



## Minutes Certification

I certify that the Minutes of the 17<sup>th</sup> July 2018 Ordinary Council Meeting were presented to the Council and confirmed at the 21<sup>st</sup> August 2018 Ordinary Council Meeting.

A handwritten signature in blue ink, appearing to be "L. Bonza", is written above a horizontal line.

Cr L Bonza  
President



**Minutes**  
**Ordinary Council Meeting**  
**17<sup>th</sup> July 2018**

*Handwritten signature*

MINUTES the ORDINARY Meeting of the Council  
held in the Council Chambers at the Shire  
Administration Office – Prinsep Street Norseman on  
the 17<sup>th</sup> July 2018 commencing at 6.00pm

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## 1 Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 6:00pm

This Ordinary Council Meeting was video recorded to assist in the preparation of the minutes of the meeting.

This Council meeting was held on the traditional lands of the Ngadju people and the Shire President acknowledged them as traditional owners and paid her respects to their elders, past and present.

The Shire President read aloud the Affirmation of Civic Duty and Responsibility.

### 1.1 Attendance at meeting by Councillor AR Patupis.

The Acting Chief Executive Officer has been advised that Cr Patupis will be in Esperance, Western Australia when the meeting is held and have requested attendance by way of instantaneous telephone connection with other Councillors present at the meeting in accordance with Administration Regulation 14A.

Cr Patupis will be at Lot 15, Eleven Mile Beach Road, Esperance WA 6450.

The Council must approve of the place that Cr Patupis is located as a "suitable place" that must be in a town site or other residential area at least 150 kilometres from where the meeting is being held.

#### Recommendation

**That Cr Patupis be permitted to attend this meeting by way of instantaneous telephone connection from Esperance, Western Australia, on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14A.**

Moved Cr Hogan

Seconded Cr Bayley

#### Resolution

**That Cr Patupis be permitted to attend this meeting by way of instantaneous telephone connection from Esperance, Western Australia, on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14A.**

Carried by: Absolute Majority For: 5 Against: 0

## 2 Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

#### Financial Interests:

Nil

#### Proximity Interests:

Cr Bonza – Item 10.4.5 – Applicant is Cr. Bonza's current neighbour.



Impartiality Interests:

Cr Bayley – Item 10.4.5 – Director of Nursing and Health Services Manager, Nicole Evans is Cr Bayley's wife.

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

Nil

**3 Record of Attendance of Councillors / Officers and Apologies.**

Cr LG Bonza	Shire President
Cr AR Patupis	Deputy Shire President
Cr JEP Hogan	
Cr SM Warner	
Cr BN Bayley	
Cr VL Wyatt	
Peter Crawford	Acting Chief Executive Officer
Gihan Kohobange	Deputy Chief Executive Officer
Pania Turner	Manager of Community Development
Sonya Ellison	Senior Administration Officer
Tracy Dixon	Administration Officer

**Public Gallery**

Janine Thornton, Margaret McEwan and Lynn Webb

**4 Applications for Leave of Absence.**

Nil

**5 Response to Previous Public Questions Taken on Notice.**

Des McColl – Fuel goes through Norseman from Esperance, why are fuel prices up to 18 cents more expensive here than Esperance and Kalgoorlie?

The Shire President responded that question will be taken on notice and a letter could be written to ask the question, but the Shire cannot directly influence the price of fuel.

Letters have been sent to Caltex and BP requesting them to comment about current fuel prices in Norseman, on 26<sup>th</sup> June 2018. No response has been received to date.

**6 Public Question Time.**

Nil

**7 Confirmation of Minutes of Previous Meeting.**

- 7.1 Minutes of the Ordinary Meeting of Council held on 19<sup>th</sup> June 2018 be confirmed as a true and accurate record.

**Recommendation**

**That the minutes of the Ordinary Council Meeting held on 19<sup>th</sup> June 2018 be confirmed as a true and accurate record, subject to adding the *Reasons for Change* after the following Resolutions:**

- Item 10.1.1** *Reason for the change was to allow the CEO to seek further information from the applicant:*
- *regarding how they intended to address noise issues,*
  - *assurances that all works will be carried out within the confines of the building,*
  - *all signage to be pre-approved by the Shire, and,*
  - *also to provide the property owners agreement in writing to the proposed business*
- Item 10.1.3** *Reason for the change was to allow the CEO to first seek permission from the relevant state authorities that the RV parking would be permitted on the land in question.*
- Item 10.2.1** *Reason for the change was that the Council felt that they should be setting an example in not increasing their sitting fees in these difficult economic times*

Moved Cr: Hogan

Seconded Cr: Bayley

**Resolution**

**That the minutes of the Ordinary Council Meeting held on 19<sup>th</sup> June 2018 be confirmed as a true and accurate record, subject to adding the *Reasons for Change* after the following Resolutions:**

- Item 10.1.1** *Reason for the change was to allow the CEO to seek further information from the applicant:*
- *regarding how they intended to address noise issues,*
  - *assurances that all works will be carried out within the confines of the building,*
  - *all signage to be pre-approved by the Shire, and,*
  - *also to provide the property owners agreement in writing to the proposed business*
- Item 10.1.3** *Reason for the change was to allow the CEO to first seek permission from the relevant state authorities that the RV parking would be permitted on the land in question.*
- Item 10.2.1** *Reason for the change was that the Council felt that they should be setting an example in not increasing their sitting fees in these difficult economic times*

Carried by: Simple Majority

For: 6

Against: 0

**8 Petitions, Deputations or Presentations.**

Janine Thornton – Presented as a Business Consultant on behalf of her clients to provide information in addition to correspondence sent to the Shire enquiring around purchasing Lots 289 & 290 Prinsep Street and 297, 298, 299 & 300 Angove Street. Ms Thornton made clear that she was not representing herself or Marrak Group.

Ms Thornton's clients are interested in the land for the purpose of constructing a 45 person Digger's Camp, similar to the Kambalda facility. She has completed a Feasibility Study and an Operating Model and reiterated that the proposed camp would benefit local businesses and the town in general, by bringing people into the town that would utilise these businesses.

Ms. Thornton stated she was happy to answer any questions Councillors had and would be available any time to do so.

The Acting CEO, through the Chair, asked Ms Thornton how the access laneway between the Lots would be impacted. Ms Thornton said they would be incorporated into the plans and would still be completely accessible.

**9 Announcements by Presiding Member without Discussion.**

Nil

**10 Reports of Officers.****10.1 Planning, Development, Health and Building**

<b>Agenda Reference &amp; Subject</b>	
<b>10.1.1 – Development Application – Tyre Business</b>	
Location / Address	Lot 48 (82) Cnr Roberts & Ramsey Street Norseman
File Reference	A76
Author	Gihan Kohobange
Date of Report	12 <sup>th</sup> July 2018
Disclosure of Interest	Nil

Summary

For the Council to consider a development application for the operation of a tyre repair and fitting business from the existing building on Lot 84 (82) Roberts Street Norseman

Background

The Council received a development application from Mr James Hughes to operate a tyre business from the existing building on 82 corner of Ramsay and Roberts Street Norseman.

The subject lot is 674m<sup>2</sup> in area and zoned Town Centre pursuant to the Shire of Dundas Town Planning Scheme No 2 (TPS).

A tyre sales / repair business is not specifically identified in the TPS however is considered to fall within the category of a “service industry”. Pursuant to the TPS a “service industry” is considered an “AA” use within the Town Centre zone meaning that the use is not permitted, however the Council may at its discretion, permit the use. The property is owned by a Mr Luke Margaritis.

The Council at its ordinary Council meeting held on 19<sup>th</sup> June 2018 resolved the following,

**That the Council of the Shire of Dundas lay Agenda item 10.1.1 on the table until the 21st August 2018 Council Meeting, pending further information.**

Statutory Environment

Shire of Dundas Town Planning Scheme No 2

Policy Implications

N/A

Financial Implications

There are no financial implications for the Shire

Strategic Implications

The proposal is supported by the following theme from the Community Strategic Plan

Theme 2 – A thriving local economy and economic base			
A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.			
Strategy 2	Goal	Measure	Priority
2.4 Provide infrastructure that stimulates growth	To assist in the provision of infrastructure that encourages development of existing and new business opportunities.	Increased level of infrastructure that is beneficial to business and industry.	High

Consultation

Acting CEO, Shire of Dundas Building Surveyor

Comment

Shire of Dundas building surveyor has recommended to approve the application by James Hughes to operate a tyre repair and fitting business from Lot 84 (82) Roberts Street Norseman subject to the following conditions:

1. All tyre repairs and fitting is to be undertaken within the confines of the building
2. No noise is to emanate outside the property from machinery and compressors
3. All signage for the business is to approved by the Shire before installation

Subsequent to the Council decision with respect to this development application, the Shire has requested further information from the applicant. The letter that was sent and the responses the Shire has received from the applicant are given in papers relating.

Voting Requirements

Simple Majority

Officer Recommendation

**That the Council of the Shire of Dundas approve the application by James Hughes to operate a tyre repair and fitting business from Lot 84 (82) Roberts Street Norseman subject to the following conditions:**

1. All tyre repairs and fitting is to be undertaken within the confines of the building
2. No noise is to emanate outside the property from machinery and compressors
3. All signage for the business is to approved by the Shire before installation

Moved Cr: Bayley

Seconded Cr: Wyatt

Resolution

**That the Council of the Shire of Dundas approve the application by James Hughes to operate a tyre repair and fitting business from Lot 84 (82) Roberts Street Norseman subject to the following conditions:**

1. All tyre repairs and fitting is to be undertaken within the confines of the building
2. No noise is to emanate outside the property from machinery and compressors

### 3. All signage for the business is to approved by the Shire before installation

Carried by: Simple Majority

For: 6

Against: 0

## 10.2 Engineering and Works

Agenda Reference & Subject	
<b>10.2.1 – Updated Norseman Aerodrome Manual</b>	
Location / Address	Shire of Dundas
File Reference	TT1
Author	Peter Crawford – Acting Chief Executive Officer
Date of Report	July 2018
Disclosure of Interest	Nil

### Summary

For Council to consider Adopting the updated version of the Norseman Aerodrome Manual, attached in the papers relating.

### Background

Council last Adopted the Norseman Aerodrome Manual in 2014.

### Statutory Environment

Local Government Act 1995

### Policy Implications

Council has no Policy in relation to this matter

### Financial Implications

None

### Strategic Implications

None

### Consultation

None

### Comment

Since 2014, a number of changes have occurred at the Norseman aerodrome, the major review being the recently completed upgrade of the main runway. As this is now been constructed to an all-weather strip standard, the old cross runway 04/22 is being decommissioned. This will alleviate maintenance costs associated with the upkeep of that runway.

The correction of all relevant details have been documented with CASA and Air services Australia and Council is now asked to Adopt the updated version of the Aerodrome Manual.

### Voting Requirements

Simple Majority



Officer Recommendation

That Council Adopt the updated version of the Norseman Aerodrome Manual, as attached in the papers relating.

Moved Cr: Patupis  
 Seconded Cr: Warner

Resolution

That Council Adopt the updated version of the Norseman Aerodrome Manual, as attached in the papers relating.

Carried by: Simple Majority For: 6 Against: 0

**10.3 Members and Policy**

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.1 – Use of Shire Common Seal</b>	
Location / Address	Norseman
File Reference	N/A
Author	Gihan Kohobange
Date of Report	12th July 2018
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to approve the use of the Common Seal retrospectively.

Background

Common seal of the Council was placed in the agreement signed on 29<sup>th</sup> June 2018 in relation to Goldfields Records Storage facility (GRS). On behalf of the Shire, the Shire President and the Acting Chief Executive Officer were the signatories to this agreement.

Statutory Environment

Nil

Policy Implications

Shire Policy A.7

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Shire President

Comment

Council Policy A.7 states that the Chief Executive Officer and the Shire President be jointly authorised to affix the Shire of Dundas common seal to documents for dealings initiated by a Council resolution. It is regarded to be good practice to advise Council of such use of the common seal.

Voting Requirements

Simple Majority

Officer Recommendation

**That the Council of the Shire of Dundas approve the use of the common seal in completing the signature requirements of the Goldfields Records Storage Facility Agreement.**

Moved Cr: Bayley  
Seconded Cr: Hogan

Resolution

**That the Council of the Shire of Dundas approve the use of the common seal in completing the signature requirements of the Goldfields Records Storage Facility Agreement.**

Carried by: Simple Majority

For: 6

Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.2 – Draft Policy – Amendment to Uniform Policy</b>	
Location / Address	Shire of Dundas
File Reference	CM.PO.1
Author	Peter Crawford
Date of Report	10 July 2018
Disclosure of Interest	Nil

Summary

For Council to consider an amendment to the current Uniform Policy ST.4 – Uniforms as contained in the papers relating.

Background

The Policy Manual was reviewed and adopted at the Ordinary Meeting of Council held Tuesday, 19 December 2017. Included in that review was Policy No ST.4 - Uniforms, which outlines how purchases of clothing are to be conducted.

Statutory Environment

Local Government Act 1995

Local Government (Functions and General) Regulations 1996

Policy Implications

Amendment to current Uniform Policy



### Financial Implications

There will be a slight increase in financial implications for the Shire in the adoption of this amendment which will be provided for in the Budget.

### Strategic Implications

The amendment will ensure that Council's compliance obligations are being met.

### Consultation

Mr Gihan Kohobange - DCEO  
Mr Peter Ladewig – Supervisor

### Comment

In the section relating to the purchase of appropriate footwear, the Policy states that the "employee shall purchase their own approved boots and will be reimbursed to a maximum value of \$120".

The stipulation that the employees must first purchase their own footwear could be considered to be rather harsh, in particular when one considers the fact that we (the employer) require staff to wear the appropriate Personal Protective Clothing when coming to work. Protective clothing apparel is required to be supplied by the employer free of charge but in our case, footwear has a limit on expenditure.

Of the recent quotation to supply clothing and footwear, the price of steel capped safety boots ranged from between \$95 to \$250 per pair. While the prices vary, it is purely a personal choice of the employee as to what type of boots they choose. The Policy that the boot allowance is capped at \$120 was Adopted in 2011 and appears to be somewhat outdated when considering the prices of boots nowadays. An increase in that allowance from \$120 to \$160 would be more realistic.

Council is requested to consider changing the Policy to better reflect the requirement for employees to be clothed appropriately without any undue hardship to the employee.

