



## Norseman Woodlands to Eucla Coast

# Notice of Meeting and Agenda Ordinary Council Meeting 15<sup>th</sup> April 2025

### NOTICE OF MEETING

The next Ordinary Meeting of the Council will be held on 15<sup>th</sup> April 2025 in the Council Chamber at the Shire Administration Office commencing at 6:00 pm (AWST) to consider and resolve on the matters set out in the attached agenda.

All meetings are open to the public, except for matters raised by Council under "Confidential Items".

Members of the public may ask a question at an Ordinary Council meeting under "Public Question Time".

A handwritten signature in black ink, appearing to read "Michael", is written over a circular stamp or seal.

Chief Executive Officer  
11<sup>th</sup> April 2025

AGENDA for the ORDINARY Meeting of Council to  
be held in the Council Chamber at the Shire Administration office– commencing at  
6:00 pm (AWST)

### **Notes to Agenda**

#### **PLEASE READ THE FOLLOWING IMPORTANT DISCLAIMER BEFORE PROCEEDING:**

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Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent, or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity who has an application before the Shire must obtain, and should only rely on, written notice of the Shires decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as representation by the Shire should be sought in writing and should make clear the purpose of the request.

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## 1. Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at:

This Ordinary Council Meeting will be video recorded, and the recordings published on the Shire of Dundas website.

### 1.1 Acknowledgment of Country

The Shire of Dundas recognises the Ngadju and Mirning as traditional custodians in the Shire of Dundas and pay our respects to their Elders, past and present.

### 1.2 Attendance at meetings by electronic means

## 2. Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests:

Proximity Interests:

Impartiality Interests:

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

## 3. Record of Attendance of Councillors / Officers and Apologies.

Cr Laurene G Bonza	Shire President
Cr Sharon M Warner	Deputy Shire President
Cr JE Patrick Hogan	
Cr Sharon Brown	
Cr Chantelle McLeod	

Peter Fitchat	Chief Executive Officer
Pania Turner	Deputy Chief Executive Officer
Barry Hemopo	Manager of Works and Services
Hannah Turner	Executive Assistant

### Apologies

Cr John Maloney

### Public Gallery

#### 4. Applications for Leave of Absence.

#### 5. Response to Previous Public Questions Taken on Notice.

#### 6. Public Question Time.

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

#### 7. Confirmation of Minutes of Previous Meeting.

##### 7.1 Minutes of Ordinary Meeting of Council held on 22 March 2025

###### Summary

Minutes of the Ordinary Meeting of Council held on 22 March 2025 be confirmed as a true and accurate record with an amendment.

###### Comment

In the Ordinary Council Meeting held on 22 March 2025, Cr. J Maloney declared a proximity interest in relation to Agenda Item 10.1.1. Upon review, it has been determined that this declaration was made in error. There was no conflict of interest—proximity, financial, or impartiality—as defined under the Western Australian *Local Government Act 1995* and associated regulations.

In accordance with section 5.60B of the *Local Government Act 1995*, a person has a proximity interest in a matter if:

“the matter concerns —

- (a) a proposed change to a planning scheme affecting land that adjoins the person’s land; or
- (b) a proposed change to the zoning or use of land that adjoins the person’s land; or
- (c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person’s land.”

In this case, the matter considered under Agenda Item 10.1.1 did not meet the criteria for a proximity interest under the *Act*, and as such, no declaration was required.

The minutes are hereby amended to remove the declaration of proximity interest for Agenda Item 10.1.1.

###### Voting Requirements

Simply Majority

**Moved:** Cr.

**Seconded:** Cr.

###### Recommendation

**That Council:**

1. Amend the minutes of the Ordinary Council Meeting held on 22 March 2025 to remove the declaration of a proximity interest by Cr. J Maloney for Agenda Item 10.1.1.
2. That the amended minutes of the Ordinary Meeting of Council held on 22 March be confirmed as a true and accurate record.

Carried:

For:

Against:

## 8. Petitions, Deputations or Presentations.

### Reports of Committees

#### 8.1.1 GVROC

Council representatives Cr Bonza and Cr Warner

#### 8.1.2 WALGA

Council representatives Cr Bonza, Cr Warner, and Cr McLeod

#### 8.1.3 Regional Roads Group

Council representatives Cr Bonza and Cr Brown

#### 8.1.4 RoadWise

Council representatives Cr McLeod and Cr Maloney

#### 8.1.5 Local Emergency Management Committee

Council representatives Cr Bonza and Cr Brown

#### 8.1.6 Steering Committee Coastal Management Plan

Council representatives Cr Bonza and Cr Brown

## 9. Announcements by Presiding Member without Discussion.

## 10. Reports

### 10.1 Planning and Development

### 10.2 Administration, Finance and Community Development

Agenda Reference & Subject	
<b>10.2.1 – Receive the Information Bulletin</b>	
Location / Address	88-92 Prinsep Street, Norseman
File Reference	PE.ME.2
Author	Chief Executive Officer – Peter Fitchat
Date of Report	11 April 2025
Disclosure of Interest	Nil

### Summary

For Council to consider receiving the Information Bulletin for **3 April 2025**.

### Background

The Councillors' Information Bulletin for the period ending **3 April 2025** was completed and circulated to Councillors.

### Statutory Environment

#### *Local Government Act 1995*

1. Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
2. Section 3.1 – Provides that the general function of the local government is to provide for the good governance of persons in its district.

### Policy Implications

Council has no policies in relation to this matter.

### Financial Implications

The recommendation of this report has no financial implications for Council.

### Strategic Implications

Informing Elected Members with respect to matters impacting on their roles, responsibilities and decision making as the Shire of Dundas Council.

### Consultation

The IB Report is prepared in consultation with Senior Officers.

### Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

The Information Bulletin contains confidential elements and is not a public document, it is distributed to Councillors and senior officers only and is not for public release.

### Voting Requirements

Simple Majority

**Moved:** Cr.

**Seconded:** Cr.

### Officer Recommendation

**That Council receive the monthly Councillors' Information Bulletin for the period ending 3 April 2025.**

Carried by:

For:

Against:

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.2 – Financial Statements for the period ending 28 February 2025</b>	
Location / Address	Shire of Dundas
File Reference	FM.IN
Author	Moore Australia
Date of Report	24 March 2025
Disclosure of Interest	Nil

### **Appendix 2 Monthly Financial Report for the Period Ending 28 February 2025**

#### Voting Requirements

Simple Majority

**Moved:** Cr.

**Seconded:** Cr.

#### Officer Recommendation

**That the Shire of Dundas Financial Statements for the period ending 28 February 2025 be accepted.**

Carried by:

For:

Against:

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.3 – Accounts Paid 01/02/2025 – 28/02/2025</b>	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Senior Administration Officer – Ciara Stewart
Date of Report	11 April 2025
Disclosure of Interest	Nil

#### Summary

To present to Council the list of accounts paid by delegated authority of the Chief Executive Officer during February 2025.

#### Statutory Environment

Sub-regulation 13 (1) of the Local Government (Financial Management) Regulations 1996 requires that a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name; and
- (b) the amount of the payment; and

- (c) the date of the payment; and  
 (d) sufficient information to identify the transaction.

Sub-regulation 13 (3) of the Local Government (Financial Management) Regulations 1996 provides that such a list is to be:

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and  
 (b) recorded in the minutes of that meeting

#### Policy Implications

Council has approved policies and procedures in place to ensure that the monthly accounts are approved and paid with due diligence.

#### Financial Implications

Accounts are managed within the approved Budget.

#### **Municipal Cheques and Trust Refunds**

Cheque	Date	NAME	Description	Amount
26416	18/02/2025	SHIRE OF DUNDAS PETTY CASH	Recoup to petty cash 05.08.2024 - 03.12.2024	971.65
				<b>971.65</b>

#### **Municipal Account EFT's**

EFT	Date	Name	Description	Amount
EFT10891	10/02/2025	AERODROME MANAGEMENT SERVICES PTY LTD	Full Scale Emergency Exercise - Norseman Aerodrome held on 12th November 2024	11583.00
EFT10892	10/02/2025	AUSTRALIAN TAXATION OFFICE	BAS for December 2024	74620.00
EFT10893	10/02/2025	ADVERTISER PRINT	Supply 10x Cartons of Pre-Start books	3050.00
EFT10894	10/02/2025	ATOM SUPPLY	Supply First Aid + Cross Pictogram Metal Supply St John First Aid Kit National Standard Workplace Wall Mounted	473.56
EFT10895	10/02/2025	AFGRI EQUIPMENT (AUSTRALIA) PTY LTD	Supply parts to John Deere Tractor	373.13
EFT10896	10/02/2025	ALTORA SOLUTIONS	Axion subscription to Altora for January 2025	345.51
EFT10897	10/02/2025	BUNNINGS WAREHOUSE KALGOORLIE	Supply Fly and mosquito traps Various Equipment needed for the depot	2039.95
EFT10898	10/02/2025	CUTEN GUNEDER MACHINERY	Clean out septic tanks at the Dog Park on 21.12.2024 Clean out septic tanks at the Dog Park on 21.01.2025	4632.00
EFT10899	10/02/2025	COASTLINE MOWERS	Supply parts to Kubota Tractor Supply various equipment for the Sawmill Supply Hexa Chain and Diamond Frinding Wheel for the Sawmill	1704.00
EFT10900	10/02/2025	CIVIL SAFETY	Steve Hicks Forklift Course 4th February 2025	440.00

