



## Norseman Woodlands to Eucla Coast

# Unconfirmed Minutes Ordinary Council Meeting 18<sup>th</sup> November 2025

### NOTICE OF MEETING

The next Ordinary Meeting of the Council will be held on 18<sup>th</sup> November 2025 in the Council Chamber at the Shire Administration Office commencing at 6:00 pm (AWST) to consider and resolve on the matters set out in the attached agenda.

All meetings are open to the public, except for matters raised by Council under "Confidential Items".

Members of the public may ask a question at an Ordinary Council meeting under "Public Question Time".

A handwritten signature in black ink, appearing to read "Michael", is written over a faint, circular official stamp.

Chief Executive Officer  
14<sup>th</sup> November 2025

UNCONFIRMED MINUTES for the ORDINARY Meeting of Council held in the Council Chamber at the Shire Administration office– commencing at 6:00 pm (AWST)

### Notes to Agenda

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Any person or entity who has an application before the Shire must obtain, and should only rely on, written notice of the Shires decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

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## 1. Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at: 6.00pm

This Ordinary Council Meeting will be video recorded, and the recordings published on the Shire of Dundas website.

### 1.1 Acknowledgment of Country

The Shire of Dundas recognises the Ngadju and Mirning as traditional custodians in the Shire of Dundas and pay our respects to their Elders, past and present.

### 1.2 Attendance at meetings by electronic means

## 2. Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

### Financial Interests:

Cr. L Bonza – Item 10.2.4, Item 10.2.5, Item 10.2.6

Cr. A Holman – Item 10.1.1, Item 10.2.4, Item 10.2.5, Item 10.2.6, Item 10.2.7

### Proximity Interests:

None declared.

### Impartiality Interests:

Cr. L Bonza – Item 10.3.3

Cr. S Warner – Item 10.3.3

Cr. S Brown – Item 10.3.3

Cr. C McLeod – Item 10.3.3

Pania Turner, DCEO – Item 10.2.10, Item 10.3.3

Gifts Received by Councillors: None declared.

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

## 3. Record of Attendance of Councillors / Officers and Apologies.

Cr Laurene G Bonza

Cr Sharon M Warner

Cr Sharon Brown

Cr Chantelle McLeod

Cr Priscilla Fleming

Cr Andie Holman

Shire President

Deputy Shire President

Peter Fitchat  
 Pania Turner  
 Barry Hemopo  
 Hannah Turner

Chief Executive Officer  
 Deputy Chief Executive Officer  
 Manager of Works and Services  
 Executive Assistant

## Apologies

## Public Gallery

K. Cuso	B. Vicensoni
L. Cuso	L. Parsons

## 4. Applications for Leave of Absence.

## 5. Response to Previous Public Questions Taken on Notice.

### 5.1 R. Robinson

At the Ordinary Council Meeting held on 30 October 2025, member of the public gallery, Ms R Robinson asked for clarification on the quoted legislation on the Dog Notice that was recently distributed.

In response to Ms. Robinson's question, clarification is provided below.

The *Dog Act 1976* (the Act) section 29 (8) stipulates:

- (8) *Where a dog is detained under subsection (3) —*
- (a) *if the dog is wearing a registration tag or is microchipped or the owner is otherwise readily identifiable, the authorised person causing it to be detained shall also cause notice to be given to the owner, or if the notice cannot be given to the owner to the owner's delegate, if any, in the prescribed manner and form as soon as is practicable; and*
  - (b) *if the dog is wearing a registration tag or is microchipped or the owner is otherwise readily identifiable, the dog is to be kept and maintained for a period of at least 7 days next following the giving of the notice under paragraph (a); and*
  - (c) *if the dog is not readily identifiable, the dog is to be kept and maintained for a period of at least 72 hours next following the time the detention commenced*

Section 29 (3) of the *Dog Act 1976* identifies dogs in a place in contravention of section 31, 32, or 33A of the Act may be detained by an authorised person. This includes lost or stray dogs in public areas.

## 6. Public Question Time.

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

## 6.1 L. Cuso

Member of the Public Gallery, Mr L Cuso asked what is being done about the expansion crack that runs along supermarket freezers.

Through the President, the CEO advised the matter will be investigated and a report provided. The CEO also noted the Agenda Item Roberts Street Revitalisation project, which the supermarket would fall under.

## 7. Confirmation of Minutes of Previous Meeting.

### 7.1 Minutes of Ordinary Meeting of Council held on 30<sup>th</sup> October 2025

#### Summary

Minutes of the Ordinary Meeting of Council held on 30<sup>th</sup> October 2025 be confirmed as a true and accurate record.

#### Voting Requirements

Simply Majority

**Moved:** Cr. C McLeod  
**Seconded:** Cr. S Brown

#### Recommendation

**That the minutes of the Ordinary Meeting of Council held on 30<sup>th</sup> October 2025 be confirmed as a true and accurate record.**

**Carried:** Simple Majority

**For:** Cr. L Bonza, Cr. S Warner, Cr. S Brown, Cr. C McLeod, Cr. P Fleming, Cr. A Holman

**Against:** 0

#### Resolution

**That the minutes of the Ordinary Meeting of Council held on 30<sup>th</sup> October 2025 be confirmed as a true and accurate record.**

### 7.2 Minutes of Special Meeting of Council held on 6<sup>th</sup> November 2025

#### Summary

Minutes of the Special Meeting of Council held on 6<sup>th</sup> November 2025 be confirmed as a true and accurate record.

#### Voting Requirements

Simply Majority

**Moved:** Cr. S Warner  
**Seconded:** Cr. S Brown

### Recommendation

**That the minutes of the Special Meeting of Council held on 6<sup>th</sup> November 2025 be confirmed as a true and accurate record.**

**Carried:** Simple Majority

**For:** Cr. L Bonza, Cr. S Warner, Cr. S Brown, Cr. C McLeod, Cr. P Fleming, Cr. A Holman

**Against:** 0

### Resolution

**That the minutes of the Special Meeting of Council held on 6<sup>th</sup> November 2025 be confirmed as a true and accurate record.**

## **8. Petitions, Deputations or Presentations.**

### **8.1 Reports of Committees**

#### **8.1.1 GVROC**

Council representatives Cr. Bonza and Cr. Warner

- A GVROC meeting was held on Friday 14<sup>th</sup> November, hosted by Shire of Leonora.
- Following each Local Govt elections in October, a new Chair, Deputy Chair and Zone Delegate, (the State Council Representative), and Deputy had to be elected. I was appointed to the Chair of GVROC unopposed, with President Ron Chambers from Esperance being appointed Deputy. Following an election for the position of Zone representative, I was elected as the State Councillor with President Ron Chambers as the Deputy.
- We had presentations from Ali Kent, Beth Finlay from NBN, Australia's Golden Outback and the Shire of Leonora. Ali Kent advised on several recent visits to the region by Ministers. NBN continue to work on lifting digital ability in the regions particularly in the emergency management space. AGO is focussed on targeted tourism strategies, key initiatives and capacity building. They are looking at tourism development opportunities for unique activities and events. The Shire of Leonora have some may infrastructure plans in the works in partnership with Genesis Minerals which will include a major rail realignment and intermodal rail hub to run parallel to the highway, to allow for the open cut of the Tower Hill mine. This expansion will take out their racecourse with a redeveloped site to include a gun club, cultural centre and infrastructure for tourism.
- We also received reports from WALGA, GEDC and RDA. WALGA has an Emergency Management survey out, the WHS review is currently taking place, the Emergency Management legislation is still not finalised. The Miscellaneous licences legislation was debated in Parliament on Thursday last week with the Nationals moving an amendment for compensation for LGs. GEDC acknowledged the long contribution to GVROC and the region of Mal Cullen. The CKB rail realignment business case is complete and we are moving into the implementation of our drought resilience plan. RDA are still running their governance training programme for

community groups. Sharon Henderson, the Director of RDAGE has also attended the regions rising and national economic development conferences.

- Niki Curtis gave an update on our climate alliance projects. Our urban greening project will shift focus onto more training and identification of sites in 2026 and will ramp up planting again in 2027. Our water supply partnership programme will commence works soon, which will see the installation of a tank and solar pump at Bromus dam, primarily for access to water for fire fighting but, with probable tourism spin-off down the track.
- A very 'hot topic' at present is the State Govt's proposed amendment to the rating of Miscellaneous Licences legislation. In the face of the Supreme Court judgement that LGs could legally rate miscellaneous licences and after some very fast lobbying by the mining industry, this legislation is already in Parliament in a matter of months since that Supreme Court judgement. There has been no consultation with LGs and the onerous conditions of the proposed legislation could make it extremely difficult financially for some LGs who have collected revenue from the rating of miscellaneous licences, with retrospective nature of the amendment. The proposal is that LGs will have to pay back any rates previously levied over the last 5 years and they must do this within 28 days of the legislation being enacted. This places an huge financial burden on LGs which will be unbudgeted and with an extremely short turn around, also giving the mining companies the right to take LGs to court and claim court costs in the event they do not make the refund payments in the timeframe.
- Another cost-shifting exercise is under the State Hazard Plan – Fire, LGs still bear the cost of fighting fires on UCI, Native Title land and mine leases. The GVROC is requesting that DFES and the Minister for Emergency Services establish a dedicated funding stream to alleviate the cost of preparedness obligations, BRM plans, inspections and clarity of funding responsibilities.
- We also discussed issues surrounding navigation apps misrouting travellers onto unsealed roads and requesting acknowledgement of the issue from Main Roads WA, WALGA, DEMC, and SEMC for some action in this space.
- A recommendation was carried unanimously, to request an amendment to the Local Government (Model Code of Conduct) Regulations 2021 to enable greater enforcement of breaches of the Code by candidates regardless of whether they are subsequently elected.
- The next GVROC meeting will be held Monday 24<sup>th</sup> November and will be a zone meeting to consider the State Council agenda.

### **8.1.2 WALGA**

Council representatives Cr Bonza, and Cr Warner

- The next WALGA State Council meeting will be held on 3<sup>rd</sup> December at the WALGA offices in Leederville.
- Prior to that meeting there will be a State Councillor induction session held on 28<sup>th</sup> November.

### **8.1.3 Regional Roads Group**

Council representatives Cr Bonza, Cr Holman and Cr Brown

- The next RRG meeting date will be held in Kalgoorlie 21<sup>st</sup> November.

#### **8.1.4 RoadWise**

Council representatives Cr McLeod and Cr Brown

- No RoadWise meeting has been held since our last Council meeting.

#### **8.1.5 Local Emergency Management Committee**

Council representatives Cr Brown and Cr Fleming

- The next LEMC meeting will be held 19<sup>th</sup> November.

#### **8.1.6 Coastal Planning Committee**

Council representatives Cr Bonza, Cr Warner and Cr Brown

- A meeting was held on 11<sup>th</sup> November.
- We welcomed the new CEO, Douglas D'antoine and noted the name change from MTLAC to WAMPAC (WA Mirning People Aboriginal Corporation).
- It was also noted that WAMPAC will have two delegates to this committee, at this stage that will be Douglas, the CEO and Alwyn Graham but, that neither will have voting rights at this stage. The Corporation has been briefed on the proposed coastal planning strategy.
- It was resolved that the Town Planner undertake some further research with freehold landowners and in relation to the 'ruins' at Eucla to ascertain their aspirations for future land use. It was also noted that our plans should have regard to bushfire planning as per SPP 3.7 and have a bushfire management plan. That work has previously been completed.
- A further inspection of the structural integrity of the shacks will be undertaken mid-January 2026 to assist in the determination of provisions for the lease agreements.
- The committee noted information received from the Australian Speleological Federation of their intention to seek National Heritage listing for the Nullarbor Plain (both WA and SA).
- The next meeting is scheduled for 12<sup>th</sup> February 2026.

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## 9. Announcements by Presiding Member without Discussion.

### 10. Reports

#### 10.1 Planning and Development

*Cr. A Holman exited Council Chambers at 6.11pm.*

Agenda Reference & Subject	
<b>10.1.1 – Proposed replacement of an existing wastewater treatment plant (WWTP), Norseman</b>	
Location / Address	Lot 874 (HN 51) Richardson Street Norseman
File Reference	DA03/2025
Author	Anthony Dowling (Shire Town Planning Consultant – Dowling Giudici + Associates)
Date of Report	12 November 2025
Disclosure of Interest	DG+A receives consulting fees from the Shire of Dundas

#### Summary

Resource Accommodation Management Pty Ltd (RAM) has applied for **development approval** to install a **new wastewater treatment plant (WWTP)** and **associated spray field** at the aforementioned address, **replacing** its existing wastewater treatment plant and associated effluent ponds due to the **ineffectiveness** of the existing facility.

The proposed new facility will be similar to the existing facility although the proposed new spray field will be **substantially larger** than the existing effluent ponds.

The **treated water will be transported by trucks (3 times a day)** to the nearby Pantoro mine to be **reused** in the mine's operations. Ultimately, it is the intention to transport the treated water via in-ground pipes from the subject land to the Pantoro mine site. This will require a future separate approval from the Shire.

There is no proposal to discharge excess treated water to the lagoon on adjoining Reserve 3326 (which is vested in the Shire) as allowed for with the existing WWTP.

As the **use is not changing**, and the existing WWTP and its associated effluent ponds have previously been approved by Council, it is recommended that this **new proposal be approved**.

