



## Ordinary Council Meeting

15<sup>th</sup> May 2018



Papers Relating

# CONTENTS

---

<u>Item Number</u>	<u>Report</u>
10.1.1	Gift of Land to Shire
10.1.2	Application for Mining Lease 63/0668
10.2.1	Awarding of Tender – Build Community Hall in Eucla (RFT 04/18)
10.2.2	Norseman Aerodrome Upgrade Project Update
10.4.3	Community Resource Centre Proposed Funding Agreement
10.4.4	Officers Reports
10.4.5	Capital Works 2018/19 Draft Budget
12.1	Late Item – Eucla Airstrip – Proposal for Funding Consultant



10.1.1

Gift of Land to Shire


---

This page has been left  
blank intentionally

29.3.18

To Whom It May Concern,

I AM THE OWNER OF THE  
BLOCK ON 42 MILES RD, NORSEMAN 6443 W.A.  
I NO LONGER HAVE ANY INTENTIONS OF DOING  
ANYTHING WITH IT AND WOULD LIKE TO GIVE THIS  
BLOCK BACK TO THE DUDAS SHINE, NORSEMAN

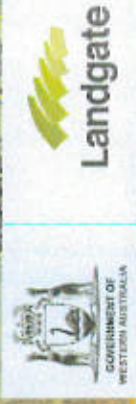
Yours Sincerely  
Waimata Barrett. 

0488 5200 43



© Copyright Western Australia Land Information Authority

Created: 7 May 2018 from Map Viewer Plus: <https://maps.landgate.wa.gov.au/maps-landgate/registered/>



© Copyright Western Australia Land Information Authority. No part of this document or any content appearing on it may be reproduced or published without the prior written permission of Landgate. Disclaimer: The accuracy and completeness of the information on this document is not guaranteed and is supplied by Landgate 'as is' with no representation or warranty as to its reliability, accuracy, completeness, or fitness for purpose. Please refer to original documentation for all legal purposes.



10.1.2

Application for Mining Lease 63/0668

This page has been left  
blank intentionally

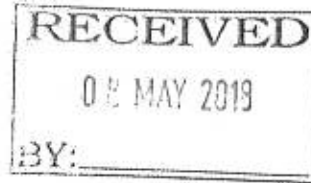




**McMAHON  
MINING  
TITLE  
SERVICES  
PTY LTD**

Ph: (08) 6467 7997  
Fax: (08) 9272 6939  
Email: [mmts@mmts.net.au](mailto:mmts@mmts.net.au)  
Unit 28/168 Guildford Road  
Maylands WA 6051

PO Box 592  
Maylands WA 6931  
ABN 70 104 341 817



4 May 2018

THE SHIRE CLERK  
SHIRE OF DUNDAS  
PO BOX 163  
NORSEMAN, WA 6443

**Attention: Chief Executive Officer**

*by way of Registered Post*

Dear Sir/Madam,

**APPLICATION FOR MINING LEASE 63/0668**

On behalf of our client, Central Norseman Gold Corporation Pty Ltd (Tenement Applicant), an application has been made for the above mentioned Mining Lease.

In accordance to requirements set out in the West Australian Mining Act, notification must be sent to the appropriate local government authority affected by the application.

As the land affected lies within your shire, please find enclosed a copy of the application and a plan showing the area of the application.

Should you have any queries, please do not hesitate to contact our office.

Yours faithfully,

Andrew McNamara  
McMahon Mining Title Services Pty Ltd

Form 21

WESTERN AUSTRALIA  
Mining Act 1978  
(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

**APPLICATION FOR MINING TENEMENT**

(a) Type of tenement	(a) Mining Lease		No. M 63/668
(b) Time & Date marked out (where applicable)	(b) 02/05/2018 14:03:00	(c) DUNDAS	
(c) Mineral Field			
For each applicant:	(d) and (e)		(f) Shares
(d) Full Name and ACN/ABN	CENTRAL NORSEMAN GOLD CORPORATION PTY LTD (ACN: 005 482 860) C/- MCMAHON MINING TITLE SERVICES PTY LTD, PO BOX 592, MAYLANDS, WA, 6931		100
(e) Address			
(f) No. of shares			
(g) Total No. of shares			(g) Total 100
DESCRIPTION OF GROUND APPLIED FOR:	(h) RED WHITE AND BLUE		
(For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(i) Datum situated at the North Western Corner of Late Surveyed M63/172		
	(j) Boundaries identical to the external boundaries of Late Surveyed M63/172		
	Back to Datum		
	The application is a Conversion of P 63/1779-I.		
(h) Locality			
(i) Datum Peg			
(j) Boundaries			
(k) Area (ha or km <sup>2</sup> )	(k) 117.00000 HA		

(l) Signature of applicant or agent (if agent state full name and address)  
 (l) Andrew McNamara  
 PO BOX 592, MAYLANDS, WA, 6931

Date: 03/05/2018

**OFFICIAL USE**

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 7th day of June 2018 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	12:25:38	on	3 May	2018	with fees of
Application	\$476.00				
Rent	\$2,059.20				
TOTAL	\$2,535.20				
Receipt No:	83298985972				

*V. Wright*  
A/ Mining Registrar

**NOTES**

**Note 1: EXPLORATION LICENCE**

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

**Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE**

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.


**Note 3: GROUND AVAILABILITY**

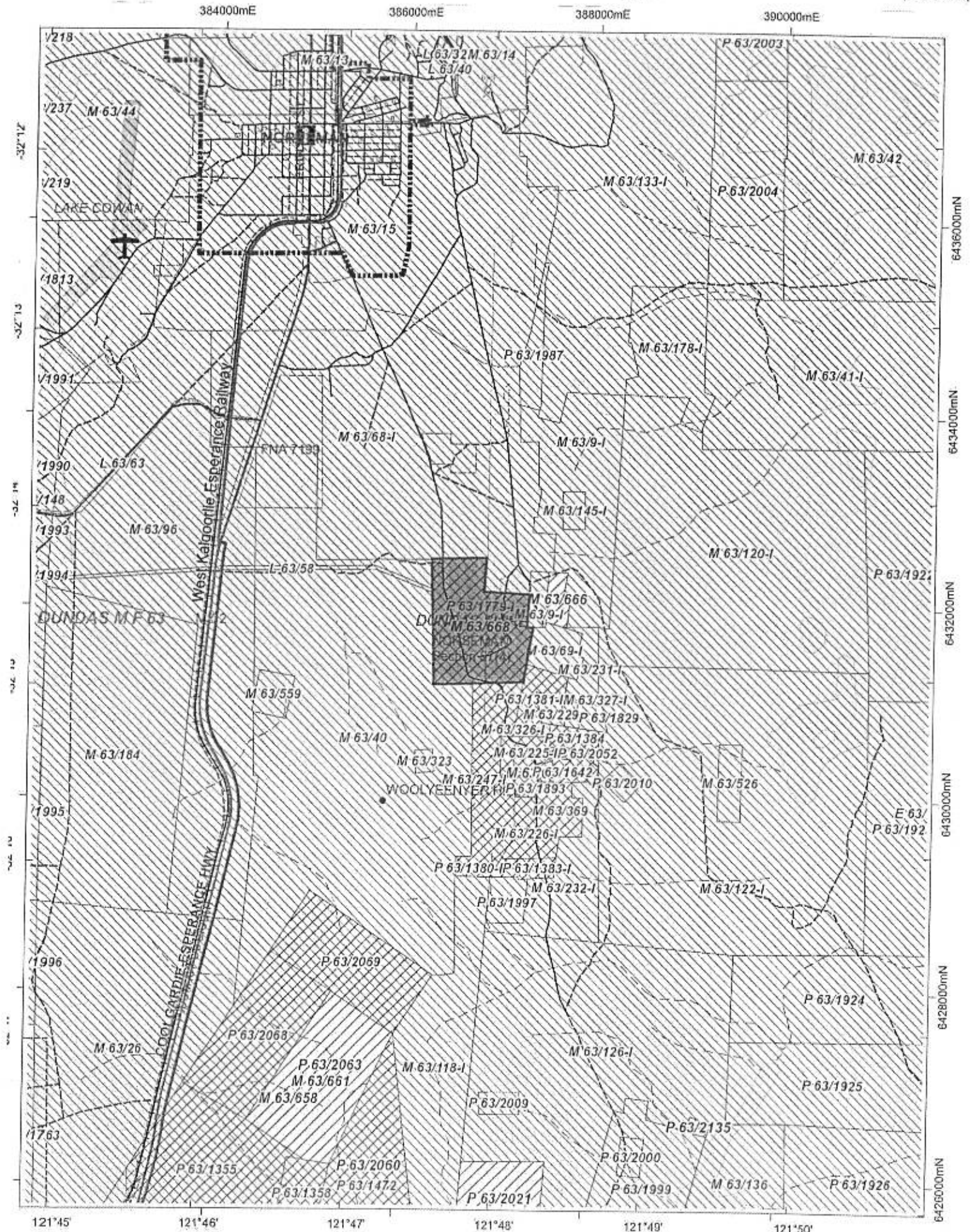
- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
  - (a) public plan search; (b) register search; (c) ground inspection.

**Note 4: ALL APPLICATIONS OVER PRIVATE LAND**

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.



-  Pending Application
-  Live Tenement
-  Application over Live Tenement



This plan has been compiled from various data sources including a number of agencies and with information supplied by applicants for mining tenements. Its responsibility is accepted for any error or omission. The jurisdiction of Australia (2018), through Geoscience Australia and the Department of Defence, maintains copyright over this plan and no part of this plan is permitted for copying in any form or by any means. The data in this plan is provided for general information only and is not to be used for any other purpose. The Department of Mines, Industry Regulation and Safety is not responsible for any loss or damage caused by the use of this plan. The Department of Mines, Industry Regulation and Safety is not responsible for any loss or damage caused by the use of this plan. The Department of Mines, Industry Regulation and Safety is not responsible for any loss or damage caused by the use of this plan.

Scale: 1:50,000



This page has been left  
blank intentionally



## 10.2.1

Awarding of Tender – Build Community Hall in Eucla  
(RFT 04/18)

This page has been left  
blank intentionally

---

To:	Shire of Dundas
Attention:	Gihan Kohobange
Date:	11 <sup>th</sup> May 2018
From	Lauren Sullivan
Project:	Eucla Community Hall
Project Number:	RFT04-18

---

Dear Gihan,

I have reviewed the tender information received for Eucla Community Hall. My comments are as follows:

#### A - Tenders Received

Tenders for Eucla Community Hall closed at 2pm on 7<sup>th</sup> May 2018. A total of 3 tenders were received for the project.

The 3 tenders received were as follows (all tender sums *exclude* GST):

KBuilt Construction	\$ 818,805.85
Pindan	\$ 965,551.00
Macfield	\$ 1,195,512.40

#### B – Tender Price

The lowest tender price submitted for the project was by KBuilt Construction at \$818,805.85+gst. H+H Architects undertook a detailed tender assessment of the 3 tenders received. KBuilt Construction has confirmed that their tender submission complies with all the tender conditions. KBuilt Construction are a relatively new construction company operating out of Albany. They intend to construct the building in their Albany Workshop and transport it to the Eucla site to be assembled.

#### C – Qualitative Tender Assessment

In addition to price, the tender was also assessed on weighted qualitative criteria comprising relevant project experience, personnel & experience, regional price preference, programme and cost. KBuilt Construction achieved the highest score in these criteria.

## D – Tender Addendums and Clarifications

KBuilt Construction has made the following clarifications:

- A 5 month construction timeframe has been allowed for.
- They have confirmed that all consultants required to complete the build are included in the tender price.
- They have provided evidence of their insurances and a financial capability statement.
- A Breakdown of their project costs has been included for your reference.

## E – Summary

*KBuilt* has achieved the highest score in the tender assessment. H+H Architects has contacted Kent Lyon from Kent Lyon Architects and Grace Schlager from H+H Architects who were both listed as referees for *KBuilt* Construction. Positive references were given from both sources. H+H Architects has previous experience in working with this company. The tender price is above the previous estimates obtained prior to the tender process. Cost savings could potentially be achieved by negotiating the scope of the works. The preferred contractor may be able to assist in identifying possible cost savings. It has been identified that there is the possibility of removing the split air-con. systems and the renewable energy system from the scope of the works and this would result in a saving of approximately \$30,000+gst (this cost has been based on cost estimates from HW & Associates and NDY electrical consultants and would need to be confirmed with the successful tenderer).

H+H Architects recommends *KBuilt* Construction as the contractor for the New Eucla Community Hall.

Please do not hesitate to contact me if you have any queries relating to this recommendation.



Lauren Sullivan  
H + H ARCHITECTS



EVALUATION PANEL

Project Architect  
Lauren Sullivan

Development Team  
Julie de Jong

<b>TENDER ASSESSMENT</b>	
Project:	Eucla Community Hall
Scope:	Design and Construct Contract
Date:	09.05.2018

Percentage	Qualitative Criteria					Total	Adjusted Tender (excluding GST)	Comments
	Relevant Experience	Personnel & experience	Regional Price Preference	Programme	Cost			
TENDERER								
	Pindan 10%	20%	0%	10%	45.0%	85%	\$965,551.00	
	Kbult 8%	20%	0%	10%	50.0%	88%	\$818,805.85	
	Macfield 8%	20%	0%	10%	40.0%	78%	\$1,195,512.40	
Referee Contact		Comments						



Monday, May 7, 2018

The Chief Executive Officer  
Shire of Dundas  
PO Box 163  
NORSEMAN WA 6443

To whom it may concern

**RE: Request for Tender (RFT) 01 / 18 Build Community Hall in Eucla.**

We wish to confirm that we (KBuilt Construction) has submitted our tender proposal in accordance with the conditions of tendering including completion of the offer form and provision of our pricing submitted in the format required by the principal.

Kind regards

A handwritten signature in blue ink that reads 'KWoodhams'.

Katie Woodhams  
Director



## METHODOLOGY

This scope of works will be carried out in the following manner. Upon letter of award from the client, we will enter into contract negotiations and preparation of documents for the project, which consist of building approvals, health and safety management plans, site plans and site mobilization preparation.

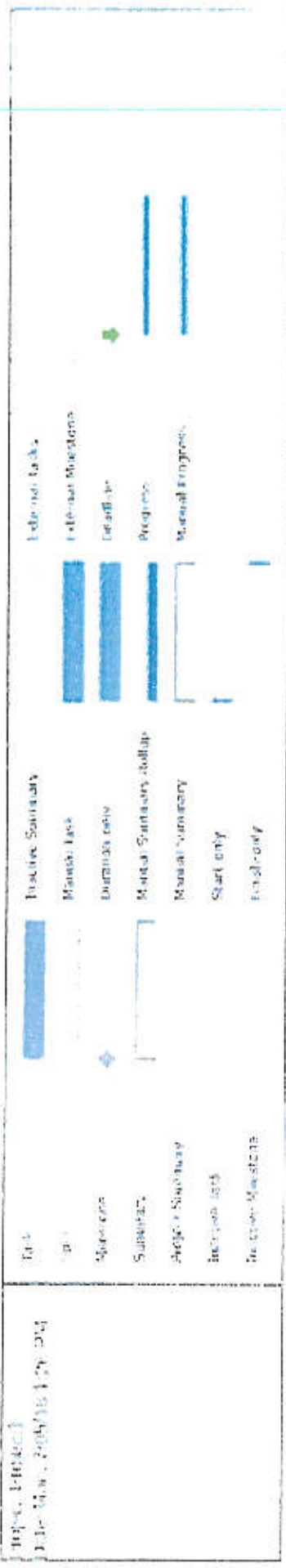
We will then start finalizing the drawings, and completion of documents with consultants including electrical, hydraulic and mechanical engineers, and then finalize drawings with the architect (H&H Architects) to compile energy efficiency ready for our certificate of design compliance.

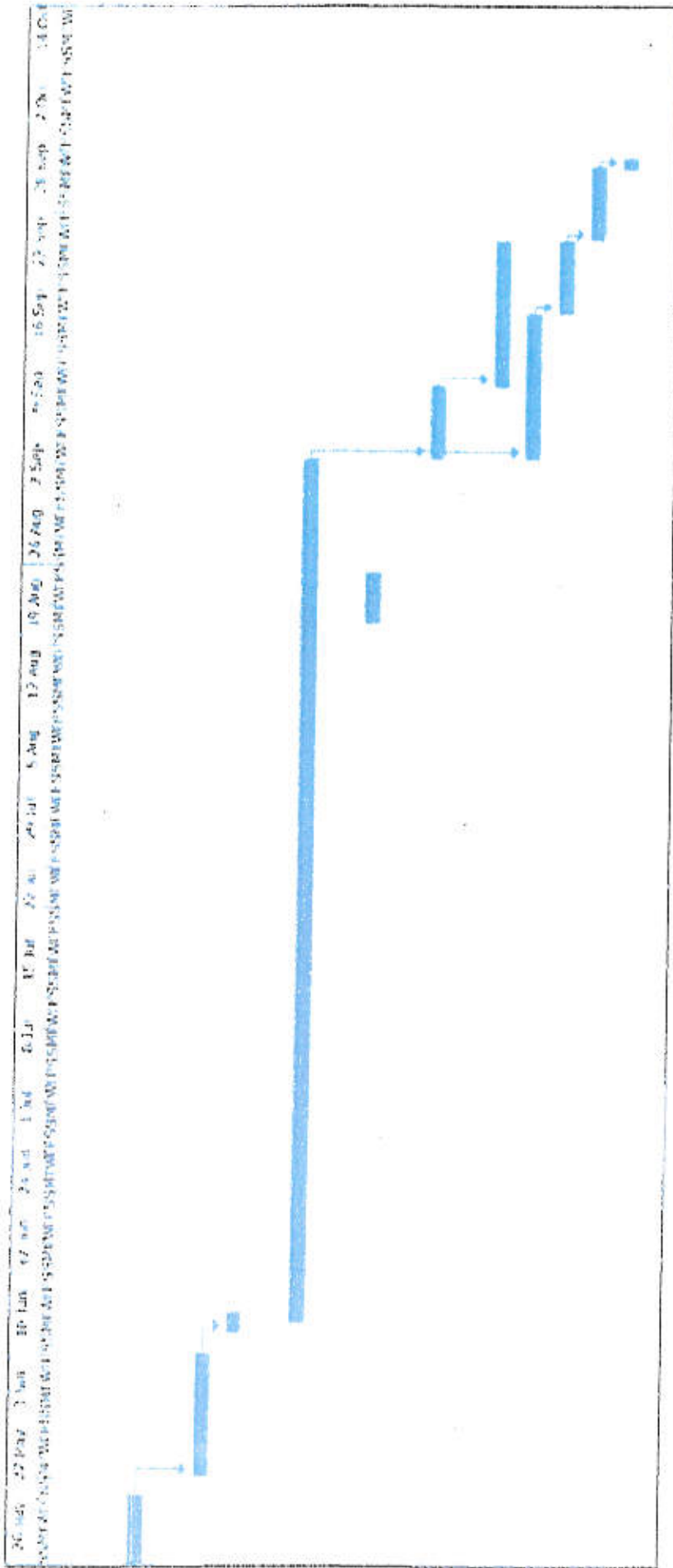
We have implemented quality control measures to ensure that the project gets off to a smooth start –

- We work with quality trades that can achieve the required timeframe
- Building these at our workshop, and then delivering to site saves costs and minimizing any issues that will arise on site remotely, as we can raise them prior to heading to site.

We have explored additional options with our subcontractors and suppliers to ensure that we (KBuilt) can deliver this project successfully. This gives us an advantage to be confident in delivering this project on time and within budget.

ID	Task Name	Duration	Week	Start	Finish	Predecessors	Resource Names	% Complete	13 Nov 2025 11:52 AM WED
1	CONTRACT AWARD	1 day	0 hrs	Mon, 7/05/18 8:00 AM	Mon, 7/05/18 5:00 PM			0%	
2	EF518	15 days	0 hrs	Mon, 7/05/18 8:00 AM	Fri, 25/05/18 5:00 PM			0%	
3	DOCUMENTATION	10 days	0 hrs	Mon, 28/05/18 8:00 AM	Fri, 8/06/18 5:00 PM	3		7%	
4	SUBCONTRACTOR ADVICES/ORDERS	2 days	0 hrs	Mon, 17/05/18 8:00 AM	Tue, 12/06/18 5:00 PM	4		0%	
5	COMMENCE	6 days	0 hrs	Tue, 17/05/18 8:00 AM	Tue, 4/06/18 5:00 PM			0%	
6	MANUFACTURE - 12	5 days	0 hrs	Mon, 20/05/18 8:00 AM	Fri, 24/05/18 5:00 PM			0%	
7	SITE CLEARING & SET UP	5 days	0 hrs	Wed, 5/05/18 8:00 AM	Tue, 11/05/18 5:00 PM	6		0%	
8	PLACEMENT OF BUILDINGS ON SITE	10 days	0 hrs	Wed, 12/05/18 8:00 AM	Tue, 25/05/18 5:00 PM	8		0%	
9	DECORINGS	10 days	0 hrs	Wed, 5/05/18 8:00 AM	Tue, 18/05/18 5:00 PM	6		0%	
10	FINISHES/ TOUCH UP	5 days	0 hrs	Wed, 19/05/18 8:00 AM	Tue, 25/05/18 5:00 PM	10		0%	
11	COMPLETION	5 days	0 hrs	Wed, 26/05/18 8:00 AM	Tue, 2/06/18 5:00 PM	11		0%	
12	FINAL INSPECTION & HANDOVER	1 day	0 hrs	Wed, 31/05/18 8:00 AM	Wed, 31/05/18 5:00 PM	12		0%	





Proj. Control - 01  
Date: Mon 7:55:16 11/6/04

Task	Task	Task	Task	Task
Split	Manual Test	Manual Test	Manual Test	Manual Test
Migration	Installation	Installation	Installation	Installation
Simulation	Manual Test	Manual Test	Manual Test	Manual Test
Project Summary	Manual Test	Manual Test	Manual Test	Manual Test
Feature Test	Manual Test	Manual Test	Manual Test	Manual Test
Feature Migration	Manual Test	Manual Test	Manual Test	Manual Test

Essential Tasks

- Feature Migration
- Installation
- Migration
- Project Summary
- Manual Test



## PRICE SCHEDULE

DESCRIPTION	Value (\$)
Preliminaries	\$122,477.00
Overall Site Costs	\$63,700.00
Building Costs	\$632,628.75
Total Cost (ex GST)	\$818,805.75
Total Cost (inc GST)	\$900,686.33

Y  
9/5/2018

*[Signature]*  
09/05/2018

### 3 Tenderer's Offer

#### 3.1 Form of Tender

The Chief Executive Officer  
Shire of Dundas  
PO Box 163  
Norseman WA 6443

I/We (Registered Entity Name): KBUILT CONSTRUCTION PTY LTD  
(BLOCK LETTERS)

of: 104 HENTY ROAD, AUBURN WA 6330  
(REGISTERED STREET ADDRESS)

ABN 17608 742 409 ACN (if any) 608 742 409

Telephone No: 0447448765 Facsimile No: \_\_\_\_\_

E-mail: katie@kbuilt.com.au

In response to Request for Tender (RFT) 04 / 18 Build Community Hall in Eucla

I/We agree that I am/We are bound by, and will comply with this Request and its associated schedules, attachments, all in accordance with the Conditions of Tendering contained in this Request signed and completed.

The tendered price is valid up to ninety (90) calendar days from the date of the tender closing or forty-five (45) days from the Council's resolution for determining the Tender, whichever is the later unless extended on mutual agreement between the Principal and the Tenderer in writing.

I/We agree that there will be no cost payable by the Principal towards the preparation or submission of this Tender irrespective of its outcome.

The tendered consideration is as provided under the lump sum schedule of prices in the prescribed format and submitted with this Tender.

Dated this 7<sup>th</sup> day of MAY 2018

Signature of authorised signatory of Tenderer: [Signature]

Name of authorised signatory (BLOCK LETTERS): KATIE WOODHAMS

Position: DIRECTOR

Telephone Number: 0447448765

Authorised signatory Postal address: PO Box 7029, AUBURN, WA, 6330

Email Address: katie@kbuilt.com.au

3.2 Selection Criteria

5.2.1 Compliance Criteria

Please select with a "Yes" or "No" whether you have complied with the following compliance criteria:

Description of Compliance Criteria	
a) Tenderers are to provide acknowledgment that your organisation has submitted in accordance with the Conditions of Tender including completion of the Offer Form and provision of your pricing submitted in the format required by the Principal.	Yes No
b) Compliance with the Specification contained in the Request.	Yes No
c) Compliance with the Start date and Delivery period.	Yes No
d) Risk Assessment  Tenderers must address the following information in an attachment and label it "Risk Assessment":	Yes No
i) An outline of your organisational structure inclusive of any branches and number of personnel.	Yes No
ii) If companies are involved, attach their current ASC company extracts search including latest annual return.	Yes No
iii) Provide the organisation's directors/company owners and any other positions held with other organisations.	Yes No
iv) Provide a summary of the number of years your organisation has been in business.	Yes No
v) Attach details of your referees. You should give examples of work provided for your referees where possible. <i>Complete the pro-formas at Schedules 3 &amp; 4 and include with the "Risk Assessment" attachment for this requirement.</i>	Yes No
vi) Are you acting as an agent for another party? If Yes, attach details (including name and address) of your principal.	Yes No
vii) Are you acting as a trustee of a trust? If Yes, give the name of the trust and include a copy of the trust deed (and any related documents); and if there is no trust deed, provide the names and addresses of beneficiaries.	Yes No



<p>viii) Do you intend to subcontract any of the Requirements? If Yes provide details of the subcontractor(s) including; the name, address and the number of people employed; and the Requirements that will be subcontracted. <i>Complete the pro-forma at Schedule 1 and include with the "Risk Assessment" attachment for this requirement.</i></p>	<p>Yes / No</p>
<p>ix) Will any actual or potential conflict of interest in the performance of your obligations under the Contract exist if you are awarded the Contract, or are any such conflicts of interest likely to arise during the Contract? If Yes, please supply in an attachment details of any actual or potential conflict of interest and the way in which any conflict will be dealt with.</p>	<p>Yes / No</p>
<p>x) Are you presently able to pay all your debts in full as and when they fall due?</p>	<p>Yes / No</p>
<p>xi) Are you currently engaged in litigation as a result of which you may be liable for \$50,000 or more? If Yes please provide details.</p>	<p>Yes / No</p>
<p>xii) In order to demonstrate your financial ability to undertake this contract, include a profit and loss statement and the latest financial return for you and each of the other proposed contracting entities, together with a list of financial referees from your bank and/or accountant.</p>	<p>Yes / No</p>
<p>The insurance requirements for this Request are stipulated in Part 3 of this Request. Tenderers are to supply evidence of their insurance coverage including, insurer, policy No, expiry date, value and type of insurance. <i>Complete the pro-forma at Schedule 2 and include with the "Risk Assessment" attachment for this requirement. Copies of Certificates of Currency are also to be attached. If Tenderer holds "Umbrella Insurance" please ensure a breakdown of the required insurances are provided.</i></p>	

5.2.2 Qualitative Criteria

Before responding to the following qualitative criteria, Tenderers must note the following:

- a) All information relevant to your answers to each criterion are to be contained within your Tender;
- b) Tenderers are to assume that the Evaluation Panel has no previous knowledge of your organisation, its activities or experience;
- c) Tenderers are to provide full details for any claims, statements or examples used to address the qualitative criteria; and
- d) Tenderers are to address each issue outlined within a qualitative criterion.