In Policy ST.4 – Uniforms, it is recommended that the following condition should be deleted:

- Employees shall purchase their own Australian Standard approved steel capped safety boots and will be reimbursed to a maximum value of \$120

And be replaced with:

- Employees shall be supplied with Australian Standard steel capped safety boots to a maximum value of \$160. The balance of payment for boots exceeding this value is to be by private arrangement between employee and the supplier

This would then allow the employee to purchase the boots of their liking and paying the balance from their own pocket. This change in Policy would be retrospective back to 1 July 2018 as some staff have already purchased new boots under the existing Policy.

### Voting Requirements

Simple Majority

### Officer Recommendation

**That Council Adopt the following Amendment to Policy ST.4 – Uniforms:**

“Employees shall be supplied with Australian Standard steel capped safety boots to a maximum value of \$160. The balance of payment for boots exceeding this value is to be by private arrangement between employee and the supplier”.

Moved Cr: Wyatt  
Seconded Cr: Warner

### Resolution

That Council Adopt the following Amendment to Policy ST.4 – Uniforms:

“Employees shall be supplied with Australian Standard steel capped safety boots to a maximum value of \$160. The balance of payment for boots exceeding this value is to be by private arrangement between employee and the supplier”.

Carried by: Simple Majority For: 6 Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.3 – Policy Manual – Senior Employees</b>	
Location / Address	Shire of Dundas
File Reference	PE.AR
Author	Peter Crawford – Acting Chief Executive Officer
Date of Report	4 July 2018
Disclosure of Interest	Nil

### Summary

For Council to consider a Policy designating the positions of senior employees.

### Background

Councils Policy Manual currently makes no provision for a Policy regarding the designated positions of senior employees. In accordance with Section 5.37(1) of the Local Government Act 1995, Council may designate employees or persons belonging to a class of employees to be senior employees.

### Statutory Environment

Sections 5.37 and 5.39 of the Local Government Act 1995

### Policy Implications

Council has no Policy in relation to this matter.

### Financial Implications

There will be some financial implications in this decision but these implications will be provided for in the budget.

### Strategic Implications

None

### Consultation

Mr Gihan Kohobange - DCEO

Comment

Council's Organisational Structure (as attached in Papers Relating) has officers in positions of Management.

Currently, only two officers, apart from the CEO have signed a contract of employment with the Shire, those being the Deputy Chief Executive Officer and the Manager Works and Services. Two other staff also undertake management roles but do not have a contract of employment.

The position description of the respective roles details the tasks that these officers are responsible for at senior management level as well as having other staff accountable to them on a daily basis.

Inarguably, the responsibilities of these management positions is quite substantial in the day to day operations of the Shire. These officers, under the guidance of the CEO and in accordance with Council's Policy Manual, are responsible for ensuring that their respective sections are progressive and productive in meeting the goals as set by Council.

It would be impracticable to expect the incumbents of these positions to operate with the degree of authority required without the recognition of the importance of their responsibilities.

Section 5.39(1) of the Local Government Act 1995 also states that Senior Employees are to be governed by a written contract of employment. In essence, a fixed term contract of employment listing the Key Duties and/or Responsibilities of the position, salary and conditions of employment need to be negotiated with the officers.

Prior to the signing of any contract of employment with the employees, the contract must be presented to Council to approve the salary and the conditions of employment.

A draft copy of the proposed Policy HR.20 – Designated Staff is attached in the papers relating.

Voting Requirements

Simple Majority

Officer Recommendation

**That Council Adopt Policy HR.20 – Designated Staff for inclusion in the Policy Manual as contained in the papers relating.**

Moved Cr: Hogan

Seconded Cr: Bayley

Resolution

**That Council Adopt Policy HR.20 – Designated Staff for inclusion in the Policy Manual as contained in the papers relating.**

Carried by: Simple Majority

For: 6

Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.4 – Woodlands Interpretive Centre - Petition</b>	
Location / Address	Shire of Dundas
File Reference	CP.DC.1
Author	Peter Crawford – Acting Chief Executive Officer
Date of Report	27 June 2018
Disclosure of Interest	Nil

### Summary

For Council to be aware of the particulars surrounding the petition circulated in Norseman in July 2017

### Background

At a Special Meeting of Council held Monday, 28 May 2018, a member of the public asked a question: "was the Council at any time given a petition from the community saying that they didn't want it (Woodlands Cultural Community and Visitors Centre) located there?" ie, 78 Prinsep Street in Norseman. The President responded: "not that she was not aware of".

At 12.40 pm on 14 June 2018, a copy of a petition and covering note that appears to have been sent to the Minister for Local Government were emailed to all Councillors and the Deputy Chief Executive Officer. (A copy of this petition is contained in the papers relating).

A search of our files reveal that these documents had never been registered as having been previously received in the Shire office. A query with the previous CEO also indicated that he had not received this petition.

### Statutory Environment

Section 9 – Shire of Dundas Local Law No 1 – Standing Orders 1997

Section 9 – Shire of Dundas Standing Orders Local Law 2018

### Policy Implications

Council has no Policies in relation to this matter

### Financial Implications

None

### Strategic Implications

None

### Consultation

Cr Laurene Bonza - Shire President  
Mr Gihan Kohobange - Deputy CEO  
Ms Pania Turner – Manager Community Development  
Mr Doug Stead – Previous CEO  
Various Shire staff

### Comment

The Shire of Dundas Local Law No.1 – Standing Orders were in force at the time when the petition was created, ie, July 2017. In accordance with those Standing Orders, a petition to Council was required to be presented to Council by a Member of the Council. No Member of Council presented any such petition to Council.

At the Ordinary Meeting of Council held Tuesday, 17 April 2018, Council Adopted a revised set of standing orders which were published in the Government Gazette on 22 May 2018 called the Shire of Dundas Standing Orders Local Law 2018. Under the new Standing Orders, a petition can now be presented to Council by a member of the public.

The petition referred to the Woodlands Interpretive Centre and asked three questions:

- Did the community want it
- It would be situated at 78 Prinsep Street at a cost of \$1.5 million dollars and more, and,
- Would that money not be better spent fixing up the main street for tourism as well as the town.

The original petition contained statements that need to be clarified or corrected.

The Woodlands Cultural Community and Visitors Centre is far more than a mere interpretive centre. It will provide co-location for the Norseman CRC, Norseman Visitor Centre and community arts space. These important community services deliver a variety of resources to the town of Norseman including local business development and promotion, employment and training resources, health link-ups, arts and cultural opportunities and visitor information. The Woodlands Centre will highlight the heritage, cultural, and environmental features of the Great Western Woodlands throughout the building and surrounds, inviting visitors to our area to stay and explore all that the Shire of Dundas has to offer.

The idea for the Woodlands Centre was first raised in the Community Consultation Report to Council as part of the 2012 Strategic Community Plan document. The "Camel Café" building was purchased in 2015 in anticipation of some type of development to promote the town and region.

The creation of the Woodlands Cultural Community and Visitors Centre was identified in the Shire of Dundas Visitor Site Development Plan as prepared by Kulbardi Hill Consulting in June 2016.

A letter that was circulated to business owners in December 2016 and signed by eight people representing those businesses was mailed to the Shire on 20 December 2016. This letter stated that all eight of the business owners were not favour of the New Tourist Development being located where it was in Prinsep Street. Shortly after that letter was received, five of the eight business owners retracted their support to the objectives of the author of the letter stating that they were not in possession of all the facts at the time. (A copy of those letters is contained in the papers relating).

It was stated in the letter that by having the visitors centre and café away from the town centre, it would draw people away from the actual town centre area.

Firstly, the café has now been deleted from the plans due to the practicalities of implementing the project.

As for diverting people away from the main town centre, the concept plans did not support vehicle parking in Prinsep Street. Visitors to the centre would have a choice of parking in either Ramsay Street or in Roberts Street which is closer to the town precinct. This would, in fact, encourage people to be closer to the main shopping area.

The amount of \$1.5 million dollars is not the total amount of the project, that figure is \$2,530,018. This amount consists of the following:

• Dept of Primary Industries and Regional Development (State)	1,599,480
• Lotterywest	430,000
• Dept of Infrastructure and Regional Development (Federal)	449,738
• Shire of Dundas	<u>269,800</u>
	<b>TOTAL \$2,749,018</b>
• Less purchase of building (2015)	-219,000

**TOTAL PROJECT FUNDS \$2,530,018**

Overall, this facility is being made possible with grant funding of which Council has to provide less than ten percent of the entire project costs. This is an incredible coup on the part of the Shire and Councillors and staff involved should be recognised for their efforts.

The grant applications to both state and federal bodies were made on the basis that the old Camel Café was to be renovated to become the Woodlands Centre.



Both funding grants were allocated on the condition that the funds were expended on the construction of the Woodlands Cultural Community and Visitors Centre in the nominated building and were not transferable under any circumstances. That is, the Shire cannot use those funds to refurbish, restore or construct any project other than the original purpose for which the grant was made.

As the petition contains incorrect information, and has not been presented to Council under the proper procedure, there is no requirement for Council to take any action.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That Council note the above report referring to the petition as contained in the papers relating.**

Moved Cr: Wyatt  
Seconded Cr: Bayley

#### Resolution

**That Council note the above report referring to the petition as contained in the papers relating.**

Carried by: Simple Majority For: 6 Against: 0

### 10.4 Administration, Finance and Community Service

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.1 – Accounts Paid (1<sup>st</sup> June 2018 to 30<sup>th</sup> June 2018)</b>	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts Payable Officer
Date of Report	12 <sup>th</sup> July 2018
Disclosure of Interest	Nil

#### Trust EFT's

Chq/EFT	Date	Name	Description	Amount
EFT2724	08/06/2018	Norseman Community Resource Centre	NWC4C – 1 x Laser E Touch Tablet 10 inch (Loretta Smith)	129.95
EFT2725	11/06/2018	Bunnings Group Limited	NWC4C - Gardening, other, painting & storage supplies + freight – (Loretta Smith)	1254.43
				<b>\$1,384.38</b>

#### Municipal Cheques

Cheque	Date	Name	Description	Amount
26320	08/06/2018	Horizon Power	Street Light Usage – May 2018	3721.73
26321	15/06/2018	Telstra Corporation Limited	ADSL - Youth Centre & Co-location Building	411.95
26322	15/06/2018	Water Corporation	Various Water Accounts (1/05/2018 - 30/06/2018)	13084.77
26323	22/06/2018	Water Corporation	Various Water Accounts (1/05/2018 - 30/06/2018)	5971.77

26324	29/06/2018	Horizon Power	Various Power Usage 18/04/2018 - 18/06/2018	7695.57
26325	29/06/2018	Telstra Corporation Limited	Various Phone & Internet Usage 5/06/2018 - 4/07/2018	571.55
				<b>\$31,457.34</b>

**Municipal Account EFT's**

EFT	Date	Name	Description	Amount
EFT2704	08/06/2018	Australasian Performing Right Association Limited	Licence Renewal Fees (1/07/2018 - 30/09/2018)	201.92
EFT2705	08/06/2018	Norseman All Terrain Survey's	Norseman Airstrip Upgrade Survey Works 08/05/2018 – 11/05/2018 11.5 hours \$1,614.60 Norseman Airstrip Upgrade Survey Works 11/05/2018 – 31/05/2018 72.5 hours \$10,278.60	11893.20
EFT2706	08/06/2018	Austral Mercantile Collections	Rates Debt Collection - April & May 2018	1465.42
EFT2707	08/06/2018	Bunzl Limited	10 cartons of BZ140HD (Bin Liners 140L)	748.53
EFT2708	08/06/2018	Laurene Bonza	Claim (CEO recruitment 8/05/2018 & Ordinary Council Meeting 15/05/2018)	363.00
EFT2709	08/06/2018	Blackwoods Kalgoorlie	12 x Shackles D S/S316 6mm plus freight	55.07
EFT2710	08/06/2018	Barry Bayley	Claim (CEO recruitment 8/05/2018 & Ordinary Council Meeting 15/05/2018)	240.00
EFT2711	08/06/2018	Esperance Rural Supplies	Pesticides - 5 x 10ltr containers of Kamba 2 x 20ltr containers of Wettex	1962.40
EFT2712	08/06/2018	JEP Hogan	Claim (CEO recruitment 8/05/2018 & Ordinary Council Meeting 15/05/2018)	240.00
EFT2713	08/06/2018	Kalgoorlie Refrigeration and Airconditioning	Replace circuit board & power module in airconditioner at Co-Location Building plus travel	1810.00
EFT2714	08/06/2018	Norseman Concrete	Water Tanker Hire full days (1,2,3,7,8,9,10,11,14 & 15th May 2018) \$14,300 Water Tanker Hire full days (1,7,8,9,15 May 2018) \$7,150	21450.00
EFT2715	08/06/2018	Norseman Community Resource Centre	Reimbursement of Conference Room hire payment - Receipt 38125 (no EFTPOS facility at CRC)	85.00
EFT2716	08/06/2018	Online Business eSystems	Monthly Service Agreement	71.50
EFT2717	08/06/2018	Rasa Patupis	Claim (CEO recruitment 8/05/2018, Ordinary Council 15/05/2018 & Special Council 28/05/2018 plus travel 8&9/05/2018 400km)	632.00
EFT2718	08/06/2018	South Coast Foodservice	5 x cartons of Toilet Paper	142.73



EFT2719	08/06/2018	Solutions IT (invoice S)	Agreement - Cloud Backup (May 2018)	180.68
EFT2720	08/06/2018	Solutions IT (invoice A&B)	Managed Support Monthly Billing for June 2018	1479.50
EFT2721	08/06/2018	Wilson's Diesel & Auto Repairs	Supply and replace shims, replace external rear vision mirror & repair rear beacon on Cat 12m Grader DS27	1912.40
EFT2722	08/06/2018	Waterman Irrigation Australia	Parts for repair of standpipe - 1 x 16 bar, diaphragm & spring & 1 x solenoid valve gasket	108.90
EFT2723	08/06/2018	Sharon Warner	Claim (CEO recruitment 8/05/2018 & Ordinary Council Meeting 15/05/2018)	240.00
EFT2726	12/06/2018	H+ H Architects	Eucla Community Hall - Construction Documentation Claim - May 2018	2148.43
EFT2727	15/06/2018	Courier Australia	Freight (2 x Stewart & Heaton Clothing Co, Industrial Automation Group & State Library)	101.93
EFT2728	15/06/2018	Castledex Pty Ltd	Filing labels + postage	33.99
EFT2729	15/06/2018	Shire of Dundas Municipal Fund	Payroll deductions	420.00
EFT2730	15/06/2018	South East Petroleum	7500L Diesel	10716.75
EFT2731	15/06/2018	Kim Turnock Painting Services	Aged care unit No 3 - prepare & paint internal	3550.00
EFT2732	22/06/2018	Australian Taxation Office	BAS (May 2018)	33647.00
EFT2733	22/06/2018	ZircoDATA Pty Ltd	Storage of minutes and rates books 26/04/2018 - 25/05/2018	160.24
EFT2734	22/06/2018	Officemax	Stationery	119.00
EFT2735	22/06/2018	Bunnings Warehouse Kalgoorlie	56 x bags Cement Cockburn 20kg	494.22
EFT2736	22/06/2018	Banner Excavating & Rockbreaking	Hire of 30 Tonne Excavator - Norseman Waste Facility 18,19 & 20th April 2018 (23hrs)	3289.00
EFT2737	22/06/2018	Laurene Bonza	President Allowance April - June 2018 Claim - CEO Recruitment 17/05/18, Project Report 21/05/18 & Special Council Meeting 28/05/18)	3443.00
EFT2738	22/06/2018	Barry Bayley	Claim (CEO Recruitment 17/05/2018, Project Report 21/05/2018 & Special Council Meeting 28/05/2018)	320.00
EFT2739	22/06/2018	BOC Limited	Container Service Fee (May 2018)	44.73
EFT2740	22/06/2018	Central Regional TAFE	Enrolment fees for Municipal Law A course for Ellana Risk 17-20/07/2018	310.94
EFT2741	22/06/2018	Dundas Fencing & Building Maintenance	Supply & installation septic lid for medical centre	1012.00