#### Background

On 28 January 2021 Council granted development approval to the development of a wastewater (sewage) treatment plant and associated irrigation area (commonly referred to as 'WWTP') upon lot 874 (HN 51) Richardson Street (cnr. Mildura Street) Norseman. That approval **included allowing any excess treated water to be disposed of into the existing lagoon located upon adjoining Crown Reserve R3326** (lot 1844 Richardson Street).

The approval was also subject to 3 conditions requiring —

- (i) the **installation of a crossover** from either Richardson Street or Mildura Street, an access driveway to the WWTP, and **at least one (1) onsite car bay**, all designed and constructed to the specifications and satisfaction of the Shire;

- (ii) Prior to the WWTP commencing operation, the **earth mound/bund being landscaped** to the specifications and satisfaction of the Shire; and
- (iii) The **perimeter of the WWTP site being fenced** to the specifications and satisfaction of the Shire.

All of these conditions have now been fulfilled.

The existing WWTP (and the lot it occupies) is a privately-owned facility (by Resource Accommodation Management Pty Ltd – RAM), and currently **collects, treats, stores, and disposes** of wastewater generated from RAM's **existing workforce accommodations** and its **workers mess (kitchen/dining/café)** located in Norseman. Access to the subject site is presently via **Richardson Street**.

According to the applicant, the existing plant's performance has been **ineffective to date**, and will not be effective going forward, especially with the advent of RAM's proposed workforce accommodation upon 70 – 76 Goodliffe Street Norseman (recently approved by Council). Hence, it requires replacement.

### Proposal

The Shire has received an application for development approval to install a **new WWTP** (to replace the existing plant) and associated effluent spray field (irrigation) area, upon lot 874 (HN 51) Richardson Street Norseman.

The application is accompanied by a covering letter and a **recycled water management plan** (prepared by MAK Water - MAK6129) which details the proposal. A copy of these is provided at **Attachment 10.1.1 (iii)** in the papers relating.

A **layout plan and elevation drawings of the proposed WWTP** (extracted from the aforementioned recycled water management plan) is provided at **Attachment 10.1.1 (i)** in the papers relating. An **illustration of the proposed spray field** (also extracted from the same aforementioned plan) is provided at **Attachment 10.1.1 (ii)** in the papers relating.

The proponent is Resource Accommodation Management Pty Ltd (RAM), who is also the registered proprietor (owner) of lot 874.

The proposed new WWTP (with a **development footprint of about 342m<sup>2</sup>**) will **recycle wastewater** received from RAM's workforce accommodations and its workers mess utilising three (3) component systems in the recycling process as follows:

1. A treatment system;
2. A recycled water storage system; and
3. A recycled water transfer system.

The **treatment system** comprises a suspended growth aerobic membrane biological reactor type unit capable of treating 75,000 litres of wastewater per day, and includes:

- Primary treatment (Raw Influent screening and Balance Tank storage)
- Secondary treatment (Biological treatment and MBR solids separation)
- Tertiary treatment (UV disinfection, Treated Effluent Storage, Chlorine disinfection)

Once treated, the **effluent will be stored** in 2 x new 50kL treated onsite effluent tanks. Additionally, **3 existing** 50kL tanks used by the existing WWTP will be **re-purposed**

**(subsequent to inspection) as emergency storage tanks.** This equates to approximately **4 days** of available treated effluent storage.

The stored treated effluent will then be transferred to the nearby Pantoro mine for **non-potable use** in the mine operations. Up to 75,000 litres/day will be trucked to the mine site by a total of **3 x 25,000 litre capacity tankers, three (3) times a day (6 trips per day).**

The type of tanker to be used for transporting the treated water to the mine site is a **common three axle rigid truck** (see illustration below).



The applicant advises that the number of trips to the Pantoro mine site will **fall below the threshold for triggering a Transport Impact Assessment (TIA) (10-100 movements in peak hours)**, and is considered to have **low impact** on local streets.

Ultimately, it is envisaged that the treated effluent will be pumped to the mine site via in-ground pipes installed within the Richardson, Mildura and Ramsay Streets and Mines Road reserves. Separate approval for this will be sought at some time into the future.

Treated waste sludge (solids) is transported offsite to a licensed facility located in either Kalgoorlie or Esperance.

In addition to installing a new WWTP, a secondary backup **spray field 14,700 m<sup>2</sup> in size** is proposed, **for use only in the event of the dedicated tanker truck being unavailable and the combined treated effluent storage and emergency storage tanks are at maximum level.**

The spray field will be installed over the top of the existing previously approved irrigation area, which is presently 7,800m<sup>2</sup> in size. The new spray field irrigation system will be divided into 2 discharge zones controlled by solenoids interfaced to the new WWTP Programmable Logic Controller (PLC).

All discharged treated effluent — whether discharged to a tanker or the spray field — will be monitored via calibrated and PLC interfaced flow meters.

The treated effluent is discharged to the spray field and dispersed via wobble sprinklers mounted on 1m high vertical riser pipes. The sprinkler spray circumference of each sprinkler is ~10 metres.

The applicant has advised that a geotechnical study of the subject site demonstrated that **14,700 m<sup>2</sup> of disposal area will support 58,800 litres of discharge a day** — aligning with the WWTP predicted discharge rates at maximum capacity. As such, the **spray field will only be used in the event transport of effluent to the mine site is not operating and the 4 days of tank storage is at capacity.**

Further details about the proposal are provided in the applicant's *Recycled Water Management Plan* (Mak Water, 2025) a copy of which can be viewed/downloaded **here**.

It should be noted that the proposed new WWTP is a type of system that has been approved and is operating elsewhere in WA with no known issues.

### Statutory Environment

- *Planning and Development (Local Planning Schemes) Regulations 2015 ('LPS Regs')*
- *Shire of Dundas Local Planning Scheme No. 2 ('LPS 2')*

The subject land is zoned **Residential** under LPS 2.

The proposed use/development is **not listed** in the zoning table (Table 1) of LPS 2. This means Council is required to determine whether the proposed use/development is:

- (a) **consistent with** the objectives of the Residential zone and is therefore a use that may be permitted subject to conditions imposed by the local government; or
- (b) determine that the use **may be consistent** with the objectives of the Residential zone and give notice under clause 64 of the deemed provisions (in part 7, Schedule 2 of the PD Regs) before considering and determining an application for development approval for the use of the land; or
- (c) determine that the use **is not consistent** with the objectives of the Residential zone and is therefore not permitted in the zone.

LPS 2 lists 3 objectives for the Residential zone as follows:

- (i) To provide for a range of housing and a choice of residential densities to meet the needs of the community;
- (ii) To facilitate and encourage high quality design, built form and streetscapes throughout residential areas;
- (iii) To provide for a range of **non-residential uses**, which are compatible with and complementary to residential development.

### Policy Implications

Nil (The Shire has no adopted local planning policies)

### Financial Implications

Nil

### Strategic Implications

The proposal is considered to align with Goal 4 and its associated objectives prescribed in Council's *Community Strategic Plan 2022-2032*, namely:

## **GOAL 4 - Economic Development and Financial Sustainability**

### **4.2 Opportunity for Economic Diversification and Growth**

*4.2.1 A vibrant economy that supports opportunities for mining, industry, creative and cultural industries, tourism, shopping and business*

### Consultation

- CEO
- Manager – Works and Services
- Shire Consulting Engineer
- Shire Consulting Environmental Health Surveyor
- Applicant

### Comment

Apart from the replacement of the existing WWTP and effluent ponds with a new plan and new spray field respectively, no other changes to the existing site development are proposed.

**Council previously determined** that the now existing WWTP plant (and its associated effluent ponds) was a **type of development consistent with the Residential zone objective (iii)**, and thus, **did not warrant public advertising** prior to it determining whether development approval ought to be granted.

Notwithstanding, it is still open to Council to decide whether advertising of the new proposal ought to occur prior to it determining whether to grant approval to the new proposal.

**As the use is not changing**, and that the **form, height, scale, disposition, and appearance** of the proposed new WWTP **is not dissimilar** to the existing WWTP plant, **it is recommended that advertising of the new proposal is not warranted**, and that **development approval be granted** subject to the same or similar conditions imposed on the approval granted to the now existing WWTP and effluent ponds.

One other factor in support of the new proposal is that there will be **no need to discharge any excess treated water to the lagoon on adjoining Reserve 3326**.

In respect to the transporting of the treated water to the Pantoro mine site via local roads this appears **acceptable from a road design and capacity perspective**. The Shire's **consulting engineer made no comment** nor provided any advice on this particular aspect of the proposal.

As for the previous development approval granted, it is also recommended that a **landscaped earth mound/bund be installed around the proposed new WWTP** (except perhaps for along the side internally facing the proposed spray field). This will assist in **containing any wastewater escaping** from the WWTP.

As previously advised when considering the application for development approval for the now existing WWTP, the existing Residential zoning ought to be changed to a more appropriate zoning – if this application is approved. Either an **industrial zoning or a Special Use zoning** ought to be considered. This change will require an amendment to LPS 2.

### Voting Requirements

Simple Majority

**Moved:** Cr. S Warner  
**Seconded:** Cr. S Brown

### Officer Recommendation

**That Council:**

1. Pursuant to clause 18 (4) of the *Shire of Dundas Local Planning Scheme (LPS) 2*, determine that the proposed new wastewater treatment plant and associated spray field to replace the existing wastewater treatment plant and associated effluent ponds located within lot 874 (HN 51) Richardson Street Norseman, is a **USE CONSISTENT** with the LPS 2 Residential objective “to provide for a range of non-residential uses, which are compatible with and complementary to residential development”;
2. Pursuant to clause 68 (2) in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, **APPROVE** development application DA03/2025 to install a new wastewater treatment plant and associated spray field replacing the existing wastewater treatment plant and associated effluent ponds upon lot 874 (HN 51) Richardson Street Norseman, generally in accordance with MAK Recycled Water Management Plan (MAK6129),

and subject to the following conditions:

- (i) The existing wastewater treatment plant and its associated effluent ponds being decommissioned to the satisfaction of the Shire of Dundas prior to the installation of the proposed new spray field;
- (ii) A landscaped earth mound/bund being constructed around the new approved wastewater treatment plant to the specifications and satisfaction of the Shire of Dundas, prior to the use of the approved treatment plant commencing;
- (iii) Submission of a stormwater management plan to the specifications and satisfaction of the Shire of Dundas prior to the installation of the approved wastewater treatment plant and its associated spray field.

Approval of the stormwater management plan by the Shire of Dundas is to be obtained, and be implemented thereafter, prior to the use and operation of the approved wastewater treatment plant and its associated spray field commencing;

- (iv) Except in an emergency (and unless otherwise approved by the Shire of Dundas), the trucking of the treated water from lot 874 to the Pantoro mine is restricted to travelling to and from the Pantoro mine site —
  - (a) along Richardson Street, Mildura Street, Ramsay Street, and Mines Road;  
and
  - (b) within daylight hours only;
- (v) The development being substantially commenced within 2 years of the date of this approval. If the development has not substantially commenced within this period, the approval shall lapse and be of no further effect.

#### Advice Notes

- (A) The granting of this development approval does not constitute a building permit and that an application for relevant building permits must be submitted to the Shire of Dundas and be granted before any work requiring a building permit can commence onsite;

- (B) The granting of this development approval does not negate the requirement for any other approvals, permits, licences etc and adherence to due diligence, which may be required under separate legislation.

It is the proponent's responsibility to identify and obtain any other approvals, permits, licences etc and undertaking of due diligence required before the development/use lawfully commences;

- (C) Separate approval from the Shire of Dundas is required to be obtained to install any pipes and associated infrastructure within Shire road reserves to transport treated water to the Pantoro mine site or any other mine site.

**Carried:** Simple Majority

**For:** Cr. L Bonza, Cr. S Warner, Cr. S Brown, Cr. C McLeod, Cr. P Fleming

**Against:** 0

### Resolution

**That Council:**

1. Pursuant to clause 18 (4) of the *Shire of Dundas Local Planning Scheme (LPS) 2*, determine that the proposed new wastewater treatment plant and associated spray field to replace the existing wastewater treatment plant and associated effluent ponds located within lot 874 (HN 51) Richardson Street Norseman, is a USE CONSISTENT with the LPS 2 Residential objective "to provide for a range of non-residential uses, which are compatible with and complementary to residential development";
2. Pursuant to clause 68 (2) in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, APPROVE development application DA03/2025 to install a new wastewater treatment plant and associated spray field replacing the existing wastewater treatment plant and associated effluent ponds upon lot 874 (HN 51) Richardson Street Norseman, generally in accordance with MAK Recycled Water Management Plan (MAK6129),

and subject to the following conditions:

- (i) The existing wastewater treatment plant and its associated effluent ponds being decommissioned to the satisfaction of the Shire of Dundas prior to the installation of the proposed new spray field;
- (ii) A landscaped earth mound/bund being constructed around the new approved wastewater treatment plant to the specifications and satisfaction of the Shire of Dundas, prior to the use of the approved treatment plant commencing;
- (iii) Submission of a stormwater management plan to the specifications and satisfaction of the Shire of Dundas prior to the installation of the approved wastewater treatment plant and its associated spray field.

Approval of the stormwater management plan by the Shire of Dundas is to be obtained, and be implemented thereafter, prior to the use and operation of the approved wastewater treatment plant and its associated spray field commencing;

- (iv) Except in an emergency (and unless otherwise approved by the Shire of Dundas), the trucking of the treated water from lot 874 to the Pantoro mine is restricted to travelling to and from the Pantoro mine site —
- (a) along Richardson Street, Mildura Street, Ramsay Street, and Mines Road; and
  - (b) within daylight hours only;
- (v) The development being substantially commenced within 2 years of the date of this approval. If the development has not substantially commenced within this period, the approval shall lapse and be of no further effect.

