



Norseman Woodlands to Eucla Coast

Minutes Certification

I certify that the Minutes of the 18th June 2024 Ordinary Council Meeting were presented to the Council and confirmed at the 23rd July 2024 Ordinary Council Meeting.

A handwritten signature in black ink, appearing to be "L Bonza", is written over a horizontal line.

Cr L Bonza
President

23.07.2024

Date



Norseman Woodlands to Eucla Coast

**Confirmed Minutes
Ordinary Council Meeting
18th June 2024**

NOTICE OF MEETING

The next Ordinary Meeting of the Council will be held on 18th June 2024 in the Council Chamber at the Shire Administration office– commencing at 6:00 pm (AWST) to consider and resolve on the matters set out in the attached agenda.

All meetings are open to the public, except for matters raised by Council under "Confidential Items".

Members of the public may ask a question at an Ordinary Council meeting under "Public Question Time".

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Peter Fitchat
Chief Executive Officer

14th June 2024

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CONFIRMED MINUTES for the ORDINARY Meeting of Council to be held in the Council Chamber at the Shire Administration office– commencing at 6:00 pm (AWST)

Notes to Agenda

PLEASE READ THE FOLLOWING IMPORTANT DISCLAIMER BEFORE PROCEEDING:

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Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent, or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity who has an application before the Shire must obtain, and should only rely on, written notice of the Shires decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as representation by the Shire should be sought in writing and should make clear the purpose of the request.



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1. Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at: 6.00PM

This Ordinary Council Meeting will be video recorded to assist in the preparation of the minutes of the meeting.

1.1 Acknowledgment of Country

The Shire of Dundas recognises the Ngadju and Mirning as Traditional Custodians in the Shire of Dundas and pay our respects to their Elders, past, present, and emerging.

1.2 Attendance at meetings by electronic means

Nil.

2. Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests:

10.2.3 Peter Fitchat, Chief Executive Officer

Proximity Interests:

None declared.

Impartiality Interests:

None declared.

Gifts Received by Councillors: None declared.

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

3. Record of Attendance of Councillors / Officers and Apologies.

Cr Laurene G Bonza
Cr Sharon M Warner
Cr JE Patrick Hogan
Cr John Maloney
Cr Sharon Brown
Cr Chantelle McLeod

Shire President
Deputy Shire President

Peter Fitchat
Pania Turner
Barry Hemopo
Hannah Turner

Chief Executive Officer
Deputy Chief Executive Officer
Manager of Works and Services
Executive Assistant

Apologies

Nil.

Public Gallery

B.Vicensoni	V.Watson
R.Vicensoni	B.Archer
M.Fraser	R.Riddell
A.Smart	

4. Applications for Leave of Absence.**5. Response to Previous Public Questions Taken on Notice.**

Member of the Public Gallery, Ms J. Tucker questioned the accuracy of the Unconfirmed Minutes of the April 2024 Ordinary Council Meeting in Eucla, specifically Cr. Brown's voting.

President Response: The recording of this meeting was reviewed. Cr. Brown was not seen raising her hand to vote or heard verbally voting by Elected Members in Eucla for items 10.2.2, 10.2.3 and 10.2.4.

6. Public Question Time.

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

6.1 Bonnie Vicensoni- Norseman WA 6443**Subject: Council Meetings Open to Rate Payers**

Request that Council Meetings held in Eucla can be open for participation to Norseman rate payers and the Norseman community.

President Response: The President confirms Council Meetings, including those held in Eucla, are open to the public. The President points out the difficulty of having two areas meaning there is no person in the second location to facilitate a second Public Gallery. The President notes, the Shire of Dundas is meeting its requirements as a Band 4 Council.

6.2 Ruth Riddell – Norseman WA, 6443**Subject: Virtual Access for members of the Public to Council meetings held in Eucla**

Request that virtual access to meetings in Eucla can be investigated by Council so Norseman community members and ratepayers can attend.

6.3 Ruth Riddell – Norseman WA, 6443**Subject: Norseman Street Trees**

Ruth Riddell asks on behalf of Barry Wintle, who was not present in the Public Gallery, about street trees in Norseman being cut down.

President Response: Council is bound as a Local Government to ensure the safety of its residents and confirms the trees being removed have been assessed as posing a risk. The President advises Council has joined with other local governments in a region-wide program that is investigating a tree planting re-habitation program, replacing trees that were removed with mature trees.

7. Confirmation of Minutes of Previous Meeting.

Minutes of the Ordinary Meeting of Council held on 21st May 2024 be confirmed as a true and accurate record.

Voting Requirements

Simply Majority

Officers Recommendation

That the minutes of the Ordinary Meeting of Council held on 21st May 2024 be confirmed as a true and accurate record, noting amendments to Item 10.2.3.

Moved: Cr. Hogan
Seconded: Cr. Maloney

Council Resolution

That the minutes of the Ordinary Meeting of Council held on 21st May 2024 be confirmed as a true and accurate record, noting amendments to Item 10.2.3.

Carried: 6

For: Cr. L Bonza, Cr. S Warner, Cr. JEP Hogan, Cr. J Maloney, Cr. S Brown, Cr. C McLeod

Against: 0

8. Petitions, Deputations or Presentations.

Reports of Committees

8.1.1 GVROC

Council representatives Cr Bonza and Cr Warner

- Shire of Dundas hosted the in person GVROC meeting held on Friday 31st May which included a dinner on Thursday evening prior and a tour around our town facilities (both working and in progress) on the morning of the meeting. Shout out to our staff for the exceptional job they did on the dinner. It was very well received and our guests were very impressed.
- Shire of Dundas also arranged for Tony Brown, Executive Director Member Services and James McGovern, Manager of Governance from WALGA to conduct a training session on governance for Councillors and senior staff on Thursday afternoon.



- Guest speakers at the GVROC meeting, were Ali Kent MLA and the Hon Kyle McGinn MLC.
- Ali focussed her discussion on the recent budget announcements including the funding of a \$1.7m emergency FDV accommodation facility at Leonora and our \$3.38m for the Eucla airstrip. Capped airfares will remain, the Senior's travel/fuel card amount will be increased and the Regional Shield operation, (where extra Police officers are sent in on a temporary basis to alleviate staff shortages in areas of need), will continue. Work continues on trying to source a building contractor for the Laverton Hospital. There is still funding available under the Student Assist programme that parents should apply for if they haven't already done so.
- Kyle spoke about the new Gun Reform Laws which are going to the second reading. Acknowledged the amount of effort we have put in over the years in order to secure the funding for our Eucla airstrip. The State government is undertaking a motorsports infrastructure project which is generally the domain of Local Govt. However, regional events scheme funding can be leveraged to get local funding. The State funding for the Outback has been secured and Native Title discussions are progressing. The State Govt election will be held in approx. 10 months and Kyle will be visiting all the LG areas.
- We had a presentation from Carolyn Tucker, the Project Officer with the District Leadership group. They are currently working on an FDV action plan. So far, it has been highlighted that there is currently a lack of suitable accommodation/travel options/support for men and children and perpetrator accountability. Currently working on a 3yr plan to be workshopped in the group.
- Also had a presentation from Justine Fievez from Dept of Social Services. They are currently undertaking a review and evaluation and working on priorities for the next 2 yrs. \$217m has been allocated to put programmes in place to assist with the abolishment of the cashless debit card. \$130m has been committed to June 2026 for community-led support. They are currently planning a regional visit to take place in July. They are trying to focus on longer-term activities.
- Tony Brown gave an update on recent WALGA activities. These include a submission to the LG sustainability enquiry which highlighted issues around limited revenue base contending with increasing costs/rates/fees and charges/grants all of which are constraints on LGs. Pressures on the apparently, 'ever-shrinking' availability of Financial Assistance grants. Sector-wide staffing challenges. An election campaign workshop has been held with State Council. Submission lodged re: telecommunications review. Currently undertaking a review of the last Local Govt election which should be presented Aug/Sept. 60 LGs, including the Shire of Dundas have now signed up to the Climate Change Declaration.
- Kris Starcevich from Goldfields Esperance Development Commission gave an update on their activities. They are currently working on the regional development framework looking at liveability/economic development and diversification/climate resilience/Aboriginal empowerment/organisational excellence. Current projects include the rail realignment/release of industrial land/drought resilience/Outback Way socio-economic assessment and the Western Green Energy Hub project. Current programmes REDs grants/local content/Aboriginal Economic Development.
- Sharon Henderson from Regional Development Australia reported on the growing regions programme including health services in the Lands/Federal election priorities and workforce demands coupled with the issue of lack of housing.
- Nikki Curtis gave an update on our Climate Alliance Programme which will not have funding extended into the 2024-25 budget as we'd hoped. Currently working on our



regional tree planting programme and all LGs requested to liaise with Nikki regarding species selection/size and number of trees required etc. so that orders can be placed with relevant suppliers.

- Further discussion was held in relation to housing issues within our region, particularly in relation to GROH and social housing. GVROC to explore the possibility of becoming a Community Housing Organisation in order to access State Govt funding to build housing required in each of our LGAs.
- The first meeting of the Safer Goldfields Regional Working Group was held. The Chair (Cr Tracey Rathbone) /Deputy Chair (Cr President Peter Craig) were elected and support staff nominated. An expression of interest has been put out for interested community members to sit on this committee. Next meeting to be held 28th June.
- Our two, Shire of Dundas, motions for the National General Assembly in Canberra have made it onto the agenda. If required, I will be speaking to the item regarding adequate funding of medical services in the regions as this is a 'head motion'. The motion regarding product stewardship will be in a 'conglomerate' motion as it represents a policy position already held by ALGA. I will also be speaking at the Financial Counsellor's Association of WA forum in Kalgoorlie on 26th June in relation to the effect of banking closures in regional areas.
- The recent State and Federal budgets and impact on our region were noted.
- Consideration of supporting the Shire of Mt Magnet in their Supreme Court for LGs to be able to rate Miscellaneous Licences was laid on the table to obtain some more information.
- A submission regarding the Asbestos National Strategic plan was forwarded to WALGA to be included in a sector-wide submission.

8.1.2 WALGA

Council representatives Cr Bonza, Cr Warner, and Cr McLeod

- The Shire of Dundas Committee will meet in the near future, on a date to be determined, to consider motions to be included in the WALGA AGM agenda.
- The next State Council meeting will be held on Wednesday 10th July at the WALGA building in Leederville.
- The WALGA LG convention will take place at the Perth Convention Centre from 8th – 10th October.

8.1.3 Regional Roads Group

Council representatives Cr Bonza and Cr Brown

- No meeting held.
- A meeting of the Technical Working Group will be held 30th June 2024 to discuss the arrangements that have come about with the signing of the new roads funding agreement.
- Discussions surrounding the split of the funding of projects between preservation and improvement projects/priority projects for each LGA/a project \$ cap to be decided.
- The new agreement requires LGAs to embed road safety and sustainability into our processes.

8.1.4 RoadWise



Council representatives Cr McLeod and Cr Maloney

- No meeting held
- New WALGA staff member has been appointed to our region – Linda Parsons
- I have arranged to speak with Linda on Thursday, to get some direction for moving forward with some Roadwise initiatives.

8.1.5 Local Emergency Management Committee

Council representatives Cr Bonza and Cr Brown

- Next LEMC meeting to be held on 17th July.
- The Shire is currently working on a proposal to send to AMS for them to run our airport exercise.
- IGO Nova recently conducted an on-site airport exercise which was attended by our Shire staff and Norseman Volunteer Fire Brigade who were requested to assess and comment. It was a great learning opportunity, with many valuable insights gained.

8.1.6 Steering Committee Coastal Management Plan

Council representatives Cr Bonza

- Meeting held 13th June 2024
- We had a presentation from Matt Eliot on the Coastal Vulnerability Assessment. This has so far been a 'desk-top' exercise and we're currently looking to try and organise an on-ground survey. The assessment was nevertheless very comprehensive. The committee will individually, further review the document and provide feedback at the next meeting.
- We noted that the Council has endorsed the guiding principles for the committee.
- Stakeholder engagement has commenced by gathering contact details of the affected shack owners and other impacted parties. They will now be asked to provide input into the strategy by the 10th July and all information received will be collated and presented to the committee at the meeting scheduled for 8th August.
- There was some discussion around the SAT determination of a similar issue at Carnarvon in relation to shacks. The outcome of that tribunal decision would seem to indicate a positive outcome for our situation rather than the opposite. Some more work needed around definitions of building classes etc to get us onto a surer footing.
- Tony Dowling, the consultant engaged for the project, is currently organising a site visit to assess each shack on its' merits for this purpose.
- Next meeting scheduled for 11th July 2024.

9. Announcements by Presiding Member without Discussion.

9.1 IGA Ram-Raid

The President notes the incident took place at approximately 2:20am Monday morning and shortly after 9:30am the Esperance Police had one person in custody. The President commends the efforts of staff who completed temporary repairs in order for the IGA to reopen at approximately 3.00pm the same day.