EFT2742	22/06/2018	Darren Wallace	Norseman Airstrip Consultancy Services plus travel & mileage (14/05/2018 - 25/05/2018)	7549.58
EFT2743	22/06/2018	Department of Fire & Emergency Services	ESL (May 2018)	686.02
EFT2744	22/06/2018	JEP Hogan	Claim (CEO Recruitment 17/05/2018, Project Report 21/05/2018 & Special Council Meeting 28/05/2018)	320.00
EFT2745	22/06/2018	HW & Associates	Woodlands Cultural, Community & Visitors Centre Quantity Surveying Services - Preliminary Cost Estimate	2200.00
EFT2746	22/06/2018	Landgate	Mining Tenement Schedules M2018/4 (21/04/2018 - 27/04/2018) & M2018/5 (28/04/2018 - 3/05/2018). Copy of Lease Agreement A792. GRV Schedule G2018/2.	285.50
EFT2747	22/06/2018	Marketforce	Advertising - Chief Executive Officer - The West Australian 19/05/2018 \$2,194.91 Advertising - Repeal & Standing Orders Local Law 25/05/2018 \$477.31 Early Settlement Discount \$-23.29	2648.93
EFT2748	22/06/2018	MARRAK GROUP SAFETY SUPPLIES AND APPAREL	3 x work shirts (Staff uniforms)	162.19
EFT2749	22/06/2018	Rasa Patupis	Deputy President Allowance April - June 2018	750.00
EFT2750	22/06/2018	South East Petroleum	Diesel & Unleaded Fuel Sales 1/05/2018 - 31/05/2018	1523.76
EFT2751	22/06/2018	Stewart & Heaton Clothing Co. Pty Ltd	Protective clothing for WABFB and Nullarbor Pastoralists - 18 x jackets, 12 x trousers, 22 x pairs of gloves	4775.17
EFT2752	22/06/2018	Total Waste Management Pty Ltd	Collection & disposal of 70,000lts septic waste from Norseman Waste Facility (7-10th June 2018)	16054.50
EFT2753	22/06/2018	Veronica Wyatt	Claim - Project report 21/05/2018 & special council meeting 28/05/2018	240.00
EFT2754	22/06/2018	Wilson's Diesel & Auto Repairs	Tyre repair DS3030 \$40.00 40,000km Service DS131 \$1,208.75 Repair tyre + travel 1EIP954 \$535.00	1783.75
EFT2755	22/06/2018	Westland Autos No1 Pty Ltd	80,000km service DS232	558.65
EFT2756	22/06/2018	Sharon Warner	Claim (CEO Recruitment 17/05/2018, Project Report 21/05/2018 & Special Council Meeting 28/05/2018)	320.00
EFT2757	22/06/2018	WML Consultants Pty Ltd	Engineering Consultancy fee - Norseman Airstrip Upgrade	2554.75

EFT2758	26/06/2018	Hampton Transport Services	Supply and delivery of crushed rock roadbase and 5mm cracker dust to Norseman Airport (May 2018)	279458.14
EFT2759	29/06/2018	Australia Post	Postage (May 2018)	232.30
EFT2760	29/06/2018	Norseman All Terrain Survey's	Norseman Airstrip Upgrade Survey Works (1/06/2018 - 13/06/2018) 8.5 hours	2993.40
EFT2761	29/06/2018	Officemax	Stationery	282.61
EFT2762	29/06/2018	BP Norseman	Diesel & unleaded fuel sales for May 2018	1760.06
EFT2763	29/06/2018	Laurene Bonza	Claim - CEO Recruitment Meeting 17/05/2018 (adjustment)	203.00
EFT2764	29/06/2018	Barry Bayley	CEO Recruitment Meeting 17/05/2018 (adjustment)	80.00
EFT2765	29/06/2018	Courier Australia	Freight (Zipform)	23.01
EFT2766	29/06/2018	Shire of Dundas Municipal Fund	Payroll deductions	420.00
EFT2767	29/06/2018	Esperance Communications	Installation of 10 x CCTV cameras & upgrade to mini PTZ cameras	30731.50
EFT2768	29/06/2018	Elite Gym Hire	Hire of gym equipment	1011.35
EFT2769	29/06/2018	A.D. Engineering International	Town clock quarterly service (30/06/2018 - 02/09/2018)	132.00
EFT2770	29/06/2018	Goldfields Tourism Network Assoc Inc	1 x seat - Perth Tourism Awards Pania Turner	195.00
EFT2771	29/06/2018	Glen Flood Group Pty Ltd T/A GFG Consulting	Project management support for development of Woodlands Cultural, Community & Visitors Centre 1/05/2018 - 31/05/2018	6595.88
EFT2772	29/06/2018	Goldfields Records Storage	Destruction of Records 10 x boxes	126.50
EFT2773	29/06/2018	JEP Hogan	Claim - CEO Recruitment Meeting 17/05/2018 (adjustment)	80.00
EFT2774	29/06/2018	Landgate	Vesting Orders request	25.30
EFT2775	29/06/2018	LG Net	Advertising - Chief Executive Officer & Manager of Works & Services	330.00
EFT2776	29/06/2018	Local Community Insurance Service	Public and Products Liability Insurance - Norseman Community Markets 30/06/2018 - 30/06/2019	612.15
EFT2777	29/06/2018	Moore Stephens (WA) Pty Ltd	Calculation of PAYG on termination of D Stead	385.00
EFT2778	29/06/2018	Norseman Eyre Motel	5 x nights accommodation plus 6 x meals for 3 x contractors (David Theil) for the Aged Care Units Re-roof	2801.95
EFT2779	29/06/2018	Norseman Concrete	Airport Upgrade - Water Tanker Hire full days (16, 17, 18, 21, 22, 23, 24, 25, 26,27,28,29,30,31 May 2018) \$20,020 Airport Upgrade - Water Tanker Hire full days (16, 17, 18, 21, 23, 24, 25, 26, 27,28,29,30,31 May 2018) Half day \$17,930	37950.00

EFT2780	29/06/2018	Norseman IGA	Various goods (May 2018)	492.26
EFT2781	29/06/2018	Navman Wireless Australia Pty Ltd	Monthly satellite service (5/06/2018 - 4/07/2018)	65.89
EFT2782	29/06/2018	The Australian Local Government Job Directory Pty Ltd	Advertising - CEO (Issue 21)	1595.00
EFT2783	29/06/2018	Visimax Safety Products	Ranger ID Card for Ellana Risk plus postage	20.00
EFT2784	29/06/2018	Wilsons Diesel & Auto Repairs	750hr service DS51 \$480.70 Repair hydraulic hose DS16 \$496.20 50,000km service, replace bumper lights, replace windscreen 22DS \$1,300.30 Inspect & repair truck PTO DS17 \$2,159.30 Remove & replace door glass + freight DS27 \$1,522.80 412.7 hour service DS25 \$326.80 Inspect & repair generator + travel \$666.10	6952.20
EFT2785	29/06/2018	Welltech Total Water Management	Portable Water Tower Hire 2/05/2018 - 29/05/2018	6820.00
EFT2786	29/06/2018	Sharon Warner	Claim - CEO Recruitment Meeting 17/05/2018 (adjustment)	80.00
4691	01/06/2018	Kilima Pty Ltd	Rent - 81 Roberts Street June 2018	1100.00
4697	06/06/2018	Pania Turner	Meals & Incidentals allowance (6-8 June 2018) WA's Disaster & Emergency Communications Conference	355.65
4703	13/06/2018	Shire of Dundas	Payroll 30/05/2018 - 12/06/2018	56454.75
4715	27/06/2018	Shire of Dundas	Payroll 13/06/2018 - 26/06/2018	50971.64
				<b>\$638,842.8</b> <b>2</b>

## Municipal Account Direct Debts

Chq/EFT	Date	Name	Description	Amount
4688	01/06/2018	ANZ	Merchant fees	107.40
4689	01/06/2018	Equipment Rents	Sharp Interactive Board	256.30
4692	01/06/2018	WA Treasury Corporation	Principal New Doctors Residence - Loan Repayment + Interest	28708.29
DD9634	12/06/2018	ClickSuper	Superannuation 16/5/2018 - 29/05/2018	13445.21
4706	14/06/2018	3E Advantage Pty Limited	CRC photocopier, Shire photocopier & Printer meter readings - May 2018	3960.13
DD9648	15/06/2018	ClickSuper	Superannuation 30/5/2018 - 12/06/2018	13451.92
				<b>\$59,929.25</b>

## Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
		<b>Chief Executive Officer</b>		
	24/04/2018	Esperance Beeline Florist	ANZAC Flowers	382.00
	16/05/2018	BP Balladonia	DFES meeting at Caiguna 16/05/2018	19.90
	17/05/2018	Fairfax Subscriptions	Subscription	59.54

4708	15/06/2018			\$461.44
		<b>Deputy Chief Executive Officer</b>		
	08/05/2018	Australian Veterinary Behaviour Services	Animal Management Officer Workshop – S Bowyer & E Risk	825.00
	12/05/2018	Dilmac (WA) Esperance	Cost is reimbursed by DCEO.	11.20
4708	15/06/2018			\$836.20

**Summary of account totals**

<b>Trust EFT's / Cheques</b>	<b>\$1,384.38</b>
<b>Municipal Cheques</b>	<b>\$31,457.34</b>
<b>Municipal EFT's</b>	<b>\$638,842.82</b>
<b>Municipal Direct Debit's</b>	<b>\$59,929.25</b>
<b>Municipal Credit Cards</b>	<b>\$1,297.64</b>
<b>Grand Total for June 2018</b>	<b>\$732,911.43</b>

Voting Requirements

Simple Majority

Officer RecommendationThat the Shire of Dundas monthly accounts paid from 1<sup>st</sup> June 2018 to 30<sup>th</sup> June 2018 be noted.

Moved Cr: Hogan  
 Seconded Cr: Wyatt

ResolutionThat the Shire of Dundas monthly accounts paid from 1<sup>st</sup> June 2018 to 30<sup>th</sup> June 2018 be noted.

Carried by: Simple Majority For: 6 Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.2 – Financial Statements for the Periods Ending 30<sup>th</sup> June 2018</b>	
Location / Address	Shire of Dundas
File Reference	FM.FI
Author	Deputy CEO
Date of Report	12 <sup>th</sup> July 2018
Disclosure of Interest	Nil

Officer RecommendationThat the Shire of Dundas Financial Statements for the periods ending 30<sup>th</sup> June 2018 be accepted.

Moved Cr: Patupis  
 Seconded Cr: Bayley

ResolutionThat the Shire of Dundas Financial Statements for the periods ending 30<sup>th</sup> June 2018 be accepted.

Carried by: Simple Majority For: 6 Against: 0



**MONTHLY STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2017 TO 30 JUNE 2018**

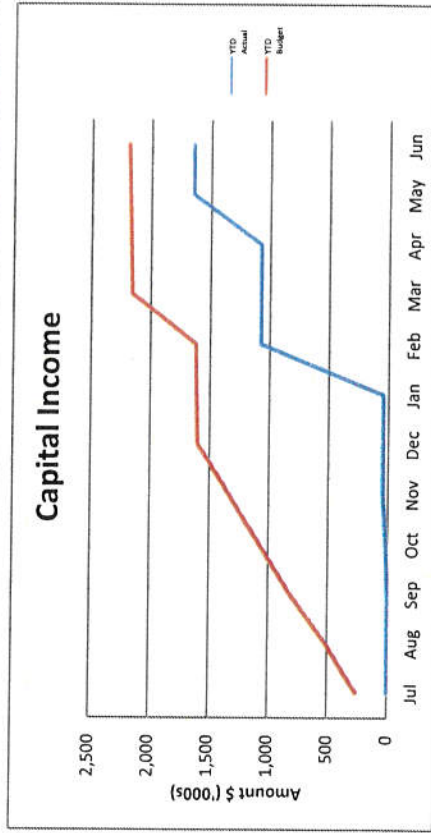
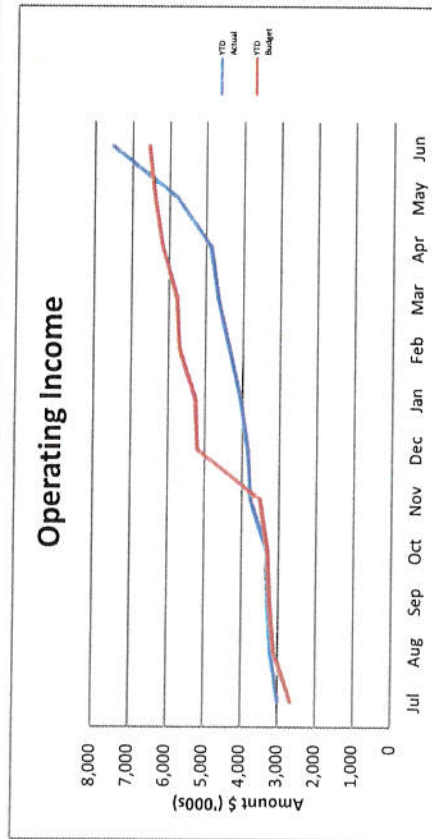
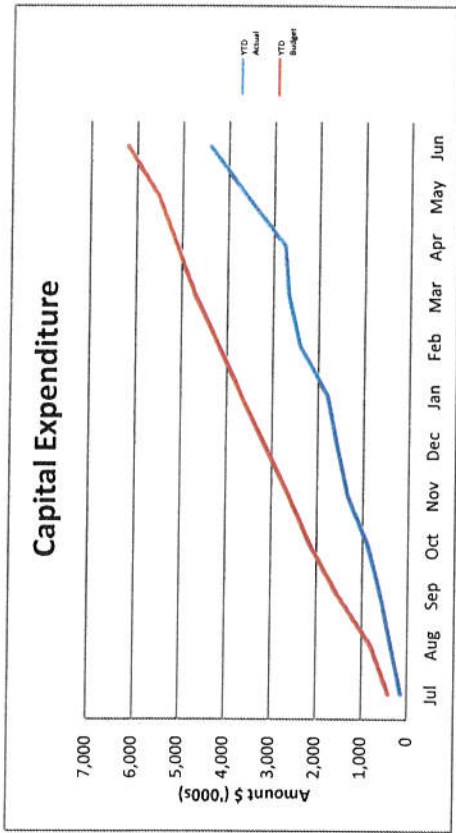
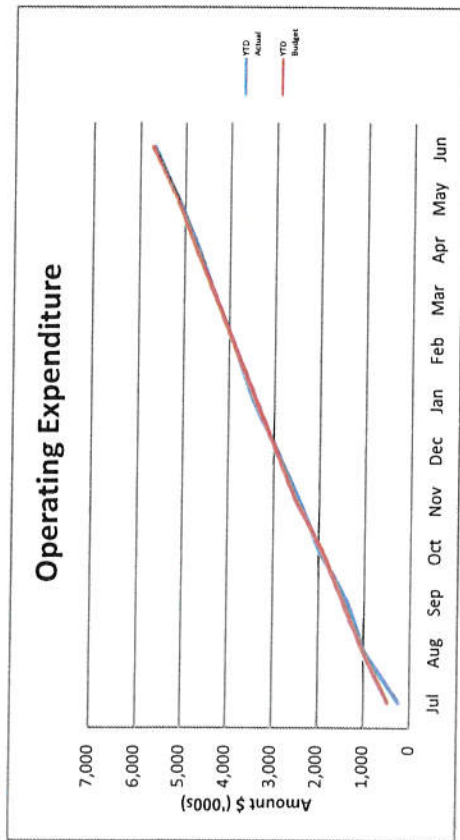


