



## Norseman Woodlands to Eucla Coast

# Unconfirmed Minutes Ordinary Council Meeting 20<sup>th</sup> December 2022

### NOTICE OF MEETING

The next Ordinary Meeting of the Council will be held on 20<sup>th</sup> December in the Council Chambers at the Shire Administration office – Prinsep Street Norseman, commencing at **6:00 pm** to consider and resolve on the matters set out in the attached agenda.

All meetings are open to the public, except for matters raised by Council under "Confidential Items".

Members of the public may ask a question at an Ordinary Council meeting under "Public Question Time".

A handwritten signature in black ink, appearing to read "Peter Fitchat", is written over a light blue horizontal line.

Peter Fitchat  
Chief Executive Officer  
10 December 2022

UNCONFIRMED MINUTES for the ORDINARY Meeting of Council  
to be held in the Council Chambers at the Shire Administration Office –  
Prinsep Street Norseman on the **20<sup>th</sup> December 2022** commencing at **6:00pm AWST**

### Notes to Minutes

#### **PLEASE READ THE FOLLOWING IMPORTANT DISCLAIMER BEFORE PROCEEDING:**

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Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent, or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity who has an application before the Shire must obtain, and should only rely on, written notice of the Shires decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as representation by the Shire should be sought in writing and should make clear the purpose of the request.

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UNCONFIRMED

## 1. Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at: 6pm

This Ordinary Council Meeting will be video recorded to assist in the preparation of the minutes of the meeting.

### 1.1 Acknowledgment of Country

The Shire of Dundas recognises the Ngadju and Mirning as First Nations People in the Shire of Dundas, acknowledging them as traditional custodians and pay our respects to their Elders, past, present, and emerging.

### 1.2 Attendance at meetings by electronic means

The Shire President has been advised that Cr Patupis will be in Eucla, Western Australia when the meeting is held and have requested attendance by video conference, using Teams Meeting software, with other Councillors present at the meeting in accordance with Administration Regulation 14C and 14CA.

Cr Patupis will be at Eyre Highway, Eucla WA 6443

The Council must approve of the place that Cr Patupis is located as a "suitable place" that must be in a town site or other residential area at least 150 kilometres from where the meeting is being held.

### Recommendation

**That Cr Patupis be permitted to attend this meeting by video conference from Eucla, Western Australia, on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14C and 14CA.**

Moved: Cr Hogan

Seconded: Cr Warner

### Resolution

**That Cr Patupis be permitted to attend this meeting by video conference from Eucla, Western Australia, on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14C and 14CA.**

Carried by: Absolute Majority

For: 4

Against: 0

## 2. Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

### Financial Interests:

Cr JEP Hogan, item 10.3.3

Cr J Maloney, item 10.1.1

Proximity Interests:

Cr AR Patupis, item 10.1.3

Impartiality Interests: NilGifts Received by Councillors: Nil

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

**3. Record of Attendance of Councillors / Officers and Apologies.**

|               |                        |
|---------------|------------------------|
| Cr LG Bonza   | Shire President        |
| Cr AR Patupis | Deputy Shire President |
| Cr JEP Hogan  |                        |
| Cr SM Warner  |                        |
| Cr J Maloney  |                        |

|               |   |
|---------------|---|
| Peter Fitchat | Chief Executive Officer                     |
| Pania Turner  | Manager of Corporate and Community Services |
| Barry Hemopo  | Manager of Works and Services               |
| Clara Viola   | Executive Assistant                         |

**Apologies**

Cr VL Wyatt

**Public Gallery**

Kim Wills  
Christine Fry  
Tibbles Family  
Michelle Hindmarsh  
Des Macoll  
Julie Curtain  
Sharon Brown  
Ian Whisson  
Evan Whisson

**4. Applications for Leave of Absence.****5. Response to Previous Public Questions Taken on Notice.****6. Public Question Time.**

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

**6.1 Mosquito control**

Des Macoll, 34 Brockman, Norseman: Request for update of mosquito control in Norseman.

Response from Shire of Dundas CEO, Peter Fitchat: Informed that the Shire has commenced application of ProLink mosquito pellets in bodies of water around the town. ProLink pellets are recommended by the World Health Organisation and are target specific and do not harm mammals, birds, or beneficial predatory insects.

President Laurene: Shared a home method for mosquito control.

## 6.2 Dead trees

Christine Fry: Has noticed dead trees in front of the CEO's house and has asked the reason.

Response from CEO, Peter Fitchat: The Shire has investigated the weed control application procedures which may have impacted the trees. Where trees cannot be saved, they will be removed and replaced.

## 7. Confirmation of Minutes of Previous Meeting.

### 7.1 Minutes of the Ordinary Meeting of Council held on 22<sup>nd</sup> November 2022 be confirmed as a true and accurate record.

#### Recommendation

**That the minutes of the Ordinary Meeting of Council held on 22<sup>nd</sup> November 2022 be confirmed as a true and accurate record.**

Moved: Cr. Hogan

Seconded: Cr. Warner

#### Resolution

**That the minutes of the Ordinary Meeting of Council held on 22<sup>nd</sup> November 2022 be confirmed as a true and accurate record.**

Carried by: Simple Majority For: 5 Against: 0

## 8. Petitions, Deputations or Presentations.

### 8.1 Shire of Dundas Photographic Competition 2023 Winners

Award & Photographer

**Image of Excellence** – Julie Curtain. Julie has donated her prize money to the Norseman Seniors Christmas Dinner

#### **Norseman Woodlands to Eucla Coast**

1st Sharon Warner

2nd Nicky Whitby

#### **Norseman Today - Community**

1st Keana Buckley

2nd Jemma Pope

#### **Portraiture**

1st Keana Buckley

2nd Mandy Bridgeman

**Youth Awards**

1st Evan Whission  
 2nd Annabella Tibbles  
 3rd Molly Clark

President Laurene Bonza has acknowledged that Julie Curtain has donated her prize to the Christmas Party.

**9. Reports of Committees****9.1GVROC**

Council representatives Cr Bonza and Cr Warner

**9.2 WALGA**

Council representatives Cr Bonza and Cr Patupis

**9.3 Regional Roads Group**

Council representatives Cr Bonza and Cr Wyatt

**9.4 Roadwise**

Council representatives Cr Wyatt and Cr Warner

**9.5 Local Emergency Management Committee**

Council representatives Cr Bonza and Cr Patupis

President Laurene Bonza has informed that Reports of Committees will be presented at the next Ordinary Council Meeting.

**9.6 Announcements by Presiding Member without Discussion.**

President Laurene Bonza has acknowledged the work done by the Shire of Dundas` staff throughout the year 2022. The President also thanked Community for the participation at the Community Meeting on the 13<sup>th</sup> December 2022.

**10 Reports****10.1 Planning, Development, Health and Building**

Cr. Maloney exited the meeting at 6:13pm

| <b>Agenda Reference and Subject</b>  |   |
|--|---|
| <b>10.1.1 Request To Amend the Development Approval (Db 05/2021) Granted for Mining Workforce Accommodation Upon 128 Prinsep Street Norseman</b> |   |
| Location / Address   | Lot 280 on Deposited Plan 222910 (HN 128) Prinsep Street Norseman               |
| File Reference   | DB 5/2021   |
| Author   | Anthony Dowling, Dowling Giudici + Associates (DG+A) - Town Planning Consultant |



|                        |  |
|------------------------|--|
| Date of Report         | 15 December 2022                                       |
| Disclosure of Interest | DG+A receives consulting fees from the Shire of Dundas |

### Summary

Approval is sought by RAMS Pty Ltd (the proponent) to amend development approval DB 05/2021 to develop 7 self-contained mining workforce accommodation units upon 128 Prinsep Street Norseman.

The amendments primarily comprise increasing the rear boundary setback of the subject land to accommodate an onsite effluent disposal system in lieu of connecting the approved development to the wastewater treatment plant at 51 Richardson Street Norseman; relocating the proposed BBQ facility adjacent to the proposed onsite laundry; deleting the condition requiring provision of an onsite kitchenette; and an extension of time to submit the required landscaping plan.

It is recommended that the proposed amendments be approved.

### Background

At its December 2021 Ordinary Meeting Council unanimously granted conditional development approval (DB 05/2021) for the development of 7 self-contained dwelling units in a two-storey configuration upon the aforementioned land located within the Norseman townsite.

A location map of the approved development site is provided at **Attachment 1** to the papers relating. A copy of the determination notice granting development approval is provided at **Attachment 2** to the papers relating.

Since the granting of development approval, the proponent has proposed a number of minor amendments to the design and layout of the currently approved development design, which are outlined in the section following.

### Proposal

The proponent has made application to amend the current development approval (DB 05/2021) Council granted to develop 7 self-contained dwelling units upon the subject land.

The proposed amendments comprise:

- (1) Increasing the rear boundary setback of the 2 storey accommodation building from 3.14 metres to 12 metres in order to provide a sufficiently-sized onsite effluent disposal area within the rear setback area of the subject land—this requires modification of current approval condition (iii);
- (2) Relocation of the BBQ area to be adjacent to the proposed laundry;
- (3) Modifying current approval condition (v) which requires the provision of onsite storage for the storage, pickup and delivery to the subject site of dirty and clean linen;
- (4) Modifying current approval condition (vii) which requires the submission of landscaping plan prior to the issue of a building permit; and

- (5) Deletion of current approval condition (vi) requiring the provision of a 'communal' kitchenette;

A copy of the revised development plans reflecting the proposed amendments/modifications are provided at **Attachment x.3** to this agenda.

In respect to (1) above the proponent advises that it is not cost effective nor feasible for the development to be connected to the existing wastewater treatment plant provided at 51 Richardson Street Norseman, hence the proposal for an onsite effluent disposal system in lieu.

To this end, RAM has engaged a plumber who will lodge a separate application for approval of a suitable onsite effluent disposal system should Council approve the revised development plans under consideration here.

The proponent suggests condition (iii) of the current development approval be amended as follows:

*"Prior to occupation, the development being connected to an onsite effluent disposal to be approved separately in writing by the Chief Executive Officer."*

In respect to (2) above relocation of the BBQ area adjacent to the proposed laundry (which will provide a wash basin for the washing of crockery and cutlery etc used in association with the BBQ facility) is for the convenience of the occupiers.

In respect to (3) above, the proposed laundry will provide for onsite laundry washing and storage etc without the need for laundry to be picked up and taken offsite for washing, ironing etc.

To this end the proponent suggests condition (v) of the current development approval be amended as follows:

*"Prior to occupation, the proposed laundry shall be constructed in accordance with the approved plans: Drawing No. 21-116-SK-50- A (Revision A)."*

In respect to (4) above an extension of time is requested to submit the required landscaping plan within 3 months of the date of approving the amended development approval due to difficulties being experienced by the proponent in procuring landscape services and appropriate native plants for the landscaping.

Additionally, the proponent advises that there is an urgent need for this accommodation to be made available for occupation by workers sooner rather than later and cannot wait until the site landscaping is completed.

To this end the proponent suggests condition (vii) of the current development approval be amended as follows:

*"A landscaping plan shall be lodged within 3 months from the date of this revised condition/approval. All landscaping shall be in accordance with a landscaping plan approved separately in writing by the Chief*

*Executive Officer."*

In respect to (5) above deletion of the required kitchenette is sought for the following reasons:

- (i) The Shire does have any specifications requiring a sink or kitchen for workers accommodation;
- (ii) The Shire's consulting building surveyor has confirmed that a Class 3 building (the approved workforce accommodation) is not required to have a kitchen or laundry facility;
- (iii) Occupants of the dwellings will largely, consume meals off-site most of the time, apart from the occasional onsite BBQ;
- (iv) The condition relates to a building issue that should be assessed as part of the separate permit and occupancy process. It is not appropriate to impose this as a condition of the planning consent;
- (v) The condition is onerous and does not relate directly to any need for cooking facilities, especially given occupants are likely to consume meals off-site most of the time; and
- (vi) There is a fully functioning sink in the laundry.

#### Statutory Environment

- *Planning and Development (Local Planning Schemes) Regulations 2015 ('LPS Regs')*
- *Shire of Dundas Local Planning Scheme No. 2 ('LPS 2')*

Regulation 77 in Schedule 2 of the **LPS Regs** allows for an owner of land (or its agent etc) to apply to the local government which granted development approval to a development to amend or delete any condition to which the approval might be subject.

Such an application is required to be dealt with pursuant to Part 8 of the **LPS Regs**, ie. as if it were a new application for development approval—although the local government can also waive such requirements if it considers the proposed amendments are of a minor nature.

Regulation 77 (4) enables the local government to determine the application with or without conditions, or to refuse to approve the application.

#### Public Advertising

The original development application was publically advertised for a period of 28 days. During that period no submissions on the proposal were received.

Having regard to this, and the minor nature of the proposed amendments, further advertising of the revised plans and proposed amendments to the current development approval is considered unwarranted.

#### Consultation

Again, given the minor nature of the proposed amendments—and that it is unlikely that the proposed amendments will affect the jurisdiction and/or responsibilities of relevant government authorities and agencies previously consulted on the original development application—it is deemed unwarranted to refer the revised development plans to those government authorities and agencies in this instance for their further consideration and comment.

#### Policy Implications

The Shire has no local planning policies that apply to the proposed development.

#### Financial Implications

There are no specific financial implications for the Shire of Dundas relating to the proposal.

#### Strategic Implications

The strategic community plan themes that may link to the proposal are as follows:

#### **Economic Development and Financial Sustainability – Goal 4**

*A thriving local economy & economic base supports economic growth and business opportunity.*

#### *4.2 Opportunity for Economic Diversification and Growth*

4.2.1 A vibrant economy that supports opportunities for mining, industry, creative and cultural industries, tourism, shopping and business

4.2.2 Attracting new businesses, and supporting existing businesses, is to encourage through promotion of the area as an attractive and viable place to work and live.

4.2.3 Assist in the provision of infrastructure that encourages business development and opportunity.

#### Comment

The Shire's Environmental Health consultant has reviewed the revised site development plan and the proposed amendments to condition numbers (iii) and (v) of development approval DB 05/2021 and has advised of no objection to the proposed amendments.

Neither is any objection raised to amending condition (vii) due to the circumstances cited by the proponent.

The Shire's Environmental Health consultant has similarly reviewed the request to delete condition number (vi) of development approval DB 05/2021 (the **kitchenette**) and concurs with the proponent's reasoning for deletion of this condition.

Initially, the grounds for requiring condition (vi) was on the basis that it was difficult to conceive that occupants of 128 Prinsep Street would walk to RAM's proposed kitchen, tavern, and takeaway food outlet at 94-98 Prinsep Street to return any unwashed cutlery, utensils etc used for cooking and consuming onsite meals and refreshments (especially in the absence of any proposed communal sink/wash basin).

Given that the proposed development at 128 Prinsep Street will now comprise a laundry sink (which can be used to wash crockery and cutlery etc) the requirement for a communal kitchenette is no longer deemed warranted (although ideally, it should still be considered desirable).

#### Determination Options

In determining the application Council has the option of:

- A. Approving the proposed amendments to the current development approval (DB 05/2021) subject to no or further additional (relevant) conditions; or
- B. Refusing to approve the application to amend the current development approval.

It is recommended that the application to amend the current development approval be approved as requested.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

##### **That Council:**

1. Having regard to regulation 64 (c) in Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 determines that advertising of the application to amend the current development approval DB 05/2021 to develop workforce accommodation upon lot 280 on DP 222910 (HN 128) Prinsep Street Norseman is not warranted;
2. Having regard to regulation 66 (1) in Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 determines that referral of the application to amend the current development approval DB 05/2021 to develop workforce accommodation upon lot 280 on DP 222910 (HN 128) Prinsep Street Norseman to any statutory, public or planning authority for objections and recommendations is not warranted;
3. Pursuant to regulation 77 in Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015, APPROVE amendments to the development approval (DB 05/2021) granted for the development of workforce accommodation upon lot 280 on DP 222910 (HN 128) Prinsep Street Norseman, generally in accordance with the following plans/drawings:
  - A. Andre Melville Building Design and Drafting Services Drawing No. 21-116-WD-1.03-H  
(Revision H) – **Site Plan**
  - B. Andre Melville Building Design and Drafting Services Drawing No. 21-116-WD-1.04-G (Revision G) – **Site Ground Floor Plan**
  - C. Andre Melville Building Design and Drafting Services Drawing No. 21-116-WD-1.05-E (Revision E) – **Site First Floor Plan**
  - D. Andre Melville Building Design and Drafting Services Drawing No. 21-116-WD-1.06-F (Revision F) – **Elevations**
  - E. Andre Melville Building Design and Drafting Services Drawing No. 21-116-WD-1.07-B – **Section**
  - F. Andre Melville Building Design and Drafting Services Drawing Nos. 21-116-SK-50-A – **BBQ/Laundry Building Plan**
  - G. Andre Melville Building Design and Drafting Services Drawing Nos. 21-116-SK-51-A – **BBQ/Laundry Building Elevations**

and subject to the following **conditions**:

- (i) The proposed car park, vehicle crossover, and paths as depicted on the aforementioned **Site Plan** being implemented to the specifications and satisfaction of the Shire, prior to first occupancy of the workforce accommodation;
- (ii) The development being connected to a stormwater disposal system designed and installed to the specifications and satisfaction of the Shire of Dundas, prior to first occupancy of the workforce accommodation;

- (iii) The development being connected to an onsite effluent disposal system to the satisfaction of the Shire of Dundas and prior to first occupancy of the workforce accommodation;
- (iv) Provision of a waste storage enclosure, designed to the specifications and satisfaction of the Shire of Dundas, prior to first occupancy of the workforce accommodation;
- (v) The proposed laundry being designed to the specifications and satisfaction of the Shire of Dundas, prior to first occupancy of the workforce accommodation;
- (vi) A landscaping plan to the specifications and satisfaction of the Shire of Dundas being submitted within 3 months of the date of this amended development approval; and
- (vii) The proposed fencing around the perimeter of the subject site is to be designed and installed to the specifications and satisfaction of the Shire of Dundas, and prior to first occupancy of the workforce accommodation.

#### **Advice Notes**

1. If the approved development has not been fully developed within 2 years from the approval date, the approval will expire and be of no further effect.  
  
The approval may be extended beyond the approval expiry period where a request has been received and approved by the Shire of Dundas within 3 months of the approval expiry date;
2. The Shire's consulting Environmental Health Officer is to be consulted for details for compliance with condition numbers (iii), (iv) and (v);
3. The Water Corporation advises that:
  - (i) Any water main extensions required for the proposed development are to be laid within existing road reserves; and
  - (ii) Building approval will also be required to be obtained from its Building Services section.

Moved: Cr. Patupis

Seconded: Cr. Warner

#### **Resolution**

#### **That Council:**

1. **Having regard to regulation 64 (c) in Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 determines that advertising of the application to amend the current development approval DB 05/2021 to develop workforce accommodation upon lot 280 on DP 222910 (HN 128) Prinsep Street Norseman is not warranted;**
2. **Having regard to regulation 66 (1) in Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 determines that referral of the application to amend the current development approval DB 05/2021 to develop**

workforce accommodation upon lot 280 on DP 222910 (HN 128) Prinsep Street Norseman to any statutory, public or planning authority for objections and recommendations is not warranted;

3. Pursuant to regulation 77 in Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015, APPROVE amendments to the development approval (DB 05/2021) granted for the development of workforce accommodation upon lot 280 on DP 222910 (HN 128) Prinsep Street Norseman, generally in accordance with the following plans/drawings:

- A. Andre Melville Building Design and Drafting Services Drawing No. 21-116-WD-1.03-H  
(Revision H) – Site Plan
- B. Andre Melville Building Design and Drafting Services Drawing No. 21-116-WD-1.04-G (Revision G) – Site Ground Floor Plan
- C. Andre Melville Building Design and Drafting Services Drawing No. 21-116-WD-1.05-E (Revision E) – Site First Floor Plan
- D. Andre Melville Building Design and Drafting Services Drawing No. 21-116-WD-1.06-F (Revision F) – Elevations
- E. Andre Melville Building Design and Drafting Services Drawing No. 21-116-WD-1.07-B – Section
- F. Andre Melville Building Design and Drafting Services Drawing Nos. 21-116-SK-50-A – BBQ/Laundry Building Plan
- G. Andre Melville Building Design and Drafting Services Drawing Nos. 21-116-SK-51-A – BBQ/Laundry Building Elevations

and subject to the following conditions:

- (i) The proposed car park, vehicle crossover, and paths as depicted on the aforementioned Site Plan being implemented to the specifications and satisfaction of the Shire, prior to first occupancy of the workforce accommodation;
- (ii) The development being connected to a stormwater disposal system designed and installed to the specifications and satisfaction of the Shire of Dundas, prior to first occupancy of the workforce accommodation;
- (iii) The development being connected to an onsite effluent disposal system to the satisfaction of the Shire of Dundas and prior to first occupancy of the workforce accommodation;
- (iv) Provision of a waste storage enclosure, designed to the specifications and satisfaction of the Shire of Dundas, prior to first occupancy of the workforce accommodation;
- (v) The proposed laundry being designed to the specifications and satisfaction of the Shire of Dundas, prior to first occupancy of the workforce accommodation;
- (vi) A landscaping plan to the specifications and satisfaction of the Shire of Dundas being submitted within 3 months of the date of this amended development approval; and

- (vii) The proposed fencing around the perimeter of the subject site is to be designed and installed to the specifications and satisfaction of the Shire of Dundas, and prior to first occupancy of the workforce accommodation.

#### Advice Notes

1. If the approved development has not been fully developed within 2 years from the approval date, the approval will expire and be of no further effect.

The approval may be extended beyond the approval expiry period where a request has been received and approved by the Shire of Dundas within 3 months of the approval expiry date;

2. The Shire's consulting Environmental Health Officer is to be consulted for details for compliance with condition numbers (iii), (iv) and (v);
3. The Water Corporation advises that:
  - (i) Any water main extensions required for the proposed development are to be laid within existing road reserves; and
  - (ii) Building approval will also be required to be obtained from its Building Services section.

Carried by: Simple Majority For: 4 Against: 0

Cr. Maloney returned to the meeting at 6:18pm

| <b>Agenda Reference &amp; Subject</b>   |   |
|---|---|
| <b>10.1.2 Request to Acquire Lot 933 On Deposited Plan 205165 In Freehold. Case: 2202777 File: 02205-1934</b> |   |
| Location / Address  | LOT 933 ON DEPOSITED PLAN 205165 Norseman |
| File Reference  | A1018                                     |
| Author  | Chief Executive Officer - Peter Fitchat   |
| Date of Report  | 15 <sup>th</sup> December 2022            |
| Disclosure of Interest  | Nil                                       |

#### Summary

REQUEST TO ACQUIRE LOT 933 ON DEPOSITED PLAN 205165 IN FREEHOLD

Case: 2202777 File: 02205-1934

#### Background

The Department of Planning, Lands and Heritage is considering a proposal by the lessees of Lot 933 on Deposited Plan 205165 (Lease 137465) to acquire the aforementioned land in Freehold.

Lot 933 on Deposited Plan 205165, at 1 Mines Road in Norseman, is zoned 'Residential' according to the Shire of Dundas' Local Planning Scheme.

A copy of the maps is included in the papers relating.

#### Statutory Environment



Department of Lands, Shire of Dundas Town Planning Scheme No 2

Land Administration Act 1997

#### Policy Implications

Town Planning Scheme No 2

#### Financial Implications

There are nil costs to the Shire in relation to freeholding land. However freehold may be more advantageous in rating issues as the Shire has more avenues available in relation to the recovery of outstanding rates.

#### Strategic Implications

### **Economic Development and Financial Sustainability – Goal 4**

*A thriving local economy & economic base supports economic growth and business opportunity.*

#### *4.2 Opportunity for Economic Diversification and Growth*

4.2.1 A vibrant economy that supports opportunities for mining, industry, creative and cultural industries, tourism, shopping and business

4.2.2 Attracting new businesses, and supporting existing businesses, is to encourage through promotion of the area as an attractive and viable place to work and live.

4.2.3 Assist in the provision of infrastructure that encourages business development and opportunity.

#### Consultation

CEO Peter Fitchat

Department of Planning Lands and Heritage

#### Comment

There are no implications to the Shire in relation to whether land is freehold or there are leasing arrangements with the Department of Lands. Both are subject to the provisions of the town planning scheme and other legislative requirements, but the outcome for the lessor and the Shire would be more beneficial in retaining people in our community.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That the Council delegate the CEO to advise the Department of Planning, Lands and Heritage that the Shire of Dundas has no objection to the conversion of LOT 933 ON DEPOSITED PLAN 205165 IN FREEHOLD Case: 2202777 File: 02205-1934 to Freehold subject to the applicant being advised that any development of the land must be in accordance with the provisions of the Shire of Dundas Town Planning Scheme.**

Moved: Cr. Patupis

Seconded: Cr. Hogan

### Resolution

That the Council delegate the CEO to advise the Department of Planning, Lands and Heritage that the Shire of Dundas has no objection to the conversion of LOT 933 ON DEPOSITED PLAN 205165 IN FREEHOLD Case: 2202777 File: 02205-1934 to Freehold subject to the applicant being advised that any development of the land must be in accordance with the provisions of the Shire of Dundas Town Planning Scheme.

Carried by: Simple Majority For: 5 Against: 0

Cr. Patupis exited the meeting at 6:19pm

| <b>Agenda Reference &amp; Subject</b>   |                                |
|---|--------------------------------|
| <b>10.1.3 MOU between the Shire of Dundas and Western Green Energy Hub Pty Ltd (WGEH)</b> |                                |
| Location / Address  | Shire of Dundas                |
| File Reference  |                                |
| Author  | Chief Executive Officer        |
| Date of Report  | 16 <sup>th</sup> December 2022 |
| Disclosure of Interest  | Nil                            |

### Summary

The purpose for which MOU is established is to enhance service delivery and infrastructure for our collective and individual communities and to achieve this in a sustainable, cost effective model for sharing of resources and outcomes.

### Background

WGEH:

1. is presently investigating the development of a renewable energy facility ('green hydrogen') and associated support facilities (wharf, desalination plant, workshops, villages) within the Shire of Dundas;
2. has identified unallocated Crown land (UCL) located partially within the district of Nurina, wholly within the district of Mundrabilla, and near the town of Eucla, as the preferred location for the development of the facility;
3. seeks to identify and draw upon – in the first instance - local/regional community capacity, services, and resources available to support the development and operation of the facility.

### Statutory Environment

Department of Lands, Shire of Dundas Town Planning Scheme No 2

Land Administration Act 1997

### Policy Implications

Town Planning Scheme No 2

### Financial Implications

There are nil costs to the Shire in relation to freeholding land. However freehold may be more advantageous in rating issues as the Shire has more avenues available in relation to the recovery of outstanding rates.

### Strategic Implications

#### **Economic Development and Financial Sustainability – Goal 4**

*A thriving local economy & economic base supports economic growth and business opportunity.*

#### *4.2 Opportunity for Economic Diversification and Growth*

4.2.1 A vibrant economy that supports opportunities for mining, industry, creative and cultural industries, tourism, shopping and business

4.2.2 Attracting new businesses, and supporting existing businesses, is to encourage through promotion of the area as an attractive and viable place to work and live.

4.2.3 Assist in the provision of infrastructure that encourages business development and opportunity.

### Consultation

Councillors, CEO, Planning Consultant Tony Dowling and Senior Management of Western Green Energy Hub PTY LTD.

### Comment

#### PURPOSE AND SCOPE

The purpose of this MOU is to formalise the relationship between WGEH and Shire of Dundas to create a framework within which the parties will: -

Collaborate in the development of WGEH projects within the Shire of Dundas;

1. Investigate and develop a local/regional workforce development strategy to procure an appropriate-trained and/or readymade prospective workforce to develop, operate and maintain the facility;
2. Together with the State, collaborate and cooperate in either expanding the Eucla townsite and/or identify the location of and establish a new town (or series of villages) within the Nurina and/or the Mundrabilla districts, from which a future workforce can be drawn from;
3. To identify and make available infrastructure and services which may be shared, especially where cost savings may occur, or value can be enhanced;
4. Wherever deemed appropriate, to collaborate and cooperate with each other on other identified mutually beneficial projects that can improve the coordination and delivery of regional development initiatives geared toward the betterment of Shire of Dundas, and Western Australia generally; and
5. Develop and implement policies and practices that support strong, stable and socially-connected communities.

#### SHARED DESIRED OUTCOMES

1. A sustainable and renewable energy industry;

2. A socially-connected workforce;
3. A stable family-based environment for the workforce and their families;
4. A thriving, prosperous, and sustainable Eucla community;
5. Thriving, prosperous new town or villages (if developed);
6. An enhanced and prosperous regional economy; and
7. Maintaining the existing natural landscape character and setting of the region, especially the scarp and the coast located between Madura and the WA/SA border

#### KEY COMMITMENTS

The parties agree to commit to:

- a. pursue the purpose of this MOU through co-operation and regular communication;
- b. provide access to all relevant information to stakeholders including prospective and engaged project contractors for the purpose of developing solutions pursuant to the purpose of this MOU and for achieving the desired outcomes;
- c. identifying opportunities for new programs and reviewing existing programs where necessary for the implementation of the MOU and to achieve the desired outcomes;
- d. resolve any differences in implementation through ongoing dialogue and negotiation;
- e. apply their best efforts and work collaboratively to achieve the desired outcomes.

For its part WGEH will: -

- a. assist to identify new opportunities within the new industry to attract employees to establish a permanent workforce that will be living in the Shire of Dundas.
- b. facilitate the identification of willing potential workers from the regions' current underemployed and unemployed labour force and review their current skills and qualifications
- c. assist where required in the establishment of site-specific training services and programs in the region to ensure prospective workers are site ready for WGEH operations related to the Dundas Area; and
- d. work with government departments, training providers, educators, airport operators and key stakeholders to facilitate the objectives of this agreement.
- e. Implement the Project's 'Workforce Housing and Accommodation Plan', to be endorsed by Council in \_\_\_\_\_ and noting the following key points:
  - i. Work in partnership to establish a town suitable to accommodate the potential workforce instead of FIFO.
  - ii. If FIFO is required or any other need to use the existing Airstrip then Council would like to work with WGEH to establish an user agreement with WGEH and Council to cover maintenance and required upgrade costs associated with the increased needs of this airstrip in Eucla.
  - iii. WGEH will engage with existing accommodation providers, particularly while the WGEH Project is being constructed, with the primary options for temporary accommodation as listed within the Workforce Housing and Accommodation Plan to be finalised.

- iv. Continue to collaborate with Council to expand available housing stock in Eucla in the medium to longer term. WGEH may be able to facilitate refurbishment of existing assets or expansions of existing facilities on the basis of a mutual benefit to individual owners or Council infrastructure.
  - v. Need to establish mechanisms to track rental prices with Council for Eucla and surrounding suburbs.
  - vi. Work with Council on general funding opportunities i.e. grants etc
  - vii. Work with the Council on how to implement measures to incentivise owners of vacant properties to improve or redevelop their sites, e.g. commitment to longer term leases following appropriate improvements having been made
  - viii. Work with Council to establish a cost recovery process where our standard fees and charges don't cover direct cost incurred by the community through the Shire of Dundas processes in assisting this project to establish.
- f. Implement the Project's 'Community and Stakeholder Plan', to be endorsed by Council in \_\_\_\_\_, and noting the following key points
- i. Maintain frequent dialogue with Council to discuss status of community engagement i.e. discussions with landowners, newsletters, website (planned updates to website), public information sessions
  - ii. As Project move towards construction and then operations, noting the anticipated workforce numbers over time, continue to collaborate with Shire of Dundas and service providers regarding potential project impacts on primary healthcare, education services, childcare and housing to be addressed in the Community Stakeholder Plan

For its part the Shire of Dundas will:-

- a. assist WGEH with the formulation of industry lead training programs to ensure workers are site-ready for work at WGEH within the Shire of Dundas;
- b. assist with providing access to all relevant community project stakeholders for the purpose of sharing information to assist in developing solutions pursuant to the purpose of this MOU; and
- c. work with WGEH to develop and implement policies and practices that support strong connected communities and provide sustainable outcomes for the families of worker

#### PERIOD AND REVIEW

This MOU is intended to provide a platform for an ongoing working relationship between the parties and industry participants for the next five (5) years, with a commitment to review the MOU annually on the anniversary date of signing by the parties.

#### WORKING TOGETHER

Shire of Dundas and WGEH agree:

- a. to pursue the purpose of the MOU in this period of co-operation.
- b. to maintain regular communications to ensure practical implementation of programs necessary to achieve the desired outcomes; and
- c. not to make any public announcements and press releases concerning matters within the ambit of or relating to the MOU without prior written agreement of the other party.

## CONFIDENTIAL INFORMATION

Shire of Dundas will not, without the prior written approval of WGEH, disclose to any person other than Shire of Dundas personnel as required, any WGEH Confidential Information. In giving written approval WGEH may impose such terms and conditions as it deems fit.

The obligation on Shire of Dundas under this clause is taken to have been not breached where the information referred to is legally required to be disclosed.

Shire of Dundas will, while utilising any WGEH information, unless otherwise required by applicable law, maintain the confidentiality of WGEH Confidential Information and must not disclose, or cause or permit it to be disclosed to any person, and must not use such information for any purpose not directly associated with the activities related to this MOU.

Both Parties agree;

- a. to use Confidential Information held or controlled by it for the purposes for which it is collected and for fulfilling its obligations under this MOU;
- b. take all reasonable measures to ensure that Confidential Information in their possession or control in connection with this MOU is protected against loss and unauthorised access, use, modification, or disclosure.

## GENERAL

- a. This MOU is not intended to be legally binding but is intended to provide a framework within which specific programs can be implemented to achieve desired outcomes.
- b. The parties agree to abide by the requirements of the Privacy Act and related legislation and regulations in relation to any personal information which may be shared or disclosed between the agencies subject to specific authority from the persons concerned.

### Voting Requirements

Simple Majority

### Officer Recommendation

**That the Shire of Dundas endorse the draft MOU between the Shire of Dundas Green Energy Hub PTY LTD and authorise the use of the Common Seal and delegate the Shire President and the CEO to sign the MOU on behalf of the Shire of Dundas.**

Moved: Cr. Warner

Seconded: Cr. Hogan

### Resolution

**That the Shire of Dundas endorse the draft MOU between the Shire of Dundas Green Energy Hub PTY LTD and authorise the use of the Common Seal and delegate the Shire President and the CEO to sign the MOU on behalf of the Shire of Dundas.**

Carried by: Simple Majority

For: 4

Against: 0

Cr. Patupis returned to the meeting at 6:21pm

## 10.2 Members and Policy

| <b>Agenda Reference &amp; Subject</b>          |   |
|--|---|
| <b>10.2.1 Receive the Information Bulletin</b> |   |
| Location / Address                             | Shire of Dundas                         |
| File Reference                                 | PE.ME.2                                 |
| Author   | Chief Executive Officer - Peter Fitchat |
| Date of Report                                 | 13/12/2022                              |
| Disclosure of Interest                         | Nil                                     |

### Summary

For Council to consider receiving the Information Bulletin for **5<sup>th</sup> December 2022**.

### Background

The Councillors' Information Bulletin for the period ending 5<sup>th</sup> December was completed and circulated to Councillors.

### Statutory Environment

#### *Local Government Act 1995*

1. Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
2. Section 3.1 – Provides that the general function of the local government is to provide for the good governance of persons in its district.

### Policy Implications

Council has no policies in relation to this matter.

### Financial Implications

The recommendation of this report has no financial implications for Council.

### Strategic Implications

Informing Elected Members with respect to matters impacting on their roles, responsibilities and decision making as the Shire of Dundas Council.

### Consultation

The IB Report is prepared in consultation with Senior Officers

### Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

The Information Bulletin contains confidential elements and is not a public document, it is distributed to Councillors and senior officers only and is not for public release.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That Council receive the monthly Councillors' Information Bulletin for the period ending 5<sup>th</sup> December 2022 as included in confidential papers relating.**

Moved: Cr. Hogan

Seconded: Cr. Maloney

#### Resolution

**That Council receive the monthly Councillors' Information Bulletin for the period ending 5<sup>th</sup> December 2022 as included in confidential papers relating.**

Carried by: Simple Majority For: 5 Against: 0

| <b>Agenda Reference &amp; Subject</b>   |                                    |
|---|------------------------------------|
| <b>10.2.2 Shire of Dundas Bushfire Risk Management Plan Endorsement statement</b> |                                    |
| Location / Address  | Shire of Dundas                    |
| File Reference  | ES.PL.2                            |
| Author  | Bushfire Risk Planning Coordinator |
| Date of Report  | 12 <sup>th</sup> December 2022     |
| Disclosure of Interest  | Nil                                |

#### Summary

For the Council to consider and formally adopt the Shire of Dundas Bushfire Risk Management Plan, 2022 – 2027 **Endorsement Statement**, and be advised of amendments sought to the plan following further consultation with Main Roads and Ngadju Conservation.

#### Background

The draft Bushfire risk management plan was presented and approved by absolute majority Council on the 15<sup>th</sup> November 2022 as minuted , published at Council website.

As per resolution Council sought the CEO to

***“prepare an endorsement statement to be inserted into the BRMP Plan.”***

As a living plan the Shire Administration has continued to engage with stakeholders. Main Roads and Ngadju Conservation have made further comment on the plan that improves its application.



### Statutory Environment

Section 17(1) of the Emergency Management Act 2005 (EM Act) provides for the State Emergency Management Committee (SEMC) to arrange for the preparation of the State emergency management policies.

The SEMC has prepared the "Procedure; State Emergency Management. A strategic framework for emergency management in Western Australia. V3.01. October 2021".

The procedure requires Local Governments to prepare Emergency Risk Management Plans for hazards relevant to their locality. The procedure provides for modified NERAG for most hazards including Bushfire and a specialised risk criteria (BRMP Guidelines and Template) for 45 listed local government areas considered as having high or extreme bushfire risk.

The Shire of Dundas is **not** one of those listed 45 local government areas.

### Policy Implications

#### T.1 Bushfire Control Policy

### Financial Implications

The approved annual 2021/22 annual budget had allocations for the development of the Bushfire Risk Management Plan. This funding is based on a Grant allocation from the Department of Fire and Emergency Services. Currently DFES are withholding the progress payment of \$148,203 on the grant for 21/22.

### Strategic Implications

The Bushfire Risk Management Plan 2022-2027 is the lead strategic document on bushfire risk that will inform the decisions, actions and services that Shire of Dundas and stakeholders through the LEMC will deliver over the next five years.

### Consultation

Since adoption of the Bushfire Risk Management Plan, two parties, Main Roads and Ngadju Conservation have sought further engagement with Council on elements in the plan.

### Comment

#### 1. Proposed endorsement

*This Bushfire risk management plan has been prepared using a combination of the Bushfire Risk Management Planning Guidelines and the West Australian Emergency Risk Assessment Guidelines.*

*This approach has been undertaken as it incorporates the recent finding of the review of the Bushfire Risk Management Guidelines that found improvements were required in;*

- *Evaluation and metrics - improved bushfire risk measures, and better methods of measuring risk reduction.*
- *Process and integration - dynamic risk assessments, better integration of BRM planning within local governments, emergency management arrangements and across the different business areas in the DFES.*

- *Stakeholder engagement and partnerships - facilitating stakeholder engagement, consultation, risk education and partnerships.*
- *Community engagement - facilitating community engagement in BRM and community risk education.”*

*The Office of Bushfire Risk management has advised that the plan to some extent address's these required improvements and it is Councils view this plan will better serve the community with these improvements included and serves as the basis for Councils endorsement.*

2. Main Roads are supportive of the plan but have sought some changes with regard to;
  - Level of detail in actions regarding fine fuels, heavy haulage trucks and tree management as these need to be managed on a case by case basis.
  - Removal of actions to manage Bushfire rating signs as they are not their responsibility
  - Removal of action to investigate by-pass as not pertinent.
3. Ngadju Conservation are supportive of the plan but have sought some changes with regard to
  - Terminology when describing people or lands
  - The framing of extent of cultural connections to place, sites and land
  - The over use and reproduction of material from Ngadju Kala report.
  - Some referencing errors
  - Describing the roles of traditional owners, Ngadju Conservation and Ngadju Native Title holders in fire management.