EFT10901	10/02/2025	DAVID JOHN MURRAY T/A AUSWEST CONTRACTING	Final Payment - Dismantle Anglican church	23980.00
EFT10902	10/02/2025	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESL for January 2025	685.95
EFT10903	10/02/2025	FULL MOON CAFE	Prizes for Valentine's Day Trivia	65.00
EFT10904	10/02/2025	GFG TEMP ASSIST / GLEN FLOOD GROUP PTY LTD	Local Law Review Support for the period 16.09.2024 to 29/09/2024 - as per agreed quote between the CEO and GFG Health Surveyor Ongoing Support for the period 06.01.2025 to 02.02.2025 + Travel and Meal allowances	16237.14
EFT10905	10/02/2025	DOWLING GIUDICI ASSOCIATES	67th Recharge - As per DG&A Professional Services Agreement 201218	5104.00
EFT10906	10/02/2025	P & L HOGAN SERVICES	Supply 1 gas Bottle at 82 Angove Street	190.00
EFT10907	10/02/2025	K & R EARTHWORKZ	Dog park drains Labour and Various Equipment Hire for Footpaths works	11957.00
EFT10908	10/02/2025	LANDGATE	Gross rental valuations chargeable dated 11.05.2024 to 16.08.2024 Mining tenements chargeable dated 06.08.2024 to 03.09.2024 Mining tenements chargeable dated 03/10/2024 to 18/11/2024, schedule no. M2024/11 Mining tenements chargeable dated 19/11/2024 to 03/12/2024, schedule no. M2024/12 Gross rental valuations chargeable dated 14/09/2024 to 22/11/2024, schedule no: g2024/08 Mining tenements chargeable dated 04/12/2025 to 10/01/2025	236.37
EFT10909	10/02/2025	RECOVERIES LEGAL	Withdrawal of Caveats for Multiple Properties - 77 Goodliffe, 35 Angove, 35 Goodliffe, 83-85 Goodliffe, 91 Angove, 124 Angove, 138 Prinsep, 97 Angove, 119 Goodliffe, 156 Angove, 140 Prinsep, 21 Mines, 17 Mines, 39 Nulsen, 76 Goodliffe, Office Disbursements, Disbursements Professional Fees - Debt Recovery for Assessments A168 & A840 - January 2025, Disbursements	6773.20
EFT10910	10/02/2025	LGIS	EAP Services Cover for the period 13.01.2025 to 30.06.2025	2120.90
EFT10911	10/02/2025	MARKET CREATIONS AGENCY	Corporate Identity Re-Brand Phase 3	8621.25
EFT10912	10/02/2025	MOORE AUSTRALIA (WA) PTY LTD	Monthly Rates Processing for January 2025	5978.50

			Ad hoc and on-demand Accounting Support for January 2025	
EFT10913	10/02/2025	NORSEMAN HISTORICAL MUSEUM ASSOCIATION	2025 Main Link	71.50
EFT10914	10/02/2025	PLANT ASSESSOR - ONLINE SAFETY SYSTEMS PTY LTD	Plant Assessor Membership for January 2025	1375.00
EFT10915	10/02/2025	SHELDON PANEL & PAINT	Panel beating repairs to P351 Toyota Fortuner	7418.06
EFT10916	10/02/2025	SOUTH COAST FOODSERVICE	Various Cleaning Supplies Supply 6x Surge, 4x Flow and 4x LC Finish	3703.27
EFT10917	10/02/2025	SOMERVILLE PEST & WEED CONTROL	January 2025 - Quarterly pest control maintenance for the IGA January 2025 - quarterly termite inspection at the Dodd House January 2025 - quarterly termite inspection at the Town Hall	1705.00
EFT10918	10/02/2025	WESTANKS AUSTRALIA PTY LTD	Supply and fit Smart fill Gen 2 door and LCD screen	2046.00
EFT10919	10/02/2025	SHARON MAREE WARNER (POOL)	Standby Pool Manager for the period 09.11.2024 to 04.01.2025	3500.00
EFT10920	10/02/2025	WIN TELEVISION WA PTY LTD	Holiday Television Advertisement for January 2025	352.00
EFT10921	13/02/2025	LAURENE BONZA	Claim for GVROC Council Meeting on 31.01.2025 Claim for IB Session on 11.02.2025	248.00
EFT10935	21/02/2025	MIRNING TRADITIONAL LANDS ABORIGINAL CORPORATION	Refund Eucla Hall Deposits	950.00
EFT10936	21/02/2025	NGADJU NATIVE TITLE ABORIGINAL CORPORATION	Refund Deposits - 27.11.2023 To 01.12.2024	2400.00
EFT10941	21/02/2025	AUSTRALIA POST	Postage for January 2025	153.47
EFT10942	21/02/2025	ALTORA SOLUTIONS	Axion subscription to Altor for February 2025	345.51
EFT10943	21/02/2025	BUNNINGS GROUP LIMITED	Supply fly traps and linseed oil	746.52
EFT10944	21/02/2025	HOSPITALITY ESPERANCE	1 night Accommodation for 1 consultant for 9th Feb 2025	278.10
EFT10945	21/02/2025	BOC LIMITED	Monthly Container Service Fee for the period 29.12.2024 to 28.01.2025	67.07
EFT10946	21/02/2025	CARROLL & RICHARDSON - FLAGWORLD PTY LTD	Supply and delivery of the flag pole ropes	97.35
EFT10947	21/02/2025	COYLES MOWER & CHAINSAW CENTRE	Supply various equipment - Stihl blowers	1700.80
EFT10948	21/02/2025	CUTEN GUNEDER MACHINERY	Eucla Works Clean out 4 x toilet blocks	12338.92
EFT10949	21/02/2025	CORSIGN WA	Supply various signs Supply 200 Guide Post Custom made signs Supply guide posts for Hyden Road	17423.50

			2 x Stop Slow Bats & 2 Stop Slow Cover - Canvas Supply Traffic Cones	
EFT10950	21/02/2025	COASTLINE MOWERS	Supply 2 x Masport Contractor Briggs Supply various parts - commercial blade, belt-v drive contractor, pre-filter suit Supply various equipment	4554.25
EFT10951	21/02/2025	COERCO PTY LTD	Supply and delivery of 3 x tanks to Eucla	25102.00
EFT10952	21/02/2025	CUTTING EDGES EQUIPMENT PARTS PTY LTD	Supply GET and freight as per quote	916.96
EFT10953	21/02/2025	CIVIL SAFETY	Forklift training for 1 new outside staff	440.00
EFT10954	21/02/2025	DRY KIRKNESS (AUDIT) PTY LTD	Independent Audit - Project Acquittal for The Woodlands Cultural, Community and Visitor Centre	1650.00
EFT10955	21/02/2025	ESPERANCE RURAL SUPPLIES	Supply 97-star pickets as per quote Supply poly pipe fittings Supply poly pipe fittings - 2nd invoice	1950.81
EFT10956	21/02/2025	THE TRUSTEE FOR OUR PANDA TRUST T/A ELITE GYM HIRE	January 2025 - Monthly Hire of Row Station, Leg curl, Bench Press, Squat Rack, Multi Functional Trainer & Cross Fit Rig Monthly Hire of Treadmill, bike, rower, cross trainer & plate tree iron edgefor the period 12.01 to 12.02.2025	1466.83
EFT10957	21/02/2025	FLOCON INDUSTRIES PTY LTD	Remaining amount (70%) - QU-0051 PET-01 1000L Emulsion Trailer 5x8 with Spray Bar	41310.50
EFT10958	21/02/2025	GFG TEMP ASSIST / GLEN FLOOD GROUP PTY LTD	Temporary Personnel Support for the period 06.01.25 to 19.01.25 Temporary Personnel Support for the period 20.01.2025 to 02.02.2025 Senior Temp Assistance for the period 20.01.25 to 02.02.25 HR Workplace Support - January 2025 Local Law Review Support for the period 03.02.25 to 05.02.25	21738.75
EFT10959	21/02/2025	DOWLING GIUDICI ASSOCIATES	68th Recharge - As per DG&A Professional Services Agreement 201218 Additional charges - Review and update current town planning information provided on the Shire's website - Professional Fees as per Service Agreement 240626	8404.00
EFT10960	21/02/2025	P & L HOGAN SERVICES	Supply 1 x Gas Bottle for Sports Complex	190.00
EFT10961	21/02/2025	HARVEY NORMAN AV/IT KALGOORLIE	Supply and delivery of the TV and wall bracket	5350.00
EFT10962	21/02/2025	HEATLEY'S SAFETY AND INDUSTRIAL	Supply PPE	3031.33