*"Norseman" The Horse that found Gold and created a Town*

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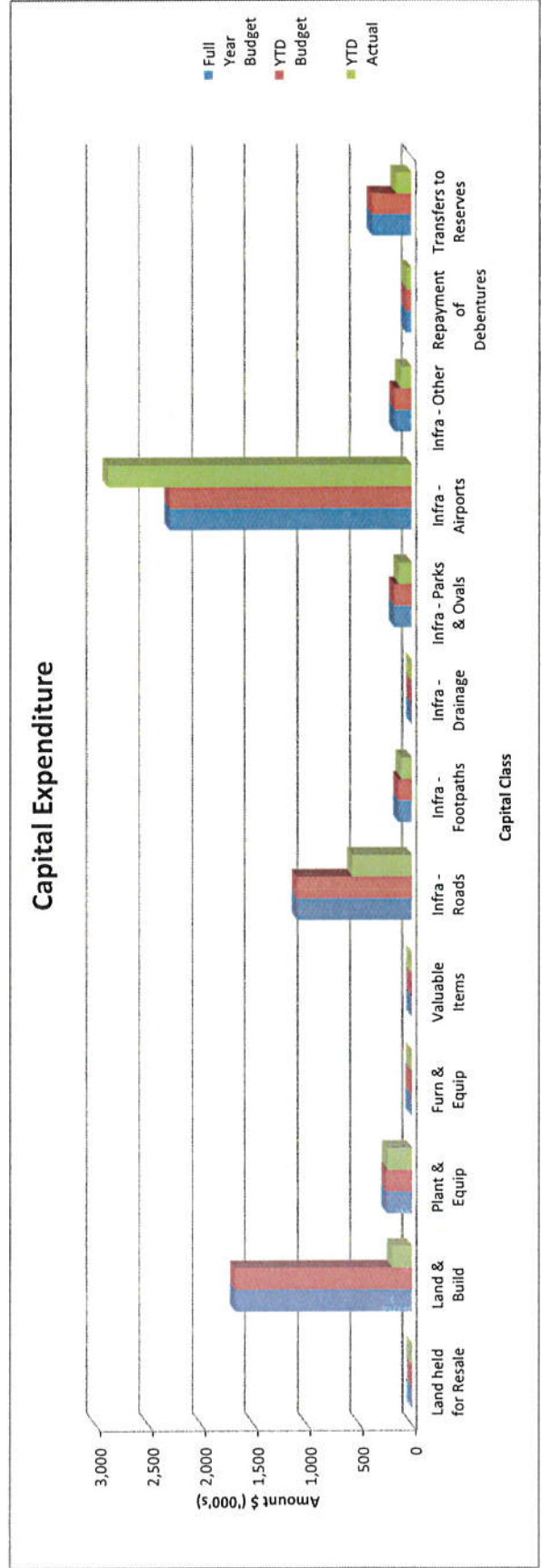
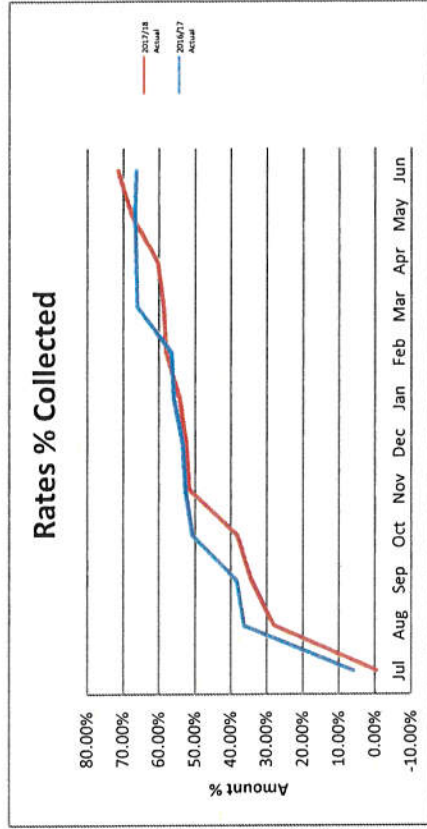
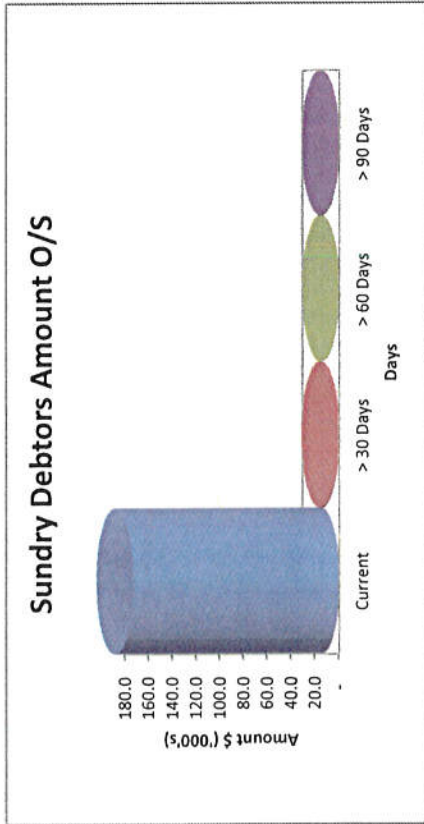
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# Income and Expenditure Graphs for the Period 01 July 2016 to 30 June 2018





# Other Graphs for the Period 01 July 2016 to 30 June 2018



## SHIRE OF DUNDAS

## STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 30 JUNE 2018

	NOTE	2017/18 Adopted Budget \$	2017/18 June Y-T-D Budget \$	2017/18 June Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
<b>Operating</b>							
<b>Revenues/Sources</b>							
Governance		41,500	41,500	64,088	22,588	54.43%	▲
General Purpose Funding		754,118	754,118	1,318,604	564,486	74.85%	▲
Law, Order, Public Safety		19,500	19,500	109,044	89,544	459.20%	▲
Health		4,500	4,500	3,765	-735	(16.33%)	
Education and Welfare		85,000	85,000	82,160	-2,840	(3.34%)	
Housing		17,740	17,740	18,603	863	4.86%	
Community Amenities		159,000	159,000	173,890	14,890	9.36%	
Recreation and Culture		218,150	218,150	140,409	-77,741	(35.64%)	▼
Transport		2,075,979	2,075,979	2,103,742	27,763	1.34%	
Economic Services		1,150,985	1,150,985	1,378,259	227,274	19.75%	▲
Other Property and Services		30,875	30,875	61,880	31,005	100.42%	▲
		<u>4,557,347</u>	<u>4,557,347</u>	<u>5,454,444</u>	<u>897,097</u>		19.68%
<b>(Expenses)/(Applications)</b>							
Governance		(647,223)	(647,223)	(630,187)	17,036	2.63%	
General Purpose Funding		(374,556)	(374,556)	(289,443)	85,113	22.72%	
Law, Order, Public Safety		(138,292)	(138,292)	(234,230)	-95,938	(69.37%)	▲
Health		(162,135)	(162,135)	(177,401)	-15,266	(9.42%)	
Education and Welfare		(233,470)	(233,470)	(219,185)	14,285	6.12%	
Housing		(85,419)	(85,419)	(86,254)	-835	(0.98%)	
Community Amenities		(588,170)	(588,170)	(486,514)	101,656	17.28%	▼
Recreation & Culture		(1,193,101)	(1,193,101)	(1,174,992)	18,109	1.52%	
Transport		(1,904,545)	(1,904,545)	(1,822,552)	81,993	4.31%	
Economic Services		(383,968)	(383,968)	(373,785)	10,183	2.65%	
Other Property and Services		(5,408)	(5,408)	(176,927)	-171,519	(3171.57%)	▲
		<u>(5,716,287)</u>	<u>(5,716,286)</u>	<u>(5,671,470)</u>	<u>44,816</u>		(0.78%)
<b>Net Operating Result Excluding Rates</b>		<b>(1,158,940)</b>	<b>(1,158,939)</b>	<b>(217,026)</b>	<b>941,913</b>		<b>(81.27%)</b>
<b>Adjustments for Non-Cash</b>							
<b>(Revenue) and Expenditure</b>							
(Profit)/Loss on Asset Disposals	2	(24,131)	(24,131)	(25,416)	-1,285	(5.32%)	
Depreciation on Assets		2,092,190	2,092,190	2,338,578	246,388	(11.78%)	▲
<b>Capital Revenue and (Expenditure)</b>							
Purchase of Land and Buildings	1	(1,683,000)	(1,683,000)	(188,238)	1,494,762	88.82%	▼
Purchase of Furniture & Equipment	1	(7,000)	(7,000)	(3,620)	3,380	48.29%	
Purchase of Plant & Equipment	1	(241,000)	(241,000)	(233,026)	7,974	3.31%	
Purchase of Infrastructure Assets - Roads	1	(1,092,670)	(1,092,707)	(568,162)	524,545	48.00%	▼
Purchase of Infrastructure Assets - Footpaths	1	(125,000)	(125,000)	(98,071)	26,929	21.54%	▼
Purchase of Infrastructure Assets - Drainage	1	0	0	0	0	0.00%	
Purchase of Infrastructure Assets - Parks & Ovals	1	(164,000)	(164,000)	(119,716)	44,284	27.00%	▼
Purchase of Infrastructure Assets - Airports	1	(2,300,000)	(2,300,000)	(2,885,496)	-585,496	(25.46%)	▲
Purchase of Infrastructure Assets - Other	1	(157,000)	(157,000)	(99,507)	57,493	36.62%	▼
Proceeds from Disposal of Assets	2	40,000	40,000	39,086	-914	(2.29%)	
Repayment of Debentures	3	(44,762)	(44,762)	(44,461)	301	0.67%	
Transfers to Restricted Assets (Reserves)	4	(371,716)	(371,716)	(145,189)	226,527	60.94%	▼
Transfers from Restricted Asset (Reserves)	4	2,142,367	2,142,367	1,601,053	-541,314	(25.27%)	▼
ADD Net Current Assets July 1 B/Fwd	5	1,094,663	1,094,663	1,094,663	0	0.00%	
LESS Net Current Assets Year to Date	5	0	(36)	2,515,996	2,516,032	#####	
<b>Amount Raised from Rates</b>		<b><u>(2,000,000)</u></b>	<b><u>(2,000,000)</u></b>	<b><u>(2,070,544)</u></b>	<b><u>(70,544)</u></b>		<b>3.53%</b>

This statement is to be read in conjunction with the accompanying notes.