A. Relevant Experience	
<p>Tenderers must address the following information in an attachment and label it "Relevant Experience":</p> <ul style="list-style-type: none"> <li>- Details of relevant previously completed similar projects. <i>Complete the pro-forma at Schedule 3 and include with the "Relevant Experience" attachment.</i></li> <li>- Details of scope of Tenderer's involvement including details of outcomes achieved.</li> <li>- Provide referees who can substantiate previous experience and demonstrated capability of the organisation. <i>Complete the pro-forma at Schedule 4 and include with the "Relevant Experience" attachment.</i></li> <li>- Demonstrated capacity of organisation to resource the work i.e. current workload vs forecast workload including this contract. <i>Complete the pro-forma at Schedule 5 and include with the Relevant Experience" attachment.</i></li> <li>- A proposed project programme identifying timeframes to be allocated to each major component of the works demonstrating works being completed by the specified completion time. Schedule to identify proposed work days and cycles. <i>Include with the "Relevant Experience" attachment.</i></li> <li>- Provide details of your organisations experiences working with and engaging local suppliers and contractors from the Goldfields region and Shire of Dundas specifically.</li> </ul>	<p>Tick if attached</p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p>

B. Key Personnel	
<p>Tenderers must address the following information in an attachment and label it "Key Personnel":</p> <ul style="list-style-type: none"> <li>- Provide details of key personnel and their role in the performance of the Contract including Supervisory, Administration and Trades <i>Complete the pro-forma at Schedule 6 and include with the "Key Personnel Experience and Overall Capacity" attachment</i></li> <li>- Provide CV's including employment history (including reference to projects worked on and roles undertaken), years of experience and referees who can substantiate previous experience and demonstrated capability of key personnel. <i>Complete as part of pro-forma at Schedule 6.</i></li> <li>- Provide qualifications or relevant memberships for key personnel.</li> <li>- Include reference to the organisations capacity to provide back-up resources for key personnel should the need arise. <i>Complete as part of pro-forma at Schedule 6.</i></li> </ul>	<p>Tick if attached</p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p>

Tender submissions which fail to satisfy all of these requirements may be considered non-conforming.

## 4 Schedules

**SCHEDULE 1 - NOMINATED SUBCONTRACTORS (IF APPLICABLE)**

The names of subcontractors proposed to be engaged for the contract together with relevant details are required to be listed below.

Note that all nominated sub-contractors are required to be covered under the relevant insurance requirements of the contract and are to hold all current registrations and licenses as required by law and under the provisions of the contract for the works to be carried under sub-contract.

Sub-contractors will not be permitted to commence work on site until evidence of compliance with these conditions is provided to the Superintendent or Superintendents Site Supervisor.

NAME AND ADDRESS OF SUBCONTRACTOR	DESCRIPTION OF WORKS PROPOSED TO BE SUBCONTRACTED	PLANT ITEMS, NUMBER OF PERSONNEL AND MATERIAL SUPPLIES TO BE SUBCONTRACTED	PREVIOUS SIMILAR WORKS / PROJECTS THIS SUBCONTRACTOR HAS BEEN ENGAGED IN.
SWITCH IT UP ELECTRICS	ELECTRICAL	3 - LIGHTING + POWER	FITZ STIRLING FIELD STATION
SMANUS PUMPS	PUMPS	4 - HYDRAULICS	MT BARCKER HOSPITAL, FITZ STIRLING
OCEAN BEACH REFLECTION	MECHANICAL	8 - AIR CONDITIONING	AUSIMBY TOWNIST HUB
KBUILD CONSTRUCTION	CARPENTRY	5 - CARPENTER	FITZ STIRLING FIELD STATION
BLURK + WHITE CONCRETE	CONCRETE	3 - CONCRETE FOOTINGS	MT BARCKER HOSPITAL
MATADOR COLLINGS	PLASTER WORK	5 - PLASTER CEILING	RESIDENTIAL HOUSING, MT BARCKER HOSP
GLASS SUPPLIES	WINDOWS	15 - WINDOWS + DOORS	BETHEL SCHOOL, MT BARCKER HOSPITAL
PER PAINTING	PAINTING	2 - PAINTING	MT BARCKER HOSPITAL, RESIDENTIAL
RAMBOWS KITCHENS	KITCHEN	7 - KITCHEN W/BOARDS	RESIDENTIAL HOUSING PROJECTS
KOSTERS STEEL	STEELWORK	16 - STEELWORK + HIRING	BETHEL SCHOOL



Part 5 COMPLETE AND RETURN THIS PART


Complete the following details and submit with "Relevant Experience" attachment.

---



## ATTACHMENT 3 - DEMONSTRATED UNDERSTANDING

KBuilt has undertaken numerous projects in the great southern that are similar in the process of construction.

### Project 1

We are currently working on a project in Boxwood Hills, a field station for conservationist to travel to and stay overnight consisting of sleeping quarters, toilet facilities, shower rooms and gathering space. This is a self-sufficient site with the use of composting toilets and water feed systems.

This project consists of the following materials –

- Composting Toilets with toilets and shower
- Steel Columns and roof structure
- Timber Wall Frames and Roof Trusses
- Colour Bond Cladding
- Limestone walkways and gravel access road

### Project 2

We have also completed a project for the City of Albany, Patient Transfer Station consisting on steelwork, timber frame walls and roof trusses, and colour bond external cladding. This project was to be constructed in 12 weeks, which we achieved.

This project consisted of the following materials –

- Concrete floor
- Steel Columns and roof members
- Timber Wall Frames
- Colour Bond external Cladding

### Project 3

We have also completed an Activity Room for the Mount Barker Hospital. This project had a time frame of 16 weeks which was during winter, and was completed on time and within budget. This site had reduced access, which we maintained throughout the project.

This project consisted of the following materials –

- Concrete floor
- Steel Columns and roof members
- Timber Wall Frames
- CFC Cladding
- Security systems, Fire Alarm Systems, Nurse call and restricted access systems





## DEMONSTRATED UNDERSTANDING - continued

### Experience

We have the machinery and personnel to undertake these works in the required 8 week construction period.

We have machinery such as Bobcat, excavator and 6 wheel truck at our disposal to carry out all of the earthworks and landscaping works required. We also have a full time Carpenter and Supervisor to ensure these works are carried out as per the design, and on time.

We have experience in this type of build from the projects that we have worked on, and are keen to undertake this project to show our skills and workmanship, which is of the highest quality.

### Referees

Client - City of Albany  
Contact - Ryan Taylor  
Email - [ryan.t@albany.wa.gov.au](mailto:ryan.t@albany.wa.gov.au)  
Phone - (08) 6820 3014  
Project - Patient Transfer Station

Client - H&H Architects  
Contact - Sam Brown  
Email - [sam@hharchitects.com.au](mailto:sam@hharchitects.com.au)  
Phone - (08) 9842 5558  
Project - Mount Barker Hospital – Activity Room

Client - Kent Lyon Architects  
Contact - Kent Lyon  
Email - [klyon@kentlyon.com.au](mailto:klyon@kentlyon.com.au)  
Phone - (08) 9791 5404  
Project - Housing Units – Housing Authority WA

**SCHEDULE 4 REFEREES**

Provide contact details of referees who can substantiate the Tenderer's capabilities in undertaking the works required under the contract based on past experiences and submit with the "Relevant Experience" attachment

**REFEREE 1.**

Company Name: CITY OF ALBANY  
Address: NOAH ROAD, ALBANY, WA, 6330  
Contact Person: RYAN TAYLOR  
Telephone: 6820 3014 E-mail: ryan.t@albany.wa.gov.au

**REFEREE 2.**

Company Name: KENT LYON ARCHITECTS  
Address: 96 BEACH RD, BUNBURY WA 6230  
Contact Person: KENT LYON  
Telephone: 97915404 E-mail: klyon@kentlyon.com.au

**REFEREE 3.**

Company Name: HRH ARCHITECTS  
Address: PO BOX 5427 ALBANY  
Contact Person: GRACE SHCHLAKER  
Telephone: 98425555 E-mail: grace@hrharchitects.com.au

Part 9 COMPLETE AND RETURN THIS PART

SCHEDULE 5 - CURRENT PROJECT COMMITMENTS

Complete the following details and submit with "Relevant Experience" attachment.

Name / Description of Project	Start date	Project Duration	Project value	Client / Contact name / Contact details
KIT STIRLING FIELD STATION BOXWOOD HILLS	1/2/18	6 MONTHS	\$1.2 MILLION	BUSH HERITAGE SIMON SMALLE
				P) - 0427 084 079
				E) - simon.smalle@bushheritage.org.au

Part 9 COMPLETE AND RETURN THIS PART

SCHEDULE 6 - KEY PERSONNEL

Complete the following details and submit with "Key Personnel" attachment.

SUPERVISORY & SITE ADMINISTRATION STAFF (Including Contractors Supervisor, Site Administrator and Leading Hands)

Name	Previous experience / projects	Previous roles / tasks	Years Exper.	Quals / Certif.	Ref. Name / Contact No	CV incl. Y/N
KATIE WOODHAMS	MT BARKER HOSPITAL, PATIENT TRANSFER STATION	PROJECT MANAGER SITE MANAGER	13 YRS	DIPLOMA IN PROJECT MANAGEMENT 0439316338	BRADY PHILIPS	YES
CORNEL PERHEL	MT BARKER HOSPITAL, 3 BED UNITS ON BAROUCY	CARPENTER / SITE SUPERVISOR	2 YRS	CERT 4 CARPENTRY		NO
SKYE COOK	ASTOR RESUME	ESTIMATOR / ADMIN	6 YRS			YES

Back up Supervisory & Administration Resources :

---



Pindan Constructions Pty Ltd  
 A.B.N: 93 159 837 500  
 72 Duchess St  
 Busselton WA 6280  
 PO Box 93 Belmont WA 6984

**Tender Quotation**

Company / Client: **Shire of Dundas**

Attention: **H&H Architects**

Phone: **0433 319 653**

Project: **Build Community Hall in Eucla**

Location: **28 Yurkla Way, Eucla**

Quotation No: **PMQ0278**

Date: **7-May-18**

From: **Pindan Constructions**

We are pleased to provide this quotation for the buildings/ works described below

Qty	Description	Dwg No/ Specification No	Each	Total
1	Preliminaries Inc Headworks, Service connections, site facilities, overheads		177,373.00 \$	177,373.00
1	Overall Site Costs Inc Earthworks, Paths, Driveways, Service run ins.		131,545.00 \$	131,545.00
1	Building Cost inc Yard build, transport to site, Mobilisation and demob of contractors, site materials for insitu build, all required labour to complete onsite.		656,633.00 \$	656,633.00
3				
<b>Total</b>				<b>\$ 965,551.00</b>
<b>GST</b>				<b>\$ 96,555.10</b>
<b>Total Inc GST</b>				<b>\$ 1,062,106.10</b>

Signed On Behalf Of Pindan: \_\_\_\_\_ Name: \_\_\_\_\_ Date: \_\_\_\_\_

*[Signature]*  
 9/05/2018

*[Signature]*  
 09/05/2018

---

**ATTACHMENT A – RELEVANT EXPERIENCE**

**SCHEDULE 3 - PREVIOUSLY COMPLETED SIMILAR PROJECTS**

Name / Description of Project	Value (approx.)	Duration (approx.)	Client
<p><b>Currambine Community Centre</b> Multi use single storey community centre comprising of 300 person capacity hall, activity rooms, meeting rooms, offices, child health clinics, kitchens, amenities, extended car park and landscaped areas</p>	\$4.03M + GST	Oct 2012 – Sept 2013	City of Joondalup
<p><b>Ellenbrook North Community Pavilion</b> A multi-purpose facility including change rooms, toilets, kitchen, bar, function room, meeting room and a clubroom</p>	\$3.95M + GST	Mar 2014 – Jul 2015	City of Swan
<p><b>Eaton Sports Pavilions</b> New Football and Softball Pavilions and change rooms at Glen Huon Oval, in Eaton</p>	\$5.6M + GST	Aug 2016 – Apr 2017	Shire of Dardanup
<p><b>Centenary Park</b> Sports Pavilion and Change Rooms for the City of Canning</p>	\$1.8M + GST	Apr 2011 – Apr 2011	City of Canning
<p><b>Grenville Reserve Community and Sport Facility</b> Multi Use community and sport facility involving the demolishing of 5 existing structures and the construction of a two storey sporting facility, comprising of a multipurpose sports hall, kitchen, meeting rooms, clubroom, change rooms, toilets, lighting and associated site works</p>	\$4.5M + GST	Oct 2012 – Sept 2013	City of Stirling
<p><b>Onslow Multipurpose Centre</b> New complex including a full size gymnasium, Day Care Centre, basketball courts, Indoor Soccer, Netball, badminton and volleyball courts as well as an indoor cricket pitch. It also doubles as a community emergency evacuation centre</p>	\$7.8M + GST	Feb 2010 – Dec 2010	Shire of Ashburton
<p><b>Woodvale Sports Centre</b> New Sporting Facility for Woodvale Senior High School including three indoor multipurpose courts, change rooms, toilets, storeroom and administrative offices</p>	\$2.09M + GST	Aug 2010 – Apr 2011	Building Management and Works
<p><b>Pearsall Hocking Community Centre</b> Multiuse single storey community centre comprising of multi-purpose areas: Hall, central breezeway, EOT Facilities, offices, meeting rooms, kitchens, amenities, covered veranda, secure play areas, extended car park, skate amenities and landscaped barbeque area</p>	\$3.85M + GST	Oct 2015 – Jul 2016	City of Wanneroo
<p><b>Bridgetown Library</b> New library including radical landscaped green roof system, internal fit out of shelving and loose furniture, specialist library equipment and checking station, and external landscaping works</p>	\$3.26M + GST	Oct 2011 – Feb 2013	Shire of Bridgetown Greenbushes

Name / Description of Project	Value (approx.)	Duration (approx.)	Client
<p style="text-align: center;"><b>Claremont Council Chambers</b></p> Restoration of the old heritage council offices and building of a new 3 storey extension to the existing offices	\$5.6M + GST	Aug 2013 – Sept 2014	Town of Claremont
<p style="text-align: center;"><b>Mundaring Indoor Sports Stadium</b></p> A multipurpose indoor recreation and community complex including competition sized indoor courts, change rooms, kiosk, storage and office spaces	\$8M + GST	Jan 2017 – Nov 2017	Shire of Mundaring
<p style="text-align: center;"><b>Pinjarra Trotting Club</b></p> Redevelopment including new pavilion, bar, change rooms and toilets	\$2.5M + GST	Feb 2011 – Oct 2011	Pinjarra Harness Racing Club
<p style="text-align: center;"><b>Eucla – 3 Transportable Houses</b></p> Supply & Install of Three 2 Bedroom, 2 Bathroom Transportable houses, each with a single carport plus undercover outdoor living area	\$0.8M + GST	Apr 2016 – Aug 2016	Department of Finance (Building Management and Works)

Complete the following details and submit with "Relevant Experience" attachment.

Please refer to Attachment A – 'Relevant Experience' for copies of Pindar's Project Sheets in relation to relevant experience.



## Currambine Community Centre – City of Joondalup

Multi use single storey community centre comprising of 300 person capacity hall, activity rooms, meeting rooms, offices, child health clinics, kitchens, amenities, extended car park and landscaped areas. Project was designed and achieved a 4 star As Built rating from the Green Building Council of Australia

### Key Personnel

Construction Director	Mark Thompson
Construction Manager	Brett Kinner
Estimating Manager	Graeme Riley
Project Manager	Ben Murphy
Site Manager	Rob Lamb
Contract Administrator	Peter Yong

### Sector:

Community - Multi Use

### Location:

52 Delamere Avenue  
Currambine

### Type of Contract:

Tender - A52124

### Approved Contract Period:

October 2012 – September  
2013 (48 weeks)

### Actual Duration:

October 2012 – September  
2013 (48 weeks)

### Financial Details

#### Contract Value

\$4.03M + GST

#### Final Value

\$4.03M + GST

### Client:

City of Joondalup

Colin Drummond

### Architects:

City of Joondalup

50 Boas Avenue

Joondalup WA 6027

### References:

City of Joondalup

Charlie Reynolds

PH: (08) 9400 4576



**Sector**

Community

**Location:**

27 Maffina Parade, Ellenbrook

**Type of Contract:**

AS4000

**Approved Contract Period:**

48 weeks

**Actual Duration:**

March 2014 – July 2015

**Financial Details**

**Contract Value:**

\$3.95M+GST

**Final Value:**

\$3.95M+GST

**Client:**

City of Swan

**Architect:**

Rob Anson Architect

**References:**

Rob Anson Architect

Sally Kingwell

T: (08) 6460 9999

E: Sally.K@ansonarch.com.au

## Ellenbrook North Community Pavilion – City of Swan

The Community Pavilion is designed for multi purposes and includes change rooms, toilets, kitchen, bar, function room, meeting room and a clubroom. One of the challenges of this building was it had to accommodate a number of differing user groups who all had their own requirements and expectations, this was achieved by providing distinct separate areas within the building to accommodate them.

The structure is made up a structural steel frame with a double brick skin and single course walls internally with a danpalon roof. Incorporating Louvers above walls to soffit linings, Aluminum Glazed Entrance Doors and Perforated Gated Entrances. Various elements and material specifications where changed throughout the build to provide a more robust and maintenance friendly building, at request of the architect and client via consolation with the Pindan Construction team.

### Key Personnel

Managing Director

George Allingame

Construction Director

Mark Thompson

Construction Manager

Andrew Orgill

Estimating Manager

Graeme Riley

Project/Site Manager

Steve Flint

Contract Administrator

James Joyce



**Sector:**

Community

**Location:**

Lot 501 Council Drive, Eaton,  
WA 6232

**Type of Contract:**

AS2124

**Approved Contract Period:**

35 Weeks

August 2016 – April 2017

**Actual Duration:**

August 2016 – April 2017

**Financial Details:**

**Contract Value:**

\$5.6M+GST

**Final Value:**

\$5.6M+GST

**Client:**

Shire of Dardanup

Mick Saunders (Manager  
Assets)

P: 0400 711 200

E: [Mick.Saunders@dardanup.wa.gov.au](mailto:Mick.Saunders@dardanup.wa.gov.au)

wa.gov.au

**Architect:**

MCG Architects

Lloyd Pringle

T: 9791 8893

## Eaton Sports Pavilions – Shire of Dardanup

Pindan were awarded this project from an open tender process. The project consists of the construction of new Football and Softball Pavilions and change rooms at Glen Huon Oval, in Eaton

**Key Personnel**

Managing Director

George Allingame

Construction Director

Mark Thompson

Construction Manager

Gavin Bell

Estimating Manager

Matt Keane

Site Manager

Pieter Zeeman

Contract Administrator

KC Leu



**Sector:**

Commercial

**Location:**

Centenary Ave, Wilson, WA

**Type of Contract:**

Lump Sum

**Approved Contract Period:**

April 2011

**Actual Duration:**

April 2011

**Financial Details:**

Contract Value

\$1.8M

Final Value

\$1.8M

**Client:**

City of Canning

Architect

Gresley Abas

**References:**

Antonietta Franco, City of Canning - Project Architect

PH: (08) 9231 0749

# Centenary Park – City of Canning

Sports Pavilion and Change Rooms for the City of Canning

**Key Personnel**

Managing Director	George Allingame
Construction Director	Mark Thompson
Construction Manager	Simon Mokdad
Contract Administrator	James Pollock
Site Manager	Giovanni Papalia
Estimating Manager	Stephen Joy
Design Manager	James Allingame



Sector:

Community

Location:

Grenville Reserve

Tuart Hill, WA

Type of Contract:

Open Tender A52124

Approved Contract  
Period:

50 weeks

Actual Duration:

October 2012 –

September 2013

Financial Details:

Contract Value:

\$4.5M+GST

Final Value:

\$4.5M+GST

Client:

City of Stirling

Architect:

Hobas Connor

Peter Pak

References:

cityofstirling

Emil Janescu

Ph: (08) 9205 8170

E: Emil.Janescu@stirling.wa

gov.au

## Grenville Reserve Community and Sport Facility – City of Stirling

Multi Use community and sport facility involving the demolishing of 5 existing structures and the construction of a two storey sporting facility, comprising of a multipurpose sports hall, kitchen, meeting rooms, clubroom, change rooms, toilets, lighting and associated site works.

### Key Personnel

Construction Director

Mark Thompson

Construction Manager

Brett Kinner

Estimating Manager

Graeme Riley

Project Manager

Ben Murphy

Site Manager

Peter Anderson

Contract Administrator

Peter Yong



**Sector:**

Commercial

**Location:**

Cnr Hooley Ave & McGrath Road, Onslow, W.A.

**Type of Contract:**

Open to Tender – Design & Construction

**Approved Contract Period:**

February 2010 – December 2010

**Actual Duration:**

February 2010 – December 2010

**Financial Details:**

**Contract Value**

\$7.8M + GST

**Final Value:**

\$7.8M + GST

**Client:**

Shire of Ashburton

**Architect:**

Peter Hunt Architect

**References:**

Ron Edensberg – Peter Hunt Architects

(08) 9322 6033

## Onslow Multipurpose Centre – Shire of Ashburton

Pindan won the design and construct tender for the new Onslow Multipurpose Centre. The complex includes a full size gymnasium, Day Care Centre, basketball courts, Indoor Soccer, Netball, badminton and volleyball courts as well as an indoor cricket pitch. It also doubles as a community emergency evacuation centre which can cater for up to 250 people for a period of up to 5 days during extreme weather conditions such as cyclones.

**Key Personnel**

**Managing Director**

Tony Gerber

**Operation Manager**

Richard Swallow

**Contract Administrator**

Logan Joyce

**Site Manager**

John Traynor

**Estimating Manager**

Ian Downs

**Design Manager**

Amirali Dehdashti



Sector:

Education

Location:

110 Woodvale Drive  
Woodvale, WA

Type of Contract:

Design & Construct

Approved Contract  
Period:

August 2010 -  
April 2011

Actual Duration:

August 2010 -  
April 2011

Financial Details

Contract Value

\$2.09M + GST

Final Value

\$2.15M + GST

Client:

Building Management &  
Works

Architect:

Donaldson & Warr  
Architects

## Woodvale Sports Centre

Pindan were awarded the contract to design and construct the State of the Art Sporting Facility for Woodvale Senior High School.

The building consisted of three indoor multipurpose courts, change rooms, toilets, storeroom and administrative offices.

### Key Personnel

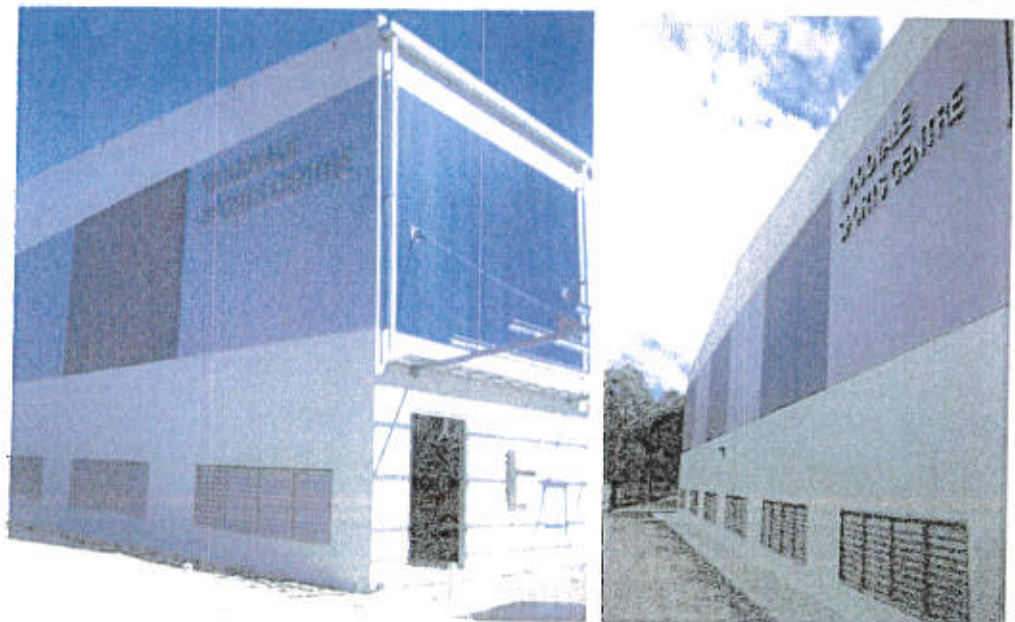
Construction Manager                      Simon Mokdad

Estimating Manager                         Graeme Riley

Construction Director                      Mark Thompson

Contract Administrator                     Ben Costello

Site Manager                                 Pete Anderson



**Sector:**

Community - Multi-Use

**Location:**

125 Willespie Drive, Pearsall

**Type of Contract:**

Lump Sum

**Approved Contract Period**

October 2015 – July 2016

**Actual Duration:**

October 2015 – September 2016

**Financial Details**

**Contract Value**

\$3.85M + GST

**Final Value**

\$3.85M + GST

**Client:**

City of Wanneroo

**Architect:**

Bollig Design Group

**Reference:**

Mandy Yao

Bollig Design Group

Ph: (08) 9321 4401

Hing Lee

City of Wanneroo

Ph: (08) 9405 5358

E: Hing.Lee@Wanneroo.gov.au

## Pearsall Hocking Community Centre

Multiuse single storey community centre comprising of multi-purpose areas, Hall, Central Breezeway with Polish Concrete Floor, EOT Facilities, offices, meeting rooms, kitchens, amenities, Covered Veranda & Secure Play Areas extended car park, skate amenities and Landscaped Barbeque Area.

Pindan diligently worked with the clients project team to ensure the clients brief was met in project delivery. Pindan worked with the Project Architect to refine details to reduce ongoing maintenance issues for the client due to previous project experience.