10. Reports



10.1 Planning and Development

Agenda Reference and Subject	
10.1.1 – Proposed South Coast Marine Park	
Location / Address	Coastal waters off the Dundas Shire local government district
File Reference	LP.PL.1
Author	Anthony Dowling, Dowling Giudici + Associates (DG+A) - Town Planning Consultant
Date of Report	12 June 2024
Disclosure of Interest	DG+A receives consulting fees from the Shire of Dundas

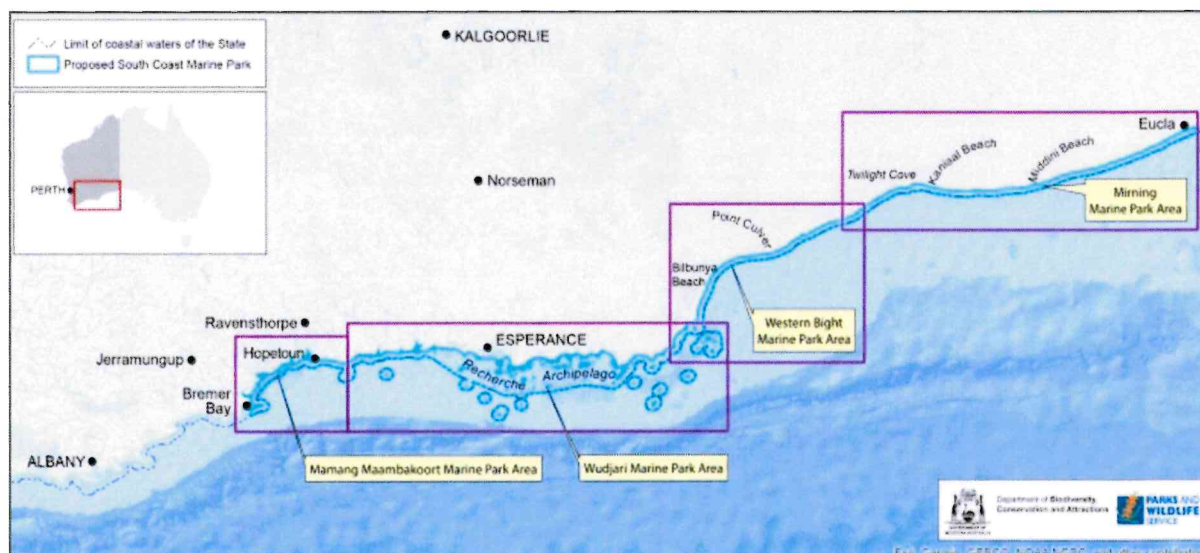
Summary

This report provides a **brief overview** of the proposed *Western Bight Marine Park Indicative Management Plan* and the *Mirning Marine Park Indicative Management Plan* together with an **outline of broad pertinent matters** that ought to be addressed in finalising these management plans.

The report includes a **draft submission** (in the papers relating) on the indicative management plans for Council's consideration and acceptance and subsequent lodgement to the Department of Biodiversity, Conservation and Attractions (DBCA).

Background

The Department of Biodiversity, Conservation and Attractions (DBCA) proposes four (4) marine parks over the Western Australian coastal waters stretching from **Bremer Bay to the WA/SA border** (see map below).



Collectively, these proposed parks are being referred to as the **South Coast Marine Park**.

Two (2) of these proposed parks—the **Western Bight Marine Park** and the **Mirning Marine Park**—will lie directly offshore and adjacent to the whole of the Dundas Shire coastline.

An indicative management plan has been prepared by DBCA for each proposed marine park with each plan open for public comment until 16 June 2024. Given the fixed date of this meeting the Shire has been granted an extension until **20 June 2024** to lodge a submission on the park proposals.

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This report and accompanying draft submission (**Attachment 10.1.1 (i)** in the papers relating) has been prepared at the request of the Shire's Chief Executive Officer to assist Council in its deliberations on making a submission on the aforementioned proposed marine parks, insofar as how they might potentially impact the Shire's jurisdiction and governance of its adjacent local government district.

Council has also had the benefit of previously being briefed on the park proposals by the Shire's town planning consultant Anthony (Tony) Dowling of Dowling Giudici + Associates at its recent Information Bulletin (IB) Workshop held on Thursday 6 June 2024.

Proposal

For each proposed marine park, an indicative joint management plan has been prepared.

Joint management of each park is proposed to be by DBCA in partnership with the respective Traditional Owners of the adjacent lands, namely the Ngadju people in respect to the Western Bight Marine Park, and the Mirning people in respect to the Mirning Marine Park, pursuant to relevant provisions contained in the *Conservation and Land Management Act 1984 (CALM Act)*.

Hence, the eastern and western boundaries and extent of the aforementioned marine parks align with the boundaries of the adjacent Native Title determined areas.

It is noted that **no native title currently exists** (or has been determined) over the coastal waters included in these two marine parks.

The northern (coastal) boundary of each park is presently proposed to **align with the low-water mark (LWM)** and exclude inter-tidal areas—however, pending an indigenous land use agreement (ILUA) between the State and the National Native Title Tribunal (NNTT) these boundaries may shift up to align with the high-water mark (HWM).

The southern boundary is proposed to **align with the limit of the State's coastal waters**.

It is intended to vest each marine park in the Conservation and Parks Commission of Western Australia and classify them as an **'A' class reserve** under the *Land Administration Act 1997*.

Each indicative management plan applies a **zoning scheme** to each park. The scheme comprises 3 zones—**sanctuary**, **special purpose**, and **general use**—to govern and manage the use of the waters within the park in respect to their relevant values and ecosystem function.

A **sanctuary zone** seeks to protect areas of critical habitat in order to maintain the healthy functioning of complex ecosystems contained therein, as well as benchmarking against other similar habitats and ecosystems that are subject to extractive use. The notion of this is to provide a better understanding of local and regional pressures on the marine environment over time. Thus, designation of a sanctuary zone can provide important opportunities for education, research and monitoring.

A **special purpose zone** seeks to protect and conserve culturally sensitive geographical areas or significant ecological habitats.

A **general use zone** comprises those park areas not included in the sanctuary or special purpose zone. It provides for a range of activities including recreational and commercial fishing and aquaculture, within a context of maintaining biodiversity conservation.

Each indicative management plan lists (via a matrix table) a range of uses that are either permitted (denoted by 'yes'), not permitted (denoted by 'no'), or require assessment (denoted by 'assess') by appropriate agencies in accordance with relevant legislation, management objectives, and targets.

Both management plans propose to permit the following list of uses in all zones:

- **Customary activities**, e.g. sustainable harvesting and fishing
- **Recreational activities**, e.g. boating (motorised/non-motorised) – including anchoring, nature appreciation and wildlife viewing; flying of drones and remotely piloted aircraft (RPA)
- **Scenic flights**
- **Vessel transit**

The following list of uses may or may not be permitted:

Recreational Fishing

- Recreational shore-based fishing is presently **not listed** in the table of each indicative management plan but each plan states elsewhere that it will be **prohibited within the proposed sanctuary zones**.

However, following the public submission period **consideration may be given to shifting the shore-based boundary of sanctuary zones 200 metres from the high-water mark (HWM) to allow shore-based fishing immediately adjacent to these.**

- Recreational fishing from a boat is permitted in the Special Purpose and General Use zones but not in the Sanctuary zone.
- Recreational live shell collecting is permitted only in the General Use zone

Commercial Fishing

- Except for aquaculture, all commercial fishing is permitted in both the Special Purpose and General Use zones but not in the Sanctuary zone.

(NB: 75% of the proposed South Coast marine Park is available for commercial fishing)

- Aquaculture is a permitted use in the General Use zone but is an 'assessed' use in the Special Purpose zone. The exception is if there is a current licence for aquaculture being carried out prior to the plan taking effect.

Other Commercial Uses

- Other types of commercial uses which are extractive in nature (eg. mining and petroleum – including exploration, geo-mapping, surveys etc; dredging and dredged soil dumping), and/or marine infrastructure (including artificial reefs), and ship-loading are not permitted at all in the Sanctuary zone.

In the Special Purpose and General Use zones they are either not permitted or are deemed an 'assess' use.

Commercial Uses (Nature-based)

- Commercial fishing boat tour operators are permitted to operate in the Special Purpose and General Use zones but not in the Sanctuary zone.

- Commercial boat tour operators such as for wildlife viewing are permitted to operate in the Sanctuary and General Use zones but are an 'assess' use in the Special Purpose zone
- All other commercial uses are deemed an 'assess' use in all the zones

Discharges and Moorings

- Vessel sewage discharge and deballasting is only permitted in the General Use zone, and only in gazetted sewage discharge areas within this zone
- Moorings are permitted only within the General Use zone

Both indicative management plans also list a comprehensive suite of management strategies recommended to be actioned in implementing them and thereafter monitoring uses and activities within the parks, including the health of the coastal waters and effectiveness of the plan etc.

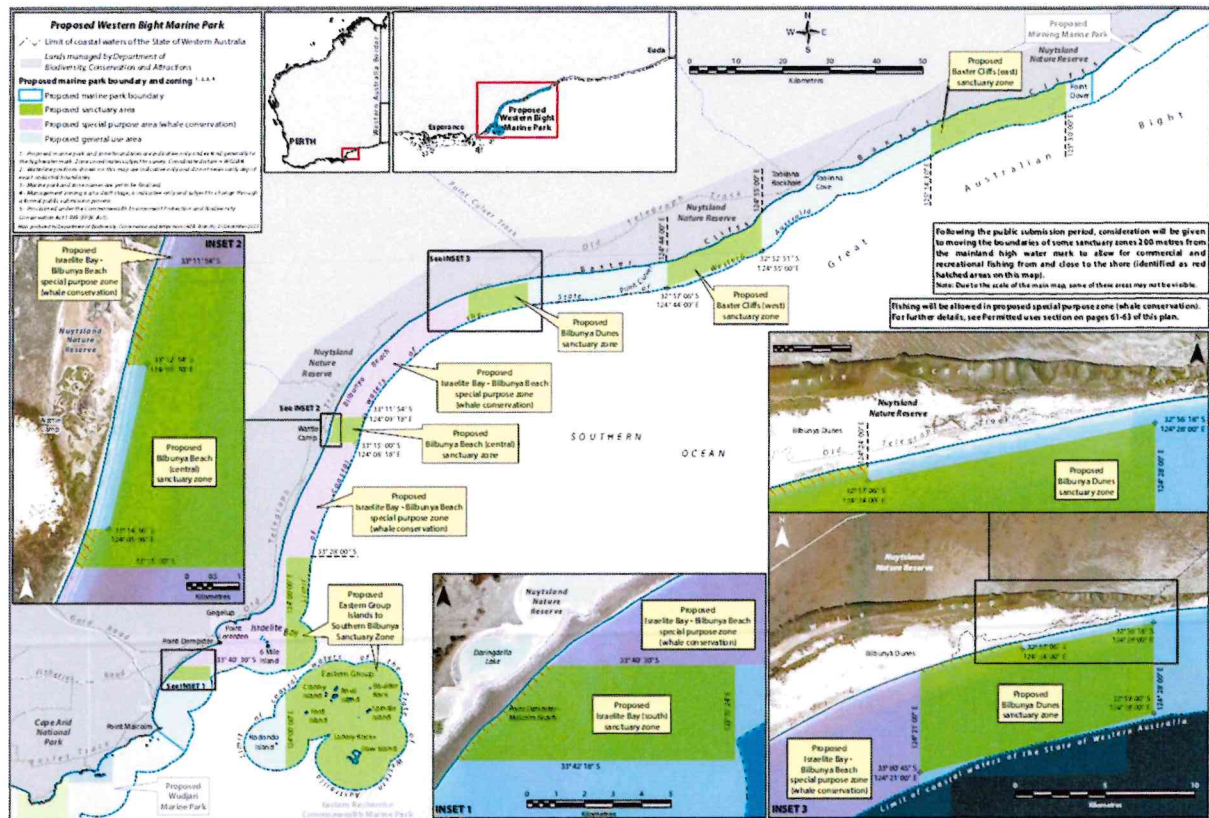
The burden of responsibility for managing both parks and implementing their respective management plans will largely fall upon the Ngadju and Mirning peoples respectively, in conjunction with the Departments of Biodiversity, Conservation and Attractions (DBCA – Parks and Wildlife Service), and (to a lesser extent) the Department of Primary Industry and Regional Development (DPIRD).

Both plans recommend that the Ngadju and Mirning People collaborate and partner with their respective neighbouring land and sea managers (such as the Shire of Dundas) to better manage park values and threats. However, details of these are not provided in the respective management plans.