**SHIRE OF DUNDAS  
VARIANCE REPORTING  
FOR THE PERIOD 1 JULY 2017 TO 30 JUNE 2018  
Report on Significant variances Greater than 10% and \$5,000**

	2017/18 Budget	2017/18 YTD Budget	2017/18 YTD Actual	Variance		
<b>GENERAL PURPOSE FUNDING</b>						
<b>Operating Income</b>						
0161 Rates Legal Fees And Sundry Charges	-30,000	-30,000	-23,762	6,238	Permanent	Due to selective legal actions.
0171 Rates Non-Payment Penalty	-50,000	-50,000	-74,994	-24,994	Permanent	Increase in outstanding rates.
0181 Grants Commission - General	-534,118	-534,118	-1,058,791	-524,673	Permanent	Receipt of a part of 2018/19 grant in advance
8363 Interest On Investment - Reserves	-125,000	-125,000	-145,189	-20,189	Permanent	Delay in utilising unspent grant money in the airport project.
<b>GOVERNANCE</b>						
<b>Operating Income</b>						
0373 Contributions & Donations	-300	-300	-15,362	-15,062	Permanent	Recovery of 50% of membership fee of Goldfields Tourism Network from Norseman Visitor Centre.
0453 Reimbursements	-25,000	-25,000	-34,067	-9,067	Permanent	LSL contribution form other Shires
<b>Operating Expenditure</b>						
0322 Sitting Fees	15,000	15,000	21,199	6,199	Permanent	Additional council meetings and workshops
0402 Admin - Insurance	47,500	47,500	33,892	-13,608	Permanent	Reduction in insurance premim.
0462 Printing & Stationery	12,000	12,000	5,246	-6,754	Permanent	Savings
0532 Admin Vehicle Running Exp	13,000	13,000	21,557	8,557	Permanent	Increase in running expenses of admin vehicles
0542 Consulting Fees	10,000	10,000	46,102	36,102	Permanent	Revaluation of infrastructure assets
0622 Admin Depreciation	113,702	113,702	128,251	14,549	Permanent	Due to increase in value of buildings after revaluation.
<b>LAW, ORDER AND PUBLIC SAFETY</b>						
<b>Operating Expenditure</b>						
0742 Council Bushfire Fighting Expenses	17,000	17,000	104,150	87,150	Permanent	Bush fire fighting cost, recovered from DFES.
0752 Dfes Bush Fire Brigade Expenses	10,000	10,000	53,825	43,825	Permanent	Bush fire fighting cost, recovered from DFES.
<b>HEALTH</b>						
<b>Operating Expenditure</b>						
1632 Other Health Dep'N	13,817	13,817	37,632	23,815	Permanent	Due to increase in value of buildings after revaluation.
<b>HOUSING</b>						
<b>Operating Expenditure</b>						
2552 Other Housing Building Maintenance	6,000	6,000	16,457	10,457	Permanent	Additional work carried out by Dixon Constructions at new doc house.
<b>COMMUNITY AMENITIES</b>						
<b>Operating Expenditure</b>						
2322 Public Conveniences Building Maintenance	25,000	25,000	17,295	-7,705	Permanent	Savings
<b>RECREATION &amp; CULTURE</b>						
<b>Operating Expenditure</b>						
3332 Halls Dep'N	27,857	27,857	106,775	78,918	Permanent	Due to increase in value of buildings after revaluation.
3672 Other Rec & Spt Dep'N	107,649	107,649	194,496	86,847	Permanent	Due to increase in value of buildings after revaluation.
3972 Other Culture Dep'N	8,684	8,684	20,227	11,543	Permanent	Due to increase in value of buildings after revaluation.
<b>Capital Expenditure</b>						
3324 Eucla Town Hall Building Improvements	525,000	525,000	36,506	-488,494	Timing	Construction work to be completed in 2018/19
<b>TRANSPORT</b>						
<b>Operating Income</b>						
4613 Roads Financial Assistance Grant	-157,654	-157,654	-370,737	-213,083	Permanent	2018-19 funding received in June 2018
<b>Operating Expenditure</b>						
6072 Street Trees & Watering	30,000	30,000	56,188	26,188	Permanent	Esperance Tree Lopping Pty Ltd - Pruning of trees as per Horizon Power request.
<b>Capital Income</b>						
6055 Regional Road Group Grant	-403,471	-403,471	-267,443	136,028	Timing	Projects will be completed in 2018-19
6065 Blackspot Funding Grant	-86,000	-86,000	0	86,000	Timing	Projects will be completed in 2018-19
<b>Capital Expenditure</b>						
4104 Black Spot Funding	185,000	185,000	0	-185,000	Timing	Projects will be completed in 2018-19
<b>ECONOMIC SERVICES</b>						
<b>Operating Income</b>						
7283 Proceeds- Sale Of Scrap	0	0	-24,917	-24,917	Permanent	Sale of scrap items.
<b>Operating Expenditure</b>						
6835 Goldfields Tourism Network2	15,000	15,000	25,000	10,000	Permanent	50% of the cost recovered form the Visitor Centre.
<b>OTHER PROPERTY &amp; SERVICES</b>						
<b>Operating Income</b>						
7333 Charges - Private Works	0	0	-9,739	-9,739	Permanent	Income from various private works.
<b>Operating Expenditure</b>						
7302 Private Works-Variou	0	0	7,090	7,090	Permanent	Cost of various private works.

**SHIRE OF DUNDAS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2017 TO 30 JUNE 2018**

	2017/18 Adopted Budget \$	2017/18 June Budget \$	2017/18 June Actual \$
<b>1. ACQUISITION OF ASSETS</b>			
The following assets have been acquired during the period under review:			
<b>By Program</b>			
<b>Governance</b>			
<u>Governance</u>			
Servers / Computers	7,000	7,000	3,620
<b>Law, Order &amp; Public Safety</b>			
<u>Other Law, Order &amp; Public Safety</u>			
Crime Prevention - Cctv Security	22,000	22,000	29,172
<u>Other Housing</u>			
Aged Persons Upgrade - Refit Unit 3	25,000	25,000	17,645
Aged Persons Upgrade - Reroof	40,000	40,000	45,384
Aged Persons Upgrade - Window Upgrade	8,000	8,000	0
<u>Sanitation - Household Refuse</u>			
Waste Facility Fence	35,000	35,000	0
Expansion Of Norseman Tip	40,000	40,000	7,326
<b>Recreation and Culture</b>			
<u>Public Halls &amp; Civic Centres</u>			
Eucla Town Hall Building Improvements	525,000	525,000	36,506
Scott Hall Capital Improvements - New Ac System	25,000	25,000	2,460
<u>Swimming Areas &amp; Beaches</u>			
Swimming Pool Capital Work	40,000	40,000	49,600
Swimming Pool - Upgrade Toddlers' Pool	3,500	3,500	416
Swimming Pool - New Water Drinking Fountain	5,000	5,000	5,811
Swimming Pool - New Shade Covers	3,600	3,600	0
Swimming Pool - Paint Shade Structures	3,100	3,100	2,818
Swimming Pool - Paint Edge Of The Pool	4,800	4,800	4,364
<u>Other Recreation &amp; Sport</u>			
Marks Park Upgrade - Play Equipment	73,000	73,000	65,905
Marks Park Upgrade - Softfall	48,000	48,000	38,469
Marks Park Upgrade - Disabled Paths	19,000	19,000	15,343
Eucla Tennis Court Upgrade	24,000	24,000	0
<u>Other Culture</u>			
Museum Gazebo Seating	30,000	30,000	450
<b>Transport</b>			
<u>Construction - Roads, Bridges, Depots</u>			
Rrg Hyden Noresman Rd Slk 140-182	0	0	277,410
Rrg Mort Harslet Construction Slk 11.2-12.4	0	0	402
Rrg Hyden Noresman Rd Slk 8-60	457,707	457,707	51,869
Black Spot - Mort Harslet Drive	185,000	185,000	0
Hyden Norseman Rd Slk 8-60	450,000	450,000	238,481
Storage Shed	30,000	30,000	26,690
Footpath Robert Street - Bp To Old Eyer (West)	27,150	27,150	25,077
Footpath Robert Street - Old Eyre To Mcivor (West)	47,850	47,850	31,423
Replacement Footpath Bridge - Prinsep St. And Austin St.	50,000	50,000	41,571
<u>Road Plant Purchases</u>			
Multi Tyred Roller	165,000	165,000	160,000
Kubota Excavator	76,000	76,000	53,250
Scrubber	0	0	14,813
Kubota Mower	0	0	4,963

SHIRE OF DUNDAS  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2017 TO 30 JUNE 2018

	2017/18 Adopted Budget \$	2017/18 June Budget \$	2017/18 June Actual \$
<b><u>By Program (Continued)</u></b>			
<b>Transport (Continued)</b>			
<i>Aerodromes</i>			
<b>Aerodrome Upgrade</b>	2,300,000	2,300,000	2,885,496
Norseman Airstip - All Weather Access Road	0	0	0
Norseman Airstrip - Runway Lighting Design	0	0	0
Norseman Airstrip - Surface Upgrade - Stage 1	0	0	119,421
Norseman Airstrip - Haulage Shire	0	0	8,178
Norseman Upgrade - Surface Upgrade - Stage 2	2,300,000	2,300,000	2,610,742
Norseman Airstrip - Supply And Haulage Of Gypsum	0	0	147,155
<b>Economic Services</b>			
<i>Other Economic Services</i>			
Woodland Cultural And Visitor Centre - Upgrade	1,000,000	1,000,000	59,103
	<u>5,769,707</u>	<u>5,769,707</u>	<u>4,195,836</u>

**By Class**

Land Held for Resale - Current	0	0	0
Land Held for Resale - Non Current	0	0	0
Land	0	0	0
Buildings	1,683,000	1,683,000	188,238
Buildings - GVROC	0	0	0
Furniture & Equipment	7,000	7,000	3,620
Plant & Equipment	241,000	241,000	233,026
Valuable Items	0	0	0
Infrastructure - Roads	1,092,707	1,092,707	568,162
Infrastructure - Footpaths	125,000	125,000	98,071
Infrastructure - Drainage	0	0	0
Infrastructure - Parks & Ovals	164,000	164,000	119,716
Infrastructure - Airports	2,300,000	2,300,000	2,885,496
Infrastructure - Other	157,000	157,000	99,507
	<u>5,769,707</u>	<u>5,769,707</u>	<u>4,195,836</u>

## SHIRE OF DUNDAS

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 30 JUNE 2018

## 2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

	Written Down Value		Sale / Insurance Proceeds		Profit(Loss)	
	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$
<b>By Program</b>						
<b>Transport</b>						
Amman Multi Tyred Roller (P235 / A671)	4,937	4,751	30,000	28,000	25,063	23,249
Kubota Excavator (P245 / A713)	10,932	0	10,000	0	(932)	0
Mitsubishi Rubbish Truck		0		455		455
Kubota Trailer		0		205		205
600l SLIP ON FIRE UNIT & TRAILER		730		745		16
Hunter 650cc Dune Buggy (Black) & custom trailer		2,440		4,273		1,832
Hunter 650cc Dune Buggy (Orange) & Custom Trailer		4,267		4,273		6
Kubota Mower Unleaded with Grass Catcher (T1880-42)		1,483		1,136		(347)
	15,869	13,671	40,000	39,086	24,131	25,416

	Written Down Value		Sale / Insurance Proceeds		Profit(Loss)	
	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$
<b>By Class of Asset</b>						
<b>Plant &amp; Equipment</b>						
Amman Multi Tyred Roller (P235 / A671)	4,937	4,751	30,000	28,000	25,063	23,249
Kubota Excavator (P245 / A713)	10,932	0	10,000	0	-932	0
Mitsubishi Rubbish Truck		0		454.55		455
Kubota Trailer		0		204.55		205
600l SLIP ON FIRE UNIT & TRAILER		730		745.45		16
Hunter 650cc Dune Buggy (Black) & custom trailer		2,440		4,272.73		1,832
Hunter 650cc Dune Buggy (Orange) & Custom Trailer		4,267		4,272.73		6
Kubota Mower Unleaded with Grass Catcher (T1880-42)		1,483		1,136.36		-347
	15,869	13,671	40,000	39,086	24,131	25,416

**Summary**

Profit on Asset Disposals  
Loss on Asset Disposals

	2017/18 Adopted Budget \$	2017/18 June Actual \$
	25,063	25,762
	(932)	(347)
	<u>24,131</u>	<u>25,416</u>

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 30 JUNE 2018

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-17	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2017/18 Budget	2017/18 Actual	2017/18 Budget	2017/18 Actual	2017/18 Budget	2017/18 Actual	2017/18 Budget	2017/18 Actual
		\$	\$	\$	\$	\$	\$	\$	\$
Health Loan - Doctor's House	478,067	0	0	44,762	44,461	433,305	433,606	13,550	12,956
	478,067	0	0	44,762	44,461	433,305	433,606	13,550	12,956

(\* Self supporting loan financed by payments from third parties.  
All other loan repayments were financed by general purpose revenue.



SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 30 JUNE 2018

	2017/18 Adopted Budget \$	2017/18 June Actual \$
<b>4. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Leave Reserve</b>		
Opening Balance	346,656	346,656
Amount Set Aside / Transfer to Reserve	6,911	7,982
Amount Used / Transfer from Reserve	0	0
	<u>353,567</u>	<u>354,638</u>
<b>(b) Plant Reserve</b>		
Opening Balance	758,133	758,133
Amount Set Aside / Transfer to Reserve	15,113	17,457
Amount Used / Transfer from Reserve	0	0
	<u>773,246</u>	<u>775,590</u>
<b>(c) Aerodrome Reserve</b>		
Opening Balance	139,024	139,024
Amount Set Aside / Transfer to Reserve	2,771	3,201
Amount Used / Transfer from Reserve	0	0
	<u>141,795</u>	<u>142,225</u>
<b>(d) Unspent Grant Reserve</b>		
Opening Balance	1,568,297	1,568,297
Amount Set Aside / Transfer to Reserve	37,396	32,922
Amount Used / Transfer from Reserve	(1,492,367)	(1,601,053)
	<u>113,326</u>	<u>166</u>
<b>(e) IT Reserve</b>		
Opening Balance	91,236	91,236
Amount Set Aside / Transfer to Reserve	1,819	2,101
Amount Used / Transfer from Reserve	0	0
	<u>93,054</u>	<u>93,337</u>
<b>(f) Transport Reserve</b>		
Opening Balance	1,704,082	1,704,083
Amount Set Aside / Transfer to Reserve	33,971	39,238
Amount Used / Transfer from Reserve	(125,000)	0
	<u>1,613,053</u>	<u>1,743,321</u>
<b>(g) Land Development Reserve</b>		
Opening Balance	1,676,166	1,676,166
Amount Set Aside / Transfer to Reserve	273,735	42,288
Amount Used / Transfer from Reserve	(525,000)	0
	<u>1,424,901</u>	<u>1,718,454</u>
<b>Total Cash Backed Reserves</b>	<u><u>4,512,943</u></u>	<u><u>4,827,731</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 30 JUNE 2018

	2017/18 Adopted Budget \$	2017/18 June Actual \$
<b>4. RESERVES (Continued)</b>		
<b>Cash Backed Reserves (Continued)</b>		
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Leave Reserve	6,911	7,982
Plant Reserve	15,113	17,457
Aerodrome Reserve	2,771	3,201
Unspent Grant Reserve	37,396	32,922
IT Reserve	1,819	2,101
Transport Reserve	33,971	39,238
Land Development Reserve	273,735	42,288
	<u>371,716</u>	<u>145,189</u>
<b>Transfers from Reserves</b>		
Leave Reserve	0	0
Plant Reserve	0	0
Aerodrome Reserve	0	0
Unspent Grant Reserve	(1,492,367)	(1,601,053)
IT Reserve	0	0
Transport Reserve	(125,000)	0
Land Development Reserve	(525,000)	0
	<u>(2,142,367)</u>	<u>(1,601,053)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>(1,770,651)</u>	<u>(1,455,864)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Leave Reserve**

To be used to fund long service leave and non-current annual leave requirements.

**Leave Reserve**

- to be used to fund annual, sick and long service leave requirements and payments to staff.

**Plant Reserve**

- to be used for the purchase of major plant.

**Aerodrome Reserve**

- to be used for the construction and/or maintenance of the airstrip at Norseman.