#### Voting Requirements

Absolute Majority

#### Officer Recommendation

**That the Shire of Dundas Council:**

1. **Consider and adapt or adopt the endorsement statement**
2. **Request that the Chief Executive Officer:**
  - 2.1 **Update BRMP and Community BRMP including endorsement statement and stakeholder consultation.**
  - 2.2 **Then give local public notice that the Bushfire Risk Management Plan has been amended and**
  - 2.3 **Then publish the Community Bushfire Risk Management Plan on the Shire of Dundas website.**

Moved: Cr. Patupis

Seconded: Cr. Hogan

#### Resolution

**That the Shire of Dundas Council:**

1. **Consider and adapt or adopt the endorsement statement**
2. **Request that the Chief Executive Officer:**
  - 2.1 **Update BRMP and Community BRMP including endorsement statement and stakeholder consultation.**
  - 2.2 **Then give local public notice that the Bushfire Risk Management Plan has been amended and**

**2.3 Then publish the Community Bushfire Risk Management Plan on the Shire of Dundas website.**

Carried by: Absolute Majority For: 5 Against: 0

The President, Laurene Bonza, acknowledged that the CEO, Peter Fitchat, informed that the BRMP will be amended, and it will be presented to Councillors for approval before publishing.

| <b>Agenda Reference &amp; Subject</b>               |  |
|---|--|
| <b>10.2.3 WALGA Best Practice Governance Review</b> |  |
| Location / Address                                  | 88-92 Prinsep Street, Norseman WA 6443 |
| File Reference                                      | FM.PO.1                                |
| Author  | CEO Peter Fitchat                      |
| Date of Report                                      | 16/12/2022                             |
| Disclosure of Interest                              | Nil                                    |

### Summary

For the Council to consider the 5 options and advise GVROC by the 23rd of December 2022 of the council selected option.

### Background

The Governance Principles were endorsed by State Council at a special meeting on 22nd August, before being endorsed by members at the 2022 AGM. Since then, the Best Practice Governance Review Steering Committee have finalised a Consultation Paper, which has been circulated to all Local Governments seeking a Council endorsed position on the five model options presented in the paper by 23 December.

The Steering Committee – chaired by the President and comprising State Councillors, Elected Members and Local Government CEOs – has undertaken a significant body of work to get to this point, which is contained in the [Background Paper](#) attached at papers relating.

In addition to the request for Council endorsed positions on the model options, independent research will also be undertaken in the form of a survey of all Elected Members and Chief Executive Officers.

An overarching timeline for the Review is available on the [website](#). Broadly, the intention is for the Steering Committee to reconvene in early 2023 to consider Council endorsed feedback as well as the results of the independent research.

The Steering Committee will put forward recommendations to be considered by State Council at their March 2023 meeting. Depending on the way forward, the intention will be for an amended Constitution to be considered by State Council in July 2023 ahead of consideration by Members at the 2023 Annual General Meeting.

In brief:

- The Best Practice Governance Review Steering Committee has distributed a [Consultation Paper](#) (attached at papers relating) to Member Local Governments seeking Council endorsed feedback by 23 December 2022.

- The [Consultation Paper](#) contains five governance models, including current arrangements.
- The Governance Review represents an opportunity to review WALGA's governance model to ensure the organisation continues to deliver value to members through development of clear policy positions, positive advocacy outcomes, relevant services, and agile decision making.
- A [website](#) and [Background Paper](#) contain further information, and the Secretariat is available to provide briefing presentations to assist in deliberations.

### Statutory Environment

#### Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 9.58. Constitution of associations of local government (WALGA)

### Policy Implications

Update of Policy F.3

### Financial Implications

The recommendation of this report financial implications for Council is already included into the 2022/23 Financial Year Budget under Governance.

### Strategic Implications

Strategic Community Plan 2022-2032

### Consultation

Elected Members  
WALGA  
GVROC Councillors  
Senior Officers

### Comment

For Local Governments in WA, the Best Practice Governance Review represents an opportunity to review and reshape WALGA's governance model to ensure the organisation is well-placed to:

- deliver strong, clear, focused, and consistent policy positions on strategic matters of the most importance to Local Governments in WA;
- drive advocacy outcomes and impact on behalf of Local Government in WA, and the communities they serve; and
- provide relevant and high-quality services that support Local Governments' operations and build capacity.

The models in the Consultation Paper have been developed with the intention of meeting the Principles – of representative, responsive and results-oriented – endorsed by State Council and the members at the [2022 Annual General Meeting](#).




The Steering Committee are receptive to any and all feedback on the proposed models and are looking forward to receiving Council endorsed submissions by the end of 2022.

To facilitate deliberations, the Secretariat is available to provide briefing presentations on request.

Teams meeting held on Tuesday the 13<sup>th</sup> of December 2022 from that meeting option 3 was highlighted as the preferred option by our three elected members Cr. Laurene Bonza, Cr Rasa Patupis and Cr. Pat Hogan and CEO present.

## Option 3 – Board, Amalgamated Zones

A description of the governance body structure and role for Option 3

| Governance Body   | Structure  | Role   |
|---|--|--|
|  <b>Board</b>                               | 15 members: 12 elected from the Zones (6 from Metro/Peel, 6 from Country). President to be elected by the Board. The Board will appoint up to 2 independent, skills or constituency directors.   | Meet 6 times per year. Responsible for the governance of WALGA including strategy, financial oversight, policy development and endorsement, advocacy priorities, employment of CEO, etc. |
|  <b>Zones</b>                              | Metro/Peel: <ul style="list-style-type: none"> <li>• Central Metropolitan</li> <li>• East Metropolitan</li> <li>• North Metropolitan</li> <li>• South Metropolitan</li> <li>• South East Metropolitan</li> <li>• Peel</li> </ul> Country*: <ul style="list-style-type: none"> <li>• Wheatbelt South</li> <li>• Wheatbelt North</li> <li>• Mid West / Murchison / Gascoyne</li> <li>• Pilbara / Kimberley</li> <li>• South West / Great Southern</li> <li>• Goldfields / Esperance</li> </ul> <i>*indicative, re-drawing required</i> | Meet at least 2 times per year to contribute to policy development and advocacy, and to elect Board members.   |
|  <b>Policy Teams / Forums / Committees</b> | Membership drawn from Board with some independent members.   | Responsible for specific functions – such as policy development – as determined by the Board.  |

WALGA

### Voting Requirements

Simple Majority

### Officer Recommendation

That the Shire of Dundas delegate the Shire President Laurene Bonza and the CEO to submit option 3 as our preferred Best Practise Model to WALGA for consideration and their review with the rest of the 139 Local Governments across Western Australia.

**Amended recommendation:**

That the Shire of Dundas delegate the Shire President Laurene Bonza and the CEO to submit option 3, however retaining the current zones (5 metro, 12 country), as our preferred Best Practise Model to WALGA for consideration and their review with the

rest of the 139 Local Governments across Western Australia. The options presented at the Best Practice Governance Review were:

**Option 1: Two tier model, existing Zones**

**Option 2: Board, Regional Bodies**

**Options 3: Board, Amalgamated Zones**

**Options 4: Member elected Board, Regional Groups**

**Options 5: Current Model**

Moved: Cr. Bonza

Seconded: Cr. Warner

### Resolution

That the Shire of Dundas delegate the Shire President Laurene Bonza and the CEO to submit option 3, however retaining the current zones (5 metro, 12 country), as our preferred Best Practise Model to WALGA for consideration and their review with the rest of the 139 Local Governments across Western Australia. The options presented at the Best Practice Governance Review were:

**Option 1: Two tier model, existing Zones**

**Option 2: Board, Regional Bodies**

**Options 3: Board, Amalgamated Zones**

**Options 4: Member elected Board, Regional Groups**

**Options 5: Current Model**

Carried by: Simple Majority For: 5 Against: 0

The Recommendation was amended to account for the Council's order of preferences.

### **10.3 Administration, Finance and Community Development**

| <b>Agenda Reference &amp; Subject</b>               |   |
|---|---|
| <b>10.3.1 Accounts Paid 01.11.2022 – 30.11.2022</b> |   |
| Location / Address                                  | Shire of Dundas                               |
| File Reference                                      | FM.CR   |
| Author  | Senior Administration Officer – Ciara Stewart |
| Date of Report                                      | 13/12/2022                                    |
| Disclosure of Interest                              | Nil   |

### Summary

#### **Municipal Cheques**

| <b>Cheque</b> | <b>Date</b> | <b>Name</b> | <b>Description</b> | <b>Amount</b> |
|---------------|-------------|-------------|--------------------|---------------|
|---------------|-------------|-------------|--------------------|---------------|

|       |            |                            |  |               |
|-------|------------|----------------------------|--|---------------|
| 26407 | 24/11/2022 | Shire of Dundas Petty Cash | Recoup to petty cash 30.09.2022 - 23.11.2022   | 492.75        |
| 26408 | 24/11/2022 | Shire of Dundas Petty Cash | Petty Cash Tin Short \$323.65 - Taken from Printing and Stationery to re-balance Petty Cash Tin as per MANEX report 24.11.2022 | 323.65        |
|       |            |                            |  | <b>816.40</b> |

**Visitor Centre Account EFT's**

| Chq/EFT | Date       | Name   | Description              | Amount         |
|---------|------------|--|--------------------------|----------------|
| EFT7233 | 25/11/2022 | DEPARTMENT OF BIODIVERSITY, CONSERVATION & ATTRACTIONS | Annual All Park Pass     | 1754.94        |
| EFT7234 | 25/11/2022 | VANESSA AUSTRALIA                                      | Woodlands Centre Restock | 2958.11        |
|         |            |  |                          | <b>4713.05</b> |

**Municipal Account EFT's**

| EFT     | Date       | Name  | Description  | Amount   |
|---------|------------|---|--|----------|
| EFT7097 | 03/11/2022 | Australia Post                                      | Postage (01/09/2022-29/09/2022)  | 510.99   |
| EFT7098 | 03/11/2022 | ZircoDATA Pty Ltd                                   | Storage of Registers (26/08/2022 - 25/09/2022)   | 160.24   |
| EFT7099 | 03/11/2022 | AFGRI EQUIPMENT (AUSTRALIA) PTY LTD                 | Silvan 345L poly hopper 3-point linkage spreader   | 1485.00  |
| EFT7100 | 03/11/2022 | ALTORA SOLUTIONS                                    | Axion Subscription to Altorra 01/10/22 - 01/11/2022  | 345.51   |
| EFT7101 | 03/11/2022 | BP Norseman   | Various Fuel purchases September 2022  | 691.68   |
| EFT7102 | 03/11/2022 | Department of Mines, Industry Regulation and Safety | Recoup BSL Levies  | 56.65    |
| EFT7103 | 03/11/2022 | Bunnings Warehouse Kalgoorlie                       | Paving Paint Jet Dry Non-Slip 10L Flat White \$472.92<br>Dynabolts 12x50 & 12x75 \$279.33  | 752.25   |
| EFT7104 | 03/11/2022 | Laurene Bonza                                       | Allowance - October 2022 \$1352.50<br>Claim – Council Meeting 18.10 & IB 11.10 \$324.00  | 1676.50  |
| EFT7105 | 03/11/2022 | BOC Limited   | Container Service 29/08/22 - 27/09/22  | 41.01    |
| EFT7106 | 03/11/2022 | Champ Pty Ltd                                       | LMSI SUBSCRIPTION 12-month Sub 07/11/22 - 07/11/2023   | 1386.00  |
| EFT7107 | 03/11/2022 | Cuten Guneder Machinery                             | Clean out 2 septic tanks -70 Roberts Street \$880.00<br>Cleaned out 2 septic tanks @ Welcome Park - 70 Roberts Street \$880.00<br>Aerodrome portable toilet cleaned out \$325.00<br>Cleaned out 2 septic tanks at 70 Roberts st \$880.00 | 2965.00  |
| EFT7108 | 03/11/2022 | CHILD SUPPORT DEPARTMENT OF HUMAN SERVICES          | Payroll deductions   | 891.46   |
| EFT7109 | 03/11/2022 | Corsign WA  | Grabrail 1200mmW x 900mmH with welded base plates & kick plates \$2156.00<br>Flexi 360 white guidepost & jack hammer \$9570.00<br>Assorted signs \$5341.60   | 17067.60 |
| EFT7110 | 03/11/2022 | KENNETH JOHN CRISPE                                 | 1st Prize Winner for Rates Incentive   | 750.00   |

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| EFT7111 | 03/11/2022 | Shire of Dundas                              | Commissions - Building Services Levy Remittance Advise  | 5.00      |
| EFT7112 | 03/11/2022 | ESPERANCE METALAND                           | Galv pipes, threaded rod, closure bends \$1452.63<br>Painted SHS, Steel Angle, Hinge and Mesh \$1042.72   | 2495.35   |
| EFT7113 | 03/11/2022 | MATTEN PTY LTD T/AS FREIGHT LINES GROUP      | Freight (4 HealthCare, Mining Mart, Corsign, Metaland & Warehousing & Logistics) \$1333.37<br>Freight – Corsign and Esperance Metaland \$864.10   | 2197.47   |
| EFT7114 | 03/11/2022 | ERGOLINK                                     | Various Office Equipment  | 1798.95   |
| EFT7115 | 03/11/2022 | Department of Fire & Emergency Services      | ESL (August 2022) \$30642.40<br>ESL (September 2022) \$23396.13<br>ESL Income 22/23 \$2803.38   | 56841.91  |
| EFT7116 | 03/11/2022 | FUTURE SECURITY SOLUTIONS PTY LTD            | Quarterly Monitoring for 81 Roberts Street 19.7.2022 - 19.10.2022   | 150.15    |
| EFT7117 | 03/11/2022 | Goldfields Image Works                       | Video Recording for Council Meetings July 2022 - August 2022 \$330.00<br>Recording for Council Meetings April 2022 - June 2022 \$825.00<br>Supply 4.5 x 3 metre Gazebo \$350.00<br>Eucla Airstrip media campaign \$4508.00            | 6013.00   |
| EFT7118 | 03/11/2022 | Greenfield Technical Services                | 71-75 PRINSEP STREET DEVELOPMENT – REVIEW OF TRAFFIC ASSESSMENT REPORT \$4125.00<br>Attend and provide assistance at meeting for SAT Mediation on Road Upgrading for proposed service station - Lot 3 Eyre Highway Norseman. \$660.00 | 4785.00   |
| EFT7119 | 03/11/2022 | Griffin Valuation Advisory                   | Professional Valuation Advisory - 2022 Land and Building Assets Valuations  | 14080.00  |
| EFT7120 | 03/11/2022 | GLEN FLOOD GROUP PTY LTD T/A GFG TEMP ASSIST | Finance & Governance Assistance - 6 hours @ \$108.00/hr 3/10/22 - 16/10/22  | 712.80    |
| EFT7121 | 03/11/2022 | GLEN FLOOD GROUP PTY LTD T/A GFG CONSULTING  | Concept Plan for the Norseman Airstrip  | 2475.00   |
| EFT7122 | 03/11/2022 | John Edward Patrick Hogan                    | Claim (Council Meeting 24.09, 18.10 & IB 11.10)   | 540.00    |
| EFT7123 | 03/11/2022 | Horizon Power                                | Power Charges 13.08.2022 - 17.10.2022   | 12880.80  |
| EFT7124 | 03/11/2022 | JOHN MALONEY                                 | Claim - Council Meeting 18.10.22 & IB 11.10.22  | 324.00    |
| EFT7125 | 03/11/2022 | KILIMA (WA) P/L                              | 81 Roberts Street, Norseman - Centre west Insurance 31/10/2022 - 31/10/2023   | 2407.94   |
| EFT7126 | 03/11/2022 | K & R EARTHWORKZ                             | Swimming Pool re-surface - remove broken concrete path & replace path \$19019.00<br>Nature Playground – Woodlands Tree \$3000.00  | 22019.00  |
| EFT7127 | 03/11/2022 | JLT  | Personal Accident & Sickness 30/06/22 - 30/06/23  | 19519.50  |
| EFT7128 | 03/11/2022 | LGIS   | LGIS Insurance 2022-2023 \$115438.74  | 115856.92 |



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|         |            |   | Actual Wages Adjustment for 21/22<br>\$418.18  |          |
| EFT7129 | 03/11/2022 | MINING MART PTY LTD   | Trades tech mechanical 10hrs for<br>assemble the pump \$8625.68<br>Supply pump and parts \$906.37<br>Henden filter bag, 1m3 hanging bag<br>\$478.98  | 10011.03 |
| EFT7130 | 03/11/2022 | FRASER RANGE STATION<br>PTY LTD T/A NORSEMAN<br>CONCRETE &<br>EARTHMOVING | Supply Yellow sand red sand and<br>cracker dust per tonne inc gst  | 1881.00  |
| EFT7131 | 03/11/2022 | Norseman IGA  | Purchases for September  | 1276.47  |
| EFT7132 | 03/11/2022 | Navman Wireless Australia Pty<br>Ltd                                      | Monthly satellite service (05.10.2022 -<br>04.11.2022)   | 65.89    |
| EFT7133 | 03/11/2022 | CAROL MAY O'CALLAGHAN   | 2nd Prize Winner for Rates Incentive   | 500.00   |
| EFT7134 | 03/11/2022 | Norseman General Practice   | Locum Services at Norseman General<br>Practice 01/09/22 - 08/09/22 \$21874.00<br>On-site tetanus shot - Craig Coulson<br>\$66.00<br>On-site tetanus shot - Dean Bryan<br>\$66.00<br>On-site tetanus shot - Cassius Brand<br>\$66.00<br>On-site tetanus shot - Danny Buckley<br>\$66.00<br>On-site tetanus shot - Paul Stewart<br>\$66.00 | 22204.00 |
| EFT7135 | 03/11/2022 | ONSHORE ELECTRICAL<br>SOLUTIONS   | Replaced P.V, Panel, Enclosure &<br>Batteries x 3 Sites at Eucla airstrip  | 18683.36 |
| EFT7136 | 03/11/2022 | Rasa Patupis  | Allowance - October 2022 \$338.17<br>Claim – Council Meeting 28.06 and<br>Electors Meeting 28.06 \$318.00  | 656.17   |
| EFT7137 | 03/11/2022 | Microshel Family Trust T/AS<br>PACK & SEND EAST PERTH<br>RGSMW PTY LTD    | Freight - Chadson Engineering PTY LTD<br>\$63.88<br>Freight – Chadson Engineering \$63.88<br>Freight – Pump \$41.90  | 169.66   |
| EFT7138 | 03/11/2022 | RECEPTIVE SECURITY  | Technician attended site to supply 50 x<br>Gym Tags  | 990.00   |
| EFT7139 | 03/11/2022 | Southeast Petroleum   | DIESEL supply 6,500 litres to depot - 1<br>Mildura St \$12985.12<br>Diesel for Depot 4000L \$8416.32   | 21401.44 |
| EFT7140 | 03/11/2022 | Solutions IT (invoice S + B)  | Pre-Paid Hours from Solutions IT   | 4356.00  |
| EFT7141 | 03/11/2022 | THE TRUSTEE FOR<br>O'TOOLE FAMILY TRUST<br>T/AS SOLOMONS FLOORING         | Supply and install roller blinds at 11<br>Roberts Street   | 3020.00  |
| EFT7142 | 03/11/2022 | JOHN G SMITH  | 3rd Prize Winner for Rates Incentive   | 250.00   |
| EFT7143 | 03/11/2022 | T Stewarts Engineering  | Cut and bend 300-150-150-gal box<br>gutter sections \$1148.08<br>Fabricated box guttering \$1052.23  | 2200.31  |
| EFT7144 | 03/11/2022 | TOLL TRANSPORT PTY LTD  | Freight - Express Your & State Library   | 182.48   |
| EFT7145 | 03/11/2022 | VENUS CORPORATION PTY<br>LTD  | Contracting Services for Norbert<br>Marwick for the week ending 27th<br>November 2021 \$4733.52<br>Contracting Services of Norbert Marwick<br>for the week ending 15th January 2022<br>\$3356.50   | 12823.54 |

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|         |            |   | Contracting Services of Nobert Marwick for the week ending 22nd January 2022, \$4733.52   |          |
| EFT7146 | 03/11/2022 | Water Corporation                               | Various Water Accounts 25/07/2022 - 27/09/2022  | 10487.42 |
| EFT7147 | 03/11/2022 | Wilsons Diesel & Auto Repairs                   | Carry out 250HR service Loader - DS3301 \$321.50<br>SUPPLY AND FIT 2 NEW TYRES AND SPARE PARTS FOR TRAILER - 1TGJ871 \$806.00<br>Carry out 30,000km service & Safety Inspection Mitsubishi Triton - 22DS \$495.70<br>P327 Holden Colorado - Remove & Replace exhaust (from cat convertor and carry out DPF Burn off) \$1419.90<br>P327 - Holden Colorado - Remove & replace Accessory Lug on Cable for GPS \$80.70<br>P283 - Mitsubishi Fuso Tip Truck - Remove & Replace faulty Driver's Seatbelt \$966.90 | 4090.70  |
| EFT7148 | 03/11/2022 | Western Australian Local Government Association | Breakfast with Head of Agencies - 03/10/2022 - Laurene Bonza  | 70.00    |
| EFT7149 | 03/11/2022 | SHARON MAREE WARNER (councillor)                | Claim (Council Meeting 24.09 & 18.10, IB 11.10, CEO Appraisal 19.09)  | 648.00   |
| EFT7150 | 15/11/2022 | ATOM SUPPLY                                     | Valve Butterfly Wafer 75mm 3" NBR 316 Stainless Steel Disc + Lever  | 193.60   |
| EFT7151 | 15/11/2022 | A_SPACE AUSTRALIA PTY LTD                       | Supply and deliver 1 X DFP-0058 6 Station Outdoor Multi Gym   | 14520.00 |
| EFT7152 | 15/11/2022 | BALLADONIA ROADHOUSE                            | Accommodation & Meal In 19-10-22 to Out 20-10-22  | 196.00   |
| EFT7153 | 15/11/2022 | Bullivants Pty Ltd                              | Synthetic Slings in various Sizes   | 200.00   |
| EFT7154 | 15/11/2022 | BP Norseman                                     | Various Fuel Purchases October 2022   | 1198.82  |
| EFT7155 | 15/11/2022 | Laurene Bonza                                   | Claim (Council Meeting IB 08/11/2022)   | 108.00   |
| EFT7156 | 15/11/2022 | CHADSON ENGINEERING                             | Pool Tablets photo chlorine various   | 713.90   |
| EFT7157 | 15/11/2022 | Coyles Mower & Chainsaw Centre                  | Various Chainsaw parts/tools  | 1386.00  |
| EFT7158 | 15/11/2022 | Cuten Guneder Machinery                         | Clean out Septic Tanks from 70 Roberts Street, Norseman   | 880.00   |
| EFT7159 | 15/11/2022 | CHILD SUPPORT DEPARTMENT OF HUMAN SERVICES      | Payroll deductions  | 445.73   |
| EFT7160 | 15/11/2022 | Bills Doors & Servicing                         | Upgrade North and south automatic doors at admin  | 21591.51 |
| EFT7161 | 15/11/2022 | Elite Gym Hire                                  | Hire of Treadmill, Bike, Rower & Cross Trainer (12/10/2022 to 12/11/2022) \$521.35<br>Hire of Weights 12.10.2022 – 12.11.2022 \$568.55  | 1089.90  |
| EFT7162 | 15/11/2022 | EAGLE PETROLEUM (WA) PTY LTD                    | AdBlue & Renolin B Plus   | 5764.00  |
| EFT7163 | 15/11/2022 | EFTSURE PTY LTD                                 | EFTSure Software as a Service Fee 12 mth Subscription @ \$346.50/mth  | 4573.80  |

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| EFT7164 | 15/11/2022 | VIP SECURITY INDUSTRIES<br>T/A THREAT PROTECT   | Alarm Monitoring (76 Roberts Street)<br>01/10/22 - 01/01/23  | 255.64   |
| EFT7165 | 15/11/2022 | GOLDEN CITY MOTORS                              | 2022 MY21.75 Ford Everest Titanium<br>4WD Wagon  | 36500.00 |
| EFT7166 | 15/11/2022 | GLEN FLOOD GROUP PTY<br>LTD T/A GFG TEMP ASSIST | 22 Hrs @ \$108.00/hr - 17/10/22 -<br>30/10/2022 \$2613.60<br>3.5 hrs @ \$108.00 PE: 03/10/22 -<br>16/10/22 & 7 Hrs PE: 17/10/22 -<br>30/10/22 \$1247.40<br>EH Inspections/Reporting PE: 02/10/22 -<br>30/10/22. 58hrs @\$129.00/hr \$9831.18 | 13692.18 |
| EFT7167 | 15/11/2022 | DOWLING GIUDICI<br>ASSOCIATES                   | As Per DG& A Professional Services<br>Agreement 201218 40 hrs @ \$95   | 4180.00  |
| EFT7168 | 15/11/2022 | John Edward Patrick Hogan                       | Claim (Council Meeting IB 08/11/2022)  | 108.00   |
| EFT7169 | 15/11/2022 | Horizon Power                                   | Pole to pillar supply at 86 Roberts St,<br>Norseman. As per Formal Quote<br>Reference No. ESP0436 \$24773.96<br>Power Charges Office \$1975.16<br>Power charges streetlights \$5679.28   | 32428.40 |
| EFT7170 | 15/11/2022 | JOHN MALONEY                                    | Council IB Session 08/11/2022  | 108.00   |
| EFT7171 | 15/11/2022 | KILIMA (WA) P/L                                 | Rent for 81 Robert Street, Norseman for<br>November 2022   | 266.20   |
| EFT7172 | 15/11/2022 | Recoveries Legal                                | LGA Sale - A552- 6 Prinsep Street,<br>Norseman WA \$231.00<br>LGA Sale of 77 - 79 Roberts Street,<br>Norseman \$591.49<br>LGA Sale - A644 - 46 Roberts Street,<br>Norseman \$852.50  | 1674.99  |
| EFT7173 | 15/11/2022 | Star Track Credit                               | Freight (Online Business)  | 63.82    |
| EFT7174 | 15/11/2022 | MINING MART PTY LTD                             | Trash pump with large fuel tank  | 1883.20  |
| EFT7175 | 15/11/2022 | Golden Flame Nominees Pty<br>Ltd                | Purchase of 8 x bags of ice  | 48.00    |
| EFT7176 | 15/11/2022 | Norseman Historical Museum<br>Association       | Cater for Remembrance Day Morning<br>Tea   | 65.00    |
| EFT7177 | 15/11/2022 | Norseman IGA                                    | Various IGA Purchases for October<br>2022  | 1344.33  |
| EFT7178 | 15/11/2022 | Norseman General Practice                       | Locum Services at Norseman General<br>Practice 10/10/22 - 14/10/22   | 16438.00 |
| EFT7179 | 15/11/2022 | O'Dwyer Electrical                              | Repair hot water system at 36 Angove<br>Street   | 1500.00  |
| EFT7180 | 15/11/2022 | PET STATION AUSTRALIA                           | Delivery - eParcel Standard  | 350.91   |
| EFT7181 | 15/11/2022 | RSEA PTY LTD                                    | Hi-Vis protective clothing & safety boots<br>for the outside crew \$7038.33<br>Jacket with detachable hood - Black<br>Large \$56.72<br>PPE - Jacket with detachable hood<br>\$60.72  | 7155.77  |
| EFT7182 | 15/11/2022 | RESOURCE<br>ACCOMMODATION<br>MANAGEMENT PTY LTD | Naidoc Ball 05/10/22   | 1793.00  |
| EFT7183 | 15/11/2022 | South Coast Foodservice                         | Cleaning Supplies \$-1585.78 (Credit)<br>Laundromat chemicals - Surge 20L<br>Alkali Feed System \$251.33<br>Revive Citrus Disinfectant Deodor 5L,<br>Jet spray Bottles & Trigger, Labels   | 442.54   |

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|         |            |   | included, Jet spray Bottles & Trigger, Labels included \$101.82<br>Surge 20L Alkali Feed System, Flow 20L Laundry detergent, LC Finish 20L Laundry softener & sour \$1675.17 |          |
| EFT7184 | 15/11/2022 | SWANS Veterinary Services                       | 2 x Feral cats to be euthanised  | 431.60   |
| EFT7185 | 15/11/2022 | Solutions IT (invoice S + B)                    | Agreement - Cloud Backup (Maintain for November)   | 2588.03  |
| EFT7186 | 15/11/2022 | Water Corporation                               | Water Account - Standpipes 01/09/22 - 31/10/22 \$388.62<br>Water Usage – Courthouse \$50.87  | 439.49   |
| EFT7187 | 15/11/2022 | Wilsons Diesel & Auto Repairs                   | Diagnose and repair hyd oil contamination and repair PTO switch operation  | 1495.40  |
| EFT7188 | 15/11/2022 | Western Australian Local Government Association | 2022 WALGA Convention - Laurene Bonza - Cocktail Gala \$220.00<br>WALGA Convention – Peter Fitchat \$205.00  | 425.00   |
| EFT7189 | 15/11/2022 | WA Tyre Recovery                                | Various collection of used tyres   | 7856.90  |
| EFT7190 | 15/11/2022 | SHARON MAREE WARNER (councillor)                | Claim (Council Meeting 11/10/22 & 08/11/22) (OCM 18/10/22)   | 432.00   |
| EFT7191 | 15/11/2022 | WINC AUSTRALIA PTY LTD                          | Various Stationery items   | 458.16   |
| EFT7192 | 04/11/2022 | Telstra Corporation Limited                     | Various Mobile Phones 17/10/22 - 16/11/22  | 1830.58  |
| EFT7193 | 15/11/2022 | Telstra Corporation Limited                     | Various Phone Accounts 05/10/22 - 04/11/22 \$1301.42<br>Satellite Usage 16.10.2022 – 15.11.2022 \$195.00   | 1496.42  |
| EFT7194 | 15/11/2022 | GEONEON PTY LTD                                 | Freight & Supply Chain Bushfire Risk - 50% at delivery of the Exposure and Vulnerability Maps, and technical Report  | 32780.00 |
| EFT7195 | 18/11/2022 | ZircoDATA Pty Ltd                               | Storage of Registers (26/09/2022 - 25/10/2022)   | 160.24   |
| EFT7196 | 18/11/2022 | Bonza Constructions Pty Ltd                     | Emergency repair water leak under kitchen sink at the Town Hall  | 306.28   |
| EFT7197 | 18/11/2022 | Bunnings Warehouse Kalgoorlie                   | Assorted items for depot, parts/tools  | 524.09   |
| EFT7198 | 18/11/2022 | BLACK CROW (WA) PTY LTD                         | Rates refund for assessment A4432 LOT EL 69-3836 NORSEMAN WA 6443  | 826.88   |
| EFT7199 | 18/11/2022 | BOC Limited                                     | Container Service Fee (28.09.2022 - 28.10.2022)  | 42.37    |
| EFT7200 | 18/11/2022 | COASTLINE MOWERS                                | Bag filter SE122 PK5   | 55.20    |
| EFT7201 | 18/11/2022 | ESPERANCE METALAND                              | Painted SHS, Steel angle, Hinge, and mesh  | 274.01   |
| EFT7202 | 18/11/2022 | Esperance Plumbing Service                      | Replace the relief valves on solar leaking at 36 Angove Street   | 1342.50  |
| EFT7203 | 18/11/2022 | Department of Fire & Emergency Services         | ESL (October 2022)   | 6974.87  |
| EFT7204 | 18/11/2022 | Horizon Power                                   | Power Charges - 18.10.2022 - 02.11.2022 - 139 Roberts Street   | 192.48   |
| EFT7205 | 18/11/2022 | HART SPORT                                      | Sporting Equipment for Norseman and Eucla  | 1344.00  |
| EFT7206 | 18/11/2022 | Raymond Marcon                                  | Operate grader on Hyden Road 14/11/22 - 17/11/22 \$2200.00   | 3300.00  |

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|         |            |   | Nature Playground \$1100.00   |          |
| EFT7207 | 18/11/2022 | Moore Australia (WA) Pty Ltd                    | Compilation of the Monthly Statement of Financial Activity for 2022/23, end of month independent review service and report to the CEO \$2530.00<br>Rating Support Oct 22 \$167.22       | 2697.20  |
| EFT7208 | 18/11/2022 | Norseman Community Resource Centre              | Purchase 5x 32GB SD Cards   | 214.75   |
| EFT7209 | 18/11/2022 | O'Dwyer Electrical                              | Upgrade existing main switchboard to current Australian electrical standards - Laundromat   | 2420.00  |
| EFT7210 | 18/11/2022 | ONSHORE ELECTRICAL SOLUTIONS                    | Repair power cable to existing catenary line at Eucla Hall Complex \$8968.99<br>Works completed at Eucla Hall \$489.50  | 9458.49  |
| EFT7211 | 18/11/2022 | Pet Tags Australia                              | Red & Green Shire Cat/Dog Tags  | 265.87   |
| EFT7212 | 18/11/2022 | Shenton Pumps                                   | Cast swing bolts  | 261.80   |
| EFT7213 | 18/11/2022 | Southeast Petroleum                             | DIESEL 6000LTS  | 13254.12 |
| EFT7214 | 18/11/2022 | Western Australian Local Government Association | 17 November 2022 - Cr. Bonza the Role of Mayors & Presidents  | 434.50   |
| EFT7215 | 25/11/2022 | Australian Taxation Office                      | BAS (October 2022)  | 14184.00 |
| EFT7216 | 25/11/2022 | ALTORA SOLUTIONS                                | Axion Subscription to Altorra 01/11/2022 - 01/12/2022   | 345.51   |
| EFT7217 | 25/11/2022 | Bonza Constructions Pty Ltd                     | REPAIR INTERNAL DOOR at DFES Building \$319.44<br>Various repairs to sports complex - Guttering & Repainting \$5230.50<br>Source, Supply & Install a Tap for retic at dog park \$159.36 | 5709.30  |
| EFT7218 | 25/11/2022 | Laurene Bonza                                   | Claim Presidents Allowance  | 1352.50  |
| EFT7219 | 25/11/2022 | Cuten Guneder Machinery                         | 70 Roberts Street - Clean out 2 septic tanks out and wash down  | 800.00   |
| EFT7220 | 25/11/2022 | CHILD SUPPORT DEPARTMENT OF HUMAN SERVICES      | Payroll deductions  | 445.73   |
| EFT7221 | 25/11/2022 | FUTURE SECURITY SOLUTIONS PTY LTD               | relocation of the swipe access control for gym  | 1923.90  |
| EFT7222 | 25/11/2022 | GLEN FLOOD GROUP PTY LTD T/A GFG TEMP ASSIST    | Finance & Governance Assistance 8 hrs @ \$108.00/hr - 31/10/2022  | 950.40   |
| EFT7223 | 25/11/2022 | DOWLING GIUDICI ASSOCIATES                      | As per DG&A Professional Services Agreement 201218 40 hrs @ \$95 p/h  | 4180.00  |
| EFT7224 | 25/11/2022 | JAYBRO GROUP PTY LTD                            | Dura-Flex &uPVC Manual driving spade.   | 632.61   |
| EFT7225 | 25/11/2022 | K & R EARTHWORKZ                                | Mildura Double Driveway, inc works, materials, labour, freight & GST \$24400.00<br>Dodd house works \$6600.00<br>Concrete pad at tip \$660.00   | 31660.00 |
| EFT7226 | 25/11/2022 | Landgate  | SLIP Subscription Services Annual Charge - Small Non-Commercial Customer  | 2597.10  |
| EFT7227 | 25/11/2022 | Moore Australia (WA) Pty Ltd                    | Compilation of 2022 - 2023 Budget estimates, Accounting Support, Rates Support \$22407.07   | 25407.07 |
| EFT7228 | 25/11/2022 | Rasa Patupis                                    | Deputy Allowance November 2022  | 338.16   |
| EFT7229 | 25/11/2022 | South Coast Foodservice                         | Surge 20lts Alkali Feed System  | 628.32   |

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| EFT7230 | 25/11/2022 | TOLL TRANSPORT PTY LTD            | Freight - Frontline 06/10, Pathwest 12/10, Express Your 14/10 & Ergoline 20/10                   | 585.15           |
| EFT7231 | 25/11/2022 | Wilsons Diesel & Auto Repairs     | P341 Nissan Navara D23 - Carry out 1000km service  | 120.00           |
| EFT7232 | 25/11/2022 | WINC AUSTRALIA PTY LTD            | Various Stationery Items   | 219.93           |
| EFT7235 | 25/11/2022 | Telstra Corporation Limited       | Various Phone Accounts \$1266.96 Dongle \$49.47  | 1316.43          |
| EFT7236 | 29/11/2022 | Australia Post                    | Postage (01/09/2022 - 31/10/2022)  | 690.16           |
| EFT7237 | 29/11/2022 | Bunnings Warehouse Kalgoorlie     | Reticulation equipment   | 285.95           |
| EFT7238 | 29/11/2022 | Laurene Bonza                     | Claim (Council Meeting 22/11/2022)   | 383.00           |
| EFT7239 | 29/11/2022 | ESPERANCE AUTOS                   | NISSAN NAVARA 4X2 AUTOMATIC SL SINGLE CAB  | 26515.00         |
| EFT7240 | 29/11/2022 | John Edward Patrick Hogan         | Claim (Council Meeting 22/11/2022)   | 216.00           |
| EFT7241 | 29/11/2022 | JOHN MALONEY                      | Council Meeting (OCM 22/11/2022)   | 216.00           |
| EFT7242 | 29/11/2022 | Star Track Credit                 | Freight (WA Country 15-11)   | 81.53            |
| EFT7243 | 29/11/2022 | Navman Wireless Australia Pty Ltd | Monthly satellite service (05/11/2022 - 04/12/2022)  | 65.89            |
| EFT7244 | 29/11/2022 | Ross Squire Homes                 | Initial Deposit for the preparation of - Works drawings, purchase agreement by Ross Squire Homes | 3000.00          |
| EFT7245 | 29/11/2022 | South Coast Foodservice           | Toilet roll dispensers & Graffiti Solvent  | 649.84           |
| EFT7246 | 29/11/2022 | John Eyre Pty Ltd                 | Refund - Cocklebidy Toilet Block Deposit (Paid 28/04/2022)                                       | 256.00           |
| EFT7247 | 29/11/2022 | WESFARMERS KLEENHEAT GAS PTY LTD  | LPG Bulk   | 1126.20          |
| EFT7248 | 29/11/2022 | SHARON MAREE WARNER (councillor)  | Claim (Council Meeting 22/11/2022 & 6VROC Laverton 18/11/2022)                                   | 324.00           |
| 7820    | 01/11/2022 | Centrepay Fees                    | A629 & A689  | 1.98             |
| 7800    | 07/11/2022 | Centrepay Fees                    | A525   | 0.99             |
| PAY     | 08/11/2022 | Payroll                           | Direct Debit of Net Pays   | 68970.95         |
| PAY     | 08/11/2022 | Payroll                           | Direct Debit of Net Pays – One off payment   | 511.91           |
| 7815    | 14/11/2022 | Centrepay Fees                    | A771 & Pensioner Rent  | 1.98             |
| 7827    | 15/11/2022 | Department of Transport           | 6 Months Registration for Laundry Van  | 213.40           |
| 7829    | 15/11/2022 | Asset Management Engineers        | Registration for Barry Hemopo and Leigh Morgan   | 3080.00          |
| 7833    | 15/11/2022 | Centrepay Fees                    | A629   | 0.99             |
| 7840    | 21/11/2022 | Centrepay Fees                    | A525   | 0.99             |
| PAY     | 22/11/2022 | Payroll                           | Direct Debit of Net Pays – One off Payment   | 520.63           |
| PAY     | 22/11/2022 | Payroll                           | Direct Debit of Net Pays   | 74337.75         |
| 7852    | 28/11/2022 | Centrepay Fees                    | A771 & Pensioner Rent  | 1.98             |
| 7854    | 29/11/2022 | Centrepay Fees                    | A629 & A698  | 1.98             |
|         |            |                                   |  | <b>948845.93</b> |

## Municipal Account Direct Debts

|      | Date       | Name      | Description          | Amount |
|------|------------|-----------|----------------------|--------|
| 7814 | 01/11/2022 | Bank Fees | ANZ Merchant Fee     | 208.60 |
| 7825 | 07/11/2022 | ANZ BPAY  | BPAY Transaction Fee | 62.70  |

|                                 |            |                          |  |                    |
|---------------------------------|------------|--------------------------|--|--------------------|
| 7836                            | 16/11/2022 | 3E Advantage Pty Limited | Shire photocopier & Printer meter readings – 01/10/2022 to 31/10/2022  | 1969.66            |
| N/A                             | 21/11/2022 | Superannuation           | Superannuation (super payment for one employee was rejected and funds re- sent back to shire, rectified error) | 3721.95            |
| DD11197,<br>DD11211,<br>DD11223 | 21/11/2022 | Superannuation           | Superannuation 16.08.2022 – 27.09.2022 (was unable to process due to clearing house error)                     | 4070.75            |
| DD11238                         | 21/11/2022 | Superannuation           | Superannuation 28.09.2022 - 11.10.2022   | 14087.83           |
| DD11242                         | 21/11/2022 | Superannuation           | Superannuation 12.10.2022 – 25.10.2022   | 14271.53           |
| DD11247<br>&<br>DD11269         | 30/11/2022 | Superannuation           | Superannuation 26.10.2022 – 08.11.2022 & 09.11.2022 – 22.11.2022   | 26860.92           |
|                                 |            |                          |  | <b>\$65'253.94</b> |

#### Municipal Account Credit Cards

| Chq/EFT     | Date              | Name/Description of Purchase               | Allocation Description                                       | Amount         |
|-------------|-------------------|--|--|----------------|
| <b>7810</b> | <b>01/11/2022</b> | <b>Chief Executive Officer</b>             | <b>ANZ Credit Card Purchases<br/>23.09.2022 – 23.10.2022</b> | <b>4911.96</b> |
|             |                   | Starlink Subscription - NO RECEIPT         | Subscriptions - Administration MUN                           | 143.17         |
|             |                   | Adobe Subscription - NO RECEIPT            | Subscriptions - Administration MUN                           | 21.99          |
|             |                   | Doodly Subscription - NO RECEIPT           | Subscriptions - Administration MUN                           | 110.84         |
|             |                   | Vehicle Plate Change                       | INSURANCE & LICENSES MUN                                     | 30.50          |
|             |                   | Linkedin Subscription - NO RECEIPT         | Subscriptions - Administration MUN                           | 39.99          |
|             |                   | Ingot Hotel - NO RECEIPT                   | TRAVEL & ACCOMMODATION MUN                                   | 302.89         |
|             |                   | Ingot Hotel - Credit - NO RECEIPT          | TRAVEL & ACCOMMODATION MUN                                   | -32.42         |
|             |                   | Crown Promenade Perth                      | TRAVEL & ACCOMMODATION MUN                                   | 514.34         |
|             |                   | Crown Promenade Perth - NO RECEIPT         | TRAVEL & ACCOMMODATION MUN                                   | 1020.00        |
|             |                   | Crown Promenade Perth                      | TRAVEL & ACCOMMODATION MUN                                   | 75.64          |
|             |                   | Aloft Perth -- NO RECEIPT                  | TRAVEL & ACCOMMODATION MUN                                   | 44.66          |
|             |                   | Aloft Perth                                | TRAVEL & ACCOMMODATION MUN                                   | 609.00         |
|             |                   | Aloft Perth - NO RECEIPT                   | TRAVEL & ACCOMMODATION MUN                                   | 273.04         |
|             |                   | MYOB Subscription - NO RECEIPT             | Subscriptions - Administration MUN                           | 130.00         |
|             |                   | NIB Travel Insurance                       | MEMBERS TRAVEL MUN   | 33.00          |
|             |                   | Qantas Air QFF0001402724 New South Wales   | MEMBERS TRAVEL MUN   | 99.50          |
|             |                   | Qantas Airways (EC Mascot)                 | MEMBERS TRAVEL MUN   | 1171.84        |
|             |                   | Adobe Subscription - NO RECEIPT            | Subscriptions - Administration MUN                           | 24.99          |
|             |                   | Quay Perth                                 | TRAVEL & ACCOMMODATION MUN                                   | 299.00         |
|             |                   | Mundrabilla Holdings - NO RECEIPT          | TRAVEL & ACCOMMODATION MUN                                   | 240.00         |
|             |                   | Mundrabilla Holdings - Credit - NO RECEIPT | TRAVEL & ACCOMMODATION MUN                                   | -240.00        |
| <b>7810</b> | <b>01/11/2022</b> | <b>Manager of Community Development</b>    | <b>ANZ Credit Card Purchases<br/>23.09.2022 – 23.10.2022</b> | <b>1833.38</b> |
|             |                   | Apple.com/Bill Sydney - NO RECEIPT         | Subscriptions - Administration MUN                           | 11.99          |

|             |                   |  |  |                  |
|-------------|-------------------|--|--|------------------|
|             |                   | Trade square Woodlands<br>Retail stock Purchases         | Woodlands Centre Operational Costs<br>MUN                    | 252.36           |
|             |                   | Trade square Woodlands<br>Retail stock Purchases         | Woodlands Centre Operational Costs<br>MUN                    | 481.50           |
|             |                   | Goldfields Arts Centre<br>Kalgoorlie - Youth Excursion   | YOUTH ACTIVITIES MUN   | 100.00           |
|             |                   | Sports Power Kalgoorlie                                  | YOUTH - ADMIN ALLOC MUN                                      | 30.00            |
|             |                   | Sports Power Kalgoorlie                                  | YOUTH - ADMIN ALLOC MUN                                      | 350.00           |
|             |                   | Hungry Jacks Kalgoorlie                                  | YOUTH ACTIVITIES MUN   | 138.60           |
|             |                   | Kmart Kalgoorlie - Halloween<br>Activities               | Visitor Centre Expenses MUN                                  | 135.00           |
|             |                   | Red Dot Stores Kalgoorlie -<br>Halloween Activities      | Visitor Centre Expenses MUN                                  | 53.60            |
|             |                   | Office National Kalgoorlie -<br>NO RECEIPT               | PRINTING & STATIONERY MUN                                    | 100.33           |
|             |                   | Harvey Norman Kalgoorlie -<br>NO RECEIPT                 | OFFICE EQUIPMENT MAINTENANCE<br>MUN                          | 180.00           |
|             |                   | Annual Card Fees   | BANK CHARGES MUN   | 150.00           |
|             |                   |  |  | <b>\$6895.35</b> |
| <b>7845</b> | <b>22/11/2022</b> | <b>Chief Executive Officer</b>                           | <b>ANZ Credit Card Purchases<br/>24/10/2022 – 21/11/2022</b> | <b>5429.51</b>   |
|             |                   | Starlink Internet  | Subscriptions - Administration MUN                           | 143.17           |
|             |                   | Annual State Conference                                  | Councillor<br>Training/Conferences/Courses MUN               | 480.00           |
|             |                   | Country Comfort 30/11/22 -<br>02/12/22 - Peter           | TRAVEL & ACCOMMODATION MUN                                   | 508.30           |
|             |                   | Country Comfort 30/11/22 -<br>02/12/22 - Laurene         | TRAVEL & ACCOMMODATION MUN                                   | 508.30           |
|             |                   | Great Western Hotel - Ruth<br>Levett 18/10/22 - 24/10/22 | TRAVEL & ACCOMMODATION MUN                                   | 788.50           |
|             |                   | Adobe Subscription                                       | Subscriptions - Administration MUN                           | 21.99            |
|             |                   | Doodly Subscription                                      | Subscriptions - Administration MUN                           | 110.63           |
|             |                   | Kalgoorlie Chamber of<br>Commerce                        | Community Engagement Projects MUN                            | 440.00           |
|             |                   | Linkedin   | Subscriptions - Administration MUN                           | 39.99            |
|             |                   | Trimble Best   | Subscriptions - Administration MUN                           | 976.83           |
|             |                   | Plate Transfer   | INSURANCE & LICENSES MUN                                     | 30.90            |
|             |                   | Try booking LGIS Online                                  | Subscriptions - Administration MUN                           | 67.00            |
|             |                   | Daphne Florist - Wreaths                                 | Community Events MUN   | 760.00           |
|             |                   | Adobe Subscription                                       | Subscriptions - Administration MUN                           | 24.99            |
|             |                   | Aluminium Tread Plate &<br>Foam Mats                     | EUCLA TOWN HALL / TENNIS COURT<br>BUILDING MAINTENANCE MUN   | 121.45           |
|             |                   | Desert Inn Hotel 17/10/22 -<br>Peter                     | TRAVEL & ACCOMMODATION MUN                                   | 264.29           |
|             |                   | Starlink Subscription                                    | Subscriptions - Administration MUN                           | 143.17           |
| <b>7845</b> | <b>22/11/2022</b> | <b>Manager of Community<br/>Development</b>              | <b>ANZ Credit Card Purchases<br/>24/10/2022 – 21/11/2022</b> | <b>1357.26</b>   |
|             |                   | Starlink Subscription                                    | Subscriptions - Administration MUN                           | 11.99            |
|             |                   | Ampol - Gas Bottle                                       | PARTS & REPAIRS MUN  | 32.00            |
|             |                   | Kalgoorlie Retravisio n Bar<br>Fridge                    | Laundromat Operational Costs MUN                             | 313.20           |
|             |                   | Kalgoorlie Retravisio n Top<br>Mount Fridge              | STAFF HOUSING MAINTENANCE<br>MUN                             | 498.00           |
|             |                   | Kalgoorlie Kmart   | Community Engagement Projects MUN                            | 375.25           |
|             |                   | Kalgoorlie Kmart   | Community Engagement Projects MUN                            | 126.82           |
|             |                   |  |  | <b>\$6786.77</b> |



**Summary of Account Totals**

|                                      |                       |
|--------------------------------------|-----------------------|
| <b>Municipal Cheques</b>             | \$816.40              |
| <b>Visitor Centre EFT's</b>          | \$4'713.05            |
| <b>Municipal EFT's</b>               | \$948'845.93          |
| <b>Municipal Direct Debit's</b>      | \$65'253.94           |
| <b>Municipal Credit Card's</b>       | \$13'682.12           |
| <b>Grand Total for November 2022</b> | <b>\$1'033'311.44</b> |

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas monthly accounts paid from 01/11/2022 to 30/11/2022 be noted.

Moved: Cr. Patupis

Seconded: Cr. Warner

Resolution

That the Shire of Dundas monthly accounts paid from 01/11/2022 to 30/11/2022 be noted.

Carried by: Simple Majority For: 5 Against: 0

|   |                  |
|---|------------------|
| <b>Agenda Reference &amp; Subject</b>                                     |                  |
| <b>10.3.2 Financial Statements for the Period Ending 30 November 2022</b> |                  |
| Location / Address  | Shire of Dundas  |
| File Reference  | FM.IN            |
| Author  | Moore Australia  |
| Date of Report  | 15 December 2022 |
| Disclosure of Interest  | Nil              |

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15 December 2022

Mr Peter Fitchat  
Chief Executive Officer  
Shire of Dundas  
PO Box 163  
NORSEMAN WA 6443

Dear Peter

**ACCOUNTING SERVICE INFORMATION REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2022**

We have compiled the accompanying local government special purpose financial report of the Shire of Dundas, which comprise the statement of financial activity (by nature or type), a summary of significant accounting policies and other explanatory notes for the period ending 30 November 2022 and enclose the report along with our compilation report.

We are required under APES 315 *Compilation of Financial Information* to report certain matters in our compilation report. The attached management information report addresses additional matters identified during our compilation we wish to bring to management's attention.

It should be appreciated, our procedures are designed primarily to enable us to compile the monthly financial report and therefore may not bring to light all weaknesses in systems and procedures, or all financial matters of interest to management and council, which may exist. However, we aim to use our knowledge of the local government's financial operations gained during our work to make comments and suggestions, which, we hope, will be useful to you.

Please note details and explanations of the material variances between the year-to-date actuals and year-to-date budget are required by *Local Government (Financial Management) Regulation 34(1) (d)*.

**COMMENTS/SUGGESTIONS**

Attached is a list of comments/suggestions derived from compiling the monthly financial report and other end of month review services.

Should you wish to discuss any matter relating to our service or any other matter, please do not hesitate to contact us.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Russell Barnes', written over a light blue horizontal line.

Russell Barnes  
Director  
[Moore Australia \(WA\) Pty Ltd](http://www.moore-australia.com.au)

**Shire of Dundas  
Management Information Report**

Period ending  
30 November 2022

| Topic                 | Item                 | First Identified | Explanation   | Action Required  | Priority      |
|-----------------------|----------------------|------------------|---|--|---------------|
| Disposal of Asset     | Proceeds Allocation  | November 2022    | As the disposal of the vehicle has not been processed through the asset register, no profit or loss has been recognised on this sale. Proceeds from the sale of vehicle has been fully recognised as other revenue.                 | We recommend a disposal be processed through the asset register and the profit/loss on sale be recognised. | <b>Medium</b> |
| Other Liabilities     | Contract Liabilities | November 2022    | Contract liabilities for the current year have not been processed to be recognised as revenue.  | When the 2021-22 Annual Financial Report has been finalised contract liabilities will be processed.        | <b>Low</b>    |
| Operating Expenditure | Depreciation         | July 2022        | Depreciation for the current year has not been processed.   | When the 2021-22 Annual Financial Report has been finalised depreciation will be processed.                | <b>Low</b>    |
| Funding Statements    | Opening Surplus      | July 2022        | At the time of preparing the attached Statement of Financial Activity, the Annual Financial Report has not been finalised, therefore the opening surplus may change from the current \$2,288,278 due to year end audit adjustments. | None required.   | <b>Low</b>    |

Approval:  Russell Barnes, Director

Page 1

Date of Issue: 15 December 2022

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15 December 2022

Mr Peter Fitchat  
Chief Executive Officer  
Shire of Dundas  
PO Box 163  
**NORSEMAN WA 6443**

Dear Peter

**COMPILATION REPORT TO THE SHIRE OF DUNDAS**

We have compiled the accompanying local government financial report of the Shire of Dundas, which comprise the statement of financial activity (by nature or type), a summary of significant accounting policies and other explanatory notes for the period ending 30 November 2022. The monthly financial report has been compiled to meet compliance with the *Local Government Act 1995* and associated regulations.

**THE RESPONSIBILITY OF THE SHIRE OF DUNDAS**

The Shire of Dundas are solely responsible for the information contained in the financial report and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

**OUR RESPONSIBILITY**

On the basis of information provided by the Shire of Dundas we have compiled the accompanying financial report in accordance with the requirements of the *Local Government Act 1995*, associated regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Dundas provided, in compiling the financial report. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The financial report was compiled exclusively for the benefit of the Shire of Dundas. We do not accept responsibility to any other person for the contents of the financial report.

A handwritten signature in black ink, appearing to read 'Russell Barnes', written in a cursive style.

Russell Barnes  
Director  
[Moore Australia \(WA\) Pty Ltd](http://www.moore-australia.com.au)

**SHIRE OF DUNDAS**  
**MONTHLY FINANCIAL REPORT**  
(Containing the Statement of Financial Activity)  
**For the period ending 30 November 2022**

*LOCAL GOVERNMENT ACT 1995*  
*LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

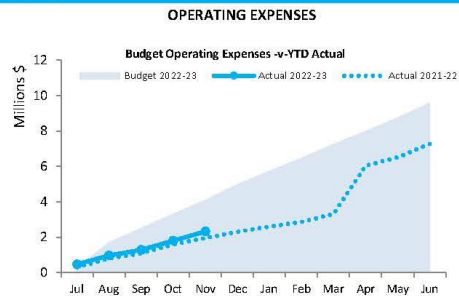
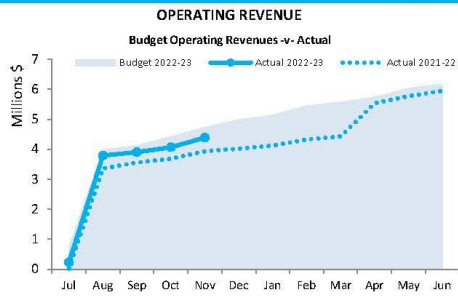
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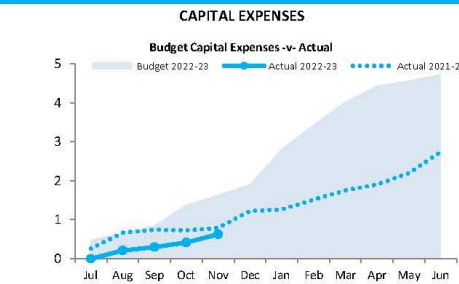
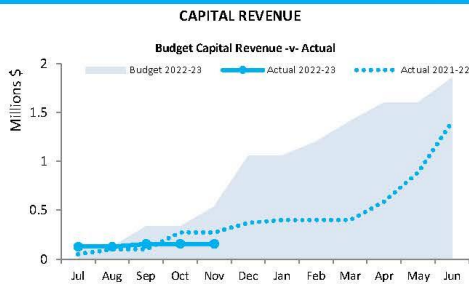
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 NOVEMBER 2022

SUMMARY INFORMATION - GRAPHS

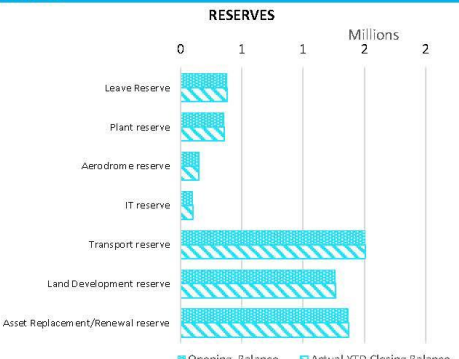
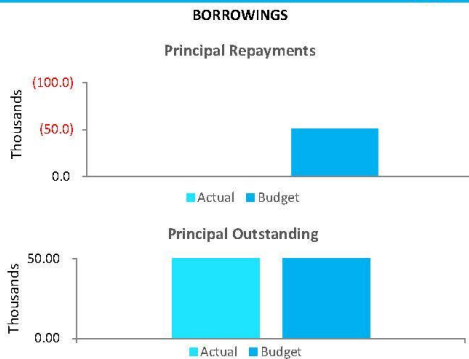
OPERATING ACTIVITIES



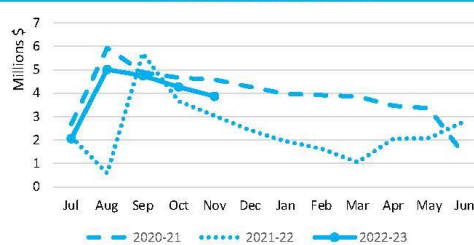
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 NOVEMBER 2022

## EXECUTIVE SUMMARY

## Funding surplus / (deficit) Components

| Funding surplus / (deficit) |                |                |                |                 |
|-----------------------------|----------------|----------------|----------------|-----------------|
|                             | Amended Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| Opening                     | \$2.34 M       | \$2.34 M       | \$2.29 M       | (\$0.05 M)      |
| Closing                     | (\$0.03 M)     | \$3.66 M       | \$3.86 M       | \$0.20 M        |

Refer to Statement of Financial Activity

| Cash and cash equivalents |          |            | Payables       |          |               | Receivables      |          |               |
|---------------------------|----------|------------|----------------|----------|---------------|------------------|----------|---------------|
|                           | \$9.38 M | % of total |                | \$0.46 M | % Outstanding |                  | \$0.17 M | % Collected   |
| Unrestricted Cash         | \$4.25 M | 45.3%      | Trade Payables | \$0.02 M |               | Rates Receivable | \$0.47 M | 62.8%         |
| Restricted Cash           | \$5.13 M | 54.7%      | 0 to 30 Days   |          | 100.0%        | Trade Receivable | \$0.17 M | % Outstanding |
|                           |          |            | Over 30 Days   |          | 0.0%          | Over 30 Days     |          | 45.5%         |
|                           |          |            | Over 90 Days   |          | 0%            | Over 90 Days     |          | 10.3%         |

Refer to Note 2 - Cash and Financial Assets      Refer to Note 4 - Payables      Refer to Note 3 - Receivables

## Key Operating Activities

| Amount attributable to operating activities |                |                |                 |
|---|----------------|----------------|-----------------|
| Amended Budget                              | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| (\$0.17 M)                                  | \$1.90 M       | \$2.04 M       | \$0.14 M        |

Refer to Statement of Financial Activity

| Rates Revenue |          |            | Operating Grants and Contributions |          |            | Fees and Charges |          |            |
|---------------|----------|------------|------------------------------------|----------|------------|------------------|----------|------------|
| YTD Actual    | \$3.16 M | % Variance | YTD Actual                         | \$0.55 M | % Variance | YTD Actual       | \$0.53 M | % Variance |
| YTD Budget    | \$3.25 M | (2.9%)     | YTD Budget                         | \$0.70 M | (21.2%)    | YTD Budget       | \$0.67 M | (21.2%)    |

Refer to Statement of Financial Activity      Refer to Note 10 - Operating Grants and Contributions      Refer to Statement of Financial Activity

## Key Investing Activities

| Amount attributable to investing activities |                |                |                 |
|---|----------------|----------------|-----------------|
| Amended Budget                              | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| (\$2.85 M)                                  | (\$0.58 M)     | (\$0.47 M)     | \$0.11 M        |

Refer to Statement of Financial Activity

| Proceeds on sale |          |      | Asset Acquisition |          |         | Capital Grants |          |            |
|------------------|----------|------|-------------------|----------|---------|----------------|----------|------------|
| YTD Actual       | \$0.00 M | %    | YTD Actual        | \$0.63 M | % Spent | YTD Actual     | \$0.16 M | % Received |
| Amended Budget   | \$0.14 M | 0.0% | Amended Budget    | \$4.75 M | 13.2%   | Amended Budget | \$1.76 M | 8.9%       |

Refer to Note 5 - Disposal of Assets      Refer to Note 6 - Capital Acquisitions      Refer to Note 6 - Capital Acquisitions

## Key Financing Activities

| Amount attributable to financing activities |                |                |                 |
|---|----------------|----------------|-----------------|
| Amended Budget                              | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| \$0.66 M                                    | (\$0.00 M)     | (\$0.00 M)     | \$0.00 M        |

Refer to Statement of Financial Activity

| Borrowings           |          | Reserves         |          |
|----------------------|----------|------------------|----------|
| Principal repayments | \$0.00 M | Reserves balance | \$5.13 M |
| Interest expense     | \$0.00 M | Interest earned  | \$0.00 M |
| Principal due        | \$0.24 M |                  |          |

Refer to Note 7 - Borrowings      Refer to Note 8 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.



**KEY TERMS AND DESCRIPTIONS**

FOR THE PERIOD ENDED 30 NOVEMBER 2022

**REVENUE****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**REVENUE FROM CONTRACTS WITH CUSTOMERS**

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

**SERVICE CHARGES**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

**PROFIT ON ASSET DISPOSAL**

Excess of assets received over the net book value for assets on their disposal.

**NATURE OR TYPE DESCRIPTIONS****EXPENSES****EMPLOYEE COSTS**

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Shortfall between the value of assets received over the net book value for assets on their disposal.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets. Excluding Land.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.



STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2022

BY NATURE OR TYPE

|   | Ref  | Amended Budget     | YTD Budget         | YTD Actual         | Variance \$      | Variance %      | Var. |
|---|------|--------------------|--------------------|--------------------|------------------|-----------------|------|
|   | Note | (a)                | (b)                | (c)                | (c) - (b)        | ((c) - (b))/(b) |      |
|   |      | \$                 | \$                 | \$                 | \$               | %               |      |
| <b>Opening funding surplus / (deficit)</b>                      | 1(c) | 2,335,398          | 2,335,398          | 2,288,278          | (47,120)         | (2.02%)         |      |
| <b>Revenue from operating activities</b>                        |      |                    |                    |                    |                  |                 |      |
| Rates   |      | 3,252,084          | 3,252,084          | 3,158,960          | (93,124)         | (2.86%)         |      |
| Operating grants, subsidies and contributions                   | 10   | 1,279,899          | 698,434            | 550,223            | (148,211)        | (21.22%)        | ▼    |
| Fees and charges  |      | 1,378,201          | 669,201            | 527,395            | (141,806)        | (21.19%)        | ▼    |
| Interest earnings   |      | 41,852             | 19,770             | 30,013             | 10,243           | 51.81%          | ▲    |
| Other revenue   |      | 223,418            | 95,750             | 124,284            | 28,534           | 29.80%          | ▲    |
| Profit on disposal of assets                                    | 5    | 21,831             | 0                  | 0                  | 0                | 0.00%           |      |
|   |      | <b>6,197,285</b>   | <b>4,735,239</b>   | <b>4,390,875</b>   | <b>(344,364)</b> | <b>(7.27%)</b>  |      |
| <b>Expenditure from operating activities</b>                    |      |                    |                    |                    |                  |                 |      |
| Employee costs  |      | (2,900,375)        | (1,206,569)        | (1,028,590)        | 177,979          | 14.75%          | ▲    |
| Materials and contracts   |      | (2,342,227)        | (1,039,202)        | (850,470)          | 188,732          | 18.16%          | ▲    |
| Utility charges   |      | (549,747)          | (228,040)          | (138,785)          | 89,255           | 39.14%          | ▲    |
| Depreciation on non-current assets                              |      | (3,118,684)        | (1,279,500)        | 0                  | 1,279,500        | 100.00%         | ▲    |
| Interest expenses   |      | (8,206)            | 0                  | 0                  | 0                | 0.00%           |      |
| Insurance expenses  |      | (224,879)          | (223,229)          | (206,990)          | 16,239           | 7.27%           |      |
| Other expenditure   |      | (324,194)          | (133,420)          | (110,210)          | 23,210           | 17.40%          | ▲    |
| Loss on disposal of assets                                      | 5    | (136,630)          | 0                  | 0                  | 0                | 0.00%           |      |
|   |      | <b>(9,604,942)</b> | <b>(4,109,960)</b> | <b>(2,335,045)</b> | <b>1,774,915</b> | <b>(43.19%)</b> |      |
| Non-cash amounts excluded from operating activities             | 1(a) | 3,233,483          | 1,279,500          | (11,817)           | (1,291,317)      | (100.92%)       | ▼    |
| <b>Amount attributable to operating activities</b>              |      | <b>(174,174)</b>   | <b>1,904,779</b>   | <b>2,044,013</b>   | <b>139,234</b>   | <b>7.31%</b>    |      |
| <b>Investing activities</b>                                     |      |                    |                    |                    |                  |                 |      |
| Proceeds from non-operating grants, subsidies and contributions | 11   | 1,764,988          | 535,822            | 157,173            | (378,649)        | (70.67%)        | ▼    |
| Proceeds from disposal of assets                                | 5    | 135,000            | 0                  | 0                  | 0                | 0.00%           |      |
| Payments for property, plant and equipment and infrastructure   | 6    | (4,752,374)        | (1,119,563)        | (628,754)          | 490,809          | 43.84%          | ▲    |
| <b>Amount attributable to investing activities</b>              |      | <b>(2,852,386)</b> | <b>(583,741)</b>   | <b>(471,581)</b>   | <b>112,160</b>   | <b>(19.21%)</b> |      |
| <b>Financing Activities</b>                                     |      |                    |                    |                    |                  |                 |      |
| Transfer from reserves  | 8    | 717,486            | 0                  | 0                  | 0                | 0.00%           |      |
| Repayment of debentures   | 7    | (51,211)           | 0                  | 0                  | 0                | 0.00%           |      |
| Transfer to reserves  | 8    | (5,113)            | (1,330)            | (1,330)            | 0                | 0.00%           |      |
| <b>Amount attributable to financing activities</b>              |      | <b>661,162</b>     | <b>(1,330)</b>     | <b>(1,330)</b>     | <b>0</b>         | <b>0.00%</b>    |      |
| <b>Closing funding surplus / (deficit)</b>                      | 1(c) | <b>(30,000)</b>    | <b>3,655,106</b>   | <b>3,859,380</b>   | <b>204,274</b>   | <b>(5.59%)</b>  |      |

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 13 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 NOVEMBER 2022**

**BASIS OF PREPARATION**

**BASIS OF PREPARATION**

This financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

**SIGNIFICANT ACCOUNTING POLICES**

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 14 December 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2022

NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

|  | Notes | Amended Budget   | YTD Budget (a)   | YTD Actual (b)  |
|--|-------|------------------|------------------|-----------------|
| <b>Non-cash items excluded from operating activities</b>       |       |                  |                  |                 |
|  |       | \$               | \$               | \$              |
| <b>Adjustments to operating activities</b>                     |       |                  |                  |                 |
| Less: Profit on asset disposals                                | 5     | (21,831)         | 0                | 0               |
| Less: Movement in liabilities associated with restricted cash  |       | 0                | 0                | (11,817)        |
| Add: Loss on asset disposals                                   | 5     | 136,630          | 0                | 0               |
| Add: Depreciation on assets                                    |       | 3,118,684        | 1,279,500        | 0               |
| <b>Total non-cash items excluded from operating activities</b> |       | <b>3,233,483</b> | <b>1,279,500</b> | <b>(11,817)</b> |

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

|  | Adopted Budget Opening | Last Year Closing  | Year to Date       |
|--|------------------------|--------------------|--------------------|
|  | 30 June 2022           | 30 June 2022       | 30 November 2022   |
| <b>Adjustments to net current assets</b>       |                        |                    |                    |
| Less: Reserves - restricted cash               | 8                      | (4,402,596)        | (5,126,479)        |
| Add: Borrowings                                | 7                      | 52,939             | 51,211             |
| Add: Provisions employee related provisions    | 9                      | 260,619            | 267,174            |
| <b>Total adjustments to net current assets</b> |                        | <b>(4,089,038)</b> | <b>(4,807,094)</b> |

(c) Net current assets used in the Statement of Financial Activity

|  |      |                    |                    |                    |
|--|------|--------------------|--------------------|--------------------|
| <b>Current assets</b>                                |      |                    |                    |                    |
| Cash and cash equivalents                            | 2    | 1,167,944          | 2,430,053          | 3,066,399          |
| Financial assets at amortised cost                   | 2    | 3,886,744          | 6,313,174          | 6,314,252          |
| Rates receivables                                    | 3    | 40,769             | 56,789             | 472,563            |
| Receivables  | 3    | 0                  | 209,007            | 167,338            |
| <b>Less: Current liabilities</b>                     |      |                    |                    |                    |
| Payables   | 4    | (692,861)          | (1,020,961)        | (460,058)          |
| Borrowings   | 7    | (52,939)           | (51,211)           | (242,036)          |
| Contract liabilities                                 | 9    | 0                  | (574,305)          | (574,305)          |
| Provisions   | 9    | (260,619)          | (267,174)          | (255,357)          |
| <b>Less: Total adjustments to net current assets</b> | 1(b) | <b>(4,089,038)</b> | <b>(4,807,094)</b> | <b>(4,629,416)</b> |
| <b>Closing funding surplus / (deficit)</b>           |      | <b>0</b>           | <b>2,288,278</b>   | <b>3,859,380</b>   |

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2022

OPERATING ACTIVITIES  
NOTE 2  
CASH AND FINANCIAL ASSETS

| Description                        | Classification                     | Unrestricted     | Restricted       | Total Cash       | Trust    | Institution | Interest Rate | Maturity Date |
|------------------------------------|------------------------------------|------------------|------------------|------------------|----------|-------------|---------------|---------------|
|                                    |                                    | \$               | \$               | \$               |          |             |               |               |
| Cash on hand                       | Cash and cash equivalents          | 1,500            | 0                | 1,500            | 0        | Nil         | Nil           | Nil           |
| Municipal Bank                     | Cash and cash equivalents          | 492,588          | 0                | 492,588          | 0        | ANZ         | Variable      | Nil           |
| Visitor Centre Bank                | Cash and cash equivalents          | 67,166           | 0                | 67,166           | 0        | ANZ         | Nil           | Nil           |
| MUNICIPAL INVESTMENT ACCT          | Cash and cash equivalents          | 2,505,145        | 0                | 2,505,145        | 0        | ANZ         | Variable      | N             |
| MUNICIPAL INVESTMENT ACCT          | Financial assets at amortised cost | 602,723          | 0                | 602,723          | 0        | ANZ         | 0.10%         | Feb-23        |
| Restricted Cash - Reserves         | Financial assets at amortised cost | 584,719          | 19,018           | 603,737          | 0        | ANZ         | 0.10%         | Feb-23        |
| Restricted Cash - Reserves         | Financial assets at amortised cost | 0                | 501,381          | 501,381          | 0        | ANZ         | 2.69%         | Feb-23        |
| Restricted Cash - Reserves         | Financial assets at amortised cost | 0                | 858,593          | 858,593          | 0        | NAB         | 2.90%         | Aug-23        |
| Restricted Cash - Reserves         | Financial assets at amortised cost | 0                | 3,747,818        | 3,747,818        | 0        | ANZ         | 0.15%         | Jun-23        |
| <b>Total</b>                       |                                    | <b>4,253,841</b> | <b>5,126,810</b> | <b>9,380,651</b> | <b>0</b> |             |               |               |
| <b>Comprising</b>                  |                                    |                  |                  |                  |          |             |               |               |
| Cash and cash equivalents          |                                    | 3,066,399        | 0                | 3,066,399        | 0        |             |               |               |
| Financial assets at amortised cost |                                    | 1,187,442        | 5,126,810        | 6,314,252        | 0        |             |               |               |
|                                    |                                    | <b>4,253,841</b> | <b>5,126,810</b> | <b>9,380,651</b> | <b>0</b> |             |               |               |

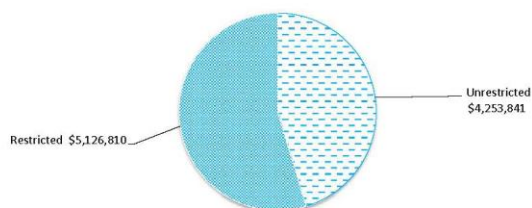
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

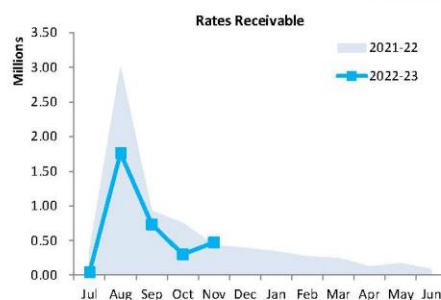
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2022

OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES

| Rates receivable                             | 30 Jun 2022    | 30 Nov 2022      |
|--|----------------|------------------|
|  | \$             | \$               |
| Opening rates arrears                        | 679,247        | 56,789           |
| Levied                                       | 2,849,977      | 3,158,960        |
| Less - collections                           | (2,747,895)    | (2,018,646)      |
| Gross rates collectable                      | <b>781,329</b> | <b>1,197,103</b> |
| Allowance for impairment of rates receivable | (724,540)      | (724,540)        |
| <b>Net rates collectable</b>                 | <b>56,789</b>  | <b>472,563</b>   |
| % Collected                                  | 77.9%          | 62.8%            |



| Receivables - general   | Credit | Current | 30 Days | 60 Days | 90+ Days | Total          |
|---|--------|---------|---------|---------|----------|----------------|
|   | \$     | \$      | \$      | \$      | \$       | \$             |
| Receivables - general   | (483)  | 91,166  | 57,107  | 1,573   | 17,116   | 166,479        |
| Percentage  | (0.3%) | 54.8%   | 34.3%   | 0.9%    | 10.3%    |                |
| <b>Balance per trial balance</b>                                      |        |         |         |         |          |                |
| Sundry receivable   |        |         |         |         |          | 166,479        |
| GST receivable  |        |         |         |         |          | 6,716          |
| Allowance for impairment of receivables from contracts with customers |        |         |         |         |          | (5,857)        |
| <b>Total receivables general outstanding</b>                          |        |         |         |         |          | <b>167,338</b> |

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

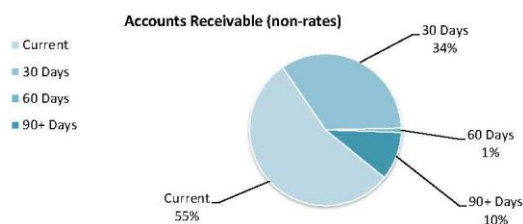
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

**Classification and subsequent measurement**

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2022

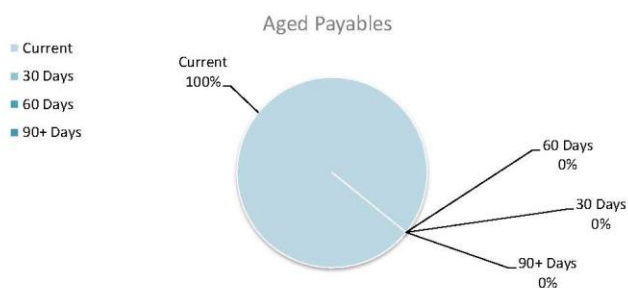
OPERATING ACTIVITIES  
NOTE 4  
PAYABLES

| Payables - general                        | Credit | Current | 30 Days | 60 Days | 90+ Days | Total          |
|---|--------|---------|---------|---------|----------|----------------|
|   | \$     | \$      | \$      | \$      | \$       | \$             |
| Payables - general                        | 0      | 24,864  | 0       | 0       | 0        | 24,864         |
| Percentage                                | 0%     | 100%    | 0%      | 0%      | 0%       |                |
| <b>Balance per trial balance</b>          |        |         |         |         |          |                |
| Sundry creditors                          |        |         |         |         |          | 24,864         |
| Accrued salaries and wages                |        |         |         |         |          | 60,677         |
| ATO liabilities                           |        |         |         |         |          | 6,556          |
| Bonds and deposits                        |        |         |         |         |          | 19,480         |
| Prepaid rates                             |        |         |         |         |          | 252,890        |
| ESL creditor                              |        |         |         |         |          | 95,591         |
| <b>Total payables general outstanding</b> |        |         |         |         |          | <b>460,058</b> |

Amounts shown above include GST (where applicable)

KEY INFORMATION

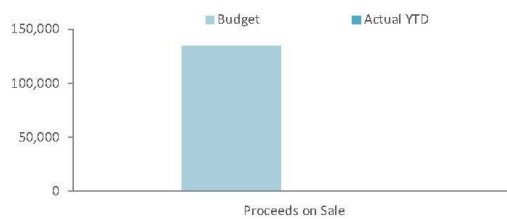
Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2022

OPERATING ACTIVITIES  
NOTE 5  
DISPOSAL OF ASSETS

| Asset Ref. | Asset description               | Budget         |                |               |                  | YTD Actual     |          |          |          |
|------------|---------------------------------|----------------|----------------|---------------|------------------|----------------|----------|----------|----------|
|            |                                 | Net Book Value | Proceeds       | Profit        | (Loss)           | Net Book Value | Proceeds | Profit   | (Loss)   |
|            |                                 | \$             | \$             | \$            | \$               | \$             | \$       | \$       | \$       |
|            | <b>Plant and equipment</b>      |                |                |               |                  |                |          |          |          |
|            | <b>Governance</b>               |                |                |               |                  |                |          |          |          |
| 1030       | 1DS Holden Trailblazer          | 20,299         | 40,000         | 19,701        | 0                | 0              | 0        | 0        | 0        |
|            | <b>Transport</b>                |                |                |               |                  |                |          |          |          |
| 951        | DS174 Mitsubishi Fuso Tip Truck | 110,600        | 35,000         | 0             | (75,600)         | 0              | 0        | 0        | 0        |
| 950        | DS26 Mitsubishi Fuso Tip Truck  | 110,600        | 50,000         | 0             | (60,600)         | 0              | 0        | 0        | 0        |
| 882        | DS263 Holden Colorado LX Tray   | 2,870          | 5,000          | 2,130         | 0                | 0              | 0        | 0        | 0        |
| 804        | DS3298 Kubota Mower             | 5,430          | 5,000          | 0             | (430)            | 0              | 0        | 0        | 0        |
|            |                                 | <b>249,799</b> | <b>135,000</b> | <b>21,831</b> | <b>(136,630)</b> | <b>0</b>       | <b>0</b> | <b>0</b> | <b>0</b> |





**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2022**

**INVESTING ACTIVITIES  
NOTE 6  
CAPITAL ACQUISITIONS**

| Capital acquisitions                     | Amended          |                  | YTD Actual     | YTD Actual<br>Variance |
|--|------------------|------------------|----------------|------------------------|
|  | Budget           | YTD Budget       |                |                        |
|  | \$               | \$               | \$             | \$                     |
| Buildings                                | 399,928          | 62,273           | 46,900         | (15,373)               |
| Furniture & Equipment                    | 10,000           | 5,040            | 5,040          | 0                      |
| Plant & Equipment                        | 1,200,000        | 50,000           | 144,428        | 94,428                 |
| Infrastructure - Roads                   | 1,057,342        | 561,845          | 241,509        | (320,336)              |
| Infrastructure - Parks & Ovals           | 65,000           | 43,330           | 0              | (43,330)               |
| Infrastructure - Other                   | 540,000          | 239,575          | 93,556         | (146,019)              |
| Infrastructure - Drainage                | 45,000           | 37,500           | 22,731         | (14,769)               |
| Infrastructure - Airport                 | 1,315,104        | 0                | 7,077          | 7,077                  |
| Infrastructure - Footpaths               | 120,000          | 120,000          | 67,513         | (52,487)               |
| <b>Payments for Capital Acquisitions</b> | <b>4,752,374</b> | <b>1,119,563</b> | <b>628,754</b> | <b>(490,809)</b>       |
| <b>Capital Acquisitions Funded By:</b>   |                  |                  |                |                        |
|  | \$               | \$               | \$             | \$                     |
| Capital grants and contributions         | 1,764,988        | 535,822          | 157,173        | (378,649)              |
| Other (disposals & C/Fwd)                | 135,000          | 0                | 0              | 0                      |
| Cash backed reserves                     |                  |                  |                |                        |
| Asset Replacement/Renewal reserve        | 717,486          | 0                | 0              | 0                      |
| Contribution - operations                | 2,134,900        | 583,741          | 471,581        | (112,160)              |
| <b>Capital funding total</b>             | <b>4,752,374</b> | <b>1,119,563</b> | <b>628,754</b> | <b>(490,809)</b>       |

**SIGNIFICANT ACCOUNTING POLICIES**

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

**Initial recognition and measurement for assets held at cost**

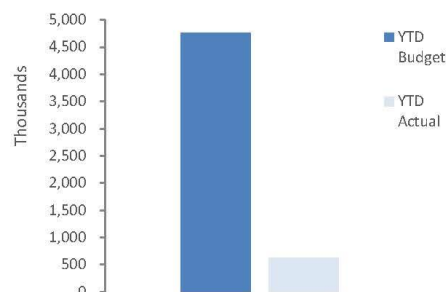
Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

**Initial recognition and measurement between**

**mandatory revaluation dates for assets held at fair value**

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

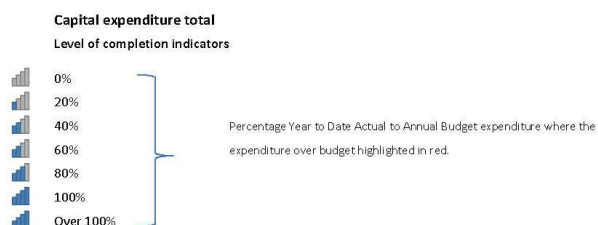
**Payments for Capital Acquisitions**





NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2022

INVESTING ACTIVITIES  
NOTE 6  
CAPITAL ACQUISITIONS (CONTINUED)



Level of completion indicator, please see table at the end of this note for further detail.

| Account Description   | Amended           |                        | Year to Date<br>Actual | Variance<br>(Under)/Over |
|---|-------------------|------------------------|------------------------|--------------------------|
|   | Current<br>Budget | Year to Date<br>Budget |                        |                          |
| <b>Capital Expenditure</b>                                    |                   |                        |                        |                          |
| <b>Buildings</b>  |                   |                        |                        |                          |
| 0494 Governance - Furniture and Equipment                     | 20,000            | 8,335                  | 0                      | (8,335)                  |
| 3304 CAPITAL - IGO - Norseman Town Hall Upgrade               | 0                 | 0                      | 7,556                  | 7,556                    |
| 3314 DODD HOUSE CAPITAL IMPROVEMENTS                          | 10,000            | 0                      | 6,000                  | 6,000                    |
| 3324 EUCLA TOWN HALL BUILDING IMPROVEMENTS                    | 35,912            | 23,938                 | 0                      | (23,938)                 |
| 3344 CAPITAL BUILDINGS  | 30,000            | 30,000                 | 24,091                 | (5,909)                  |
| 3386 Woodland Cultural and Visitor Centre                     | 26,000            | 0                      | 6,526                  | 6,526                    |
| 6514 AERODROME BUILDINGS                                      | 278,016           | 0                      | 2,727                  | 2,727                    |
| <b>Buildings Total</b>  | <b>399,928</b>    | <b>62,273</b>          | <b>46,900</b>          | <b>(15,373)</b>          |
| <b>Plant &amp; Equipment</b>                                  |                   |                        |                        |                          |
| 6124 ROAD PLANT PURCHASES                                     | 1,130,000         | 50,000                 | 75,327                 | 25,327                   |
| 0404 CAPITAL - CEO VEHICLE                                    | 70,000            | 0                      | 69,101                 | 69,101                   |
| <b>Plant &amp; Equipment Total</b>                            | <b>1,200,000</b>  | <b>50,000</b>          | <b>144,428</b>         | <b>94,428</b>            |
| <b>Infrastructure - Roads</b>                                 |                   |                        |                        |                          |
| 3134 Hyden Rd RRG East Grant Works                            | 473,405           | 394,489                | 236,671                | (157,818)                |
| 3214 ROAD/C HERITAGE TRAIL                                    | 45,000            | 0                      | 1,800                  | 1,800                    |
| 3564 LRCI Phase 3 Additional                                  | 287,877           | 0                      | 0                      | 0                        |
| 4144 ROADS TO RECOVERY  | 251,060           | 167,356                | 3,038                  | (164,318)                |
| <b>Infrastructure - Roads Total</b>                           | <b>1,057,342</b>  | <b>561,845</b>         | <b>241,509</b>         | <b>(320,336)</b>         |
| 3634 OTHER SPORT & RECREATION FURNITURE & EQUIPMENT           | 10,000            | 5,040                  | 5,040                  | 0                        |
| <b>Infrastructure - Parks &amp; Ovals</b>                     |                   |                        |                        |                          |
| 3684 Rotunda Upgrade  | 65,000            | 43,330                 | 0                      | (43,330)                 |
| <b>Infrastructure - Parks &amp; Ovals Total</b>               | <b>65,000</b>     | <b>43,330</b>          | <b>0</b>               | <b>(43,330)</b>          |
| <b>Infrastructure - Other</b>                                 |                   |                        |                        |                          |
| 0814 Animal Kennels - Capital Expenditure                     | 130,000           | 0                      | 0                      | 0                        |
| 2364 Cemetery Upgrade & Gates                                 | 85,000            | 35,415                 | 0                      | (35,415)                 |
| 2384 LRCI - Norseman - Water Supply Airport/Cemetery/Landfill | 100,000           | 83,330                 | 33,670                 | (49,660)                 |
| 2624 Norseman Landfill  | 145,000           | 120,830                | 41,830                 | (79,000)                 |
| 3388 Tourism Signage  | 45,000            | 0                      | 4,856                  | 4,856                    |
| 3574 Transformer Upgrade - Capital Expenditure                | 35,000            | 0                      | 0                      | 0                        |
| 3544 OTHER REC & SPORT BUILDINGS MAINTENANCE                  | 0                 | 0                      | 13,200                 | 13,200                   |
| <b>Infrastructure - Other Total</b>                           | <b>540,000</b>    | <b>239,575</b>         | <b>93,556</b>          | <b>(146,019)</b>         |
| <b>Infrastructure - Drainage</b>                              |                   |                        |                        |                          |
| 3234 Norseman Drainage Works                                  | 45,000            | 37,500                 | 22,731                 | (14,769)                 |
| <b>Infrastructure - Drainage Total</b>                        | <b>45,000</b>     | <b>37,500</b>          | <b>22,731</b>          | <b>(14,769)</b>          |
| <b>Infrastructure - Airport</b>                               |                   |                        |                        |                          |
| 6504 AERODROME INFRASTRUCTURE UPGRADE                         | 1,315,104         | 0                      | 7,077                  | 7,077                    |
| <b>Infrastructure - Airport Total</b>                         | <b>1,315,104</b>  | <b>0</b>               | <b>7,077</b>           | <b>7,077</b>             |
| <b>Infrastructure - Footpaths</b>                             |                   |                        |                        |                          |
| 6801 FOOTPATH CONSTRUCTION                                    | 120,000           | 120,000                | 67,513                 | (52,487)                 |
| <b>Infrastructure - Footpaths Total</b>                       | <b>120,000</b>    | <b>120,000</b>         | <b>67,513</b>          | <b>(52,487)</b>          |
| <b>Grand Total</b>  | <b>4,752,374</b>  | <b>1,119,563</b>       | <b>628,754</b>         | <b>(490,809)</b>         |

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2022

## FINANCING ACTIVITIES

## NOTE 7

## BORROWINGS

## Repayments - borrowings

| Information on borrowings<br>Particulars | Loan No. | 1 July 2022 | New Loans |        | Principal Repayments |          | Principal Outstanding |         | Interest Repayments |         |
|--|----------|-------------|-----------|--------|----------------------|----------|-----------------------|---------|---------------------|---------|
|  |          |             | Actual    | Budget | Actual               | Budget   | Actual                | Budget  | Actual              | Budget  |
|  |          | \$          | \$        | \$     | \$                   | \$       | \$                    | \$      | \$                  |         |
| <b>Health</b>                            |          |             |           |        |                      |          |                       |         |                     |         |
| Doctors House                            |          | 242,036     | 0         | 0      | 0                    | (51,211) | 242,036               | 190,825 | 0                   | (6,206) |
| <b>Total</b>                             |          | 242,036     | 0         | 0      | 0                    | (51,211) | 242,036               | 190,825 | 0                   | (6,206) |
| Current borrowings                       |          | 51,211      |           |        |                      |          | 242,036               |         |                     |         |
| Non-current borrowings                   |          | 190,825     |           |        |                      |          | 0                     |         |                     |         |
|  |          | 242,036     |           |        |                      |          | 242,036               |         |                     |         |

All debenture repayments were financed by general purpose revenue.

The Shire has no unspent debenture funds as at 30th June 2021, nor is it expected to have unspent funds as at 30th June 2022.

## KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2022

OPERATING ACTIVITIES  
NOTE 8  
RESERVE ACCOUNTS

Reserve accounts

| Reserve name                      | Budget<br>Opening<br>Balance | Actual<br>Interest<br>Earned | Budget<br>Interest<br>Earned | Budget<br>Transfers In<br>(+) | Actual<br>Transfers In<br>(+) | Budget<br>Transfers Out<br>(-) | Actual<br>Transfers Out<br>(-) | Budget<br>Closing<br>Balance | Actual YTD<br>Closing<br>Balance |
|-----------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|-------------------------------|--------------------------------|--------------------------------|------------------------------|----------------------------------|
|                                   | \$                           | \$                           | \$                           | \$                            | \$                            | \$                             | \$                             | \$                           | \$                               |
| Leave Reserve                     | 381,172                      | 380                          | 0                            | 0                             | 0                             | 0                              | 0                              | 381,552                      | 381,172                          |
| Plant reserve                     | 357,388                      | 356                          | 291                          | 0                             | 0                             | 0                              | 0                              | 357,744                      | 357,679                          |
| Aerodrome reserve                 | 152,867                      | 153                          | 0                            | 0                             | 0                             | 0                              | 0                              | 153,020                      | 152,867                          |
| IT reserve                        | 100,320                      | 100                          | 9                            | 0                             | 0                             | 0                              | 0                              | 100,420                      | 100,329                          |
| Transport reserve                 | 1,503,757                    | 1,500                        | 0                            | 0                             | 0                             | 0                              | 0                              | 1,505,257                    | 1,503,757                        |
| Land Development reserve          | 1,262,636                    | 1,260                        | 0                            | 0                             | 0                             | 0                              | 0                              | 1,263,896                    | 1,262,636                        |
| Asset Replacement/Renewal reserve | 1,367,339                    | 1,364                        | 1,030                        | 0                             | 0                             | (717,486)                      | 0                              | 651,217                      | 1,368,369                        |
|                                   | <b>5,125,479</b>             | <b>5,113</b>                 | <b>1,330</b>                 | <b>0</b>                      | <b>0</b>                      | <b>(717,486)</b>               | <b>0</b>                       | <b>4,413,106</b>             | <b>5,126,809</b>                 |

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2022

OPERATING ACTIVITIES  
NOTE 9  
OTHER CURRENT LIABILITIES

|   | Note | Opening<br>Balance<br>1 July 2022 | Liability<br>transferred<br>from/(to) non<br>current | Liability<br>Increase | Liability<br>Reduction | Closing<br>Balance<br>30 November 2022 |
|---|------|-----------------------------------|--|-----------------------|------------------------|--|
|   |      | \$                                |  | \$                    | \$                     | \$                                     |
| <b>Other current liabilities</b>                          |      |                                   |  |                       |                        |  |
| <b>Other liabilities</b>                                  |      |                                   |  |                       |                        |  |
| - Contract liabilities                                    |      | 534,305                           | 0  | 0                     | 0                      | 534,305                                |
| - Capital grant/contribution liabilities                  |      | 40,000                            | 0  | 0                     | 0                      | 40,000                                 |
| <b>Total other liabilities</b>                            |      | 574,305                           | 0  | 0                     | 0                      | 574,305                                |
| <b>Employee Related Provisions</b>                        |      |                                   |  |                       |                        |  |
| Annual leave  |      | 170,348                           | 0  | 0                     | 0                      | 170,348                                |
| Long service leave  |      | 96,826                            | 0  | 0                     | (11,817)               | 85,009                                 |
| <b>Total Employee Related Provisions</b>                  |      | 267,174                           | 0  | 0                     | (11,817)               | 255,357                                |
| <b>Total other current liabilities</b>                    |      | <b>841,479</b>                    | <b>0</b>   | <b>0</b>              | <b>(11,817)</b>        | <b>829,662</b>                         |
| <b>Amounts shown above include GST (where applicable)</b> |      |                                   |  |                       |                        |  |

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 10 and 11

KEY INFORMATION

**Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee Related Provisions**

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**Contract liabilities**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

**Capital grant/contribution liabilities**

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2022

NOTE 10  
OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

| Provider                                       | Unspent operating grant, subsidies and contributions liability |                       |                                       |             |                   | Operating grants, subsidies and contributions revenue |            |                    |
|--|--|-----------------------|---------------------------------------|-------------|-------------------|---|------------|--------------------|
|  | Liability  | Increase in Liability | Decrease in Liability<br>(As revenue) | Liability   | Current Liability | Amended Budget Revenue                                | YTD Budget | YTD Revenue Actual |
|  | 1 July 2022  |                       |                                       | 30 Nov 2022 | 30 Nov 2022       | \$  | \$         | \$                 |
|  | \$   | \$                    | \$                                    | \$          | \$                | \$  | \$         | \$                 |
| <b>Operating grants and subsidies</b>          |  |                       |                                       |             |                   |   |            |                    |
| General purpose funding                        |  |                       |                                       |             |                   |   |            |                    |
| GRANTS COMMISSION - GENERAL                    | 0  | 0                     | 0                                     | 0           | 0                 | 473,084   | 236,542    | 236,542            |
| Law, order, public safety                      |  |                       |                                       |             |                   |   |            |                    |
| DFES - BFB GRANT                               | 0  | 0                     | 0                                     | 0           | 0                 | 17,000  | 8,500      | 13,650             |
| Bushfire Risk Planning Coordinator Funding     | 0  | 0                     | 0                                     | 0           | 0                 | 145,000   | 60,415     | 0                  |
| National Disaster Risk Reduction Program Grant |  |                       |                                       |             |                   | 0   | 0          | 29,800             |
| Health   |  |                       |                                       |             |                   |   |            |                    |
| LGA Suicide Prevention Grants - Goldfields     | 100,000  | 0                     | 0                                     | 100,000     | 100,000           | 100,000   | 0          | 0                  |
| Education and welfare                          |  |                       |                                       |             |                   |   |            |                    |
| YOUTH - GRANT                                  | 0  | 0                     | 0                                     | 0           | 0                 | 85,416  | 42,708     | 44,216             |
| Recreation and culture                         |  |                       |                                       |             |                   |   |            |                    |
| OTHER CULTURE - GRANTS                         | 10,000   | 0                     | 0                                     | 10,000      | 10,000            | 10,000  | 0          | 0                  |
| State Govt - Arts/Murals                       | 20,000   | 0                     | 0                                     | 20,000      | 20,000            | 0   | 0          |                    |
| Transport                                      |  |                       |                                       |             |                   |   |            |                    |
| ROADS FINANCIAL ASSISTANCE GRANT               | 0  | 0                     | 0                                     | 0           | 0                 | 177,271   | 88,636     | 66,570             |
| MRD DIRECT GRANT                               | 0  | 0                     | 0                                     | 0           | 0                 | 102,128   | 102,128    | 111,150            |
| Economic services                              |  |                       |                                       |             |                   |   |            |                    |
| WA Coastal Management Plan Assistance Program  | 0  | 0                     | 0                                     | 0           | 0                 | 140,000   | 140,000    | 35,000             |
| IGO - Local Business Development               | 9,091  | 0                     | 0                                     | 9,091       | 9,091             | 0   | 0          |                    |
| State Govt - Co-naming Signage                 | 20,000   | 0                     | 0                                     | 20,000      | 20,000            | 0   | 0          |                    |
|  | 159,091  | 0                     | 0                                     | 159,091     | 159,091           | 1,249,899   | 678,929    | 536,928            |
| <b>Operating contributions</b>                 |  |                       |                                       |             |                   |   |            |                    |
| Governance                                     |  |                       |                                       |             |                   |   |            |                    |
| CONTRIBUTIONS & DONATIONS                      | 0  | 0                     | 0                                     | 0           | 0                 | 1,500   | 625        | 150                |
| General purpose funding                        |  |                       |                                       |             |                   |   |            |                    |
| ESL ADMIN CONTRIBUTION                         | 0  | 0                     | 0                                     | 0           | 0                 | 4,000   | 4,000      | 0                  |
| RATES LEGAL FEES AND SUNDRY CHARGES            | 0  | 0                     | 0                                     | 0           | 0                 | 0   | 0          | 4,207              |
| Community amenities                            |  |                       |                                       |             |                   |   |            |                    |
| CONTRIBUTIONS                                  | 0  | 0                     | 0                                     | 0           | 0                 | 500   | 210        | 696                |
| Recreation and culture                         |  |                       |                                       |             |                   |   |            |                    |
| O.CULTURE CONTRIBUTIONS                        | 0  | 0                     | 0                                     | 0           | 0                 | 2,000   | 835        | 0                  |
| Transport                                      |  |                       |                                       |             |                   |   |            |                    |
| STREET LIGHT CONTRIBUTION                      | 0  | 0                     | 0                                     | 0           | 0                 | 8,000   | 8,000      | 5,474              |
| Other property and services                    |  |                       |                                       |             |                   |   |            |                    |
| DIESEL FUEL REBATE                             | 0  | 0                     | 0                                     | 0           | 0                 | 14,000  | 5,835      | 2,768              |
|  | 0  | 0                     | 0                                     | 0           | 0                 | 30,000  | 19,505     | 13,295             |
| <b>TOTALS</b>                                  | 159,091  | 0                     | 0                                     | 159,091     | 159,091           | 1,279,899   | 698,434    | 550,223            |

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2022

NOTE 11  
NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

| Provider  | Capital grant/contribution liabilities |                       |                                    |                |                   | Non operating grants, subsidies and contributions revenue |                |                    |
|---|--|-----------------------|------------------------------------|----------------|-------------------|---|----------------|--------------------|
|   | Liability                              | Increase in Liability | Decrease in Liability (As revenue) | Liability      | Current Liability | Amended Budget Revenue                                    | YTD Budget     | YTD Revenue Actual |
|   | 1 July 2022                            |                       |                                    | 30 Nov 2022    | 30 Nov 2022       |   |                |                    |
|   | \$                                     | \$                    | \$                                 | \$             | \$                | \$  | \$             | \$                 |
| <b>Non-operating grants and subsidies</b>                       |  |                       |                                    |                |                   |   |                |                    |
| <b>Law, order, public safety</b>                                |  |                       |                                    |                |                   |   |                |                    |
| Animal Welfare Program - Grant Revenue                          | 0                                      | 0                     | 0                                  | 0              | 0                 | 100,000   | 0              | 0                  |
| <b>Community amenities</b>                                      |  |                       |                                    |                |                   |   |                |                    |
| LRCI Federal Grant (Community Projects)                         | 32,981                                 | 0                     | 0                                  | 32,981         | 32,981            | 68,217  | 17,054         | 28,787             |
| WA Hiking Participation Grant                                   | 10,000                                 |                       |                                    | 10,000         | 10,000            | 0   | 0              | 0                  |
| <b>Recreation and culture</b>                                   |  |                       |                                    |                |                   |   |                |                    |
| LRCI Federal Grant (Rec & Culture Projects)                     | 23,911                                 | 0                     | 0                                  | 23,911         | 23,911            | 323,787   | 80,947         | 0                  |
| <b>Transport</b>  |  |                       |                                    |                |                   |   |                |                    |
| ROADS 2 RECOVERY GRANT  | 0                                      | 0                     | 0                                  | 0              | 0                 | 251,060   | 0              | 0                  |
| REGIONAL ROAD GROUP GRANT                                       | 0                                      | 0                     | 0                                  | 0              | 0                 | 315,601   | 126,240        | 128,386            |
| Round 4 RED Grant - Hardwood Timber Sawmill                     | 0                                      | 0                     | 0                                  | 0              | 0                 | 200,000   | 200,000        | 0                  |
| LRCI Federal Grant (Transport Projects)                         | 308,322                                | 0                     | 0                                  | 308,322        | 308,322           | 446,323   | 111,581        | 0                  |
| State Govt - Small Grants Program (Heritage Walk & Drive Trail) | 40,000                                 | 0                     | 0                                  | 40,000         | 40,000            | 40,000  | 0              | 0                  |
| <b>Economic services</b>  |  |                       |                                    |                |                   |   |                |                    |
| State Govt - Small Grants Program (Co-naming Signage)           | 0                                      | 0                     | 0                                  | 0              | 0                 | 20,000  | 0              | 0                  |
|   | <b>415,214</b>                         | <b>0</b>              | <b>0</b>                           | <b>415,214</b> | <b>415,214</b>    | <b>1,764,988</b>  | <b>535,822</b> | <b>157,173</b>     |

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2022

NOTE 12  
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Code | Description                       | Council Resolution | Classification    | Non Cash Adjustment | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|---------|-----------------------------------|--------------------|-------------------|---------------------|----------------------------|----------------------------|--------------------------------|
|         |                                   |                    |                   | \$                  | \$                         | \$                         | \$                             |
|         | <b>Budget adoption</b>            |                    |                   |                     |                            |                            | 0                              |
| 0404    | CAPITAL - CEO VEHICLE             | 24/09/2022 10.3.4  | Capital Expenses  | 0                   | 0                          | (70,000)                   | (70,000)                       |
| 0405    | PROCEEDS FROM CEO VEHICLE         | 24/09/2022 10.3.4  | Capital Revenue   | 0                   | 40,000                     | 0                          | (30,000)                       |
| 0446    | REALISATION ON DISPOSAL OF ASSETS | 24/09/2022 10.3.4  | Capital Revenue   | (40,000)            | 0                          | 0                          | (30,000)                       |
| 0513    | PROFIT ON DISPOSAL OF ASSET       | 24/09/2022 10.3.4  | Operating Revenue | 19,701              | 0                          | 0                          | (30,000)                       |
|         |                                   |                    |                   | (20,299)            | 40,000                     | (70,000)                   | (30,000)                       |

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2022

OPERATING ACTIVITIES  
NOTE 13

EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.  
The material variance adopted by Council for the 2022-23 year is \$5,000 or 10.00% whichever is the greater.

| Nature or type  | Var. \$     | Var. %    | Explanation of positive variances  |  | Explanation of negative variances   |   |
|---|-------------|-----------|--|--|---|---|
|   |             |           | Timing   | Permanent  | Timing  | Permanent   |
|   | \$          | %         |  |  |   |   |
| <b>Revenue from operating activities</b>                        |             |           |  |  |   |   |
| Operating grants, subsidies and contributions                   | (148,211)   | (21.22%)  | ▼ DFES - BFB Grant.  | National Disaster Risk Reduction. Main Roads Direct grant. | Bushfire Risk Planning Coordinator. FAGS funding. WA Coastal Management Plan.   |   |
| Fees and charges  | (141,806)   | (21.19%)  | ▼ Gym membership fees. Sale of standpipe water.  | Commercial bulk rubbish collections.                       | Development application fees. Airstrip landing fees. Laundromat fees. Dundas/Ngadju Timer initiative. Private works.  |   |
| Interest earnings   | 10,243      | 51.81%    | ▲ Rates non payment penalties. Interest earned on investments.   |  |   |   |
| Other revenue   | 28,534      | 29.80%    | ▲  | Visitor Centre retail stock sales.                         | CRC reimbursements. CRC rent. Sale of gravel.   |   |
| <b>Expenditure from operating activities</b>                    |             |           |  |  |   |   |
| Employee costs  | 177,979     | 14.75%    | ▲ Admin FBT. Admin salaries. Staff training. Consulting fees. Private works. PWOH salaries. Waste facility salaries. Street maintenance.   |  | Norseman CRC. Parks & gardens. Swim Pool contractor. Airstrip maintenance.  | Storm drain maintenance. Youth salaries.  |
| Materials and contracts   | 188,732     | 18.16%    | ▲ GVROC general. Subscriptions. Audit. BFP Coordinator. Contract services. LGA Suicide Prevention. Staff housing maintenance. Waste facility maintenance. Community engagement projects. Street maintenance. Admin allocations. South Coast Strategy. Honeybee Industry. Area marketing. CRC & Woodlands expenses. Private works. Fuel expenses. |  | Office building maintenance. Consulting fees. Travel & accom. Aged persons building maintenance. Town planning. Community events. Swim pool building maintenance. Street trees. Airstrip maintenance. | National Disaster Risk Reduction Program. Parks and gardens maintenance. Rural road maintenance. Software subscriptions. Other housing building maintenance. Street maintenance. Rural roads. |
| Utility charges   | 89,255      | 39.14%    | ▲ Office. Swimming pool. Street lights. Standpipe. Laundromat.   |  |   |   |
| Depreciation on non-current assets                              | 1,279,500   | 100.00%   | ▲ AFR 2022 not yet finalised.  |  |   |   |
| Other expenditure   | 23,210      | 17.40%    | ▲ Community grants program. Doubtful sundry and rates debts.   |  |   | Medical Subsidy.  |
| Non-cash amounts excluded from operating activities             | (1,291,317) | (100.92%) | ▼  |  | Depreciation for 2022-23 to be posted. Disposal of assets to be completed.  |   |
| <b>Investing activities</b>                                     |             |           |  |  |   |   |
| Proceeds from non-operating grants, subsidies and contributions | (378,649)   | (70.67%)  | ▼ LRCI Federal Grant. (Community Projects)   |  | LRCI Federal Grant (Rec & Culture Projects) (Transport Projects). Round 4 RED Grant - Hardwood Timber Sawmill.  |   |
| Payments for property, plant and equipment and infrastructure   | 490,809     | 43.84%    | ▲ CEO vehicle. Cemetery upgrade & gates. Eucla town hall. Footpath construction. Governance - furniture & equipment. Hyden Rd RRG East Grant Works. LRCI - Norseman - Water Supply Airport/Cemetery/Landfill. Norseman Drainage Works. Norseman Landfill. Roads to recovery. Rotunda upgrade.  |  | Aerodrome infrastructure upgrade. Dodd House improvements. Road plant purchases. Woodland Cultural and Visitor Centre.  | IGO - Norseman Town Hall Upgrade. Other sport and recreation.   |



Voting Requirements

Simple Majority

Officer Recommendation

**That the Shire of Dundas Financial Statements for the period ending 30 November 2022 be accepted.**

Moved: Cr. Patupis

Seconded: Cr. Warner

Resolution

**That the Shire of Dundas Financial Statements for the period ending 30 November 2022 be accepted.**

Carried by: Simple Majority For: 5 Against: 0

President Laurene Bonza has requested an adjustment in the Financial Report formatting for the Agenda presentation to enable a better reading.

CEO, Peter Fitchat has said that the Financial Report will be presented as Papers Relating from the following Ordinary Council Meeting to provide a better reading.

Cr. Hogan exited the meeting at 6:30pm

| <b>Agenda Reference &amp; Subject</b>   |  |
|---|--|
| <b>10.3.3 Business Plan Requirements [s.3.59] for commercial or a major trading undertaking or major land transaction</b> |  |
| Location / Address  | 1, 3 - 11, 100 & 101 (narrow laneway that is now built over), known as 89 Roberts Street, and residential property at lot 394 (139 Prinsep Street, Norseman) |
| File Reference  | LP.PL.1  |
| Author  | Chief Executive Officer – Peter Fitchat  |
| Date of Report  | 16 <sup>th</sup> December 2022   |
| Disclosure of Interest  | Nil  |

Summary

During the OCM on 22<sup>nd</sup> November 2022 council supported the following actions:

Officer Recommendation

1. That the Council of the Shire of Dundas give ‘in principle’ support for the purchase of the Norseman IGA, associated businesses and property for the amount of \$1,535,000.00 subject to a six-week public consultation period and the successful application of a loan from the Western Australian Treasury Corporation in the amount of \$1,750,000 with the balance of \$220,000.00 to be used for upgrades to the subject business.
2. Delegate the CEO to finalise a loan application submission to the Western Australian Treasury Corporation (WATC) for \$1,750,000.00

**3. Authorise the Shire President and CEO to make a full media statement regarding the purchase of this business.**

Since an online survey was completed to show support for the above recommendations.

On the 13<sup>th</sup> December 2022 Council hosted a community forum in the Town Hall Norseman.

Background

These events have now moved to the next stage where Shire of Dundas has to advertise an endorsed Draft Business Plan that must be advertised statewide for a period of six months and the content of the Business Plan is prescribed in s.3.59(3) and if applicable Financial Regulation r.10.

The draft business plan is included in the papers relating.

Statutory Environment

1. Local Government Act 1995 - Home Page ([legislation.wa.gov.au](http://legislation.wa.gov.au))
2. Local Government (Financial Management) Regulations 1996 - ([legislation.wa.gov.au](http://legislation.wa.gov.au)) Business Plan Requirements [s.3.59]
3. Local Government (Audit) Regulations 1996 - Home Page ([legislation.wa.gov.au](http://legislation.wa.gov.au))
4. Planning and Development Act 2005 - Home Page ([legislation.wa.gov.au](http://legislation.wa.gov.au))
5. Public Health Act 2016 - Home Page ([legislation.wa.gov.au](http://legislation.wa.gov.au))
6. Work Health and Safety Act 2020 - Home Page ([legislation.wa.gov.au](http://legislation.wa.gov.au))

Policy Implications

No distinct policy implications. However, this direction would broadly support our policies to ensure the good governance of the district.

Financial Implications

The value of the additional properties and associated impacts on Shire asset management and Long- Term Financial plan, additional costs and depreciation will be considered.

Consideration should also be given to the fact that this will be an operating business which will generate revenue to offset costs, this purchase will be required to be detailed in the mid year budget review.

Strategic Implications

The purchase and development of this land for commercial purposes meets several of the objectives of the Community Strategic Plan as follows:

**Built environment – Goal 3**

*Planning and development of infrastructure supports liveable, sustainable and connected communities.*

**3.1 Shire infrastructure and services meet the Community's needs.**

3.1.3 Shire buildings and facilities are appropriately managed according to their need and use.

3.1.4 Revitalise the Norseman and Eucla Town Centres.

**Economic Development and Financial Sustainability – Goal 4**

*A thriving local economy & economic base supports economic growth and business opportunity.*

#### 4.1 A financially responsible Local Government.

4.1.1 Financial accountability and informed decision-making by Council.

4.1.2 Compliance with the Local Government Act 1995 and all relevant legislation and regulations.

4.1.3 Continual improvement in financial planning and asset management.

4.1.4 Risk is managed through planning, internal and external reviews, and reporting to Council.

4.1.5 The community is engaged in planning for the future and other matters that affect them.

4.1.6 The Shire will regularly monitor communication channels to ensure community are informed on matters that affect them.

4.1.7 A culture of continuous improvement will apply to all levels of customer service.

#### 4.2 Opportunity for Economic Diversification and Growth

4.2.1 A vibrant economy that supports opportunities for mining, industry, creative and cultural industries, tourism, shopping and business

4.2.2 Attracting new businesses, and supporting existing businesses, is to encourage through promotion of the area as an attractive and viable place to work and live.

4.2.3 Assist in the provision of infrastructure that encourages business development and opportunity.

#### 4.3 A place where economic growth and business opportunity is encouraged and supported.

4.3.1 Support local business collaboration and capacity building.

4.3.2 Encourage Buy Local.

4.3.3 Council procurement policies and procedures support local purchasing where practical.

4.3.4 Support tourist development and promote the Shire of Dundas as a destination experience.

4.3.5 Develop Council led business initiatives through the Economic Development Working Group.

|   |             |                |                                  |
|---|-------------|----------------|----------------------------------|
| <b>IDENTIFIED IN THE STRATEGIC COMMUNITY PLAN</b>   | <b>YES</b>  | <b>PARTIAL</b> | <b>NO</b>                        |
| <b>POSITIVE LOCAL OUTCOMES FOR THE SHIRE OF DUNDAS</b>  | <b>YES</b>  | <b>PARTIAL</b> | <b>NO</b>                        |
| <b>POSITIVE REGIONAL OUTCOMES BENEFITING THE SHIRE OF DUNDAS</b>  | <b>YES</b>  | <b>PARTIAL</b> | <b>NO</b>                        |
| <b>ADVOCACY</b><br>Advocacy in this area is required to promote the needs of ,or issues facing Shire of Dundas residents and rate payers. | <b>HIGH</b> | <b>MEDIUM</b>  | <b>LOW</b>                       |
| <b>CAPACITY</b><br>The Shire has the required resources to address the item.  | <b>FULL</b> | <b>PARTIAL</b> | <b>EXTERNAL SUPPORT REQUIRED</b> |
| <b>PARTNERSHIPS</b><br>Opportunity for partnerships that will benefit the Shire of Dundas and support SCP outcomes.                       | <b>YES</b>  | <b>SOME</b>    | <b>LOW</b>                       |

Council will use this decision making to table as a tool to assist in determining the relative priority of a particular issue/ action or decision of Council as it relates to the Strategic Community Plan.

#### **Using the table:**

If the majority of the factors are in the left column, the issue can be considered a high priority ranking.

If the majority of the factors are in the middle column, the issue can be considered a medium priority ranking.

If the majority of the factors are in the right column, the issue can be considered as having a lower ranking.

#### Consultation

Shire of Dundas Councillors  
Senior staff  
The current owners of the business  
Moore Australia  
Community Consultation

#### Comment

Business Plan Requirements [s.3.59] requires Council before commencing a major trading undertaking and before entering in to a major land transaction, the LG is required to prepare a business plan (endorsed by Council), give Statewide public notice of the proposal to commence a major trading undertaking / major land transaction, calling for submissions for a period of not less than 6 weeks after the notice if given effect. The draft Business Plan must be published on the website. The content of the Business Plan is prescribed in s.3.59(3) and if applicable Financial Management .r.10.

After the last day for submissions, Council may decide by absolute majority to proceed with the undertaking or transaction as proposed or so that it is not significantly different from that originally proposed. If however, the decision to proceed is significantly different from that originally proposed, then the Business Case must be revised and the process of public submissions recommenced.

#### Voting Requirements

Absolute Majority.

#### Officer Recommendation

##### **That the Councillors**

- 1. endorse the Draft Business Plan to satisfy requirements to purchase commercial business and major trading undertaking for a period of six weeks;**
- 2. including the business described as the Norseman IGA and the Norseman Post Office and include the following properties, Lot 1, 3 - 11, 100 & 101 (narrow laneway that is now built over), known as 89 Roberts Street, and residential property at lot 394 (139 Prinsep Street, Norseman)**

Moved: Cr. Patupis

Seconded: Cr. Warner

### Resolution

#### That the Councillors

1. endorse the Draft Business Plan to satisfy requirements to purchase commercial business and major trading undertaking for a period of six weeks;
2. including the business described as the Norseman IGA and the Norseman Post Office and include the following properties, Lot 1, 3 - 11, 100 & 101 (narrow laneway that is now built over), known as 89 Roberts Street, and residential property at lot 394 (139 Prinsep Street, Norseman)

Carried by: Absolute Majority For: 4 Against: 0

President Laurene Bonza has noticed that at the item *Background* it says that the “Draft Business Plan that must be advertise statewide for a period of six months”, however the correct is 6 weeks.

Cr. Hogan returned to the meeting at 6:32pm

### 10.4 Officers Reports

| Agenda Reference & Subject     |   |
|--------------------------------|---|
| <b>10.4.1 Officers Reports</b> |   |
| Location / Address             | Shire of Dundas                         |
| File Reference                 | CM.PL.1                                 |
| Author                         | Chief Executive Officer – Peter Fitchat |
| Date of Report                 | 15/12/2022                              |
| Disclosure of Interest         | Nil                                     |

#### Summary

That the Council receive the Works and Services, Corporate and Community Services, Youth and Recreation Services, as contained in Papers Relating.

#### Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

#### Statutory Environment

Shire officers are required to deliver the activities, programs, works and services within the appropriate legislative requirements where applicable.

#### Policy Implications

Shire officers are required to deliver the activities, programs, works and services guided by and within the appropriate Shire policies and procedures where applicable.

### Financial Implications

Shire officers are required to deliver the activities, programs, works and services within allocated budgets, and purchasing and procurement policies.

### Strategic Implications

Shire officers deliver activities, programs, works and services to achieve the community outcomes identified within the Strategic Community Plan.

### Consultation

CEO  
Manager of Corporate and Community Services  
Manager of Works and Services  
Youth and Recreation Officer

### Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

### Voting Requirements

Simple Majority

### Officer Recommendation

**That the Shire of Dundas Council receive the Corporate and Community Services, Works and Services, and Youth and Recreation Services, as contained in Papers Relating.**

Moved: Cr. Patupis

Seconded: Cr. Warner

### Resolution

**That the Shire of Dundas Council receive the Corporate and Community Services, Works and Services, and Youth and Recreation Services, as contained in Papers Relating.**

Carried by: Simple Majority                      For: 5                      Against: 0

President Laurene Bonza noted the incorrect Works and Services report is contained papers relating, and directed Council to the correct report distributed by the CEO to prior to the meeting.

## **10. Elected Members Motions of Which Previous Notice Has Been Given**

## **11. New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting**

The following items of urgent business were accepted for consideration by the President or by majority of the members of the Council:

**Recommendation**

That the members of the Council agreed to the introduction of the following late item for decision.

Moved: Cr.

Seconded: Cr.

**Resolution**

Carried by: Simple Majority

For:

Against:

**12. Next Meeting**

The next Ordinary Meeting of the Council is scheduled to be held at 6pm on the 17<sup>th</sup> January 2023 AWST, in Norseman.

**13. Closure of Meeting**

There being no further business the Shire President will declare the meeting closed at: 6:34pm.