Western Bight Marine Park

(A copy of the *Western Bight Marine Park Indicative Management Plan 2024* can be viewed on or downloaded from the DBCA website by copying and pasting the following weblink into your browser: <https://www.dbca.wa.gov.au/management/plans/western-bight-marine-park-management-plan>)

The proposed zoning scheme for the **Western Bight Marine Park** is shown below:



The proposed park is shown comprising **three (3) sanctuary zones**, and **three (3) general use zones**, all of which are immediately adjacent to the Nuytsland Nature Reserve.

The 3 proposed sanctuary zones are the Bilbunya Dunes Sanctuary zone, and the Baxter Cliffs West and the Baxter Cliffs East sanctuary zones—each is separated by a General Use zone.

Immediately to the west of the Bilbunya sanctuary zone is the Israelite Bay – Bilbunya Beach Special Purpose zone which is located adjacent to the Shire of Esperance local government district.

The Bilbunya Dunes Sanctuary zone will be about 5,972 ha in size, with water depths down to 30 metres. Its waters contain a portion of the large established **Southern Right Whale aggregation area** used for breeding and calving. The waters also contain seagrasses and soft-sediment communities of the Eucla Bioregion.

The Baxter Cliffs (West) Sanctuary zone (about 9,840 ha in size) and the Baxter Cliffs (East) Sanctuary zone (about 14,864 ha in size) largely comprise waters with low cover seagrass, soft-sediment and reef communities of the Eucla bioregion.

The proposed Special Purpose zone will extend over about 48,590 ha, similarly providing management measures for **whale conservation** as for the proposed Bilbunya Sanctuary zone.

The balance of the proposed Western Bight Marine Park – comprising a total area of about 59,557 ha – will be zoned **General Use**, allowing for a range of activities such as **recreational** and **commercial fishing**, and **aquaculture**.

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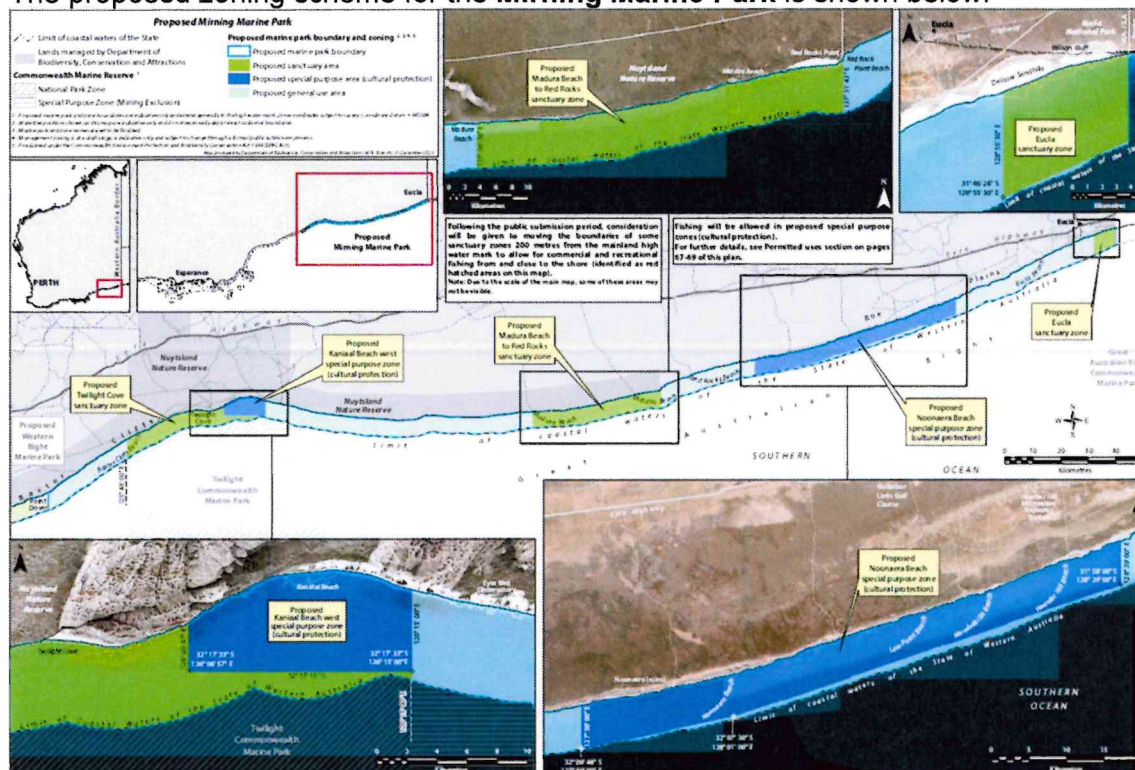
Aquaculture leases existing prior to the establishment of the proposed Western Bight Marine Park have a right of renewal and cannot be displaced by the park.

Mirning Marine Park

(A copy of the *Mirning Marine Park Indicative Management Plan 2024* can be viewed on or downloaded from the DBCA website by copying and pasting the following weblink into your browser:

<https://www.dbca.wa.gov.au/management/plans/mirning-marine-park-joint-management-plan>)

The proposed zoning scheme for the **Mirning Marine Park** is shown below:



This proposed park is shown comprising **three (3) sanctuary zones, two (2) special purpose zones, and four (4) general use zones.**

The 3 proposed sanctuary zones comprise the Twilight Cove Sanctuary zone, the Madura – Red Rocks Sanctuary zone, and the Eucla Sanctuary zone.

The Twilight Sanctuary zone will comprise about 20,445 ha of coastal waters extending off and along the Nuytsland Nature Reserve, and a cliff and mixed sand and reef to a depositional sandy coast shoreline.

These waters encompass highly productive marine habitats, including sub tidal platform reef, high profile nearshore reef communities and soft sediment communities of the Eucla bioregion.

The Madura – Red Rocks Sanctuary zone will comprise about 23,472 ha of coastal waters also extending off and along the Nuytsland Nature Reserve, with a south facing sloping coast.

These waters accumulate large volumes of wrack which are ecologically important for marine food webs. This zone will encompass mixed soft-sediment and macroalgae reef communities, and shallow and intertidal shoreline platform reefs. It **is not** proposed to extend this sanctuary zone along the stretch of shoreline adjacent to the existing **Red Rocks shacks**.

Handwritten signature/initials.

The Eucla Sanctuary zone will comprise about 4,800 ha of coastal waters extending off and along the Eucla National Park (to the WA/SA border). Here the coast geomorphically transitions from soft-substrate to cliff. The coastal waters will encompass mixed soft-sediment and macroalgae reef communities, and shallow and intertidal shoreline platform reefs. This zone will also provide protection of an area **having high cultural significance to the Mirning People**.

Two Special Purpose zones are proposed adjacent to the Kaniaal and Noonaera beaches. Each will comprise about 7,379 ha and 33,665 ha of coastal waters respectively.

The purpose of these zones is to **protect and conserve culturally-sensitive geographical areas and features** significant to the Mirning People. It would appear that the **existing Wanteen shacks lie adjacent to the Noonaera Beach Special Purpose zone**. It also lies adjacent to a part of the Shire's proposed coastal planning strategy area.

The remaining proposed Mirning Marine Park coastal waters (comprising about 119,144 ha) will be allocated into **four (4) separate General use zones**.

Two (2) of these zones lie adjacent to the Red Rocks and Eucla shack sites.

As for the Western Bight Marine Park these zones will also allow for a range of activities such as **recreational and commercial fishing**, and aquaculture to be carried out.

Again, any aquaculture leases existing prior to the establishment of the proposed Mirning Marine Park have a right of renewal and cannot be displaced by the park.

The Mirning Marine Park Indicative Management Plan also makes provision to accommodate coastal infrastructure deemed necessary for the proposed **Western Green Energy Hub (WGEH)** by including a proposed **marine buffer area approximately 20 kilometres wide**, extending from the shore out to the limit of State waters (based on the current WGEH land tenure proposal). This allows for inclusion for a marine offloading facility, a desalination facility, and an ammonia pipeline stretching out into the ocean.

If finalised, the Mirning Marine Park Management plan is likely to denote the proposed marine buffer area as an unclassified marine reserve or remain as unencumbered State waters to allow for future development.

Statutory Environment

Conservation and Land Management Act 1984

Policy Implications

Nil.

Financial Implications

Nil at present.

Longer-term, creation of the Western Bight Marine Park, and the Mirning Marine Park especially, may lead to increased pressure for **improved land side access to the parks along with the provision of associated onshore facilities and infrastructure**, some of which may be the Shire's responsibility to either provide or at least govern/regulate and/or manage.

Providing for these may require a level of future Shire funding.

Strategic Implications

The two (2) proposed marine parks (whatever their final form may be) have the potential to accord with and support achievement of the following goals and objectives of the *Shire's Strategic Community Plan 2022-2032*:

NATURAL ENVIRONMENT – GOAL 2

Our natural environment is viewed as a precious asset that is protected and enjoyed. A place where sustainable opportunities and collaboration is nurtured.

Objective 2.2 - A place where sustainable opportunities and collaboration is nurtured.

BUILT ENVIRONMENT – GOAL 3

Planning and development of infrastructure supports liveable, sustainable and connected communities

Objective 3.3 – Places of cultural and heritage significance are valued.

ECONOMIC DEVELOPMENT AND FINANCIAL SUSTAINABILITY – GOAL 4

A thriving local economy & economic base supports economic growth and business opportunity.

Objective 4.2 - Opportunity for Economic Diversification and Growth

Objective 4.3 - A place where economic growth and business opportunity is encouraged and supported.

GOVERNANCE AND LEADERSHIP – GOAL 5

We are a trusted Local Government; we are a strong advocate for our Community; we lead with respect and accountability.

Objective 5.2 - We are a strong advocate for our community.

Consultation

Elected Members, Chief Executive Officer

Comment

Given that the Shire's local government district does not extend beyond the low water mark of the Shire's coast the proposed Western Bight and Miring Marine Parks and management of them **will have minimal direct impact upon the Shire's jurisdiction, roles and responsibilities.**

There may be, however, a number of indirect impacts (yet to be identified) affecting the Shire's roles and responsibilities, principally the **provision, managing and maintaining coastal access** required to support maritime access to, and the management and operations of, both marine parks.

To this end, and presuming the indicative management plans are finalised and adopted, it is considered important and opportune for the Shire to request that **it has significant involvement or input into the planning and delivery of future park proposals requiring or dependent upon the provision and management of land side access from within the Shire's local government district.**



The recommendation in both indicative management plans for the Ngadju and Mirning People to collaborate and partner with their respective neighbouring land and sea managers such as the Shire of Dundas to better manage park values and threats is certainly welcome.

Notwithstanding the merit or otherwise of the marine parks proposed off the coast of the Shire's local government district, it is contended that the current indicative management plans raise a number of **matters and concerns that ought to be subject to further consideration and addressing by DBCA in finalising the plans and to gain legitimacy among affected communities.**

These are as follows:

1. Current and Proposed Management Arrangements

There is a lack of information in either management plan describing current management arrangements of the subject coastal waters, whether they are working well, what the management issues are (if any), and how they might be resolved or satisfactorily addressed.

Any finalised management plan ought to explain **how the proposed plans will produce a better management regime, and/or management outcomes** than those (if any) currently in place, as opposed to say increasing resources and/or undertaking more extensive surveillance or monitoring etc of the subject waters under current management arrangements or statutory functions.

If current management actions are considered inadequate, not fit for purpose, or no longer appropriate, then it is important to **publicly inform and provide the evidence and rationale as to why the proposed marine parks are needed.**

Without sounding trite, and acknowledging the cultural significance of some of the coastal waters to the Mirning people, it is also important to demonstrate the benefit of the proposed joint management arrangement, especially since **neither the Ngadju people nor the Mirning people have native title over the subject waters.**

Presuming there are or will be multiple current and likely future users of the coastal waters included in the proposed marine parks (for example, commercial fishers, recreational boaties and fishers etc) and there are other land and sea managers as well having an intrinsic role in managing these waters e.g., the Department of Primary Industries and Regional Development (DPIRD), then **perhaps a broader representative management body** (such as a steering committee) **ought to be established to inform or advise on the management of the parks.**

This will allow for a broader and diverse range of views, thinking, and perspectives to be expressed in management deliberations, reflecting the various experiences of those who immerse themselves in the marine environments proposed to be managed.

This is not to say that neither the Ngadju people nor the Mirning people have no role in managing the parks. They should still be represented on the above suggested broader management body as well as having an 'on-ground' or 'hands-on' management role contracted through the DBCA.

2. Purported Issues

The two management plans list a range of issues (and highlight current major issues) purportedly impacting the ecological values (geomorphology, water and sediment quality, seagrass communities etc) of the subject coastal waters.

These range from commercial and recreational fishing damage to habitats, sewage discharge from vessels, major pollution events, sand mining, dredging and other sand bypassing works, large-scale coastal developments such as groynes, marinas, and ports.

Major issues purportedly identified include climate change (eg. rising sea temperatures, ocean acidification) and marine debris/litter.

However, both indicative management plans provide **no evidence** in support of the issues listed.

For example, apart from WGEH's proposed coastal infrastructure about 20 kilometres west of Eucla there are no other known small-scale or large-scale coastal developments planned or proposed along an almost 500-kilometre coastline that borders both proposed marine parks.

Some of the other listed issues seem to relate to or are a result of vessels transiting through the subject waters. Arguably, these issues could be satisfactorily addressed through current statutory and licencing mechanisms of the State or through other enforcement methods.

It is interesting to note that the transit of vessels through all zones of the 2 management plans will be permitted, calling into question the need for the marine parks, or at least the inclusion of those waters identified as General Use zones.

Of course, this is not to say that such (or some of these) issues aren't evident or present, however, evidence ought to be provided in order to **validate the management proposals, and the need for the management plans**.

It also seems that the issues raised are a broad generalisation and not all may be present in parts of the subject coastal waters or may not be occurring to any significant degree.

Again, more evidence is required or ought to be produced to support the park proposals.

3. *Is There a Need for the Proposed Marine Parks?*

No rationale has been provided explaining why the 2 proposed marine parks need to include all of the State coastal waters extending from the Bilbunya Dunes beach to the Eucla National Park beach.

Given that many sections of these waters are proposed to be zoned 'General Use' in the management plans (and that almost all of the uses/activities listed in Table 1 of the management plans are either permitted or an assess use) the necessity of including these waters within a marine park is questioned.

Understandably, if a body of water or marine habitat is in a critical condition or parlous state requiring human access and activity to it being be limited or restricted (for example an area is being overfished), then it makes sense to protect it through the mechanism of a marine park (or reserve).

However, including waters where general use and activities can occur, especially where the value of conservation of the marine environment is less critical than other areas (as expressed through the scheme zonings), seems to be incongruent with a marine park designation and the purpose of a marine park, cited in cl.13B(1) of the CALM Act 1984 as follows—

‘... allowing only that level of recreational and commercial activity which is consistent with the proper conservation and restoration of the natural environment, the protection of indigenous flora and fauna and the preservation of any feature of archaeological, historic or scientific interest.’

4. What will be the impact on current commercial fishing activity in the proposed parks?

Although the indicative management plans state that 75% of the parks (in totality) will be available for commercial fishing it does not say whether current licenced commercial fishing grounds will be **displaced or diminished by the park proposals?**

Reducing or eliminating current commercial fishing grounds has the potential to diminish the viability of the commercial fishing industry, and detrimentally impact the local and regional economies it supports. The State government ought to reassure this won't be the case.

Including relevant maps denoting current commercial fishing grounds could assist in reassuring this.

The lack of public mapping and associated information in the indicative and final management plans can lead to uninformed concerns and fear-mongering within local and regional fishing communities and the fishing industry generally, leading to **non-acceptance of the management plans by current users and a lack of legitimacy for the plans.**

If, however, implementation of the final management plans is to proceed, the final plans ought to demonstrate how **any adverse social and economic impacts likely to be caused can be offset equitably as a consequence?**

In other words, inclusion of a **cost-benefit analysis** of the park plans will be beneficial, especially to support the following claim in the introduction to each indicative management plan—

“It aims to find a balance between protecting the unique cultural and environmental values whilst supporting recreational and commercial uses, for the benefit of present and future generations, as development and visitation to the area grow.”

5. Recreational Shore-based Fishing in the Sanctuary Zones

The possibility of shifting the shore-line boundaries of the proposed sanctuary zones at least 200 metres offshore to allow for shore-based recreational fishing **makes sense**. Given that much of the coast adjacent to the proposed Western Bight and Mirning Marine Parks is remote and isolated, it is contended that patrolling and monitoring the shore-line of these zones for unauthorised fishing will be difficult to carry out, especially if there are insufficient resources to effect this.

6. *Customary Fishing Practices within the Sanctuary Zones*

Given the purpose of sanctuary zones is largely to protect areas of critical importance in maintaining healthy and functioning habitats and complex ecosystems, and that customary fishing practices are proposed to be allowed in these zones, it will be **important to demonstrate** in any final management plan how **such practices will not affect the integrity and purpose of the proposed sanctuary zones**. The inclusion of illustrations of such practices in the final management plans will be helpful.

Arguably, it will be ideal if all fishing was precluded from within the sanctuary zones in order to protect their integrity and purpose.

Nevertheless, allowing customary fishing within the sanctuary zones **has the potential to increase park-users knowledge of customary practices and ensure such practices are carried out in an authentic and customary way** and not in some non-customary form or manner.

7. *Provision of Onshore Management and Operations Support Facilities*

The provision of any future onshore bases required to support the management and operation of the marine parks (eg. personnel, services, facilities and infrastructure) **ought to be localised, within close proximity of the respective marine parks**.

For example, in respect to the proposed **Western Bight Marine Park** it is suggested that such facilities could be located within the Nuytsland Nature Reserve, or alternatively adjacent to an existing roadhouse location such as at Balladonia, Caiguna, or Cocklebiddy, or perhaps within a refurbished former Balladonia Telegraph Station?

In respect to the proposed **Mirning Marine Park**, a location within the Eucla townsite seems logical, or alternatively perhaps within a reconstructed Eucla Telegraph Station Master's House?

Locating future facilities within the former overland telegraph facilities will support their conservation and protection into the future, halting their current and ongoing deterioration.

The aforementioned comments provide the basis of the **draft submission** prepared for Council's consideration and acceptance (see **Attachment 10.1.1 (i)** in the papers relating).

Voting Requirements

Simple Majority

Officer Recommendation

That Council:

1. **Accepts and endorses the draft submission on the proposed Western Bight and Mirning Marine Parks Indicative Management Plans provided at Attachment 10.1.1 (i) in the papers relating; and**
2. **Pursuant to section 58 (1) of the *Conservation and Land Management Act 1984*, lodge the endorsed submission accordingly to the Department of Biodiversity, Conservation and Attractions (DBCA).**



Moved: Cr. Warner

Seconded: Cr. Hogan

Council Resolution

That Council:

1. Accepts and endorses the draft submission on the proposed Western Bight and Mirning Marine Parks Indicative Management Plans provided at Attachment 10.1.1 (i) in the papers relating; and

2. Pursuant to section 58 (1) of the *Conservation and Land Management Act 1984*, lodge the endorsed submission accordingly to the Department of Biodiversity, Conservation and Attractions (DBCA).

Carried by: 6

For: Cr. L Bonza, Cr. S Warner, Cr. JEP Hogan, Cr. J Maloney, Cr S Brown, Cr. C McLeod

Against: 0

Agenda Reference and Subject	
10.1.2 – Application to Extend a Development Approval – Proposed Service Station and Transport Depot	
Location / Address	Lot 3 on Diagram 42692, Eyre Highway Norseman
File Reference	DA 1/2022
Author	Anthony Dowling, Dowling Giudici + Associates (DG+A) - Town Planning Consultant
Date of Report	13 June 2024
Disclosure of Interest	DG+A receives consulting fees from the Shire of Dundas

Summary

The Shire has received an application to extend the current development approval (Ref DA01/2022) granted to develop a 24-hour unmanned **service station** and associated **transport depot** upon lot 3 Eyre Highway for a **further period of 2 years**, commencing from **28 June 2024**.

It is recommended that for reasons outlined in the Comment section of this agenda item the **application to extend the current development approval by a further 2 years be approved**.

Background/Context

On 28 June 2022, Council resolved to grant conditional development approval (DA1/2022) for the development of a **service station** and **transport depot** use on Lot 3 Eyre Highway, Norseman. The use could be colloquially described as a truck stop and an unstaffed truck re-fuelling facility.

An aerial image of lot 3 is shown below.



The approval was granted subject to 20 conditions. A copy of the *Notice of Determination* (Ref DA 01/2022 dated 1 July 2022) comprising the approval and associated advice notes is provided at **Attachment 10.1.2 (i)** in the papers relating.

The approval is due to expire on **28 June 2024** therefore the proponent's applicant for development approval has applied for a 2-year time extension.

A development approval normally expires if the approved development **has not substantially commenced** within the prescribed approval period (normally 2 years from the date approval is granted) and has no further effect.

After reviewing and considering the conditions of approval the applicant applied to the State Administrative Tribunal (SAT) soon after the development approval was granted to review the validity of condition numbers **(xvii)** and **(xviii)** of the approval.

In a decision on 8 December 2023, the SAT **deleted condition (xviii)** but **ordered** that the parties (Prendiville and the Shire) confer to attempt to agree on **an alternative form of condition (xvii)**, and if they were unable to agree, there would be a further hearing by which the Tribunal would determine a proportionate monetary contribution to the cost of upgrading Roberts Street, payable by the proponent.

Both parties – Prendiville and the Shire – sought internal review by a judicial member of the SAT in respect to the 8 December 2023 decision, in so far as it related to condition **(xvii)**. The parties are now currently awaiting a decision of Deputy President Judge Jackson of the SAT in relation to their competing positions on condition **(xvii)**.

The possible outcomes in relation to condition **(xvii)** relating to the upgrade of the Roberts Street carriageway are:

- Essentially the Shire's requirement for the carriageway to be upgraded solely at Prendiville's cost, would be kept in place;

- The condition may be deleted altogether so that no contribution needs to be made at all by Prendiville to the upgrade of the carriageway; or
- A proportionate contribution by Prendiville to the upgrade of the carriageway needs to be made.

The aforementioned SAT proceedings have substantially delayed implementation of the current development approval, hence the application to request a 2-year time extension to it.

The applicant has also requested the current development approval be suitably modified to delete Advice Note 1 as the **LPS Regs** prescribe that within any development approval timeframe a development need only to '**substantially commence**'—not be '**fully completed**' in order for the approval to remain valid.

Proposal

To extend the current development approval expiry by a **further 2 years** from its current expiry date of 28 June 2024.

There are no changes to the design and layout of the approved development.

Statutory Environment

Planning and Development (Local Planning Schemes) Regulations 2015 ('LPS Regs')

Policy Implications

The Shire has no local planning policies that apply to the proposed development.

Financial Implications

Nil.

Strategic Implications

Nil

Consultation

Shire lawyers (McLeods)

Comment

The request for a 2-year extension to the current development approval has nothing to do with the current matters before the SAT.

Since the contested matter of the upgrade of the Roberts Street carriageway is not affected one way or the other by the request to extend the time to commence the approved development, there is no sound planning reason for not supporting the request. It is an appropriate course of action given that the uncertainty over the Roberts Street upgrade has been caused by the protracted SAT proceedings, rather than the fault of either Prendiville or the Shire.

In respect to the request to **delete Advice Note 1** this is **acceptable too**. An Advice Note is

not the same as a condition of development approval and has **no legal or statutory force or effect**.

If a development approval does not contain any condition requiring an approved development to '**substantially commence**' within a specified period of time from the date approval is granted, then a **default period of 2 years** applies (*cf* cl. 71(a)(i) of Schedule 2 in the **LPS Regs**).

Voting Requirements

Simple Majority

Officer Recommendation

That Council resolves as follows:

1. Pursuant to clause 77(1)(a) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the time for substantial commencement of the development approved by Advice Note 1 to the Notice of Determination of an Application for Development Approval (Ref DA 01/2022) issued 1 July 2022 (Notice of Determination), the time for substantial commencement of the development approved by the Notice of Determination is extended to 28 June 2026;
2. The applicant be advised that in so far as Advice Note 1 of the Notice of Determination purports to require that the approved development be fully developed within two years, that advice may be disregarded, and that the two-year requirement be limited to the requirement of 'substantial commencement';
3. No amendment or alteration to the Notice of Determination is made, other than as referred to in resolutions (1) and (2) above; and
4. Council notes, and the applicant is advised that, the final terms of condition (xvii) of the Notice of Determination is still in contest before the State Administrative Tribunal (SAT) as at the date of this Council resolution, and this Council resolution does not impact upon that SAT process.

Moved: Cr. Hogan

Seconded: Cr. Maloney

Council Resolution

That Council resolves as follows:

1. Pursuant to clause 77(1)(a) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the time for substantial commencement of the development approved by Advice Note 1 to the Notice of Determination of an Application for Development Approval (Ref DA 01/2022) issued 1 July 2022 (Notice of Determination), the time for substantial commencement of the development approved by the Notice of Determination is extended to 28 June 2026;
2. The applicant be advised that in so far as Advice Note 1 of the Notice of Determination purports to require that the approved development be fully developed within two years, that advice may be disregarded, and that the two-year requirement be limited to the requirement of 'substantial commencement';



3. No amendment or alteration to the Notice of Determination is made, other than as referred to in resolutions (1) and (2) above; and

4. Council notes, and the applicant is advised that, the final terms of condition (xvii) of the Notice of Determination is still in contest before the State Administrative Tribunal (SAT) as at the date of this Council resolution, and this Council resolution does not impact upon that SAT process.

Carried by: 6

For: Cr. L Bonza, Cr. S Warner, Cr. JEP Hogan, Cr. J Maloney, Cr. S Brown, Cr. C McLeod

Against: 0

10.2 Administration, Finance and Community Development

Agenda Reference & Subject	
10.2.1 – Financial Statements for the Period Ending Date 31 May 2024	
Location / Address	Shire of Dundas
File Reference	FM.IN
Author	Moore Australia
Date of Report	13 June 2024
Disclosure of Interest	Nil

Appendix 4 Monthly Financial Report for the Period Ending 31 May 2024

Summary

The Shire of Dundas Monthly Financial Reports are collated with the assistance of external accountants Moore Australia.

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas Financial Statements for the period ending 31 May 2024 be accepted.

Moved: Cr. Warner
Seconded: Cr. McLeod

Council Resolution

That the Shire of Dundas Financial Statements for the period ending 31 May 2024 be accepted.



Carried by: 6

For: Cr L Bonza, Cr. . Warner, Cr. JEP Hogan, Cr. J Maloney, Cr. S Brown, Cr. C McLeod

Against: 0

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Agenda Reference & Subject	
10.2.2 – Norseman Community Resource Centre Financial Statements for the period ending 30 th April 2024	
Location / Address	Shire of Dundas
File Reference	FM.IN
Author	Ciara Stewart, Senior Administration Officer
Date of Report	12 th June 2024
Disclosure of Interest	Nil

Norseman Community Resource Centre
PO Box 206
81 Roberts Street
NORSEMAN WA 6443

Reconciliation Report

20/05/2024
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ID#	Date	Payee	Deposit	Withdrawal
Cheque Account: 1-1110 Cheque Account				
Date of Bank Statement: 30/04/2024				
Reconciled Cheques				
SC300424	5/04/2024			\$10.00
SC300424	17/04/2024	Trust Bank Fees		\$10.00
2425	18/04/2024	Shire of Dundas - Wages & Su		\$15,356.49
2426	18/04/2024	Shire of Dundas - Photocopier		\$3,720.98
2427	18/04/2024	Shire of Dundas - LGIS Insura		\$2,453.78
Total:			\$0.00	\$21,551.25
Reconciled Deposits				
CR003307	12/04/2024	RID Refund	\$0.03	
CR003308	23/04/2024	Refund of Credit	\$188.88	
CR003313	24/04/2024	Bank Deposit 24/4	\$7,593.40	
Total:			\$7,782.31	\$0.00
Reconciliation				
BusinessBasics Balance on 30/04/2024:		\$193,108.60		
Add: Outstanding Cheques:		\$0.00		
Subtotal:		\$193,108.60		
Deduct: Outstanding Deposits:		\$0.00		
Expected Balance on Statement:		\$193,108.60		

Norseman Community Resource Centre

PO Box 206
81 Roberts Street
NORSEMAN WA 6443

Profit & Loss Statement

1/07/2023 through 30/04/2024

20/05/2024
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Income		
Sales		
1 Computer Usage	\$428.24	
3 Photocopying/Printing	\$1,682.95	
Scanning	\$225.23	
Binding	\$10.91	
Laminating	\$85.46	
Events	\$548.61	
Computer Goods - Sales	\$447.80	
Phones & Credit - Sales	\$1,101.50	
Express Yourself - Sales	\$323.91	
Photo Express kiosk	\$428.03	
Animal Jewels & Coasters Sales	\$15.45	
Conference Room Hire	\$3,318.18	
Contract Services	\$16,244.69	
Grant Income	\$113,944.00	
TRANS WA - Sales	\$2,188.18	
Miscellaneous Income	\$1,347.28	
Total Income		<u>\$142,340.42</u>
Cost of Sales		
Purchases		
Photocopier Meter Reading	\$3,382.71	
Computer & Phone Goods	\$1,813.03	
TRANSWA Ticket Sales	-\$807.45	
Total Cost of Sales		<u>\$4,388.29</u>
Gross Profit		<u>\$137,952.13</u>
Expenses		
Accounting Fees	\$5,100.00	
Events	\$7,416.81	
Bank Fees	\$199.97	
Dues & Subscriptions	\$7,294.89	
Insurance	\$2,230.71	
Security	\$2,565.91	
Photo Express Kiosk	\$280.00	
Computer Repairs & Maintenance	\$171.66	
Telephone	-\$171.71	
Stationery	\$894.55	
ATO Penalties	\$825.00	
TRANSWA Fares	\$548.51	
Employment Expenses		
Staff Amenities	\$13.77	
Wages & Salaries	\$37,877.88	
Total Employment Expenses		<u>\$37,891.65</u>
Services		
Internet Fees	\$22.73	
Annual Park Passes	\$1,890.00	
Total Expenses		<u>\$67,160.68</u>
Net Profit / (Loss)		<u>\$70,791.45</u>



Norseman Community Resource Centre

PO Box 206
81 Roberts Street
NORSEMAN WA 6443

Balance Sheet

As of April 2024

20/05/2024
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Assets		
Current Assets		
Cash On Hand		
Cheque Account	\$193,108.60	
Petty Cash	\$150.00	
Undeposited Funds	\$3,721.69	
Total Cash On Hand	\$196,980.29	
Trade Debtors	\$3,249.40	
Total Current Assets	\$200,229.69	
Other Assets		
Deposits	\$2,000.00	
Total Other Assets	\$2,000.00	
Fixed Assets		
Furniture & Fixtures		
Furniture & Fixtures at Cost	\$96,659.60	
Furniture & Fixtures Accum Dep	-\$70,307.53	
Total Assets	\$228,581.76	
Liabilities		
Current Liabilities		
GST Liabilities		
GST Collected	\$88,725.07	
ATO Running Balance Account	-\$2,169.00	
GST Paid	-\$87,238.05	
Total GST Liabilities	-\$681.98	
Other Current Liabilities		
Long Service Leave Provision	\$21,773.96	
Annual Leave Provision	\$8,595.74	
Total Current Liabilities	\$29,687.72	
Total Liabilities	\$29,687.72	
Net Assets	\$198,894.04	
Equity		
Retained Earnings	\$74,281.04	
Current Year Earnings	\$70,791.45	
Historical Balancing	\$53,821.55	
Total Equity	\$198,894.04	

Voting Requirements

Simple Majority

Officer Recommendation

That the Norseman Community Resource Centre Financial Statements for the period ending 30th April 2024 be accepted.

Moved: Cr. Hogan
Seconded: Cr. McLeod

Council Resolution

That the Norseman Community Resource Centre Financial Statements for the period ending 30th April 2024 be accepted.

Carried by: 6

For: Cr. L Bonza, Cr. S Warner, Cr. JEP Hogan, Cr. J Maloney, Cr. S Brown, Cr. C McLeod

Against: 0

Agenda Reference & Subject	
10.2.3 – Accounts Paid 1st – 31st March 2024	
Location / Address	Shire of Dundas
File Reference	FM.IN
Author	Chief Executive Officer – Peter Fitchat
Date of Report	12 June 2024
Disclosure of Interest	Nil

To present to Council the list of accounts paid by delegated authority of the Chief Executive Officer during March 2024.

Statutory Environment

Sub-regulation 13 (1) of the Local Government (Financial Management) Regulations 1996 requires that a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

Sub-regulation 13 (3) of the Local Government (Financial Management) Regulations 1996 provides that such a list is to be:

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting

Policy Implications

Council has approved policies and procedures in place to ensure that the monthly accounts are approved and paid with due diligence.

Financial Implications

Accounts are managed within the approved Budget.

Municipal Cheques

Cheque	Date	Name	Description	Amount
				0.00

Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT9409	01/03/2024	CHILD SUPPORT DEPARTMENT OF HUMAN SERVICES	Payroll deductions	299.20
EFT9410	01/03/2024	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESL (December 2023)	1,204.08

EFT9412	08/03/2024	DOWLING GIUDICI ASSOCIATES	Dundas South Coast Planning - Task 4 partial completion of Coastal Vulnerability Assessment: Progress by end of February including - Geomorphic Assessment - Evaluation of Drivers - Spatial Hierarchy Definition	23,303.50
EFT9419	19/03/2024	ROYAL LIFE SAVING SOCIETY WA INC	Aquatic Technical Operator Course	1,060.00
EFT9420	19/03/2024	ESPERANCE PLUMBING SERVICE	Costings for airport toilets	22,388.00
EFT9421	21/03/2024	DAMIEN MARK GREEN	Rates refund for assessment A698 25 NULSEN STREET NORSEMAN 6443	3,000.00
EFT9423	22/03/2024	EUCLA MOTOR HOTEL	Postie Truck Drivers Accommodation, meals, and fuel for February 2024	3,125.15
EFT9424	22/03/2024	AUSTRALIA POST	Postage for February 2024	462.77
EFT9425	22/03/2024	ZIRCODATA PTY LTD	2023/24 - Monthly Storage of Registers (26/10/2023 - 25/11/2023)	509.73
EFT9426	22/03/2024	ALTORA SOLUTIONS	Axion Subscription to Altora (01 Feb 2024 to 01 Mar 2024)	691.02
EFT9427	22/03/2024	BUNNINGS GROUP LIMITED	Supply Retic Equipment - \$522.99 Supply pumps for Laundromat - \$462.65 Supply various tools for Depot - \$309.85	1,295.49
EFT9428	22/03/2024	BULLIVANTS PTY LTD	Various Supply for Depot	54.32
EFT9429	22/03/2024	BP NORSEMAN	Various fuel supplies for February 2024	454.07
EFT9430	22/03/2024	BUNNINGS WAREHOUSE KALGOORLIE	Supply Rotary Clothes Line	399.00
EFT9431	22/03/2024	LAURENE BONZA	President's Monthly Allowance for February 2024 - \$1,487.75 Claim – Ordinary Council Meeting 19.03.2024 - \$421.00 Claim – Annual General Meeting of Electors 19.03.2024 - \$421.00 Claim – Council Meeting Budget Review 14.03.2024 - \$119.00	2,448.75
EFT9432	22/03/2024	SHARON BROWN	Claim - Council Meeting - Ordinary 19.03.2024 - \$238.00 Claim – Annual General Meeting of Electors 19.03.2024 - \$238.00 Claim – Council Meeting Budget Review 14.03.2024 - \$119.00 Claim – Council Meeting Budget Workshop 05.03.2024 - \$119.00	714.00
EFT9433	22/03/2024	BOC LIMITED	2023/24 Monthly Container Service Fee (29.01.2024 to 26.02.2024)	60.80

EFT9434	22/03/2024	CARROLL & RICHARDSON - FLAGWORLD PTY LTD	SHIRE OF DUNDAS CHRISTMAS FLAGS	1,683.00
EFT9435	22/03/2024	CUTEN GUNEDER MACHINERY	Cut Down Trees at Corner Downing and Scholey Street and Robert Street - \$6,000.00 Bromus Dam – Clean up Gum tree and repair the fence \$5,000 Clean out septic tank at dog park \$2,316.00 Clean out septic tank at Bromus Dam \$1,350.50 Clean out septic tanks at dog park \$2,316.00	16,982.50
EFT9436	22/03/2024	CORSIGN WA	Steel Bollard	924.00
EFT9437	22/03/2024	MATTBEN PTY LTD T/AS FREIGHT LINES GROUP	Freight for February 2024	3,210.57
EFT9438	22/03/2024	ELITE GYM HIRE	Monthly Hire of Gym Equipment for Feb-Mar 2024	1,467.40
EFT9439	22/03/2024	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESL (February 2024)	2,131.10
EFT9440	22/03/2024	FUTURE SECURITY SOLUTIONS PTY LTD	Supplied and installed CCTV system to Norseman Court House	8,492.00
EFT9441	22/03/2024	JOHN EDWARD PATRICK HOGAN	Claim - Council Meeting - Ordinary 19.03.2024 - \$238.00 Claim – Annual General Meeting of Electors 19.03.2024 - \$238.00 Claim – Council Meeting Budget Review 14.03.2024 - \$119.00 Claim – Council Meeting Budget Workshop 05.03.2024 - \$119.00	714.00
EFT9442	22/03/2024	HORIZON POWER	Various Power Charges - 16/12/2023 - 15/02/2024	24,929.91
EFT9443	22/03/2024	JOHN MALONEY	Claim - Council Meeting - Ordinary 19.03.2024 - \$238.00 Claim – Annual General Meeting of Electors 19.03.2024 - \$238.00 Claim – Council Meeting Budget Review 14.03.2024 - \$119.00	595.00
EFT9444	22/03/2024	KALAIRE PTY LTD	Service and access 10 refrigerated air conditioners at Norseman Courthouse	2,728.00
EFT9445	22/03/2024	KILIMA (WA) P/L	Monthly Rent for 81 Roberts Street (March 2024)	292.82
EFT9446	22/03/2024	K & R EARTHWORKZ	Airport labour hire - January & February 2024 - \$10,956.00	18,138.03

