to address current housing shortages.
- Requested feedback on ways to minimise impact on gravel roads when being driven on in wet conditions – road closing options
- RDA presented an option of buying in to a data sharing system to assist with planning, tourism, businesses, mapping, labour force and economic impact tools
- GVROC meeting to consider State Council Agenda held 18<sup>th</sup> Feb.

### 8.1.2. WALGA – Cr Bonza/Cr Patupis

- WALGA will host an inaugural Field Day at the end of March which will incorporate the 'three times cancelled' Roads Forum.
- State Council holding a special meeting 23<sup>rd</sup> Feb to consider/endorse the WALGA submission on the Local Govt Act Reforms
- State Council meeting on 2<sup>nd</sup> March will consider: Short-term accommodation regulation
- Latest COVID advice
- The WALGA and ALGA Federal budget submission – covering economic recovery, transport and community infrastructure, building resilience (in relation to natural disasters etc.), digital connectivity and telecommunications and the circular economy.
- There is also a problem with the Polyphagous Shot-hole borer in and around the metro area and the difficulties in control and eradication
- The submission on the State Planning Policy – Planning for water
- The submission to the Salaries and allowances tribunal in relation to Elected Members remuneration and CEO locality allowances

### 8.1.3. Regional Roads Group – Cr Bonza/Cr Wyatt Nil to report.

### 8.1.4. Roadwise – Cr Wyatt/Cr Warner Nil to report.

### 8.1.5. Local Emergency Management Committee – Cr Bonza/Cr Patupis Weekly meetings to keep up with the latest COVID-19 notifications and restrictions.

## 9. Announcements by Presiding Member without Discussion.

Nil.

## 10. Officers Reports

### 10.1 Planning, Development, Health and Building

Agenda Reference & Subject	
10.1.1 - Development of the Town Oval Precinct, RV Park, Tennis and Basketball Courts, Dog Park and the concerns relating to 53 Angove Street	
Location / Address	Norseman
File Reference	LP.PR
Author	CEO Peter Fitchat
Date of Report	18 <sup>th</sup> February 2022
Disclosure of Interest	Nil

#### Summary

Ongoing work regarding our facilities around the Town Oval, the precinct has been a focus since 2018 and ongoing opportunities from our community through our Strategic Community Plan to develop and make this space more interactive and user friendly.

#### Background

The Shire of Dundas has been approached by the owner of 53 Angove Street, Mr. Joseph Marinovich-Zano with concerns on the impact these Development would have on his privacy.

I have included the last PowerPoint as papers relating.

#### Policy Implications

Policy F.10 Accounting  
 F.3 Purchasing Policy  
 F.4 Regional Price Preference Policy  
 F.5 Panels of Pre-Qualified Suppliers  
 F.6 Tender Evaluation Process Policy  
 C.3 Recreation Facilities  
 C.4 Tourism  
 T.15 Designated RV Parking Area

#### Financial Implications

The additional allocation of \$25,000 to address the issues raised can be accounted for in the finalisation of the budget for the 2021-2022 financial year.

#### Statutory Environment

Local Government Act 1995  
 Local Government (Financial Management) Regulations 1996  
 Shire of Dundas Planning Scheme Local Planning Scheme No. 2 updated to include AMD 9 GG  
 28/02/2020  
 Development of the Town Oval Precinct, RV Park, Tennis and Basketball Courts, Dog Park and the concerns relating to 53 Angove Street

#### Strategic Implications

**Theme 1 A vibrant, active and socially connected Community.**

A strong, healthy, educated, and connected Community that is actively engaged and involved.

A protected and enhanced environment that is aesthetically pleasing and provides benefits for the Community for generations to come.			
Strategy 3	Goal	Measure	Priority
<b>3.1 Management of environmental impact.</b>	To minimise the impact of Shire activities on the environment.	That any activities undertaken by the Shire have a demonstrable minimal impact on the environment and set a benchmark for the region.	Medium
<b>3.3 Enhanced transport access and infrastructure.</b>	Improved infrastructure within the Shire and good transport access to and around Norseman.	Existing infrastructure that meets Community expectations and requirements. A measurable improvement in levels of infrastructure.	High
<b>3.4 Enhancement of natural tourist destinations.</b>	Development of the Great Western Woodlands that maintains the overall natural beauty of the area however still provides opportunities for tourism and other uses.	That the GWW is generally preserved and any development undertaken still allows residents and tourists to enjoy its natural beauty An increased level of tourism numbers visiting the GWW.	Medium/High

#### Consultation

Elected Members, Senior Staff, CEO and Mr. Joseph Marinovich-Zano.

#### Comment

Mr. Joseph Marinovich-Zano has been in contact with me on the 21 January 2022 regarding this matter, as our scheduled OCM was moved from January 2022 to 22<sup>nd</sup> February 2022.

To address Mr. Joseph Marinovich-Zano a special workshop was held on the 15<sup>th</sup> February 2022 to discuss these concerns and the discussion points was highlighted in the attached papers relating.

I explained to Mr. Joseph Marinovich-Zano that the matter will be discussed with our elected members.

#### Contributing factors:

1. On the 21<sup>st</sup> August 2018 Council moved that the RV Park to be moved from where it was located as it the location was earmarked as a water reserve and was subject to flooding.
2. In January 2020 the Project subject to Mr. Joseph Marinovich-Zano complaint the projects of the Dog Park, Dump Point and Water Point made it to our internal MANEX discussion to be investigated.
3. Discussions was held with the owner at 64 Roberts Street regarding soundproof fencing and the same conversation was supposed to happen with Mr. Joseph Marinovich-Zano at 53 Angove Street, but did not happen.
4. On the January 2021 OCM meeting we approved the LRCI Fund to these projects to be funded to \$85,000.00.
5. In February 2021 the new Planning Scheme was advertised, and our staff that managed this the Department that approved the Planning Scheme and Mr. Joseph Marinovich-Zano did

not pick up on the mistake putting 53 Angove Street that is freehold as part of our community public open space as indicated in our papers relating.

6. This will be corrected as soon as possible by the Shire of Dundas.
7. Regular or frequent occasions of noisy from recreational activity generated from the legitimate uses able to be carried out from within the recreation ground which may adversely impact upon the enjoyment of residing at 53 Angove Street. These occasions of recreational activity could include the parking of ordinary motor vehicles by patrons attending the recreational uses being carried out from the recreational ground and which the occupier is unlikely to have any recourse to prevent this from happening (unless such parking contravened or did not comply with any prescribed standards for the conduct of patrons attending the recreation ground).

The Shire President Cr. Laurene Bonza has met with Mr. Joseph Marinovich-Zano on location to discuss these concerns.

From a practical point the Shire staff will be considering addressing these concerns through design if Councillors accept the officer's recommendation on the 22<sup>nd</sup> February 2022.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

That the Shire of Dundas accept the following recommendations,

1. That a formal meeting to be held with Mr. Joseph Marinovich-Zano at the soonest possible time, to advise that Council has made the following decision.
2. That an additional budget of \$25,000.00 be allocated for the purpose sound barrier with native trees and v and a new fence for 53 Angove Street.
3. That the road will be constructed with asphalt to soften the sound of vehicles traveling along the back lane.
4. That the Infrastructure that is currently there will remain where it is.
5. That the block that used to be the Bowls Club Carpark be landscaped with only pedestrian access through this area as per papers relating attached.

Moved Cr: Patupis

Seconded Cr: Warner

#### Resolution

That the Shire of Dundas accept the following recommendations,

1. That a formal meeting to be held with Mr. Joseph Marinovich-Zano at the soonest possible time, to advise that Council has made the following decision.
2. That an additional budget of \$25,000.00 be allocated for the purpose sound barrier with native trees and v and a new fence for 53 Angove Street.
3. That the road will be constructed with asphalt to soften the sound of vehicles traveling along the back lane.
4. That the Infrastructure that is currently there will remain where it is.
5. That the block that used to be the Bowls Club Carpark be landscaped with only pedestrian access through this area as per papers relating attached.

Carried by: Simple Majority For: 4 Against: 2 Cr Hogan and Cr Maloney

Agenda Reference and Subject	
<b>10.1.2 – Proposed Excision of Part of the Nuytsland Nature Reserve, Cocklebiddy</b>	
Location / Address	Crown Reserve 27632 (lot 3000), Eyre Highway, Cocklebiddy
File Reference	LP.PL
Author	Anthony Dowling, Dowling Giudici + Associates (DG+A) - Town Planning Consultant
Date of Report	8 February 2022
Disclosure of Interest	DG+A receives consulting fees from the Shire of Dundas

### Summary

This report recommends that Council advise the Department Planning Lands and Heritage (DPLH) that firstly, it has no objection to 133 hectares of land currently included in the Nuytsland Nature Reserve surrounding the site of the Cocklebiddy Roadhouse being excised from the nature reserve and included within the site of the Cocklebiddy Roadhouse.

Secondly, the excised land – together with the site of the Cocklebiddy Roadhouse - be suitably zoned under the Shire of Dundas *Local Planning Scheme (LPS) 2* to reflect the current uses of the land and any proposed or desired future use/development of the land.

Additionally, the scheme development standards to apply to any future use/development within the zone can be negotiated with the Shire of Dundas.

### Proposal

The Department Planning Lands and Heritage (DPLH) has requested the Shire's consideration of a proposal to excise a 133 hectare (approx) portion of the Nuytsland Nature Reserve (Crown Reserve 27632) surrounding the site of the Cocklebiddy Roadhouse and amalgamate it with the site of the roadhouse.

As far as it can be ascertained the site of the roadhouse comprises lot 3 on Plan 29177 and lot 100 on Deposited Plan (DP) 31432.

A plan denoting the part of the nature reserve to be excised as well as the aforementioned lots into which the excised part will be amalgamated is provided at **Attachment** to this agenda.

It is understood that the purpose of the excision is to incorporate a number of existing encroachments within the reserve associated with the roadhouse use, eg. an existing airstrip, evaporative water ponds, a rubbish dump and disturbed areas, and a fairway of the Nullarbor Golf Links.

### Statutory Environment

In considering and making a recommendation to the DPLH on the proposal, Council ought to have regard to the following statutes under which the Shire's has jurisdiction and a number of responsibilities:

1. *Shire of Dundas Local Planning Scheme No. 2 ('LPS 2')*

Reserve 27632, and lots 3 and 100, are all included within the Shire's *Local Planning Scheme (LPS) 2* scheme area.

Under this scheme reserve 27632 and lots 3 and 100 are reserved for **Environmental Conservation**.

The objective of this reservation is to:

- Identify areas with biodiversity and conservation value, and to protect those areas from development and subdivision; and
- Identify and protect areas of biodiversity conservation significance within National Parks and State and other conservation reserves.

Should the excision proceed and the excised land be amalgamated with lot 3 and lot 100, the Environmental Conservation reservation will need to be removed (as it will no longer be appropriate) and the excised land be suitably zoned, eg. **Special Use – Roadhouse**.

This reservation should also be removed from lots 3 and 100 (as the reservation is also not appropriate for the existing use/development being carried out upon these lots) with both lots also being suitably zoned, eg. **Special Use – Roadhouse**.

2. [*Public Health Act 2016* and/or *The Waste Avoidance and Resource Recovery Act 2007* in regards to the rubbish dump and evaporative ponds?]

#### Policy Implications

The Shire has no local planning policies that apply to the proposed development.

#### Financial Implications

There are no specific financial implications for the Shire of Dundas relating to the proposal.

#### Strategic Implications

The strategic community plan themes that may link to the proposal are as follows:

#### **Theme 3 – Natural & Built Environment**

A protected and enhanced environment that is aesthetically pleasing and provides benefits to the community for generations to come

#### **Strategy 3**

##### **3.1 Management of environmental impact.**

#### **Goal**

To minimise the impact of Shire activities on the environment.

#### **Measure**

That any activities undertaken by the Shire have a demonstrable minimal impact on the environment and set a benchmark for the region.

#### **Priority**

**Medium**

##### **3.2 Provision of sustainable power.**

Sustainable power generation in Norseman. Regular meetings with utility service providers

A consistent power supply that meets the Communities requirements.

**Medium**

##### **3.3 Enhanced transport access and infrastructure.**

Improved infrastructure within the Shire and good transport access to and around Norseman.

Regular meetings are held. Existing infrastructure that meets Community expectations and requirements.

**High**

##### **3.4 Enhancement of natural tourist destinations.**

Development of the Great Western Woodlands that maintains the overall natural beauty of the area however still provides opportunities for tourism and other uses.

A measurable improvement in levels of infrastructure.

That the GWW is generally preserved and any development undertaken still allows residents and tourists to enjoy its natural beauty

**Medium/High**

##### **3.5 Improved streetscape.**

To improve the streetscape for the town sites of Norseman and Eucla

An increased level of tourism numbers visiting the GWW.

That the town sites in the Shire are attractive, well presented and encourage people to work, live and visit the Shire.

**Medium**

### Comment

Given the location and extent of the existing encroachments, together with their use and functions, it is considered logical and appropriate for the 133 hectare portion of Reserve 27632 containing these encroachments to be excised and amalgamated with lots 3 and 100.

This will have the potential to unite the existing roadhouse uses and functions into a single site, and provide for any long term development or redevelopment of the site to be carried out in a more holistic and coherent way.

Additionally, by virtue of the encroachments, the environmental values of this part of the nature reserve have assumed to have diminished and are no longer consistent with the environmental values of the balance of the reserve.

As a consequence of the proposed excision LPS 2 will require amendment to suitably zone the excised portion and lots 3 and 100. At this stage, applying a **Special Use (Roadhouse)** zone over the subject land appears to be the most appropriate although alternate zonings enabling a variety of traveller services and facilities etc could be considered.

It is intended that a separate report on the aforementioned amendment required will be presented to Council in the near future as part of a wider amendment proposal to also suitably rezone the roadhouses located at Balladonia, Caiguna, and Mundrabilla to better reflect their current uses and purpose as well as providing for future new uses to assist in their long-term viability, and to provide for any future development in a more coherent and holistic way.

### Voting Requirements

Simple Majority

### Officer Recommendation

That Council advise the Department of Planning, Lands and Heritage (DPLH) that:

1. It has no objection to the proposed excision of Reserve 27632 as denoted on the Department of Parks and Wildlife (DPAW) plan produced on April 15 2014 and the inclusion of the excised land into either or both lot 3 on Plan 29177 and lot 100 on Deposited Plan (DP) 31432; and
2. The excised land, together with aforementioned lots 3 and 100, is to be suitably zoned under the *Shire of Dundas Local Planning Scheme (LPS) 2* to reflect the current uses of the land and any proposed or desired future use/development of the land.

Additionally, the scheme development standards to apply to any future use/development within the zone can be negotiated with the Shire of Dundas.

Moved Cr: Warner  
Seconded Cr: Wyatt

### Resolution

That Council advise the Department of Planning, Lands and Heritage (DPLH) that:

3. **It has no objection to the proposed excision of Reserve 27632 as denoted on the Department of Parks and Wildlife (DPAW) plan produced on April 15 2014 and the inclusion of the excised land into either or both lot 3 on Plan 29177 and lot 100 on Deposited Plan (DP) 31432; and**



4. The excised land, together with aforementioned lots 3 and 100, is to be suitably zoned under the *Shire of Dundas Local Planning Scheme (LPS) 2* to reflect the current uses of the land and any proposed or desired future use/development of the land.

Additionally, the scheme development standards to apply to any future use/development within the zone can be negotiated with the Shire of Dundas.

Carried by: Simple Majority

For: 6

Against 0

Agenda Reference & Subject	
10.1.3 - Horizon Power Access Licence Electric Vehicle Charging Station Lot 240 and Robert Street Norseman	
Location / Address	Norseman
File Reference	EM.PR
Author	CEO Peter Fitchat
Date of Report	17 <sup>th</sup> February 2022
Disclosure of Interest	Nil

#### Summary

For Council to sign agreement signed as discussed over the last financial year 2021/22 Shire Dundas, between the Shire of Dundas and Horizon Power.

#### Background

The Shire of Dundas has been approached by Horizon Power to install 2 to 4 EV charging points at Lot 240 known as Welcome Park.

- Electric Vehicle Strategy to reduce emissions, drive economic growth and create jobs
- A key part of the Western Australian Climate Policy, the EV Strategy will support the uptake of electric vehicles in Western Australia
- Strategy includes creation of Australia's longest electric vehicle charging network
- State Government investing almost \$21 million in an Electric Vehicle Fund

#### Policy Implications

Policy F.10 Accounting

Policy C.5 Community Grants

A.7 Common Seal

#### Financial Implications

This is also linked to a Funding Agreement, and Council had \$20,000 in the Budget for this and can return the \$20,000 to general revenue.

#### Statutory Environment

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

Accepting the Agreement will be assisting the Council to deliver Projects and relieving Financial Burden to get outstanding issues addressed where we could not fund these, Council may wish to consider additional funds in support of projects as they are presented to Council.

#### Strategic Implications

**Theme 1 A vibrant, active and socially connected Community.**

A strong, healthy, educated, and connected Community that is actively engaged and involved.

Theme 3 – Natural & Built Environment			
A protected and enhanced environment that is aesthetically pleasing and provides benefits for the Community for generations to come.			
Strategy 3	Goal	Measure	Priority
<b>3.1 Management of environmental impact.</b>	To minimise the impact of Shire activities on the environment.	That any activities undertaken by the Shire have a demonstrable minimal impact on the environment and set a benchmark for the region.	Medium
<b>3.3 Enhanced transport access and infrastructure.</b>	Improved infrastructure within the Shire and good transport access to and around Norseman.	Existing infrastructure that meets Community expectations and requirements. A measurable improvement in levels of infrastructure.	High
<b>3.4 Enhancement of natural tourist destinations.</b>	Development of the Great Western Woodlands that maintains the overall natural beauty of the area however still provides opportunities for tourism and other uses.	That the GWW is generally preserved and any development undertaken still allows residents and tourists to enjoy its natural beauty An increased level of tourism numbers visiting the GWW.	Medium/High

#### Consultation

Elected Members, Senior Staff, CEO and Horizon Power.

#### Comment

This financial year the State Government strategy will be accompanied by the almost \$21 million Electric Vehicle Fund - including the largest single investment in EV charging infrastructure in Australia by a State or Territory Government.

The strategy is a key element of the Western Australian Climate Policy that commits to delivering a cleaner, more sustainable environment through the increased uptake of low and zero emission vehicles.

The strategy will facilitate the creation of Australia's longest, and one of the world's longest, electric vehicle charging infrastructure networks - from Perth to Kununurra in the North, Esperance, Norseman in the South and Kalgoorlie in the East.

Western Australians and visitors will be able to access fast charging stations along major travel routes in the regions, town and city centres, and tourism sites. Construction of the network will also create jobs in metropolitan and regional areas.

The State Government will lead by example by increasing its own fleet of electric vehicles, committing to a target of acquiring at least 25 per cent electric vehicles across eligible vehicles in the State fleet. To support the State Government's electric vehicle fleet target, electric vehicle charging stations will be installed in government buildings.

The strategy will also facilitate EV uptake by developing and updating standards, guidelines, and requirements for planning approval, as well as improving levels of consumer awareness and knowledge.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

That the Shire of Dundas endorse the signed Access Licence with the use of the Shire of Dundas Common Seal and have this installed at Welcome Park Lot 240 Robert Street, Norseman.

Moved Cr: Wyatt  
Seconded Cr: Hogan

#### Resolution

**That the Shire of Dundas endorse the signed Access Licence with the use of the Shire of Dundas Common Seal and have this installed at Welcome Park Lot 240 Robert Street, Norseman.**

Carried by: Simple Majority

For: 6

Against: 0

## 10.2 Members and Policy

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.1 – Receive the Information Bulletin</b>	
Location / Address	Shire of Dundas
File Reference	PE.ME.2
Author	Chief Executive Officer - Peter Fitchat
Date of Report	31/1/2022
Disclosure of Interest	Nil

#### Summary

For Council to consider receiving the Information Bulletin for the period ending 31/1/2022

#### Background

The Councillors' Information Bulletin for the period ending 31/1/2022 was completed and circulated to Councillors.

#### Statutory Environment

##### *Local Government Act 1995*

- Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
- Section 3.1 – Provides that the general function of the local government is to provide for the good governance of persons in its district.

#### Policy Implications

Council has no policies in relation to this matter.

Financial Implications

The recommendation of this report has no financial implications for Council.

Strategic Implications

Keeping Councillors informed in respect to matters impacting on their role as Councillor.

Consultation

Nil

Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

Because of certain confidential elements in the contents of this document, it is not a public document, it is distributed to Councillors and senior staff only and is not for public release.

Voting Requirements

Simple Majority

**Officer Recommendation**

That Council receive the monthly Councillors' Information Bulletin for the period ending 31/1/2022 as included in confidential papers relating.

Moved: Cr. Patupis  
Seconded: Cr. Hogan

**Resolution**

**That Council receive the monthly Councillors' Information Bulletin for the period ending 31/1/2022 as included in confidential papers relating.**

Carried by: Simple Majority For: 6 Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.2 – Endorsement of the 2022 Local Emergency Management Arrangements</b>	
Location / Address	Shire of Dundas
File Reference	ES.PL.1
Author	Manager of Corporate and Community Services Pania Turner
Date of Report	14/2/2022
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to consider and endorse the 2022 Local Emergency Management Arrangements.

### Background

The Shire of Dundas Emergency Management Arrangements have been prepared and endorsed by the Shire of Dundas Emergency Management Committee pursuant to Section 41(1) of the Emergency Management Act 2005. The relevant documentation is included in papers relating.

### Statutory Environment

Local Emergency Management Act 2005

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Theme 1 – A vibrant, active and healthy socially connected Community

Theme 2 – A thriving local economy and economic base

Theme 3 – Natural & Built Environment- A protected and enhanced environment that is aesthetically pleasing and provides benefits for the Community.

### Consultation

Shire of Dundas Local Emergency Management Committee

### Comment

S41(1) of the Emergency Management Act 2005 requires that the Local Emergency Management Arrangements be updated as required. In 2021 the LEMA was presented to the Shire of Dundas LEMC for a comprehensive review of the arrangements and a request for feedback.

Recent times have again shown the importance of preparedness before emergency. The LEMA assists the Shire to identify and allocate resources in a planned and reasonable manner.

The updated LEMA is required to be endorsed by Council before being submitted to the State Emergency Management Committee.

Key changes made,

- Update of the contact details
- Update of details of the Emergency Evacuation Facilities
- Update of financial arrangements
- Update of role and responsibilities
- Update of demographic details in line with 2016 census

### Voting Requirements

Simple Majority

### Officer Recommendation

That the Council of the Shire of Dundas endorse the revised and updated 2022 Local Emergency Management Arrangements.

Moved Cr: Wyatt  
 Seconded Cr: Warner  
 Cr Bonza stated that this was a good document.

### **Resolution**

**That the Council of the Shire of Dundas endorse the revised and updated 2022 Local Emergency Management Arrangements.**

Carried by: Absolute Majority For: 6 Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.3 – Review of the Register of Delegations</b>	
Location / Address	Shire of Dundas
File Reference	GV.CO.2
Author	Manager of Corporate and Community Services
Date of Report	16 February 2022
Disclosure of Interest	Impartial

### **Summary**

For the Council of the Shire of Dundas to review and approve the updates to the Register of Delegations.

