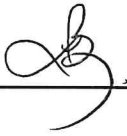




Norseman Woodlands to Eucla Coast

## Minutes Certification

I certify that the Minutes of the 17<sup>th</sup> May 2022 Ordinary Council Meeting were presented to the Council and confirmed at the 28<sup>th</sup> June 2022 Ordinary Council Meeting.

  
\_\_\_\_\_  
Cr L Bonza  
President

  
\_\_\_\_\_  
Date



Norseman Woodlands to Eucla Coast

## **Confirmed Minutes**

**Ordinary Council Meeting  
17<sup>th</sup> May 2022**

**CONFIRMED MINUTES** for the ORDINARY Meeting of Council  
to be held in the Council Chambers at the Shire Administration Office –  
Prinsep Street Norseman on the **17th of May 2022** commencing at **6:00pm AWST**

### **Notes to Minutes**

**PLEASE READ THE FOLLOWING IMPORTANT DISCLAIMER BEFORE PROCEEDING:**

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent, or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity who has an application before the Shire must obtain, and should only rely on, written notice of the Shires decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as representation by the Shire should be sought in writing and should make clear the purpose of the request.

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## 1. Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 6:00 PM

This Ordinary Council Meeting will be video recorded to assist in the preparation of the minutes of the meeting.

### 1.1 Acknowledgment of Country

The Shire of Dundas recognises the Ngadju and Mirning as First Nations People in the Shire of Dundas, acknowledging them as traditional custodians and pay our respects to their Elders, past, present and emerging.

## 2. Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

### Financial Interests:

10.1.2 Shire President

10.4.1 Chief Executive Officer

Proximity Interests: Nil

Impartiality Interests: Nil

Gifts Received by Councillors: Nil

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

## 3. Record of Attendance of Councillors / Officers and Apologies.

Cr LG Bonza	Shire President	
Cr AR Patupis	Deputy Shire President	Apologies
Cr JEP Hogan		
Cr SM Warner		
Cr VL Wyatt		
Cr J Maloney		
Peter Fitchat	Chief Executive Officer	
Pania Turner	Manager of Corporate and Community Services	
Barry Hemopo	Acting Manager works & Services	
Ciara Stewart	Senior Administration Officer	
Latif Samadi	Information and Technology Officer	

### **Apologies**

Cr AR Patupis      Councillor

### Public Gallery

## 4. Applications for Leave of Absence. Nil

**5. Response to Previous Public Questions Taken on Notice.**

CEO – Update: Vehicle speeds on Roberts Street, Norseman. CEO stated this investigation is ongoing and we are currently busy with end-of-year projects, but we will act on it as soon as we have a break.

**6. Public Question Time.**

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

**7. Confirmation of Minutes of Previous Meeting.**

Minutes of the Ordinary Meeting of Council held on 19<sup>th</sup> April 2022 be confirmed as a true and accurate record.

**Recommendation**

**7.1 That the minutes of the Ordinary Council Meeting held on 19 April 2022 be confirmed as a true and accurate record.**

Moved: Cr. Hogan  
Seconded: Cr. Warner

**Resolution**

**7.1 That the minutes of the Ordinary Council Meeting held on 19 April 2022 be confirmed as a true and accurate record.**

Carried by: Simple Majority For: 5 Against: 0

**Recommendation**

**7.2 That the minutes of the audit Committee Meeting held on 26<sup>th</sup> April 2022 be confirmed as a true and accurate record.**

Moved: Cr. Warner  
Seconded: Cr. Hogan

**Resolution**

**7.2 That the minutes of the audit Committee Meeting held on 26<sup>th</sup> April 2022 be confirmed as a true and accurate record.**

Carried by: Simple Majority For: 5 Against: 0

## 8. Petitions, Deputations or Presentations.

### 8.3 Reports of Committees

8.1.1 GVROC - Cr Bonza/Cr Warner

8.1.2 WALGA – Cr Bonza/Cr Patupis

8.1.3 Regional Roads Group – Cr Bonza/Cr Wyatt

8.1.4 Roadwise – Cr Wyatt/Cr Warner

8.1.5 Local Emergency Management Committee – Cr Bonza/Cr Patupis

## 9. Announcements by Presiding Member without Discussion.

# 10. Reports

### 10.1 Planning, Development, Health and Building

Agenda Reference and Subject	
<b>10.1.1 - GVROC Annual Subscription and Regional Climate Alliance Projects 2022/23 – Additional LGA financial contributions</b>	
Location / Address	Norseman
File Reference	GR.SR.1
Author	Chief Executive Officer - Peter Fitchat
Date of Report	12 <sup>th</sup> May 2022
Disclosure of Interest	Nil

#### Summary

As part of the GVROC successful Climate Alliance Application in the 2021/22 financial year we GVROC decided at the last GVROC meeting to increase our support details to this is in papers relating.

#### Background

The GVROC Regional Climate Alliance (RCA) Working Group has strategically developed a short list of projects that will be undertaken in the next 18 months. These projects are a priority first step for the GVROC RCA in the Goldfields Esperance region's preparation for and mitigation against the impacts of climate change. To progress these projects the GVROC RCA Working Group is requesting additional contributions from each of the nine GVROC member LGAs totalling a budgeted \$124,000 (see attached project budget schedule), which will leverage further investment from external partners for at least four projects over the next 18 months. These additional contributions will be on a sliding scale, with the larger populated LGA's of Esperance and Kalgoorlie-Boulder, being asked to pay slightly more than the smaller Shires of Ngaanyatjaraku, Wiluna, Menzies, Laverton, Leonora, Coolgardie, and Dundas. This request is also in line with the GVROC resolution from its meeting held on 1 April 2022 at which each member LGAs' delegates supported it as part of point 6 of the following recommendation.

#### Statutory Environment

Local Government Act 1995

### Policy Implications

Nil

### Financial Implications

These identified additional costs will be included in next year's Budget for the 2022/23 Financial Year.

### Strategic Implications

This will enable Councils to meet some key points alongside State and Federal Government Climate targets and assist us to gain access to additional funding through identified projects with the correct research behind this Climate Alliance Program.

#### Theme 3 – Natural & Built Environment

A protected and enhanced environment that is aesthetically pleasing and provides benefits for the Community for generations to come.

Strategy 3	Goal	Measure	Priority
<b>3.1 Management of environmental impact.</b>	To minimise the impact of Shire activities on the environment.	That any activities undertaken by the Shire have a demonstrable minimal impact on the environment and set a benchmark for the region.	Medium
<b>3.3 Enhanced transport access and infrastructure.</b>	Improved infrastructure within the Shire and good transport access to and around Norseman.	Existing infrastructure that meets Community expectations and requirements.  A measurable improvement in levels of infrastructure.	High
<b>3.4 Enhancement of natural tourist destinations.</b>	Development of the Great Western Woodlands that maintains the overall natural beauty of the area however still provides opportunities for tourism and other uses.	That the GWW is generally preserved and any development undertaken still allows residents and tourists to enjoy its natural beauty  An increased level of tourism numbers visiting the GWW.	Medium/High

#### Theme 2 – A thriving local economy and economic base

A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.

Strategy 2	Goal	Measure	Priority
<b>2.1 Opportunity for Economic Diversification</b>	A vibrant economy that includes opportunities for mining, industry, tourism, shopping and business.	The level and diversity of businesses, including mining,	Medium



<b>2.2 Attracting new businesses</b>	New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live.	industry, tourism and commercial activity is increasing.	
<b>2.3 Future Growth and sustainability</b>	Our Shire will maintain the existing population and provide opportunities for future growth for continued sustainability of the Community.	Population levels are stable or increasing to maintain a viable Community.	Medium
<b>2.4 Provide infrastructure that stimulates growth</b>	To assist in the provision of infrastructure that encourages development of existing and new business opportunities.	Increased level of infrastructure that is beneficial to business and industry.	High

### Theme 1 – A vibrant, active and healthy socially connected Community

A strong, healthy, educated and connected Community that is actively engaged and involved.

Strategy 1	Goal	Measure	Priority
<b>1.4 Highly developed educational facilities</b>	A Shire which has highly developed educational opportunities and facilities available to the Community	An increased level of course and career selection available to the Community.	Medium

#### Consultation

Councillors, Senior staff, WALGA, GVROC, GVROC Climate Alliance Working Group.

#### Comment

This is a formal request to the Shire of Dundas to approve an allocation in its 2022/23 budget for \$13,500 to co-invest in the targeted projects when they commence and are called upon by the GVROC RCA. The targeted projects for this investment include a Carbon Emissions Baseline Study, Renewable Energy Audit, Regional Water Security Plan and a regional waste audit action plan. Other financial partners in these projects will involve Regional Development Australia Goldfields Esperance, the Goldfields Esperance Development Commission and Department of Water and Environmental Regulation.

#### Voting Requirements

Simple Majority

#### **Officers Recommendation**

**That the Council:**

1. Approve the additional funding of \$20,000 to the identified projects in the report above; and
2. Approve the Annual GVROC Subscription \$22,500 for the 2022/23 financial year to be included in the Budget.



Moved Cr: Wyatt  
Seconded Cr: Hogan

### **Resolution**

**That the Council:**

- 1. Approve the additional funding of \$20,000 to the identified projects in the report above; and**
- 2. Approve the Annual GVROC Subscription \$22,500 for the 2022/23 financial year to be included in the Budget.**

Carried by: Simple Majority For: 5 Against 0

**Cr L Bonza exits at 6:06 pm**

**Cr: Warner chaired the meeting for item 10.1.2**

<b>Agenda Reference and Subject</b>	
<b>10.1.2 - Application for Development Approval – Proposed Carport with Reduced Front Setback</b>	
Location / Address	Lot 1709 (HN 26) Johns Street Norseman
File Reference	DA 2/2022
Author	Associates (DG+A) - Town Planning Consultant - Anthony Dowling, Dowling Giudici
Date of Report	9 <sup>th</sup> May 2022
Disclosure of Interest	DG+A receives consulting fees from the Shire of Dundas

### **Summary**

The application is presented for Council's determination because a reduced side and front boundary setback for the carport is sought.

Notwithstanding these setback variances, it is recommended that the carport be approved as per the submitted development plans.

### **Background/Context**

Lot 1709 comprises an area of 647 m<sup>2</sup> with a frontage to Johns Street of 16.09 metres.

It contains an existing single house centrally located within the lot, and a large rear shed that extends more than 2/3 across the width of the lot.

Current access to the lot is available from Johns Street only via a constructed crossover connecting the Johns Street carriageway to a partially constructed driveway within lot 1709.

Adjoining lots 1708 (HN 28) and 1710 (HN 24) Johns Street each contain a single house and rear garages/sheds, each respectively accessible from the rear laneway.

From examination of existing publically available aerial photography, it appears that there are no other existing carports located within the front setbacks of the Johns Street lots.

A location map and aerial photograph of lot 1709 are provided in Figures 1 and 2 below respectively.

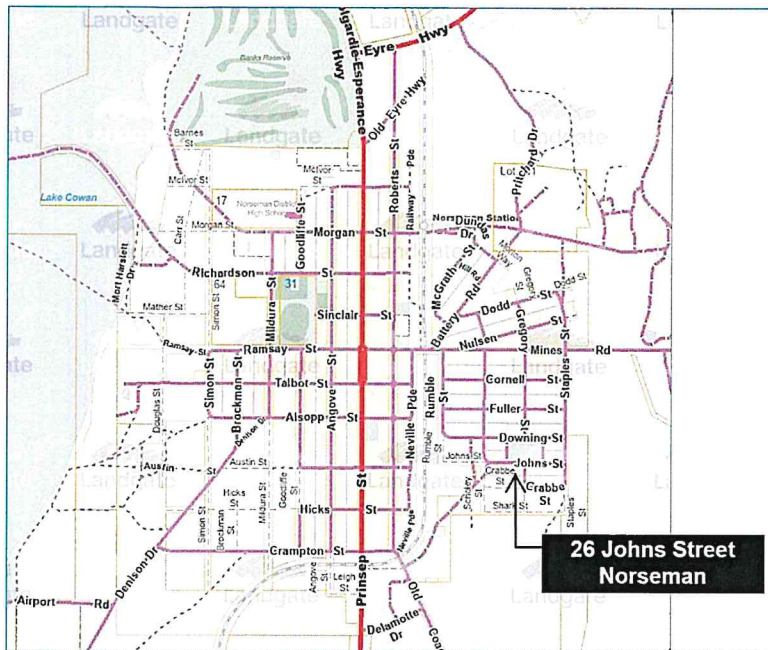


Figure 1 - Location Map



Figure 2 - Aerial Site Photograph

### Proposal

The proposal is for a freestanding 36 m<sup>2</sup> (6m x 6m) size carport within the front setback of lot 1709 for the parking of two (2) motor vehicles. It is proposed to set back the carport 1.0 metre from the lot's street boundary and 1.0 metre from the common boundary of lot 1709 and 1708 (HN 24) Johns Street.

Total height of the carport will be almost 5 metres measured from ground level to the hipped/gabled roof ridge, comprising a wall height of 3 metres and a roof height of 1.98 metres.

The whole of the carport will be of metal construction.

Plans and elevation drawings illustrating the layout and design of the proposed carport are provided in the Papers Relating.



### Statutory Environment

- *Planning and Development (Local Planning Schemes) Regulations 2015 ('LPS Regs')*
- *Shire of Dundas Local Planning Scheme No. 2 ('LPS 2')*

Lot 1709 is included within the LPS 2 scheme area and is zoned Residential with a residential density coding of **R10**.

Under this coding, and subject to meeting prescribed criteria, a **minimum front boundary setback of 3.75 metres** is required whilst a **minimum side boundary setback of 1.5 metres** is required.

If the proposed development were to accord with these and other applicable criteria, the proposed development would be exempt from obtaining development approval. However, because reduced side and front boundary setbacks for the carport are proposed, the approval of Council is required. Hence this application.

In determining whether development approval ought to be granted to the proposed carport with reduced front and side boundary setbacks, Council is required to have regard to the ***design principles*** cited in the R Codes corresponding to the deemed-to-comply boundary setbacks prescribed in the R Codes applying to this type of development.

These design principles are as follows:

#### **5.2.1 Setback of garages and carports**

**P1.1** *Carports and garages set back to maintain clear sight lines along the street; to not obstruct views of dwellings from the street and vice versa; and designed to contribute positively to streetscapes and to the appearance of dwellings.*

**P1.2** *Garages and/or carports set back to ensure any vehicle parking on a driveway does not impede on any existing or planned adjoining pedestrian, cycle or dual-use path.*

### Neighbour Consultation

Where a development proposal is to be assessed against one or more design principles of the R Codes applying to the type of proposed development or may have a possible impact on the amenity of adjoining owners and occupiers, notifying and inviting affected owners and occupiers to view and comment on the proposal might be warranted.

Where notification is given, the owners/occupiers have 14 days (from the date of being informed about the proposal) in which to provide any comment to the Shire on the proposal.

The adjoining owners/occupiers (24 and 28 Johns Street) were informed of the proposal by letter dated 11 April 2022 and were given up to 28 April 2022 in which to lodge a submission due to the Easter holiday and ANZAC day occurring during this consultation period. The Shire did not receive any submissions from the adjoining owners/occupiers on the proposal.

### Policy Implications

The Shire has no local planning policies that apply to the proposed development.

### Financial Implications

There are no specific financial implications for the Shire of Dundas relating to the proposal.

### Strategic Implications

The strategic community plan themes that may link to the proposal are as follows:

Theme 3 – Natural and Built Environment				
A protected and enhanced environment that is aesthetically pleasing and provides benefits for the				
Nº	Strategy 3	Goal	Measure	Priority
3.5	Improved Streetscape	To improve the streetscape for the town sites of Norseman and Eucla	That the town sites in the Shire are attractive, well presented and encourage people to work, live and visit the Shire.	Medium/ High

### Comment

Under the R Codes, access to a residential lot is generally preferred from a communal street or right-of-way (ROW) (eg. laneway) where this is available.

Where not available, the preference for access is then from a secondary street (eg. a side street). Where this is not available, then access can be from the primary street.

Unfortunately, due to the position of the existing rear shed within the rear yard of lot 1709, vehicular access from the rear laneway and provision of car parking within the rear yard is not physically available. This leaves the only option for vehicular access to be from Johns Street. Similarly, due to the position of the existing dwelling, the only option for onsite parking is within the front yard of the existing dwelling on lot 1709.

