



Norseman Woodlands to Eucla Coast

Notice of Meeting and Agenda Ordinary Council Meeting 15th February 2024

NOTICE OF MEETING

The next Ordinary Meeting of the Council will be held on 15th February 2024 in the Council Chamber at the Shire Administration office– commencing at 6:00 pm (AWST) to consider and resolve on the matters set out in the attached agenda.

All meetings are open to the public, except for matters raised by Council under “Confidential Items”.

Members of the public may ask a question at an Ordinary Council meeting under “Public Question Time”.

A handwritten signature in black ink, appearing to read "Peter Fitchat", is written over a light blue horizontal line.

Peter Fitchat
Chief Executive Officer

(12th February 2024)

AGENDA for the ORDINARY Meeting of Council
to be held in the Council Chamber at the Shire Administration office– commencing at
6:00 pm (AWST)

Notes to Agenda

PLEASE READ THE FOLLOWING IMPORTANT DISCLAIMER BEFORE PROCEEDING:

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Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent, or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity who has an application before the Shire must obtain, and should only rely on, written notice of the Shires decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as representation by the Shire should be sought in writing and should make clear the purpose of the request.

Table of Contents

1. Declaration of Opening and Announcement of Visitors.....	4
1.1 Acknowledgment of Country	4
1.2 Attendance at meetings by electronic means.....	4
2. Declarations of Financial, Proximity, Impartiality Interests & Gifts Received. ...	4
3. Record of Attendance of Councillors / Officers and Apologies.....	4
4. Applications for Leave of Absence.....	5
5. Response to Previous Public Questions Taken on Notice.	5
6. Public Question Time.	5
7. Confirmation of Minutes of Previous Meeting.	5
That the minutes of the Ordinary Meeting of Council held on 28 th November 2023 be confirmed as a true and accurate record.....	5
That the minutes of the Ordinary Meeting of Council held on 16 th December 2023 be confirmed as a true and accurate record.....	6
8. Petitions, Deputations or Presentations.	6
Reports of Committees	6
8.1.1 GVROC	6
8.1.2 WALGA	6
8.1.3 Regional Roads Group	6
8.1.4 RoadWise.....	6
8.1.5 Local Emergency Management Committee	6
8.1.6 Steering Committee Coastal Management Plan	6
9. Announcements by Presiding Member without Discussion.....	6
10. Reports	6
10.1 Administration, Finance and Community Development	6
10.1.1 – Norseman Community Resource Centre Financial Statements for the period ending 30th November 2023	7
10.1.2 – Norseman Community Resource Centre Financial Statements for the period ending 31st December 2023	10
10.1.3 – Norseman Community Resource Centre Financial Statements for the period ending 31st January 2024.....	12
10.1.4. – Acceptance of the Draft Annual Report Including the Annual Financial Report Year Ended 30th June 2023.....	15
10.1.5 – Audit Committee’s report of the CEO’s finalised Review of Financial Management, Risk Management, Legislative Compliance, and Internal Controls	19
10.2.1 – Confidential Item Tender for Preferred Suppliers	21

10.3.1 – Officers Reports	22
11. Elected Members Motions of Which Previous Notice Has Been Given.....	23
12. New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting.	23
13. Next Meeting.....	24

1. Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at:

This Ordinary Council Meeting will be video recorded to assist in the preparation of the minutes of the meeting.

1.1 Acknowledgment of Country

The Shire of Dundas recognises the Ngadju and Mirning as Traditional Custodians and pay our respects to their Elders, past, present, and emerging.

1.2 Attendance at meetings by electronic means

2. Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests:

Proximity Interests:

Impartiality Interests:

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

3. Record of Attendance of Councillors / Officers and Apologies.

Cr Laurene G Bonza
Cr Sharon M Warner

Shire President
Deputy Shire President

Cr JE Patrick Hogan
Cr John Maloney
Cr Sharon Brown
Cr Chantelle McLeod

Peter Fitchat
Pania Turner
Barry Hemopo
Latif Samadi

Chief Executive Officer
Deputy Chief Executive Officer
Manager of Works and Services
Information and Technology Officer

Apologies

Nil

Public Gallery

4. Applications for Leave of Absence.

5. Response to Previous Public Questions Taken on Notice.

Nil

6. Public Question Time.

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

7. Confirmation of Minutes of Previous Meeting.

Minutes of the Ordinary Meeting of Council held on 28th November be confirmed as a true and accurate record.