### **Background**

The Register of Delegations of Authority informs the public of the activities, functions, powers and duties of the Local Government as well meeting the requirements of Section 5.46 of the Local Government Act 1995 (the Act).

The Act requires the Chief Executive Officer of the Local Government to keep a Register of Delegations made by the Council to a Committee or the Chief Executive Officer, and by the CEO to other employees.

The Act requires local governments to keep a register of its delegations and review it once every financial year.

### **Statutory Environment**

Local Governments Act 1995 S5.42 and S5.44

### **Policy Implications**

Policies are updated in line with the current delegations

### **Financial Implications**

Some delegations involve financial implications

### **Strategic Implications**

Consistent with the Shire's Strategic Community Plan and Corporate Business Plan

### **Consultation**

Chief Executive Officer  
 Senior Officers

Comment

The aim of delegated authority is to assist with improving the time taken to make decisions within the constraints allowed by relevant legislation. Without delegated authority, most decisions of the Shire would need to be made by Council at its ordinary meetings. Having appropriate delegations in place allow day to day decisions to be made by the Chief Executive Officer, who in turn can sub-delegate these to other staff if appropriate.

Due to staff changes and Policy updates there are quite a few amendments being brought before Council for approval. These amendments are summarised below, and the draft Register of Delegation is included in papers relating.

AREA	CHANGE	REASON
<b>FINANCE</b> F01: F014:	Add Works Coordinator Add Manager Corporate and Community Services	Staff changes Update Position responsibilities
<b>ADMINISTRATION</b> A18 Power of Entry A19 Copies of Information	Add Works Coordinator Add Manager Corporate and Community Services	Staff Changes Update position responsibilities
<b>ADMINISTRATION</b> A01 Use of Shire Vehicle A10 Native Title A11 Telephones – Employees Private Use & Shire Business A19 Copies of Information	Change of delegation to Manager Corporate & Community Services & Senior Administration Officer	Position updates
<b>ADMINISTRATION</b> A14 Executive Functions A18 Power of Entry	Change of delegation from the Manager of Works to the Works Coordinator and Works Supervisor	Staff changes
<b>ADMINISTRATION</b> A14 Executive Functions A18 Power of Entry	Change of delegation from the to Projects Officer to Works Supervisor.	Correction of staff titles
<b>ENGINEERING</b> E01 Temporary rural road closures E02 Powers of entry onto land E03 Road trains and extra mass permits E07 Use of contractors E08 Light vehicle replacement E10 Street tree removal E12 Gates and other devices across thoroughfares	Delegation to Works Coordinator	Staff Changes

<b>E13</b> Dangerous excavation in or near public thoroughfares <b>E14</b> Crossovers <b>E15</b> Public thoroughfares – fixing levels, alignments, or drainage to adjoining land <b>E16</b> Pipelines under thoroughfares <b>E17</b> Drilling on roadsides		
<b>Bushfire Control</b> <b>BF01</b> Bush Fires Act 1954- Powers duties and Functions of a Local Government <b>Re-numbering of Bush Fire Control items</b> <b>BF05</b> Appointment of Bush Fire Control Officers	New Delegation for Authority to perform all of the powers, duties and functions of the local government under the Bush Fires Act 1954 and Bush Fires Regulations 1954.  New Delegation	
<b>Signed Delegations</b>	Update Manager of Works to Works Coordinator	
<b>Signed Delegations</b>	Update Project Officer to Works Supervisor	
<b>Signed Delegations</b>	Update Youth Officer to Tourism and Events	

#### Voting Requirements

Absolute majority

#### Officer Recommendation

The Council of the Shire of Dundas approve the Register of Delegations as included in Papers Relating.

Moved Cr: Warner  
Seconded Cr: Hogan

#### Resolution

**The Council of the Shire of Dundas approve the Register of Delegations as included in Papers Relating.**

Carried by: Absolute majority

For: 6

Against: 0

## 10.5 Administration, Finance and Community Development

<b>Agenda Reference &amp; Subject</b>	
<b>10.5.1 – Commencement of Community Consultation Disability Access and Inclusion Plan</b>	
Location / Address	Shire of Dundas
File Reference	CP.AC.1
Author	Manager of Corporate and Community Services Pania Turner
Date of Report	14/2/2022
Disclosure of Interest	Financial



## Summary

For Council to approve community consultation to assist in the preparation for the development of the Shire of Dundas Disability Access and Inclusion Plan.

## Background

The Disability Services Act 1993 requires all local government authorities to have a Disability Access and Inclusion Plan (DAIP). These Plans ensure access and inclusion actions across a number of areas including services and events, buildings and facilities, information, quality of service, complaints, consultation processes and employment. These plans are in place to benefit people with disability, the elderly, young parents and people from culturally and linguistically diverse backgrounds.

The Shire has a Community Consultation and Engagement policy which guides the way the Shire conducts consultation. This policy along with the requirements of the Disability Access and Inclusion Plan will guide the activities and process in which the community is consulted.

## Statutory Environment

Local Government Act 1995  
Disability Services Act 1993

## Policy Implications

C.9 Community Consultation and Engagement Policy

## Financial Implications

The 2021 -2022 Budget has an allocation for Community Consultation.

## Strategic Implications

Strategic Community Plan

**Theme 1** *A strong, healthy, educated and connected Community that is actively engaged and involved.*

**1.3 Engagement of Community:** That the Community are engaged in constructive activities that encourage social and Community development.

### **3.3 Enhanced transport access and infrastructure.**

Improved infrastructure within the Shire and good transport access to and around Norseman.

Existing infrastructure that meets Community expectations and requirements.

## Consultation

Shire of Dundas CEO  
Shire of Dundas Senior Officers

## Comment

People engage in different ways therefore it is important that consultation is conducted in an inclusive and accessible manner which provides opportunity for all community members and stakeholders to have input whenever practical and achievable.

## Voting Requirements

Simple Majority

### Officer Recommendation

That the Shire of Dundas Council approve the commencement of community consultation for the Disability Access and Inclusion Plan.

Moved Cr: Wyatt

Seconded Cr: Patupis

Cr Wyatt stated it is important to have consultation with the community.

### Resolution

**That the Shire of Dundas Council approve the commencement of community consultation for the Disability Access and Inclusion Plan.**

Carried by: Simple Majority

For: 6

Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.5.2 – Accounts Paid 1/12/2021 to 31/12/2021</b>	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts and Payroll Officer – Ali Sherifi
Date of Report	9/2/2022
Disclosure of Interest	Nil

#### Trust Payments

Chq/EFT	Date	Name	Description	Amount
				0.00

#### Municipal Cheques

Cheque	Date	Name	Description	Amount
				0.00

#### Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT6094	03/12/2021	Australia Post	Postage (October 2021), Rates Postage	573.32
EFT6095	03/12/2021	ATOM SUPPLY	1 x Wrench Torque New GEN	814.00
EFT6096	03/12/2021	Department of Mines, Industry Regulation and Safety	Recoup - Building Application 20211390 (Waste Treatment Plant)	265.00
EFT6097	03/12/2021	Bonza Constructions Pty Ltd	Repair cistern in women's toilet at Admin building, material & freight	872.10
EFT6098	03/12/2021	Laurene Bonza	President Allowance November 2021	1326.00
EFT6099	03/12/2021	Shire of Dundas	Commissions - Building Application 20211390 (Waste Treatment Plant)	5.00
EFT6100	03/12/2021	Glen Flood Group Pty Ltd T/A GFG Consulting	Grant Funding Support - Carol Wallbank 18 hours, 2 days meal allowance, car hire & peer review Paul Owen	2625.70

EFT6101	03/12/2021	Moore Australia (WA) Pty Ltd	Compilation of financial activity, EOM review and report to CEO for period ending 31.10.2021	3465.00
EFT6102	03/12/2021	Norseman IGA	Various IGA Purchases 01.10.2021 - 31.10.2021	3362.81
EFT6103	03/12/2021	Navman Wireless Australia Pty Ltd	Monthly satellite service (05.11.2021 - 04.12.2021)	65.89
EFT6104	03/12/2021	Business of Pursuits Pty Ltd	Shire of Dundas Wayfinding Map Annual Subscription Following 3 Month Pilot	23826.00
EFT6105	03/12/2021	OFFICE NATIONAL KALGOORLIE	2 x Sovereign Letter Opener Stainless Steel	17.75
EFT6106	03/12/2021	Rasa Patupis	Deputy Allowance November 2021	331.50
EFT6107	03/12/2021	Microshel Family Trust T/AS PACK & SEND EAST PERTH RGS MW PTY LTD	Freight - PowerVac	320.86
EFT6108	03/12/2021	Shop For Shops	Purchase 8x round clothes racks + delivery	1475.00
EFT6109	03/12/2021	TLC Importing T/AS Swish Collection	1x 9ft Glittery Gold Christmas Tree	1253.01
EFT6110	03/12/2021	TOLL TRANSPORT PTY LTD	Freight - State Library	89.73
EFT6111	03/12/2021	VENUS CORPORATION PTY LTD	Contracting services of Norbert Marwick for the week ending 20.11.2021	4260.17
EFT6112	03/12/2021	SHARON MAREE WARNER	Pool Manager on 21.11.2021 for 7 hours @ \$50 / hr	350.00
EFT6113	03/12/2021	Telstra Corporation Limited	Phone Charges for Admin, Co-Location & Woodlands Centre 20.11.2021 - 19.12.2021 \$698.87 Admin ADSL, Doctors, Youth, & Depot 05.11.2021 - 04.12.2021 \$688.19 Satellite Charges for 16.11.2021 - 15.12.2021 \$180 Mobile Charges for Staff, Cameras & Tablet 17.11.2021 - 16.12.2021 \$1177.46 Home Bundles for 124 Prinsep Street & 11 Robert Street \$170	2914.52
EFT6114	10/12/2021	ATOM SUPPLY	1 x extension impact x 100mm, 1 x extension impact 175mm for P283 DS26 \$135.30 1 x standard socket 33mm for P283 DS26 \$33	168.30
EFT6115	10/12/2021	BUNNINGS GROUP LIMITED	8 x Storage Cube for the Admin Office	817.95
EFT6116	10/12/2021	Elite Gym Hire	Hire of weights (12.11.2021 - 12.12.2021) \$568.65 Hire of Treadmill, bike, rower & cross trainer 12.11.2021 - 12.12.2021 \$442.70	1011.35
EFT6117	10/12/2021	Department of Fire & Emergency Services	ESL (OCTOBER 2021)	5815.89
EFT6118	10/12/2021	Glen Flood Group Pty Ltd T/A GFG Consulting	Environmental Health Inspection & RAMS - Ruth Levitt 8.5 hours \$1206.15 Project support - health surveyor Paul Owen 5.5 hours @ \$98/hr 18.10.2021 - 25.10.2021 \$595.93	1802.08
EFT6119	10/12/2021	MISTER SIGNS	Supply and fitting of premium UV Laminated GFC (2 x 9M) on the Water trailer P338, travel fees on Sunday	4860.90
EFT6120	10/12/2021	OFFICE NATIONAL KALGOORLIE	Various stationery items \$246.47 1 x BIC Cristal Original Ballpoint Pens Fine Read Box x 50 \$19.80	266.27

EFT6121	10/12/2021	Online Safety Systems Pty Ltd/as Plant Assessor	Plant assessor PAYG Term Commitment for 12 Months, Plant assessor Training	7260.00
EFT6122	10/12/2021	POWERVAC PTY LTD	1 x Pressure Cleaner with Honda GX390 Motor	6039.00
EFT6123	10/12/2021	KIP & STEVES' MECHANICAL REPAIRS	Supply ECU for Volvo rubbish truck P278	2493.26
EFT6124	10/12/2021	RESOURCE WA	RED Grant for Honeybee Industry – Technical Support (5 days)	10780.00
EFT6125	10/12/2021	Sigma Companies Group Pty Ltd	75 x Pool magic Chlorine 10kg, 2 x Pool Stabiliser 45kg, 100 x Dry Acid 3kg	8942.45
EFT6126	10/12/2021	SEEK LIMITED	Advertising - Team Leader/Grader Operator & Road Crew Plant Operator	660.00
EFT6127	10/12/2021	South Coast Foodservice	1 x Disinfectant 5L, 10 x Glove, 40 x Garbage bag 25 pk	619.65
EFT6128	10/12/2021	Water Corporation	Various Water Accounts (27.09.2021 - 22.11.2021)	34389.03
EFT6129	10/12/2021	WINC AUSTRALIA PTY LTD	Highlighters & Coloured Pens	32.09
EFT6130	14/12/2021	Advertiser Print	2022 Community Calendar x 500. Graphics and print plus delivery	4236.00
EFT6131	14/12/2021	Bonza Constructions Pty Ltd	Deposit (50%) for supply only of auto sliding door to Welcome Park building \$11837.39 Works to Install fitting room at Dodd House, Labour, material, and Freight \$1502.15	13339.54
EFT6132	14/12/2021	South East Petroleum	DIESEL 7,850 Litres \$12115.77 Diesel & Unleaded fuel purchases Bp card (November 2021) \$464.84	12580.61
EFT6133	14/12/2021	WAJON PUBLISHING COMPANY	30 x Spring Wildflowers of WA. Part 1. Kalbarri & the Goldfields 30 x Spring Wildflowers of WA. Part 3. Esperance & the Wheatbelt \$ 802 15 x Colour guide to spring wildflowers Perth & the Southwest \$421	1223.00
EFT6134	22/12/2021	Australian Taxation Office	BAS (NOVEMBER 2021)	17090.00
EFT6135	22/12/2021	Australia Post	Postage (November 2021)	312.92
EFT6136	22/12/2021	ZircoDATA Pty Ltd	Storage of Registers (26.10.2021 - 25.11.2021)	160.24
EFT6137	22/12/2021	AFGRI EQUIPMENT (AUSTRALIA) PTY LTD	Purchase 1 x JOHN DEERE 444 P WHEEL LOADER \$218317 1 x work platform for JD 444 Wheel Loader \$21450	239767.00
EFT6138	22/12/2021	BUNNINGS GROUP LIMITED	Assorted Hardware items for street maintenance	966.68
EFT6139	22/12/2021	Bonza Constructions Pty Ltd	Construction of new toilets at Dog Park \$35288.61 Remedial works Shire Presidents Office replace door and all associated fittings paint area in current Shire colours \$5207.15 Unblock Toilet drains at Phoenix Park and replace 2 x damaged toilet seats and inspection caps \$1072.50	41568.26
EFT6140	22/12/2021	Brooks Hire Service Pty Ltd	Hire of Komatsu Loader on the 30.11.2021	9768.00
EFT6141	22/12/2021	BOC Limited	Container Service Fee (29.10.2021 - 27.11.2021)	39.73
EFT6142	22/12/2021	COASTLINE MOWERS	Various tools for Lawn mowing at the Swimming Pool	2323.30

EFT6143	22/12/2021	DB BOOKBINDERS PTY LTD	Cemetery Register - Burial Register restoration, 1/2 leather replacement to spine and corners	526.30
EFT6144	22/12/2021	Esperance Communications	Replaced Town Hall CCTV camera plus labour & travel	754.00
EFT6145	22/12/2021	Esperance Autos	Perform 140,000 km service Nissan Navara Ute P318	460.74
EFT6146	22/12/2021	A.D. Engineering International Pty Ltd	Town clock quarterly service (3.12.2021 - 02.03.22)	132.00
EFT6147	22/12/2021	Department of Fire & Emergency Services	ESL (NOVEMBER 2021)	4859.89
EFT6148	22/12/2021	FULL MOON CAFE	Catering for Council Workshop 09/12/21 \$444.32 Catering for Council Meeting on the 23.11.2021 \$350	794.32
EFT6149	22/12/2021	Glen Flood Group Pty Ltd T/A GFG Consulting	Environmental Health Inspections & RAMS October 2021 Ruth Levitt 33 hours @\$129/hr \$4682.70 Health Surveyor Ruth Levitt – RAMs WWTP, Food Premises and General Admin total of 8 hours \$1419 Tender support – Paul Owen 3 hours \$325.05 Tender support – Paul Owen 17.75 hours 29.11.2021 – 12.12.2021	8349.97
EFT6150	22/12/2021	DOWLING GIUDICI ASSOCIATES	As per DG+A Professional Services Agreement 201218: 40 hrs @ \$95 / hr - Period commencing 30th November 2021	4180.00
EFT6151	22/12/2021	Great Northern Treelopping	Pruned & removed various trees @\$300/hr plus travel	23100.00
EFT6152	22/12/2021	Horizon Power	Norseman Street Lights 01.11.2021 - 30.11.2021	5189.86
EFT6153	22/12/2021	P & L Hogan Services	2 Bottles of Gas for the Welcome Park	330.00
EFT6154	22/12/2021	HART SPORT	6x Basketball hoops with net, 6x Basketball boards plus delivery	2796.30
EFT6155	22/12/2021	HIMAC ATTACHMENTS	6 x Slasher Bolt for Skid Steer Loader P299	726.00
EFT6156	22/12/2021	JOHN STEWART'S BATTERY SERVICE	ADBLUE 1000 litres	935.00
EFT6157	22/12/2021	Landgate	Title surveys	54.40
EFT6158	22/12/2021	Moore Australia (WA) Pty Ltd	Advice and assistance with processing, reconciliation, training, and support for the period ending 30th November 2021 \$3564 Compilation of Financial Activity, end of month, independent review, and report to CEO for the period. \$2475	6039.00
EFT6159	22/12/2021	Norseman Concrete	Mobilize grader to PIT 13 - 8.5 hours \$738.71 Supply 18.15 tonnes cracker dust to commentary \$738.71	2468.46
EFT6160	22/12/2021	Navman Wireless Australia Pty Ltd	Monthly satellite service (05.12.2021 - 04.01.2022)	65.89
EFT6161	22/12/2021	OFFICE NATIONAL KALGOORLIE	Various stationery items \$ 102.15 2 x OCE Black Bond Plot Paper \$52.61	154.76
EFT6162	22/12/2021	Rasa Patupis	Claim (Council Meeting - 23.11.2021)	212.00
EFT6163	22/12/2021	Microshel Family Trust T/AS PACK & SEND EAST PERTH RGSMW PTY LTD	Freight - Coastline Mowers \$264.31 Freight Office National \$149.02	413.33

EFT6164	22/12/2021	Sigma Companies Group Pty Ltd	20 x Hydrochloric Acid 20 Ltr, 20 x DG Drum Poly Twenty Ltr	528.00
EFT6165	22/12/2021	South Coast Foodservice	10 cartons Toilet Roll \$594.22 Supply 4 Ctns of toilet paper \$243.28	837.50
EFT6166	22/12/2021	Solutions IT (invoice S + B)	Managed Support - Maintain (Monthly Billing for December) \$2472.62 Pre-paid hours 20 hours \$2178	4650.62
EFT6167	22/12/2021	SADDLEBACK ENTERTAINMENT	Karaoke and Entertainment Shire Christmas Function	500.00
EFT6168	22/12/2021	VENUS CORPORATION PTY LTD	Contracting services of Norbert Marwick for the week ending 11 December 2021 - 55 hours \$4733.52 Contracting services of Norbert Marwick for the week ending 4 December 2021 - 54 hours 4647.46	9380.98
EFT6169	22/12/2021	Wilson's Diesel & Auto Repairs	Service at 78,000 kms and two new tyres for P327	1212.30
EFT6170	22/12/2021	Western Australian Local Government Association	Cr Pat Hogan - Understanding Local Government eLearning (Nov 2021) \$214.50 Cr Pat Hogan - Understanding of Financial reports and budgets eLearning \$214.50 Cr Pat Hogan - Conflicts of Interest eLearning (Nov 2021) \$214.50	643.50
EFT6171	22/12/2021	SHARON MAREE WARNER	Standby Pool Manager 5.12.2021 - 20.12.2021 for 28 hours	1400.00
EFT6172	22/12/2021	Telstra Corporation Limited	Satellite Charges - 16.12.2021 - 15.01.2021 \$185.66 Telstra TGXWIFI Plus for CEO 04.12.2021 - 03.01.2021 \$44.06	229.72
7043	01/12/2021	Payment to WA Treasury Corporation	Payment to WA Treasury Corporation - Repayment for Doctors House (Principal + Interest)	28708.29
7048	06/12/2021	Bank Fees	Centrepay Fees - A525 & A771	1.98
PAY	07/12/2021	PAY	Payroll Direct Debit of Net Pays Payroll Direct Debit of Net Pays	68292.94
PAY	07/12/2021	PAY	Payroll Direct Debit of Net Pays Payroll Direct Debit of Net Pays	362.09
7057	10/12/2021	Daryl Glover	Reimbursement BRPC Expenses	194.84
7058	10/12/2021	Linda Hodges	Reimbursement for front reception speaker	208.99
7059	10/12/2021	Geoff Birkbeck	Reimbursement for fuel and Police Clearance	383.63
7064	14/12/2021	Bank Fees	Centrepay Fees - A629, A698	1.98
7081	20/12/2021	Bank Fees	Centrepay Fees A525, A771	1.98
PAY	21/12/2021	PAY	Payroll Direct Debit of Net Pays Payroll Direct Debit of Net Pays	64963.24
7083	22/12/2021	Miriama Pula	Reimbursement for DOT expenses	181.05
7089	24/12/2021	Bank Fees	Centrepay Fees A629	0.99
7093	30/12/2021	Bank Fees	Centrepay Fees - A698, A771	1.98
7091	31/12/2021	Bank Fees	Centrepay Fees - A698, A771	1.98
7094	31/12/2021	Bank Fees	Centrepay Fees - A525	0.99
				<b>\$722,778.65</b>

## Municipal Account Direct Debts

	Date	Name	Description	Amount
7042	01/12/2021	Bank Fees	ANZ Merchant Fee	246.86
7047	06/12/2021	ANZ BPAY	BPAY Transaction Fee	58.58
7067	15/12/2021	3E Advantage Pty Limited	CRC photocopier, Shire photocopier & Printer meter readings – 01.11.2021 – 30.11.2021	3189.75
	09/12/2021	SuperChoice	Superannuation – 10.11.2021 – 23.11.2021	12859.16
				<b>\$16,354.35</b>

## Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
7112	16/12/2021	Chief Executive Officer	ANZ Credit Card Purchases 22/10/2021 – 21/11/2021	4031.19
	27/10/2021	ADOBE	SUBSCRIPTION	21.99
	28/10/2021	DOODLY	SUBSCRIPTION	94.95
	01/11/2021	LINKEDIN	SUBSCRIPTION	39.99
	01/11/2021	Full Moon Café	Catering for Bush Fire Meeting	33.00
	01/11/2021	MYOB	SUBSCRIPTION	120.00
	03/11/2021	FLIGHT CENTRE	Return flights for President and Cr Maloney for attending new Councillor Seminar at Perth Exhibition Centre	1451.42
	03/11/2021	WOTIF	Accommodation for the President and Cr Maloney (New Councillor Seminar at Perth Exhibition Centre 12 <sup>th</sup> November 2021)	361.00
	06/11/2021	TRIMBLE BEST	Sketch Up Pro Subscription	837.10
	12/11/2021	ADOBE	ADDED SUBSCRIPTION	25.74
	15/11/2021	THE PLAZA HOTEL KAL	Accommodation for CEO at SEGRA Conference	423.00
	15/11/2021	THE PLAZA HOTEL KAL	Accommodation for Laurene Bonza at SEGRA Conference	423.00
	17/11/2021	THE PLAZA HOTEL KAL	Meals for Laurene Bonza at SEGRA Conference	65.00
	17/11/2021	THE PLAZA HOTEL KAL	Meals for CEO at SEGRA Conference	135.00
				<b>\$4,031.19</b>

7113	16/12/2021	Community Development Officer	ANZ Credit Card Purchases 22/10/2021 – 21/11/2021	990.75
	30/10/2021	Kmart Joondalup	CRC Christmas Decorations	45.00
	03/11/2021	Kmart Kal	CRC Christmas Decorations	24.00
	05/11/2021	DAPHINE Florist Kal	4 Wreaths for the Remembrance Day	480.00
	06/11/2021	Bunnings Esperance	Dodd House fittings	165.00
	10/11/2021	Woolworths Kal	Catering for Remembrance Day	185.80
	10/11/2021	Harvey Norman Kal	Printer and connection cord for the Woodlands Centre	90.95
				<b>\$990.75</b>

7114	16/12/2021	Works Manager	ANZ Credit Card Purchases 22/10/2021 – 21/11/2021	1892.94
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	20/10/2021	ALLMAKES Esperance	Battery for Kabuto Mower P323 DS3182	286.55
	22/10/2021	Kennards Hire	Machinery Hire for the works at the Laundromat (awaiting receipt)	300.00
	27/10/2021	Swan's Vet Services Esperance	Consult pet standard, Metronide 400ml tablet, Pro Kolin + Probiotics	236.40
	28/10/2021	Cardajam Pty Ltd	Machinery hire for the works at Laundromat (awaiting receipt)	24.99
	28/10/2021	Kennards Hire	Machinery Hire to take out concrete slab at Laundromat (awaiting receipt)	1045.00
				<b>\$1,892.94</b>

**Summary of Account Totals**

Trust EFT's / Cheques	0.00
Municipal Cheques	0.00
Municipal EFT's	\$722,778.65
Municipal Direct Debit's	\$16,354.35
Municipal Credit Card's	\$6,914.88
Grand Total for December 2021	\$746,047.88

Voting Requirements

Simple Majority

**Officer Recommendation**

That the Shire of Dundas monthly accounts paid from 1/12/2021 to 31/12/2021 be noted.