Given this, and that there is an existing crossover from Johns Street to a partially constructed driveway (as viewed on Google Streetview on 11 May 2022), it would be unreasonable not to grant development approval to the proposal.

It should be noted that in support of the proposed development the roof form of the proposed carport is similar to the roof form of existing Federation-style dwellings located within Johns Street and throughout the Norseman townsite, making it consistent with the town's built form.

However, it ought to be borne in mind that one of the implications of granting development approval to a carport within the front setback of lots that abut a rear laneway is that it potentially sets a precedent for future carports and garages to be developed within other lot front setbacks, contrary to the vehicular provisions of the R Codes.

Whilst this may not be considered a significant issue in a small-sized relatively remote town or community, the cumulative effect of allowing carports in lot front setbacks – especially without any specific design controls – can result in a 'sea of vehicles' being visually prominent from the primary street. This could result in adverse visual impacts. Allowing this resultant streetscape effect would need to be reconciled against Council's current strategy and goal for improving the town's streetscapes (see **Strategy 3.5** in the current strategic community plan – reproduced in the preceding section of this report).

In light of the above, and where Council is prepared to consider allowing carports within lot front setbacks, it is suggested that Council develop and adopt a local planning policy to guide and articulate the circumstances in which such proposals might be allowed. The policy ought to also include **design**

**guidelines** that will ensure that where a carport is allowed within a front setback, its design and form will be consistent with the design and form of any existing dwelling upon the lot, or it will integrate with any proposed dwelling upon the lot.

In developing design guidelines, the focus also ought to be on achieving consistency in respect to roof form, colours and materials of the dwelling on the lot (whether existing or proposed) and the screening of the carport from the primary street, either by vegetation, walls, fences or a combination of these.

#### Determination Options

In determining the application, Council has the option of:

- A. Approving the application for development approval with or without conditions; or
- B. Refusing to approve the application for development approval.

It is recommended that the application be approved.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

#### **That Council:**

1. Pursuant to clause 68 (2) in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, **APPROVE** development application DA 02/2022 to develop a carport with reduced front and side boundary setbacks upon Lot 1709 (HN 26) Johns Street Norseman, generally in accordance with the following plans/drawings:
  - A. DA02/2022 – Proposed carport – Site Development Plan; and
  - B. Elevation Multiview by Aussie Outdoor Products (Drawing Number 1 of 16), Revision 3, 14 January 2022;

and, subject to the following **condition(s)**:

- (i) The existing crossover connecting Johns Street to the internal driveway serving the carport being upgraded to the satisfaction of the Shire of Dundas, prior to the use of the carport commencing.
- (ii) The carpark area and the internal driveway being designed and constructed to the requirements and satisfaction of the Shire of Dundas, prior to the use of the carport commencing.
- (iii) Stormwater run-off from the carport, the carpark area beneath it, and the internal driveway being suitably drained to the specifications and satisfaction of the Shire of Dundas, prior to the use of the carport commencing.
- (iv) The area between the carport and the lot street boundary being landscaped to the satisfaction of the Shire of Dundas, prior to the use of the carport commencing.

#### **Advice Notes**

1. If the approved development has not been fully developed within 2 years from the date of this approval, the approval will expire and be of no further effect.



The approval may be extended beyond the approval expiry period where a request has been received and approved by the Shire of Dundas within 3 months of the approval expiry date.

2. When all of the conditions imposed on this approval have been fulfilled (unless otherwise agreed to by the Shire), please contact the Shire to arrange an inspection by a Shire officer to confirm that all the conditions of this approval have been fulfilled to the Shire's satisfaction.

Failure to fulfil all the conditions of this approval (unless otherwise agreed to by the Shire) prior to the use commencing is considered a breach of, and may invalidate, the approval granted.

Moved Cr: Wyatt  
Seconded Cr: Warner

### **Resolution**

#### **That Council:**

2. Pursuant to clause 68 (2) in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, **APPROVE** development application DA 02/2022 to develop a carport with reduced front and side boundary setbacks upon Lot 1709 (HN 26) Johns Street Norseman, generally in accordance with the following plans/drawings:

- C. DA02/2022 – Proposed carport – Site Development Plan; and
- D. Elevation Multiview by Aussie Outdoor Products (Drawing Number 1 of 16), Revision 3, 14 January 2022;

and, subject to the following **condition(s)**:

- (v) The existing crossover connecting Johns Street to the internal driveway serving the carport being upgraded to the satisfaction of the Shire of Dundas, prior to the use of the carport commencing.
- (vi) The carpark area and the internal driveway being designed and constructed to the requirements and satisfaction of the Shire of Dundas, prior to the use of the carport commencing.
- (vii) Stormwater run-off from the carport, the carpark area beneath it, and the internal driveway being suitably drained to the specifications and satisfaction of the Shire of Dundas, prior to the use of the carport commencing.
- (viii) The area between the carport and the lot street boundary being landscaped to the satisfaction of the Shire of Dundas, prior to the use of the carport commencing.

### **Advice Notes**

3. If the approved development has not been fully developed within 2 years from the date of this approval, the approval will expire and be of no further effect.

The approval may be extended beyond the approval expiry period where a request has been received and approved by the Shire of Dundas within 3 months of the approval expiry date.

4. When all of the conditions imposed on this approval have been fulfilled (unless otherwise agreed to by the Shire), please contact the Shire to arrange an inspection by a Shire officer to confirm that all the conditions of this approval have been fulfilled to the Shire's satisfaction.

Failure to fulfil all the conditions of this approval (unless otherwise agreed to by the Shire) prior to the use commencing is considered a breach of, and may invalidate, the approval granted.

Carried by: Simple Majority

For: 4

Against 0

**Cr L Bonza returned to Chambers and resumed the Chair at 6:09 PM.**

## 10.2 Members and Policy

Agenda Reference & Subject	
10.2.1 – Receive the Information Bulletin	
Location / Address	Shire of Dundas
File Reference	PE.ME.2
Author	Chief Executive Officer - Peter Fitchat
Date of Report	12 <sup>th</sup> May 2022
Disclosure of Interest	Nil

### Summary

For Council to consider receiving the Information Bulletin for 3<sup>rd</sup> May 2022

### Background

The Councillors' Information Bulletin for the period ending 3<sup>rd</sup> May 2022 was completed and circulated to Councillors.

### Statutory Environment

#### *Local Government Act 1995*

1. Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
2. Section 3.1 – Provides that the general function of the local government is to provide for the good governance of persons in its district.

### Policy Implications

Council has no policies in relation to this matter.

### Financial Implications

The recommendation of this report has no financial implications for Council.

### Strategic Implications

Informing Elected Members with respect to matters impacting on their roles, responsibilities and decision making as the Shire of Dundas Council.

### Consultation

The IB Report is prepared in consultation with Senior Officers

### Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

The Information Bulletin contains confidential elements and is not a public document, it is distributed to Councillors and senior officers only and is not for public release.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That Council receive the monthly Councillors' Information Bulletin for the period ending 3<sup>rd</sup> May 2022 as included in confidential papers relating.**

Moved: Cr. Wyatt  
Seconded: Cr. Hogan

#### Resolution

**That Council receive the monthly Councillors' Information Bulletin for the period ending 3<sup>rd</sup> May 2022 as included in confidential papers relating.**

Carried by: Simple Majority For: 5 Against: 0

Agenda Reference & Subject	
<b>10.2.2 – Council Meeting Details 2022-23</b>	
Location / Address	Shire of Dundas
File Reference	CM.CO
Author	Chief Executive Officer – Peter Fitchat
Date of Report	12 <sup>th</sup> May 2022
Disclosure of Interest	Nil

#### Summary

That Council review and adopt the meeting details for the 2022-23 year.

#### Background

The following meeting details for Ordinary Council Meetings for the 2022-23 year have been prepared for Council's consideration below:

#### **2022-23 Ordinary Council Meetings**

Date	Time	Place
Thursday, 28 July 2022	6:00 PM AWST	Council Chamber, Prinsep Street, Norseman
Tuesday, 16 August 2022	6:00 PM AWST	Council Chamber, Prinsep Street, Norseman
Saturday, 24 September 2022	6:00 PM ACWST	Community Hall, Yurkla Way, Eucla
Tuesday, 18 October 2022	6:00 PM AWST	Council Chamber, Prinsep Street, Norseman
Tuesday, 15 November 2022	6:00 PM AWST	Council Chamber, Prinsep Street, Norseman
Tuesday, 20 December 2022	6:00 PM AWST	Council Chamber, Prinsep Street, Norseman
Tuesday, 17 January 2023	6:00 PM AWST	Council Chamber, Prinsep Street, Norseman
Tuesday, 21 February 2023	6:00 PM AWST	Council Chamber, Prinsep Street, Norseman
Saturday, 25 March 2023	6:00 PM ACWST	Community Hall, Yurkla Way, Eucla
Tuesday, 18 April 2023	6:00 PM AWST	Council Chamber, Prinsep Street, Norseman
Tuesday, 16 May 2023	6:00 PM AWST	Council Chamber, Prinsep Street, Norseman



Tuesday, 20 June 2023

6:00 PM AWST

Council Chamber, Prinsep Street, Norseman

And that any further public meetings that are held throughout the year such as Special Council Meetings, Audit Committee Meetings and Electors' meetings are set as determined by Council.

### Statutory Environment

Section 5.25 (1)(g) of the *Local Government Act 1995* –

- (1) Without limiting the generality of section 9.59, regulations may make provision in relation to

- (g) the giving of public notice of the date and agenda for council or committee meetings

Regulation 12 of the *Local Government (Administration) Regulations 1996* –

- (1) In this regulation — meeting details, for a meeting, means the date and time when, and the place where, the meeting is to be held.
- (2) The CEO must publish on the local government's official website the meeting details for the following meetings before the beginning of the year in which the meetings are to be held —
- (a) ordinary council meetings;
- (b) committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public.
- (3) Any change to the meeting details for a meeting referred to in subregulation (2) must be published on the local government's official website as soon as practicable after the change is made.
- (4) If a local government decides that a special meeting of the council is to be open to members of the public, the CEO must publish the meeting details for the meeting and the purpose of the meeting on the local government's official website as soon as practicable after the decision is made.

### Policy Implications

- A.11 Council Meetings - Public Notice
- EM.3 Video Recording of Council Meetings

### Financial Implications

All meetings dates associated cost will be included in the 2022/23 Financial Year Budget.

### Strategic Implications

Theme 2 – A thriving local economy and economic base			
A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.			
Strategy 2	Goal	Measure	Priority

<b>2.1 Opportunity for Economic Diversification</b>	A vibrant economy that includes opportunities for mining, industry, tourism, shopping and business.	The level and diversity of businesses, including mining, industry, tourism and commercial activity is increasing.	Medium
<b>2.2 Attracting new businesses</b>	New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live.		
<b>2.3 Future Growth and sustainability</b>	Our Shire will maintain the existing population and provide opportunities for future growth for continued sustainability of the Community.	Population levels are stable or increasing to maintain a viable Community.	Medium
<b>2.4 Provide infrastructure that stimulates growth</b>	To assist in the provision of infrastructure that encourages development of existing and new business opportunities.	Increased level of infrastructure that is beneficial to business and industry.	High

### Theme 1 – A vibrant, active and healthy socially connected Community

A strong, healthy, educated and connected Community that is actively engaged and involved.

Strategy 1	Goal	Measure	Priority
<b>1.4 Highly developed educational facilities</b>	A Shire which has highly developed educational opportunities and facilities available to the Community	An increased level of course and career selection available to the Community.	Medium

#### Consultation

- Chief Executive Officer
- President
- Councillors

#### Comment

The items that need to be considered are:

- Frequency
- Day of the week and week in the month
- Location
- Starting time
- Eucla LEMC meeting

#### Voting Requirements

Simple Majority

#### Officer Recommendation

That the Council set the following meeting details for Ordinary Council Meetings as follows:



**2022-23 Ordinary Council Meetings**

Date	Time	Place
Thursday, 28 July 2022	6:00 PM AWST	Council Chamber, Prinsep Street, Norseman
Tuesday, 16 August 2022	6:00 PM AWST	Council Chamber, Prinsep Street, Norseman
Saturday, 24 September 2022	4:00 PM ACWST	Community Hall, Yurkla Way, Eucla
Tuesday, 18 October 2022	6:00 PM AWST	Council Chamber, Prinsep Street, Norseman
Tuesday, 15 November 2022	6:00 PM AWST	Council Chamber, Prinsep Street, Norseman
Tuesday, 20 December 2022	6:00 PM AWST	Council Chamber, Prinsep Street, Norseman
Tuesday, 17 January 2023	6:00 PM AWST	Council Chamber, Prinsep Street, Norseman
Tuesday, 21 February 2023	6:00 PM AWST	Council Chamber, Prinsep Street, Norseman
Saturday, 25 March 2023	4:00 PM ACWST	Community Hall, Yurkla Way, Eucla
Tuesday, 18 April 2023	6:00 PM AWST	Council Chamber, Prinsep Street, Norseman
Tuesday, 16 May 2023	6:00 PM AWST	Council Chamber, Prinsep Street, Norseman
Tuesday, 20 June 2023	6:00 PM AWST	Council Chamber, Prinsep Street, Norseman

**And that any further public meetings that are held throughout the year such as Special Council Meetings, Audit Committee Meetings and Electors' meetings are set as determined by Council.**

Moved Cr: Wyatt  
Seconded Cr: Hogan

**Resolution**

**That the Council set the following meeting details for Ordinary Council Meetings as follows:**

**2022-23 Ordinary Council Meetings**

Date	Time	Place
Thursday, 28 July 2022	6:00 PM AWST	Council Chamber, Prinsep Street, Norseman
Tuesday, 16 August 2022	6:00 PM AWST	Council Chamber, Prinsep Street, Norseman
Saturday, 24 September 2022	4:00 PM ACWST	Community Hall, Yurkla Way, Eucla
Tuesday, 18 October 2022	6:00 PM AWST	Council Chamber, Prinsep Street, Norseman
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Tuesday, 20 December 2022	6:00 PM AWST	Council Chamber, Prinsep Street, Norseman
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Saturday, 25 March 2023	4:00 PM ACWST	Community Hall, Yurkla Way, Eucla
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Tuesday, 16 May 2023	6:00 PM AWST	Council Chamber, Prinsep Street, Norseman
Tuesday, 20 June 2023	6:00 PM AWST	Council Chamber, Prinsep Street, Norseman

**And that any further public meetings that are held throughout the year such as Special Council Meetings, Audit Committee Meetings and Electors' meetings are set as determined by Council.**

Carried by: Simple Majority For: 5 Against: 0

Agenda Reference & Subject	
<b>10.2.3 – Special Meeting to be held to adopt the 2020-21 Annual Report</b>	
Location / Address	Shire of Dundas
File Reference	CM.CO
Author	Chief Executive Officer - Peter Fitchat
Date of Report	12 May 2022
Disclosure of Interest	Nil

**Summary**

For Council to consider calling a Special Meeting for the adoption of the 2020-21 Annual Report for Council to meet legislative timeframes.

## **Background**

The final audit report for the 2020-21 financial year become available on the 6 April 2022. This report along with the 2020-21 Audited Annual Financial Statements were presented to the Audit Committee on the 26 April 2022.

In accordance with Section 5.54 of the *Local Government Act 1995* Council must adopt the 2020-21 Annual Report by no later than 2 months after the audit report becomes available. To meet this legislative requirement, it would be advantageous for Council to call a Special Meeting on the 2 June 2022 to have the 2020-21 Annual Report presented to Council for their consideration and adoption.

## **Statutory Environment**

Pursuant to the *Local Government Act 1995* Division 2 Subdivision 1 section 5.4

### **Calling council meetings**

An ordinary or a special meeting of a council is to be held —

(a) if called for by either —

(i) the mayor or president; or

(ii) at least 1 /3 of the councillors,

in a notice to the CEO setting out the date and purpose of the proposed meeting;

or (b) if so decided by the council.

In accordance with Regulation 12 of the *Local Government (Administration) Regulations 1996* public notice be provided for amended dates for the Ordinary Meeting in January 2021.

## **Policy Implications**

This is a measure of our Shire Staff performance and Elected Members input into all our approved Policies.

## **Financial Implications**

The associated cost in producing this Annual Report in Elected Members time and Staff time to finalise this document is included in the 2022/23 Financial Budget

## **Strategic Implications**

Theme 3 – Natural & Built Environment			
A protected and enhanced environment that is aesthetically pleasing and provides benefits for the Community for generations to come.			
Strategy 3	Goal	Measure	Priority
<b>3.1 Management of environmental impact.</b>	To minimise the impact of Shire activities on the environment.	That any activities undertaken by the Shire have a demonstrable minimal impact on the environment and set a benchmark for the region.	Medium
<b>3.3 Enhanced transport access and infrastructure.</b>	Improved infrastructure within the Shire and good transport access to and around Norseman.	Existing infrastructure that meets Community expectations and requirements. A measurable improvement in levels of infrastructure.	High



### Theme 3 – Natural & Built Environment

A protected and enhanced environment that is aesthetically pleasing and provides benefits for the Community for generations to come.

<b>3.4 Enhancement of natural tourist destinations.</b>	Development of the Great Western Woodlands that maintains the overall natural beauty of the area however still provides opportunities for tourism and other uses.	That the GWW is generally preserved and any development undertaken still allows residents and tourists to enjoy its natural beauty  An increased level of tourism numbers visiting the GWW.	Medium/High
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### Theme 2 – A thriving local economy and economic base

A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.

Strategy 2	Goal	Measure	Priority
<b>2.1 Opportunity for Economic Diversification</b>	A vibrant economy that includes opportunities for mining, industry, tourism, shopping and business.	The level and diversity of businesses, including mining, industry, tourism and commercial activity is increasing.	Medium
<b>2.2 Attracting new businesses</b>	New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live.		
<b>2.3 Future Growth and sustainability</b>	Our Shire will maintain the existing population and provide opportunities for future growth for continued sustainability of the Community.	Population levels are stable or increasing to maintain a viable Community.	Medium
<b>2.4 Provide infrastructure that stimulates growth</b>	To assist in the provision of infrastructure that encourages development of existing and new business opportunities.	Increased level of infrastructure that is beneficial to business and industry.	High

### Theme 1 – A vibrant, active and healthy socially connected Community

A strong, healthy, educated and connected Community that is actively engaged and involved.

Strategy 1	Goal	Measure	Priority
<b>1.4 Highly developed educational facilities</b>	A Shire which has highly developed educational	An increased level of course and career selection available to the Community.	Medium

**Theme 1 – A vibrant, active and healthy socially connected Community**

A strong, healthy, educated and connected Community that is actively engaged and involved.

	opportunities and facilities available to the Community		
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**Consultation**

- President
- Councillors
- Chief Executive Officer

**Comment**

Nil

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That Council call a Special Meeting to consider the 2020-21 Annual Report on the 2<sup>nd</sup> June 2022 and that the CEO publish the meeting details for this meeting on the Council official website as soon as practicable.

Moved Cr: Hogan  
Seconded Cr: Warner

**Resolution**

That Council call a Special Meeting to consider the 2020-21 Annual Report on the 2<sup>nd</sup> June 2022 and that the CEO publish the meeting details for this meeting on the Council official website as soon as practicable.

Carried by: Absolute Majority                      For: 5                      Against 0

## 10.3 Administration, Finance and Community Development

Agenda Reference & Subject	
<b>10.3.1 – Norseman Community Resource Centre Management Report</b>	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Authors	Norseman Community Resource Manager, Angela Hogan
Date of Report	11 May 2022
Disclosure of Interest	Nil

## Summary

That the Shire of Dundas Council review and accept the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 30 April 2022



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### MANAGEMENT REPORT

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Prepared by: Angie Hogan  
01/4/2022-30/04/2022

Norseman Community Resource Centre

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#### **Membership and patronage details:**

Total Number of memberships: 4

New memberships this reporting period: 0

Patronage per opening hour: 11

This month the CRC partnered with Code Club Australia, which is a nationwide network with a mission to get kids coding- Kids will learn how to collaborate, create, communicate and problem solve. Code club is project based learning, aligned to the National Digital Technologies curriculum, kids will be able to create programs, create their own games and animation. The CRC will be starting Code club on the 1<sup>st</sup> June, for kids aged 8-upwards.

Marks Park, once again saw a frenzy of egg searchers as the Annual Kidz Klub Egg Hunt took place, we also had a painting activity, which all seemed to enjoy.

The CRC partnered up with ASCCA (Australian Seniors Computer Club Association) is the Peak Body representing Computer and Technology groups and clubs for Seniors throughout Australia. Their members encourage, empower and enthuse Australian Seniors to embrace technology in order for them to actively participate in the digital world safely, competently and confidently. The CRC is hoping to encourage more seniors into the digital world as this seems to be an obstacle for many, the CRC is hoping to address the gaps and challenges that prevent older persons from benefiting from the digital transformation. The CRC is working with ASCCA to develop some digital literacy that the older persons will be able to have fun with whilst learning along the way.

#### **Centrelink**

At our Agent you can access all of the following services: Our Agents are Angie Hogan and Margaret McEwan.

- use internet enabled computers and printers
- access free Wi-Fi without a password
- call us using the phone provided
- scan, copy, print and upload documents
- verify identity documents
- access online information about payments and services.

You can also get help for all of these:

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- set up and access digital services
- find online information about payments and services
- get a referral to other services.

Over the last month we have helped;

- 28 customers accessed Centrelink
- 8 with Medicare.
- We assisted 17 with self service
- 16 customers had a general enquiry.
- 3 assisted with completion of forms
- 2 were provided a publication
- 4 were referred to Centrelink
- 6 Registered for self service
- 3 were assisted with self- service terminals
- 38 took less than 5 minutes
- 13 5-15 minutes
- 14 up to 30 minutes
- 22 over 30 minutes

#### **Service providers who attended the CRC in the reporting period and outcomes achieved.**

ihear will be hiring the meeting room once a month and conducting FREE hearing tests for the community.

Centrecare will start outreach from the Woodlands Centre on Wednesday 4<sup>th</sup> May and hopefully every fortnight after that.

#### **Trans WA**

The Norseman CRC is a TransWA Ticketing Agent. We can arrange all your TransWA requirements such as booking tickets for TransWA services across WA and taking payments.

We can book and issue tickets for all TransWA Services. We also have timetables available and can provide luggage tags, unaccompanied children form's and can arrange special requirements for your journey.

#### **Meeting Room Hire**

At the moment we have one service provider offering FREE ear checks, iHear will be at the CRC Meeting room once a month until September.

#### **CRC Hot Desk**

The CRC Hot desk is used by a few customers who are travelling and need a space to conduct some work or have a zoom meeting, this is a free service and is available to businesses and individuals. This month we have had 3 x customers use the desk.

#### **Marketing strategies undertaken in the reporting period and outcomes achieved** **Strategies undertaken:**

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**Events/courses investigated for future succession planning**

All year we will be running Free Basic computer classes-Word, Excel, and Publisher, and BeConnected for Seniors 50+ and short courses.

**Professional development and training opportunities**

Certificate III in information, Digital media and Technology.

**Professional development opportunities undertaken within reporting period****Professional development opportunities identified for future reporting periods****Consultation**

Manager Norseman Community Resource Centre

**Voting Requirements**

Simple Majority

**Officer Recommendation**

**That the Norseman Community Resource Centre Management Report ending 30 April 2022 be accepted.**

Moved Cr: Wyatt  
Seconded Cr: Hogan

**Resolution**

**That the Norseman Community Resource Centre Management Report ending 30 April 2022 be accepted.**

Carried by: Simple Majority

For: 5

Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.2 - Accounts Paid 1<sup>st</sup> April to 30<sup>th</sup> April 2022</b>	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts Officer, Ali Sherifi
Date of Report	11 May 2022
Disclosure of Interest	Nil

Summary

For Council to review and note the operational expenditure and accounts paid 1<sup>st</sup> April to 30<sup>th</sup> April 2022.

Statutory Environment

*Local Government Act 1995*

Policy Implications

Council has approved policies and procedures in place to ensure that the monthly accounts are approved and paid with due diligence.

Financial Implications

Accounts are managed within the approved Budget.

## Trust Payments

Chq/E FT	Date	Name	Description	Amount
564	27-04-2022	Shire of Dundas Petty Cash	RECOUP PETTY CASH 22.03.2022- 27.04.2022	650.00
				\$650.00

## Municipal Cheques

Cheque	Date	Name	Description	Amount
26402	27-04-2022	Shire of Dundas Petty Cash	Recoup to petty cash 22.03.2022 - 27.04.2022	515.00
				\$515.00

## Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT63 95	01-04-2022	Telstra Corporation Limited	Mobile Charges, Tablets and Cameras 17.03.2022 - 16.04.2022 \$1264.71 Home Bundles for 124 Prinsep Street & 11 Robert Street \$170.00	1434.71
EFT63 96	01-04-2022	Australia Post	Postage (February 2022)	489.55
EFT63 97	01-04-2022	UPHOLSTERY CLEANING AUSTRALIA	Clean up at 11 Robert Street	750.00
EFT63 98	01-04-2022	Cuten Guneder Machinery	Pump sceptics, clean buildings, pest control (Spiders) includes 1 x safety spotter man at Hyden Road	1980.00
EFT63 99	01-04-2022	Department of Human Services (Child support)	Payroll deductions	359.99
EFT64 00	01-04-2022	DOWN TO EARTH TRAINING & ASSESSING	Machine Assessments and White Card Training 1st - 4th March, Travel and Accommodation Charges	7828.25
EFT64 01	01-04-2022	EASY PEST SUPPLIES	Feral Cat Traps plus shipping and handling	189.81
EFT64 02	01-04-2022	KILIMA (WA) P/L	Rent for the month March 2022 - 81 Robert Street	242.00



EFT64 03	01-04-2022	Norseman IGA	Various IGA Purchases 01.02.2022 - 28.02.2022	3285.16
EFT64 04	01-04-2022	Navman Wireless Australia Pty Ltd	Monthly satellite service (05.03.2022 - 04.04.2022)	65.89
EFT64 05	01-04-2022	O'Dwyer Electrical	Conduct equipotential bonding testing at the Norseman Swimming Pool	2200.00
EFT64 06	01-04-2022	Microshel Family Trust T/AS PACK & SEND EAST PERTH RGSMW PTY LTD	Freight - Goldfields Record Storage \$210.52 Freight McIntosh & Son \$157.98	368.50
EFT64 07	01-04-2022	St John Ambulance Australia	Country kit servicing & Restock First Aid kits	1762.06
EFT64 08	01-04-2022	VEECO LAUNDRY SYSTEMS	Install dryer exhaust ducting plus material, additional cost to connect ozone systems & travel	18810.00
EFT64 09	05-04-2022	ATTACORIE PTY LTD	More than Mining Project Sponsorship	13750.00
EFT64 10	11-04-2022	AFGRI EQUIPMENT (AUSTRALIA) PTY LTD	1 x Straight Coupling Connector, 2 x quick connector, 1 x Dust Cap for John Deer Loader P340	97.35
EFT64 11	11-04-2022	ATLAS COPCO COMPRESSORS AUSTRALIA	1 x Air compressor	5752.78
EFT64 12	11-04-2022	ALTORA	Axion Subscription to Altora: Standard (5 courses)	345.51
EFT64 13	11-04-2022	Bonza Constructions Pty Ltd	Building and door adjustments plus labour, material, and freight for parts for the Laundromat \$29,001.14 Bollards and Chain to close Wyllie Place to prevent vehicle Access, material accommodation and travel \$3709.20	32710.34
EFT64 14	11-04-2022	BLUEMAR PTY LTD	Portable Appliance Testing & Tags at Office Building plus return travel to Esperance \$2457.65 Testing and tagging on various Shire locations \$2371.91	4829.56
EFT64 15	11-04-2022	Cuten Guneder Machinery	Pump out dump point at Welcome Park	880.00
EFT64 16	11-04-2022	COERCO PTY LTD	4 x 3,000 Liter (660 Gallon) Slimline tank and accessories \$8290.70 3 x 3,000 liters (660 Gallon tank), Heritage Red colour \$4709.10	12999.80
EFT64 17	11-04-2022	DOWN TO EARTH TRAINING & ASSESSING	3 Day Full Traffic Management Course 13.02.2022 - 17.02.2022	6368.25
EFT64 18	11-04-2022	Elite Gym Hire	Hire of Weights 12.03.2022 - 12.04.2022 \$568.65 Hire of treadmill, bike, rower and cross trainer (12.03.2022 - 12.04.2022) \$442.70	1011.35
EFT64 19	11-04-2022	A.D. Engineering International Pty Ltd	Town clock quarterly service (quarterly service 03.03.2022 - 04.06.2022)	132.00

EFT64 20	11-04-2022	GOLDEN CITY MOTORS	Fire Extinguisher for P330 DS3030	109.45
EFT64 21	11-04-2022	Glen Flood Group Pty Ltd T/A GFG Consulting	Safety Management Plan Support - Guy Ripley 8 hours	866.80
EFT64 22	11-04-2022	KILIMA (WA) P/L	Rent for the month April 2022 - 81 Robert Street	242.00
EFT64 23	11-04-2022	K & R EARTHWORKZ	Concrete slab for gas bottle placement at the Laundromat	1894.20
EFT64 24	11-04-2022	MCINTOSH HOLDINGS P/L	1 x Hydraulic Cylinder for Case 721F loader P331 DS16	3489.75
EFT64 25	11-04-2022	Raymond Marcon	Assistant grader operator for Hyden Norseman Road 10 hours on 3rd April & 4 hours on the 4th of April	700.00
EFT64 26	11-04-2022	Norseman General Practice	Drug and Alcohol Screen for Barry Graham, Stephen Lowry, Craig Coulson & Leigh Morgan 31.03.2022	308.00
EFT64 27	11-04-2022	O'Dwyer Electrical	Complete Electrical Wiring at Norseman Laundry Mat \$16500 Replace burnt busbar system on outside switch board, upgrade circuit breaker to safety switch at the Laundry \$3509	20009.00
EFT64 28	11-04-2022	PET STATION AUSTRALIA	Various Pet Supplies and shelters for Animal Pound Maintenance	887.49
EFT64 29	11-04-2022	Royal Life Saving Society WA Inc	Aquatic Facility Compliance Assessment - Travel & Accommodation	984.50
EFT64 30	11-04-2022	South East Petroleum	Diesel and Unleaded fuel purchases (Bp Card February 2022)	813.26
EFT64 31	11-04-2022	T Stewarts Engineering	Materials and labour to fabricate 12 x stainless lane rope anchors, 12 x lane rope wires Moby Marine wire & Swages	597.87
EFT64 32	11-04-2022	Water Corporation	Various Water Charges 24.01.2022 - 21.03.2022	53977.74
EFT64 33	11-04-2022	STITCH AND GIFT	Various Giftware stock for the Visitor Centre \$1896.50 1 x Stubby Pen, 4 x Pencil Handcrafted	2106.50
EFT64 34	14-04-2022	Australian Taxation Office	BAS (MARCH 2022)	59897.00
EFT64 35	14-04-2022	Airport Lighting Specialists Pty Ltd	2 x 3.65m socks white & yellow and freight for the Airstrip	665.50
EFT64 36	14-04-2022	A & M Medical Services Pty Ltd	Annual Service of Medical Gas Equipment at Norseman Swimming Pool	250.75
EFT64 37	14-04-2022	Laurene Bonza	President Allowance April 2022 \$1326 Claim (Audit 29.03.2022), Special Meeting 29.03.2022 GVROC	1750.00

			01.04.2022, IB Session 07.04.2022 \$424	
EFT64 38	14-04-2022	BOC Limited	Container Service Charges as at 28.03.2022, 2 x Wire Mig BOC S6 0.8 mm	68.66
EFT64 39	14-04-2022	Department of Human Services (Child support)	Payroll deductions	92.10
EFT64 40	14-04-2022	Shire of Esperance	Reimbursement of Long Service Leave (Monique Guest Brookes)	3368.76
EFT64 41	14-04-2022	Department of Fire & Emergency Services	ESL (MARCH 2022)	1809.81
EFT64 42	14-04-2022	VIP SECURITY INDUSTRIES T/A THREAT PROTECT	Alarm Monitoring (Quarterly monitoring for Admin Office) \$234.75 Alarm Monitoring (Quarterly in Advance for the Youth Centre) \$111 Alarm Monitoring (Quarterly in Advance for the Laundromat \$115.50	461.25
EFT64 43	14-04-2022	Glen Flood Group Pty Ltd T/A GFG Consulting	Tender support Paul Owen - Drafting Consultants Scope 9 hours 21/12/22 - 06.03.22 \$975.15 Grant funding support – March 2022 Carol Wallbank 3 hours \$363	1338.15
EFT64 44	14-04-2022	DOWLING GIUDICI ASSOCIATES	As per DG+A Professional Services Agreement 201218 fourteenth recharge 40hrs at \$95/hr	4180.00
EFT64 45	14-04-2022	John Edward Patrick Hogan	Claim (Audit - 29.03.2022), Special Meeting 29.03.2022, IB Session 07.04.2022	318.00
EFT64 46	14-04-2022	Horizon Power	Streetlights 01.03.2022 - 31.03.2022	5362.86
EFT64 47	14-04-2022	JOHN MALONEY	Claim (Audit - 29.03.2022), Special Meeting 29.03.2022, IB Session 07.04.2022	318.00
EFT64 48	14-04-2022	CS Legal Lawyers	Rates Debt Recovery March 2022	5381.40
EFT64 49	14-04-2022	Moore Australia (WA) Pty Ltd	Annual Compliance Return 2021, Compilation of EOM for Feb, On demand accounting support, budget amendment on Synergy	15216.56
EFT64 50	14-04-2022	Norseman Concrete	Cart Gravel from Shire Depot to OK Mine site \$3850 1 x new Tyre for P247 DS4301 \$503.25 Repair Tyre to Holden Colorado P297 37DS \$110	4463.25
EFT64 51	14-04-2022	Norseman Community Resource Centre	Printing of the Norseman Today 300 copies - Vol No 02, Printing of the Norseman Today 300 copies - Vol No 03	1800.00



EFT64 52	14-04-2022	OFFICE NATIONAL KALGOORLIE	Surgical Face Masks Box of 50 BLACK x20, RAT Test x 7 packs & hand sanitizer Gel 500ml	1881.05
EFT64 53	14-04-2022	Norseman General Practice	Drug & Alcohol Screen for Paul Stewart 01.04.2022	77.00
EFT64 54	14-04-2022	OUTDOOR CAMERAS AUSTRALIA	5x Cameras and Accessories for Eucla Road and Norseman Hyden Road works plus freight	9377.00
EFT64 55	14-04-2022	South East Petroleum	Diesel 7,000 Liters	12206.81
EFT64 56	14-04-2022	Solutions IT (invoice S + B)	Pre-Paid Hours - 20 Hours Support	2178.00
EFT64 57	14-04-2022	TOLL TRANSPORT PTY LTD	Freight - Cutting Edges Equipment \$392.47 Freight – Online Business Systems \$25.67 Freight – Pathwest, Online business systems, Advertiser Print \$256.64 Freight – State Library & Shenton Pump \$350.79 Freight – Online Business Systems \$80.85	1106.42
EFT64 58	14-04-2022	Veronica Wyatt	Claim (Audit - 29.03.2022), Special Meeting 29.03.2022, IB Session 07.04.2022	318.00
EFT64 59	14-04-2022	SHARON MAREE WARNER	Claim (Audit - 29.03.2022), Special Meeting 29.03.2022, GVROC 01.04.2022, IB Session 07.04.2022,	424.00
EFT64 60	27-04-2022	MICHAEL HONEYSETT	REFUND KEY DEPOSIT	50.00
EFT64 61	29-04-2022	Goldfields Image Works	Print, frame and install 6 map panels Shire Administration Office	6080.25
7290	01-04-2022	Daryl Glover	BRPC Reimbursements	216.75
7295	04-04-2022	Bank Fees	Centrepay Fees - A771	0.99
7298	05-04-2022	Pania Turner	Reimbursement for ANZAC Day programs	170.00
7299	05-04-2022	Bank Fees	Centrepay Fees A629, A698	1.98
7305	08-04-2022	Meals and Incidentals	Payment to the Road Crew for meals and incidentals for the road works at Eucla	620.50
7306	11-04-2022	Bank Fees	Centrepay Fees A525	0.99
PAY	12-04-2022	Payroll	Payroll Direct Debit Of Net Pays Payroll Direct Debit Of Net Pays	65695.97
7311	14-04-2022	Gienic Pty Ltd	Hand Sanitiser, alcohol wipes, mask & other Covid cleaning products	155.10
7313	14-04-2022	Daphne Florist Kalgoorlie	Wreath for ANZAC DAY	550.00
7314	14-04-2022	Daryl Glover	BRPC Reimbursements	839.98
7317	19-04-2022	Bank Fees	Centrepay Fees - A771, A698, A629	2.97
7331	22-04-2022	Bank Fees	Centrepay Fees A525	0.99
PAY	26-04-2022	Payroll	Payroll Direct Debit of Net Pays Payroll Direct Debit Of Net Pays	66996.49

7334	26-04-2022	Barry Hemopo	Reimbursement for fuel - Eucla road works	69.32
7335	26-04-2022	Sandra Murphy	Utilities Allowance at the end of Contract	1000.00
7345	29-04-2022	Daryl Glover	BRPC Reimbursements	99.18
				<b>\$482,491.21</b>

## Municipal Account Direct Debts

	Date	Name	Description	Amount
7291	01-04-22	Bank Fees	ANZ Merchant Fee	156.35
7300	06-04-22	ANZ BPAY	BPAY Transaction Fee	30.53
7316	19-04-22	3E Advantage Pty Limited	CRC photocopier, Shire photocopier & Printer meter readings – 01.04.2022 – 30.04.2022	3044.35
				<b>\$3,231.23</b>

## Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
7348	19-04-22	Chief Executive Officer	ANZ Credit Card Purchases 22.02.2022 - 21.03.2022	405.51
	21-02-22	Full Moon Café	Catering for OASG Meeting	27.00
	24-02-22	Full Moon Café	Catering for LEMC Meeting (awaiting Receipt)	53.00
	27-02-22	ADOBE	SUBSCRIPTION	21.99
	28-02-22	DOODLY	SUBSCRIPTION	99.54
	01-03-22	LINKEDIN	SUBSCRIPTION	39.99
	01-03-22	Full Moon Café	OASG Meeting Coffee	7.00
	01-03-22	Full Moon Café	OASG Meeting Coffee	12.00
	01-03-22	MYOB	SUBSCRIPTION FOR CRC	120.00
	12-03-22	ADOBE	Additional Subscription	24.99
				<b>\$405.51</b>

7349	19-04-22	Community Development Officer	ANZ Credit Card Purchases 22.02.2022 - 21.03.2022	1002.24
	10-03-22	Kmart Esperance	2 x Toy Dinos for the Norseman Races	20.00
	10-03-22	Red Dot Stores Esperance	Dinos and Air Horn (Norseman Races)	14.99
	10-03-22	Bradshaws Pharmacy	Various goods for Norseman Race prizes	107.75
	10-03-22	Bunnings Esperance	Various goods for Norseman Race Prizes	34.15
	14-03-22	Australia Post	CRC Post Box Renewal until 31.03.2022	339.00
	14-03-22	Amazon Marketplace	Easter Bunny Costume x 1	209.29
	14-03-22	Amazon Marketplace	1 x Emart Photo Video Studio Kit with carry bag including freight	149.08
	16-03-22	The SSL Store.com	SSL Rapid – SSL Rapid Subscription	127.98

				\$1002.24
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## Summary of Account Totals

Trust EFT's / Cheques	\$650.00
Municipal Cheques	\$515.00
Municipal EFT's	\$482,491.21
Municipal Direct Debit's	\$3,231.23
Municipal Credit Card's	\$1407.75
Grand Total for April 2022	\$488,295.19

Voting RequirementsOfficer Recommendation

That the Shire of Dundas monthly accounts paid from 1<sup>st</sup> April to 30<sup>th</sup> April 2022 be noted.

Moved: Cr. Wyatt  
Seconded: Cr. Warner

Resolution

That the Shire of Dundas monthly accounts paid from 1<sup>st</sup> April to 30<sup>th</sup> April 2022 be noted.

Carried by: Simple Majority                      For: 5                      Against 0

Agenda Reference & Subject	
<b>10.3.3 – Financial Statements for the Period Ending 30 April 2022</b>	
Location / Address	Shire of Dundas
File Reference	FM.F1
Author	Moore Australia
Date of Report	9 May 2022
Disclosure of Interest	Nil



**SHIRE OF DUNDAS**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 30 April 2022**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

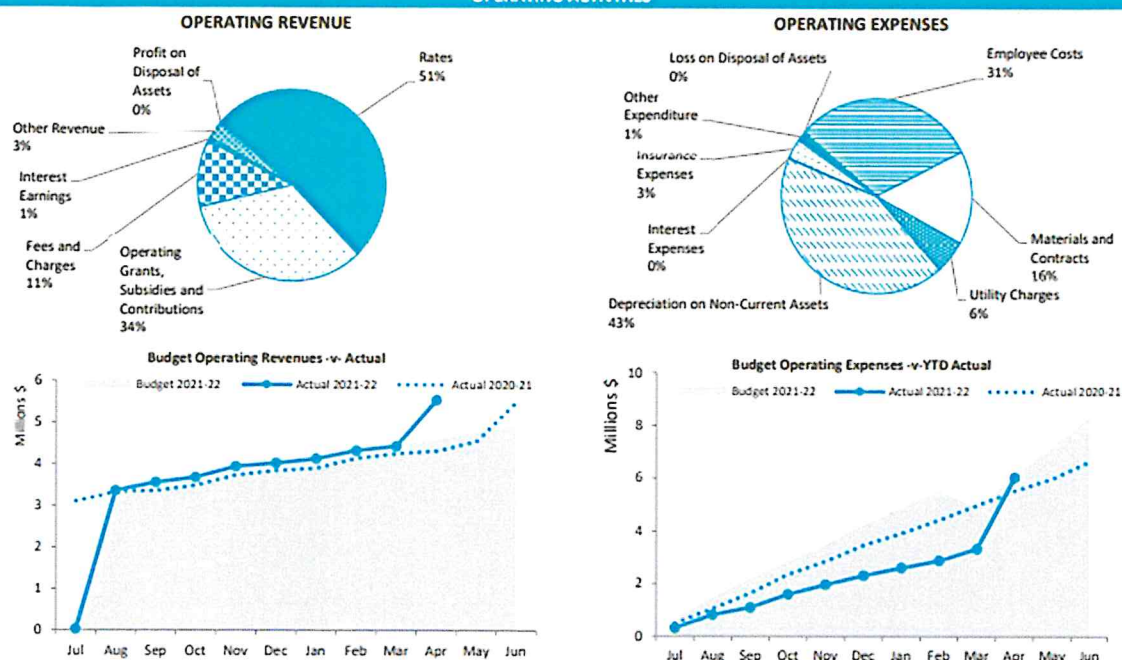
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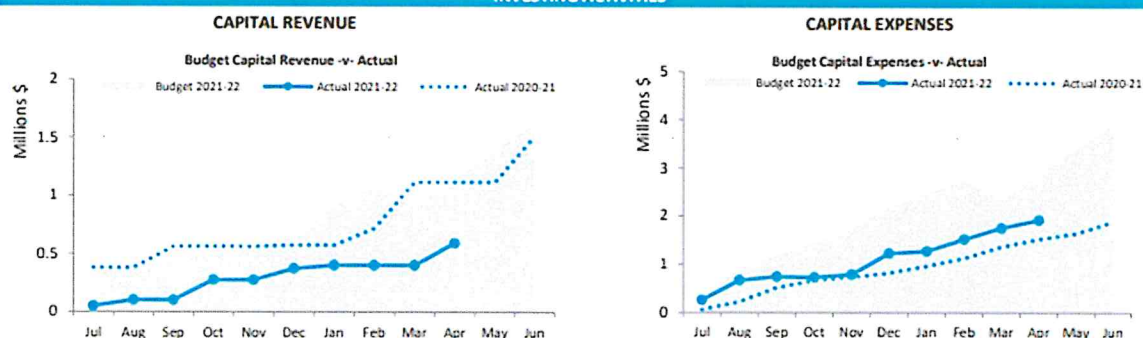
**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 APRIL 2022**

**SUMMARY INFORMATION - GRAPHS**

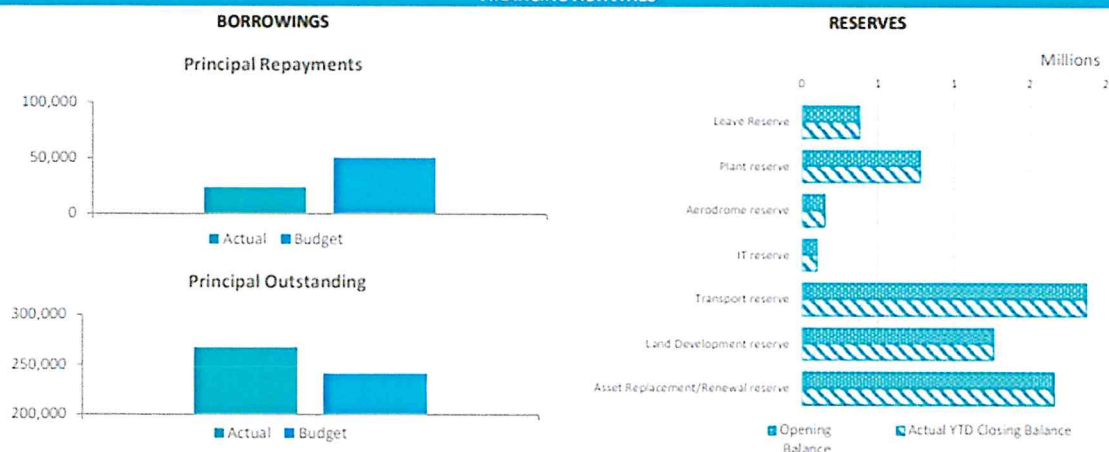
**OPERATING ACTIVITIES**



**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 APRIL 2022

## EXECUTIVE SUMMARY

## Funding surplus / (deficit) Components

	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.33 M	\$1.33 M	\$1.33 M	\$0.00 M
Closing	\$0.00 M	\$0.81 M	\$2.05 M	\$1.24 M

Refer to Statement of Financial Activity

Cash and cash equivalents			Payables			Receivables		
	\$8.75 M	% of total		\$0.49 M	% Outstanding		\$0.19 M	% Collected
Unrestricted Cash	\$2.55 M	29.1%	Trade Payables	\$0.05 M		Rates Receivable	\$0.13 M	77.2%
Restricted Cash	\$6.20 M	70.9%	0 to 30 Days		37.5%	Trade Receivable	\$0.07 M	% Outstanding
			30 to 90 Days		48.5%	30 to 90 Days		6.2%
			Over 90 Days		14%	Over 90 Days		2.4%

Refer to Note 2 - Cash and Financial Assets

Refer to Note 4 - Payables

Refer to Note 3 - Receivables

## Key Operating Activities

Amount attributable to operating activities							
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)				
(\$0.40 M)	\$0.20 M	\$2.07 M	\$1.87 M				

Refer to Statement of Financial Activity

Rates Revenue			Operating Grants and Contributions			Fees and Charges		
YTD Actual	\$2.84 M	% Variance	YTD Actual	\$1.86 M	% Variance	YTD Actual	\$0.62 M	% Variance
YTD Budget	\$2.83 M	0.4%	YTD Budget	\$0.90 M	106.7%	YTD Budget	\$0.55 M	13.7%

Refer to Note 5 - Rate Revenue

Refer to Note 11 - Operating Grants and Contributions

Refer to Statement of Financial Activity

## Key Investing Activities

Amount attributable to investing activities							
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)				
(\$2.30 M)	(\$2.17 M)	(\$1.32 M)	\$0.85 M				

Refer to Statement of Financial Activity

Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$0.13 M	%	YTD Actual	\$1.91 M	% Spent	YTD Actual	\$0.46 M	% Received
Amended Budget	\$0.21 M	60.1%	Amended Budget	\$3.95 M	48.5%	Amended Budget	\$1.43 M	32.4%

Refer to Note 6 - Disposal of Assets

Refer to Note 7 - Capital Acquisitions

Refer to Note 7 - Capital Acquisitions

## Key Financing Activities

Amount attributable to financing activities							
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)				
\$1.37 M	\$1.45 M	(\$0.02 M)	(\$1.48 M)				

Refer to Statement of Financial Activity

Borrowings			Reserves		
Principal repayments	\$0.02 M		Reserves balance	\$6.20 M	
Interest expense	\$0.00 M		Interest earned	\$0.00 M	
Principal due	\$0.27 M				

Refer to Note 8 - Borrowings

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.



**KEY TERMS AND DESCRIPTIONS****FOR THE PERIOD ENDED 30 APRIL 2022****STATUTORY REPORTING PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES****ACTIVITIES****GOVERNANCE**

To provide a decision making process for the efficient allocation of scarce resources.

Includes the activities of members of Council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

To collect revenue to allow for the provision of services.

Rates, general purpose funding and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**HEALTH**

To provide an operational framework for environmental and community health.

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

**EDUCATION AND WELFARE**

To provide services to disadvantaged persons, the elderly, children and youth.

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

**HOUSING**

To provide and maintain elderly resident housing.

Provision and maintenance of elderly residents housing.

**COMMUNITY AMENITIES**

To provide services required by the community.

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

**RECREATION AND CULTURE**

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Maintenance of public halls, civic centre, aquatic centre, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

**TRANSPORT**

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

**ECONOMIC SERVICES**

To help promote the shire and its economic wellbeing.

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control & standpipes. Building Control.

**OTHER PROPERTY AND SERVICES**

To monitor and control council's overheads operating accounts.

Private work private works operation, plant repairs and operation costs and engineering operating costs.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022

STATUTORY REPORTING PROGRAMS

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,329,935	1,329,935	1,329,935	0	0.00%	
<b>Operating Activities</b>							
Revenue from operating activities							
Governance		26,170	21,440	21,004	(436)	(2.03%)	
General purpose funding - general rates	5	2,833,621	2,833,621	2,844,077	10,456	0.37%	
General purpose funding - other		586,889	466,377	1,135,401	669,024	143.45%	▲
Law, order and public safety		134,753	129,703	107,256	(22,447)	(17.31%)	▼
Health		5,410	4,510	4,400	(110)	(2.44%)	
Education and welfare		85,416	85,416	85,416	0	0.00%	
Housing		24,000	19,838	16,521	(3,317)	(16.72%)	
Community amenities		238,650	222,624	248,542	25,918	11.64%	▲
Recreation and culture		46,491	40,195	19,186	(21,009)	(52.27%)	▼
Transport		359,379	312,485	608,078	295,593	94.59%	▲
Economic services		405,664	330,913	316,142	(14,771)	(4.46%)	
Other property and services		187,200	147,662	129,686	(17,976)	(12.17%)	▼
		4,933,643	4,614,784	5,535,709	920,925		
Expenditure from operating activities							
Governance		(922,640)	(775,595)	(649,823)	125,772	16.22%	▲
General purpose funding		(509,015)	(424,480)	(243,720)	180,760	42.58%	▲
Law, order and public safety		(403,570)	(342,113)	(236,482)	105,631	30.88%	▲
Health		(243,210)	(204,107)	(145,174)	58,933	28.87%	▲
Education and welfare		(232,479)	(188,679)	(141,924)	46,755	24.78%	▲
Housing		(5,949)	(5,865)	(73,383)	(67,518)	(1151.20%)	▼
Community amenities		(696,774)	(577,228)	(483,844)	93,384	16.18%	▲
Recreation and culture		(1,549,373)	(1,290,796)	(1,134,524)	156,272	12.11%	▲
Transport		(2,600,738)	(2,156,305)	(2,094,191)	62,114	2.88%	
Economic services		(783,319)	(626,270)	(533,170)	93,100	14.87%	▲
Other property and services		(454,835)	(382,832)	(306,164)	76,668	20.03%	▲
		(8,401,902)	(6,974,270)	(6,042,399)	931,871		
Non-cash amounts excluded from operating activities	1(a)	3,071,808	2,559,529	2,575,139	15,610	0.61%	
Amount attributable to operating activities		(396,451)	200,043	2,068,449	1,868,406		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	12	1,431,700	1,225,806	464,337	(761,469)	(62.12%)	▼
Proceeds from disposal of assets	6	211,000	140,000	126,893	(13,107)	(9.36%)	
Payments for property, plant and equipment and infrastructure	7	(3,947,502)	(3,536,544)	(1,913,305)	1,623,239	45.90%	▲
Amount attributable to investing activities		(2,304,802)	(2,170,738)	(1,322,075)	848,663		
<b>Financing Activities</b>							
Transfer from reserves	9	1,478,234	1,478,234	0	(1,478,234)	(100.00%)	▼
Repayment of debentures	8	(49,851)	(24,427)	(24,427)	0	0.00%	
Transfer to reserves	9	(57,065)	0	0	0	0.00%	
Amount attributable to financing activities		1,371,318	1,453,807	(24,427)	(1,478,234)		
Closing funding surplus / (deficit)	1(c)	0	813,047	2,051,882			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

Note: General purpose funding - other revenue includes \$734,101 relating to the 2022/2023 Financial Assistance Grant allocation.

Note: Transport revenue includes \$316,321 relating to the 2022/2023 Financial Assistance Grant allocation.



## KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 30 APRIL 2022

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

#### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

## NATURE OR TYPE DESCRIPTIONS

### EXPENSES

#### EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.



STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022

BY NATURE OR TYPE

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,329,935	1,329,935	1,329,935	0	0.00%	
<b>Operating Activities</b>							
Revenue from operating activities							
Rates	5	2,833,621	2,833,621	2,844,077	10,456	0.37%	
Operating grants, subsidies and contributions	11	1,048,034	898,635	1,857,159	958,524	106.66%	▲
Fees and charges		655,110	547,390	622,372	74,982	13.70%	▲
Interest earnings		99,785	83,150	37,899	(45,251)	(54.42%)	▼
Other revenue		268,813	223,708	162,149	(61,559)	(27.52%)	▼
Profit on disposal of assets	6	28,280	28,280	12,053	(16,227)	(57.38%)	▼
		4,933,643	4,614,784	5,535,709	920,925		
Expenditure from operating activities							
Employee costs		(2,739,715)	(2,254,294)	(1,878,393)	375,901	16.67%	▲
Materials and contracts		(1,657,259)	(1,341,951)	(936,226)	405,725	30.23%	▲
Utility charges		(352,174)	(285,546)	(335,722)	(50,176)	(17.57%)	▼
Depreciation on non-current assets		(3,070,738)	(2,559,954)	(2,586,521)	(26,567)	(1.04%)	
Interest expenses		(8,600)	(4,817)	(4,282)	535	11.11%	
Insurance expenses		(219,577)	(219,113)	(202,067)	17,046	7.78%	
Other expenditure		(324,489)	(280,740)	(83,788)	196,952	70.15%	▲
Loss on disposal of assets	6	(29,350)	(27,855)	(15,400)	12,455	44.71%	▲
		(8,401,902)	(6,974,270)	(6,042,399)	931,871		
Non-cash amounts excluded from operating activities	1(a)	3,071,808	2,559,529	2,575,139	15,610	0.61%	
Amount attributable to operating activities		(396,451)	200,043	2,068,449	1,868,406		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	12	1,431,700	1,225,806	464,337	(761,469)	(62.12%)	▼
Proceeds from disposal of assets	6	211,000	140,000	126,893	(13,107)	(9.36%)	
Payments for property, plant and equipment	7	(3,947,502)	(3,536,544)	(1,913,305)	1,623,239	45.90%	▲
Amount attributable to investing activities		(2,304,802)	(2,170,738)	(1,322,075)	848,663		
<b>Financing Activities</b>							
Transfer from reserves	9	1,478,234	1,478,234	0	(1,478,234)	(100.00%)	▼
Repayment of debentures	8	(49,851)	(24,427)	(24,427)	0	0.00%	
Transfer to reserves	9	(57,065)	0	0	0	0.00%	
Amount attributable to financing activities		1,371,318	1,453,807	(24,427)	(1,478,234)		
Closing funding surplus / (deficit)	1(c)	0	813,047	2,051,882			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

Note: Operating grants, subsidies and contributions include \$1,050,422 relating to the 2022/2023 Financial Assistance Grant allocation.

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 APRIL 2022**

**BASIS OF PREPARATION**

**BASIS OF PREPARATION**

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

**SIGNIFICANT ACCOUNTING POLICIES**

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 05 May 2022



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022**

**NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

**(a) Non-cash items excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	6	(28,280)	(28,280)	(12,053)
Movement in employee benefit provisions (non-current)		0	0	(14,729)
Add: Loss on asset disposals	6	29,350	27,855	15,400
Add: Depreciation on assets		3,070,738	2,559,954	2,586,521
<b>Total non-cash items excluded from operating activities</b>		<b>3,071,808</b>	<b>2,559,529</b>	<b>2,575,139</b>

**(b) Adjustments to net current assets in the Statement of Financial Activity**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	This Time Last Year 30 April 2021	Year to Date 30 April 2022
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	9	(6,201,147)	(4,552,268)	(6,201,147)
Add: Borrowings	8	49,851	24,427	25,424
Add: Provisions - employee	10	275,348	291,414	260,619
<b>Total adjustments to net current assets</b>		<b>(5,875,948)</b>	<b>(4,236,427)</b>	<b>(5,915,104)</b>

**(c) Net current assets used in the Statement of Financial Activity**

<b>Current assets</b>				
Cash and cash equivalents	2	8,370,591	2,270,742	3,105,745
Financial assets at amortised cost	2	0	5,355,243	5,644,340
Rates receivables	3	39,447	434,775	127,175
Receivables	3	187,333	87,259	67,670
<b>Less: Current liabilities</b>				
Payables	4	(851,580)	(135,182)	(486,548)
Borrowings	8	(49,851)	(24,427)	(25,424)
Contract liabilities	10	(18,182)	0	(90,683)
Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	10	(196,527)	0	(114,670)
Provisions	10	(275,348)	(291,414)	(260,619)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(5,875,948)</b>	<b>(4,236,427)</b>	<b>(5,915,104)</b>
<b>Closing funding surplus / (deficit)</b>		<b>1,329,935</b>	<b>3,460,569</b>	<b>2,051,882</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022

OPERATING ACTIVITIES  
NOTE 2  
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash and Financial Assets	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on hand</b>								
CASH ON HAND	Cash and cash equivalents	1,500	0	1,500	0	Cash on hand	Nil	Nil
MUNICIPAL BANK ACCOUNT	Cash and cash equivalents	483,077	0	483,077	0	ANZ	Variable	Nil
TRUST BANK ACCOUNT	Cash and cash equivalents	16,692	0	16,692	0	ANZ	Nil	Nil
VISITOR CENTRE BANK ACCOUNT	Cash and cash equivalents	44,164	0	44,164	0	N/A	Variable	N/A
RESTRICTED CASH - RESERVES	Cash and cash equivalents	0	856,588	856,588	0	N/A	N/A	N/A
RESTRICTED CASH - RESERVES	Financial assets at amortised cost	0	3,738,472	3,738,472	0	ANZ	0.25%	06/2022
MUNICIPAL INVESTMENT ACCT	Cash and cash equivalents	600,525	0	600,525	0	ANZ	Variable	Nil
MUNICIPAL INVESTMENT ACCT	Cash and cash equivalents	300,794	302,405	603,199	0	ANZ	0.15%	06/2022
MUNICIPAL INVESTMENT ACCT	Financial assets at amortised cost	602,186	0	602,186	0	ANZ	0.15%	06/2022
MUNICIPAL INVESTMENT ACCT	Financial assets at amortised cost	500,000	0	500,000	0	N/A	N/A	07/2022
MUNICIPAL INVESTMENT ACCT	Financial assets at amortised cost	0	803,682	803,682	0	N/A	N/A	06/2022
MUNICIPAL INVESTMENT ACCT	Cash and cash equivalents	0	500,000	500,000	0	ANZ	0.15%	05/2022
<b>Total</b>		<b>2,548,938</b>	<b>6,201,147</b>	<b>8,750,085</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		1,446,752	1,658,993	3,105,745	0			
Financial assets at amortised cost		1,102,186	4,542,154	5,644,340	0			
		<b>2,548,938</b>	<b>6,201,147</b>	<b>8,750,085</b>	<b>0</b>			

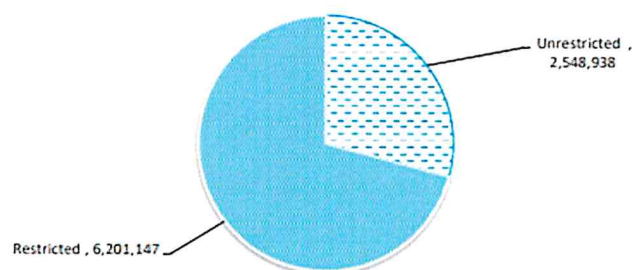
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

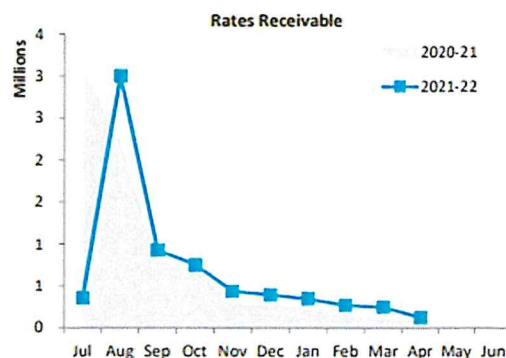
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022**

**OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES**

Rates receivable	30 June 2021	30 Apr 2022
	\$	\$
Gross rates in arrears previous year	274,372	726,271
Levied this year	2,679,572	2,844,077
Less - collections to date	(2,227,673)	(2,756,349)
Gross rates collectable	726,271	813,999
Allowance for impairment of rates receivable	(686,824)	(686,824)
<b>Net rates collectable</b>	<b>39,447</b>	<b>127,175</b>
% Collected	75.4%	77.2%

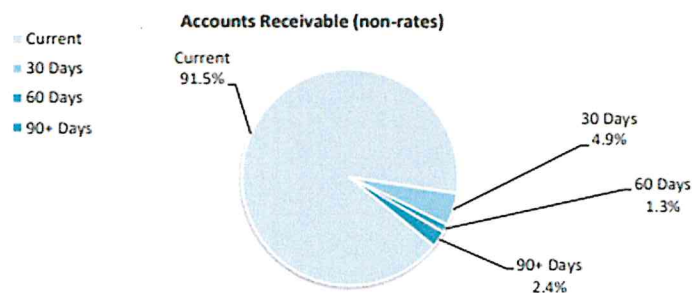


Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	61,914	3,293	847	1,616	67,670
Percentage		91.5%	4.9%	1.3%	2.4%	
<b>Balance per trial balance</b>						<b>67,670</b>
Sundry receivable						
<b>Total receivables general outstanding</b>						<b>67,670</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022

## OPERATING ACTIVITIES

## NOTE 4

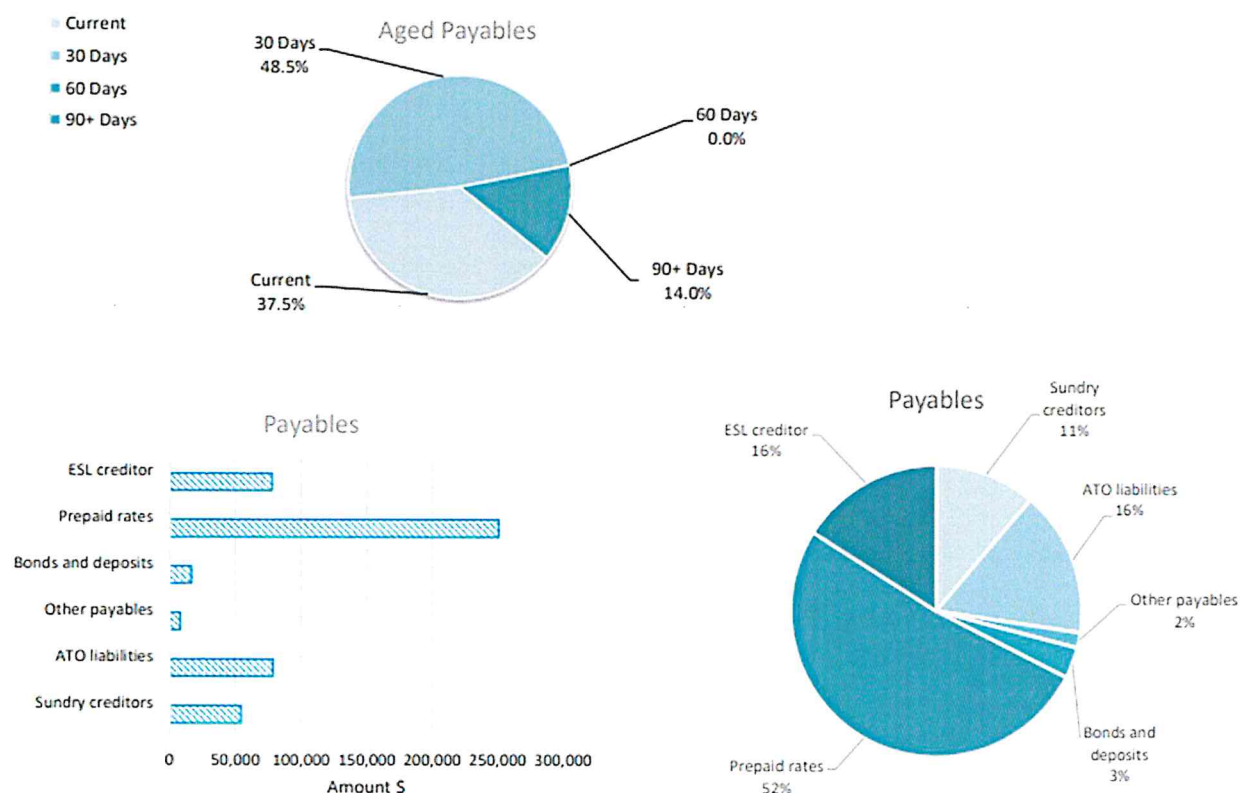
## Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	20,430	26,379	0	7,613	54,422
Percentage		37.5%	48.5%	0%	14%	
<b>Balance per trial balance</b>						
Sundry creditors						54,422
ATO liabilities						78,622
Other payables						8,229
Bonds and deposits						16,692
Prepaid rates						250,678
ESL creditor						77,905
<b>Total payables general outstanding</b>						<b>486,548</b>

Amounts shown above include GST (where applicable)

## KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.





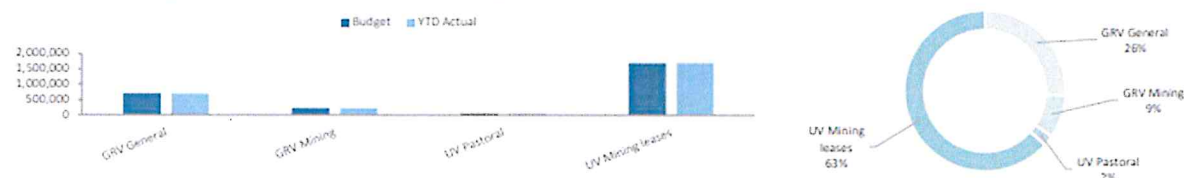
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022

OPERATING ACTIVITIES  
NOTE 5  
RATE REVENUE

General rate revenue	Rate in \$ (cents)	Number of Properties	Rateable Value	Budget			YTD Actual			Total Revenue
				Rate Revenue	Interim Rate	Back Rate	Rate Revenue	Interim Rates	Back Rates	
RATE TYPE				\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>										
GRV General	0.1602	533	4,386,126	702,565	0	0	702,565	2,038	0	704,603
GRV Mining	0.2193	3	1,058,000	232,020	0	0	232,020	0	0	232,020
<b>Unimproved value</b>										
UV Pastoral	0.0849	15	747,436	63,431	0	0	64,699	(5,536)	0	59,163
UV Mining leases	0.1603	391	10,190,273	1,633,521	70,000	0	1,703,521	83,486	0	1,717,007
<b>Sub-Total</b>		<b>942</b>	<b>16,381,835</b>	<b>2,631,537</b>	<b>70,000</b>	<b>0</b>	<b>2,701,537</b>	<b>79,988</b>	<b>0</b>	<b>2,712,793</b>
<b>Minimum payment</b>	<b>Minimum \$</b>									
<b>Gross rental value</b>										
GRV General	367	164	53,902	60,221	0	0	60,221	0	0	60,221
<b>Unimproved value</b>										
UV Pastoral	200	27	28,745	5,400	0	0	4,600	0	0	4,600
UV Mining leases	367	181	240,965	66,463	0	0	66,463	0	0	66,463
<b>Sub-total</b>		<b>372</b>	<b>323,612</b>	<b>132,084</b>	<b>0</b>	<b>0</b>	<b>131,284</b>	<b>0</b>	<b>0</b>	<b>131,284</b>
<b>Total general rates</b>							<b>2,833,621</b>			<b>2,844,077</b>

KEY INFORMATION

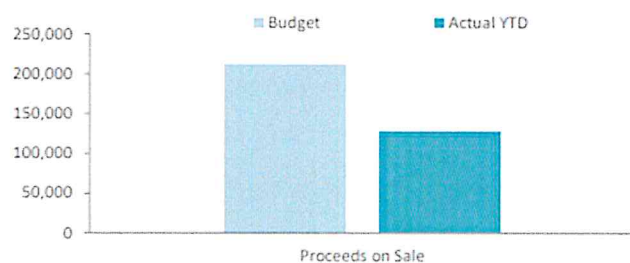
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022

OPERATING ACTIVITIES  
NOTE 6  
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Buildings</b>								
	Records management facility	63,364	40,000	0	(23,364)	0	0	0	0
	<b>Plant and equipment</b>								
	<b>Transport</b>								
	P301 DS3301 Caterpillar	114,400	140,000	25,600	0	114,400	99,000	0	(15,400)
	P297 37DS Holden Colorado	14,400	10,000	0	(4,400)	0	0	0	0
	P318 21DS Nissan	13,320	16,000	2,680	0	0	0	0	0
	P268 DS3181 Kubota Tractor	6,586	5,000	0	(1,586)	0	0	0	0
	P293 DS29 Toyota Hilux	0	0	0	0	15,840	27,893	12,053	0
		<b>212,070</b>	<b>211,000</b>	<b>28,280</b>	<b>(29,350)</b>	<b>130,240</b>	<b>126,893</b>	<b>12,053</b>	<b>(15,400)</b>



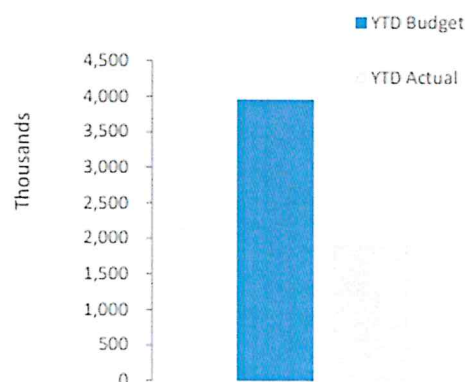
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022

INVESTING ACTIVITIES  
NOTE 7  
CAPITAL ACQUISITIONS

Capital acquisitions	Budget	Amended YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$
Land	65,000	54,170	0	(54,170)
Buildings	955,000	786,662	353,300	(433,362)
Plant & Equipment	844,772	748,124	716,894	(31,230)
Infrastructure - Roads	1,071,043	1,090,356	683,823	(406,533)
Infrastructure - Parks & Ovals	24,000	20,000	0	(20,000)
Infrastructure - Other	532,000	443,326	119,120	(324,206)
Infrastructure - Drainage	90,000	75,000	0	(75,000)
Infrastructure - Airport	240,000	214,168	1,173	(212,995)
Infrastructure - Footpaths	125,687	104,738	38,995	(65,743)
<b>Payments for Capital Acquisitions</b>	<b>3,947,502</b>	<b>3,536,544</b>	<b>1,913,305</b>	<b>(1,623,239)</b>
<b>Total Capital Acquisitions</b>	<b>3,947,502</b>	<b>3,536,544</b>	<b>1,913,305</b>	<b>(1,623,239)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	1,431,700	1,225,806	464,337	(761,469)
Other (disposals & C/Fwd)	211,000	140,000	126,893	(13,107)
Cash backed reserves				
Plant reserve	421,120	0	0	0
Transport reserve	370,000	0	0	0
Land Development reserve	65,000	0	0	0
Asset Replacement/Renewal reserve	622,114	0	0	0
Contribution - operations	826,568	2,170,738	1,322,075	(848,663)
<b>Capital funding total</b>	<b>3,947,502</b>	<b>3,536,544</b>	<b>1,913,305</b>	<b>(1,623,239)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

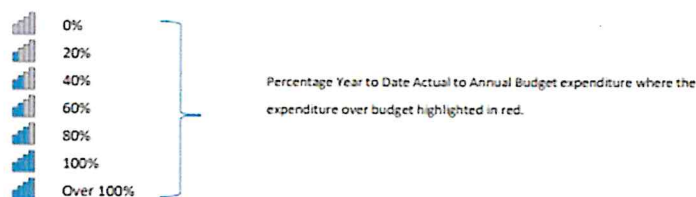




NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022

INVESTING ACTIVITIES  
NOTE 7  
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total  
Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

		Amended			
		Current	Year to Date	Year to Date	Variance
		Budget	Budget	Actual	(Under)/Over
Account Description					
<b>Capital Expenditure</b>					
Land					
6899	Norseman Industrial/Commercial Land Development	65,000	54,170	0	(54,170)
<b>Land Total</b>		<b>65,000</b>	<b>54,170</b>	<b>0</b>	<b>(54,170)</b>
Buildings					
2034	YOUTH - BUILDING	25,000	16,666	6,559	(10,107)
3304	CAPITAL - IGO - Norseman Town Hall Upgrade	15,000	12,500	4,687	(7,813)
3306	Men in Sheds Capital Upgrade	0	0	3,000	3,000
3314	DODD HOUSE CAPITAL IMPROVEMENTS	15,000	12,500	2,045	(10,455)
3324	EUCLA TOWN HALL BUILDING IMPROVEMENTS	40,000	33,340	4,089	(29,251)
3344	CAPITAL BUILDINGS	60,000	45,000	20,572	(24,428)
3386	Woodland Cultural and Visitor Centre	100,000	83,330	12,035	(71,295)
3397	Laundromat	225,000	187,498	222,060	34,562
3424	SWIMMING POOL BUILDING IMPROVEMENTS	45,000	37,500	4,981	(32,519)
3464	Upgrade Sports Complex Showers & Emergency Evacuation	45,000	37,500	2,385	(35,115)
3664	Marks Park Upgrade	5,000	4,170	0	(4,170)
6514	AERODROME BUILDINGS	280,000	233,330	1,984	(231,346)
7234	WELCOME PARK UPGRADE	100,000	83,328	68,903	(14,425)
<b>Buildings Total</b>		<b>955,000</b>	<b>786,662</b>	<b>353,300</b>	<b>(433,362)</b>
Plant & Equipment					
3414	SWIMMING POOL PLANT & EQUIPMENT	0	0	4,717	4,717
6124	ROAD PLANT PURCHASES	844,772	748,124	712,177	(35,947)
<b>Plant &amp; Equipment Total</b>		<b>844,772</b>	<b>748,124</b>	<b>716,894</b>	<b>(31,230)</b>
Infrastructure - Roads					
3134	Hyden Rd RRG East Grant Works	473,402	393,186	416,380	23,194
3214	ROAD/C HERITAGE TRAIL	45,000	212,224	0	(212,224)
3264	Norseman Reseal Project	145,000	110,000	0	(110,000)
4144	ROADS TO RECOVERY	407,641	374,946	267,443	(107,503)
<b>Infrastructure - Roads Total</b>		<b>1,071,043</b>	<b>1,090,356</b>	<b>683,823</b>	<b>(406,533)</b>
Infrastructure - Parks & Ovals					
3684	Rotunda Upgrade	24,000	20,000	0	(20,000)
<b>Infrastructure - Parks &amp; Ovals Total</b>		<b>24,000</b>	<b>20,000</b>	<b>0</b>	<b>(20,000)</b>
Infrastructure - Other					
2364	Cemetery Upgrade & Gates	85,000	70,840	2,372	(68,468)
2384	LRCI - Norseman - Water Supply Airport/Cemetery/Landfill	100,000	83,330	7,537	(75,793)
2614	RUBBISH TIP INFRASTRUCTURE	15,000	12,500	0	(12,500)
2624	Norseman Landfill	145,000	120,830	2,045	(118,785)
2845	Drying Bed	0	0	3,032	3,032
3388	Tourism Signage	25,000	20,830	0	(20,830)
3444	SWIMMING POOL INFRASTRUCTURE WORKS	35,000	29,170	17,000	(12,170)
3494	WELCOME PARK UPGRADE	10,000	8,330	0	(8,330)
3544	OTHER REC & SPORT BUILDINGS MAINTENANCE	22,000	18,330	0	(18,330)
3714	Dog Park (including moving dump point to RV Park)	80,000	66,666	81,452	14,786
3754	OTHER REC & SPORT INFRASTRUCTURE PARKS & OVALS	15,000	12,500	270	(12,230)
0984	Crime Prevention Plan - Implement Strategies Capital Purchases	0	0	5,412	5,412

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022

INVESTING ACTIVITIES  
NOTE 7  
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total

Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

Account Description		Amended Current Budget	Year to Date Budget	Year to Date Actual	Variance (Under)/Over
	Infrastructure - Other Total	532,000	443,326	119,120	(324,206)
	Infrastructure - Drainage				
	3234 Norseman Drainage Works	90,000	75,000	0	(75,000)
	Infrastructure - Drainage Total	90,000	75,000	0	(75,000)
	Infrastructure - Airport				
	6504 AERODROME INFRASTRUCTURE UPGRADE	230,000	199,166	1,113	(198,053)
	6534 Airport Terminal Building Design and Business Case	10,000	15,002	60	(14,942)
	Infrastructure - Airport Total	240,000	214,168	1,173	(212,995)
	Infrastructure - Footpaths				
	6801 FOOTPATH CONSTRUCTION	125,687	104,738	38,995	(65,743)
	Infrastructure - Footpaths Total	125,687	104,738	38,995	(65,743)
	Grand Total	3,947,502	3,536,544	1,913,305	(1,623,239)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022

## FINANCING ACTIVITIES

## NOTE 8

## BORROWINGS

## Repayments - borrowings

Information on borrowings		New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2021	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Health										
Doctor's House		291,556	0	0	24,427	49,851	267,129	241,705	4,282	7,566
<b>Total</b>		<b>291,556</b>	<b>0</b>	<b>0</b>	<b>24,427</b>	<b>49,851</b>	<b>267,129</b>	<b>241,705</b>	<b>4,282</b>	<b>7,566</b>
Current borrowings		49,851					25,424			
Non-current borrowings		241,705					241,705			
		<b>291,556</b>					<b>267,129</b>			

All debenture repayments were financed by general purpose revenue.

## KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022

## OPERATING ACTIVITIES

## NOTE 9

## CASH RESERVES

## Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	380,401	3,000	0	0	0	0	0	383,401	380,401
Plant reserve	776,934	6,500	0	0	0	(421,120)	0	362,314	776,934
Aerodrome reserve	152,558	1,200	0	0	0	0	0	153,758	152,558
IT reserve	100,117	800	0	0	0	0	0	100,917	100,117
Transport reserve	1,869,968	14,565	0	0	0	(370,000)	0	1,514,533	1,869,968
Land Development reserve	1,260,082	11,000	0	0	0	(65,000)	0	1,206,082	1,260,082
Asset Replacement/Renewal reserve	1,661,087	20,000	0	0	0	(622,114)	0	1,058,973	1,661,087
	6,201,147	57,065	0	0	0	(1,478,234)	0	4,779,978	6,201,147

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022

OPERATING ACTIVITIES  
NOTE 10  
OTHER CURRENT LIABILITIES

	Opening Balance	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance
Other current liabilities	1 July 2021				30 April 2022
	\$		\$	\$	\$
<b>Other liabilities</b>					
- Contract liabilities	18,182	0	184,453	(111,952)	90,683
- Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	196,527	0	130,000	(211,857)	114,670
<b>Total other liabilities</b>	214,709	0	314,453	(323,809)	205,353
<b>Provisions</b>					
Provision for annual leave	192,948	0	0	0	192,948
Provision for long service leave	82,400	0	0	(14,729)	67,671
<b>Total Provisions</b>	275,348	0	0	(14,729)	260,619
<b>Total other current liabilities</b>	490,057	0	314,453	(338,538)	465,972

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11 and 12

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022

NOTE 11  
OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2021	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Apr 2022	Current Liability 30 Apr 2022	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>								
General purpose funding								
GRANTS COMMISSION - GENERAL	0	0	0	0	0	473,084	371,207	1,088,914
Law, order, public safety								
DFES - BFB GRANT	0	0	0	0	0	15,000	11,250	27,309
Bushfire Risk Planning Coordinator Funding	0	184,453	(111,952)	72,501	72,501	111,953	111,953	75,703
Education and welfare								
YOUTH - GRANT	0	0	0	0	0	85,416	85,416	85,416
Recreation and culture								
IGO Grant -Dundas Education Scholarship	9,091	0	0	9,091	9,091	9,091	9,091	0
Transport								
ROADS FINANCIAL ASSISTANCE GRANT	0	0	0	0	0	177,271	137,667	449,274
MRD DIRECT GRANT	0	0	0	0	0	102,128	102,128	102,128
Economic services								
IGO Grant - Local Business Development	9,091	0	0	9,091	9,091	9,091	9,091	0
Woodlands Centre Trainee Grant	0	0	0	0	0	30,000	30,000	0
	18,182	184,453	(111,952)	90,683	90,683	1,013,034	867,803	1,828,744
<b>Operating contributions</b>								
Governance								
CONTRIBUTIONS & DONATIONS	0	0	0	0	0	1,500	1,000	984
General purpose funding								
ESL ADMIN CONTRIBUTION	0	0	0	0	0	4,000	4,000	4,000
Community amenities								
CONTRIBUTIONS	0	0	0	0	0	500	332	334
Recreation and culture								
O.CULTURE CONTRIBUTIONS	0	0	0	0	0	5,000	4,170	1,121
Transport								
STREET LIGHT CONTRIBUTION	0	0	0	0	0	8,000	8,000	8,060
Other property and services								
DIESEL FUEL REBATE	0	0	0	0	0	16,000	13,330	13,916
	0	0	0	0	0	35,000	30,832	28,415
<b>TOTALS</b>	18,182	184,453	(111,952)	90,683	90,683	1,048,034	898,635	1,857,159



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022

NOTE 12  
NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2021	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Apr 2022	Current Liability 30 Apr 2022	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>								
<b>Health</b>								
WAPHN - Local Government Authority Community Grant	0	0	0	0	0	100,000	66,660	0
<b>Community amenities</b>								
LRCI Federal Grant (Community Projects)	0	0	0	0	0	75,754	63,130	0
<b>Recreation and culture</b>								
IGO Grant - Town Hall Upgrade (Capital)	7,242	0	(4,687)	2,555	2,555	0	0	4,687
LRCI Federal Grant (Rec & Culture Projects)	91,024	20,000	(58,909)	52,115	52,115	131,024	109,190	58,909
<b>Transport</b>								
ROADS 2 RECOVERY GRANT	76,780	50,000	(126,780)	0	0	327,840	327,840	126,780
REGIONAL ROAD GROUP GRANT	0	0	0	0	0	315,601	257,756	252,480
LRCI Federal Grant (Transport Projects)	21,481	0	(21,481)	0	0	481,481	401,230	21,481
State Govt - Small Grants Program (Heritage Walk & Drive)	0	40,000	0	40,000	40,000	0	0	0
<b>Economic services</b>								
State Govt - Small Grants Program (Co-naming Signage)	0	20,000	0	20,000	20,000	0	0	0
	196,527	130,000	(211,857)	114,670	114,670	1,431,700	1,225,806	464,337

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022**

**NOTE 13  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
	<b>Budget adoption</b>		Opening surplus	0	(819,504)	(819,504)
0061	Rates levied	Item 10.5.9 22/02/2022	Operating Revenue	70,000	0	(749,504)
0343	Reimbursement income	Item 10.5.9 22/02/2022	Operating Revenue	500	0	(749,004)
0373	Contributions and donations	Item 10.5.9 22/02/2022	Operating Revenue	1,500	0	(747,504)
2373	Contributions	Item 10.5.9 22/02/2022	Operating Revenue	500	0	(747,004)
2463	Staff housing reimbursement	Item 10.5.9 22/02/2022	Operating Revenue	1,000	0	(746,004)
2893	Development application fee	Item 10.5.9 22/02/2022	Operating Revenue	13,796	0	(732,208)
3103	Other culture contributions	Item 10.5.9 22/02/2022	Operating Revenue	150	0	(732,058)
3433	Charges pool admission	Item 10.5.9 22/02/2022	Operating Revenue	50	0	(732,008)
3833	Charges lost books	Item 10.5.9 22/02/2022	Operating Revenue	200	0	(731,808)
6933	Building permits	Item 10.5.9 22/02/2022	Operating Revenue	2,000	0	(729,808)
7273	Water sales	Item 10.5.9 22/02/2022	Operating Revenue	80,000	0	(649,808)
7293	Community Resource Centre reimbursements	Item 10.5.9 22/02/2022	Operating Revenue	265,026	0	(384,782)
7333	Charges private works	Item 10.5.9 22/02/2022	Operating Revenue	50,000	0	(334,782)
0212	Councillor training/conferences/courses	Item 10.5.9 22/02/2022	Operating Expenses	0	(9,800)	(344,582)
0222	Election expenses	Item 10.5.9 22/02/2022	Operating Expenses	5,000	0	(339,582)
0242	Members travel	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,043)	(341,625)
0302	Subscriptions	Item 10.5.9 22/02/2022	Operating Expenses	0	(10,000)	(351,625)
0322	Sitting fees	Item 10.5.9 22/02/2022	Operating Expenses	6,295	0	(345,330)
0352	Administration salaries	Item 10.5.9 22/02/2022	Operating Expenses	0	(6,400)	(351,730)
0402	Admin insurance	Item 10.5.9 22/02/2022	Operating Expenses	0	(14,804)	(366,534)
0412	Staff training/conferences/courses	Item 10.5.9 22/02/2022	Operating Expenses	0	(5,000)	(371,534)
0422	Office cleaning	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,593)	(374,127)
0432	Office building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(8,920)	(383,047)
0462	Printing and stationery	Item 10.5.9 22/02/2022	Operating Expenses	0	(4,358)	(387,405)
0492	Office equipment maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(19,780)	(407,185)
0522	Postage and freight	Item 10.5.9 22/02/2022	Operating Expenses	0	(7,920)	(415,105)
0532	Admin vehicle running expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(4,479)	(419,584)
0542	Consulting fees	Item 10.5.9 22/02/2022	Operating Expenses	111,950	0	(307,634)
0552	Removal expenses	Item 10.5.9 22/02/2022	Operating Expenses	2,100	0	(305,534)
0643	Subscriptions administration	Item 10.5.9 22/02/2022	Operating Expenses	0	(29,900)	(335,434)
0672	Conferences and staff training	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,300)	(336,734)
0742	Council bushfire fighting expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(199)	(336,933)
0745	Bushfire Risk Planning Coordinator	Item 10.5.9 22/02/2022	Operating Expenses	61,575	0	(275,358)
0782	Records archive facility expenses	Item 10.5.9 22/02/2022	Operating Expenses	3,000	0	(272,358)
0832	Animal control other	Item 10.5.9 22/02/2022	Operating Expenses	9,500	0	(262,858)
0862	Animal control salaries and wages	Item 10.5.9 22/02/2022	Operating Expenses	9,212	0	(253,646)
0872	Animal control superannuation	Item 10.5.9 22/02/2022	Operating Expenses	2,937	0	(250,709)
0972	Co-Location building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	198	0	(250,511)
1522	Contract services	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,960)	(253,471)
1582	Medical vehicle expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(310)	(253,781)
1592	Medical Centre building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,391)	(255,172)
1682	Medical subsidy	Item 10.5.9 22/02/2022	Operating Expenses	30,000	0	(225,172)
1692	Doctors house loan interest repayment	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,034)	(226,206)
1732	Aged Persons homes building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(4,988)	(231,194)
2002	Youth salaries	Item 10.5.9 22/02/2022	Operating Expenses	0	(34,113)	(265,307)
2064	Sport and recreation programs	Item 10.5.9 22/02/2022	Operating Expenses	920	0	(264,387)
2072	Youth maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(400)	(264,787)
2302	Cemetery operation	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,742)	(267,529)
2312	Community bus expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,300)	(268,829)
2322	Public conveniences building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(700)	(269,529)
2342	Public conveniences cleaning	Item 10.5.9 22/02/2022	Operating Expenses	0	(400)	(269,929)
2552	Other housing building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,000)	(270,929)
2582	Other housing garden maintenance	Item 10.5.9 22/02/2022	Operating Expenses	1,650	0	(269,279)
2602	Domestic refuse collection	Item 10.5.9 22/02/2022	Operating Expenses	0	(7,252)	(276,531)



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022**

**NOTE 13  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
2612	Waste facility maintenance	Item 10.5.9 22/02/2022	Operating Expenses	43,494	0	(233,037)
2652	Litter control	Item 10.5.9 22/02/2022	Operating Expenses	2,400	0	(230,637)
2682	Town cleanup	Item 10.5.9 22/02/2022	Operating Expenses	0	(12,160)	(242,797)
2702	Other sanitation expenses	Item 10.5.9 22/02/2022	Operating Expenses	500	0	(242,297)
2722	Waste facility salaries and wages	Item 10.5.9 22/02/2022	Operating Expenses	0	(61,120)	(303,417)
2882	Storm drain maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,573)	(304,990)
2892	Town planning expenses	Item 10.5.9 22/02/2022	Operating Expenses	26,120	0	(278,870)
3086	Community engagement projects	Item 10.5.9 22/02/2022	Operating Expenses	7,520	0	(271,350)
3087	Community events	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,500)	(273,850)
3352	Public halls insurance	Item 10.5.9 22/02/2022	Operating Expenses	1,061	0	(272,789)
3372	Public halls gardening	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,470)	(274,259)
3432	Swimming pool plant maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(11,453)	(285,712)
3472	Swimming pool chemicals	Item 10.5.9 22/02/2022	Operating Expenses	4,705	0	(281,007)
3482	Swimming pool insurance	Item 10.5.9 22/02/2022	Operating Expenses	1,033	0	(279,974)
3522	Swimming pool garden maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(13,559)	(293,533)
3552	Swimming pool building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(9,931)	(303,464)
3612	Sports complex insurance	Item 10.5.9 22/02/2022	Operating Expenses	681	0	(302,783)
3622	Parks gardens and reserves	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,740)	(304,523)
3652	Gym building maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(3,900)	(308,423)
3662	Sports complex cleaning	Item 10.5.9 22/02/2022	Operating Expenses	450	0	(307,973)
3702	Gym cleaning	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,780)	(310,753)
3812	Library salaries	Item 10.5.9 22/02/2022	Operating Expenses	4,149	0	(306,604)
4022	Community grants program	Item 10.5.9 22/02/2022	Operating Expenses	25,000	0	(281,604)
4602	Norseman street maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(15,135)	(296,739)
4642	Depot utilities	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,500)	(299,239)
4652	Depot maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(26,471)	(325,710)
4672	Lighting of streets	Item 10.5.9 22/02/2022	Operating Expenses	0	(18,200)	(343,910)
4942	Doubtful debts	Item 10.5.9 22/02/2022	Operating Expenses	50,000	0	(293,910)
4952	Rates salaries and wages	Item 10.5.9 22/02/2022	Operating Expenses	14,910	0	(279,000)
5002	Administration allocation	Item 10.5.9 22/02/2022	Operating Expenses	0	(37,049)	(316,049)
5012	Administration allocation governance	Item 10.5.9 22/02/2022	Operating Expenses	0	(85,578)	(401,627)
5022	Administration allocation law	Item 10.5.9 22/02/2022	Operating Expenses	0	(544)	(402,171)
5032	Administration allocation health	Item 10.5.9 22/02/2022	Operating Expenses	0	(6,444)	(408,615)
5052	Administration allocation other housing	Item 10.5.9 22/02/2022	Operating Expenses	0	(886)	(409,501)
5062	Administration allocation community amenities	Item 10.5.9 22/02/2022	Operating Expenses	0	(7,249)	(416,750)
5072	Administration allocation recreation and culture	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,014)	(418,764)
5082	Administration allocation transport	Item 10.5.9 22/02/2022	Operating Expenses	0	(16,713)	(435,477)
5092	Administration allocation economic services	Item 10.5.9 22/02/2022	Operating Expenses	0	(7,652)	(443,129)
5132	Administration allocation health inspection	Item 10.5.9 22/02/2022	Operating Expenses	0	(3,020)	(446,149)
5152	Administration allocation staff housing	Item 10.5.9 22/02/2022	Operating Expenses	0	(725)	(446,874)
5162	Administration allocation drainage	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,812)	(448,686)
5172	Administration allocation swimming pool	Item 10.5.9 22/02/2022	Operating Expenses	0	(5,235)	(453,921)
5192	Administration allocation building	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,014)	(455,935)
5262	Administration allocation community amenities	Item 10.5.9 22/02/2022	Operating Expenses	0	(604)	(456,539)
5272	Administration allocation other recreation	Item 10.5.9 22/02/2022	Operating Expenses	0	(13,692)	(470,231)
5292	Administration allocation other economic services	Item 10.5.9 22/02/2022	Operating Expenses	0	(604)	(470,835)
5312	Administration allocation animal	Item 10.5.9 22/02/2022	Operating Expenses	0	(4,088)	(474,923)
5422	Staff housing allocation works	Item 10.5.9 22/02/2022	Operating Expenses	3,100	0	(471,823)
5502	Administration allocation to schedules	Item 10.5.9 22/02/2022	Operating Expenses	134,954	0	(336,869)
6072	Street tree maintenance	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,907)	(339,776)
6082	Traffic signs	Item 10.5.9 22/02/2022	Operating Expenses	281	0	(339,495)
6102	Plant depreciation allocation to jobs	Item 10.5.9 22/02/2022	Operating Expenses	0	(57,800)	(397,295)
6112	Street cleaning	Item 10.5.9 22/02/2022	Operating Expenses	0	(2,400)	(399,695)
6822	Honeybee industry in the Shire of Dundas	Item 10.5.9 22/02/2022	Operating Expenses	0	(40,000)	(439,695)
6832	Area marketing	Item 10.5.9 22/02/2022	Operating Expenses	50,000	0	(389,695)



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022**

**NOTE 13  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
6902	Building control salaries	Item 10.5.9 22/02/2022	Operating Expenses	15,000	0	(374,695)
7232	Water supply and standpipes	Item 10.5.9 22/02/2022	Operating Expenses	0	(25,500)	(400,195)
7262	Norseman CRC expenditure	Item 10.5.9 22/02/2022	Operating Expenses	0	(26,178)	(426,373)
7265	Visitor Centre expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(6,566)	(432,939)
7270	Woodlands Centre expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(6,000)	(438,939)
7272	Woodlands Centre expenditure	Item 10.5.9 22/02/2022	Operating Expenses	0	(44,400)	(483,339)
7302	Private works various	Item 10.5.9 22/02/2022	Operating Expenses	0	(27,100)	(510,439)
7622	Salaries public works overheads	Item 10.5.9 22/02/2022	Operating Expenses	63,362	0	(447,077)
7632	Superannuation of workmen	Item 10.5.9 22/02/2022	Operating Expenses	15,517	0	(431,560)
7682	Engineering office expenses	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,976)	(433,536)
7702	RAM systems	Item 10.5.9 22/02/2022	Operating Expenses	0	(530)	(434,066)
7742	Less allocation to works	Item 10.5.9 22/02/2022	Operating Expenses	0	(46,096)	(480,162)
7822	Parts and repairs	Item 10.5.9 22/02/2022	Operating Expenses	0	(1,600)	(481,762)
7832	Repair wages	Item 10.5.9 22/02/2022	Operating Expenses	0	(19,700)	(501,462)
0181	Grants commission general	Item 10.5.9 22/02/2022	Operating Revenue	0	(581,135)	(1,082,597)
0735	Bushfire Risk Planning Coordinator funding	Item 10.5.9 22/02/2022	Operating Revenue	0	(38,047)	(1,120,644)
2183	Youth grant	Item 10.5.9 22/02/2022	Operating Revenue	1,096	0	(1,119,548)
3015	Other culture grants	Item 10.5.9 22/02/2022	Operating Revenue	0	(40,000)	(1,159,548)
4613	Roads financial assistance grant	Item 10.5.9 22/02/2022	Operating Revenue	0	(222,148)	(1,381,696)
6025	Main Roads direct grant	Item 10.5.9 22/02/2022	Operating Revenue	0	(3,790)	(1,385,486)
3358	IGO grant town hall upgrade	Item 10.5.9 22/02/2022	Capital Revenue	0	(7,242)	(1,392,728)
6035	Roads to recovery grant	Item 10.5.9 22/02/2022	Capital Revenue	0	(98,817)	(1,491,545)
6055	Regional road group grant	Item 10.5.9 22/02/2022	Capital Revenue	5,275	0	(1,486,270)
6818	State Government small grants program	Item 10.5.9 22/02/2022	Capital Revenue	0	(20,000)	(1,506,270)
6826	State Government small grants program	Item 10.5.9 22/02/2022	Capital Revenue	0	(40,000)	(1,546,270)
1645	WAPHN Local Government authority community gr	Item 10.5.9 22/02/2022	Capital Revenue	100,000	0	(1,446,270)
2464	Staff housing building upgrades	Item 10.5.9 22/02/2022	Capital Expenses	0	(25,000)	(1,471,270)
3306	Mens Shed capital upgrade	Item 10.5.9 22/02/2022	Capital Expenses	11,000	0	(1,460,270)
3344	Capital buildings	Item 10.5.9 22/02/2022	Capital Expenses	0	(30,000)	(1,490,270)
6124	Road plant purchases	Item 10.5.9 22/02/2022	Capital Expenses	0	(289,941)	(1,780,211)
3134	Hyden Road RRG East grant works	Item 10.5.9 22/02/2022	Capital Expenses	0	(7,913)	(1,788,124)
3264	Norseman reseal project	Item 10.5.9 22/02/2022	Capital Expenses	0	(65,000)	(1,853,124)
4144	Roads to Recovery	Item 10.5.9 22/02/2022	Capital Expenses	211,499	0	(1,641,625)
6504	Aerodrome infrastructure upgrade	Item 10.5.9 22/02/2022	Capital Expenses	45,000	0	(1,596,625)
6534	Airport terminal building design and business case	Item 10.5.9 22/02/2022	Capital Expenses	40,000	0	(1,556,625)
6815	Precinct development electric vehicle charging stat	Item 10.5.9 22/02/2022	Capital Expenses	20,000	0	(1,536,625)
	Transfer from reserves Plant	Item 10.5.9 22/02/2022		421,120	0	(1,115,505)
	Transfer from reserves Transport	Item 10.5.9 22/02/2022		370,000	0	(745,505)
	Transfer from reserves Land Development	Item 10.5.9 22/02/2022		65,000	0	(680,505)
	Transfer from reserves Asset Replacement	Item 10.5.9 22/02/2022		350,000	0	(330,505)
	Transfer to reserves Asset Replacement	Item 10.5.9 22/02/2022		330,505	0	0
				<b>3,163,791</b>	<b>(3,163,791)</b>	<b>0</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022**

**NOTE 14  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
<b>Revenue from operating activities</b>						
General purpose funding - other	669,024	143.45% ▲			Receival of FAGS funding	Interest earnings on investments lower than expected
Law, order and public safety	(22,447)	(17.31%) ▼	Bushfire Risk Planning Coordinator Funding	Bushfire brigade operating grant		
Community amenities	25,918	11.64% ▲		Development application fee. Other bulk and liquid waste collection fees.	Proceeds from sale of scrap.	
Recreation and culture	(21,009)	(52.27%) ▼			IGO Education Scholarship. Town Hall hire fees. Gym membership fees.	
Transport	295,593	94.59% ▲				
Other property and services	(17,976)	(12.17%) ▼		Private works revenue.	Sale of gravel.	
<b>Expenditure from operating activities</b>						
Governance	125,772	16.22% ▲				
General purpose funding	180,760	42.58% ▲	Rates written off and doubtful debts. Rates salaries and wages. Admin allocations.			
Law, order and public safety	105,631	30.88% ▲	Bushfire Risk Planning Coordinator. Depreciation. Animal Facility maintenance and control.			National Disaster Risk Reduction Program
Health	58,933	28.87% ▲	Depreciation. Medical Centre subsidy. Admin allocations.			
Education and welfare	46,755	24.78% ▲	Youth activities. Sport and Rec programs. Admin allocations.			
Housing	(67,518)	(1151.20%) ▼	Depreciation. Aged Persons building maintenance. Staff housing building maintenance.		Housing allocations.	
Community amenities	93,384	16.18% ▲	Depreciation. Waste facility maintenance and superannuation. Storm Drain maintenance. Town Planning expenses. Admin allocations.			Waste Facility salaries and wages.
Recreation and culture	156,272	12.11% ▲	Arts & Culture performances. Community Engagement projects and events. Depreciation. Swimming Pool chemicals. Parks & Gardens maintenance. Reconciliation Action plan. Norseman Today Donation. Community Grants Program. IGO Education scholarship. Admin allocations.	Community Development salaries and wages. Norseman Community Christmas Day Donation. Leased building at 81 Roberts.		Swimming Pool plant maintenance and contract services. Gym building maintenance.
Economic services	93,100	14.87% ▲	Admin allocations. Area marketing, promotions and tourism publications. Brand Development. Building control salaries. Depreciation.		Honeybee Industry. Norseman CRC and Woodlands expenditure.	Water supply standpipe.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022**

**NOTE 14  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
Other property and services	76,668	20.03%	▲	Depreciation. Salaries and wages. Superannuation. Staff training. Diesel and unleaded fuel. Tyres. Sundry tools.	Licences and insurance.	Admin allocations. PWOH allocations. Plant operating costs allocations.
<b>Investing activities</b>						
Proceeds from non-operating grants, subsidies and contributions	(761,469)	(62.12%)	▼			Transfer from Local Government Authority Community Grant. LRCI Federal Grant. Roads 2 Program. Regional Road.
Payments for property, plant and equipment and infrastructure	1,623,239	45.90%	▲	Norseman Industrial/Commercial Land Development. Youth building upgrade. IGO - Norseman Town Hall Upgrade. Dodd House upgrades. Eucla Town Hall. Woodlands Centre. Swimming Pool building improvements. Sports Complex. Aerodrome building. Welcome Park upgrade.		Laundromat.
<b>Financing activities</b>						
Transfer from reserves	(1,478,234)	(100.00%)	▼			Transfer from Plant, Transport, Land Development and Asset Replacement reserves have not yet occurred.



Voting Requirements

Simple Majority

Officer Recommendation

**That the Shire of Dundas Financial Statements for the period ending 30 April 2022 be accepted.**

Moved: Cr. Wyatt  
Seconded: Cr. Hogan

Resolution

**That the Shire of Dundas Financial Statements for the period ending 30 April 2022 be accepted.**

CEO's comment on Dog Park on page 16 of the financial report. CEO claimed that this was an entry error and that some of the expenditures will be utilised to construct the road, which will be journaled at the next Ordinary Council Meeting.

Carried by: Simple Majority                      For: 5                      Against: 0

## 10.4 CEO Performance KPI'S

Recommendation

**To ensure the confidentiality of the files connected to the staff member, the meeting should be held behind closed doors under item 10.4.1**

Moved: Cr. Wyatt  
Seconded: Cr. Hogan

Resolution

**To ensure the confidentiality of the files connected to the staff member, the meeting should be held behind closed doors under item 10.4.1**

Carried by: Simple Majority                      For: 5                      Against: 0

**CEO, Officers & Public exits at 6:15:30 pm**

Agenda Reference & Subject	
<b>10.4.1 CEO Performance criteria KPI's timeline adjustment</b>	
Location / Address	Shire of Dundas
File Reference	Personal File CEO
Author	Manager – Corporate and Community Services – Pania Turner
Date of Report	10 <sup>th</sup> May 2022
Disclosure of Interest	Financial Interest as the item relates to the CEO's contract

Summary

For the Council to consider the performance criteria timeline adjustment for the CEO performance criteria identified for this financial year 2021/22.

#### Background

Mr Peter Fitchat's annual performance review as the Chief Executive Officer of the Shire of Dundas has been carried out in accordance with Council's statutory and contractual obligations by Mr. John Phillips, 'John Phillips Consulting' (ABN 73115446380) and assisted Council to identify the performance criteria for the Shire of Dundas.

#### Statutory Environment

The Review has been conducted in accordance with statutory and regulatory requirements as follows:

- Section 5.38 of the Act prescribes that:

- (1) A local government must review the performance of the CEO if the CEO is employed for a term of more than 1 year.

- (3) A review under subsection (1) or (2)\* must be conducted at least once in relation to each year of the person's employment."

\* Note: 5.38(2) refers to "each other employee" employed within the organisation, and is therefore, not applicable to the employment of the CEO by Council.

- section 5.39 of the Act prescribes that the CEO contract:

- o must include performance criteria, for the purposes of reviewing the CEO's performance.

- section 5.39 A - Model standards for CEO recruitment, performance and termination

- (1) Regulations must prescribe model standards for local governments in relation to the following —

- (b) the review of the performance of CEOs.

- Regulation 18FA - model standards

#### **Standards:**

- o **Standard 2.1** Performance criteria is specific, relevant, measurable, achievable and time-based.

- o **Standard 2.2** The performance criteria and the performance process are recorded in a written document, negotiated with and agreed upon by the CEO and council.

- o **Standard 2.3** The CEO is informed about how their performance will be assessed and managed and the results of their performance assessment.

- o **Standard 2.4** The collection of evidence regarding performance outcomes is thorough and comprehensive.

- o **Standard 2.5** Assessment is made free from bias and based on the CEO's achievements against documented performance criteria, and decisions and actions are impartial and transparent.

#### Policy Implications

All our Policies should be managed by the CEO

#### Financial Implications

The CEO's salary is identified in the administration operating expenditure however forms part of the administration allocation across all accounts.

Success indicators and timelines agreed in the Annual Appraisal will have direct or indirect significant financial impact on the Shire's operations

#### Strategic Implications

CEO's KPIs are linked to the strategies/priorities identified in the Corporate Business Plan of the Shire. Achievement of the CEO's KPI's are very vital in achieving long-term strategic objectives of the Shire.

#### Consultation

Shire President, Councillors and Manager Corporate and Communities Services, CEO

#### Comment

The review process identified the following KPI's.

Action	Success Indicator	Timeline
1. Strategic Community Plan for 2022 to 2032	<ul style="list-style-type: none"> <li>Updated plan presented to Council</li> </ul>	Dec-21
2. Corporate Business Plan (CBP)	<ul style="list-style-type: none"> <li>Implement the planned and funded 2022/26 CBP</li> </ul>	Jun-22
3. Asset Management Plan	<ul style="list-style-type: none"> <li>2022 to 2032 Asset Management Plan presented to Council</li> </ul>	Jun-22
4. Long Term Financial Plan (LTFP)	<ul style="list-style-type: none"> <li>2022 to 2032 LTFP presented to Council</li> </ul>	Jun-22
5. Policy Reviews	<ul style="list-style-type: none"> <li>All policies that are updated and reviewed come to Council for adoption.</li> <li>All new policies are presented to Council for approval/rejection/amendment.</li> <li>Reports to Council outline requirement for new policies in light of changing legislation.</li> </ul>	Jun-22
6. Honey industry	<ul style="list-style-type: none"> <li>Develop a business case for a honey industry in the Shire, as identified by the Economic Development Working Group.</li> <li>Present progress reports to Council on initiatives identified and implemented.</li> </ul>	Jun-22

There is a couple of factors that played in on the challenges faced in completing these KPI's.

1. Covid-19 certainly played its part in completing some of these KPI's, we started well with our Strategic Community Plan, but it slowed down significantly when the consultant engaged to assist us with this relocated back to Perth from Kalgoorlie for personal reasons.
2. This impacted our Corporate Business Plan as it relies on the expectations highlighted in our Strategic Community Plan that is not completed, due to factors raised in item number 2.
3. This then followed on to our Asset Management as it also relies on the expectations from our Strategic Community Plan, and the fact that we have never had an Asset Management Plan that fulfil the Auditor Generals requirements.
4. Our Long Term Financial was also impacted for the same reasons in item number 4.
5. Our Policies Manual had some major reviews and had several new policies added to meet our compliance requirements and would generally in constant review and this was achieved.
6. The drive to have a honeybee industry is also partially achieved with the 'Old Mines Department & Court House' now purchased, yet the business side of this venture is still depended on a funding agreement through potential funding options like Building Better Regions Funding or Mining input.

Other factors that affected the CEO progress with these identified KPI's. was some senior staff performance and ultimately their resignation from the organisation with the issues relating attracting an executive assistant impacted the progression of these KPI's, due to the CEO tasks changed to basically stand in for those roles.

#### Voting Requirements

Simple Majority

#### Committee Recommendation



That Council agrees to the following timeline adjustments on the CEO Performance KPI's:

1. Strategic Community Plan for 2022 to 2032 be extended from June 2022 to December 2022.
2. Corporate Business Plan (CBP) be extended from June 2022 to December 2022.
3. Asset Management Plan be extended from June 2022 to December 2022.
4. Long Term Financial Plan (LTFP) from June 2022 to December 2022.
5. Policy Reviews changed for June 2022 to ongoing.
6. Honey industry changed from Jun 2022 to June 2023.

Moved: Cr. Wyatt

Seconded: Cr. Warner

### Council Resolution

That Council agrees to the following timeline adjustments on the CEO Performance KPI's:

1. Strategic Community Plan for 2022 to 2032 be extended from June 2022 to December 2022.
2. Corporate Business Plan (CBP) be extended from June 2022 to December 2022.
3. Asset Management Plan be extended from June 2022 to December 2022.
4. Long Term Financial Plan (LTFP) from June 2022 to December 2022.
5. Policy Reviews changed for June 2022 to ongoing.
6. Honey industry changed from Jun 2022 to June 2023.

Carried by: Simple Majority

For: 5

Against 0

Public and officers re-entering the meeting at 6:21 pm

Agenda Reference & Subject	
<b>10.4.2 – Officers Reports</b>	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer – Peter Fitchat
Date of Report	12 May 2022
Disclosure of Interest	Nil

### Summary

That the Council receive the Works and Services, Corporate and Community Services, Tourism and Events Reports as contained in Papers Relating.

### Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

### Statutory Environment

Shire officers are required to deliver the activities, programs, works and services within the appropriate legislative requirements where applicable.

### Policy Implications

Shire officers are required to deliver the activities, programs, works and services guided by and within the appropriate Shire policies and procedures where applicable.

#### Financial Implications

Shire officers are required to deliver the activities, programs, works and services within allocated budgets, and purchasing and procurement policies.

#### Strategic Implications

Shire officers deliver activities, programs, works and services to achieve the community outcomes identified within the Strategic Community Plan.

#### Consultation

CEO

Manager of Corporate and Community Services

Acting Manager of Works and Services

Tourism and Events Officer

#### Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That the Shire of Dundas Council receive the Corporate and Community Services, Works and Services, and Tourism and Events Reports as contained in Papers Relating.**

Moved: Cr. Wyatt

Seconded: Cr. Hogan

#### Resolution

**That the Shire of Dundas Council receive the Corporate and Community Services, Works and Services, and Tourism and Events Reports as contained in Papers Relating.**

Carried by: Simple Majority

For: 5

Against: 0

### **3. Elected Members Motions of Which Previous Notice Has Been Given**

### **4. New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting**

No following items of urgent business were accepted for consideration by the President or by majority of the members of the Council:

**5. Next Meeting**

The next Ordinary Meeting of the Council is scheduled to be held at 6pm on the 28<sup>th</sup> of June 2022, in Norseman.

**6. Closure of Meeting**

There being no further business the Shire President will declare the meeting closed at: 6:23 PM