



Norseman Woodlands to Eucla Coast

Unconfirmed
Ordinary Council Meeting
19th March 2022

AGENDA for the ORDINARY Meeting of Council
to be held in the Council Chambers at the Shire Administration Office –
Prinsep Street Norseman on the **19th March 2022** commencing at
4:00pm ACWST

Notes to Agenda

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1. Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at **4:04pm ACWST**

This Ordinary Council Meeting will be video recorded to assist in the preparation of the minutes of the meeting.

1.1 Acknowledgment of Country

The Shire of Dundas recognises the Mirning and Ngadju as First Nations People in the Shire of Dundas, acknowledging them as traditional custodians and pay our respects to their Elders, past, present and emerging.

2. Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests:

Cr. John Maloney Item 10.1.3

Proximity Interests:

Nil

Impartiality Interests:

Nil

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

3. Record of Attendance of Councillors / Officers and Apologies.

Cr LG Bonza	Shire President
Cr AR Patupis	Deputy Shire President
Cr JEP Hogan	
Cr SM Warner	
Cr VL Wyatt	Apologies
Cr J Maloney	
Peter Fitchat	Chief Executive Officer
Pania Turner	Manager of Corporate and Community Services
Margaret McEwan	Tourism and Events Officer
Ciara Stewart	Senior Administration Officer

Public Gallery

Kristy Wilholt Simone Conklin Lee Birch Alex Freebairn Rae Wheatley Carmel McCarrol	Ceri Williams Maxine William Trev Hammet Christine McCormack John Robertson Mark Pring	Paul Ryan John Iwankiw Patrick McCarrols Jaimie McCarrols Nick Roe
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4. Applications for Leave of Absence. Nil

5. Response to Previous Public Questions Taken on Notice. Nil

6. Public Question Time.

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

In accordance with Regulation 6 of the Local Government (Administration) Regulations 1996, the minimum time allowed for Public Question Time is 15 minutes.

A member of the public who raises a question during Question Time is to state his or her name and address.

Simone Conklin, Eucla WA

- Increased Traffic on Local Roads

There has been an increase of traffic on local roads including prime movers, semi-trailers, and tourists. This is further exacerbated by the inadequate and inappropriate heavy vehicle parking bays double and triple parking on the side of the Eyre Highway.

National Heavy Vehicle Report (NHVR) Safety Cameras at the WA/SA border which stop the truck drivers parking 100m from the border.

Request for update the on the local traffic only signage which was raised with Council in September 2021.

- Footpath Plan

Request Council follow-up on the Foot & Cycle Path Plan that was approved and commenced in 2002, however ceased after only footpath was completed.

The proposed plan would have provided footpath access to all the town facilities. The community believe it unacceptable that children and the elderly are required to walk on the roads.

- Request for Council to raise with Mainroads Eyre Highway Parking Bay Congestion

Congestion opposite and in the parking bay the 90km area of the Eyre highway. Safety is further compacted by truck changeovers, lack of slipway, 90km speed limit, increase dust, poor visibility, and congestion. Residents believe this bay should be closed, and moved to a more suitable position, the bay was originally used as a holding point for permits, this is no longer required, and should be decommissioned.

A Petition was presented to Council in February 2014 requesting the bay being closed and moved.

Alex Freebairn, Eucla WA

- Would like to speak in support the previous points raised by Simone Conklin and raise in addition that the waste and rubbish created from this parking bay is causing additional issues, as it blows through town, and invites wild dogs and rodents into town.

- Rubbish from Parking Bay

Truck drivers defecating in the parking bay surrounds in view of local residents including children.

- Direct access from the Eyre Highway into the Eucla township

Tourists parking overnight on local roads cause congestion and disruption for residents.

Russell Chamberlain, Eucla WA

- Direct access from the Eyre Highway into the Eucla township
Trucks coming through onto local roads is causing damage to the local roads and blocking full access for local traffic.
Request again that a sign is installed, local traffic only.

Request Council take the matter of the parking bay higher the Mainroads WA.

- Slipway and reduction of speed limit
Dangerous turn into Eucla Reid Road. Can Council please request that a slip way and reduction of speed be considered. Can Council please raise this with the Road Safety Commission.

Kristy Wilholt, Eucla WA

- Nature strip
Safety concerns people parking in the nature strip.
- Prime Movers
Prime movers with and without trailers coming into this area.
- Eucla Airstrip
Request to have the airstrip graded

Trevlyn Hammet, Eucla WA

- In support of parking bay issue. And has a letter from Mainroads WA indicating they will move a the parking bay.
- Diesel fumes from running trucks, an additional health concern to the residences closeted to the parking bay. Cannot leave windows or doors open.

CEO Response to questions.

Park Bay

Thank the residents for raising concerns, recognise the delay in works in Eucla due to the resignation of Works Manager. The works have been rescheduled with the Shire crew coming April.

Council has raised the concerns of the community regarding the parking bay and received a response from Mainroads WA thanking the residents for raising their concerns however Mainroads have no plans to close the existing vehicle parking bay in Eucla at this time.

Council will continue to raise these issues with Mainroads. Invite Eucla residents to continue to send in letters and photos. Council has taken this to State Government

Council is reviewing an alternate location to provide a park bay.

Footpath

The CEO will take the question on notice and investigate the Footpath Plan.

Drainage in Eucla has been more of a priority which requires further investigation from surveyors.

Slipway

Council have requested Mainroads WA urgently review this intersection.

7. Confirmation of Minutes of Previous Meeting.

Minutes of the Ordinary Meeting of Council held on 22 February 2022 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Ordinary Council Meeting held on 22 February 2022 be confirmed as a true and accurate record.

Moved: Cr. Patupis
Seconded: Cr. Warner

Resolution

That the minutes of the Ordinary Council Meeting held on 22 February 2022 be confirmed as a true and accurate record.

Carried by: Simple Majority For: 5 Against: 0

8. Petitions, Deputations or Presentations.

8.1 Citizenship Ceremony Mr L. Birch

Presiding Officer Shire President Mrs L. Bonza

Welcome

Reading of the Preamble

Shire President delivered the Minister's Message

Australian citizenship ceremony

The Pledge of Commitment

Australian citizenship affirmation (all in attendance are invited to make the affirmation)

As an Australian citizen I affirm my loyalty to Australia and its people, whose democratic beliefs share, whose rights and liberties I respect, and whose laws I uphold and obey.

Australian National Anthem

8.2 Fishers and Squatters Presentation

Shire President gives a progress update regarding the Fishers and Squatters application.

8.3 Reports of Committees

8.3.1 GVROC - Cr Bonza/Cr Warner

Next meeting will be held in Norseman, 1st April, 2022

8.3.2 WALGA – Cr Bonza/Cr Patupis

Next meeting will be held in 1st May 2022

8.3.3 Regional Roads Group – Cr Bonza/Cr Wyatt

Unconfirmed Ordinary Council Meeting Minutes held 19 March 2022

8.3.4 Roadwise – Cr Wyatt/Cr Warner

8.3.5 Local Emergency Management Committee – Cr Bonza/Cr Patupis

The Local Emergency Management Committee continues to meet regularly, with the main item on the agenda being the COVID-19 response and recovery. Items from the LEMC are then raised at the Operational Area Support Group (OASG) meetings.

9. Announcements by Presiding Member without Discussion.

The President enquired whether Eucla residents would like to have more Council meetings held in Eucla. The response was to the affirmative.

10. Reports

10.1 Planning, Development, Health and Building

Agenda Reference & Subject	
10.1.1 – Request for Freehold over Lot 1850 on Deposited Plan 31927	
Location / Address	Lot 1850 on Deposited Plan 31927
File Reference	A1018
Author	Chief Executive Officer - Peter Fitchat
Date of Report	15 th March 2022
Disclosure of Interest	Nil

Summary

For Council to review the request for freehold over lot 1850 on Deposited Plan 31927, within the Shire of Dundas – case 2101853

Background

The Department of Planning, Lands, and Heritage is considering a proposal from David Pascoe for the conversion of Lease I234718 over Lot 1850 on Deposited Plan 31927 to Freehold. Lot 1850 on Deposited Plan 31927 purpose is 'Light Industry' and appears to be utilised for its purpose. Lot 1850 on Deposited Plan 31927 is zoned as 'General Industry' as shown on your Local Planning Scheme.

A copy of the maps is included in the papers relating.

Policy Implications

Nil

Financial Implications

There are nil costs to the Shire in relation to freeholding land. However freehold may be more advantageous in rating issues as the Shire has more avenues available in relation to the recovery of outstanding rates.

Statutory EnvironmentStrategic Implications

Theme 2 – A thriving local economy and economic base			
A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.			
Strategy 2	Goal	Measure	Priority
2.1 Opportunity for Economic Diversification	A vibrant economy that includes opportunities for mining, industry, tourism, shopping and business.	The level and diversity of businesses, including mining, industry, tourism and commercial activity is increasing.	Medium
2.2 Attracting new businesses	New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live.		
2.3 Future Growth and sustainability	Our Shire will maintain the existing population and provide opportunities for future growth for continued sustainability of the Community.	Population levels are stable or increasing to maintain a viable Community.	Medium
2.4 Provide infrastructure that stimulates growth	To assist in the provision of infrastructure that encourages development of existing and new business opportunities.	Increased level of infrastructure that is beneficial to business and industry.	High
Theme 3 – Natural & Built Environment			
A protected and enhanced environment that is aesthetically pleasing and provides benefits for the Community for generations to come.			
Strategy 3	Goal	Measure	Priority
3.1 Management of environmental impact.	To minimise the impact of Shire activities on the environment.	That any activities undertaken by the Shire have a demonstrable minimal impact on the environment and set a benchmark for the region.	Medium
3.3 Enhanced transport access and infrastructure.	Improved infrastructure within the Shire and good transport access to and around Norseman.	Existing infrastructure that meets Community expectations and requirements. A measurable improvement in levels of infrastructure.	High
3.4 Enhancement of natural tourist destinations.	Development of the Great Western Woodlands that maintains the overall natural beauty of the area however still provides opportunities for tourism and other uses.	That the GWW is generally preserved and any development undertaken still allows residents and tourists to enjoy its natural beauty An increased level of tourism numbers visiting the GWW.	Medium/High

Consultation

CEO Peter Fitchat

Department of Planning Lands and Heritage

Comment

There are no implications to the Shire in relation to whether land is freehold or there are leasing arrangements with the Department of Lands. Both are subject to the provisions of the town planning scheme and other legislative requirements, but the outcome for the lessor and the Shire would be more beneficial in retaining people in our community.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council advise the Department of Planning, Lands and Heritage that the Shire of Dundas has no objection to the conversion of Lease I234718 over Lot 1850 on Deposited Plan 31927 to Freehold subject to the applicant being advised that any development of the land must be in accordance with the provisions of the Shire of Dundas Town Planning Scheme.

Moved Cr: Patupis

Seconded Cr: Warner

Resolution

That the Council advise the Department of Planning, Lands and Heritage that the Shire of Dundas has no objection to the conversion of Lease I234718 over Lot 1850 on Deposited Plan 31927 to Freehold subject to the applicant being advised that any development of the land must be in accordance with the provisions of the Shire of Dundas Town Planning Scheme.

Carried by: Simple Majority

For: 5

Against 0

Agenda Reference and Subject	
10.1.2 Proposed Application for Funding - Development of a South Coast Strategy	
Location / Address	Shire of Dundas Region
File Reference	LP.PL
Author	Chief Executive Officer Peter Fitchat Planning Consultant Tony Dowling
Date of Report	14 th March 2022
Disclosure of Interest	Nil

Summary

Applications are now open for funding under the WA's Coastal Management Plan Assistance Program (CMPAP) program to assist coastal land managers (eg. local governments and Aboriginal corporations/land councils) to prepare and implement strategies and management plans for coastal areas that:

are, or predicted to become, under pressure from a range of challenges, including the impacts of climate change, coastal hazards such as erosion and inundation, population growth, and competing land uses

Background

Grant amounts of up to \$200,000 can be applied for.

The grant amount can be expended over 2 financial year periods which allows a local government to budget its matching amount over the same 2 financial year periods.

1. Grant applications will be awarded in July 2022 with project commencement from September 2022 and submission of a final project report by September 2024.
2. Council is requested to consider and apply for grant funding under this program because there is a statutory requirement in the Shire's Local Planning Scheme (LPS) 2 to prepare detailed policy statements for each of the Shire's 3 special coastal planning areas.

These policy areas are centred around the Nuytsland Nature Reserve, the Mundrabilla coast, and the Eucla coast—the Mundrabilla and Eucla coast policy areas include the Eyre Highway and its northern margins.

3. It is suggested that the proposed strategy area **only include the Mundrabilla and Eucla coast policy areas** and exclude the Nuytsland Nature Reserve policy area as that policy area only comprises the Nuytsland Nature Reserve which is under the jurisdiction of the Department of Biodiversity, Conservation and Attractions (DBCA)

Statutory Environment

CMPAP grants support the Western Australian Planning Commission's State Planning Policy 2.6 – State Coastal Planning Policy (SPP2.6), which guides land use and development along WA's coast. CMPAP assists coastal land managers to prepare and implement strategies and management plans for coastal areas that are, or predicted to become, under pressure from a range of challenges. The Department of Planning, Lands and Heritage administers CMPAP on behalf of the Western Australian Planning Commission.

Policy Implications

A.12. Grant Funding Applications

Financial Implications

The Application will be done by Council staff with assistance from a consultant and would be acquired through our procurement process.

We will include \$35,000 in the 2022/23, and another \$35,000 in the 2023/24 Financial Year as part of our fifty percent contribution on the potential \$140,000 funding application.

Strategic Implications

Theme 1 – A vibrant, active and healthy socially connected Community			
A strong, healthy, educated and connected Community that is actively engaged and involved.			
Strategy 1	Goal	Measure	Priority
1.4 Highly developed educational facilities	A Shire which has highly developed educational opportunities and facilities available to the Community	An increased level of course and career selection available to the Community.	Medium
Theme 2 – A thriving local economy and economic base			
A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.			
Strategy 2	Goal	Measure	Priority

2.1 Opportunity for Economic Diversification	A vibrant economy that includes opportunities for mining, industry, tourism, shopping and business.	The level and diversity of businesses, including mining, industry, tourism and commercial activity is increasing.	Medium
2.2 Attracting new businesses	New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live.		
2.3 Future Growth and sustainability	Our Shire will maintain the existing population and provide opportunities for future growth for continued sustainability of the Community.	Population levels are stable or increasing to maintain a viable Community.	Medium
2.4 Provide infrastructure that stimulates growth	To assist in the provision of infrastructure that encourages development of existing and new business opportunities.	Increased level of infrastructure that is beneficial to business and industry.	High

Theme 3 – Natural & Built Environment

A protected and enhanced environment that is aesthetically pleasing and provides benefits for the Community for generations to come.

Strategy 3	Goal	Measure	Priority
3.1 Management of environmental impact.	To minimise the impact of Shire activities on the environment.	That any activities undertaken by the Shire have a demonstrable minimal impact on the environment and set a benchmark for the region.	Medium
3.3 Enhanced transport access and infrastructure.	Improved infrastructure within the Shire and good transport access to and around Norseman.	Existing infrastructure that meets Community expectations and requirements. A measurable improvement in levels of infrastructure.	High
3.4 Enhancement of natural tourist destinations.	Development of the Great Western Woodlands that maintains the overall natural beauty of the area however still provides opportunities for tourism and other uses.	That the GWW is generally preserved and any development undertaken still allows residents and tourists to enjoy its natural beauty An increased level of tourism numbers visiting the GWW.	Medium/High

Consultation

Councillors, Senior Shire Staff and CEO, Tony Dowling.

Comment

The outcomes for the Shire of Dundas are this funding to be used to get a better understanding of what's required for the possible future long-term use, tenure of, and access to, the professional fishing and squatter's shacks along the south coast.

To do a full identification and consideration of key sites for any identified maritime and other related infrastructure to support and maintain a regional fishery, and aquatic recreation.

To work towards an enhanced public access to the coast and ocean generally and the identification and consideration of any desired additional conservation or coastal protection areas, and/or foreshore reserves.

To do the required identification and consideration of any desired tourism and recreational nodes for day use visitation and low-key accommodation (eg. camping areas, potential resort sites).

To determine what future infrastructure and any human settlement requirements in support of the proposed Western Green Energy Hub (WGEH) within the Mundrabilla - Eucla localities would look like and as part of this identification and consideration of any desired future consolidation, rationalisation, and/or expansion of coastal and adjacent pastoral stations (eg. potential value-adding uses, diversification) that might impact the coastal policy areas.

The funding to be used to determine possible future use, development and enhancement of existing Eyre Highway roadhouses, including consideration of them being developed/enhanced as centres servicing tourism and recreation activities along the south coast and what the future of the original Eucla townsite, including enhanced heritage conservation/protection would look like.

Also, the possible Hydrogen Hub that is current being planned and is going through testing and how this would impact future expansion of the current Eucla Townsite and surrounds and the desired character and built form of development within the coastal policy areas would be included in this consultation.

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas Council support the application to the WA's Coastal Management Plan Assistance Program (CMPAP) program:

- 1. That the funding applied for is \$140,000.00 and the key points listed in the report forms the basis of the application and the funding outcomes.**
- 2. Delegate the CEO to acquire a suitable candidate/consultant to assist with the Grant Funding application.**

Moved Cr: Patupis
Seconded Cr: Warner

Resolution

That the Shire of Dundas Council support the application to the WA's Coastal Management Plan Assistance Program (CMPAP) program:

- 1. That the funding applied for is \$140,000.00 and the key points listed in the report forms the basis of the application and the funding outcomes.**
- 2. Delegate the CEO to acquire a suitable candidate/consultant to assist with the Grant Funding application.**

Carried by: Simple Majority

For: 5

Against: 0

Agenda Reference & Subject	
10.1.3 – Proposed Kitchen, Dining Facility, Tavern, Café and Coffee Shop	
Location / Address	94-98 Prinsep Street Norseman
File Reference	DB 4/2021
Author	Anthony Dowling, Dowling Giudici + Associates (DG+A) - Town Planning Consultant
Date of Report	15 March 2022
Disclosures of Interest	Financial: DG+A receives consulting fees from the Shire of Dundas Financial: Cr. J Maloney

Disclosure of Interest

Cr. Maloney left the Chambers 4:45pm

Summary

An application for retrospective development approval has been received by the Shire for the development of a, kitchen, dining facility, tavern, café, and a coffee shop at the above address within the Norseman townsite.