Moved: Cr. Patupis

Seconded: Cr. Wyatt

**Resolution**

**That the Shire of Dundas monthly accounts paid from 1/12/2021 to 31/12/2021 be noted.**

Carried by: Simple Majority For: 6 Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.5.3 – Accounts Paid 1/1/2022 to 31/1/2022</b>	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts and Payroll Officer – Ali Sherifi
Date of Report	11/2/2022
Disclosure of Interest	Nil

**Trust Payments**

Chq/E FT	Date	Name	Description	Amount
EFT61 73	12/01/2022	IIONA STEWART	TRUST DEPOSIT REFUND	300.00
				300.00

**Municipal Cheques**

Cheque	Date	Name	Description	Amount
				0.00



## Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT6174	21/01/2022	Australian Communications & Media Authority	LICENSE RENEWAL 13.12.2021	118.00
EFT6175	21/01/2022	BUNNINGS GROUP LIMITED	2 Bags of cement for the Cemetery	17.82
EFT6176	21/01/2022	BP Norseman	Diesel and Unleaded charges for November 2021	877.44
EFT6177	21/01/2022	Bunnings Warehouse Kalgoorlie	Reticulation items for the Welcome Park	1176.50
EFT6178	21/01/2022	Laurene Bonza	President Allowance for December 2021 \$1326 Claim (Council Meeting 21.12.2021), IB Session 09.12.2021 \$481	1807.00
EFT6179	21/01/2022	Brooks Hire Service Pty Ltd	Hire of Komatsu Loader 21.12.2021 \$ \$4411.36 Transport of Komatsu Loader Hire from Site \$2190.10	6601.46
EFT6180	21/01/2022	BOC Limited	Container Service Fee (28.11.2021 - 28.12.2021)	41.05
EFT6181	21/01/2022	Cuten Guneder Machinery	Pump out 68 Robert Street \$500 Pump out effluent Welcome Park Dump Point \$500 Pump out Welcome Park \$500	1500.00
EFT6182	21/01/2022	Elite Gym Hire	Hire of Weights 12.12.2021 - 12.01.2022 \$568.65 Hire of treadmill, bike, rower and cross trainer 12.12.2021 \$442.70	1011.35
EFT6183	21/01/2022	EAGLE PETROLEUM (WA) PTY LTD	1 X 200 litre Lubemate poly AdBlue tank \$1318.90 1 x flat drain guard oil/sediment for the Depot \$187	1505.90
EFT6184	21/01/2022	Glen Flood Group Pty Ltd T/A GFG Consulting	Tender support - Paul Owen 23.5 hours @\$98.50 13.12.2021 - 26.12.2021	2546.23
EFT6185	21/01/2022	STITCH AND GIFT	30 x Standard Hi Vis Logo Shirts, 6 x Standard Jackets Logo	234.00
EFT6187	21/01/2022	John Edward Patrick Hogan	Claim (Council Meeting - 21.12.2021), IB Session - 09.12.2021	318.00
EFT6188	21/01/2022	Horizon Power	Various Power Charges - 19.10.2021 - 16.12.2021	22154.45
EFT6189	21/01/2022	Jump 4 Us	Hire and supervision of 2 Inflatables for the 11th of December 2021	1620.00
EFT6190	21/01/2022	JOHN MALONEY	Claim (Council Meeting - 21.12.2021), IB Session - 09.12.2021	318.00
EFT6191	21/01/2022	KILIMA (WA) P/L	Rent for December 2021 - 81 Robert Street	242.00

EFT6192	21/01/2022	MARKET CREATIONS AGENCY	Business Cards, artwork set up, print x 500 (2 kinds of x 250 each)	231.00
EFT6193	21/01/2022	Golden Flame Nominees Pty Ltd	Refreshments for Seniors Christmas Dinner 3rd December 2021 \$206  18 Bags of Ice \$54	260.00
EFT6194	21/01/2022	Norseman Concrete	Transport Shire Grader to pit 13 near Emily Ann Mine	1628.00
EFT6196	21/01/2022	OFFICE NATIONAL KALGOORLIE	Various stationery items for Admin Office	210.88
EFT6197	21/01/2022	O'Dwyer Electrical	Upgrade down lights with LED lights at Admin Office plus Travel \$6006  Electricity repairs at the laundromat \$5929  Install 37 LED lighting at Admin Building \$4070	16005.00
EFT6198	21/01/2022	Rasa Patupis	Deputy Allowance December 2021	331.50
EFT6199	21/01/2022	PUZZLE CONSULTING PTY LTD	Consultancy for REDS Timber Funding Application and Hiking Grant Funding Application	5500.00
EFT6200	21/01/2022	Microshel Family Trust T/AS PACK & SEND EAST PERTH RGSMW PTY LTD	Freight - Coastline Mowers \$115.77  Freight - Atom Supply \$86.46	202.23
EFT6201	21/01/2022	South East Petroleum	DIESEL 8,200 Litres \$12168.88  Diesel & Unleaded fuel purchases BP Card for December 2021 \$1251.67	13420.55
EFT6202	21/01/2022	South Coast Foodservice	3x various desserts for Seniors Christmas Dinner	164.67
EFT6203	21/01/2022	SOILWATER GROUP	Bi-annual water sampling Norseman Landfill plus flights and accommodation	10390.60
EFT6204	21/01/2022	SEELEY AUTO ELECTRICAL PTY LTD	Supply and fit UHF and Aerial Headboard, supply and install reverse alarm and syncro with beacon to P334 22DS	1383.55
EFT6205	21/01/2022	Veronica Wyatt	Claim (Council Meeting - 21.12.2021), IB Session - 09.12.2021	318.00
EFT6206	21/01/2022	VENUS CORPORATION PTY LTD	Contracting services of Norbert Marwick for the ending 18 Dec 2021 - 55 hours	4733.52
EFT6207	21/01/2022	Water Corporation	Water Bill for 1088 John Street Norseman 26.09.2021 - 1.12.2021 \$346.88  Water bill for Arcade 27.09.2021 \$120.08	466.66
EFT6208	21/01/2022	Western Australian Electoral Commission	Supply of Electoral Roll and returning officer cost	10947.92
EFT6209	21/01/2022	SHARON MAREE WARNER	Claim (Council Meeting - 21.12.2021), IB Session - 09.12.2021	318.00
EFT6210	21/01/2022	Telstra Corporation Limited	Mobile charges for Staff, Cameras & Tablets - 17.12.2021 - 16.01.2021 \$ \$1326.06	1496.06

			Home Bundles for 124 Prinsep Street and 11 Robert Street \$170	
EFT6211	14/01/2022	PATRICK KILCOYNE (SLIGO ROVER)	Entertainment for Christmas in the Park 11th December 2021	500.00
PAY	4-Jan-22	PAY	Payroll Direct Debit of Net Pays Payroll Direct Debit Of Net Pays	56,612.81
7125	10-Jan-22	Gienic Pty Ltd	Purchase of Covid-19 cleaning products, Masks & Rapid Test Kit	4,202.55
7123	11-Jan-22	Bank Fees	Centrepay Fees A629, A698	1.98
7129	17-Jan-22	Pania Turner	Yearly Utilities allowance (1 of 2)	1,000.00
7132	17-Jan-22	Bank Fees	Centrepay Fees - A525, A771	1.98
PAY	18-Jan-22	PAY	Payroll Direct Debit of Net Pays Payroll Direct Debit of Net Pays	60,373.65
7121	24-Jan-22	Treasury Corp	Payment to Treasury Corp - Doctor's house repayment	1,014.11
7141	24-Jan-22	Bank Fees	Centrepay Fee - A698	0.99
7144	25-Jan-22	Bank Fees	Centrepay Fees - A629	0.99
7154	31-Jan-22	Bank Fees	Centrepay Fees - A525, A771	1.98
				<b>\$233,808.38</b>

## Municipal Account Direct Debts

	Date	Name	Description	Amount
7120	04/01/2022	Bank Fees	ANZ Merchant Fee	324.05
7122	11/01/2022	ANZ BPAY	BPAY Transaction Fee	29.70
7131	17/01/2022	3E Advantage Pty Limited	CRC photocopier, Shire photocopier & Printer meter readings – 01.12.2021 – 31.12.2021	4571.51
DD10921	21/01/2022	SuperChoice	Superannuation – 24.11.2021 – 07.12.2021	14101.14
DD10930	21/01/2022	SuperChoice	Superannuation – 8.12.2021 – 21.12.2021	13118.60
DD10935	21/01/2022	SuperChoice	Superannuation – 22.12.2021 – 04.01.2022	12512.04
DD10943	21/01/2022	SuperChoice	Superannuation – 05.01.2022 – 18.01.2022	12736.35
				<b>\$57,393.39</b>

## Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
7145	17/01/2022	Chief Executive Officer	ANZ Credit Card Purchases 22/11/2021 – 21/12/2021	4983.77
	19/11/2021	Full Moon Café	Kate Mills – Strategic Community Plan	32.50
	27/11/2021	ADOBE	SUBSCRIPTION	21.99
	27/11/2021	Bunnings Kal	Fan for CEO Office	45.00
	28/11/2021	DOODLY	SUBSCRIPTION	99.96
	01/12/2021	LINKEDIN	SUBSCRIPTION	39.99

	01/12/2021	MYOB	SUBSCRIPTION	120.00
	02/12/2021	KMART KAL	Community Christmas Gifts for Seniors	749.50
	02/12/2021	Woolworths Kal	Catering for Senior Christmas Gift	1014.89
	02/12/2021	Bunnings Kal	Purchase of plants for 2021 Senior Christmas Gifts	246.49
	06/12/2021	Madura Pass Oasis	Urgent Councillor Meeting regarding illegal squatter shacks to be removed	234.00
	12/12/2021	ADOBE	SUBSCRIPTION	25.74
	16/12/2021	Woolworths Kal	Catering for Christmas Dinner	389.18
	06/12/2021	Management Solutions	SEGRA CONFERENCE	1964.53
				<b>\$4983.77</b>

<b>7146</b>	<b>17/01/2022</b>	<b>Community Development Officer</b>	<b>ANZ Credit Card Purchases 22/11/2021 – 21/12/2021</b>	<b>1511.80</b>
	24/11/2021	Flight Centre	Return flights for Pania to tidy town awards	650.16
	26/11/2021	Swan Taxis	For Pania to Tidy Town Awards	42.00
	26/11/2021	SPOTTO WA	Taxi fares for Pania – Tidy Town Awards	30.71
	08/12/2021	Kmart Kal	Children's Gifts and decorations (awaiting receipt)	428.00
	08/12/2021	Bunnings Kal	Christmas lights and decorations (awaiting receipt)	360.93
				<b>\$1,511.80</b>

<b>7147</b>	<b>17/01/2022</b>	<b>Works Manager</b>	<b>ANZ Credit Card Purchases 22/11/2021 – 21/12/2021</b>	<b>1830.36</b>
	25/11/2021	Sonic Health Plus	Medical Assessment for Geoff Birkbeck	802.34
	30/11/2021	RSEA PTY LTD	Work Clothing for Cassius	370.12
	02/12/2021	Pack and Send Kewdale	Awaiting receipt	40.00
	09/12/2021	DOT	Plate Change for P301	72.90
	17/12/2021	Planet Pet & Aquarium	Crate folding for the animal pound	545.00
				<b>\$1,830.36</b>

#### Summary of Account Totals

Trust EFT's / Cheques	300.00
Municipal Cheques	0.00
Municipal EFT's	\$233,808.38
Municipal Direct Debit's	\$57,393.39
Municipal Credit Card's	\$8,325.93
Grand Total for January 2022	\$299,827.70

#### Voting Requirements

Simple Majority

#### Officer Recommendation

That the Shire of Dundas monthly accounts paid from 1/1/2022 to 31/1/2022 be noted.

Moved: Cr. Wyatt  
 Seconded: Cr. Hogan

**Resolution**

That the Shire of Dundas monthly accounts paid from 1/1/2022 to 31/1/2022 be noted.

Carried by: Simple Majority

For: 6

Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.5.4 – Financial Statements for the Period Ending 31/12/2021</b>	
Location / Address	Shire of Dundas
File Reference	FM.FI
Author	Moore Australia
Date of Report	4/2/2022
Disclosure of Interest	Nil

**SHIRE OF DUNDAS**

**MONTHLY FINANCIAL REPORT**

(Containing the Statement of Financial Activity)

**For the period ending 31 December 2021**

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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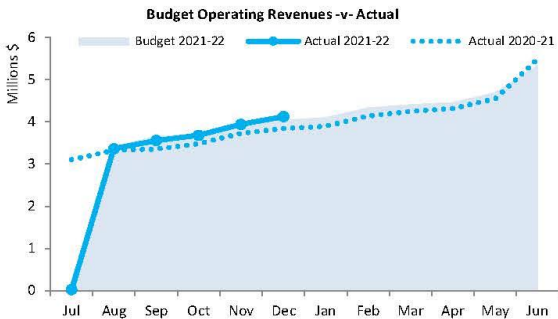
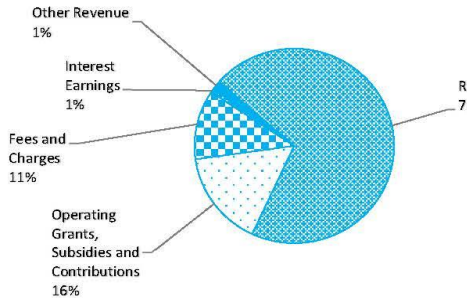
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**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 DECEMBER 2021**

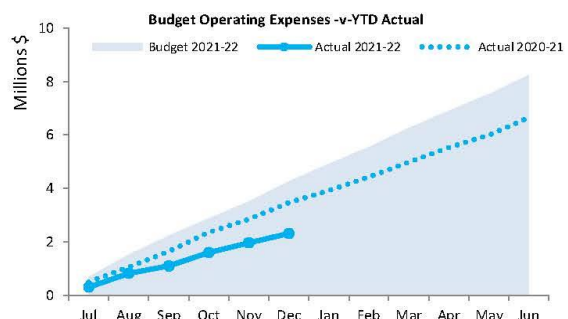
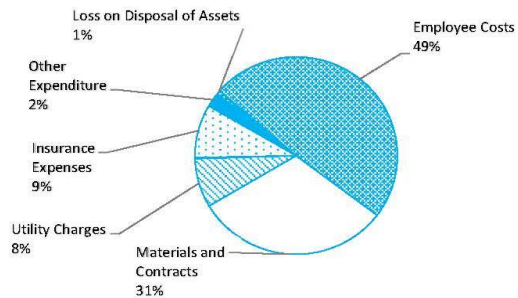
**SUMMARY INFORMATION - GRAPHS**

**OPERATING ACTIVITIES**

**OPERATING REVENUE**

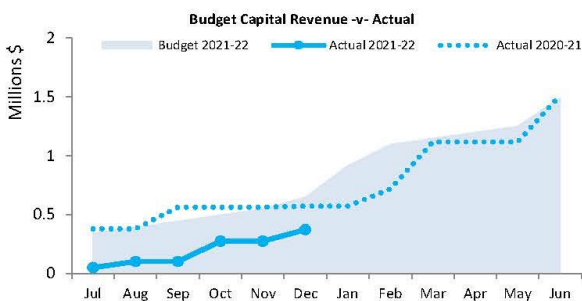


**OPERATING EXPENSES**

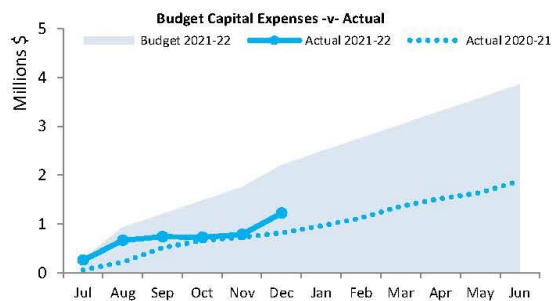


**INVESTING ACTIVITIES**

**CAPITAL REVENUE**



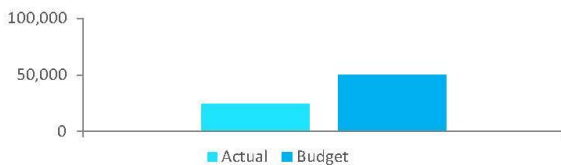
**CAPITAL EXPENSES**



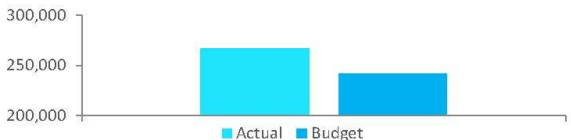
**FINANCING ACTIVITIES**

**BORROWINGS**

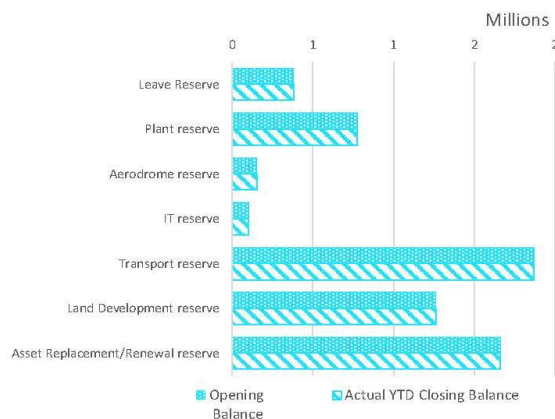
**Principal Repayments**



**Principal Outstanding**



**RESERVES**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 DECEMBER 2021

## EXECUTIVE SUMMARY

## Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.15 M	\$2.15 M	\$1.58 M	(\$0.57 M)
Closing	\$0.00 M	\$1.95 M	\$2.42 M	\$0.47 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$4.04 M	46.8%
Restricted Cash	\$4.60 M	53.2%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$0.13 M	
0 to 30 Days		81.2%
30 to 90 Days		18.8%
Over 90 Days		0%

Refer to Note 4 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$0.39 M	75.1%
Trade Receivable	\$0.11 M	
30 to 90 Days		52.7%
Over 90 Days		2.4%

Refer to Note 3 - Receivables

## Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.17 M	\$1.26 M	\$1.71 M	\$0.45 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$2.84 M	
YTD Budget	\$2.76 M	2.7%

Refer to Note 5 - Rate Revenue

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$0.64 M	
YTD Budget	\$0.80 M	(20.8%)

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.46 M	
YTD Budget	\$0.33 M	39.0%

Refer to Statement of Financial Activity

## Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.15 M)	(\$1.41 M)	(\$0.85 M)	\$0.55 M

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.10 M	
Adopted Budget	\$0.21 M	46.9%

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$1.23 M	
Adopted Budget	\$3.86 M	31.8%

Refer to Note 7 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$0.27 M	
Adopted Budget	\$1.49 M	18.4%

Refer to Note 7 - Capital Acquisitions

## Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.17 M)	(\$0.05 M)	(\$0.02 M)	\$0.03 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.02 M
Interest expense	\$0.00 M
Principal due	\$0.27 M

Refer to Note 8 - Borrowings

Reserves	
Reserves balance	\$6.20 M
Interest earned	\$0.00 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.



**KEY TERMS AND DESCRIPTIONS****FOR THE PERIOD ENDED 31 DECEMBER 2021****STATUTORY REPORTING PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES****ACTIVITIES****GOVERNANCE**

To provide a decision making process for the efficient allocation of scarce resources.

Includes the activities of members of Council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

To collect revenue to allow for the provision of services.

Rates, general purpose funding and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**HEALTH**

To provide an operational framework for environmental and community health.

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

**EDUCATION AND WELFARE**

To provide services to disadvantaged persons, the elderly, children and youth.

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

**HOUSING**

To provide and maintain elderly resident housing.

Provision and maintenance of elderly residents housing.

**COMMUNITY AMENITIES**

To provide services required by the community.

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

**RECREATION AND CULTURE**

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Maintenance of public halls, civic centre, aquatic centre, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

**TRANSPORT**

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

**ECONOMIC SERVICES**

To help promote the shire and its economic wellbeing.

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control

**OTHER PROPERTY AND SERVICES**

To monitor and control council's overheads operating accounts.

Private work private works operation, plant repairs and operation costs and engineering operating costs.



STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	2,149,439	2,149,439	1,584,371	(565,068)	(26.29%)	▼
<b>Operating Activities</b>							
<b>Revenue from operating activities</b>							
Governance		24,170	12,084	16,625	4,541	37.58%	
General purpose funding - general rates	5	2,763,621	2,763,621	2,837,705	74,084	2.68%	
General purpose funding - other		1,168,024	328,232	269,282	(58,950)	(17.96%)	▼
Law, order and public safety		172,800	161,400	128,214	(33,186)	(20.56%)	▼
Health		5,410	2,706	4,340	1,634	60.38%	
Education and welfare		84,320	63,240	64,062	822	1.30%	
Housing		23,000	11,502	10,677	(825)	(7.17%)	
Community amenities		224,354	190,678	223,217	32,539	17.06%	▲
Recreation and culture		86,091	67,595	9,705	(57,890)	(85.64%)	▼
Transport		585,317	262,106	215,315	(46,791)	(17.85%)	▼
Economic services		58,638	48,859	144,480	95,621	195.71%	▲
Other property and services		137,200	68,598	97,895	29,297	42.71%	▲
		<b>5,332,945</b>	<b>3,980,621</b>	<b>4,021,517</b>	40,896		
<b>Expenditure from operating activities</b>							
Governance		(973,064)	(532,479)	(428,025)	104,454	19.62%	▲
General purpose funding		(536,875)	(271,112)	(156,825)	114,287	42.15%	▲
Law, order and public safety		(482,162)	(242,035)	(125,179)	116,856	48.28%	▲
Health		(258,051)	(132,131)	(73,517)	58,614	44.36%	▲
Education and welfare		(198,886)	(101,039)	(94,779)	6,260	6.20%	
Housing		0	(5,716)	(23,889)	(18,173)	(317.93%)	▼
Community amenities		(672,376)	(336,321)	(266,761)	69,560	20.68%	▲
Recreation and culture		(1,525,698)	(790,143)	(456,046)	334,097	42.28%	▲
Transport		(2,516,693)	(1,268,844)	(278,479)	990,365	78.05%	▲
Economic services		(689,406)	(344,712)	(299,251)	45,461	13.19%	▲
Other property and services		(382,011)	(223,746)	(113,652)	110,094	49.20%	▲
		<b>(8,235,222)</b>	<b>(4,248,278)</b>	<b>(2,316,403)</b>	1,931,875		
Non-cash amounts excluded from operating activities	1(a)	3,071,808	1,524,754	6,183	(1,518,571)	(99.59%)	▼
<b>Amount attributable to operating activities</b>		<b>169,531</b>	<b>1,257,097</b>	<b>1,711,297</b>	454,200		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	12	1,492,484	716,074	274,501	(441,573)	(61.67%)	▼
Proceeds from disposal of assets	6	211,000	140,000	99,000	(41,000)	(29.29%)	▼
Payments for property, plant and equipment and infrastructure	7	(3,857,147)	(2,261,379)	(1,226,963)	1,034,416	45.74%	▲
<b>Amount attributable to investing activities</b>		<b>(2,153,663)</b>	<b>(1,405,305)</b>	<b>(853,462)</b>	551,843		
<b>Financing Activities</b>							
Transfer from reserves	9	272,114	0	0	0	0.00%	
Repayment of debentures	8	(49,851)	(24,427)	(24,427)	0	0.00%	
Transfer to reserves	9	(387,570)	(28,530)	0	28,530	100.00%	▲
<b>Amount attributable to financing activities</b>		<b>(165,307)</b>	<b>(52,957)</b>	<b>(24,427)</b>	28,530		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>1,948,274</b>	<b>2,417,779</b>			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 13 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS****FOR THE PERIOD ENDED 31 DECEMBER 2021****NATURE OR TYPE DESCRIPTIONS****REVENUE****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, *ex-gratia* rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**REVENUE FROM CONTRACTS WITH CUSTOMERS**

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**PROFIT ON ASSET DISPOSAL**

Excess of assets received over the net book value for assets on their disposal.

**EXPENSES****EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Shortfall between the value of assets received over the net book value for assets on their disposal.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	2,149,439	2,149,439	<b>1,584,371</b>	(565,068)	(26.29%)	▼
<b>Operating Activities</b>							
<b>Revenue from operating activities</b>							
Rates	5	2,763,621	2,763,621	<b>2,837,705</b>	74,084	2.68%	
Operating grants, subsidies and contributions	11	1,930,262	804,834	<b>637,568</b>	(167,266)	(20.78%)	▼
Fees and charges		508,860	332,934	<b>462,875</b>	129,941	39.03%	▲
Interest earnings		99,785	49,890	<b>24,880</b>	(25,010)	(50.13%)	▼
Other revenue		2,137	1,062	<b>58,489</b>	57,427	5407.44%	▲
Profit on disposal of assets	6	28,280	28,280	<b>0</b>	(28,280)	(100.00%)	▼
		<b>5,332,945</b>	<b>3,980,621</b>	<b>4,021,517</b>	40,896		
<b>Expenditure from operating activities</b>							
Employee costs		(2,603,443)	(1,304,266)	<b>(1,132,939)</b>	171,327	13.14%	▲
Materials and contracts		(1,529,184)	(781,875)	<b>(722,618)</b>	59,257	7.58%	
Utility charges		(304,507)	(152,262)	<b>(185,524)</b>	(33,262)	(21.85%)	▼
Depreciation on non-current assets		(3,070,738)	(1,538,358)	<b>0</b>	1,538,358	100.00%	▲
Interest expenses		(7,566)	(3,783)	<b>(4,282)</b>	(499)	(13.19%)	
Insurance expenses		(230,062)	(214,116)	<b>(202,067)</b>	12,049	5.63%	
Other expenditure		(460,372)	(238,942)	<b>(53,573)</b>	185,369	77.58%	▲
Loss on disposal of assets	6	(29,350)	(14,676)	<b>(15,400)</b>	(724)	(4.93%)	
		<b>(8,235,222)</b>	<b>(4,248,278)</b>	<b>(2,316,403)</b>	1,931,875		
Non-cash amounts excluded from operating activities	1(a)	3,071,808	1,524,754	<b>6,183</b>	(1,518,571)	(99.59%)	▼
<b>Amount attributable to operating activities</b>		<b>169,531</b>	<b>1,257,097</b>	<b>1,711,297</b>	454,200		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	12	1,492,484	716,074	<b>274,501</b>	(441,573)	(61.67%)	▼
Proceeds from disposal of assets	6	211,000	140,000	<b>99,000</b>	(41,000)	(29.29%)	▼
Payments for property, plant and equipment	7	(3,857,147)	(2,261,379)	<b>(1,226,963)</b>	1,034,416	45.74%	▲
<b>Amount attributable to investing activities</b>		<b>(2,153,663)</b>	<b>(1,405,305)</b>	<b>(853,462)</b>	551,843		
<b>Financing Activities</b>							
Transfer from reserves	9	272,114	0	<b>0</b>	0	0.00%	
Repayment of debentures	8	(49,851)	(24,427)	<b>(24,427)</b>	0	0.00%	
Transfer to reserves	9	(387,570)	(28,530)	<b>0</b>	28,530	100.00%	▲
<b>Amount attributable to financing activities</b>		<b>(165,307)</b>	<b>(52,957)</b>	<b>(24,427)</b>	28,530		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>1,948,274</b>	<b>2,417,779</b>			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 13 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.



**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 DECEMBER 2021**

**BASIS OF PREPARATION**

**BASIS OF PREPARATION**

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

**SIGNIFICANT ACCOUNTING POLICES**

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 02 February 2022

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021**

**NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

**(a) Non-cash items excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$
<b>Non-cash items excluded from operating activities</b>				
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	6	(28,280)	(28,280)	0
Less: Movement in liabilities associated with restricted cash		0	0	(9,217)
Add: Loss on asset disposals	6	29,350	14,676	15,400
Add: Depreciation on assets		3,070,738	1,538,358	0
<b>Total non-cash items excluded from operating activities</b>		<b>3,071,808</b>	<b>1,524,754</b>	<b>6,183</b>

**(b) Adjustments to net current assets in the Statement of Financial Activity**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing	This Time Last Year	Year to Date
		30 June 2021	31 December 2020	31 December 2021
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	9	(6,201,147)	(4,552,268)	(6,201,147)
Add: Borrowings	8	49,851	24,427	25,424
Add: Provisions - employee	10	275,348	312,714	266,131
<b>Total adjustments to net current assets</b>		<b>(5,875,948)</b>	<b>(4,215,127)</b>	<b>(5,909,592)</b>

**(c) Net current assets used in the Statement of Financial Activity**

<b>Current assets</b>				
Cash and cash equivalents	2	8,370,591	2,294,816	1,839,514
Financial assets at amortised cost	2	0	5,952,268	6,800,445
Rates receivables	3	44,765	626,891	394,049
Receivables	3	187,333	68,082	109,742
<b>Less: Current liabilities</b>				
Payables	4	(602,462)	(121,670)	(292,126)
Borrowings	8	(49,851)	(24,427)	(25,424)
Contract liabilities	10	(18,182)	0	(54,432)
Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	10	(196,527)	0	(178,266)
Provisions	10	(275,348)	(312,714)	(266,131)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(5,875,948)</b>	<b>(4,215,127)</b>	<b>(5,909,592)</b>
<b>Closing funding surplus / (deficit)</b>		<b>1,584,371</b>	<b>4,268,119</b>	<b>2,417,779</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021

OPERATING ACTIVITIES  
NOTE 2  
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash and Financial Assets	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on hand</b>								
CASH ON HAND	Cash and cash equivalents	1,500	0	1,500	0	Cash on hand	Nil	Nil
MUNICIPAL BANK ACCOUNT	Cash and cash equivalents	75,944	0	75,944	0	ANZ	Variable	Nil
TRUST BANK ACCOUNT	Cash and cash equivalents	14,377	0	14,377	0	ANZ	Nil	Nil
VISITOR CENTRE BANK ACCOUNT	Cash and cash equivalents	43,851	0	43,851	0	N/A	N/A	N/A
RESTRICTED CASH - RESERVES	Financial assets at amortised cost	0	856,588	856,588	0	NAB	0.26%	Feb-22
RESTRICTED CASH - RESERVES	Financial assets at amortised cost	0	3,738,472	3,738,472	0	ANZ	0.25%	Jun-22
MUNICIPAL INVESTMENT ACCT	Cash and cash equivalents	900,160	0	900,160	0	ANZ	Variable	Nil
MUNICIPAL INVESTMENT ACCT	Financial assets at amortised cost	603,199	0	603,199	0	ANZ	0.15%	Jun-22
MUNICIPAL INVESTMENT ACCT	Financial assets at amortised cost	602,186	0	602,186	0	ANZ	0.15%	Jun-22
MUNICIPAL INVESTMENT ACCT	Financial assets at amortised cost	500,000	0	500,000	0	ANZ	0.10%	Jan-22
MUNICIPAL INVESTMENT ACCT	Cash and cash equivalents	803,682	0	803,682	0	ANZ	0.10%	Mar-22
MUNICIPAL INVESTMENT ACCT	Financial assets at amortised cost	500,000	0	500,000	0	ANZ	0.15%	May-22
<b>Total</b>		<b>4,044,899</b>	<b>4,595,060</b>	<b>8,639,959</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		1,839,514	0	1,839,514	0			
Financial assets at amortised cost		2,205,385	4,595,060	6,800,445	0			
		<b>4,044,899</b>	<b>4,595,060</b>	<b>8,639,959</b>	<b>0</b>			

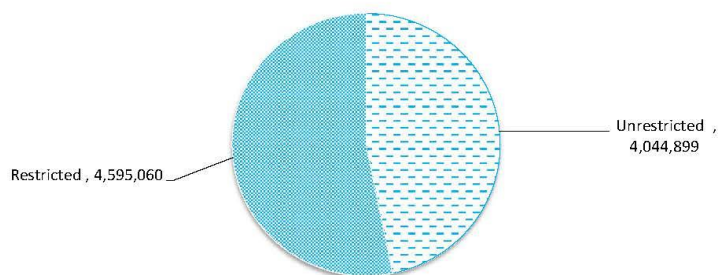
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

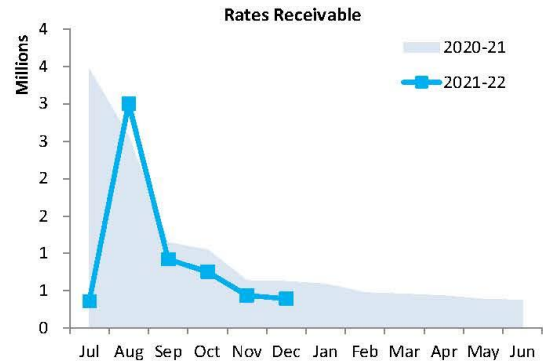
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021**

**OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES**

Rates receivable	30 Jun 2021	31 Dec 2021
	\$	\$
Gross rates in arrears previous year	274,372	477,152
Levied this year	2,679,572	2,837,705
Less - collections to date	(2,476,792)	(2,488,421)
Gross rates collectable	<b>477,152</b>	<b>826,436</b>
Allowance for impairment of rates receivable	(432,387)	(432,387)
<b>Net rates collectable</b>	<b>44,765</b>	<b>394,049</b>
% Collected	83.8%	75.1%

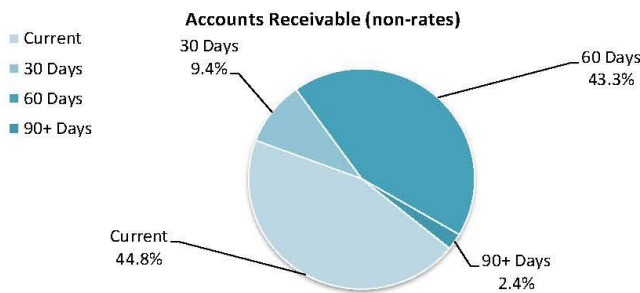


Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	47,704	10,033	46,094	2,541	106,372
Percentage		44.8%	9.4%	43.3%	2.4%	
<b>Balance per trial balance</b>						
Sundry receivable						106,372
GST receivable						3,370
<b>Total receivables general outstanding</b>						<b>109,742</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.





NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021

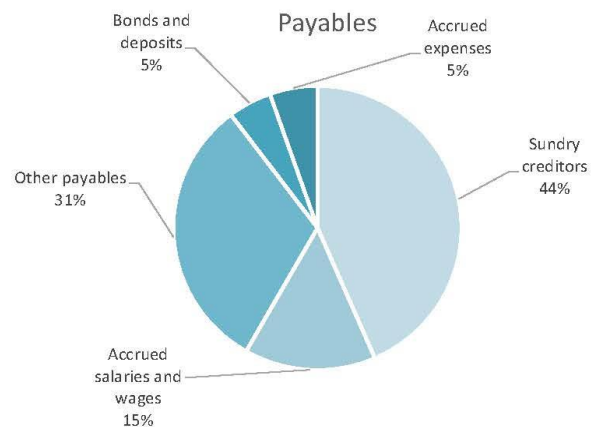
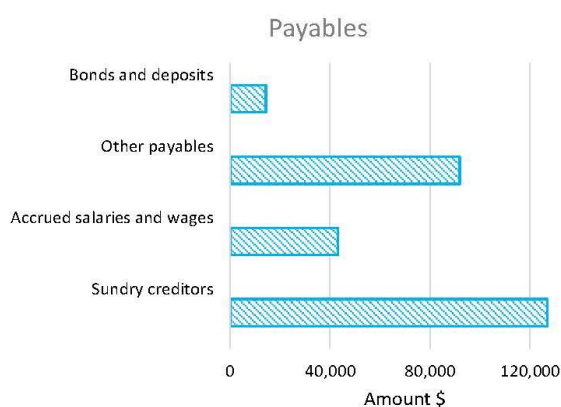
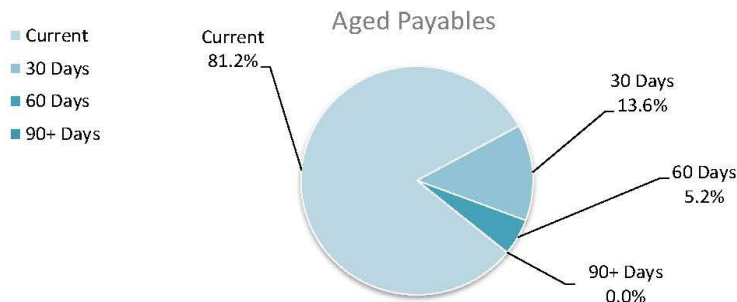
OPERATING ACTIVITIES  
NOTE 4  
Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	103,177	17,246	6,579	0	127,002
Percentage		81.2%	13.6%	5.2%	0%	
<b>Balance per trial balance</b>						
Sundry creditors						127,002
Accrued salaries and wages						43,122
Other payables						91,929
Bonds and deposits						14,377
Accrued expenses						15,696
<b>Total payables general outstanding</b>						<b>292,126</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.





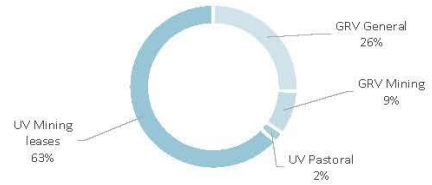
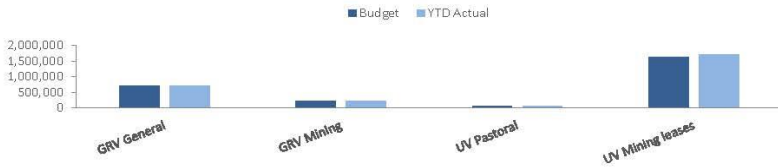
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021

OPERATING ACTIVITIES  
NOTE 5  
RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
<b>RATE TYPE</b>				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
GRV General	0.1602	533	4,386,126	702,565	0	0	702,565	702,565	(367)	0	702,198
GRV Mining	0.2193	3	1,058,000	232,020	0	0	232,020	232,020	2,707	0	234,727
<b>Unimproved value</b>											
UV Pastoral	0.0849	15	747,436	63,431	0	0	63,431	64,699	(5,536)	0	59,163
UV Mining leases	0.1603	391	10,190,273	1,633,521	0	0	1,633,521	1,633,521	76,812	0	1,710,333
<b>Sub-Total</b>		<b>942</b>	<b>16,381,835</b>	<b>2,631,537</b>	<b>0</b>	<b>0</b>	<b>2,631,537</b>	<b>2,632,805</b>	<b>73,616</b>	<b>0</b>	<b>2,706,421</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
GRV General	367	164	53,902	60,221	0	0	60,221	60,221	0	0	60,221
<b>Unimproved value</b>											
UV Pastoral	200	27	28,745	5,400	0	0	5,400	4,600	0	0	4,600
UV Mining leases	367	181	240,965	66,463	0	0	66,463	66,463	0	0	66,463
<b>Sub-total</b>		<b>372</b>	<b>323,612</b>	<b>132,084</b>	<b>0</b>	<b>0</b>	<b>132,084</b>	<b>131,284</b>	<b>0</b>	<b>0</b>	<b>131,284</b>
<b>Total general rates</b>							<b>2,763,621</b>				<b>2,837,705</b>

KEY INFORMATION

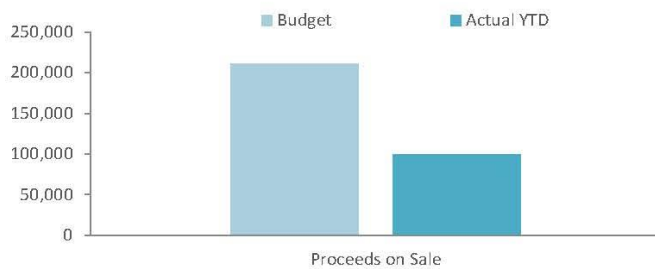
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021

OPERATING ACTIVITIES  
NOTE 6  
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Buildings</b>								
	Records management facility	63,364	40,000	0	(23,364)	0	0	0	0
	<b>Plant and equipment</b>								
	<b>Transport</b>								
	P301 DS3301 Caterpillar	114,400	140,000	25,600	0	114,400	99,000	0	(15,400)
	P297 37DS Holden Colorado	14,400	10,000	0	(4,400)	0	0	0	0
	P318 21DS Nissan	13,320	16,000	2,680	0	0	0	0	0
	P268 DS3181 Kubota Tractor	6,586	5,000	0	(1,586)	0	0	0	0
		<b>212,070</b>	<b>211,000</b>	<b>28,280</b>	<b>(29,350)</b>	<b>114,400</b>	<b>99,000</b>	<b>0</b>	<b>(15,400)</b>



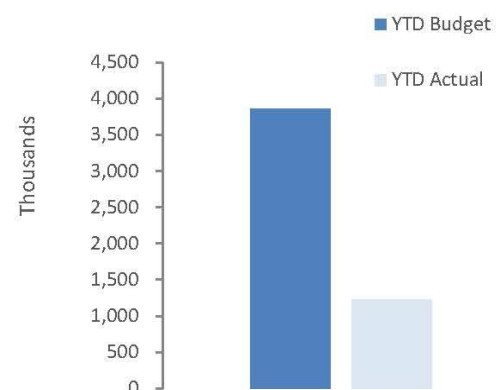
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021

INVESTING ACTIVITIES  
NOTE 7  
CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land	65,000	32,502	0	(32,502)
Buildings	911,000	455,502	109,008	(346,494)
Plant & Equipment	554,831	554,831	691,499	136,668
Infrastructure - Roads	1,209,629	660,202	311,596	(348,606)
Infrastructure - Parks & Ovals	24,000	12,000	0	(12,000)
Infrastructure - Other	552,000	276,000	79,686	(196,314)
Infrastructure - Drainage	90,000	45,000	0	(45,000)
Infrastructure - Airport	325,000	162,504	1,170	(161,334)
Infrastructure - Footpaths	125,687	62,838	34,004	(28,834)
<b>Payments for Capital Acquisitions</b>	<b>3,857,147</b>	<b>2,261,379</b>	<b>1,226,963</b>	<b>(1,034,416)</b>
<b>Total Capital Acquisitions</b>	<b>3,857,147</b>	<b>2,261,379</b>	<b>1,226,963</b>	<b>(1,034,416)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	1,492,484	716,074	274,501	(441,573)
Other (disposals & C/Fwd)	211,000	140,000	99,000	(41,000)
Cash backed reserves				
Asset Replacement/Renewal reserve	272,114	0	0	0
Contribution - operations	1,881,549	1,405,305	853,462	(551,843)
<b>Capital funding total</b>	<b>3,857,147</b>	<b>2,261,379</b>	<b>1,226,963</b>	<b>(1,034,416)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

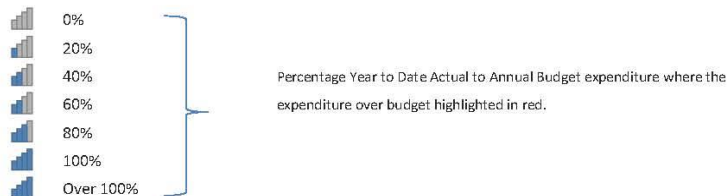
All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021

INVESTING ACTIVITIES  
NOTE 7  
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total  
Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

