
ORDINARY COUNCIL MEETING

26 August 2025

PAPERS RELATING



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ITEM 7.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 29 JULY 2025

Appendix 1: UNCONFIRMED MINUTES ORDINARY COUNCIL MEETING 29 JULY 2025

WEB LINK: https://www.dundas.wa.gov.au/council-meetings/ordinary-council-meeting/ordinary-council-meeting/193/documents/app1_unconfirmed-minutes-ocm-29-july-2025.pdf

ITEM 7.2 MINUTES OF SPECIAL MEETING OF COUNCIL HELD ON 5 AUGUST 2025

Appendix 2: UNCONFIRMED MINUTES SPECIAL COUNCIL MEETING 5 AUGUST 2025

WEB LINK: https://www.dundas.wa.gov.au/council-meetings/ordinary-council-meeting/ordinary-council-meeting/193/documents/app2_unconfirmed-minutes-scm-5-august-2025.pdf

ITEM 10.2.2 FINANCIAL STATEMENTS FOR THE PERIOD ENDING 31 JULY 2025

Appendix 3: Monthly Financial Report for the period ending 31 July 2025

WEB LINK: https://www.dundas.wa.gov.au/council-meetings/ordinary-council-meeting/ordinary-council-meeting/193/documents/app3_monthly-financial-report-july-2025.pdf

ITEM 10.2.5 FIREBREAK NOTICE 2025-26

Appendix 4: Firebreak Notice 2025-2026

WEB LINK: https://www.dundas.wa.gov.au/council-meetings/ordinary-council-meeting/ordinary-council-meeting/193/documents/app4_firebreak-notice-25-26.pdf

ITEM 10.2.10 SHIRE OF DUNDAS LONG-TERM FINANCIAL PLAN (LTFP) 2026-2041

Appendix 5: DRAFT Long-Term Financial Plan

WEB LINK: https://www.dundas.wa.gov.au/council-meetings/ordinary-council-meeting/ordinary-council-meeting/193/documents/app5_draft-long-term-financial-plan-2026-2041.pdf

ITEM 10.3.1 OFFICER REPORTS

Manager of Works and Services

Town Works

- Pump water out of the community swimming pool, ready to paint and regrout the tiles.
- Ngadju Park upgrade is continuing, Southern side drains cleared and cleaned. Concrete being poured for the new basketball court.
- Planes in Monday, Tuesday and Thursday earlier arrival times in the mornings Tuesday and Thursday.

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- Tree removal completed down Morgan Street, ready for new trees to be planted.
- Mowing and snipping all parks and gardens including admin, medical centre, Woodlands and Rotunda.
- Verge slashing (ongoing)
- Lake Cowan, Beacon lookout, Bromus and Dundas Rock bins have all been emptied.
- Repair of retic sprinklers at Welcome Park.
- Marks Park upgrades, toilet facility bolted down, sewerage and water still to be plumbed into facility, new barbeque fitted in place and now operational.
- Clean out drains around the community.
- Pump out laundry when required.
- Weeding of all Roundabouts
- Whipper snip back lanes.
- Repair broken sewerage line at Roundabout for the Railway Hotel.
- Drain clearing has been carried out in several areas around the community.
- Replace several Give Way signs and posts around the light industrial area including the speed radar sign on the end of Prinsep Street just over the railway line heading South to Esperance.
- Extra signs have been erected at the Dog Park entrance and exit (Shared Zone 20km/hr).
- Remove star picket hazards from garden beds.
- Replace leaking sprinklers at Marks Park.
- Move all equipment out of Men's Shed to new location.
- Minor repairs to the toilets pump at the Woodlands Centre.
- Replace meshing on laundry drain catch box to repair water leaking.
- Footpaths and culverts being fitted on the East side of town

Road Crew

- Heritage Trail roadworks and helping with projects in town.
- Grading of golf course road.
- Gravel road signage and guidepost installation along Hyden Road.
- Clean down streets with street sweeper to pick up all mud.

Plant

- P336 Reweld baffles and rails inside water tank (Howard Porter water trailer)
- P278 Rubbish truck fault with the paddle system for compacting (Shire rubbish truck) The Shire crew emptied all commercial bins by hand Friday 4th July due to the rubbish truck being broken down.
- Dry hired a rubbish truck from Esperance to carry out bin pick-ups whilst our truck is being tested and repaired.
- P346 Service and repairs (Iveco Postie Truck), repair and order new rollers for the rear roller door on the 3-axle delivery trailer box.
- P340 Replace front right-hand tyre, tyre sidewall cut from pushing at the tip (John Deere loader)
- P331 Replace front left hand tyre O ring (Case loader)
- P296 Fit new battery (Holden Colorado)
- P367 Fit wiring for Anderson plug and disconnect switch so this vehicle can be a backup for the Eucla Postie run. (Isuzu gardeners' truck)
- P355 Service and Carry out forced burn off and service. (Mahindra)