**Key Personnel**

**Managing Director**

George Allingame

**Construction Director**

Mark Thompson

**Construction Manager**

Paz Porter

**Project Manager**

Sam Levett

**Estimating Manager**

Graeme Riley

**Site Manager**

Tony Cockram

**Contract Administrator**

Frank McNamara





**Sector:**

Local Government

**Location:**

Cnr Brown & Harris Rd  
Busselton

**Type of Contract:**

ABIC Simple Works

**Approved Contract Period:**

67 Weeks

**Actual Duration:**

October 2011 – February 2013

**Financial Details**

**Contract Value**

\$3.26M + GST

**Final Value**

\$3.45M + GST

**Client:**

Shire of Bridgetown  
Greenbushes

**Architect:**

Wilcox & Associates

Chris Wilcox

Ph: (08) 9757 3111

## Bridgetown Library – Shire of Bridgetown Greenbushes

Pindan were awarded this open tender with preference to local content, and service provided on the job. The New Bridgetown Regional Library brings together multiple construction materials from a number of disciplines including suspended concrete, rammed earth, timber clad framing, concrete tilt panel construction, copper cladding, and large open glazing systems.

Works included a radical landscaped green roof system. Internal fit out of shelving and loose furniture, specialist library equipment and checking station, and external landscaping works. This project has provided Bridgetown with a state of the art community building, and a landmark building within the south west region.

**Key Personnel**

Managing Director

George Allingame

Construction Director

Mark Thompson

Construction Manager

Gavin Bell

Estimating Manager

Graeme Riley

Project/Site Manager

Bob Kerr

Contract Administrator

Matt Turpin



**Sector:**

Commercial

**Location:**

302 Stirling Highway

**Type of Contract:**

Open Tender AS2124

**Approved Contract**

**Period:**

Aug 2013 – Sep 2014

**Actual Duration:**

Aug 2013 – Sep 2014

**Financial Details**

**Contract Value**

\$5.6M + GST

**Final Value**

\$5.6M+GST

**Client:**

Town of Claremont

**Architect:**

MPS Architects

**References:**

Brett Priest

(MPS Architect)

Ph: 08 9320 9568

## Claremont Council Chambers – Town of Claremont

Pindan were awarded the contract to construct and refurbish the Claremont Council Chambers.

The project consisted of restoring the old heritage council offices and building a new 3 storey extension to the existing offices.

The extension is constructed out of precast panels, delta flooring, aluminum cladding and ornate ceilings.

**Awards:**

- 2015 Master Builders Australia- National Excellence in Building and Construction Awards | Best Commercial/Industrial Construction \$5m - \$10m
- 2015 Master Builders WA- Bankwest Excellence in Construction Awards | Winner Best Historic Restoration or Renovation over \$5m

**Key Personnel**

Managing Director	George Allingame
Construction Director	Mark Thompson
Construction Manager	Simon Mokdad
Estimating Manager	Graeme Riley
Project/Site Manager	Rob Lyon
Contract Administrator	Steve Minshell



Sector:

Community

Location:

Weir Road, Mundaring

Type of Contract:

AS4902

Approved Contract Period:

January 2017 – November 2017

Actual Duration:

January 2017 – December 2017

Financial Details

Contract Value

\$8M + GST

Final Value

\$8M + GST

Client:

The Shire of Mundaring

Architect:

Sandover Pinder Architects

References

Peter Giangulio – Director  
Sandover Pinder Architects  
E: 081 9325 0600  
M: 0412 771 888

Erk Fitcher – Manager  
Recreation & Leisure Services  
Shire of Mundaring  
E: 0428 101 229  
E: info@shireofmundaring.wa.gov.au

## Mundaring Indoor Sports Stadium

The Mundaring Recreation Ground sporting stadium is a multipurpose indoor recreation and community complex in the order of 4,500m<sup>2</sup>. The facility will include four international standard competition sized indoor courts with change rooms, kiosk, storage and office spaces which is to be located immediately to the east of the existing outdoor hard-court facilities.

### Key Personnel

Managing Director

George Allingame

Construction Director

Mark Thompson

Construction Manager

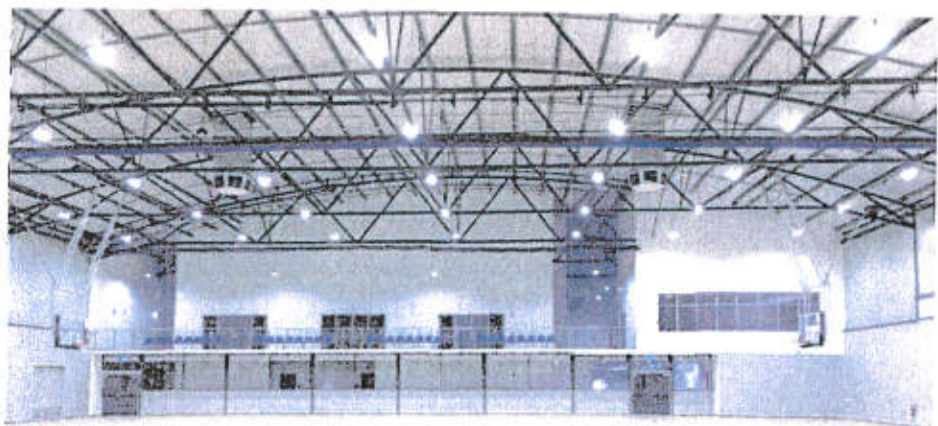
Paz Porter

Contract Administrator

Frank McNamara

Site Manager

Steve Flint



## ATTACHMENT B – KEY PERSONNEL EXPERIENCE AND OVERALL CAPACITY

**Sector:**

Commercial

**Location:**

Greenlands Road, Pinjarra  
WA

**Type of Contract:**

Lump Sum - AS212

**Approved Contract Period:**

52 Weeks

**Actual Duration:**

February 2011 – October  
2011 (40 Weeks)

**Financial Details**

**Contract Value**

\$2.5M+GST

**Final Value**

\$2.5M+GST

**Client:**

Pinjarra Harness Racing  
Club

**Architect:**

Masturati Building By  
Design

**References:**

Reveli Douglas

Ph: (08) 9531 1931

## Pinjarra Trotting Club

The redevelopment includes new pavilion, bar, change rooms and toilets for Patron Wage.

**Key Personnel**

**Managing Director**

George Allingame

**Construction Director**

Mark Thompson

**Construction Manager**

Simon Mokdad

**Estimating Manager**

Stephen Joy

**Project/Site Manager**

Sam Lillis



Sector:

Residential

Location:

Eucla, WA

Type of Contract:

Negotiated

Approved Contract Period

24 Weeks

Actual Duration:

24 Weeks

April 2016 – August 2016

Financial Details

Contract Value

\$799,982 + GST

Client:

Department of Finance (BMW)

Architect:

Design & Construct (Pindan Modular)

References:

BMW

Colin Bassett

Ph: 08 9080 1104

H&H Architects

Jane Dalton

Ph: 08 9312 5558

## Eucla – 3 Transportable Houses

Supply & Install of Three 2 Bedroom, 2 Bathroom Transportable houses, each with a single carport plus undercover outdoor living area

Fully fitted out, including floor coverings and window treatments. Siteworks included: earthworks, building delivery & placement, service connections, site structures & site paving

Buildings are constructed from light weight metal wall framing with Various Structural Steel components, on concrete transportable floor.

### Key Personnel

Managing Director	George Allingame
Construction Director	Mark Thompson
Project/Site Manager	Paul Rintoul
Contract Administrator	Mitch Bailey



Please refer to the following page for Pindan's Proposed Programme for the Eucla Community Hall.

#### **SCHEDULE 4 - Referees & References**

**Company:** Saleeba Adams Architects  
**Representative:** Grant Adams  
**Title:** Director  
**Business:** 16 Churchill Ave, Subiaco WA 6008  
**E Mail:** [g.adams@saleebaarchitects.com.au](mailto:g.adams@saleebaarchitects.com.au)  
**Projects:** **Mazenod College**

---

**Company:** **Mazenod College**  
**Representative:** Eric Paini  
**Title:** Finance Director  
**Business:** 08 9291 1500  
**E Mail:** [painieric@mazenod.wa.edu.au](mailto:painieric@mazenod.wa.edu.au)  
**Postal:** 55 Gladys Road, Lesmurdie, WA 6076  
**Projects:** **Mazenod College, \$21.3M+GST**

---

**Company:** **EIW Architects**  
**Representative:** Phillip Idle  
**Title:** Principal  
**Business:** 08 9381 4844  
**E Mail:** [eiwarch@eiwarch.com.au](mailto:eiwarch@eiwarch.com.au)  
**Office:** 340 Hay Street, Subiaco WA 6008  
**Web:** [www.eiwarch.com.au](http://www.eiwarch.com.au)  
**Projects:** **Kingsway Christian College Performing Arts Auditorium, \$10.3M+GST**

---

**Company:** **Franco Carozzi Architects**  
**Representative:** Franco Carozzi  
**Title:** Managing Director  
**Business:** 08 9221 8226  
**E Mail:** [fca@iinet.net.au](mailto:fca@iinet.net.au)  
**Office:** 125A Royal St, East Perth WA 6004  
**Project:** **MacKillop Catholic College – Various Works, \$11.54M + GST**

---

**Company:** **Kingsway Christian College**  
**Representative:** Peter Burton  
**Title:** Principal  
**Business:** 08 9302 8777  
**E Mail:** [Kingsway@kcc.wa.edu.au](mailto:Kingsway@kcc.wa.edu.au)  
**Office:** 157 Kingsway, Darch WA 6065  
**Web:** [www.kingsway.wa.edu.au](http://www.kingsway.wa.edu.au)  
**Project:** **Kingsway Christian College Performing Arts Auditorium, \$10.4M + GST**

---

**Company:** **Taylor Robinson**  
**Representative:** Leigh Robinson  
**Title:** Project Director  
**Business:** 08 9388 6111  
**E Mail:** [leigh@taylorrob.com.au](mailto:leigh@taylorrob.com.au)  
**Postal:** 234 Railway Parade, West Leederville, WA 6007  
**Web:** [www.taylorrob.com.au](http://www.taylorrob.com.au)  
**Projects:** **Butler Senior High School, \$40M+GST**

**Company:** T&Z Architects Pty Ltd  
**Representative:** Mark Karol  
**Title:** Associate  
**Business:** 08 9423 000  
**Mobile:** 0432 200 292  
**E Mail:** [mark@tz.com.au](mailto:mark@tz.com.au)  
**Office:** Level 3, 679 Murray Street, West Perth WA 6005  
**Postal:** PO Box 830, West Perth WA 6872  
**Web:** [www.tz.com.au](http://www.tz.com.au)  
**Projects:** **Lakelands Primary School, Lakelands, \$11.4M+GST**  
**Karratha Senior High School, Karratha, \$37.3M + GST**  
**Kalgoorlie Boulder Community High School, Kalgoorlie, \$37M + GST**  
**Braemar Presbyterian Aged Care, Willagee, \$25.6M + GST**

---

**Company:** The Buchan Group  
**Representative:** Lou Cotter  
**Title:** Principal  
**Business:** 08 9211 9898  
**Mobile:** 0403 049 733  
**E Mail:** [lou.cotter@perth.buchan.com.au](mailto:lou.cotter@perth.buchan.com.au)  
**Postal:** PO Box 7787, Cloisters Square, WA, 6850  
**Web:** [www.buchan.com.au](http://www.buchan.com.au)  
**Projects:** **St Brigids College – One Campus Project**  
**One Brighton, \$48m, 52 Apartments, Mandurah**  
**Maylands Multipurpose Centre, \$18.5m**

---

**Company:** St Mary MacKillop College  
**Representative:** Rachel De Mamiel  
**Title:** Business Manager  
**Business:** 08 9752 7403  
**Mobile:** 0488 975 508  
**E Mail:** [demamiel.rachel@cathednet.wa.edu.au](mailto:demamiel.rachel@cathednet.wa.edu.au)  
**Postal:** PO Box 5370) West Busselton 6280  
**Projects:** **St Mary MacKillop College, \$11.54M+GST**



**SCHEDULE 5 – CURRENT PROJECT COMMITMENTS**

Complete the following details and submit with "Relevant Experience" attachment.

Please refer to Attachment A – 'Relevant Experience' for copies of Pindan's Project Sheets in relation to relevant experience.

Name / Description of Project	Start date	Project Duration	Project value (Exc. GST)	Client / Contact name / Contact details
Eucla Community Hall (under assessment)	June 2018	Jun 2018 – Oct 2018	TBA	Shire of Dundas / H+H Architects - (08) 9842 5558
Midland Sidings Medical Centre Development	October 2017	Oct 2017 – Dec 2018	\$12.6M	Health Integra Pty Ltd / Palassis Architects – (08) 6489 0411
Cape Naturaliste College	February 2018	Feb 2018 – Dec 2019	\$19.17M	Minister for Works / TAG Architects – (08) 9227 0511
Barque Apartments	March 2017	Mar 2017 – Jun 2018	\$13.3M	Stirling Capital / Jon Sparks / (08) 9382 1655
Mends Street Retail & Hotel Development	March 2017	Mar 2017 – Aug 2018	\$26.5M	Silverleaf Investments Pty Ltd / Meyer Shircore & Associates Architects - (08) 9381 8511
Azure Beachside Apartments	September 2017	Sept 2017 – Oct 2018	\$15.1M	Blackburne – (08) 9429 5777
Ibis Styles Hotel	November 2017	Nov 2017 – Apr 2019	\$22.5M	CIMC Developments Australia / Suker Yong / (08) 6214 3816
Merredin Health Campus	December 2016	Dec 2016 – Oct 2018	\$16.4M	Building Management and Works / Peter Hunt Architects – Damien Sita (08) 9322 6033
Graceview Apartments	December 2017	Dec 2017 – Mar 2019	\$19.5M	Pindan Turramurra Pty Ltd / Rothe Lowman (Sydney) – (02) 8045 2600
Alchera Living Weeronga Village	November 2017	Nov 2017 – Mar 2019	\$15.7M	Alchera Living Inc. / Peter Hunt Architects – (08) 9322 6033
Wanneroo Central Shopping Centre	November 2017	Nov 2017 – Jun 2018	\$8.8M	Charter Hall / Taylor Robinson Architects – Graham Taylor (08) 9388 6111

Indicative Program

Line	Name	Start	Duration	Finish
<b>Eucla Community Hall</b>				
3	Contract Award	Mon 04/06/18	17w 2d	Mon 04/06/18
4	Off Site	Mon 04/06/18	18w 2d	Wed 24/09/18
5	Modular Building Construction	Mon 04/06/18	18w 2d	Wed 24/09/18
6	Design Complete	Mon 04/06/18	4w 2d	Mon 04/06/18
7	Place Order	Mon 04/06/18	2w	Wed 04/07/18
8	Procurement of Items for Modular Building	Mon 04/06/18	9w	Wed 18/09/18
9	Review Period	Thu 05/07/18	1w	Wed 26/09/18
10	Manufacture Period	Thu 19/07/18	3w	Wed 03/10/18
11	Deliver to Site (Eucla)	Thu 20/09/18	1w	Wed 26/09/18
12	Start on Site	Wed 26/09/18	3w	Wed 03/10/18
13	External Works	Wed 12/09/18	3w	Wed 03/10/18
14	Hard Landscaping	Wed 12/09/18	3w	Wed 03/10/18
15	Design Complete	Wed 12/09/18	3w	Wed 03/10/18
16	Place Order	Wed 12/09/18	3w	Wed 03/10/18
17	Lead in	Wed 12/09/18	3w	Wed 03/10/18
18	Start on Site	Wed 03/10/18	3w	Wed 03/10/18
19	Soft Landscaping	Wed 12/09/18	3w	Wed 03/10/18
20	On Site (Eucla)	Tue 11/09/18	4w 6d	Mon 15/10/18
21	Start on Site	Tue 11/09/18	3d	Tue 11/09/18
22	Site Establishment	Tue 11/09/18	2d	Wed 12/09/18
23	Fencing/ Hoarding (Temporary)	Tue 11/09/18	1d	Thu 13/09/18
24	Site Compound	Thu 13/09/18	1w 3d	Wed 26/09/18
25	Site Prep	Fri 14/09/18	1w 3d	Wed 26/09/18
26	Strip Perp/ Form Ground Pad & Anchors	Fri 14/09/18	1w 3d	Wed 26/09/18
27	Modular Install	Thu 27/09/18	1w 2d	Mon 08/10/18
28	Land Building in Position	Thu 27/09/18	1d	Thu 27/09/18
29	Connect Services & Commission Modular Building	Fri 28/09/18	1w 1d	Mon 08/10/18
30	External Works	Fri 28/09/18	2w	Fri 12/10/18
31	Hard Landscaping	Fri 28/09/18	1w	Fri 05/10/18
32	Soft Landscaping	Thu 04/10/18	1w 2d	Fri 12/10/18
33	Completion	Mon 15/10/18		Mon 15/10/18

**Programme Status:** Details of Revision  
**Programme No:** TEND01  
**View:** Bar Chart View  
**Filter:** None  
**Revision:** Author: C Lee  
**Issue Date:** 4/05/2018  
**Rev Date:** 4/05/2018  
**Pages:** 1 of 1

## **LOCAL SUBCONTRACTORS & SUPPLIERS**

Pindan Understands that utilisation of local subcontractors and suppliers for the Eucla Community Hall Project is of upmost importance. Pindan Constructions have developed strong working relationships with many of the Kalgoorlie based subcontractors and suppliers through the recent delivery of a number of large projects in Kalgoorlie, namely:

1. St Johns Ambulance Development
2. Kalgoorlie Boulder Community High School Development
3. Curtin University Kalgoorlie Student Accommodation
4. Kalgoorlie Health Campus Redevelopment.

Pindan will engage with local subcontractors and suppliers as much as possible, hopefully with local businesses delivering the majority of services to the project.

The use of local subcontractors, suppliers and consultants has a number of benefits for both Pindan and the local community. These include:

1. Economic benefits to the local economy
2. Price competitiveness, nil costs for flights, meals and accommodation with the use of local businesses.
3. Local subcontractor knowledge of local conditions
4. Maintenance and defects call backs, quicker attendance.

Pindan will also utilise as many of the Local Kalgoorlie Subcontractors and Suppliers as possible, as listed on the following page.

### **Relevant Regional Experience Kalgoorlie Boulder / Esperance**

Below is a list of projects Pindan has recently completed within the Kalgoorlie/Esperance region.

- Kalgoorlie Boulder Community High School
- Kalgoorlie Health Campus Phases 2 & 3
- Esperance Health Campus
- St Johns Ambulance Depot, Kalgoorlie

<b>Works Subcontracted</b>	<b>Subcontractor Organisation</b>	<b>Location</b>
<b>Tilers</b>	Premiership Asset	Kalgoorlie
	Peter's Tiling	Kalgoorlie
<b>Painters</b>	Colour Craft Painting	33 Bygum Lane, Martin WA 6110
	Dave Lonsdale Painting	147 Addis St, Kalgoorlie WA 6430
<b>Roof Carpentry</b>	Campbell's Carpentry	PO Box 2355, Boulder WA 6432
	Team Franks	9 Nganka Way, Kalgoorlie WA 6430
<b>Fixing Carpentry</b>	W&K Carpentry	26 McKay St, Kalgoorlie WA 6430
	Campbell's Carpentry	PO Box 2355, Boulder WA 6432
<b>Concrete</b>	Boral Concrete	72 Great Eastern Hwy, Kalgoorlie WA 6430
	Holcim	Bulong Rd, Kalgoorlie WA 6430
<b>Concreters</b>	Allsorts Contracting	42 Leviathan Street, South Boulder WA 6432
	Shed Alliance	7 Needlewood St, Kambalda West WA 6442
<b>Chairs/Black Plastic</b>	Roof Mart	3 Epis St, Broadwood WA 6430
	City Building Supplies	LOT 300 Forrest St, Kalgoorlie WA 6430
	Direct Plasterboard Supplie	181 Forrest St, Kalgoorlie WA 6430
<b>Wall Frame/ Roof Frame / Timber</b>	Bunnings	139 Boulder Rd, Kalgoorlie WA 6430
	City Building Supplies	LOT 300 Forrest St, Kalgoorlie WA 6430
	Goldfields Steel framing	13 Johnston St E, Boulder WA 6432
<b>Roof Sheeting &amp; Sundry Materials</b>	Stratco	8 Federal Rd, Kalgoorlie WA 6430
	Roof Mart	3 Epis St, Broadwood WA 6430
	United Steel	45 Great Eastern Highway, Kalgoorlie WA 6430
<b>Brickwork</b>	Midland Brick	LOT 300 Forrest St, Kalgoorlie WA 6430
	Metro Brick	116 Brookman St, Kalgoorlie WA 6430
<b>Brickwork Sundry Materials</b>	Stratco	8 Federal Rd, Kalgoorlie WA 6430
	City Building Supplies	LOT 300 Forrest St, Kalgoorlie WA 6430
<b>Gyproc &amp; Sundry Materials</b>	Direct Plasterboard Supplies	181 Forrest St, Kalgoorlie WA 6430
	City Building Supplies	LOT 300 Forrest St, Kalgoorlie WA 6430
	Bunnings	139 Boulder Rd, Kalgoorlie WA 6430
<b>Plumbing Fittings &amp; Fixtures</b>	Reece	143 Boulder Rd, Kalgoorlie WA 6430
	Trade Link	150 Boulder Rd, Kalgoorlie WA 6430
<b>Door Frames &amp; Second Fix Items</b>	City Building Supplies	LOT 300 Forrest St, Kalgoorlie WA 6430
	Bunnings	139 Boulder Rd, Kalgoorlie WA 6430
<b>Electrical Wiring</b>	Auslec	172 Boulder Rd, Boulder WA 6432
<b>Door Frames / Second Fix Items</b>	City Building Supplies	LOT 300 Forrest St, Kalgoorlie WA 6430
	Bunnings	139 Boulder Rd, Kalgoorlie WA 6430
<b>Aluminum Windows &amp; Doors</b>	Aluglass	22 Close Way, West Kalgoorlie WA 6430
	Goldfields Glass	87 Chaffers St, Boulder S WA 6432
<b>Kitchens / Vanities / Shelving</b>	Holman Cabinets	153 Forrest St, Kalgoorlie WA 6430
<b>Tiles / Floors / Walls</b>	VV Tiling	168 Hay St, Kalgoorlie WA 6430

## Mark Thompson

### Director

Mark has a Bachelor of Applied Science (Building) and has been with Pindan for over 20 years. Starting in estimating, and then moving through construction from Contract Administrator, Project Manager and Construction Manager, Mark has administered and managed many successful projects for Pindan. With his experience and knowledge of construction methods, contracts and management, Mark now oversees all construction staff in the construction department with a view to developing and maintaining Pindan's high standards, a view to procedures and policies currently in place and to ensure the successful management/construction of its projects.

### Employment History

Pindan Pty Ltd (1992 – current)

### Major Projects/Accomplishments

- 2018 - Busselton-Margaret River Airport Terminal - \$12M
- 2018 – Cape Naturaliste College - \$21.3M
- 2018 – 26 on Charles Apartments
- 2018 – Ocean Star Nursing Home (Refurbishment & Additions) - \$1.48M
- 2018 – Midland Sidings Development - \$12.6M
- 2018 – Wanneroo Central Shopping Centre – \$8.8M
- 2018 – Mends Street Retail and Quest Hotel Development, South Perth – \$26.5M
- 2018 – Northam Shopping Centre Redevelopment – \$4.5M
- 2018 – Mazenod College – Various Works - \$23.3M
- 2017 – RSL WA Veterans Centre Forward Works – \$1M
- 2017 – Dunsborough Primary School Administration Upgrade – \$1.1M
- 2016 – Merredin Health Service Redevelopment – \$14.9M
- 2016 – Parkview Ferndale Civil Works – \$1.2M
- 2016 – Viveash Sub Division Stage 2A – \$1.1M
- 2016 – The Heights Grouped Dwellings, Kardinya – \$63.6M (Sales Value)
- 2016 – East Lane Apartments, Sydney – \$12.7M
- 2016 – Barque Apartments Port Coogee – \$13.3M
- 2016 – Vasse Primary School Administration Building – \$1.4M
- 2016 – Vasse Factory Workshop – \$1.5M
- 2016 – Eaton Sports Pavilion – \$5.6M
- 2016 – Koh I Noor Aged Care Development – \$19.5M
- 2016 – Mundaring Indoor Sports Stadium – \$8M
- 2016 – Wanneroo Civic Centre Extension – \$15.9M
- 2016 – Cockburn Operations Centre – \$8.67M
- 2016 – ALDI Supermarket, Ellenbrook – \$2.5M
- 2016 – Kingsway Christian College Performing Arts Centre – \$10.3M
- 2016 – Harbour Village Serviced Apartments – \$5.1M
- 2015 – Harmony Apartments – \$19M
- 2015 – Rosewood Aged Care Facility – \$35.1M
- 2015 – Indigo China Green Apartments Subiaco – \$77M
- 2015 – Kalgoorlie Boulder Community High School – \$36.97M
- 2015 – St Mary MacKillop Catholic College, Gymnasium – \$7.5M
- 2015 – Curtin University Kalgoorlie Campus Student Housing – \$30M
- 2015 – Ray Village Hostel Busselton – \$10.5M
- 2015 – Pearsall Hocking Community Centre – \$3.85M
- 2015 – Ellenbrook Commercial Stage 1 – \$6M
- 2015 – Marina Edge Apartments – \$37.88M
- 2015 – Amber Apartments, Carine Rise – \$16.7M
- 2015 – Marina Drive Apartments – \$8.1M
- 2015 – The Espy Apartments – \$6.2M
- 2015 – Paramount Apartments – \$10.8M
- 2015 – Elements Apartments South Beach – \$10.9M
- 2015 – St Thomas Moore Student Accommodation UWA – \$36.8M



**Mark Thompson**

### Qualifications:

- ▶ Bachelor Applied Science (Building)

2015 – Quest Serviced Apartments – \$16.7M  
2015 – Viridian China Green Apartments – \$45M  
2015 – Railway Parade Apartments – \$2.1M  
2015 – Braemar Aged Care Facility – \$23M  
2015 – Richmond Quarter Mixed Use Apartments – \$46M  
2015 – Esperance Health Campus Stage 1 Refurbishment – \$19.2M  
2015 – Kalgoorlie Health Campus Stage 3A & B Refurbishment – \$15.1M  
2014 – Queen Victoria Street Apartments – \$13M  
2014 – Brown Street Apartments – \$14M  
2014 – North One, Subiaco – \$40M  
2014 – St Joseph’s Primary School, Busselton - \$1.6M  
2014 – Lakelands Primary School – \$12.5M  
2013 – Coogee Beach Surf Life Saving Club, City of Cockburn – \$6.5M  
2013 – Eastern Goldfields Prison Project – \$190M  
2013 – ECU Wanneroo GP Superclinic – \$12.14M  
2014 – St Catherine’s College Student Accommodation – \$38M  
2014 – Air Liquide Distribution Centre – \$14.14M  
2014 – Claremont Council Chambers – \$5.6M  
2013 – ECU Joondalup Campus – \$10.3M  
2013 – Currambine Community Centre, City of Joondalup – \$4.01M  
2013 – Governor Stirling Senior High School – \$41.8M  
2013 – Karratha Senior High School – \$41M  
2013 – AFP Building Perth Airport – \$12M  
2012 – Midland GP Superclinic – \$12.1M  
2012 – Wiluna Health Clinic - \$11.7M  
2012 – Kalgoorlie Health Campus – \$18M  
2012 – The Leighton, Leighton Beach – \$65M  
2012 – Single Leap Defence Accommodation – \$54M  
2012 – Butler Senior High School – \$40M  
2012 – Lumen Christi College – \$6.3M  
2012 – Carey Baptist College – \$4.2M  
2012 – Bunbury Senior High School – \$2.6M  
2012 – Bunbury Primary School – \$5.9M  
2012 – Mixed Use 11 Brown St East Perth – \$15M  
2012 – Melville Aged Care Refurbishment – \$6.5M  
2012 – Tuart Forrest Primary School (East Dalyellup Primary School) – \$10.2M  
2011 – Building Education Revolution Elements 1-3 – \$58M  
2011 – St Brigid’s College – \$10.6M  
2011 – Rushton Park Sports Pavilion, City of Stirling – \$8.8M  
2011 – Curtin University Refurbishment \$19.3M  
2011 – Maylands Multipurpose Centre, City of Bayswater – \$21M  
2011 – Clarkson Trade Training Centre - \$15M  
2010 – One Brighton Apartments, Mandurah- \$50M  
2010 – Rio Tinto Remote Operations Facility, Perth Airport – \$16.8M  
2009 – Gate 1, Stage 1 Commercial Precinct – \$9.02M  
2009 – Aqueous Apartments, Mandurah Quays- \$43M  
2008 – Atwell Secondary College – \$34M  
2008 – Newton Moore Senior High School – \$12.6M  
2008 – Midland Police Operations Facility - \$18M  
2008 – Islands Apartments – South Beach – \$60M  
Rio Tinto Offices, \$15M Modern office concrete framed building incorporating 1 basement and 3 upper floors

## Gavin Bell

### Construction Manager (South West Region)

Carpenter and Joiner by trade, Gavin joined Pindan in 1988 where he worked on numerous projects in and around the Perth metropolitan area. He then relocated to the South West to site manage Margaret River Senior High School upgrade in 1996 and has been successfully managing the South West Region since 2011.