**Unspent Grants/Contributions Reserve**

- to be used to restrict unspent grants and contributions at the end of the financial year.

**IT Reserve**

- to be used to fund the replacement of IT Equipment.

**Transport Reserve**

- to be used for the construction, maintenance and reseal of the Shire's transport network.

**Land Development Reserve**

- to be used for building construction and maintenance of Shire land and Buildings.

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 30 JUNE 2018

	2016/17 C/Fwd Per Adopted Budget \$	2016/17 C/Fwd Per Financial Report \$	2017/18 June Actual \$
<b>NET CURRENT ASSETS</b>			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	1,291,366	1,291,366	2,830,933
Cash - Restricted Unspent Grants	0	0	0
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	6,283,595	6,283,595	4,827,731
Rates Outstanding	833,924	833,924	850,247
Sundry Debtors	86,521	86,521	174,666
Provision for Doubtful Debts	(372,656)	(372,656)	(372,656)
Gst Receivable	1,039	0	0
Accrued Income/Payments In Advance	0	0	0
Work In Progress	0	0	0
Inventories	0	0	0
	<u>8,123,789</u>	<u>8,122,750</u>	<u>8,310,921</u>
<b>LESS: CURRENT LIABILITIES</b>			
Sundry Creditors	(237,552)	(237,552)	(601,878)
Accrued Interest On Loans	0	0	0
Accrued Salaries & Wages	0	0	0
Income In Advance	0	0	0
Gst Payable	0	1,039	0
Payroll Creditors	0	0	0
Accrued Expenses	(139,826)	(139,826)	0
PAYG Liability	0	0	0
Other Payables	0	0	(9,764)
Current Employee Benefits Provision	(368,153)	(368,153)	(355,902)
Current Loan Liability	(44,762)	(44,762)	(301)
	<u>(790,293)</u>	<u>(789,254)</u>	<u>(967,845)</u>
<b>NET CURRENT ASSET POSITION</b>	<b>7,333,496</b>	<b>7,333,496</b>	<b>7,343,076</b>
Less: Cash - Reserves - Restricted	(6,283,595)	(6,283,595)	(4,827,731)
Less: Cash - Unspent Grants - Restricted	0	0	0
Add Back : Component of Leave Liability not Required to be Funded	0	0	0
Add Back : Current Loan Liability	44,762	44,762	301
Adjustment for Trust Transactions Within Muni	0	0	350
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<u><b>1,094,663</b></u>	<u><b>1,094,663</b></u>	<u><b>2,515,996</b></u>

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 30 JUNE 2018

6. RATING INFORMATION

RATE TYPE

	Rate in \$	Number of Properties	Rateable Value \$	2017/18 Rate Revenue \$	2017/18 Interim Rates \$	2017/18 Back Rates \$	2017/18 Total Revenue \$	2017/18 Budget \$
<b>General Rate</b>								
GRV - Townsites	0.158624	529	3,245,592	514,829	(41)	(124)	514,664	514,373
GRV - Roadhouses / Service S	0.158624	9	937,860	148,767	0	0	148,767	148,767
GRV - Mining	0.234967	2	383,000	89,992	0	0	89,992	89,992
UV - Pastoral	0.050000	15	708,393	35,420	0	0	35,420	35,420
UV - Mining Leases	0.149590	134	6,260,992	936,582	0	0	936,582	906,503
UV - Exploration Leases	0.149590	156	1,278,980	191,323	0	0	191,323	181,171
UV - Prospecting Leases	0.149590	82	124,757	18,662	0	0	18,662	17,782
Non - Rateable			374,061	0	0	0	0	0
<b>Sub-Totals</b>		927	13,313,635	1,935,575	(41)	(124)	1,935,410	1,894,008
<b>Minimum Rates</b>								
GRV Townsites	349	147	65,709	51,303	0	0	51,303	50,605
UV - Pastoral	349	27	27,843	9,423	0	0	9,423	1,745
UV - Mining Leases	349	27	30,716	9,423	786	0	10,209	17,101
UV - Exploration Leases	349	57	65,729	19,893	28,337	262	48,492	20,591
UV - Prospecting Leases	290	54	58,217	15,660	1,257	(1,212)	15,704	15,950
Non - Rateable								
<b>Sub-Totals</b>		312	248,214	105,702	30,380	(950)	135,131	105,992
Discounts							2,070,541	2,000,000
Rate Adjustments							0	0
Movement in Excess Rates							0	0
<b>Total Amount of General Rates</b>							2,070,541	2,000,000
Specified Area Rates							0	0
<b>Total Rates</b>							2,070,541	2,000,000

All land except exempt land in the Shire of Dundas is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2015/16 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 30 JUNE 2018

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-17 \$	Amounts Received \$	Amounts Paid (\$)	Balance 30-Jun-18 \$
BUILDERS REGISTRATION (I)	(62)	582	(572)	(52)
CHAMBER OF COMMERCE	2,650	0	(2,650)	0
DEMOLITION DEPOSITS	1,000	0	(500)	500
EXCESS (OVERPAID) RATES	2,893	720	(1,681)	1,932.0
GYM KEY DEPOSITS	3,600	2,600	(2,000)	4,200
TENNIS KEY DEPOSIT	600	300	(300)	600
BCITF (BUIL CON INDU TRAI FUN)	3,010	533	(2,994)	549
LIBRARY (TOY)	483	0	0	483
COMMUNITY GARDEN	2,539	0	0	2,539
NGADJU WOMENS CARING	0	25,000	(1,384)	23,616
LICENSING (TRANSPORT)	40,037	11,303	0	51,340
NOMINATION DEPOSITS	0	560	(560)	0
BANK INTEREST	283	10	0	293
	<u>57,033</u>	<u>41,608</u>	<u>(12,641)</u>	<u>86,000</u>



SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 30 JUNE 2018

8. OPERATING STATEMENT

	2017/18 June Actual	2017/18 Adopted Budget	2016/17 Actual
	\$	\$	\$
<b>OPERATING REVENUES</b>			
Governance	64,088	41,500	445,372
General Purpose Funding	3,389,145	2,754,118	3,853,440
Law, Order, Public Safety	109,044	19,500	188,727
Health	3,765	4,500	4,709
Education and Welfare	82,160	85,000	86,212
Housing	18,603	17,740	19,983
Community Amenities	173,890	159,000	193,494
Recreation and Culture	140,409	218,150	246,448
Transport	2,103,742	2,075,979	2,151,913
Economic Services	1,378,259	1,150,985	157,408
Other Property and Services	61,880	30,875	87,454
<b>TOTAL OPERATING REVENUE</b>	<b>7,524,985</b>	<b>6,557,347</b>	<b>7,435,158</b>
<b>OPERATING EXPENSES</b>			
Governance	630,187	647,223	679,806
General Purpose Funding	289,443	374,556	554,770
Law, Order, Public Safety	234,230	138,292	180,734
Health	177,401	162,135	144,012
Education and Welfare	219,185	233,470	207,141
Housing	86,254	85,419	75,846
Community Amenities	486,514	588,170	495,916
Recreation & Culture	1,174,992	1,193,101	1,039,841
Transport	1,822,552	1,904,545	1,831,650
Economic Services	373,785	383,968	336,786
Other Property and Services	176,927	5,408	164,262
<b>TOTAL OPERATING EXPENSE</b>	<b>5,671,470</b>	<b>5,716,286</b>	<b>5,710,765</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b><u>1,853,515</u></b>	<b><u>841,061</u></b>	<b><u>1,724,393</u></b>

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 30 JUNE 2018

9. STATEMENT OF FINANCIAL POSITION

	2017/18 Actual \$	2016/17 Actual \$
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	7,658,664	7,574,961
Trade and Other Receivables	652,257	547,789
Work In Progress	0	0
Inventories	0	0
<b>TOTAL CURRENT ASSETS</b>	<u>8,310,921</u>	<u>8,122,750</u>
<b>NON-CURRENT ASSETS</b>		
Other Receivables	34,127	34,127
Inventories	0	0
Property, Plant and Equipment	12,644,355	13,085,608
Infrastructure	67,211,071	64,925,882
Work in Progress	0	0
<b>TOTAL NON-CURRENT ASSETS</b>	<u>79,889,553</u>	<u>78,045,617</u>
<b>TOTAL ASSETS</b>	<u>88,200,474</u>	<u>86,168,367</u>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	611,642	376,339
Long Term Borrowings	301	44,762
Provisions	355,902	368,153
<b>TOTAL CURRENT LIABILITIES</b>	<u>967,845</u>	<u>789,254</u>
<b>NON-CURRENT LIABILITIES</b>		
Trade and Other Payables	0	0
Long Term Borrowings	433,305	433,305
Provisions	45,596	45,596
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>478,901</u>	<u>478,901</u>
<b>TOTAL LIABILITIES</b>	<u>1,446,746</u>	<u>1,268,155</u>
<b>NET ASSETS</b>	<u>86,753,728</u>	<u>84,900,212</u>
<b>EQUITY</b>		
Trust Imbalance	0	0
Retained Surplus	32,280,244	28,970,864
Reserves - Cash Backed	4,827,731	6,283,595
Revaluation Surplus	49,645,753	49,645,753
<b>TOTAL EQUITY</b>	<u>86,753,728</u>	<u>84,900,212</u>



SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 30 JUNE 2018

10. FINANCIAL RATIOS

	Benchmark	2017/18 YTD	2016/17 YE	2015/16 YE	2014/15 YE
Current Ratio	>1	3.60	4.15	2.41	13.33
Operating Surplus Ratio	>0.01	(0.42)	0.01	(0.60)	0.49
Operating Surplus Ratio - excluding Dep		0.48			
Own Source Revenue Coverage Ratio	>0.40	0.46	0.52	0.51	0.67
Debt Service Cover Ratio	>2	27.08	72.96	N/A	N/A
Asset Consumption Ratio	>0.50	0.78	0.80	0.81	0.82
Asset Sustainability Ratio	>0.90	0.56	0.65	1.72	2.93
Asset Renewal Funding Ratio	>0.75	Calculate only at the YE	0.78	0.96	Not Calculated

Current ratio	$\frac{\text{current assets minus restricted assets}}{\text{current liabilities minus liabilities associated with restricted assets}}$
Operating surplus ratio	$\frac{\text{operating revenue minus operating expenses}}{\text{own source operating revenue}}$
Own source revenue coverage ratio	$\frac{\text{own source operating revenue}}{\text{operating expenses}}$
Debt service cover ratio	$\frac{\text{annual operating surplus before interest and depreciation}}{\text{principal and interest}}$
Asset consumption ratio	$\frac{\text{depreciated replacement costs of assets}}{\text{current replacement cost of depreciable assets}}$
Asset sustainability ratio	$\frac{\text{capital expenditure on the replacement of assets (renewals)}}{\text{depreciation expenses}}$
Asset renewal funding ratio	$\frac{\text{NPV of planning capital renewal over 10 years}}{\text{NPV of required capital expenditure over 10 years}}$

**Comment**

**Current Ratio**

The Current Ratio is a measure of short term liquidity, i.e. the ability of local government to meet its liabilities as and when they fall due. A ratio of more than 1 (100%) indicates that that we have more current assets than current liabilities.

**Operating Surplus Ratio \ Own Source Revenue Coverage Ratio**

These two ratios help to measure the ability to cover operational needs and have revenues available for capital or other purposes. These two ratios have been distorted as entire rate revenue being compared against YTD operating expenditure.

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 30 JUNE 2018

11. INVESTMENTS

Type of Investment	Institution	Type of the Institution	Term	Maturity date	Rate of Return	Amount Invested
Term deposit	Goldfields Money	ADI	6 months	18/07/2018	2.50%	3,488,667
Term deposit	ANZ	ADI	3 months	13/07/2018	2.40%	366,127
Term deposit	Goldfields Money	ADI	3 months	3/07/2018	2.40%	542,856
Term deposit	ANZ	ADI	1 month	21/06/2018	1.75%	430,081
						<u>4,827,731</u>
<b>Reserve wise</b>						
IT Reserve						93,337
Aerodrome Reserve						142,225
Leave Reserve						354,638
Plant Reserve						775,590
Land Development Reserve						1,718,454
Transport Reserve						1,743,321
Unspent Grant Reserve						166
						<u>4,827,731</u>







# Norseman Community Resource Centre

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## MANAGEMENT REPORT

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Prepared by: Angie Hogan  
01/06/2018-30/06/2018

Norseman Community Resource Centre

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### **Membership and patronage details:**

Total Number of memberships: 08

New memberships this reporting period: 0

Patronage per opening hour: 19.4

### **Marketing strategies undertaken in the reporting period and outcomes achieved**

#### **Strategies undertaken:**

The CRC was excited to finally start Drumbeat Quest, the game runs for 10 weeks and has 12 levels we are in our third week of the game and so far the kids are having a great time and learning new skills along the way. Drumbeat quest is a digital learning program that engages young people in social and emotional learning through gaming and face to face interaction in an engaging manner that facilitates a natural discussion about real life choices and social issues. The game employs rhythmic exercises (hand drumming) to assist young people with motor coordination and emotional regulation. The whole game is rhythmic with player aligning their drumbeats to the game soundtrack and the game rewarding the player when they are in time. The game also includes rhythmic tests that replicate emotional challenges in real life, including those that require the player to hold their rhythm steady under pressure or else face defeat; similar to staying calm under pressure.

The CRC has also become a host foundation for the Heart Foundation "walking" program this will enable the CRC to deliver a wide range of health programs, it will also assist in providing community physical activity programs. The CRC's role is to deliver improvements in its local community's health. The CRC will be coordinating a walk, hoping to get a group of walkers.

The CRC has also been busy with promotional work for the Gold fever Festival, updating Facebook pages, the website, flyers and posters.

Activity plan for CRC's planned activities 1<sup>st</sup> July-31<sup>st</sup> March 2019 Contract Deliverables for Department of Primary Industries and Regional development has been approved. The CRC will soon start on the Annual Report which is due to be signed off 31<sup>st</sup> October 2018.