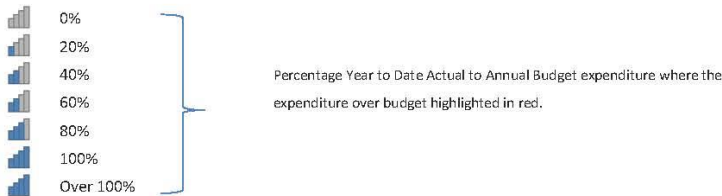
		Adopted	Year to Date	Year to Date	Variance	
		Current	Year to Date	Year to Date	Variance	
		Budget	Budget	Actual	(Under)/Over	
<b>Capital Expenditure</b>						
Land						
	6899	Norseman Industrial/Commercial Land Development	65,000	32,502	0	(32,502)
	<b>Land Total</b>		<b>65,000</b>	<b>32,502</b>	<b>0</b>	<b>(32,502)</b>
Buildings						
	0774	BUILDINGS - FIRE PREVENTION	0	0	5,779	5,779
	2034	YOUTH - BUILDING	0	0	6,560	6,560
	3304	CAPITAL - IGO - Norseman Town Hall Upgrade	15,000	7,500	1,338	(6,162)
	3306	Men in Sheds Capital Upgrade	11,000	5,502	0	(5,502)
	3314	DODD HOUSE CAPITAL IMPROVEMENTS	15,000	7,500	2,045	(5,455)
	3324	EUCLA TOWN HALL BUILDING IMPROVEMENTS	40,000	20,004	4,089	(15,915)
	3344	CAPITAL BUILDINGS	30,000	15,000	6,998	(8,002)
	3386	Woodland Cultural and Visitor Centre	100,000	49,998	12,035	(37,963)
	3397	Laundromat	225,000	112,500	47,632	(64,868)
	3424	SWIMMING POOL BUILDING IMPROVEMENTS	45,000	22,500	0	(22,500)
	3464	Upgrade Sports Complex Showers & Emergency Evacuation	45,000	22,500	2,045	(20,455)
	3664	Marks Park Upgrade	5,000	2,502	0	(2,502)
	6514	AERODROME BUILDINGS	280,000	139,998	1,984	(138,014)
	7234	WELCOME PARK UPGRADE	100,000	49,998	18,503	(31,495)
	<b>Buildings Total</b>		<b>911,000</b>	<b>455,502</b>	<b>109,008</b>	<b>(346,494)</b>
Plant & Equipment						
	3414	SWIMMING POOL PLANT & EQUIPMENT	0	0	4,717	4,717
	6124	ROAD PLANT PURCHASES	554,831	554,831	686,782	131,951
	<b>Plant &amp; Equipment Total</b>		<b>554,831</b>	<b>554,831</b>	<b>691,499</b>	<b>136,668</b>
Infrastructure - Roads						
	3134	Hyden Rd RRG East Grant Works	465,489	232,746	139,561	(93,185)
	3214	ROAD/C HERITAGE TRAIL	45,000	77,884	0	(77,884)
	3264	Norseman Reseal Project	80,000	40,002	0	(40,002)
	4144	ROADS TO RECOVERY	619,140	309,570	172,035	(137,535)
	<b>Infrastructure - Roads Total</b>		<b>1,209,629</b>	<b>660,202</b>	<b>311,596</b>	<b>(348,606)</b>
Infrastructure - Parks & Ovals						
	3684	Rotunda Upgrade	24,000	12,000	0	(12,000)
	<b>Infrastructure - Parks &amp; Ovals Total</b>		<b>24,000</b>	<b>12,000</b>	<b>0</b>	<b>(12,000)</b>
Infrastructure - Other						
	2364	Cemetery Upgrade & Gates	85,000	42,504	0	(42,504)
	2384	LRCI - Norseman - Water Supply Airport/Cemetery/Landfill	100,000	49,998	0	(49,998)
	2614	RUBBISH TIP INFRASTRUCTURE	15,000	7,500	0	(7,500)
	2624	Norseman Landfill	145,000	72,498	2,045	(70,453)
	2845	Drying Bed	0	0	3,032	3,032
	3388	Tourism Signage	25,000	12,498	0	(12,498)
	3444	SWIMMING POOL INFRASTRUCTURE WORKS	35,000	17,502	17,000	(502)
	3494	WELCOME PARK UPGRADE	10,000	4,998	0	(4,998)
	3544	OTHER REC & SPORT BUILDINGS MAINTENANCE	22,000	10,998	0	(10,998)
	3714	Dog Park (including moving dump point to RV Park)	80,000	40,002	57,339	17,337
	3754	OTHER REC & SPORT INFRASTRUCTURE PARKS & OVALS	15,000	7,500	270	(7,230)
	6815	Precinct Development - Electric Vehicle Charging Station	20,000	10,002	0	(10,002)
	<b>Infrastructure - Other Total</b>		<b>552,000</b>	<b>276,000</b>	<b>79,686</b>	<b>(196,314)</b>

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021

INVESTING ACTIVITIES  
NOTE 7  
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total  
Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

Account Description		Adopted		Year to Date Actual	Variance (Under)/Over
		Current Budget	Year to Date Budget		
Infrastructure - Drainage					
3234	Norseman Drainage Works	90,000	45,000	0	(45,000)
<b>Infrastructure - Drainage Total</b>		<b>90,000</b>	<b>45,000</b>	<b>0</b>	<b>(45,000)</b>
Infrastructure - Airport					
6504	AERODROME INFRASTRUCTURE UPGRADE	275,000	137,502	1,110	(136,392)
6534	Airport Terminal Building Design and Business Case	50,000	25,002	60	(24,942)
<b>Infrastructure - Airport Total</b>		<b>325,000</b>	<b>162,504</b>	<b>1,170</b>	<b>(161,334)</b>
Infrastructure - Footpaths					
6801	FOOTPATH CONSTRUCTION	125,687	62,838	34,004	(28,834)
<b>Infrastructure - Footpaths Total</b>		<b>125,687</b>	<b>62,838</b>	<b>34,004</b>	<b>(28,834)</b>
<b>Grand Total</b>		<b>3,857,147</b>	<b>2,261,379</b>	<b>1,226,963</b>	<b>(1,034,416)</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021

## FINANCING ACTIVITIES

## NOTE 8

## BORROWINGS

## Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Health</b>										
Doctor's House		291,556	0	0	24,427	49,851	267,129	241,705	4,282	7,566
<b>Total</b>		291,556	0	0	24,427	49,851	267,129	241,705	4,282	7,566
Current borrowings		49,851					25,424			
Non-current borrowings		241,705					241,705			
		291,556					267,129			

All debenture repayments were financed by general purpose revenue.

## KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021

OPERATING ACTIVITIES  
NOTE 9  
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	380,401	0	0	3,000	0	0	0	383,401	380,401
Plant reserve	776,934	0	0	6,500	0	0	0	783,434	776,934
Aerodrome reserve	152,558	0	0	1,200	0	0	0	153,758	152,558
IT reserve	100,117	0	0	800	0	0	0	100,917	100,117
Transport reserve	1,869,968	0	0	14,565	0	0	0	1,884,533	1,869,968
Land Development reserve	1,260,082	0	0	11,000	0	0	0	1,271,082	1,260,082
Asset Replacement/Renewal reserve	1,661,087	0	0	350,505	0	(272,114)	0	1,739,478	1,661,087
	<b>6,201,147</b>	<b>0</b>	<b>0</b>	<b>387,570</b>	<b>0</b>	<b>(272,114)</b>	<b>0</b>	<b>6,316,603</b>	<b>6,201,147</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021

OPERATING ACTIVITIES  
NOTE 10  
OTHER CURRENT LIABILITIES

	Opening Balance	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance
Other current liabilities	1 July 2021				31 December 2021
	\$		\$	\$	\$
<b>Other liabilities</b>					
- Contract liabilities	18,182	0	36,250	0	54,432
- Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	196,527	0	80,000	(98,261)	178,266
<b>Total other liabilities</b>	214,709	0	116,250	(98,261)	232,698
<b>Provisions</b>					
Provision for annual leave	192,948	0	0	0	192,948
Provision for long service leave	82,400	0	0	(9,217)	73,183
<b>Total Provisions</b>	275,348	0	0	(9,217)	266,131
<b>Total other current liabilities</b>	<b>490,057</b>	<b>0</b>	<b>116,250</b>	<b>(107,478)</b>	<b>498,829</b>

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11 and 12

KEY INFORMATION

**Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee benefits**

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**Contract liabilities**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021

NOTE 11  
OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2021	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Dec 2021	Current Liability 31 Dec 2021	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>								
<b>General purpose funding</b>								
GRANTS COMMISSION - GENERAL	0	0	0	0	0	1,054,219	269,331	236,542
<b>Law, order, public safety</b>								
DFES - BFB GRANT	0	0	0	0	0	15,000	7,500	13,086
Bushfire Risk Planning Coordinator Funding	0	36,250	0	36,250	36,250	150,000	150,000	111,953
<b>Education and welfare</b>								
YOUTH - GRANT	0	0	0	0	0	84,320	63,240	64,062
<b>Recreation and culture</b>								
OTHER CULTURE - GRANTS	0	0	0	0	0	40,000	40,000	0
IGO Grant -Dundas Education Scholarship	9,091	0	0	9,091	9,091	9,091	9,091	0
<b>Transport</b>								
ROADS FINANCIAL ASSISTANCE GRANT	0	0	0	0	0	399,419	98,062	88,636
MRD DIRECT GRANT	0	0	0	0	0	105,918	105,918	102,128
<b>Economic services</b>								
IGO Grant - Local Business Development	9,091	0	0	9,091	9,091	9,091	9,091	0
Woodlands Centre Trainee Grant	0	0	0	0	0	30,000	30,000	0
	<b>18,182</b>	<b>36,250</b>	<b>0</b>	<b>54,432</b>	<b>54,432</b>	<b>1,897,058</b>	<b>782,233</b>	<b>616,407</b>
<b>Operating contributions</b>								
<b>Governance</b>								
CONTRIBUTIONS & DONATIONS	0	0	0	0	0	0	0	984
<b>General purpose funding</b>								
ESL ADMIN CONTRIBUTION	0	0	0	0	0	4,000	4,000	4,000
<b>Community amenities</b>								
Development Application Fee	0	0	0	0	0	204	101	0
CONTRIBUTIONS	0	0	0	0	0	0	0	334
<b>Recreation and culture</b>								
O.CULTURE CONTRIBUTIONS	0	0	0	0	0	5,000	2,502	0
<b>Transport</b>								
STREET LIGHT CONTRIBUTION	0	0	0	0	0	8,000	8,000	8,060
<b>Other property and services</b>								
DIESEL FUEL REBATE	0	0	0	0	0	16,000	7,998	7,783
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>33,204</b>	<b>22,601</b>	<b>21,161</b>
<b>TOTALS</b>	<b>18,182</b>	<b>36,250</b>	<b>0</b>	<b>54,432</b>	<b>54,432</b>	<b>1,930,262</b>	<b>804,834</b>	<b>637,568</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021

NOTE 12  
NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2021	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Dec 2021	Current Liability 31 Dec 2021	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>								
<b>Community amenities</b>								
LRCI Federal Grant (Community Projects)	0	0	0	0	0	75,754	37,878	0
<b>Recreation and culture</b>								
IGO Grant - Town Hall Upgrade (Capital)	7,242	0	0	7,242	7,242	7,242	7,242	0
LRCI Federal Grant (Rec & Culture Projects)	91,024	20,000	0	111,024	111,024	131,024	65,514	0
<b>Transport</b>								
ROADS 2 RECOVERY GRANT	76,780	0	{76,780}	0	0	426,657	208,462	126,780
REGIONAL ROAD GROUP GRANT	0	0	0	0	0	310,326	126,240	126,240
LRCI Federal Grant (Transport Projects)	21,481	0	{21,481}	0	0	481,481	240,738	21,481
State Govt - Small Grants Program (Heritage Walk & Drive)	0	40,000	0	40,000	40,000	40,000	19,998	0
<b>Economic services</b>								
State Govt - Small Grants Program (Co-naming Signage)	0	20,000	0	20,000	20,000	20,000	10,002	0
	<b>196,527</b>	<b>80,000</b>	<b>(98,261)</b>	<b>178,266</b>	<b>178,266</b>	<b>1,492,484</b>	<b>716,074</b>	<b>274,501</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021**

**NOTE 13  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
Revenue from operating activities	\$	%				
General purpose funding - other	(58,950)	(17.96%)	▼			Term deposits not reached maturity date for interest earnings.
Law, order and public safety	(33,186)	(20.56%)	▼	Bushfire brigade operating grant		FAGS received less than budget. Bushfire Risk Planning Coordinator Funding
Community amenities	32,539	17.06%	▲	Development application fee. Other bulk and liquid waste collection fees.		
Recreation and culture	(57,890)	(85.64%)	▼			Arts/Murals grant. IGO Education scholarship.
Transport	(46,791)	(17.85%)	▼			Disposal of assets to be completed. FAGS received less than budget.
Economic services	95,621	195.71%	▲	Water sales. Visitor Centre retail stock sales.		Woodlands Centre trainee grant. IGO Local Business development. Rent and admin fee to CRC.
Other property and services	29,297	42.71%	▲	Private works		Sale of gravel
Expenditure from operating activities						
Governance	104,454	19.62%	▲	Strategic Alliance. Sitting fees. Election expenses. Admin FBT. Consulting fees. Depreciation not processed.	Admin salaries and superannuation.	Members consultancy. Councillor training. Subscriptions. Insurance. Office building maintenance. Admin allocations.
General purpose funding	114,287	42.15%	▲	Doubtful debts and write offs. Allocations. Rates salaries & wages.		
Law, order and public safety	116,856	48.28%	▲	Bushfire risk planning coordinator. Animal control.		
Health	58,614	44.36%	▲	Depreciation. Medical Centre subsidy.		
Housing	(18,173)	(317.93%)	▼	Staff housing maintenance. Depreciation.		Allocations.
Community amenities	69,560	20.68%	▲	Waste facility maintenance. Depreciation. Town Planning expenses.		Waste facility salaries.
Recreation and culture	334,097	42.28%	▲	Community engagement projects and events. Depreciation. Swimming pool chemicals. Community grants program. Depreciation. Allocations. Parks & gardens maintenance.	Community development salaries. Lease at 81 Roberts St.	Swim pool building maintenance.
Transport	990,365	78.05%	▲	Depreciation and allocations.		Lighting of streets. Loss on asset disposal.
Economic services	45,461	13.19%	▲	Promotions and publications. Building control salaries. Woodlands Centre expenses.		Honeybee Industry. Standpipe maintenance. CRC and Visitor Centre expenses.
Other property and services	110,094	49.20%	▲	Depreciation. Training. Diesel fuel. Tyres. Insurances. Sundry tools.	Salaries and superannuation.	Depreciation and allocations. Private works

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021**

**NOTE 13  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
<b>Investing activities</b>						
Proceeds from non-operating grants, subsidies and contributions	(441,573)	(61.67%) ▼			LRCI grants, IGO, R2R, Small Grants program.	
Proceeds from disposal of assets	(41,000)	(29.29%) ▼			Asset disposals to be updated in asset register.	
Payments for property, plant and equipment and infrastructure	1,034,416	45.74% ▲	Timing of capital projects split evenly over budget			
<b>Financing activities</b>						
Transfer to reserves	28,530	100.00% ▲	Asset replacement/renewal transfer not yet occurred.			

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas Financial Statements for the period ending 31/12/2021 be accepted.

Moved: Cr. Hogan  
Seconded: Cr. Maloney

The CEO stated that the red markings in the report were for items purchased in the last financial year and was resolved in the mid year budget.

Resolution

That the Shire of Dundas Financial Statements for the period ending 31/12/2021 be accepted.

Carried by: Simple Majority For: 6 Against: 0

**SHIRE OF DUNDAS**

**MONTHLY FINANCIAL REPORT**  
(Containing the Statement of Financial Activity)  
For the period ending 31 January 2022

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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Agenda Reference & Subject	
10.5.5 – Financial Statements for the Period Ending 31/1/2022	
Location / Address	Shire of Dundas
File Reference	FM.FI
Author	Moore Australia
Date of Report	16/2/2022
Disclosure of Interest	Nil



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16 February 2022

Mr Peter Fitchat  
Chief Executive Officer  
Shire of Dundas  
PO Box 163  
NORSEMAN WA 6443

Dear Peter,

#### COMPILATION REPORT TO THE SHIRE OF DUNDAS

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Dundas, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 31 January 2022. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

#### THE RESPONSIBILITY OF THE SHIRE OF DUNDAS

The Shire of Dundas are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

#### OUR RESPONSIBILITY

On the basis of information provided by the Shire of Dundas we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Dundas provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Dundas. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

Russell Barnes  
Director  
Moore Australia (WA) Pty Ltd

**Shire of Dundas  
Management Information Report**

Period ending  
31 January 2022

Topic	Item	First Identified	Explanation	Action Required	Priority
Operating Expenditure	Allocations	January 2022	Public works overheads are under allocated by \$79,413. Plant operation costs are under allocated by \$44,146.  Salaries and wages are under allocated by \$13,107.	We recommend the overhead allocations be reviewed and adjusted (where appropriate) regularly for POC, PWOH and PDpen. We recommend the allocations for housing and salaries and wages be reviewed at the end of each month to ensure allocations are correct.	Medium
Operating Expenditure	Depreciation	July 2021	Depreciation has not been processed for 2021-22.	When the 2020/21 Annual Financial Statements have been finalised depreciation will be processed.	Low
Funding Statements	Opening Surplus	July 2021	At the time of preparing the attached Statement of Financial Activity, the Annual Financial Report has not been finalised, therefore the opening surplus may change from the current \$1,329,935 due to year end and audit adjustments.	None required.	Low

Approval:  Russell Barnes, Director

Page 1

Date of Issue: 16 February 2022

Unconfirmed



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2022

NOTE 12  
NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	1 July 2021		(As revenue)	31 Jan 2022	31 Jan 2022	\$	\$	\$
<b>Non-operating grants and subsidies</b>								
<b>Community amenities</b>								
LRCI Federal Grant (Community Projects)	0	0	0	0	0	75,754	44,191	0
<b>Recreation and culture</b>								
IGO Grant - Town Hall Upgrade (Capital)	7,242	0	0	7,242	7,242	7,242	7,242	0
LRCI Federal Grant (Rec & Culture Projects)	91,024	20,000	0	111,024	111,024	131,024	76,433	0
<b>Transport</b>								
ROADS 2 RECOVERY GRANT	76,780	0	(76,780)	0	0	426,657	426,657	126,780
REGIONAL ROAD GROUP GRANT	0	0	0	0	0	310,326	126,240	126,241
LRCI Federal Grant (Transport Projects)	21,481	0	(21,481)	0	0	481,481	280,861	21,481
State Govt - Small Grants Program (Heritage Walk & Drive	0	40,000	0	40,000	40,000	40,000	23,331	0
<b>Economic services</b>								
State Govt - Small Grants Program (Co-naming Signage)	0	20,000	0	20,000	20,000	20,000	11,669	0
	<b>196,527</b>	<b>80,000</b>	<b>(98,261)</b>	<b>178,266</b>	<b>178,266</b>	<b>1,492,484</b>	<b>996,624</b>	<b>274,502</b>



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2022

OPERATING ACTIVITIES  
NOTE 2  
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted \$	Restricted \$	Total Cash and Financial Assets \$	Trust \$	Institution	Interest Rate	Maturity Date
<b>Cash on hand</b>								
CASH ON HAND	Cash and cash equivalents	1,500	0	1,500	0	Cash on hand	0.00%	Nil
MUNICIPAL BANK ACCOUNT	Cash and cash equivalents	94,484	0	94,484	0	ANZ	0.00%	Nil
TRUST BANK ACCOUNT	Cash and cash equivalents	16,417	0	16,417	0	ANZ	0.00%	Nil
VISITOR CENTRE BANK ACCOUNT	Cash and cash equivalents	43,851	0	43,851	0	N/A	N/A	N/A
RESTRICTED CASH - RESERVES	Financial assets at amortised cost	0	856,588	856,588	0	NAB	0.26%	02/2022
RESTRICTED CASH - RESERVES	Financial assets at amortised cost	0	3,738,472	3,738,472	0	ANZ	0.25%	06/2022
MUNICIPAL INVESTMENT ACCT	Cash and cash equivalents	397,914	302,405	700,319	0	ANZ	Variable	Nil
MUNICIPAL INVESTMENT ACCT	Financial assets at amortised cost	603,199	0	603,199	0	ANZ	0.15%	06/2022
MUNICIPAL INVESTMENT ACCT	Financial assets at amortised cost	602,186	0	602,186	0	ANZ	0.15%	06/2022
MUNICIPAL INVESTMENT ACCT	Financial assets at amortised cost	500,000	0	500,000	0	N/A	N/A	07/2022
MUNICIPAL INVESTMENT ACCT	Cash and cash equivalents	0	803,682	803,682	0	ANZ	0.10%	03/2022
MUNICIPAL INVESTMENT ACCT	Financial assets at amortised cost	0	500,000	500,000	0	ANZ	0.15%	05/2022
<b>Total</b>		<b>2,259,551</b>	<b>6,201,147</b>	<b>8,460,698</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		554,166	1,106,087	1,660,253	0			
Financial assets at amortised cost		1,705,385	5,095,060	6,800,445	0			
		<b>2,259,551</b>	<b>6,201,147</b>	<b>8,460,698</b>	<b>0</b>			

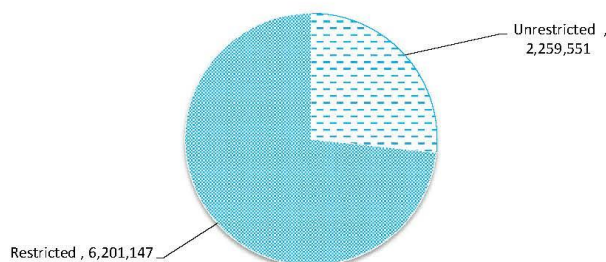
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2022

NOTE 11  
OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2021	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jan 2022	Current Liability 31 Jan 2022	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>								
<b>General purpose funding</b>								
GRANTS COMMISSION - GENERAL	0	0	0	0	0	1,054,219	269,331	236,542
<b>Law, order, public safety</b>								
DFES - BFB GRANT	0	0	0	0	0	15,000	7,500	20,198
Bushfire Risk Planning Coordinator Funding	0	36,250	0	36,250	36,250	150,000	150,000	111,953
<b>Education and welfare</b>								
YOUTH - GRANT	0	0	0	0	0	84,320	63,240	64,062
<b>Recreation and culture</b>								
OTHER CULTURE - GRANTS	0	0	0	0	0	40,000	40,000	0
IGO Grant -Dundas Education Scholarship	9,091	0	0	9,091	9,091	9,091	9,091	0
<b>Transport</b>								
ROADS FINANCIAL ASSISTANCE GRANT	0	0	0	0	0	399,419	98,062	88,636
MRD DIRECT GRANT	0	0	0	0	0	105,918	105,918	102,128
<b>Economic services</b>								
IGO Grant - Local Business Development	9,091	0	0	9,091	9,091	9,091	9,091	0
Woodlands Centre Trainee Grant	0	0	0	0	0	30,000	30,000	0
	<b>18,182</b>	<b>36,250</b>	<b>0</b>	<b>54,432</b>	<b>54,432</b>	<b>1,897,058</b>	<b>782,233</b>	<b>623,519</b>
<b>Operating contributions</b>								
<b>Governance</b>								
CONTRIBUTIONS & DONATIONS	0	0	0	0	0	0	0	984
<b>General purpose funding</b>								
ESL ADMIN CONTRIBUTION	0	0	0	0	0	4,000	4,000	4,000
<b>Community amenities</b>								
Development Application Fee	0	0	0	0	0	204	119	0
CONTRIBUTIONS	0	0	0	0	0	0	0	334
<b>Recreation and culture</b>								
O.CULTURE CONTRIBUTIONS	0	0	0	0	0	5,000	2,919	940
<b>Transport</b>								
STREET LIGHT CONTRIBUTION	0	0	0	0	0	8,000	8,000	8,060
<b>Other property and services</b>								
DIESEL FUEL REBATE	0	0	0	0	0	16,000	9,330	9,485
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>33,204</b>	<b>24,368</b>	<b>23,803</b>
<b>TOTALS</b>	<b>18,182</b>	<b>36,250</b>	<b>0</b>	<b>54,432</b>	<b>54,432</b>	<b>1,930,262</b>	<b>806,601</b>	<b>647,322</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2022**

**NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

**(a) Non-cash items excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$
<b>Non-cash items excluded from operating activities</b>				
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	6	(28,280)	(28,280)	(12,053)
Less: Movement in liabilities associated with restricted cash		0	0	(12,590)
Add: Loss on asset disposals	6	29,350	14,676	15,400
Add: Depreciation on assets		3,070,738	1,793,757	0
<b>Total non-cash items excluded from operating activities</b>		<b>3,071,808</b>	<b>1,780,153</b>	<b>(9,243)</b>

**(b) Adjustments to net current assets in the Statement of Financial Activity**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	This Time Last Year 31 January 2021	Year to Date 31 January 2022
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	9	(6,201,147)	(4,552,268)	(6,201,147)
Add: Borrowings	8	49,851	24,427	25,424
Add: Provisions - employee	10	275,348	303,711	262,758
<b>Total adjustments to net current assets</b>		<b>(5,875,948)</b>	<b>(4,224,130)</b>	<b>(5,912,965)</b>

**(c) Net current assets used in the Statement of Financial Activity**

<b>Current assets</b>				
Cash and cash equivalents	2	8,370,591	1,511,575	1,660,253
Financial assets at amortised cost	2	0	6,453,276	6,800,445
Rates receivables	3	39,447	595,213	344,661
Receivables	3	187,333	61,921	143,755
<b>Less: Current liabilities</b>				
Payables	4	(851,580)	(102,323)	(569,984)
Borrowings	8	(49,851)	(24,427)	(25,424)
Contract liabilities	10	(18,182)	0	(54,432)
Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	10	(196,527)	0	(178,266)
Provisions	10	(275,348)	(303,711)	(262,758)
<b>Less: Total adjustments to net current assets</b>	<b>1(b)</b>	<b>(5,875,948)</b>	<b>(4,224,130)</b>	<b>(5,912,965)</b>
<b>Closing funding surplus / (deficit)</b>		<b>1,329,935</b>	<b>3,967,394</b>	<b>1,945,285</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2022

OPERATING ACTIVITIES  
NOTE 10  
OTHER CURRENT LIABILITIES

	Opening Balance	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance
	1 July 2021				31 January 2022
	\$		\$	\$	\$
<b>Other current liabilities</b>					
<b>Other liabilities</b>					
- Contract liabilities	18,182	0	36,250	0	54,432
- Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	196,527	0	80,000	(98,261)	178,266
<b>Total other liabilities</b>	<b>214,709</b>	<b>0</b>	<b>116,250</b>	<b>(98,261)</b>	<b>232,698</b>
<b>Provisions</b>					
Provision for annual leave	192,948	0	0	0	192,948
Provision for long service leave	82,400	0	0	(12,590)	69,810
<b>Total Provisions</b>	<b>275,348</b>	<b>0</b>	<b>0</b>	<b>(12,590)</b>	<b>262,758</b>
<b>Total other current liabilities</b>	<b>490,057</b>	<b>0</b>	<b>116,250</b>	<b>(110,851)</b>	<b>495,456</b>
<b>Amounts shown above include GST (where applicable)</b>					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11 and 12

**KEY INFORMATION**

**Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee benefits**

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**Contract liabilities**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.



**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 JANUARY 2022**

**BASIS OF PREPARATION**

**BASIS OF PREPARATION**

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

**SIGNIFICANT ACCOUNTING POLICES**

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 15 February 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2022

## OPERATING ACTIVITIES

## NOTE 9

## CASH RESERVES

## Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	380,401	0	0	3,000	0	0	0	383,401	380,401
Plant reserve	776,934	0	0	6,500	0	0	0	783,434	776,934
Aerodrome reserve	152,558	0	0	1,200	0	0	0	153,758	152,558
IT reserve	100,117	0	0	800	0	0	0	100,917	100,117
Transport reserve	1,869,968	0	0	14,565	0	0	0	1,884,533	1,869,968
Land Development reserve	1,260,082	0	0	11,000	0	0	0	1,271,082	1,260,082
Asset Replacement/Renewal reserve	1,661,087	0	0	350,505	0	(272,114)	0	1,739,478	1,661,087
	<b>6,201,147</b>	<b>0</b>	<b>0</b>	<b>387,570</b>	<b>0</b>	<b>(272,114)</b>	<b>0</b>	<b>6,316,603</b>	<b>6,201,147</b>

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2022

## BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	2,149,439	2,149,439	1,329,935	(819,504)	(38.13%)	▼
<b>Operating Activities</b>							
<b>Revenue from operating activities</b>							
Rates	5	2,763,621	2,763,621	2,839,208	75,587	2.74%	
Operating grants, subsidies and contributions	11	1,930,262	806,601	647,322	(1,182,941)	(61.28%)	▼
Fees and charges		508,860	361,923	496,125	(112,737)	(22.16%)	▲
Interest earnings		99,785	58,205	28,514	(71,271)	(71.47%)	▼
Other revenue		2,137	1,239	100,517	98,378	4602.75%	▲
Profit on disposal of assets	6	28,280	28,280	12,053	(16,227)	(57.38%)	▼
		<b>5,332,945</b>	<b>4,019,869</b>	<b>4,123,739</b>	103,870		
<b>Expenditure from operating activities</b>							
Employee costs		(2,603,443)	(1,517,587)	(1,307,703)	209,884	13.83%	▲
Materials and contracts		(1,529,184)	(925,992)	(777,479)	751,715	77.98%	▲
Utility charges		(304,507)	(177,639)	(245,822)	(68,183)	(38.38%)	▼
Depreciation on non-current assets		(3,070,738)	(1,793,757)	0	1,276,981	100.00%	▲
Interest expenses		(7,566)	(3,783)	(4,282)	(499)	(13.19%)	▼
Insurance expenses		(230,062)	(216,773)	(202,067)	14,706	6.39%	▲
Other expenditure		(460,372)	(256,453)	(55,159)	405,213	86.50%	▲
Loss on disposal of assets	6	(29,350)	(14,676)	(15,400)	(14,724)	(4.93%)	▼
		<b>(8,235,222)</b>	<b>(4,906,660)</b>	<b>(2,607,912)</b>	2,298,748		
Non-cash amounts excluded from operating activities	1(a)	3,071,808	1,780,153	(9,243)	(1,789,396)	(100.52%)	▼
<b>Amount attributable to operating activities</b>		<b>169,531</b>	<b>893,362</b>	<b>1,506,584</b>	613,222		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	12	1,492,484	996,624	274,502	(722,122)	(72.46%)	▼
Proceeds from disposal of assets	6	211,000	140,000	126,893	(13,107)	(9.36%)	▼
Payments for property, plant and equipment	7	(3,857,147)	(2,640,549)	(1,268,202)	1,372,347	51.97%	▲
<b>Amount attributable to investing activities</b>		<b>(2,153,663)</b>	<b>(1,503,925)</b>	<b>(866,807)</b>	637,118		
<b>Financing Activities</b>							
Transfer from reserves	9	272,114	0	0	0	0.00%	
Repayment of debentures	8	(49,851)	(24,427)	(24,427)	0	0.00%	
Transfer to reserves	9	(387,570)	(33,285)	0	33,285	100.00%	▲
<b>Amount attributable to financing activities</b>		<b>(165,307)</b>	<b>(57,712)</b>	<b>(24,427)</b>	33,285		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>1,481,164</b>	<b>1,945,285</b>			

## KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 13 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2022

## FINANCING ACTIVITIES

## NOTE 8

## BORROWINGS

## Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Health</b>										
Doctor's House		291,556	0	0	24,427	49,851	267,129	241,705	4,282	7,566
<b>Total</b>		291,556	0	0	24,427	49,851	267,129	241,705	4,282	7,566
Current borrowings		49,851					25,424			
Non-current borrowings		241,705					241,705			
		291,556					267,129			

All debenture repayments were financed by general purpose revenue.

## KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



**KEY TERMS AND DESCRIPTIONS**

FOR THE PERIOD ENDED 31 JANUARY 2022

**NATURE OR TYPE DESCRIPTIONS****REVENUE****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**REVENUE FROM CONTRACTS WITH CUSTOMERS**

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**PROFIT ON ASSET DISPOSAL**

Excess of assets received over the net book value for assets on their disposal.

**EXPENSES****EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Shortfall between the value of assets received over the net book value for assets on their disposal.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

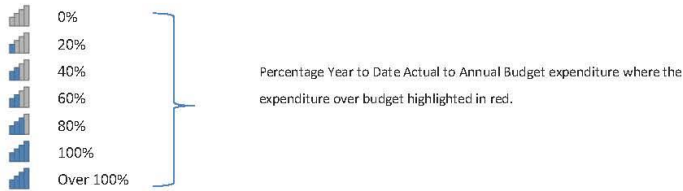
Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2022

INVESTING ACTIVITIES  
NOTE 7  
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total

Level of completion indicators



	Account Description	Adopted		Year to Date Actual	Variance (Under)/Over
		Current Budget	Year to Date Budget		
	Infrastructure - Drainage				
	3234 Norseman Drainage Works	90,000	52,500	0	(52,500)
	<b>Infrastructure - Drainage Total</b>	<b>90,000</b>	<b>52,500</b>	<b>0</b>	<b>(52,500)</b>
	Infrastructure - Airport				
	6504 AERODROME INFRASTRUCTURE UPGRADE	275,000	160,419	1,113	(159,306)
	6534 Airport Terminal Building Design and Business Case	50,000	29,169	60	(29,109)
	<b>Infrastructure - Airport Total</b>	<b>325,000</b>	<b>189,588</b>	<b>1,173</b>	<b>(188,415)</b>
	Infrastructure - Footpaths				
	6801 FOOTPATH CONSTRUCTION	125,687	73,311	34,000	(39,311)
	<b>Infrastructure - Footpaths Total</b>	<b>125,687</b>	<b>73,311</b>	<b>34,000</b>	<b>(39,311)</b>
	<b>Grand Total</b>	<b>3,857,147</b>	<b>2,640,549</b>	<b>1,268,202</b>	<b>(1,372,347)</b>

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2022

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	2,149,439	2,149,439	<b>1,329,935</b>	(819,504)	(38.13%)	▼
<b>Operating Activities</b>							
<b>Revenue from operating activities</b>							
Governance		24,170	14,098	<b>17,722</b>	3,624	25.71%	
General purpose funding - general rates	5	2,763,621	2,763,621	<b>2,839,208</b>	75,587	2.74%	
General purpose funding - other		1,168,024	337,049	<b>272,976</b>	(64,073)	(19.01%)	▼
Law, order and public safety		172,800	162,050	<b>135,623</b>	(26,427)	(16.31%)	▼
Health		5,410	3,157	<b>4,340</b>	1,183	37.47%	
Education and welfare		84,320	63,240	<b>64,062</b>	822	1.30%	
Housing		23,000	13,419	<b>12,063</b>	(1,356)	(10.11%)	
Community amenities		224,354	196,291	<b>227,549</b>	31,258	15.92%	▲
Recreation and culture		86,091	70,679	<b>12,191</b>	(58,488)	(82.75%)	▼
Transport		585,317	265,747	<b>227,847</b>	(37,900)	(14.26%)	▼
Economic services		58,638	50,487	<b>210,201</b>	159,714	316.35%	▲
Other property and services		137,200	80,031	<b>99,957</b>	19,926	24.90%	▲
		<b>5,332,945</b>	<b>4,019,869</b>	<b>4,123,739</b>	103,870		
<b>Expenditure from operating activities</b>							
Governance		(973,064)	(619,459)	<b>(474,067)</b>	145,392	23.47%	▲
General purpose funding		(536,875)	(301,842)	<b>(172,050)</b>	129,792	43.00%	▲
Law, order and public safety		(482,162)	(282,064)	<b>(142,879)</b>	139,185	49.35%	▲
Health		(258,051)	(147,490)	<b>(80,598)</b>	66,892	45.35%	▲
Education and welfare		(198,886)	(117,352)	<b>(105,527)</b>	11,825	10.08%	▲
Housing		0	0	<b>(24,661)</b>	(24,661)	0.00%	▼
Community amenities		(672,376)	(392,339)	<b>(295,977)</b>	96,362	24.56%	▲
Recreation and culture		(1,525,698)	(912,749)	<b>(506,000)</b>	406,749	44.56%	▲
Transport		(2,516,693)	(1,476,330)	<b>(289,344)</b>	1,186,986	80.40%	▲
Economic services		(689,406)	(402,164)	<b>(361,193)</b>	40,971	10.19%	▲
Other property and services		(382,011)	(254,871)	<b>(155,616)</b>	99,255	38.94%	▲
		<b>(8,235,222)</b>	<b>(4,906,660)</b>	<b>(2,607,912)</b>	2,298,748		
Non-cash amounts excluded from operating activities	1(a)	3,071,808	1,780,153	<b>(9,243)</b>	(1,789,396)	(100.52%)	▼
<b>Amount attributable to operating activities</b>		<b>169,531</b>	<b>893,362</b>	<b>1,506,584</b>	613,222		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	12	1,492,484	996,624	<b>274,502</b>	(722,122)	(72.46%)	▼
Proceeds from disposal of assets	6	211,000	140,000	<b>126,893</b>	(13,107)	(9.36%)	
Payments for property, plant and equipment and infrastructure	7	(3,857,147)	(2,640,549)	<b>(1,268,202)</b>	1,372,347	51.97%	▲
<b>Amount attributable to investing activities</b>		<b>(2,153,663)</b>	<b>(1,503,925)</b>	<b>(866,807)</b>	637,118		
<b>Financing Activities</b>							
Transfer from reserves	9	272,114	0	<b>0</b>	0	0.00%	
Repayment of debentures	8	(49,851)	(24,427)	<b>(24,427)</b>	0	0.00%	
Transfer to reserves	9	(387,570)	(33,285)	<b>0</b>	33,285	100.00%	▲
<b>Amount attributable to financing activities</b>		<b>(165,307)</b>	<b>(57,712)</b>	<b>(24,427)</b>	33,285		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>1,481,164</b>	<b>1,945,285</b>			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 13 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 10.00% whichever is the greater.

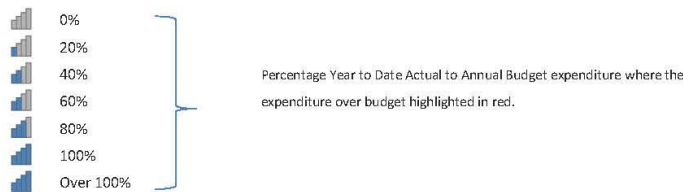
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2022

INVESTING ACTIVITIES  
NOTE 7  
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total

Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

		Adopted				
Account Description		Current Budget	Year to Date Budget	Year to Date Actual	Variance (Under)/Over	
<b>Capital Expenditure</b>						
Land						
	6899	Norseman Industrial/Commercial Land Development	65,000	37,919	0	(37,919)
	<b>Land Total</b>		<b>65,000</b>	<b>37,919</b>	<b>0</b>	<b>(37,919)</b>
Buildings						
	0774	BUILDINGS - FIRE PREVENTION	0	0	5,779	5,779
	2034	YOUTH - BUILDING	0	0	6,560	6,560
	3304	CAPITAL - IGO - Norseman Town Hall Upgrade	15,000	8,750	4,687	(4,063)
	3306	Men in Sheds Capital Upgrade	11,000	6,419	0	(6,419)
	3314	DODD HOUSE CAPITAL IMPROVEMENTS	15,000	8,750	2,045	(6,705)
	3324	EUCLA TOWN HALL BUILDING IMPROVEMENTS	40,000	23,338	4,089	(19,249)
	3344	CAPITAL BUILDINGS	30,000	17,500	6,998	(10,502)
	3386	Woodland Cultural and Visitor Centre	100,000	58,331	12,035	(46,296)
	3397	Laundromat	225,000	131,250	48,387	(82,863)
	3424	SWIMMING POOL BUILDING IMPROVEMENTS	45,000	26,250	0	(26,250)
	3464	Upgrade Sports Complex Showers & Emergency Evacuation	45,000	26,250	2,045	(24,205)
	3664	Marks Park Upgrade	5,000	2,919	0	(2,919)
	6514	AERODROME BUILDINGS	280,000	163,331	1,984	(161,347)
	7234	WELCOME PARK UPGRADE	100,000	58,331	19,105	(39,226)
	<b>Buildings Total</b>		<b>911,000</b>	<b>531,419</b>	<b>113,714</b>	<b>(417,705)</b>
Plant & Equipment						
	3414	SWIMMING POOL PLANT & EQUIPMENT	0	0	4,717	4,717
	6124	ROAD PLANT PURCHASES	554,831	554,831	712,177	157,346
	<b>Plant &amp; Equipment Total</b>		<b>554,831</b>	<b>554,831</b>	<b>716,894</b>	<b>162,063</b>
Infrastructure - Roads						
	3134	Hyden Rd RRG East Grant Works	465,489	271,537	145,050	(126,487)
	3214	ROAD/C HERITAGE TRAIL	45,000	185,610	0	(185,610)
	3264	Norseman Reseal Project	80,000	46,669	0	(46,669)
	4144	ROADS TO RECOVERY	619,140	361,165	172,035	(189,130)
	<b>Infrastructure - Roads Total</b>		<b>1,209,629</b>	<b>864,981</b>	<b>317,085</b>	<b>(547,896)</b>
Infrastructure - Parks & Ovals						
	3684	Rotunda Upgrade	24,000	14,000	0	(14,000)
	<b>Infrastructure - Parks &amp; Ovals Total</b>		<b>24,000</b>	<b>14,000</b>	<b>0</b>	<b>(14,000)</b>
Infrastructure - Other						
	2364	Cemetery Upgrade & Gates	85,000	49,588	0	(49,588)
	2384	LRCI - Norseman - Water Supply Airport/Cemetery/Landfill	100,000	58,331	0	(58,331)
	2614	RUBBISH TIP INFRASTRUCTURE	15,000	8,750	0	(8,750)
	2624	Norseman Landfill	145,000	84,581	2,045	(82,536)
	2845	Drying Bed	0	0	3,032	3,032
	3388	Tourism Signage	25,000	14,581	0	(14,581)
	3444	SWIMMING POOL INFRASTRUCTURE WORKS	35,000	20,419	17,000	(3,419)
	3494	WELCOME PARK UPGRADE	10,000	5,831	0	(5,831)
	3544	OTHER REC & SPORT BUILDINGS MAINTENANCE	22,000	12,831	0	(12,831)
	3714	Dog Park (including moving dump point to RV Park)	80,000	46,669	62,989	16,320
	3754	OTHER REC & SPORT INFRASTRUCTURE PARKS & OVALS	15,000	8,750	270	(8,480)
	6815	Precinct Development - Electric Vehicle Charging Station	20,000	11,669	0	(11,669)
	<b>Infrastructure - Other Total</b>		<b>552,000</b>	<b>322,000</b>	<b>85,336</b>	<b>(236,664)</b>

Please refer to the compilation report



**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 31 JANUARY 2022**

**STATUTORY REPORTING PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES**

**ACTIVITIES**

**GOVERNANCE**

To provide a decision making process for the efficient allocation of scarce resources.

Includes the activities of members of Council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

To collect revenue to allow for the provision of services.

Rates, general purpose funding and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**HEALTH**

To provide an operational framework for environmental and community health.

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

**EDUCATION AND WELFARE**

To provide services to disadvantaged persons, the elderly, children and youth.

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

**HOUSING**

To provide and maintain elderly resident housing.

Provision and maintenance of elderly residents housing.

**COMMUNITY AMENITIES**

To provide services required by the community.

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

**RECREATION AND CULTURE**

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Maintenance of public halls, civic centre, aquatic centre, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

**TRANSPORT**

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

**ECONOMIC SERVICES**

To help promote the shire and its economic wellbeing.

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control

**OTHER PROPERTY AND SERVICES**

To monitor and control council's overheads operating accounts.

Private work private works operation, plant repairs and operation costs and engineering operating costs.