Gavin is an integral part of the Pindan family and brings a wealth of skills and experience to any project he manages.

### Major Projects/Accomplishments

- 2018 - Busselton-Margaret River Airport Terminal - \$12M
- 2018 - Cape Naturaliste College - \$21.3M
- 2018 - Ocean Star Nursing Home (Refurbishment & Additions) - \$1.48M
- 2017 - Williams Health Centre (Southern Inland Health Initiative) - \$2.6M
- 2017 - Dunsborough Primary School Administration Upgrade - \$1.1M
- 2016 - Vasse Primary School Administration Building - \$1.4M
- 2016 - Vasse Factory Workshop - \$1.5M
- 2016 - Eaton Sports Pavilions - \$5.6M
- 2015 - Curtin University Student Housing - \$30M
- 2015 - Kalgoorlie Boulder Community High School - \$36.97M
- 2015 - Ray Village Hostel Busselton - \$10.5M
- 2015 - St Mary MacKillop Catholic College, Busselton - Gymnasium - \$7.57M
- 2015 - Cape Care, Ray Village Daycare Facility, Busselton - \$2.5M
- 2014 - St Joseph's Primary School, Busselton - \$1.6M
- 2014 - Lakelands Primary School - \$12.2M
- 2014 - Peel Challenger Institute - \$4.8M
- 2013 - St Mary MacKillop Catholic College, Busselton - Administration Building - \$1.6M
- 2013 - St John Ambulance Depot, Kalgoorlie - \$14M
- 2012 - Bunbury Senior High School - \$2.6M
- 2012 - Bunbury Primary School - \$5.9M
- 2012 - Tuart Forrest Primary School (East Dalyellup Primary School) - \$10.2M
- 2011 - Building the Education Revolution Projects, SW Region - \$14.1M
- 2011 - Wallner Commercial Units, Busselton - \$1.25M
- 2010 - Dolphin Discovery Centre, Bunbury - \$0.57M
- 2010 - St Joseph's Catholic Primary School - \$2.1M
- 2010 - St Michael's Primary School - \$0.7M
- 2008 - Newton Moore Senior High School - \$12.6M
- ECU, Bunbury (Dental Training) - \$0.70M
- "The Shack" Residence - \$7.5M
- ECU Student Accommodation, Bunbury - \$2.5M
- Accommodation Units/Resort Bunbury - \$5.7M
- Margaret River Senior High School - \$4.5M
- Homeswest Units West Perth - \$5M
- Medical Centre Bunbury - \$1.4M
- Medical Centre Upgrade, Busselton - \$446k



Gavin Bell

#### Qualifications:

- ▶ Registered Builder No. 9938 - 1996
- ▶ Member of Builders Registration Board since 1996

## Paul Rintoul

### Operations/Construction Manager

Since beginning his career in modular transportable construction in 1997, Paul has completed a four-year carpentry apprenticeship and gained a Diploma of Builders Registration, becoming a registered Building Practitioner with the Building Services Board. Now a key member of the Pindan team, he draws on his considerable experience to establish and develop a specialized transportable/modular construction division to incorporate the FRAMECAD® manufacturing process within the business. Beyond this, he's also responsible for ensuring that site manufacturing teams deliver to specification and that our products continue to evolve with the market.

### Employment History

April 2013 – Present – Pindan (Operations/Construction Manager)

February 2009 – March 2013 – Quality Builders (Project Manager)

May 2006 – February 2009 – Kimberly Builders (General Manager)

January 2004 – May 2006 – Quality Builders (Construction Supervisor)

### Professional Experience

**2017 Doubletree by Hilton Bathroom Pods:** Construction and supply of 202 unique bathrooms pods, \$2.6M

**2017 Shire of Ashburton Transportable Housing:** Supply and install three 3 bed 2 bathroom homes, each with double carport, alfresco, site shed, fencing and landscaping. \$1.2M

**2016 Eucla Transportable Housing:** Supply and install three 2 bedroom, 2 bathroom houses, each with single carport plus undercover outdoor living area. \$800K

**2015 Modular Apartment complex Onslow (2 Storey):** Construction of 8 apartments, 4 3 bed x 2 bathroom apartments, 4 2 bed x 2 bathroom apartments, including site installatino, site store rooms, carports, walkways & stairwells – \$3.0M

**2014 Department of Education (BMW) – Transportable Toilets:** 4 Transportable toilet blocks, consists of 1 AAT toilet, 5 standard toilet cubicles, 1 being Ambulant compliant - \$400K

**2014 Department of Health (BMW) - Bentley Hospital:** Large modular office & treatment facility, consists of Reception, 5 interview rooms, 2 UAT bathrooms, Therapy room, meeting room, 5 offices - \$1.6M

**2014 Transpacific Recycling Centre - \$1M**

**2014 Barrow Place Housing - \$5.2M**

**2013 Department of Child Protection (BMW) – Roebourne Office :** Large modular office, consisting of UAT bathroom, Male & Female toilets, Meeting/Lunch room, Managers Office, Interview room, 22 workstation in open plan - \$600K

**2013 Guildford Grammar Student Accommodation \$1.3M**



Paul Rintoul

### Qualifications:

- ▶ Building Practitioner
- ▶ Diploma of Builders Registration



## Tony Sinclair

### Site Manager

Tony uses a vast knowledge of modular buildings to manager the construction of innovative and functional homes. He is also responsible for reviewing and understanding of project drawings and specifications, material and product measuring, organisation of trades and materials and supervision and inspection of works throughout construction.

### Employment History

Pindan (2014 – Present) Site Manager

APB Modular/APB Britco (2011 – 2014) Manufacturing Supervisor/ Manager

High Powered Projects/Rio Tinto/GLH Contracting (2010 – 2011) Supervisor

RB Trades (2010) Labourer

Savcor Finn (2009) specialist Applicator

### Professional Experience

**2017 Shire of Ashburton Transportable Housing:** Supply and install three 3 bed 2 bathroom homes, each with double carport, alfresco, site shed, fencing and landscaping. \$1.2M

**2016 Eucla Transportable Housing:** Supply and install three 2 bedroom, 2 bathroom houses, each with single carport plus undercover outdoor living area. \$800K

**2015 Modular Apartment complex Onslow (2 Storey):** Construction of 8 apartments, 4 3 bed x 2 bathroom apartments, 4 2 bed x 2 bathroom apartments, including site installatino, site store rooms, carports, walkways & stairwells – \$3.0M

**2014 Department of Education (BMW) – Transportable Toilets:** 4 Transportable toilet blocks, consists of 1 AAT toilet, 5 standard toilet cubicles, 1 being Ambulant compliant - \$400K

**2014 Department of Health (BMW) - Bentley Hospital:** Large modular office & treatment facility, consists of Reception, 5 interview rooms, 2 UAT bathrooms, Therapy room, meeting room, 5 offices - \$1.6M

**2014 Transpacific Recycling Centre - \$1M**

**2014 Barrow Place Housing - \$5.2M**

**2013 Department of Child Protection (BMW) – Roebourne Office :** Large modular office, consisting of UAT bathroom, Male & Female toilets, Meeting/ Lunch room, Managers Office, Interview room, 22 workstation in open plan - \$600K

**2013 Guildford Grammar Student Accommodation \$1.3M**



Tony Sinclair

### Qualifications:

- ▶ MIG Welding Certificate
- ▶ MMAW Welding Trade Certificate
- ▶ Automotive Electrical Trade Certificate

## Mitchell Bailey

### Design & Building Supervisor

Since beginning his career in construction in 2010, Mitchell has gone from strength to strength, starting out as a draftsman specialising in group dwellings. He then moved over to Pindan's modular building division to become their Designer Draftsman. As the business has grown his role has as well to include building supervision and contract admin. Mitchell uses a vast knowledge of modular buildings to design and supervise the construction of innovative and functional homes. He is also responsible for the day to day drafting, maintenance and manufacturing of steel wall frames and roof trusses utilising the FRAMECAD® manufacturing process.

### Employment History

2010 – 2017 – Pindan (Design & Building Supervisor)

### Professional Experience

**2017 Doubletree by Hilton Bathroom Pods:** Construction and supply of 202 unique bathrooms pods, \$2.6M

**2017 Shire of Ashburton Transportable Housing:** Supply and install three 3 bed 2 bathroom homes, each with double carport, alfresco, site shed, fencing and landscaping. \$1.2M

**2016/17 SKS Group – Hilton Hotel Northbridge – 202 Bathroom Pods:** Supply of 202 high end bathroom pods, built in Perth, transported to site and placed in position \$2.6M

**2016 Zone Q Developers – South Perth Display/ Sales suite:** Demolition of existing 20 unit complex, supply and install of modular building with high end fit out - \$900K

**2016 Eucla Transportable Housing:** Supply and install three 2 bedroom, 2 bathroom houses, each with single carport plus undercover outdoor living area. \$800K

**2015/16 Department of Housing – 150 Houses in Perth:** Design, Supply of install of wall framing and roof trusses to 150 homes in Perth Metro. - \$2.2M

**2015 Modular Apartment complex Onslow (2 Storey):** Construction of 8 apartments, 4 3 bed x 2 bathroom apartments, 4 2 bed x 2 bathroom apartments, including site install, site store rooms, carports, walkways & stairwells – \$3.0M

**2014 Department of Education (BMW) – Transportable Toilets:** 4 Transportable toilet blocks, consists of 1 AAT toilet, 5 standard toilet cubicles, 1 being Ambulant compliant - \$400K

**2014 Department of Health (BMW) - Bentley Hospital:** Large modular office & treatment facility, consists of Reception, 5 interview rooms, 2 UAT bathrooms, Therapy room, meeting room, 5 offices - \$1.6M

**2014 Transpacific Recycling Centre - \$1M**

**2014 Barrow Place Housing - \$5.2M**

**2013 Department of Child Protection (BMW) – Roebourne Office :** Large modular office, consisting of UAT bathroom, Male & Female toilets, Meeting/ Lunch room, Managers Office, Interview room, 22 workstation in open plan - \$600K

**2013 Guildford Grammar Student Accommodation \$1.3M**

**2013 Rio Tinto – 100 Houses In Karratha:** Design of Spec Homes for Rio Tinto. Including detail drawings and wall frame and roof truss shop drawings for manufacture.



**Mitchell Bailey**

### Qualifications:

- ▶ Diploma of Building Design and Technology

**SCHEDULE 6 – KEY PERSONNEL**

Complete the following details and submit with "Key Personnel" attachment.

**SUPERVISORY & SITE ADMINISTRATION STAFF (Including Contractors Supervisor, Site Administrator and Leading Hands)**

Name	Previous experience / projects	Previous roles / tasks	Years Exper.	Quals / Certif.	Ref. Name / Contact No	CV incl. Y/N
Mark Thompson	All Pindan projects since 1992. Please refer to Attachment B for a detailed list.	Construction Director	25 +	Bachelor Applied Science (Building)	TBA	Y
Gavin Bell	All South West Pindan projects since 2011. Please refer to Attachment B for a detailed list.	South West Site Manager since 1996. South West Construction Manager since 2011.	30 +	Registered Builder. Member of Builders Registration Board	TBA	Y
Paul Rintoul	Quality Builders. Kimberly Builders. Quality Builders. Pindan – Various Pindan projects since 2013. Please refer to Attachment B for a detailed list	Construction Supervisor. General Manager. Project Manager. Operations/Construction Manager.	11 +	Diploma Builders Registration. Building Practitioner.	TBA	Y
Tony Sinclair	APB Modular/APB Britco. High Powered Projects/Rio Tinto/GLH Contracting. RB Trades. Savcor Finn. Pindan – Various Pindan projects since 2014. Please refer to Attachment B for a detailed list	Manufacturing Supervisor/Manager. Supervisor. Labourer. Specialist Applicator. Site Supervisor	9 +	MIG Welding Certificate. MMAW Welding Trade Certificate. Automotive Electrical Trade Certificate.	TBA	Y
Mitchell Bailey	Pindan – Various Pindan projects since 2010. Please refer to Attachment B for a detailed list	Contract Administrator	7 +	Diploma Building Design and Technology	TBA	Y

**Back up Supervisory & Administration Resources:** Simon Greenlaw – Back-up Construction Manager, My Le Lau – Back-up Contract Administrator. Dean Marsh – Back-up Site Manager.

Please refer to Attachment B - 'Key Personnel Experience and Overall Capacity' for copies of Key Personnel CV's detailing roles, experience and projects

## ATTACHMENT C – CERTIFICATE AND INSURANCES

## 2 Schedules

### SCHEDULE 1 - NOMINATED SUBCONTRACTORS (IF APPLICABLE)

The names of subcontractors proposed to be engaged for the contract together with relevant details are required to be listed below.

Note that all nominated sub-contractors are required to be covered under the relevant insurance requirements of the contract and are to hold all current registrations and licenses as required by law and under the provisions of the contract for the works to be carried under sub-contract.

Sub-contractors will not be permitted to commence work on site until evidence of compliance with these conditions is provided to the Superintendent or Superintendents Site Supervisor.

NAME AND ADDRESS OF SUBCONTRACTOR	DESCRIPTION OF WORKS PROPOSED TO BE SUBCONTRACTED	PLANT ITEMS, NUMBER OF PERSONNEL AND MATERIAL SUPPLIES TO BE SUBCONTRACTED	PREVIOUS SIMILAR WORKS / PROJECTS THIS SUBCONTRACTOR HAS BEEN ENGAGED IN.
Davis Carpentry	Onsite works, Earthworks, Concrete, Carpentry.	Truck, Bobcat, Excavator, 5-6persons, formwork, extra fill, sundrie items	3 Houses Eucla, 10 Houses Cunderdin, 14 Houses Port Hedland,
Eyre Premix Concrete	Concrete	Concrete truck and 1 person to operate	3 Houses Eucla
Pitcher Painting	Internal, Second fix, Flushing, Painting	1 Person plus sundrie materials to perform works	10 Houses Cunderdin, 8 Houses Meadowbrooke estate
Grays Concrete transportable floors	Transportable concrete floors	Supply of concrete transportable floors and footings	10 Houses Cunderdin, 3 Houses Onslow, Bentley Hospital
Ferrdale Ceilings	Gyprocking	3-5 persons and Sundrie Material	3 Houses Eucla, 3 Houses Onslow, 10 Houses Cunderdin, 8 Houses Meadowbrooke
Fender Cabinets	Cabinetry	1-2persons, supply and fit of all cabinetry as required	3 Houses Eucla, 3 Houses Onslow, 10 Houses Cunderdin, 8 Houses Meadowbrooke
Renco Electrical	Electrical, security	2-3persons, all light/power fittings, boards, misc materials to complete.	Yandi Facilities Building, 10 houses Cunderdin, 8 Houses Meadowbrooke estate,

TT Plumbing Gas and Air	10A Hannibal St, Palmyra WA 6157	Mechanical, Plumbing, Electrical	2-3 persons, all mechanical and plumbing works, onsite electrical, mechanical, plumbing connections	8 Houses Meadowbrooke, Modular Display Home
Liam Whyte & Fergal Walsh	10 Caridean St, Heathridge WA 6027	Carpentry, cladding, roof sheeting	3-5persons, sundrie items	10 houses cunderdin, 1 house penberton, 8 houses meadowbrooke,
Trevors Carpets	Po Box 164, Osbourne Park WA 6917	Floor Coverings	1-2 persons, floor coverings, sundrie items	10 houses Cunderdin, 8 Houses Meadowbrooke, modular display home,
Termico	25 Resource Way, Malaga WA 6090	Termite Treatment	1-2 persons, termite protections systems	3 Houses Eucla, 3 Houses Onslow, 10 Houses Cunderdin, 8 Houses Meadowbrooke, Bentley hospital
Trent Allen Carpentry	3 Illyarrie St, Greenwood WA 6024	Second Fix Carpentry	1 person, sundrie items	10 houses Cunderdin, 8 Houses Meadowbrooke, modular display home

**SCHEDULE 2 - INSURANCES**

Provide details of insurances currently held by the tenderer / contractor (including coverage of any proposed subcontractors) for proposed works under the Contract.

INSURANCE TYPE	POLICY NO	EXTENT OF COVER		EXPIRY DATE	NAME OF INSURER
		Per Incident (\$AUS)	In Aggregate (\$AUS)		
Professional Indemnity	CU4832113	\$20M	Refer to attached	30/06/2018	Chase Underwriters / Liberty International Underwriters / Lloyds of London
Public Liability	CU4832113	Material Damage: \$50,000 per occurrence Sublimit: Materials in Transit : \$500,000 Offsite storage: \$500,000 Public liability - \$20mill any one occurrence Products liability - \$20mill in the aggregate	Refer to attached	30/06/2018	Chase Underwriting Agency Lloyds of London
Workers Compensation (WA)	O/05-9611	\$50M	Refer to attached	30/06/2018	CGU Insurance Ltd

Certificates of Currency to be attached

Please refer to Attachment C – 'Certificates and Insurances' for copies of Pindan's Certificates and Insurances.

Date: Wednesday, 28 June 2017

## CERTIFICATE OF INSURANCE PROFESSIONAL INDEMNITY

*This certificate of insurance is issued for information purposes only. In all instances insurance coverage is strictly in accordance with the Policy Document executed by Insurers.*

**POLICY CLASS:** Professional Indemnity Insurance

**POLICY NO:** PLMESPC14505438

**INSURER:** Liberty International  
Certain Underwriters at Lloyd's

**INSURED NAME:** Pindan Group Pty Ltd  
Pindan Build Pty Ltd  
Pindan Manage Pty Ltd  
Pindan Constructions Pty Ltd  
Switch Homes Pty Ltd  
Pindan Modular Pty Ltd  
Pindan Developments Pty Ltd  
Pindan Contracting Pty Ltd  
Pindan Asset Management Pty Ltd

**BUSINESS DESCRIPTION:** 'Professional Services' as defined in the policy wording

**PERIOD OF INSURANCE:** 30/06/2017 to 30/06/2018 at 4:00pm

**LIMIT OF LIABILITY:** \$20,000,000 any one claim, with one automatic reinstatement.

Subject always to the terms, conditions and exclusions of the policy.

Yours Faithfully,



For and on behalf of MBA Insurance Services Pty Ltd

PINDAS1438



Date: Wednesday, 28 June 2017

**CERTIFICATE OF INSURANCE  
CONTRACT WORKS & THIRD PARTY LIABILITY**

*This certificate of insurance is issued for information purposes only. In all instances insurance coverage is strictly in accordance with the Policy Document executed by Insurers.*

**POLICY CLASS:** Contract Works & Third Party Liability

**POLICY NO:** CU4832113

**INSURER:** Certain Underwriters at Lloyd's  
via Chase Underwriting Agency

**INSURED NAME:** Pindan Constructions Pty Ltd  
*others as defined as Insured together with other interested parties as may be required to be insured by Insured Contracts for their respective rights, interests and liabilities.*

**SITUATION:** Anywhere in Australia

**ACTIVITIES:** Principally residential, commercial and industrial building contractors (including associated civil works); project and construction managers; ceiling installations; real estate agents, including property management of group properties; property investment; project development; importers, retailers, manufacturing and installers of pre-fabricated transportable homes and buildings; installation of residential steel frames; Property Owners & Occupiers and otherwise as defined and all other incidental occupations

**PERIOD OF INSURANCE:** 30/06/2017 to 30/06/2018 at 4:00pm

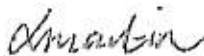
**CONSTRUCTION PERIOD:** 30 Months

**SUMS INSURED:**

Material Damage	\$50,000,000
Any one Occurrence any one contract	
Third Party Liability	\$20,000,000
Any one Occurrence, unlimited in the aggregate during the Period of Insurance	
Completed Operations/Products Liability	\$20,000,000
Any one Occurrence, In the aggregate during the Period of Insurance	
Contractors Pollution Liability	\$250,000
Any one Claim per Pollution Condition and In the aggregate for all Claims made during the Period of Insurance	

Subject always to the terms, conditions and exclusions of the policy.

Yours Faithfully,



For and on behalf of MBA Insurance Services Pty Ltd

PINDA398166

Melbourne Sydney Newcastle Ballina Canberra Adelaide Darwin Hobart Perth

Date: Wednesday, 28 June 2017

## CERTIFICATE OF INSURANCE WORKERS COMPENSATION

*This certificate of insurance is issued for information purposes only. In all instances insurance coverage is strictly in accordance with the Policy Document executed by Insurers.*

**POLICY CLASS:** Workers Compensation

**POLICY NO:** O/05 -9611

**INSURER:** CGU Insurance Ltd (WA)

**INSURED NAME:** Pindan Pty Ltd  
Pindan Group Pty Ltd  
Pindan Constructions Pty Ltd  
Pindan Developments Pty Ltd  
Pindan Modular Pty Ltd  
Switch Homes Pty Ltd  
Pindan Contracting Pty Ltd  
Pindan Realty Pty Ltd  
Forte Hospitality Pty Ltd  
Pindan Capital Ltd  
Pindan Asset Management Pty Ltd

**SITUATION:** Anywhere in Western Australia

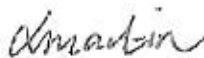
**PERIOD OF INSURANCE:** 30/06/2017 to 30/06/2018 at 4:00pm

**INTEREST INSURED:** Legal Liability to employees as per the Western Australian Workers Compensation Rehabilitation Act 1981 and at Common Law

**SUMS INSURED:** \$50,000,000 any one person or number of persons arising out of any one event.

Subject always to the terms, conditions and exclusions of the policy.

Yours Faithfully,



For and on behalf of MBA Insurance Services Pty Ltd

PINCA265494

## ATTACHMENT D – PRICE SUBMISSION

**MACFIELD** GROUP

---

# EUCLA COMMUNITY HALL

ISSUER: H+H Architects

**Constructing Value.  
Building Trust.**



**Tender Details**

<b>Project:</b>	Eucla Community Hall
<b>Client:</b>	Shire of Dundas
<b>Architect:</b>	H+H Architects
<b>Contact:</b>	Lauren Sullivan
<b>Date:</b>	07/05/2018

**Contents**

Tender Details ..... 3

Clarifications:..... 5

Company Statement..... 6

Macfield Construction Information ..... 7

Tenders Offer ..... 8

Selection Criteria ..... 9

SCHEDULE 1 - NOMINATED SUBCONTRACTORS (IF APPLICABLE) ..... 12

SCHEDULE 2 - INSURANCES ..... 13

SCHEDULE 3 - PREVIOUSLY COMPLETED SIMILAR PROJECTS ..... 14

SCHEDULE 5 – CURRENT PROJECT COMMITMENTS ..... 16

SCHEDULE 6 – KEY PERSONNEL ..... 17

KEY PERSONNEL SKILLS AND EXPERIENCE ..... 18

Project Team..... 18

**Mark Sheffield Construction Manager** ..... 18

    John Niemack Project Management..... 24

    Contract Administrator..... 26

Appendix 1 – Builders Registration..... 28

..... 29

Appendix 2 - Macfield Insurances..... 30

Attention: Lauren Sullivan  
H+H Architects  
8 Serpentine Road  
Albany WA 6330  
Email: admin@hharchitects.com.au

**RE: Eucla Community Hall Construction**

Dear Lauren Sullivan,

Thank you for the opportunity to quote on the above project.

The purpose of this document is to clarify the scope of works priced. Our price for the above projects is \$1,315,063.64 including GST.

Should you require additional information please let me know.

Yours sincerely



MARK SHEFFIELD  
Director Macfield Construction  
P: 08 9386 1774 M: 0438 927 020

2  
9/5/2018

  
29/05/2018

## **Clarifications:**

### Eucla Community Centre Clarifications:

#### Inclusions:

- Building Permit & BCITF Fees
- PS for Western Power \$11,000
- PS for Telstra \$5,000
- PS for Water Authority \$8,500
- PS For items not covered by Ausco: Fridge \$2000, External Range hood, \$1000, Dishwasher \$1,200 Barbecue \$1,500.00
- Benchtop in Kitchen- Laminated – not stainless steel
- Panel & post perimeter retaining wall
- Limestone Blade wall

#### Exclusions:

- Gas Bottles- to be set up with provider
- Landscaping
- External nibs to building
- TV
- Soak wells
- Temporary power by owner



## Company Statement

### *Company Statement*

***Macfield Construction, established in 2013, specialises in delivering commercial and residential construction projects throughout metropolitan and regional Western Australia.***

At its core, Macfield maintains its founding values of quality workmanship, a deep commitment to client satisfaction and the development of long term working relationships with clients and providers. This has put Macfield Construction in good standing within the Western Australian construction industry, as reflected by our numerous repeat clients and longstanding relationships with subcontractors and service providers.