Minutes of the Ordinary Meeting of Council held on 16th December 2023 be confirmed as a true and accurate record.

Moved: Cr. **Seconded:** Cr.

Recommendation

That the minutes of the Ordinary Meeting of Council held on 28th November 2023 be confirmed as a true and accurate record.

Carried (/)

For:

Against:

Moved: Cr.

Seconded: Cr.

Recommendation

That the minutes of the Ordinary Meeting of Council held on 16th December 2023 be confirmed as a true and accurate record.

Carried (/)

For:

Against:

8. Petitions, Deputations or Presentations.

Reports of Committees

8.1.1 GVROC

Council representatives Cr Bonza and Cr Warner

8.1.2 WALGA

Council representatives Cr Bonza, Cr Warner, and Cr McLeod

8.1.3 Regional Roads Group

Council representatives Cr Bonza and Cr Brown

8.1.4 RoadWise

Council representatives Cr McLeod and Cr Maloney

8.1.5 Local Emergency Management Committee

Council representatives Cr Bonza and Cr Brown

8.1.6 Steering Committee Coastal Management Plan

Council representatives Cr Bonza

9. Announcements by Presiding Member without Discussion.

10. Reports

10.1 Administration, Finance and Community Development

Agenda Reference & Subject

10.1.1 – Norseman Community Resource Centre Financial Statements for the period ending 30th November 2023	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	Senior Administration Officer – Ciara Stewart
Date of Report	12 February 2024
Disclosure of Interest	Nil

Norseman Community Resource Centre

*PO Box 206
81 Roberts Street
NORSEMAN WA 6443*

Profit & Loss Statement

1/07/2023 through 30/11/2023

8/02/2024
12:18:33 PM

Income		
Sales		
1 Computer Usage	\$192.60	
3 Photocopying/Printing	\$609.68	
Scanning	\$139.09	
Laminating	\$63.64	
Events	\$548.61	
Express Yourself - Sales	\$106.73	
Photo Express kiosk	\$251.76	
Animal Jewels & Coasters Sales	\$15.45	
Conference Room Hire	\$2,356.36	
Contract Services	\$11,603.35	
Grant Income	\$56,754.00	
Miscellaneous Income	\$18.18	
Total Income		<u>\$72,659.45</u>
Cost of Sales		
Purchases		
Computer & Phone Goods	\$1,705.55	
TRANSWA Ticket Sales	-\$1,071.42	
Total Cost of Sales		<u>\$634.13</u>
Gross Profit		<u>\$72,025.32</u>
Expenses		
Events	\$4,236.60	
Bank Fees	\$100.00	
Dues & Subscriptions	\$4,979.22	
Security	\$1,137.91	
Photo Express Kiosk	\$280.00	
Computer Repairs & Maintenance	\$154.50	
Stationery	\$894.55	
ATO Penalties	\$825.00	
Services		
Internet Fees	\$22.73	
Total Expenses		<u>\$12,630.51</u>
Net Profit / (Loss)		<u>\$59,394.81</u>

Norseman Community Resource Centre

PO Box 206
81 Roberts Street
NORSEMAN WA 6443

Reconciliation Report

8/02/2024

Page 1

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ID#	Date	Payee	Deposit	Withdrawal
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Cheque Account: 1-1110 Cheque Account
Date of Bank Statement: 30/11/2023

Reconciled Cheques

SC301123	3/11/2023			\$10.00
SC301123	17/11/2023	Trust Bank Fees		\$10.00
Total:			\$0.00	\$20.00

Reconciled Deposits

CR003286	1/11/2023	Payment; Dundas Fencing &	\$9.60	
CR003287	9/11/2023	Payment; Centrecare Kalgoorl	\$300.00	
CR003289	14/11/2023	Centrelink	\$2,552.74	
CR003291	23/11/2023	Bank Deposit	\$2,132.55	
CR003288	30/11/2023	Payment; Centrecare Kalgoorl	\$100.00	
Total:			\$5,094.89	\$0.00