### **Events/courses investigated for future succession planning**

All year we will be running Free Basic computer classes

### **Professional development and training opportunities**

I am currently investigating cert II & Cert III in Tourism

Professional development opportunities undertaken within reporting period

Professional development opportunities identified for future reporting periods

# Norseman Community Resource Centre

PO Box 206  
86 Prinsep Street  
NORSEMAN WA 6443

## Reconciliation Report

5/07/2018  
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ID#	Date	Payee	Deposit	Withdrawal
Cheque Account:		1-1110	Cheque Account	
Date of Bank Statement:		30/06/2018		
Last Reconciled:		31/05/2018		
Last Reconciled Balance:		\$109,674.37		

### Cleared Cheques

1776	4/05/2018	Norseman Today		\$225.00
1777	17/05/2018	Shire of Dundas - IT Solutions		\$297.00
1778	24/05/2018	Shire of Dundas - Wages & Su		\$6,534.07
1778	24/05/2018	Shire of Dundas - Wages & Su		\$1,040.40
1778	24/05/2018	Shire of Dundas - Training Rei		\$270.00
1778	24/05/2018	Shire of Dundas - Photocopier		\$4,069.11
1778	24/05/2018	Shire of Dundas - Promotions		\$232.76
1778	24/05/2018	Shire of Dundas - Rent 81 Rob		\$1,100.00
1778	24/05/2018	Shire of Dundas - Events		\$307.00
DD010618	1/06/2018	Westnet		\$109.95
SC300618	5/06/2018	Bank fee		\$10.00
DD070618	7/06/2018	Canon Finance		\$233.57
1779	8/06/2018	Linkwest Inc		\$12.00
1780	8/06/2018	Water Corporation		\$45.21
1782	8/06/2018	C Direct		\$4,725.68
1783	8/06/2018	Express Yourself Printing		\$914.00
1784	8/06/2018	Full Moon Cafe & Thai Restau		\$310.00
1785	8/06/2018	Norseman IGA		\$346.22
DD110618	11/06/2018	Telstra		\$173.55
DD120618	12/06/2018	National Kiosk		\$51.50
SC300618	18/06/2018	Bank fee - Trust account		\$10.00
EFT17756	26/06/2018	Norseman Hotel		\$76.00
DD812924	27/06/2018	Clever Patch		\$106.03
DD812924	27/06/2018	Full Moon Cafe & Thai Restau		\$60.00
Total:			\$0.00	\$21,259.05

### Cleared Deposits

CR002661	6/06/2018	Payment; G.E.T.S.	\$1,016.40	
CR002662	8/06/2018	Payment; Shire of Dundas	\$85.00	
CR002663	8/06/2018	Payment; Independence Nova	\$129.95	
CR002660	15/06/2018	Centrelink	\$2,072.75	
CR002664	26/06/2018	Payment; Australian Tax Offic	\$865.00	
CR002686	28/06/2018	Bank Deposit 28.06.2018	\$5,342.50	
Total:			\$9,511.60	\$0.00

### Outstanding Cheques

1781	8/06/2018	Norseman Today		\$245.00
1786	30/06/2018	Shire of Dundas - Wages & Su		\$6,676.64
1786	30/06/2018	Shire of Dundas - Wages & Su		\$1,061.79
1786	30/06/2018	Shire of Dundas - Events		\$188.80
1786	30/06/2018	Shire of Dundas - Rent 81 Rob		\$1,100.00
1786	30/06/2018	Shire of Dundas - Photocopier		\$1,723.83
1787	30/06/2018	Norseman Today		\$75.00
1788	30/06/2018	Norseman IGA		\$136.11
Total:			\$0.00	\$11,207.17

# Norseman Community Resource Centre

## Reconciliation Report

5/07/2018  
3:59:00 PM

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ID#	Date	Payee	Deposit	Withdrawal
Cheque Account:	1-1110	Cheque Account		
Date of Bank Statement:	30/06/2018			
Last Reconciled:	31/05/2018			
Last Reconciled Balance:	\$109,674.37			

Outstanding Cheques

Reconciliation

BusinessBasics Balance on 30/06/2018:	\$86,719.75
Add: Outstanding Cheques:	\$11,207.17
Subtotal:	\$97,926.92
Deduct: Outstanding Deposits:	\$0.00
Expected Balance on Statement:	\$97,926.92

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# Norseman Community Resource Centre

PO Box 206  
86 Prinsep Street  
NORSEMAN WA 6443

## Profit & Loss [With Year to Date]

June 2018

5/07/2018  
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	Selected Period	% of Sales	Year to Date	% of YTD Sales
<b>Income</b>				
Sales				
1 Computer Usage	\$127.28	2.0%	\$2,038.12	1.2%
3 Photocopying/Printing	\$2,508.91	40.3%	\$28,013.79	16.2%
Fax Services	\$5.01	0.1%	\$62.38	0.0%
Scanning	\$41.90	0.7%	\$557.92	0.3%
Binding	\$0.00	0.0%	\$40.91	0.0%
Memberships	\$0.00	0.0%	\$281.81	0.2%
Secretarial Services	\$0.00	0.0%	\$35.46	0.0%
Laminating	\$18.64	0.3%	\$247.70	0.1%
Kids Klub	\$36.36	0.6%	\$504.48	0.3%
Events	\$96.39	1.5%	\$175.48	0.1%
Computer Goods - Sales	\$28.59	0.5%	\$603.95	0.3%
Phones & Credit - Sales	\$527.36	8.5%	\$4,389.73	2.5%
4 Drinks - Sales	\$5.45	0.1%	\$183.09	0.1%
Express Yourself - Sales	\$0.00	0.0%	\$237.15	0.1%
Photo Express kiosk	\$47.41	0.8%	\$281.15	0.2%
Animal Jewels & Coasters Sales	\$0.00	0.0%	\$10.91	0.0%
Conference Room Hire	\$900.00	14.5%	\$9,800.00	5.7%
Contract Services	\$1,884.32	30.3%	\$23,398.20	13.5%
Grant Income	\$0.00	0.0%	\$101,041.57	58.5%
Commissions	\$0.00	0.0%	\$786.36	0.5%
Miscellaneous Income	\$0.00	0.0%	\$45.45	0.0%
<b>Total Income</b>	<b>\$6,227.62</b>	<b>100.0%</b>	<b>\$172,735.61</b>	<b>100.0%</b>
<b>Cost of Sales</b>				
Purchases				
Purchases - Express Yourself	\$0.00	0.0%	\$98.18	0.1%
Photocopier Meter Reading	\$1,567.12	25.2%	\$23,143.84	13.4%
Computer & Phone Goods	\$4,322.25	69.4%	\$7,771.53	4.5%
<b>Total Cost of Sales</b>	<b>\$5,889.37</b>	<b>94.6%</b>	<b>\$31,013.55</b>	<b>18.0%</b>
<b>Gross Profit</b>	<b>\$338.25</b>	<b>5.4%</b>	<b>\$141,722.06</b>	<b>82.0%</b>
<b>Expenses</b>				
Accounting Fees	\$0.00	0.0%	\$10,000.00	5.8%
Events	\$1,098.55	17.6%	\$8,547.22	4.9%
Bank Fees	\$18.18	0.3%	\$383.44	0.2%
Advertising	\$320.00	5.1%	\$2,874.50	1.7%
Dues & Subscriptions	\$0.00	0.0%	\$3,159.53	1.8%
Insurance	\$0.00	0.0%	\$2,272.27	1.3%
Repairs & Maintenance	\$0.00	0.0%	\$453.00	0.3%
Cleaning Supplies	\$0.00	0.0%	\$139.68	0.1%
Security	\$0.00	0.0%	\$546.00	0.3%
Photo Express Kiosk	\$259.16	4.2%	\$3,027.20	1.8%
Computer Repairs & Maintenance	\$0.00	0.0%	\$3,629.67	2.1%
Postage & Shipping	\$0.00	0.0%	\$422.08	0.2%
Rent	\$1,000.00	16.1%	\$11,000.00	6.4%
Telephone	\$157.77	2.5%	\$1,821.86	1.1%
Stationery	\$886.49	14.2%	\$2,376.50	1.4%
Employment Expenses				
Staff Amenities	\$0.00	0.0%	\$346.90	0.2%
Superannuation	\$1,061.79	17.0%	\$10,373.00	6.0%
Wages & Salaries	\$6,676.64	107.2%	\$69,049.45	40.0%
Training & Conferences	\$0.00	0.0%	\$228.20	0.1%
Travel & Accommodation	\$0.00	0.0%	\$400.09	0.2%
<b>Total Employment Expenses</b>	<b>\$7,738.43</b>	<b>124.3%</b>	<b>\$80,397.64</b>	<b>46.5%</b>
Services				
Electricity	\$0.00	0.0%	\$2,391.42	1.4%

# Norseman Community Resource Centre

## Profit & Loss [With Year to Date]

June 2018

5/07/2018  
3:59:33 PM

	Selected Period	% of Sales	Year to Date	% of YTD Sales
Water	\$45.21	0.7%	\$288.76	0.2%
Internet Fees	\$99.95	1.6%	\$1,559.40	0.9%
Total Expenses	<u>\$11,623.74</u>	<u>186.6%</u>	<u>\$135,290.17</u>	<u>78.3%</u>
Net Profit / (Loss)	<u>-\$11,285.49</u>	<u>(181.2%)</u>	<u>\$6,431.89</u>	<u>3.7%</u>

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# Norseman Community Resource Centre

PO Box 206  
86 Prinsep Street  
NORSEMAN WA 6443

## Balance Sheet

As of June 2018

5/07/2018  
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Assets	
Current Assets	
Cash On Hand	
Cheque Account	\$86,719.75
Petty Cash	\$150.00
Cash Float	\$150.00
Undeposited Funds	\$0.00
Total Cash On Hand	<u>\$87,019.75</u>
Trade Debtors	\$1,466.18
Total Current Assets	\$88,485.93
Other Assets	
Deposits	<u>\$2,000.00</u>
Total Other Assets	\$2,000.00
Fixed Assets	
Furniture & Fixtures	
Furniture & Fixtures at Cost	\$85,598.59
Furniture & Fixtures Accum Dep	<u>-\$7,869.38</u>
Total Assets	<u>\$168,215.14</u>
Liabilities	
Current Liabilities	
GST Liabilities	
GST Collected	\$107,398.36
GST Paid	<u>-\$103,535.71</u>
Total GST Liabilities	\$3,862.65
Other Current Liabilities	
Long Service Leave Provision	\$25,416.15
Annual Leave Provision	<u>\$10,783.98</u>
Total Current Liabilities	<u>\$40,062.78</u>
Total Liabilities	\$40,062.78
Net Assets	<u>\$128,152.36</u>
Equity	
Retained Earnings	\$67,898.92
Current Year Earnings	\$6,431.89
Historical Balancing	<u>\$53,821.55</u>
Total Equity	<u>\$128,152.36</u>

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.4 – Officers Reports</b>	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer
Date of Report	12 <sup>th</sup> July 2018
Disclosure of Interest	Nil

### Summary

For Council to note the reports received from the Manager of Works and Services, Manager of Community Development and the Youth and Events Officer as included in the papers relating.

### Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Consultation

Manager of Works and Services, Manager of Community Development and Youth and Events Officer

### Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

### Voting Requirements

Simple Majority

### Officer Recommendation

**That Council note the reports of the Manager of Works and Services, Manager of Community Development and the Youth and Events Officer.**

Moved Cr: Warner  
Seconded Cr: Bayley

**Resolution**

**That Council note the reports of the Manager of Works and Services, Manager of Community Development and the Youth and Events Officer.**

Carried by: Simple Majority

For: 6

Against: 0

Cr Bonza declared a Proximity Interest in the following item, as the applicant, Mr Andrew Passell is currently her neighbour.

Cr Bayley declared a Impartiality Interest in the following item, as the Director of Nursing and Health Services Manager is his wife.

Cr Bonza exited the chambers at 6:36pm.

Cr Bayley assumed the Chair.

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.5 – Application for Pensioner Unit accommodation</b>	
Location / Address	100 Prinsep Street Norseman
File Reference	CP.RE.1.2
Author	Gihan Kohobange
Date of Report	12th July 2018
Disclosure of Interest	Nil

**Summary**

For the Council to consider an application for the advertised aged person accommodations.

**Background**

The Shire has currently one vacant unit available for rent. The Shire has received one application for aged person accommodation from Ms Renee Passell on behalf of her father Mr Andrew Passell.

**Statutory Environment**

Nil

**Policy Implications**

Community Services  
C.1 Aged Accommodation

**Financial Implications**

Rental income as per the schedule of fees and charges.

**Strategic Implications**

Council has recognised the need for adequate aged care facilities in the Shire's Strategic Planning documentation.

<b>Theme 1 – A vibrant, active and healthy socially connected Community</b>
---

A strong, healthy, educated and connected Community that is actively engaged and involved.
--

In compiling the Corporate Business Plan for 2017-2021 Council included the following goal:

“Ensure the provision of adequate aged care facilities including aged accommodation.”

#### Consultation

Director of Nursing and Health Service Manager (WA Country Health Service – Goldfields – Norseman)  
Acting Chief Executive Officer, Senior Administration Officer.

#### Comment

The conditions of eligibility for applicants are:

- 1) Men aged 65 years and over and women aged 60 years and over and hold a current Aged/Seniors Concession Card.
- 2) The spouse of an aged person is eligible even if the spouse is not 65 years (men) or 60 years (women) of age.
- 3) The primary criteria for selection of residents will be based on their physical and financial need.
- 4) Tenants shall not own other residential property whilst occupying a unit.

Mr Passell does not meet the 4<sup>th</sup> Shire’s conditions of eligibility mentioned above.

However, Mr Passell’s daughter is looking for a suitable accommodation facility for her father on a temporary basis until current maintenance issues at his residence is rectified.

Further, the director of nursing and health service manager, Ms Nicole Evans has made a request for a unit to be made available to Mr Passell for the next few months subject to following arrangements,

- 1) No equipment or car / motor or parts of any description are allowed on the property inside or out.
- 2) HACC services must be maintained – including domestic and personal care services
- 3) Regular review of the property occur and immediate removal of any inappropriate items occur.

The Shire has requested Ms Renee Passell to confirm in writing that she will be able to take responsibility for these conditions of the temporary rental agreement.

#### Voting Requirements

Simple majority

#### Officer Recommendation

**That Mr Passell be awarded the rental of Unit 3, 100 Prinsep Street Norseman for a maximum period of 6 months subject to the following conditions to be met by his named Next of Kin**

- 1) **No equipment or car / motor or parts of any description are allowed on the property inside or out.**
- 2) **HACC services must be maintained – including domestic and personal care services.**
- 3) **Regular review of the property occur and immediate removal of any inappropriate items occur.**

Moved Cr: Wyatt  
Seconded Nil

#### Resolution

Motion is lost

Cr Bonza returned to the Chambers at 6:42pm and assumed the Chair.

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.6 – Appointment of Freedom of Information Officer</b>	
Location / Address	Shire of Dundas
File Reference	IM.FR
Author	Peter Crawford – Acting Chief Executive Officer
Date of Report	9 July 2018
Disclosure of Interest	Nil

### Summary

For Council to approve the appointment of a Freedom of Information (FOI) officer.

### Background

Section 100 of the FOI Act provides that decisions by an agency under the FOI Act are to be made by the principal officer of that agency, or by an officer directed by the principal officer for that purpose, either generally or in a particular case.

### Statutory Environment

Freedom of Information Act 1992 (WA)

### Policy Implications

Council has no Policy in relation to this matter

### Financial Implications

None

### Strategic Implications

None

### Consultation

Gihan Kohobange - DCEO

### Comment

In normal circumstances, the CEO of an organisation would be the FOI contact. However, in the author's opinion, it would be more appropriate for this role to be undertaken by the Deputy Chief Executive Officer. The reason being is that it removes any opportunities for a perception of bias or a conflict of interest in the supply of information to an authority or a member of the public.

### Voting Requirements

Simple Majority

### Officer Recommendation

**That Council appoint Gihan Kohobange, the Deputy Chief Executive Officer to the role of Freedom of Information Officer for the Shire of Dundas.**

Moved Cr: Hogan  
 Seconded Cr: Patupis

### Resolution

**That Council appoint Gihan Kohobange, the Deputy Chief Executive Officer to the role of Freedom of Information Officer for the Shire of Dundas.**

Carried by: Simple Majority

For: 6

Against: 0

<b>Agenda Reference and Subject</b>	
<b>10.4.7 – Application for Community Grant – Gold Fever Festival</b>	
Location / Address	Norseman
File Reference	FM.SP
Author	Gihan Kohobange
Date of Report	13 <sup>th</sup> July 2018
Disclosure of Interest	Nil

### Summary

That the Shire of Dundas Council review and approve the Community Grant Application submitted by the Gold Fever Festival Committee.

### Background

Gold Fever Festival is a great opportunity to instil enthusiasm within the community and visitors of the Shire of Dundas. This event brings the entire community together to celebrate the rich gold mining heritage and culture of the Shire of Dundas.

The whole day will be filled with activities and fun to cater for all ages and everyone is invited to attend, especially visitors who may be travelling in the region at the time.

Further, this event will;

- Support local businesses generating additional revenue
- bring tourists and visitors to the area from all over the Country
- Provide the school and local community groups with fundraising opportunities

Gold Fever Festival Incorporation, a non-profit organisation has been organising this annual event since 2014. The Shire of Dundas has been a proud sponsor of this event since then.

### Statutory Environment

Nil

### Policy Implications

C 6 Community Grants Program

### Financial Implications

Cost of community grant and donations included in 2018/19 budget.

### Strategic Implications

Strategy 1.3: Engagement of the community



Goal 1.3: The Community are engaged in constructive activities that encourage social and Community development

Consultation

Gold Fever Festival Committee  
Community Development Manager  
Acting Chief Executive Officer

Comment

The 2018, Gold Fever Festival is due to be held on 25<sup>th</sup> of August and the festival committee has submitted an application for a community grant amounting to \$15,000 as given in papers relating.

As per the Current Council policy, any community grant for an event is restricted to \$10,000. However, in the past the Council has managed In Kind requirements such as staff costs to close roads, collection and set up/pack away of crowd barriers etc. of this event.

Voting Requirements

Simple Majority

**Officer Recommendation**

**That the Council of the Shire of Dundas review the Community Grant Application submitted by Gold Fever Festival Committee and approve;**

1. a monetary grant of \$10,000 and
2. an In Kind grant of \$5,000.

Moved Cr: Bayley

Seconded Cr: Hogan

**Resolution**

**That the Council of the Shire of Dundas review the Community Grant Application submitted by Gold Fever Festival Committee and approve;**

1. a monetary grant of \$10,000 and
2. an In Kind grant of \$5,000.

Carried by: Simple Majority

For: 6

Against: 0

**11 Elected Members Motions of Which Previous Notice Has Been Given**

Nil

**12 New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting**

The following item of urgent business was accepted for consideration by the President or by a majority of the members of the Council

Voting Requirement Simple Majority

**Recommendation**

**That the members of the Council agreed to the introduction of the following late item for decision.**

Moved Cr: Bayley  
 Seconded Cr: Hogan

### **Resolution**

That the members of the Council agree to the introduction of the following late item for decision.

#### **Item 12.1 – Late Item – Differential Rate Model – 2018/2019**

Carried by: Simple Majority

For: 6

Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>12.1 – Late Item - Differential Rate Model – 2018/2019</b>	
Location / Address	Shire of Dundas
File Reference	RV.VA.5
Author	Gihan Kohobange
Date of Report	16 <sup>th</sup> July 2018
Disclosure of Interest	Nil

### **Summary**

For the Council to give consideration to public submissions following public notice of the intention to impose differential rates and seeks approval from the Minister of Local Government for UV differential rate that is outside the 2:1 ratio as required by the Local Government Act and subsequent inclusion in the 2018/19 budget.

### **Background**

At the ordinary council meeting held on 19<sup>th</sup> June 2018, the Council considered the proposed differential rates for 2018/19 and resolved the following:

- 1. Approve following proposed rate in the dollar and minimum rates to apply for the 2018/19 financial year;**

#### **GRV**

Category	Current	Proposed for 2018/19
Rates in \$		
Townsites	15.8624	15.8624
Roadhouses	15.8624	
Mining	23.4967	
Minimum Rates		
GRV	349.00	349.00

#### **UV**

Category	Current	Proposed for 2018/19
Rates in \$		
Pastoral	5.0000	8.0000
Mining Leases	14.9590	15.2582
Exploration Leases		
Prospecting Leases		
Minimum Rates		
UV	349	349
UV - Prospecting	290	300

2. Resolve that public notice seeking submission be given, in accordance with Section 6.36 of the Local Government Act 1995, advising that Council intend to impose the following differential rates and minimums for 2018/19 financial year;

**UV**

Category	Current	Proposed for 2018/19
Rates in \$		
Pastoral	5.0000	8.0000
Mining Leases	14.9590	15.2582
Exploration Leases		
Prospecting Leases		
Minimum Rates		
UV	349	349
UV - Prospecting	290	300

3. Adopt the 2018/19 Rates - Objectives and Reasons statements as set out in papers relating; and
4. Affirm that the recommended increase in rates has been made after considering the Shire's Long Term Financial Plan, current economic conditions and the potential for budget efficiencies.

Statutory Environment

Section 6.33 of the Local Government Act 1995 and associated regulations prevail in this matter. Prior to finally adopting differential rates, the proposed rates need to be advertised for three weeks seeking public comment. Following the advertised period the Council is then to consider any responses received before adopting the final rates in the dollar along with the annual budget. The Council is not compelled to adopt the differential rates advertised or compelled to factor in any comments received; only to consider the comments prior to final adoption.

However, if the Council resolves to impose rates or minimum payments different from those proposed in the local public notice, LGFMR 23(b) requires that the Annual Budget of the Council must include details of the rate or minimum payments set forth in the public notice, and provide reasons for the difference. Additionally, written notification to ratepayers explaining the Council reasons should be included with their annual rates notice.

Section 6.3 (3) of the Act requires that a differential rate of more than twice the lowest differential rate cannot be set without the approval of the Minister.

Policy Implications

N/A

Financial Implications

The setting of differential rates is an integral part of setting annual budgets. Rates income represents approximately 50% of overall operating revenue of the Shire. It is the only income stream over which Council has a direct control. It is imperative that for future financial sustainability, rate income has an inflationary offset together with a component for capital replacement and/or expansion.

Strategic Implications

For the Shire of Dundas to continue to meet the demands of the community and the increased responsibility to local government from the State, it is important that rates are set each year that allow for the increasing financial pressure upon the organisation.

Consultation

Councillors, Manager of Works, Manager Community Development, Manager Projects and the Senior Administration Officer

Comment

The Shire has received 3 submissions in relation to proposed differential rates.

**Mining Leases**

The submission received (given in papers relating) is in relation to the proposed rate in dollar and minimum for mining category be reduced considering the potential increase in rent rate by the Department of Mines, Industry Regulation and Safety for exploration and prospecting tenements.

As depicted in the below table, in determining the proposed rate in the dollar of these categories, consideration was given to the comparable rate in the dollar of the neighbouring shires (with significant mining operations) which provide similar services for mining activities. Even after this proposed increase in rate in the dollar, the Shire of Dundas remains as one of the shires with lowest UV rates for mining leases.

**2017/18 Rates**

	Rate in \$			Minimum		
	Mining	Exploration	Prospecting	Mining	Exploration	Prospecting
<b>Dundas</b>	<b>14.9590</b>	<b>14.9590</b>	<b>14.9590</b>	<b>349</b>	<b>290</b>	
Menzies	15.9700	14.7300	14.5100	311	275	244
Laverton		15.1600			294	
Wiluna	17.7907	23.5559			335	
Leonora		14.8500			309	
Coolgardie		22.0435			437	
Kalgoorlie		18.0424		386	277	

**Proposed for 2018/19**

<b>Dundas</b>	<b>15.2582</b>	<b>15.2582</b>	<b>15.2582</b>	<b>349</b>	<b>300</b>
Change	2%	2%	2%	0%	3%

There is a low base effect in expressing the proposed increase in these rating categories as a percentage. Even a small absolute change from a low initial amount be translated into a large percentage change.

As per the below table, annual average increase in rates per lease in exploration and prospecting categories will be around \$33 and \$8 respectively.

Tenements	No.	UV Value	Current		Proposed		Increase		
			Rate in \$	Rates raised excluding minimum rates	Rate in \$	Rates raised excluding minimum rates	Total rates \$	Rate in dollar %	Average Rates per licence \$
Mining	134	6,429,294	14.9590	961,758	15.2582	980,995	19,236	2%	144
Exploration	145	1,596,884	14.9590	238,878	15.2582	243,656	4,778	2%	33
Prospecting	63	162,764	14.9590	24,348	15.2582	24,835	487	2%	8

Further, out of current 330 exploration and prospecting leases, 112 leases will be only paying minimum rates where an increase is only proposed in prospecting category (still a reduced minimum).



The final amount raised from the rates may vary as a result of changes in valuations before rates notices are issued. However, the impact in terms of a value is expected to be minimal at this point of time.

Considering above factors, while acknowledging the submission received, it is just and equitable to progress with the proposed increase in rates for mining category.

### Pastoral Leases

There are two submissions received in relation to the proposed rate in the dollar for pastoral leases.

In comparison to similar shires in the region as depicted below, pastoral properties are severely underrated.

2017/18 Rates	Rate in \$	Minimum
	Pastoral	Pastoral
<b>Dundas</b>	<b>5.0000</b>	<b>349</b>
Menzies	8.0000	311
Laverton	9.2300	294
Wiluna	12.4325	335
Leonora	14.8500	309
Coolgardie	11.0513	684
Kalgoorlie	7.5658	277

The Shire has factored in capacity to pay in determining the rate in the dollar for pastoral leases with a lowest UV rate in the dollar. However, the Shire need to ensure a minimum of 2:1 ratio between the Pastoral UV and the Mining UV to ensure fairness across these categories.

This rate reflects the cost of providing building inspection services, emergency services and other amenities for those properties. Most of these properties are located a large distance from the main service centre. However, the cost of servicing the communities within the boundaries of the Shire should be borne by all residents and property owners.

The Shire contributes for the maintenance of some of the pastoral access roads though the Shire does not receive any grant for such projects. In 2015/16, the Shire invested a significant amount of own funds in addition to the grant money received from the Lotterywest to provide fire slip-ons units and trailers for selected pastoral stations to aid them in effectively responding to bushfires that may threaten their pastoral properties.

Facilities available within the townsite are for the benefit of all communities residing in the Shire. As an example, the pastoral community also benefits from the health services available within the Norseman townsite. The Shire has been incurring a significant amount of money to maintain these services and cost of servicing the communities within the boundaries of the Shire should be borne by all residents and property owners as mentioned above. Further, it should be noted that rates paid by pastoral properties are generally tax deductible.

However, considering submission received and the hardships that the pastoral industry has been fronting in the recent past, it is proposed to restrict proposed increase to 1.500 cents per dollar of UV. This will result in a reduction of \$10,650 (approximately) in projected rates income for 2018/19. Accordingly, the proposed reduced rate for this category is 6.5000 cents per dollar of UV.

Revised proposed rates for 2018/19 is as follows;

#### GRV

Category	Current	Proposed for 2018/19
Rates in \$		
Townsites	15.8624	

Roadhouses	15.8624	15.8624
Mining	23.4967	
Minimum Rates		
GRV	349.00	349.00

**UV**

Category	Current	Proposed for 2018/19
Rates in \$		
Pastoral	5.0000	6.5000
Mining Leases	14.9590	15.2582
Exploration Leases		
Prospecting Leases		
Minimum Rates		
UV	349	349
UV - Prospecting	290	300

**Approval of the Minister**

Since there is a differential of more than 2:1 between pastoral and mining UV rate in the dollar, the approval of the Minister is required before rates are being imposed.

Voting Requirements

Absolute Majority

Officer Recommendation

That the Council of the Shire of Dundas

1. Acknowledge and consider the submissions received in relation to the proposed differential rates for 2018/19;
2. Adopt revised 2018/19 Rates - Objectives and Reasons statements as set out in papers relating;
3. Adopt the reduced differential general rates of 6.5000 cents per dollar of UV for pastoral leases; and
4. Authorise the CEO to seek ministerial approval in accordance with Section 6.33(3) of the Local Government Act 1995 for the UV mining rate in the dollar being more than twice the lowest differential rate (UV pastoral rate).

Council Recommendation

That the Council of the Shire of Dundas

1. Acknowledge and consider the submissions received in relation to the proposed differential rates for 2018/19;
2. Adopt revised 2018/19 Rates - Objectives and Reasons statements as set out in papers relating;
3. Maintain differential general rates of 8.0000 cents per dollar of UV for pastoral leases.

Moved Cr: Bayley  
Seconded Cr: Wyatt

Resolution

That the Council of the Shire of Dundas



1. Acknowledge and consider the submissions received in relation to the proposed differential rates for 2018/19;
2. Adopt revised 2018/19 Rates - Objectives and Reasons statements as set out in papers relating;
3. Maintain differential rates of 8.0 cents per dollar of UV for pastoral leases

Carried by: Absolute Majority

For: 6

Against: 0


*Reason for Change was that Council considered a 3.0000 cents per dollar of UV for pastoral leases was not excessive and was still far below other local government's rates in the Goldfields Esperance region*

### 13 Next Meeting

The next Ordinary Meeting of the Council is scheduled to be held on the 21<sup>st</sup> August 2018.

### 14 Closure of Meeting

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at 6:50pm

  
21/08/19.