



Norseman Woodlands to Eucla Coast

Unconfirmed Minutes

Ordinary Council Meeting
24th September 2022

UNCONFIRMED MINUTES for the ORDINARY Meeting of Council
to be held in the Eucla Community Hall, Yurkla Way, Eucla
on the 24th September 2022 commencing at 4pm AWCT

Notes to Minutes

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1 Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at: **4:00pm AWCT**

This Ordinary Council Meeting will be video recorded to assist in the preparation of the minutes of the meeting.

1.1 Acknowledgment of Country

This meeting is being held on Mirning Country. The Shire of Dundas recognises the Mirning and Ngadju as First Nations People in the Shire of Dundas, acknowledging them as traditional custodians and pay our respects to their Elders, past, present, and emerging.

2 Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests:

Item 10.1.2 Application to Amend Development Approval (DB03/2021) for Workforce Accommodation Norseman: Interest declared by Cr J Maloney

Item 10.1.3 DPLH Invitation to Comment – Proposed WGEH Option to Lease Crown Land in The Eucla Region (DPLH Case No.2100210): Interest declared by Cr AR Patupis

Item 10.5.1 CEO Appraisal: Interest declared by Peter Fitchat, CEO

Proximity Interests:

Nil

Impartiality Interests:

Nil

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

Nil

3 Record of Attendance of Councillors / Officers and Apologies.

Cr. L. Bonza	Shire President
Cr. A. Patupis	Deputy Shire President
Cr. J. Hogan	
Cr. S. Warner	
Cr. J. Maloney	

Peter Fitchat	Chief Executive Officer
Pania Turner	Manager of Corporate and Community Services
Barry Hemopo	Manager Works & Services

Clara Viola	Executive Assistant
Latif Samadi	Information and Technology Officer
Leigh Morgan	Projects Officer
Brad Turner	Youth & Recreation Officer

Apologies

Cr. V. Wyatt

Members of the public attendance

V. Natrass
D. Natrass
B. Stewart
M. Stewart
K. Wilholt
S. Conklin
R. Brown
C. Freeman
T. Hammat
M. Hosie

Public Gallery

4 Applications for Leave of Absence.

5 Response to Previous Public Questions Taken on Notice.

5.1 CEO Response to Drainage Issues

- Works Crew to review and address on their return to Eucla- dates to be confirmed.

6 Public Question Time.

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

6.1 Topics: Lights at Eucla Airstrip and Footpaths

Name: Kristy Wilholt

Ms Wilholt has sent the following enquire by email on Friday, 23 September 2022 8:35 am to Dundas Shire <shire@dundas.wa.gov.au>

Recently on Friday the 16th, the RFDS had difficulty landing on the airstrip at night because the lights would not stay on (the lights were flickering). The lights were able to be put on override manually, however this is caused concern as there are limited people in the community who know how to do this. Also, If the lights do malfunction, who is responsible to fix and maintain this. RFDS will refuse to land during the night if the lights are not able to stay on, causing critically ill clients to be delayed at receiving treatment.

Is it possible to sealing the remaining dirt roads in town, including the dirt road in front of the Silver Chain Health centre.

Is it possible to put footpaths along the side of the roads as people walk down the centre of the road to avoid walking in the mud/dirt, this creates a safety risk for pedestrians and cars.

CEO response:

The Shire has limited budget for the Eucla Airstrip. Council is conducting a Go Fund Me campaign as a solution for the lack of state and federal funding for improvements to and maintenance of the Eucla Airstrip.

6.2 Topic: Truck Parking Bay and Footpaths

Name: Simone Conklin

Ms Conklin has enquired if the Main Roads has any update the truck parking bays, which continues to cause issues rubbish blowing throughout the town Trucks are parking outside of designated bays,

Is there an update on footpaths for the townsite, so people do not have to walk on the road.

The lights on the airstrip are flickering, is there further news on the maintenance on the upgrade of the airstrip.

CEO response:

MainRoadsWA visited Eucla and conducted an inspection, starting from the South Australia border. The Eyre Highway is not under the Shire of Dundas control. Council continues to advocate on behalf of the community for improved access and to address the truck parking bay issues.

6.3 Topic: Health and environmental issues across the truck bays

Name: Trevlyn Hammat

Diesel fumes from the truck bays continue to be a health and environmental issue, with the fumes coming through his residence. Traffic patrol needed.

CEO response:

The Shire of Dundas has no jurisdiction on the Eyre Highway, however Council has reported the resident's concerns to the relevant government departments including animal welfare, Main Roads WA, Health Department and Department of Water and Environmental regulations

President's Response:

The Shire President and the Shire Manager of Corporate and Community Services attended to the: Heavy Vehicle Services Industry - Workshop & Information Session - Goldfields-Esperance Region on the 15th of September at Esperance and raised the concerns about truck parking bays and lack of facilities such as toilets.

6.4 Topic Sealing of Dirt Roads in Eucla

Name: Kristy Wilholt

CEO response:

Roads and footpaths programs are part of the Shire future asset planning, the Shire will have to save money for this.

6.5 Street Number

Request that the Shire investigate street numbers for unnumbered lots, as it causes difficulty in several areas including electoral roles.

Carried by: Simple Majority For: 5 Against: 0

7 Confirmation of Minutes

Minutes of the Ordinary Meeting of Council held on 16th of August 2022 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Ordinary Meeting of Council held on 16th August, 2022 be confirmed as a true and accurate record.

Moved: Cr. Hogan

Seconded: Cr. Maloney

Resolution

That the minutes of the Ordinary Meeting of Council held on 16th August, 2022 be confirmed as a true and accurate record.

Carried by: Simple Majority For: 5 Against: 0

8 Petitions, Deputations or Presentations.**8.1 Reports of Committees****8.1.1 Goldfields Voluntary Regional Organisation of Councils (GVROC)**

Council representatives Cr. Bonza and Cr. Warner

- Meeting held 26th August to consider State Council agenda.

8.1.2 Western Australian Local Government Association (WALGA)

Council representatives Cr. Bonza and Cr. Patupis

- Zone forum held 08.09.22 in the Peel region, hosted by Shire of Serpentine-Jarrahdale
- Diverse region comprising Shire of SJ, Shire of Boddington, City of Mandurah, Shire of Murray & Waroona.
- With the exception of Mandurah, all have some issues with mining in their LG areas, primarily due to the loss of our native forests and encroachment of mining activities into the town sites and tourist precincts.

- Strategic forum held prior to State Council meeting 09.09.22. Presentations on LG reforms and Aboriginal Cultural Heritage Legislation.
- Aboriginal Cultural Heritage Legislation will have some impacts on LG with the definitions of what constitutes ground disturbance and the requirement for permits to undertake certain works which have not yet been fully defined.
- Still some concerns around the Bushfire Act and the responsibility placed on LGs for fires.
- Meeting is to be set with Main Roads to agree on new level of funding
- Main Roads is wanting to set 'targets'
- Some concerns have been raised around the ABS census data which seems to have got population numbers wrong in quite a few LG areas which can have some severe consequences for the Financial Assistance Grant funding.
- WALGA LG convention and AGM to be held 02.10.22 – 04.10.22

8.1.3 Regional Roads Group

Council representatives Cr. Bonza and Cr. Wyatt

- No meeting held
- Corporate and Community Services Manager and Shire President attended a heavy vehicle workshop in Esperance, covering permits, access routes, licensing, etc.

8.1.4 Roadwise

Council representatives Cr Wyatt and Cr Warner

No report

8.1.5 Local Emergency Management Committee

Council representatives Cr. Bonza and Cr. Patupis

- Meeting held 17.08.22 to consider the Bushfire Mitigation Strategy which will be dealt with in today's agenda

9 Announcements by Presiding Member without Discussion.

- Council have been successful in getting \$70,000 grant funding through the Coastal Management Plan assistance programme, which has also had some 'in kind' support from the Shire. Council is intending to use this funding to assist with arrangements for the squatters and fishers to remain in their properties.
- Go Fund Me video for the Eulca Airstrip is almost completed and then we'll be ready to go live.

10 Reports

10.1 Planning, Development, Health and Building

Agenda Reference and Subject	
10.1.1 Application for Development Approval – Proposed Renewable Energy Facility	
Location / Address	Lot 1755 on Plan 208985, corner Old Eyre Highway and Roberts Street Norseman
File Reference	DA 05/2022

Author	Anthony Dowling, Dowling Giudici + Associates (DG+A) - Town Planning Consultant
Date of Report	13/09/2022
Disclosure of Interest	DG+A receives consulting fees from the Shire of Dundas

Summary

The Shire has received an application for development approval to develop a renewable energy facility ('solar farm') upon lot 1755 located at the corner of Old Eyre Highway and Roberts Street Norseman.

It is recommended that conditional development approval be granted to the proposed development.

Background/Context

Lot 1755 is located in the north-eastern corner of the Norseman townsite. It is approximately 2.44 hectares in size with frontages to Roberts Street, the Old Eyre Highway, and the Kalgoorlie-Esperance Railway.

Roberts Street is an asphalt-paved road, whilst the section of the Old Eyre Highway abutting lot 1755 is a gravel-formed road.

A location map is provided at Figure 1 below. Less than half of the lot (about 11,600 m²) is proposed to be developed for the facility, and will largely be confined to the existing cleared area as denoted in Figure 2 below. The remaining portion (outside the blue-bordered area) comprises remnant woodland that will be retained.

The development site will be about 156 metres from the nearest dwelling, located upon lot 1754 Old Eyre Highway opposite.

The development site is owned by Horizon Power, who have contracted Hybrid Systems to design and install the facility, including applying for development approval.

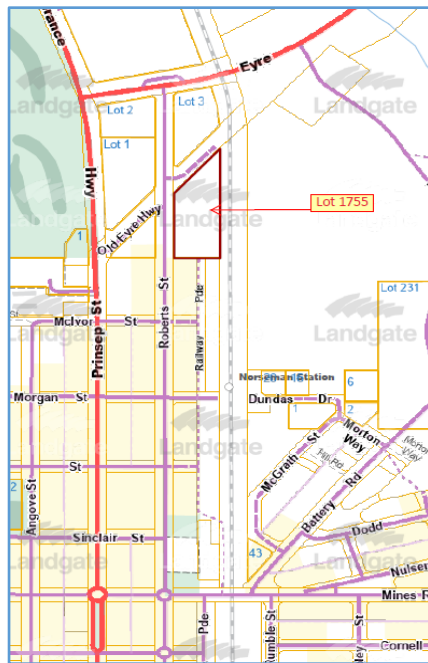


Figure 1 - Development Site Location



Figure 2 - Development Site

Proposal

The proposed renewable energy facility is to augment the existing Norseman diesel-generated power station.

The proposed facility will comprise:

- A 757kW ground-mounted PV array
- 6 x 100kVA string inverters
- 582kVA/336Wh battery facility
- A site main switchboard
- Associated equipment including fencing, cable supports, earthing and connection to Horizon Power supply and installed 415/11kV network transformer

The PV array is proposed to comprise 1404 x 540W solar panels, occupying an area of approximately 8000m² (100 metres x 80 metres)

The whole of the facility will be contained within a locked fence compound.

Ingress and egress to and from lot 1755 will be from the Old Eyre Highway, with separate ingress and egress (also via the Old Eyre Highway) proposed to the transformer site.

A site development plan and an electrical single line diagram of the proposed facility is provided in the papers relating to this agenda.

Statutory Environment

- *Planning and Development (Local Planning Schemes) Regulations 2015 ('LPS Regs')*
- *Shire of Dundas Local Planning Scheme No. 2 ('LPS 2')*

Lot 1755 is zoned **General Industry** under LPS 2.

The objectives of this zone are to:

- *Provide for a broad range of industrial, service and storage activities which, by the nature of their operations, should be isolated from residential and other sensitive land uses*
- *Accommodate industry that would not otherwise comply with the performance standards of light industry*
- *Seek to manage impacts such as noise, dust and odour within the zone*

A **'renewable energy facility'** is a defined class of use pursuant to LPS 2, however, such a use is not listed in the scheme's zoning table. Nor does the use readily fit within the meaning of any other class of uses listed in the zoning table.

Hence, Council is required to exercise discretion to determine whether:

- (a) the use is consistent with the objectives of a particular zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government;
or
- (b) determine that the use may be consistent with the objectives of a particular zone and give notice under clause 64 of the deemed provisions before considering an application for development approval for the use of the land;
or
- (c) determine that the use is not consistent with the objectives of a particular zone and is therefore not permitted in the zone;

Pursuant to clause (b) above, and given that the nearest existing dwellings were less than 200 metres away from the development site (this being the standard radius for public advertisements of development proposals subject to public advertising), the development proposal was publicly advertised.

Public Advertising

Notice of the proposed development was given to owners and occupiers of land within 200 metres of the development site on 5 August 2022, inviting comments upon the proposal by 2 September 2022 (a 28-day submission period).

At the close of the submission period, no public submissions had been received.

Policy Implications

The Shire has no local planning policies that apply to the proposed development.

Financial Implications

There are no specific financial implications for the Shire of Dundas relating to the proposal.

Strategic Implications

The strategic community plan themes that may link to the proposal are as follows:

Theme 2 – A thriving local economy and economic base

A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.

Nº	Strategy 2	Goal	Measure	Priority
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2.1	Opportunity for Economic Diversification	A vibrant economy that includes opportunities for mining, industry, tourism, shopping and business	The level and diversity of businesses, including mining, industry, tourism and commercial activity is increasing.	Medium
2.4	Provide infrastructure that stimulates growth	To assist in the provision of infrastructure that encourages development of existing and new business opportunities	Increased level of infrastructure that is beneficial to business and industry.	High
Nº	Strategy 3	Goal	Measure	Priority
3.2	Provision of sustainable power	Sustainable power generation in Norseman Regular meetings with utility service providers	A consistent power supply that meets the community's requirements Regular meetings are held.	Medium

Consultation

ENVIRONMENTAL HEALTH

The Shire's Environmental Health Consultant recommended the following conditions be attached to any development approval granted, namely:

- (i) The application, accompanied by an environmental survey, be referred to DWER for comment and/or approval;
- (ii) The development is to comply with Worksafe WA requirements for the construction and operation of a solar farm; for safe management of site workers, visitors and operators pre and post commissioning of the Facility;
- (iii) A Waste Management Plan to be submitted outlining the storage, transport and disposal of all waste materials generated on the site, throughout operation and at the end of life, and include the leaching and clean-up of damaged modules;
- (iv) An End of Life Plan to be submitted for the decommissioning of the solar farm, both partially throughout its operational lifespan and at the anticipated end of life; and
- (v) All dew created from panels and stormwater generated on the site shall be contained within the site boundaries.

For the sake of clarity, recommended conditions (i) and (ii) above are inappropriate as conditions of development approval.

In respect to (i) above, ordinarily, a development application is referred to the Department of Water and Environmental Regulation (DWER) as part of the standard referral process, prior to an application being assessed and determined. However, because most of the proposed development will be confined to the existing cleared area within lot 1755 it was deemed that referral of the application to DWER in this instance was not warranted.

In respect to (ii) above, safety requirements are operational matters as well as being the purview of Worksafe WA. The Shire is unable to impose and enforce statutory requirements that fall under other legislation (unless the Shire has been delegated authority to do so).

BUSHFIRE RISK

The Shire's Bushfire Risk Project Co-ordinator (BRPC) advised that:

- (i) the intended vegetation clearing within the development site (west of the existing clearing and fence) will remove a potential fire hazard from the west side;
- (ii) An area of vegetation hazard remains to the south of the development site, within lot 1755;
- (iii) Given that it is critical to sustain power to the town of Norseman - especially during an emergency – it is recommended that a 20 metre wide asset protection zone be placed around the perimeter of the development site; and
- (iv) Ground fuels to be maintained at less than 2 tonnes per hectare (best achieved by mulching the mid storey to remove ladder fuels).

Comment

Given the benign nature of the proposed development, its location and zoning, that there were no public submissions against the proposed development, and that it will achieve the Shire's strategy for the **provision of sustainable power**, it is recommended that development approval be granted as set out in the officer recommendation to this report.

Options

In determining the application, Council has the option of:

- A. Approving the application for development approval with or without conditions; or
- B. Refusing to approve the application for development approval.