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- P325 Remove and fit new tyre to rim, carry out service and repairs. (Bomag Multi tyre roller)
- P279 2000 Hour service and repairs (Caterpillar grader)
- P330 Service and repairs (Ranger vehicle)
- P334 Tyre repair (Mitsubishi ute)
- P296 Supply new tyre and fit to rim. (Holden Colorado)
- P325 Replace engine belt and tensioner, replace alternator and pulley. (Bomag Multi tyre roller)
- P331 250 Hr service and repairs (Case Loader)
- P319 was side impacted on passengers' side by another vehicle, waiting on quote to repair damage (Subaru Forrester)

Norseman / Eucla Landfill

- Whipper snipping around the waste facility to neaten up the entrance and surrounding areas.
- Move green waste from secondary holding section to main storage and chipping area.
- Drain down and pump out number 1 holding tank and transfer to number 2 tank and then to the drying bed.
- Turn on solar pump at the sewerage farm at the waste facility (Daily)
- Tidy up domestic dumping area to change the tip heads direction.

Occupational Safety and Health, Training and Ranger Services

- RV counts daily Monday – Friday (ongoing)
- Dog and feral cat catching/trapping (ongoing)
- Clean the pound, make dog beds and tidy storeroom.
- Scrub floors and cages and de-cobbing all cat cages and kennels, including water and food bowls twice a day.
- Monthly inspection of camping areas along the Hyden Road.
- Deceased dog found on Roberts Street which had been hit by a car. The owners were notified as the dog was microchipped and registered.
- Feral cat trapping at the Turf Club has begun, there is an estimated 50 cats there. Each cat caught is microchip scanned no results have shown up yet. 26 cats have been removed so far with Ranger's labour time estimated to 1.5 hours to date in collecting these cats.
- Ranger went out 4/8/25 to take food and water out to truck driver bogged on Lake King Road through Peak Charles but was unable to find him.
- Annual Pastoralist meeting held at Cocklebiddy 5/8/25.

Building Maintenance

- Building engineer has been through to inspect the rebuilding of the Anglican church and 124 Prinsep Street with the cracking walls.
- Water leaks repaired at the sports centre and 139 Prinsep Street at the solar water heating systems, they have now been blocked off.
- Replaced front door at Unit 1 Pensioner units. The float in the cistern was also replaced.

Airport Terminal Norseman and Eucla

- Fit new signage to rear of baggage trailer.

Cemetery

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- Weeding.

MWS Working Items

- On 13 July, helped Water Corp with vehicle recovery on the Causeway. This included two light vehicles and one truck, all their vehicles were used for the recovery.
- Tree inspections along Angove Street by FPC and myself.
- Change out locks on street bins.
- Works are still in progress for Marks Park upgrade which includes, plumbing and septic system to be purchased and hooked up, wash basin and water to be hooked up next to the BBQ and toilets.
- Ngadju Park works continuing basketball court forming up and pouring concrete, drain cleaning, culverts and footpaths.
- Pricing of new fire pits and tables for the camping areas along the Hyden Road as fire pits and tables have all been damaged, will plan to remove these damaged tables as they are now becoming hazards.
- Entrance to the cemetery - building a cracker dust pathway to connect to entrance road.
- Big cooler display unit was removed from the supermarket 3/8/25 when shop closed.
- Leech drains to be replaced at 139 Roberts and 36 Angove Street, new septic lids to be sourced for 82 Angove
- Turf Club have identified buildings that can be salvaged and repaired including the main building, the accommodation block and potentially one 40ft container that will need to be inspected.

Private Works

- Dig grave and cover back in at cemetery.