EFT10963	21/02/2025	JOHN STEWART'S BATTERY SERVICE	Supply Grease and Hand Cleaner	1801.80
EFT10964	21/02/2025	K & R EARTHWORKZ	Works at Eucla Airport Building as per quote Additional charge for items purchased - Eucla Airport Building	52795.02
EFT10965	21/02/2025	MARKET CREATIONS AGENCY	Art & Mural Walk Trail - Artwork Setup Art & Mural Walk Trail - DL Brochure - Print x 1,000	5054.50
EFT10966	21/02/2025	MCLEODS LAWYERS PTY LTD	Professional Fees - Advice for 95A Roberts Street, Norseman on 9th and 10th Jan 2025	1498.12
EFT10967	21/02/2025	MOORE AUSTRALIA CORPORATE FINANCE (WA) PTY LTD	Annual Compliance Audit - Progressive Billing up to 31.01.2025	6629.40
EFT10968	21/02/2025	FRASER RANGE STATION PTY LTD T/A NORSEMAN CONCRETE & EARTHMOVING	Supply GET as per quote + freight Supply of Premix for Eucla Airport Supply of Road material (cracker dust) as per the quote	17769.25
EFT10969	21/02/2025	NEXIA PERTH	Audit Fee	5665.00
EFT10970	21/02/2025	OFFICE NATIONAL KALGOORLIE	Assorted Stationery Supplies for Youth Centre Quote 135735 Colouring Pencils for the Youth Centre Additional Stationery Supplies (crayons and mesh pouches)	1255.81
EFT10971	21/02/2025	NORSEMAN GENERAL PRACTICE	Pre-Employment Medical Examination	220.00
EFT10972	21/02/2025	O'DWYER ELECTRICAL	Check out and fault find power tripping out at admin office	2420.00
EFT10973	21/02/2025	SHENTON PUMPS	Fault finding and repairs to the wave 300	423.50
EFT10974	21/02/2025	SOUTH EAST PETROLEUM	Supply 5000Ltrs of DIESEL	12567.94
EFT10975	21/02/2025	SIGMA CHEMICALS / CROMAG PTY LTD	Swimming Pool Chemicals	1236.95
EFT10976	21/02/2025	SOUTH COAST FOODSERVICE	Supply 8 x (240L) Garbage Bags & 12 x (120L) Garbage Bags Hard Surface Cleaner & Shift Phos Acid Additional Supplies - 24 x (240L) Garbage Bags & 20 x (120L) Garbage Bags	867.25
EFT10977	21/02/2025	SOLUTIONS IT (INVOICE S + B)	Monthly Platinum Service Support Billing for February 2025 Apple iPad (10th Generation) A2696 Tablet - 10.9 - 4 GB - 64 GB Storage - Silver x 5"	9079.31
EFT10978	21/02/2025	SAFEMASTER SAFETY PRODUCT PTY LTD	Recertification of height safety system Woodland's centre	1232.00
EFT10979	21/02/2025	SOMERVILLE PEST & WEED CONTROL	Bait stations at the Town Hall Termite bait station at the Dodd House	554.40
EFT10980	21/02/2025	SUPAGAS PTY LIMITED	LPG Bulk for Laundromat delivered 22.01.2025	2192.05

			LPG Bulk for Laundromat delivered on 05.02.2025	
EFT10981	21/02/2025	TEAM GLOBAL EXPRESS	Freight from Advertiser Print on 06.01.25 & Coastline Mowers on 10.01.25 Freight from State Library on 15.01.25, Coastline Mowers on 21.01.25 & AFGRI on 22.01.25 Freight from Atom Supply on 16.01.25 & Heatleys Kalgoorlie on 24.01.25	1484.98
EFT10982	21/02/2025	SOUTHERN CROSS AUSTERO / TRIPLE M	Shire of Dundas Advertising Campaign for January 2025 - SCA Premium Loyalty Program 2024-25 Norseman IGA Advertising Campaign on Triple M Radio for January 2025	1045.00
EFT10983	21/02/2025	ULTRA POWER SYSTEMS PTY LTD T/A THORION ENERGY	Daily Charges for the month of November 2024 as per Item 4 of the Power Purchase Agreement dated 27 March 2023 Daily Charges for the month of December 2024 as per Item 4 of the Power Purchase Agreement dated 27 March 2023 Daily Charges for the month of January 2025 as per Item 4 of the Power Purchase Agreement dated 27 March 2023 Daily Charges for the month of February 2025 as per Item 4 of the Power Purchase Agreement dated 27 March 2023	6534.00
EFT10984	21/02/2025	IT VISION	Refund - Invoicing Error - cancellation of 1 attendee on Financials Training in August 2023 SynergySoft Upgrade (outside hours)	264.00
EFT10985	21/02/2025	WILSONS DIESEL & AUTO REPAIRS	Carry out service and repairs to Water Tanker on 13.11.24 Service and repairs - replace windscreen to Laundry Van on 13.12.24 Supply parts and repair to Post Office Truck on 08.01.25 Service and repairs to IGA Forklift on 20.01.25 Supply battery to Tip Truck on 20.01.25 Diagnose engine light on fault and fit new door glass to 37DS on 28.01.25 Repair tyre to Tip Truck on 03.01.25 Service and repairs to MWS Vehicle on 05.02.25, Replace worn tyres Service and repairs to DS29 on 07.02.25	12514.95

			Supply new rim and refit tyre to Post Office Truck on 10.02.25 Supply and fit 3 x new tyres to P358 Trailer on 10.02.25 Service and repairs to Ranger vehicle on 10.02.25 Service and repairs to 38DS on 11.02.25	
EFT10986	21/02/2025	WALGA - WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	Training Courses: Policy Development and Procedure Writing, Report Writing for Informed Decision Making and Local Government Act - Advanced Serving on Council eLearning Course- Elected Member	2458.50
EFT10987	21/02/2025	WINC AUSTRALIA PTY LTD	Iga Various Items - Net 58819633, Freight - Iga Various Items - Net 58819633 Admin Various Stationary, Freight - Admin Various Stationary Laundry Various Stationary, Freight - Laundry Various Stationary Admin Batteries, Delivery Cost Depot Various Stationary, Depot Various Stationary Freight Woodlands Various Stationary, Freight - Woodlands Various Stationary Admin Stamp Ink, Freight - Admin Stamp Ink Shire Of Dundas Diaries/Planners 2 X Diaries Shipped from Alternative Distribution Centre	1503.29
EFT10988	28/02/2025	LAURENE BONZA	Claim for Branding Workshop on 23.01.2025 Claim for Coastal Strategy Meeting on 13.02.2025 Claim for GVROC State Council Agenda on 21.02.2025 Claim for Ordinary Council Meeting on 25.02.2025 Claim for President's Allowance for February 2025	2357.33
EFT10989	28/02/2025	SHARON BROWN	Claim for Branding Workshop on 23.01.2025 Claim for IB Session on 11.02.2025 Claim for South Coast Strategy on 13.02.2025 Claim Ordinary Council Meeting on 25.02.2025	620.00
EFT10990	28/02/2025	JOHN EDWARD PATRICK HOGAN	Claim for Branding Workshop on 23.01.2025	496.00

			Claim for IB Session on 11.02.2025 Claim Ordinary Council Meeting on 25.02.2025	
EFT10991	28/02/2025	JOHN MALONEY	Claim for Branding Workshop on 23.01.2025 Claim for IB Session on 11.02.2025 Claim Ordinary Council Meeting on 25.02.2025	496.00
EFT10992	28/02/2025	CHANTELLE MCLEOD	Claim for Branding Workshop on 23.01.2025 Claim for IB Session on 11.02.2025 Claim Ordinary Council Meeting on 25.02.2025	496.00
EFT10993	28/02/2025	SHARON MAREE WARNER (COUNCILLOR)	Claim for Shire Branding Meeting on 23.01.2025 Claim for GVROC Meeting on 31.01.2025 Claim for IB Session on 11.02.2025 Claim Ordinary Council Meeting on 25.02.2025 Claim for Deputy President's Monthly Allowance for February 2025	1006.83
EFT10994	28/02/2025	NORSEMAN HISTORICAL MUSEUM ASSOCIATION	Advertisement of Shire Services and Businesses to Main Links 2025	645.00
9365	07/02/2025	REIMBURSEMENTS	Alysha Kempf (PPE Supplies for asbestos inspections) Hannah Turner (4x A4 photo frames for citizenship awards)	199.97
PAY	11/02/2025	PAYROLL	Direct Debit of Net Pays	137636.13
9366	11/02/2025	GREY EISDELL TIMMS WA	Payment for Ablution Toilets for Depot	9328.53
PAY	25/02/2025	PAYROLL	Direct Debit of Net Pays	129203.40
				785788.17

## Municipal Account Direct Debts

EFT/DD	Date	Name	Description	Amount
9356	04/02/2025	ANZ	Servicing Fee	10.00
9358	06/02/2025	ANZ	Bank Fees	43.73
9370	17/02/2025	PAYMENT SOLUTIONS	INV-145306-K3L8Y7 - Printing Usage January 2025	2570.72
9376	26/02/2025	ANZ	Servicing Fee	10.00
9378	27/02/2025	ANZ	Servicing Fee	10.00
9380	28/02/2025	ANZ	Bank Fees	193.87
Week29	25/02/2025	SUPERANNUATION	01.01.2025 – 15.01.2025	22505.89
Week27	25/02/2025	SUPERANNUATION	18.12.2024 – 01.01.2025	22873.03
Week31	25/02/2025	SUPERANNUATION	15.01.2025 – 29.01.2025	23061.76
Week21	25/02/2025	SUPERANNUATION	06.11.2024 – 20.11.2024	24098.47
Week23	25/02/2025	SUPERANNUATION	20.11.2024 – 04.12.2024	24122.86
Week25	25/02/2025	SUPERANNUATION	04.12.2024 – 18.12.2024	25336.06
				<b>\$144836.39</b>

## Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
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9333	14/02/2025	<b>CREDIT CARD TRANSACTIONS 23.12.2024 – 21.01.2025</b>		<b>2342.09</b>
		<b>Adobe credits – See Following Month Statements (Transactions Applied to total payment)</b>		<b>115.96</b>
		<b>Total Payment</b>		<b>2458.05</b>
<b>CHIEF EXECUTIVE OFFICE – PETER FITCHAT</b>				
	23/12/2024	STARLINK INTERNET Sydney	SUBSCRIPTION	-\$ 139.00
	24/12/2024	MONDAY.COM 120-177-8456	SUBSCRIPTION	-\$ 220.00
	3/01/2025	LinkedIn Pré *49760074 16506873555	SUBSCRIPTION	-\$ 39.99
	3/01/2025	Adobe Sydney	SUBSCRIPTION	-\$ 28.99
	15/01/2025	ADOBE 800615316	SUBSCRIPTION	-\$ 34.99
	16/01/2025	SQ *CENTRE CINEMA TICKETS Esperance	YOUTH EXCURSION - ESPERANCE CINEMAS	-\$ 152.40
<b>MANAGER OF WORKS AND SERVICES – BARRY HEMOPO</b>				
	23/12/2024	WERKO PTY LTD DANDENONG SOU	SHARPS CONTAINERS	-\$ 64.25
	27/12/2024	ZOLEO Inc. Mulgrave	Subscription for satellite receiver	-\$ 32.00
	30/12/2024	ZOLEO Inc. Mulgrave	Subscription for satellite receiver	-\$ 32.00
	2/01/2025	ZOLEO Inc. Mulgrave	Subscription for satellite receiver	-\$ 32.00
	7/01/2025	Adobe Sydney	SUBSCRIPTION	-\$ 28.99
	13/01/2025	Adobe Sydney	SUBSCRIPTION	-\$ 319.88
	13/01/2025	Adobe Sydney	SUBSCRIPTION	\$ 28.99
	13/01/2025	Adobe Sydney	SUBSCRIPTION	\$ 28.99
	13/01/2025	Adobe Sydney	SUBSCRIPTION	\$ 28.99
	15/01/2025	LANE WORKSAFE PTY LTD Marrickville	DRUG TESTING KITS	-\$ 682.00
	15/01/2025	BCF Australia Stores Strathpine	EVAP COLLER	-\$ 279.98
	15/01/2025	STARLINK INTERNET Sydney	SUBSCRIPTION	-\$ 176.00
	20/01/2025	SHIRE OF DUNDAS NORSEMAN	REFUND - OVERCHARGED OIN PLATE CHANGE	\$ 19.40
	20/01/2025	BCF Australia Stores Strathpine	UHF 2 TWIN PK	-\$ 214.98
<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
9333	26/02/2025	<b>CREDIT CARD TRANSACTIONS 22.01.2025 – 23.02.2025</b>		<b>8527.80</b>
		<b>Total Payment</b>		<b>8527.80</b>
<b>CHIEF EXECUTIVE OFFICE – PETER FITCHAT</b>				
	22/01/2025	SP COLLINS DEBDEN BELLA VISTA	Diaries For Councillors	-\$ 671.94
	22/01/2025	STARLINK INTERNET SYDNEY	Subscription For Startlink	-\$ 139.00
	24/01/2025	MONDAY.COM 120-177-8456	Subscription For Monday.Com	-\$ 220.00
	3/02/2025	LINKEDIN PRÉ *97484114 16506873555	Subscription LinkedIn	-\$ 39.99
	3/02/2025	WEDGETAIL INN COCKLE COCKLEBIDDY	Accommodation & Meals For Health Officer	-\$ 234.75
	4/02/2025	2CO.COM; MOVAVI 248806717 AMSTERDAM	Subscription Movavi	-\$ 51.04
	4/02/2025	RYDGES KALGOORLIE OPI KALGOORLIE	Accommodation For Dceo	-\$ 195.90
	5/02/2025	WOOLWORTHS/KALGOORLIE PLZ KALGOORLIE	No Receipt - Dry Goods Woolies	-\$ 136.05
	6/02/2025	FLIGHT CENTR6754917 SOUTH BRISBAN	Flights For Tony Dowling	-\$ 988.14
	6/02/2025	CANVA* 04417-15670892 SYDNEY	Postcards For Visitor Centre	-\$ 319.00
	7/02/2025	WOOLWORTHS/KALGOORLIE PLZ KALGOORLIE	Triva Night Shopping	-\$ 49.10
	7/02/2025	SQ *NORSEMAN APARTMENTS PINK LAKE	Accommodation For Tony Dowling	-\$ 1,880.07
	7/02/2025	BWS LIQUOR/KALGOORLIE PLZ KALGOORLIE	Triva Night Shopping	-\$ 32.00
	7/02/2025	BWS LIQUOR/KALGOORLIE PLZ KALGOORLIE	Triva Night Shopping	-\$ 141.30
	7/02/2025	KMART 1352 KALGOORLIE	Triva Night Shopping	-\$ 279.50

	10/02/2025	RED DOT STORES KALGOORLIE	TRIVA NIGHT SHOPPING	-\$ 203.94
	10/02/2025	SQ *RAM NORSEMAN	ON CHARGE TO CEO	-\$ 5.50
	10/02/2025	OFFICE NATIONAL KALGOO KALGOORLIE	SCHOOL SUPPLIES - HIGHLIGHTERS	-\$ 35.09
	12/02/2025	PROTECTOR SAFETY GROUP PT KALGOORLIE	UNIFORMS FOR JONAH TURNER	-\$ 208.34
	17/02/2025	RED DOT STORES KALGOORLIE	trivia night supplies	-\$ 146.00
	17/02/2025	RED DOT STORES KALGOORLIE	TRIVA NIGHT SHOPPING	-\$ 32.95
	17/02/2025	WOOLWORTHS/KALGOORLIE PLZ KALGOORLIE	TRIVA NIGHT SHOPPING	-\$ 475.56
	17/02/2025	ADOBE 800615316	SUBSCRIPTION FOR ADOBE	-\$ 37.99
<b>MANAGER OF WORKS AND SERVICES – BARRY HEMOPO</b>				
	22/01/2025	BP NORSEMAN 6235 NORSEMAN	Meals late road closure	-\$ 32.00
	22/01/2025	BP NORSEMAN 6235 NORSEMAN	Meals working late road closure	-\$ 30.00
	22/01/2025	BP NORSEMAN 6235 NORSEMAN	Meals late road closure	-\$ 32.00
	28/01/2025	ZOLEO Inc. Mulgrave	Subscription for satellite receiver	-\$ 40.55
	28/01/2025	ZOLEO Inc. Mulgrave	Subscription for satellite receiver	-\$ 32.00
	28/01/2025	ZOLEO Inc. Mulgrave	Subscription for satellite receiver	-\$ 79.90
	29/01/2025	ZOLEO Inc. Mulgrave	Subscription for satellite receiver	-\$ 32.00
	3/02/2025	FS *danfoss fsprg.nl	Alarm System Subscription	-\$ 65.68
	3/02/2025	INTALED.COM.AU KURRALTA PARK	Receiving Card	-\$ 64.94
	3/02/2025	ZOLEO Inc. Mulgrave	Satellite Phone Subscription	-\$ 32.00
	11/02/2025	Adobe Sydney	Subscription For Adobe	-\$ 319.88
	17/02/2025	STARLINK INTERNET Sydney	Subscription For Starlink	-\$ 176.00
	21/02/2025	GROUND CONTROL TECHNOL GLOUCESTER 594.84 USD 28.17 AUD	Satellite Modem	-\$ 967.29
	21/02/2025	Google Glority Global Barangaroo	Lodged Dispute With Anz	-\$ 49.99
<b>SENIOR ADMINISTRATION OFFICER – CIARA STEWART</b>				
	3/02/2025	OFFICE NATIONAL KALGOO KALGOORLIE	CASH BOX FOR IGA	<b>-50.42</b>

**Visitor Centre Account EFT's and Direct Debits**

EFT	Date	Name	Description	Amount
EFT10937	21/02/2025	JEMARK IMPORTS PTY LTD	Various Scrapbooking supplies	2213.89
EFT10938	21/02/2025	EYRE HIGHWAY OPERATORS ASSOCIATION / Nullarbor Links	Nullarbor Links Commissions for December 2024 Nullarbor Links Commissions for January 2025	1445.00
EFT10939	21/02/2025	VANESSA AUSTRALIA	Visitor Centre retail restock - Wooden Magnets Quote SO107279	1521.54
EFT10940	21/02/2025	Vanguard Publishing	Destination Esperance Holiday Guide 2025 - 2 Unit Advert 2025 AGO Map - Third Page Advert for Norseman IGA	1705.00
EFT10995	28/02/2025	VALMA JOY SCHULTZ	Culturally Designed Mugs	585.00
				7470.43

**IGA and Australia Post Account (1) EFT's and Direct Debits**

EFT	Date	Name	Description	Amount
EFT10880	07/02/2025	The Trustee for Bovells & Blue-Ribbon Unit Trust	Bread Order for January 2025	947.32