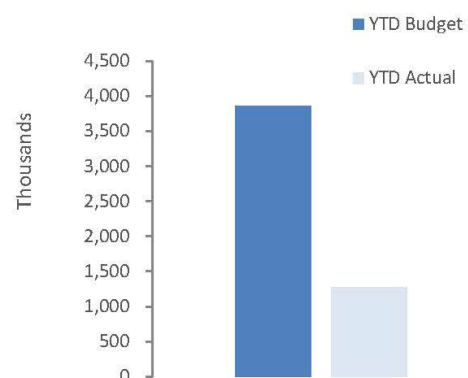
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2022

INVESTING ACTIVITIES  
NOTE 7  
CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land	65,000	37,919	0	(37,919)
Buildings	911,000	531,419	113,714	(417,705)
Plant & Equipment	554,831	554,831	716,894	162,063
Infrastructure - Roads	1,209,629	864,981	317,085	(547,896)
Infrastructure - Parks & Ovals	24,000	14,000	0	(14,000)
Infrastructure - Other	552,000	322,000	85,336	(236,664)
Infrastructure - Drainage	90,000	52,500	0	(52,500)
Infrastructure - Airport	325,000	189,588	1,173	(188,415)
Infrastructure - Footpaths	125,687	73,311	34,000	(39,311)
<b>Payments for Capital Acquisitions</b>	<b>3,857,147</b>	<b>2,640,549</b>	<b>1,268,202</b>	<b>(1,372,347)</b>
<b>Total Capital Acquisitions</b>	<b>3,857,147</b>	<b>2,640,549</b>	<b>1,268,202</b>	<b>(1,372,347)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	1,492,484	996,624	274,502	(722,122)
Other (disposals & C/Fwd)	211,000	140,000	126,893	(13,107)
Cash backed reserves				
Asset Replacement/Renewal reserve	272,114	0	0	0
Contribution - operations	1,881,549	1,503,925	866,807	(637,118)
<b>Capital funding total</b>	<b>3,857,147</b>	<b>2,640,549</b>	<b>1,268,202</b>	<b>(1,372,347)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 JANUARY 2022

## EXECUTIVE SUMMARY

## Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.15 M	\$2.15 M	\$1.33 M	(\$0.82 M)
Closing	\$0.00 M	\$1.48 M	\$1.95 M	\$0.46 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$8.46 M	% of total
Unrestricted Cash	\$2.26 M	26.7%
Restricted Cash	\$6.20 M	73.3%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$0.57 M	% Outstanding
Trade Payables	\$0.13 M	
0 to 30 Days		83.2%
30 to 90 Days		16.1%
Over 90 Days		0.7%

Refer to Note 4 - Payables

Receivables		
	\$0.49 M	% Collected
Rates Receivable	\$0.34 M	71.1%
Trade Receivable	\$0.14 M	% Outstanding
30 to 90 Days		13.0%
Over 90 Days		33.7%

Refer to Note 3 - Receivables

## Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.17 M	\$0.89 M	\$1.51 M	\$0.61 M

Refer to Statement of Financial Activity

Rates Revenue		
	YTD Actual	% Variance
YTD Actual	\$2.84 M	
YTD Budget	\$2.76 M	2.7%

Refer to Note 5 - Rate Revenue

Operating Grants and Contributions		
	YTD Actual	% Variance
YTD Actual	\$0.65 M	
YTD Budget	\$0.81 M	(19.7%)

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges		
	YTD Actual	% Variance
YTD Actual	\$0.50 M	
YTD Budget	\$0.36 M	37.1%

Refer to Statement of Financial Activity

## Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.15 M)	(\$1.50 M)	(\$0.87 M)	\$0.64 M

Refer to Statement of Financial Activity

Proceeds on sale		
	YTD Actual	%
YTD Actual	\$0.13 M	
Adopted Budget	\$0.21 M	60.1%

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
	YTD Actual	% Spent
YTD Actual	\$1.27 M	
Adopted Budget	\$3.86 M	32.9%

Refer to Note 7 - Capital Acquisitions

Capital Grants		
	YTD Actual	% Received
YTD Actual	\$0.27 M	
Adopted Budget	\$1.49 M	18.4%

Refer to Note 7 - Capital Acquisitions

## Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.17 M)	(\$0.06 M)	(\$0.02 M)	\$0.03 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.02 M
Interest expense	\$0.00 M
Principal due	\$0.27 M

Refer to Note 8 - Borrowings

Reserves	
Reserves balance	\$6.20 M
Interest earned	\$0.00 M

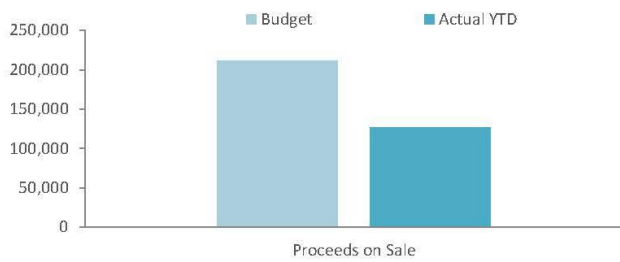
Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2022

OPERATING ACTIVITIES  
NOTE 6  
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Buildings</b>									
	Records management facility	63,364	40,000	0	(23,364)	0	0	0	0
<b>Plant and equipment</b>									
<b>Transport</b>									
	P301 DS3301 Caterpillar	114,400	140,000	25,600	0	114,400	99,000	0	(15,400)
	P297 37DS Holden Colorado	14,400	10,000	0	(4,400)	0	0	0	0
	P318 21DS Nissan	13,320	16,000	2,680	0	0	0	0	0
	P268 DS3181 Kubota Tractor	6,586	5,000	0	(1,586)	0	0	0	0
	P293 DS29 Toyota Hilux	0	0	0	0	15,840	27,893	12,053	0
		<b>212,070</b>	<b>211,000</b>	<b>28,280</b>	<b>(29,350)</b>	<b>130,240</b>	<b>126,893</b>	<b>12,053</b>	<b>(15,400)</b>

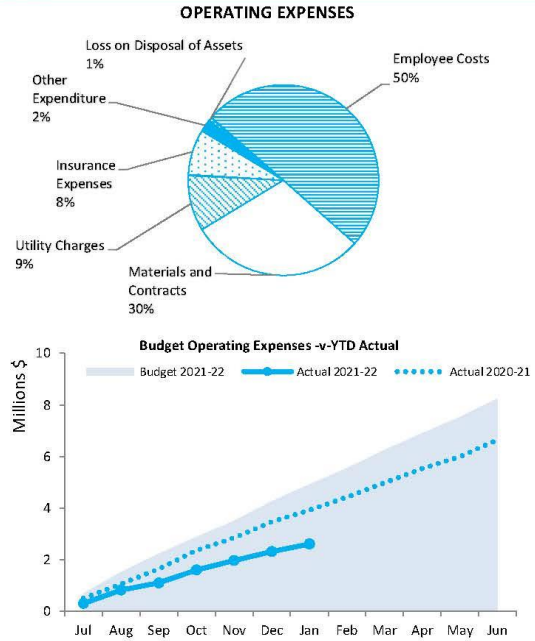
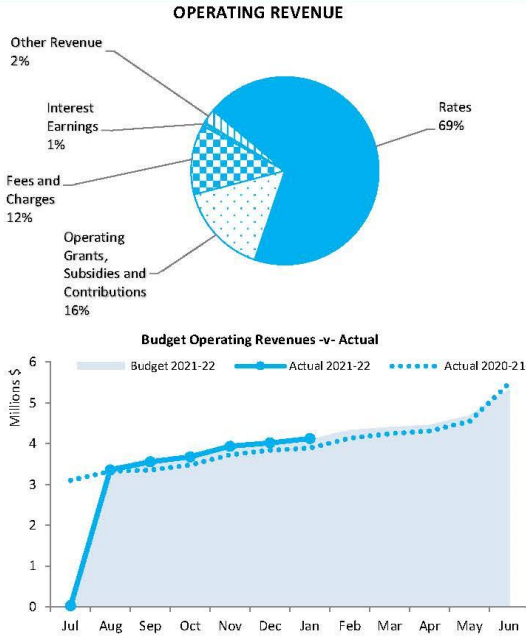




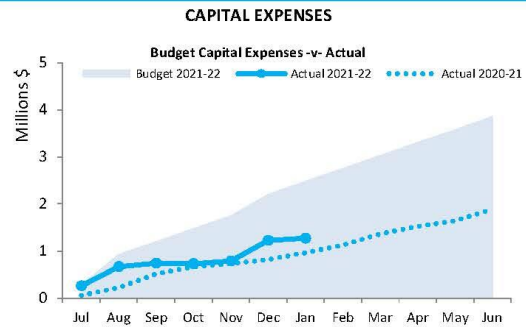
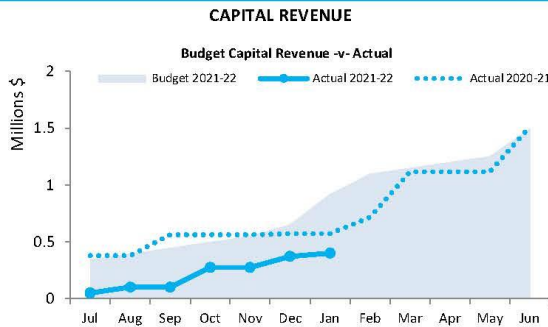
**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 JANUARY 2022**

**SUMMARY INFORMATION - GRAPHS**

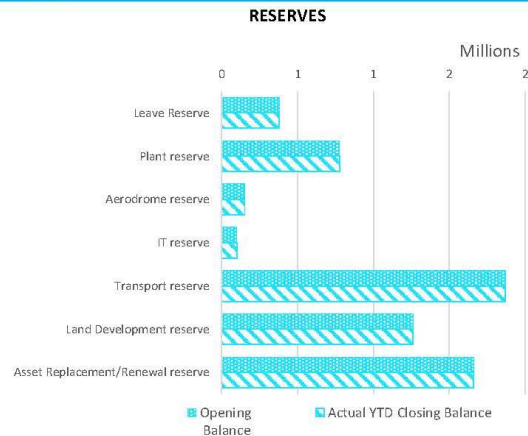
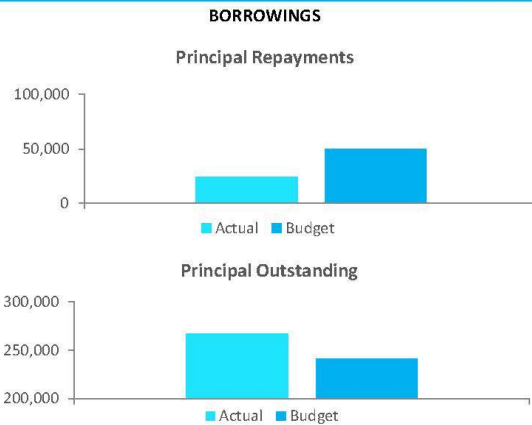
**OPERATING ACTIVITIES**



**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

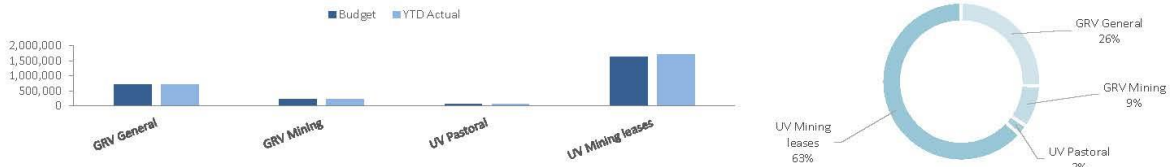
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2022

OPERATING ACTIVITIES  
NOTE 5  
RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
<b>RATE TYPE</b>				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
GRV General	0.1602	533	4,386,126	702,565	0	0	702,565	702,565	(367)	0	702,198
GRV Mining	0.2193	3	1,058,000	232,020	0	0	232,020	232,020	2,707	0	234,727
<b>Unimproved value</b>											
UV Pastoral	0.0849	15	747,436	63,431	0	0	63,431	64,699	(5,536)	0	59,163
UV Mining leases	0.1603	391	10,190,273	1,633,521	0	0	1,633,521	1,633,521	78,315	0	1,711,836
<b>Sub-Total</b>		<b>942</b>	<b>16,381,835</b>	<b>2,631,537</b>	<b>0</b>	<b>0</b>	<b>2,631,537</b>	<b>2,632,805</b>	<b>75,119</b>	<b>0</b>	<b>2,707,924</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
GRV General	367	164	53,902	60,221	0	0	60,221	60,221	0	0	60,221
<b>Unimproved value</b>											
UV Pastoral	200	27	28,745	5,400	0	0	5,400	4,600	0	0	4,600
UV Mining leases	367	181	240,965	66,463	0	0	66,463	66,463	0	0	66,463
<b>Sub-total</b>		<b>372</b>	<b>323,612</b>	<b>132,084</b>	<b>0</b>	<b>0</b>	<b>132,084</b>	<b>131,284</b>	<b>0</b>	<b>0</b>	<b>131,284</b>
<b>Total general rates</b>							<b>2,763,621</b>				<b>2,839,208</b>

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2022**

**NOTE 13  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
<b>Investing activities</b>						
Proceeds from non-operating grants, subsidies and contributions	(722,122)	(72.46%) ▼			LRCI grants, IGO, R2R, Small Grants program.	
Payments for property, plant and equipment and infrastructure	1,372,347	51.97% ▲	Timing of capital projects split evenly over budget			
<b>Financing activities</b>						
Transfer to reserves	33,285	100.00% ▲	Asset replacement/renewal transfer not yet occurred.			

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2022

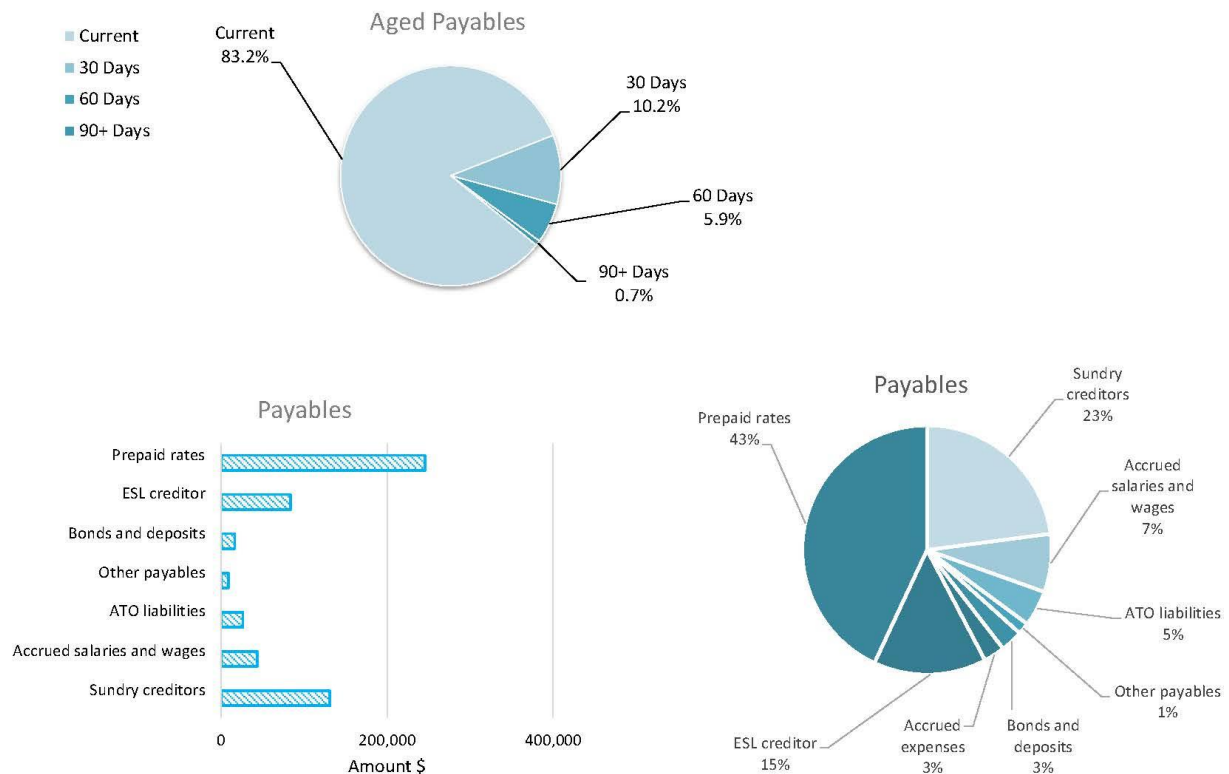
OPERATING ACTIVITIES  
NOTE 4  
Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	108,687	13,292	7,706	967	130,652
Percentage		83.2%	10.2%	5.9%	0.7%	
<b>Balance per trial balance</b>						
Sundry creditors						130,652
Accrued salaries and wages						43,122
ATO liabilities						26,315
Other payables						8,828
Bonds and deposits						16,417
Accrued expenses						15,696
ESL creditor						83,377
Prepaid rates						245,577
<b>Total payables general outstanding</b>						<b>569,984</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2022**

**NOTE 13  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
Revenue from operating activities	\$	%				
General purpose funding - other	(64,073)	(19.01%) ▼			Term deposits not reached maturity date for interest earnings.	
Law, order and public safety	(26,427)	(16.31%) ▼		Bushfire brigade operating grant	FAGS received less than budget.	
Community amenities	31,258	15.92% ▲		Development application fee. Other bulk and liquid waste collection fees.	Bushfire Risk Planning Coordinator Funding	
Recreation and culture	(58,488)	(82.75%) ▼			Arts/Murals grant. IGO Education scholarship. Gym membership fees.	
Transport	(37,900)	(14.26%) ▼			Disposal of assets YTD spread over budget. FAGS received less than budget. Airstrip landing fees.	
Other property and services	19,926	24.90% ▲		Private works	Sale of gravel	
Expenditure from operating activities						
Governance	145,392	23.47% ▲	Sitting fees. Admin FBT. Consulting fees. Depreciation not processed.	Admin salaries and superannuation.	Strategic alliance. Councillor training. Members consultancy. Subscriptions. Office equipment maintenance. Admin allocations.	Admin insurance. Office building maintenance. Postage & freight. Subscriptions admin.
General purpose funding	129,792	43.00% ▲	Doubtful debts and write offs. Allocations. Rates salaries & wages.			
Law, order and public safety	139,185	49.35% ▲	Bushfire risk planning coordinator. Animal control.			
Health	66,892	45.35% ▲	Depreciation. Medical Centre subsidy.			
Education and welfare	11,825	10.08% ▲	Youth activities.			Youth salaries
Housing	(24,661)	0.00% ▼	Staff housing maintenance. Depreciation.		Allocations.	
Community amenities	96,362	24.56% ▲	Waste facility maintenance. Depreciation. Town Planning expenses.			Waste facility salaries.
Recreation and culture	406,749	44.56% ▲	Art & culture performances. Community engagement projects and events. Depreciation. Swimming pool chemicals. Community grants program. Depreciation. Allocations. Parks & gardens maintenance.	Community development salaries. Lease at 81 Roberts St.	Swim pool plant maintenance. Swim pool contract services.	
Transport	1,186,986	80.40% ▲	Street maintenance. Depot maintenance. Depreciation. Allocations.			Lighting of streets. Loss on asset disposal.
Economic services	40,971	10.19% ▲	Promotions and publications. Building control salaries. Woodlands Centre expenses.			Honeybee Industry. Standpipe maintenance. CRC and Visitor Centre expenses.
Other property and services	99,255	38.94% ▲	Depreciation. Training. Diesel fuel. Tyres. Insurances. Sundry tools.	Salaries and superannuation.	Depreciation and allocations.	Private works

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2022

OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES

Rates receivable	30 June 2021	31 Jan 2022
	\$	\$
Gross rates in arrears previous year	274,372	726,271
Levied this year	2,679,572	2,839,208
Less - collections to date	(2,227,673)	(2,533,994)
Gross rates collectable	726,271	1,031,485
Allowance for impairment of rates receivable	(686,824)	(686,824)
Net rates collectable	39,447	344,661
% Collected	75.4%	71.1%

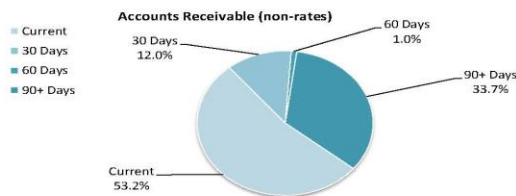


Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	76,518	17,290	1,477	48,470	143,755
Percentage		53.2%	12%	1%	33.7%	
Balance per trial balance						143,755
Sundry receivable						143,755
<b>Total receivables general outstanding</b>						<b>143,755</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



Please refer to the compilation report

SHIRE OF DUNDAS | 11

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas Financial Statements for the period ending 31/1/2022 be accepted.

Moved: Cr. Wyatt  
Seconded: Cr. Warner

Resolution

**That the Shire of Dundas Financial Statements for the period ending 31/1/2022 be accepted.**

The CEO stated that the red markings in the report were for items purchased in the last financial year and was resolved in the mid year budget.

Carried by: Simple Majority For: 6 Against: 0



Agenda Reference & Subject	
10.5.6 – CRC Management Report & Financial Statements to 31/12/2021	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	CRC Manager & Accounts Payable Officer
Date of Report	11/1/2022
Disclosure of Interest	Nil



### MANAGEMENT REPORT

Prepared by: Angie Hogan  
01/12/2021 - 31/12/2021

Norseman Community Resource Centre

#### Membership and patronage details:

Total Number of memberships: 4

New memberships this reporting period: 0

Patronage per opening hour: 12.2

December was a rather quiet month, with a few Christmas events that the CRC assisted in. The CRC ran a Christmas activity at the Christmas Fayre and the seniors Christmas dinner.

The CRC ran a few hobby workshops leading up to Christmas, we created gingerbread houses, with quite a few in attendance and all who attended had a great time. Debbie Ralph ran a Christmas Wreath Powertex workshop, again had a few in attendance and all had a great time.

The CRC has also been busy sourcing online workshops for January, February and March.

The CRC has also met the requirements to be an approved preferred service provider for our service agreement with DPIRD, the Norseman CRC is now positioned for DPIRD to provide us with an extension to 30/6/2027 and certainty of funding for the next five years.

#### Events/courses investigated for future succession planning

All year we will be running Free Basic computer classes-Word, Excel, Publisher, and BeConnected for Seniors 50+ and short courses.

#### Professional development and training opportunities

Certificate II in information, Digital media and Technology.

## Norseman Community Resource Centre

PO Box 206  
81 Roberts Street  
NORSEMAN WA 6443

### Profit & Loss Statement

**1/07/2021 through 31/12/2021**

9/02/2022

10:41:39 AM

Income		
Sales		
1 Computer Usage	\$193.65	
3 Photocopying/Printing	\$6,306.02	
Scanning	\$211.09	
Binding	\$133.64	
Memberships	\$36.36	
Secretarial Services	\$4.54	
Laminating	\$76.82	
Kids Klub	\$9.09	
Events	\$681.81	
Computer Goods - Sales	\$1,069.08	
Phones & Credit - Sales	\$1,262.01	
4 Drinks - Sales	\$33.55	
Express Yourself - Sales	\$49.33	
Photo Express kiosk	\$393.87	
Animal Jewels & Coasters Sales	\$94.04	
Conference Room Hire	\$968.18	
Contract Services	\$13,338.42	
Grant Income	\$78,983.16	
Miscellaneous Income	\$466.18	
Total Income		<u>\$104,310.84</u>
Cost of Sales		
Purchases		
Purchases - Express Yourself	\$90.00	
Photocopier Meter Reading	\$5,033.56	
Computer & Phone Goods	-\$620.98	
TRANSWA Ticket Sales	-\$610.35	
Total Cost of Sales		<u>\$3,892.23</u>
Gross Profit		<u>\$100,418.61</u>
Expenses		
Events	\$19,439.19	
Bank Fees	\$120.00	
Advertising	\$1,113.64	
Dues & Subscriptions	\$793.07	
Insurance	\$903.65	
Cleaning Supplies	\$74.27	
Security	\$1,662.00	
Photo Express Kiosk	\$654.00	
Asset Purchases	\$3,045.45	
Computer Repairs & Maintenance	\$3,753.73	
Postage & Shipping	\$10.00	
Telephone	\$499.96	
Stationery	\$547.28	
Employment Expenses		
Staff Amenities	\$63.56	
Superannuation	\$3,726.08	
Wages & Salaries	\$24,100.30	
Training & Conferences	\$750.41	
Total Employment Expenses	<u>\$28,640.35</u>	
Services		
Internet Fees	\$22.73	
Total Expenses		<u>\$61,279.32</u>
Net Profit / (Loss)		<u>\$39,139.29</u>



## Norseman Community Resource Centre

PO Box 206  
81 Roberts Street  
NORSEMAN WA 6443

### Balance Sheet

### As of December 2021

9/02/2022  
10:41:53 AM

Assets		
Current Assets		
Cash On Hand		
Cheque Account	\$141,885.45	
Petty Cash	\$150.00	
Total Cash On Hand	<u>\$142,035.45</u>	
Trade Debtors	\$2,542.40	
Total Current Assets	<u>\$144,577.85</u>	
Other Assets		
Deposits	\$2,000.00	
Total Other Assets	<u>\$2,000.00</u>	
Fixed Assets		
Furniture & Fixtures		
Furniture & Fixtures at Cost	\$96,659.60	
Furniture & Fixtures Accum Dep	<u>-\$70,307.53</u>	
Total Assets		<u>\$172,929.92</u>
Liabilities		
Current Liabilities		
GST Liabilities		
GST Collected	\$50,574.82	
ATO Running Balance Account	-\$2,169.00	
GST Paid	<u>-\$46,452.83</u>	
Total GST Liabilities	\$1,952.99	
Other Current Liabilities		
Long Service Leave Provision	\$21,773.96	
Annual Leave Provision	<u>\$8,595.74</u>	
Total Current Liabilities	<u>\$32,322.69</u>	
Total Liabilities		<u>\$32,322.69</u>
Net Assets		
		<u>\$140,607.23</u>
Equity		
Retained Earnings	\$47,646.39	
Current Year Earnings	\$39,139.29	
Historical Balancing	<u>\$53,821.55</u>	
Total Equity		<u>\$140,607.23</u>

## Norseman Community Resource Centre

PO Box 206  
81 Roberts Street  
NORSEMAN WA 6443

### Reconciliation Report

9/02/2022  
10:46:56 AM

Page 1

ID#	Date	Payee	Deposit	Withdrawal
Cheque Account:		1-1110	Cheque Account	
Date of Bank Statement:		30/12/2021		
Reconciled Cheques				
SC311221	3/12/2021	Bank Fees		\$10.00
2195	15/12/2021	AUSTRALIAN PHOTO SUPPLIES		\$719.40
2196	15/12/2021	Solutions IT		\$18.88
2197	15/12/2021	Public Transport Authority of		\$24.76
2198	15/12/2021	Norseman IGA		\$154.52
SC311221	17/12/2021	Trust Bank Fees		\$10.00
2199	22/12/2021	Norseman Today Group Inc		\$250.00
2200	22/12/2021	Safe T Card Australia PTY LT		\$603.90
2201	22/12/2021	Esperance Communications		\$1,489.85
Total:			\$0.00	\$3,281.31

#### Reconciled Deposits

CR003134	2/12/2021	Payment; WA Country Health	\$25.00	
CR003135	3/12/2021	Payment; Centrecare Kalgoorl	\$50.00	
CR003138	14/12/2021	Centrelink 14.12.2021	\$2,445.38	
CR003136	21/12/2021	Payment; Full Moon Cafe & T	\$133.50	
CR003141	22/12/2021	EFT Sales 01.11.2021 - 30.11.	\$1,476.08	
CR003139	23/12/2021	Department of Primary Industr	\$28,960.49	
CR003137	29/12/2021	Payment; C.A.P.S	\$110.00	
Total:			\$33,200.45	\$0.00

#### Reconciliation

BusinessBasics Balance on 30/12/2021:	\$141,885.45
Add: Outstanding Cheques:	\$0.00
Subtotal:	\$141,885.45
Deduct: Outstanding Deposits:	\$0.00
Expected Balance on Statement:	\$141,885.45

**Officer Recommendation**

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31/12/2021 be accepted.

Moved: Cr. Wyatt  
 Seconded: Cr. Hogan

**Resolution**

**That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31/12/2021 be accepted.**

Carried by: Simple Majority For: 6 Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.5.7 – CRC Management Report &amp; Financial Statements to 31/1/2022</b>	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	CRC Manager & Accounts Payable Officer
Date of Report	8/2/2022
Disclosure of Interest	Nil

**MANAGEMENT REPORT**

Prepared by: Angie Hogan  
 01/01/2022 – 31/01/2022

**Norseman Community Resource Centre**

**Membership and patronage details:**

Total Number of memberships: 4  
 New memberships this reporting period: 0  
 Patronage per opening hour: 10.6

January was busy with customers requiring their Certificates printed, ServiceWA and MyGovID apps put on their phones. The Woodlands centre served 63 customers (mainly Local residents) from the 10/01/2022 - 4/2/2022, we had returning customers as both Apps had crashed and some phones were old; they were not compatible to download the App so we had to print the certificates from the MYGov account (Centrelink). The procedure for some took up to 2 hours.

Looking forward to March as the CRC has a lot of hobby workshops and online workshops.

**Events/courses investigated for future succession planning**

All year we will be running Free Basic computer classes-Word, Excel, Publisher, and BeConnected for Seniors 50+ and short courses.

**Professional development and training opportunities**

Certificate II in information, Digital media and Technology.

## Norseman Community Resource Centre

PO Box 206  
81 Roberts Street  
NORSEMAN WA 6443

### Profit & Loss Statement

1/07/2021 through 31/01/2022

9/02/2022  
11:19:02 AM

Income		
Sales		
1 Computer Usage	\$196.38	
3 Photocopying/Printing	\$6,313.65	
Scanning	\$213.82	
Binding	\$133.64	
Memberships	\$36.36	
Secretarial Services	\$4.54	
Laminating	\$84.10	
Kids Klub	\$9.09	
Events	\$681.81	
Computer Goods - Sales	\$1,147.17	
Phones & Credit - Sales	\$1,262.01	
4 Drinks - Sales	\$33.55	
Express Yourself - Sales	\$49.33	
Photo Express kiosk	\$393.87	
Animal Jewels & Coasters Sales	\$94.04	
Conference Room Hire	\$1,013.63	
Contract Services	\$15,561.49	
Grant Income	\$78,983.16	
Miscellaneous Income	\$466.18	
Total Income		<u>\$106,677.82</u>
Cost of Sales		
Purchases		
Purchases - Express Yourself	\$90.00	
Photocopier Meter Reading	\$5,033.56	
Computer & Phone Goods	-\$620.98	
TRANSWA Ticket Sales	-\$615.80	
Total Cost of Sales		<u>\$3,886.78</u>
Gross Profit		<u>\$102,791.04</u>
Expenses		
Events	\$19,439.19	
Bank Fees	\$140.00	
Advertising	\$1,113.64	
Dues & Subscriptions	\$793.07	
Insurance	\$903.65	
Cleaning Supplies	\$74.27	
Security	\$1,662.00	
Photo Express Kiosk	\$654.00	
Asset Purchases	\$3,045.45	
Computer Repairs & Maintenance	\$3,753.73	
Postage & Shipping	\$10.00	
Telephone	\$499.96	
Stationery	\$547.28	
Employment Expenses		
Staff Amenities	\$63.56	
Superannuation	\$3,726.08	
Wages & Salaries	\$24,100.30	
Training & Conferences	\$750.41	
Total Employment Expenses	\$28,640.35	
Services		
Internet Fees	\$22.73	
Total Expenses		<u>\$61,299.32</u>
Net Profit / (Loss)		<u>\$41,491.72</u>

## Norseman Community Resource Centre

PO Box 206  
81 Roberts Street  
NORSEMAN WA 6443

### Balance Sheet

As of January 2022

9/02/2022  
11:18:42 AM

Assets	
Current Assets	
Cash On Hand	
Cheque Account	\$144,341.83
Petty Cash	\$150.00
Total Cash On Hand	<u>\$144,491.83</u>
Trade Debtors	\$2,675.70
Total Current Assets	<u>\$147,167.53</u>
Other Assets	
Deposits	\$2,000.00
Total Other Assets	<u>\$2,000.00</u>
Fixed Assets	
Furniture & Fixtures	
Furniture & Fixtures at Cost	\$96,659.60
Furniture & Fixtures Accum Dep	-\$70,307.53
Total Assets	<u>\$175,519.60</u>
Liabilities	
Current Liabilities	
GST Liabilities	
GST Collected	\$50,812.07
ATO Running Balance Account	-\$2,169.00
GST Paid	-\$46,452.83
Total GST Liabilities	<u>\$2,190.24</u>
Other Current Liabilities	
Long Service Leave Provision	\$21,773.96
Annual Leave Provision	\$8,595.74
Total Current Liabilities	<u>\$32,559.94</u>
Total Liabilities	<u>\$32,559.94</u>
Net Assets	<u>\$142,959.66</u>
Equity	
Retained Earnings	\$47,646.39
Current Year Earnings	\$41,491.72
Historical Balancing	\$53,821.55
Total Equity	<u>\$142,959.66</u>



Norseman Community Resource Centre

PO Box 206  
81 Roberts Street  
NORSEMAN WA 6443

Reconciliation Report

9/02/2022  
11:18:23 AM

Page 1

ID#	Date	Payee	Deposit	Withdrawal
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Cheque Account: 1-1110 Cheque Account  
Date of Bank Statement: 31/01/2021

Reconciled Deposits

CR003045	29/01/2021	Bank Deposit	\$1,372.55	
Total:			\$1,372.55	\$0.00

Reconciliation

BusinessBasics Balance on 31/01/2021:	\$129,484.80
Add: Outstanding Cheques:	\$0.00
Subtotal:	\$129,484.80
Deduct: Outstanding Deposits:	\$0.00
Expected Balance on Statement:	\$129,484.80

**Officer Recommendation**

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31/1/2022 be accepted.

Moved: Cr. Wyatt  
Seconded: Cr. Hogan

**Resolution**

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31/1/2022 be accepted.

Carried by: Simple Majority For: 6 Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.5.8 – Information Statement - Freedom of Information Act 1992</b>	
Location / Address	Shire of Dundas
File Reference	IM.FR
Author	Manager Corporate and Community Services- Pania Turner
Date of Report	16 February 2022
Disclosure of Interest	Nil

### Summary

For the Council of the Shire of Dundas to consider and approve the Freedom of Information Annual Statement for 2021/22.

### Background

Section 96 of the FOI Act requires that each agency is to publish an up-to-date information statement annually. Section 97 (2) stipulates that a copy of that information statement must be provided to the Commissioner as soon as is practicable after the statement is published under section 96. See Papers Relating.

### Statutory Environment

Freedom of Information Act 1992

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Consultation

Managers and Executives Group  
Council

### Comment

This is an annual statutory requirement which is usual presented to Council in November. Due to staffing changes, there was a delay to the report being submitted. The updated information statement is given in papers relating and reflects the correct operations structure.

### Voting Requirements

Simple Majority

### Officer Recommendation

That Council approve the 2021/22 Freedom of Information Statement as required by Section 96 of the Freedom of Information Act 1992.



Moved Cr: Wyatt  
 Seconded Cr: Hogan

### **Resolution**

**That Council approve the 2021/22 Freedom of Information Statement as required by Section 96 of the Freedom of Information Act 1992.**

Carried by: Absolute Majority

For: 6

Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.5.9- Annual Budget Review 2021/2022</b>	
Location / Address	88-92 Prinsep Street, Norseman
File Reference	FM.BU
Author	Chief Executive Officer & Temp Executive Assistant
Date of Report	18 <sup>th</sup> February 2022
Disclosure of Interest	

### **Summary**

The purpose of this report is for the Council to consider and adopt the budget review for the annual financial year 2021/2022 as presented in the papers relating.

### **Background**

The Executive Management Team and Officers have reviewed the Detailed Account Listing as of 31<sup>st</sup> January 2022 (attached in the papers relating) and analysed the variances to determine where budget amendments are required. New funding opportunities and successful grants/funding were also incorporated into the review to ensure the associated projects are completed in the required timeframes.

A report was prepared and presented to Council at the Annual Budget Review Workshop on Tuesday 8<sup>th</sup> February 2022 listing the proposed amendments and any new budget items that are required to complete capital projects and for the continuation of the shires operating business.

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* requires that local governments conduct a budget review between 1 January and 31 March in each financial year. A copy of the review and determination is to be provided to the Department of Local Government within 30 days of the adoption of the review.

Local governments are required to conduct a budget review in order to establish whether they are meeting their budget commitments and/or to determine any areas of savings, over-spend/concern or required changes, and give consideration to receipt of income and incurred expenditure in accordance with the adopted budget. Once Officers have completed the review, the Council is required to consider the review submitted and determine whether to adopt the review or any recommendations made.

The Shire of Dundas budget review has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and the Australian Account Standards.

When adopting the 2021-2022 annual budget, the Council adopted a variance value plus (+) or minus (-) of 10% for items greater than \$5,000 as the trigger-point for the reporting of material variances to be used in the statements of financial activity.

### Statutory Environment

Regulation 33A of the *Local Government (Financial Management) Regulations* 1996.

### Policy Implications

Nil

### Financial Implications

Specific financial implications are outlined in the budget review statement.

The budget review is a legislative requirement but also establishes a system for sound and prudent financial management for the Shire, as the budget underpins the shires ability to meet current and future demands/requirements for works, services and programs.

### Strategic Implications

The adopted budget and subsequent review have been developed using the existing strategic planning documents adopted by Council. The budget is based on principles contained in the Strategic Community Plan and the Corporate Business Plan as well as other operational plans that make up the integrated planning framework.

### Consultation

- Councillors
- Executive Management Team and Staff

### Comment

The actual budget review details are attached in the papers relating of this agenda and provides details of actual income and expenditure to the 31<sup>st</sup> of January 2020, together with the adopted budget estimates, and projected year end budget and variances. There are projected increases and decreases on various income and expenditures both operating, and capital as noted in this report. Other projects are anticipated to come in line with the adopted budget.

### Voting Requirements

Absolute Majority

### Officer Recommendation

That:

1. **The budget review for the period 1 July 2021 to 31 January 2022 as per the projected figures indicated in the Statement of Budget review (provided in the papers relating) be adopted.**

Moved Cr: Patupis  
Seconded Cr: Wyatt

**Resolution****That:**

1. The budget review for the period 1 July 2021 to 31 January 2022 as per the projected figures indicated in the Statement of Budget review (provided in the papers relating) be adopted.

Carried by: Absolute Majority

For: 6

Against: 0

**Item 10.5.10 Relates to Confidential Items it is recommended that the meeting proceed behind closed doors.**

Moved Cr: Patupis

Seconded Cr: Wyatt

**Resolution**

**That the meeting proceeds behind closed doors.**

Carried by: Simple Majority

For: 6

Against: 0

**Cr. Bonza (President) declared a financial interest in this item and handed the Chair to Cr. Patupis (Deputy President) at 6.32pm. Cr. Bonza, Linda Hodges (Records Officer) and public left the Chamber at 6.32pm.**

<b>Agenda Reference &amp; Subject</b>	
<b>10.5.10 – Item RFT 01/22 Panel of Providers – CONFIDENTIAL ITEM</b>	
Location / Address	Shire of Dundas
File Reference	FM.TE.5
Author	GFG Consulting
Date of Report	22 February 2022
Disclosure of Interest	

**Officer Recommendation**

That Council:

1. Award RFT 01/22 Panel of Providers for a period of two years from 22 February 2022 to 22 February 2024, with a possible single year extension, in accordance with the tendered documents and pricing schedules included in confidential papers relating, to the following providers for the services listed:
  - Handyman Services,
    1. Bonza Constructions Pty Ltd
    2. TAPS Industries Pty Ltd
    3. Fraser Range Station Pty Ltd t/a Norseman Concrete
  - Hire of Plant & Equipment
    1. Fraser Range Station Pty Ltd t/a Norseman Concrete
    2. TAPS Industries Pty Ltd
    3. Bonza Constructions Pty Ltd
    4. K & R Earthworks
    5. Conplant Pty Ltd
    6. Coates Hire Operations Pty Ltd

- Concrete supply & installation
    1. Fraser Range Station Pty Ltd t/a Norseman Concrete (supply only)
    2. K & R Earthworks (install only)
  - Electrical trades  
No bids received
  - Plumbing trades
    1. TAPS Industries Pty Ltd
    2. Fraser Range Station Pty Ltd t/a Norseman Concrete
  - Building services
    1. TAPS Industries Pty Ltd
    2. Fraser Range Station Pty Ltd t/a Norseman Concrete
  - Mechanical repairs and maintenance
    1. Fraser Range Station Pty Ltd t/a Norseman Concrete
  - Tyre repairs and replacements
    1. Fraser Range Station Pty Ltd t/a Norseman Concrete and,
2. Direct the Chief Executive Officer to sign a Formal Instrument of Agreement with each provider.

**Cr. Bonza, Linda Hodges (Records Officer) and public returned to the chamber at 6.38pm.**

### **Resolution**

#### **That Council:**

1. **Award RFT 01/22 Panel of Providers for a period of two years from 22 February 2022 to 22 February 2024, with a possible single year extension, in accordance with the tendered documents and pricing schedules included in confidential papers relating, to the following providers for the services listed:**
  - **Handyman Services,**
    1. **Bonza Constructions Pty Ltd**
    2. **TAPS Industries Pty Ltd**
    3. **Fraser Range Station Pty Ltd t/a Norseman Concrete**
  - **Hire of Plant & Equipment**
    1. **Fraser Range Station Pty Ltd t/a Norseman Concrete**
    2. **TAPS Industries Pty Ltd**
    3. **Bonza Constructions Pty Ltd**
    4. **K & R Earthworks**
    5. **Conplant Pty Ltd**
    6. **Coates Hire Operations Pty Ltd**
  - **Concrete supply & installation**
    1. **Fraser Range Station Pty Ltd t/a Norseman Concrete (supply only)**
    2. **K & R Earthworks (install only)**
  - **Electrical trades**  
**No bids received**
  - **Plumbing trades**
    1. **TAPS Industries Pty Ltd**
    2. **Fraser Range Station Pty Ltd t/a Norseman Concrete**

- **Building services**
    1. TAPS Industries Pty Ltd
    2. Fraser Range Station Pty Ltd t/a Norseman Concrete
  - **Mechanical repairs and maintenance**
    1. Fraser Range Station Pty Ltd t/a Norseman Concrete
  - **Tyre repairs and replacements**
    1. Fraser Range Station Pty Ltd t/a Norseman Concrete and,
2. Direct the Chief Executive Officer to sign a Formal Instrument of Agreement with each provider.

Moved Cr: Wyatt  
 Seconded Cr: Hogan

Carried by: Simple Majority For: 5 Against: 0

Cr Bonza, Records Officer and public returned to the gallery at 6:38pm

Cr. Bonza resumed the Chair at 6.41pm.

Resolution 10.5.10 – Item RFT 01/22 Panel of Providers was read out to the meeting.

## 10.6 Officers Reports

Agenda Reference & Subject	
<b>10.6.1 – Officers Reports</b>	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer – Peter Fitchat
Date of Report	15/2/2022
Disclosure of Interest	Nil

### Summary

That the Council receive the Works and Services, Community Development and the Tourism and Events Reports as contained in Papers Relating.

### Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

Nil

Strategic Implications

Nil

Consultation

CEO

Manager of Corporate and Community Services

Tourism and Events Officer

Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

Voting Requirements

Simple Majority

**Officer Recommendation**

That the Council receive the Works and Services, Corporate and Community Services and the Tourism and Events Reports as contained in Papers Relating.

Moved: Cr. Wyatt

Seconded: Cr. Hogan

**Amended Resolution**

**That the Council receive the Works and Services and Tourism and Events Reports as contained in Papers Relating.**

Carried by: Simple Majority

For: 6

Against: 0

**10. Elected Members Motions of Which Previous Notice Has Been Given**

Nil.

**11. New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting**

The following items of urgent business were accepted for consideration by the President or by majority of the members of the Council:

**Recommendation**

That the members of the Council agreed to the introduction of the following late item for decision.

Moved: Cr. Wyatt

Seconded: Cr. Hogan

**Resolution**

**That the members of the Council agreed to the introduction of the following late item for decision.**

Carried by: Simple Majority

For: 6

Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>11.1 – Late Item : Shire of Dundas: Appoint Deputy Chief Bush Fire Control Officer</b>	
Location / Address	Shire of Dundas
File Reference	ES.SP
Author	CEO Peter Fitchat
Date of Report	22 <sup>nd</sup> February 2022
Disclosure of Interest	Nil

**Summary**

For Council to consider the appointment of a Deputy Chief Bush Fire Control Officer.

**Background**

It has been customary for Council to appoint a senior member of staff to the position of Chief Bush Fire Control Officer who is supported by Deputy Chief Bushfire Control Officer and Bushfire Control Officers.

The current Bushfire management arrangements are prescribed in the State Hazard Plan - Bushfire. These place an extensive range of responsibilities on Council across prevention, preparedness response and recovery.

In addition to bush fire preparedness and prevention tasks Council CEO (PCBU), through its Chief Bushfire Control Officer (CBCO) is responsible for responding to level 1 and 2 bushfires on all land in the Council area that the Parks and Wildlife do not manage. Occupiers have a shared responsibility to undertake all possible measures to extinguish a fire burning on their land.

**Statutory Environment**

Local Government Act 1995

Bush Fires Act 1954

**38. Local government may appoint bush fire control officer**

- (1) A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.
- (2A) The local government shall cause notice of an appointment made under the provisions of subsection (1) to be published at least once in a newspaper circulating in its district.
- (2C) The local government shall fill any vacancy occurring in the office of Chief Bush Fire Control Officer or Deputy Chief Bush Fire Control Officer within one month after the vacancy occurs...
- (2E) A bush fire control officer appointed by a local government under the provisions of this section shall be issued with a certificate of appointment by the local government...

**Policy Implications**

T.1 Bushfire Control

**Financial Implications**



There are no implications because of this recommendation

Strategic Implications

None

Consultation

Councillors, CEO & Senior Staff – Shire of Dundas

Comment

Daryl Glover has been with the Shire for almost a year as a Bush fire risk planning coordinator and has established a fire land management network within the Shire of Dundas, neighbouring Councils, and other stakeholders. Daryl Glover has the skills and attributes to support the CBFCO in delivering the requirements of Council under the Bushfires Act 1954.

Voting Requirements

Simple Majority

**Officer Recommendation**

That the Shire of Dundas approve the CEO to appoint Daryl Glover as Deputy Chief Bush Fire Control Officer.

Moved Cr: Wyatt  
Seconded Cr: Maloney

**Resolution**

**That the Shire of Dundas approve the CEO to appoint Daryl Glover as Deputy Chief Bush Fire Control Officer.**

Carried by: Simple Majority For: 6 Against: 0

<b>Agenda Reference and Subject</b>	
<b>11.2. – Late Item – Manager of Corporate and Community Services Report</b>	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Manager of Corporate and Community Services
Date of Report	22.2.22
Disclosure of Interest	Nil

Summary

That Council receive the Community Development Report

Background

The Community Development report was delayed due to updates required relating to COVID- 19 information.

Statutory Environment Nil

Policy Implications Nil

Financial Implications Nil

### Strategic Implications

Officers report on activities and programs that are in place to address the objectives of the Strategic Community Plan.

### Consultation

CEO  
Senior Staff

### Comment

My apologies to Council for the delayed report, due to the changes in the COVID-19 information it was important to update to the current status of high caseloads.

### Voting Requirements

Simple Majority

### **Officer Recommendation**

That Council receive the Community Development report submitted by the Manager of Corporate and Community Services.

Moved Cr: Wyatt  
Seconded Cr: Warner

### **Resolution**

**That Council receive the Community Development report submitted by the Manager of Corporate and Community Services.**

Carried by: Simple Majority For: 6 Against: 0

## **12. Next Meeting**

The next Ordinary Meeting of the Council is scheduled to be held on the 9:30 am 19<sup>th</sup> March 2022 at Eucla.

## **13. Closure of Meeting**

There being no further business the Shire President will declare the meeting closed at **6.47pm**.