The proposal seeks to provide meals and beverages (including alcoholic beverages) primarily to occupants of recently approved nearby mining workforce accommodation facilities (located at 105-111 Prinsep Street and 106-114 Angove Street Norseman, 95B-99 Roberts Street Norseman, and 128 Prinsep Street Norseman respectively), and to the general public.

The tavern is proposed to be publicly accessible from 6.00 am to midnight Monday – Saturday, and from 10.00 am to midnight Sunday, with restricted times on select days and public holidays (eg. Good Friday, Christmas Day, and New Year's Eve). The tavern deck fronting Talbot Street will have restricted times for the serving of alcoholic beverages.

Breakfast is proposed to be available to occupants between 4.00 and 8.00 am daily, with dinner available daily between 4.00 and 8.00 pm. The proposed coffee shop will be open between 5.00 and 9.00 am daily.

None of the recently approved nearby mining workforce accommodation facilities have their own catering (mess) facilities, hence the proposal.

Public advertising of the development application was given twice, the second time due to incorrect development plans being submitted with the development application as well as updated information about the proposal being provided by the proponent.

Eight (8) submissions on the proposal were received across the two public advertising periods, with seven (7) of these objecting to the proposed development. One (1) submission supported the proposed development.

The seven (7) submissions objecting to the proposed development largely objected on the ground that the proposed development will potentially, adversely affect the viability of existing comparable or similar businesses within the Town. Consideration of this ground of objection is beyond the scope of matters that the Council can consider in determining an application for development approval and cannot form the basis of any determination of the application.

On this basis, and given that the assessment of the proposed development reveals that it largely complies with relevant provisions of the Shire's *Local Planning Scheme (LPS) 2*, and that it in a certain sense it replaces a former similar use carried out on the subject land (being the former *Norseman Miners and Workers Club*), it is recommended that development approval be granted to the proposed development.

Notwithstanding that the aforementioned 'economic viability' consideration is invalid in determining an application for development approval, it is contended that the effects of 'unbridled competition' in small towns and communities is likely to have a more acute deleterious effect on existing uses and businesses compared to those uses and businesses operating within larger urban centres, towns and cities (unfortunately, the author is not aware as to whether any studies have been carried out to date to test this contention)

To this end, and without prejudice to considering the proposed development on its merits, Council could invite the proponent to reconsider the desire to provide public accessibility to the proposed development, or at least consider reducing the times of public accessibility.

And - not that it would assist deliberations by Council in respect to the application under consideration here - Council could also consider developing a local planning strategy that can set out and shape the community's vision for the future development and growth of its district, and its Norseman and Eucla townships. Such a strategy can set out a range of future desirable land uses Council and the community wishes to embrace, and the desired physical form, scale and character that future land use and development might take.

Developing a local planning strategy also has the benefit of identifying and setting out clear directions to where future types of land use and development can be located, and the extent or level to which they are provided having regard to future population projections and other demographic characteristics, over a 15 – 20 year planning horizon. This will assist in the assessment of future development proposals of the type under consideration here.

Background/Context

The proposed development forms part of a larger development undertaking by the proponent (Resource Accommodation Management P/L) to provide a FIFO workforce (located within the town of Norseman) for the Norseman Gold Project.

The development site presently comprises four (4) freehold allotments being lots 40 and 42 on Deposited Plan 22298, and lots 204 and 205 on Deposited Plan 300448. Preliminary approval was recently granted by the Western Australian Planning Commission (WAPC) on 9 December 2021 to amalgamate these lots into a single lot. It is not known yet whether the amalgamation process has been completed and a new certificate of title has been issued for the new lot (proposed lot 604).

The development site was previously the premises of the former *Norseman Miners and Workers Club*.

A location plan of the development site is provided at **Attachment 10.1.x.1** to this agenda.

The development site comprises an area of 3,035 m² with a frontage of 60.35 metres to Prinsep Street, a frontage of 50.29 metres to Talbot Street, and a frontage of 60.35 metres to an existing gravel-constructed right-of-way (ROW) extending along the whole eastern boundary of the subject lots.

The site also adjoins the town's retirement village located to the south at 100 Prinsep Street.

The development site is generally flat with construction of the proposed development almost complete. Construction of the proposed development proceeded upon the granting by the Shire of a building permit for the proposed development but it appears that - for reasons unknown - the requirement for development approval to be obtained prior to the granting of the building permit had been overlooked. Hence, this application for retrospective approval.

The development site is serviced by Norseman's reticulated electricity and water supply networks, and a private wastewater sewerage system that connects to a wastewater treatment plant (WWTP) constructed by the proponent at 51 Richardson Street Norseman.

Proposal Overview

The proposed development will comprise four (4) uses to be carried on within two (2) modular buildings joined together via a central covered deck and a front verandah/deck extending across the building's Talbot Street frontage.

Total floor area is 1,560 m² covering about 52% of the development site (which equates to a plot ratio of 0.51).

The whole building (including verandahs) is set back 2.0 metres from the development site's Talbot Street lot boundary; 10 metres from its Prinsep Street lot boundary; 3.0 metres from its shared boundary with an adjoining ROW, and just under 20 metres from its shared lot boundary of the adjoining retirement village.

A new vehicle crossover from Prinsep Street to the development site is proposed further south of the existing crossover in Prinsep Street. This crossover is intended to be used by service vehicles only, which will be required to exit the development site via the adjoining right-of-way (ROW).

No onsite parking is proposed as the proponent anticipates that residents of the adjacent and nearby mining workforce accommodation facilities, and surrounding permanent residents, will walk to and from the premises rather than use motor vehicle transport.

For patrons wishing to use motor vehicle transport to attend the premises (such as tourists, visitors, and other permanent residents residing at some distance away) the proponent anticipates that these patrons will utilise existing on-street parking in Talbot Street.

Cool rooms and freezers, storage areas, and ablutions will be located towards the rear of the premises. A loading dock is provided at the rear of the premises accessed via the proposed new crossover in Prinsep Street and the concrete driveway.

A small sub-station is provided in the north-west corner of the development site.

A site development plan illustrating the layout of the development within the development site is provided at **Attachment 10.1.x.2** to this agenda.

The four (4) proposed uses to be carried out from the premises are a tavern, a kitchen (for meal preparation), a dining facility, a coffee shop, and a café.

Worker and public access to the premises will be from the Talbot Street frontage, directly into the dining area.

The kitchen and dining facility occupy the western wing of the premises and will be provided with its own ablutions.

The coffee shop will be located in the northeast corner of the dining area. The purchase of food and beverages (including by the public) from this outlet, however, will only be accessible from a servery window located within its front façade facing into the front verandah, although it appears that purchased food and beverages can be consumed in the adjoining proposed café located within the verandah.

The café proposed within the Tavern's front verandah and will be accessible for both patrons of the proposed coffee shop and the tavern to utilise.

The tavern will occupy the eastern wing of the premises, including the roofed central deck area and the deck area extending across the tavern's street frontage. The proponent will apply for a tavern licence in order to serve meals (breakfast and dinner) and beverages separately and for consumption within the tavern licensed area.

Anticipated staff numbers are 6-8 persons working in the kitchen, and 1-2 persons in the tavern area. The applicant has advised that this is likely to be the maximum number of staff required. As the dining facility and tavern may not always operate at maximum seating capacity, the number of staff employed at any one time may be less than the aforementioned numbers.

The applicant has further advised that it is the intent of the proponent to employ local people already residing in Norseman wherever possible. However, some specialist staff (e.g. a chef) may need to be recruited from outside Norseman and relocated to the town with housing being provided as an employment incentive.

Maximum seating capacity within the whole premises will be 276 persons of which 122 seats are to be allocated to the dining room, and 154 seats allocated to the tavern (60 seats inside and 94 seats in the deck areas).

A floor and roof plan of the premises are provided at **Attachments 10.1.x.3** and **10.1.x.4** to this agenda respectively.

Elevation and perspective drawings are provided at **Attachments 10.1.x.5** and **10.1.x.6** to this agenda respectively.

Statutory Environment

- *Planning and Development (Local Planning Schemes) Regulations 2015 ('LPS Regs')*
- *Shire of Dundas Local Planning Scheme No. 2 ('LPS 2')*

The **LPS Regs** provide the procedures and processes for making and determining an application for development approval as well as the matters to be considered in determining whether to grant development approval.

LPS 2 regulates the use and development of land within the Dundas Shire district, principally through the application of zones and reserves; the assignment of special control areas; and the prescribing of development controls and standards by which land use and development is expected to comply with (unless otherwise varied by the decision-maker).

The development site is zoned **Commercial** under LPS 2. The objectives of this zone are as follows (*cf* Table 2, LPS 2):

- To provide for a range of shops, offices, restaurants and other commercial outlets in defined townsites
- To maintain the compatibility with the general streetscape, for all new buildings in terms of scale, height, style, materials, street alignment and design of facades
- To ensure that development is not detrimental to the amenity of adjoining owners or residential properties in the locality

Prinsep Street abutting the development site is reserved as a **Primary Distributor Road** under the care and control of Main Roads Western Australia (MRWA).

Talbot Street abutting the development site is reserved as **Local Distributor Road** under the care and control of the Shire.

The proposed uses of the development site can be categorised into three (3) use classes, listed and defined in LPS 2 as follows:

Proposed Use/s	Use Class	Definition
Kitchen, Dining Facility, and Café	Restaurant/Cafe	Premises primarily used for the preparation, sale and serving of food and drinks for consumption on the premises by customers for whom seating is provided, including premises that are licenced under the <i>Liquor Control Act 1988</i> ;
Tavern	Tavern	Premises the subject of a tavern licence granted under the <i>Liquor Control Act 1988</i>
Coffee Shop	Fast Food Outlet	Premises, including premises with a facility for drive-through service, used for the preparation, sale and serving of food to customers in a form ready to be eaten – (a) without further preparation; and (b) primarily off the premises;

Whilst the tavern, conceivably, could be included in the use class '**Restaurant/Café**', given that LPS 2 includes a specific use class '**Tavern**', it is appropriate that the proposed tavern use be included in the latter use class.

Under LPS 2, a '**Restaurant/Café**' is a **permitted use ('P')** in the Commercial zone, if it complies with all relevant development standards and requirements of LPS 2.

This means the **use itself is not in question**, and that Council **cannot refuse to approve** an application for development approval for that use. However, Council can require relevant works to be undertaken in connection with that use in order for development approval to be issued. It is also incumbent upon the applicant to demonstrate that the use will comply with relevant scheme standards and requirements applying to the zone and/or the type of development (or any variation to those likely to be granted by the Council).

A '**Fast Food Outlet**' is also a **permitted use ('P')** in the Commercial zone.

A '**Tavern**' is only **permitted at the discretion** of the Council.

In exercising its discretion to permit such a use Council must have regard not only to applicable standards and requirements of LPS 2 but also to the matters for consideration listed in the 'deemed provisions' of the *Planning and Development (Local Planning Schemes) Regulations 2015 (LPS Regs - cf cl.67, Part 9, Schedule 2)*. A copy of these matters are reproduced at **Attachment 10.1.x.7** to this agenda.

Public Advertising and Submissions

Because Council is required to exercise its discretion in determining whether to permit the tavern use public notice of the proposed development was given twice, with the agreement of the applicant each time.

Public notice (in the *Kalgoorlie Miner* newspaper, on the Shire's website, and letters to surrounding owners and occupiers of land deemed to be potentially impacted by the proposed development) was given the first time between 11 and 25 November 2021.

During the first notice period it became apparent that the development application contained incorrect information. Upon this being rectified and updated information being provided by the applicant, it was determined that a second round of public notice (again in the *Kalgoorlie Miner* newspaper, on the Shire's website, and letters to surrounding owners and occupiers of land) of the proposed development be given. This occurred between 27 January and 10 February 2022.

Eight (8) submissions on the proposed development were received across the two public advertising periods. Two (2) of these were from the same objector – one for each public notice period.

Six (6) of these submissions were received during the first advertising period and have been considered in the assessment of the development application. A table summarising these submissions is provided at **Attachment 10.1.x.8** to this agenda.

Of these, one (1) submission supports the proposed development whilst the other five (5) submissions object to the proposed development. One of the five (5) objections was posted on Facebook with a copy forwarded to the Shire.

Of the two (2) submissions received from the second advertising period, one was received after the submission deadline. This submission was received from the proprietor of the Norseman Hotel who had previously lodged a submission during the first public notice period. This second submission was much more comprehensive than the first submission as it inherently expanded upon the grounds of objection given in the first notice period.

Notwithstanding, regard has been had to this second submission in the assessment of the application although Council can disregard it in determining the application.

The other submission received during the second public notice period also objected to the proposed development. A table summarising these submissions is provided at **Attachment 10.1.x.9** to this agenda.

In all, seven submissions objected to the proposed development, principally on the ground that the proposed development will detrimentally affect the viability of existing comparable or similar businesses being carried on within the Town. In respect to this, Council is reminded that having regard to *National Competition Policy* and matter no. (v) in the **LPS Regs**, the effect of the proposed development upon other existing similar uses within the town or the locality of the development site, is not a valid town planning consideration in determining an application for development approval.

Other concerns raised by submitters were the potential for adverse public health and amenity impacts on the Norseman community caused by allowing the proposed development.

Unfortunately, the seven (7) submitters objecting to the proposed development did not provide any evidence or substantiate their claims made in their objections. To this end, and that the proposed development generally conforms with relevant scheme objectives and development standards, these objections ought to be dismissed.

Policy Implications

The Shire has no local planning policies that apply to the proposed development.

Financial Implications

There are no specific financial implications for the Shire of Dundas relating to the proposal.

Strategic Implications

The strategic community plan themes that may link to the proposal are as follows:

Theme 2 – A thriving local economy and economic base

A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.

Nº	Strategy 2	Goal	Measure	Priority
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2.1	Opportunity for Economic Diversification	A vibrant economy that includes opportunities for mining, industry, tourism, shopping and business.	The level and diversity of businesses, including mining, industry, tourism and commercial activity is increasing.	Medium
2.2	Attracting new businesses	New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live.		

Consultation

The application was referred internally to key staff, and to the Water Corporation, Horizon Power, Goldfields Esperance Development Commission (GEDC), and Main Roads Western Australia (MRWA).

The Shire's Environmental Health Consultant recommended that a range of development conditions (that are mostly standard) to be attached to any development approval granted.

These conditions relate to the provision of lighting to external stairs; the provision of a waste storage enclosure; not allowing live entertainment and amplified or recorded music **beyond 10.00 pm each day**, unless otherwise approved by the Shire; and restricting the service and consumption of alcoholic beverages on the front deck/verandah between **7.00 am and 10.00 pm** on each day the tavern operates.

The Water Corporation advised that connection of the proposed development to its reticulated water supply network was available, that an increased size water meter will be required to service the development; and that the building development will require approval from its building services division.

MRWA advised as follows:

1. Only one (1) crossover per property is permitted and that any redundant crossovers must be removed, and the verge reinstated;
2. The crossover on Prinsep St can only be used to enter the property – any egress from the development site to Prinsep Street is not permitted;
3. The applicant must demonstrate to MRWA that the vehicles utilising the crossover can turn in without affecting the flow of through traffic on Prinsep St.

Neither Horizon Power nor the GEDC provided any response or feedback on the proposed development.

Comment

As stated earlier in this report, Council is required to have regard to the matters (where relevant) listed in **Attachment 10.1.x.7** to this agenda. It is suggested that the listed matters (a), (b), (m), (n), (p), (s), (t), (u), (v), (y), and (za) are considered relevant in exercising discretion as to whether the proposed development ought to be permitted.

With reference to these matters the following comments are offered for Council's consideration:

- (1) By virtue of its range of proposed uses, the proposed development accords with the first listed objective of the Commercial zone, and hence, satisfies matter **(a)**;

- (2) Except for non-compliance with the LPS 2 onsite car parking requirements (and for which dispensation of this requirement can be favourably considered as explained further in this section), the proposed development is otherwise deemed-to-comply with other scheme requirements and standards. This satisfies matters **(b)** and **(m)** as well as the second listed objective of the Commercial zone;
- (3) The requirements of matter **(n)** can be satisfied through compliance and adherence with relevant requirements set out in relevant statutes such as the *Health (Public Building) Regulations*, and the *Environmental Protection (Noise) Regulations 1997*, and the imposition of relevant conditions on any development approval granted.

One particular condition of development approval that ought to be imposed - having regard to the expectation for residents of the adjoining retirement village at 100 Prinsep Street to enjoy quiet amenity – is the installation of a suitable noise barrier along the rear boundary of the development site.

Adherence to the aforementioned statutes and conditions imposed on any development approval granted can also satisfy the third listed objective of the Commercial zone, which in turn further satisfies matter **(a)**;

- (4) In respect to matter **(p)**, this can be satisfied by imposing as a condition of development approval the submission and implementation of a landscaping plan, which is recommended to include the landscaping of adjacent street verges;
- (5) In respect to matter **(s) (i)**, this can be satisfied by imposing MRWA's recommended conditions of development approval pertaining to access from Prinsep Street. Furthermore, as egress is proposed via the adjoining ROW, it is recommended that the ROW be suitably upgraded, including a requirement for dust suppression (particularly in respect to the retirement village at 100 Prinsep Street);
- (6) For matter **(s) (ii)** the proposed arrangements for the loading, unloading and manoeuvring of vehicles as shown on the submitted application plans are deemed satisfactory.

However, in respect to the provision of onsite car parking the proposal is deficient when the ratio for providing onsite car parking for a **restaurant/café (one bay per 4 seats)** is applied.

LPS 2 does not prescribe any onsite car-parking requirement for a **tavern**. In the absence of this, Council can exercise discretion as to the amount of onsite parking to be provided. Arguably, the tavern use is similar to that of a restaurant/café. Hence, it is considered reasonable that the aforementioned car-parking ratio for a restaurant/café use be applied in determining the minimum number of onsite car bays to be provided. Based on 276 seats, **69 onsite bays** ordinarily would be required.

(NB: Depending on the workforce roster system employed by the proponent – which is unknown - it is likely that no more than say two-thirds of the total workforce will be present within the dining facility, tavern and café at any one time. This scenario – if it was to be confirmed by the proponent – would substantially reduce the onsite parking demand below 69 bays)

In respect to the proposed coffee shop (**Fast Food Outlet**), onsite parking is required to be provided at **one (1) bay per 10 m² of retail floor area**. However, as the internal floor area of the coffee shop will only be accessible to staff (ie. it is not a retail floor space), there is no requirement for the coffee shop to provide any onsite car parking.

Given that the mining workers patronising the proposed development will be residing in adjacent or nearby mining workers accommodation (for which the proposed development is primarily catering for) the need to provide any onsite car bays for this cohort of users is deemed unwarranted. As such, this is unlikely to generate any significant traffic movement from the

development site. Furthermore, in its advice to MRWA the applicant stated that at the most, trucks servicing the proposed development (typically, refrigerated 'Pantech' trucks about 7 – 10m long) will generate about 3 - 4 truck movements per week. Taking these into account, matter **(t)** can also be satisfied.

In respect to the provision of onsite parking for public patrons and staff there is available parking within the adjacent Talbot Street reserve deemed sufficient to cater for public patrons and staff parking demand.

However, it should be noted that the granting of a dispensation for the required 69 onsite car bays could provide a substantial benefit to the proponent. Therefore, in lieu of any parking dispensation granted by Council, it is recommended (as a condition of development approval) that existing car bays provided within the adjacent Talbot Street reserve (between Prinsep and Roberts Streets) be suitably line-marked and the street's verge areas be suitably landscaped, including the provision of shade trees, to enhance and beautify the streetscape. This requirement can also satisfy matter **(p)**;

- (7) In respect to matter **(u)(i)** there is no public transport service available within the Norseman townsite;
- (8) As the development site is connected to the town's water and power supply network, and to a private sewerage system, matter **(u)(ii)** is satisfied;
- (9) The storage, management and collection of waste can be suitably addressed via the imposition of relevant conditions as recommended by the Shire's environmental health consultant, thus satisfying matter **(u)(iii)**;
- (10) In lieu of providing onsite car parking, it is recommended that the proponent provide some onsite bicycle parking facilities (as a condition of development approval), available for public patrons and staff. This can satisfy matter **u(iv)**;
- (11) A pedestrian ramp is proposed at the entrance to the dining facility, with the whole facility being provided at a single level, thus satisfying matter **(u)(v)**;
- (12) In a sense, the proposed development is replacing the former *Norseman Miners and Workers Club*, and will be providing greater public accessibility. As such, it can be construed that the new development will continue to provide a 'community service' as place for informal community gatherings and socialisation, thus satisfying matter **(v)**;
- (13) Matters **(y)** and **(za)** can be satisfied by the consideration of the submissions received from the two public advertising periods, and from comments received from MRWA and the Water Corporation, in determining the development application.

In light of the development application being capable of satisfying the aforementioned matters and the objectives of the Commercial zone in LPS 2, including through the imposition of relevant conditions, it is recommended the development application be conditionally approved.

Determination Options

In determining the application, Council has the option of:

- A. Approving the application for development approval with or without conditions; or
- B. Refusing to approve the application for development approval.

It is recommended that the application be approved.

Voting Requirements

Simple Majority

Officer Recommendation

That Council:

1. Pursuant to clause 68 (2) in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, APPROVE development application DB 4/2021 to develop a kitchen, dining facility, tavern, coffee shop, and café upon lots 40 and 42 on Deposited Plan 22298, and lots 204 and 205 on Deposited Plan 300448 (HN's 94 -98) Prinsep Street Norseman, generally in accordance with the following plans/drawings:
 - A. Proposed Floor Plan drawn by HSC Building Design P/L (Drawing No. A02.01 – Revision F);
 - B. Proposed Roof Plan drawn by HSC Building Design P/L (Drawing No. A02.02 – Revision F);
 - C. Proposed Elevations drawn by HSC Building Design P/L (Drawing No. A03.01 – Revision F); and
 - D. Section A drawn by HSC Building Design P/L (Drawing No. A04.01 – Revision F);

and subject to the following conditions:

- (i) The Proposed Site Plan drawn by HSC Building Design P/L (Drawing No. A01.01 – Revision F) being modified as follows:
 - (a) Deletion of the existing crossover;
 - (b) Denoting the proposed crossover for vehicle ingress only; and
 - (c) Denoting one-way traffic movement (west to east) along the concrete driveway at the rear of the premises, with egress only into the adjoining right-of-way (ROW).

The modified site plan shall be submitted within 7 days of the date of this approval, be endorsed by the Shire of Dundas, and form part of the development approval granted;

- (ii) The adjoining ROW is to be upgraded to the specifications and satisfaction of the Shire of Dundas within 6 months of the date of this approval, or any alternate date as agreed to by the Shire;
- (iii) Signage directing vehicular movement into, through, and out of the development site is to be designed and installed to the specifications and satisfaction of the Shire of Dundas, within 6 months of the date of this approval, or any alternate date as agreed to by the Shire;
- (iv) Existing on-street parking bays within the Talbot Street reserve between Prinsep Street and Roberts Street being line-marked to the specifications and satisfaction of the Shire of Dundas within 6 months of the date of this approval, or any alternate date as agreed to by the Shire;
- (v) The development being connected to the wastewater treatment plant located upon lot 51 Richardson Street Norseman, to the satisfaction of the Shire of Dundas;
- (vi) Provision of a waste storage enclosure, designed to the specifications and satisfaction of the Shire of Dundas;

- (vii) **Submission of a landscaping plan to the specifications and satisfaction of the Shire of Dundas within 30 days of the date of this approval. The plan is to include a scheme of landscaping for the development site's street verges, including the provision of shade trees.**

The landscaping plan is to be implemented within 6 months of it being approved by the Shire of Dundas;

- (viii) **The serving of alcoholic beverages on the tavern front verandah/café is restricted to the following times, referenced as area number 1:**

Monday – Saturday	10:00 am to 10.00 pm
Sunday	10.00 am to 10.00 pm

- (ix) **The opening hours for the tavern are restricted to the following times inside the enclosed internal enclosed deck area marked as area number 2:**

Monday – Saturday	06.00 am to 12.00 am
Sunday	10.00 am to 12.00 pm
New Year's Eve (Monday – Saturday)	6.00 am to 2.00 am (New Year's day)
New Year's Eve (Sunday)	10.00 am to 2.00 am (New Year's day)
Good Friday	12.00 pm to 10.00 pm (ancillary to a meal only)
Christmas Day	12.00 pm to 10.00 pm (ancillary to a meal only)
ANZAC Day	12.00 pm to 12.00 am

- (x) **Live entertainment and/or amplified music is not permitted beyond 10.00pm on any day, unless for a specific event and as agreed to by the Shire of Dundas prior to the event taking place; and**
- (xi) **A suitable noise barrier being designed and installed to the specifications and satisfaction of the Shire of Dundas along the length of the rear boundary of the development site.**

2. **Note and acknowledge all submissions received to the proposed development, and cause the Chief Executive Officer to advise each submitter of this approval accordingly; and**
3. **Notwithstanding the approval hereby granted, request the Chief Executive Officer to invite the proponent to reconsider making the proposed development publicly accessible, or at least consider reducing the proposed times for public access.**

In the event that the proponent agrees to either preclude public access from the approved development or is prepared to reduce the times available for public access, the Chief Executive Officer is delegated authority to suitably modify this development approval accordingly.

Advice Notes

1. **If the approved development has not been fully developed within 2 years from the date of this approval, the approval will expire and be of no further effect.**

The approval may be extended beyond the approval expiry period where a request has been received and approved by the Shire of Dundas within 3 months of the approval expiry date;

2. External stairs, which form part of an exit path, are to be illuminated in accordance with the *Health (Public Building) Regulations 1992*, Part 4 – Lighting and AS/NZS 2293;
3. The existing crossover in Prinsep Street that formerly provided vehicular access to the development site is to be removed, with the residual verge area being reinstated to the specifications and satisfaction of Main Roads Western Australia (MRWA); and
4. Installation of the proposed new crossover in Prinsep Street is to be designed and constructed to the specifications and satisfaction of Main Roads Western Australia (MRWA). An application to install the proposed crossover must be lodged with MRWA and include a demonstration that the vehicles utilising the proposed crossover can turn in from Prinsep Street without impacting the flow of through traffic on Prinsep St.

Moved Cr: Patupis
Seconded Cr: Hogan

Resolution

That Council:

2. Pursuant to clause 68 (2) in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, APPROVE development application DB 4/2021 to develop a kitchen, dining facility, tavern, coffee shop, and café upon lots 40 and 42 on Deposited Plan 22298, and lots 204 and 205 on Deposited Plan 300448 (HN's 94 -98) Prinsep Street Norseman, generally in accordance with the following plans/drawings:
 - E. Proposed Floor Plan drawn by HSC Building Design P/L (Drawing No. A02.01 – Revision F);
 - F. Proposed Roof Plan drawn by HSC Building Design P/L (Drawing No. A02.02 – Revision F);
 - G. Proposed Elevations drawn by HSC Building Design P/L (Drawing No. A03.01 – Revision F); and
 - H. Section A drawn by HSC Building Design P/L (Drawing No. A04.01 – Revision F);

and subject to the following conditions:

- (ii) The Proposed Site Plan drawn by HSC Building Design P/L (Drawing No. A01.01 – Revision F) being modified as follows:
 - (d) Deletion of the existing crossover;
 - (e) Denoting the proposed crossover for vehicle ingress only; and
 - (f) Denoting one-way traffic movement (west to east) along the concrete driveway at the rear of the premises, with egress only into the adjoining right-of-way (ROW).

The modified site plan shall be submitted within 7 days of the date of this approval, be endorsed by the Shire of Dundas, and form part of the development approval granted;

- (xii) The adjoining ROW is to be upgraded to the specifications and satisfaction of the Shire of Dundas within 6 months of the date of this approval, or any alternate date as agreed to by the Shire;
- (xiii) Signage directing vehicular movement into, through, and out of the development site is to be designed and installed to the specifications and satisfaction of the Shire of Dundas, within 6 months of the date of this approval, or any alternate date as agreed to by the Shire;
- (xiv) Existing on-street parking bays within the Talbot Street reserve between Prinsep Street and Roberts Street being line-marked to the specifications and satisfaction of the Shire of Dundas within 6 months of the date of this approval, or any alternate date as agreed to by the Shire;
- (xv) The development being connected to the wastewater treatment plant located upon lot 51 Richardson Street Norseman, to the satisfaction of the Shire of Dundas;
- (xvi) Provision of a waste storage enclosure, designed to the specifications and satisfaction of the Shire of Dundas;
- (xvii) Submission of a landscaping plan to the specifications and satisfaction of the Shire of Dundas within 30 days of the date of this approval. The plan is to include a scheme of landscaping for the development site's street verges, including the provision of shade trees.

The landscaping plan is to be implemented within 6 months of it being approved by the Shire of Dundas;

- (xviii) The serving of alcoholic beverages on the tavern front verandah/café is restricted to the following times, referenced as area number 1:

Monday – Saturday	10:00 am to 10.00 pm
Sunday	10.00 am to 10.00 pm

- (xix) The opening hours for the tavern are restricted to the following times inside the enclosed internal enclosed deck area marked as area number 2:

Monday – Saturday	06.00 am to 12.00 am
Sunday	10.00 am to 12.00 pm
New Year's Eve (Monday – Saturday)	6.00 am to 2.00 am (New Year's day)
New Year's Eve (Sunday)	10.00 am to 2.00 am (New Year's day)
Good Friday	12.00 pm to 10.00 pm (ancillary to a meal only)
Christmas Day	12.00 pm to 10.00 pm (ancillary to a meal only)
ANZAC Day	12.00 pm to 12.00 am

- (xx) Live entertainment and/or amplified music is not permitted beyond 10.00pm on any day, unless for a specific event and as agreed to by the Shire of Dundas prior to the event taking place; and
- (xxi) A suitable noise barrier being designed and installed to the specifications and satisfaction of the Shire of Dundas along the length of the rear boundary of the development site.

4. Note and acknowledge all submissions received to the proposed development, and cause the Chief Executive Officer to advise each submitter of this approval accordingly; and
5. Notwithstanding the approval hereby granted, request the Chief Executive Officer to invite the proponent to reconsider making the proposed development publicly accessible, or at least consider reducing the proposed times for public access.

In the event that the proponent agrees to either preclude public access from the approved development or is prepared to reduce the times available for public access, the Chief Executive Officer is delegated authority to suitably modify this development approval accordingly.

Advice Notes

5. If the approved development has not been fully developed within 2 years from the date of this approval, the approval will expire and be of no further effect.

The approval may be extended beyond the approval expiry period where a request has been received and approved by the Shire of Dundas within 3 months of the approval expiry date;

6. External stairs, which form part of an exit path, are to be illuminated in accordance with the *Health (Public Building) Regulations 1992, Part 4 – Lighting* and AS/NZS 2293;
7. The existing crossover in Prinsep Street that formerly provided vehicular access to the development site is to be removed, with the residual verge area being reinstated to the specifications and satisfaction of Main Roads Western Australia (MRWA); and
8. Installation of the proposed new crossover in Prinsep Street is to be designed and constructed to the specifications and satisfaction of Main Roads Western Australia (MRWA). An application to install the proposed crossover must be lodged with MRWA and include a demonstration that the vehicles utilising the proposed crossover can turn in from Prinsep Street without impacting the flow of through traffic on Prinsep St.

Carried by: Simple Majority

For: 4

Against:0

Disclosure of Interest

Cr. Maloney returned to Chambers at 4:50 pm

10.2 Members and Policy

Agenda Reference & Subject	
10.2.1 – Receive the Information Bulletin	
Location / Address	Shire of Dundas
File Reference	PE.ME.2
Author	Chief Executive Officer - Peter Fitchat
Date of Report	5 March 2022
Disclosure of Interest	Nil

Summary

For Council to consider receiving the Information Bulletin for the period ending 28/2/2022

Background

The Councillors' Information Bulletin for the period ending 28/2/2022 was completed and circulated to Councillors.

Statutory Environment

Local Government Act 1995

4. Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
5. Section 3.1 – Provides that the general function of the local government is to provide for the good governance of persons in its district.

Policy Implications

Council has no policies in relation to this matter.

Financial Implications

The recommendation of this report has no financial implications for Council.

Strategic Implications

Informing Elected Members with respect to matters impacting on their roles, responsibilities and decision making as the Shire of Dundas Council.

Consultation

The IB Report is prepared in consultation with Senior Officers

Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

The Information Bulletin contains confidential elements and is not a public document, it is distributed to Councillors and senior officers only and is not for public release.

Voting Requirements

Simple Majority

Officer Recommendation

That Council receive the monthly Councillors' Information Bulletin for the period ending 28/2/2022 as included in confidential papers relating.

Moved: Cr. Hogan
Seconded: Cr. Patupis

Resolution

That Council receive the monthly Councillors' Information Bulletin for the period ending 28/2/2022 as included in confidential papers relating.

Carried by: Simple Majority

For: 5

Against: 0

10.3 Administration, Finance and Community Development

Agenda Reference & Subject	
10.3.1 – Norseman Community Resource Centre Management Report and Financial Statements	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Authors	CRC Manager - Angela Hogan Senior Administration - Officer Ciara Stewart
Date of Report	14 March 2022
Disclosure of Interest	Nil

Summary

That the Shire of Dundas Council review and accept the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 28th February 2022.



MANAGEMENT REPORT

Prepared by: Angie Hogan
01/2/2022-28/02/2022

Norseman Community Resource Centre

Membership and patronage details:

Total Number of memberships: 4

Patronage per opening hour: 6.8

Community spread in WA and the resulting increase of restrictions has seen numbers drop as community members go out for essentials. The CRC was required to cancel some craft workshops due to the service provider disagreeing with the Shire's requirement to abide by government mandates. This will have minimal impact as the CRC has been successful in securing alternative providers for craft workshops.

Another impact to CRC patronage has been external service providers postponing their visits to Norseman as their organisations implement travel bans. Clients can access the services via tele-health. We hope that this requirement is short lived as face to face engagement with people is the preferred and assist in building stronger support and care.

Community Resource Centre staff have been supporting residents who have difficulty navigating technology to register for the WA government's Free RATs Program.

The CRC has submitted a funding application for \$5000.00 to the Better Beginnings Family Literacy Community Grants program. This funding is a partnership between WA State Library and the Better Beginnings program to provide opportunities for young children in the community. If successful the CRC Manager will work with the Shire of Dundas Youth and Recreation Officer and Library Officer to provide fun and educative activities such as early learning puppet shows, hands on arts and crafts programs.

Marketing strategies undertaken in the reporting period and outcomes achieved

The CRC promotes its services on the website and its social media pages.

Events/courses investigated for future succession planning

All year we will be running Free Basic computer classes-Word, Excel, and Publisher, and BeConnected for Seniors 50+ and short courses.

Professional development and training opportunities

Certificate II in information, Digital media and Technology.

Norseman Community Resource Centre		
<i>PO Box 206 81 Roberts Street NORSEMAN WA 6443</i>		
Balance Sheet		
As of February 2022		
14/03/2022		
1:01:18 PM		
Assets		
Current Assets		
Cash On Hand		
Cheque Account	\$124,917.96	
Petty Cash	\$150.00	
Total Cash On Hand	<u>\$125,067.96</u>	
Trade Debtors	\$760.50	
Total Current Assets		<u>\$125,828.46</u>
Other Assets		
Deposits	\$2,000.00	
Total Other Assets		<u>\$2,000.00</u>
Fixed Assets		
Furniture & Fixtures		\$96,659.60
Furniture & Fixtures at Cost		-\$70,307.53
Furniture & Fixtures Accum Dep		
Total Assets		<u>\$154,180.53</u>
Liabilities		
Current Liabilities		
GST Liabilities		
GST Collected	\$51,569.22	
ATO Running Balance Account	-\$2,169.00	
GST Paid	<u>-\$47,448.43</u>	
Total GST Liabilities		<u>\$1,951.79</u>
Other Current Liabilities		
Long Service Leave Provision	\$21,773.96	
Annual Leave Provision	\$8,595.74	
Total Current Liabilities		<u>\$32,321.49</u>
Total Liabilities		<u>\$32,321.49</u>
Net Assets		<u>\$121,859.04</u>
Equity		
Retained Earnings		\$47,646.39
Current Year Earnings		\$20,391.10
Historical Balancing		<u>\$53,821.55</u>
Total Equity		<u>\$121,859.04</u>

Norseman Community Resource Centre

PO Box 206
81 Roberts Street
NORSEMAN WA 6443

Profit & Loss Statement

1/07/2021 through 28/02/2022

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Income		
Sales		
1 Computer Usage	\$332.88	
3 Photocopying/Printing	\$7,339.47	
Fax Services	\$0.45	
Scanning	\$286.28	
Binding	\$133.64	
Memberships	\$36.36	
Secretarial Services	\$4.54	
Laminating	\$196.64	
Kids Klub	\$9.09	
Events	\$749.99	
Computer Goods - Sales	\$1,147.17	
Phones & Credit - Sales	\$1,262.01	
4 Drinks - Sales	\$33.55	
Express Yourself - Sales	\$49.33	
Photo Express kiosk	\$595.08	
Animal Jewels & Coasters Sales	\$94.04	
Conference Room Hire	\$1,095.45	
Contract Services	\$18,375.68	
Grant Income	\$78,983.16	
Miscellaneous Income	\$466.18	
Total Income		<u>\$111,190.99</u>
Cost of Sales		
Purchases		
Purchases - Express Yourself	\$90.00	
Photocopier Meter Reading	\$7,070.60	
Computer & Phone Goods	-\$412.85	
TRANSWA Ticket Sales	-\$1,184.78	
Total Cost of Sales		<u>\$5,562.97</u>
Gross Profit		<u>\$105,628.02</u>
Expenses		
Events	\$23,800.96	
Bank Fees	\$160.00	
Advertising	\$1,243.64	
Dues & Subscriptions	\$2,561.25	
Insurance	\$1,774.57	
Cleaning Supplies	\$74.27	
Security	\$1,997.64	
Photo Express Kiosk	\$561.17	
Asset Purchases	\$3,045.45	
Computer Repairs & Maintenance	\$3,788.05	
Postage & Shipping	\$10.00	
Telephone	\$499.96	
Stationery	\$641.83	
Employment Expenses		
Staff Amenities	\$89.36	
Superannuation	\$5,888.74	
Wages & Salaries	\$38,326.89	
Training & Conferences	\$750.41	
Total Employment Expenses		<u>\$45,055.40</u>
Services		
Internet Fees	\$22.73	
Total Expenses		<u>\$85,236.92</u>
Net Profit / (Loss)		<u>\$20,391.10</u>

Norseman Community Resource Centre

PO Box 206
81 Roberts Street
NORSEMAN WA 6443

Reconciliation Report

14/03/2022
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ID#	Date	Payee	Deposit	Withdrawal
Cheque Account:		1-1110	Cheque Account	
Date of Bank Statement:		28/02/2022		
Reconciled Cheques				
SC280222	4/02/2022			\$10.00
2202	7/02/2022	Technologica (C Direct)		\$787.20
2203	7/02/2022	Solutions IT		\$858.00
2204	7/02/2022	Norseman Today Group Inc		\$130.00
2205	7/02/2022	Solutions IT		\$18.88
2206	7/02/2022	Express Yourself Printing		\$104.00
2207	7/02/2022	Solutions IT		\$858.00
2208	7/02/2022	Safe T Card Australia PTY LT		\$310.20
2209	7/02/2022	Public Transport Authority of		\$801.77
2210	7/02/2022	Dummies Corp.		\$2,475.00
2211	7/02/2022	Norseman IGA		\$54.94
2212	11/02/2022	Solutions IT		\$18.88
2213	11/02/2022	Norseman IGA		\$219.68
2214	11/02/2022	Public Transport Authority of		\$527.06
2215	11/02/2022	Shire of Dundas - Wages & Su		\$16,389.25
2216	11/02/2022	Shire of Dundas - Subscription		\$229.00
2217	11/02/2022	Shire of Dundas - Events		\$1,799.15
2218	11/02/2022	Shire of Dundas - Photocopier		\$2,240.74
2219	11/02/2022	Shire of Dundas - Office Natio		\$59.00
2220	11/02/2022	Shire of Dundas - LGIS Insura		\$958.01
2221	11/02/2022	Shire of Dundas - Events		\$138.60
2222	11/02/2022	Technologica (C Direct)		\$670.37
SC280222	17/02/2022	trust bank fees		\$10.00
Total:			\$0.00	\$29,667.73

Reconciled Deposits

CR003155	7/02/2022	Cash Sales Deposit	\$1,537.85	
CR003145	8/02/2022	Payment; Shire of Dundas	\$1,800.00	
CR003150	11/02/2022	Centrelink Services AU 01.02.	\$3,095.61	
CR003146	17/02/2022	Payment; Yorgum Healing Ser	\$25.00	
CR003156	18/02/2022	EFT Deposit	\$2,699.50	
CR003147	21/02/2022	Payment; Shire of Dundas	\$1,010.90	
CR003148	24/02/2022	Payment; Centrecare	\$50.00	
CR003149	24/02/2022	Payment; Centrecare Kalgoorl	\$25.00	
Total:			\$10,243.86	\$0.00

Reconciliation

BusinessBasics Balance on 28/02/2022:	\$124,917.96
Add: Outstanding Cheques:	\$0.00
Subtotal:	\$124,917.96
Deduct: Outstanding Deposits:	\$0.00
Expected Balance on Statement:	\$124,917.96

Manager Norseman Community Resource Centre
 Shire of Dundas Manager of Corporate and Community Services
 Shire of Dundas Senior Administration Officer

Voting Requirements

Simple Majority

Officer Recommendation

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 28th February 2022 be accepted.

Moved Cr: Patupis
 Seconded Cr: Warner

Resolution

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 28th February 2022 be accepted.

Carried by: Simple Majority

For: 5

Against: 0

Agenda Reference & Subject	
10.3.2 – Accounts Paid 1st February to 28th February 2022	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts and Payroll Officer – Ali Sherifi
Date of Report	15 March 2022
Disclosure of Interest	Nil

Summary

For Council to review and note the operational expenditure and accounts paid 1st February to 28th February 2022.

Statutory Environment

Policy Implications

Council has approved policies and procedures in place to ensure

Financial Implications

Nil

Trust Payments

Chq/EFT	Date	Name	Description	Amount
562	03/02/2022	Shire of Dundas Petty Cash	RECOUP 2.11.21 - 1.2.22	750.00
EFT6234	03/02/2022	PETER HOCKING	GYM KEY DEPOSIT REFUND	50.00
EFT6289	18/02/2022	MICHAEL O'GRADY	GYM KEY DEPOSIT REFUND	50.00

				\$850.00
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Municipal Cheques

Cheque	Date	Name	Description	Amount
				0.00

Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT6212	01/02/2022	Australia Post	Postage (December 2021)	65.40
EFT6213	01/02/2022	ZircoDATA Pty Ltd	Storage of Registers (26.11.2021 - 25.12.2021)	160.24
EFT6214	01/02/2022	BP Norseman	Diesel and Unleaded Fuel Purchases December 2021	288.04
EFT6215	01/02/2022	Bonza Constructions Pty Ltd	Supply material & misc. hardware to construct storage areas at the toilets at dog park plus labour \$2323.20 Repair door handle at Sports Complex \$81.95 Emergency works to unblock Phoenix Park toilets \$158.40	2563.55
EFT6216	01/02/2022	WA Country Health Service	Mathew Morgan - Emergency attendance at Norseman Hospital	339.00
EFT6217	01/02/2022	Esperance Communications	Install a wireless link between Woodlands Centre and Town Hall, install a wireless access point into the Town Hall	3683.55
EFT6218	01/02/2022	FUTURE SECURITY SOLUTIONS PTY LTD	Quarterly monitoring for 81 Roberts Street 19.10.2021 - 19.01.2022	150.15
EFT6219	01/02/2022	FULL MOON CAFE	Catering for COUNCIL MEETING 21/12/21 \$385 3 x \$10 Full Moon Vouchers (Christmas in the park parade prize \$30)	415.00
EFT6221	01/02/2022	Goldfields Image Works	Printing and frame service certificate (10years of continuous service with the Shire of Dundas)	330.00
EFT6222	01/02/2022	DOWLING GIUDICI ASSOCIATES	As per DG+A Professional Services Agreement 201218: 40 hrs @ \$95 / hr - Period commencing 30th December 2021	4180.00
EFT6223	01/02/2022	Landgate	Mining Tenement Chargeable - Schedule no. M2021/11 Dated 15.10.2021 - 19.11.2021 \$41.30 Gross Rental Valuation Chargeable G2021/2 Dated 09.01.2021 - 26.11.2021 \$70.40 Mining Tenements Chargeables Schedule no. M2021/12 Dated 20.11.2021 - 15.12.2021 \$41.75 Mining Tenements Chargeables - Schedule no. M2021/11 Dated 15.10.2021 - 19.11.2021 \$225.45	378.90

EFT6224	01/02/2022	Mundrabilla Station	Clean up rockslide on the road due to rainfall, truck hire and loader hire plus travel	1170.00
EFT6225	01/02/2022	Norseman IGA	Various IGA Purchases 01.12.2021 - 31.12.2021 \$1246.10 Various IGA Purchases 01.12.2021 – 31.12.2021 \$3401.94	4648.04
EFT6226	01/02/2022	Navman Wireless Australia Pty Ltd	Monthly Satellite Service (05.01.2022 - 04.02.2022)	65.89
EFT6227	01/02/2022	O'Dwyer Electrical	Replace 8 x LED light fittings at SES Building, install sub mains to switchboard and organise material for future work at Laundromat	3322.00
EFT6228	01/02/2022	Solutions IT (invoice S + B)	Purchase 2x HP Probook 14 and 1x HP ZBook Firefly 14" \$6235.71 Managed support – Maintain – Monthly billing for January \$2472.62	8708.33
EFT6229	01/02/2022	TOLL TRANSPORT PTY LTD	Freight - State Library \$63.06 Credit Note -\$25.03 Freight Pathwest \$16.76	54.79
EFT6230	01/02/2022	Wilsons Diesel & Auto Repairs	2 x batteries for Mitsubishi Tip Truck P283 DS26 plus delivery fee \$1347.60 Replace main belt & AC Belt, 1 x cabin filter \$500.80 1 x air filter for Hino Service Truck P302 DS19 \$258.90 2 x Air filter for Bomag Roller P287 DS3300 \$247.60 2 x Air filter for Bomag Multi Roller p325 DS25 \$247.60 1 x Air filter for Mitsubishi Tip Truck P283 DS26 \$217.70 Supply various parts to repair exhaust system on vehicle \$185.20 Supply and fit 1 x new tyre to P290 \$432.20 Repair flat tyre for Holden Colorado P282 DS3422 \$50	3487.60
EFT6231	01/02/2022	SHARON MAREE WARNER	Standby Pool Manager 31.12.2021 - 16.01.2021	2900.00
EFT6232	01/02/2022	Telstra Corporation Limited	ADSL & Phone Charges 04.01.2022 - 04.02.2022 \$1592.23 Phone Charges for Admin, Co-Location, Woodlands Centre & Depot for 139 Roberts Street \$681.43 Telstra 4GXWIFI Plus for CEO 04.01.2022 – 03.02.2022 \$44 Satellite Charges 16.01.2022 – 15.02.2022 \$187.03	3938.11

			Mobile Charges, Tablets and Cameras 17.01.2021 – 16.02.2022 \$1263.42 Home Bundles for 124 Prinsep street & 11 Robert Street 21.12.2021 – 20.01.2022 \$170	
EFT6233	01/02/2022	VIP SECURITY INDUSTRIES T/A THREAT PROTECT	Alarm Monitoring (Quarterly in Advance for Admin Building) \$234.75 Alarm Monitoring (Quarterly in Advance for Welcome Park \$115.50 Alarm Monitoring (Quarterly in Advance for Youth Centre \$111	461.25
EFT6235	03/02/2022	CULLEN EXPLORATION PTY LTD	Rates refund for assessment A4357 LOT EL 63-2006 NORSEMAN 6443	444.00
EFT6236	03/02/2022	NEAROLOGY PTY LTD	Rates refund for assessment A4278 LOT PL 63-2132 NORSEMAN 6443 \$282.88 Rates refund for assessment A4278 LOT PL 63-2131 NORSEMAN 6443 \$276.92 Rates refund for assessment A4278 LOT PL 63-2133 NORSEMAN 6443 \$227.36	787.16
EFT6237	04/02/2022	Department of Fire & Emergency Services	ESL DECEMBER 2021 \$984.00 ESL (JANUARY 2022) \$ 1369.40	2353.60
EFT6238	04/02/2022	Landgate	Mining Tenement Schedule M2021/8 Date 07.08.2021 - 02.09.2021	41.30
EFT6239	04/02/2022	Mega Phones	Installation of new line for Printer at Woodlands Centre & Supply of new Telephone at Admin Office plus labour and travel	1884.00
EFT6240	04/02/2022	NATIONAL PEN	Soft Touch Falon Pen x 100	227.65
EFT6241	04/02/2022	OFFICE NATIONAL KALGOORLIE	Various stationery items	215.82
EFT6242	04/02/2022	Western Australian Local Government Association	Training Cr Warner - Meeting Procedures eLearning - December 2021 \$214.50 Training Cr Warner – Serving on Council eLearning - December 2021 \$214.50 Training Cr Warner – Conflicts of interest eLearning - December 2021 \$214.50 Training Cr Warner -Understanding Local government eLearning - December 2021 \$214.50	1072.50
EFT6243	08/02/2022	COASTLINE MOWERS	1x Tank Reserve for the Mower & 1 x Kupairbag \$142.30 Hedge trimmer blade parts \$38.50	180.80
EFT6244	08/02/2022	Elite Gym Hire	Hire of Weights 12.01.2022 - 12.02.2022 \$568.65 Hire of treadmill, bike, rower, and cross trainer \$442.70	1011.35
EFT6245	08/02/2022	FULL MOON CAFE	Catering for LEMC 27.01.2022	467.50

EFT6246	08/02/2022	Goldfields Locksmiths	30 x Paddock and delivery charges for Norseman Street Maintenance	550.00
EFT6247	08/02/2022	DOWLING GIUDICI ASSOCIATES	As per DG+A Professional Services Agreement 201218: 40 hrs @ \$95 / hr - Period commencing 30th January 2021	4180.00
EFT6248	08/02/2022	KALGOORLIE REFRIGERATION	Supply and install Mitsubishi Heavy Industry A/C for the server room plus labour and travel	4138.13
EFT6249	08/02/2022	KILIMA (WA) P/L	Rent for the month January 2022 - 81 Robert Street Norseman	242.00
EFT6250	08/02/2022	Marketforce	Advertising - Planning proposal 94-98 Prinsep Street (Kal Miner 10.11.2021) \$371.03 Advertising – Planning proposal for 128 Prinsep street (Kal Miner 10.11.2021) \$348.13	719.16
EFT6251	08/02/2022	Golden Flame Nominees Pty Ltd	90 x bags of Ice January 2022 Ice for December 2021 \$42	132.00
EFT6252	08/02/2022	Norseman Historical Museum Association	Norseman Mainlink advert 2022 \$185.00 Mainlinks – Local Telephone + Community Directory \$71.50	256.50
EFT6253	08/02/2022	Norseman Community Resource Centre	Printing of the Norseman Today Vol39 No10 300 copies, Printing of the Norseman Today Vol39 No11 300 copies	1800.00
EFT6254	08/02/2022	O'Dwyer Electrical	Install switchboard with RDC safety switch protection. LED lights with sensors, run power cable to future water group at Dog Park \$4950 Install and supply switchboard, run three sub mains to main switchboard, work completed at Laundromat \$4136 Install switchboard, RDC and led lights to new dog park toilets \$4832.85	13918.85
EFT6255	08/02/2022	Microshel Family Trust T/AS PACK & SEND EAST PERTH RGS MW PTY LTD	Freight - Coastline mowers	39.75
EFT6256	08/02/2022	SHARON MAREE WARNER	Standby Pool Manager for 7 hours on the 30th of January 2022	350.00
EFT6259	14/02/2022	Cutting Edges Pty Ltd	Grader Blade, plowbolt, plownut, freight and handling for CAT Grader P279 DS27	808.17
EFT6260	14/02/2022	CLEANAWAY PTY LTD	Kerbside waste collection Wednesday 3/11/2021	3171.08
EFT6261	14/02/2022	Horizon Power	Streetlights (01.0.2022 - 31.01.2022)	5362.86
EFT6262	14/02/2022	Kalgoorlie-Boulder Chamber of Commerce & Industry Inc	Membership of the Chamber of Commerce for December 2021 - November 2022	390.50
EFT6263	14/02/2022	KILIMA (WA) P/L	Rent for the Month of February 2022 - 81 Robert Street Norseman	242.00
EFT6264	14/02/2022	OFFICE NATIONAL KALGOORLIE	3 x Durable filing tabs	39.86
EFT6265	14/02/2022	VENUS CORPORATION PTY LTD	Contracting services of Norbert Marwick for the week ending 29 Jan 2022	3700.75

EFT6266	14/02/2022	Water Corporation	Various Water Accounts (22.11.2021 - 24.01.2022)	56611.04
EFT6267	18/02/2022	Australian Taxation Office	BAS (JANUARY 2022)	27911.00
EFT6268	18/02/2022	Bonza Constructions Pty Ltd	Final 50% payment auto sliding door to Welcome Park Building \$11837.39 Installed deadlocks to toilets at new dog park plus materials \$409.60 Repairs to President Office & Reception \$141.77 Install door locks to Tip Gate House – can be locked from the inside building \$178.20 Repairs to Niche wall at Cemetery, materials, and labour \$2609.20 Replace damaged Town and soap dispenser at Men's Shed \$79.20	15255.36
EFT6269	18/02/2022	Bunnings Warehouse Kalgoorlie	2 x linseed oil, 7 x Adhesive for the Woodlands Centre	253.31
EFT6270	18/02/2022	Laurene Bonza	President Allowance January 2022	1326.00
EFT6271	18/02/2022	BDO TRADING PTY LTD	10 x Sneeze guard cough screen barrier protection shield screen & stands included for Admin and Woodlands Centre	1683.00
EFT6272	18/02/2022	BOC Limited	Container Service Fee (29.12.2021 - 28.01.2022)	41.05
EFT6273	18/02/2022	Cuten Guneder Machinery	Pump out Dump Point at 70 Roberts Street	880.00
EFT6274	18/02/2022	FULL MOON CAFE	Council Information Workshop 01.02.2021	528.00
EFT6275	18/02/2022	DOWLING GIUDICI ASSOCIATES	As per DG+A Professional Services Agreement 201218: Eleventh Charge 40hrs at \$95/hr	4180.00
EFT6276	18/02/2022	CASTLEDINE GREGORY LAW & MEDIATION	Town Planning and preparing advice from 4th to 7th May 2021 \$4694.80 Town planning and preparing advice from 19 th August 2020 – 21 st April 2021 \$3097.60	7792.40
EFT6277	18/02/2022	HONEY WHOLESALE (YIRI PTY LTD)	Project Management & Graphic Design and Full-Service White Label Honey Packaging	21908.39
EFT6278	18/02/2022	KATHRYN CUSO	Refund of the deposit for booking of the Town Hall on 06.02.2022	90.00
EFT6279	18/02/2022	NORSEMAN TODAY NEWSPAPER GROUP INC	Advert - 4 x Full Page Black and white November 2021 \$420 Advert for Christmas Events December 2021 \$130.00	550.00
EFT6280	18/02/2022	Norseman Community Resource Centre	Printing of the Norseman Today - Vol40 No.1 300 x copies (February 2022) \$ 900 Supply 2 x 128 GB SD Card for Youth Centre \$85.90 Purchase 2 x gingerbread house for Youth Centre \$25.00	1010.90

EFT6281	18/02/2022	O'Dwyer Electrical	Connect token water machine at dog park to power supply, test & inspect machine Laundromat, disconnect aircon at gym.	2200.00
EFT6282	18/02/2022	Rasa Patupis	Deputy allowance January 2022	331.50
EFT6283	18/02/2022	Microshel Family Trust T/AS PACK & SEND EAST PERTH RGSMW PTY LTD	Freight (McIntosh & Son Perth)	88.54
EFT6284	18/02/2022	South East Petroleum	Diesel & Unleaded fuel purchases Bp Card (January 2022)	772.90
EFT6285	18/02/2022	South Coast Foodservice	Supply - 8x Liquid Soap Dispensers, 10x Ctns Paper Towel, 6x Ctns Toilet Paper, 6x Boxes LGE Gloves, 1x 20lt Revive Disinfectant, 4x 5lt Window Cleaner, 20x Boxes Garbage Bags 120L \$1979.41 Catering for Triathlon 12.02.2022 \$77.15	2056.56
EFT6286	18/02/2022	Solutions IT (invoice S + B)	Managed Support - Monthly Billing for January 2022 \$2472.62 Pre-paid Support – 20 hours \$2178	4650.62
EFT6287	18/02/2022	Wilson's Diesel & Auto Repairs	New Windscreen for Mitsubishi Triton DS22 P334	826.70
EFT6288	18/02/2022	Western Australian Local Government Association	Training for CR. Maloney - Understanding Financial Reports (Jan 2022) \$214.50 Training for CR. Maloney – Meeting Procedures eLearning (Jan 2022) \$214.50 Training for CR. Maloney – Understanding LG eLearning (Jan 2022) \$214.50 Training for CR. Maloney – Serving on Council eLearning (Jan 2022) \$214.50 Training for CR. Maloney – Conflicts of Interest (Jan 2022) \$214.50	1072.50
EFT6290	25/02/2022	ZircoDATA Pty Ltd	Storage of Registers (26.12.2021 - 25.01.2022)	160.24
EFT6291	25/02/2022	BP Norseman	Diesel & Unleaded fuel Purchases (January 2022)	467.59
EFT6292	25/02/2022	Bonza Constructions Pty Ltd	Supply Dexion Pallet Racking Shelving for the Depot \$1100 Repair damaged glass to Medical Centre plus freight and material \$784.85	1884.85
EFT6293	25/02/2022	Laurene Bonza	President Allowance - February 2022 \$1326 Claim (Council meeting – 22.02.2022), IB Session 01.02.2022, workshop 15.02.2022 Special GVROC 24.01.2022 and GVROC Esperance 04.02.2022 \$905	2231.00
EFT6294	25/02/2022	EVAN AYRES AND THE SWING KINGS	Hr Set Live Music - Evan Ayres and the swing kings Community Party 17th February 2022	1320.00
EFT6295	25/02/2022	Glen Flood Group Pty Ltd T/A GFG Consulting	Health Surveyor Services Ruth Levitt 29.11.2021 - 06.02.2022 \$2696.10 Tender Support – Drafting consultants' scope	3346.20

			- Paul Owen 6 hours @98.50/hr 24/01/2022 - 06/02/2022 \$650.10	
EFT6296	25/02/2022	DOWLING GIUDICI ASSOCIATES	As per DG+A Professional Services Agreement 201218 Twelfth recharge 40hrs at \$95/hr	4180.00
EFT6297	25/02/2022	John Edward Patrick Hogan	Claim (Council Meeting - 22.02.2022), Special Workshop 15.02.2022, GVROC 04.02.2022	424.00
EFT6298	25/02/2022	JOHN MALONEY	Claim (Council Meeting - 22.02.2022), IB Session 01.02.2022, Special Workshop 15.02.2022	424.00
EFT6299	25/02/2022	Landgate	Mining Tenement Chargeable Schedule no. M2022/1 Dated 16/12/2021 - 27/01/2022	41.30
EFT6300	25/02/2022	Mundrabilla Station	Supply and Deliver 10 Bollards to Wylie Place in Eucla, return travel from Mundrabilla Station to Eucla with truck & loader	5720.00
EFT6301	25/02/2022	Moore Australia (WA) Pty Ltd	Compilation of EOM review & report to CEO for December 2021, on demand rates accounting support for period end of January 2022	2739.00
EFT6302	25/02/2022	Marketforce	Advertising - Development Application (KM 26.01.2022)	393.93
EFT6303	25/02/2022	Norseman IGA	Various IGA Purchases 01.01.2022 - 31.01.2022	2122.78
EFT6304	25/02/2022	O'Dwyer Electrical	Replace burnt out oven element in Council Kitchen	330.00
EFT6305	25/02/2022	Rasa Patupis	Deputy Allowance - February 2021	331.50
EFT6306	25/02/2022	PREMIUM PUBLISHERS	Advertisement 2022 AGO Holiday Planner 2022	698.50
EFT6307	25/02/2022	THE RAILWAY MOTEL AND WOODLANDS GUESTHOUSE	1x Night Accommodation for Councillor R Patupis (01.02.2022)	115.00
EFT6308	25/02/2022	Veronica Wyatt	Claim (Council Meeting - 22.02.2022), IB Session 01.02.2022	318.00
EFT6309	25/02/2022	Wilsons Diesel & Auto Repairs	1 x normal air jack 20 tonne, 1 x low profile air jack 20 tonne \$1113.20 1 x tyre repair to Skid Steer Loader P299 DS51 \$50	1163.20
EFT6310	25/02/2022	SHARON MAREE WARNER	Claim (Council Meeting - 22.02.2022), IB Session 01.02.2022, Special Workshop 15.02.2022, GVROC Esperance 04.02.2022, Special GVROC a 24.01.2022	636.00
EFT6311	25/02/2022	Telstra Corporation Limited	ADSL & Phone Charges 05.02.2022 - 04.03.2022 \$1303.90 Telstra 4GX WIFI Plus for CEO 04.02.2022 - 03.03.2022 \$44 Satellite Charges - 16.02.2022 - 15.03.2022 \$196.05 Mobile Charges, tablets, and Cameras	2977.92

			17.02.2022 -16.03.2022 \$1263.97 Home Bundles for 124 Prinsep street, 11 Robert Street 21.01.2022 – 20.02.2022 \$170.00	
PAY	01/02/2022	PAYROLL	Payroll Direct Debit of Net Pays Payroll Direct Debit of Net Pays	70456.09
7173	02/02/2022	Daryl Glover	Reimbursement for BRPC expenses	481.23
7183	08/02/2022	Bank Fees	Centrepay Fees - A629, A698	1.98
7189	14/02/2022	Bank Fees	Centrepay Fees A771, A525	1.98
7190	14/02/2022	Daryl Glover	Reimbursement for BRPC Expenses	698.31
PAY	15/02/2022	PAYROLL	Payroll Direct Debit of Net Pays Payroll Direct Debit Of Net Pays	65364.04
7201	21/02/2022	Bank Fees	Centrepay Fees - A698	0.99
7203	22/02/2022	Bank Fees	Centrepay Fees - A771, A629	1.98
7205	23/02/2022	Sandra Murphy	Reimbursement for the purchase of sport balls for the pool	157.50
7206	23/02/2022	Daryl Glover	Reimbursement for Return Flights from Perth to Brisbane as per contract	944.70
7214	28/02/2022	Joe Hodges	Reimbursement for overpayment of rent	1400.00
7215	28/02/2022	Bank Fees	Centrepay Fees - A525	0.99
				\$413,591.70

Municipal Account Direct Debts

	Date	Name	Description	Amount
7167	01/02/2022	Bank Fees	ANZ Merchant Fee	191.44
7178	04/02/2022	ANZ BPAY	BPAY Transaction Fee	43.73
7196	15/02/2022	3E Advantage Pty Limited	CRC photocopier, Shire photocopier & Printer meter readings – 01.12.2021 – 31.12.2021	2385.44
DD10959	03/02/2022	SuperChoice	Superannuation – 19.01.2022 – 01.02.2022	13809.10
DD10985	15/02/2022	SuperChoice	Superannuation – 02.02.2022 – 15.02.2022	13114.67
				\$29,544.38

Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
7209	17/02/2022	Chief Executive Officer	ANZ Credit Card Purchases 22.12.2021 - 23.01.2022	328.62
	27/12/2021	ADOBE	SUBSCRIPTION	21.99
	28/12/2021	DOODLY	SUBSCRIPTION	98.65
	01/01/2022	LINKEDIN	SUBSCRIPTION	39.99
	01/01/2022	MYOB	SUBSCRIPTION FOR CRC	120.00
	07/01/2022	Bunnings Esperance	Cloth line for 82 Angove Street	23.00
	12/01/2022	ADOBE	Additional Subscription	24.99
				\$328.62

7210	17/02/2022	Corporate & Community	ANZ Credit Card Purchases 22.12.2021 -	201.83
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		Services Officer	23.01.2022	
	04/01/2022	123RF.com	Download credits for marketing	85.49
	07/01/2022	Bunnings Kalgoorlie	Plants for the Woodlands Centre	46.00
	18/01/2022	Collins	Desktop planner and Diary 2022	70.34
				\$201.83

7212	17/02/2022	Works Manager	ANZ Credit Card Purchases 22.12.2021 - 23.01.2022	229.90
	05/01/2022	Bunnings Esperance	Rags paint partner 1.5kg coloured rags for the depot	97.90
	08/01/2022	Heatley Safety	PPE for the outside crew	132.00
				\$229.90

Summary of Account Totals

Trust EFT's / Cheques	\$850.00
Municipal Cheques	0.00
Municipal EFT's	\$413,591.70
Municipal Direct Debit's	\$29,544.38
Municipal Credit Card's	\$760.35
Grand Total for	\$444,746.43

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas monthly accounts paid from 1st February 2022 to 28th February 2022 be noted.

Moved: Cr. Patupis
Seconded: Cr. Hogan

Resolution

That the Shire of Dundas monthly accounts paid from 1st February 2022 to 28th February 2022 be noted.

Carried by: Simple Majority

For: 5

Against: 0

Agenda Reference & Subject	
10.3.3 – Financial Statements for the Period Ending 28 February 2022.	
Location / Address	Shire of Dundas
File Reference	FM.F1
Author	Moore Australia
Date of Report	14 March 2022
Disclosure of Interest	Nil



Moore Australia

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14 March 2022

Mr Peter Fitchat
Chief Executive Officer
Shire of Dundas
PO Box 163
NORSEMAN WA 6443

Dear Peter,

ACCOUNTING SERVICE INFORMATION REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2022

We advise that we have completed the compilation of your Statutory Monthly Statement of Financial Activity (by Statutory Reporting Program) for the month ended 28 February 2022 and enclose our Compilation Report and Statements.

We are required under APES 315 *Compilation of Financial Information* to report certain matters in our compilation report. Other matters which arise during the course of our compilation that we wish to bring to your attention are raised in this report.

It should be appreciated that our procedures are designed primarily to enable us to compile the monthly financial statements and therefore may not bring to light all weaknesses in systems and procedures, or all financial matters of interest to management and Council, which may exist. However, we aim to use our knowledge of the Shire's financial operations gained during our work to make comments and suggestions, which, we hope, will be useful to you.

Please note in order to meet legislative requirements, details and explanations of the material variances between the year to date actuals and year to date budget need to be completed by Shire staff, as required by *Local Government (Financial Management) Regulation 34(1) (d)*.

COMMENTS/SUGGESTIONS

As per attached table of management points.

MATTERS FOR MANAGEMENT ATTENTION:

We noted no other matters we wish to draw to management's attention.

Should you wish to discuss any matter relating to our service or any other matter, please do not hesitate to contact us.


Yours sincerely

Russell Barnes
Director
Moore Australia (WA) Pty Ltd

**Shire of Dundas
Management Information Report**

Period ending
28 February 2022

Topic	Item	First Identified	Explanation	Action Required	Priority
Budget	Amendments	February 2022	Budget amendments have not been processed through the software program. We have amended this on the face of the statements.	We recommend uploading the amendments in a timely manner to ensure the correct reporting requirements of the financial statements.	High
Operating Expenditure	Allocations	February 2022	Public works overheads are under allocated by \$74,481. Plant operation costs are under allocated by \$43,241. Salaries and wages are under allocated by \$13,064. Stock is over allocated by \$10,294.	We recommend the overhead allocations be reviewed and adjusted (where appropriate) regularly for POC, PWOH and PDpen. We recommend the allocations for housing and salaries and wages be reviewed at the end of each month to ensure allocations are correct.	Medium
Operating Expenditure	Depreciation	July 2021	Depreciation has not been processed for 2021-22.	When the 2020/21 Annual Financial Statements have been finalised depreciation will be processed.	Low
Funding Statements	Opening Surplus	July 2021	At the time of preparing the attached Statement of Financial Activity, the Annual Financial Report has not been finalised, therefore the opening surplus may change from the current \$1,329,935 due to year end and audit adjustments.	None required.	Low

Approval:  Russell Barnes, Director

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Date of Issue: 14 March 2022

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14 March 2022

Mr Peter Fitchat
Chief Executive Officer
Shire of Dundas
PO Box 163
NORSEMAN WA 6443

Dear Peter,

COMPILATION REPORT TO THE SHIRE OF DUNDAS

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Dundas, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 28 February 2022. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF DUNDAS

The Shire of Dundas are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Dundas we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Dundas provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Dundas. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

A handwritten signature in black ink, appearing to read 'Russell Barnes'.

Russell Barnes
Director
Moore Australia (WA) Pty Ltd

SHIRE OF DUNDAS
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 28 February 2022

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

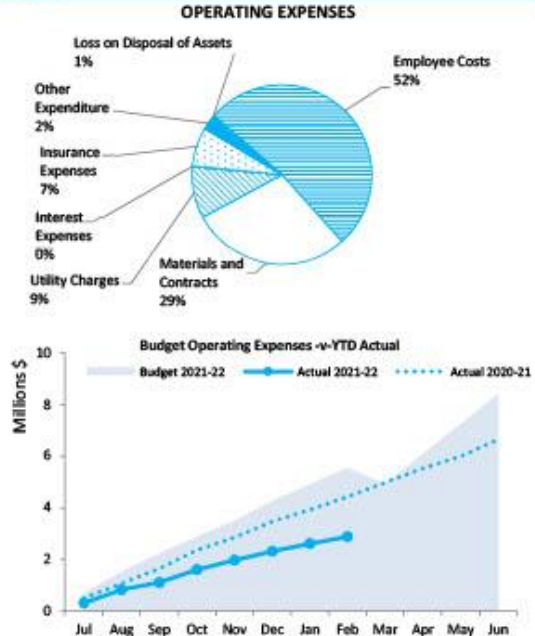
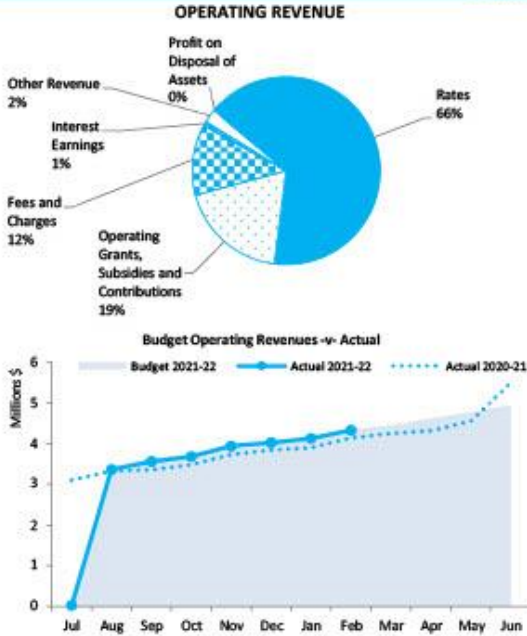
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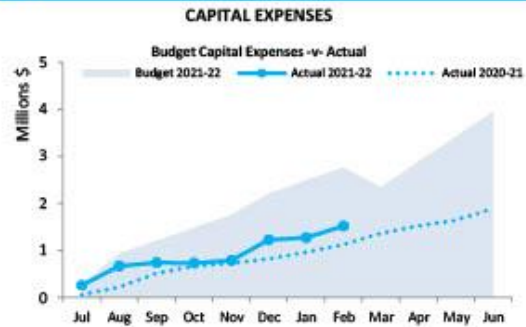
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2022

SUMMARY INFORMATION - GRAPHS

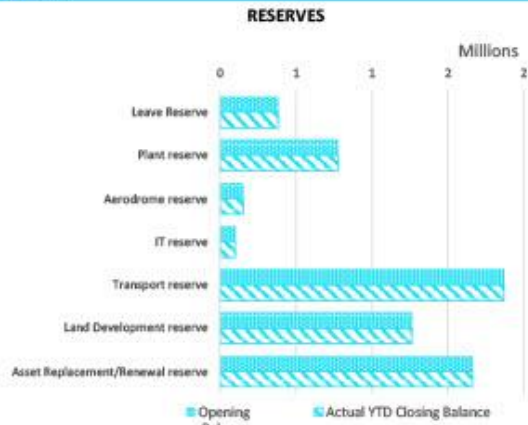
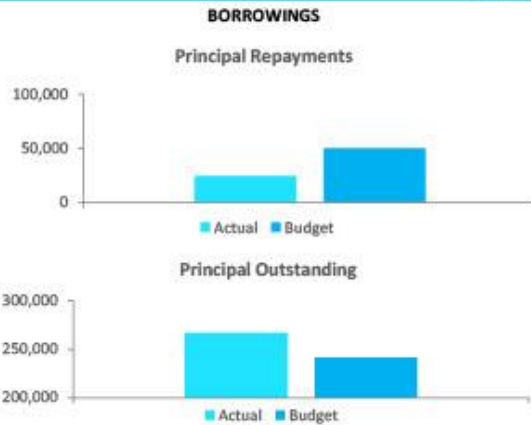
OPERATING ACTIVITIES



INVESTING ACTIVITIES



FINANCING ACTIVITIES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2022

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.33 M	\$1.33 M	\$1.33 M	\$0.00 M
Closing	\$0.00 M	\$0.09 M	\$1.62 M	\$1.53 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$2.16 M	25.8%
Restricted Cash	\$6.20 M	74.2%

Refer to Note 2 - Cash and Financial Assets

Payables		\$	% Outstanding
Trade Payables		\$0.23 M	
0 to 30 Days			92.0%
30 to 90 Days			7.8%
Over 90 Days			0.3%

Refer to Note 4 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$0.27 M	73.1%
Trade Receivable	\$0.07 M	% Outstanding
30 to 90 Days		18.5%
Over 90 Days		3.1%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.40 M)	\$0.68 M	\$1.44 M	\$0.76 M

Refer to Statement of Financial Activity

Rates Revenue		
	YTD Actual	% Variance
YTD Budget	\$2.84 M	0.2%
YTD Actual	\$2.83 M	

Refer to Note 5 - Rate Revenue

Operating Grants and Contributions		
	YTD Actual	% Variance
YTD Budget	\$0.81 M	16.3%
YTD Actual	\$0.70 M	

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges		
	YTD Actual	% Variance
YTD Budget	\$0.53 M	21.1%
YTD Actual	\$0.44 M	

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.30 M)	(\$1.89 M)	(\$1.12 M)	\$0.78 M

Refer to Statement of Financial Activity

Proceeds on sale		
	YTD Actual	%
Amended Budget	\$0.13 M	60.1%
YTD Actual	\$0.21 M	

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
	YTD Actual	% Spent
Amended Budget	\$1.52 M	38.5%
YTD Actual	\$3.95 M	

Refer to Note 7 - Capital Acquisitions

Capital Grants		
	YTD Actual	% Received
Amended Budget	\$0.27 M	19.2%
YTD Actual	\$1.43 M	

Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.37 M	(\$0.02 M)	(\$0.02 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings		\$
Principal repayments		\$0.02 M
Interest expense		\$0.00 M
Principal due		\$0.27 M

Refer to Note 8 - Borrowings

Reserves		\$
Reserves balance		\$6.20 M
Interest earned		\$0.00 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES

ACTIVITIES

GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

Includes the activities of members of Council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose funding and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

To provide an operational framework for environmental and community health.

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

HOUSING

To provide and maintain elderly resident housing.

Provision and maintenance of elderly residents housing.

COMMUNITY AMENITIES

To provide services required by the community.

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Maintenance of public halls, civic centre, aquatic centre, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

ECONOMIC SERVICES

To help promote the shire and its economic wellbeing.

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control & standpipes. Building Control.

OTHER PROPERTY AND SERVICES

To monitor and control council's overheads operating accounts.

Private work private works operation, plant repairs and operation costs and engineering operating costs.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

STATUTORY REPORTING PROGRAMS

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,329,935	1,329,935	1,329,935	0	0.00%	
Operating Activities							
Revenue from operating activities							
Governance		26,170	17,447	18,821	1,374	7.88%	
General purpose funding - general rates	5	2,833,621	2,833,621	2,839,208	5,587	0.20%	
General purpose funding - other		586,889	391,259	394,545	3,286	0.84%	
Law, order and public safety		134,753	89,835	135,721	45,886	51.08%	▲
Health		5,410	3,608	4,340	732	20.29%	
Education and welfare		85,416	56,944	64,062	7,118	12.50%	▲
Housing		24,000	16,000	12,472	(3,528)	(22.05%)	
Community amenities		238,650	159,100	232,381	73,281	46.06%	▲
Recreation and culture		46,491	30,994	15,202	(15,792)	(50.95%)	▼
Transport		359,379	249,013	272,567	23,554	9.46%	
Economic services		405,664	270,443	234,004	(36,439)	(13.47%)	▼
Other property and services		187,200	124,549	102,451	(22,098)	(17.74%)	▼
		4,933,643	4,242,813	4,325,774	82,961		
Expenditure from operating activities							
Governance		(922,640)	(611,199)	(510,200)	100,999	16.52%	▲
General purpose funding		(509,015)	(339,343)	(187,448)	151,895	44.76%	▲
Law, order and public safety		(403,570)	(269,047)	(167,378)	101,669	37.79%	▲
Health		(243,210)	(160,879)	(88,626)	72,253	44.91%	▲
Education and welfare		(232,479)	(154,986)	(115,492)	39,494	25.48%	▲
Housing		(5,949)	(3,966)	(26,891)	(22,925)	(578.04%)	▼
Community amenities		(696,774)	(464,516)	(354,617)	109,899	23.66%	▲
Recreation and culture		(1,549,373)	(1,032,915)	(562,207)	470,708	45.57%	▲
Transport		(2,600,738)	(1,732,829)	(323,587)	1,409,242	81.33%	▲
Economic services		(783,319)	(522,213)	(407,357)	114,856	21.99%	▲
Other property and services		(454,835)	(306,482)	(135,573)	170,909	55.76%	▲
		(8,401,902)	(5,598,375)	(2,879,376)	2,718,999		
Non-cash amounts excluded from operating activities	1(a)	3,071,808	2,035,552	(11,382)	(2,046,934)	(100.56%)	▼
Amount attributable to operating activities		(396,451)	679,990	1,435,016	755,026		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	12	1,431,700	954,466	274,502	(679,964)	(71.24%)	▼
Proceeds from disposal of assets	6	211,000	140,000	126,893	(13,107)	(9.36%)	
Payments for property, plant and equipment and infrastructure	7	(3,947,502)	(2,989,327)	(1,518,588)	1,470,739	49.20%	▲
Amount attributable to investing activities		(2,304,802)	(1,894,861)	(1,117,193)	777,668		
Financing Activities							
Transfer from reserves	9	1,478,234	0	0	0	0.00%	
Repayment of debentures	8	(49,851)	(24,427)	(24,427)	0	0.00%	
Transfer to reserves	9	(57,065)	0	0	0	0.00%	
Amount attributable to financing activities		1,371,318	(24,427)	(24,427)	0		
Closing funding surplus / (deficit)	1(c)	0	90,637	1,623,331			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS**FOR THE PERIOD ENDED 28 FEBRUARY 2022****NATURE OR TYPE DESCRIPTIONS****REVENUE****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES**EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

BY NATURE OR TYPE

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,329,935	1,329,935	1,329,935	0	0.00%	
Operating Activities							
Revenue from operating activities							
Rates	5	2,833,621	2,833,621	2,839,208	5,587	0.20%	
Operating grants, subsidies and contributions	11	1,048,034	698,443	812,406	113,963	16.32%	▲
Fees and charges		655,110	436,740	528,796	92,056	21.08%	▲
Interest earnings		99,785	66,520	31,572	(34,948)	(52.54%)	▼
Other revenue		268,813	179,209	101,739	(77,470)	(43.23%)	▼
Profit on disposal of assets	6	28,280	28,280	12,053	(16,227)	(57.38%)	▼
		4,933,643	4,242,813	4,325,774	82,961		
Expenditure from operating activities							
Employee costs		(2,739,715)	(1,826,477)	(1,496,228)	330,249	18.08%	▲
Materials and contracts		(1,657,259)	(1,104,839)	(828,444)	276,395	25.02%	▲
Utility charges		(352,174)	(234,783)	(267,571)	(32,788)	(13.97%)	▼
Depreciation on non-current assets		(3,070,738)	(2,049,156)	0	2,049,156	100.00%	▲
Interest expenses		(8,600)	(5,733)	(4,282)	1,451	25.31%	▲
Insurance expenses		(219,577)	(146,385)	(202,067)	(55,682)	(38.04%)	▼
Other expenditure		(324,489)	(216,326)	(65,384)	150,942	69.78%	▲
Loss on disposal of assets	6	(29,350)	(14,676)	(15,400)	(724)	(4.93%)	▼
		(8,401,902)	(5,598,375)	(2,879,376)	2,718,999		
Non-cash amounts excluded from operating activities	1(a)	3,071,808	2,035,552	(11,382)	(2,046,934)	(100.56%)	▼
Amount attributable to operating activities		(396,451)	679,990	1,435,016	755,026		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	12	1,431,700	954,466	274,502	(679,964)	(71.24%)	▼
Proceeds from disposal of assets	6	211,000	140,000	126,893	(13,107)	(9.36%)	▼
Payments for property, plant and equipment	7	(3,947,502)	(2,989,327)	(1,518,588)	1,470,739	49.20%	▲
Amount attributable to investing activities		(2,304,802)	(1,894,861)	(1,117,193)	777,668		
Financing Activities							
Transfer from reserves	9	1,478,234	0	0	0	0.00%	
Repayment of debentures	8	(49,851)	(24,427)	(24,427)	0	0.00%	
Transfer to reserves	9	(57,065)	0	0	0	0.00%	
Amount attributable to financing activities		1,371,318	(24,427)	(24,427)	0		
Closing funding surplus / (deficit)	1(c)	0	90,637	1,623,331			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

BASIS OF PREPARATION

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 11 March 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$
Non-cash items excluded from operating activities				
Adjustments to operating activities				
Less: Profit on asset disposals	6	(28,280)	(28,280)	(12,053)
Less: Movement in liabilities associated with restricted cash		0	0	(14,729)
Add: Loss on asset disposals	6	29,350	14,676	15,400
Add: Depreciation on assets		3,070,738	2,049,156	0
Total non-cash items excluded from operating activities		3,071,808	2,035,552	(11,382)

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	This Time Last Year 28 February 2021	Year to Date 28 February 2022
Adjustments to net current assets				
Less: Reserves - restricted cash	9	(6,201,147)	(4,552,268)	(6,201,147)
Add: Borrowings	8	49,851	24,427	25,424
Add: Provisions - employee	10	275,348	303,711	260,619
Total adjustments to net current assets		(5,875,948)	(4,224,130)	(5,915,104)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	8,370,591	1,603,057	2,417,543
Financial assets at amortised cost	2	0	6,453,276	5,943,857
Rates receivables	3	39,447	476,547	272,303
Receivables	3	187,333	62,030	72,228
Less: Current liabilities				
Payables	4	(851,580)	(129,905)	(648,755)
Borrowings	8	(49,851)	(24,427)	(25,424)
Contract liabilities	10	(18,182)	0	(54,432)
Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	10	(196,527)	0	(178,266)
Provisions	10	(275,348)	(303,711)	(260,619)
Less: Total adjustments to net current assets	1(b)	(5,875,948)	(4,224,130)	(5,915,104)
Closing funding surplus / (deficit)		1,329,935	3,912,737	1,623,331

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted \$	Restricted \$	Total Cash and Financial Assets \$	Trust \$	Institution	Interest Rate	Maturity Date
Cash on hand								
CASH ON HAND	Cash and cash equivalents	1,500		1,500	0	Cash on hand	0.00%	Nil
MUNICIPAL BANK ACCOUNT	Cash and cash equivalents	195,044		195,044	0	ANZ	0.00%	Nil
TRUST BANK ACCOUNT	Cash and cash equivalents	15,393		15,393	0	ANZ	0.00%	Nil
VISITOR CENTRE BANK ACCOUNT	Cash and cash equivalents	45,013		45,013	0	N/A	0.00%	N/A
RESTRICTED CASH - RESERVES	Cash and cash equivalents	0	856,588	856,588	0	N/A	N/A	N/A
RESTRICTED CASH - RESERVES	Financial assets at amortised cost	0	3,738,472	3,738,472	0	ANZ	0.25%	06/2022
MUNICIPAL INVESTMENT ACCT	Cash and cash equivalents	197,918	302,405	500,323	0	ANZ	Variable	Nil
MUNICIPAL INVESTMENT ACCT	Financial assets at amortised cost	603,199		603,199	0	ANZ	0.15%	06/2022
MUNICIPAL INVESTMENT ACCT	Financial assets at amortised cost	602,186		602,186	0	ANZ	0.15%	06/2022
MUNICIPAL INVESTMENT ACCT	Financial assets at amortised cost	500,000		500,000	0	N/A	N/A	07/2022
MUNICIPAL INVESTMENT ACCT	Cash and cash equivalents	0	803,682	803,682	0	ANZ	0.10%	03/2022
MUNICIPAL INVESTMENT ACCT	Financial assets at amortised cost	0	500,000	500,000	0	ANZ	0.15%	05/2022
Total		2,160,253	6,201,147	8,361,400	0			
Comprising								
Cash and cash equivalents		454,868	1,962,675	2,417,543	0			
Financial assets at amortised cost		1,705,385	4,238,472	5,943,857	0			
		2,160,253	6,201,147	8,361,400	0			

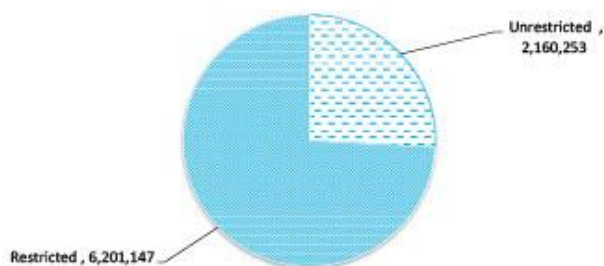
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

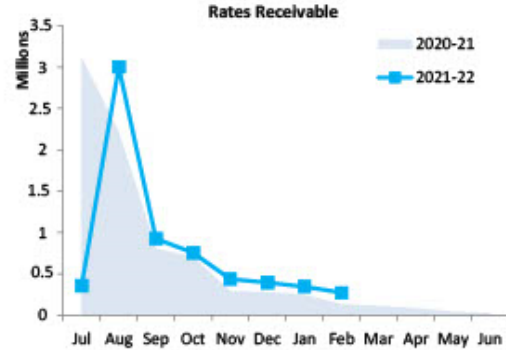
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Rates receivable	30 June 2021	28 Feb 2022
	\$	\$
Gross rates in arrears previous year	274,372	726,271
Levied this year	2,679,572	2,839,208
Less - collections to date	(2,227,673)	(2,606,352)
Gross rates collectable	726,271	959,127
Allowance for impairment of rates receivable	(686,824)	(686,824)
Net rates collectable	39,447	272,303
% Collected	75.4%	73.1%

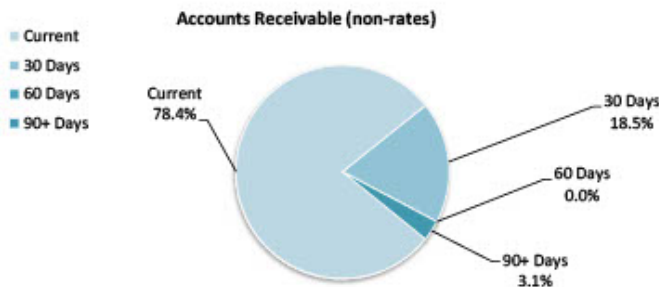


Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	55,182	13,016	0	2,176	70,374
Percentage		78.4%	18.5%	0%	3.1%	
Balance per trial balance						70,374
Sundry receivable						70,374
Rates pensioner rebates						1,854
Total receivables general outstanding						72,228

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

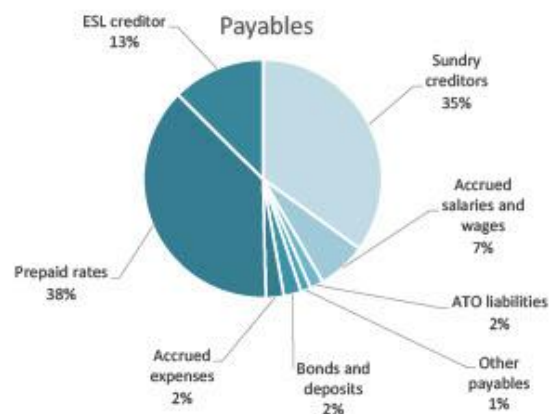
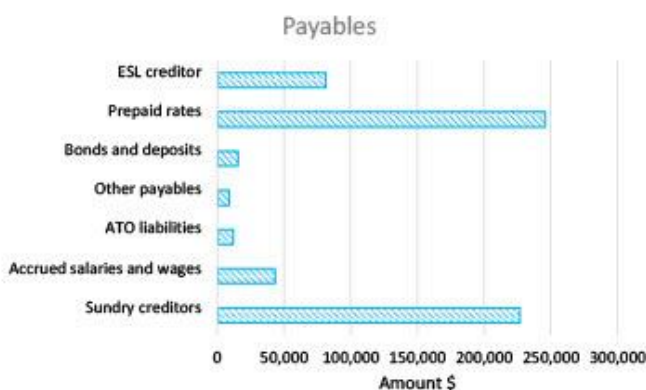
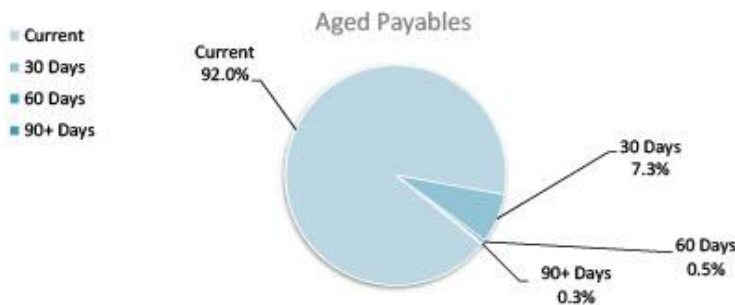
OPERATING ACTIVITIES
NOTE 4
Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	208,637	16,500	1,049	628	226,814
Percentage		92%	7.3%	0.5%	0.3%	
Balance per trial balance						
Sundry creditors						226,814
Accrued salaries and wages						43,122
ATO liabilities						11,799
Other payables						8,825
Bonds and deposits						15,393
Accrued expenses						15,696
Prepaid rates						245,838
ESL creditor						81,268
Total payables general outstanding						648,755

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



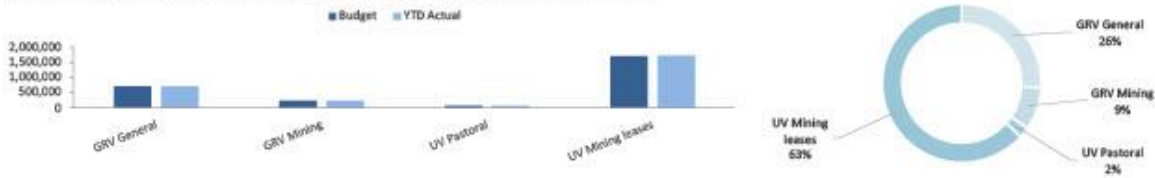
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

OPERATING ACTIVITIES
NOTE 5
RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
GRV General	0.16020	533	4,386,126	702,565	0	0	702,565	702,565	(367)	0	702,198
GRV Mining	0.21930	3	1,058,000	232,020	0	0	232,020	232,020	2,707	0	234,727
Unimproved value											
UV Pastoral	0.08490	15	747,435	63,431	0	0	63,431	64,699	(5,536)	0	59,163
UV Mining leases	0.16030	391	10,190,273	1,633,521	70,000	0	1,703,521	1,633,521	78,315	0	1,711,836
Sub-Total		942	16,381,835	2,631,537	70,000	0	2,701,537	2,632,805	75,119	0	2,707,924
Minimum payment											
Minimum \$											
Gross rental value											
GRV General	367	164	53,902	60,221	0	0	60,221	60,221	0	0	60,221
Unimproved value											
UV Pastoral	200	27	28,745	5,400	0	0	5,400	4,600	0	0	4,600
UV Mining leases	367	181	240,965	66,463	0	0	66,463	66,463	0	0	66,463
Sub-total		372	323,612	132,084	0	0	132,084	131,284	0	0	131,284
Total general rates							2,833,621				2,839,208

KEY INFORMATION

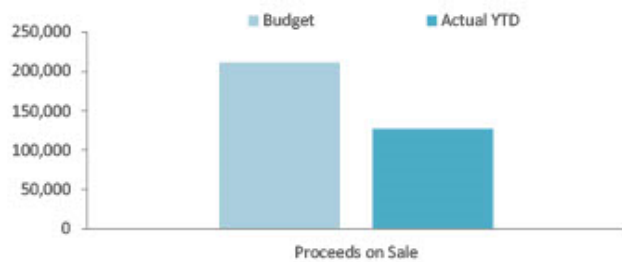
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Buildings									
	Records management facility	63,364	40,000	0	(23,364)	0	0	0	0
Plant and equipment									
Transport									
	P301 DS3301 Caterpillar	114,400	140,000	25,600	0	114,400	99,000	0	(15,400)
	P297 37DS Holden Colorado	14,400	10,000	0	(4,400)	0	0	0	0
	P318 21DS Nissan	13,320	16,000	2,680	0	0	0	0	0
	P268 DS3181 Kubota Tractor	6,586	5,000	0	(1,586)	0	0	0	0
	P293 DS29 Toyota Hilux	0	0	0	0	15,840	27,893	12,053	0
		212,070	211,000	28,280	(29,350)	130,240	126,893	12,053	(15,400)



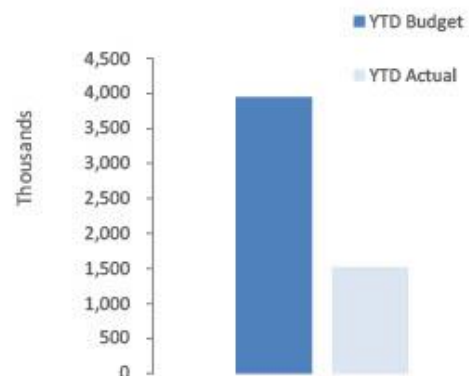
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land	65,000	43,336	0	(43,336)
Buildings	955,000	636,667	279,479	(357,188)
Plant & Equipment	844,772	748,125	716,894	(31,231)
Infrastructure - Roads	1,071,043	886,746	384,089	(502,657)
Infrastructure - Parks & Ovals	24,000	16,000	0	(16,000)
Infrastructure - Other	532,000	354,664	102,949	(251,715)
Infrastructure - Drainage	90,000	60,000	0	(60,000)
Infrastructure - Airport	240,000	160,005	1,173	(158,832)
Infrastructure - Footpaths	125,687	83,784	34,004	(49,780)
Payments for Capital Acquisitions	3,947,502	2,989,327	1,518,588	(1,470,739)
Total Capital Acquisitions	3,947,502	2,989,327	1,518,588	(1,470,739)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,431,700	954,466	274,502	(679,964)
Other (disposals & C/Fwd)	211,000	140,000	126,893	(13,107)
Cash backed reserves				
Plant reserve	421,120	0	0	0
Transport reserve	370,000	0	0	0
Land Development reserve	65,000	0	0	0
Asset Replacement/Renewal reserve	622,114	0	0	0
Contribution - operations	826,568	1,894,861	1,117,193	(777,668)
Capital funding total	3,947,502	2,989,327	1,518,588	(1,470,739)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total
Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

		Amended	Year to Date	Year to Date	Variance
Account Description		Current Budget	Budget	Actual	(Under)/Over
Capital Expenditure					
Land					
6899	Norseman Industrial/Commercial Land Development	65,000	43,336	0	(43,336)
	Land Total	65,000	43,336	0	(43,336)
Buildings					
2034	YOUTH - BUILDING	0	0	6,560	6,560
3304	CAPITAL - IGO - Norseman Town Hall Upgrade	15,000	10,000	4,687	(5,313)
3314	DODD HOUSE CAPITAL IMPROVEMENTS	15,000	10,000	2,045	(7,955)
3324	EUCLA TOWN HALL BUILDING IMPROVEMENTS	40,000	26,672	4,089	(22,583)
3344	CAPITAL BUILDINGS	60,000	40,000	7,127	(32,873)
3386	Woodland Cultural and Visitor Centre	100,000	66,664	12,035	(54,629)
3397	Laundromat	225,000	150,000	204,960	54,960
3424	SWIMMING POOL BUILDING IMPROVEMENTS	45,000	30,000	158	(29,842)
3464	Upgrade Sports Complex Showers & Emergency Evacuation	45,000	30,000	2,045	(27,955)
3664	Marks Park Upgrade	5,000	3,336	0	(3,336)
6514	AERODROME BUILDINGS	280,000	186,664	1,984	(184,680)
7234	WELCOME PARK UPGRADE	100,000	66,664	33,789	(32,875)
2464	Staff Housing Building Upgrades	25,000	16,667	0	(16,667)
	Buildings Total	955,000	636,667	279,479	(357,188)
Plant & Equipment					
3414	SWIMMING POOL PLANT & EQUIPMENT	0	0	4,717	4,717
6124	ROAD PLANT PURCHASES	844,772	748,125	712,177	(35,948)
	Plant & Equipment Total	844,772	748,125	716,894	(31,231)
Infrastructure - Roads					
3134	Hyden Rd RRG East Grant Works	473,402	315,603	205,865	(109,738)
3214	ROAD/C HERITAGE TRAIL	45,000	202,713	0	(202,713)
3264	Norseman Reseal Project	145,000	96,669	0	(96,669)
4144	ROADS TO RECOVERY	407,641	271,761	178,224	(93,537)
	Infrastructure - Roads Total	1,071,043	886,746	384,089	(502,657)
Infrastructure - Parks & Ovals					
3684	Rotunda Upgrade	24,000	16,000	0	(16,000)
	Infrastructure - Parks & Ovals Total	24,000	16,000	0	(16,000)
Infrastructure - Other					
2364	Cemetery Upgrade & Gates	85,000	56,672	2,372	(54,300)
2384	LRCI - Norseman - Water Supply Airport/Cemetery/Landfill	100,000	66,664	0	(66,664)
2614	RUBBISH TIP INFRASTRUCTURE	15,000	10,000	0	(10,000)
2624	Norseman Landfill	145,000	96,664	2,045	(94,619)
2845	Drying Bed	0	0	3,032	3,032
3388	Tourism Signage	25,000	16,664	0	(16,664)
3444	SWIMMING POOL INFRASTRUCTURE WORKS	35,000	23,336	17,000	(6,336)
3494	WELCOME PARK UPGRADE	10,000	6,664	0	(6,664)
3544	OTHER REC & SPORT BUILDINGS MAINTENANCE	22,000	14,664	0	(14,664)
3714	Dog Park (including moving dump point to RV Park)	80,000	53,336	78,230	24,894
3754	OTHER REC & SPORT INFRASTRUCTURE PARKS & OVALS	15,000	10,000	270	(9,730)
	Infrastructure - Other Total	532,000	354,664	102,949	(251,715)

Please refer to the compilation report

SHIRE OF DUNDAS | 16

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)



Level of completion indicator, please see table at the end of this note for further detail.

Account Description		Amended		Year to Date Actual	Variance (Under)/Over
		Current Budget	Year to Date Budget		
	Infrastructure - Drainage				
	3234 Norseman Drainage Works	90,000	60,000	0	(60,000)
	Infrastructure - Drainage Total	90,000	60,000	0	(60,000)
	Infrastructure - Airport				
	6504 AERODROME INFRASTRUCTURE UPGRADE	230,000	153,336	1,113	(152,223)
	6534 Airport Terminal Building Design and Business Case	10,000	6,669	60	(6,609)
	Infrastructure - Airport Total	240,000	160,005	1,173	(158,832)
	Infrastructure - Footpaths				
	6801 FOOTPATH CONSTRUCTION	125,687	83,784	34,004	(49,780)
	Infrastructure - Footpaths Total	125,687	83,784	34,004	(49,780)
	Grand Total	3,947,502	2,989,327	1,518,588	(1,470,739)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

FINANCING ACTIVITIES

NOTE 8

BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
Health										
Doctor's House		291,556	0	0	24,427	49,851	267,129	241,705	4,282	7,566
Total		291,556	0	0	24,427	49,851	267,129	241,705	4,282	7,566
Current borrowings		49,851					25,424			
Non-current borrowings		241,705					241,705			
		291,556					267,129			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

OPERATING ACTIVITIES

NOTE 9

CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	380,401	3,000	0	0	0	0	0	383,401	380,401
Plant reserve	776,934	6,500	0	0	0	(421,120)	0	362,314	776,934
Aerodrome reserve	152,558	1,200	0	0	0	0	0	153,758	152,558
IT reserve	100,117	800	0	0	0	0	0	100,917	100,117
Transport reserve	1,869,968	14,565	0	0	0	(370,000)	0	1,514,533	1,869,968
Land Development reserve	1,260,082	11,000	0	0	0	(65,000)	0	1,206,082	1,260,082
Asset Replacement/Renewal reserve	1,661,087	20,000	0	0	0	(622,114)	0	1,058,973	1,661,087
	6,201,147	57,065	0	0	0	(1,478,234)	0	4,779,978	6,201,147

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

OPERATING ACTIVITIES
NOTE 10
OTHER CURRENT LIABILITIES

	Opening Balance	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance
	1 July 2021				28 February 2022
	\$		\$	\$	\$
Other current liabilities					
Other liabilities					
- Contract liabilities	18,182	0	36,250	0	54,432
- Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	196,527	0	80,000	(98,261)	178,266
Total other liabilities	214,709	0	116,250	(98,261)	232,698
Provisions					
Provision for annual leave	192,948	0	0	0	192,948
Provision for long service leave	82,400	0	0	(14,729)	67,671
Total Provisions	275,348	0	0	(14,729)	260,619
Total other current liabilities	490,057	0	116,250	(112,990)	493,317
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11 and 12

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

NOTE 11
OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2021	Increase in Liability	Decrease in Liability (As revenue)	Liability 28 Feb 2022	Current Liability 28 Feb 2022	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding								
GRANTS COMMISSION - GENERAL	0	0	0	0	0	473,084	317,583	354,813
Law, order, public safety								
DFES - BFB GRANT	0	0	0	0	0	15,000	7,500	20,198
Bushfire Risk Planning Coordinator Funding	0	36,250	0	36,250	36,250	111,953	74,635	111,953
Education and welfare								
YOUTH - GRANT	0	0	0	0	0	85,416	56,944	64,062
Recreation and culture								
IGO Grant -Dundas Education Scholarship	9,091	0	0	9,091	9,091	9,091	9,091	0
Transport								
ROADS FINANCIAL ASSISTANCE GRANT	0	0	0	0	0	177,271	118,181	132,953
MRD DIRECT GRANT	0	0	0	0	0	102,128	68,085	102,128
Economic services								
IGO Grant - Local Business Development	9,091	0	0	9,091	9,091	9,091	9,091	0
Woodlands Centre Trainee Grant	0	0	0	0	0	30,000	10,000	0
	18,182	36,250	0	54,432	54,432	1,013,034	671,110	786,107
Operating contributions								
Governance								
CONTRIBUTIONS & DONATIONS	0	0	0	0	0	1,500	1,000	984
General purpose funding								
ESL ADMIN CONTRIBUTION	0	0	0	0	0	4,000	4,000	4,000
Community amenities								
CONTRIBUTIONS	0	0	0	0	0	500	333	334
Recreation and culture								
O.CULTURE CONTRIBUTIONS	0	0	0	0	0	5,000	3,336	940
Transport								
STREET LIGHT CONTRIBUTION	0	0	0	0	0	8,000	8,000	8,060
Other property and services								
DIESEL FUEL REBATE	0	0	0	0	0	16,000	10,664	11,981
	0	0	0	0	0	35,000	27,333	26,299
TOTALS	18,182	36,250	0	54,432	54,432	1,048,034	698,443	812,406

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

NOTE 12
NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2021	Increase in Liability	Decrease in Liability (As revenue)	Liability 28 Feb 2022	Current Liability 28 Feb 2022	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Health								
WAPHN Local Government Authority Community Grant	0	0	0	0	0	100,000	66,667	0
Community amenities								
LRCI Federal Grant (Community Projects)	0	0	0	0	0	75,754	50,504	0
Recreation and culture								
IGO Grant - Town Hall Upgrade (Capital)	7,242	0	0	7,242	7,242	0	0	0
LRCI Federal Grant (Rec & Culture Projects)	91,024	20,000	0	111,024	111,024	131,024	87,352	0
Transport								
ROADS 2 RECOVERY GRANT	76,780	0	(76,780)	0	0	327,840	218,558	126,781
REGIONAL ROAD GROUP GRANT	0	0	0	0	0	315,601	210,401	126,240
LRCI Federal Grant (Transport Projects)	21,481	0	(21,481)	0	0	481,481	320,984	21,481
State Govt - Small Grants Program (Heritage Walk & Drive)	0	40,000	0	40,000	40,000	0	0	0
Economic services								
State Govt - Small Grants Program (Co-naming Signage)	0	20,000	0	20,000	20,000	0	0	0
	196,527	80,000	(98,261)	178,266	178,266	1,431,700	954,466	274,502

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

NOTE 13
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
	Budget adoption		Opening surplus	0	(819,504)	(819,504)
0061	Rates levied	Item 10.5.9 22/02/2022	Operating Revenue	70,000	0	(749,504)
0343	Reimbursement income	Item 10.5.9 22/02/2022	Operating Revenue	500	0	(749,004)
0373	Contributions and donations	Item 10.5.9 22/02/2022	Operating Revenue	1,500	0	(747,504)
2373	Contributions	Item 10.5.9 22/02/2022	Operating Revenue	500	0	(747,004)
2463	Staff housing reimbursement	Item 10.5.9 22/02/2022	Operating Revenue	1,000	0	(746,004)
2893	Development application fee	Item 10.5.9 22/02/2022	Operating Revenue	13,796	0	(732,208)
3103	Other culture contributions	Item 10.5.9 22/02/2022	Operating Revenue	150	0	(732,058)
3433	Charges pool admission	Item 10.5.9 22/02/2022	Operating Revenue	50	0	(732,008)
3833	Charges lost books	Item 10.5.9 22/02/2022	Operating Revenue	200	0	(731,808)
6933	Building permits	Item 10.5.9 22/02/2022	Operating Revenue	2,000	0	(729,808)
7273	Water sales	Item 10.5.9 22/02/2022	Operating Revenue	80,000	0	(649,808)
7293	Community Resource Centre reimbursements	Item 10.5.9 22/02/2022	Operating Revenue	265,026	0	(384,782)
7333	Charges private works	Item 10.5.9 22/02/2022	Operating Revenue	50,000	0	(334,782)
0212	Councillor training/conferences/courses	Item 10.5.9 22/02/2022	Operating Expenses	0	(9,800)	(344,582)
0222	Election expenses	Item 10.5.9 22/02/2022	Operating Expenses	5,000	0	(339,582)
0242	Members travel	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,043)	(341,625)
0302	Subscriptions	Item 10.5.9 22/02/2022	Operating Expenses	0	(10,000)	(351,625)
0322	Sitting fees	Item 10.5.9 22/02/2022	Operating Expenses	6,295	0	(345,330)
0352	Administration salaries	Item 10.5.9 22/02/2022	Operating Expenses	0	(6,400)	(351,730)
0402	Admin insurance	Item 10.5.9 22/02/2022	Operating Expenses	0	(14,804)	(366,534)
0412	Staff training/conferences/courses	Item 10.5.9 22/02/2022	Operating Expenses	0	(5,000)	(371,534)
0422	Office cleaning	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,593)	(374,127)
0432	Office building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(8,920)	(383,047)
0462	Printing and stationery	Item 10.5.9 22/02/2022	Operating Expenses	0	(4,358)	(387,405)
0492	Office equipment maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(19,780)	(407,185)
0522	Postage and freight	Item 10.5.9 22/02/2022	Operating Expenses	0	(7,920)	(415,105)
0532	Admin vehicle running expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(4,479)	(419,584)
0542	Consulting fees	Item 10.5.9 22/02/2022	Operating Expenses	111,950	0	(307,634)
0552	Removal expenses	Item 10.5.9 22/02/2022	Operating Expenses	2,100	0	(305,534)
0643	Subscriptions administration	Item 10.5.9 22/02/2022	Operating Expenses	0	(29,900)	(335,434)
0672	Conferences and staff training	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,300)	(336,734)
0742	Council bushfire fighting expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(199)	(336,933)
0745	Bushfire Risk Planning Coordinator	Item 10.5.9 22/02/2022	Operating Expenses	61,575	0	(275,358)
0782	Records archive facility expenses	Item 10.5.9 22/02/2022	Operating Expenses	3,000	0	(272,358)
0832	Animal control other	Item 10.5.9 22/02/2022	Operating Expenses	9,500	0	(262,858)
0862	Animal control salaries and wages	Item 10.5.9 22/02/2022	Operating Expenses	9,212	0	(253,646)
0872	Animal control superannuation	Item 10.5.9 22/02/2022	Operating Expenses	2,937	0	(250,709)
0972	Co-Location building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	198	0	(250,511)
1522	Contract services	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,960)	(253,471)
1582	Medical vehicle expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(310)	(253,781)
1592	Medical Centre building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,391)	(255,172)
1682	Medical subsidy	Item 10.5.9 22/02/2022	Operating Expenses	30,000	0	(225,172)
1692	Doctors house loan interest repayment	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,034)	(226,206)
1732	Aged Persons homes building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(4,988)	(231,194)
2002	Youth salaries	Item 10.5.9 22/02/2022	Operating Expenses	0	(34,113)	(265,307)
2064	Sport and recreation programs	Item 10.5.9 22/02/2022	Operating Expenses	920	0	(264,387)
2072	Youth maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(400)	(264,787)
2302	Cemetery operation	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,742)	(267,529)
2312	Community bus expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,300)	(268,829)
2322	Public conveniences building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(700)	(269,529)
2342	Public conveniences cleaning	Item 10.5.9 22/02/2022	Operating Expenses	0	(400)	(269,929)
2552	Other housing building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,000)	(270,929)
2582	Other housing garden maintenance	Item 10.5.9 22/02/2022	Operating Expenses	1,650	0	(269,279)
2602	Domestic refuse collection	Item 10.5.9 22/02/2022	Operating Expenses	0	(7,252)	(276,531)
2612	Waste facility maintenance	Item 10.5.9 22/02/2022	Operating Expenses	43,494	0	(233,037)
2652	Litter control	Item 10.5.9 22/02/2022	Operating Expenses	2,400	0	(230,637)
2682	Town cleanup	Item 10.5.9 22/02/2022	Operating Expenses	0	(12,160)	(242,797)

Please refer to the compilation report

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

NOTE 13
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
2702	Other sanitation expenses	Item 10.5.9 22/02/2022	Operating Expenses	500	0	(242,297)
2722	Waste facility salaries and wages	Item 10.5.9 22/02/2022	Operating Expenses	0	(61,120)	(303,417)
2882	Storm drain maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,573)	(304,990)
2892	Town planning expenses	Item 10.5.9 22/02/2022	Operating Expenses	26,120	0	(278,870)
3086	Community engagement projects	Item 10.5.9 22/02/2022	Operating Expenses	7,520	0	(271,350)
3087	Community events	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,500)	(273,850)
3352	Public halls insurance	Item 10.5.9 22/02/2022	Operating Expenses	1,061	0	(272,789)
3372	Public halls gardening	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,470)	(274,259)
3432	Swimming pool plant maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(11,453)	(285,712)
3472	Swimming pool chemicals	Item 10.5.9 22/02/2022	Operating Expenses	4,705	0	(281,007)
3482	Swimming pool insurance	Item 10.5.9 22/02/2022	Operating Expenses	1,033	0	(279,974)
3522	Swimming pool garden maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(13,559)	(293,533)
3552	Swimming pool building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(9,931)	(303,464)
3612	Sports complex insurance	Item 10.5.9 22/02/2022	Operating Expenses	681	0	(302,783)
3622	Parks gardens and reserves	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,740)	(304,523)
3652	Gym building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(3,900)	(308,423)
3662	Sports complex cleaning	Item 10.5.9 22/02/2022	Operating Expenses	450	0	(307,973)
3702	Gym cleaning	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,780)	(310,753)
3812	Library salaries	Item 10.5.9 22/02/2022	Operating Expenses	4,149	0	(306,604)
4022	Community grants program	Item 10.5.9 22/02/2022	Operating Expenses	25,000	0	(281,604)
4602	Norseman street maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(15,135)	(296,739)
4642	Depot utilities	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,500)	(299,239)
4652	Depot maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(26,471)	(325,710)
4672	Lighting of streets	Item 10.5.9 22/02/2022	Operating Expenses	0	(18,200)	(343,910)
4942	Doubtful debts	Item 10.5.9 22/02/2022	Operating Expenses	50,000	0	(293,910)
4952	Rates salaries and wages	Item 10.5.9 22/02/2022	Operating Expenses	14,910	0	(279,000)
5002	Administration allocation	Item 10.5.9 22/02/2022	Operating Expenses	0	(37,049)	(316,049)
5012	Administration allocation governance	Item 10.5.9 22/02/2022	Operating Expenses	0	(85,578)	(401,627)
5022	Administration allocation law	Item 10.5.9 22/02/2022	Operating Expenses	0	(544)	(402,171)
5032	Administration allocation health	Item 10.5.9 22/02/2022	Operating Expenses	0	(6,444)	(408,615)
5052	Administration allocation other housing	Item 10.5.9 22/02/2022	Operating Expenses	0	(886)	(409,501)
5062	Administration allocation community amenities	Item 10.5.9 22/02/2022	Operating Expenses	0	(7,249)	(416,750)
5072	Administration allocation recreation and culture	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,014)	(418,764)
5082	Administration allocation transport	Item 10.5.9 22/02/2022	Operating Expenses	0	(16,713)	(435,477)
5092	Administration allocation economic services	Item 10.5.9 22/02/2022	Operating Expenses	0	(7,652)	(443,129)
5132	Administration allocation health inspection	Item 10.5.9 22/02/2022	Operating Expenses	0	(3,020)	(446,149)
5152	Administration allocation staff housing	Item 10.5.9 22/02/2022	Operating Expenses	0	(725)	(446,874)
5162	Administration allocation drainage	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,812)	(448,686)
5172	Administration allocation swimming pool	Item 10.5.9 22/02/2022	Operating Expenses	0	(5,235)	(453,921)
5192	Administration allocation building	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,014)	(455,935)
5262	Administration allocation community amenities	Item 10.5.9 22/02/2022	Operating Expenses	0	(604)	(456,539)
5272	Administration allocation other recreation	Item 10.5.9 22/02/2022	Operating Expenses	0	(13,692)	(470,231)
5292	Administration allocation other economic services	Item 10.5.9 22/02/2022	Operating Expenses	0	(604)	(470,835)
5312	Administration allocation animal	Item 10.5.9 22/02/2022	Operating Expenses	0	(4,088)	(474,923)
5422	Staff housing allocation works	Item 10.5.9 22/02/2022	Operating Expenses	3,100	0	(471,823)
5502	Administration allocation to schedules	Item 10.5.9 22/02/2022	Operating Expenses	134,954	0	(336,869)
6072	Street tree maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,907)	(339,776)
6082	Traffic signs	Item 10.5.9 22/02/2022	Operating Expenses	281	0	(339,495)
6102	Plant depreciation allocation to jobs	Item 10.5.9 22/02/2022	Operating Expenses	0	(57,800)	(397,295)
6112	Street cleaning	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,400)	(399,695)
6822	Honeybee industry in the Shire of Dundas	Item 10.5.9 22/02/2022	Operating Expenses	0	(40,000)	(439,695)
6832	Area marketing	Item 10.5.9 22/02/2022	Operating Expenses	50,000	0	(389,695)
6902	Building control salaries	Item 10.5.9 22/02/2022	Operating Expenses	15,000	0	(374,695)
7232	Water supply and standpipes	Item 10.5.9 22/02/2022	Operating Expenses	0	(25,500)	(400,195)
7262	Norseman CRC expenditure	Item 10.5.9 22/02/2022	Operating Expenses	0	(26,178)	(426,373)
7265	Visitor Centre expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(6,566)	(432,939)
7270	Woodlands Centre expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(6,000)	(438,939)
7272	Woodlands Centre expenditure	Item 10.5.9 22/02/2022	Operating Expenses	0	(44,400)	(483,339)

Please refer to the compilation report

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

NOTE 13
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
7302	Private works various	Item 10.5.9 22/02/2022	Operating Expenses	0	(27,100)	(510,439)
7622	Salaries public works overheads	Item 10.5.9 22/02/2022	Operating Expenses	63,362	0	(447,077)
7632	Superannuation of workmen	Item 10.5.9 22/02/2022	Operating Expenses	15,517	0	(431,560)
7682	Engineering office expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,976)	(433,536)
7702	RAM systems	Item 10.5.9 22/02/2022	Operating Expenses	0	(530)	(434,066)
7742	Less allocation to works	Item 10.5.9 22/02/2022	Operating Expenses	0	(46,096)	(480,162)
7822	Parts and repairs	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,600)	(481,762)
7832	Repair wages	Item 10.5.9 22/02/2022	Operating Expenses	0	(19,700)	(501,462)
0181	Grants commission general	Item 10.5.9 22/02/2022	Operating Revenue	0	(581,135)	(1,082,597)
0735	Bushfire Risk Planning Coordinator funding	Item 10.5.9 22/02/2022	Operating Revenue	0	(38,047)	(1,120,644)
2183	Youth grant	Item 10.5.9 22/02/2022	Operating Revenue	1,096	0	(1,119,548)
3015	Other culture grants	Item 10.5.9 22/02/2022	Operating Revenue	0	(40,000)	(1,159,548)
4613	Roads financial assistance grant	Item 10.5.9 22/02/2022	Operating Revenue	0	(222,148)	(1,381,696)
6025	Main Roads direct grant	Item 10.5.9 22/02/2022	Operating Revenue	0	(3,790)	(1,385,486)
3358	IGO grant town hall upgrade	Item 10.5.9 22/02/2022	Capital Revenue	0	(7,242)	(1,392,728)
6035	Roads to recovery grant	Item 10.5.9 22/02/2022	Capital Revenue	0	(98,817)	(1,491,545)
6055	Regional road group grant	Item 10.5.9 22/02/2022	Capital Revenue	5,275	0	(1,486,270)
6818	State Government small grants program	Item 10.5.9 22/02/2022	Capital Revenue	0	(20,000)	(1,506,270)
6826	State Government small grants program	Item 10.5.9 22/02/2022	Capital Revenue	0	(40,000)	(1,546,270)
1645	WAPHN Local Government authority community grant	Item 10.5.9 22/02/2022	Capital Revenue	100,000	0	(1,446,270)
2464	Staff housing building upgrades	Item 10.5.9 22/02/2022	Capital Expenses	0	(25,000)	(1,471,270)
3306	Mens Shed capital upgrade	Item 10.5.9 22/02/2022	Capital Expenses	11,000	0	(1,460,270)
3344	Capital buildings	Item 10.5.9 22/02/2022	Capital Expenses	0	(30,000)	(1,490,270)
6124	Road plant purchases	Item 10.5.9 22/02/2022	Capital Expenses	0	(289,941)	(1,780,211)
3134	Hyden Road RRG East grant works	Item 10.5.9 22/02/2022	Capital Expenses	0	(7,913)	(1,788,124)
3264	Norseman reseal project	Item 10.5.9 22/02/2022	Capital Expenses	0	(65,000)	(1,853,124)
4144	Roads to Recovery	Item 10.5.9 22/02/2022	Capital Expenses	211,499	0	(1,641,625)
6504	Aerodrome infrastructure upgrade	Item 10.5.9 22/02/2022	Capital Expenses	45,000	0	(1,596,625)
6534	Airport terminal building design and business case	Item 10.5.9 22/02/2022	Capital Expenses	40,000	0	(1,556,625)
6815	Precinct development electric vehicle charging station	Item 10.5.9 22/02/2022	Capital Expenses	20,000	0	(1,536,625)
	Transfer from reserves Plant	Item 10.5.9 22/02/2022		421,120	0	(1,115,505)
	Transfer from reserves Transport	Item 10.5.9 22/02/2022		370,000	0	(745,505)
	Transfer from reserves Land Development	Item 10.5.9 22/02/2022		65,000	0	(680,505)
	Transfer from reserves Asset Replacement	Item 10.5.9 22/02/2022		350,000	0	(330,505)
	Transfer to reserves Asset Replacement	Item 10.5.9 22/02/2022		330,505	0	0
				3,163,791	(3,163,791)	0

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

NOTE 14
EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
Revenue from operating activities						
Law, order and public safety	45,886	51.08%	▲	Bushfire brigade operating grant	Bushfire Risk Planning Coordinator Funding	
Community amenities	73,281	46.06%	▲	Development application fee. Other bulk and liquid waste collection fees.	Proceeds from sale of scrap.	
Recreation and culture	(15,792)	(50.95%)	▼		Arts/Murals grant. IGO Education scholarship.	
Other property and services	(22,098)	(17.74%)	▼	Private works	Sale of gravel	
Expenditure from operating activities						
Governance	100,999	16.52%	▲	Sitting fees. Admin FBT. Staff training. Office utilities. Consulting fees. Travel & accommodation. Asset disposal loss. Audit fees.	Admin salaries and superannuation. Council meeting expenses.	Office equipment maintenance. Admin allocations.
General purpose funding	151,895	44.76%	▲	Doubtful debts and write offs. Admin allocations.	Rates salaries and wages.	Strategic alliance. Councillor training/conferences. Subscriptions. Admin insurance. Office building maintenance. Postage & freight. Admin vehicle expenses.
Law, order and public safety	101,669	37.79%	▲	Depreciation. Animal facility maintenance. Animal control superannuation.		Bushfire Risk Planning Coordinator.
Health	72,253	44.91%	▲	Depreciation. Medical Centre subsidy. Admin allocations.		
Education and welfare	39,494	25.48%	▲	Youth activities. Admin allocations.		Youth salaries.
Housing	(22,925)	(578.04%)	▼	Staff housing maintenance. Depreciation.		Staff housing reallocations to programs.
Community amenities	109,899	23.66%	▲	Depreciation. Waste facility maintenance. Town Planning expenses. Admin allocations.	Waste facility superannuation.	Waste facility maintenance. Waste facility salaries & wages.
Recreation and culture	470,708	45.57%	▲	Arts & Culture performances. Community engagement projects. Community events. Depreciation. Parks & gardens maintenance. Community grants program. Admin allocations. Reconciliation action plan. IGO scholarship.	Community development salaries. Community Christmas Day donation. Swimming pool chemicals. Lease 81 Roberts Street. Library salaries.	Swimming Pool contract services. Community Development salaries & wages. Swimming pool plant maintenance.
Transport	1,409,242	81.33%	▲	Norseman street maintenance. Admin allocations. Street tree maintenance. Depreciation. Airstrip maintenance.		Lighting of streets. Street tree maintenance. Loss on asset disposal.
Economic services	114,856	21.99%	▲	Admin allocations. Area promotions. Publications. Depreciation. Visitor Centre expenses. Building Control salaries.		Standpipe maintenance. Norseman CRC expenses. Visitor Centre expenses. Woodlands Centre expenses.
Other property and services	170,909	55.76%	▲	Depreciation. Salries and wages. Superannuation. Staff training. Diesel fuel. Sundry tools.	Insurance and licences.	Plant depreciation. Allocations to works. Salaries and wages.
Investing activities						
Proceeds from non-operating grants, subsidies and contributions	(679,964)	(71.24%)	▼			LRCI grants, IGO grant, Roads to Recovery grant, Regional Road Group grant.
Payments for property, plant and equipment and infrastructure	1,470,739	49.20%	▲	Timing of capital projects split evenly over budget		Parts and repair wages.

Please refer to the compilation report

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Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas Financial Statements for the period ending 28/02/2022 be accepted.

Moved: Cr. Warner

Seconded: Cr. Patupis

Resolution

That the Shire of Dundas Financial Statements for the period ending 28/02/2022 be accepted.

Carried by: Simple Majority For: 5 Against: 0

Agenda Reference & Subject	
10.4.1 – Officers Reports	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer – Peter Fitchat
Date of Report	14 March 2022
Disclosure of Interest	Nil

Summary

That the Council receive the Works and Services, Corporate and Community Services, Tourism and Events Reports as contained in Papers Relating.

Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

Statutory Environment

Shire officers are required to deliver the activities, programs, works and services within the appropriate legislative requirements where applicable.

Policy Implications

Shire officers are required to deliver the activities, programs, works and services guided by and within the appropriate Shire policies and procedures where applicable.

Financial Implications

Shire officers are required to deliver the activities, programs, works and services within allocated budgets, and purchasing and procurement policies.

Strategic Implications

Shire officers deliver activities, programs, works and services to achieve the community outcomes identified within the Strategic Community Plan.

Consultation

CEO

Manager of Corporate and Community Services

Acting Works Supervisor

Tourism and Events Officer

Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council receive the Works and Services, Corporate and Community Services and the Tourism and Events Reports as contained in Papers Relating.

Moved: Cr. Warner

Seconded: Cr. Patupis

Resolution

That the Council receive the Works and Services, Corporate and Community Services and the Tourism and Events Reports as contained in Papers Relating.

Carried by: Simple Majority

For: 5

Against:0

11. Elected Members Motions of Which Previous Notice Has Been Given**11.1 New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting**

No items of urgent business were accepted for consideration by the President or by majority of the members of the Council:

12. Next Meeting

The next Ordinary Meeting of the Council is scheduled to be held at 6pm on the 19th April 2022, in Norseman.

13. Closure of Meeting

There being no further business the Shire President will declare the meeting closed at: **5:15pm**