EFT10881	07/02/2025	THE TRUSTEE FOR THE CENTRAL BUYING GROUP UNIT TRUST	Pallet of Paper & PFD invoice	2235.77
EFT10882	07/02/2025	G & R Hot Bread Shop - The Trustee for Four A & Family	Local Bread Order From Kalgoorlie 20th December 2024 Local Bread Order From Kalgoorlie 29th January 2025 Local Bread Order From Kalgoorlie 31st January 2025 Local Bread Order from Kalgoorlie 3rd February 2025 Local Bread Order from Kalgoorlie 5th February 2025 Local Bread Order from Kalgoorlie 7th February 2025	1242.80
EFT10883	07/02/2025	P & L Hogan Services	Transport Delivery for Kalgoorlie Bread Order Jan 2025	290.40
EFT10884	07/02/2025	KleenWest Distributors	20 x Scourer Green 230 x 150	300.30
EFT10885	07/02/2025	ESPERANCE MILK SUPPLY / The Trustee for BLAZE POINT UNIT TRUST	Milk, Juices and Yoghurts - week 22/01 - 28/01/2025	1724.55
EFT10886	07/02/2025	The Trustee for MAROK FAMILY TRUST	Bakers Delight Bread week 03/02 - 09/02/25	2175.33
EFT10887	07/02/2025	PREMIUM PET MEATS PTY LTD	Diced Kangaroo Meat 1 kg	284.57
EFT10888	07/02/2025	RSEA PTY LTD	Staff Uniforms and PPE Staff Uniforms and PPE Credit Return Wrong Size Pants Staff Uniforms and PPE Staff Uniforms and PPE	853.35
EFT10889	07/02/2025	Ready Chef Go Pty Ltd	Yoghurts, Yoghurts Bao Buns, Bao Buns	420.77
EFT10890	07/02/2025	South Coast Foodservice	Deli Meats Feb 2025	450.60
EFT10922	14/02/2025	The Trustee for Bovells & Blue-Ribbon Unit Trust	Bovells Bread Order 4th February 2025	473.66
EFT10923	14/02/2025	THE TRUSTEE FOR THE CENTRAL BUYING GROUP UNIT TRUST	PFD Invoice LO552184 - 15ml x 240 Full Cream Milk for staff usage, PFD Invoice LO680181 - 15ml x 240 Full Cream Milk for staff usage	86.40
EFT10924	14/02/2025	CARBON COURT PTY LTD T/A CBLS Solutions	Supply 2 Cartons of IGA Generic Labels	337.70
EFT10925	14/02/2025	G & R Hot Bread Shop - The Trustee for Four A & Family	Local Bread Order from 10th Kalgoorlie February 2025 Local Bread Order from 12th Kalgoorlie February 2025 Local Bread Order from 14th Kalgoorlie February 2025	522.00
EFT10926	14/02/2025	P & L Hogan Services	4 x 45kg LP Gas Bottles - Forrest Airport Eyre Hwy	760.00
EFT10927	14/02/2025	KleenWest Distributors	Eco Blue Food Grade Gloves Large, Eco Blue Food Grade Gloves Small	214.50

EFT10928	14/02/2025	ESPERANCE MILK SUPPLY / The Trustee for BLAZE POINT UNIT TRUST	Milk, Juice & Yoghurts February 2025, Milk, Juice & Yoghurts February 2025	864.30
EFT10930	14/02/2025	Norseman Historical Museum Association	Mains Link Local Telephone Book	99.00
EFT10931	14/02/2025	PREMIUM PET MEATS PTY LTD	Premium Pet Meats, Diced Kangaroo, Meaty Bones & Tails	353.76
EFT10932	14/02/2025	RVM AUSTRALIA PTY LTD	Westinghouse Small white goods	2415.38
EFT10933	14/02/2025	South Coast Foodservice	Deli Meats Feb 2025	36.00
EFT10934	21/02/2025	JEMARK IMPORTS PTY LTD	Assorted Stock	3345.63
EFT10996	28/02/2025	The Trustee for Bovells & Blue-Ribbon Unit Trust	Bovells Bread Order 11th February 2025 Bovells Bread Order 18th February 2025	947.32
EFT10997	28/02/2025	Bull Bar Foods PTY LTD	Bull bar jerky restock all varieties 100g & 250g	2250.00
EFT10999	28/02/2025	Gibson Soak Water Co	Credit Note- Return of 19L Bottles & Cage Water restock of 19L Bottles & 5L	510.00
EFT11000	28/02/2025	GOODNEWS NEWSAGENCY	Magazines for the month of January 2025	529.43
EFT11001	28/02/2025	G & R Hot Bread Shop - The Trustee for Four A & Family	Local Bread Order from Kalgoorlie 17th February 2025 Local Bread Order from Kalgoorlie 19th February 2025 Local Bread Order from Kalgoorlie 21st February 2025 Local Bread Order from Kalgoorlie 24th February 2025 Local Bread Order from Kalgoorlie 26th February 2025 Local Bread Order from Kalgoorlie 28th February 2025	1100.00
EFT11002	28/02/2025	LIAISE INTERNATIONAL PTY LTD	Thong Restock February 2025 Sock Bamboo Restock February 2025	669.85
EFT11003	28/02/2025	ESPERANCE MILK SUPPLY / The Trustee for BLAZE POINT UNIT TRUST	Milk, Juice & Yoghurts February 2025, Milk, Juice & Yoghurts February 2025 Milk, Juice & Yoghurts March 2025, Milk, Juice & Yoghurts March 2025	1624.45
EFT11004	28/02/2025	The Trustee for MAROK FAMILY TRUST	Bakers Delight Bread Order Feb 2025, Bakers Delight Bread Order Feb 2025 Bakers Delight Bread Order Feb 2025, Bakers Delight Bread Order Feb 2025 Bakers Delight Bread Order Feb 2025, Bakers Delight Bread Order Feb 2025	2236.90
EFT11005	28/02/2025	NEWRANGE PTY LTD	Type 2 Low calorie sweetener	16.17
EFT11006	28/02/2025	RETAIL SYSTEMS PTY LTD	Convenience Wireless Web PDA Software - Annual Licence Fee	440.00
EFT11007	28/02/2025	Ready Chef Go Pty Ltd	Yoghurts & Salami, Yoghurts	1145.40

			Frozen Macarons, Yoghurt Shop Yoghurts Yoghurt Shop Yoghurts	
EFT11008	28/02/2025	South Coast Foodservice	Deli Meats 13th Feb 2025 Deli Meats 20th Feb 2025 Deli Meats 20th Feb 2025 Deli Meats 24th Feb 2025 Deli Meats 27th Feb 2025	1720.42
EFT11009	28/02/2025	SIMCONNECT NATIONAL PTY LTD	Mobile Phones & starter kits	1712.22
EFT11010	28/02/2025	Tim Wholesale Pty Ltd	Hansell stickers & small toys	779.64
DD12813.1	24/02/2025	Australia Post	Automatic Drawing - Various Post Office Stocks for January 2025, Automatic Drawing - Various Post Office Stocks for January 2025	2411.86
DD12817.1	03/02/2025	BDD AUSTRALIA PTY LTD - BEGA	VARIOUS MILK & JUICES DELIVERED ON 21.01.2025	2367.66
DD12817.2	10/02/2025	BDD AUSTRALIA PTY LTD - BEGA	VARIOUS MILK & JUICES DELIVERED ON 29.01.2025	223.51
DD12817.3	24/02/2025	BDD AUSTRALIA PTY LTD - BEGA	VARIOUS MILK & JUICES DELIVERED ON 11.02.2025	1325.68
DD12819.1	10/02/2025	News Pty Limited	THE AUSTRALIAN AND FARM WEEKLY FOR WEEK ENDING 02.02.2025	97.80
DD12819.2	17/02/2025	News Pty Limited	THE AUSTRALIAN AND FARM WEEKLY FOR WEEK ENDING 09.02.2025	93.75
DD12819.3	24/02/2025	News Pty Limited	THE AUSTRALIAN AND FARM WEEKLY FOR WEEK ENDING 16.02.2025	93.75
DD12848.1	17/02/2025	BDD AUSTRALIA PTY LTD - BEGA	VARIOUS MILK & JUICES DELIVERED ON 31/01, 04/02 & 07/02/2025	2040.62
				44770.52

## IGA and Australia Post Account (2) EFT's and Direct Debits

EFT	Date	Name	Description	Amount
DD12800.1	18/02/2025	IGA (WA) DISTRIBUTION PTY LTD - METCASH FOOD	METCASH AUTOMATIC DRAWING FOR THE PERIOD 03/02/2025 TO 09/02/2025	33294.25
DD12801.1	04/02/2025	IGA (WA) DISTRIBUTION PTY LTD - METCASH FOOD	METCASH AUTOMATIC DRAWING FOR THE PERIOD 20/01/2025 TO 26/01/2025	79773.38
DD12801.2	11/02/2025	IGA (WA) DISTRIBUTION PTY LTD - METCASH FOOD	METCASH AUTOMATIC DRAWING FOR THE PERIOD 27/01/2025 TO 02/02/2025	76080.15
DD12815.1	24/02/2025	Australia Post	Automatic Drawing - various letters for IGA for January 2025	80.46
DD12828.1	25/02/2025	IGA (WA) DISTRIBUTION PTY LTD - METCASH FOOD	METCASH AUTHOMATIC DRAWING FOR THE PERIOD 10/02/2025 to 16/02/2025	59107.56
DD12837.1	05/02/2025	West Australian Newspapers Limited	NEWSPAPERS FOR WEEK ENDING 26/01/2025	477.84

DD12837.2	12/02/2025	West Australian Newspapers Limited	NEWSPAPERS FOR WEEK ENDING 02/02/2025	393.62
DD12837.3	19/02/2025	West Australian Newspapers Limited	NEWSPAPERS FOR WEEK ENDING 09/02/2025	486.39
DD12839.1	26/02/2025	West Australian Newspapers Limited	NEWSPAPERS FOR WEEK ENDING 16/02/2025	457.22
				250150.87

**Summary of Account Totals**

Municipal Cheques and Trust	\$971.65
Municipal EFT's	\$785788.17
Municipal Direct Debit's	\$144836.39
Municipal Credit Card's	\$10985.85
Visitor Centre EFT's and Direct Debits	\$7470.43
IGA and Australia Post (1)	\$44770.52
IGA and Australia Post (2)	\$250150.87
<b>Grand Total for February 2025</b>	<b>\$1,244,973.88</b>

Voting Requirements

Simple Majority

**Moved:** Cr.**Seconded:** Cr.Officer Recommendation

That the Shire of Dundas monthly accounts paid from 01/02/2025 to 28/02/2025 be noted.

**Carried by:****For:****Against:**

Agenda Reference & Subject	
10.2.4 – Norseman Community Resource Centre Financial Statements for the period ending 28 February 2025	
Location / Address	Shire of Dundas
File Reference	FM.IN
Author	Ciara Stewart, Senior Administration Officer
Date of Report	11 April 2025
Disclosure of Interest	Nil

## Norseman Community Resource Centre

PO Box 206  
81 Roberts Street  
NORSEMAN WA 6443

### Reconciliation Report

10/04/2025  
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Page 1

ID#	Date	Payee	Deposit	Withdrawal
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Cheque Account: 1-1110 Cheque Account  
Date of Bank Statement: 28/02/2025

#### Reconciled Cheques

SC280225	5/02/2025			\$10.00
2497	11/02/2025	Shire of Dundas - Wages & Su		\$10,615.42
2498	11/02/2025	Shire of Dundas - Training Re		\$454.71
2499	11/02/2025	Public Transport Authority of		\$639.63
2500	11/02/2025	DIGGERS CAFE AND ICECREAM		\$50.00
2501	11/02/2025	Close the Loop		\$89.95
2502	11/02/2025	Safe T Card Australia PTY LT		\$194.70
2503	11/02/2025	Clever Patch		\$516.66
2504	11/02/2025	Norseman IGA		\$2,570.72
2505	11/02/2025	Norseman IGA		\$916.75
2506	14/02/2025	Public Transport Authority of		\$290.32
2507	14/02/2025	Shire of Dundas - Wages & Su		\$15,203.91
2508	14/02/2025	Shire of Dundas - Photocopier		\$2,842.24
2509	14/02/2025	Shire of Dundas - LGIS Insura		\$933.08
SC280225	17/02/2025			\$10.00
Total:			\$0.00	\$35,338.09

#### Reconciled Deposits

CR003370	11/02/2025	Payment; Goldfields Esperanc	\$4.55	
CR003373	11/02/2025	Payment; Shire of Dundas	\$50.00	
CR003374	11/02/2025	Payment; P & L Hogan Servic	\$71.90	
CR003368	13/02/2025	Centrelink	\$3,330.03	
CR003372	18/02/2025	Bank Deposit EFT AND CASH	\$4,347.26	
Total:			\$7,803.74	\$0.00

#### Reconciliation

BusinessBasics Balance on 28/02/2025:	\$179,864.84
Add: Outstanding Cheques:	\$0.00
Subtotal:	\$179,864.84
Deduct: Outstanding Deposits:	\$0.00
Expected Balance on Statement:	\$179,864.84

## Norseman Community Resource Centre

*PO Box 206  
81 Roberts Street  
NORSEMAN WA 6443*

### Profit & Loss Statement

**1/02/2025 through 28/02/2025**

10/04/2025  
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Income		
Sales		
1 Computer Usage	\$80.73	
3 Photocopying/Printing	\$629.82	
Scanning	\$69.08	
Memberships	\$22.73	
Secretarial Services	\$54.54	
Events	\$1,045.46	
Computer Goods - Sales	\$193.19	
Phones & Credit - Sales	\$30.91	
Photo Express kiosk	\$235.01	
Animal Jewels & Coasters Sales	\$1.82	
Conference Room Hire	\$2,845.44	
Contract Services	\$3,027.30	
TRANS WA - Sales	\$2,444.23	
Total Income		<u>\$10,680.26</u>
Cost of Sales		
Gross Profit		<u>\$10,680.26</u>
Expenses		
Events	\$3,278.16	
Bank Fees	\$20.00	
Lease payment Interactive Boar	\$2,583.85	
Insurance	\$848.25	
Cleaning Supplies	\$5.30	
Security	\$177.00	
Stationery	\$557.24	
TRANSWA Fares	\$845.41	
Hardship Payment	\$190.83	
Employment Expenses		
Superannuation	\$2,525.40	
Wages & Salaries	\$23,293.93	
Training & Conferences	\$413.37	
Total Employment Expenses	\$26,232.70	
Total Expenses		<u>\$34,738.74</u>
Net Profit / (Loss)		<u>-\$24,058.48</u>

## Norseman Community Resource Centre

PO Box 206  
81 Roberts Street  
NORSEMAN WA 6443

### Balance Sheet

As of February 2025

10/04/2025  
4:09:44 PM

<b>Assets</b>		
Current Assets		
Cash On Hand		
Cheque Account	\$179,864.84	
Petty Cash	\$150.00	
Undeposited Funds	\$3,721.69	
Total Cash On Hand	\$183,736.53	
Trade Debtors	\$8,073.61	
Total Current Assets		\$191,810.14
Other Assets		
Deposits	\$2,000.00	
Total Other Assets		\$2,000.00
Fixed Assets		
Furniture & Fixtures		\$96,659.60
Furniture & Fixtures at Cost		\$96,659.60
Furniture & Fixtures Accum Dep		-\$70,307.53
Total Assets		\$220,162.21
<b>Liabilities</b>		
Current Liabilities		
GST Liabilities		
GST Collected	\$104,463.22	
ATO Running Balance Account	-\$2,169.00	
GST Paid	-\$101,858.10	
Total GST Liabilities	\$436.12	
Other Current Liabilities		
Long Service Leave Provision	\$21,773.96	
Annual Leave Provision	\$8,595.74	
Total Current Liabilities		\$30,805.82
Total Liabilities		\$30,805.82
<b>Net Assets</b>		
		\$189,356.39
<b>Equity</b>		
Retained Earnings		\$115,625.30
Current Year Earnings		\$19,909.54
Historical Balancing		\$53,821.55
Total Equity		\$189,356.39

#### Voting Requirements

Simple Majority

Moved: Cr.

Seconded: Cr.

#### Officer Recommendation

That the Norseman Community Resource Centre Financial Statements for the period ending 28 February 2025 be accepted.

Carried by:

For:

Against:

Agenda Reference & Subject	
10.2.5 – Norseman Community Resource Centre Financial Statements for the period ending 31 March 2025	
Location / Address	Shire of Dundas
File Reference	FM.IN
Author	Ciara Stewart, Senior Administration Officer
Date of Report	11 April 2025
Disclosure of Interest	Nil

## Norseman Community Resource Centre

PO Box 206  
81 Roberts Street  
NORSEMAN WA 6443

### Reconciliation Report

10/04/2025  
5:10:32 PM

Page 1

	ID#	Date	Payee	Deposit	Withdrawal
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Cheque Account: 1-1110 Cheque Account  
Date of Bank Statement: 31/03/2025

#### Reconciled Cheques

SC310325	5/03/2025				\$10.00
2511	17/03/2025	Norseman IGA			\$9.17
2512	17/03/2025	Safe T Card Australia PTY LT			\$194.70
2513	17/03/2025	Norseman Hotel			\$528.82
2514	17/03/2025	Safe T Card Australia PTY LT			\$194.70
2515	17/03/2025	Norseman P & C Association			\$650.00
2516	17/03/2025	Safe T Card Australia PTY LT			\$1,588.70
SC310325	17/03/2025				\$10.00
2510	18/03/2025	Australian Tax Office			\$3,484.00
CR003385	31/03/2025	DPIRD			\$1,722.00
Total:					\$8,392.09

#### Reconciled Deposits

CR003375	13/03/2025	Centrelink		\$3,491.16	
CR003376	14/03/2025	DPIRD		\$32,842.70	
CR003377	24/03/2025	ANZ - Bank Fees		\$1.88	
CR003380	27/03/2025	Payment; Pantoro		\$1,525.00	
CR003378	31/03/2025	Payment; Ngadju Native Title		\$269.10	
CR003379	31/03/2025	Payment; Regional Developm		\$350.00	
CR003381	31/03/2025	Payment; Centrecare Kalgoorl		\$200.00	
CR003384	31/03/2025	Payment; DPIRD		\$1,722.00	
Total:					\$40,401.84

#### Reconciliation

BusinessBasics Balance on 31/03/2025:	\$211,874.59
Add: Outstanding Cheques:	\$0.00
Subtotal:	\$211,874.59
Deduct: Outstanding Deposits:	\$0.00
Expected Balance on Statement:	\$211,874.59

## Norseman Community Resource Centre

PO Box 206  
81 Roberts Street  
NORSEMAN WA 6443

### Profit & Loss Statement

1/03/2025 through 31/03/2025

10/04/2025  
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Income			
Sales			
Events		-1,588.70	
Contract Services		3,173.78	
Grant Income			28,291.55
Miscellaneous Income			1.71
Total Income			<u>29,878.34</u>
Cost of Sales			
Gross Profit			<u>29,878.34</u>
Expenses			
Events		1,114.69	
Bank Fees		20.00	
Security		354.00	
Total Expenses			<u>1,488.69</u>
Net Profit / (Loss)			<u>28,389.65</u>

## Norseman Community Resource Centre

PO Box 206  
81 Roberts Street  
NORSEMAN WA 6443

### Balance Sheet

As of March 2025

10/04/2025  
5:10:53 PM

<b>Assets</b>		
Current Assets		
Cash On Hand		
Cheque Account	\$211,874.59	
Petty Cash	\$150.00	
Undeposited Funds	\$3,721.69	
Total Cash On Hand	\$215,746.28	
Trade Debtors	\$4,107.51	
Total Current Assets		\$219,853.79
Other Assets		
Deposits	\$2,000.00	
Total Other Assets		\$2,000.00
Fixed Assets		
Furniture & Fixtures		
Furniture & Fixtures at Cost	\$96,659.60	
Furniture & Fixtures Accum Dep	-\$70,307.53	
Total Assets		\$248,205.86
<b>Liabilities</b>		
Current Liabilities		
GST Liabilities		
GST Collected	\$107,619.01	
ATO Running Balance Account	-\$2,169.00	
GST Paid	-\$105,450.80	
Total GST Liabilities		-\$0.79
Other Current Liabilities		
Long Service Leave Provision	\$21,773.96	
Annual Leave Provision	\$8,595.74	
Total Current Liabilities		\$30,368.91
Total Liabilities		\$30,368.91
<b>Net Assets</b>		
		\$217,836.95
<b>Equity</b>		
Retained Earnings	\$115,625.30	
Current Year Earnings	\$48,390.10	
Historical Balancing	\$53,821.55	
Total Equity		\$217,836.95

#### Voting Requirements

Simple Majority

Moved: Cr.