### Advice Notes

- (A) The granting of this development approval does not constitute a building permit and that an application for relevant building permits must be submitted to the Shire of Dundas and be granted before any work requiring a building permit can commence onsite;
- (B) The granting of this development approval does not negate the requirement for any other approvals, permits, licences etc and adherence to due diligence, which may be required under separate legislation.
- It is the proponent's responsibility to identify and obtain any other approvals, permits, licences etc and undertaking of due diligence required before the development/use lawfully commences;
- (C) Separate approval from the Shire of Dundas is required to be obtained to install any pipes and associated infrastructure within Shire road reserves to transport treated water to the Pantoro mine site or any other mine site.

*Cr. A Holman entered Council Chambers at 6.16pm.*

<b>Agenda Reference &amp; Subject</b>	
<b>10.1.2 – Minutes of the Dundas Coastal Planning Committee</b>	
Location / Address	Shire of Dundas
File Reference	CM.CO / LP.PL.1
Author	Chief Executive Officer – Peter Fitchat
Date of Report	13 November 2025
Disclosure of Interest	Nil

### Summary

That Council accept the minutes of the Shire of Dundas Coastal Planning Committee meeting held on 10 July 2025.

### Background

The Shire's Coastal Planning Committee is a committee of the Dundas Shire Council established by Council under section 5.8 of the *Local Government Act 1995* with the following objectives:

- (a) *To drive and oversee the development of a coastal planning strategy for the Shire's south coast (currently in preparation); and*

- (b) *Assist the Shire of Dundas in meeting its obligations in respect to the Coastal Management Plan Assistance Program (CMPAP) Funding Agreement between the Shire and the Western Australian Planning Commission (WAPC).*

Membership comprises the Shire President, Cr Brown, shack representatives John Iwankiw, Manue Daniels, Rasa Patupis, Chris Ziatas (DPLH – Land Use Management), Matt Cosson (DPLH – Land Use Planning), Kath La Nauze (DPLH – Strategy and Engagement), and as-yet-to be confirmed a representative of the Mirning Traditional Lands Aboriginal Corporation (MTLAC) (at the previous meeting two (2) staff members of MTLAC attended as proxies).

The committee has been meeting since October 2023, generally on a monthly basis but now on a bi-monthly basis.

As recognised in the committee's terms of reference, minutes of the meetings are to be presented to Council. In doing so, Council accepts the recommendations in the minutes. A copy of the confirmed minutes for the meeting held on 10 July 2025 is included in the Papers Relating.

### Statutory Environment

*Local Government Act 1995*

### Policy Implications

Nil

### Financial Implications

Coastal Management Plan Assistance Program (CMPAP) Funding Agreement between the Shire and the Western Australian Planning Commission (WAPC).

### Strategic Implications

## **GOAL 2 – Natural Environment**

- 2.1 Our natural environment is viewed as a previous asset that is protected and enjoyed.  
2.2 A place where sustainable opportunities and collaboration is nurtured.

## **GOAL 5 – Governance and Leadership**

- 5.1 A trusted Local Government  
5.2 We are a strong advocate for our Community

### Consultation

Dundas Coastal Planning Committee  
Elected Members  
CEO  
Senior Officers

### Voting Requirements

Simple Majority

**Moved:** Cr. S Warner  
**Seconded:** Cr. S Brown

### Officer Recommendation

**That Council accept the Minutes of the Shire of Dundas Coastal Planning Committee Meeting held on 10 July 2025 as contained in the Papers Relating.**

**Carried:** Simple Majority

**For:** Cr. L Bonza, Cr. S Warner, Cr. S Brown, Cr. C McLeod, Cr. P Fleming, Cr. A Holman

**Against:** 0

### Resolution

**That Council accept the Minutes of the Shire of Dundas Coastal Planning Committee Meeting held on 10 July 2025 as contained in the Papers Relating.**

## **10.2 Administration, Finance and Community Development**

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.1 – Receive the Information Bulletin</b>	
Location / Address	88-92 Prinsep Street, Norseman
File Reference	PE.ME.2
Author	Chief Executive Officer – Peter Fitchat
Date of Report	13 November 2025
Disclosure of Interest	Nil

### Summary

For Council to consider receiving the Information Bulletin for **12 November 2025**.

### Background

The Councillors' Information Bulletin for the period ending **12 November 2025** was completed and circulated to Councillors.

### Statutory Environment

#### *Local Government Act 1995*

Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good governance of persons in its district.

### Policy Implications

Council has no policies in relation to this matter.

### Financial Implications

The recommendation of this report has no financial implications for Council.

Strategic Implications

Informing Elected Members with respect to matters impacting on their roles, responsibilities and decision making as the Shire of Dundas Council.

Consultation

The IB Report is prepared in consultation with Senior Officers.

Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

The Information Bulletin contains confidential elements and is not a public document, it is distributed to Councillors and senior officers only and is not for public release.

Voting Requirements

Simple Majority

**Moved:** Cr. C McLeod

**Seconded:** Cr. S Warner

Officer Recommendation

**That Council receive the monthly Councillors' Information Bulletin for the period ending 12 November 2025.**

**Carried:** Simple Majority

**For:** Cr. L Bonza, Cr. S Warner, Cr. S Brown, Cr. C McLeod, Cr. P Fleming, Cr. A Holman

**Against:** 0

Resolution

**That Council receive the monthly Councillors' Information Bulletin for the period ending 12 November 2025.**

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.2 – Accounts Paid 01.09.2025 – 30.09.2025</b>	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Senior Administration Officer – Ciara Stewart
Date of Report	27 October 2025
Disclosure of Interest	Nil

Summary

To present to Council the list of accounts paid by delegated authority of the Chief Executive Officer during September 2025.

Statutory Environment

Sub-regulation 13 (1) of the Local Government (Financial Management) Regulations 1996 requires that a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

Sub-regulation 13 (3) of the Local Government (Financial Management) Regulations 1996 provides that such a list is to be:

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting

#### Policy Implications

Council has approved policies and procedures in place to ensure that the monthly accounts are approved and paid with due diligence.

#### Financial Implications

Accounts are managed within the approved Budget.

#### **Municipal Cheques and Trust Refunds**

Cheque	Date	Name	Description	Amount
26418	02/09/2025	SHIRE OF DUNDAS PETTY CASH	Recoup to Petty Cash July 2025 - September 2025	1097.15
				\$1097.15

#### **Municipal Account EFT's**

Cheque	Date	Name	Description	Amount
EFT11791	05/09/2025	AUSTRALIAN TAXATION OFFICE	BAS - (July 2025)	118761.00
EFT11792	05/09/2025	EUCLA MOTOR HOTEL	Cleaning community hall by staff - 14/07/2025 & 20/08/2025 Postie - accommodation, fuel and meals 2025/2026 FY - August 2025	7017.14
EFT11793	05/09/2025	AUSTRALIA POST	Postage and freight - July 2025	397.34
EFT11794	05/09/2025	ADVERTISER PRINT	1000 C5 window envelopes	552.00
EFT11795	05/09/2025	ZIRCODATA PTY LTD	Storage of Registers 26/12/2024 to 25/01/2025 Storage of Registers 26/01/2025 to 28/02/2025 Storage of Registers 01/04/2025 to 30/04/2025 Storage of Registers 01/06/2025 to 30/06/2025	721.92
EFT11796	05/09/2025	BUNNINGS WAREHOUSE KALGOORLIE	IGA roofing material	1160.44
EFT11797	05/09/2025	LAURENE BONZA	Presidents Allowance - August 2025	2109.33

EFT11798	05/09/2025	SHARON BROWN	Claim - Council Meeting 26/08/2025, IB Session 12/08/2025	372.00
EFT11799	05/09/2025	CORSIGN WA	Road markings and speed camera sign.	3041.50
EFT11800	05/09/2025	COASTLINE MOWERS	Supply PTO shaft for John Deer tractor	265.00
EFT11801	05/09/2025	CROWNE PLAZA HOTELS & RESORTS (I-POWER)	Accommodation and Meals on 13/08/2025 - 14/08/2025 for President, Cr. McLeod & Cr. Warner Accommodation, Parking and Meals on 13/08/2025 - 14/08/2025 for CEO	1531.00
EFT11802	05/09/2025	BILLS DOORS & SERVICING	Supply and fit micro head to front automatic door at admin	798.16
EFT11803	05/09/2025	DAVID JOHN MURRAY T/A AUSWEST CONTRACTING	Labour Hire work to carry out roof repairs - IGA	2376.00
EFT11804	05/09/2025	RATE PAYER	Rates refund for assessment A698 25 NULSEN STREET NORSEMAN 6443	1000.00
EFT11805	05/09/2025	THE TRUSTEE FOR OUR PANDA TRUST T/A ELITE GYM HIRE	Monthly hire of treadmill, bike, rower, cross trainer, and plate tree iron edge - 2025/26 FY - August 2025	1466.83
EFT11806	05/09/2025	A.D. ENGINEERING INTERNATIONAL PTY LTD	Town clock quarterly service June 2025 to June 2026 charged 1 month extra for align to billing cycle	572.00
EFT11807	05/09/2025	FULL MOON CAFE	Catering for the Tree Planting Workshop	606.00
EFT11808	05/09/2025	BUSINESS FUEL CARDS PTY LTD	Fuel Charges - 601668 - 21DS - DCEO - P351	1145.90
EFT11809	05/09/2025	GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCIL	GVROC Subscription fee for 2025/26 FY	38500.00
EFT11810	05/09/2025	GFG TEMP ASSIST / GLEN FLOOD GROUP PTY LTD	Structural Engineer, Personnel - Old Anglican Church rebuild Finance and Governance assistance PPE: 04/08/2025 - 17/08/2025 GENERAL ENGINEERING PM SUPPORT - PPE: 04/08/2025 to 17/08/2025 ENGINEERING PROJECT MANAGEMENT SUPPORT Finance and Governance assistance - PPE: 18/08/2025 to 31/08/2025	19986.13
EFT11811	05/09/2025	JOHN EDWARD PATRICK HOGAN	Claim - Council Meeting 26/08/2025, IB Session 12/08/2025	372.00

EFT11812	05/09/2025	HORIZON POWER	Power Charges for June to August 2025	44793.37
EFT11813	05/09/2025	JOHN MALONEY	Claim - Council Meeting 26/08/2025	248.00
EFT11814	05/09/2025	KLEENWEST DISTRIBUTORS	Cleaning supplies for Depot	353.98
EFT11815	05/09/2025	KILIMA (WA) P/L	Preparation of deed extension - rental for 81 Robert St, Norseman - Shire portion Rent for September 2025	920.08
EFT11816	05/09/2025	STATE LIBRARY OF WESTERN AUSTRALIA	Better Beginnings - 2025/26	27.50
EFT11817	05/09/2025	RECOVERIES LEGAL	Sale - 46 Roberts Street, Norseman WA 6443 (A644)	203.90
EFT11818	05/09/2025	MOORE AUSTRALIA (WA) PTY LTD	Professional Services - Long Term Financial Planning. Professional Services - 2025/26 Annual Rate Run. Monthly Baseline Rates Processing - PPE 31/08/2025	24987.59
EFT11819	05/09/2025	NORSEMAN VILLAGE GROCER (OWNED BY SHIRE OF DUNDAS)	Various Village Grocer Supplies - July 2025	1530.82
EFT11820	05/09/2025	O'DWYER ELECTRICAL	Upgrade circuit breaker to RCD safety switch - Admin Office	1760.00
EFT11821	05/09/2025	ONSHORE ELECTRICAL SOLUTIONS	Carry out testing and repairs to airstrip lighting - Eucla Airstrip	2516.80
EFT11822	05/09/2025	PLANT ASSESSOR - ONLINE SAFETY SYSTEMS PTY LTD	Renewal of Plant Assessor Membership for July 2025	1375.00
EFT11823	05/09/2025	PATHWEST LABORATORY MEDICINE WA	D & A testing	49.50
EFT11824	05/09/2025	RESOURCE ACCOMMODATION MANAGEMENT PTY LTD	Workshop meals - 12.8.25 Council Meeting 26.08.25	468.00
EFT11825	05/09/2025	SOUTH EAST PETROLEUM	5,000 Ltr DIESEL	8437.00
EFT11826	05/09/2025	SOUTH COAST FOODSERVICE	Supply 2x Surge 20L, 2x Flow 20L, 1x LC Finish 20L,	923.86
EFT11827	05/09/2025	TEAM GLOBAL EXPRESS	Freight - Rockingham to Norseman. Freight - Kalgoorlie to Norseman - 01/08/2025	157.49
EFT11828	05/09/2025	SOUTHERN CROSS AUSTEREO / TRIPLE M	SCA Access August 2025	385.00
EFT11830	05/09/2025	WILSONS DIESEL & AUTO REPAIRS	250 Hr service and repairs to Skid Steer Loader. 250 Hr service and repairs to Kubota Excavator	4561.65

			Supply and fit new tyres to Subaru Forester	
EFT11831	05/09/2025	WALGA - WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	WALGA Local Government Convention 2025 (CEO, President, Cr. Warner, Cr. McLeod)	5995.00
EFT11832	05/09/2025	SHARON MAREE WARNER (COUNCILLOR)	Deputy President Allowance August 2025	758.83
EFT11833	05/09/2025	WINC AUSTRALIA PTY LTD	Village Grocer - Various stationary	573.82
EFT11834	05/09/2025	ZIPFORM PTY LTD	Print & Supply A4 Rate Notice	957.00
EFT11837	10/09/2025	UNITED STEEL PTY LTD	Supply materials - Reo Mesh for footpaths	1908.50
EFT11853	18/09/2025	PAYMENT TO STAFF - 221	Claim - Beesentry unit installation - Eucla Highway	424.74
EFT11854	18/09/2025	AUSTRALIAN TAXATION OFFICE	BAS (AUGUST 2025)	48995.00
EFT11855	18/09/2025	EUCLA MOTOR HOTEL	Collect bulk rubbish at the airstrip Supply accommodation and meals for 7-9-25 check out 9-9-25 (MWS)	577.00
EFT11856	18/09/2025	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LIMITED T/A ONEMUSIC AUSTRALIA	Music Licence for Shire facilities and Events - 01/07/2024 - 30/06/2025	378.55
EFT11857	18/09/2025	ZIRCODATA PTY LTD	Storage of Registers from 01/08/2025 to 31/08/2025	185.56
EFT11858	18/09/2025	ALTORA SOLUTIONS	Axion Subscriptions to Altora - 01/09/2025 to 01/10/2025	345.51
EFT11859	18/09/2025	AVON WASTE	Dry Hire of rubbish truck - 21/07/2025 to 08/09/2025	19434.25
EFT11860	18/09/2025	BP NORSEMAN	Fuel Supplies for August 2025	378.59
EFT11861	18/09/2025	BUNNINGS WAREHOUSE KALGOORLIE	Supply equipment for depot. Animal Pound Products - Pound Supply of structural timber for Museum Supply Rapid Set - Hyden Norseman Rd	3686.56
EFT11862	18/09/2025	BOC LIMITED	Container Service Fee - Gas Bottles	67.07
EFT11863	18/09/2025	CUTEN GUNEDER MACHINERY	Emergency Clean out two septic tanks - 36 Morgan Street Emergency Pump out Dog Park Septics (Inv 0628) Emergency Pump out Dog Park Septics (Inv 0629)	5552.00

EFT11864	18/09/2025	CORSIGN WA	Supply custom signs on swing stand.	4730.00
EFT11865	18/09/2025	DUNDAS WELDING AND FABRICATION	Waste Facility maintenance - repair and replace materials for the shed.	2486.00
EFT11866	18/09/2025	MATTBEN PTY LTD T/AS FREIGHT LINES GROUP	Freight (Corsign - Perth to Norseman) 12/08/2025 Freight - Perth to Norseman - Corsign	659.91
EFT11867	18/09/2025	BOHARP PTY LTD T/AS ESPERANCE PLUMBING SERVICE	Leach Drain repairs at 36 Angove St. Leach Drain repairs to 139 Robert St.	10956.00
EFT11868	18/09/2025	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESL (August 2025)	14008.65
EFT11869	18/09/2025	GFG TEMP ASSIST / GLEN FLOOD GROUP PTY LTD	ENGINEERING PROJECT MANAGMENT SUPPORT - PPE 01/09/2025 to 14/09/2025	4540.80
EFT11870	18/09/2025	DOWLING GIUDICI ASSOCIATES	As per DG&A Professional Service Agreement 201218 - 25/26 FY	5104.00
EFT11871	18/09/2025	KALGOORLIE QUARRY PRODUCTS PTY LTD	Supply and delivery of 22 tonnes of 7mm metal supply and delivery of 10mm metal aggregate	7397.24
EFT11872	18/09/2025	KILIMA (WA) P/L	Rates Payments 2025 - 2026	2193.07
EFT11873	18/09/2025	CRW HOLDINGS (WA) PTY LTD T/AS KALGOORLIE PAINT CENTRE	NuPool Chlorinated Rubber x 4ltrs (x1)- NuPool Chlorinated Rubber x 10ltrs (x34)"	17257.61
EFT11874	18/09/2025	LANDGATE	Mining Tenements Chargeable - Schedule No. M2025/5 GRV INT VALS CTRY AND DFES - Schedule No. G2025/03 Mining Tenements Chargeable - Schedule No. M2025/06	177.01
EFT11875	18/09/2025	RECOVERIES LEGAL	Caveat withdrawal - 113 Goodliffe Street, Norseman WA 6443	385.00
EFT11876	18/09/2025	LGIS	Shire of Dundas Scheme Protection 2025-26 Workers' compensation and Wage adjustments - Endorsement Period - 30/06/2024 to 30/06/2025	191475.15
EFT11877	18/09/2025	RAYMOND MARCON	Shire of Dundas - Bookmarks x 40	240.00
EFT11878	18/09/2025	C & B CAMPBELL CONTRACTING MUNDRABILLA STATION	Maintenance grade and repairs to Mundrabilla Stn Access Road.	4500.00

EFT11879	18/09/2025	CHANTELLE MCLEOD	Claim Travel - WALGA AGM 2025	714.85
EFT11880	18/09/2025	MINFREE PTY LTD	Supply and fully installed split systems to the terminal building - 50% deposit	12884.47
EFT11881	18/09/2025	FRASER RANGE STATION PTY LTD T/A NORSEMAN CONCRETE & EARTHMOVING	Supply and delivery of 25Mpa Kerb mix.	1854.07
EFT11882	18/09/2025	RESOURCE ACCOMMODATION MANAGEMENT PTY LTD	Catering for State Council meeting - 3 September 2025	80.00
EFT11883	18/09/2025	SOUTH EAST PETROLEUM	BP card Purchases - August 2025	822.51
EFT11884	18/09/2025	SETON AUSTRALIA	VC wall hand sanitiser & shipping	206.92
EFT11885	18/09/2025	SHELDON PANEL & PAINT	Repair vehicle - Subaru Forester	6209.09
EFT11886	18/09/2025	SOUTH COAST FOODSERVICE	To supply 3x 120L Flow, 3x 120L Surge and 2x 120L Oxy Bleach to laundromat Cleaning supplies	1972.46
EFT11887	18/09/2025	SOLUTIONS IT (INVOICE S + B)	Quote Number S17174: Desktop, Laptop & WAP - (Records). Agreement - Cloud Backup - 01/09/2025 to 30/09/2025	12709.09
EFT11888	18/09/2025	SUPAGAS PTY LIMITED	LPG Bulk for Laundromat 25/26 FY	1572.65
EFT11889	18/09/2025	TEAM GLOBAL EXPRESS	Freight - Albany to Norseman Freight - Rockingham to Norseman	287.61
EFT11890	18/09/2025	WATER CORPORATION	Various Water Accounts (July 2025)	14305.87
EFT11891	18/09/2025	WILSONS DIESEL & AUTO REPAIRS	Carry out puncture repair to Front End Loader Repair beacon light fault - Isuzu Tipper Truck Service and repairs - Mitsubishi Triton Supply and fit 2 new rear tyres - Post Office Truck	1900.70
EFT11892	18/09/2025	WINC AUSTRALIA PTY LTD	Thermo rolls 80 x 80 carton of 30 Village Grocer - Winc Lever Arch File PP A4 Blue Admin - Stationary supplies Village Grocer - Various stationary	857.65
EFT11906	23/09/2025	MAJOR MOTORS ISUZU	ISUZU TRUCK-2024 fsr 140-240 AMT LWB Freight pack - Plus Accessories	213704.75

9762	03/09/2025	PHOTO COMPETITION WINNERS	Photo Competition Winners 2025 (7x Winners)	3475.00
9763	03/09/2025	DESKY	Sit/Stand Desk – Woodlands Centre	1799.00
PAY	09/09/2025	PAYROLL	Direct Debit of Net Pays	114910.30
9769	10/09/2025	STAFF 265	Meals and Incidentals (Seniors Wildflower Trip - Ravensthorpe)	158.00
9770	10/09/2025	DCEO	Meals and Incidentals (Seniors Wildflower Trip - Ravensthorpe)	158.00
PAY	23/09/2025	PAYROLL	Direct Debit of Net Pays	117060.99
				\$1,160,423.63

#### Municipal Account Direct Debts

EFT/DD	Date	Name	Description	Amount
9756	01/09/2025	ANZ	ANZ Bank Fees	400.73
9762	02/09/2025	ANZ	ANZ Bank Fees	10.00
9766	04/09/2025	ANZ	ANZ Bank Fees	51.15
9774	15/09/2025	Payment Solutions	Payment to 3E Advantage - INV-169414-K2R2D3 (Printing Costs for August 2025)	4975.11
9783	26/09/2025	ANZ	ANZ Bank Fees	10.00
9783	26/09/2025	ANZ	ANZ Bank Fees	10.00
9785	30/09/2025	ANZ	ANZ Bank Fees	595.02
	17/09/2025	Superannuation	Superannuation Payment 18.06.2025 – 26.08.2025	105721.79
	26/09/2025	Superannuation	Superannuation Payment 27.08.2025 – 23.09.2025	41386.95
				\$153,160.75

#### Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
			<b>CREDIT CARD PAYMENT</b>	<b>0.00</b>
			<b>CHIEF EXECUTIVE OFFICER</b>	
			<b>MANAGER OF WORKS AND SERVICES</b>	
			<b>SENIOR ADMINISTRATION OFFICER</b>	

#### Visitor Centre Account EFT's and Direct Debts

Chq/EFT	Date	Name	Description	Amount
EFT11835	05/09/2025	South Coast Foodservice	Mop heads and Handles x 9	263.50
EFT11836	05/09/2025	VANESSA AUSTRALIA	Various goods restock - Magnets, Pendants and earrings	4041.24
EFT11893	18/09/2025	THE TRUSTEE FOR THE BORDESSA FAMILY TRUST T/A DENZ AND CO	Retail stock - Earrings	1323.52
				\$5628.26

## IGA and Australia Post Account (1) EFT's and Direct Debits

EFT/DD	Date	Name	Description	Amount
EFT11838	12/09/2025	AUSWEST MEATS PTY LTD	Auswest meat for the 29th of August 2025 Auswest meat for the 1st of September 2025	4009.15
EFT11839	12/09/2025	THE TRUSTEE FOR BOVELLS & BLUE- RIBBON UNIT TRUST	Bovells Order for the week ending 31/08/2025 Bovells Order for the week ending 07/09/2025	901.32
EFT11840	12/09/2025	BULL BAR FOODS PTY LTD	Bull Bar Beef Jerky restock for the 3rd of September 2025	3399.00
EFT11841	12/09/2025	THE TRUSTEE FOR THE CENTRAL BUYING GROUP UNIT TRUST	Sim Connect Restock & PFD Foods Consumables	3692.44
EFT11842	12/09/2025	GIBSON SOAK WATER CO	42 X 1.5 L	702.00
EFT11843	12/09/2025	G & R HOT BREAD SHOP - THE TRUSTEE FOR FOUR A & FAMILY	Local Bread from Kalgoorlie for the 27th Of August 2025 Local Bread from Kalgoorlie for the 1st of September 2025 Local Bread from Kalgoorlie for the 3rd of September 2025 Local Bread from Kalgoorlie for the 5th of September 2025 Local Bread from Kalgoorlie for the 8th of September 2025 Local Bread from Kalgoorlie for the 9th of September 2025 Local Bread from Kalgoorlie for the 10th of September 2025	1406.00
EFT11844	12/09/2025	KLEENWEST DISTRIBUTORS	Food Tray Clear Cell 8x7	429.33
EFT11845	12/09/2025	ESPERANCE MILK SUPPLY / THE TRUSTEE FOR BLAZE POINT UNIT TRUST	Milk & Juice for the Period 20/08 - 26/08/2025 Milk & Juice for the period 27/08 - 02/09/2025 Milk & Juice for the Period 03/09 - 09/09/2025	2272.25
EFT11846	12/09/2025	THE TRUSTEE FOR MAROK FAMILY TRUST	Bakers Delight for week 01/09 - 07/09/2025 Bakers Delight for week 08/09 - 14/09/2025	716.08
EFT11847	12/09/2025	PREMIUM PET MEATS PTY LTD	Premium Pet Meat for the 26th of August 2025	779.46
EFT11848	12/09/2025	RED DESERT COOLING AND ELECTRICAL	Follow Up works to Freezer Breakdown	3092.47
EFT11849	12/09/2025	READY CHEF GO PTY LTD	Borgs Toasties, Mixed Berries and Blue Berries Yoghurt, Toffee, POD and Salami	731.98
EFT11850	12/09/2025	SANDS FRIDGE LINES	Sands Deliveries for the 07/08 - 15/08	28409.91

			Sands Deliveries for the 18/08 - 22/08/2025 Sands Deliveries for the 25/08 - 29/08 Sands Deliveries for the 01/09 - 05/09	
EFT11851	12/09/2025	SOUTH COAST FOODSERVICE	Deli Meats for the 28th of August 2025 Deli Meats for the 1st of August 2025	633.59
EFT11852	12/09/2025	WAGYU BILTONG CO. PTY LTD	,WAGYU Beef for the 1st of September 2025"	2677.22
EFT11894	19/09/2025	AUSLINK FOODS PTY LTD	,Honey Cake	702.06
EFT11895	19/09/2025	AUSWEST MEATS PTY LTD	Bulk Meats for Butcher Carving	1702.45
EFT11896	19/09/2025	THE TRUSTEE FOR BOVELLS & BLUE-RIBBON UNIT TRUST	Bovells Bread Order for weekending 14/09/2025	450.66
EFT11897	19/09/2025	GIBSON SOAK WATER CO	56 x10 L Water 28 x 5 Water 48 x 19 L Water Return Cage & Bottles 44 x 19 L bottles, Credit	1390.00
EFT11898	19/09/2025	GOODNEWS NEWSAGENCY	Magazines for the Month of August 2025	415.58
EFT11899	19/09/2025	G & R HOT BREAD SHOP - THE TRUSTEE FOR FOUR A & FAMILY	Local Bread from Kalgoorlie for the 12th of September 2025 Local Bread from Kalgoorlie for the 15th of September 2025 Local Bread from Kalgoorlie for the 16th of September 2025 Local Bread from Kalgoorlie for the 17th of September 2025	464.00
EFT11900	19/09/2025	P & L HOGAN SERVICES	Bread Delivery from Kalgoorlie for the Month of July 2025	343.20
EFT11901	19/09/2025	KLEENWEST DISTRIBUTORS	Food Trays, Meat Wrap, Produce Rolls and Roll Towel	1045.22
EFT11902	19/09/2025	ESPERANCE MILK SUPPLY / THE TRUSTEE FOR BLAZE POINT UNIT TRUST	Milk & Juice for the Period 10/09 - 16/09/2025	459.40
EFT11903	19/09/2025	THE TRUSTEE FOR MAROK FAMILY TRUST	Bakers Delight for week 31/08 - 03/09/2025 Bakers Delight for week 15/09 - 21/09/2025	610.18
EFT11904	19/09/2025	RETAIL SYSTEMS PTY LTD	,Convenience Business Platinum Service Level Agreement"	6050.00
EFT11905	19/09/2025	SOUTH COAST FOODSERVICE	Deli Meats for the 15th Of September 2025	100.59
DD13197.1	08/09/2025	BDD AUSTRALIA PTY LTD - BEGA	Milk & Juice	1577.37
DD13201.1	29/09/2025	BDD AUSTRALIA PTY LTD - BEGA	Milk & Juice	1942.45
DD13202.1	22/09/2025	BDD AUSTRALIA PTY LTD - BEGA	Milk & Juice	1717.59

DD13203.1	15/09/2025	BDD AUSTRALIA PTY LTD - BEGA	Milk & Juice	1733.94
DD13208.1	08/09/2025	NEWS PTY LIMITED	The Australian & Farm Weekly	75.17
DD13208.2	15/09/2025	NEWS PTY LIMITED	The Australian & Farm Weekly	81.92
DD13208.3	22/09/2025	NEWS PTY LIMITED	The Australian & Farm Weekly	58.07
DD13208.4	29/09/2025	NEWS PTY LIMITED	The Australian & Farm Weekly	48.17
DD13208.5	01/09/2025	NEWS PTY LIMITED	The Australian & Farm Weekly	90.92
				74911.14

**IGA and Australia Post Account (2) EFT's and Direct Debits**

EFT	Date	Name	Description	Amount
DD13192.1	10/09/2025	WEST AUSTRALIAN NEWSPAPERS LIMITED	Supply of Kalgoorlie Miner	546.95
DD13192.2	17/09/2025	WEST AUSTRALIAN NEWSPAPERS LIMITED	Supply of Kalgoorlie Miner	589.41
DD13192.3	24/09/2025	WEST AUSTRALIAN NEWSPAPERS LIMITED	Supply of Kalgoorlie Miner	392.34
DD13209.1	02/09/2025	IGA (WA) DISTRIBUTION PTY LTD - METCASH FOOD	0084427 - Tobacco	64372.85
DD13209.2	09/09/2025	IGA (WA) DISTRIBUTION PTY LTD - METCASH FOOD	0086900 - Grocery	74083.10
DD13209.3	16/09/2025	IGA (WA) DISTRIBUTION PTY LTD - METCASH FOOD	0089360 - Grocery	71194.08
DD13209.4	23/09/2025	IGA (WA) DISTRIBUTION PTY LTD - METCASH FOOD	0091899 - Tobacco	58359.08
DD13209.5	30/09/2025	IGA (WA) DISTRIBUTION PTY LTD - METCASH FOOD	0094735 - Tobacco	71028.39
DD13211.1	24/09/2025	AUSTRALIA POST	Restock Envelopes, A3 Paper, stamps and special orders	727.34
				\$341,293.54

**Summary of Account Totals**

<b>Municipal Cheques and Trust</b>	\$1097.15
<b>Municipal EFT's</b>	\$1,160,423.63
<b>Municipal Direct Debit's</b>	\$153,160.75
<b>Municipal Credit Card's</b>	\$0.00
<b>Visitor Centre EFT's and Direct Debits</b>	\$5,628.26
<b>IGA and Australia Post (1)</b>	\$74,911.14
<b>IGA and Australia Post (2)</b>	\$341,293.54
<b>Grand Total for September 2025</b>	<b>\$1,736,514.47</b>

Voting Requirements

Simple Majority

**Moved:** Cr. S Warner  
**Seconded:** Cr. C McLeod

**Officer Recommendation**

**That the Shire of Dundas monthly accounts paid from 01/09/2025 to 30/09/2025 be noted.**

**Carried:** Simple Majority

**For:** Cr. L Bonza, Cr. S Warner, Cr. S Brown, Cr. C McLeod, Cr. P Fleming, Cr. A Holman

**Against:** 0

**Resolution**

**That the Shire of Dundas monthly accounts paid from 01/09/2025 to 30/09/2025 be noted.**

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.3 – Financial Statements for the period ending 31 October 2025</b>	
Location / Address	Shire of Dundas
File Reference	FM.IN
Author	Moore Australia
Date of Report	11 November 2025
Disclosure of Interest	Nil

**Appendix 4 Monthly Financial Report for the Period Ending 31 October 2025**

**Voting Requirements**

Simple Majority

**Moved:** Cr. S Warner

**Seconded:** Cr. A Holman

**Officer Recommendation**

**That the Shire of Dundas Financial Statements for the period ending 31 October 2025 be accepted.**

**Carried:** Simple Majority

**For:** Cr. L Bonza, Cr. S Warner, Cr. S Brown, Cr. C McLeod, Cr. P Fleming, Cr. A Holman

**Against:** 0

**Resolution**

**That the Shire of Dundas Financial Statements for the period ending 31 October 2025 be accepted.**

*Cr. L Bonza exited Council Chambers at 6.20pm.*

*Cr. A Holman existed Council Chambers at 6.20pm.*

*Deputy President, Cr. S Warner takes the Chair.*

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.4 – RFT 01/25 Prequalified Panel of Providers to be advertised</b>	
Location / Address	Shire of Dundas
File Reference	RFT01-25
Author	Chief Executive Officer – Peter Fitchat
Date of Report	13 November 2025
Disclosure of Interest	Nil

### Summary

For Council to approve the advertising of RFT 01-25 Prequalified Panel of Providers for various trade and service categories required by the Shire of Dundas.

### Background

The Shire of Dundas currently operates under an existing panel arrangement that expires in February 2026 (RFT 02-2023).

To ensure continuity of services, a new Request for Tender (RFT 01-25) has been prepared by GFG Consulting in consultation with Shire staff for the establishment of a new Panel of Prequalified Providers for a two-year period with a possible one-year extension.

The new panel will cover the following service categories:

- General Services
- Hire of Plant & Equipment
- Concrete Supply and Installation
- Electrical Services
- Plumbing Services
- Building Services
- Engineering and Fabrication Services
- Mechanical Repairs and Maintenance
- Tyre Repairs and Replacements
- Security Cameras, Electronic Road Signs and Equipment
- Garden Reticulation Supply and Repairs
- Rodent and Pest Control

### Consultation

Elected Members  
 Chief Executive Officer  
 Senior Staff  
 Dean Illingworth – Tender Consultant, GFG Consulting

### Statutory Environment

*Local Government Act 1995*  
*Local Government (Functions and General) Regulations 1996, Part 4 — Tenders for Providing Goods and Services*

### Policy Implications

Council Policy F3 – Purchasing Policy applies to this process.

### Financial Implications

Establishing a prequalified panel provides a more efficient and compliant procurement process.

Expenditure for goods and services through the panel will continue to be drawn from approved budget allocations within individual programs.

### Strategic Implications

#### **GOAL 3 – Built Environment**

*Planning and development of infrastructure supports liveable, sustainable and connected communities.*

##### **3.1 Shire infrastructure and services meet the Community's needs**

##### **3.2 Liveable, sustainable and connected communities**

#### **GOAL 5 – Governance and Leadership**

*We are a trusted Local Government; we are a strong advocate for our Community; we lead with respect and accountability.*

##### **5.1 A trusted Local Government**

### Comment

The RFT 01-25 documentation (Parts 1–4) has been reviewed for compliance and includes:

- Conditions of Tendering, Scope of Works, and Contract Terms;
- Tenderer Offer Forms and Schedules;
- Evaluation criteria covering compliance, qualitative weighting (capacity, experience, key personnel), and pricing

Tenders will be assessed against the published selection criteria, with recommendations to be presented to Council early 2026 for endorsement of the successful prequalified panel.

### Voting Requirements

Simple Majority

**Moved:** Cr. C McLeod

**Seconded:** Cr. P Fleming

### Officer Recommendation

**That Council:**

- 1. Endorse the public advertising of *RFT 01-25 Prequalified Panel of Providers* for a period of two (2) years from 1 March 2026 to 29 February 2028, with a possible single-year extension at the Shire's discretion.**
- 2. Note that tenders will be opened at the Shire Administration Office, Norseman following the closure of the public advertising period.**
- 3. Direct the Chief Executive Officer to engage GFG to manage the Tender on behalf of Council and to evaluate the received tenders in accordance with the adopted selection criteria and for GFG to present a report to Council with**

recommendations for the appointment of successful contractors to the Panel of Providers.

**Carried:** Simple Majority

**For:** Cr. S Warner, Cr. S Brown, Cr. C McLeod, Cr. P Fleming

**Against:** 0

**Resolution**

**That Council:**

1. Endorse the public advertising of *RFT 01-25 Prequalified Panel of Providers* for a period of two (2) years from 1 March 2026 to 29 February 2028, with a possible single-year extension at the Shire’s discretion.
2. Note that tenders will be opened at the Shire Administration Office, Norseman following the closure of the public advertising period.
3. Direct the Chief Executive Officer to engage GFG to manage the Tender on behalf of Council and to evaluate the received tenders in accordance with the adopted selection criteria and for GFG to present a report to Council with recommendations for the appointment of successful contractors to the Panel of Providers.

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.5 – Expression of Interest – Roberts Street Revitalisation Project</b>	
Location / Address	Roberts Street, Norseman
File Reference	ED.PR
Author	Chief Executive Officer – Peter Fitchat
Date of Report	13 November 2025
Disclosure of Interest	Nil

**Summary**

Council is requested to endorse the advertising of an Expression of Interest (EOI) to engage property owners along Roberts Street who may be willing to participate in the Roberts Street Revitalisation Project through negotiated sale, partnership, or redevelopment.



**Background**

Over the past 35 years, the Norseman population has declined from approximately 3,500 to 528 due to mine closures and economic contraction.

Many properties along Roberts Street, from the Norseman Laundromat to The Railway Motel, are vacant, deteriorated, or underutilised.

The Shire's Roberts Street Revitalisation Concept Plan identifies a staged approach for property acquisition, environmental assessment, demolition of non-viable structures, and redevelopment of shopfronts with heritage-inspired facades and mixed-use capacity.

External funding opportunities (including RED Grants, Growing Regions Program, Regional Precincts & Partnerships Program, Lotterywest, and DevelopmentWA RDAP) are being investigated to support the redevelopment.

This project is on the priority list for the Economic Development Working Group.

### Statutory Environment

*Local Government Act 1995 – Part 3, Functions of Local Government.*

*Local Government (Functions and General) Regulations 1996 – procurement and EOI processes.*

### Policy Implications

The project aligns with Council's strategic objective of economic revitalisation and community sustainability.

### Financial Implications

This project is identified as stage one in the 2025/26 budget with \$250,000.00 set aside for stage one.

- Immediate cost: Advertising of EOI.
- Future cost: Subject to valuations, negotiations, demolition planning, and grant leverage.
- Once identified who wants to participate in the EOI, we will engage a consultancy to do a business case for future funding.
- Potential external funding to offset costs: RED Grants, Federal Precinct Programs, Lotterywest, and DevelopmentWA RDAP.

### Strategic Implications

#### **GOAL 1 – Community**

*A healthy, safe, resilient and engaged Community. A place where people thrive. A Community where diversity is celebrated, a place of belonging. A place where economic growth and business opportunity is encouraged and supported.*

#### **1.3 A place where people thrive**

#### **GOAL 3 – Built Environment**

*Planning and development of infrastructure supports liveable, sustainable and connected communities.*

#### **3.1 Shire infrastructure and services meet the Community's needs**

*3.1.1 Footpaths, verges and access ways are appropriately managed according to their need and use.*

3.1.3 *Shire buildings and facilities are appropriately managed according to their need and use.*

3.1.4 *Revitalise the Norseman and Eucla Town Centres.*

### **3.2 Liveable, sustainable and connected communities**

3.2.1 *Improvement and maintenance of community gathering spaces including town halls, community centres and recreational facilities.*

## **GOAL 5 – Governance and Leadership**

*We are a trusted Local Government; we are a strong advocate for our Community; we lead with respect and accountability.*

### **5.1 A trusted Local Government**

#### Consultation

Elected Members  
Moore Australia  
GFG Consultants  
DGA Consultants  
Shire of Dundas Economic Working Group  
CEO, DCEO, Senior Officers

#### Comment

The Roberts Street Revitalisation Project provides the Shire with a unique opportunity to reverse long-term economic decline in Norseman by strategically redeveloping the town's main street. Advertising an Expression of Interest (EOI) will establish which property owners are willing to engage in this process, allowing Council to plan with greater certainty and pursue external funding with demonstrated community backing.

#### Key Benefits:

- **Economic Renewal:** Creates a vibrant commercial hub to attract businesses, residents, and tourists.
- **Community Confidence:** Signals a strong commitment to reversing population decline and reinvesting in the heart of Norseman.
- **Funding Leverage:** Demonstrates project readiness to state and federal agencies, increasing the likelihood of grant success (RED Grants, Growing Regions, Lotterywest).
- **Heritage & Identity:** Restores Roberts Street as the town's focal point with heritage-inspired design, while modernising infrastructure.
- **Partnerships:** Opens pathways for collaboration with property owners, developers, and GEDC to share costs and benefits.
- **Long-term Sustainability:** Establishes mixed-use opportunities (residential and commercial) that diversify the town's economy and reduce reliance on a single industry.

#### Voting Requirements

Simple Majority

**Moved:** Cr. C McLeod  
**Seconded:** Cr. S Brown

**Officer Recommendation**

**That Council:**

1. Endorse the advertising of an Expression of Interest (EOI) for property owners along Roberts Street, Norseman, from the Norseman Laundromat to The Railway Motel, to identify potential participants in the Roberts Street Revitalisation Project.
2. Authorise the CEO to prepare and issue the EOI documentation, including site maps of identified properties, and to report back to Council with outcomes and recommendations for next steps.
3. Note that property owners’ responses will be non-binding and used to guide valuations, funding applications, and staged redevelopment planning.

**Carried:** Simple Majority

**For:** Cr. S Warner, Cr. S Brown, Cr. C McLeod, Cr. P Fleming

**Against:** 0

**Resolution**

**That Council:**

1. Endorse the advertising of an Expression of Interest (EOI) for property owners along Roberts Street, Norseman, from the Norseman Laundromat to The Railway Motel, to identify potential participants in the Roberts Street Revitalisation Project.
2. Authorise the CEO to prepare and issue the EOI documentation, including site maps of identified properties, and to report back to Council with outcomes and recommendations for next steps.
3. Note that property owners’ responses will be non-binding and used to guide valuations, funding applications, and staged redevelopment planning.

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.6 – Roberts Street Revitalisation Project (2025-2028) and the proposed new Village Grocer Development (2027-2028) Funding Applications</b>	
Location / Address	Shire of Dundas
File Reference	ED.PR
Author	Chief Executive Officer – Peter Fitchat
Date of Report	13 November 2025
Disclosure of Interest	Nil

**Summary**

For Council to endorse the submission of external funding applications to Federal and State programs to support the staged Robert Street Revitalisation Project (2025–2028) and the proposed New Village Grocer Development (2027–2028).

**Background**

Council has identified the revitalisation of Robert Street, Norseman, as a key community and economic development priority in alignment with the *Shire of Dundas Strategic Community Plan 2022–2032* goals for Built Environment and Economic Development.

The revitalisation project aims to create a vibrant, accessible, and economically resilient town centre, connecting civic, tourism, and retail precincts and supporting future investment including the new Village Grocer site.

Proposed Staging and Council Contributions:

Stage	Year	Description	Council Contribution
Stage 1	2025/26	Business Case, Concept Design, and two strategic property acquisitions	\$250,000
Stage 2	2026/27	Civil and streetscape works – initial construction phase	\$500,000
Stage 3	2027/28	Final streetscape, civic square, and public realm work	\$500,000
New Village Grocer	2027/28	Construction of new \$5 million facility (subject to funding and own-source revenue)	Funding Application/WATC Loan/Own source Funding

The project complements other community and infrastructure initiatives under the Shire's long-term planning framework, including the housing strategy and pensioner-unit expansion.

#### Funding Programs

Funding will be sought from a combination of Federal and State programs, targeting both business-case and capital-delivery phases:

- **Federal Programs**
  - **Growing Regions Program (GRP)** – for regional community infrastructure (public realm, civic spaces, library and hub precincts). Requires co-funding and strong benefit–cost rationale.
  - **Regional Precincts & Partnerships Program (rPPP)** – Stream 1 (master planning and business case) followed by Stream 2 (delivery funding). Supports multi-stakeholder “place-based” precinct renewal.
- **State (WA) Programs**
  - **Regional Economic Development (RED) Grants – GEDC:** up to \$250,000 for economic activation (precinct, signage, shopfront improvement).
  - **DevelopmentWA Regional Development Assistance Program (RDAP):** for regional land development and activation of underutilised town-centre land.
  - **WA Heritage Grants (DPLH):** for conservation or activation of heritage façades and interpretation (relevant to historic buildings on Robert Street).
  - **CSRFF (DLGSC):** for town-square or youth-activity precinct components within the revitalisation.
  - **Housing Enabling Infrastructure Initiatives:** where mixed-use or upper-level residential elements are incorporated.

#### Statutory Environment

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996*

*Local Government (Functions and General) Regulations 1996 – Part 4 (Procurement & Tendering)*

## Policy Implications

Shire Policy F3 – Purchasing Policy  
 Shire Policy F7 – Asset Management  
 Shire Policy F10 – Grant Management Policy

## Financial Implications

Total indicative funding requirements:

Project	Estimated Total Cost	Council Contribution	External Funding Target
Robert Street Revitalisation (3 Stages)	\$1.25 million	\$1.25 million	\$2.5–3.0 million
New Village Grocer	\$5.0 million	To be confirmed	Co-funding and external Funding Applications

Council's contributions are proposed to be phased through the 2025/26 – 2027/28 budgets and may be drawn from the *Town Centre Revitalisation Reserve* and external partnerships.

The co-funding model will strengthen the competitiveness of grant applications and leverage investment into Norseman's main street.

## Strategic Implications

### **GOAL 1 – Community**

*A healthy, safe, resilient and engaged Community. A place where people thrive. A Community where diversity is celebrated, a place of belonging. A place where economic growth and business opportunity is encouraged and supported.*

#### **1.1 A healthy, safe, resilient and engaged Community**

#### **1.3 A place where people thrive**

### **GOAL 3 – Built Environment**

*Planning and development of infrastructure supports liveable, sustainable and connected communities.*

#### **3.1 Shire infrastructure and services meet the Community's needs**

#### **3.2 Liveable, sustainable and connected communities**

### **GOAL 4 – Economic Development and Financial Sustainability**

*A thriving local economy & economic base supports economic growth and business opportunity.*

#### **4.1 A financially responsible Local Government**

#### **4.2 Opportunity for Economic Diversification and Growth**

### **GOAL 5 – Governance and Leadership**

*We are a trusted Local Government; we are a strong advocate for our Community; we lead with respect and accountability.*

## 5.1 A trusted Local Government

### Consultation

Elected Members  
Chief Executive Officer  
Senior Officers  
GEDC and GFG Consulting (funding and project advisory)  
Department of Infrastructure, Transport, Regional Development and Communications (funding guidance)

### Comment

The Robert Street Revitalisation and new Village Grocer projects will:

- Deliver a modern and accessible civic and retail heart for Norseman.
- Stimulate private-sector confidence and attract new investment.
- Reinforce community identity and main-street heritage values.
- Support housing and employment growth identified in the Shire's Strategic Community Plan.

The business case prepared under Stage 1 will define staging, detailed costings, and design integration for subsequent capital works and funding applications.

### Voting Requirements

Simple Majority

**Moved:** Cr. C McLeod  
**Seconded:** Cr. S Brown

### Officer Recommendation

**That Council:**

1. **Endorse the submission of funding applications for the *Robert Street Revitalisation Project (Stages 1–3)* and the *New Village Grocer Project* under the listed Federal and State programs.**
2. **Approve the allocation of \$250,000 in the 2025/26 budget towards Stage 1 – Business Case and associated property acquisitions.**
3. **Support in principle future budget allocations of \$500,000 each in 2026/27 and 2027/28 towards Stages 2 and 3.**
4. **Authorise the Chief Executive Officer to finalise and submit applications and supporting documentation to funding agencies, and to report back to Council for final approval on all funding options once the scope of works and actual costings are finalised.**

**Carried:** Simple Majority

**For:** Cr. S Warner, Cr. S Brown, Cr. C McLeod, Cr. P Fleming

**Against:** 0

### Resolution

**That Council:**

1. Endorse the submission of funding applications for the *Robert Street Revitalisation Project (Stages 1–3)* and the *New Village Grocer Project* under the listed Federal and State programs.
2. Approve the allocation of \$250,000 in the 2025/26 budget towards Stage 1 – Business Case and associated property acquisitions.
3. Support in principle future budget allocations of \$500,000 each in 2026/27 and 2027/28 towards Stages 2 and 3.
4. Authorise the Chief Executive Officer to finalise and submit applications and supporting documentation to funding agencies, and to report back to Council for final approval on all funding options once the scope of works and actual costings are finalised.

*Cr. L Bonza entered Council Chambers at 6.27pm and takes the Chair.*

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.7 – Funding Application for Headworks and enabling Infrastructure for a new Inline Sewer System</b>	
Location / Address	Shire of Dundas
File Reference	ED.PR
Author	Chief Executive Officer – Peter Fitchat
Date of Report	13 November 2025
Disclosure of Interest	Nil

**Summary**

For Council to endorse the submission of a funding application under Stream 3 – Housing Enabling Infrastructure, seeking external funding for headworks and enabling infrastructure for a new Inline Sewer System in Norseman.

The project unlocks land supply and enables the development of staff housing, pensioner units and community housing, servicing approximately 380 dwellings.

**Background**

Norseman currently operates without a modern inline wastewater system, relying heavily on ageing septic systems that limit subdivision, infill development, construction of higher-density housing, and activation of key worker and pensioner accommodation.

The lack of wastewater headworks has been repeatedly identified as a major barrier to regional housing outcomes, including:

- Staff housing shortages
- Pensioner-unit demand (documented in the Shire’s Housing Strategy – demand for 40–60 units over 15 years).
- Town-centre revitalisation projects (Robert Street Precinct, Village Grocer redevelopment).
- Community housing need for low-to-moderate income households.

Under Stream 3, funding is specifically intended to assist *water, wastewater, electricity and civil infrastructure works* that enable new accommodation in regional towns.

This project meets all mandatory criteria:

1. Infrastructure Barrier: Lack of wastewater system prevents new dwellings.
2. Regional Need: Norseman is a remote town experiencing severe worker and senior-housing shortages.
3. Type of Housing Enabled: Pensioner units, staff housing, affordable/community housing.
4. Location Eligibility: Outside Perth/Peel; recognised regional town.
5. Project Scope: Funds headworks only, not dwellings.
6. Strategic Alignment: Strongly aligned with the Shire's Strategic Community Plan 2022–2032 Goals 3 & 4 (Built Environment and Economic Development).

#### *Assumptions (Project Parameters)*

- 380 dwellings (existing and future) to be connected.
- No existing inline sewer system servicing the township.
- System must provide treatment, trunk mains, pump stations and lot connections.
- Regional WA conditions apply (remoteness, transport costs, engineering complexity).
- Funding sought only for headworks and enabling works, not housing construction.

#### *Indicative Scope of Works*

1. Feasibility & Investigations
  - Hydrological, geotechnical and environmental studies.
  - Site selection for treatment plant.
  - Survey of existing septic infrastructure across 380 lots.
2. Design & Engineering
  - Treatment plant design with growth allowance.
  - Trunk mains, gravity/pressure systems, pump stations.
  - Odour control, power supply, telemetry, security.
  - Lot connection design for all serviced properties.
3. Construction & Implementation
  - Civil works for treatment plant.
  - Sewer mains, manholes, pump stations.
  - Effluent disposal or reuse areas.
  - Tie-in works for individual lots.
4. Commissioning & Operations Setup
  - System testing, activation, operator training.
  - O&M manuals and 5–10 year servicing model.

#### *Indicative Costing*

Based on regional infrastructure benchmarks:

Component	Estimated Cost Share	Estimated Cost
Treatment plant & disposal system	35–45%	\$5–9 million
Trunk mains & pump stations	25–30%	\$3.5–7 million
Lot connections & internal works	15–20%	\$2–4 million
Design, approvals, contingency and Project Management	10–15%	\$1.5–3.5 million
Estimated Total Cost	—	\$14–24 million

Funding request will be refined following feasibility designs but is expected to be \$12–20 million depending on staging.

### *Funding & Staging Considerations*

Given the scale, works may be staged:

#### Stage 1 (2025–2027)

- Treatment plant
- First trunk line sections
- Connect first 200 dwellings
- Enables Stage 1 pensioner units + staff housing cluster

#### Stage 2 (2027–2029)

- Remaining mains and pump stations
- Connect remaining 180 dwellings
- Full town activation + town-centre redevelopment integration

This staged approach allows:

- Earlier commencement of pensioner units
- Early relief of staff housing shortages
- Stronger alignment with Robert Street Revitalisation and Village Grocer projects

### Statutory Environment

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996*

*Local Government (Functions and General) Regulations 1996*

*Public Health Act (wastewater management)*

### Policy Implications

Shire Purchasing Policy F3

Shire Asset Management Policy

### Financial Implications

No funding commitment is required at this stage other than in-kind support and project development.

Future consideration may be required for:

- Co-funding contribution (if required by the program).
- Feasibility studies (may be partially grant eligible).
- Long-term operation and maintenance costs (modelled in business case).

This project leverages major external investment for critical enabling infrastructure the Shire cannot deliver alone.

### Strategic Implications

**GOAL 1 – Community**

*A healthy, safe, resilient and engaged Community. A place where people thrive. A Community where diversity is celebrated, a place of belonging. A place where economic growth and business opportunity is encouraged and supported.*

**1.1 A healthy, safe, resilient and engaged Community****1.3 A place where people thrive****GOAL 3 – Built Environment**

*Planning and development of infrastructure supports liveable, sustainable and connected communities.*

**3.1 Shire infrastructure and services meet the Community's needs****3.2 Liveable, sustainable and connected communities****GOAL 4 – Economic Development and Financial Sustainability**

*A thriving local economy & economic base supports economic growth and business opportunity.*

**4.1 A financially responsible Local Government****4.2 Opportunity for Economic Diversification and Growth****GOAL 5 – Governance and Leadership**

*We are a trusted Local Government; we are a strong advocate for our Community; we lead with respect and accountability.*

**5.1 A trusted Local Government****Enabling Future Housing**

- 40–60 pensioner units (10-year demand)
- 20–40 staff houses across Shire operations
- Village Grocer workforce
- Community and Staff workforce
- Local business workforce housing

**Economic & Social Benefits**

- Increased population retention
- Improved housing affordability
- Activation of commercial and mixed-use development
- Improved public health outcomes

**Consultation**

Councillors  
CEO, Deputy CEO  
Shire Projects Team  
GFG Consulting  
GEDC (funding readiness)

### Comment

This project addresses one of the most significant structural barriers in Norseman: the lack of a modern wastewater system.

The Shire cannot grow its housing supply, main street precinct, or commercial sectors without this critical infrastructure.

The project positions Norseman to:

- Unlock residential land supply
- Support ageing-in-place for seniors
- Grow workforce and community housing
- Support the economic transformation of the town centre

The application is strongly aligned with Stream 3 funding objectives and represents high strategic return for the community.

### Voting Requirements

Simple Majority

**Moved:** Cr. C McLeod  
**Seconded:** Cr. S Warner

### Officer Recommendation

That Council:

1. **Endorse the submission of a funding application under Stream 3 – Regional Housing Infrastructure Fund for the construction of headworks and enabling infrastructure for an Inline Sewer System servicing approximately 380 dwellings in Norseman.**
2. **Approve the inclusion of the project in the Shire’s 2025/26 – 2030/31 forward capital works program, subject to successful external funding.**
3. **Authorise the Chief Executive Officer to finalise the application, prepare supporting documentation, and present it back to Council for final endorsement if successful.**

**Carried:** Simple Majority

**For:** Cr. L Bonza, Cr. S Warner, Cr. C McLeod

**Against:** Cr. S Brown, Cr. P Fleming

### Resolution

That Council:

1. **Endorse the submission of a funding application under Stream 3 – Regional Housing Infrastructure Fund for the construction of headworks and enabling infrastructure for an Inline Sewer System servicing approximately 380 dwellings in Norseman.**
2. **Approve the inclusion of the project in the Shire’s 2025/26 – 2030/31 forward capital works program, subject to successful external funding.**

3. Authorise the Chief Executive Officer to finalise the application, prepare supporting documentation, and present it back to Council for final endorsement if successful.

*Cr. A Holman entered Council Chambers at 6.30pm.*

Agenda Reference & Subject	
<b>10.2.8 – Rescindment of 6 November 2025 Special Council Meeting Resolution 7.2: Delegation to Committees</b>	
Location / Address	Shire of Dundas
File Reference	RV.RP.6
Author	Chief Executive Officer – Peter Fitchat
Date of Report	13 November 2025
Disclosure of Interest	Nil

### Summary

For Council to consider rescinding Council Resolution Item 7.2 Delegation to Committees resolved at the 6<sup>th</sup> November 2025 Special Council Meeting.

### Background

At the Special Meeting of Council held on 6<sup>th</sup> November 2025, Council resolved:

#### **That Council:**

1. Appoint Cr Bonza as the voting delegate and Cr Warner as the proxy voting delegate at the WALGA AGM.
2. Appoint Cr Bonza and Cr Warner as GVROC Representatives, and the Chief Executive Officer, Peter Fitchat as the proxy voting delegate, and the voting delegate in the CEO Working Group.
3. Appoint Cr Bonza, Cr Holman and Cr. Brown as Regional Road Group representatives, and the Chief Executive Officer and Manager of Works & Services as voting delegates on the Regional Road Technical Group.
4. Appoint Cr McLeod as Chair, Cr Warner and Cr Brown as RoadWise Committee Representatives, noting that the Manager of Works and Services, and the DCEO attend RoadWise as part of their duties.
5. Appoint Cr Brown as Chair and Cr Fleming as representatives on the Local Emergency Management Committee, noting this is not a formal committee of Council; and note that the CEO, Manager of Works & Services, and the DCEO attend LEMC as part of their duties.
6. Appoint Cr Bonza as Chair, Cr Brown and Cr Warner as representatives on Dundas Coastal Planning Committee, noting the CEO attends as part of their duties.
7. Appoint Cr Bonza and Cr Warner, as representatives on the Development Assessment Panel, and Cr Brown and Cr Fleming as proxy representatives on the Development Assessment Panel.
8. Appoint Cr Bonza as Chair, Cr Warner and Cr McLeod as representatives on the Shire of Dundas Economic Development Working Group, noting this is not a formal committee of Council and the CEO attends as part of their duties.

At the November Special Council Meeting, Council appointed representatives to various committees and regional organisations. Following a review, it was identified that the appointment of three elected members to the Regional Road Group (RRG) was inconsistent with the RRG's Terms of Reference.

The RRG Terms of Reference specify that:

- **Membership:** One elected member per local government.
- **Chairperson:** Must be an elected member, elected by the RRG every two years following local government elections.
- **Deputy/Proxy:** May be another elected member from the same Council, authorised to attend and vote in the absence of the appointed delegate.
- **Voting:** Only elected members have the right to vote. Each local government has one vote at RRG meetings.

### Statutory Environment

#### *Local Government Act 1995*

**Section 5.25(1)(e)** – provides for rescission of a previous Council resolution by absolute majority.

**Section 5.10** – appointment of committee members requires an absolute majority resolution.

### Policy Implications

EM.1 – Conferences, Elected Members Attendance and Representation

### Financial Implications

Delegate attendance and travel are covered under the Elected Members Representation and Training allocation in the adopted 2025/26 Budget.

### Strategic Implications

Council representation on local, regional, state, and federal committees helps the Shire of Dundas achieve Strategic Community Plan 2022-2032 goals.

#### **GOAL 1 – Community**

A healthy, safe, resilient and engaged Community. A place where people thrive. A Community where diversity is celebrated, a place of belonging. A place where economic growth and business opportunity is encouraged and supported.

#### **GOAL 2 – Natural Environment**

Our natural environment is viewed as a precious asset that is protected and enjoyed. A place where sustainable opportunities and collaboration is nurtured.

#### **GOAL 3 – Built Environment**

Planning and development of infrastructure supports liveable, sustainable and connected communities.

**GOAL 4 – Economic Development and Financial Sustainability**

A thriving local economy & economic base supports economic growth and business opportunity.

**GOAL 5 – Governance and Leadership**

We are a trusted Local Government; we are a strong advocate for our Community; we lead with respect and accountability.

Consultation

Councillors  
Chief Executive Officer  
Senior Staff

Comment

The Regional Road Group (RRG) provides oversight and recommendations on road funding allocations across the Goldfields–Esperance region. To comply with the Terms of Reference, only one elected member may serve as the primary delegate for each local government, supported by one alternate (proxy) elected member.

The earlier appointment of three members as voting delegates was a misinterpretation of these Terms. This correction ensures the Shire of Dundas' representation remains compliant and appropriately recognised by Main Roads WA and the RRG Secretariat.

Voting Requirements

Absolute Majority

**Moved:** Cr. S Warner  
**Seconded:** Cr. C McLeod

Officer Recommendation

**That Council rescind 7.2 Delegation to Committees Resolution made on the 6<sup>th</sup> November 2025.**

**Carried:** Absolute Majority

**For:** Cr. L Bonza, Cr. S Warner, Cr. A Holman

**Against:** Cr. S Brown, Cr. C McLeod, Cr. P Fleming

*The President enacted their Casting Vote in favour of the recommendation.*

Resolution

**That Council rescind 7.2 Delegation to Committees Resolution made on the 6<sup>th</sup> November 2025.**

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.9 – Delegation to Committees</b>	
Location / Address	Shire of Dundas
File Reference	RV.RP.6
Author	Chief Executive Officer – Peter Fitchat
Date of Report	25 October 2025
Disclosure of Interest	Nil

### Summary

For the Council to revisit the nominations for delegates to represent Council for Goldfields Voluntary Regional Organisation of Councils (GVROC), RoadWise, Regional Roads Group (RRG), Local Emergency Management Committee, Dundas Coastal Planning Committee, Development Assessment Panel and the Shire of Dundas Economic Development Working Group.

### Background

The WALGA AGM meeting is held every year in August or September during local government week and each local government has the opportunity for 2 delegates to vote on WALGA resolutions, normally the President and Deputy President.

Regional Road Group meetings are bi-annual and elected members representation is required on the strategic working group for funding allocation on Council Road networks.

As part of Council's governance requirements, representation on GVROC and State Council must be formalised.

Committee meetings such as RoadWise, the Local Emergency Management Committee, the Dundas Coastal Planning Committee and other formally established committees of Council meet as scheduled in the committee's meeting calendar. Officer support is approved by the CEO prior to being submitted to Council.

Representation of local interests is a key aspect of the Development Assessment Panel (DAP) system. The combination of local knowledge with technical expertise provides for informed and balanced decision making by DAPs. The Planning and Development (Development Assessment Panels) Regulations 2011 (DAP Regulations) provides for this local knowledge in the constitution of a DAP by requiring the local government to nominate elected members for inclusion on the register of Local Government DAP Members. All existing Local Government DAP Members are currently appointed for a term ending 26 January 2026. Prior to this date, local governments are required to nominate four (4) DAP members for inclusion on the register by the Minister for Planning and Lands. Additional information on the nomination of Council representatives to the DAP can be found in the Papers Relating.

### Statutory Environment

Local Government Act 1995  
Part 5

*This Part deals with —*

- (a) *council meetings, committees and their meetings and electors' meetings; and*
- (b) *the employment of persons by local governments and matters relating to local government employees; and*

- € *annual reports and plans; and*
- (d) *the disclosure of financial interests in matters affecting local government decisions and in returns; and*
- € *public access to local government information; and*
- (f) *the limitation of the payment of fees, expenses and allowances to council and committee members, mayors and presidents; and*
- (g) *codes of conduct.*

*[Notes to Part 5 amended: No. 49 of 2004 s. 42(1).]*

#### 5.10. Committee members, appointment of

- (1) A committee is to have as its members —
  - (a) persons appointed\* by the local government to be members of the committee (other than those referred to in paragraph (b)); and
  - (b) persons who are appointed to be members of the committee under subsection (4) or (5).

*\* Absolute majority required.*

#### Policy Implications

EM.1 Conferences – Elected Members Attendance and Representation

#### Financial Implications

Conference allocation as set in the adopted budget.

#### Strategic Implications

Council representation on local, regional, state, and federal committees helps the Shire of Dundas achieve Strategic Community Plan 2022-2032 goals.

#### **GOAL 1 – Community**

*A healthy, safe, resilient and engaged Community. A place where people thrive. A Community where diversity is celebrated, a place of belonging. A place where economic growth and business opportunity is encouraged and supported.*

#### **GOAL 2 – Natural Environment**

*Our natural environment is viewed as a precious asset that is protected and enjoyed. A place where sustainable opportunities and collaboration is nurtured.*

#### **GOAL 3 – Built Environment**

*Planning and development of infrastructure supports liveable, sustainable and connected communities.*

#### **GOAL 4 – Economic Development and Financial Sustainability**

*A thriving local economy & economic base supports economic growth and business opportunity.*

#### **GOAL 5 – Governance and Leadership**

*We are a trusted Local Government; we are a strong advocate for our Community; we lead with respect and accountability.*

Consultation

Councillors  
CEO  
Senior Staff

Comment

Elected members and serving officers are permitted to be delegates with a formal Council resolution. As it is normal practice for the Shire President (although not compulsory) to be a voting delegate, the Council has the opportunity to nominate another voting delegate (where permitted within committees' terms of reference) to WALGA, GVROC, State Council, Regional Road Group, RoadWise, and the Local Emergency Management Group.

The Shire President and CEO represent the Shire of Dundas on the Goldfields Voluntary Regional Organisation of Councils, Council have the option to nominate a second elected member delegate to GVROC. GVROC then elect a Chair and Deputy Chair from the group. The elected person must be approved by their own Council, before accepting the GVROC position. Goldfields-Esperance zone representatives on State Council are also elected in the same manner.

Voting Requirements

Absolute Majority

**Moved:** Cr. S Warner  
**Seconded:** Cr. C McLeod

Officer Recommendation**That Council:**

1. **Appoint Cr Bonza as the voting delegate and Cr Warner as the proxy voting delegate at the WALGA AGM.**
2. **Appoint Cr Bonza and Cr Warner as GVROC Representatives, and the Chief Executive Officer, Peter Fitchat as the proxy voting delegate, and the voting delegate in the CEO Working Group.**
3. **Appoint Cr Bonza and Cr Holman as Regional Road Group representatives, and the Chief Executive Officer and Manager of Works & Services as voting delegates on the Regional Road Technical Group.**
4. **Appoint Cr McLeod as Chair, Cr Warner and Cr Brown as RoadWise Committee Representatives, noting that the Manager of Works and Services, and the DCEO attend RoadWise as part of their duties.**
5. **Appoint Cr Brown as Chair and Cr Fleming as representatives on the Local Emergency Management Committee, noting this is not a formal committee of Council; and note that the CEO, Manager of Works & Services, and the DCEO attend LEMC as part of their duties.**
6. **Appoint Cr Bonza as Chair, Cr Brown and Cr Warner as representatives on Dundas Coastal Planning Committee, noting the CEO attends as part of their duties.**
7. **Appoint Cr Bonza and Cr Warner, as representatives on the Development Assessment Panel, and Cr Brown and Cr Fleming as proxy representatives on the Development Assessment Panel.**

8. Appoint Cr Bonza as Chair, Cr Warner and Cr McLeod as representatives on the Shire of Dundas Economic Development Working Group, noting this is not a formal committee of Council and the CEO attends as part of their duties.

**Carried:** Absolute Majority

**For:** Cr. L Bonza, Cr. S Warner, Cr. C McLeod, Cr. A Holman

**Against:** Cr. S Brown, Cr. P Fleming

### Resolution

**That Council:**

1. Appoint Cr Bonza as the voting delegate and Cr Warner as the proxy voting delegate at the WALGA AGM.
2. Appoint Cr Bonza and Cr Warner as GVROC Representatives, and the Chief Executive Officer, Peter Fitchat as the proxy voting delegate, and the voting delegate in the CEO Working Group.
3. Appoint Cr Bonza and Cr Holman as Regional Road Group representatives, and the Chief Executive Officer and Manager of Works & Services as voting delegates on the Regional Road Technical Group.
4. Appoint Cr McLeod as Chair, Cr Warner and Cr Brown as RoadWise Committee Representatives, noting that the Manager of Works and Services, and the DCEO attend RoadWise as part of their duties.
5. Appoint Cr Brown as Chair and Cr Fleming as representatives on the Local Emergency Management Committee, noting this is not a formal committee of Council; and note that the CEO, Manager of Works & Services, and the DCEO attend LEMC as part of their duties.
6. Appoint Cr Bonza as Chair, Cr Brown and Cr Warner as representatives on Dundas Coastal Planning Committee, noting the CEO attends as part of their duties.
7. Appoint Cr Bonza and Cr Warner, as representatives on the Development Assessment Panel, and Cr Brown and Cr Fleming as proxy representatives on the Development Assessment Panel.
8. Appoint Cr Bonza as Chair, Cr Warner and Cr McLeod as representatives on the Shire of Dundas Economic Development Working Group, noting this is not a formal committee of Council and the CEO attends as part of their duties.

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.10 – Appointment of HR Support Consultant relating to the CEO Contract</b>	
Location / Address	Shire of Dundas
File Reference	Personnel File CEO
Author	Deputy CEO – Pania Turner
Date of Report	12 November 2025
Disclosure of Interest	Impartiality – The DCEO has volunteered for an organisation, who has engaged the services of John Phillips Consulting in 2021.

### Summary

For Council to consider the appointment of John Phillips Consulting to support the CEO Contract review.

### Background

Council and Mr Peter Fitchat, CEO, agreed to a contract of employment in September 2020, with a term of five years, 21 September 2020 to 20 September 2025. In December 2024, Council resolved to appoint Mr Peter Fitchat to the position of CEO for an additional period of two years commencing on 18 December 2024 and concluding on 17 December 2026.

Due to the Local Government Elections, CEO contract discussions were scheduled for after the caretaker period and swearing in of the newly elected councillors. Due to the nature of the discussions Council engages expert HR advice to support the CEO contract reviews.

### Statutory Environment

*Local Government Act 1995*  
*Salaries and Allowances Act 1975*

### Policy Implications

HR.19 Senior Employees Policy

### Financial Implications

Engagement costs of \$1650 (GST INC).

### Strategic Implications

## **GOAL 5 – Governance and Leadership**

### **5.1 A trusted Local Government**

*5.1.1 Accountable and informed decision-making by Council.*

*5.1.2 Compliance with the Local Government Act 1995 and all relevant legislation and regulations.*

### Consultation

Elected Members

### Comment

Council has previously worked with John Phillips Consulting regarding the CEO appraisals and contract reviews. Mr. Phillips comes with a high level of experience and expertise, and due to his previous work with Council, has an understanding the context of the Shire of Dundas. Mr Phillips has indicated his availability to support Council remotely for the review.

### Voting Requirements

Simple Majority

**Moved:** Cr. S Warner  
**Seconded:** Cr. C McLeod

### **Officer Recommendation**

**That Council authorises the DCEO to engage John Phillips Consulting to assist with the CEO Contract Review and approves the budget of \$1650 (GST incl.) for the engagement.**

**Carried:** Simple Majority

**For:** Cr. L Bonza, Cr. S Warner, Cr. C McLeod, Cr. P Fleming, Cr. A Holman

**Against:** Cr. S Brown

### **Resolution**

**That Council authorises the DCEO to engage John Phillips Consulting to assist with the CEO Contract Review and approves the budget of \$1650 (GST incl.) for the engagement.**

### **10.3 Officer Reports**

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.1 – Officers Reports</b>	
Location / Address	88-92 Prinsep Street, Norseman
File Reference	CM.PL.1
Author	Chief Executive Officer – Peter Fitchat
Date of Report	13 November 2025
Disclosure of Interest	Nil

#### **Summary**

That the Council receive Works and Services, and Woodlands Cultural, Community & Visitor Centre, reports as contained in Papers Relating.

#### **Background**

The Officers present their reports on activities for the past month. These reports are in papers relating.

#### **Statutory Environment**

Shire officers are required to deliver the activities, programs, works and services within the appropriate legislative requirements where applicable.

#### **Policy Implications**

Shire officers are required to deliver the activities, programs, works and services guided by and within the appropriate Shire policies and procedures where applicable.

#### **Financial Implications**

Shire officers are required to deliver the activities, programs, works and services within allocated budgets, and purchasing and procurement policies.

#### **Strategic Implications**

Shire officers deliver activities, programs, works and services to achieve the community outcomes identified within the Strategic Community Plan.

#### **Consultation**

CEO

DCEO  
 Manager of Works & Services  
 Youth & Recreation Officer  
 Community & Tourism Coordinator

### Comment

The reports will advise councillors of the progress towards achieving the Strategic Plan's objectives.

### Voting Requirements

Simple Majority

**Moved:** Cr. S Warner  
**Seconded:** Cr. C McLeod

### Officer Recommendation

**That the Shire of Dundas Council receive the Works and Services, Youth and Recreation, and Woodlands Cultural, Community & Visitor Centre reports as contained in Papers Relating.**

**Carried:** Simple Majority

**For:** Cr. L Bonza, Cr. S Warner, Cr. S Brown, Cr. C McLeod, Cr. P Fleming, Cr. A Holman

**Against:** 0

### Resolution

**That the Shire of Dundas Council receive the Works and Services, Youth and Recreation, and Woodlands Cultural, Community & Visitor Centre reports as contained in Papers Relating.**

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.2 – Request to keep three dogs on a residential property</b>	
Location / Address	11 Nulsen Street, Norseman
File Reference	LE.RE
Author	DCEO – Pania Turner
Date of Report	13 November 2025
Disclosure of Interest	Nil

### Summary

For Council to give consideration to a request to keep three dogs on a residential property.

### Background

The Shire of Dundas has received a request to keep three dogs on a residential property at 11 Nulsen Street, Norseman.

The dogs are three small breed jack russells and have have been booked in with the vet to begin vaccinations and to be microchipped.

The residents have advised their property is fully fenced and secure, inspection by Ranger services confirms the security of the property.

#### Statutory Environment

*Dog Act 1976*

*Dogs Local Law (Shire of Dundas)*

#### Policy Implications

Nil

#### Financial Implications

Nil

#### Strategic Implications

Nil

#### Consultation

Elected Members

Senior Officers

#### Comment

Under the Shire of Dundas Local Law for dogs, the maximum number of dogs for a residential property within the townsite is two dogs over the age of three months. Permission to house an additional dog must be given by Council.

The resident has requested to keep three dogs on the property at 11 Nulsen Street, Norseman.

#### Voting Requirements

Simple Majority

**Moved:** Cr. S Warner

**Seconded:** Cr. A Holman

#### Officer Recommendation

**That Council grant approval for the housing of three dogs at 11 Nulsen Street, Norseman, subject to dog registration with the Shire of Dundas and appropriate fencing being in place.**

**Carried:** Simple Majority

**For:** Cr. L Bonza, Cr. S Warner, Cr. A Holman

**Against:** Cr. S Brown, Cr. C McLeod, Cr. P Fleming

*The President enacted their Casting Vote in favour of the recommendation.*

#### Resolution

That Council grant approval for the housing of three dogs at 11 Nulsen Street, Norseman, subject to dog registration with the Shire of Dundas and appropriate fencing being in place.

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.3 – Community Grant Application Norseman DHS P&amp;C Association – Community Fair</b>	
Location / Address	Shire of Dundas
File Reference	GS.PR.23
Author	DCEO – Pania Turner
Date of Report	4 November 2025
Disclosure of Interest	Impartiality – The DCEO is the Secretary of the NDHS P&C, and NDHS School Council Chairperson

### Summary

That the Shire of Dundas Council review the Community Grant Application submitted by the Norseman DHS P&C Association to support the Community Fair event being held at Norseman District High School on the 29<sup>th</sup> of November 2025.

### Background

Norseman District High School is recognised as a vital community hub for Norseman families, children and young people. Norseman District High School P&C represents the parent community of the school and play a significant role in supporting school and community events.

This year in collaboration with Norseman District High School, Norseman PCYC, and Norseman CRC, the P&C will be hosting the Community Fair at the school. This event held on Saturday 29 November will be one of the community Christmas activities for 2025.

### Statutory Environment

Nil

### Policy Implications

C.5 Community Grants Program

### Financial Implications

The Budget has an allocation for Community Grant applications and the amount of \$3000 requested can be accommodated in the allocated budget.

### Strategic Implications

## **GOAL 1 – Community**

### **1.3 A place where people thrive**

*1.3.2 Provide and support family facilities, events and activities.*

*1.3.3 Support community groups through the Community Grants Program.*

### 1.1.6 Ensure clear and timely communication on Shire activities and initiatives

#### Consultation

Norseman DHS P&C President

Norseman DHS

Shire of Dundas Youth Officer

Norseman CRC Coordinator

Norseman PCYC

Elected Members

#### Comment

NDHS P&C volunteers have worked hard to bring together what will be a whole community event. The P&C has gained support from other community groups including Norseman Today, Norseman Historical Society, and local businesses. The P&C have previously hosted events at the school with great success.

#### Voting Requirements

Simple Majority

**Moved:** Cr. S Warner

**Seconded:** Cr. P Fleming

#### Officer Recommendation

**That Council consider the Community Grant (Minor Events) Application as detailed in Papers Relating and approve the amount of \$3,000 for the Norseman Community Fair.**

**Carried:** Simple Majority

**For:** Cr. L Bonza, Cr. S Warner, Cr. S Brown, Cr. C McLeod, Cr. P Fleming, Cr. A Holman

**Against:** 0

#### Resolution

**That Council consider the Community Grant (Minor Events) Application as detailed in Papers Relating and approve the amount of \$3,000 for the Norseman Community Fair.**

## **11. Elected Members Motions of Which Previous Notice Has Been Given**

## **12. New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting**

The following items of urgent business were accepted for consideration by the President or by majority of the members of the Council:

**Moved:** Cr. C McLeod  
**Seconded:** Cr. S Warner

### **Recommendation**

**That the members of the Council agreed to the introduction of the following confidential late item for decision.**

**For:** Cr. L Bonza, Cr. S Warner, Cr. S Brown, Cr. C McLeod, Cr. P Fleming, Cr. A Holman

**Against:** 0

*Members of the public departed the meeting at 6.42pm.*

<b>Agenda Reference &amp; Subject</b>	
<b>12.1 - Confidential Late Item - 2026 Community Citizen of the Year Nominations</b>	
Location / Address	Shire of Dundas
File Reference	CR.CM.2
Author	Deputy CEO - Pania Turner
Date of Report	18 November 2025
Disclosure of Interest	Nil

**Moved:** Cr. S Warner  
**Seconded:** Cr. A Holman

### **Resolution**

**That Council:**

- 1. Approve the person named in the Confidential Papers Relating as the recipient of the 2026 Community Citizen of the Year Award in recognition of their service, dedication, and long-standing contribution to the Shire of Dundas community.**
- 2. Approve community group as named in the Confidential Papers Relating as the recipient of the 2026 Active Citizenship of the Year Award in recognition of their community engagement activities supporting Shire of Dundas families.**

**Carried:** Simple Majority

**For:** Cr. L Bonza, Cr. S Warner, Cr. S Brown, Cr. C McLeod, Cr. P Fleming, Cr. A Holman

**Against:** 0

*Members of the public returned to the meeting at 6.44pm.*

## **13. Next Meeting**

The next Ordinary Meeting of the Council is scheduled to be held on **16 December 2025 in Norseman at 6.00 pm AWST.**

There being no further business the Shire President will declare the meeting closed at: 6.45pm.