Since its inception, Macfield has been providing a full range of building services and construction solutions to our valued clients. With extensive experience in addition, alteration and renovation projects, as well as in new construction, Macfield are capable of completing even the most challenging of projects.

At Macfield, we take pride in our customer oriented delivery of services. We consciously choose to focus on the establishment of productive and mutually respectful relationships within the construction industry, striving to create and maintain lasting relationships with our clients based on their faith in us to deliver a superior level of quality whilst meeting set time and budget outcomes, with attention to detail no matter the size or nature of the job. We firmly believe that taking the time to get to know our clients, and to understand their vision, allows us to effectively collaborate with project management and design teams to deliver a project which consistently exceeds expectations.

Through the expertise of our experienced staff and trusted industry collaborators, Macfield Construction has successfully delivered numerous complex projects to clients across a variety of industries. Our commitment is to consistently deliver on project outcomes no matter what challenges may arise, whilst always aiming to exceeding our clients' expectations for their construction projects.

**Macfield Construction Information**

**Tenderer's Legal Name:**

Macfield Construction Pty Ltd

**Tenderer's ABN:**

15 163 759 617

**Tenderer's ACN:**

163 759 617

**Builder Registration Number:**

14257

**Nominated Contact Person: Director:** Mark Sheffield

**Address:** Suite 3, Level 1 Chelsea Village, 141 Stirling Hwy Nedlands 6009

**Phone:** 08 9386 1774

**Mobile:** 0438 927 02 Email: [mark.s@macfield.com.au](mailto:mark.s@macfield.com.au)

**Company Contact Details:**

**Address:** Suite 3, Level 1 Chelsea Village, 141 Stirling Hwy Nedlands 6009

**Phone:** 08 9386 1774

**Email:** [admin@macfield.com.au](mailto:admin@macfield.com.au)

**Company Directors:**

Mark Sheffield

John Niemack

**Tenders Offer**

The Chief Executive Officer  
Shire of Dundas  
PO Box 163  
Norseman WA 6443

I/We (Registered Entity Name): MACFIELD CONSTRUCTION  
(BLOCK LETTERS)

of: SUITE 3, LEVEL 1, CHELSEA VILLAGE 141 STIRLING HWY, NEDLANDS 6009  
(REGISTERED STREET ADDRESS)

ABN 15 163 759 617 ACN (if any) 163 759 617

Telephone No: 08 9386 1774 Facsimile No: \_\_\_\_\_

E-mail: Mark.s@macfield.com.au

**In response to Request for Tender (RFT) 04 / 18 Bulld Community Hall in Eucla**


I/We agree that I am/We are bound by, and will comply with this Request and its associated schedules, attachments, all in accordance with the Conditions of Tendering contained in this Request signed and completed.

The tendered price is valid up to ninety (90) calendar days from the date of the tender closing or forty-five (45) days from the Council's resolution for determining the Tender, whichever is the later unless extended on mutual agreement between the Principal and the Tenderer in writing.

I/We agree that there will be no cost payable by the Principal towards the preparation or submission of this Tender irrespective of its outcome.

The tendered consideration is as provided under the lump sum schedule of prices in the prescribed format and submitted with this Tender.

Dated this 7th day of MAY 20 18

Signature of authorised signatory of Tenderer:  Name of authorised

signatory (BLOCK LETTERS): MARK SHEFFIELD

Position: Director

Telephone Number: 0438 927 020

Authorised signatory Postal address: SUITE 3, LEVEL 1, CHELSEA VILLAGE 141 STIRLING HWY, NEDLANDS 6009

Email address: Mark.s@macfield.com.au

**Selection Criteria**

**Compliance Criteria**

Please select with a "Yes" or "No" whether you have complied with the following compliance criteria:

<b>Description of Compliance Criteria</b>	
a) Tenderers are to provide acknowledgment that your organisation has submitted in accordance with the Conditions of Tender including completion of the Offer Form and provision of your pricing submitted in the format required by the Principal.	Yes
b) Compliance with the Specification contained in the Request.	Yes
c) Compliance with the Start date and Delivery period.	Yes

d) Risk Assessment	Yes
Tenderers must address the following information in an attachment and label it "Risk Assessment":	
i) An outline of your organisational structure inclusive of any branches and number of personnel.	Yes
ii) If companies are involved, attach their current ASC company extracts search including latest annual return.	Yes
iii) Provide the organisation's directors/company owners and any other positions held with other organisations.	Yes
iv) Provide a summary of the number of years your organisation has been in business.	Yes
v) Attach details of your referees. You should give examples of work provided for your referees where possible. <i>Complete the pro-formas at Schedules 3 &amp; 4 and include with the "Risk Assessment" attachment for this requirement.</i>	Yes
vi) Are you acting as an agent for another party? If Yes, attach details (including name and address) of your principal.	No

<p>vii) Are you acting as a trustee of a trust? If Yes, give the name of the trust and include a copy of the trust deed (and any related documents); and if there is no trust deed, provide the names and addresses of beneficiaries.</p>	<p>No</p>
---	-----------

<p>viii) Do you intend to subcontract any of the Requirements? If Yes provide details of the subcontractor(s) including; the name, address and the number of people employed; and the Requirements that will be subcontracted. <i>Complete the proforma at Schedule 1 and include with the "Risk Assessment" attachment for this requirement.</i></p>	<p>Yes - More Detail will be provided if needed</p>
<p>ix) Will any actual or potential conflict of interest in the performance of your obligations under the Contract exist if you are awarded the Contract, or are any such conflicts of interest likely to arise during the Contract? If Yes, please supply in an attachment details of any actual or potential conflict of interest and the way in which any conflict will be dealt with.</p>	<p>No</p>
<p>x) Are you presently able to pay all your debts in full as and when they fall due?</p>	<p>yes</p>
<p>xi) Are you currently engaged in litigation as a result of which you may be liable for \$50,000 or more? If Yes please provide details.</p>	<p>No</p>
<p>xii) In order to demonstrate your financial ability to undertake this contract, include a profit and loss statement and the latest financial return for you and each of the other proposed contracting entities, together with a list of financial referees from your bank and/or accountant.</p>	<p>Will Be provided if in consideration</p>
<p>The insurance requirements for this Request are stipulated in Part 3 of this Request. Tenderers are to supply evidence of their insurance coverage including, insurer, policy No, expiry date, value and type of insurance. <i>Complete the pro-forma at Schedule 2 and include with the "Risk Assessment" attachment for this requirement. Copies of Certificates of Currency are also to be attached. If Tenderer holds "Umbrella Insurance" please ensure a breakdown of the required insurances are provided.</i></p>	<p>Insurance Details Provided</p>

**SCHEDULE 1 - NOMINATED SUBCONTRACTORS (IF APPLICABLE)**

The names of subcontractors proposed to be engaged for the contract together with relevant details are required to be listed below.

Note that all nominated sub-contractors are required to be covered under the relevant insurance requirements of the contract and are to hold all current registrations and licenses as required by law and under the provisions of the contract for the works to be carried under sub-contract.

Sub-contractors will not be permitted to commence work on site until evidence of compliance with these conditions is provided to the Superintendent or Superintendents Site Supervisor.

NAME AND ADDRESS OF SUBCONTRACTOR	DESCRIPTION OF WORKS PROPOSED TO BE SUBCONTRACTED	PLANT ITEMS, NUMBER OF PERSONNEL AND MATERIAL SUPPLIES TO BE SUBCONTRACTED	PREVIOUS SIMILAR WORKS / PROJECTS THIS SUBCONTRACTOR HAS BEEN ENGAGED IN.
Ausco Modular – 31 Hallett Court Naval Base 6165	Modular Construction		Kalgoorlie Golf Course Clubrooms Duck Creek Mobile Camp Adelaide united training facility
Blue Plumbing - Unit 11/1 North Lake Road	Plumbing Contractor		
Conway Services	Electrical and mechanical		
Freemantle crane	rigging	80Ton Crane	

**SCHEDULE 2 - INSURANCES**

Provide details of insurances currently held by the tenderer / contractor (including coverage of any proposed subcontractors) for proposed works under the Contract.

INSURANCE TYPE	POLICY NO	EXTENT OF COVER		EXPIRY DATE	NAME OF INSURER
		Per Incident (\$AUS)	In Aggregate (\$AUS)		
Professional Indemnity					
Public Liability	01D 6995252	\$10,000,000		31/10/18	CGU Insurance Ltd
Workers Compensation	PE1939046GWC	\$50,000,000		30/10/18	QBE Insurance LTD

Certificates of Currency to be attached



**SCHEDULE 3 - PREVIOUSLY COMPLETED SIMILAR PROJECTS**

Name / Description of Project	Value (approx.)	Duration (approx.)	Client
HBF arena rugby fields	\$500,000	5months	Venues West
Town of Cottesloe beach access paths	\$590,000	4 Months	Town of Cottesloe
HBF netball courts	\$490,000		Venues West
Kiara Medical Centre	\$2.2Million		Lim and Lim Holding
East Perth apartments	\$2.2 Million		
Fish and coral farm Karratha	\$110,000		
Warehouse refurbishment	\$400,000		

Complete the following details and submit with "Relevant Experience" attachment.

**SCHEDULE 4 REFEREES**

Provide contact details of referees who can substantiate the Tenderer's capabilities in undertaking the works required under the contract based on past experiences and submit with *the "Relevant Experience"* attachment

**REFEREE 1.**

Company Name: Scribe Design Group

Address: 810 North Lake Road, Cockburn Central WA

Contact Person: Steve Markham

Telephone: 08 9417 1388 E-mail: Smarkham@scribegroup.com.au

**REFEREE 2.**

Company Name: Lim & Lim Holding

Address: \_\_\_\_\_

Contact Person: Ben Lin

Telephone: 0430 126 880 E-mail: Ben@limandlim.com.au

**REFEREE 3.**

Company Name: C- Lab Design

Address: \_\_\_\_\_

Contact Person: Terry Milianku

Telephone: 6262 2504 E-mail: terry@c-lab.net.au



## **SCHEDULE 6 – KEY PERSONNEL**

Complete the following details and submit with "Key Personnel" attachment.

<b>SUPERVISORY &amp; SITE ADMINISTRATION STAFF (Including Contractors Supervisor, Site Administrator and Leading Hands)</b>							
Name	Previous experience / projects	Previous roles / tasks	Years Exper.	Quals / Certif.	Ref. Name / Contact No	CV incl. Y/N	
Mark Sheffield	Refer to CV below	Construction Manager	15	Bachelor of Construction Management		Y	
John Niemack	Refer CV below	Project Manager	50			Y	
Peter Waif	Refer CV below	Site Manager	30			Y	
Nick Woodward	Refer CV below	Contract Admin	2			Y	
Rebecca McCleary	Refer CV Below	Accounts	20			Y	
Ashley Hanson	Can provide if required	Back up Site Manager/ Contract Administrator	10			Y	

Back up Supervisory & Administration Resources:

## KEY PERSONNEL SKILLS AND EXPERIENCE

### Project Team

#### Proposed Key Personal for Eucla Community Hall.

Attached are the resumes of the key personal to be used for the project. The resumes show the personals experience in the building industry and on similar rural projects. As you will see our team has a wealth of knowledge that we able to bring to this project.

- a) **John Niemack**, Project Manager: John will coordinate the day to day activates of the site. This includes running toolbox meetings, Identify and resolving site issues, health and safety management and providing quality control
- b) **Mark Sheffield**, Construction Manager: Mark will oversee the project site staffing involved with the project, ensure that trade and resources are adequate and that the project time frames are being achieved. Mark is will also ensure that all occupational health and safety standard are being met.
- c) **Peter Waif** – Site Manager
- d) **Nick Woodward**: day to day contract administration of the project including Issuing of contracts and purchase orders.
- e) **Rebecca McCleary** - Accounts

#### Contingency Measure

In the event of leave illness or absence further key personal can be brought in from other projects to fill the void. Any change that may be required to make throughout the project will first be discussed with the client and superintendent for their approval.

**Mark Sheffield Construction Manager**

**OBJECTIVES** To deliver a quality Product on behalf of the client which provides value for money and is delivered on time

**CAREER SUMMARY** Mark Has over 15 Years' experience in the construction industry in commercial and luxury residential construction.

**QUALIFICATIONS** BSc Construction Management & Economics – Curtin University

**SKILLS**

- Business management
- Construction diversity
- Conflict resolution
- Estimating
- Cost Control
- Financial and contract management
- Health, Safety and Quality

**SIMILAR PROJECTS**

- Tambrey Tavern
- C.Y O'Connor Tavern

**EXPERIENCE**

*Macfield Construction – Director (May 2013 to Present) Perth Western Australia*

- ❖ Ensuring all employees and subcontractors follow safety policies and procedure as outline by Macfield. ❖ Managing of accounts and payroll
- ❖ Liaising with clients and consultants.
- ❖ Ensuring that all work is carried out to the Australian standard and BCA.
- ❖ Managing of site supervisors, project Managers and estimators
- ❖ Overseeing the management of safety quality and environment across all sites
- ❖ Business management
- ❖ Construction programing and methodology
- ❖ Estimating
- ❖ Managing of site superiors, Project Managers and Contract Administrators

*M Construction- Project Manager (May 2013 – August 2014) Perth, Western Australia*

Role: Estimating, Project Management and site Supervision on helm Apartments Port Coogee

*Niche Living & Niche Q – Procurement & contracts Manager (Feb 2012 – May2013) Perth, Western Australia*

Role: Responsible for reviewing contracts, contractual dispute management, company procurement and construction management. Conducting in house training for contract administrators.

**Gage Roads – Project Manager (Feb 2011 – Feb 2012)  
Perth, Western Australia**

Role: Project Managing and contract administration of two luxury homes in Mosman Park (2.8M) and Cottesloe (3.1M)

**John Holland – Contract Administrator 2009**

**Arrcon (WA) Construction – Contract administrator and project manager**

**(March 2008 to Feb 2011)**

**Perth, Western Australia**

Role: Contracts administrator and project manager for 180 Mill Point road, CY O'Connor Tavern and Silk apartment in South Perth.

**Perkins Builders – Contract Administrator (January 2017 to March 2018) Perth, Western Australia**

Role: Contract administration and some site Supervision for the Balga Aquatic Centre

**Conwood Retaining Walls – Project Supervisor and Estimator (April 2005 to January 2007)**

**Perth, Western Australia**

Role: Find potential clients, estimation, office administration and project supervision.

**Peter Waif**

**Site Manager**

---

**OBJECTIVES** To maintain safe working environment whilst delivering quality projects

---

**CAREER SUMMARY** 25 Years working in remote and rural areas (based in Onslow for 15 years)

---

**QUALIFICATIONS** Qualified plumber  
Multiple tickets for heavy machinery

---



<b>SKILLS</b>	Plan reading Conflict resolution Skilled plant operators
---------------	--

<b>EXPERIENCE</b>	<ul style="list-style-type: none"> <li>❖ Wheatstone LNG Project (ATCO Structures &amp; Logistics)               <ul style="list-style-type: none"> <li>❖ Plumbing installations to AS:3500</li> <li>❖ Installation of Portable Buildings</li> <li>❖ 1000 person Dry Mess</li> <li>❖ 2000 person camp building connections</li> <li>❖ 3m deep Pump Station installation</li> <li>❖ 1000m x 180mm HDPE Rising Main</li> <li>❖ 450mm &amp; 315mm HDPE Potable Water installation</li> <li>❖ Installation of Fire Water services</li> <li>❖ Construction Village Waste Water Treatment Plant</li> <li>❖ Sludge and Effluent Line upgrade</li> <li>❖ Excavation &amp; Machine Hire</li> <li>❖ Poly Welding</li> </ul> </li> <li>❖ Wheatstone LNG Project (BAM Clough)               <ul style="list-style-type: none"> <li>❖ Removal of waste Water from the LNG Loading Trestle Construction Area</li> </ul> </li> <li>❖ Wheatstone LNG Project (Alcatel Lucent)               <ul style="list-style-type: none"> <li>❖ NDD of Optic Fibre and Electrical Conduits</li> <li>❖ 5 Kilometres of trenching required</li> </ul> </li> <li>❖ Macedon Project (BHP Billiton Petroleum P/L)               <ul style="list-style-type: none"> <li>❖ Water Bore Services</li> <li>❖ General Plumbing Support &amp; Maintenance</li> <li>❖ Polywelding</li> <li>❖ Machine Hire</li> </ul> </li> </ul>
-------------------	---

### Completed Projects

- ❖ EVT JV – Wheatstone LNG: Potholing & Excavator Hire
- ❖ Coates Hire – Wheatstone LNG: Plumbing Installation & Maintenance
- ❖ Devco Builders – New Housing, Pilbara: Water / Sewer / Fixtures
- ❖ Veolia Environmental Services –Wheatstone LNG: Plumbing Maintenance
- ❖ ESS, Macedon – Controlled Waste & Plumbing Maintenance
- ❖ BHP Macedon House, Onslow – Controlled Waste & Plumbing Maintenance
- ❖ Ashburton Resort, Onslow – Upgrade Restaurant & Fire Service
- ❖ Linkforce Engineering – Plumbing & Drainage Work, Karratha ❖ Monadelphus Group – Plumbing to Crib Huts & Ablutions @ Macedon Gas Project.Non Restrictive Excavation (Pot Holing) Wheatstone.
- ❖ Discovery Park – Onslow, Temporary Accommodation. Install Waste Treatment Plant, Fire & Potable Water Mains.
- ❖ Macedon Onshore Construction Camp Extension Village – 50 Man. BGC Fly Camp (68 Rooms).
- ❖ Alcatel Lucent, Wheatstone LNG: Install Site Services & Machine Hire

- ❖ BHP – Urala Station Homestead (50 Rooms)
- ❖ Downer EDI Engineering – Potable Water Carting & Liquid Waste Disposal @ Metering Station
- ❖ Theiss Pty Ltd – Install Office Plumbing @ Wheatstone
- ❖ Coordination of trades, subcontractors and material delivery to ensure efficiency and quality.
- ❖ Coordinating with the project manager to develop and update programs.
- ❖ Document control to ensure that all trades are kept up to date with the latest drawings.
- ❖ Contract analysis

## John Niemack Project Management

<b>OBJECTIVES</b>	Assist and provide guidance to staff and build a successful construction company.
<b>CAREER SUMMARY</b>	John Brings with him 15 years in the western Australia building industry working as both a site manager and estimator. In addition to this john has over 24 years working in the construction industry in Canada
<b>QUALIFICATIONS</b>	Registered Builder 7574 (Western Australia) Civil Engineering Diploma – Seneca College, Toronto, Ontario. Management Development Certificate – University of Calgary
<b>SKILLS</b>	Contract negotiations Construction knowledge Estimating Site management Health Safety And Quality

*SIMILAR PROJECTS*

<b>EXPERIENCE</b>	<p><b>Macfield Construction – Director (May 2013 to Present) Perth, Western Australia</b></p> <ul style="list-style-type: none"> <li>❖ Ensuring all employees and those employed by Macfield follow OHS Procedure as outlined by Macfield</li> <li>❖ Liaising with authorities Clients and Consultants and ensuring that concerns raised are addressed promptly.</li> <li>❖ Ensure that all work is undertaken to Australian standard and the project is fit for purpose</li> <li>❖ Coordination of subcontractors.</li> <li>❖ Estimating</li> <li>❖ Contract Negotiation</li> </ul> <p><b>Northerly Group – Estimator (Sept 2009 to Nov 2013) Perth, Western Australia</b> Role: Competitive estimating pricing for projects us to \$30,000,000.</p> <p><b>Niche Construction – Estimator/ Senior Estimator (Jan 2009 to July 2009 and march 2007 to April 2008)</b> Role: Estimating and budgeting commercial construction project</p> <p><b>Arccon – Senior Estimator ( April 2008 to December 2008) Perth, Western Australia</b> Role: Budgeting and pricing projects in the \$10million to \$50 Million range</p>
-------------------	--

**Icon Group – Estimator/ Contract Administrator (April 2006 to Feb 2007) Perth, Western Australia**  
Role: Contract administration of 7 Projects in values ranging from \$700,000 to \$2 Million.  
Preliminary budget proposals for new developments

---

**Emco Construction – Senior Estimator (may 2005 to march 2006)**  
**Perth, Western Australia**  
Role: Estimating schools, retail/commercial building, multi-unit developments and luxury residential buildings.

**Pindan Constructions – Contract Administrator and estimator Perth, Western Australia**  
**Estimating housing development in port Bouvard Island & Leeuwin resort.**  
Role: Contract administration on Natilus apartments, Rockingham worth \$20,000,000.

**JJ McDonald & Sons Engineering – Contract Administrator (June 2004 to May 2005)**  
**Perth, Western Australia**  
Role: Contract administration for \$12,000,000 MRWA project consisting of 4 Bridges on the great Northern highway north of hall creek.

**PCL Construction – Estimator (1999 to 2004)**  
**Calgary, Alberta Canada**  
Role: Worked with an estimating team pricing projects up to \$400 Million  
Provided Budgets for clients and management of input on larger projects

**Rebecca McCleary**

**Account Manager**

---

---

<b>OBJECTIVES</b>	Ensure the financial side of the business meets all mandatory reporting and lodgements with the ATO
<b>CAREER SUMMARY</b>	Rebecca services a number of clients all in the construction industry handling accounts. Rebecca has 30 yrs experience
<b>QUALIFICATIONS</b>	Cert in accounting, Cheops/Zero & MYOB
<b>SKILLS</b>	Accounting Software knowledge
<b>EXPERIENCE</b>	30 years in the construction industry Owns and operates a rigging sundry business

---

## **Nick Woodward**

### Contract Administrator

---

<b>OBJECTIVES</b>	Provide direct support to the directors and to accounts whilst undertaking a contract administration role
<b>CAREER SUMMARY</b>	Engage by Macfield on a work experience basis Macfield offered a contract for fulltime employment
<b>QUALIFICATIONS</b>	Currently studying a BSc Construction Management & Economics – Curtin University Diploma of built environment – Curtin College
<b>SKILLS</b>	Patience working under pressure Diligent Thorough documentation skills Contract administration
<b>EXPERIENCE</b>	<i>Macfield Construction – Director (April 2016 to Present) Perth Western Australia</i> ❖ Coordination of trades, subcontractors and material delivery to ensure efficiency and quality.

---

- ❖ Coordinating with the project manager to develop and update programs.
- ❖ Document control to ensure that all trades are kept up to date with the latest drawings.
- ❖ Contract analysis

**Appendix 1 – Builders Registration**

✓



**CERTIFICATE OF REGISTRATION**  
**Macfield Construction Pty Ltd**

Registration Number 14257

As a Building Service Provider

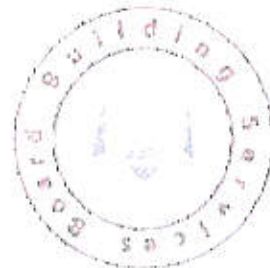
**Registered Building Contractor (Company)**

Period  
13 August 2017  
To  
13 August 2020

This certificate is issued by the Building Services Board under the provisions of the  
*Building Services (Registration) Act 2011*  
Registration is not transferable.

A handwritten signature in blue ink, appearing to read "John ...".

Chairperson





Appendix 2 - Macfield Insurances



Unit 2, 224 Boreatta Road, Boreatta WA 6021  
 PO Box 486, Boreatta WA 6021  
 T: 08 9349 7900 F: 08 9349 7877  
 E: info@macfieldcentrewest.com.au  
 www.centrewest.com.au ABN 66 209 267 122  
 SPARANS PTY LTD (TRADING AS CENTREWEST FINANCE BROKERS)  
 AFSL 242406 INCORPORATING EDA INSURANCE SERVICES

Attention: To Whom It May Concern

From: Marcel De Kok

We hereby confirm that we have arranged the insurance cover mentioned below:

Macfield Construction Pty Ltd  
 PO Box 481  
 WEMBLEY WA 6913

CERTIFICATE OF INSURANCE

Date: 13-11-2017  
 Our Reference: MACFIELD C  
 RENEWAL

Page 1 of 2

<b>Class of Policy:</b> Annual Construction/Liability
<b>Insurer:</b> CGU Insurance Ltd GPO Box 2005, Melbourne, VIC 3001 ABN: 27 004 478 371
<b>The Insured:</b> Macfield Construction Pty Ltd

<b>Policy No:</b> 01D 6995252
<b>Invoice No:</b> 0028606
<b>Period of Cover:</b> From 31-10-2017 to 31-10-2018 at 4:00 pm

Details

See attached schedule for a description of the risk insured.

IMPORTANT INFORMATION

The Proposal/Declaration:

- is to be received and accepted by the insurer
- has been received and accepted by the insurer

The total premium as at the above date is:

- to be paid by the insured
- paid by the insured
- paid in full by the insured
- paid by monthly direct debit

Premium Funding

- This policy is premium funded

Please note that the policy defined above is subject to the receipt of the Proposal/Declaration and acceptance by the insurer if not already completed and accepted, and subject to the full receipt and clearance of the total premium payable by the insured.

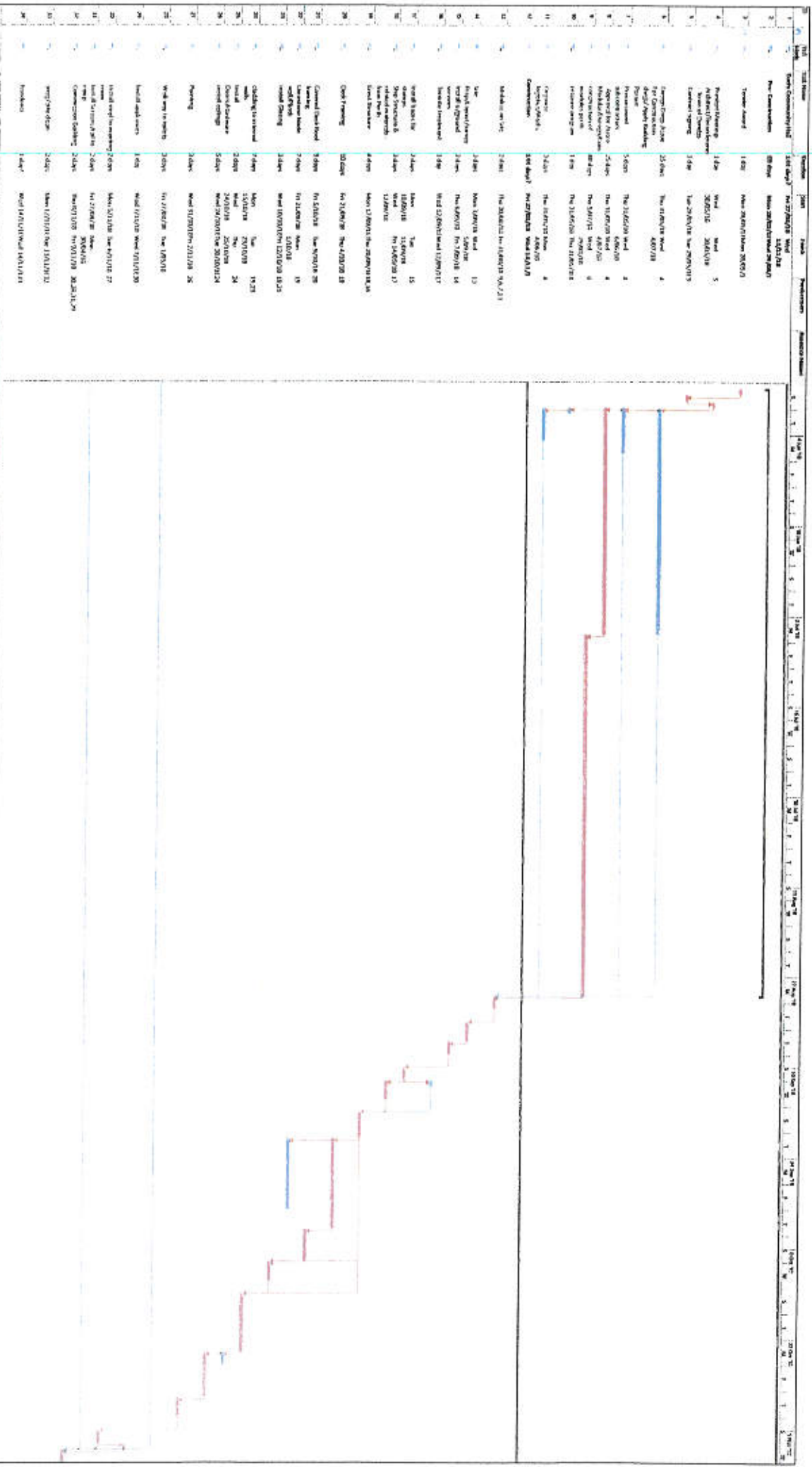
## Schedule of Insurance

Page 2 of 2

<b>Class of Policy:</b> Annual Construction/Liability	<b>Policy No:</b> 010 6995252
<b>The Insured:</b> Macfield Construction Pty Ltd	<b>Invoice No:</b> 0028606
	<b>Our Ref:</b> MACFIELD C

<b>Insured</b>	Macfield Construction Pty Ltd
	Noting St George as an interested party as per the definition of the Insured (p4 point f in the policy wording)
<b>Policy Period Commencement</b>	31/10/2017 at 16:00 Local Standard Time
<b>Policy Period Expiry</b>	31/10/2018 at 16:00 Local Standard Time
<b>Contract Works</b>	Predominately new builds: apartments, sports fields and commercial
<b>Type of Cover</b>	Run Off Basis - All Contract Works commencing during the Policy Period
<b>Maximum Construction Period</b>	12 Months
<b>Testing &amp; Commissioning Period</b>	4 Weeks
<b>Maximum Defects Liability Period</b>	12 Months
<b>Territorial Limit</b>	Anywhere in WA below the 25th Parallel
<b>Limits of Liability</b>	
<b>Section 1 – Material Damage</b>	
1. Maximum Estimated Contract Value	\$As Advised
2. Minor Plant and Equipment	Not Insured
3. Major Plant and Equipment	Not Insured
4. Pre Existing Property	Not Insured
5. Principal Supplied Materials	Included in Contract Value
<b>Section 2 – Legal Liability</b>	
1. Public Liability	\$10,000,000 any one occurrence
2. Products Liability	\$10,000,000 any one policy period
3. Vibration, Weakening & Removal of Support	\$100,000 any one occurrence
<b>Additional Cover</b>	
Escalation and Variations	Up to 15% of the Contract Value any one loss
Removal of Debris	Up to 10% of the Contract Value any one loss
Professional Fees	Up to 10% of the Contract Value any one loss
Expediting Expenses	Up to 10% of the Contract Value any one loss
Mitigation Expenses Up to Access Costs	Up to 10% of the Contract Value any one loss
Search & Locate Costs	\$100,000 any one loss
Recovery of Property Insured	\$50,000 any one loss
Materials in Transit	Included up to the Estimated Contract Value
Materials Stored Offsite	Included up to the Estimated Contract Value
Offsite Fabrication	Included up to the Estimated Contract Value
<b>Policy Wording</b>	CGU Annual Contract Works and Legal Liability Insurance Policy Wording C/D0006 REV6 2/16





Task ID	Task Name	Start Date	End Date	Duration (Days)
1	New Construction	1/27/2018	2/27/2018	31
2	Interior Finishing	1/27/2018	2/27/2018	31
3	Mechanical Installation	1/27/2018	2/27/2018	31
4	Electrical Installation	1/27/2018	2/27/2018	31
5	Plumbing Installation	1/27/2018	2/27/2018	31
6	Painting	1/27/2018	2/27/2018	31
7	Final Inspection	1/27/2018	2/27/2018	31
8	Handover	1/27/2018	2/27/2018	31

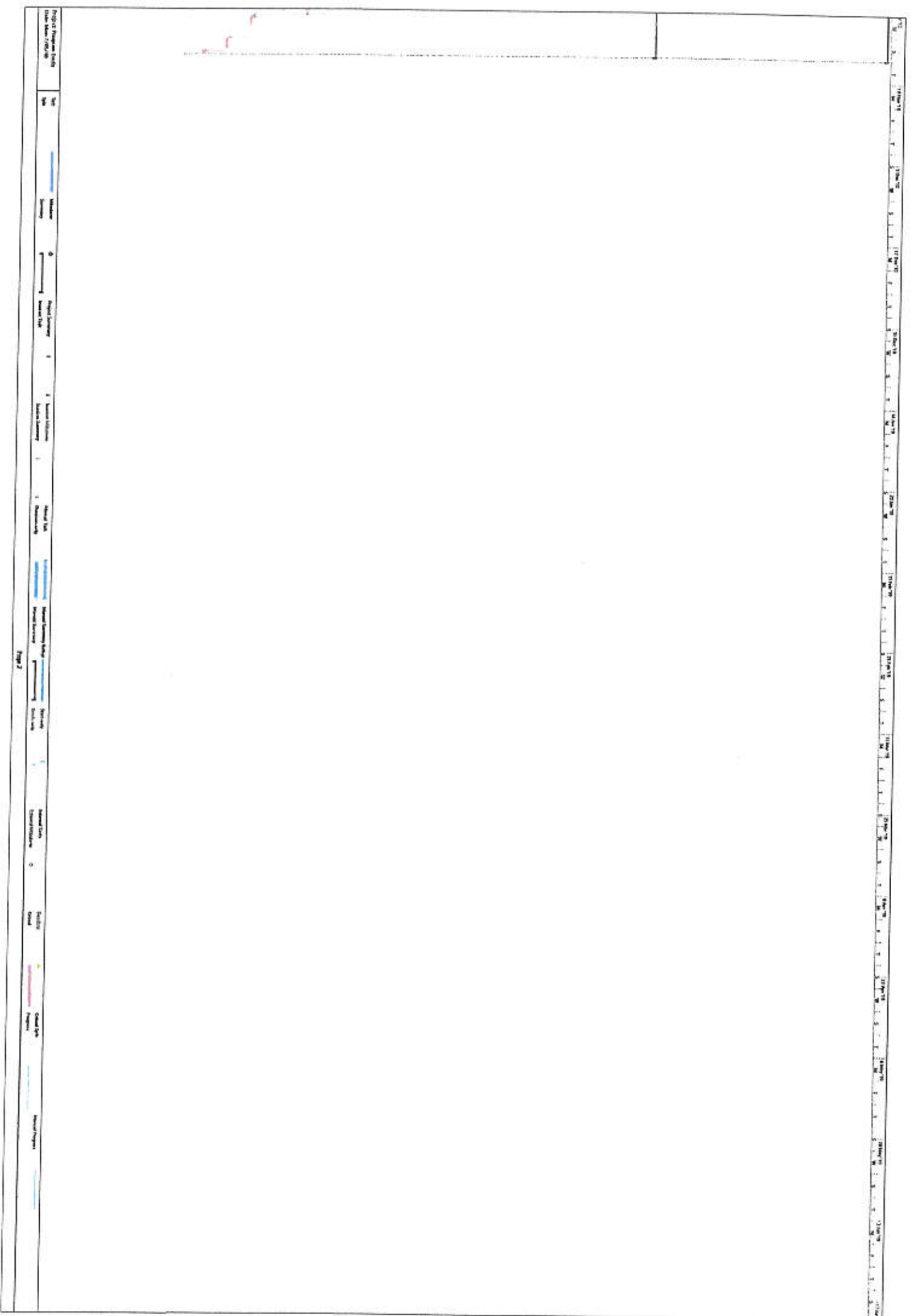


Figure 2: Program Data

Site	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
Latitude																														
Longitude																														
Depth																														
Temperature																														
Salinity																														
Chlorophyll																														
Depth																														
Time																														
Latitude																														
Longitude																														
Depth																														
Temperature																														
Salinity																														
Chlorophyll																														
Depth																														
Time																														

Figure 2

ENE

4700 + 10100 + 4700



SELECTED HANDRAIL AND BALUSTRADE (TO SUIT APPLICATION)

LINE OF EAVES

LOW HEIGHT W/ WITH WINDBRE SCREEN OVER

GAS BOTTLE LOCATION (REFER HYDRAULIC DRAWINGS)

FEATURE LIMESTONE BLADE WALL (AS SPEC.)

COVERED ENTRY PORCH FFL 9.95

ACCESS RAMP DECKING (AS SPEC.)

EXISTING NGL 9.43

STORAGE

IN-BUILT CABINETRY (AS SPEC.)

EQUIPMENT STORE/ TEMP GYM CARPET (AS SPEC.) 25 SQM

GENERAL USE/ KIDS ZONE CARPET (AS SPEC.) 29 SQM

SCREEN (BY OTHERS)

MEETING ROOM VINYL (AS SPEC.) 100 SQM

BULKHEAD OVER S.S. BENCHTOP (AS SPEC.)

FEATURE KITCHEN BENCH AND CABINETRY UNDER (AS SPEC.)

KITCHEN VINYL (AS SPEC.) 24 SQM

UNDERCOVER OUTDOOR AREA DECKING (AS SPEC.) 60 SQM

SERVER WITH SECURITY SCREEN

OPEN AIR FIREPIT

BUILT IN BENCH SEATING

IN-BUILT CABINETRY (AS SPEC.)

BBO AREA

OFFICE VINYL (AS SPEC.) 10 SQM

STORE VINYL (AS SPEC.) 10 SQM

Rebate wall and bench to Module 2

Module 2

Adams (see board)

Meeting Room vinyl by others (site)

Module 3

Module 4

OUTDOOR VIEWING DECK DECKING (AS SPEC.) 100 SQM

FFL 9.95

SITE BUILT WATFIELD

FFL 9.95

CT/STOVE UNDER RH OVER (AS SPEC.)

INCL BY ARCHITECT EXISTING NGL 9.43

AVSCO SCOPE

INCL BY ARCHITECT SITE BUILT

LOW HEIGHT W/

3

LINE OF EAVES OVER

LINE OF SLAB BREAK

LINE OF SLAB BREAK

LINE OF EAVES

LINE OF EAVES

LINE OF EAVES




10.2.2

Norseman Aerodrome Upgrade Project Update

---

This page has been left  
blank intentionally



The logo for Darren Wallace Engineering features a dark blue background with a geometric pattern of triangles on the left side. The text "Darren Wallace Engineering" is written in a white, sans-serif font on the right side.

**Darren Wallace Engineering**

# **REPORT ON OPTIONS FOR NORSEMAN AERODROME SEAL**

**May 2018**

**FOR THE**



# REPORT ON OPTIONS FOR NORSEMAN AERODROME SEAL

## BACKGROUND

The Norseman Aerodrome upgrade was due to be sealed in early April 2018. WML Consulting Engineers completed a hot bitumen two coat seal design based on this time line.

The project has had delays due to increased scope of the project (addition of safety zones to the design), wet weather and supply of the crushed rock pavement.

The supply of the crushed rock has been the most significant. The contractor, Hampton's Transport, have had issues achieving compliance with the specification for the material grading from their nominated rock source.

When this became an issue, the Shire examined other options for supply, but none had a better supply timeline than letting Hamptons sort out the grading issue.

Hamptons have sorted out the issue and are now supplying an acceptable product.

However, the delay now means that the sealing has now been pushed back until late May 2018.

This raises several issues for the sealing, including the weather and critically the ground and ambient temperature.

Hot bitumen seals should only occur when the ambient temperature is over 20° C. This is unlikely to occur in late May for any length of time. There is a real possibility of the aggregate not adhering to the bitumen and/or the bitumen not adhering to the pavement material with hot seals in cold weather.

The contractor engaged to undertake the sealing, Bitutek, has indicated that they are unable to guarantee their work undertaking a hot seal at that time of year.

## VARIATIONS TO THE FEDERAL FUNDING AGREEMENT

As a result of the pavement redesign by WML there are some changes to the construction steps undertaken to achieve the aim of the project which is "the Activity is to increase the height of the runways, taxiways and apron of the Norseman Aerodrome".

The construction steps as per the agreement are listed below and where an alternative has been undertaken the alternative is detailed.

1. The pavement (ie runway, taxiway and apron) works comprise three layers of material placed in the sequence as follows:

- a) Place and compact course crushed rock on the lake surface so as to create a foundation for the fill to the subgrade level. The foundation fill height will be between 200mm and 400mm. The foundation fill will also extend each side of the runway so as to create a stringently defined and graded surface within the 90-metre-wide strip. Completed as above.
  - b) Undertake geotechnical investigation to measure the foundation strength with a view to reducing the thickness of the next sub-basecourse layer. This fill involves placing fill under the pavement and within the strip to meet Civil Aviation Safety Authority grade requirements. Completed as above.
  - c) Place and compact a maximum of 300mm thick sub-basecourse layer, or thinner if proven in point b), comprised of crushed "all-in" rock with a maximum stone size of 100mm. Base on the geotechnical report WML Consulting Engineers redesigned the pavement and specified a naturally occurring gravel which was placed over the foundation rock and compacted to 94% MMD.
  - d) Apply a bitumen seal to the runway sub-basecourse so as to prevent salt rising up into the basecourse (ie pavement layer). Due to the impervious nature of the gravel used in the sub-basecourse, WML determined that the bitumen seal was not required.
  - e) Place and compact a 250mm thick basecourse layer comprised of fine crushed rock with a maximum stone size of 19mm. The WML pavement design determined that a 200mm crushed rock layer would be sufficient for the anticipated aircraft usage of the airstrip.
2. Apply a two-coat aggregate bitumen seal to all new pavement. One of the options considered in this report is a cracker dust/sand seal with a 7mm aggregate seal at a later date. WML Consulting Engineers consider this type of seal suitable for the anticipated traffic.
  3. Install linemarking to the new pavement surface. This will be done.
  4. Install strip, runway and other aviation markers as per CASA standards. This will be done.
  5. Install drainage swales to each side of the airstrip. The raising of the airstrip pavement and surrounding area has created what amounts to a swale each side of the airstrip without the need to construct specific swales.

#### **DESIRABLE OUTCOME**

It is still desirable to complete the seal this financial year and to be able to finalise all grants for the project. It is also desirable to deliver the project at as little cost as possible, noting that the project is already substantially over budget.

However, the delivery of a safe quality product that provides whole of life value is the most important outcome.

## OPTIONS

There are several options for the Shire to considered;

1. **Continue with the 2 coat hot seal as originally planned:** This is not recommended due to the issue with cold weather hot sealing.
2. **Continue with 2 coat modified hot seal:** A cutback bitumen can be used in colder weather. Significantly increasing the chance of a successful seal. WML are looking at a new seal design for this option. It may include only doing a single coat seal at this time and a final coat in the warmer weather. Returning to do the second seal would involve additional cost in a second mobilisation and demobilisation of the sealing crew. This could be reduced if the sealing was combined with other projects in the area. There would also be extra linemarking costs as the linemarking would be required after both seals. This would enable the aerodrome to be open by the end of June, with a possible re-closure for a short while to do the second coat seal in the warmer weather. However, the project would not be complete until near the end of 2018.
3. **Continue with a 2 coat emulsion seal:** An Emulsion seal is less affected by cold weather. WML are looking at a seal design for this option. However, this option would almost defiantly be a single coat seal at this time with a second coat in the warmer weather. The extra costs outlined above would again apply with two separate seals. This would enable the aerodrome to be open by the end of June, with a possible re-closure for a short while to do the second coat seal in the warmer weather. This would enable the aerodrome to be open by the end of June, with a possible re-closure for a short while to do the second coat seal in the warmer weather. However, the project would not be complete until near the end of 2018.
4. **Continue with a cracker dust/sand seal modified hot seal:** A cutback hot bitumen seal using a cracker dust or sand as the aggregate gives a serviceable surface which should last for a number of years. This option is the most likely to work in the cooler weather. This option has an initially lower cost, but a second coat seal would be required at a later date. This would most likely be 2 to 5 years down the track.
5. **Delay the hot seal until the warmer weather:** Either opening the airstrip or leaving it closed until after the seal. If the airstrip opened it would require the pavement to be finished to a standard suitable for landing and coming back later to prepare for sealing. This would be an additional cost as the surface would need to be left high to allow for unravelling of the surface and loss of fines. While the aerodrome would reopen as an unsealed strip. The works undertaken in lifting the airstrip and sheeting with a crushed rock would deliver an all-weather landing strip. This option would mean that the project would still have significant works to be carried over beyond the end of the financial year.

## COMPARISON OF OPTIONS

1. **Continue with the 2 coat hot seal as originally planned:** This is the most risky in terms of a successful seal. And for that reason alone not recommended. This option is the basis for the current budget estimate and therefore represents no savings or additional costs.
2. **Continue with 2 coat modified hot seal:** This option is less risky than option 1, but only slightly. It is therefore also not recommended. The cost would be slightly higher (approximately \$20,000 extra) than option 1 due to increased bitumen spray rates and additional rolling required. It would be significantly higher if the second coat was until warmer weather. This option is also not recommended.
3. **Continue with a 2 coat emulsion seal:** This option will give a lesser seal quality than the hot seal option. The second seal would need to be delayed until the warmer weather. Another follow up seal will be required in about 5 years. Combined with the higher bitumen spray rate required, the multiple seal times and re-linemarking makes this the most expensive option by a significant margin. This option would allow the project to be completed this financial year. Due to the significant extra cost and the lesser quality long term this option is not recommended.
4. **Continue with a cracker dust/sand seal modified hot seal:** This option provides a low cost solution with saving on the bitumen, aggregate and rolling. It also allows the project to be complete this financial year. However there will be the need to undertake a second seal at some stage. This second seal may not be required for 2 to 5 years and the need will need to be assessed on an annual basis. The cost of this future seal could be reduced by combining the seal and linemarking with other projects reducing the Mobilisation and demobilisation cost. While a lesser quality seal than the 2 coat hot bitumen seal, it is probably better matched to the likely use of the aerodrome and has the higher change of success in the colder weather. A similar seal was undertaken in Manjimup, with the initial seal lasting a number of years of daily traffic before needing a follow up seal. Due to the initial low cost (an approximate saving of \$230,000 not including the cost of the second seal and linemarking in the future), being able to be completed this financial year and the standard being suitable for the usage this is the recommended option.
5. **Delay the hot seal until the warmer weather:** This option provides the best performing seal long term. In fact it may be considered an over design given the likely future use of the aerodrome. There would be a small additional cost (approximately \$50,000) in overfilling the pavement to reduce the likelihood over significant rework when preparing for the 2 coat seal in summer. This is a relatively low cost option however the project will need to be carried over to next financial year. While not recommended this is a viable option.

The following table has been produced by WML Consulting Engineers and summarises the options and the advantages and disadvantages of each.

**NORSEMAN AERODROME SEAL DESIGN OPTIONS**

Option	Design Residual BAR (L/m2)	Applied BAR incl cutter (L/m2)	Approx Area (36m x 1540m + apron)	Bitumen volume (L)	Aggregate (m3) - 10mm (100m2/m3) - 5/7/sand (120m2/m3)	Added cutter (MCC) %	Min. pavement / ambient temp	Rolling (1hr/500L, + 50% the following summer) hrs	Advantages	Disadvantages
<b>OPTION 5</b>										
Two coat 5 on 10 in summer (using hot bitumen)										
- 10mm	1.8	1.8			570				- Best long term performing product	- Delayed sealing until next financial year & carry over funds.
- 5mm	1.3	1.3			475					Robust design may exceed requirements for such low aircraft movements.
- Total	3.1	3.1	57000	176700			25/20	353		
<b>OPTION 2</b>										
Two coat 5 on 10 in winter (using cutback hot bitumen)										
- 10mm	1.8	1.9			570	6%			- Applies bitumen surface in current financial year	- Higher cost of using extra cutter and rolling
- 5mm	1.3	1.4			475	6%			11,000 litres of cutter required.	- Higher risk of stone / mat not adhering
- Total	3.1	3.3	57000	176700			25/20	530		
<b>OPTION 4</b>										
Sand / Cracker dust primer seal in winter (using cut back hot bitumen)										
- Cracker dust / sand	1.2	1.6	57000	68400	475	25%	25/20	205	- Relatively lower cost	- Need to repaint lines
7mm second coat in summer (using hot bitumen)									- Get initial bitumen surface down in current financial year	- prudent to conduct pre construction trials to test assumptions
- 7mm	1.4	1.4	57000	79800	475	-	25/20	160	- Lower BAR required for second coat (no absorption into base and some embedment into sand p/s)	- Need second mobilisation of sealing crew
									- Less problems with low temperatures compared to 2 coat aggregate.	
									- Longer life compared to 2 coat cutback.	
<b>OPTION 3</b>										
Two coat 5 on 10 in winter (using 60 bit/40 emulsion)										
- 10mm					570	-			- Get bitumen surface down in current financial year	Higher relative cost of emulsion vs hot bitumen
- 5mm					475	-				Difficult to apply high BARs due to run off issues
- Total	3	5	57000	176700			20/15 (Low)	530		- Lower life than hot bitumen
Enrichment in summer (using 60 bit / 40 emulsion)	1	1.7	57000	57000	-	-	20/15 (Low)			- Need to re-paint lines
Enrichment in 5yrs (using 60 bit / 40 emulsion)	1	1.7	57000	57000	-	-	20/15 (Low)			- Need second and third mobilisation of sealing crew
<b>NOTES</b>										
- For comparison purposes only assume 2 coat seal at full 36m width (Actual design is for first coat 36m wide and 2nd coat 30m wide)										
- Apparent high BAR's are due to low traffic / airport situation. Port Hedland airport seal design has similar BAR's to summer hot bitumen option.										
- Need to allow for one day of conducting trials at end of runway in presence of Superintendent to determine final BAR's, aggregate spread rates and amount of rolling required for all options.										

## RECOMMENDED ACTIONS

Adopt the cracker dust/sand seal modified hot seal and continue the project. While, delaying and undertaking a 2 coat seal with a hot bitumen in warmer weather will achieve the best seal, the cracker dust seal is adequate for the anticipated use of the aerodrome and represents the best value for money. It also allows the aerodrome upgrade to be completed this financial year and opened for use.

Seek a variation to the existing funding agreement with the Department of Infrastructure and Regional Development to allow for a one coat cracker dust seal instead of the two coat aggregate seal mentioned in the current agreement. There are a number of other minor changes (as detailed earlier in this report) that also need to be ratified.

Obtain a new quote from Bitutek (WALGA preferred supplier) for the seal as modified.

Obtain a new quote from Hamptons for the supply of cracker dust instead of the supply of aggregate.

Continue with the delivery of the project with a completion date before the end of June 2018 as per the time table below.

Now until 18/05/2018	Fill with crushed rock base course.
21/05/2018 – 1/06/2018	Final trim base course.
11/06/2018 – 22/06/2018	Sealing and rolling aggregate.
11/06/2018 – 23/06/2018	Installation of lighting.
25/06/2018 – 30/06/2018	Linemarking
30/06/2018	Submission of final report.





### 10.4.3

## Community Resource Centre Proposed Funding Agreement

This page has been left  
blank intentionally

**The CRC Service Delivery Agreement (or Grant Agreement) would contain the following minimum service for the DPIRD payment:**

**Tier 1 Funding:**

- CRCs opened 25 hours per week for 50 weeks per annum (or an agreed pattern that delivers 1250 hours over the course of a calendar year).
- CRCs provide service to the community during those hours in the delivery of Government and community information, referral to service providers who service the town or the nearest available service.
- CRCs provide one on one assistance to community members on how to access online Government services, set up basic requirements to access online services such as email accounts, government service accounts such as Water Corporation accounts and possibly internet banking.
- CRCs (bandwidth allowing) provide video conferencing facilities and expert assistance to community members to use video conference as a conduit to undertake Government or health related business.
- CRCs organise once per quarter a community information event that promotes wellness in the community (wellness could be health, safety or fiscal wellness). The event should be around Government services such as health, consumer protection, justice, transport etc. For example, a session on the latest online scams, how to make a will, safety for towing, skin cancer awareness.
- CRCs organise once per annum a promotional event to engage with stakeholders such as Local Government, State Government Agencies, Not for Profit, Businesses and Members of Parliament to market their CRC and the service delivery offered.
- CRCs would be expected to provide statistics quarterly on the delivery of these services.
- CRCs would be expected to have minimum insurances for public liability and workers compensation, at the same level as present.
- CRCs would be expected to use the National Standard Chart of Accounting (NSCOA) for financial recording. Please refer to the Australian Charities and Not for Profit Commission website for further information about NSCOA.

[http://www.acnc.gov.au/ACNC/Manage/The\\_National\\_Standard\\_Chart\\_of\\_Accounts/\\_ACNC/Report/NSCOA2.aspx?hkey=179cdf1-4e9e-412a-96c3-e0db53e0acfe](http://www.acnc.gov.au/ACNC/Manage/The_National_Standard_Chart_of_Accounts/_ACNC/Report/NSCOA2.aspx?hkey=179cdf1-4e9e-412a-96c3-e0db53e0acfe)

CRCs would be offered \$70,000 ex GST to deliver the above service.

## Tier 2 Funding:

- CRCs opened 18 hours per week for 50 weeks per annum (or an agreed pattern that delivers 900 hours over the course of a calendar year).
- CRCs provide service to the community during those hours in the delivery of Government and community information, referral to service providers who service the town or the nearest available service.
- CRCs provide one on one assistance to community members on how to access online Government services, set up basic requirements to access online services such as email accounts, government service accounts such as Water Corporation accounts and possibly internet banking.
- CRCs (bandwidth allowing) provide video conferencing facilities and expert assistance to community members to use video conference as a conduit to undertake Government or health related business.
- CRCs organise once per annum a community information event that promotes wellness in the community (wellness could be health, safety or fiscal wellness). The event should be around Government services such as health, consumer protection, justice, transport etc. For example, a session on the latest online scams, how to make a will, safety for towing, skin cancer awareness.
- CRCs organise once per annum a promotional event to engage with stakeholders such as Local Government, State Government Agencies, Not for Profit, Businesses and Members of Parliament to market their CRC and the service delivery offered.
- CRCs would be expected to provide statistics quarterly on the delivery of these services.
- CRCs would be expected to have minimum insurances for public liability and workers compensation, at the same level as present.
- CRCs would be expected to use the National Standard Chart of Accounting (NSCOA) for financial recording. Please refer to the Australian Charities and Not for Profit Commission website for further information about NSCOA.  
[http://www.acnc.gov.au/ACNC/Manage/The\\_National\\_Standard\\_Chart\\_of\\_Accounts/\\_ACNC/Report/NSCOA2.aspx?hkey=179cdf1-4e9e-412a-96c3-e0db53e0acfe](http://www.acnc.gov.au/ACNC/Manage/The_National_Standard_Chart_of_Accounts/_ACNC/Report/NSCOA2.aspx?hkey=179cdf1-4e9e-412a-96c3-e0db53e0acfe)

CRCs would be offered \$50,000 ex GST to deliver the above service.

CRCs who fall within the Tier 2 category who are located in the Kimberley or the Pilbara will have the opportunity to receive an additional \$20,000 ex GST to undertake outreach services.

**The Department of Primary Industries and Regional Development (DPIRD) would provide the following:**

- DPIRD would undertake work to research which video conferencing platforms will provide CRCs with the best access to business from Government in this area and look at the most cost effective way these could be provided to CRCs.
- DPIRD would provide CRC staff with the training in the video conferencing platforms to allow for the best success and greater uptake of CRCs providing this service to Government.
- DPIRD would undertake research and provide information to CRCs regarding video conferencing set up for hardware and software and instruction manuals to assist in the use of both.
- DPIRD would continue to provide support to CRCs regarding training, networking, governance and IR support.
- DPIRD would continue to provide a trainee grant program (this program will be reviewed).
- DPIRD would undertake sample financial audits of the network each calendar year – CRCs will no longer be required to undertake full financial audits by a qualified auditor as part of the funding by DPIRD (CRCs may be required to by the *Associations Incorporation Act [2015]*).

### Considerations of this recommendation

- All CRCs will be offered funding under this recommendation. No CRCs will be defunded.
- CRCs who fall within the following criteria will be offered Tier 2 funding:
  - the size of the population of the community serviced by the CRC – over 3000;
  - and/or location in relation to other CRC service providers – less than 30 km between towns;
  - and/or location in relation to regional centres – less than 30 km from the regional centre.
- All CRCs who fall outside the Tier 2 criteria will be offered Tier 1 funding.
- It has been determined that where there are multiple CRCs within a close radius that reduced services can be offered as customers can access more than one outlet.
- It has been determined that where a CRC is in close proximity to a regional centre (or is located in a regional centre) then other service provider options are available.
- It has been determined that where a CRC has a large available population there is the opportunity to access other income sources, and/or other service provider options may be available.
- The trainee program would not have enough budget to allow for every CRC to have a trainee at any given time. The trainee program will need to be reviewed to develop new grant guidelines.
- There would be a reduction in the delivery of training and development activities by CRCs in the area of economic and social development.
- Some of the training may be able to be continued in a user pays system with the CRC including the amount that DPIRD funds added to the user and still remain viable. These are likely to be the CRCs commercial courses.
- CRCs could possibly offer some community development services to their Local Government as a contract for service delivery.
- CRCs could also tender for community development services through the Department of Communities programs.
- CRCs could also access grants to deliver community development events such as Neighbourhood Week, Seniors Week and Thank a Volunteer day.
- CRCs could save between \$3000-\$5000 per annum if they choose not to conduct an independent audit.
- DPIRD will explore ways in which the tender for State Government services to regional areas can encourage the service providers to use CRCs as part of their service delivery model in their tender offer. With this cost included in the tender price, CRCs can charge the service provider for room hire (or video conferencing), marketing and promotion of the service.

List of CRCs identified for Tier 1 funding:

Tier 1 Funding \$70,000 ex GST

	Tier 1 Funding
1	Augusta Community Resource Centre
2	Beacon Central Community Resource Centre
3	Bencubbin Community Resource Centre
4	Beverley Community Resource Centre
5	Bidyadanga Community Resource Centre
6	Boyup Brook Community Resource Centre
7	Bremer Bay Community Resource Centre
8	Bruce Rock Community Resource Centre
9	Coolgardie Community Resource Centre
10	Coorow Community Resource Centre
11	Corrigin Community Resource Centre
12	Cue Community Resource Centre
13	Cunderdin Community Resource Centre
14	Dalwallinu Community Resource Centre
15	Dandaragan Community Resource Centre
16	Djarindjin Community Resource Centre
17	Dongara Community Resource Centre
18	Dumbleyung Community Resource Centre
19	Fitzroy Valley Community Resource Centre
20	Frankland River Community Resource Centre
21	Gascoyne Junction Community Resource Centre
22	Gingin District Community Resource Centre
23	Gnowangerup Community Resource Centre
24	Halls Creek Community Resource Centre
25	Hopetoun Community Resource Centre
26	Hyden Community Resource Centre
27	Irrunytju Community Resource Centre
28	Jerramungup Community Resource Centre
29	Jurien Bay Community Resource Centre
30	Kalannie Community Resource Centre
31	Kalbarri Community Resource Centre
32	Kalumburu Community Resource Centre
33	Kambalda Community Resource Centre
34	Kellerberrin Community Resource Centre
35	Koorda Community Resource Centre
36	Lake Grace Community Resource Centre
37	Lancelin Community Resource Centre
38	Laverton Community Resource Centre
39	Leeman Green Head Community Resource Centre
40	Leonora Community Resource Centre
41	Marble Bar Community Resource Centre
42	Meekatharra Community Resource Centre
43	Menzies Community Resource Centre
44	Mingenew Community Resource Centre
45	Moora Community Resource Centre

	Tier 1 Funding
46	Morawa Community Resource Centre
47	Mowanjum Community Resource Centre
48	Mukinbudin Community Resource Centre
49	Mullewa Community Resource Centre
50	Nannup Community Resource Centre
51	Narembeen Community Resource Centre
52	Newdegate Community Resource Centre
53	Norseman Community Resource Centre
54	Northcliffe Community Resource Centre
55	Nullagine Community Resource Centre
56	Nungarin Community Resource Centre
57	Pemberton Community Resource Centre
58	Perenjori Community Resource Centre
59	Pingrup Community Resource Centre
60	Quairading Community Resource Centre
61	Ravensthorpe Community Resource Centre
62	Shark Bay Community Resource Centre
63	Southern Cross Community Resource Centre
64	Tambellup Community Resource Centre
65	Tjuntjuntjara Community Resource Centre
66	Wagin Community Resource Centre
67	Walpole Community Resource Centre
68	Wellstead Community Resource Centre
69	West Arthur Community Resource Centre
70	Westonia Community Resource Centre
71	Wickepin Community Resource Centre
72	Williams Community Resource Centre
73	Wongan Hills Community Resource Centre
74	Wyalkatchem Community Resource Centre
75	Wyndham Community Resource Centre
76	Yongergnow - Ongerup Community Resource Centre



List of CRCs identified for Tier 2 funding

Tier 2 Funding 50,000 ex GST

	Tier 2
1	Boddington Community Resource Centre
2	Bridgetown Community Resource Centre
3	Brookton Community Resource Centre
4	Broome Community Resource Centre
5	Brunswick Junction Community Resource Centre
6	Denmark Community Resource Centre
7	Donnybrook Community Resource Centre
8	Dowerin Community Resource Centre
9	Goomalling Community Resource Centre
10	Greenbushes Community Resource Centre
11	Harvey Community Resource Centre
12	Katanning Community Resource Centre
13	Kondinin Community Resource Centre
14	Kulin Community Resource Centre
15	Manjimup Community Resource Centre
16	Merredin Community Resource Centre
17	Mount Barker Community Resource Centre
18	Noonkanbah Community Resource Centre
19	Pingelly Community Resource Centre
20	Pinjarra Community Resource Centre
21	Serpentine - Jarrahdale Community Resource Centre
22	Tom Price Community Resource Centre
23	Toodyay Community Resource Centre
24	Wandering Community Resource Centre
25	Warooka Community Resource Centre
26	Yarloop Community Resource Centre
27	York Community Resource Centre

End of information

Please refer to the Word document that accompanied this letter on the email to provide feedback from the Norseman Community Resource Centre on the proposed funding.





10.4.4

Officers Reports

---

This page has been left  
blank intentionally

## REPORT TO COUNCIL

SHIRE OF DUNDAS ORDINARY MEETING OF COUNCIL Tuesday 15<sup>th</sup> May 2018

AREA: Community Development

OFFICER: Pania Turner

Reporting Period: April-May

### Community Events

The month of April saw a variety of community of events in Norseman, catering for groups from youth, seniors, families, and Ngadju.

The exciting aspect of the community events was that largely they were driven by different local organisations with the Shire offering support through financial, staffing or resources. Local business, Norseman CRC, Norseman Craft Ladies, Ngadju Rangers, Norseman Men's Shed, Norseman Today, Norseman District High, Norseman Historical Society, Eucla Police all had part in activities that allowed residents and tourists alike to enjoy what the Shire of Dundas has to offer. Well done to the community organisations and their volunteers and thank you to the Councillors who were able to attend some or all of the events.

Events during April & May	
Nullarbor Links Chasing the Sun	Craft Ladies Coolgardie Museum Excursion
Music in the Park	Norseman Community Markets
Ngadju Rangers Jungkjungka Community Day	2 Day Skate, Scooter and BMX workshop and Competition
Norseman Cup	Biggest Morning Tea
ANZAC Dawn Services & Breakfasts Community ANZAC Service NDHS.	

**ANZAC Dawn Service** I wanted to make special mention of the Eucla and Norseman services. Thank you to the Eucla Police who as in past years have been instrumental in ensuring the service continues to run in a beautiful setting for reflection of lives lost and sacrifices given. I would also like to mention the participation of the students from Norseman District High School who spoke very well during the service. It was good to see young people continuing on the tradition of remembering service men and women.

### **Goldfields Trails Forum**

On Monday 7<sup>th</sup> May Community Development, Councillor Sharon Warner and the President of the Norseman Visitor Centre attended the Goldfields Trail Forum. Hosted by the Department of Local Government, Sport and Cultural Industries the forum brought together industry experts from DPAW, Trails WA, Three Chillies Trails and Heart of Gold who presented of the different benefits of trails development in communities large and small. Case studies were presented of towns who when a key industry declined in their community used the development of trails to drive economic growth.

Trails WA provide 10 categories aimed at providing trail experiences for a range of participants:

Bush Walk	Urban Walk	Mountain Bike
Cycle	Equestrian	Paddle
Snorkel	Trail Bike	Drive (2WD & 4WD)

Presenters gave good advice on the trail development process from proposal, site assessments, concept plans, and funding opportunities through to detailed designs, construction and maintenance.

As highlighted in the Shire of Dundas Visitor Site Development Plan Dundas is ideally placed to have a variety of trail experience and have existing well known trails key ones being the a green and drive trail The Granite and Woodlands Trail and the Cobb and Co Heritage Trail.

## Tourism

The Shire had a couple of key tourism meetings and activities during the reporting period. Councillors may have noticed the Destinations WA film crew in town. A Destinations WA one hour special on the Goldfields was secured through our Goldfields Tourism membership with \$80,000 being raised through the organisation to secure the marketing. Dundas was the first off the ranks with filming taking place around Norseman and outlying areas including Fraser's Range, Newman Rocks, Lake Cowan, Norseman Golf Course, local business area etc.

Thank you to Councillor Warner, Ngadju Dancers, Ngadju Rangers, Visitor Centre President Lynn Webb, Norseman Visitor Centre, Norseman Hotel and Norseman Apartments and local on camera talent who all assisted in the filming. The show is scheduled to air in August.

## Australia's Golden Outback

The CEO from Australia's Golden Outback Marcus Faulkner met with Community Development and presented at the Norseman Visitor Centre Committee.

Established in 2004 AGO covers four tourism regions Goldfields, Gascoyne/Murchison, Wheatbelt and Coastal sub-regions. Sitting under the umbrella of Tourism WA the mission of AGO is to increase visitor numbers to the region, extend the average length of stay and encourage visitor spending.

The objectives of the organisation are as follows:

- To establish the Australia's Golden Outback region as a recognised and highly desirable visitor destination.
- To increase visitor numbers, length of stay and visitor spending in the region.
- To manage stakeholder contributions to achieve the maximum and most efficient marketing outcomes for the Australia's Golden Outback region.
- To work with all industry partners and stakeholders to ensure that all issues of infrastructure and development, tourism related communication and business opportunities of the region are best achieved.

(from: [www.australiasgoldenoutback.com](http://www.australiasgoldenoutback.com))

The CEO highlighted some simple low cost initiatives that small communities such as Norseman and Eucla can take to make their town stand out as places that visitors enjoy and want to come back to. Positive visitor experience spreads quickly through social media, campgrounds and travel networks as does negative experiences. Looking at larger Shire driven projects such as the woodlands centre and trails development AGO can assist with creating marketing networks, promotion and product development.

The meetings highlighted the competitive space of tourism and the importance of the shire to be at the cold face of committees, workshops and key regional initiatives in order to develop a constant presence and be ready for opportunities as they arise.

# REPORT TO COUNCIL

## COUNCIL ORDINARY MEETING TUESDAY 15<sup>th</sup> May 2018

AREA: Youth

Period of Reporting: May 2018

Attendance on average per week: 50

OFFICER: Margaret McEwan

### ANZAC DAY

It was another cold morning this year for ANZAC but never the less people still came and paid their respects and honour those who have fallen. It was great to see so many people attend many were locals and some travellers. After the service everyone who attended were invited to the Town Hall to enjoy a "Diggers breakfast", tea or coffee and a nice chat with some friends.

Thank you to everyone who took part in this year's ANZAC dawn service, A special thanks to Katie Negus, Hayden Morgan and Marli Day for speaking on behalf of Norseman District High School you all spoke beautifully and thank you to everyone who helped with the cooking and clean up you guys are awesome!!

### FREESTYLE NOW

On the 27<sup>th</sup> & 28<sup>th</sup> of April the Youth of Norseman were treated to a full day workshop and competition for Skate boards, Scooters and BMX. Freestyle Now established in 1986 and still going strong has done over 31 years of stunt shows all over Australia, coaching workshops and competition management. Shaun Jarvis one of the founding members of Freestyle Now came to Norseman along with Andy and Tylor. They worked with the kids on foot placement, balance and body movement. Focusing on building confidence in all kids, they analyse the child's skill level and work from there to build confidence and new skills. Saturday was the day of the competition there were 12 kids who entered the competition with 1 kid who came down from Kalgoorlie to compete in the competition he was happy when he won 1<sup>st</sup> place for BMX. Jarrah Turner took first place for boys in the scooter division and Molly Clark took first place for the girl scooter division. It was great to see so many kids participate in the activity and all have such great sportsmanship and it was good to see loads of encouragement towards their peers. It was a great day had by all and the kids are still trying to nail new tricks.

### YOUTH MENTAL HEALTH FIRST AID

Norseman District High School hosted a 2 day Youth Mental Health First Aid training in April. The aim for the training is to empower community members, Teachers and Principals to provide support to someone who is developing a mental health problem, has a worsening of an existing mental health problem or is in a mental health crisis, first aid is given until professional help is received or until the crisis resolves. We spoke about Mental Health problems in Australian youth, Adolescent development, mental health first aid and young people, Depression in young people and anxiety in young people. Why mental health first aid for young people? There are many reasons, to name a few, Mental health problems often develop during adolescence or early childhood like anxiety, depression, eating disorders, psychotic and substance use. Young people may not be well informed on how to recognise mental health problems and what help and treatments are available to them. There is stigma and discrimination associated with mental health problems and because of this it makes it harder for youth to seek professional help or even open up and talk to friends and family about what's going on in their lives, so having a better understanding of their experiences of young people with mental health problems can reduce prejudice and discrimination.

### Mental Health first aid action plan.

Approach the person, assess and assist with any crisis

Listen and communicate non-judgmentally

Give support and information

Encourage the person to get appropriate professional help

Encourage other support

## REPORT TO COUNCIL

### ORDINARY MEETING TUESDAY 15 MAY 2018

**AREA:** Works and Services

**OFFICER:** Peter Crawford

**Period of Reporting:** 11 May 2018

#### Norseman Aerodrome

Haulage of crushed rock is scheduled to be complete week ending 11 May 2018. Water binding is in progress and is on track for the final trim operations. A review of the seal design has been completed and will be changed to allow a sand seal (cracker dust) to be applied in lieu of the two coat 10/7mm as originally proposed.

Completion date is still on target for June 30.

#### Eucla Airstrip

No further progress on this matter at present. It is anticipated that funding applications will be called around the end of this year for financial years 19/20 and 20/21. We will be ready to submit applications when this is announced.

#### Town Works

The roundabouts have been thinned out to allow clearer vision for vehicles, laneways have been sprayed for weeds and the foot bridge in Talbot Street has been completed. Foot path patching has been carried out in a number of locations.

#### Town Gardens

Works are continuing in the gardens and parks. A new garden has been created in Welcome Park utilising mostly native shrubs and plants. Other areas have had hedges removed and ground cover installed and reticulation replaced. Johns Park has had some bollards installed and rocks strategically placed to prevent vehicles accessing the park where they have been causing damage.

The removal of the palm trees in the Administration gardens has been put on hold and will be carried out in the new Budget.

#### Roads

Commencing July 1, sections of the Hyden Norseman Road between S1k130 and 183 will be resheeted. Following the completion of this resheeting, sections of western end of the Mort Harslett Road will be water bound and sealed.





10.4.5

Capital Works 2018/2019 Draft Budget

This page has been left  
blank intentionally

## Capital Works Program Year 2018/2019

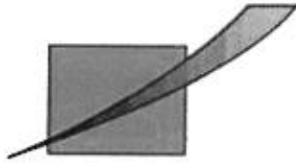
### Capital Expenditure Summary

In \$ ASSET DESCRIPTION	Strategy	Expected Cost	Funding				Comments
			Operating Revenue	Reserve	Insurance Claim	Grants	
<b>Buildings</b>							
Woodland Cultural and Visitor Centre - Phase 1	2.1	2,479,218				2,479,218	R2R (Goldfield and Esperance Revitalisation Programme) - \$ 1.6 m / Lotterywest \$430 k / BBR \$450 k. Leverage funding of \$ 51k spent in 2017/18)
Eucia town hall	1.2	868,805		136,805	542,000	190,000	Insurance claim \$525k + int / Lotterywest \$190k. Net of cost to date
Museum Structure	2.1	30,000	30,000				Make changes as recommended by the Engineer
<b>Sub-Total - Buildings</b>		<b>3,378,023</b>	<b>30,000</b>	<b>136,805</b>	<b>542,000</b>	<b>2,669,218</b>	
<b>Plant &amp; Equipment</b>							
2015 Nissan Navara RX dual cab 4x4 Diesel (P294) - Works Manager	N/A	50,000		30,000			20,000 87,000 + kms
2016 Toyota Prado GX (P307) - CEO	N/A	60,000		27,500			32,500 82,000 + kms
2014 Holden Commodore Silver Sedan (P288) - Doctor	N/A	35,000		20,000			15,000 122,000 + kms
<b>Sub-Total - Plant &amp; Equipment</b>		<b>145,000</b>		<b>77,500</b>			<b>67,500</b>
<b>Infrastructure - Roads (Formation Only)</b>							
RRG - Hyden Norseman Road Project # 21113822 - C/F from 2017/18	3.3	129,239	68,211			61,028	RRG Funds 2/3 - Cost of Shire's road crew and internal plant usage
SBS - Mort Haslett Rd Project # 21112345 - C/F from 2017/18	3.3	184,754	98,754			86,000	SBS Funds 2/3 - Cost of Shire's road crew and internal plant usage
RRG - Mort Haslett Rd Project # 21113841 - C/F from 2017/18	3.3	130,467	93,489			36,978	RRG Funds 2/3 - Cost of Shire's road crew and internal plant usage
Hyden Norseman Rd (R2R) - C/F from 2017/18	3.3	355,464				355,464	R2R Funds- 100%
Hyden Norseman Rd (R2R) - 2018/19	3.3	252,530				252,530	R2R Funds- 100%
<b>Sub-Total - Infrastructure - Roads (Formation Only)</b>		<b>1,052,454</b>	<b>260,454</b>			<b>792,000</b>	

## Capital Works Program Year 2018/2019

### Capital Expenditure Summary

ASSET DESCRIPTION	Strategy	Expected Cost	Operating Revenue	Reserve	Insurance Claim	Grants	Funding		Comments
							Sales proceeds		
<b>Infrastructure - Parks, Gardens &amp; Reserves</b>									
Toilet Facilities - Bromus Dam	2.1 / 2.2	50,000	50,000						Waterless, biodegradable toilets
<b>Sub-Total - Infrastructure - Parks, Gardens &amp; Reserves</b>		<b>50,000</b>	<b>50,000</b>						
<b>Infrastructure - Footpaths and Cycleways</b>									
Roberts Street - McIvor to Morgan - East	3.5	30,000		30,000					Transport Reserve / As per 10 year plan
Roberts Street - Morgan to Richardson - East	3.5	27,000		27,000					Transport Reserve / As per 10 year plan
Roberts Street - Richardson to Sinclair - East	3.5	27,750		27,750					Transport Reserve / As per 10 year plan
Roberts Street - McIvor to Old Eyre Hw - East	3.5	14,400		14,400					Transport Reserve / Well beyond useful life - As per the 10 year plan
<b>Sub-Total - Infrastructure - Footpaths and Cycleways</b>		<b>99,150</b>		<b>99,150</b>					
<b>Airports</b>									
Eucly Airstrip Upgrade	1.1	3,000,000				3,000,000			Need to secure 100% grant funding
<b>Sub-Total - Airports</b>		<b>3,000,000</b>				<b>3,000,000</b>			
<b>Other Infrastructure</b>									
Waste Facility Fence	3.1	35,000	35,000						Fencing of expanded area
Expansion Of Norseman Trip	3.1	55,000	55,000						Earthwork and heritage survey of \$20k
<b>Sub-Total - Other Infrastructure</b>		<b>90,000</b>	<b>90,000</b>						
<b>GRAND TOTAL</b>		<b>7,814,627</b>	<b>430,454</b>	<b>313,455</b>	<b>542,000</b>	<b>6,461,218</b>		<b>67,500</b>	



# DUNCAN J JACK

Consulting Engineer Pty Ltd

File: KA5751 \_SoD\_Rotunda

April 4, 2018

Shire of Dundas  
88-92 Prinsep Street  
Norseman WA 6443

Attn : Stephen Bowyer

Dear Sir:

## RE: Norseman Memorial Park Rotunda, Visual Structural Report

Duncan J Jack Consulting Engineers were requested by the Shire of Dundas to undertake a visual inspection of the Rotunda, located in Prinsep Street, Norseman.

The intent of this review is to undertake a visual structural examination to assess if there is any structural damage or issues to the structure.

A visual site inspection was completed on 3<sup>rd</sup> May 2017 and 2<sup>nd</sup> March 2018 by Duncan Jack MIEAust CPEng NPER of Duncan J Jack Consulting Engineers. The site inspection was confined to visual examination of structural components were possible and assessment of the structural integrity of the structure. No inspection of the roof framing or footings/slab was completed.

At the time of the inspections the weather was sunny and clear.

The original structure is in excess 100 years old, however maintenance and repairs have been undertaken over the years.

The structure consists of:

- Eight sided open structure;
- 8 x 120mm x 120mm Hardwood timber columns with individual foundations;
- 8 x 215 x 45 hardwood fascia beam connected to columns;
- 8 x 120mm x 50mm hardwood timber rafters pitched upto centre;
- 2 x collar ties;
- Timber balustrade railing and cross bracing;
- Steel profiled roof sheeting;
- Raised timber decking flooring.

The attached sketch details the layout and arrangement.

The following is summary of observations:

- Roof Sheeting:
  - Satisfactory;

- Purlins:
  - Purlin P8-2 split;
  - Purlin P8-3 damaged;
  - Purlin P1-2 split;
  - Purlin P1-3 damaged;
  - Purlin P2-3 damaged;
  - Purlin P3-2 damaged;
  - Purlin P3-3 split;
  - Purlin P4-3 damaged;
  - Purlin P5-2 damaged;
  - Purlin P6-2 damaged;
  - Purlin P7-2 damaged;
- Rafters (R1 to R8):
  - Satisfactory;
- Collar Ties:
  - Satisfactory;
- Fascia beams (B1 to B8):
  - Satisfactory;
- Columns (C1 to C8);
  - Column C1, white ant damage at balustrade level;
  - Balustrade column between C1 and C2, loose connection at bottom;
  - Column C2, possible white ant damage at balustrade level;
  - Balustrade column between C2 and C3, loose connection at bottom;
  - Diagonal balustrade bracing at bottom and top of C2 not fixed adequately;
  - Diagonal balustrade bracing at bottom and top of C3 not fixed adequately;
  - Balustrade column between C3 and C4, loose connection at bottom;
  - Diagonal balustrade bracing at bottom and top of C4 not fixed adequately;
  - Diagonal balustrade bracing at bottom and top of C5 not fixed adequately;
  - Balustrade column between C5 and C6, loose/damaged connection at bottom;
  - Diagonal balustrade bracing at bottom and top of C6 not fixed adequately;
  - Diagonal balustrade bracing at bottom and top of C7 not fixed adequately;
  - Diagonal balustrade bracing at bottom and top of 83 not fixed adequately;
- Decking;
  - Section of decking under Purlin P8-2 and P8-3 damaged (This is the area south of the entry steps);
  - Generally other decking satisfactory;
  - Some unevenness in flooring.

- Foundations:
  - Could not be inspected due to access restrictions.

### **General**

The rotunda has some structural issues which at this stage can be repaired.

As white ant activity has been identified it is recommended that a termite report from a licenced operator be obtained. The full extent of activity could not be established as part of this report.

When completing the termite report, inspection of the columns below deck level should be completed. Timber stumps supporting the deck should also be inspected.

When this report is obtained then repairs should commence.

The potential issue at this time is the soundness of the balustrade, if enough force is applied to the railing then there is the chance that the railing may fail.

There is also a potential for floor failure just south of the entry steps area.

Although there is some damage to purlins this can be repaired as part of a maintenance program.

### **Conclusions**

Duncan J Jack Consulting Engineers were requested by the Shire of Dundas to undertake a visual inspection of the Memorial Park Rotunda, located in Princep Street, Norseman.

The structure is currently in fair condition however the following should be completed to ensure the continued integrity of the structure.

- Undertake termite inspection report;
- Inspection of columns and stumps completed when access under deck is available;
- Replace termite damaged timbers;
- Refix balustrade and cross bracing at all connections;
- Replace/repair purlins as required;
- Repair damaged floor section.

Although some maintenance has been undertaken to the structure over the years buildings of this age will need specific attention to ensure the continued structural integrity.

In the short term to make the structure safe temporarily until permanent fixes can be completed then the damaged floor section should be made safe, for example install plywood sheeting over the damaged area and the balustrade should be made safe by refixing or propping.

Sincerely,

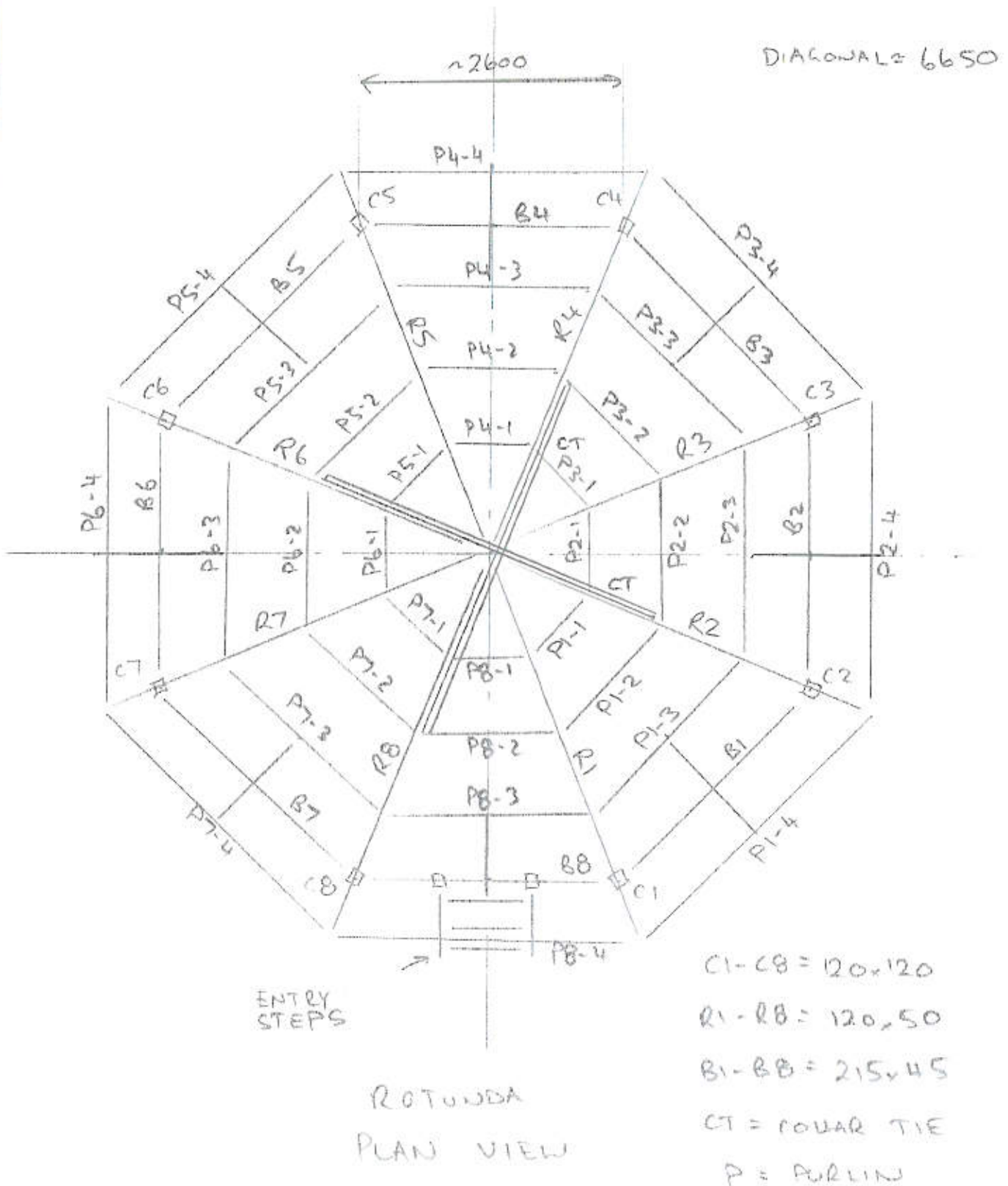


Duncan Jack  
Director

# DUNCAN JACK CONSULTING ENGINEER

## Calculations

Event:	SHOLE OF DUNDAS	Job No.:	KAS751	Sheet	1 of 2
Project:	RSL ROTUNDA NORSEMAN	Calc by:	DJS	Date:	28/3/18



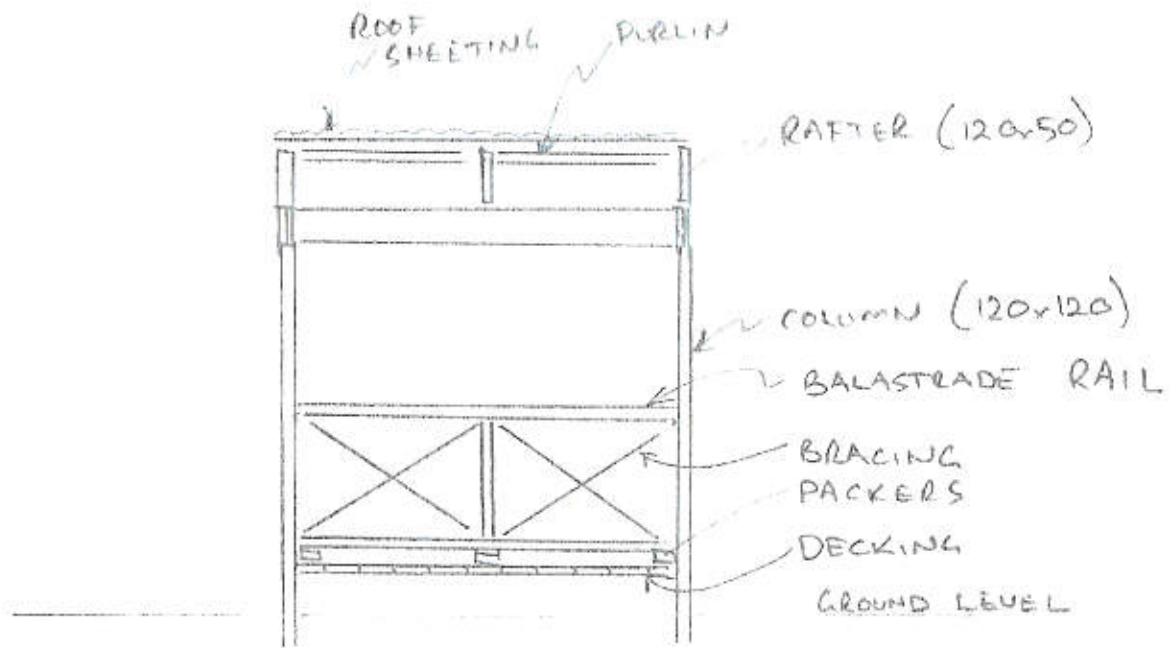
SCALE 1:5



# DUNCAN JACK CONSULTING ENGINEER

## Calculations

Client	SHICE OF DUNDAS	Job No.	KAS751	Sheet	2 of 2
Project	RSL ROTUNDA NORSEMAN	Calcs by	DDJ	Date	23/8/18



SECTION  
TYPICAL BAY

SCALE 1:5

## Gihhan Kohobange

---

**From:** Sonya Ellison  
**Sent:** Monday, 9 April 2018 7:37 AM  
**To:** Doug Stead; Gihhan Kohobange  
**Subject:** FW: Marker Appraisal - 13 & 15 Roberts Street Norseman

**From:** Laurie Fyfe [mailto:laurie@professionalsesperance.com.au]  
**Sent:** Friday, 6 April 2018 4:53 PM  
**To:** Sonya Ellison <admin@dundas.wa.gov.au>  
**Subject:** Marker Appraisal - 13 & 15 Roberts Street Norseman

Hi Sonya,

I inspected the above property yesterday for the purpose of conducting a market appraisal.

### COMPARABLE PROPERTIES

3 Roberts Street (2,024sqm) – 2 x 1 home which appears to be in good condition. Sold for \$49,000 in Feb 2018.

12, 14 & 16 Simon Street (3,036sqm) – 3 x 1 with some general maintenance/work required. Listed for \$75,000.

Based on the above I consider a realistic market appraisal to be in the vicinity of \$50,000 - \$80,000. The price would be dependant on the amount of work required as it appears to have some leaks in ceilings and some plumbing issues.

I hope the above is satisfactory.

**Laurie Fyfe**

Sales Consultant/Director

M 0411090318  
P 0890712333  
F 0890713832





## 12.1

Late Item - Eucla Airstrip – Proposal for Funding  
Consultant





## COMPANY PROFILE/PROPOSAL

Shire of Dundas

Eucla Airstrip Project

ABN: 84 827 004 522

Postal Address: PO Box 8108  
Kalgoorlie WA 6433

Email: [office@puzzleconsulting.com.au](mailto:office@puzzleconsulting.com.au)

Website: [www.puzzleconsulting.com.au](http://www.puzzleconsulting.com.au)

## Contents

---

About Puzzle Consulting .....	3
Our Team .....	4
Why Puzzle Consulting? .....	4
Track Record .....	5
Previous and Existing Clients .....	7
Proposal .....	8
SCOPE.....	8
METHODOLOGY .....	8
CONSULTANT PROFILE .....	9

## About Puzzle Consulting

---

Puzzle Consulting is a Kalgoorlie-Boulder based consultancy business providing a wide range of quality services to local and state government, industry and the not-for profit sectors across the Goldfields-Esperance region.

Puzzle Consulting is well regarded in the region for completing projects to a consistently high standard and to agreed timeframes. The business is focussed on delivering excellent results for clients, resulting in consistently high levels of repeat business. A strategy that has seen the company grow successfully over the last six years.

Puzzle Consulting has developed a unique and diverse set of skills and experience, with services that are broad and constantly evolving. They currently include:

-  Project planning and funding acquisition
-  Business case development for large and small scale projects, including financial and economic analysis; communication strategies, procurement strategies; current state analysis, needs assessments; risk analysis; life-cycle cost analysis and budget preparation
-  Design and implementation of community consultation and ongoing communication processes including leveraging of local networks and experience working with Aboriginal communities
-  Facilitation of planning workshops including the development of strategic, business and operational plans
-  Full project management, from design to funding, implementation and review
-  Governance advice and practical assistance (professional mentoring) to improve outcomes
-  Tender preparation
-  Development of internal policy and procedures
-  Research and preparation of option papers and reports
-  Data collection (interviews, surveys) and analysis/evaluation
-  Identify training needs and work to develop organisational capabilities
-  Public Relations and Marketing

Puzzle Consulting tailors their services to respond to client needs and individual projects. They can work as part of a larger multi-disciplinary team where they are proactively involved as a key team player; facilitate a workshop to deliver an outcome; coach or mentor clients to assist in achieving their goals; or they can draft a succinct plan or document. They are flexible and willing to work with their clients to achieve the highest quality outcomes.

## Our Team

---

Puzzle Consulting employ local staff who have lived and worked in the region for a number of years. Kate Mills is the Director and Principal Consultant of Puzzle Consulting, commencing the business in 2012. Senior Consultant Regan Brewer joined the business in 2015, further expanding the skills and experience offering. Profiles of our primary consultants are provided in this document.

Puzzle Consulting acts as an all-inclusive consultancy, with additional team members providing key administrative support. They provide expert organisational resources to ensure the effective delivery of projects. This valuable and trusted support ensures that Puzzle Consulting has the capacity to deliver on complex projects and meets every deadline, every time. Emily Andrews and Kyla Bokelund currently work part-time and have capacity to work additional hours depending on client needs. Puzzle Consulting has the necessary work environment, resources, systems and management to increase their human resources requirement for individual projects.

Puzzle Consulting also works closely with and engages the expertise of a number of specialist consultants for individual projects (these include Engineers, Planners, Architects, Quantity Surveyors, Environmental Consultants, Graphic Designers, Publishers and Printers). This ensures that clients benefit from the very best advice, facilitated and managed through one consultancy.

## Why Puzzle Consulting?

---

Puzzle Consulting is passionate about ensuring that tangible outcomes are delivered from both the process and the final output. This is achieved through:

-  Detailed knowledge and experience of the Goldfields-Esperance region and an extensive network which can be immediately activated for the benefit of the project, ensuring delivery of the project objectives
-  Dedication to ensuring success for our clients
-  Utilising communication and consultation opportunities as they arise over the life of the project, ensuring seamless implementation of the agreed strategies align with the scope of works
-  Fostering positive professional relationships with stakeholders

Living and working in the largest region in Western Australia for the past twelve years, Puzzle Consulting have built an extensive network of key stakeholders and are experienced in navigating the challenges of operating remotely or travelling long distances to meet client needs.



## Track Record

---

The following are some examples of our recent engagements:



### **Funding Acquisition**

*Various clients*

Puzzle Consulting has worked with a number of local organisations to secure Local, State or Federal Government funding for a variety of projects. Over \$50million has been secured in the past few years by Puzzle Consulting for projects ranging from \$10,000 to \$10million.



### **Stakeholder Engagement, Community Consultation, Workshop Facilitation, Engagement and Communication Strategy, Project Management, Administrative Support**

*Client: LandCorp, State Government of Western Australia - Growing Kalgoorlie-Boulder – Community Engagement*

Over an 18 month period, Puzzle Consulting managed all stakeholder engagement for a State Government initiative to grow the economy and liveability of the City of Kalgoorlie-Boulder. This included:

- Developing an engagement and communication strategy for the entire community and over 20 consultancies.
- Developing, hosting and managing a 2-day ‘Futures Forum’ including National keynote speakers.
- Project manage to ensure authentic engagement, logistics management, and delivery of required outcomes in a timely manner by working closely with consultants and community members.
- Providing administrative support to committees established to direct the work activities of the project.



### **Project Planning, Business Case Development and Funding Acquisition**

*Client: Shire of Leonora*

Collaborated with the Manager of Economic and Heritage Services to develop the Project Plan, Business Case, Risk Management Plan, Cost Benefit Analysis and Funding Application for the Gwalia Upgrade Project.



### **Tourism Planning & Development, Business Case Development and Funding Acquisition**

*Client: Shire of Dundas*

Working on the project during the initial phase to establish a gateway Visitor Centre for the State of Western Australia and to further attract and promote

tourism in the town of Norseman. Puzzle Consulting developed a needs assessment, conduct feasibility, engage community and develop a formal Business Case for funding. Ultimately three (3) sources of funding (two State Government bodies and one Federal Government) were secured for the approximately \$3million project.

### **Stakeholder Management, Administrative Support, Governance, Specific undertakings as required**

*Client: Regional Development Australia, Federal Government of Australia*

Puzzle Consulting has been engaged for an 18 month period to provide high level management to Regional Development Australia Goldfields-Esperance, an Australian Federal Government initiative delivering outcomes in regional Western Australia. This includes:

- Managing the organisation including stakeholder relationships,
- Providing support and governance guidance for the Board,
- Delivering and reporting on outcomes to the Federal Government,
- Undertaking certifications for regional skilled migration,
- Ensuring the organisation is fully compliant with legal and other requirements.

### **Funding Acquisition and Client-side Project Management**

*Client: Plaza Medical*

Assisted Plaza Medical to secure funding of \$300,000 from the Department of Health; Rural General Practice Grants Program for their new building. Puzzle Consulting has continued to act as Client-side project managers for the duration of the project.

### **Public Relations and Marketing**

*Client: Regional Development Australia, Goldfields-Esperance*

Initiate Business Growth Program in partnership with Curtin University. Locally promote the program using a range of PR mechanisms such as hosting a Business After Hours, Social Media and partner marketing, engage participants, and receive applications.

## Previous and Existing Clients

---

Puzzle Consulting has worked with the following organisations:

-  Regional Development Australia, Goldfields-Esperance
-  WA Government, Department of Regional Development
-  Goldfields-Esperance Development Commission
-  WA Museum Kalgoorlie-Boulder
-  NG Media
-  Landorp
-  Kalgoorlie-Boulder Chamber of Commerce and Industry
-  Goldfields Education Mining Industry Alliance
-  Kalgoorlie-Boulder Racing Club
-  Goldfields Child Care Centre
-  Goldfields Rehabilitation Services
-  Leinster Community Resource Centre
-  Eastern Goldfields YMCA
-  Goldfields Indigenous Housing Organisation
-  Goldfields Arts Centre
-  Goldfields Women's Refuge
-  Esperance Aged Care Facility
-  Kalgoorlie Occasional Child Care Centre
-  Eastern Goldfields Historical Society
-  Goldfields Masonic Homes
-  Emyjor Services Pty Ltd
-  Goldfields Equipment Pty Ltd
-  Kids on Carrington Child Care Centre
-  Kalgoorlie Consolidated Gold Mines
-  City of Kalgoorlie-Boulder
-  Shire of Leonora
-  Shire of Laverton
-  Shire of Dundas
-  Shire of Coolgardie
-  Shire of Wiluna
-  Shire of Yilgarn
-  Tjurkurba Gallery (Wiluna Art)
-  Goldfields Voluntary Regional Organisation of Councils

## Proposal

---

### SCOPE

The Shire of Dundas requires a project plan developed in order to be well placed to make applications for funding (when relevant funding rounds open).

This proposal excludes the grant applications, however work completed in the project planning phase will be directly relevant to the requirements of the federal and state airstrip funding programs to enable the applications to be completed in an efficient manner.

### METHODOLOGY

Puzzle Consulting has clear processes and templates (attached to this proposal for your reference) which allow us to efficiently and effectively develop the required documentation.

### DOCUMENTATION

A completed project plan for the Eucla Airstrip redevelopment.

### DELIVERABLES

The Shire will receive a hard copy of the final document and both a PDF and Microsoft Word version on a usb.

Copies of any documentation produced as a result of this engagement can be provided to the Shire for their records.

### PRICING

\$12,250 + GST

### DELIVERY TIMETABLE

Upon confirmation of our engagement, Puzzle Consulting will initiate work to commence immediately and have a draft completed within 8 weeks from commencement.

If the proposal is accepted, upon the receipt and approval of a tax invoice, 30% of the total amount will be required to commence work, with final payment due upon submission of the application.

### REQUIREMENTS

The client will provide details relevant to this project, including:  
AMS report, that includes:

- Construction Budget
- Construction Timeline
- Technical Specifications/Scope of Works

## CONSULTANT PROFILES



# Kate Mills

## DIRECTOR AND PRINCIPAL CONSULTANT

☎ 0419 195 415

✉ [kate@puzzleconsulting.com.au](mailto:kate@puzzleconsulting.com.au)

[www.puzzleconsulting.com.au](http://www.puzzleconsulting.com.au)

### Summary

---

Living in Kalgoorlie-Boulder for twelve years and travelling extensively across the Goldfields-Esperance region over this time, Kate has built a strong network and positive productive working relationships with local governments, business, community organisations and State and Federal Government agencies across a number of industries including Education, Health, Law, Electoral Affairs, Energy, Water, Consumer Affairs, Child Care, Tourism, Indigenous Affairs, Governance, Industrial Relations, Grant/Funding, and Early Childhood Education.

Kate has an innate ability to connect with people and work collaboratively with all level of both government and industry.

Kate's broad skill base includes:

- 🔗 Project Management – experienced in project planning and management from concept stage to review/continuous improvement and closure.
- 🔗 Community Consultation - managed various forms of consultation, using multiple methods. She knows and understands the community she lives in, and can tailor consultation to her audience. Kate has also undertaken extensive consultation with Aboriginal communities in the region with positive relationships developed.
- 🔗 Communication - excellent communicator, developing and maintaining internal and external relationships at all levels.
- 🔗 Specialist expertise in grant application.
- 🔗 Extensive experience in identifying, fostering and developing tourism strategies and initiatives.
- 🔗 Strategy Formation & Implementation - highly developed skills in understanding and shaping policy environments, strategy and developing and driving plans to implementation.
- 🔗 Significant experience in developing Business Cases, Strategic Plans, Operational Plans, Risk Management Plans, Tender Documents.
- 🔗 Broad Policy Experience and Knowledge - highly developed understanding of the following policy areas, developed over 15 years of work and training in broad policy spheres: Education, Health, Law, Electoral Affairs, Energy, Water, Consumer Affairs, Not-for-profit Sector, Tourism, Indigenous Affairs, Governance, Industrial Relations, Grant/Funding, Early Childhood Education.
- 🔗 Research - Interest in and track record for delivering high quality research throughout academic and work career, including developing, collecting and analysing quantitative and qualitative data measures.

### Qualifications

---

- 🔗 **Bachelor of Commerce (Tourism Management)**  
Curtin University of Technology
- 🔗 **Bachelor of Social Science (Politics)**  
Curtin University of Technology



# Regan Brewer

## SENIOR CONSULTANT

☎ 0402 795 131

✉ [projects@puzzleconsulting.com.au](mailto:projects@puzzleconsulting.com.au)  
[www.puzzleconsulting.com.au](http://www.puzzleconsulting.com.au)

## Summary

---

Regan has lived in Kalgoorlie-Boulder for the past 10 years and has been involved in a number of community organisations in this time. Regan holds a Bachelor Degree in Tourism Management and Public Relation from Curtin University, Perth. She has previous working experience in developing and implementing marketing and public relations strategies as well as an in-depth knowledge of the processes required to manage projects to completion.

Regan's high level writing and meticulous editing skills ensure that documentation is produced to the highest standard and meet the project outcomes and client objectives.

Regan's skills include:

- ✦ Research - Highly developed research skills demonstrated through the delivery of quality data for a diverse clientele base and through ongoing academic endeavours.
- ✦ Stakeholder Communication - effectively communicate with all stakeholders including Executive Boards, partner organisations and staff.
- ✦ Corporate Relations - Ability to negotiating and nurture corporate relations deals to develop opportunities and reach. Proven experience in events management and logistics.
- ✦ Training - Ability to identify training requirements within a diverse range of organisations and the knowledge to develop and deliver tailored training where required.
- ✦ Public Relations and Marketing Strategies - Experience in planning and coordinating effective public relations and marketing strategies through the use of both social and traditional media.

## Qualifications

---

- ✦ **Bachelor of Commerce (Tourism Management / Public Relations)**  
Curtin University of Technology







# project development process

## 1 What issue are you seeking to resolve?

- ◆ Draft a 2-3 page summary of the issue

## 2 Current status/ facts/snapshot

- ◆ **Ownership**
  - Land
  - Building
  - Lease details (owner, term, conditions)
- ◆ **Facility**
  - Size
  - Age
  - Inclusions
  - Condition
- ◆ **Usage**
  - Members
  - Attendance
  - Programs
  - Occupancy
- ◆ **Governance/management structure**
  - Corporate structure
  - Length of operation
  - Strategic Plan
  - Employees/organisation structure
- ◆ **Financial status of organisation**
  - Most recent audited financials/assessment
  - Cash in bank/capital contribution to be made to project
  - Outstanding loans
  - Any financial issues
- ◆ **Any other considerations**
- ◆ **Summary/evaluation of current status**

## 3 Needs Assessment

A needs assessment is a research study which aims to identify any lack or over supply.

- ◆ **Overview of community demographics**
  - Location
  - Population current and growth potential
  - Age/gender and relevant demographic information
  - Social-economic determinants
- ◆ **Overview of specific user group/target market**
  - Outline the impacts of current usage/occupancy
  - Past performance as indicator of future growth modelling
  - Include numbers/details of new user groups
- ◆ **Market Analysis/Competitors**
  - Other existing facilities/competition (background, location, management structure)
  - Programs and services offered
  - Usage and/or membership statistics
  - Impact on proposed project
  - Identification of opportunity for partnering/co-location
- ◆ **Summary and recommendation**

## 4 Options Assessment

An options assessment is a tool which enables a structured, objective and evidenced based approach to filter and narrow a preferred outcome to address an issue.

- ◆ **Review needs assessment**
- ◆ **Identification of options**
  - Upgrade of existing infrastructure (alternatives)
  - New infrastructure (multiple options)
  - Consideration of staged approach
  - Do nothing approach
- ◆ **Assessment of options**
  - Scope for each option
  - Cost of options (approximate)
  - Stakeholder engagement
  - Assessment of building codes/standards and other requirements
  - Approvals, planning and land considerations
  - Proposed management models
  - Operational costs
  - Advantages and disadvantages for each option
- ◆ **Summary and recommendation**



# project development process

## 5 Feasibility Study (preferred option)

- ◆ Review needs assessment and options analysis
- ◆ Detailed scope of works
- ◆ Outline key deliverables
- ◆ Project assumptions
- ◆ Location rationale/site suitability
- ◆ Concept designs and technical evaluation
- ◆ Capital costs/budget
- ◆ Project timeline
- ◆ Management plan
  - Management structure
  - Ongoing operational costs and considerations

## 6 Business Case

- ◆ Details from steps 1-5
- ◆ Project objectives
- ◆ Project outcomes/benefits
- ◆ Alignment with existing Strategic Plans and objectives
  - Regional Investment Blueprints
  - Growth Plan
  - Other Strategic Plans
- ◆ Management structure/business plan/marketing strategy
- ◆ Asset management planning/Life-cycle cost analysis
- ◆ Governance and procurement outline
- ◆ Risk assessment

## 7 Ongoing

- ◆ Stakeholder Engagement
  - Stakeholder Analysis (involve, consult, inform)
  - Communication planning (responsive, inclusive, impartial/objective, open and transparent, respectful)
  - Engagement activities, including letters of support/intent
- ◆ Funding Strategy
  - Identify internal funding to contribute to project
  - Engage early with funding bodies to be aware of guidelines/requirements and timelines
  - Map available funding and each fund limits (project budget)
  - Target most relevant funding schemes for your project
  - Apply for funding, including specific document requirements