Seconded: Cr.

#### Officer Recommendation

That the Norseman Community Resource Centre Financial Statements for the period ending 31 March 2025 be accepted.

Carried by:

For:

Against:

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.6 Budget Amendments</b>	
Location / Address	Shire of Dundas
File Reference	FM.BU.24/25
Author	CEO, Peter Fitchat
Date of Report	4 April 2025
Disclosure of Interest	Nil

### Summary

For the Council to consider amendments to the 2024/25 Operational and Capital expenditure budget.

### Background

During the final stages of the recent annual budget review, it was identified that the approved LRCI Road Project – Eucla and Norseman Town Street and Road Drainage was not itemised in the budget. Due to legislative timeframes, this amendment could not be added to the 2024/25 Budget Review.

This fully funded project was previously approved by Council and is part of the approved Grant Agreement and Work Schedule (part B) for the LRCI Phase 4 with the Department of Infrastructure, Transport, Regional Development, Communications, and the Arts.

### Statutory Environment

*Local Government Act 1995*

### Policy Implications

There are no policy implications resulting from the recommendation of this report.

### Financial Implications

The budget for 2024/2025 will remain balanced as a result of the proposed budget amendments.

### Strategic Implications

4.1 A financially responsible Local Government

### Consultation

- Chief Executive Officer
- Manger of Works and Services
- Finance Assistant

### Comment

For the Shire to commence works on the approved LRCI Phase 4 Eucla and Norseman Town Street and Road Drainage Project, a budget is required to be itemised within the Roads Infrastructure Capital Works Budget for 2024/25.

It is being recommended that Council move \$166,053 from the Operating Town Streets Budget which currently sits at \$370,990 to the Capital Infrastructure Budget for LRCI.

### Voting Requirements

Absolute Majority

**Moved:** Cr.

**Seconded:** Cr.

### Officer Recommendation

That Council accept the following amendments to the 2024/25 Budget:

Budget Description	Asset Class/Type	CURRENT Budget	AMENDED Budget
Norseman Town Streets	Operational Expenditure	\$370,990	\$204,937
LRCI Phase 4 – Eucla & Norseman Town Street and Road Drainage Project	Infrastructure – Roads	\$0	\$166,053

**Carried by:**

**For:**

**Against:**

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.7 Local Government Elections – Written Agreement 2025</b>	
Location / Address	Shire of Dundas
File Reference	GV.EL.21
Author	CEO, Peter Fitchat
Date of Report	10 April 2025
Disclosure of Interest	Nil

### Summary

In preparation for the upcoming Local Government Elections scheduled for October 2025, Council is asked to consider appointing the Western Australian Electoral Commission (WAEC) to conduct the election as a postal vote. Senior staff recommend this approach to ensure transparency, integrity, and professional management of the electoral process. A formal agreement has been received from the WAEC, and to proceed, Council must adopt the required motions by absolute majority as per the *Local Government Act 1995*. The written agreement and cost estimates are contained in the Papers Relating for Council's consideration.

### Background

Under the Local Government Act 1995 (the Act), Ordinary Local Government Elections are held every two years on the third Saturday in October. Council members are elected for terms of up to four years, with approximately half the positions becoming vacant at each election to ensure continuity.

The most recent Ordinary Election was held in October 2023. The next election is scheduled for Saturday, 18 October 2025. In preparation for this, Council is required to determine the method of election and, if applicable, appoint the Western Australian Electoral Commission (WAEC) to conduct the election by postal vote, as per sections 4.20(4) and 4.61(2) of the Act.

### Statutory Environment

#### **1. Local Government Act 1995**

- Section 4.20(4) – Appointment of Electoral Commissioner: Allows a local government to declare the Electoral Commissioner responsible for the conduct of the election.
- Section 4.61(2) – Postal Elections: Provides that a local government may decide to conduct the election as a postal election.
- Section 4.61(4) – Postal Election Conduct: Specifies that postal elections must be conducted by the Electoral Commissioner.
- Section 4.61(5) – In-person Elections: Permits in-person elections to be conducted by the Chief Executive Officer unless otherwise resolved.
- Section 4.62 – Notice of Election: Outlines requirements for giving public notice of the election.
- Section 4.70 & 4.71 – Voting Papers & Election Packages: Details regarding distribution and return of voting packages.
- Section 4.77 – Electoral Rolls: Stipulates the use of the residents roll and the owners and occupiers roll.
- Section 4.87 – Return of Ballot Papers: Governs how and when completed ballot papers must be returned.

#### **2. Local Government (Elections) Regulations 1997**

- Provides detailed procedural and administrative requirements for conducting local government elections, including:
  - Preparation and certification of rolls
  - Printing and distribution of ballot papers
  - Vote counting procedures.
  - Advertising requirements

### Policy Implications

#### A.1 Agenda Items

Requires agenda items to include a risk assessment, particularly regarding implications for Shire strategy, finance, and policies. Engaging the WAEC reduces administrative and legal risks associated with managing the election internally.

#### A.9 Internal Audit and Risk Management Policy

Emphasises good governance, compliance, and risk mitigation. Outsourcing to WAEC supports effective risk management and ensures alignment with legislative obligations.

#### A.10 Media and Community Communication Policy

Supports clear and consistent communication with the community. A WAEC-managed postal vote facilitates effective public information and election engagement.

#### A.11 Council Meetings – Public Notice Policy

Highlights the importance of timely and accessible public notices. WAEC-led elections uphold these principles by ensuring election notices are professionally managed and widely distributed.

### Financial Implications

The cost estimate provided by the Western Australian Electoral Commission (WAEC) for conducting the 2025 Local Government Ordinary Election via postal vote has been accepted by the Chief Executive Officer, as per correspondence dated 24 March 2025.

The associated cost (\$15,000) is to be incorporated into the 2024–25 Shire of Dundas Annual Budget, which is currently in draft and not yet formally adopted by Council. This cost will be treated as an operational expense under the governance or administration section of the budget.

Final invoicing from the WAEC will depend on the actual number of electors and services required.

### Strategic Implications

1.1 A well governed and managed local government

1.2 An actively engaged community with opportunity to participate in decision-making.

1.3 A capable professional organisation delivering effective services.

### Consultation

Councillors  
WAEC  
Senior staff  
CEO

### Comment

The next Local Government Ordinary Election is scheduled for Saturday, 18 October 2025. In accordance with the Local Government Act 1995, Council is required to determine the method of election and whether to appoint the Western Australian Electoral Commission (WAEC) to conduct the election as a postal vote.

Postal voting has consistently demonstrated higher voter participation rates, particularly in regional and remote communities like Norseman and Eucla. Engaging the WAEC ensures an independent, transparent, and professionally managed election process that meets all statutory requirements and reduces administrative burden on Shire staff.

The CEO has accepted the WAEC's cost estimate, and a formal written agreement has been received from the Electoral Commissioner confirming the Commission's willingness to conduct the election. To proceed, Council must now formally resolve to:

1. Declare the Electoral Commissioner responsible for the conduct of the election; and
2. Decide that the election be conducted as a postal vote.

The adoption of these resolutions will allow the Commission to commence necessary arrangements and ensure a smooth, compliant, and efficient election process.

### Voting Requirements

Absolute Majority

Moved: Cr.

Seconded: Cr.

### Officer Recommendation

That the Shire of Dundas Council:

1. Declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2025 ordinary election, together with any other elections or polls which may be required;

2. Decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the election will be as a Postal election.

Carried by:

For:

Against:

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.8 Sale of land for non-payment of rates</b>	
Location / Address	Shire of Dundas
File Reference	RV.RP.6
Author	DCEO, Pania Turner
Date of Report	11 April 2025
Disclosure of Interest	Nil

### Summary

For Council to review and note the steps taken by the Shire of Dundas as it moves to action the sale of land due to unpaid rates pertaining to the properties contained in the confidential papers relating.

### Background

Local government authorities (LGAs) may take action to lease or sell land to recover rates and/or service charges outstanding debt, or the local government may cause the land to be transferred to the Crown or to LGA itself.

### **Timeframe and previous actions:**

At the 25 July 2023 Ordinary Council Meeting, Council resolved to begin the process to sell, by public tender, properties for which payments of rates have been outstanding for more than three years.

### **Item 10.4.1 Resolution:**

*That Council, pursuant to section 6.68(2)(a) of the Local Government Act 1995 resolves to:*

*Exercise the power of sale under Part 6 Division 6 Subdivision 6 of the Local Government Act 1995 (WA) over the land parcels listed below, noting that the landowners have not made any attempt to pay the rates, service charges and interest owed to the Shire of Dundas within the last 3 years, and consequently, reasonably believes that the costs of proceedings under this section will equal or exceed the value of the Property:*

- (ix) A241 132 Prinsep Street, Norseman*
- (x) A2810 21 Carr Street, Norseman*
- (xi) A2809 23 Carr Street, Norseman*
- (xii) A2803 25 Carr Street, Norseman*
- (xiii) A2806 29 Carr Street, Norseman*
- (xiv) A2820 Lot 799 on DP 222912 (13L Okay Road, Norseman)*
- (xv) A2821 Lot 800 on DP 222912 (15L Okay Road, Norseman)*
- (xvi) A615 166 Prinsep Street, Norseman*

*9. Delegate authority to the Shire CEO to proceed with the sale of the aforementioned land parcels in accordance with Council Policy F14 - Disposal of Property Policy;*

*10. Request the Shire CEO to advise prospective purchasers of land parcels A2810, A2809, A2803 and A2806 that vehicle access will need to be provided to each land parcel prior to any future use/development upon the land commencing, with such access being designed and constructed to the 'Shire of Dundas Standards Specifications for Subdivisions and Developments';*

*11. Request the Shire CEO to advise prospective purchasers of land parcels A2820 and A2821 that these parcels currently have no legal access, and that the provision of future access to these respective parcels will need to be negotiated with the State of Western Australia;*

*12. Sell the aforementioned parcels listed in 1 above by public tender, and request the Shire CEO to appoint GFG Consultants to arrange and carry out the public tender process;*

*13. Request the Shire CEO to appoint Dowling Giudici and Associates (Town Planner: Tony Dowling) to assist with drafting sales information outlining applicable development requirements prescribed in the Shire's Local Planning Scheme (LPS) 2 and requirements pertaining to the Aboriginal Cultural Heritage Act 2021 and Aboriginal Cultural Heritage Regulations 2022, and responding to queries in respect to these;*

*14. Take possession of the following land parcels and retain these for the future provision of staff housing*

- i (iii) A122 17 Mildura Street, Norseman*
- ii (iv) A168 32 Simon Street, Norseman*

At the September 2023 Ordinary Council Meeting, the CEO supported by external consultants GFG presented a report notifying Council that the properties must be auctioned and **not** be disposed of via public tender.

#### **Item 10.3.1 Resolution**

*That the Council resolves as follows:*

- 1. To exercise a power of sale pursuant to section 6.64(1)(b) of the Local Government*

Act 1995 (“Act”) for the following properties:

- a. A241 132 Prinsep Street, Norseman;
- b. A2810 21 Carr Street, Norseman;
- c. A2809 23 Carr Street, Norseman;
- d. A2803 25 Carr Street, Norseman;
- e. A2806 29 Carr Street, Norseman;
- f. A2820 Lot 799 on DP 222912 (13L Okay Road, Norseman);
- g. A2821 Lot 800 on DP 222912 (15L Okay Road, Norseman);
- h. A615 166 Prinsep Street, Norseman.

(collectively “Properties”)

2. For each of the Properties, not to attempt recovery of money due to it under section 6.56 of the Act being unable to locate the owner after having made reasonable efforts to do so and pursuant to section 6.68(2)(b) of the Act. The reasonable efforts being those outlined in the comments provided by CS Legal.

3. That the CEO be granted delegated authority to appoint a suitably qualified licensed auctioneer and engage GFG Consulting, CS Legal and Dowling Giudici to assist with the sale process.

At the November 2023 Ordinary Council Meeting, Council approved the appointment of Thorpe Reality as auctioneer.

#### **Item 10.3.9 Resolution**

*That Council appoint Brett Thorpe of Thorpe Reality Pty Ltd of Esperance to conduct the auction of the following lots of land in Norseman:*

1. A241 132 Prinsep Street, Norseman
2. A2810 21 Carr Street, Norseman
3. A2809 23 Carr Street, Norseman
4. A2803 25 Carr Street, Norseman
5. A2806 29 Carr Street, Norseman
6. A2820 Lot 799 on DP 222912 (13L Okay Road, Norseman)
7. A2821 Lot 800 on DP 222912 (15L Okay Road, Norseman)
8. A615 166 Prinsep Street, Norseman

*in accordance with their proposal as attached under the heading Confidential in the papers relating, and,*

*That a reserve price of \$5,000 inclusive of GST applies to all Lots offered for sale, and the offer of the highest bidder be accepted.*

At the 19 November 2024 Ordinary Council Meeting Council resolved:

### **Item 10.2.3 Resolution**

*That Council resolves to:*

- 1. APPROVE the sale of assessment A122, which has outstanding rates and charges for three years or more, pursuant to sections 6.64(1)(b) of the Local Government Act 1995;*
- 2. APPROVE, pursuant to 6.68(2)(b) of the Local Government Act 1995, the sale of A122 without attempting recovery within the last 3 years under section 6.56 of the Local Government Act 1995; and*
- 3. AUTHORISE, pursuant to section 9.49A of the Local Government Act 1995, the CEO and/or the Rates Officer for the time being to execute any agent, auction, sale or other document required for the auction and sale.*

The Shire is now ready to proceed to auction.

### Statutory Environment

The legislative requirements to take action against land where rates or service charges are unpaid are contained in Part 6, Division 6, sections 6.63 to 6.75 and Schedules 6.2 and 6.3 of the Local Government Act 1995 (the Act) and Part 5 of the Local Government (Financial Management) Regulations 1996 (FMR) regulations 72 to 78 and Forms 2 to 7.

### Policy Implications

F8. Rates Recovery Policy

### Financial Implications

As previously reported, the outstanding rates as at July 2023 amount to a total of \$151,421.21. If the outstanding rates and charges are not recovered, the funds available to for Shire strategic objectives and services are reduced.

Costs associated with selling the property include auctioneer fees, legal advice, and external consultant support. These costs are considered in the annual budget.

### Consultation

CS Legal

GFG Consulting

CEO

### Comment

As noted in the number of previous reports Shire of Dundas officers have worked with CS Legal and GFG Consulting to make all reasonable attempts to recover the outstanding rates

and charges. Despite these efforts, the affected ratepayers have either been unwilling or unable to settle their debts.

The process for the sale of land for non-payment of rates, in accordance with Section 6.64 of the Local Government Act 1995 (WA), is outlined below:

- Council resolves to proceed with the sale of the identified properties.
- The Shire issues a written notice (Form 2) to the ratepayer and any parties with a legal interest in the land (e.g., mortgagees, memorial holders, caveators), advising of the Shire's possession of the property and its intention to sell.
- The Shire then notifies these parties that possession has been formally taken by affixing the prescribed Form 3 Notice to the property and providing notice via post.
- A further notice (Form 4) is issued to the ratepayer and interested parties, advising that if payment is not received within three (3) months of the date of the notice, the land will be offered for sale by public auction.

Council has appointed a licensed auctioneer and the date for the auction will be set on completion of the notification period.

The sale will advertised state-wide using the prescribed Form 5.

The auction is conducted on the scheduled date.

If the property is passed in at auction (i.e., bidding does not meet the reserve price), the Shire may sell the property by private treaty within 12 months of the auction.

Should the property remain unsold after 12 months, the Shire may transfer ownership to itself and dispose of the land in accordance with the *Act*.

For Council's information CS Legal have provided information regarding the actions taken for each property listed in the Batch as attached in confidential papers relation.

#### Voting Requirements

Absolute Majority

**Moved:** Cr.

**Seconded:** Cr.

#### Officer Recommendation

**That the Shire of Dundas Council:**

1. **Note the previous Council Resolutions:**
  - i. **Resolution made at the 25 July 2023 OCM, Item 10.4.1 - Sale of land for non-payment of rates**
  - ii. **Resolution made at the 28 September 2023 OCM, Item 10.3.1 - Sale of land for non-payment of rates, and**
  - iii. **Resolution made at the 28 November 2023 OCM, Item 10.3.9 - Appointment of Auctioneer -Sale of Land attached to unpaid Rates**

- iv. Resolution made at the 19 November 2024-Exercise Power of sale for A122 due to unpaid rates
2. Pursuant to section 6.68(2)(a) of the *Local Government Act 1995* resolves to:

Authorise the CEO to enact the required notifications on the properties as contained in confidential papers relating via way of affixing Form 3 notices and exercise the power of sale under Part 6 Division 6 Subdivision 6 of the Local Government Act 1995 (WA).

Carried by:

For:

Against:

### 10.3 Officer Reports

Agenda Reference & Subject	
10.3.1 – Officers Reports	
Location / Address	88-92 Prinsep Street, Norseman
File Reference	CM.PL.1
Author	Chief Executive Officer – Peter Fitchat
Date of Report	19 March 2025
Disclosure of Interest	Nil

#### Summary

That the Council receive Works and Services, and Woodlands Cultural, Community & Visitor Centre, reports as contained in Papers Relating.

#### Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

#### Statutory Environment

Shire officers are required to deliver the activities, programs, works and services within the appropriate legislative requirements where applicable.

#### Policy Implications

Shire officers are required to deliver the activities, programs, works and services guided by and within the appropriate Shire policies and procedures where applicable.

#### Financial Implications

Shire officers are required to deliver the activities, programs, works and services within allocated budgets, and purchasing and procurement policies.

#### Strategic Implications

Shire officers deliver activities, programs, works and services to achieve the community outcomes identified within the Strategic Community Plan.

Consultation

CEO  
DCEO  
Manager of Works and Services  
Community and Tourism Coordinator

Comment

The reports will advise councillors of the progress towards achieving the Strategic Plan's objectives.

Voting Requirements

Simple Majority

**Moved:** Cr.  
**Seconded:** Cr.

Officer Recommendation

**That the Shire of Dundas Council receive the Works and Services, and Woodlands Cultural, Community & Visitor Centre reports as contained in Papers Relating.**

**Carried by:**

**For:**

**Against:**

## **11. Elected Members Motions of Which Previous Notice Has Been Given**

## **12. New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting**

The following items of urgent business were accepted for consideration by the President or by majority of the members of the Council:

Recommendation

**That the members of the Council agreed to the introduction of the following late item for decision.**

## **13. Next Meeting**

The next Ordinary Meeting of the Council is scheduled to be held on **20 May 2025 in Norseman at 6.00 pm AWST.**

There being no further business the Shire President will declare the meeting closed at: