



Notice of Meeting and Agenda Ordinary Council Meeting 17th April 2018

NOTICE OF MEETING

The next Ordinary Meeting of the Council will be held on 17th April 2018 in the Council Chambers at Prinsep Street Norseman, commencing at 6:00pm to consider and resolve on the matters set out in the attached agenda.

A handwritten signature in black ink, appearing to read "Doug Stead", is written over a light blue horizontal line.

Doug Stead
Chief Executive Officer
13th April 2018

Notes to Agenda

PLEASE READ THE FOLLOWING IMPORTANT DISCLAIMER BEFORE PROCEEDING:

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Any person or entity who has an application before the Shire must obtain, and should only rely on, written notice of the Shires decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as representation by the Shire should be sought in writing and should make clear the purpose of the request.

AGENDA for the ORDINARY Meeting of the Council to
be held in the Council Chambers at the Shire
Administration Office – Prinsep Street Norseman on
the 17th April 2018 commencing at 6.00pm

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1 Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at

This Ordinary Council Meeting will be video recorded to assist in the preparation of the minutes of the meeting.

This Council meeting is being held on the traditional lands of the Ngadju people and I wish to acknowledge them as traditional owners and pay my respects to their elders, past and present.

The Chief Executive Officer read aloud the disclaimer that is on the front page of the agenda.

The Shire President read aloud the following Affirmation of Civic Duty and Responsibility:

I make this affirmation in good faith on behalf of Elected Members and Officers of the Shire of Dundas. We collectively declare that we will duly, faithfully, honestly, and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure the efficient, effective and orderly decision making within this forum.

2 Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests:

Proximity Interests:

Impartiality Interests:

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

3 Record of Attendance of Councillors / Officers and Apologies.

Cr LG Bonza	Shire President
Cr AR Patupis	Deputy Shire President
Cr JEP Hogan	
Cr BN Bayley	
Cr SM Warner	
Cr VL Wyatt	

Gihan Kohobange	Deputy Chief Executive Officer
Peter Crawford	Manager of Works & Services
Pania Turner	Manager of Community Development
Sonya Ellison	Senior Administration Officer
Tracy Dixon	Administration Officer

Apologies

Doug Stead	Chief Executive Officer
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4 Response to Previous Public Questions Taken on Notice.**5 Public Question Time.****6 Applications for Leave of Absence.****7 Confirmation of Minutes of Previous Meeting.**

- 7.1 Minutes of the Ordinary Meeting of Council held on 20th March 2018 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Ordinary Council Meeting held on 20th March 2018 be confirmed as a true and accurate record.

Moved Cr:
Seconded Cr:

Resolution

Carried by: Simple Majority For: Against

- 7.2 Minutes of the Special Meeting of Council held on 27th March 2018 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Ordinary Council Meeting held on 27th March 2018 be confirmed as a true and accurate record.

Moved Cr:
Seconded Cr:

Resolution

Carried by: Simple Majority For: Against

8 Petitions, Deputations or Presentations.**9 Announcements by Presiding Member without Discussion.**

10 Reports of Officers.**10.1 Planning, Development, Health and Building**

Agenda Reference & Subject	
10.1.1 – Repeal Local Law 2018 - Adoption	
Location / Address	Shire of Dundas
File Reference	CM.LE.1
Author	Gihan Kohobange
Date of Report	12th April 2018
Disclosure of Interest	Nil

Summary

For the Council to adopt the Shire of Dundas Repeal Local Law 2018

Background

The Council at its Ordinary meeting held on the 19th December 2017 considered a draft local law to repeal old and defunct local laws. The proposed repeal local law was advertised pursuant to the requirements of the Act.

Statutory Environment

Local Government Act 1995

Policy Implications

N/A

Financial Implications

The cost of the review of the Shires Local Laws has been included in the 2017/18 budget.

Strategic Implications

N/A

Consultation

Councillors, Department of Local Government, public advertising completed 9th March 18

Comment

At the completion of the advertising period, the Shire have received a response from the Department of Local Government however no public submissions were received.

The department's comments are included in the papers relating and have been incorporated into the repeal local law

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas following consideration of all the submissions received resolve to make the Shire of Dundas Repeal Local Law 2018 as included in the papers relating.

Moved Cr:
Seconded Cr:

Resolution

Carried by: Simple Majority For: Against

Agenda Reference & Subject	
10.1.2 – Standing Orders Local Law 2018 - Adoption	
Location / Address	Shire of Dundas
File Reference	CM.LE.1
Author	Gihan Kohobange
Date of Report	12 th April 2018
Disclosure of Interest	Nil

Summary

For the Council to adopt the Shire of Dundas Standing Orders Local Law 2018

Background

The Council at its Ordinary meeting held on the 19th December 2017 considered a draft local law to replace the current Standing Orders Local Law. The proposed local law was advertised pursuant to the requirements of the Act

Statutory Environment

Local Government Act 1995

Policy Implications

N/A

Financial Implications

The cost of the review of the Shires Local Laws has been included in the 2017/18 budget.

Strategic Implications

N/A

Consultation

Councillors, Department of Local Government, public advertising was completed on the 9th March 2018

Comment

At the completion of the advertising period the Shire had received a response from the Department of Local Government however no public submissions were received
The department's comments are included in the papers relating and have been incorporated into the proposed standing orders local law. The major changes are as follows:

Clause 2.5(2) has been removed as it appears to be contrary to the Act
 The standard WALGA clause 6.3(3) has been included as suggested by the department
 The suggested minor edits have all been incorporated.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas following consideration of all the submissions received resolve to make the Shire of Dundas Standing Orders Local Law 2018 as included in the papers relating.

Moved Cr:
 Seconded Cr:

Resolution

Carried by: Simple Majority For: Against

10.2 Engineering and Works

Nil

10.3 Members and Policy

Agenda Reference & Subject	
10.3.1 – Use of Shire Common Seal	
Location / Address	Norseman
File Reference	GV.AU.1
Author	Doug Stead
Date of Report	12 th April 2018
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to approve the use of the Common Seal retrospectively.

Background

The Council at its ordinary meeting held on the 20th March 2018 resolved the followings:

That the Council of the Shire of Dundas,

1. **Note the progress to date on the Woodland Centre project;**
2. **Approve the concept design given in papers relating subjective a maximum total construction cost of \$2.2 million; and**
3. **Delegate authority to the CEO to appoint a suitably qualified project manager for the project in line with the scope of work given in papers relating.**

In order to meet the requirements of the Royalties for Regions grant managers (ie GEDC) the Financial Assistance Agreement needed to be signed by the Chief Executive Officer and the Shire President. This

document once signed and stamped with the Common Seal needed to be returned to the Department of Primary Industry and Regional Development prior to the April meeting of Council.

Statutory Environment

Nil

Policy Implications

Shire Policy A.7

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Shire President

Comment

Council Policy A.7 states that the Chief Executive Officer and the Shire President be jointly authorised to affix the Shire of Dundas common seal to documents for dealings initiated by a Council resolution. It is regarded to be good practice to advise Council of such use of the common seal.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas approve the use of the common seal in completing the signature requirements of the Woodlands Centre Grant from Royalties for Regions.

Moved Cr:

Seconded Cr:

Resolution

Carried by: Simple Majority

For:

Against

10.4 Administration, Finance and Community Services

Agenda Reference & Subject	
10.4.1 – Accounts Paid (1st March 2018 to 31st March 2018)	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts Payable Officer
Date of Report	9 th April 2018
Disclosure of Interest	Nil

Trust Cheques

Chq/EFT	Date	Name	Description	Amount
EFT2489	16/03/2018	Department of Mines, Industry Regulation and Safety	Recoup Building Application	269.00
EFT2490	16/03/2018	Shire of Dundas	Payment towards invoice 4162	105.00
				\$374.00

Municipal Cheques

Cheque	Date	Name	Description	Amount
26302	01/03/2018	Horizon Power	Various power usage accounts (19.12.2018 - 16.02.2018)	13070.16
26303	09/03/2018	Horizon Power	Power supply of Admin (21.12.17 - 20.02.18)	3057.58
26304	09/03/2018	Telstra Corporation Limited	Various telephone & data usage accounts (05.01.18 - 04.02.18)	2440.91
26305	09/03/2018	Water Corporation	Standpipe - Norseman Airstrip (01.12.17 - 12.01.18)	5315.85
26306	16/03/2018	Horizon Power	Street Light Usage (February 2018)	3376.00
26307	16/03/2018	Telstra Corporation Limited	Various telephone & data usage accounts (21.02.18 - 25.03.18)	157.95
26308	28/03/2018	Telstra Corporation Limited	Purchase and installation of mobile smart antenna 4G and Next G outside antenna	4686.88
				\$32,105.33

Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT2430	01/03/2018	Australia Post	Postage (January 2018)	190.46
EFT2431	01/03/2018	Appliance Testing Supplies	10 x packs of 100 BLACK Heavy Duty Tags (SLHD Black)	321.53
EFT2432	01/03/2018	Aquatic Services WA Pty Ltd	Supply and replace faulty fan and fix air release valve on filter	360.00
EFT2433	01/03/2018	BE Stearne & Co Pty Ltd	Supply and installation of 2 x security doors - 18 Mildura St	2090.00
EFT2434	01/03/2018	BP Norseman	Diesel & unleaded fuel January 2018	1292.12
EFT2435	01/03/2018	Coates Hire Operations	Submersible Pump, generator & hose hire 19.01.18 – 25.01.18	959.63
EFT2436	01/03/2018	Dundas Fencing & Building Maintenance	Hire Cherry Picker to repair damaged light – Oval	192.50
EFT2437	01/03/2018	Esperance Motor Group Pty Ltd	70000 km service - 1DS	382.97
EFT2438	01/03/2018	Threat Protect	Changed security codes on Admin and Youth buildings	55.00
EFT2439	01/03/2018	Landgate	Certificate of title search A594	25.30
EFT2440	01/03/2018	Star Track Credit	Freight (Late Payment Fee)	5.15

EFT2441	01/03/2018	Marrak Group Safety Supplies and Apparel	Staff uniforms	79.00
EFT2442	01/03/2018	Norseman Eyre Motel	Accommodation & meals for 2 x Tri Nation Steel contractors. Accommodation & meals for paving contractor.	551.00
EFT2443	01/03/2018	Norseman Concrete	Airport - Water tanker hire 20.01.18 \$1,430 Airport - Water tanker hire (17,18,19,20,22,24,27,29,30 & 31 January 2018) \$14,300 Airport - Water tanker hire (22,23,29,30 & 31 January 2018) \$6,336	22066.00
EFT2444	01/03/2018	Norseman IGA	Various goods (January 2018)	985.61
EFT2445	01/03/2018	Navman Wireless Australia Pty Ltd	Monthly satellite service (5/02/2018-4/03/2018)	65.89
EFT2446	01/03/2018	RJ Brookes	Health inspections, building licences & inspections, town planning advice plus meals & accommodation 28.11.17 - 31.01.18	3883.75
EFT2447	01/03/2018	SGS Australia	Norseman Aerodrome - Compaction Control Density and Moisture Relationship of Soil	3644.30
EFT2448	01/03/2018	Norseman Hardware	Various hardware items (January 2018)	167.23
EFT2449	09/03/2018	Norseman All Terrain Survey's	Norseman Airport Upgrade Survey Works (01/02/18 - 15/02/18)	4282.20
EFT2450	09/03/2018	Advertiser Print	3 x 250 Business cards plus postage	308.00
EFT2451	09/03/2018	Austral Mercantile Collections	Rates Debt Collection	267.45
EFT2452	09/03/2018	Officemax	Stationery	168.68
EFT2453	09/03/2018	Courier Australia	Freight - Pathwest and Water Lab	13.72
EFT2454	09/03/2018	Shire of Dundas Municipal Fund	Payroll deductions	560.00
EFT2455	09/03/2018	Dundas Fencing & Building Maintenance	Lop trees from beneath power lines - 15 Roberts Street \$891 Hire cherry picker to repair external lights - Admin Office \$347	1238.00
EFT2456	09/03/2018	Darren Wallace	Consultancy work 19.01.18 - 02.02.18 Norseman airstrip, Drainage, Treatment Ponds Consultancy work 05.02.18 - 16.02.18 Norseman Airstrip, Treatment ponds, drainage. Travel.	11835.00
EFT2457	09/03/2018	Elite Gym Hire	Hire of gym equipment (12.02.2018 - 12.03.2018)	1011.35
EFT2458	09/03/2018	Electrics With Style	Repair outdoor security lights - Admin Office	488.52
EFT2459	09/03/2018	Goldfields Truck Power	Hire of fuel service trailer for Hyden road bushfire plus fuel supply 07.01.18 - 09.01.18	2197.25
EFT2460	09/03/2018	Star Track Credit	Late Payment Fee	5.15
EFT2461	09/03/2018	Merredin Olympic Motel	Accommodation - P Turner 27.02.18	140.00
EFT2462	09/03/2018	Norseman District High School	Norseman Town Precinct Heritage Project- School, Community and Culture Entry Statement	6600.00
EFT2463	09/03/2018	Norms Cabinets & Tiles Pty Ltd	Supply and fit of benchtops and sink in pensioner unit #3 plus travel	5029.20

EFT2464	09/03/2018	Norseman Community Resource Centre	Printing of council agenda 20/2/18 and printing of WALGA agenda	574.00
EFT2465	09/03/2018	Online Business eSystems	Supply and install connect conferencing cam kit	704.00
EFT2466	09/03/2018	Solutions IT (invoice A&B)	Managed Support - Monthly billing for March 2018	1479.50
EFT2467	09/03/2018	Wilson's Diesel & Auto Repairs	DS27 – Repair circle drive problem \$10,253.50 DS27 – 5000 hour service \$1,549.90 DS174 – Supply & fit new tyre \$478.60 DS19 – Repair battery problem \$815.60 DS17 – Repair pivot bracket \$583 911DS – Check fault codes \$135 DS17 – Repair gear fault linkages \$184	13999.60
EFT2468	09/03/2018	Sharon Warner	Pool Manager 10.02.18 - 11.02.18	587.85
EFT2469	16/03/2018	All Flags Dot Imagery	2 x Halyard kits with 11mtr rope, 2 x sister clips, 2 x splice clips 2 x weighted flag pole weights	440.00
EFT2470	16/03/2018	Australia's Golden Outback	Editorial advertising in 2018 AGO Holiday Planner	1675.00
EFT2471	16/03/2018	Laurene Bonza	Claim (Council Meeting 20.02.2018, GVROC 02.02.2018, Council Forum 15.02.2018, Special 23.01.2018)	523.00
EFT2472	16/03/2018	Barry Bayley	Claim (Council Meeting 20.02.2018 and Forum 15.02.2018)	240.00
EFT2473	16/03/2018	Cartman Designs	Provide alternative design with cost estimate for WCCVC	10912.00
EFT2474	16/03/2018	FULL MOON CAFE	Catering Council Meeting 20/02/18 Catering LEMC Meeting 21/02/18	400.00
EFT2475	16/03/2018	Threat Protect	Supply and install Permaconn GPRS in to alarm system. Service alarm system and tested duress buttons. Tested signals in control room.	528.00
EFT2476	16/03/2018	JEP Hogan	Claim (Council Meeting 20.02.2018, Forum 15.02.2018, Special Meeting 23.01.2018)	320.00
EFT2477	16/03/2018	H+ H Architects	Architectural services (Design development & construction documentation) Eucla Community Hall	3492.83
EFT2478	16/03/2018	Jason Signmakers	Norseman Town Heritage Walk Project: IGA Fence Line (No 33, 34, 42 & 45)	539.66
EFT2479	16/03/2018	Kalgoorlie Precast Concrete	Supply 10x 1.2X1.2X0.300 Precast Box Culverts	4730.00
EFT2480	16/03/2018	Kalgoorlie Refrigeration and Airconditioning	Supply and install airconditioning unit to Aged Care Unit number 3	2194.50
EFT2481	16/03/2018	Norseman Visitor Centre	500 x Dundas Coach Road brochures	152.50
EFT2482	16/03/2018	Norseman Concrete	Water tanker hire (1, 2, 3, 5, 6, 7, 12, 13, 14, 15 February 2018) \$12,870 Water tanker hire (1, 2, 5, 6, 7, 12, 13, 14, 15 February 2018) \$10,505	23375.00
EFT2483	16/03/2018	Online Business Equipment	Monthly service agreement No. 17649	71.50
EFT2484	16/03/2018	Rasa Patupis	Claim (Council Meeting 20.02.2018, Travel 400km and Accommodation)	632.00

EFT2485	16/03/2018	Solutions IT (invoice S)	Agreement cloud backup (February 2018)	180.68
EFT2486	16/03/2018	Veronica Wyatt	Claim (Council Forum 15.02.2018, Council Meeting 20.02.2018 and Special 23.01.2018)	320.00
EFT2487	16/03/2018	Wilsons Diesel & Auto Repairs	DS16 – Supply 4 keys \$102 DS27 – Repair windscreen washer system \$681.20	783.20
EFT2488	16/03/2018	Sharon Warner	Claim (Council Meeting 20.02.2018, Special 23.01.2018, Council Forum 15.02.2018)	320.00
EFT2491	23/03/2018	ZircoDATA Pty Ltd	Records storage of rates and minutes books (February 2018)	155.40
EFT2492	23/03/2018	Aggregate Services WA	Source rock sampling from the OK Waste dump as suitability for crushed rock roadbase. (including travel)	6908.00
EFT2493	23/03/2018	Bunnings Warehouse Kalgoorlie	2 x pallets of cement	1034.16
EFT2494	23/03/2018	BOC Limited	Container Service Fee (February 2018)	30.99
EFT2495	23/03/2018	Coates Hire Operations Pty Ltd	Hire of pump submersible, generator & hose 25/01/18 - 25/02/18	3777.60
EFT2496	23/03/2018	Coyles Mower & Chainsaw Centre	Service Stihl chainsaw (spark plug, drive sprocket, chains, bar grind, chain sharpen) \$312 Service Stihl chainsaw (spark plug, head assy, thrush washer air filter) \$217.20 Service Stihl chainsaw (spark plug, primer bulb, clutch spring, bar) \$227.40	756.60
EFT2497	23/03/2018	Shire of Dundas Municipal Fund	Payroll deductions	585.00
EFT2498	23/03/2018	Dundas Fencing & Building Maintenance	Replace rear security door lock and closer and repair leaking tap in kitchen, set up gear for tiling works. Seal benchtop and set up bathroom row tiles. Tile kitchen area. Grout tiles, install sink and hook up waste outlet. Hook up tap ware and remove gear – Aged Care Unit \$1,696.75 Pump out septic tanks – Aged Care Units - \$378.95 Repair leak to toilet – 139 Roberts St \$41.25 Supply & install 2 whirlybirds to roof – 105 Prinsep St \$724.35	2841.30
EFT2499	23/03/2018	Darren Wallace	Consultancy services 19/02/18 - 01/03/18 Norseman airstrip. Travel.	8056.95
EFT2500	23/03/2018	Department of Fire & Emergency Services	ESL (February 2018)	3383.01
EFT2501	23/03/2018	Jenny's Corporate Services	Prune marked trees from power lines & remove debris (Eucla)	1500.00
EFT2502	23/03/2018	Landgate	Mining Tenement Schedule M2018/2	156.20
EFT2503	23/03/2018	Mundrabilla Station	Maintenance grade & repairs to Mundrabilla Station access road	3960.00
EFT2504	23/03/2018	Marketforce	Advertising - Change of Council Meeting date (Kal Miner 20/02/2018) Early settlement discounts October & November 2017	26.11

EFT2505	23/03/2018	Norseman Concrete	Water tanker hire (16 & 19 February 2018)	1892.00
EFT2506	23/03/2018	Rasa Patupis	Reimburse flights (6 & 7 March 2018) Esp-Perth-Esp	647.59
EFT2507	23/03/2018	South Coast Foodservice	Stock for Youth centre kiosk \$420.50 1 x 5L window cleaner, 3 x 5L disinfectant, 5 x cartons hand towel \$580.88	1001.38
EFT2508	28/03/2018	Australia Post	Postage (February 2018)	395.71
EFT2509	28/03/2018	Norseman All Terrain Survey's	41.5 hours of surveying work – Norseman Airstrip	5826.60
EFT2510	28/03/2018	Aggregate Services WA	Density testing of crushed rock sample	160.00
EFT2511	28/03/2018	Aquatic Services WA Pty Ltd	Replace air valves on sand filters. Quarterly service on procal, calibrated dosing system & check all acid pumps.	1688.50
EFT2512	28/03/2018	Officemax	1 x Ergonomic Office Chair	404.40
EFT2513	28/03/2018	BP Norseman	Unleaded Fuel (February 2018)	1243.88
EFT2514	28/03/2018	Dundas Fencing & Building Maintenance	Tree pruning & hire of cherry picker \$1,903 Locate leach drain & excavate. Cut top concrete section. Remove tree roots & poison. Backfill area. Hire mini excavator – Aged Care Units \$720.50 Reseat & replace washer to hot water – 124 Prinsep St \$82.50	2706.00
EFT2515	28/03/2018	Darren Wallace	Consultancy services 2/03/2018-16/03/2018 Norseman & Eucla airstrips. Travel.	6831.83
EFT2516	28/03/2018	A.D. Engineering International	Town clock quarterly service (03.03.18 - 02.06.18)	132.00
EFT2517	28/03/2018	FULL MOON CAFE	Catering Council Meeting 20.03.18	250.00
EFT2518	28/03/2018	Goldfields Image Works	Consult with CEO on Westgold L63/78 application, attend site, photograph & prepare presentation to Council \$1,155. Design, print & frame 7 x Appreciation Certificates. Frame 4 x Community Citizenship Awards \$1,160.50. Identify, edit & transmit GTNA website images \$165	2480.50
EFT2519	28/03/2018	Hampton Transport Services	Push up, stockpile & delivery of gravel as per RFT0217	85503.34
EFT2520	28/03/2018	City of Kalgoorlie-Boulder	Rates in Local Government (Clerical & Debt Collection) training 12-13 March 2018 for R Petersen & T Dixon	2268.00
EFT2521	28/03/2018	Star Track Credit	Freight (Jason Signmakers)	443.31
EFT2522	28/03/2018	Norseman Concrete	Water tanker hire 16 & 28 February 2018	2200.00
EFT2523	28/03/2018	Norseman IGA	Various goods (February 2018)	313.13
EFT2524	28/03/2018	Norseman Community Resource Centre	Printing of the Norseman Today paper Vol 35 No 2	2400.00
EFT2525	28/03/2018	Navman Wireless Australia Pty Ltd	Monthly satellite service (05.03.18 - 04.04.18)	65.89
EFT2526	28/03/2018	South East Petroleum	Diesel 7000lts and fuel card purchases – February 2018	10257.23
EFT2527	28/03/2018	Signet Pty Ltd	60 x Black Marking Paint, 48 x White Marking Paint, Ratchet Straps	970.35

EFT2528	28/03/2018	Solutions IT (invoice S)	Security license renewal of Fortigate firewall appliance	815.00
EFT2529	28/03/2018	Norseman Hardware	Various hardware items (February 2018)	631.37
EFT2530	28/03/2018	Welltech Total Water Management	Portable water tower hire (31.01.18 - 27.02.18)	6820.00
EFT2531	28/03/2018	Norseman Visitor Centre	Second half of grant 2017-18	33000.00
4560	06/03/2018	Kilima Pty Ltd	Rent – 81 Roberts Street – March 2018	1100.00
4561	06/03/2018	Shire of Dundas	Payroll 21.02.2018 – 06.03.2018	53635.06
4567	09/03/2018	Carl Graham	Artists Agreement	350.00
4568	12/03/2018	Renee Petersen	Meals & incidental allowance – Training 12-13 March 2018	117.60
4568	12/03/2018	Tracy Dixon	Meals & incidental allowance – Training 12-13 March 2018	117.60
4577	20/03/2018	Shire of Dundas	Payroll 07.03.2018 – 20.03.2018	53382.62
				\$453,858.99

Municipal Account Direct Debts

Chq/EFT	Date	Name	Description	Amount
4552	01/03/2018	ANZ Bank	Merchant fees	126.28
4554	01/03/2018	Equipment Rents	Sharp Interactive Board	256.30
DD9563	02/03/2018	Click Super	Superannuation 07.02.2018 – 20.02.2018	14051.45
DD9574	08/03/2018	Click Super	Superannuation 21.02.2018 – 06.03.2018	14302.91
4572	14/03/2018	3E Advantage Pty Ltd	Photocopiers & printers meter readings – February 2018	4189.32
DD9582	22/03/2018	Click Super	Superannuation 07.03.2018 – 20.03.2018	14749.16
				\$47,675.42

Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
		Chief Executive Officer		
	18/01/2018	Fairfax Subscriptions	Subscription	59.54
	21/01/2018	Puma Guildford	Diesel Fuel – 1DS	148.47
	02/02/2018	Hospitality Inn Esperance	Accommodation & meal 01/02/2018 – D Stead	130.55
	18/02/2018	Fairfax Subscriptions	Subscription	59.54
4576	19/03/2018			\$398.10
		Deputy Chief Executive Officer		
	18/01/2018	King Gee	Staff uniforms	158.85
	22/01/2018	WOTIF	Accommodation 12/03/2018 – T Dixon & R Petersen – Kalgoorlie	322.20
	23/01/2018	WOTIF	Accommodation 28/02/2018 – A Hogan – Kalgoorlie	170.10
	30/01/2018	Pipeco WA	1 x 9 station Orbit controller + postage	258.65
	05/02/2018	Flight Centre	Flights – 20 & 26 February 2018 – P Turner	175.10
	10/02/2018	Instant Windscreens	Replace windscreen – 38DS	383.04
	13/02/2018	Captain Stirling Nedlands	Accommodation – 13-16 February 2018 – P Ladewig	486.00
4576	19/03/2018			\$1,953.94

Summary of account totals

Trust EFT's / Cheques	\$374.00
Municipal Cheques	\$32,105.33
Municipal EFT's	\$453,858.99
Municipal Direct Debit's	\$47,675.42
Municipal Credit Cards	\$2,352.04
Grand total for March 2018	\$536,365.78

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas monthly accounts paid from 1st March 2018 to 31st March 2018 be noted.

Moved Cr:
Seconded Cr:

Resolution

Carried by: Simple Majority

For:

Against

Agenda Reference & Subject	
10.4.2 – Financial Statements for the Period Ending 31st March 2018	
Location / Address	Shire of Dundas
File Reference	FM.FI
Author	Deputy CEO
Date of Report	10 th April 2018
Disclosure of Interest	Nil

Officer Recommendation

That the Shire of Dundas Financial Statements for the period ending 31st March 2018 be accepted.

Moved Cr:
Seconded Cr:

Resolution

Carried by: Simple Majority

For:

Against

**MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018**



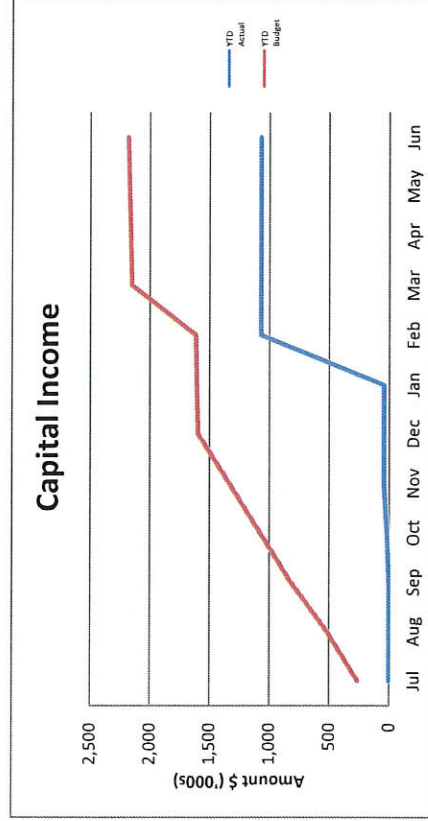
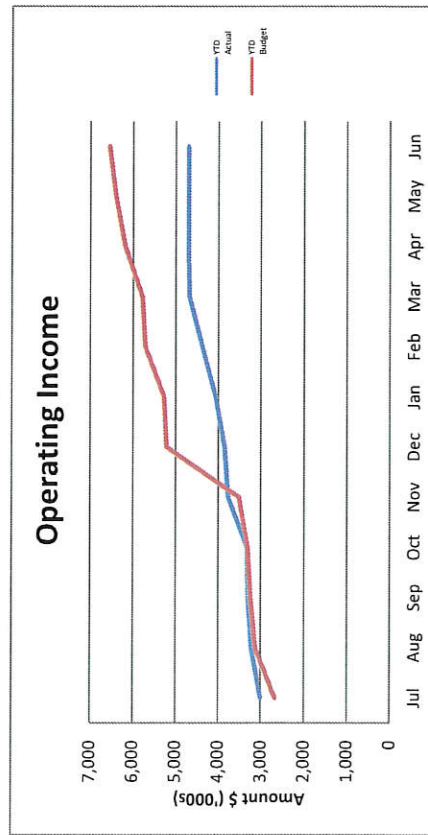
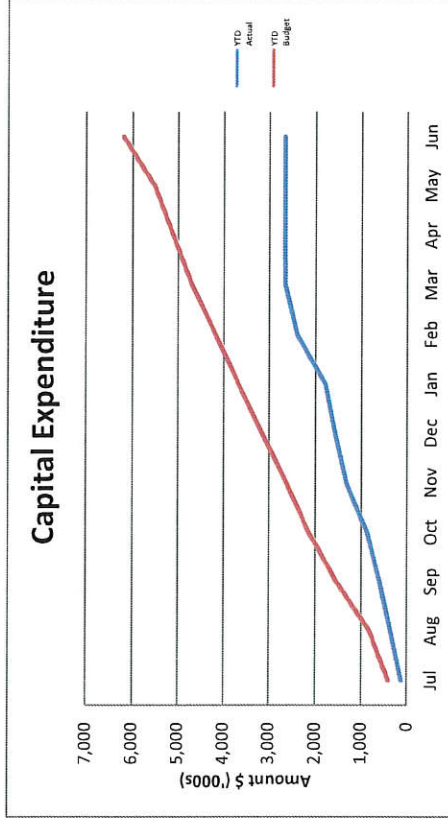
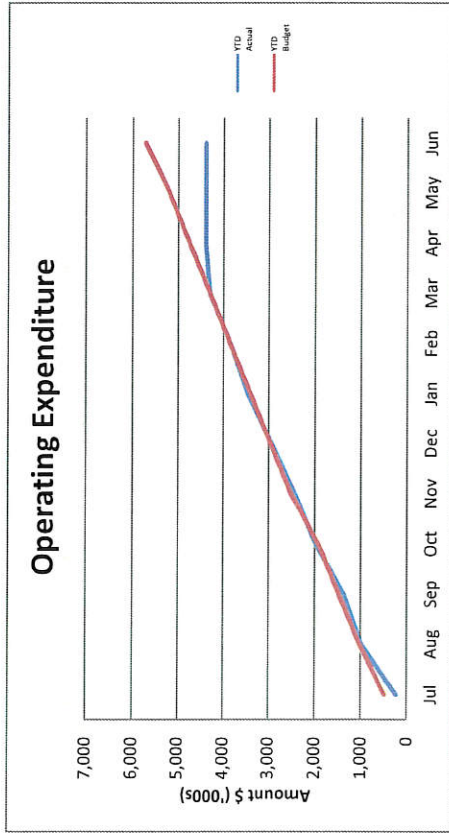
"Norseman" The Horse that found Gold and created a Town

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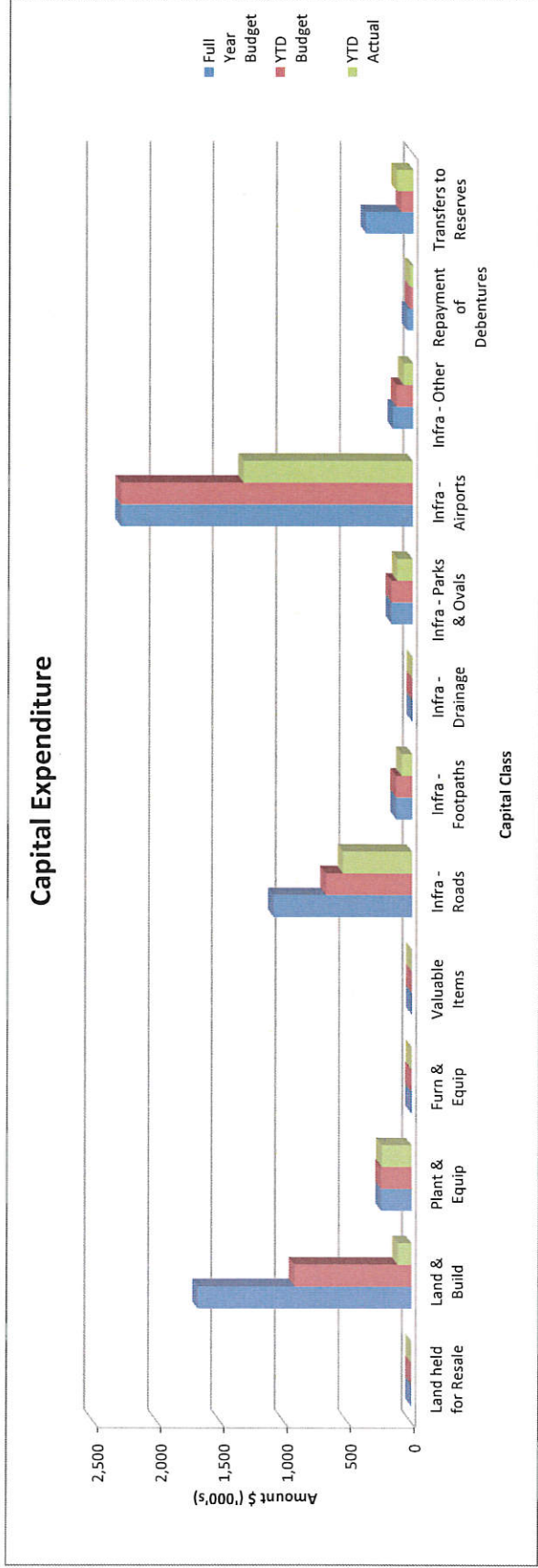
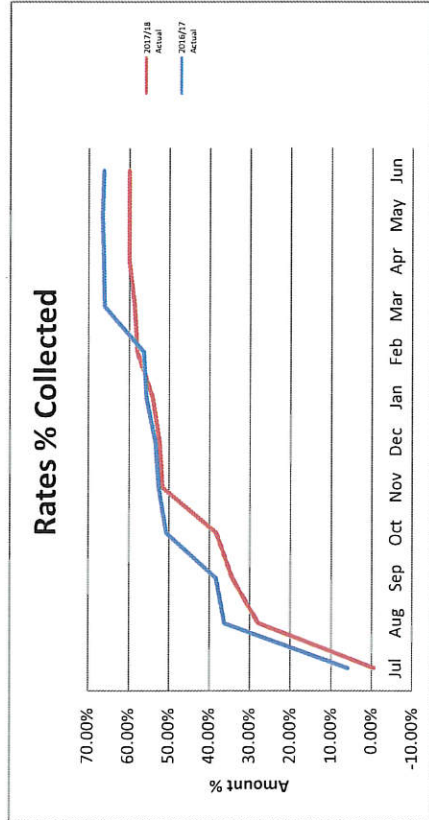
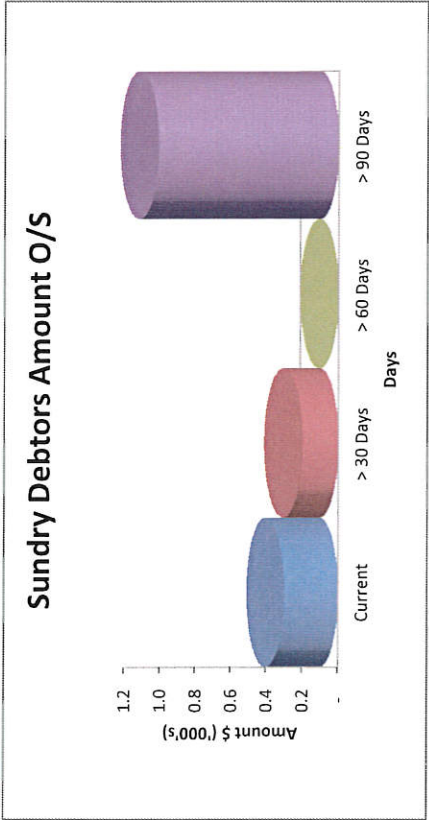
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Income and Expenditure Graphs for the Period 01 July 2016 to 31 March 2018



Other Graphs for the Period 01 July 2016 to 31 March 2018



SHIRE OF DUNDAS

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018

	NOTE	2017/18 Adopted Budget \$	2017/18 Y-T-D March Budget \$	2017/18 March Actual \$	Variations Actuals to Budget \$	Variations Actual Budget to Y-T-D %
Operating						
Revenues/Sources						
Governance		41,500	31,092	38,269	7,177	23.08% ▲
General Purpose Funding		754,118	582,215	596,320	14,105	2.42%
Law, Order, Public Safety		19,500	14,593	5,376	-9,217	(63.16%) ▼
Health		4,500	3,367	3,741	374	11.11%
Education and Welfare		85,000	65,000	82,160	17,160	26.40% ▲
Housing		17,740	13,286	13,180	-106	(0.80%)
Community Amenities		159,000	151,729	166,745	15,016	9.90%
Recreation and Culture		218,150	188,086	101,583	-86,503	(45.99%) ▼
Transport		2,075,979	1,604,521	1,437,349	-167,172	(10.42%) ▼
Economic Services		1,150,985	1,113,190	119,208	-993,982	(89.29%) ▼
Other Property and Services		30,875	23,142	49,825	26,683	115.30% ▲
		<u>4,557,347</u>	<u>3,790,221</u>	<u>2,613,756</u>	<u>-1,176,465</u>	<u>(31.04%)</u>
(Expenses)/(Applications)						
Governance		(647,223)	(516,130)	(485,425)	30,705	5.95%
General Purpose Funding		(374,556)	(224,555)	(210,799)	13,756	6.13%
Law, Order, Public Safety		(138,292)	(104,080)	(201,162)	-97,082	(93.28%) ▲
Health		(162,135)	(122,798)	(125,239)	-2,441	(1.99%)
Education and Welfare		(233,470)	(176,084)	(170,770)	5,314	3.02%
Housing		(85,419)	(65,074)	(67,315)	-2,241	(3.44%)
Community Amenities		(588,170)	(441,004)	(331,487)	109,517	24.83% ▼
Recreation & Culture		(1,193,101)	(900,536)	(888,858)	11,678	1.30%
Transport		(1,904,545)	(1,428,249)	(1,374,979)	53,270	3.73%
Economic Services		(383,968)	(302,997)	(292,293)	10,704	3.53%
Other Property and Services		(5,408)	(17,865)	(154,403)	-136,538	(764.28%) ▲
		<u>(5,716,287)</u>	<u>(4,299,372)</u>	<u>(4,302,730)</u>	<u>-3,358</u>	<u>0.08%</u>
Net Operating Result Excluding Rates		(1,158,940)	(509,151)	(1,688,974)	-1,179,823	231.72%
Adjustments for Non-Cash						
(Revenue) and Expenditure						
(Profit)/Loss on Asset Disposals	2	(24,131)	(24,369)	(25,416)	-1,047	(4.30%)
Depreciation on Assets		2,092,190	1,568,630	1,767,923	199,293	(12.70%) ▲
Capital Revenue and (Expenditure)						
Purchase of Land and Buildings	1	(1,683,000)	(920,338)	(106,440)	813,898	88.43% ▼
Purchase of Furniture & Equipment	1	(7,000)	(7,000)	(3,620)	3,380	48.29%
Purchase of Plant & Equipment	1	(241,000)	(241,000)	(233,026)	7,974	3.31%
Purchase of Infrastructure Assets - Roads	1	(1,092,670)	(678,795)	(544,065)	134,730	19.85% ▼
Purchase of Infrastructure Assets - Footpaths	1	(125,000)	(124,998)	(82,745)	42,253	33.80% ▼
Purchase of Infrastructure Assets - Drainage	1	0	0	0	0	0.00%
Purchase of Infrastructure Assets - Parks & Ovals	1	(164,000)	(164,000)	(119,716)	44,284	27.00% ▼
Purchase of Infrastructure Assets - Airports	1	(2,300,000)	(2,299,996)	(1,333,072)	966,924	42.04% ▼
Purchase of Infrastructure Assets - Other	1	(157,000)	(126,980)	(71,570)	55,410	43.64% ▼
Proceeds from Disposal of Assets	2	40,000	40,000	39,086	-914	(2.29%)
Repayment of Debentures	3	(44,762)	(22,381)	(22,230)	151	0.67%
Transfers to Restricted Assets (Reserves)	4	(371,716)	(93,721)	(128,518)	-34,797	(37.13%) ▲
Transfers from Restricted Asset (Reserves)	4	2,142,367	2,111,085	1,029,563	-1,081,522	(51.23%) ▼
ADD Net Current Assets July 1 B/Fwd	5	1,094,663	1,094,663	1,094,663	0	0.00%
LESS Net Current Assets Year to Date	5	0	1,601,649	1,640,643	38,994	(2.43%)
Amount Raised from Rates		<u>(2,000,000)</u>	<u>(2,000,000)</u>	<u>(2,068,800)</u>	<u>(68,800)</u>	<u>3.44%</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DUNDAS
VARIANCE REPORTING
FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018
Report on Significant variances Greater than 10% and \$5,000

	2017/18 Budget	2017/18 YTD Budget	2017/18 YTD Actual	Variance	
GENERAL PURPOSE FUNDING					
Operating Income					
0161 Rates Legal Fees And Sundry Charges	-30,000	-27,900	-21,583	6,317	Permanent
0171 Rates Non-Payment Penalty	-50,000	-46,500	-60,084	-13,584	Permanent
8363 Interest On Investment - Reserves	-125,000	-93,721	-128,517	-34,796	Permanent
					Due to selective legal actions. Increase in outstanding rates. Delay in utilising unspent grant money in the airport project.
GOVERNANCE					
Operating Income					
0373 Contributions & Donations	-300	-217	-15,362	-15,145	Permanent
					Recovery of 50% of membership fee of Goldfields Tourism Network from Norseman Visitor Centre.
0453 Reimbursements	-25,000	-18,741	-11,772	6,969	Timing
					Accounting services fee from CRC yet to be invoiced.
Operating Expenditure					
0402 Admin - Insurance	47,500	47,500	33,331	-14,169	Permanent
0622 Admin Depreciation	113,702	85,250	96,276	11,026	Permanent
					Due to increase in value of buildings after revaluation.
LAW, ORDER AND PUBLIC SAFETY					
Operating Expenditure					
0742 Council Bushfire Fighting Expenses	17,000	12,732	103,457	90,705	Permanent
0752 Dies Bush Fire Brigade Expenses	10,000	7,480	46,090	38,610	Permanent
					Bush fire fighting cost, will be recovered from DFES. Bush fire fighting cost, will be recovered from DFES.
EDUCATION & WELFARE					
Operating Expenditure					
2002 Youth-Salaries	117,700	88,248	101,855	13,607	Permanent
					Cash out of accumulated leave balances.
HOUSING					
Operating Expenditure					
2552 Other Housing Building Maintenance	6,000	4,482	16,161	11,669	Permanent
					Additional work carried out by Dixon Constructions at new doc house.
RECREATION & CULTURE					
Operating Expenditure					
3332 Halls Dep'N	27,857	20,883	80,154	59,271	Permanent
3672 Other Rec & Spt Dep'N	107,649	80,713	145,968	65,255	Permanent
3972 Other Culture Dep'N	8,684	6,508	15,184	8,676	Permanent
Capital Expenditure					
3324 Eucla Town Hall Building Improvements	525,000	262,447	14,350	-248,097	Timing
					Construction work is expected to commence in May 18.
TRANSPORT					
Operating Expenditure					
6072 Street Trees & Watering	30,000	22,476	48,256	25,780	Permanent
					Esperance Tree Lopping Pty Ltd - Pruning of trees as per Horizon Power request.
ECONOMIC SERVICES					
Operating Income					
7273 Water Sales	-20,000	-14,956	-21,044	-6,048	Permanent
7283 Proceeds- Sale Of Scrap	0	0	-7,499	-7,499	Permanent
					Increase in use of standpipe due to road work by Main roads. Sale of scrap items.
Operating Expenditure					
6835 Goldfields Tourism Network2	15,000	11,243	25,000	13,757	Permanent
					50% of the cost recovered from the Visitor Centre.
OTHER PROPERTY & SERVICES					
Operating Income					
7333 Charges - Private Works	0	0	-9,057	-9,057	Permanent
					Income from various private works.
Operating Expenditure					
7302 Private Works-Variou	0	0	6,398	6,398	Permanent
					Cost of various private works.

SHIRE OF DUNDAS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018

	2017/18 Adopted Budget \$	2017/18 March Budget \$	2017/18 March Actual \$
1. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
By Program			
Governance			
<u>Governance</u>			
Servers / Computers	7,000	7,000	3,620
Law, Order & Public Safety			
<u>Other Law, Order & Public Safety</u>			
Crime Prevention - Cctv Security	22,000	22,000	1,235
<u>Other Housing</u>			
Aged Persons Upgrade - Refit Unit 3	25,000	24,999	10,632
Aged Persons Upgrade - Reroof	40,000	40,000	12,000
Aged Persons Upgrade - Window Upgrade	8,000	7,999	0
<u>Sanitation - Household Refuse</u>			
Waste Facility Fence	35,000	34,999	0
Expansion Of Norseman Tip	40,000	39,993	7,326
Recreation and Culture			
<u>Public Halls & Civic Centres</u>			
Eucla Town Hall Building Improvements	525,000	262,447	14,350
Scott Hall Capital Improvements - New Ac System	25,000	25,000	2,460
<u>Swimming Areas & Beaches</u>			
Swimming Pool Capital Work	40,000	19,996	49,600
Swimming Pool - Upgrade Toddlers' Pool	3,500	1,749	416
Swimming Pool - New Water Drinking Fountain	5,000	2,499	5,811
Swimming Pool - New Shade Covers	3,600	1,798	0
Swimming Pool - Paint Shade Structures	3,100	1,548	2,818
Swimming Pool - Paint Edge Of The Pool	4,800	2,398	4,364
<u>Other Recreation & Sport</u>			
Marks Park Upgrade - Play Equipment	73,000	73,000	65,905
Marks Park Upgrade - Softfall	48,000	48,000	38,469
Marks Park Upgrade - Disabled Paths	19,000	19,000	15,343
Eucla Tennis Court Upgrade	24,000	24,000	0
<u>Other Culture</u>			
Museum Gazebo Seating	30,000	29,993	450
Transport			
<u>Construction - Roads, Bridges, Depots</u>			
Rrg Hyden Noresman Rd Slk 140-182	0	0	276,450
Rrg Mort Harslet Construction Slk 11.2-12.4	0	0	402
Rrg Hyden Noresman Rd Slk 8-60	457,707	228,795	51,616
Black Spot - Mort Harslet Drive	185,000	0	0
Hyden Norseman Rd Slk 8-60	450,000	450,000	215,597
Storage Shed	30,000	30,000	26,690
Footpath Robert Street - Bp To Old Eyer (West)	27,150	27,149	25,077
Footpath Robert Street - Old Eyre To Mcivor (West)	47,850	47,849	31,423
Replacement Footpath Bridge - Prinsep St. And Austin St.	50,000	50,000	26,244
<u>Road Plant Purchases</u>			
Multi Tyred Roller	165,000	165,000	160,000
Kubota Excavator	76,000	76,000	53,250
Scrubber	0	0	14,813
Kubota Mower	0	0	4,963

SHIRE OF DUNDAS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018

	2017/18 Adopted Budget \$	2017/18 March Budget \$	2017/18 March Actual \$
<u>By Program (Continued)</u>			
<u>Transport (Continued)</u>			
<i>Aerodromes</i>			
Aerodrome Upgrade	2,300,000	2,299,996	1,333,072
Norseman Airstrip - All Weather Access Road	0	0	0
Norseman Airstrip - Runway Lighting Design	0	0	0
Norseman Airstrip - Surface Upgrade - Stage 1	0	0	119,421
Norseman Airstrip - Haulage Shire	0	0	8,178
Norseman Upgrade - Surface Upgrade - Stage 2	2,300,000	2,299,996	1,058,318
Norseman Airstrip - Supply And Haulage Of Gypsum	0	0	147,155
<u>Economic Services</u>			
<i>Other Economic Services</i>			
Woodland Cultural And Visitor Centre - Upgrade	1,000,000	499,900	39,858
	<u>5,769,707</u>	<u>4,563,107</u>	<u>2,494,254</u>

By Class

Land Held for Resale - Current	0	0	0
Land Held for Resale - Non Current	0	0	0
Land	0	0	0
Buildings	1,683,000	920,338	106,440
Buildings - GVROC	0	0	0
Furniture & Equipment	7,000	7,000	3,620
Plant & Equipment	241,000	241,000	233,026
Valuable Items	0	0	0
Infrastructure - Roads	1,092,707	678,795	544,065
Infrastructure - Footpaths	125,000	124,998	82,745
Infrastructure - Drainage	0	0	0
Infrastructure - Parks & Ovals	164,000	164,000	119,716
Infrastructure - Airports	2,300,000	2,299,996	1,333,072
Infrastructure - Other	157,000	126,980	71,570
	<u>5,769,707</u>	<u>4,563,107</u>	<u>2,494,254</u>

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Written Down Value		Sale / Insurance Proceeds		Profit(Loss)	
	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$
Transport						
Amman Multi Tyred Roller (P235 / A671)	4,937	4,751	30,000	28,000	25,063	23,249
Kubota Excavator (P245 / A713)	10,932	0	10,000	0	(932)	0
Mitsubishi Rubbish Truck		0		455		455
Kubota Trailer		0		205		205
600I SLIP ON FIRE UNIT & TRAILER		730		745		16
Hunter 650cc Dune Buggy (Black) & custom trailer		2,440		4,273		1,832
Hunter 650cc Dune Buggy (Orange) & Custom Trailer		4,267		4,273		6
Kubota Mower Unleaded with Grass Catcher (T1880-42)		1,483		1,136		(347)
	15,869	13,671	40,000	39,086	24,131	25,416

<u>By Class of Asset</u>	Written Down Value		Sale / Insurance Proceeds		Profit(Loss)	
	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$
Plant & Equipment						
Amman Multi Tyred Roller (P235 / A671)	4,937	4,751	30,000	28,000	25,063	23,249
Kubota Excavator (P245 / A713)	10,932	0	10,000	0	-932	0
Mitsubishi Rubbish Truck		0		454.55		455
Kubota Trailer		0		204.55		205
600I SLIP ON FIRE UNIT & TRAILER		730		745.45		16
Hunter 650cc Dune Buggy (Black) & custom trailer		2,440		4,272.73		1,832
Hunter 650cc Dune Buggy (Orange) & Custom Trailer		4,267		4,272.73		6
Kubota Mower Unleaded with Grass Catcher (T1880-42)		1,483		1,136.36		-347
	15,869	13,671	40,000	39,086	24,131	25,416

Summary

Profit on Asset Disposals
Loss on Asset Disposals

	2017/18 Adopted Budget \$	2017/18 March Actual \$
Profit on Asset Disposals	25,063	25,762
Loss on Asset Disposals	(932)	(347)
	<u>24,131</u>	<u>25,416</u>

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-17	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$
Health Loan - Doctor's House	478,067	0	0	44,762	22,230	433,305	455,837	13,550	6,478
	478,067	0	0	44,762	22,230	433,305	455,837	13,550	6,478

(*) Self supporting loan financed by payments from third parties.
All other loan repayments were financed by general purpose revenue.

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018

	2017/18 Adopted Budget \$	2017/18 March Actual \$
4. RESERVES		
Cash Backed Reserves		
(a) Leave Reserve		
Opening Balance	346,656	346,656
Amount Set Aside / Transfer to Reserve	6,911	6,887
Amount Used / Transfer from Reserve	0	0
	<u>353,567</u>	<u>353,543</u>
(b) Plant Reserve		
Opening Balance	758,133	758,133
Amount Set Aside / Transfer to Reserve	15,113	15,062
Amount Used / Transfer from Reserve	0	0
	<u>773,246</u>	<u>773,195</u>
(c) Aerodrome Reserve		
Opening Balance	139,024	139,024
Amount Set Aside / Transfer to Reserve	2,771	2,762
Amount Used / Transfer from Reserve	0	0
	<u>141,795</u>	<u>141,786</u>
(d) Unspent Grant Reserve		
Opening Balance	1,568,297	1,568,297
Amount Set Aside / Transfer to Reserve	37,396	31,157
Amount Used / Transfer from Reserve	(1,492,367)	(1,029,563)
	<u>113,326</u>	<u>569,891</u>
(e) IT Reserve		
Opening Balance	91,236	91,236
Amount Set Aside / Transfer to Reserve	1,819	1,813
Amount Used / Transfer from Reserve	0	0
	<u>93,054</u>	<u>93,049</u>
(f) Transport Reserve		
Opening Balance	1,704,082	1,704,083
Amount Set Aside / Transfer to Reserve	33,971	33,855
Amount Used / Transfer from Reserve	(125,000)	0
	<u>1,613,053</u>	<u>1,737,938</u>
(g) Land Development Reserve		
Opening Balance	1,676,166	1,676,166
Amount Set Aside / Transfer to Reserve	273,735	36,982
Amount Used / Transfer from Reserve	(525,000)	0
	<u>1,424,901</u>	<u>1,713,148</u>
Total Cash Backed Reserves	<u><u>4,512,943</u></u>	<u><u>5,382,550</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018

	2017/18 Adopted Budget \$	2017/18 March Actual \$
4. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	6,911	6,887
Plant Reserve	15,113	15,062
Aerodrome Reserve	2,771	2,762
Unspent Grant Reserve	37,396	31,157
IT Reserve	1,819	1,813
Transport Reserve	33,971	33,855
Land Development Reserve	273,735	36,982
	<u>371,716</u>	<u>128,518</u>
Transfers from Reserves		
Leave Reserve	0	0
Plant Reserve	0	0
Aerodrome Reserve	0	0
Unspent Grant Reserve	(1,492,367)	(1,029,563)
IT Reserve	0	0
Transport Reserve	(125,000)	0
Land Development Reserve	(525,000)	0
	<u>(2,142,367)</u>	<u>(1,029,563)</u>
Total Transfer to/(from) Reserves	<u>(1,770,651)</u>	<u>(901,045)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

To be used to fund long service leave and non-current annual leave requirements.

Leave Reserve

- to be used to fund annual, sick and long service leave requirements and payments to staff.

Plant Reserve

- to be used for the purchase of major plant.

Aerodrome Reserve

- to be used for the construction and/or maintenance of the airstrip at Norseman.

Unspent Grants/Contributions Reserve

- to be used to restrict unspent grants and contributions at the end of the financial year.

IT Reserve

- to be used to fund the replacement of IT Equipment.

Transport Reserve

- to be used for the construction, maintenance and reseal of the Shire's transport network.

Land Development Reserve

- to be used for building construction and maintenance of Shire land and Buildings.

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018

	2016/17 C/Fwd Per Adopted Budget \$	2016/17 C/Fwd Per Financial Report \$	2017/18 March Actual \$
NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	1,291,366	1,291,366	1,244,136
Cash - Restricted Unspent Grants	0	0	0
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	6,283,595	6,283,595	5,382,549
Rates Outstanding	833,924	833,924	1,243,833
Sundry Debtors	86,521	86,521	3,465
Provision for Doubtful Debts	(372,656)	(372,656)	(372,656)
Gst Receivable	1,039	0	0
Accrued Income/Payments In Advance	0	0	0
Work In Progress	0	0	0
Inventories	0	0	0
	<u>8,123,789</u>	<u>8,122,750</u>	<u>7,501,327</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(237,552)	(237,552)	(104,378)
Accrued Interest On Loans	0	0	0
Accrued Salaries & Wages	0	0	0
Income In Advance	0	0	0
Gst Payable	0	1,039	(17,855)
Payroll Creditors	0	0	0
Accrued Expenses	(139,826)	(139,826)	0
PAYG Liability	0	0	0
Other Payables	0	0	0
Current Employee Benefits Provision	(368,153)	(368,153)	(355,902)
Current Loan Liability	(44,762)	(44,762)	(22,532)
	<u>(790,293)</u>	<u>(789,254)</u>	<u>(500,667)</u>
NET CURRENT ASSET POSITION	7,333,496	7,333,496	7,000,660
Less: Cash - Reserves - Restricted	(6,283,595)	(6,283,595)	(5,382,549)
Less: Cash - Unspent Grants - Restricted	0	0	0
Add Back : Component of Leave Liability not Required to be Funded	0	0	0
Add Back : Current Loan Liability	44,762	44,762	22,532
Adjustment for Trust Transactions Within Muni	0	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>1,094,663</u>	<u>1,094,663</u>	<u>1,640,643</u>

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2017/18 Rate Revenue \$	2017/18 Interim Rates \$	2017/18 Back Rates \$	2017/18 Total Revenue \$	2017/18 Budget \$
General Rate								
GRV - Townsites	0.158624	529	3,245,592	514,829	(763)	(124)	513,942	514,373
GRV - Roadhouses / Service Sites	0.158624	9	937,860	148,767	0	0	148,767	148,767
GRV - Mining	0.234967	2	383,000	89,992	0	0	89,992	89,992
UV - Pastoral	0.050000	15	708,393	35,420	0	0	35,420	35,420
UV - Mining Leases	0.149590	134	6,260,992	936,582	0	0	936,582	906,503
UV - Exploration Leases	0.149590	156	1,278,980	191,323	0	0	191,323	181,171
UV - Prospecting Leases	0.149590	82	124,757	18,662	0	0	18,662	17,782
Non - Rateable			374,061	0	0	0	0	0
Sub-Totals		927	13,313,635	1,935,575	(763)	(124)	1,934,688	1,894,008
Minimum Rates	\$							
GRV Townsites	349	147	65,709	51,303	0	0	51,303	50,605
UV - Pastoral	349	27	27,843	9,423	0	0	9,423	1,745
UV - Mining Leases	349	27	30,716	9,423	787	0	10,210	17,101
UV - Exploration Leases	349	57	65,729	19,893	26,834	262	46,989	20,591
UV - Prospecting Leases	290	54	58,217	15,660	1,737	(1,212)	16,185	15,950
Non - Rateable								
Sub-Totals		312	248,214	105,702	29,358	(950)	134,110	105,992
Discounts							2,068,798	2,000,000
Rate Adjustments							0	0
Movement in Excess Rates							0	0
Total Amount of General Rates Specified Area Rates							2,068,798	2,000,000
Total Rates							2,068,798	2,000,000

All land except exempt land in the Shire of Dundas is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2015/16 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-17 \$	Amounts Received \$	Amounts Paid (\$)	Balance 31-Mar-18 \$
BUILDERS REGISTRATION (I)	(62)	521	(459)	0
CHAMBER OF COMMERCE	2,650	0	(2,650)	0
DEMOLITION DEPOSITS	1,000	0	(500)	500
EXCESS (OVERPAID) RATES	2,893	380	(1,481)	1,792.0
GYM KEY DEPOSITS	3,600	1,950	(1,350)	4,200
TENNIS KEY DEPOSIT	600	300	0	900
BCITF (BUIL CON INDU TRAI FUN)	3,010	533	(2,994)	549
LIBRARY (TOY)	483	0	0	483
COMMUNITY GARDEN	2,539	0	0	2,539
LICENSING (TRANSPORT)	40,037	1,135	0	41,172
NOMINATION DEPOSITS	0	560	(560)	0
BANK INTEREST	283	8	0	291
	<u>57,033</u>	<u>5,387</u>	<u>(9,994)</u>	<u>52,426</u>

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018

8. OPERATING STATEMENT

	2017/18 March Actual \$	2017/18 Adopted Budget \$	2016/17 Actual \$
OPERATING REVENUES			
Governance	38,269	41,500	445,372
General Purpose Funding	2,665,118	2,754,118	3,853,440
Law, Order, Public Safety	5,376	19,500	188,727
Health	3,741	4,500	4,709
Education and Welfare	82,160	85,000	86,212
Housing	13,180	17,740	19,983
Community Amenities	166,745	159,000	193,494
Recreation and Culture	101,583	218,150	246,448
Transport	1,437,349	2,075,979	2,151,913
Economic Services	119,208	1,150,985	157,408
Other Property and Services	49,825	30,875	87,454
TOTAL OPERATING REVENUE	<u>4,682,554</u>	<u>6,557,347</u>	<u>7,435,158</u>
OPERATING EXPENSES			
Governance	485,425	647,223	679,806
General Purpose Funding	210,799	374,556	554,770
Law, Order, Public Safety	201,162	138,292	180,734
Health	125,239	162,135	144,012
Education and Welfare	170,770	233,470	207,141
Housing	67,315	85,419	75,846
Community Amenities	331,487	588,170	495,916
Recreation & Culture	888,858	1,193,101	1,039,841
Transport	1,374,979	1,904,545	1,831,650
Economic Services	292,293	383,968	336,786
Other Property and Services	154,403	5,408	164,262
TOTAL OPERATING EXPENSE	<u>4,302,730</u>	<u>5,716,286</u>	<u>5,710,765</u>
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>379,824</u>	<u>841,061</u>	<u>1,724,393</u>

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018

9. STATEMENT OF FINANCIAL POSITION

	2017/18 Actual \$	2016/17 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	6,626,685	7,574,961
Trade and Other Receivables	874,643	547,789
Work In Progress	0	0
Inventories	0	0
TOTAL CURRENT ASSETS	<u>7,501,328</u>	<u>8,122,750</u>
NON-CURRENT ASSETS		
Other Receivables	34,127	34,127
Inventories	0	0
Property, Plant and Equipment	12,777,145	13,085,608
Infrastructure	65,947,005	64,925,882
Work in Progress	0	0
TOTAL NON-CURRENT ASSETS	<u>78,758,277</u>	<u>78,045,617</u>
TOTAL ASSETS	<u>86,259,605</u>	<u>86,168,367</u>
CURRENT LIABILITIES		
Trade and Other Payables	122,234	376,339
Long Term Borrowings	22,532	44,762
Provisions	355,902	368,153
TOTAL CURRENT LIABILITIES	<u>500,668</u>	<u>789,254</u>
NON-CURRENT LIABILITIES		
Trade and Other Payables	0	0
Long Term Borrowings	433,305	433,305
Provisions	45,596	45,596
TOTAL NON-CURRENT LIABILITIES	<u>478,901</u>	<u>478,901</u>
TOTAL LIABILITIES	<u>979,569</u>	<u>1,268,155</u>
NET ASSETS	<u>85,280,036</u>	<u>84,900,212</u>
EQUITY		
Trust Imbalance	0	0
Retained Surplus	30,251,734	28,970,864
Reserves - Cash Backed	5,382,549	6,283,595
Revaluation Surplus	49,645,753	49,645,753
TOTAL EQUITY	<u>85,280,036</u>	<u>84,900,212</u>

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018

10. FINANCIAL RATIOS

	Benchmark	2017/18 YTD	2016/17 YE	2015/16 YE	2014/15 YE
Current Ratio	>1	4.23	4.15	2.41	13.33
Operating Surplus Ratio	>0.01	(0.38)	0.01	(0.60)	0.49
Operating Surplus Ratio - excluding Dep		0.32			
Own Source Revenue Coverage Ratio	>0.40	0.59	0.52	0.51	0.67
Debt Service Cover Ratio	>2	34.24	72.96	N/A	N/A
Asset Consumption Ratio	>0.50	0.78	0.80	0.81	0.82
Asset Sustainability Ratio	>0.90	0.66	0.65	1.72	2.93
Asset Renewal Funding Ratio	>0.75	Calculate only at the YE	0.78	0.96	Not Calculated

Current ratio	$\frac{\text{current assets minus restricted assets}}{\text{current liabilities minus liabilities associated with restricted assets}}$
Operating surplus ratio	$\frac{\text{operating revenue minus operating expenses}}{\text{own source operating revenue}}$
Own source revenue coverage ratio	$\frac{\text{own source operating revenue}}{\text{operating expenses}}$
Debt service cover ratio	$\frac{\text{annual operating surplus before interest and depreciation}}{\text{principal and interest}}$
Asset consumption ratio	$\frac{\text{depreciated replacement costs of assets}}{\text{current replacement cost of depreciable assets}}$
Asset sustainability ratio	$\frac{\text{capital expenditure on the replacement of assets (renewals)}}{\text{depreciation expenses}}$
Asset renewal funding ratio	$\frac{\text{NPV of planning capital renewal over 10 years}}{\text{NPV of required capital expenditure over 10 years}}$

Comment

Current Ratio

The Current Ratio is a measure of short term liquidity, i.e. the ability of local government to meet its liabilities as and when they fall due. A ratio of more than 1 (100%) indicates that that we have more current assets than current liabilities.

Operating Surplus Ratio \ Own Source Revenue Coverage Ratio

These two ratios help to measure the ability to cover operational needs and have revenues available for capital or other purposes. These two ratios have been distorted as entire rate revenue being compared against YTD operating expenditure.

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018

11. INVESTMENTS

Type of Investment	Institution	Type of the Institution	Term	Maturity date	Rate of Return	Amount Invested
Term deposit	Goldfields Money	ADI	6 months	18/07/2018	2.50%	3,488,667
Term deposit	ANZ	ADI	3 months	13/04/2018	2.40%	1,354,221
Term deposit	Goldfields Money	ADI	3 months	3/04/2018	2.40%	539,662
						<u>5,382,550</u>
Reserve wise						
IT Reserve						93,049
Aerodrome Reserve						141,786
Leave Reserve						353,543
Plant Reserve						773,195
Land Development Reserve						1,713,148
Transport Reserve						1,737,938
Unspent Grant Reserve						569,891
						<u>5,382,550</u>

Agenda Reference & Subject	
10.4.3 – CRC Management Report & Financial Statements to 31st March 2018	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	Deputy CEO
Date of Report	11 th April 2018
Disclosure of Interest	Nil



**Management Report & Monthly Statement of Financial Activity
For the period ending 31st March 2018**

Officer Recommendation

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31st March 2018 be accepted.

Moved Cr:
Seconded Cr:

Resolution

Carried by: Simple Majority

For:

Against

MANAGEMENT REPORT

Prepared by: Angie Hogan
01/03/2018-31/03/2018

Norseman Community Resource Centre

Membership and patronage details:

Total Number of memberships: 08

New memberships this reporting period: 3

Patronage per opening hour: 8.1

Marketing strategies undertaken in the reporting period and outcomes achieved

Strategies undertaken:

In March the CRC engaged with Carmel Jones from IGO (Nova) to discuss the CRC supporting a "Women caring for country" project which will entail women and children going on to country to source a medicinal plant, the aim is to prepare the product and distribute to the community and tourists. The CRC will be involved in all the promotional work, labels, posters and brochures.

Worklink from Kalgoorlie have been conducting free workshops from the CRC helping those who are unemployed with resume writing, job applications, helping with developing skills that are needed to gain employment, the CRC provides access to computers for career and job search activities.

The CRC is also undertaking a series of training sessions through Linkwest on Asset Based Community Development (ABCD) these sessions are being delivered via BeingThere video conference and are made up of seven one hour sessions, one per month from March to September. The sessions are focused on community engagement, improving programs and services, increasing capacity to be able to better respond to real community need, boost program attendance and to guide sustainable growth and development.

March was also about "Staying Safer online" the CRC ran a workshop for the Seniors on how to avoid scams and tricks creating safe passwords and paying safely online, those who attended would like to see more, the CRC will investigate more workshops for staying safer online.

Events/courses investigated for future succession planning

All year we will be running Free Basic computer classes

Professional development and training opportunities

Currently investigating studying Tourism

Professional development opportunities undertaken within reporting period

Professional development opportunities identified for future reporting periods

Norseman Community Resource Centre

PO Box 206
86 Prinsep Street
NORSEMAN WA 6443

Reconciliation Report

11/04/2018
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ID#	Date	Payee	Deposit	Withdrawal
Cheque Account:		1-1110	Cheque Account	
Date of Bank Statement:		31/03/2018		
Last Reconciled:		28/02/2018		
Last Reconciled Balance:		\$112,534.79		
Cleared Cheques				
1736	19/12/2017	Norseman Today		\$150.00
1751	28/02/2018	Norseman Today		\$150.00
1753	28/02/2018	Norseman IGA		\$251.04
1754	28/02/2018	Shire of Dundas		\$99.00
1755	28/02/2018	Express Yourself Printing		\$298.50
1756	28/02/2018	C Direct		\$609.70
DW010318	1/03/2018	Westnet		\$109.95
SC310318	5/03/2018	Bank fee		\$10.00
DD070318	7/03/2018	Canon Finance		\$233.57
DD070318	7/03/2018	Horizon Power		\$501.09
1757	9/03/2018	Full Moon Cafe & Thai Restau		\$50.00
1758	9/03/2018	Shire of Dundas - IT Solutions		\$99.00
1758	9/03/2018	Shire of Dundas - Wages & Su		\$15,584.69
1759	9/03/2018	Australia Post		\$308.00
DD120318	12/03/2018	National Kiosk		\$51.50
DD150318	15/03/2018	Telstra		\$170.96
SC310318	19/03/2018	Bank fee - Trust account		\$10.00
Total:			\$0.00	\$18,687.00

Cleared Deposits

CR002571	9/03/2018	Payment; Shire of Dundas	\$574.00	
CR002569	15/03/2018	Centrelink	\$2,072.75	
CR002570	22/03/2018	Travel subsidy - Feb 2018 wor	\$1,419.00	
CR002606	26/03/2018	Bank Deposit 26.03.18	\$1,126.85	
CR002572	28/03/2018	Payment; Shire of Dundas	\$2,400.00	
CR002607	29/03/2018	Bank Deposit 29.03.18	\$659.60	
Total:			\$8,252.20	\$0.00

Outstanding Cheques

1746	31/01/2018	Smart Group Enterprises Pty Lt		\$232.76
1760	27/03/2018	Norseman Hardware		\$45.00
1761	27/03/2018	Kalgoorlie Refrigeration & Air		\$104.50
1762	27/03/2018	Norseman IGA		\$300.88
Total:			\$0.00	\$683.14

Reconciliation

BusinessBasics Balance on 31/03/2018:	\$101,416.85
Add: Outstanding Cheques:	\$683.14
Subtotal:	\$102,099.99
Deduct: Outstanding Deposits:	\$0.00
Expected Balance on Statement:	\$102,099.99

Norseman Community Resource Centre

Reconciliation Report

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ID#	Date	Payee	Deposit	Withdrawal
Cheque Account: 1-1110 Cheque Account				
Date of Bank Statement: 31/03/2018				
Last Reconciled: 28/02/2018				
Last Reconciled Balance: \$112,534.79				

Outstanding Cheques

Norseman Community Resource Centre

PO Box 206
86 Prinsep Street
NORSEMAN WA 6443

Profit & Loss [With Year to Date]

March 2018

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	Selected Period	% of Sales	Year to Date	% of YTD Sales
Income				
Sales				
1 Computer Usage	\$183.64	2.4%	\$1,605.48	1.2%
3 Photocopying/Printing	\$2,298.63	29.7%	\$21,504.62	16.6%
Fax Services	\$6.31	0.1%	\$41.93	0.0%
Scanning	\$34.09	0.4%	\$443.52	0.3%
Binding	\$0.00	0.0%	\$40.91	0.0%
Memberships	\$127.27	1.6%	\$245.45	0.2%
Laminating	\$14.08	0.2%	\$178.62	0.1%
Kids Klub	\$115.41	1.5%	\$440.85	0.3%
Events	\$0.00	0.0%	\$13.64	0.0%
Computer Goods - Sales	\$31.95	0.4%	\$398.74	0.3%
Phones & Credit - Sales	\$425.65	5.5%	\$3,043.09	2.3%
4 Drinks - Sales	\$14.72	0.2%	\$150.36	0.1%
Express Yourself - Sales	\$10.91	0.1%	\$225.65	0.2%
Photo Express kiosk	\$7.55	0.1%	\$256.47	0.2%
Animal Jewels & Coasters Sales	\$0.00	0.0%	\$10.91	0.0%
Conference Room Hire	\$1,300.00	16.8%	\$7,222.73	5.6%
Contract Services	\$1,884.32	24.3%	\$16,958.88	13.1%
Grant Income	\$1,290.00	16.7%	\$76,283.49	58.7%
Commissions	\$0.00	0.0%	\$786.36	0.6%
Miscellaneous Income	\$0.00	0.0%	\$45.45	0.0%
Total Income	\$7,744.53	100.0%	\$129,897.15	100.0%
Cost of Sales				
Purchases				
Purchases - Express Yourself	\$0.00	0.0%	\$98.18	0.1%
Photocopier Meter Reading	\$2,430.00	31.4%	\$15,564.21	12.0%
Computer & Phone Goods	\$0.00	0.0%	\$2,682.84	2.1%
Total Cost of Sales	\$2,430.00	31.4%	\$18,345.23	14.1%
Gross Profit	\$5,314.53	68.6%	\$111,551.92	85.9%
Expenses				
Events	\$377.42	4.9%	\$6,318.96	4.9%
Bank Fees	\$20.00	0.3%	\$313.44	0.2%
Advertising	\$0.00	0.0%	\$1,925.10	1.5%
Dues & Subscriptions	\$0.00	0.0%	\$2,799.53	2.2%
Insurance	\$0.00	0.0%	\$2,272.27	1.7%
Repairs & Maintenance	\$95.00	1.2%	\$453.00	0.3%
Cleaning Supplies	\$0.00	0.0%	\$137.89	0.1%
Security	\$0.00	0.0%	\$409.50	0.3%
Photo Express Kiosk	\$212.34	2.7%	\$2,293.81	1.8%
Computer Repairs & Maintenance	\$90.00	1.2%	\$3,269.67	2.5%
Postage & Shipping	\$280.00	3.6%	\$422.08	0.3%
Rent	\$2,000.00	25.8%	\$7,000.00	5.4%
Telephone	\$155.42	2.0%	\$1,365.82	1.1%
Stationery	\$0.00	0.0%	\$937.28	0.7%
Employment Expenses				
Staff Amenities	\$0.00	0.0%	\$346.90	0.3%
Superannuation	\$1,617.08	20.9%	\$7,240.58	5.6%
Wages & Salaries	\$9,094.61	117.4%	\$48,401.79	37.3%
Training & Conferences	\$0.00	0.0%	\$228.20	0.2%
Total Employment Expenses	\$10,711.69	138.3%	\$56,217.47	43.3%
Services				
Electricity	\$455.54	5.9%	\$1,989.71	1.5%
Water	\$0.00	0.0%	\$196.66	0.2%
Internet Fees	\$99.95	1.3%	\$1,259.55	1.0%
Total Expenses	\$14,497.36	187.2%	\$89,581.74	69.0%

Net Profit / (Loss)

-\$9,182.83

(118.6%)

\$21,970.18

16.9%

Norseman Community Resource Centre

PO Box 206
86 Prinsep Street
NORSEMAN WA 6443

Balance Sheet

As of March 2018

11/04/2018
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Assets	
Current Assets	
Cash On Hand	
Cheque Account	\$101,416.85
Petty Cash	\$150.00
Cash Float	\$150.00
Undeposited Funds	\$0.00
Total Cash On Hand	<u>\$101,716.85</u>
Trade Debtors	\$2,773.80
Total Current Assets	\$104,490.65
Other Assets	
Deposits	<u>\$2,000.00</u>
Total Other Assets	\$2,000.00
Fixed Assets	
Furniture & Fixtures	
Furniture & Fixtures at Cost	\$84,268.14
Furniture & Fixtures Accum Dep	<u>-\$7,869.38</u>
Total Assets	\$182,889.41
Liabilities	
Current Liabilities	
GST Liabilities	
GST Collected	\$103,082.22
GST Paid	<u>-\$100,083.59</u>
Total GST Liabilities	\$2,998.63
Other Current Liabilities	
Long Service Leave Provision	\$25,416.15
Annual Leave Provision	<u>\$10,783.98</u>
Total Current Liabilities	\$39,198.76
Total Liabilities	\$39,198.76
Net Assets	<u>\$143,690.65</u>
Equity	
Retained Earnings	\$67,898.92
Current Year Earnings	\$21,970.18
Historical Balancing	<u>\$53,821.55</u>
Total Equity	<u>\$143,690.65</u>

Agenda Reference & Subject	
10.4.4 – Officers Reports	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer
Date of Report	13 th March 2018
Disclosure of Interest	Nil

Summary

For Council to note the reports received from the Manager of Works and Services, Manager of Community Development and the Youth and Events Officer as included in the papers relating.

Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Manager of Works and Services, Manager of Community Development and Youth and Events Officer.

Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

Voting Requirements

Simple Majority

Officer Recommendation

That Council note the reports of the Manager of Works and Services, Manager of Community Development and the Youth and Events Officer.

Moved Cr:
Seconded Cr:

Resolution

Carried by: Simple Majority

For:

Against

Agenda Reference & Subject	
10.4.5 – Application for Pensioner Unit accommodation	
Location / Address	100 Prinsep Street Norseman
File Reference	CP.RE.1.2
Author	Senior Administration Officer
Date of Report	12 th April 2018
Disclosure of Interest	Nil

Summary

For the Council to consider an application for the advertised aged person accommodations.

Background

The Shire has currently two vacant units available for rent, unit's number two and three. The Shire has received one application for aged person accommodation from Mr Terence Negus. Mr Negus has recently moved to Norseman and is currently living with his daughter.

Statutory Environment

Nil

Policy Implications

Community Services
C.1 Aged Accommodation

Financial Implications

Rental income as per the schedule of fees and charges.

Strategic Implications

Council has recognised the need for adequate aged care facilities in the Shire's Strategic Planning documentation.

Theme 1 – A vibrant, active and healthy socially connected Community

A strong, healthy, educated and connected Community that is actively engaged and involved.
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In compiling the Corporate Business Plan for 2017-2021 Council included the following goal:

“Ensure the provision of adequate aged care facilities including aged accommodation.”

Consultation

Dr Graham Rowlands
Chief Executive Officer

Comment

The conditions of eligibility for applicants are:

- 1) Men aged 65 years and over and women aged 60 years and over and hold a current Aged/Seniors Concession Card.
- 2) The spouse of an aged person is eligible even if the spouse is not 65 years (men) or 60 years (women) of age.
- 3) The primary criteria for selection of residents will be based on their physical and financial need.
- 4) Tenants shall not own other residential property whilst occupying a unit.

Mr Negus meets the Shire's conditions of eligibility.

There is likely to be an ongoing need for aged person's accommodation in Norseman. The Shire should endeavour to retain residents in Norseman where possible.

Voting Requirements

Simple majority

Officer Recommendation

That Mr Terence Negus be awarded the rental of Unit 2, 100 Prinsep Street Norseman.

Moved Cr:
Seconded Cr:

Resolution

Carried by: Simple Majority For: Against

11 Elected Members Motions of Which Previous Notice Has Been Given

12 New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting

The following item of urgent business was accepted for consideration by the President or by a majority of the members of the Council

Voting Requirement Simple Majority

Recommendation

That the members of the Council agreed to the introduction of the following late item for decision.

Moved Cr:
Seconded Cr:

Resolution

Carried by: Simple Majority For: Against

13 Next Meeting

The next Ordinary Meeting of the Council is scheduled to be held on the 15th May 2018

14 Closure of Meeting

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at