			Fence products, fuel and travel costs - \$7,182.03	
EFT9447	22/03/2024	LANDGATE	Gross Rental Valuations Chargeable Schedule NO: G2024/02 DATED 06/01/2024 TO 02/02/2024 - \$74.15 Mining Tenements Chargeable - SCHEDULE NO. M2024/01 DATED 05/12/2023 TO 03/01/2024 - \$70.40 Mining Tenements Chargeable - SCHEDULE NO. M2024/02 DATED 04/01/2024 TO 02/02/2024 - \$52.80	197.35
EFT9448	22/03/2024	RECOVERIES LEGAL	Withdrawal of Caveat (26 Mines Road - 08/03/2024)	330.00
EFT9449	22/03/2024	MAJOR MOTORS PTY LTD T/A GOLDFIELDS TRUCK POWER	Supply filters to service truck	609.58
EFT9450	22/03/2024	C & B CAMPBELL CONTRACTING MUNDRABILLA STATION	Supply screened road base gravel - Mundrabilla Station to Eucla, road train of gravel and cartage	3,322.00
EFT9451	22/03/2024	MARKETFORCE / OMNICO MEDIA GROUP AUSTRALIA PTY LTD	Kal Miner Publication - Notice of proposed dedication of the Beacon Hill & Mort Harslett Drive access roads Norseman as a Public Road	948.38
EFT9452	22/03/2024	MCLEODS BARRISTERS & SOLICITORS	Professional Fees - DR 131/2022 - Prendiville Superannuation Pty Ltd v Shire of Dundas	4,524.60
EFT9453	22/03/2024	CHANTELLE MCLEOD	Claim - Council Meeting - Ordinary 19.03.2024 - \$238.00 Claim - Annual General Meeting of Electors 19.03.2024 - \$238.00 Claim - Council Meeting Budget Review 14.03.2024 - \$119.00 Claim - Council Meeting Budget Workshop 05.03.2024 - \$119.00	714.00
EFT9454	22/03/2024	FRASER RANGE STATION PTY LTD T/A NORSEMAN CONCRETE & EARTHMOVING	Doors - materials and timber	9,388.50
EFT9455	22/03/2024	NORSEMAN IGA (OWNED BY SHIRE OF DUNDAS)	Various Supplies for November 2023 - \$4,181.42 Various Supplies for December 2023 - \$2,998.30	7,169.72
EFT9456	22/03/2024	OFFICE NATIONAL KALGOORLIE	Various stationery items	291.90
EFT9457	22/03/2024	PLANT ASSESSOR - ONLINE SAFETY SYSTEMS PTY LTD	Renewal of Plant Assessor membership (February 2024)	1,375.00
EFT9458	22/03/2024	RESOURCE ACCOMMODATION MANAGEMENT PTY LTD	Catering for council meeting 01.02.2024 - \$200 Catering for council meeting 06.02.2024 - \$250	700.00

			Catering for council meeting 13.02.2024 - \$250	
EFT9459	22/03/2024	RED DESERT COOLING AND ELECTRICAL	Replace faulty JRM 38 evaporative water pumps	1,196.91
EFT9460	22/03/2024	RETAIL SYSTEMS PTY LTD	Grocery PDT EDA52 with Charging Bundle	4,499.00
EFT9461	22/03/2024	SOUTH EAST PETROLEUM	Supply 8000L of DIESEL - \$15,286.48 Various Diesel supplies for management vehicles Feb 2024 - \$3,179.53	18,466.01
EFT9462	22/03/2024	SOUTH COAST FOODSERVICE	Various supplies for laundromat & public conveniences cleaning supplies	6,589.99
EFT9463	22/03/2024	SWANS VETERINARY SERVICES	Euthanasia of 4 feral cats and 1 dangerous dog - \$891.95 5 x Cat Euthanasia - \$774.40	1,666.35
EFT9464	22/03/2024	SOLUTIONS IT (INVOICE S + B)	Monthly Billing for January, Microsoft Office - \$4,602.62 Monthly Billing for February, Microsoft Office - \$4,602.62 24 Ports Ethernet Switch for the office area - \$804.68	10,009.92
EFT9465	22/03/2024	SOMERVILLE PEST & WEED CONTROL	Pest Control treatment for IGA	1,089.00
EFT9466	22/03/2024	TELSTRA CORPORATION LIMITED	Various Mobile Charges for 17 March to 16 April 2024 - \$2,147.84 Various Satellite Accounts for 16.03.2024 to 15.04.2024 - \$220.00 Various Telephone charges for 22.02.2024 to 21.03.2024 - \$1,281.87 Various Dongles for 124 Prinsep & 11 Roberts for 21.01.2024 to 20.02.2024 - \$200.00 Return fee for incorrect order = \$10.00	3,859.71
EFT9467	22/03/2024	TEAM GLOBAL EXPRESS	Freight - 6th & 7th Feb 2024	1,022.05
EFT9468	22/03/2024	SOUTHERN CROSS AUSTEREO / TRIPLE M	Advertising for the Norseman IGA for February 2024	696.30
EFT9469	22/03/2024	VEECO LAUNDRY SYSTEMS	Green Soap Powder for Laundromat	641.65
EFT9470	22/03/2024	WILSONS DIESEL & AUTO REPAIRS	Various services and parts supplied for multiple shire vehicles between November 2023 to February 2024	16,426.15
EFT9471	22/03/2024	WALGA - WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	New Elected Member Training - Cr Laurene Bonza - Understanding Financial Reports & Budgets eLearning (Feb 2024)	385.00
EFT9472	22/03/2024	WESFARMERS KLEENHEAT GAS PTY LTD	LPG Bulk for Laundromat (Delivered 8 & 20 Feb 2024)	1,606.38
EFT9473	22/03/2024	SHARON MAREE WARNER (COUNCILLOR)	Deputy President's Monthly Allowance for February 2024 - \$372.00	1,086.00

			<p>Claim – Ordinary Council Meeting 19.03.2024 - \$238</p> <p>Claim – Annual General Meeting of Electors 19.03.2024 - \$238</p> <p>Claim – Council Meeting Budget Review 14.03.2024 - \$119.00</p> <p>Claim – Council Meeting IB Session 05.03.2024 - \$119.00</p>	
EFT9474	22/03/2024	WHITFIELD MINERALS	10 Tonnes of gypsum	206.25
EFT9475	22/03/2024	WINC AUSTRALIA PTY LTD	Various stationary for Admin & Councillors	751.26
EFT9476	25/03/2024	CHILD SUPPORT DEPARTMENT OF HUMAN SERVICES	Payroll deductions	91.80
EFT9477	25/03/2024	CENTRECARE	Refund bus deposit	300.00
EFT9478	25/03/2024	CHRISTOPHER JOHN HARRIS	Rates refund for assessment A539 30 ANGOVE STREET NORSEMAN 6443	1,697.22
EFT9479	28/03/2024	BILLS DOORS & SERVICING	<p>Final Payment for Installing timers and locks in all public toilets - \$12,385.27</p> <p>Replace Post Office digital clock - \$551.73</p>	12,937.00
EFT9480	28/03/2024	GLEN FLOOD GROUP PTY LTD T/A GFG TEMP ASSIST	<p>Grant Funding Support June - Dec 2023 - \$1,694.00</p> <p>Temporary Personnel Support - Project Support Officer - 2 hrs - PE 08/01/24 to 21/01/24 - \$137.50</p> <p>Health Support - 21.25 hours - December 2023 to January 2024 - \$3,015.38</p> <p>Temporary Personnel Support - Project Support Officer 6.25 hrs PE 22.01.2024 to 04.02.2024 - \$429.69</p> <p>Health Support - 15.50 hours from 21.01.2024 to 04.02.2024 \$2,199.45</p> <p>Temporary Personnel Support - Project Support Officer - 4 hours on 16.02.2024 - \$275.00</p> <p>Finance & Governance Assistance - - 5 hrs for PE 05.02.2024 to 18.02.2024 - \$594.00</p> <p>Tender Support - 11.75 hours for 21st Jan to 4th Feb 2024 - \$1,551.00</p>	15,979.02

			General Support - 34.50 hours from 22nd Jan to 3rd March 2024 - \$4,554.00	
			Health Support - 10 hrs from 05.02.2024 to 15.02.2024 - \$1,529.00	
EFT9481	28/03/2024	KYLE STANLEY WICKER	First deposit - Small Tourism Murals Project- Father Emu Mural	1,500.00
PAY	12/03/2024	PAYROLL	Direct debit of Net Pays	103312.12
8840	22/03/2024	Jarrah Turner	Technical Operator Aquatics Training, Meals, and Incidentals	612.80
PAY	26/03/2024	PAYROLL	Direct Debit of Net Pays	105362.81
				\$476,321.94

Municipal Account Direct Debts

EFT/DD	Date	Name	Description	Amount
8822	04/03/2024	ANZ	Account Servicing Fees	10.00
8828	11/03/2024	ANZ	ANZ BPAY Fees	47.03
8843	26/03/2024	ANZ	Account Servicing Fees	10.00
8846	27/03/2024	ANZ	Account Servicing Fees	10.00
8834	15/03/2024	Payment Solutions	Payment to Payment Solutions 3E Advantage Printing Costs – February 2024	3781.09
	15/03/2024	SuperChoice	Superannuation Contributions for pay period 28.02.2024 to 12.03.2024	17097.80
	15/03/2024	SuperChoice	Superannuation Contributions for pay period 14.02.2024 to 27.02.2024	17627.89
				\$38583.81

Municipal Account Credit Cards -

Chq/EFT	Date	Name	Description	Amount
8855	18/03/2024	Credit Card	Credit Card Payment 22.01.2024 – 21.02.2024	\$2609.50
		CHIEF EXECUTIVE OFFICER		
		CEO - Adobe Subscription	Subscriptions - Administration MUN	28.99
		CEO - Norseman IGA Postie	LPO Operational Costs MUN	48.84
		Truck Phone Charger		
		CEO - LinkedIn Subscription	Subscriptions - Administration MUN	39.99
		CEO - Movavi Subscription	Subscriptions - Administration MUN	51.04
		CEO - Adobe Subscription	Subscriptions - Administration MUN	34.99
			Total	\$342.85
		MANAGER OF WORKS AND SERVICES		
		MWS - Adobe Subscription	Subscriptions - Administration MUN	\$28.99
		MWS - Meals for IGA truck driver	IGA Operational Costs MUN	\$35.60
		MWS - Meals for IGA truck driver	IGA Operational Costs MUN	\$13.70
		MWS - Meals for IGA truck driver	IGA Operational Costs MUN	\$9.00
		MWS - Meals for IGA truck driver	Plant Operations - Employee Costs MUN	\$31.10
		MWS - Change of plate receipt	Subscriptions - Administration MUN	\$28.99
		MWS - Adobe Subscription	IGA Operational Costs MUN	\$22.29
		MWS - Meal for IGA truck driver	Total	\$169.67
		DEPUTY CHIEF EXECUTIVE OFFICER		

	DCEO - Cupcakes for Australia Day	Community Events Mun	\$343.26
	DCEO - Various food supplies for CRC events	Community Events MUN	\$234.60
	DCEO - Ice	Community Events Mun	\$5.01
	DCEO - Xero Subscription	Subscriptions - Administration Mun	\$175.00
	DCEO - Reimbursements for tickets event cancelation	Youth Activities Mun	-\$148.50
	DCEO - Reimbursements for tickets event cancelation	Youth Activities Mun	-\$99.00
	DCEO - Toaster for CRC	Norseman Crc Expenditure Mun	\$79.99
	DCEO - Toaster for Shire House	Norseman Crc Expenditure Mun	\$51.60
	DCEO - Tablecloth and dining set for CRC events	Norseman Crc Expenditure Mun	\$148.01
	DCEO - Ice	Norseman Crc Expenditure Mun	\$10.00
	DCEO - Keys cut	Office Building Maintenance Mun	\$17.40
	DCEO - Stationery items	Printing & Stationery Mun	\$144.41
	DCEO - Toner for Brother printer	Iga Operational Costs Mun	\$590.87
	DCEO - Kitchen scissors	Iga Operational Costs Mun	\$159.96
	DCEO - Accommodation	Travel & Accommodation Mun	\$384.40
		Total	\$2096.99

Visitor Centre Account EFT's And Direct Debits

EFT	Date	Name	Description	Amount
EFT9413	08/03/2024	AUSTRALIA'S GOLDEN OUTBACK	Advertising In The Australia's Golden Outback Brochures	400.00
EFT9414	08/03/2024	AUSTRALIAN LIFESTYLE BRANDS PTY. LTD	Various Smelly Balls - Restock	553.04
EFT9415	08/03/2024	ASM ECLIPSE PTY LTD	Various Retail Stock	2550.24
EFT9416	08/03/2024	BUSH BOOGIE HIVES	Local Honey Product	614.00
EFT9417	08/03/2024	RAM NORSEMAN HOTEL - RESOURCE ACCOMMODATION MANAGEMENT PTY LTD	Refreshments For Seniors Christmas Dinner 2/12/2023	722.00
EFT9422	22/03/2024	VANGUARD PUBLISHING	2024 AGO PLANNER - Shire Participation Fees	3844.50
				\$8683.78

IGA And Australia Post Account (1) EFT's And Direct Debits

EFT	Date	Name	Description	Amount
DD11906.9	01/03/2024	LIAISE INTERNATIONAL PTY LTD	Thong Restocks	580.86
DD11927.5	02/03/2024	GIBSON SOAK WATER CO	Water Order	801.00
DD11951.6	07/03/2024	SOUTH COAST FOODSERVICE	Deli Meats & Consumables Feb 2024	546.06
DD11951.7	04/03/2024	GLENVALE PRODUCE PTY LTD	February Fruit & Veg Order	6,021.13
DD11951.8	21/03/2024	READY CHEF GO PTY LTD	Yoghurts For January/February 2024	117.60
DD11951.9	04/03/2024	SOUTH COAST FOODSERVICE	Deli Meats & Consumables	1,598.07
DD11958.2	04/03/2024	HOMESTYLE VEGETABLE PROCESSORS PTY. LTD. T/A HOMESTYLE SALADS	Prepackaged Salads Feb	519.89

DD11958.4	05/03/2024	THE TRUSTEE FOR MAROK FAMILY TRUST	Bread & Cake Order 26/02/24 - 03/03/24	692.08
DD11958.5	11/03/2024	SOUTH COAST FOODSERVICE	Various Deli Meats And Consumables For Feb/March 2024	364.43
DD11958.6	05/03/2024	ESPERANCE MILK SUPPLY / THE TRUSTEE FOR BLAZE POINT UNIT TRUST	Milk Order 21/02/24 - 27/02/24	500.00
DD11958.7	27/03/2024	AUSLINK FOODS PTY LTD	Protein Bread Order	87.00
DD11958.8	24/03/2024	AUSLINK FOODS PTY LTD	Specialty Products	2,366.72
DD11958.9	21/03/2024	BIOBAG WORLD AUSTRALIA PTY LTD	Biodegradable Bags For Eucla Customer Produce	1,409.32
DD11968.2	21/03/2024	ESPERANCE PFD FOOD SERVICES PTY LTD	Purchases March 2024 - Jumbo White Rolls	128.20
DD11968.3	14/03/2024	SOUTH COAST FOODSERVICE	Various Deli Meats For Feb/March 2024	362.57
DD11968.4	19/03/2024	SOUTH COAST FOODSERVICE	Various Deli Meats For March 2024	873.10
DD11968.5	18/03/2024	GLENVALE PRODUCE PTY LTD	Fruit & Veg For March 2024	9,719.33
DD11968.6	13/03/2024	ERGOLINK	Anti Fatigue Mats Post Office & Iga	631.74
DD12004.1	15/03/2024	ADVANCED CENTURY TECHNOLOGIES PTY LTD	500 Cotton Norseman Iga Shopping Bags	1,375.00
DD12004.2	15/03/2024	G & R HOT BREAD SHOP - THE TRUSTEE FOR FOUR A & FAMILY	Local Bread Order March 2024	504.00
DD12004.3	15/03/2024	HOMESTYLE VEGETABLE PROCESSORS PTY. LTD. T/A HOMESTYLE SALADS	Pre-Packaged Salads Feb	1,049.56
DD12004.4	15/03/2024	ESPERANCE MILK SUPPLY / THE TRUSTEE FOR BLAZE POINT UNIT TRUST	Milk Supplies 6/3 - 12/03/24	1,547.30
DD12004.5	15/03/2024	THE TRUSTEE FOR MAROK FAMILY TRUST	Bread & Cake Order Feb 2024	1,067.36
DD12004.6	15/03/2024	OFFICE NATIONAL KALGOORLIE	Product Code 7116176 - Brother Mfc-L3755cdw Black Toner	208.57
DD12004.7	15/03/2024	THE TRUSTEE FOR BOVELLS & BLUE-RIBBON UNIT TRUST	Bread Order February 2024	620.40
DD12004.8	15/03/2024	ESPERANCE PFD FOOD SERVICES PTY LTD	Purchases March 2024 -Jumbo Rolls	72.60
DD12004.9	15/03/2024	READY CHEF GO PTY LTD	Yoghurts & Specialty Prawns	490.90
DD12054.1	28/03/2024	G & R HOT BREAD SHOP - THE TRUSTEE FOR FOUR A & FAMILY	Local Bread Order For 27 March 2024	1,008.00
DD12156.1	05/03/2024	IGA (WA) DISTRIBUTION PTY LTD - METCASH FOOD	Metcash Trading Shire Of Dundas Automatic Drawing	63,075.50
DD12158.1	12/03/2024	IGA (WA) DISTRIBUTION PTY LTD - METCASH FOOD	Metcash Trading Shire Of Dundas Automatic Drawing	50,593.98
DD12161.1	19/03/2024	IGA (WA) DISTRIBUTION PTY LTD - METCASH FOOD	Metcash Trading Shire Of Dundas Automatic Drawing	57,770.85
DD12163.1	25/03/2024	IGA (WA) DISTRIBUTION PTY LTD - METCASH FOOD	Metcash Trading Shire Of Dundas Automatic Drawing	21,005.17
DD12167.1	26/03/2024	IGA (WA) DISTRIBUTION PTY LTD - METCASH FOOD	Metcash Trading Shire Of Dundas Automatic Drawing	51,490.99

DD12190.1	11/03/2024	PREMIUM PET MEATS PTY LTD	\$1017.94 Was Paid In Muni Bank Acct (6001), Should Have Been NAB- GI 6006	1,017.94
DD12192.1	04/03/2024	NEWS PTY LIMITED	Stmt61433657 News Ltd D/Debit Shire Of Dundas Automatic Drawing	111.75
DD12192.2	18/03/2024	NEWS PTY LIMITED	Stmt61466638 News Ltd D/Debit Shire Of Dundas Automatic Drawing	102.75
DD12192.3	11/03/2024	NEWS PTY LIMITED	Stmt61508534 News Ltd D/Debit Shire Of Dundas Automatic Drawing	102.75
DD12192.4	25/03/2024	NEWS PTY LIMITED	Stmt61541089 News Ltd D/Debit Shire Of Dundas Automatic Drawing	107.26
DD12193.1	25/03/2024	AUSTRALIA POST	93275 Australia Post Norseman Lpo Automatic Drawing	26.91
DD12195.1	04/03/2024	BDD AUSTRALIA PTY LTD - BEGA	Bega Dairy And D Shire Of Dundas Automatic Drawing	957.79
DD12195.2	11/03/2024	BDD AUSTRALIA PTY LTD - BEGA	Bega Dairy And D Shire Of Dundas Automatic Drawing	1,140.79
DD12195.3	18/03/2024	BDD AUSTRALIA PTY LTD - BEGA	Bega Dairy And D Shire Of Dundas Automatic Drawing	1,029.40
DD12195.4	25/03/2024	BDD AUSTRALIA PTY LTD - BEGA	Bega Dairy And D Shire Of Dundas Automatic Drawing	1,201.98
DD11936.1 1	09/03/2024	KLEENWEST DISTRIBUTORS	Kleen Chlor Sanitiser & Foamer Kit	201.96
DD11936.1 3	03/03/2024	READY CHEF GO PTY LTD	Yoghurts For January/February 2024	117.60
DD11951.1 2	12/03/2024	ACE OF HEARTS WHOLESALERS	Specialty Stock	3,168.27
DD11958.1 0	03/03/2024	THE TRUSTEE FOR BOVELLS & BLUE-RIBBON UNIT TRUST	Bread Order February 2024	620.40
DD11958.1 1	11/03/2024	GLENVALE PRODUCE PTY LTD	February Fruit & Veg Order	6,400.43
DD11968.1 0	01/03/2024	G & R HOT BREAD SHOP - THE TRUSTEE FOR FOUR A & FAMILY	Local Bread Order Feb 2024	168.00
DD11968.1 1	08/03/2024	G & R HOT BREAD SHOP - THE TRUSTEE FOR FOUR A & FAMILY	Local Bread Order March 2024	168.00
DD11968.1 2	13/03/2024	G & R HOT BREAD SHOP - THE TRUSTEE FOR FOUR A & FAMILY	Local Bread Order March 2024	168.00
DD11968.1 3	12/03/2024	THE TRUSTEE FOR MAROK FAMILY TRUST	Bread & Cake Order 4/3/24 - 10/3/24	687.82
DD12004.1 0	15/03/2024	SOUTH COAST FOODSERVICE	Various Deli Meats And Consumables For Feb/March 2024	1,145.45
DD12004.1 1	15/03/2024	BIOBAG WORLD AUSTRALIA PTY LTD	Biodegradable Bags For Eucla Packing	1,409.32
DD12004.1 2	15/03/2024	GIBSON SOAK WATER CO	Water Restocks And Bottle Returns	1,635.00
DD12004.1 4	15/03/2024	GLENVALE PRODUCE PTY LTD	Fruit & Veg For March 2024	7,638.23

				\$307,263.60
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IGA And Australia Post Account (2) EFT's And Direct Debits

EFT	Date	Name	Description	Amount
DD12174.1	27/03/2024	WEST AUSTRALIAN NEWSPAPERS LIMITED	8237A WEST AUSTRALIAN SHIRE OF DUNDAS AUTOMATIC DRAWING	460.11
DD12174.2	20/03/2024	WEST AUSTRALIAN NEWSPAPERS LIMITED	8237A WEST AUSTRALIAN SHIRE OF DUNDAS AUTOMATIC DRAWING	461.48
DD12174.3	13/03/2024	WEST AUSTRALIAN NEWSPAPERS LIMITED	8237A WEST AUSTRALIAN SHIRE OF DUNDAS AUTOMATIC DRAWING	497.71
DD12174.4	07/03/2024	WEST AUSTRALIAN NEWSPAPERS LIMITED	8237A WEST AUSTRALIAN SHIRE OF DUNDAS AUTOMATIC DRAWING	456.01
				\$1875.31

Summary of Account Totals

Municipal Cheques	0.00
Municipal EFT's	\$476,321.94
Municipal Direct Debit's	\$38,583.81
Municipal Credit Card's	\$2609.50
Visitor Centre EFT's and Direct Debits	\$8683.78
IGA and Australia Post (1)	\$307263.60
IGA and Australia Post (2)	\$1875.31
Grand Total for March 2024	\$835,337.94

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas monthly accounts paid from 01/03/2024 to 31/03/2024 be noted.

Moved: Cr. McLeod

Seconded: Cr. Warner

Council Resolution.

That the Shire of Dundas monthly accounts paid from 01/03/2024 to 31/03/2024 be noted.

Carried by: 6

For: Cr L Bonza, Cr. S Warner, Cr. JEP Hogan, Cr. J Maloney, Cr. S Brown, Cr. C McLeod

Against: 0

Agenda Reference & Subject	
10.2.4 – Receive the Information Bulletin	
Location / Address	Shire of Dundas
File Reference	PE.ME.2
Author	Chief Executive Officer – Peter Fitchat
Date of Report	12 June 2024
Disclosure of Interest	Nil

Summary

For Council to consider receiving the Information Bulletin for **6th June 2024**.

Background

The Councillors' Information Bulletin for the period ending **6th June 2024** was completed and circulated to Councillors.

Statutory Environment

Local Government Act 1995

1. Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
2. Section 3.1 – Provides that the general function of the local government is to provide for the good governance of persons in its district.

Policy Implications

Council has no policies in relation to this matter.

Financial Implications

The recommendation of this report has no financial implications for Council.

Strategic Implications

Informing Elected Members with respect to matters impacting on their roles, responsibilities and decision making as the Shire of Dundas Council.

Consultation

The IB Report is prepared in consultation with Senior Officers.

Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

The Information Bulletin contains confidential elements and is not a public document, it is distributed to Councillors and senior officers only and is not for public release.

Voting Requirements



Simple Majority

Officer Recommendation

That Council receive the monthly Councillors' Information Bulletin for the period ending 6th June 2024.

Moved: Cr. Warner

Seconded: Cr. McLeod

Council Resolution

That Council receive the monthly Councillors' Information Bulletin for the period ending 6th June 2024.

Carried by: 6

For: Cr L Bonza, Cr. S Warner, Cr. JEP Hogan, Cr. J Maloney, Cr. S Brown, Cr. C McLeod

Against: 0

10.3 Officer Reports

Agenda Reference & Subject	
10.3.1 – Main Roads Western Australia and Shire of Dundas Incident Management Report	
Location / Address	Shire of Dundas
File Reference	
Author	Chief Executive Officer – Peter Fitchat
Date of Report	12 th June 2024
Disclosure of Interest	Nil

Summary

The purpose of this Memorandum of Understanding (MoU) is to outline the roles and responsibilities of both the Shire of Dundas and Main Roads Western Australia to enable timely, collaborative, and cooperative emergency incident responses. This MoU specifies:

- Incidents on the state road network within the Shire's geographic area, including Coolgardie Esperance Highway and Eyre Highway, are subject to this MoU.
- Typical incidents include, but are not limited to, bushfires, road crashes, and floods.
- The Shire's response will focus on traffic management, such as road closures and detours.
- The Shire will act based on Main Roads' instructions and authority communicated via phone or email, following the Incident Management Procedures provided by Main Roads.
- The Shire may need to contact Main Roads for permission to act if aware of an incident before Main Roads.
- Main Roads will attempt to provide crew replacements as early as possible at the Shire's request.

Both parties agree to:

- Work collaboratively to manage traffic through detours and road closures where personnel are available.

Relevant policies and standards include:

- (a) Incident Management Procedures – Dundas Region 2023-2024.
- (b) Main Roads Western Australia Dundas Region Incident Management Contacts Oct 2023.
- (c) Emergency Management Act 2005 (WA) and Emergency Management Regulations 2006 (WA).

The Draft MOU is included in the Papers Relating.

Background

Main Roads has identified the Shire of Dundas as strategically located to assist with early incident response due to its geographical remoteness from Main Roads operational centres. The intent of this MoU is to provide the earliest on-site assistance to a Hazard Management Agency (HMA) tasked with Incident Management.

Statutory Environment

The MoU sets out the understanding of the roles of the Shire and Main Roads for traffic management on state roads during emergency incidents. There is no intention to create legal relations, and this MoU does not establish a contractual or other legal relationship between the Shire and Main Roads.

Policy Implications

- A.7 Use of the Common Seal
- T.11 Asset Management
- C.5 Community Grants Scheme – Continuous Service Agreements

Financial Implications

This MoU to be active during the 2024 -25 Financial, all activities relating to this MoU be paid for by MRWA in a cost recovery process.

Strategic Implications

Economic Development and Financial Sustainability – Goal 4

A thriving local economy & economic base supports economic growth and business opportunity.

4.2 Opportunity for Economic Diversification and Growth

4.2.1 A vibrant economy that supports opportunities for mining, industry, creative and cultural industries, tourism, shopping and business.

4.2.2 Attracting new businesses, and supporting existing businesses, is to encourage through promotion of the area as an attractive and viable place to work and live.

4.2.3 Assist in the provision of infrastructure that encourages business development and opportunity.

Consultation

Elected Members, MRWA, Senior Staff

Comment

Participating in this MoU benefits both Main Roads Western Australia (MRWA) and the Shire of Dundas by fostering open and collaborative communication to optimise traffic management responses to incidents on state roads. It ensures the safety and welfare of employees and contractors, with both parties holding relevant insurances, including workers' compensation and Public Liability. The Shire will store and maintain equipment, make Traffic Guidance Schemes (TGS) accessible to staff, and implement and remove traffic management devices according to MRWA's directions. MRWA will provide instructions for incident response, supply TGS outlining traffic management arrangements, and provide and replace necessary traffic management devices. Both parties will bear their own administration and management costs, with MRWA reimbursing the Shire for specific traffic management response and maintenance expenses.

Voting Requirements

Simple Majority

Officer Recommendation

That Council:

- 1. Support the establishment of the MoU between Main Roads Western Australia and Shire of Dundas for incident management support.**
- 2. Delegate the Shire President Laurene Bonza and the CEO Peter Fitchat to sign the MoU and authorise the use of the Common Seal.**

Moved: Cr. McLeod

Seconded: Cr. Warner

Amended Recommendation

That Council amend the recommendation to:

- 1. Support the establishment of the MoU between Main Roads Western Australia and Shire of Dundas for incident management support.**
- 2. Delegate the Shire President Laurene Bonza and the CEO Peter Fitchat to sign the MoU and authorise the use of the Common Seal.**
- 3. Endorsement of the MoU to take place to enable a start date on 1st July 2024, for a five-year term with an option for extension.**

Moved: Cr. Bonza

Seconded: Cr. McLeod

Carried by: 6

For: Cr L Bonza, Cr. S Warner, Cr. JEP Hogan, Cr. J Maloney, Cr. S Brown, Cr. C McLeod

Against: 0

Council Resolution



That Council:

- 1. Support the establishment of the MoU between Main Roads Western Australia and Shire of Dundas for incident management support.**
- 2. Delegate the Shire President Laurene Bonza and the CEO Peter Fitchat to sign the MoU and authorise the use of the Common Seal.**
- 3. Endorsement of the MoU to take place to enable a start date on 1st July 2024, for a five-year term with an option for extension.**

Carried by: Simple Majority

For: Cr L Bonza, Cr. S Warner, Cr. JEP Hogan, Cr. J Maloney, Cr. S Brown, Cr. C McLeod

Against: 0

Agenda Reference & Subject	
10.3.2 – Meeting Details 2024-25	
Location / Address	Shire of Dundas
File Reference	CM.CO.7
Author	Deputy Chief Executive Officer – Peter Fitchat
Date of Report	12 th June 2024
Disclosure of Interest	Nil

Summary

That Council review and adopt the meeting details for the 2024-25 year.

Background

The following meeting details for Ordinary Council Meetings for the 2024-25 year have been prepared for Council's consideration below:

2024-25 Ordinary Council Meetings

Date	Time	Place
Tuesday, 23 July 2024	6:00 PM AWST	Council Chambers, Prinsep Street, Norseman
Tuesday, 20 August 2024	6:00 PM AWST	Council Chambers, Prinsep Street, Norseman
Saturday, 21 September 2024	4:30 PM ACWST	Eucla Community Hall, Yurkla Way, Eucla
Tuesday, 15 October 2024	6:00 PM AWST	Council Chambers, Prinsep Street, Norseman
Tuesday, 19 November 2024	6:00 PM AWST	Council Chambers, Prinsep Street, Norseman
Tuesday, 17 December 2024	6:00 PM AWST	Council Chambers, Prinsep Street, Norseman
Tuesday, 18 February 2025	6:00 PM AWST	Council Chambers, Prinsep Street, Norseman
Saturday, 22 March 2025	4:30 PM ACWST	Eucla Community Hall, Yurkla Way, Eucla
Tuesday, 15 April 2025	6:00 PM AWST	Council Chambers, Prinsep Street, Norseman
Tuesday, 20 May 2025	6:00 PM AWST	Council Chambers, Prinsep Street, Norseman
Tuesday, 17 June 2025	6:00 PM AWST	Council Chamber, Prinsep Street, Norseman

Any further public meetings that are held throughout the year such as Special Council Meetings, Audit Committee Meetings and Electors' meetings are set as determined by Council.

Statutory Environment

Section 5.25 (1)(g) of the *Local Government Act 1995* –

- (1) Without limiting the generality of section 9.59, regulations may make provision in relation to —

(g) the giving of public notice of the date and agenda for council or committee meetings

Regulation 12 of the *Local Government (Administration) Regulations 1996* –

- (1) In this regulation — meeting details, for a meeting, means the date and time when, and the place where, the meeting is to be held.

- (2) The CEO must publish on the local government's official website the meeting details for the following meetings before the beginning of the year in which the meetings are to be held —

(a) ordinary council meetings;

(b) committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public.

- (3) Any change to the meeting details for a meeting referred to in sub regulation (2) must be published on the local government's official website as soon as practicable after the change is made.

- (4) If a local government decides that a special meeting of the council is to be open to members of the public, the CEO must publish the meeting details for the meeting and the purpose of the meeting on the local government's official website as soon as practicable after the decision is made.

Policy Implications

- A.11 Council Meetings - Public Notice
- EM.3 Video Recording of Council Meetings

Financial Implications

Nil.

Strategic Implications

Governance and Leadership – Goal 5

We are a trusted Local Government; we are a strong advocate for our Community; we lead with respect and accountability.

5.1.1 Accountable and informed decision-making by Council.

5.1.2 Compliance with the Local Government Act 1995 and all relevant legislation and regulations.

5.1.3 Continual improvement in the Integrated Planning and Reporting (IPR) standard.

5.1.4 Risk is managed through planning and timely reporting of Senior Officers to Council.



5.1.5 The community is engaged in planning for the future and other matters that affect them.

5.1.6 The Shire will ensure community are informed on matters that affect them.

5.1.7 A culture of continuous improvement will apply to all levels of customer service.

Consultation

Elected Members, Chief Executive Officer

Voting Requirements

Simple Majority

Officer Recommendation

That the Council set the following meeting details for Ordinary Council Meetings as follows:

2024-25 Ordinary Council Meetings

Date	Time	Place
Tuesday, 23 July 2024	6:00 PM AWST	Council Chambers, Prinsep Street, Norseman
Tuesday, 20 August 2024	6:00 PM AWST	Council Chambers, Prinsep Street, Norseman
Saturday, 21 September 2024	4:30 PM ACWST	Eucla Community Hall, Yurkla Way, Eucla
Tuesday, 15 October 2024	6:00 PM AWST	Council Chambers, Prinsep Street, Norseman
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Tuesday, 15 April 2025	6:00 PM AWST	Council Chambers, Prinsep Street, Norseman
Tuesday, 20 May 2025	6:00 PM AWST	Council Chambers, Prinsep Street, Norseman
Tuesday, 17 June 2025	6:00 PM AWST	Council Chambers, Prinsep Street, Norseman

And that any further public meetings that are held throughout the year such as Special Council Meetings, Audit Committee Meetings and Electors' meetings are set as determined by Council.

Moved: Cr. Warner

Seconded: Cr. McLeod

Council Resolution

That the Council set the following meeting details for Ordinary Council Meetings as follows:

2024-25 Ordinary Council Meetings

Date	Time	Place
Tuesday, 23 July 2024	6:00 PM AWST	Council Chambers, Prinsep Street, Norseman
Tuesday, 20 August 2024	6:00 PM AWST	Council Chambers, Prinsep Street, Norseman
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Tuesday, 17 June 2025	6:00 PM AWST	Council Chambers, Prinsep Street, Norseman

And that any further public meetings that are held throughout the year such as Special Council Meetings, Audit Committee Meetings and Electors' meetings are set as determined by Council.

Carried by: 6

For: Cr L Bonza, Cr. S Warner, Cr. JEP Hogan, Cr. J Maloney, Cr. S Brown, Cr. C McLeod

Against: 0

Agenda Reference & Subject	
10.3.3 – Officers Reports	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer – Peter Fitchat
Date of Report	
Disclosure of Interest	Nil

Summary

That the Council receive Works and Services, Woodlands Cultural, Community & Visitor Centre, and Youth and Recreation Services and reports as contained in Papers Relating.

Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

Statutory Environment

Shire officers are required to deliver the activities, programs, works and services within the appropriate legislative requirements where applicable.

Policy Implications

Shire officers are required to deliver the activities, programs, works and services guided by and within the appropriate Shire policies and procedures where applicable.

Financial Implications

Shire officers are required to deliver the activities, programs, works and services within allocated budgets, and purchasing and procurement policies.

Strategic Implications

Shire officers deliver activities, programs, works and services to achieve the community outcomes identified within the Strategic Community Plan.

Consultation

CEO
DCEO
Manager of Works and Services
CRC and Tourism Coordinator
Youth and Recreation Officer

Comment

The reports advise Councillors of current and upcoming activities, and of the progress towards achieving the Strategic Plan's objectives.

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas Council receive the Works and Services, Youth and Recreation Services and Woodlands Cultural, Community & Visitor Centre reports as contained in Papers Relating.

Moved: Cr. Hogan
Seconded: Cr. McLeod

Council Resolution

That the Shire of Dundas Council receive the Works and Services, Youth and Recreation Services and Woodlands Cultural, Community & Visitor Centre reports as contained in Papers Relating.

Carried by: Simple Majority

For: Cr L Bonza, Cr. S Warner, Cr. JEP Hogan, Cr. J Maloney, Cr. S Brown, Cr. C McLeod

Against: 0

11. Elected Members Motions of Which Previous Notice Has Been Given

Nil.

12. New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting

The following items of urgent business were accepted for consideration by the President or by majority of the members of the Council:

Recommendation

That the members of the Council agreed to the introduction of the following late item for decision.


Nil.



13. Next Meeting

The next Ordinary Meeting of the Council is scheduled to be held at 6pm (AWST) on the **23rd July 2024 in Norseman.**

There being no further business the Shire President will declare the meeting closed at: 6.35pm


23.07.24