Voting Requirements

Simple Majority

Officer Recommendation

That Council, pursuant to clause 68 (2) in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, **APPROVE** development application DA 05/2022 to develop a renewable energy facility upon lot 1755 on Plan 208985, corner Old Eyre Highway and Roberts Street Norseman, generally in accordance with Hybrid Systems Drawing No. **NRS-HG-ST-LAY-0001-01 Rev B**, and subject to the following **conditions being fulfilled** prior to the facility becoming operational:

- (i) Crossovers being designed and constructed to the satisfaction of the Shire of Dundas Chief Executive Officer (or delegate) at the two access points denoted on the Drawing No. NRS-HG-ST-LAY-0001-01 Rev B;
- (ii) A 20 metre wide Asset Protection Zone (APZ) around the perimeter of the development site being designed and installed to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate).
- (iii) All proposed fencing within and around the development site being design and installed to the satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);
- (iv) The clearing of all vegetation within lot 1755 and the 20 metre wide APZ is to be carried out to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);

- (v) Submission to, and approval by, the Shire of Dundas Chief Executive Officer (or delegate), of a 'End of Life' plan detailing the proposed decommissioning of the renewable energy facility at the end of its anticipated operational lifespan;
- (vi) Submission to, and approval by, the Shire of Dundas Chief Executive Officer (or delegate), of a drainage plan that specifically retains:
 - a) all dew generated by condensation upon the PV panels;
 - b) all stormwater falling upon the development site;
- (vii) All proposed lighting within lot 1755 being suitably designed and installed to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);
- (viii) Submission to, and approval by, the Shire of Dundas Chief Executive Officer (or delegate), a waste management plan (WMP) outlining the storage, transport and disposal of all waste materials generated onsite for the duration of the use, including the leaching and clean-up of damaged modules;

Advice Notes

1. If the approved development has not been fully developed within 2 years from the date of this approval, the approval will expire and be of no further effect.

The approval may be extended beyond the approval expiry period where a request has been received and approved by the Shire of Dundas within 3 months of the approval expiry date.

2. The APZ required by condition (ii) includes clearing vegetation within the Roberts Street and Old Eyre Highway reserves as directed by the Shire of Dundas Chief Executive Officer (or delegate).

The APZ is to remain in place for the duration of the facility being operable.

3. Prior to the facility commencing operation, the applicant/proponent is to arrange for an officer or authorised contractor of the Shire to inspect the development and certify that all conditions of this approval have been fulfilled to the Shire's satisfaction.

Please note that commencing operation of the facility prior to all conditions of the approval being fulfilled (unless otherwise varied by the Shire) constitutes an offence under the *Planning and Development Act 2005* (PDA). Failure to accord with this requirement may lead to the Shire to seek an injunction (pursuant to section 216 of the PDA) to stop the use being carried out until all conditions of the approval have been fulfilled.

Moved Cr. Patupis

Seconded: Cr. Hogan

Resolution

That Council, pursuant to clause 68 (2) in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, **APPROVE** development application DA 05/2022 to develop a renewable energy facility upon lot 1755 on Plan 208985, corner Old Eyre Highway

and Roberts Street Norseman, generally in accordance with Hybrid Systems Drawing No. **NRS-HG-ST-LAY-0001-01 Rev B**, and subject to the following **conditions being fulfilled** prior to the facility becoming operational:

- (i) Crossovers being designed and constructed to the satisfaction of the Shire of Dundas Chief Executive Officer (or delegate) at the two access points denoted on the Drawing No. NRS-HG-ST-LAY-0001-01 Rev B;
- (ii) A 20 metre wide Asset Protection Zone (APZ) around the perimeter of the development site being designed and installed to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate).
- (iii) All proposed fencing within and around the development site being design and installed to the satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);
- (iv) The clearing of all vegetation within lot 1755 and the 20 metre wide APZ is to be carried out to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);
- (v) Submission to, and approval by, the Shire of Dundas Chief Executive Officer (or delegate), of a 'End of Life' plan detailing the proposed decommissioning of the renewable energy facility at the end of its anticipated operational lifespan;
- (vi) Submission to, and approval by, the Shire of Dundas Chief Executive Officer (or delegate), of a drainage plan that specifically retains:
 - c) all dew generated by condensation upon the PV panels;
 - d) all stormwater falling upon the development site;
- (vii) All proposed lighting within lot 1755 being suitably designed and installed to the specifications and satisfaction of the Shire of Dundas Chief Executive Officer (or delegate);
- (viii) Submission to, and approval by, the Shire of Dundas Chief Executive Officer (or delegate), a waste management plan (WMP) outlining the storage, transport and disposal of all waste materials generated onsite for the duration of the use, including the leaching and clean-up of damaged modules;

Advice Notes

1. If the approved development has not been fully developed within 2 years from the date of this approval, the approval will expire and be of no further effect.

The approval may be extended beyond the approval expiry period where a request has been received and approved by the Shire of Dundas within 3 months of the approval expiry date.

2. The APZ required by condition (ii) includes clearing vegetation within the Roberts Street and Old Eyre Highway reserves as directed by the Shire of Dundas Chief Executive Officer (or delegate).

The APZ is to remain in place for the duration of the facility being operable.

3. Prior to the facility commencing operation, the applicant/proponent is to arrange for an officer or authorised contractor of the Shire to inspect the development and certify that all conditions of this approval have been fulfilled to the Shire's satisfaction.

Please note that commencing operation of the facility prior to all conditions of the approval being fulfilled (unless otherwise varied by the Shire) constitutes an offence under the *Planning and Development Act 2005* (PDA). Failure to accord with this requirement may lead to the Shire to seek an injunction (pursuant to section 216 of the PDA) to stop the use being carried out until all conditions of the approval have been fulfilled.

Carried by: Simple Majority

For: 5

Against: 0

Cr. Maloney exited the meeting at 4:20pm.

Agenda Reference and Subject	
10.1.2 Application to Amend Development Approval (DB03/2021) for Workforce Accommodation Norseman	
Location / Address	Lot 605 on DP 422212 (HN's 95B – 99) Roberts Street Norseman
File Reference	DB 3/2021
Author	Anthony Dowling, Dowling Giudici + Associates (DG+A) - Town Planning Consultant
Date of Report	19 September 2022
Disclosure of Interest	DG+A receives consulting fees from the Shire of Dundas

Summary

Approval is sought from Council by TPI – on behalf of Resource Accommodation Management Pty Ltd (RAM) - to amend some minor aspects of the approved workforce accommodation development under construction on 95B-99 Roberts Street Norseman.

These minor aspects comprise replacing the proposed pool-style fencing along the subject land's Roberts Street frontage with limestone block fencing with garrison infill; replacing one of the proposed laundries with a linen storage building; minor modifications to the proposed BBQ shelter plus the addition of an ice room; and deleting the requirement for 4 landscaped nibs within the approved on-street car park that extends along the development site's street frontage.

Except for the deletion of the required landscaped nibs, it is recommended that Council approve the requested minor changes to the development approval previously granted.

The original requirement to provide landscaped nibs within the proposed on-street car bays ought to remain but flexibility be allowed to their design and location within the on-street parking area.

Background

Conditional development approval was granted by Council on 21 December 2022 for the development of 56 units (single bedroom + ensuite), 2 laundries, and a manager's unit on 95B-99 Roberts Street Norseman. Copies of the Notice of Determination (granting development approval) and the approved plans are provided in the agenda papers relating to this report.

This proposed development represents the second stage of the development of workforce accommodation by Resource Accommodation Management Pty Ltd (the proponent) for miners working on the Norseman Gold Project (located at the north-eastern edge of the Norseman townsite).

The approved development is currently under construction and almost complete.

The original four (4) lots comprising the development site have since been amalgamated into a single lot, described as lot 605 on DP 422212.

Proposal Overview

The proposed amendments to the development approval granted on 21 December 2022 comprise the following:

1. Replacement of the front pool fencing with higher quality limestone block fencing with garrison infill;
2. Replacement of the 6m x 3m Laundry with a dedicated 9m x 5m Linen storage building (to comply with condition (iv) of the development approval;
3. Minor modification to the BBQ shelter with increased north setback, inclusion of an ice-room, and replacement of the skillion roof with a pitched (gabled roof);
4. Reduced southern setback for the proposed manager's unit from 14.7 metres to 9.73 metres;
5. Removal of landscaping nodes between the proposed on-street parking bays in order to maximise the number of bays available for workers and avoid cutting into the existing road pavement (to construct the landscape nibs) due to the presence of NBN infrastructure within the Roberts Street verge.

Additionally, flexibility is sought in respect to widening some of the proposed car bay up to 2.7 metres in width in order to accommodate larger worker vehicles.

6. Amending **condition (v)** of the current development approval to read as follows—
 - (i) *the landscaping plan to be submitted within 3 months from the date of any amended development approval being granted, in lieu of submitting the landscaping plan prior to the issue of a building permit; and*
 - (ii) *All landscaping shall be in accordance with a landscaping plan approved separately in writing by the Chief Executive Officer;*

The applicant states that there have been difficulties in obtaining a variety of native plant species for the proposed landscaping of the development site due to a lack of availability and supply. Additionally, there has been an urgent need for the proposed accommodation to be made available as early as possible for occupation by workers.

The proponent proposes submitting the landscaping plan within 3 months of the date of the amendment approval. The proponent is also endeavouring to source a new landscaper to assist in landscaping the development site.

7. Deletion of **condition (iii)** from the current development approval on the basis that there is no practical need for a bin enclosure area. Instead, it is proposed to place rubbish bins outside of the rooms where they are convenient and readily accessible for daily use by the workers. These bins are wheeled out to the verge for collection on bin collection day, and taken back onto the site on the same day.

Accordingly, the proponent has submitted a set of revised plans (labelled A – J) to be substituted for the set of previously approved plans (labelled as A – K in the Notice of Determination). The revised plans highlight the proposed changes. A copy of the set of revised plans is also provided in the papers relating to this agenda report.

Statutory Environment

- *Planning and Development (Local Planning Schemes) Regulations 2015 ('LPS Regs')*
- *Shire of Dundas Local Planning Scheme No. 2 ('LPS 2')*

Application to amend the development approval is made pursuant to section 77(1) (b) and (c) of the **LPS Regs**. Clause **77(4)** enables Council to determine the amendment application in the same way as a determining an application for development approval, by either approving the application with or without conditions, or by refusing to approve the application.

Policy Implications

The Shire has no local planning policies that apply to the proposed development.

Financial Implications

There are no specific financial implications for the Shire of Dundas relating to the proposal.

Strategic Implications

The strategic community plan themes that may link to the proposal are as follows:

Theme 2 – A thriving local economy and economic base				
A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.				
Nº	Strategy 2	Goal	Measure	Priority
2.1	Opportunity for Economic Diversification	A vibrant economy that includes opportunities for mining, industry, tourism, shopping and business	The level and diversity of businesses, including mining, industry, tourism and commercial activity is increasing	Medium
2.2	Attracting new businesses	New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live.		
2.4	Provide infrastructure that stimulates growth	To assist in the provision of infrastructure that encourages development of existing and new business opportunities	Increased level of infrastructure that is beneficial to business and industry	High

Theme 3 – Natural and Built Environment				
A protected and enhanced environment that is aesthetically pleasing and provides benefits for the				
Nº	Strategy 3	Goal	Measure	Priority
3.5	Improved Streetscape	To improve the streetscape for the town sites of Norseman and Eucla	That the town sites in the Shire are attractive, well presented and encourage people to work, live and visit the Shire.	Medium/High

Comment

PROPOSED STRUCTURAL ALTERATIONS

The proposed alterations described in items (1) – (3) listed in the section ‘Proposal Overview’ of this report are minor structural alterations which will not alter the tenor or use of the approved development. It’s recommended these changes be approved.

REDUCED SOUTHERN SETBACK

There is no prescribed setback from lot boundaries or between buildings for development classified as ‘*workforce accommodation*’ under the **Commercial** zoning of the land. Therefore, approval of any proposed lot boundary setback is at the discretion of Council.

Reducing the setback of the Manager’s Unit to just over 9 metres from the lot’s southern boundary with adjoining lot 71 (HN 101) Roberts Street is unlikely to have any significant impact upon the development on adjoining lot 71, especially as the currently approved site plan denotes the accommodation modules being setback 1.55 metres from the boundary with lot 71.

LANDSCAPING PLAN

The request for a 3-month timeframe to submit the required landscaping plan from the date of approval of the amended application is deemed reasonable given current labour supply issues. And, given these issues it would also not be unreasonable to allow for say a 6 month timeframe to implement the landscaping.

RUBBISH DISPOSAL

The request to delete the requirement for a bin enclosure and provide rubbish bins to each room is also deemed reasonable. However, it is suggested that rubbish bins also be placed outside the laundry, the linen storage building and the BBQ shelter.

LANDSCAPING NIBS

The requested deletion of the requirement to provide landscaping nibs at regular intervals between the proposed 22 on-street car bays is not supported.

The basis of the landscaping requirement – especially to incorporate tree planting for shade - was to reduce or mitigate the visual impact of the resulting building mass upon the development site and the row of parked vehicles that would resemble an uncovered ‘parking lot’.

This requirement will particularly assist in delivering the Shire's **Corporate Strategy 3.5 – Improved Streetscape**.

It is noted that the applicant has stated concerns that installation of the landscaped nibs may be constrained by the presence of existing in-ground NBN infrastructure. An examination of NBN infrastructure plans (sourced via the Dial Before You Dig (DBYD) service) reveals that this existing infrastructure is located under the existing footpath and between street boundary of lot 605 and the nearest kerb of the Roberts Street carriageway (about 3.7 metres width when scaled from the latest Landgate aerial photography). The proposed on-street parking bays, the edge of which begins at the kerb line and extends eastwards, will be clear of the NBN infrastructure.

Given this, the requirement to provide landscaped nibs within the proposed on-street parking bays ought to remain. If the 22 car bays are still required then these can be accommodated further along Roberts Street (in front of 101 Roberts Street) and/or within Talbot Street around the corner.

It should be noted that the proponent's *Transport Impact Statement* (TIS) accompanying the development application stated that parking demand for the proposed development would require parking for **10 worker vehicles and possibly 2 – 3 visitor vehicles**, which is substantially below the 22 car bays proposed.

No objection is raised to the proposed on-street car bays being widened to 2.7 metres.

Notwithstanding the requirement to install the landscaping nibs, it is suggested flexibility be given in respect to the design of the nibs, including allowing the installation of raised nibs above the ground (eg. planter boxes) to avoid cutting into the ground so as not to disturb any nearby in-ground infrastructure that may exist.

To this end, condition (i) of the current development approval would need to be suitably amended, including a provision allowing for a 6-month timeframe to install the landscaped nibs in line with the now proposed 6 month timeframe to implement the landscaping plan.

Voting Requirements

Simple Majority

Officer Recommendation

That Council:

Pursuant to clause 77 (4) in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, **APPROVE** the application to amend the development approval to develop worker accommodation (DB 3/2021) upon lot 605 on DP 422212 (HN's 95B - 99) Roberts Street Norseman, as follows:

- (1) The currently approved drawings and images listed A – K in the notice of determination dated 6 January 2021 be replaced (and re-ordered) by the following revised drawings respectively:
 - (A) HSC Building Design P/L Drawing No. A01.01 (Revision E) – Site Location Plan
 - (C) HSC Building Design P/L Drawing No. A02.01 (Revision E) – Accommodation Module A1

- (D) HSC Building Design P/L Drawing No. A02.02 (Revision E) – Accommodation Module A2
 - (E) HSC Building Design P/L Drawing No. A02.03 (Revision E) – Managers Unit
 - (F) HSC Building Design P/L Drawing No. A02.04 (Revision E) – Linen 5 X 9m
 - (G) HSC Building Design P/L Drawing No. A02.05 (Revision E) – Laundry 3 X 7m
 - (H) HSC Building Design P/L Drawing No. A02.06 (Revision E) – BBQ Shelter
 - (I) HSC Building Design P/L Drawing No. A03.01 (Revision E) – Proposed Elevations
 - (J) HSC Building Design P/L Drawing No. A04.01 (Revision E) – Section A
- (2) Delete existing condition (i) of the development approval granted on 21 December 2021 and replace with a new condition (i) to read as follows:
- (i) *HSC Building Design P/L Drawing No. A01.03 (Revision E) – Proposed Site Plan is to be modified and submitted for approval within one (1) month of the date of this approval, denoting:*
- (a) *A minimum of 15 on-street parking bays being provided within (and suitably line-marked) the Roberts Street reserve immediately adjacent to lot 605 and/or any proposed alternate nearby on-street location;*
 - (b) *The on-street car bays in (a) above are to be installed and line-marked to the specifications and satisfaction of the Chief Executive Officer within 6 months of the date of approval of the design of the landscaped nibs;*
 - (c) *The provision of landscaped nibs between every 5th on-street car bay provided; and*
 - (d) *The landscaped nibs are to be designed to the specifications and satisfaction of the Chief Executive Officer with each nib to have a minimum width of 1.5 metres and sufficient area for the provision of at least one shade tree. Upon approval of the design by the Chief Executive Officer, the landscaped nibs are to be implemented within 6 months of the date of that approval.*
- (3) Delete existing condition (iii) of the development approval granted on 21 December 2021 and replace with a new condition (iii) to read as follows:
- Provision of waste bin receptacles to each room within each accommodation module; the manager's unit; the 5m x 9m linen storage building; the 3m x 7.25 m laundry; and the BBQ shelter;*
- (4) Delete existing condition (v) of the development approval granted on 21 December 2021 and replace with a new condition (v) to read as follows:
- Submission of a landscaping plan to the specifications of the Shire of Dundas within 3 months from the date of this approval. The landscaping plan is to be implemented within 6 months of its approval by the Shire Chief Executive Officer (CEO) or any other agreed date.*

Moved Cr. Warner

Seconded: Cr. Hogan

Resolution

That Council:

Pursuant to clause 77 (4) in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, APPROVE the application to amend the development approval to develop worker accommodation (DB 3/2021) upon lot 605 on DP 422212 (HN's 95B - 99) Roberts Street Norseman, as follows:

- (1) The currently approved drawings and images listed A – K in the notice of determination dated 6 January 2021 be replaced (and re-ordered) by the following revised drawings respectively:

- (A) HSC Building Design P/L Drawing No. A01.01 (Revision E) – Site Location Plan
- (C) HSC Building Design P/L Drawing No. A02.01 (Revision E) – Accommodation Module A1
- (D) HSC Building Design P/L Drawing No. A02.02 (Revision E) – Accommodation Module A2
- (E) HSC Building Design P/L Drawing No. A02.03 (Revision E) – Managers Unit
- (F) HSC Building Design P/L Drawing No. A02.04 (Revision E) – Linen 5 X 9m
- (G) HSC Building Design P/L Drawing No. A02.05 (Revision E) – Laundry 3 X 7m
- (H) HSC Building Design P/L Drawing No. A02.06 (Revision E) – BBQ Shelter
- (I) HSC Building Design P/L Drawing No. A03.01 (Revision E) – Proposed Elevations
- (J) HSC Building Design P/L Drawing No. A04.01 (Revision E) – Section A

- (2) Delete existing condition (i) of the development approval granted on 21 December 2021 and replace with a new condition (i) to read as follows:

- (i) *HSC Building Design P/L Drawing No. A01.03 (Revision E) – Proposed Site Plan is to be modified and submitted for approval within one (1) month of the date of this approval, denoting:*
- (a) *A minimum of 15 on-street parking bays being provided within (and suitably line-marked) the Roberts Street reserve immediately adjacent to lot 605 and/or any proposed alternate nearby on-street location;*
 - (b) *The on-street car bays in (a) above are to be installed and line-marked to the specifications and satisfaction of the Chief Executive Officer within 6 months of the date of approval of the design of the landscaped nibs;*
 - (c) *The provision of landscaped nibs between every 5th on-street car bay provided; and*
 - (d) *The landscaped nibs are to be designed to the specifications and satisfaction of the Chief Executive Officer with each nib to have a minimum width of 1.5 metres and sufficient area for the provision of at least one shade tree. Upon approval of the design by the Chief Executive Officer, the landscaped nibs are to be implemented within 6 months of the date of that approval.*

- (3) Delete existing condition (iii) of the development approval granted on 21 December 2021 and replace with a new condition (iii) to read as follows:

Provision of waste bin receptacles to each room within each accommodation module; the manager's unit; the 5m x 9m linen storage building; the 3m x 7.25 m laundry; and the BBQ shelter;

- (4) Delete existing condition (v) of the development approval granted on 21 December 2021 and replace with a new condition (v) to read as follows:

Submission of a landscaping plan to the specifications of the Shire of Dundas within 3 months from the date of this approval. The landscaping plan is to be

implemented within 6 months of its approval by the Shire Chief Executive Officer (CEO) or any other agreed date.

Carried by: Simple Majority

For: 4

Against: 0

Cr. Maloney returned to the meeting at 4:25pm.

Cr. AR Patupis exited the meeting at 4:25pm.

Agenda Reference and Subject	
10.1.3 DPLH Invitation to Comment – Proposed WGEH Option to Lease Crown Land in The Eucla Region (DPLH Case No.2100210)	
Location / Address	Unallocated Crown Land (UCL) within the Eucla region
File Reference	GR.SL.39
Author	Anthony Dowling, Dowling Giudici + Associates (DG+A) - Town Planning Consultant
Date of Report	20 September 2022
Disclosure of Interest	DG+A receives consulting fees from the Shire of Dundas

Summary

The Department of Planning, Lands and Heritage (DPLH) has invited the Shire to comment on an application from the Western Green Energy Hub Pty Ltd (WGEH) to the State for an **option to lease Crown land parcels within the Eucla region for a proposed renewable energy hub.**

It is recommended that DPLH be advised that Council has **no objection to the proposed option to lease areas** subject to **lease conditions to the effect of:**

- (i) The Shire not being precluded or prohibited from entering upon the lease areas in order to carry out of any of its **prescribed statutory functions or its strategic planning roles and functions** (where these are deemed necessary); and
- (ii) WGEH P/L being requested to **consider** entering into a **memorandum of understanding (MOU) with the Shire** to clearly articulate and establish each organisation's role and functions in the planning, developing, and ongoing management of the planned renewable energy hub comprised within the Shire's local government district.

Background

WGEH P/L currently hold section 91 licences under the *Land Administration Act (LAA) 1997* (**s.91 LAA licences**) from the State over two Crown land parcels denoted as Areas A and B on the location map provided in the papers relating to this agenda report.

These licences allow WGEH P/L to access these land parcels for the purpose of undertaking weather monitoring and feasibility work to inform a planned renewable energy hub near Eucla.

The planned renewable energy hub will utilise sun and wind to produce hydrogen, which will then be converted to ammonia for shipping (off the Eucla coast) to Australian and international markets.

Subsequent to the granting of these licences WGEH P/L applied for and were granted development approvals and building permits by the Shire to erect two (2) weather monitoring masts within the respective Areas A and B required for the weather monitoring and observations. The development and building permits are valid until 26 July 2022 (being the current s.91 licence expiry dates). These masts have since been erected and are now functioning.

Also, subsequent to the granting of development approval WGEH P/L briefed Council on 9 June 2022 in Norseman of its proposed renewable energy hub. The briefing included an outline of the hydrogen energy production process, required associated infrastructure to support this, and the proposed development of worker villages to house workers involved in the construction and ongoing management of the hub.

WGEH P/L now seek to advance the planning and development of its renewable energy hub through the leasing of these unallocated Crown land parcels.

Proposal

WGEH P/L now seek options to lease two (2) unallocated Crown land parcels within the Eucla region to develop its planned renewable energy hub. A map denoting the two (2) proposed lease areas, namely **Option Area – Lease Area A** and **Option Area – Lease Coastal Lease**, is provided in the papers relating to this agenda report.

The larger area, **Option Area - Lease Area A**, is approximately 1.625 million hectares in size and is proposed to extend over a large tableland situated just north of the Eyre Highway through to the Trans-Australian Railway, and between a line extending north more or less from Cocklebiddy and the WA/SA border.

The purpose of **Option Area - Lease Area A** is for the *'construction, development, operation and decommissioning of a Renewable Energy Facility for Wind Power Generation and Solar Power Generation with associated downstream facilities to utilise renewable energy or convert renewable energy to a transportable product, which may include desalination, hydrogen, ammonia and hydrogen based fuels production facilities, rail, road, as well as power cabling to transmit electricity to the region'*.

The smaller proposed lease area, **Option Area - Coastal Area Lease**, is approximately 3,086 hectares in size, extending along the Shire's south coast, south-west of the Eucla township.

The purpose of the **Option Area - Coastal Area Lease** is for the *'construction, development, operation and decommissioning of facilities to utilise renewable energy, manage and convey the transportable product, utilise and store transportable product, and facilities for the supply of input products for the Option Area A, including water desalination and marine offloading/storage facilities as well as rail, road, wharves, jetties and associated infrastructure and power cabling'*.

The proposed lease terms for both lease areas will be 4 years in order to coincide with the term of the current s.91 LAA licences issued to WGEH. If WGEH require a further period of time to carry out its investigations and to meet the conditions of the Option to Lease it can apply to extend the lease periods as well as apply for the issue of new s.91 LAA licences.

DPLH have advised that the likely conditions of both leases (if granted) will be to:

- (1) Provide a **business plan** and confirmation of financial viability;
- (2) Provide a **Development Plan** which includes:
 - (i) concept plans
 - (ii) plans and specification for construction,
 - (iii) plans and building specifications for each stage,
 - (iv) easement areas, and
 - (v) timetable and project schedule
- (3) Register an **Indigenous Land Use Agreement** (ILUA); and
- (4) Obtain and provide copies of **all required approvals** – development, environmental, planning, Aboriginal Heritage, Local Government, Commonwealth, etc

In addition to the above, DPLH have also advised that a number of **access easements** will be put in place to **access the proposed lease areas from the nearest public road**.

The location and alignment of easements required for the conveyance of inputs and outputs of transportable products will be investigated by WGEH P/L with such details and management of the easements to be included in the required Development Plan.

Once WGEH has met all the conditions of the Options to Lease and DPLH has received the statutory approvals to grant tenure, WGEH and the Minister for Lands will enter into a **s79 LAA Lease agreement**.

The proposed term of this lease is **50 years plus two further terms of 25 years each**.

Statutory Environment

Land Administration Act 1997

Land Administration Regulations 1998

It is understood that the invitation to comment issued by DPLH is made pursuant to section 14 of the *Lands Administration Act (LAA) 1997* whereby the Minister for Lands - before exercising in relation to Crown land any power conferred by this Act, must, unless it is impracticable to do so, consult the local government within the district of which the Crown land is situated concerning that exercise

Policy Implications

Nil.

Financial Implications

Nil.

Strategic Implications

The current strategic community plan themes that may link to the proposal are as follows:

Theme 2 – A thriving local economy and economic base

A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.

Nº	Strategy 2	Goal	Measure	Priority
2.3	Future growth and sustainability	Our Shire will maintain the existing population and provide opportunities for future growth for continued sustainability of the Community	Population levels are stable or increasing to maintain a viable Community	Medium
2.4	Provide infrastructure that stimulates growth	To assist in the provision of infrastructure that encourages development of existing and new business opportunities.	Increased level of infrastructure that is beneficial to business and industry.	High

Theme 3 – Natural and Built Environment

A protected and enhanced environment that is aesthetically pleasing and provides benefits for the

Nº	Strategy 3	Goal	Measure	Priority
3.1	Management of environmental impact	To minimise the impact of Shire activities on the environment	That any activities undertaken by the Shire have a demonstrable minimal impact on the environment and set a benchmark for the region	Medium
3.2	Provision of sustainable power	Sustainable power generation in Norseman. Regular meetings with utility service providers	A consistent power supply that meets the Communities requirements Regular meetings are held	Medium
3.3	Enhanced transport access and infrastructure.	Improved infrastructure within the Shire and good transport access to and around Norseman.	Existing infrastructure that meets Community expectations and requirements. A measurable improvement in levels of infrastructure.	High

Consultation

Department of Planning, Lands and Heritage (DPLH)

Shire Chief Executive Officer (CEO)

Comment

The proposed option to lease areas represent a significant and key step in advancing the development of the proposed 'Western Green Energy Hub' which is planned to be a substantial production and exporter of hydrogen gas (in the form of ammonia) to cater for world-wide renewable energy demand.

By themselves, the proposed lease areas that fall within the Shire's local government district are unlikely to have any material impact upon the Shire's governance and administration of its local government district (at least in the short-term).

However, it will be important that the proposed lease terms do not preclude or prohibit the Shire from entering upon the lease areas in order to carry out of any of its **prescribed statutory functions** where necessary, and **any of its strategic planning roles and functions**. For example, the Shire has recently been awarded State government funding to develop a **South Coast Planning Strategy encapsulating the Eucla coast**, including the

proposed **Option Area - Coastal Area Lease**. Access to this proposed coastal area lease is likely to be warranted during the development of the strategy. WGEH P/L have already indicated its willingness to work with and support the Shire in the development of this strategy.

To this end, and given the significant and substantive development planned for the renewable energy hub, it may now be opportune for the **Shire to consider entering into a memorandum of understanding (MOU) with WGEH P/L** to clearly articulate each organisation's role and functions in the planning, developing, and ongoing management of the planned renewable energy hub comprised within the Shire's local government district.

Given the proposed term of the s.79 LAA leases (at least 100 years) – and that the hub could **possibly operate in perpetuity** - it may be that at some point in the future the Shire WGEH P/L might request the Shire to take over the governance and administration of the proposed worker villages, especially if these villages are anticipated to become **normalised** 'towns, hamlets or settlements'.

An example of this occurred when Hammersley Iron (now incorporated into the Rio Tinto mining company) handed over the governance and administration of the town of Tom Price (in the Pilbara) – which it had developed and owned - after the town had been established for some time.

Presuming this a possible outcome in respect to the proposed worker villages, it will be important for the Shire to be involved early on and partner with WGEH P/L in the planning, design, and management of the planned worker villages, and conveyance infrastructure. WGEH P/L have commenced investigations into the location, planning, design etc of the proposed worker villages and key conveyance infrastructure and outlined its preliminary work on this at its 9 June 2022 briefing of Council.

In light of this, it is recommended that DPLH be requested to consider the requirement for an MOU between the Shire and WGEH P/L as a condition of both proposed leases (if deemed legally appropriate and warranted).

On this basis, it is recommended that DPLH be advised of no objection to the proposed leases.

Voting Requirements

Simple Majority

Officer Recommendation

Council advise the Department of Planning, Lands and Heritage (DPLH) that:

- (1) It has no objection to the proposed leasing of unallocated Crown land within the Eucla region, comprising PIN nos. 993217, 127428, 993221, by WGEH P/L for the purpose of developing a planned renewable energy hub, for the proposed lease term of 4 years;
- (2) Pursuant to section 88 (c) of the *Land Administration Act (LAA) 1997*, consideration be given to including lease conditions to the effect of:
 - (i) The Shire not being precluded or prohibited from entering upon the lease areas in order to carry out of any of its prescribed statutory functions or its strategic planning roles and functions where deemed necessary (and subject to reasonable notice and courtesies being given to enter upon the leased land); and

- (ii) WGEH P/L entering into a memorandum of understanding (MOU) with the Shire to clearly articulate and establish each organisation's role and functions in the planning, developing, and ongoing management of the planned renewable energy hub comprised within the Shire's local government district.

Moved: Cr. Warner

Seconded: Cr. Hogan

Resolution

Council advise the Department of Planning, Lands and Heritage (DPLH) that:

- (1) It has no objection to the proposed leasing of unallocated Crown land within the Eucla region, comprising PIN nos. 993217, 127428, 993221, by WGEH P/L for the purpose of developing a planned renewable energy hub, for the proposed lease term of 4 years;
- (2) Pursuant to section 88 (c) of the *Land Administration Act (LAA) 1997*, consideration be given to including lease conditions to the effect of:
 - (i) The Shire not being precluded or prohibited from entering upon the lease areas in order to carry out of any of its prescribed statutory functions or its strategic planning roles and functions where deemed necessary (and subject to reasonable notice and courtesies being given to enter upon the leased land); and
 - (ii) WGEH P/L entering into a memorandum of understanding (MOU) with the Shire to clearly articulate and establish each organisation's role and functions in the planning, developing, and ongoing management of the planned renewable energy hub comprised within the Shire's local government district.

Carried by: Simple Majority

For: 4

Against: 0

Cr. AR Patupis returned to the meeting at 4:29pm

Agenda Reference and Subject	
10.1.4 DPLH Invitation to Comment – Proposed Lease of Crown Land for the Purpose of Truck Parking and Storage	
Location / Address	Lot 228 on Deposited Plan (DP) 186427, Coolgardie – Esperance Highway in the District of Dundas
File Reference	CM.CO.4 / GR.SL.39
Author	Anthony Dowling, Dowling Giudici + Associates (DG+A) - Town Planning Consultant
Date of Report	20 September 2022
Disclosure of Interest	DG+A receives consulting fees from the Shire of Dundas

Summary

The Department of Planning, Lands and Heritage (DPLH) has invited the Shire to comment on an application by Marlee Resources to lease Crown lot 228 Coolgardie – Esperance Highway in the District of Dundas for a 10 year period, for the purpose of truck parking and storage

It is recommended that DPLH be advised that:

1. Council has no objection to the proposed lease;
2. The proposed lease purpose and any other related uses (such as mobile plant maintenance and plant storage, truck and trailer repairs and storage, and the conducting of training courses for the local community as advised by the proposed lessee - Marlee Resources Pty Ltd) are likely to require development approval in order to be carried out upon the lot; and
3. Consideration being given to any part of lot 228 not required by Marlee Resources Pty Ltd for its own purposes, to be subdivided into sub-leases to facilitate other light industrial uses being carried out upon the land.

Background

Lot 228 is unallocated Crown land, about 8.09 hectares in size with a frontage to the Coolgardie – Esperance Highway of just over 212 metres. It is located approximately 2.2 kilometres south of the Norseman town centre (Prinsep and Ramsay Streets intersection). A copy of an aerial image of lot 228 is provided in the papers relating to this agenda report.

The lot is cleared, is generally level, and may have been subject to historic underground mining activity in the past.

As the Shire will be aware it recently expressed an interest in acquiring this lot with freehold title, initially to develop it for low-level 'truck parking and storage', and ultimately, for development of an industrial estate.

Unfortunately, the Shire's application was not supported by DPLH due to an objection to the proposal from the Department of Mines, Industry Regulation and Safety (DMIRS) on the basis that lot 228 intersected Mining Lease (ML) M63/68-I held by Central Norseman Gold Corporation Pty Ltd (Pantoro Pty Ltd) and that it was prospective for future mineral extraction.

However, DMIRS was supportive of the lot being leased to the Shire for a 10 year lease period for the purpose of truck parking and storage, subject to no interference occurring with future mining operations within the land.

Council will recall that this proposed lease period was unacceptable as it wouldn't yield an appropriate return on investment (ROI) during this timeframe.

Since then, Marlee Resources P/L has made application to DPLH to lease the land for a 10 year period, for the same truck parking and storage purpose. Hence, the invitation from DPLH to comment on the lease proposal.

By way of background, Marlee Resources is a West Australian-based Aboriginal owned and operated mining and civil contracting business with its head office and facilities in Perth. It provides specialist rental equipment, diesel rebuild/maintenance and project support to the government and the resources sector.

In recent years the company has expanded into civil and mining contract on country around Norseman, as the proprietor and his family have Ngadju heritage, and wish to assist family moving back to Norseman and other neighbouring towns.

The company's mission is to grow its own civil and mining portfolio and, hopefully, one day be able to operate and mine its own resource, and in this process provide the opportunity for Aboriginal people to prosper through employment, training and building their own businesses.

Proposal

Application has been made by Marlee Resources to DPLH to lease Crown lot 228 Coolgardie – Esperance Highway in the District of Dundas for a 10 year lease period for the purpose of truck parking and storage.

In essence, Marlee Resources seeks to set up a mobile workshop and office upon the lot, enabling it to carry out mobile plant maintenance and plant storage, truck and trailer repairs and storage, and conduct training courses for the local community.

Proposed infrastructure to support these uses include 2 x 40ft dome shelters, 4 x 40ft sea containers with a mobile rated concrete flooring, 2x 20ft offices with mobile power generation, and 2 x 10,000l water tanks.

Unfortunately, no details have been provided as to the extent of area within lot 228 required to operate the business, however, it is assumed that the whole of lot 228 is intended to be utilised for carrying out of the business.

Statutory Environment

Land Administration Act 1997

Land Administration Regulations 1998

It is understood that the invitation to comment issued by DPLH is made pursuant to section 14 of the *Lands Administration Act (LAA) 1997* whereby the Minister for Lands - before exercising in relation to Crown land any power conferred by this Act, must, unless it is impracticable to do so, consult the local government within the district of which the Crown land is situated concerning that exercise

Policy Implications

Nil.

Financial Implications

Nil.

Strategic Implications

The current strategic community plan themes that may link to the proposal are as follows:

Theme 2 – A thriving local economy and economic base				
A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.				
Nº	Strategy 2	Goal	Measure	Priority
2.4	Provide infrastructure that stimulates growth	To assist in the provision of infrastructure that encourages development of existing and new business opportunities.	Increased level of infrastructure that is beneficial to business and industry.	High
Theme 3 – Natural and Built Environment				
A protected and enhanced environment that is aesthetically pleasing and provides benefits for the				
Nº	Strategy 3	Goal	Measure	Priority

3.3	Enhanced transport access and infrastructure.	Improved infrastructure within the Shire and good transport access to and around Norseman.	Existing infrastructure that meets Community expectations and requirements. A measurable improvement in levels of infrastructure.	High
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Consultation

Shire Chief Executive Officer (CEO)

Comment

Lot 228 is zoned Rural under the Shire's *Local Planning Scheme (LPS) 2*.

The proposed lease purpose, and intended uses as advised by Marlee Resources indicates that the proposed use/development of lot 228 **could fall** within the use class '**Industry – Light**' but this will need to be confirmed upon the Shire receiving a development concept plan outlining all proposed uses and activities to be carried out upon the subject land.

'**Industry – Light**' is a use permitted in the 'rural' zone, subject to an application for development approval being made to the Shire to carry out that use, and the use/development according with prescribed development standards (unless otherwise varied by Council).

In light of apparent demand for industrial land within Norseman, and depending upon the area of land within lot 228 Marlee Resources requires to carry out its own uses, it is recommended that DPLH and /or Marlee Resources consider and explore a leasehold subdivision of any part of lot 228 not required by Marlee Resources in order to enable the letting of sub-leases for other light industrial uses to be carried out from the land.

Apart from the above considerations, the proposed lease will not have material impact upon the Shire's governance and administration of its local government district.

On this basis, it is recommended that DPLH be advised of no objection to the proposed lease, and the aforementioned considerations.

Voting Requirements

Simple Majority

Councillor Recommendation

That Item 10.1.4 DPLH Invitation to Comment – Proposed Lease of Crown Land for the Purpose of Truck Parking and Storage:

1. lay on the table; and
2. Council be provided with more information regarding the proposal.

Moved: Cr. Warner

Seconded: Cr. Bonza

Resolution

That Item 10.1.4 DPLH Invitation to Comment – Proposed Lease of Crown Land for the Purpose of Truck Parking and Storage:

1. lay on the table; and

2. Council be provided with more information regarding the proposal.

Carried by: Simple Majority For: 5 Against: 0

10.2 Members and Policy

Agenda Reference & Subject	
10.2.1 Receive the Information Bulletin	
Location / Address	Shire of Dundas
File Reference	PE.ME.2
Author	Chief Executive Officer - Peter Fitchat
Date of Report	19/09/2022
Disclosure of Interest	Nil

Summary

For Council to consider receiving the Information Bulletin for 4th August 2022

Background

The Councillors' Information Bulletin for the period ending 4th August 2022 was completed and circulated to Councillors.

Statutory Environment*Local Government Act 1995*

1. Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
2. Section 3.1 – Provides that the general function of the local government is to provide for the good governance of persons in its district.

Policy Implications

Council has no policies in relation to this matter.

Financial Implications

The recommendation of this report has no financial implications for Council.

Strategic Implications

Informing Elected Members with respect to matters impacting on their roles, responsibilities and decision making as the Shire of Dundas Council.

Consultation

The IB Report is prepared in consultation with Senior Officers

Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

The Information Bulletin contains confidential elements and is not a public document, it is distributed to Councillors and senior officers only and is not for public release.

Voting Requirements

Simple Majority

Officer Recommendation

That Council receive the monthly Councillors' Information Bulletin for the period ending 4th August 2022 as included in confidential papers relating.

Moved: Cr. Hogan

Seconded: Cr. Warner

Resolution

That Council receive the monthly Councillors' Information Bulletin for the period ending 4th August 2022 as included in confidential papers relating.

Carried by: Simple Majority For: 5 Against: 0

Agenda Reference & Subject	
10.2.2 Strategic Community Plan 2022-2032	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Manager of Corporate and Community Services- Pania Turner
Date of Report	20 th September 2022
Disclosure of Interest	Nil

Summary

For the Council to consider and formally adopt the Shire of Dundas Strategic Community Plan 2022-2032.

Background

The Strategic Community Plan is a key strategic document and long-term plan that captures the community's vision and aspirations. Extensive consultation provided a collaborated approach between Community and Elected Members to identify long term goals and community priorities. These priorities and goals now form the Strategic Community Plan.

The purpose of the Plan is to:

1. Help Council to achieve good community outcomes.
2. Engage the community in a unified sense of direction.
3. Guide the corporate business and financial planning of the Shire.
4. Enhance awareness and advocacy efforts to inform and raise awareness of the challenges rural and remote communities face.
5. Enable Council and the community to monitor progress.

The Shire of Dundas will use the Integrated planning and reporting framework to ensure that the Shire's policies and services are aligned to the Community's expectations and goals. Plans such as the Corporate Business, Long-term Financial, Workforce, Asset Management Plans and other supporting strategies will be used to assist in delivery the community's aspirations captured in the Strategic Community Plan.

The development stages of the Strategic Community Plan were:

- Community:
 - Provides genuine and as far as practicable, representative community input.
- Council (the elected members):
 - Approved the process and structure of the community engagement model. Ensured that they have recognised and understood the community's aspirations and goals; and that the interdependencies between community planning, services, assets and land-use are also understood.
 - Received and approved the Draft Strategic Community Plan for final consultation at the July Ordinary Meeting of Council.
 - Will now consider the Strategic Community Plan 2022-2032 for adoption.
 - Commits to reviewing the Strategic Plan Community Plan every 2 years
- Shire Administration:
 - Facilitates the Strategic Community Planning process by providing the necessary information, plans and strategies. Undertakes the required community engagement processes (through local government administration staff or a consultant).
 - Integrates community aspirations and desired outcomes with community planning, services, assets and land-use to develop achievable operational plans, services and issue specific strategies.
 - Presents the Draft Strategic Community Plan to Council.
 - Publish the Draft Strategic Community Plan for final community feedback.
 - Inform Council of any significant feedback and adjust as directed by Council.

- Present the Strategic Community Plan to Council.
- Presents the Strategic Plan Community Plan for community feedback for review of Council every 2 years.

Statutory Environment

Local Government Act 1995, s5.56 and Local Government (Administration) Regulations 1996; Regulation 19C, 19D)

The Department Local Government, Sport and Cultural Industries (DLGSC) provide consultation and development guidelines developing a Strategic Community Plan.

Policy Implications

C.9 Community Consultation

Financial Implications

The approved annual 2021/22 annual budget had allocations for the development of the Strategic Community Plan.

Although the adoption of the SCP has no direct cost, implementing the goals will require resources. Council will give careful consideration of the Corporate Business Plan and Annual Budgets to inform decisions on priorities and project timelines to progress the goals and outcomes of the SCP.

Strategic Implications

The Strategic Community Plan 2022-2032 is the lead strategic document that will inform the decisions, actions and services that the Shire of Dundas will deliver over the next ten years.

Consultation

Community- Residents and Rate Payers

Elected Members

Senior Officers

Puzzle Consulting

Council used a variety of methods to collect Community feedback for the preparation of the Strategic Community Plan. The Shire engaged Puzzle Consulting to ensure that the Community were appropriately consulted and engaged in a process that would provide valuable input into the preparation of the SCP.

Community workshops were held in Norseman and Eucla. Community Voice Surveys were mailed Norseman and Eucla households, as well as residents living on the Eyre Highway. Surveys were available on the Shire's website and FB page; additional survey links were also emailed to Shire of Dundas businesses.

Elected members hosted a CommuniTea Market Day where, members of the community could come and have a cup of tea and speak individually with Councillors.

At the ordinary meeting in July Council received the Draft Strategic Community Plan and endorsed it for final consultation.

Comment

The Strategic Community Plan is a living active document capturing the aspirations and goals of the Community. The combining of Community aspirations and service delivery is called the Integrated Planning and Reporting Framework (IPR). Using the IPR ensures that the Shire of Dundas' policies and services are aligned to the Community's expectations and goals.

In 2024 the Shire will conduct a desktop review, followed by a full review in 2026. Regular reviews, a desktop every two years, and full review every four informed by strong community engagement ensure the SCP remains current, informs on the progress being made, and allows for the Plan to adjust to significant shifts in community priorities and goals.

Voting Requirements

Absolute Majority

Officer Recommendation

That the Shire of Dundas Council:

1. **adopt the Shire of Dundas Strategic Community Plan 2022-2032 as presented in Papers Relating; and**
2. **request that the Chief Executive Officer:**
 - 2.1 **give local public notice that the Strategic Community Plan has been adopted; and**
 - 2.2 **publish the Strategic Community Plan on the Shire of Dundas website.**

Moved: Cr. Hogan

Seconded: Cr. Patupis

Resolution

That the Shire of Dundas Council:

1. **adopt the Shire of Dundas Strategic Community Plan 2022-2032 as presented in Papers Relating; and**
2. **request that the Chief Executive Officer:**
 - 2.1 **give local public notice that the Strategic Community Plan has been adopted; and**
 - 2.2 **publish the Strategic Community Plan on the Shire of Dundas website.**

Carried by: Absolute Majority

For: 5

Against: 0

Agenda Reference & Subject	
10.2.3 Draft Bushfire Risk Management Plan Consultation	
Location / Address	Shire of Dundas
File Reference	ES.PL.2

Author	Bush Fire Risk Planning Coordinator – Darryl Glover
Date of Report	6/09/2022
Disclosure of Interest	Nil

Summary

For the Council to consider the Draft Bushfire Risk Management Plan 2022-2027 be advertised for Community feedback prior to consideration for final adoption by the Council at the November Ordinary Council Meeting.

Background

The Shire has been developing a Bushfire Risk Management Plan over the last 12 months. During this period Council has been regularly briefed on its progress and participated in a workshop to identify important values to the community.

The draft plan prepared by the Shire was presented to the Shire of Dundas Local Emergency Management Committee on the 17th of August. The committee advised it to be forwarded to the Council for approval for community consultation.

The Bushfire Risk Management Plan (BRMP) identifies actions for a broad suite of stakeholder and State bodies across the Council area. The plan is reliant on the commitment and contribution from all parties for its success. It is important that members of the public and stakeholders are afforded suitable time to review the Plan.

Statutory Environment

Emergency Management Act 2005

Policy Implications

C.9 Community Consultation

T.1 Bushfire Control Policy

Financial Implications

There are no financial impacts in undertaking the consultation period.

Strategic Implications

The Bushfire Risk Management Plan reduces risk to the aspirations of the Strategic Community Plan 2022-2033.

The Bushfire Risk Management Plan identifies the risk posed by bushfire to the economy, people's health and wellbeing, cultural and natural values, and the provision of services to the Shire of Dundas, its community members, the State and the nation.

The BRMP involves many stakeholders and will require future investment in risk reduction activities by stakeholders and the Shire of Dundas. Developing and maintaining these important relationships and partnerships with key stakeholders and investors will be critical to its success.

Consultation

Shire of Dundas LEMC
DFES Office of Bushfire Risk Management
Parks and Wildlife
Mining sector
Pastoralist
Service centre owners
Ngadju Conservation
Council executive
Councillors

Comment

The Shire lacks the resources to take on this task, nor is it its responsibility, but we have identified the need, proposed the solution and laid a platform for risk reduction investment and collaboration by all parties. With the necessary support of Governments we will seek to work through the emergency management process's to reduce the risk to Local, State and National values in the Shire of Dundas

Voting Requirements

Simple Majority

Officer Recommendation

That Council:

- **receive the Draft Bush Fire Risk Management Plan 2022-2027; and**
- **approve the Draft Bush Fire Risk Management Plan 2022-2027 be advertised for Community feedback prior to consideration for final adoption by the Council at the November Ordinary Council Meeting.**

Moved: Cr. Warner

Seconded: Cr. Hogan

Resolution

That Council:

- **receive the Draft Bush Fire Risk Management Plan 2022-2027; and**
- **approve the Draft Bush Fire Risk Management Plan 2022-2027 be advertised for Community feedback prior to consideration for final adoption by the Council at the November Ordinary Council Meeting.**

Carried by: Simple Majority

For: 5


Against: 0

10.3 Administration, Finance and Community Development

Agenda Reference & Subject	
10.3.1 Norseman Community Resource Centre Management Report	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	Norseman Community Resource Manager, Angela Hogan and Senior Administration Officer, Ciara Stewart
Date of Report	31/08/2022
Disclosure of Interest	Nil

Summary

That the Shire of Dundas Council review and accept the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31st August 2022.



**Norseman
Community Resource Centre**

MANAGEMENT REPORT

Prepared by: Angie Hogan
01/08/2022-31/08/2022
Norseman Community Resource Centre

Membership and patronage details:

Total Number of memberships: 5

New memberships this reporting period: 1

Patronage per opening hour: 13.5

Department of Primary Industries and Regional Development (DPIRD) and State Libraries have organised for Services Australia to provide an information session to Community Resource Centres and Libraries in Western Australia about the changes happening with MyGov, so that we can then inform people in our community about the changes. The CRC will then have the opportunity to provide an information session to all community members in Norseman.

The CRC is in the midst of organising Visual Artist Jayne Rolinson to facilitate some Art workshops in Norseman, Jayne is from Kalgoorlie and runs popular painting workshops locally and Perth. Jayne is the founder of Warrior Women with a Heart and Soul. A workshop facilitated by Jayne which empowers women to make a change.

The Department of Primary Industries and Regional development ran a “Most Significant Change” technique training session via Teams in regards to the way CRC’s now report back to (DPIRD), this includes participatory monitoring and evaluation, getting stakeholders involved more, contributes to evaluation data on Impact and outcomes to help assess the

performance of the program as a whole. The CRC will collect Significant change stories from customers, stakeholders or staff, with regular and in-depth discussions and communicate results of selection process.

Centrelink

Over the last month we have helped;

- 25 customers accessed Centrelink
- 1 with Medicare.
- 9 self service
- 17 customers had a general enquiry.
- 1 assisted with completion of forms
- 1 were provided a publication
- 7 were referred to Centrelink
- 6 Registered for self service
- 9 were assisted with self- service terminals
- 54 took less than 5 minutes
- 6 5-15 minutes
- 8 up to 30 minutes
- 7 over 30 minutes

Monthly Total: 151

Monthly Statistics for Community Resource Centre

- Photo Kiosk 6
- CRC Retail 11
- Digital Assistance 14
- General Enquiries 209
- Internet 25
- Kidz Klub – Teddy Bears Picnic 35, Movie Night 6, Play with Plaster 0, Virtual Reality 12
- Room Booking, Centrecare Kalgoorlie 3, iHear 5, Centrecare Esperance 2
- Photocopying 43
- Printing 50
- Gov Booth 6
- Hot Desk 8
- Monthly Total: 435

Service providers who attended the CRC in the reporting period and outcomes achieved.

iHear will now be conducting free hearing tests at the Community Health Centre as they now have a significant amount of cliental in Norseman.

Centrecare Kalgoorlie and Centrecare Esperance.

Trans WA

The Norseman CRC is a TransWA Ticketing Agent. We can arrange all your TransWA requirements such as booking tickets for TransWA services across WA and taking payments.

We can book and issue tickets for all TransWA Services. We also have timetables available and can provide luggage tags, unaccompanied children form's and can arrange special requirements for your journey.

Total Tickets Booked: 30

Meeting Room Hire

Centrecare Kalgoorlie and Esperance will occupy the meeting room on a fortnightly basis.

CRC Hot Desk

The CRC Hot desk is used by a few customers who are travelling and need a space to conduct some work or have a zoom meeting, this is a free service and is available to businesses and individuals. This month we have had 6 x customers use the desk.

Marketing strategies undertaken in the reporting period and outcomes achieved

Strategies undertaken:

Social Media, web sites, CRC web page.

Events/courses investigated for future succession planning

All year we will be running Free Basic computer classes-Word, Excel, and Publisher, and BeConnected for Seniors 50+ and short courses.

Professional development and training opportunities

Cert IV in Marketing and Communication

Professional development opportunities undertaken within reporting period

Professional development opportunities identified for future reporting periods

Consultation

Manager Norseman Community Resource Centre
Shire of Dundas Manager of Corporate and Community Services
Shire of Dundas Senior Administration Officer

Voting Requirements

Simple Majority

Officer Recommendation

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31st August 2022 be accepted.

Moved Cr. Warner

Seconded: Cr. Hogan

Recommendation

That the Norseman Community Resource Centre Management Report for the period ending 31st August 2022 be accepted.

Carried by: Simple Majority

For: 5

Against: 0

Agenda Reference & Subject	
10.3.2 Accounts Paid 01.08.2022 – 31.08.2022	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Senior Administration Officer
Date of Report	19/09/2022
Disclosure of Interest	Nil

Summary

For Council to review and note the operational expenditure and accounts paid 1st August to 31st August 2022.

Statutory Environment

Sub-regulation 13 (1) of the Local Government (Financial Management) Regulations 1996 requires that a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

Sub-regulation 13 (3) of the Local Government (Financial Management) Regulations 1996 provides that such a list is to be:

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting

Policy Implications

Council has approved policies and procedures in place to ensure that the monthly accounts are approved and paid with due diligence.

Financial Implications

Accounts are managed within the approved Budget.

Accounts Paid 01.08.2022 – 31.08.2022

Trust Payments

Chq/EFT	Date	Name	Description	Amount
				0.00

Municipal Cheques

Cheque	Date	Name	Description	Amount
				0.00

Visitor Centre Account EFT's

Chq/EFT	Date	Name	Description	Amount
EFT6818	08/08/2022	TARA TREASURES (AUS) PTY LTD	various stock order and delivery	1567.50
EFT6819	08/08/2022	WILDFLORA FACTORY PTY LTD	Wildflower seeds	191.60
				\$1759.10

Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT6794	08/08/2022	AFGRI EQUIPMENT (AUSTRALIA) PTY LTD	Parts to conduct service on P340 - as per parts quote#610978	873.85
EFT6795	08/08/2022	Bullivants Pty Ltd	SHACKLES 10MM & 8MM	20.86
EFT6796	08/08/2022	Cuten Guneder Machinery	Clean out septic tank 70 Roberts Street	880.00
EFT6797	08/08/2022	CHILD SUPPORT DEPARTMENT OF HUMAN SERVICES	Payroll deductions	142.61
EFT6798	08/08/2022	Corsign WA	VARIOUS SIGNS	2646.05
EFT6799	08/08/2022	COASTLINE MOWERS	VARIOUS SUPPLY'S \$1893.70 Small Plant – Whippersnipper head attachment \$159.20	2052.90
EFT6800	08/08/2022	Bills Doors & Servicing	Servicing auto doors (3) for shire - as per quote#130	880.00
EFT6801	08/08/2022	ESPERANCE METALAND	welded pipe, helmet, gloves assorted items	1195.16
EFT6802	08/08/2022	Elite Gym Hire	Hire of Treadmill, Bike, Rower & Cross Trainer (1 MONTH RENTAL 12/07/22 - 12/08/22) \$521.35 Hire of Weights 12.07.22 – 12.08.22 \$568.65	1090.00
EFT6803	08/08/2022	EAGLE PETROLEUM (WA) PTY LTD	Bag of Rags Towelling 10kgs \$154.00 Supa Blu wash 20 L\$86.90	240.90
EFT6804	08/08/2022	FUTURE SECURITY SOLUTIONS PTY LTD	Quarterly Monitoring - 81 Roberts Street	150.15
EFT6805	08/08/2022	FRONTLINE FIRE & RESCUE EQUIPMENT	Rakho & bolle fire goggles - as per quote#59131	885.50
EFT6806	08/08/2022	GLEN FLOOD GROUP PTY LTD T/A GFG TEMP ASSIST	Consulting fees to commence estimate 40 hours @\$98.50 + gst	653.40
EFT6807	08/08/2022	DOWLING GIUDICI ASSOCIATES	As per DG+A Professional Services Agreement 201218: 40 hrs @ \$95 / hr	4180.00
EFT6808	08/08/2022	GREAT NORTHERN TREELOPPING	Removal of 2 large trees on alleyway - Norseman Town \$6600.00 Removal of large tree on Roberts Street \$2750.00	9350.00

EFT6809	08/08/2022	Horizon Power	Various Power Charges - 01.06.2022 - 30.06.2022	5172.16
EFT6810	08/08/2022	KILIMA (WA) P/L	Rent 81 Roberts Street, Norseman August 2022	266.20
EFT6811	08/08/2022	CS Legal Lawyers	LGA Sale of 41 Brockman, Norseman \$1419.00 LGA Sale 17 Mildura \$506.06 LGA Sale 77-79 Roberts \$1089.00 LGA Sale 46 Roberts \$1320.00	4334.06
EFT6812	08/08/2022	Star Track Credit	Freight (LPF_23002 LATE PAYMENT FEE)	6.77
EFT6813	08/08/2022	Moore Australia (WA) Pty Ltd	Compilation of the Statement of Financial Activity & Report to CEO 31 May 2022	4977.50
EFT6814	08/08/2022	Norseman General Practice	Locum Services at Norseman General Practice - Mar 17-Apr 21 & May 4-May - 26th May 2021	36000.00
EFT6815	08/08/2022	RSEA PTY LTD	RSEA - Clothing for B. Hemopo and S. Borsi	705.35
EFT6816	08/08/2022	INDUSTRIAL AUTOMATION GROUP PTY LTD	Standpipe Remote Access Charge 22-2023	1068.10
EFT6817	08/08/2022	WESTERN RESOURCE RECOVERY (WRR) PTY LTD	Disposal K200 L Food & Beverage Processing Wastes	761.75
EFT6820	02/08/2022	Great South Pastoral Pty Ltd	For Southern Hills Fire - Float Hire 18/11/21 - 19/11/21 & Loader 18/12/21 - 19/11/21	4840.00
EFT6821	08/08/2022	Telstra Corporation Limited	Satellite Usage 16/07 - 15/08/22 \$180.00 Dongle for CEO 04.07 - 03.08 \$54.06 Home Bundles 21.06 - 20.07 \$121.00	355.06
EFT6822	12/08/2022	Bullivants Pty Ltd	SHACKLES 0.75T 8MM SCREW BOW	15.11
EFT6823	12/08/2022	BP Norseman	Diesel & ULP for July 2022	481.80
EFT6824	12/08/2022	Esperance Plumbing Service	Replace leaking mixer cartridges x 2 in Shower/Bath- at 82 Angove Street	210.00
EFT6825	12/08/2022	Department of Fire & Emergency Services	ESL (July 22)	1646.83
EFT6826	12/08/2022	Goldfields Image Works	Mount and Frame Images for Dodd House x 2. Laundromat signage x 2. Frame Woodlands Timber Images x 2	951.50
EFT6827	12/08/2022	Landgate	Residential Property Attributes and other Building Layer Information and 3x Certificates of title searches	340.00
EFT6828	12/08/2022	Star Track Credit	Freight (Corsign WA) PVC Guideposts & Spot Marking Paint \$734.90 Freight - McIntosh & Son and Shenton Pumps \$227.05 Freight - Late Payment Fee \$6.63	968.58
EFT6829	12/08/2022	JLT	MARINE CARGO INSURANCE - Works	519.75
EFT6830	12/08/2022	LGIS	LGIS Motor Vehicle Fleet, Public Liability, Workers Compensation, LG Special Risk, Bushfire, Crime, Travel, Personal Accident, Management Liability - 1st Instalment 01.07.22 - 30.06.22	115438.05

EFT6831	12/08/2022	Norseman Community Resource Centre	Cert IV in Marketing & Communication for Margaret McEwan \$2900.00 Printing of the Norseman Today Vol 40 No 5 & No 6 \$2700.00	5600.00
EFT6832	12/08/2022	OFFICE NATIONAL KALGOORLIE	Trusens Z2000 Air Purifier Medium	918.00
EFT6833	12/08/2022	SWANS Veterinary Services	Feral cat euthanasia x6 - as per Est#3100 \$860.75 3x Feral Cat Euthanasia \$430.40 5x Feral Cats Euthanasia \$660.00	1951.15
EFT6883	24/08/2022	Australian Taxation Office	BAS (July 2022)	35187.00
EFT6884	24/08/2022	Australia Post	Postage (04/07 - 02/08/22)	85.55
EFT6885	24/08/2022	Australasian Performing Right Association Limited	Music Licences for Shire Facilities & Events 01/07/22 - 30/06/23 - Town Hall	350.00
EFT6886	24/08/2022	Australian Communications & Media Authority	LICENSE RENEWAL - Aeronautical Assigned System renewed to 02/09/2023	45.00
EFT6887	24/08/2022	ATOM SUPPLY	Angle Grinder 125mm 5 1400	349.80
EFT6888	24/08/2022	ZircoDATA Pty Ltd	Storage of Registers (26/06/22 - 25/07/22)	160.24
EFT6889	24/08/2022	Bullivants Pty Ltd	WEBSLING 2T 4M DP 60MM \$33.88 Shackle 1.5T \$4.38	38.26
EFT6890	24/08/2022	Building & Construction Industry Training Fund	BCITF Levy	822.78
EFT6891	24/08/2022	Bonza Constructions Pty Ltd	Fabricate water tank mesh guards - as per quote#102223 \$7777.32 139 Roberts st - Replace front decking and repair rear yard access - as per quote#112223 \$4694.62 Unblock Phoenix Park toilets - as per quote#222223 \$233.51 Medical centre screen door lock - as per quote#212223 \$358.57 Supply material only no labour charge 100 Prinsep Street - as per quote#232223 \$1013.40 Supply poly pipe and couplings for Prinsep St Storm Drain- as per written quote \$300.16	14377.58
EFT6892	24/08/2022	BOC Limited	Container Service Fee (28/06/22 - 28/07/22) Oxygen Industrial E2 siae Dissolved Acetylene E Size Argoshield Universal E2 size	42.37
EFT6893	24/08/2022	CHILD SUPPORT DEPARTMENT OF HUMAN SERVICES	Payroll deductions	445.73
EFT6894	24/08/2022	COASTLINE MOWERS	Various mower parts - as per quote:7358#5	720.45
EFT6895	24/08/2022	DYENAMIC SUBLIMATION WA PTY LTD	Staff Uniform Order - Admin Uniform	2533.30
EFT6896	24/08/2022	MATTEN PTY LTD T/AS FREIGHT LINES GROUP	Freight (Esperance Metaland to Norseman Shire)	81.07
EFT6897	24/08/2022	EAGLE PETROLEUM (WA) PTY LTD	1 x Renolit XTB 2 20kg - item#409520 \$212.30 1 x Renolit XTB 2 20kg - item#409520 \$212.30 20 x Super grip coupler - item#KY \$352.00	1019.48

			12 x Renolit XTB 2 450g - *12 \$121.44 12 x Renolit XTB 2 450g *12 - item#4095450 \$121.44	
EFT6898	24/08/2022	FULL MOON CAFE	BLT TOASTED X 5 COFFEE FOR RENEE 12PM - FULL MOON BURGER + CHIPS X 5 COFFEE FOR RENEE \$235.00 Catering for Council Meeting \$400.00	635.00
EFT6899	24/08/2022	Greenfield Technical Services	Assessment of Roberts Street for Redevelopment of unmanned refuelling facilities	7315.00
EFT6900	24/08/2022	GLEN FLOOD GROUP PTY LTD T/A GFG TEMP ASSIST	Finance & Governance Assistance 9 hrs @ \$108.00/hr ex GST 30/05 - 12/06/22 \$1069.20 Health surveyor 18.07 – 07.08 \$390.23	1459.43
EFT6901	24/08/2022	DOWLING GIUDICI ASSOCIATES	As Per DG&A Professional Services Agreement 201218 40 Hrs @ \$95/hr \$4180.00	4180.00
EFT6902	24/08/2022	Horizon Power	Various Power Charges - Street Lights 17/06/2022 - 15/08/2022 \$5685.08 Various Power Charges – All buildings \$20975.59	26660.67
EFT6903	24/08/2022	P & L Hogan Services	Gas Supply Woodlands centre (2 x 45kg Bottles) \$360.00 Gas Supply 139 Roberts and Sporting Complex \$360.00	720.00
EFT6904	24/08/2022	IT Vision User Group Inc	Membership Subscription 2022 - 2023	770.00
EFT6905	24/08/2022	Just Ribbons & Rosettes	Rosettes for Flower & Garden Show	259.00
EFT6906	24/08/2022	Kalaire Pty Ltd	Fujitsu aircon split system as per email to O'Dwyer	3949.00
EFT6907	24/08/2022	Star Track Credit	Freight (11/8/2022) RSEA Parcels Boots & Uniform \$122.67 Freight – Corsign \$88.12 Late Payment Fee \$6.77	217.56
EFT6908	24/08/2022	LGIS	Motor Vehicle Adjustment 30.06.2021 – 30.06.2022 \$4361.18	4361.18
EFT6909	24/08/2022	Moore Australia (WA) Pty Ltd	Compilation of the Statement of Financial Activity & report to CEO June 2022	2475.00
EFT6910	24/08/2022	Marketforce	Advert - Notice of Intention to Levy Differential Rates 22/23 (KM 02.07.2022)	513.52
EFT6911	24/08/2022	Norseman IGA	IGA Purchases for July 2022	1274.21
EFT6912	24/08/2022	Norseman Apartments	Booking Accommodation for Ryan Atkinson from 29/08/22 - 01/09/2022	540.00
EFT6913	24/08/2022	NAVEZE BUSINESS OF PURSUITS PTY LTD	Training & QA for digital Map July	825.00
EFT6914	24/08/2022	O'Dwyer Electrical	Disconnect aircon box in store at laundry - as per email quote	250.00
EFT6915	24/08/2022	Microshel Family Trust T/AS PACK & SEND EAST PERTH RGSMW PTY LTD	Freight - Coastline Mowers \$97.63 Freight – RSEA Kalgoorlie \$41.33	138.96
EFT6916	24/08/2022	Thinkproject Australia Pty Ltd	RAMM Transport Asset Annual Support & Maintenance Fee Period 01/07/2022 - 30/06/2023	7694.06

EFT6917	24/08/2022	RURAL TRAFFIC SERVICES	Traffic management for tree removal Prinsep Street Norseman	4166.77
EFT6918	24/08/2022	RSEA PTY LTD	Uniforms various for Leigh & Adena \$394.55 Jacket Bomber for S Borsi \$58.54	453.09
EFT6919	24/08/2022	South East Petroleum	Supply 5000LT Diesel	10628.75
EFT6920	24/08/2022	South Coast Foodservice	Various Chemical supplies \$1770.22 4x Surge 20LT, 3x flow 20lt \$974.07	2744.29
EFT6921	24/08/2022	SWANS Veterinary Services	6x Feral cat euthanised	863.20
EFT6922	24/08/2022	Solutions IT (invoice S + B)	Agreement - Cloud Backup (Monthly for August 2022) \$2530.94 Prepaid hours \$2178.00	4708.94
EFT6923	24/08/2022	THE TRUSTEE FOR O'TOOLE FAMILY TRUST T/AS SOLOMONS FLOORING	Supply and install venetian blinds - as per quote#24733 at Woodlands Centre	3079.00
EFT6924	24/08/2022	TOLL TRANSPORT PTY LTD	Freight for 1 small pallet cleaner - Shenton Pumps	125.30
EFT6925	24/08/2022	Visimax Safety Products	Animal control vest and equipment \$1676.98 Fire gloves \$638.00	2314.98
EFT6926	24/08/2022	IT Vision	SynergySoft Backup	275.00
EFT6927	24/08/2022	Water Corporation	Various water usage – All buildings \$50569.65 (24.05.22 – 26.07.22)	50628.41
EFT6928	24/08/2022	Wilsons Diesel & Auto Repairs	P284 - Repair engine negative start fault	120.00
EFT6929	24/08/2022	Western Australian Local Government Association	WALGA Membership & Subscriptions 2022 – 2023 \$29097.40 Economic Development essentials for President 26.07 \$1166.00 Meeting Practices for good governance outcomes 08.09.22 for EA and ITO \$1276.00	31539.40
EFT6930	24/08/2022	WESFARMERS KLEENHEAT GAS PTY LTD	LPG Bulk	206.50
EFT6931	24/08/2022	WINC AUSTRALIA PTY LTD	STATIONARY VARIOUS	825.78
EFT6932	24/08/2022	Telstra Corporation Limited	Landlines, ADSL, and Fax 05.07 – 04.08 \$1308.69 Mobile phone usage 17.07 – 16.08 \$1507.46 Dongle for CEO 04.08 – 03.09 \$54.06	2870.21
EFT6933	29/08/2022	Imagination Workshop PTY LTD	Roald Dahl & The Imagination Seekers - Performance	825.00
EFT6934	29/08/2022	Marketforce	Public Notices in the Kalgoorlie Miner Saturday 02/07/2022 - Invoice paid but GST component missed	51.35
EFT6935	29/08/2022	Victoria Park NEW TOWN (WA) PTY LTD	20 TOYOTA HIACE GDH300R Van LWB 5dr SA 6sp 2.8DT (White) - Laundromat As per Deal# N22048 dated 25/08/22	54259.00
7581	01/08/2022	Centrepay Fees	A525	0.99
PAY	02/08/2022	Payroll	Direct Debit of Net Pays	68868.68
7595	08/08/2022	Renee Petersen	Reimbursement to Renee Petersen – Purchase 1x Life proof Case for Laundromat phone	109.00
7598	08/08/2022	Centrepay Fees	Centrepay Fees – A771 & Pensioner Rent	1.98

7604	09/08/2022	Centrepay Fees	Centrepay Fees – A629 & A698	1.98
7611	15/08/2022	Centrepay Fees	Centrepay Fees – A525	0.99
PAY	16/08/2022	Payroll	Direct Debit of Net Pays	74443.89
7620	22/08/2022	Centrepay Fees	Centrepay Fees – A771 & Pensioner Rent	1.98
7622	23/08/2022	Centrepay Fees	Centrepay Fees – A629 & A698	1.98
7628	29/08/2022	Centrepay Fees	Centrepay Fees – A525	0.99
PAY	30/08/2022	Payroll	Direct Debit of Net Pays	79626.82
7631	30/08/2022	Kosmic Sound	Payment to Kosmic Sound – PA System, Microphones and Cables	4161.60
				\$731'171.15

Municipal Account Direct Debts

	Date	Name	Description	Amount
7579	01/08/2022	Bank Fees	ANZ Merchant Fee	221.60
7594	05/08/2022	ANZ BPAY	BPAY Transaction Fee	14.03
7610	15/08/2022	3E Advantage Pty Limited	CRC photocopier, Shire photocopier & Printer meter readings – 01.07.2022 – 31.07.2022	3632.40
				\$3868.03

Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
7597	08/08/2022	Chief Executive Officer	ANZ Credit Card Purchases 22.06.2022 – 21.07.2022	7892.04
		Quay Perth	Quay Perth - Accommodation for CEO	744.59
		Taxi Fares	Taxi Fares - Deakin	39.27
		Clock Work Canberra	Clockwork Canberra - Meals for CEO and Councillors	55.00
		The Meat and Wine Co.	The Meat and Wine Co - Meals for CEO and Councillors	309.01
		Taxi Fares	Taxi Fares - Canberra & Perth	118.45
		Quay Perth	Quay Perth - Accommodation for CEO	597.72
		Taxi Fares Perth	Taxi Fares - Perth	145.37
		Adobe	Adobe Subscription	21.99
		Doodly	Doodly Subscription	102.91
		Linkedin	Linkedin Subscription	39.99
		Shire of Dundas	Bradley Turner Application for Additional Class on Drivers Licence	126.10
		Local Government	Local Government Perth - 2022-2023 Membership	531.00
		DMIRS	DMIRS - Register Air Compressors with Work Safe	1256.00
		MYOB	MYOB Subscription	120.00
		Dropbox	Dropbox Subscription	316.11
		FilterFab	FilterFab - Laundry Bags	385.33
		Local Government	Local Government - 2022-2023 Membership for Clara	150.00
		Adobe	Adobe Subscription	24.99
		Grammarly	Grammarly 12 Month Subscription	919.09
7597	08/08/2022	Manager of Community Development	ANZ Credit Card Purchases 22.06.2022 – 21.07.2022	1889.12
		Kathmandu	Kathmandu - Uniforms for Youth and Rec Officer	410.45
		Bunnings	Bunnings - Laundromat Supplies	679.76

		Woolworths	Woolworths Esperance - Supplies for Laundromat Opening	42.41
		Dicks Esperance	Dicks Esperance - 2x Landlines for Youth & Laundromat	129.90
		Australia Post	Aust Post Esperance - 5x Boxes Reflex Paper	129.75
		Shire of Dundas	Bradley Turner Application for Additional Class on Drivers Licence	30.90
		Kosmic Sound	Kosmic Sound - Deposit Paid for Purchase of Speakers for Town Hall	465.96
7635	23/08/2022	Chief Executive Officer	ANZ Credit Card Purchases 22.07.2022 – 21.08.2022	4520.45
		Diggers and Dealers	Diggers and Dealers forum - CEO	1121.10
		Adobe	Adobe Subscription	21.99
		Doodly	Doodly Subscription	102.86
		Linkedin	Linkedin Subscription	39.99
		Norseman IGA	Norseman IGA - Kettle for Admin Kitchen	23.00
		MYOB	MYOB - Subscription	120.00
		Harvey Norman	Harvey Norman - Dual Docking Station	379.00
		Adobe	Adobe Subscription	24.99
		Norseman IGA	Norseman IGA - Cutlery for Admin Kitchen	17.52
		WALGA	WALGA - 2022 Convention	1375.00
		WALGA	WALGA - 2022 Convention	1295.00
7635	23/08/2022	Manager of Community Development	ANZ Credit Card Purchases 22.07.2022 – 21.08.2022	1574.10
		KMART	KMART - Awaiting Receipt	37.50
		REX Flights	REX - Flights for Latif and Clara Training Perth 07.09 - 11.09	1146.32
		GAR Hotel	Gar Hotel - Querying Fee Possible Scam Charge	390.28
				\$13'986.59

Summary of Account Totals

Trust EFT's / Cheques	\$0.00
Municipal Cheques	\$0.00
Visitor Centre EFT's	\$1'759.10
Municipal EFT's	\$731'171.15
Municipal Direct Debit's	\$3'868.03
Municipal Credit Card's	\$13'986.59
Grand Total for August 2022	\$750'784.87

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas monthly accounts paid from 01/08/2022 to 31/08/2022 be noted.

Moved: Cr. Warner

Seconded: Cr. Hogan

Resolution

That the Shire of Dundas monthly accounts paid from 01/08/2022 to 31/08/2022 be noted.

Carried by: Simple Majority

For: 5

Against: 0

Agenda Reference & Subject	
10.3.3 Financial Statements for the Period Ending 31 August 2022	
Location / Address	Shire of Dundas
File Reference	FM.IN
Author	Moore Australia
Date of Report	20/09/2022
Disclosure of Interest	Nil

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20 September 2022

Mr Peter Fitchat
Chief Executive Officer
Shire of Dundas
PO Box 163
NORSEMAN WA 6443

Dear Peter

ACCOUNTING SERVICE INFORMATION REPORT FOR THE PERIOD ENDED 31 AUGUST 2022

We have compiled the accompanying local government special purpose financial report of the Shire of Dundas, which comprise the statement of financial activity (by nature or type), a summary of significant accounting policies and other explanatory notes for the period ending 31 August 2022 and enclose the report along with our compilation report.

We are required under APES 315 *Compilation of Financial Information* to report certain matters in our compilation report. The attached management information report addresses additional matters identified during our compilation we wish to bring to management's attention.

It should be appreciated, our procedures are designed primarily to enable us to compile the monthly financial report and therefore may not bring to light all weaknesses in systems and procedures, or all financial matters of interest to management and council, which may exist. However, we aim to use our knowledge of the local government's financial operations gained during our work to make comments and suggestions, which, we hope, will be useful to you.

Please note details and explanations of the material variances between the year-to-date actuals and year-to-date budget are required by *Local Government (Financial Management) Regulation 34(1) (d)*.

COMMENTS/SUGGESTIONS

Attached is a list of comments/suggestions derived from compiling the monthly financial report and other end of month review services.

Should you wish to discuss any matter relating to our service or any other matter, please do not hesitate to contact us.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Russell Barnes'.

Russell Barnes
Director
[Moore Australia \(WA\) Pty Ltd](#)

Shire of Dundas
Management Information ReportPeriod ending
31 August 2022

Topic	Item	First Identified	Explanation	Action Required	Priority
Operating Expenditure	Depreciation	July 2022	Depreciation for the current year has not been processed.	When the 2021-22 Annual Financial Report has been finalised depreciation will be processed.	Low
Funding Statements	Opening Surplus	July 2022	At the time of preparing the attached Statement of Financial Activity, the Annual Financial Report has not been finalised, therefore the opening surplus may change from the current \$2,288,278 due to year end audit adjustments.	None required.	Low

Approval:  Russell Barnes, Director

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Date of Issue: 20 September 2022

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20 September 2022

Mr Peter Fitchat
Chief Executive Officer
Shire of Dundas
PO Box 163
NORSEMAN WA 6443

Dear Peter

COMPILATION REPORT TO THE SHIRE OF DUNDAS

We have compiled the accompanying local government financial report of the Shire of Dundas, which comprise the statement of financial activity (by nature or type), a summary of significant accounting policies and other explanatory notes for the period ending 31 August 2022. The monthly financial report has been compiled to meet compliance with the *Local Government Act 1995* and associated regulations.

THE RESPONSIBILITY OF THE SHIRE OF DUNDAS

The Shire of Dundas are solely responsible for the information contained in the financial report and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Dundas we have compiled the accompanying financial report in accordance with the requirements of the *Local Government Act 1995*, associated regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Dundas provided, in compiling the financial report. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The financial report was compiled exclusively for the benefit of the Shire of Dundas. We do not accept responsibility to any other person for the contents of the financial report.

A handwritten signature in black ink, appearing to read 'Russell Barnes'.

Russell Barnes
Director
Moore Australia (WA) Pty Ltd

SHIRE OF DUNDAS

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 August 2022

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2022**

SUMMARY INFORMATION - GRAPHS



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2022

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.34 M	\$2.34 M	\$2.29 M	(\$0.05 M)
Closing	\$0.00 M	\$4.57 M	\$5.01 M	\$0.44 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$9.37 M	% of total
Unrestricted Cash	\$4.23 M	45.1%
Restricted Cash	\$5.14 M	54.9%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$0.61 M	% Outstanding
Trade Payables	\$0.08 M	
0 to 30 Days		61.2%
Over 30 Days		38.8%
Over 90 Days		0.8%

Refer to Note 4 - Payables

Receivables		
	\$0.18 M	% Collected
Rates Receivable	\$1.76 M	22.7%
Trade Receivable	\$0.18 M	% Outstanding
Over 30 Days		67.8%
Over 90 Days		12.5%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.17 M)	\$2.77 M	\$2.80 M	\$0.03 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$3.16 M	% Variance
YTD Budget	\$3.25 M	(2.9%)

Refer to Statement of Financial Activity

Operating Grants and Contributions		
YTD Actual	\$0.32 M	% Variance
YTD Budget	\$0.32 M	0.6%

Refer to Note 10 - Operating Grants and Contributions

Fees and Charges		
YTD Actual	\$0.29 M	% Variance
YTD Budget	\$0.36 M	(20.1%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.82 M)	(\$0.54 M)	(\$0.08 M)	\$0.46 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.00 M	%
Adopted Budget	\$0.10 M	(100.0%)

Refer to Note 5 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$0.21 M	% Spent
Adopted Budget	\$4.68 M	(95.6%)

Refer to Note 6 - Capital Acquisitions

Capital Grants		
YTD Actual	\$0.13 M	% Received
Adopted Budget	\$1.76 M	(92.7%)

Refer to Note 6 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.66 M	\$0.00 M	\$0.00 M	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.24 M

Refer to Note 7 - Borrowings

Reserves	
Reserves balance	\$5.13 M
Interest earned	\$0.00 M

Refer to Note 8 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 AUGUST 2022

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets. Excluding Land.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

BY NATURE OR TYPE

	Ref	Adopted Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
	Note	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,335,398	2,335,398	2,288,278	(47,120)	(2.02%)	
Revenue from operating activities							
Rates		3,252,084	3,252,084	3,158,221	(93,863)	(2.89%)	
Operating grants, subsidies and contributions	10	1,279,899	317,489	319,392	1,903	0.60%	
Fees and charges		1,378,201	364,903	291,444	(73,459)	(20.13%)	▼
Interest earnings		41,852	6,308	6,590	282	4.47%	
Other revenue		223,418	41,000	18,428	(22,572)	(55.05%)	▼
Profit on disposal of assets	5	2,130	0	0	0	0.00%	
		6,177,584	3,981,784	3,794,075	(187,709)	(4.71%)	
Expenditure from operating activities							
Employee costs		(2,900,375)	(480,274)	(471,003)	9,271	1.93%	
Materials and contracts		(2,342,227)	(385,222)	(295,423)	89,799	23.31%	▲
Utility charges		(549,747)	(91,216)	(83,855)	7,361	8.07%	
Depreciation on non-current assets		(3,118,684)	(511,800)	0	511,800	100.00%	▲
Interest expenses		(8,206)	0	0	0	0.00%	
Insurance expenses		(224,879)	(202,524)	(97,011)	105,513	52.10%	▲
Other expenditure		(324,194)	(52,368)	(42,470)	9,898	18.90%	▲
Loss on disposal of assets	5	(136,630)	0	0	0	0.00%	
		(9,604,942)	(1,723,404)	(989,762)	733,642	(42.57%)	
Non-cash amounts excluded from operating activities	1(a)	3,253,184	511,800	(5,525)	(517,325)	(101.08%)	▼
Amount attributable to operating activities		(174,174)	2,770,180	2,798,788	28,608	1.03%	
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	11	1,764,988	126,240	128,386	2,146	1.70%	
Proceeds from disposal of assets	5	95,000	0	0	0	0.00%	
Payments for property, plant and equipment and infrastructure	6	(4,682,374)	(661,358)	(205,130)	456,228	68.98%	▲
Amount attributable to investing activities		(2,822,386)	(535,118)	(76,744)	458,374	(85.66%)	
Financing Activities							
Transfer from reserves	8	717,486	0	0	0	0.00%	
Repayment of debentures	7	(51,211)	0	0	0	0.00%	
Transfer to reserves	8	(5,113)	0	0	0	0.00%	
Amount attributable to financing activities		661,162	0	0	0	0.00%	
Closing funding surplus / (deficit)	1(c)	0	4,570,460	5,010,322	439,862	(9.62%)	

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 12 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2022**

BASIS OF PREPARATION

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

SIGNIFICANT ACCOUNTING POLICIES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 15 September 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	5	(2,130)	0	0
Less: Movement in liabilities associated with restricted cash		0	0	(5,525)
Add: Loss on asset disposals	5	136,630	0	0
Add: Depreciation on assets		3,118,684	511,800	0
Total non-cash items excluded from operating activities		3,253,184	511,800	(5,525)

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2022	Last Year Closing 30 June 2022	Year to Date 31 August 2022
Adjustments to net current assets				
Less: Reserves - restricted cash	8	(4,402,596)	(5,125,479)	(5,125,479)
Add: Borrowings	7	52,939	242,036	242,036
Add: Provisions employee related provisions	9	260,619	267,174	261,649
Total adjustments to net current assets		(4,089,038)	(4,616,269)	(4,621,794)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	1,167,944	3,596,110	3,580,046
Financial assets at amortised cost	2	3,886,744	5,125,480	5,793,533
Rates receivables	3	40,769	55,991	1,760,362
Receivables	3	0	202,716	183,407
Less: Current liabilities				
Payables	4	(692,861)	(992,235)	(607,242)
Borrowings	7	(52,939)	(242,036)	(242,036)
Contract liabilities	9	0	(574,305)	(574,305)
Provisions	9	(260,619)	(267,174)	(261,649)
Less: Total adjustments to net current assets	1(b)	(4,089,038)	(4,616,269)	(4,621,794)
Closing funding surplus / (deficit)		0	2,288,278	5,010,322

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
CASH ON HAND	Cash and cash equivalents	1,500	0	1,500	0	Nil	Nil	Nil
MUNICIPAL BANK ACCOUNT	Cash and cash equivalents	598,711	0	598,711	0	ANZ	Variable	Nil
VISITOR CENTRE BANK ACCOUNT	Cash and cash equivalents	59,587	0	59,587	0	ANZ	Nil	Nil
MUNICIPAL INVESTMENT ACCT	Cash and cash equivalents	2,400,858	0	2,400,858	0	ANZ	Variable	Nil
MUNICIPAL INVESTMENT ACCT	Financial assets at amortised cost	602,723	0	602,723	0	ANZ	0.10%	Feb-23
MUNICIPAL INVESTMENT ACCT	Financial assets at amortised cost	565,702	19,018	584,720	0	ANZ	0.10%	Feb-23
Restricted Cash - Reserves	Cash and cash equivalents	0	519,390	519,390	0	N/A	N/A	N/A
Restricted Cash - Reserves	Financial assets at amortised cost	0	858,272	858,272	0	NAB	0.05%	Nov-22
Restricted Cash - Reserves	Financial assets at amortised cost	0	3,747,818	3,747,818	0	ANZ	0.15%	Jun-23
Total		4,229,081	5,144,498	9,373,579	0			
Comprising								
Cash and cash equivalents		3,060,656	519,390	3,580,046	0			
Financial assets at amortised cost		1,168,425	4,625,108	5,793,533	0			
		4,229,081	5,144,498	9,373,579	0			

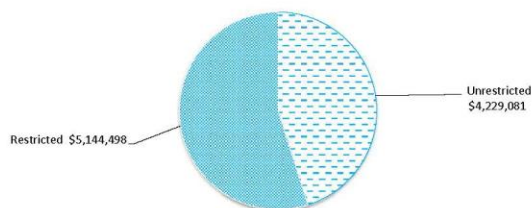
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

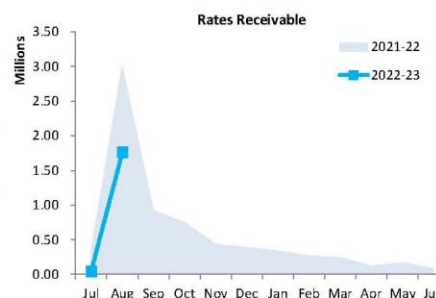
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Rates receivable	30 Jun 2022	31 Aug 2022
	\$	\$
Opening rates arrears	679,247	55,991
Levied	2,849,977	3,158,221
Less - collections	(2,748,693)	(729,310)
Gross rates collectable	780,531	2,484,902
Allowance for impairment of rates receivable	(724,540)	(724,540)
Net rates collectable	55,991	1,760,362
% Collected	77.9%	22.7%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	54,059	69,310	23,589	21,036	167,994
Percentage	0.0%	32.2%	41.3%	14%	12.5%	
Balance per trial balance						167,994
Sundry receivable						
Allowance for impairment of receivables from contracts with customers						(5,857)
Rates pensioner rebates						21,270
Total receivables general outstanding						183,407

Amounts shown above include GST (where applicable)

KEY INFORMATION

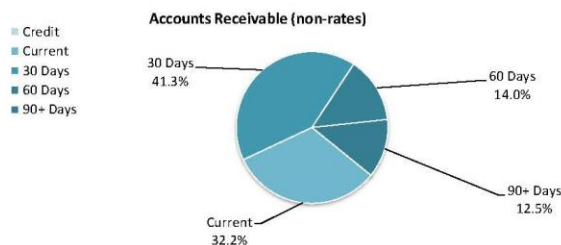
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

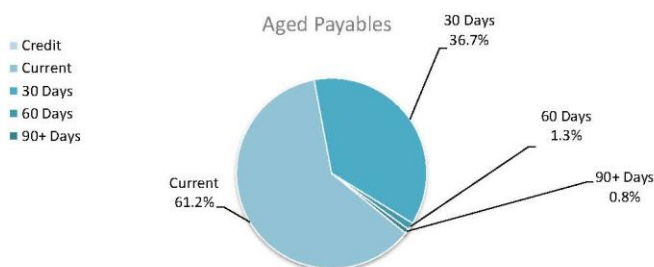
OPERATING ACTIVITIES
NOTE 4
PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	49,406	29,632	1,013	640	80,691
Percentage	0%	61.2%	36.7%	1.3%	0.8%	
Balance per trial balance						
Sundry creditors						80,691
Accrued salaries and wages						60,677
ATO liabilities						53,233
Other payables						62
Bonds and deposits						20,430
Prepaid rates						233,990
ESL creditor						158,159
Total payables general outstanding						607,242

Amounts shown above include GST (where applicable)

KEY INFORMATION

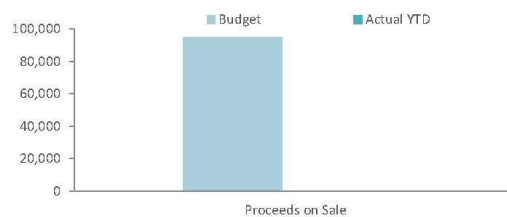
Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

OPERATING ACTIVITIES
NOTE 5
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Transport								
951	DS174 Mitsubishi Fuso Tip Truck	110,600	35,000	0	(75,600)	0	0	0	0
950	DS26 Mitsubishi Fuso Tip Truck	110,600	50,000	0	(60,600)	0	0	0	0
882	DS263 Holden Colorado LX Tray	2,870	5,000	2,130	0	0	0	0	0
804	DS3298 Kubota Mower	5,430	5,000	0	(430)	0	0	0	0
		229,500	95,000	2,130	(136,630)	0	0	0	0



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022**

**INVESTING ACTIVITIES
NOTE 6
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	399,928	30,334	34,446	4,112
Plant & Equipment	1,140,000	282,500	49,326	(233,174)
Infrastructure - Roads	1,057,342	157,738	76,182	(81,556)
Infrastructure - Parks & Ovals	65,000	0	0	0
Infrastructure - Other	540,000	95,800	25,700	(70,100)
Infrastructure - Drainage	45,000	14,994	1,031	(13,963)
Infrastructure - Airport	1,315,104	0	3,203	3,203
Infrastructure - Footpaths	120,000	79,992	15,242	(64,750)
Payments for Capital Acquisitions	4,682,374	661,358	205,130	(456,228)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,764,988	126,240	128,386	2,146
Other (disposals & C/Fwd)	95,000	0	0	0
Cash backed reserves				
Asset Replacement/Renewal reserve	717,486	0	0	0
Contribution - operations	2,104,900	535,118	76,744	(458,374)
Capital funding total	4,682,374	661,358	205,130	(456,228)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

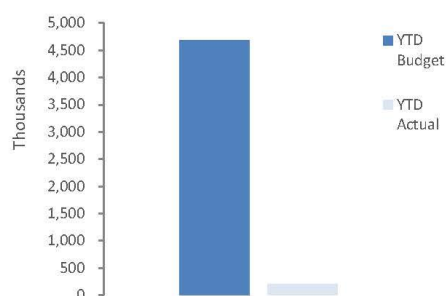
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

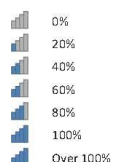
Payments for Capital Acquisitions



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

INVESTING ACTIVITIES
NOTE 6
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total
Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

			Adopted			
Account Description			Current Budget	Year to Date Budget	Year to Date Actual	Variance (Under)/Over
Capital Expenditure						
Buildings						
0494	Governance - Furniture and Equipment		20,000	3,334	0	(3,334)
3304	CAPITAL - IGO - Norseman Town Hall Upgrade		0	0	7,556	7,556
3314	DODD HOUSE CAPITAL IMPROVEMENTS		10,000	0	0	0
3324	EUCLA TOWN HALL BUILDING IMPROVEMENTS		35,912	0	0	0
3344	CAPITAL BUILDINGS		30,000	27,000	24,091	(2,909)
3386	Woodland Cultural and Visitor Centre		26,000	0	2,799	2,799
6514	AERODROME BUILDINGS		278,016	0	0	0
Buildings Total			399,928	30,334	34,446	4,112
Plant & Equipment						
3554	Gym Improvements		10,000	0	0	0
6124	ROAD PLANT PURCHASES		1,130,000	282,500	49,326	(233,174)
Plant & Equipment Total			1,140,000	282,500	49,326	(233,174)
Infrastructure - Roads						
3134	Hyden Rd RRG East Grant Works		473,405	157,738	76,182	(81,556)
3214	ROAD/C HERITAGE TRAIL		45,000	0	0	0
3564	LRCI Phase 3 Additional		287,877	0	0	0
4144	ROADS TO RECOVERY		251,060	0	0	0
Infrastructure - Roads Total			1,057,342	157,738	76,182	(81,556)
Infrastructure - Parks & Ovals						
3684	Rotunda Upgrade		65,000	0	0	0
Infrastructure - Parks & Ovals Total			65,000	0	0	0
Infrastructure - Other						
0814	Animal Kennels - Capital Expenditure		130,000	0	0	0
2364	Cemetery Upgrade & Gates		85,000	14,166	0	(14,166)
2384	LRCI - Norseman - Water Supply Airport/Cemetery/Landfill		100,000	33,320	0	(33,320)
2624	Norseman Landfill		145,000	48,314	25,700	(22,614)
3388	Tourism Signage		45,000	0	0	0
3574	Transformer Upgrade - Capital Expenditure		35,000	0	0	0
Infrastructure - Other Total			540,000	95,800	25,700	(70,100)
Infrastructure - Drainage						
3234	Norseman Drainage Works		45,000	14,994	1,031	(13,963)
Infrastructure - Drainage Total			45,000	14,994	1,031	(13,963)
Infrastructure - Airport						
6504	AERODROME INFRASTRUCTURE UPGRADE		1,315,104	0	3,203	3,203
Infrastructure - Airport Total			1,315,104	0	3,203	3,203
Infrastructure - Footpaths						
6801	FOOTPATH CONSTRUCTION		120,000	79,992	15,242	(64,750)
Infrastructure - Footpaths Total			120,000	79,992	15,242	(64,750)
Grand Total			4,682,374	661,358	205,130	(456,228)

Please refer to the compilation report

SHIRE OF DUNDAS | 13

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

FINANCING ACTIVITIES
NOTE 7
BORROWINGS

Repayments - borrowings

Information on borrowings		New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2022	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Health										
Doctors House		242,036	0	0	0	(51,211)	242,036	190,825	0	(6,206)
Total		242,036	0	0	0	(51,211)	242,036	190,825	0	(6,206)
Current borrowings		51,211					242,036			
Non-current borrowings		190,825					0			
		242,036					242,036			

All debenture repayments were financed by general purpose revenue.

The Shire has no unspent debenture funds as at 30th June 2021, nor is it expected to have unspent funds as at 30th June 2022.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

OPERATING ACTIVITIES

NOTE 8

RESERVE ACCOUNTS

Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	381,172	380	0	0	0	0	0	381,552	381,172
Plant reserve	357,388	356	0	0	0	0	0	357,744	357,388
Aerodrome reserve	152,867	153	0	0	0	0	0	153,020	152,867
IT reserve	100,320	100	0	0	0	0	0	100,420	100,320
Transport reserve	1,503,757	1,500	0	0	0	0	0	1,505,257	1,503,757
Land Development reserve	1,262,636	1,260	0	0	0	0	0	1,263,896	1,262,636
Asset Replacement/Renewal reserve	1,367,339	1,364	0	0	0	(717,486)	0	651,217	1,367,339
	5,125,479	5,113	0	0	0	(717,486)	0	4,413,106	5,125,479

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

OPERATING ACTIVITIES
NOTE 9
OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2022	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 August 2022
Other current liabilities		\$		\$	\$	\$
Other liabilities						
- Contract liabilities		534,305	0	0	0	534,305
- Capital grant/contribution liabilities		40,000	0	0	0	40,000
Total other liabilities		574,305	0	0	0	574,305
Employee Related Provisions						
Annual leave		170,348	0	0	0	170,348
Long service leave		96,826	0	0	(5,525)	91,301
Total Employee Related Provisions		267,174	0	0	(5,525)	261,649
Total other current liabilities		841,479	0	0	(5,525)	835,954
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 10 and 11

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled. The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

NOTE 10
OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	YTD Revenue
	1 July 2022		(As revenue)	31 Aug 2022	31 Aug 2022			Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding								
GRANTS COMMISSION - GENERAL	0	0	0	0	0	473,084	118,271	118,271
Law, order, public safety								
DFES - BFB GRANT	0	0	0	0	0	17,000	4,250	4,825
Bushfire Risk Planning Coordinator Funding	0	0	0	0	0	145,000	24,166	0
National Disaster Risk Reduction Program Grant					0	0	0	29,800
Health								
LGA Suicide Prevention Grants - Goldfields	100,000	0	0	100,000	100,000	100,000	0	0
Education and welfare								
YOUTH - GRANT	0	0	0	0	0	85,416	21,354	21,354
Recreation and culture								
OTHER CULTURE - GRANTS	10,000	0	0	10,000	10,000	10,000	0	0
State Govt - Arts/Murals	20,000	0	0	20,000	20,000	0	0	
Transport								
ROADS FINANCIAL ASSISTANCE GRANT	0	0	0	0	0	177,271	44,318	33,285
MRD DIRECT GRANT	0	0	0	0	0	102,128	102,128	111,150
Economic services								
WA Coastal Management Plan Assistance Program	0	0	0	0	0	140,000	0	0
IGO - Local Business Development	9,091	0	0	9,091	9,091	0	0	
State Govt - Co-naming Signage	20,000	0	0	20,000	20,000	0	0	
	159,091	0	0	159,091	159,091	1,249,899	314,487	318,685
Operating contributions								
Governance								
CONTRIBUTIONS & DONATIONS	0	0	0	0	0	1,500	250	0
General purpose funding								
ESL ADMIN CONTRIBUTION	0	0	0	0	0	4,000	0	0
Community amenities								
CONTRIBUTIONS	0	0	0	0	0	500	84	0
Recreation and culture								
O.CULTURE CONTRIBUTIONS	0	0	0	0	0	2,000	334	0
Transport								
STREET LIGHT CONTRIBUTION	0	0	0	0	0	8,000	0	0
Other property and services								
DIESEL FUEL REBATE	0	0	0	0	0	14,000	2,334	707
	0	0	0	0	0	30,000	3,002	707
TOTALS	159,091	0	0	159,091	159,091	1,279,899	317,489	319,392

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

NOTE 11
NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2022	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Aug 2022	Current Liability 31 Aug 2022	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Law, order, public safety								
Animal Welfare Program - Grant Revenue	0	0	0	0	0	100,000	0	0
Community amenities								
LRCI Federal Grant (Community Projects)	32,981	0	0	32,981	32,981	68,217	0	0
WA Hiking Participation Grant	10,000			10,000	10,000	0	0	0
Recreation and culture								
LRCI Federal Grant (Rec & Culture Projects)	23,911	0	0	23,911	23,911	323,787	0	0
Transport								
ROADS 2 RECOVERY GRANT	0	0	0	0	0	251,060	0	0
REGIONAL ROAD GROUP GRANT	0	0	0	0	0	315,601	126,240	128,386
Round 4 RED Grant - Hardwood Timber Sawmill	0	0	0	0	0	200,000	0	0
LRCI Federal Grant (Transport Projects)	308,322	0	0	308,322	308,322	446,323	0	0
State Govt - Small Grants Program (Heritage Walk & Drive Trail)	40,000	0	0	40,000	40,000	40,000	0	0
Economic services								
State Govt - Small Grants Program (Co-naming Signage)	0	0	0	0	0	20,000	0	0
	415,214	0	0	415,214	415,214	1,764,988	126,240	128,386

Please refer to the compilation report

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

OPERATING ACTIVITIES

NOTE 12

EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$5,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
Revenue from operating activities	\$	%				
Fees and charges	(73,459)	(20.13%) ▼		Commercial rubbish collections. Sale of standpipe water.	Other bulk rubbish collections. Airstrip landing fees. Laundromat fees. Dundas/Ngadju Timber initiative. Private works.	
Other revenue	(22,572)	(55.05%) ▼	Visitor Centre retail stock sales.		CRC reimbursements.	
Expenditure from operating activities						
Materials and contracts	89,799	23.31% ▲	Consulting fees. Waste Facility maintenance. Community engagement projects & events. Norseman street maintenance. Development of South Coast Strategy. Honeybee Industry. Area marketing. Fuel, tyres, parts & repairs.		Parks and gardens maintenance. Street tree maintenance. Laundromat maintenance.	Software subscriptions.
Depreciation on non-current assets	511,800	100.00% ▲	AFR 2022 not yet finalised.			
Insurance expenses	105,513	52.10% ▲	Second instalment to be paid in December/January.			
Other expenditure	9,898	18.90% ▲	Member sitting fees. Community grants program. Doubtful debts.			Medical Subsidy.
Non-cash amounts excluded from operating activities	(517,325)	(101.08%) ▼			Depreciation for 2022-23 to be posted. Disposal of assets to be completed.	
Investing activities						
Payments for property, plant and equipment and infrastructure	456,228	68.98% ▲	Drainage works. Footpath construction. Cemetery upgrade and gates. LRC projects. Norseman Landfill. Hyden Rd RRG East Grant Works. Road plant purchases.			IGO Norseman Town Hall upgrade. Sports complex upgrade showers.

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas Financial Statements for the period ending 31 August be accepted.

Moved: Cr. Warner

Seconded: Cr. Patupis

Resolution

That the Shire of Dundas Financial Statements for the period ending 31 August be accepted.

Carried by: Simple Majority For: 5 Against: 0

Agenda Reference & Subject	
10.3.4 Christmas Closure 2022/2023	
Location / Address	Shire of Dundas
File Reference	PE.LE
Author	Senior Administration Officer
Date of Report	19 th September 2022
Disclosure of Interest	Nil

Summary

For the Council to consider the closure of the Administration Office, Depot, Youth Centre, Norseman Visitor Centre and Norseman Community Resource Centre over the 2022/23 Christmas and New Year period.

Background

Traditionally, the Council has closed the Administration Office, Depot, Youth Centre and CRC and now our Visitor Centre on the days between Christmas and New Year as generally there is very little activity in Norseman as many people depart for their Christmas & New Year destinations/holidays.

The public holidays for Christmas Day 2022 fall on Sunday, New Year's Day 2023 falls on the following Sunday.

Statutory Environment

Nil

Policy Implications

ST.6 Public Service Holidays – Extra Leave

Financial Implications

This will assist Council with our Leave Liability.

Strategic Implications

Nil

Consultation

Councillors
CEO
Manager of Corporate and Community Services
Manager of Works & Services

Comment

It is proposed that the Administration Office, Depot, Youth Centre and CRC will be closed during the period as outlined in the policy however some of the external work force will take additional leave during the Christmas break to reduce overall leave entitlements.

Staff leave is taken in accordance with the award and Shire policy, however appropriate staffing arrangements will be made to cover emergencies, refuse collection, ranger duties etc. and some staff will be available by mobile telephone as required.

The proposed closure will result in the office being closed for 8 days excluding the public holidays.

Voting Requirements

Simple majority

Officer Recommendation

That Council:

- 1. endorse the closure of the Shire Administration Office, Works Depot, and Norseman Community Resource Centre during the period from Thursday 22nd December 2022 at 4pm until re-open Monday 9th January 2023;**
- 2. endorse the closure of the Norseman Visitor Centre and the Norseman Youth Centre during the period from Thursday 22nd December 2022 at 4pm until re-open Tuesday 3rd January 2023; and**
- 3. request the CEO to advertise the closures to the local public and place on the Shire of Dundas website.**

Moved: Cr. Warner

Seconded: Cr. Patupis

Resolution

That Council:

- 1. endorse the closure of the Shire Administration Office, Works Depot, and Norseman Community Resource Centre during the period from Thursday 22nd December 2022 at 4pm until re-open Monday 9th January 2023;**
- 2. endorse the closure of the Norseman Visitor Centre and the Norseman Youth Centre during the period from Thursday 22nd December 2022 at 4pm until re-open Tuesday 3rd January 2023; and**
- 3. request the CEO to advertise the closures to the local public and place on the Shire of Dundas website.**

Carried by: Simple Majority

For: 5

Against: 0

Agenda Reference & Subject	
10.3.5 Local Roads & Community Infrastructure Program Phase 3 Extension	
Location / Address	Shire of Dundas
File Reference	GS.PR.21
Author	Chief Executive Officer – Peter Fitchat
Date of Report	12/09/2022
Disclosure of Interest	Nil

Summary

For Council to consider approving an allocation of projects for the Local Roads & Community Infrastructure Program (LRCI) Phase 3 Extension so that nominations can be issued to the Department of Infrastructure, Transport, Regional Development, Communications, and the Arts.

Background

During deliberations for the 2022/23 Annual Budget, Council was made aware that an extension had been granted for LRCI Phase 3.

The Phase 3 Extension is a separate Grant Opportunity delivered like a further Phase and is not simply additional funds for Phase 3.

The expenditure of the grant of \$287,877 was allowed for in the budget however projects were yet to be decided.

Statutory Environment

Although the expenditure component of the LRCI Phase 3 Extension was included in the 2022/23 Annual Budget, the actual details of how these funds would be expended was not specified.

Under *Section 6.8 of the Local Government Act*, there will be nil changes to the “expenditure from the municipal fund not included in annual budget” although an “absolute majority” would be recommended to approve how these funds are to be expended.

6.8 Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –
 - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

Policy Implications

Nil.

Financial Implications

Nil. The expenditure component of the LRCI Phase 3 Extension was included in the 2022/23 Annual Budget.

Strategic Implications

- The Corporate Business Plan (CBP) items that may link to the proposal are as follows:

5. Assets

Management of Council Assets

6. Long Term Financial Plan (LTFP)

Asset Renewal and Upgrades

- The Strategic Community Plan (SCP) themes that may link to the proposal are as follows:

Theme 1 – A vibrant, active and healthy socially connected Community

1.2 Recreation, Sports and Leisure

1.3 Engagement of the Community

Theme 2 - A thriving local economy and economic base

2.4 Provide infrastructure that stimulates growth

Theme 3 – Natural & Built Environment

3.4 Enhancement of natural tourist destinations.

Consultation

Senior Management
President
Councillors

Comment

Under the Phase 3 Extension, the Shire of Dundas will receive a funding allocation of \$287,877. This funding will be available from **1 July 2023**, with construction completion due by **30 June 2024**. Nominations for Phase 3 Extension will open later in the year.

The following projects for the LRCI Phase 3 Extension are being proposed for Council's consideration:

LCRI Phase 3 Extension	Allocation
Youth Centre upgrade: Front accessibility entry, internal paint, computer nook, window treatment	\$ 55,000
Marks Park: Disability Access entry ramp. Accessible toilet and pathway to toilet. Remove and replace old play equipment.	\$ 150,000
Universal Access Toilet at Waste Facility, park bay and access path included.	\$ 25,000
Ngadjju Park. Redesign of park to Nature Play Park. Install 2 pieces of equipment. Resurface Basketball court. Reinstall BMX track, Landscape.	\$ 57,877
Total	\$ 287,877

The full allocation of \$287,877 will not be expended in this financial year however the approval is sort to ensure the Shire can nominate the projects early and commence preliminary works.

Voting Requirements

Absolute Majority

Officer Recommendation

That Council approve for the Chief Executive Officer to nominate to the Department of Infrastructure, Transport, Regional Development, Communications, and the Arts the following projects for the Local Roads and Community Infrastructure Program Phase 3 Extension once the Guidelines and Grants Agreements have been received:

LCRI Phase 3 Extension	Allocation
Youth Centre upgrade: Front accessibility entry, internal paint, computer nook, window treatment	\$ 55,000
Marks Park: Disability Access entry ramp. Accessible toilet and pathway to toilet. Remove and replace old play equipment.	\$ 150,000
Universal Access Toilet at Waste Facility, park bay and access path included.	\$ 25,000
Ngadju Park. Redesign of park to Nature Play Park. Install 2 pieces of equipment. Resurface Basketball court. Reinstall BMX track, Landscape.	\$ 57,877
Total	\$ 287,877

Moved: Cr. Patupis

Seconded: Cr. Hogan

Resolution

That Council approve for the Chief Executive Officer to nominate to the Department of Infrastructure, Transport, Regional Development, Communications, and the Arts the following projects for the Local Roads and Community Infrastructure Program Phase 3 Extension once the Guidelines and Grants Agreements have been received:

LCRI Phase 3 Extension	Allocation
Youth Centre upgrade: Front accessibility entry, internal paint, computer nook, window treatment	\$ 55,000
Marks Park: Disability Access entry ramp. Accessible toilet and pathway to toilet. Remove and replace old play equipment.	\$ 150,000
Universal Access Toilet at Waste Facility, park bay and access path included.	\$ 25,000
Ngadju Park. Redesign of park to Nature Play Park. Install 2 pieces of equipment. Resurface Basketball court. Reinstall BMX track, Landscape.	\$ 57,877
Total	\$ 287,877

Carried by: Absolute Majority

For: 5

Against: 0

10.4 Officers Reports

Agenda Reference & Subject	
10.4.1 Officers Reports	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Manager of Corporate and Community Services
Date of Report	19 th September 2022
Disclosure of Interest	Nil

Summary

That the Council receive the Works and Services, Corporate and Community Services, Youth and Recreation Services, and Tourism and Events Reports as contained in Papers Relating.

Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

Statutory Environment

Shire officers are required to deliver the activities, programs, works and services within the appropriate legislative requirements where applicable.

Policy Implications

Shire officers are required to deliver the activities, programs, works and services guided by and within the appropriate Shire policies and procedures where applicable.

Financial Implications

Shire officers are required to deliver the activities, programs, works and services within allocated budgets, and purchasing and procurement policies.

Strategic Implications

Shire officers deliver activities, programs, works and services to achieve the community outcomes identified within the Strategic Community Plan.

Consultation

CEO

Manager of Corporate and Community Services

Manager of Works and Services

Youth and Recreation Officer

Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas Council receive the Corporate and Community Services, Works and Services, and Youth and Recreation Services reports as contained in Papers Relating.

Moved: Cr. Warner

Seconded: Cr. Hogan

Resolution

That the Shire of Dundas Council receive the Corporate and Community Services, Works and Services, and Youth and Recreation Services reports as contained in Papers Relating.

Carried by: Simple Majority For: 5 Against: 0

10.5 Confidential Item

Recommendation

That the meeting proceeds behind closed doors to address Agenda Item 10.5.1 due to the item referring to staff matters.

Moved Cr: Hogan

Seconded Cr: Patupis

Resolution

That the meeting proceeds behind closed doors to address Agenda Item 10.5.1 due to the item referring to staff matters.

Carried by: Absolute Majority For: 5 Against: 0

The following participants exited the meeting at 4:40pm

Peter Fitchat	Chief Executive Officer
Pania Turner	Manager of Corporate and Community Services
Barry Hemopo	Manager Works & Services
Clara Viola	Executive Assistant
Latif Samadi	Information and Technology Officer
Leigh Morgan	Projects Officer
Brad Turner	Youth Officer
Members of the public	

Agenda Reference & Subject	
10.5.1 CEO Performance Review	
Location / Address	Shire of Dundas
File Reference	Personnel File CEO
Author	Manager Corporate and Community Services- Pania Turner
Date of Report	19 th September 2022
Disclosure of Interest	Financial Interest declared by the CEO

Committee Recommendation

That Council:

1. Notes that Mr Peter Fitchat's annual performance review as the Shire of Dundas Chief Executive Officer for the period September 2021 to August 2022 has been undertaken;

2. Endorses the overall rating of 'Exceeds Performance Requirements'.

3. Schedules the next annual review of the CEO's performance to be completed by 30 September 2023;

4. Endorses the updated performance criteria for the 2023 annual performance review; and

5. Reviews the CEO's Total Reward Package in accordance with the terms of the contract between Mr Fitchat and the Council, and within the requirements of the Salaries and Allowances Determination of 7 April 2022 (effective 1 July 2022).

Moved: Cr. Patupis

Seconded: Cr. Hogan

Council Resolution

Carried by: Simple Majority

For: 5

Against: 0

Recommendation

That the Council come from behind closed doors.

Moved: Cr. Patupis

Seconded: Cr. Hogan

Recommendation

That the Council come from behind closed doors.

Council Resolution

That the Council come from behind closed doors.

Carried by: Absolute Majority For: 5 Against: 0

The following participants returned to the meeting at 4:47pm

Peter Fitchat	Chief Executive Officer
Pania Turner	Manager of Corporate and Community Services
Barry Hemopo	Manager Works & Services
Clara Viola	Executive Assistant
Latif Samadi	Information and Technology Officer
Leigh Morgan	Projects Officer
Brad Turner	Youth Officer
Members of the public	

11. Elected Members Motions of Which Previous Notice Has Been Given

12. New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting

No items of urgent business were accepted for consideration by the President or by majority of the members of the Council:

13. Next Meeting

The next Ordinary Meeting of Council is scheduled to be held at 6pm on the 18th October AWST, in Norseman.

14. Closure of Meeting

There being no further business the Shire President will declare the meeting closed at: **4:54pm**