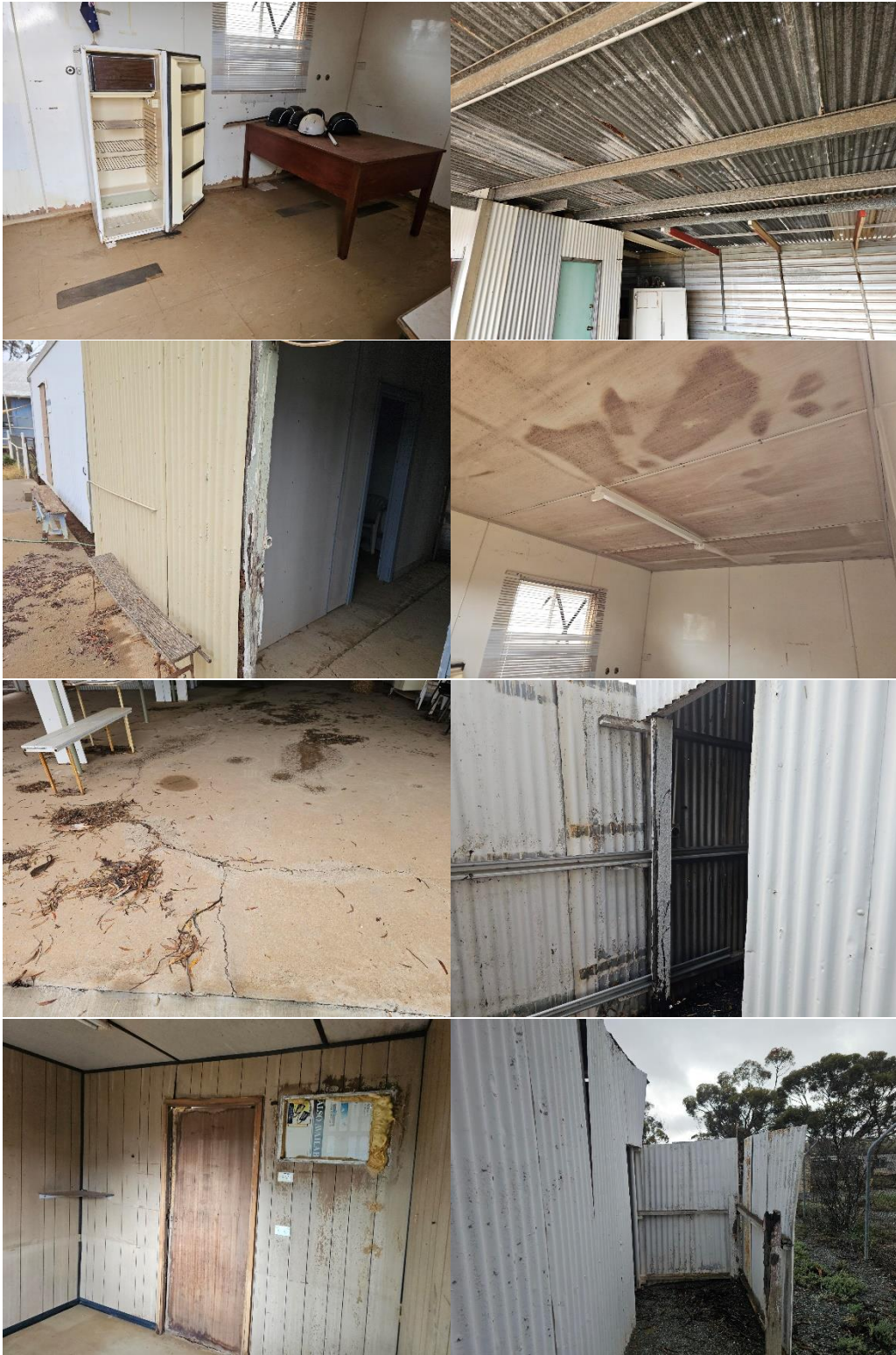














Woodlands Cultural, Community & Visitor Centre

Reporting Officer: Community & Tourism Coordinator -Margaret McEwan

Reporting Period: 15th July 2025 – 20th August 2025

Norseman Community Resource Course

- Room Hire – 5
- Digital Assistance - 41
- TransWA Bookings – 17
- Internet Usage - 14
- Photocopying - 10
- Printing - 62
- Scanning/Email –22
- Laminating - 30

<p>Services Australia 23 customers accessed Services Australia self service 20 needed assistances with their claim 2 needed to be referred to a Services Australia Centre</p>	<p>Service Provider Visits Centrecare, Kalgoorlie – Financial Counselling. HOPE Hairdresser</p>
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Norseman Visitor Centre

From 15th July 2025 – 19th August 2025, a total of one thousand six hundred and thirty-four (1634) patrons have been through the Woodlands Centre (excluding CRC customers).

Norseman Community Resource Centre

From 15th July 2025 – 19th August 2025 a total of four hundred and fifty-three (453) patrons have been through the Woodlands Centre (excluding VC & Services Australia customers).

RV Park receipts collected 8th July – 19th August 2025 \$3058.14. The VC team is encouraging tourists to submit their receipts to assist in capturing the tourism spend in Norseman. We also encourage travellers to leave feedback or suggestions to how we can improve our RV space.

ITEM 10.3.2 COMMUNITY GRANT APPLICATION EYRE BIRD OBSERVATORY

Appendix 6: EBO Grant Application & Supporting Documents

WEB LINK: https://www.dundas.wa.gov.au/council-meetings/ordinary-council-meeting/ordinary-council-meeting/193/documents/app6_ebo-grant-application-and-supporting-documents.pdf