Reconciliation

BusinessBasics Balance on 30/11/2023:	\$181,597.92
Add: Outstanding Cheques:	\$0.00
Subtotal:	\$181,597.92
Deduct: Outstanding Deposits:	\$0.00
Expected Balance on Statement:	\$181,597.92

Norseman Community Resource Centre

*PO Box 206
81 Roberts Street
NORSEMAN WA 6443*

Balance Sheet

As of November 2023

8/02/2024
12:18:19 PM

Assets		
Current Assets		
Cash On Hand		
Cheque Account	\$181,597.92	
Petty Cash	\$150.00	
Undeposited Funds	\$3,721.69	
Total Cash On Hand	\$185,469.61	
Trade Debtors	\$4,000.87	
Total Current Assets		\$189,470.48
Other Assets		
Deposits	\$2,000.00	
Total Other Assets		\$2,000.00
Fixed Assets		
Furniture & Fixtures		\$96,659.60
Furniture & Fixtures at Cost		\$96,659.60
Furniture & Fixtures Accum Dep		-\$70,307.53
Total Assets		\$217,822.55
Liabilities		
Current Liabilities		
GST Liabilities		
GST Collected	\$81,679.84	
ATO Running Balance Account	-\$2,169.00	
GST Paid	-\$79,555.39	
Total GST Liabilities		-\$44.55
Other Current Liabilities		
Long Service Leave Provision	\$21,773.96	
Annual Leave Provision	\$8,595.74	
Total Current Liabilities		\$30,325.15
Total Liabilities		\$30,325.15
Net Assets		
		\$187,497.40
Equity		
Retained Earnings		\$74,281.04
Current Year Earnings		\$59,394.81
Historical Balancing		\$53,821.55
Total Equity		\$187,497.40

Voting Requirements

Simple Majority

Moved:

Seconded:

Officer Recommendation: That the Norseman Community Resource Centre Financial Statements for the period ending 30th November 2023 be accepted.

Carried (/)

For:

Against:

Agenda Reference & Subject	
10.1.2 – Norseman Community Resource Centre Financial Statements for the period ending 31 st December 2023	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	Senior Administration Officer – Ciara Stewart
Date of Report	12 February 2024
Disclosure of Interest	Nil

Norseman Community Resource Centre

*PO Box 206
81 Roberts Street
NORSEMAN WA 6443*

Profit & Loss Statement

1/07/2023 through 31/12/2023

8/02/2024
12:35:33 PM

Income		
Sales		
1 Computer Usage	\$192.60	
3 Photocopying/Printing	\$609.68	
Scanning	\$139.09	
Laminating	\$63.64	
Events	\$548.61	
Express Yourself - Sales	\$106.73	
Photo Express kiosk	\$251.76	
Animal Jewels & Coasters Sales	\$15.45	
Conference Room Hire	\$2,356.36	
Contract Services	\$13,924.02	
Grant Income	\$85,458.00	
Miscellaneous Income	\$18.18	
Total Income		<u>\$103,684.12</u>
Cost of Sales		
Purchases		
Computer & Phone Goods	\$1,705.55	
TRANSWA Ticket Sales	-\$517.66	
Total Cost of Sales		<u>\$1,187.89</u>
Gross Profit		<u>\$102,496.23</u>
Expenses		
Events	\$5,921.37	
Bank Fees	\$120.00	
Dues & Subscriptions	\$4,996.38	
Security	\$1,704.91	
Photo Express Kiosk	\$280.00	
Computer Repairs & Maintenance	\$154.50	
Stationery	\$894.55	
ATO Penalties	\$825.00	
Employment Expenses		
Wages & Salaries	\$20,107.47	
Total Employment Expenses		<u>\$20,107.47</u>
Services		
Internet Fees	\$22.73	
Total Expenses		<u>\$35,026.91</u>
Net Profit / (Loss)		<u>\$67,469.32</u>

Norseman Community Resource Centre

PO Box 206
81 Roberts Street
NORSEMAN WA 6443

Balance Sheet

As of December 2023

8/02/2024
12:35:18 PM

Assets		
Current Assets		
Cash On Hand		
Cheque Account	\$193,320.45	
Petty Cash	\$150.00	
Undeposited Funds	\$3,721.69	
Total Cash On Hand	\$197,192.14	
Trade Debtors	\$3,200.87	
Total Current Assets	\$200,393.01	
Other Assets		
Deposits	\$2,000.00	
Total Other Assets	\$2,000.00	
Fixed Assets		
Furniture & Fixtures		
Furniture & Fixtures at Cost	\$96,659.60	
Furniture & Fixtures Accum Dep	-\$70,307.53	
Total Assets	\$228,745.08	
Liabilities		
Current Liabilities		
GST Liabilities		
GST Collected	\$84,782.31	
ATO Running Balance Account	-\$2,169.00	
GST Paid	-\$79,809.84	
Total GST Liabilities	\$2,803.47	
Other Current Liabilities		
Long Service Leave Provision	\$21,773.96	
Annual Leave Provision	\$8,595.74	
Total Current Liabilities	\$33,173.17	
Total Liabilities	\$33,173.17	
Net Assets		
	\$195,571.91	
Equity		
Retained Earnings		
Current Year Earnings	\$74,281.04	
Historical Balancing	\$67,469.32	
Total Equity	\$195,571.91	

Voting Requirements

Simple Majority

Moved:

Seconded:

Officer Recommendation: That the Norseman Community Resource Centre Financial Statements for the period ending 31st December 2023 be accepted.

Carried (/)

For:

Against:

Agenda Reference & Subject	
10.1.3 – Norseman Community Resource Centre Financial Statements for the period ending 31 st January 2024	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	Senior Administration Officer – Ciara Stewart
Date of Report	12 February 2024
Disclosure of Interest	Nil

Norseman Community Resource Centre

*PO Box 206
81 Roberts Street
NORSEMAN WA 6443*

Profit & Loss Statement

1/07/2023 through 31/01/2024

8/02/2024
12:39:11 PM

Income		
Sales		
1 Computer Usage	\$192.60	
3 Photocopying/Printing	\$609.68	
Scanning	\$139.09	
Laminating	\$63.64	
Events	\$548.61	
Express Yourself - Sales	\$106.73	
Photo Express kiosk	\$251.76	
Animal Jewels & Coasters Sales	\$15.45	
Conference Room Hire	\$2,356.36	
Contract Services	\$16,244.69	
Grant Income		\$85,458.00
Miscellaneous Income		\$18.18
Total Income		<u>\$106,004.79</u>
Cost of Sales		
Purchases		
Computer & Phone Goods	\$1,705.55	
TRANSWA Ticket Sales	-\$517.66	
Total Cost of Sales		<u>\$1,187.89</u>
Gross Profit		<u>\$104,816.90</u>
Expenses		
Events	\$5,921.37	
Bank Fees	\$140.00	
Dues & Subscriptions	\$4,996.38	
Security	\$1,704.91	
Photo Express Kiosk	\$280.00	
Computer Repairs & Maintenance	\$154.50	
Stationery	\$894.55	
ATO Penalties	\$825.00	
Employment Expenses		
Wages & Salaries	\$20,107.47	
Total Employment Expenses		<u>\$20,107.47</u>
Services		
Internet Fees	\$22.73	
Total Expenses		<u>\$35,046.91</u>
Net Profit / (Loss)		<u>\$69,769.99</u>

Norseman Community Resource Centre

PO Box 206
81 Roberts Street
NORSEMAN WA 6443

Reconciliation Report

8/02/2024
12:38:35 PM

Page 1

ID#	Date	Payee	Deposit	Withdrawal
Cheque Account:		1-1110	Cheque Account	
Date of Bank Statement:		31/01/2024		
Reconciled Cheques				
SC310124	5/01/2024			\$10.00
SC310124	17/01/2024			\$10.00
		Total:	\$0.00	\$20.00
<hr style="border-top: 1px dashed black;"/>				
Reconciled Deposits				
CR003298	12/01/2024	Payment; Carers WA	\$38.47	
CR003299	12/01/2024	Centrelink	\$2,552.74	
		Total:	\$2,591.21	\$0.00
<hr style="border-top: 1px dashed black;"/>				
Reconciliation				
BusinessBasics Balance on 31/01/2024:			\$195,891.66	
Add: Outstanding Cheques:			\$0.00	
Subtotal:			\$195,891.66	
Deduct: Outstanding Deposits:			\$0.00	
Expected Balance on Statement:			\$195,891.66	

Norseman Community Resource Centre

PO Box 206
81 Roberts Street
NORSEMAN WA 6443

Balance Sheet

As of January 2024

8/02/2024
12:38:54 PM

Assets		
Current Assets		
Cash On Hand		
Cheque Account	\$195,891.66	
Petty Cash	\$150.00	
Undeposited Funds	\$3,721.69	
Total Cash On Hand	\$199,763.35	
Trade Debtors	\$3,162.40	
Total Current Assets	\$202,925.75	
Other Assets		
Deposits	\$2,000.00	
Total Other Assets	\$2,000.00	
Fixed Assets		
Furniture & Fixtures		
Furniture & Fixtures at Cost	\$96,659.60	
Furniture & Fixtures Accum Dep	-\$70,307.53	
Total Assets	\$231,277.82	
Liabilities		
Current Liabilities		
GST Liabilities		
GST Collected	\$85,014.38	
ATO Running Balance Account	-\$2,169.00	
GST Paid	-\$79,809.84	
Total GST Liabilities	\$3,035.54	
Other Current Liabilities		
Long Service Leave Provision	\$21,773.96	
Annual Leave Provision	\$8,595.74	
Total Current Liabilities	\$33,405.24	
Total Liabilities	\$33,405.24	
Net Assets	\$197,872.58	
Equity		
Retained Earnings	\$74,281.04	
Current Year Earnings	\$69,769.99	
Historical Balancing	\$53,821.55	
Total Equity	\$197,872.58	

Voting Requirements

Simple Majority

Moved:**Seconded:**

Officer Recommendation: That the Norseman Community Resource Centre Financial Statements for the period ending 31st January 2024 be accepted.

Carried (/)

For:**Against:**

Agenda Reference & Subject	
10.1.4. – Acceptance of the Draft Annual Report Including the Annual Financial Report Year Ended 30th June 2023	
Location / Address	Shire of Dundas
File Reference	FM.AD
Author	CEO – Peter Fitchat
Date of Report	12 th February 2024
Disclosure of Interest	Nil

Summary

For the Council to consider and approve the Annual Report for the financial year ended 30th June 2023(as included in the papers relating) and to set the date for the Annual Electors Meeting.

Background

The Audited Annual Financial Report and Auditor's Report were presented to the Audit Committee held on 1st February 2024 and the Council resolved the following:

Voting Requirements

Absolute Majority

Moved: Cr. S. M. Warner**Seconded:** Cr. J. E. P. Hogan**Officer Recommendation**

That the Audit Committee recommend to Council that:

- 1. The audited Annual Financial Report for the Year Ended 30th June 2023 be received.**

2. The Independent Auditor's Report for the Year Ended 30th June 2023 be received.
3. The Audit Management Letter be received.

Carried: 6 / 0

For: Cr L.G. Bonza, Cr S. M. Warner, Cr J. E. P. Hogan, Cr J. F. Maloney, Cr S. A. Brown, Cr C. H. McLeod

Against: Nil

Statutory Environment

The Local Government Act requires that the local government accept the Annual Report by the 31st December following the year subject to the audit report being available. If the audit report is not available to allow the local government to accept it by that date, then the annual report needs to be received within two months of the audit report being received. Due to changes in the new Financial Standards introduced by the Office of the Auditor General there was a delay in receiving the Financial Statements causing subsequent delay in the Annual Report being adopted.

The Act also requires that a General Electors Meeting be held within 56 days of the local government accepting the annual report of the previous financial year.

Policy Implications

All Policies

Financial Implications

That all expenditures were conducted within our approved budget in line with all relevant Legislation.

Strategic Implications

Regularly review of strategic plans in line with the actual performance (summarised in the annual report) will indicate the progress that the Shire has made in achieving its strategic objectives.

Consultation

All Elected Members, CEO, DCEO, Auditor General Office, Auditors Dry Kirkness, Moore Australia,

Comment

Key Points:

1. Infrastructure Improvements:
Refurbishment of the old Visitor Centre and opening of a new laundromat aimed at providing both local and traveller services, with a focus on creating new revenue streams to offset declines in mining-related revenue.
2. Community Consultation:

Successful proposal to purchase the local IGA supermarket with anticipated benefits such as additional housing for staff, revenue generation, employment opportunities, and improved services for the community.

3. **Challenges in Medical Services:**
Division within the community due to the Council's need to consider alternative arrangements for medical services, including terminating agreements with long-term providers for non-compliance with legislation.
4. **Continued Community Services:**
Maintenance of regular community services including free pool entry, youth programs, senior outings, and commemorative events such as ANZAC and Remembrance Day services.
5. **Events and Activities:**
Hosting of various events including music performances, plays, sporting events, and community gatherings, which were well-received by attendees.
6. **Advocacy and Representation:**
Participation in conferences such as WALGA and ALGA to advocate for housing, equitable road funding, and engagement with federal ministers on local government issues.
7. **Financial Management:**
Recognition to the senior staff for excellent financial management, with audits yielding positive results and paving the way for future community projects.
8. **COVID Pandemic Impact:**
Lingering supply issues attributed to the COVID-19 pandemic, though its shadow is gradually fading.
9. **Forward Outlook:**
Commitment to meeting new challenges and striving for positive outcomes for the community's future.

Overall, the report highlights a mix of accomplishments, challenges, and ongoing efforts by the Shire of Dundas Council to enhance community well-being and sustainability.

Key points on Governance:

The Draft Annual Report of Dundas Shire Council for the 2022/23 financial year reflects a dedicated team effort focused on transparency, accountability, and community service. Key highlights include:

1. **Council Meetings and Special Sessions:**
The Council held 12 ordinary meetings and special sessions, notably confirming transfers for key property acquisitions including the IGA and Post Office.
2. **Training and Community Engagement:**
Extensive training initiatives were undertaken, with a focus on Post Office and IGA Systems.
3. **Community Events and Sponsorships:**

The council supported various community events, including races and collaborations with local institutions like the Woodlands Visitors Centre and Nullarbor Links World's Longest Golf Course.

4. Infrastructure Development and Maintenance:
Continued commitment to infrastructure projects, such as the Norseman Airstrip Terminal Building, supported by funding sources and aimed at enhancing regional connectivity.
5. Community Support and Recognition:
Acknowledgment of frontline workers and community contributions, with special recognition for participants in events like the Dawn Service.
6. Leadership and Advocacy:
Active participation in training and advocacy events, demonstrating a commitment to continuous improvement and regional collaboration. while council representatives advocated for community interests at the ALGA Conference

In conclusion, the report extends appreciation to all stakeholders for their support and collaboration, highlighting the achievements made and the groundwork laid for future progress and prosperity.

Audit Report

The Independent Audit Report identifies that the Shire of Dundas has completed the 2022/23 financial year in accordance with the appropriate legislation and regulations and that there are no material matters affecting the Shire's financial position. Furthermore, there are no items of statutory non-compliance raised.

Annual Financial Report

The revenue of the Council is derived from rates, fees, charges and grants including Financial Assistance Grant total budget of \$8,739,871 during the year to support service provisions and various projects.

After the Financial Year we are extremely proud to announce a surplus of \$4,774,393 excluding depreciation to provide various services to the community.

It is proposed to hold the General Electors Meeting on the 19th March 2024.

Voting Requirements

Absolute Majority

Moved: Cr. **Seconded:** Cr.

Officer Recommendation

That the Council of the Shire of Dundas

- 1. Accept the Draft Annual Report including the Annual Financial Report for the financial year ended 30th June 2023 as is included in the Papers Relating.**

2. Advertise that the Annual General Electors Meeting is to be held on the 19th March 2024 at the Shire Administration Building at 88-92 Prinsep Street, Norseman at 5.30pm.

Carried (/)

For:

Against:

Agenda Reference & Subject	
10.1.5 – Audit Committee’s report of the CEO’s finalised Review of Financial Management, Risk Management, Legislative Compliance, and Internal Controls	
Location / Address	Shire of Dundas
File Reference	FM.AD
Author	CEO – Peter Fitchat
Date of Report	2 nd February 2024
Disclosure of Interest	Nil

Summary

To consider the audit committee’s report of the CEO’s finalised Review of Financial Management, Risk Management, Legislative Compliance, and Internal Controls, as attached, completed in January 2024.

Background

The Shire engaged Moore Australia WA to assist the CEO to perform reviews required by legislation relating to the appropriateness and effectiveness of financial management, risk management, legislative compliance systems, internal controls and processes. Moore Australia WA attended the Shire in December 2023 to perform the required fieldwork and prepare a report to assist the CEO in reporting the results of the reviews performed.

The attached report includes details of matters noted during the review, as well as improvements to be considered by the Shire. This report was considered by the Audit Committee at its meeting held 1 February 2024, where it was resolved to report to Council the results of the CEO’s review by providing a copy of the finalised Review of Financial Management, Risk Management, Legislative Compliance and Internal Controls.

A risk assessment working document, summarising the findings and improvements noted within the report has been prepared for internal use by the executive which may assist with future risk management reporting and implementation of improvements as required.

Statutory Environment

The CEO is required by the Local Government (Audit) Regulations 1996 Regulation 17 to review the appropriateness and effectiveness of the Shire’s risk management, internal controls and legislative compliance systems and procedures every three years. A review of financial management systems to assess the appropriateness and effectiveness of these systems and procedures, is also required by Local Government (Financial Management) Regulations 1996, regulation 5(2)(c) every three years.

For:

Against:

10.2 Confidential Item

For the Council to accept the Confidential Item Agenda Item 10.2.1

Moved:

Seconded:

The meeting proceeds behind closed doors to address Agenda Item 10.2.1 due to confidentiality.

Carried (/)

For:

Against:

Agenda Reference & Subject	
10.2.1 – Confidential Item Tender for Preferred Suppliers	
Location / Address	Shire of Dundas
File Reference	FM.TE.6
Author	GFG Consulting
Date of Report	12 February 2024
Disclosure of Interest	Nil

Voting Requirements

Simple Majority

Moved:

Seconded:

Recommendation

That the Council come from behind closed doors.

Carried (/)

For:

Against:

Moved:

Seconded:

Resolution:

Carried (/)

For:

Against:

10.3 Officers Reports

Agenda Reference & Subject	
10.3.1 – Officers Reports	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer – Peter Fitchat
Date of Report	
Disclosure of Interest	Nil

Summary

That the Council receive Works and Services, Woodlands Cultural, Community & Visitor Centre, and Youth and Recreation Services and reports as contained in Papers Relating.

Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

Statutory Environment

Shire officers are required to deliver the activities, programs, works and services within the appropriate legislative requirements where applicable.

Policy Implications

Shire officers are required to deliver the activities, programs, works and services guided by and within the appropriate Shire policies and procedures where applicable.

Financial Implications

Shire officers are required to deliver the activities, programs, works and services within allocated budgets, and purchasing and procurement policies.

Strategic Implications

Shire officers deliver activities, programs, works and services to achieve the community outcomes identified within the Strategic Community Plan.

Consultation

CEO
DCEO
Manager of Works and Services
CRC and Tourism Coordinator
Youth and Recreation Officer

Comment

The reports will advise councillors of the progress towards achieving the Strategic Plan's objectives.

Voting Requirements

Simple Majority

Moved: Cr. **Seconded:** Cr.

Officer Recommendation

That the Shire of Dundas Council receive the Works and Services, Youth and Recreation Services and Woodlands Cultural, Community & Visitor Centre reports as contained in Papers Relating.

Carried (/)

For:

Against:

11. Elected Members Motions of Which Previous Notice Has Been Given

12. New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting.

The following items of urgent business were accepted for consideration by the President or by majority of the members of the Council:

Recommendation

That the members of the Council agreed to the introduction of the following late item for decision.

Moved: **Seconded:**

Agenda Item:

Carried (/)

For:

Against:

13. Next Meeting

The next Ordinary Meeting of the Council is scheduled to be held at 6pm (AWST) on the 19th March 2024, in Norseman.

There being no further business the Shire President will declare the meeting closed at: