



Minutes
Ordinary Council Meeting
18th October 2016

MINUTES of the ORDINARY Meeting of Council held
in the Council Chambers at the Shire Administration
Office – Prinsep Street Norseman on the 18th October
2016 commencing at 6.00pm

Table of Contents

| | | |
|--------|--|----|
| 1 | Declaration of Opening and Announcement of Visitors. | 3 |
| 2 | Declarations of Financial, Proximity, Impartiality Interests & Gifts Received..... | 3 |
| 3 | Record of Attendance of Councillors / Officers and Apologies. | 4 |
| 4 | Response to Previous Public Questions Taken on Notice. | 5 |
| 5 | Public Question Time. | 5 |
| 6 | Applications for Leave of Absence. | 5 |
| 7 | Confirmation of Minutes of Previous Meeting..... | 5 |
| 8 | Petitions, Deputations or Presentations. | 5 |
| 9 | Announcements by Presiding Member without Discussion. | 5 |
| 10 | Reports of Officers..... | 6 |
| 10.1 | Planning, Development, Health and Building..... | 6 |
| 10.1.1 | – Objection to ML 63/662 | 6 |
| 10.1.2 | – Application for Purchase of Free Hold Lease..... | 7 |
| 10.2 | Engineering and Works | 8 |
| 10.3 | Members and Policy | 8 |
| 10.3.1 | – Local Government Amendment (Auditing) Bill 2016..... | 8 |
| 10.3.2 | – Application to Waive Shire Rates..... | 9 |
| 10.3.3 | – RV Friendly Town | 10 |
| 10.3.4 | – Officers Reports | 12 |
| 10.4 | Administration, Finance and Community Service | 13 |
| 10.4.1 | – Accounts Paid (01.09.2016 – 30.09.2016)..... | 13 |
| 10.4.2 | – Financial Statements for the Periods Ending 30 TH September 2016. | 20 |
| 10.4.3 | – CRC Management Report & Financial Statements to 30 th September 2016..... | 20 |
| 10.4.4 | – Acceptance of Annual Report 2015/2016..... | 21 |
| 10.4.5 | – Application for a Community Grant | 22 |
| 11 | Elected Members Motions of Which Previous Notice Has Been Given | 24 |
| 12 | New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting... .. | 24 |
| 13 | Next Meeting | 24 |
| 14 | Closure of Meeting | 24 |

1 Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 6:00pm.

This Council meeting is being held on the traditional lands of the Ngadju people and I wish to acknowledge them as traditional owners and pay my respects to their elders, past and present.

The Chief Executive Officer read aloud the disclaimer that is on the front page of the agenda.

The Shire President read aloud the following Affirmation of Civic Duty and Responsibility.

I make this affirmation in good faith on behalf of Elected Members and Officers of the Shire of Dundas. We collectively declare that we will duly, faithfully, honestly, and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure the efficient, effective and orderly decision making within this forum.

1.1 Attendance at meeting by Councillor AR (Rasa) Patupis

The Chief Executive Officer has been advised that Cr Patupis will be in Esperance, Western Australia when the meeting is held and has requested attendance by way of instantaneous telephone connection with other Councillors present at the meeting in accordance with Administration Regulation 14A.

Cr Patupis will be at 76 The Esplanade, Esperance WA.

The Council must approve of the place that Cr Patupis is located as a "suitable place" that must be in a town site or other residential area and at least 150 kilometres from where the meeting is being held.

Recommendation

That Cr Patupis be permitted to attend this meeting by way of instantaneous telephone connection from 76 The Esplanade, Esperance Western Australia on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14A.

Moved Cr Hogan
Seconded Cr Vicensoni

Resolution

That Cr Patupis be permitted to attend this meeting by way of instantaneous telephone connection from Esperance Western Australia on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14A.

Carried by: Simple Majority For 5 Against: 0

2 Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests:

Nil

Proximity Interests:

Nil

Impartiality Interests:

Nil

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

| Name of relevant person making disclosure | Description of Gift | Name and address of person who gave gift | Date gift received | Estimated value of gift at the time given | Nature of relationship between relevant person giving and person receiving gift | Describe what was done with the gift |
|---|---------------------|---|-------------------------------|---|---|--------------------------------------|
| Cr Webb | Pen | Goldfields Money 120 Egan Street Kalgoorlie WA 6430 | 18 th October 2016 | \$5.00 | Provider and customer | Kept and put in Councillor desk draw |
| Cr Best | Pen | Goldfields Money 120 Egan Street Kalgoorlie WA 6430 | 18 th October 2016 | \$5.00 | Provider and customer | Kept and put in Councillor desk draw |
| Cr Vicensoni | Pen | Goldfields Money 120 Egan Street Kalgoorlie WA 6430 | 18 th October 2016 | \$5.00 | Provider and customer | Kept and put in Councillor desk draw |
| Cr Hogan | Pen | Goldfields Money 120 Egan Street Kalgoorlie WA 6430 | 18 th October 2016 | \$5.00 | Provider and customer | Kept and put in Councillor desk draw |
| Cr Bonza | Pen | Goldfields Money 120 Egan Street Kalgoorlie WA 6430 | 18 th October 2016 | \$5.00 | Provider and customer | Kept and put in Councillor desk draw |
| Cr Patupis | Pen | Goldfields Money 120 Egan Street Kalgoorlie WA 6430 | 18 th October 2016 | \$5.00 | Provider and customer | Kept and put in Councillor desk draw |

3 Record of Attendance of Councillors / Officers and Apologies.

Cr J Best Shire President
 Cr LW Webb Deputy Shire President
 Cr JEP Hogan
 Cr YH Vicensoni
 Cr AR Patupis
 Cr LG Bonza

Doug Stead Chief Executive Officer

Gihan Kohobange Deputy Chief Executive Officer
Jon Fry Manager of Works & Services
Pania Turner Manager of Community Development
Sonya Ellison Senior Administration Officer

4 Response to Previous Public Questions Taken on Notice.

Nil

5 Public Question Time.

Nil

6 Applications for Leave of Absence.

Nil

7 Confirmation of Minutes of Previous Meeting.

7.1 Minutes of the Ordinary Meeting of Council held on 20th September 2016 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Ordinary Council Meeting held on 20th September 2016 be confirmed as a true and accurate record.

Moved Cr Vicensoni
Seconded Cr Hogan

Resolution

That the minutes of the Ordinary Council Meeting held on 20th September 2016 be confirmed as a true and accurate record.

Carried by: Simple Majority For: 6 Against: 0

8 Petitions, Deputations or Presentations.

Nil

9 Announcements by Presiding Member without Discussion.

Nil

10 Reports of Officers.

10.1 Planning, Development, Health and Building

| Agenda Reference & Subject | |
|--|-------------------------------|
| 10.1.1 – Objection to ML 63/662 | |
| Location / Address | Shire of Dundas |
| File Reference | RV.VA.2 |
| Author | CEO – Doug Stead |
| Date of Report | 12 th October 2016 |
| Disclosure of Interest | Nil |

Summary

For the Council of the Shire of Dundas to note the progress of the objection raised against the granting of ML63/662.

Background

Councillors will recall that an application was received from Polar Minerals P/L for approval of Mining Lease 63/662 which was submitted at the September meeting of council and was not passed. Subsequently an objection was lodged by the Shire with the Mining Registrar in Norseman and a copy of the objection sent to Polar Metals Pty Ltd. The objection is recorded under the registrar's number 494356.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Mining Registrar's office, Cr L Webb

Comment

The hearing has been set for 10.00 a.m. on 14th November 2016 in the Norseman Warden's Court. Cr Webb has taken the initiative in trying to protect our environmental resources and will be presenting our argument to the court.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas note the progress on Objection 494356.

Moved Cr Bonza
Seconded Cr Webb

Resolution

That the Council of the Shire of Dundas note the progress on Objection 494356.

Carried by: Simple Majority For: 6 Against: 0

| Agenda Reference & Subject | |
|---|-------------------------------|
| 10.1.2 – Application for Purchase of Free Hold Lease | |
| Location / Address | Norseman |
| File Reference | Lot 1143 |
| Author | CEO – Doug Stead |
| Date of Report | 14 th October 2016 |
| Disclosure of Interest | Nil |

Summary

For the Council of the Shire of Dundas to consider the application from the Department of Lands. The DoL has received a request from the lessee of Lot 1143 for the freehold purchase of Lease 137438.

Background

Approval for similar requests was previously given in October 2008 and more recently, in September 2016.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Department of Lands

Comment

A copy of the request together with a map is included in Papers Relating.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas support the application for the freehold purchase of crown lease 137438.

Moved Cr Patupis
Seconded Cr Vicensoni

Resolution

That the Council of the Shire of Dundas support the application for the freehold purchase of crown lease 137438.

Carried by: Simple Majority For: 6 Against: 0

10.2 Engineering and Works

Nil

10.3 Members and Policy

| Agenda Reference & Subject | |
|---|-------------------------------|
| 10.3.1 – Local Government Amendment (Auditing) Bill 2016 | |
| Location / Address | Shire of Dundas |
| File Reference | FM.AD |
| Author | CEO – Doug Stead |
| Date of Report | 12 th October 2016 |
| Disclosure of Interest | Nil |

Summary

For the Council of the Shire of Dundas to note the changes being introduced by the State Legislator regarding the annual audit process being introduced to Local Government.

Background

The Office of the Auditor General has written to the Shire advising of possible changes to the Audit process, currently being undertaken by independent private firms. The Local Government Amendment (Auditing) Bill 2016 is currently before Parliament. (See Papers Attached)

Statutory Environment

Local Government Amendment (Auditing) Act 2016

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Marius van der Merwe (Current auditor to the Shire)

Comment

If the Local Government Amendment (Auditing) Bill 2016 is passed by Parliament it would bring WA into line with the rest of the Australian states.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas note the proposed changes to the audit process.

Moved Cr Webb
Seconded Cr Patupis

Resolution

That the Council of the Shire of Dundas note the proposed changes to the audit process.

Carried by: Simple Majority For: 6 Against: 0

| Agenda Reference & Subject | |
|--|-------------------------------|
| 10.3.2 – Application to Waive Shire Rates | |
| Location / Address | Norseman |
| File Reference | RV.RT.3 |
| Author | CEO – Doug Stead |
| Date of Report | 12 th October 2016 |
| Disclosure of Interest | Nil |

Summary

For the Council of the Shire of Dundas to consider a request from the Committee of the Mines & Norseman Workers Club for financial assistance by the waiving of 2016/17 Rates.

Background

The M & NWC is in great difficulty with an extremely small active membership. At a recent special meeting of the members a new committee and office bearers were elected. See Papers Attached for more detail.

Statutory Environment

The Club would appear to be trading under insolvent conditions.

Policy Implications

Nil

Financial Implications

The request from the M & NWC committee is for the Shire to waive the annual Rates of \$2,500.

Strategic Implications

Nil

Consultation

Various

Comment

As the Club appears to be trading under insolvent circumstances Council should be wary of how they proceed. Before Council makes any decision on this request, the Club Treasurer should be asked to produce a budget or business model showing how they intend moving into a position of solvency.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas do not waive the rates of the Mines and Norseman Workers Club due to a precedent that may be set for further occasions of financial hardship.

Moved Cr Webb
Seconded Cr Hogan

Resolution

That the Council of the Shire of Dundas do not waive the rates of the Mines and Norseman Workers Club due to a precedent that may be set for further occasions of financial hardship.

Carried by: Simple Majority For: 6 Against: 0

| Agenda Reference & Subject | |
|---------------------------------------|-------------------------------|
| 10.3.3 – RV Friendly Town | |
| Location / Address | Norseman |
| File Reference | LE.RE.6 |
| Author | CEO – Doug Stead |
| Date of Report | 12 th October 2016 |
| Disclosure of Interest | Nil |

Summary

For the Council of the Shire of Dundas to consider an alternative site for self-contained RV vehicles.

Background

Council will be aware that this topic was raised in November 2012 where it was resolved

“That the Council advise the Chairman of the Goldfields – Esperance Tourism Alliance that the Shire of Dundas supports the concept of becoming an RV friendly region however will not provide overnight or longer term parking areas within the Norseman town site to accommodate self-contained recreational vehicles.”

It was further proposed at the September 2014 meeting “that the Shire of Dundas determine an appropriate area within the Norseman town site that meets the requirements of parking for self-contained RV vehicles that will allow Norseman to become a RV friendly town”

An alternative proposal was moved resolving that “the surrounds of the Norseman oval be utilised as a 24 – 48 hour rest area for self-contained RV vehicles for a 12 month period”.(Cr JEP Hogan requested that his name be recorded as voting against the motion).

It has now become evident that parking on the oval is bringing its own problems of hygiene, security of shire assets, extended stays to mention a few. The biggest problem to our community is that community members are no longer comfortable walking around the oval due to the presence of the caravans.

There is an alternative site available which would be very suitable for the RV vans and by relocating the vans would save the oval for community use.

The proposed area is south of the Tin Dam, at the junction of Ramsay and Brockman Streets. Although there is a culvert running through a portion of this area it would be a simple task to divert traffic from this potential hazard. There are no electric cables on the site nor are there ablution facilities.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Minor maintenance issues covered by the 2016/17 budget

Strategic Implications

Preservation of the Sports Oval.

Consultation

Works Manager, Community Development Manager, Cr L Webb

Comment

The proposed area is an attractive rural setting and with minimal cost the shire could enhance the area by supplying outdoor furniture such as benches, tables and chairs.

Voting Requirements

Simple Majority

Officer Recommendation

That the council of the Shire of Dundas consider and approve relocating the short term RV traffic away from the Sports Oval to the site south of the Tin Dam and adjacent to Ramsay and Brockman streets.

Moved Cr Vicensoni
 Seconded Cr Webb

Resolution

That the council of the Shire of Dundas consider and approve relocating the short term RV traffic away from the Sports Oval to the site south of the Tin Dam and adjacent to Ramsay and Brockman streets.

Carried by: Simple Majority For: 6 Against: 0

| Agenda Reference & Subject | |
|---------------------------------------|-------------------------------|
| 10.3.4 – Officers Reports | |
| Location / Address | Shire of Dundas |
| File Reference | CM.PL.1 |
| Author | CEO – Doug Stead |
| Date of Report | 14 th October 2016 |
| Disclosure of Interest | Nil |

Summary

For the Council of the Shire of Dundas to note the reports received from the CEO, Works Manager, Manager of Community Development and the Youth Officer as included in Papers Relating.

Background

The Officers present there reports on activities for the past month. These reports are in Papers Relating.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

WM; MCD; YO

Comment

The reports will advise councillors on the progress being made towards achieving the objectives of the Strategic Plan.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas note the reports of the CEO, Works Manager, Manager of Community Development and Youth Officer.

Moved Cr Bonza
Seconded Cr Patupis

Resolution

That the Council of the Shire of Dundas note the reports of the CEO, Works Manager, Manager of Community Development and Youth Officer.

Carried by: Simple Majority For: 6 Against: 0

10.4 Administration, Finance and Community Service

| Agenda Reference & Subject | |
|---|-------------------------------|
| 10.4.1 – Accounts Paid (01.09.2016 – 30.09.2016) | |
| Location / Address | Shire of Dundas |
| File Reference | FM.CR |
| Author | Senior Administration Officer |
| Date of Report | 13/10/2016 |
| Disclosure of Interest | Nil |

Trust Cheques

| Chq/EFT | Date | Name | Description | Amount |
|---------|------------|----------------------------|------------------------------|-----------------|
| 517 | 15/09/2016 | Shire of Dundas Petty Cash | RECOUP TO PETTY CASH | 150.00 |
| 519 | 30/09/2016 | Building Commission | RECOUP BUILDING APPLICATIONS | 1213.16 |
| 520 | 30/09/2016 | Shire of Dundas | COMMISSIONS BRB LEVY | 40.00 |
| | | | | 1,403.16 |

Municipal Cheques

| Cheque | Date | Name | Description | Amount |
|--------|------------|-----------------------------|---|------------------|
| 26168 | 08/09/2016 | Horizon Power | Power Usage 21.06.2016 - 18.08.2016 | 14,742.78 |
| 26169 | 08/09/2016 | Telstra Corporation Limited | Phone & Internet Usage 05.08.2016 - 04.09.2016 | 2,302.70 |
| 26170 | 15/09/2016 | Shire of Dundas Petty Cash | Recoup to petty cash 19.08.16 - 13.09.16 | 360.25 |
| 26173 | 29/09/2016 | Avoca Mining Pty Ltd | Rates refund for assessment A3006 LOT ML 63-516 NORSEMAN 6443 | 25,371.93 |
| | | | | 42,777.66 |

Municipal Account EFT's

| EFT | Date | Name | Description | Amount |
|-----|------|------|-------------|--------|
|-----|------|------|-------------|--------|

| | | | | |
|--------|------------|---|---|---------|
| EFT804 | 08/09/2016 | Airport Lighting Specialists Pty Ltd | 10m Antenna Model Cable & 3x Self Stripping Electrical Connector | 319.55 |
| EFT805 | 08/09/2016 | ANL Lighting Australia Pty Ltd | 400w M/H Clear Tubular Security Lights x6 | 402.55 |
| EFT806 | 08/09/2016 | ARCHIVEWISE | Storage of Rate Books & Minute Books New & Old | 152.54 |
| EFT807 | 08/09/2016 | OfficeMax | 25 Reams of White Paper & 1x Bin 10Lt | 104.32 |
| EFT808 | 08/09/2016 | BP Norseman | Diesel & Unleaded Fuel Purchases 06.07.16 - 31.07.16 | 747.65 |
| EFT809 | 08/09/2016 | BOC Limited | Container Service Fee (29.06.16 - 28.07.16) | 43.42 |
| EFT810 | 08/09/2016 | Courier Australia | Freight (office national, curtain villa & online B/E) | 2314.45 |
| EFT811 | 08/09/2016 | Compu-Stor | 1x Pack of Standard Archive Boxes | 121.38 |
| EFT812 | 08/09/2016 | Cecilia Ellison | Photographic Competition Winner 2016 | 200.00 |
| EFT813 | 08/09/2016 | Curtain Villa | Supply & Deliver one Slimline Blind | 159.06 |
| EFT814 | 08/09/2016 | Dundas Fencing & Building Maintenance | Supply Cherry picker for Electrical Works at Phoenix Park, fir 2x door stops, remove whiteboards and re-hang into new office. | 1045.00 |
| EFT815 | 08/09/2016 | Douglas Partners | Proposal P160221 - Laboratory Testing, Pavement Design & Analysis and Reporting, Final invoice – Meeting 20.07.16 | 8349.00 |
| EFT816 | 08/09/2016 | Eremorum Pty Ltd | Accommodation for Rasa Patupis for Council Meeting 21.06.16 - 1 Night | 100.00 |
| EFT817 | 08/09/2016 | Department of Fire & Emergency Services | ESL (July 2016) | 7640.06 |
| EFT818 | 08/09/2016 | Goldfields Locksmiths | Mortice Lock Oval for Toilet Door | 72.80 |
| EFT819 | 08/09/2016 | Georgina Schultz | Photographic Competition Winner 2016 | 150.00 |
| EFT820 | 08/09/2016 | FAJ IT Services Unit Trust | Monthly Service Agreement (September 2016) | 2548.18 |
| EFT821 | 08/09/2016 | Jason Signmakers | Toilet Directional Sign x1 | 57.20 |
| EFT822 | 08/09/2016 | Kambalda Junior Football Club | 2016 Kambalda Junior Football Club Registration for Jeffery Evans-Wicker | 100.00 |
| EFT823 | 08/09/2016 | State Library of Western Australia | Delivery of Better Beginnings Program 2016-2017 | 49.50 |
| EFT824 | 08/09/2016 | Landgate | Mining Tenement Schedule M2015/6 & M2015/7, GRV Chargeable G 2016/3 07.05.16 – 01.07.16 and 5x Cemetery land enquiry | 264.35 |
| EFT825 | 08/09/2016 | Local Health Authorities Analytical Committee | Analytical Services 2016/2017 | 495.00 |
| EFT826 | 08/09/2016 | Local Government Managers Australia | 2016-2017 Council Corporate Membership, membership for D.Stead, G.Kohobange, Affiliate Membership for S.Ellison & P.Turner | 2306.00 |
| EFT827 | 08/09/2016 | Civic Legal Pty Ltd | Legal Advice - Heritage Protection Eucla Airstrip | 400.40 |

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|--------|------------|-----------------------------------|---|----------|
| EFT828 | 08/09/2016 | Star Track Credit | Freight (Jason Signmakers, Office national CRC, Douglas Partners, E.& MJ Rosher & Jasman Enterprises) | 1024.59 |
| EFT829 | 08/09/2016 | Marketforce | Activities on Thoroughfares & Public Places (West Aust 27.07.16 & KM 27.07.16), Appointment of Authorised officers (KM 29.07.16) | 786.27 |
| EFT830 | 08/09/2016 | Mana Wahine Sports & Social Club | 2016 Mana Wahine Sports & Social Club x6 Participants | 925.00 |
| EFT831 | 08/09/2016 | Golden Flame Nominees Pty Ltd | 4x Ctn's of Beer & 24 Ctn's of Wine | 596.00 |
| EFT832 | 08/09/2016 | Norseman Visitor Centre | 25x Hat Badges & 25x Gemstone Cards for tourism industry awards night | 218.75 |
| EFT833 | 08/09/2016 | Norseman Eyre Motel | Accommodation and meals for Phil & Steve of O'Dwyer Electrical 8.8.16 - 9.8.16 | 285.00 |
| EFT834 | 08/09/2016 | Norseman IGA | Various Goods 01.07.16 - 29.07.16 | 448.30 |
| EFT835 | 08/09/2016 | Navman Wireless Australia Pty Ltd | Monthly Satellite Service 05.08.16 - 04.09.16 | 65.89 |
| EFT836 | 08/09/2016 | Office National Kalgoorlie | Assorted Tables, Chairs, Filing Cabinets and Workstations for D.Stead, M.McEwan & P.Turner, Supple of 2x Wall Units Lockable | 9569.73 |
| EFT837 | 08/09/2016 | Norseman General Practice | Medical for Michael Bailey 31.08.2016 | 132.00 |
| EFT838 | 08/09/2016 | O'Dwyer Electrical | Relocate PowerPoints in Administration Building | 132.00 |
| EFT839 | 08/09/2016 | Railway Motel Pty LTD | Accommodation for Gihan Kohobange 26.7.16 - 27.7.16 (1 night) | 159.00 |
| EFT840 | 08/09/2016 | Raywyn Bond | Photographic Competition Winner 2016 | 500.00 |
| EFT841 | 08/09/2016 | South East Petroleum | Diesel 6500LTS, Diesel & Unleaded Fuel Purchases 01.07.16 - 30.07.16 | 8801.35 |
| EFT842 | 08/09/2016 | Telford Industries | IBC Hire for July 2016 | 136.40 |
| EFT843 | 08/09/2016 | Jonah Turner | Photographic Competition Winner 2016 | 350.00 |
| EFT844 | 08/09/2016 | Norseman Hardware | Various hardware items (02.07.16 - 29.07.16) | 1204.67 |
| EFT845 | 08/09/2016 | Wilsons Diesel & Auto Repairs | Carry out 3,000km service & safety inspection, Carry out 750hr service, Carry out 100000km service, Make up transmission plate and fit to machine, check major fuel leak and repair, Supply wheel and tyre for spare on P299, Remove battery box from chassis and mount in front of tray and set up wiring for compressor operation | 12831.80 |
| EFT846 | 08/09/2016 | Keana Buckley | Photographic Competition Winner 2016 | 200.00 |
| EFT847 | 08/09/2016 | Sharon Warner | Photographic Competition Winner 2016 | 250.00 |
| EFT848 | 09/09/2016 | Barnetts (WA) Pty Ltd | 2x Twin Cylinder locks for Admin Public Toilets | 234.37 |

| | | | | |
|--------|------------|---|---|-----------|
| EFT849 | 13/09/2016 | Norseman Hardware | Steel Droppers x80 | 6396.00 |
| EFT850 | 14/09/2016 | Norseman Volunteer Fire Brigade | REFUND – Raffle Tickets sold (Donation) | 353.00 |
| EFT851 | 14/09/2016 | Norseman State Emergency Service | REFUND – Raffle Tickets sold (donation) | 355.00 |
| EFT852 | 14/09/2016 | St John Ambulance Norseman | REFUND – Raffle Tickets sold (Donation) | 353.00 |
| EFT853 | 14/09/2016 | Dixon Construction | Progress Payment for Works Performed up to 6th September | 132301.47 |
| EFT854 | 20/09/2016 | Bell Fire Equipment Company Pty Ltd | Invoice for Final Payment - 2x 600 Spacesaver Slip-on Unit No 5,6,7 & 8, Invoice for payment after delivery – 2x 600 Spacesaver Slip-on Unit 5,6, 7 & 8 and Additional Equipment fitted to Fire unit – 2x 600 Spacesaver Slip-on Unit 5, 6, 7 & 8 | 35637.80 |
| EFT856 | 23/09/2016 | Australia Post | Postage (July & August 2016) | 1602.92 |
| EFT857 | 23/09/2016 | Botanica Consulting | Flora & Heritage Report for Cemetery Extension | 3520.00 |
| EFT858 | 23/09/2016 | Courier Australia | Freight (state library) | 52.90 |
| EFT859 | 23/09/2016 | Cusco Flooring Pty Ltd | Repair Carpet in Admin Building & Supply & Install New Carpet in CRC (new) Building | 670.00 |
| EFT860 | 23/09/2016 | Child Support | Payroll deductions | 209.51 |
| EFT861 | 23/09/2016 | The Civil Group | Norseman Airfield Upgrading: Detailed Design 29.06.16 - 26.07.16 | 17517.50 |
| EFT862 | 23/09/2016 | Shire of Dundas Municipal Fund | Payroll deductions | 950.00 |
| EFT863 | 23/09/2016 | Dundas Fencing & Building Maintenance | For works at Admin Building Requested by Doug and Pump out dump point at tourist centre | 3919.85 |
| EFT864 | 23/09/2016 | Sonya Ellison | Reimbursement of Accommodation paid for IT Vision Conference | 649.00 |
| EFT865 | 23/09/2016 | Goldfields Toyota | Carry out 6month/10'000km Service | 304.28 |
| EFT866 | 23/09/2016 | Goldfields Voluntary Regional Organisation of Council | Annual Subscription 2016/2017 and attendance at GVROC Dinner LG Weeks x2 Guest | 17657.00 |
| EFT867 | 23/09/2016 | Hyd2o Hydrology | Norseman Aerodrome Hydrological Investigation - Progress Claim No3 | 5915.80 |
| EFT868 | 23/09/2016 | FAJ IT Services Unit Trust | Monthly Service Agreement (August 2016) | 2548.18 |
| EFT869 | 23/09/2016 | Kalgoorlie Furniture Restored | Supply of 2x 3 Draw Chest, 2x King Single Beds and Mattresses | 1434.00 |
| EFT870 | 23/09/2016 | A1 Kooy Painting Contractors | Painting to Interior of offices - Paint, Material, Travel & Labour | 1960.00 |
| EFT871 | 23/09/2016 | Mega Phones | Backbone Data Cabling Between Two Communication Cabinets | 1753.46 |
| EFT872 | 23/09/2016 | McMullen Nolan Group Pty Ltd | Additional Detail Survey - Transects - Norseman Airport | 7700.00 |
| EFT873 | 23/09/2016 | Norseman Community Resource Centre | Printing of the Norseman Today Vol 32 No7 400x Copies | 2000.00 |

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|--------|------------|---|---|----------|
| EFT874 | 23/09/2016 | On-Line Business Equipment | Assorted inks supplied, Service Agreement and service and relocate machine to 81 Roberts (CRC) | 1300.20 |
| EFT875 | 23/09/2016 | Western Australian Police & Community Youth Centres (Inc) | TOWN HALL DEPOSIT FROM 2011 | 300.00 |
| EFT876 | 29/09/2016 | Austral Mercantile Collections | Rates Debt Collection | 847.40 |
| EFT877 | 29/09/2016 | J Best | Claim (Council Meeting 16.08.2016) | 283.00 |
| EFT878 | 29/09/2016 | Butler Settineri (Audit) Pty Ltd | 2016 Audit Fee & Disbursements (out of pocket costs) | 7159.86 |
| EFT879 | 29/09/2016 | Laurene Bonza | Claim (Council Meeting 16.08.2016) | 160.00 |
| EFT880 | 29/09/2016 | Cuten Guneder Machinery | Truck Hire 2.8.16 - 31.8.16 149 Hrs & Travel 30hrs, Truck Hire 4.7.16 – 8.7.16 and Day hire of Venieri Loader | 18253.86 |
| EFT881 | 29/09/2016 | Child Support | Payroll deductions | 180.13 |
| EFT882 | 29/09/2016 | Shire of Dundas Municipal Fund | Payroll deductions | 1320.47 |
| EFT883 | 29/09/2016 | Dundas Fencing & Building Maintenance | Material and Freight for Material Facia Replacement, Flashing & Patio Tube for 124 Prinsep, Replace guttering at Dodd house | 5885.00 |
| EFT884 | 29/09/2016 | Elite Gym Hire | Hire of Lat Station, Leg Station, Bench Press, FID Bench, Squat Rack & Multi Trainer 12.08.2016 - 12.09.2016 & Hire of treadmill 12.8.16 – 12.9.16 | 885.18 |
| EFT885 | 29/09/2016 | Kalgoorlie Furniture Restored | 1x 2 Seater Sofa, Fabric Protection Plan & Retro Chair Sky Charcoal | 1217.00 |
| EFT886 | 29/09/2016 | State Library of Western Australia | Lost & Damaged Books 2016-17 (July - December) | 220.00 |
| EFT887 | 29/09/2016 | Norseman Eyre Motel | Accommodation & Main Meals for Ben from Kooy Painting - 09.08.2016 to 10.08.2016 | 170.00 |
| EFT888 | 29/09/2016 | Ngadju Dancers | Grant to Ngadju Dancers for the dance event "Dance Rites" in Sydney on 09.10.16" | 1000.00 |
| EFT889 | 29/09/2016 | Rasa Patupis | Claim (Council Meeting 16.08.2016) | 160.00 |
| EFT890 | 29/09/2016 | E & MJ Rosher | Supply of 2x ROD Lift L & 2x ROD Lift S & 2x Turnbuckles, supply of 2x nuts & 3x blade-b | 409.80 |
| EFT891 | 29/09/2016 | YH Vicensoni | Claim (Council Meeting 16.08.2016) | 160.00 |
| EFT892 | 29/09/2016 | Wilson's Diesel & Auto Repairs | Check Blade & Circle for wear, Clean up Blade Slides and Retainers, Fit New Left Side Door Glass and fit new wear strips to side shift and adjust, supply and fit 2x new tyre to P275, carry out service on P279, carry out service on P284 and carry out service on P283 | 18748.70 |
| EFT893 | 29/09/2016 | LW Webb | Claim (Council Meeting 16.08.2016) | 160.00 |
| EFT894 | 29/09/2016 | Windward Resources Ltd | Rates refund for assessment A3016 LOT EL 28-1713 NORSEMAN 6443, A3017 & A3646 | 5348.02 |

| | | | | |
|------|------------|---------------|---|-------------------|
| 3768 | 01/09/2016 | Kilma Pty Ltd | Rent 81 Roberts Street - September 2016 (Norseman CRC) | 1100.00 |
| 3769 | 01/09/2016 | Kilma Pty Ltd | Rates Payment for 81 Roberts as per agreement - Norseman CRC | 2988.72 |
| PAY | 06/09/2016 | Payroll | Payroll Direct Debit Of Net Pays | 55,280.90 |
| 3781 | 12/09/2016 | Monique Guest | Transfer to Monique Guest - Meals & Incidentals allowance 11.09.16 - 16.09.16 (Records Management) | 820.85 |
| 3800 | 16/09/2016 | Ciara Stewart | Transfer to Ciara Stewart - Meals & Incidentals allowance 18.09.2016 - 20.09.2016 (Payroll - WALGA) | 582.95 |
| PAY | 20/09/2016 | Payroll | Payroll Direct Debit Of Net Pays | 58,556.62 |
| 3805 | 28/09/2016 | Ciara Stewart | Transfer to Ciara Stewart - Meals, Travel & Incidentals Allowance 03.10.16 - 08.10.16 (Payroll - IT Vision) | 1,884.70 |
| 3806 | 28/09/2016 | Kilma Pty Ltd | Rent 81 Roberts Street - October 2016 (Norseman CRC) | 1,100.00 |
| | | | | 499,237.56 |

Municipal Account Direct Debts

| Chq/EFT | Date | Name | Description | Amount |
|---------|------------|------------|--|------------------|
| 3767 | 01/09/2016 | ANZ Bank | Merchant fees | 340.62 |
| DD9042 | 09/08/2016 | ClickSuper | Superannuation 27.07.2016 – 09.08.2016 | 12,939.24 |
| 3797 | 15/09/2016 | Investec | Photocopiers lease payment (August 2016) | 4,345.65 |
| 3798 | 15/09/2016 | Investec | Photocopiers lease payment (August 2016) | 220.46 |
| DD9041 | 23/08/2016 | ClickSuper | Superannuation 10.08.2016 – 23.08.2016 | 12,883.22 |
| | | | | 30,729.19 |

Municipal Account Credit Cards

| Chq/EFT | Date | Name | Description | Amount |
|---------|------------|-------------------------|---|---------|
| 3771 | 05/09/2016 | Chief Executive Officer | 20.07.2016 – The Lion & Jaguar (D.Stead) \$24.50 20.07.2016 – Taxi E-Pay (D.Stead) \$12.93 21.07.2016 – Hospitality Inn Esperance (Meeting with Civils Group - D.Stead) \$141.09 22.07.2016 – Virgin Australia (D.Stead & J.Best 02.08.16) \$1195.40 23.07.2016 – Bunning Kalgoorlie (D.Stead) \$66.41 23.07.2016 – Bunnings Kalgoorlie (D.Stead) \$59.42 24.07.2016 – Adobe Subscription \$28.15 25.07.2016 – Everett Butchers (Spit Hire and Roast Lamb) \$503.60 27.07.2016 – Accommodation Quest Kings Park (R.Petersen 24.07.2016) \$590.73 02.08.2016 – Swan Taxis Vic Park (D.Stead) \$ 59.01 | 4515.56 |

| | | | | |
|------|------------|--------------------------------|---|-----------------|
| | | | 06.08.2016 – Minibar Rendezvous Perth (D.Stead) \$83.74 06.08.2016 – Parking and Meals Rendezvous Perth (D.Stead) \$479.03 06.08.2016 – Swan Taxis Vic Park (D.Stead) \$42.53 12.08.2016 – Qantas Airways (D.Stead & J.Fry 17.08.2016) \$1050.00 13.08.2016 – Bunnings Esperance (D.Stead) \$52.32 17.08.2016 – Swan Taxis Vic Park (D.Stead) \$48.62 17.08.2016 – Dome Perth Airport (D.Stead & J.Fry) \$41.75 17.08.2016 – Swan Taxis Vic Park (D.Stead) \$36.33 | |
| 3771 | 05/09/2016 | Deputy Chief Executive Officer | 26.07.2016 – McDonalds Kalgoorlie (Gihan) \$13.85 02.08.2016 – REXTRA (Leg Room – S.Ellison 04.09.2016) \$4.80 03.08.2016 – REX Airlines (S.Ellison 04.09.2016) \$241.98 | 260.63 |
| 3771 | 05/09/2016 | ANZ Bank Credit Card Fee | Credit Card Fees 22/07/2016 – 21/08/2016 | 70.30 |
| | | | | 4,846.49 |

Summary of account totals

| | |
|---------------------------------------|-------------------|
| Trust Cheques | 1,403.16 |
| Municipal Cheques | 42,777.66 |
| Municipal EFT's | 499,237.56 |
| Municipal Direct Debit's | 30,729.19 |
| Municipal Credit Cards | 4,846.49 |
| Grand total for September 2016 | 578,994.06 |

Voting Requirements

Simple Majority

Officer Recommendation**That the Shire of Dundas monthly accounts paid from 1.09.2016 to 30.09.2016 be noted.**

Moved Cr Vicensoni
Seconded Cr Webb

Resolution**That the Shire of Dundas monthly accounts paid from 1.09.2016 to 30.09.2016 be noted.**

Carried by: Simple Majority

For: 6

Against: 0

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 30th September 2016 be accepted.

Moved Cr Vicensoni
Seconded Cr Hogan

Resolution

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 30th September 2016 be accepted.

Carried by: Simple Majority For: 6 Against: 0

Mr John Cook entered the Chambers at 6:34pm.

| Agenda Reference & Subject | |
|---|-------------------------------|
| 10.4.4 – Acceptance of Annual Report 2015/2016 | |
| Location / Address | Shire of Dundas |
| File Reference | FM.AD.15.16 |
| Author | CEO – Doug Stead |
| Date of Report | 12 th October 2016 |
| Disclosure of Interest | Nil |

Summary

For the Council to consider and approve the Audit Report and Annual Report for the financial year ended 30th June 2016 as included in the Papers Relating, and to set the date for the Annual Electors Meeting.

Background

The Annual Financial Report for the year ended 30th June 2016 has been audited. The Annual Financial Report and Auditors Report are included in the Papers Relating.

Statutory Environment

The Local Government Act requires that the local government accept the Annual Report by the 31st December following the year subject to the audit report being available. If the audit report is not available to allow the local government to accept it by that date, then the annual report needs to be received within two months of the audit report being received. The Act also requires that a General Electors Meeting be held within 56 days of the local government accepting the annual report of the previous financial year.

Policy Implications

Nil

Financial Implications

The cost of undertaking the audit was included in the 2016/2017 budget.

Strategic Implications

Nil

Consultation

Butler Settineri

Comment

The Independent Audit Report identifies that the Shire of Dundas has completed the 2015/2016 financial year in accordance with the appropriate legislation and regulations and that there are no material matters affecting the Shire's financial position. Furthermore, there are no items of statutory non-compliance raised.

It is proposed to hold the General Electors Meeting on the 15th November prior to the November Council meeting.

Voting Requirements

Absolute Majority

Officer Recommendation

That the Council of the Shire of Dundas

- 1. Accept the recommendation of the Audit Committee that the Audit Report for 2015/2016 as included in the Papers Relating be accepted;**
- 2. Accept the Annual Report for the financial year ended 30th June 2016 as is included in the Papers Relating;**
- 3. Advertise that the Annual Electors Meeting is to be held on the 15th November 2016 at the Shire Building in Prinsep Street, Norseman at 5.30pm.**

Moved Cr Webb
Seconded Cr Hogan

Resolution

That the Council of the Shire of Dundas

- 1. Accept the recommendation of the Audit Committee that the Audit Report for 2015/2016 as included in the Papers Relating be accepted;**
- 2. Accept the Annual Report for the financial year ended 30th June 2016 as is included in the Papers Relating;**
- 3. Advertise that the Annual Electors Meeting is to be held on the 15th November 2016 at the Shire Building in Prinsep Street, Norseman at 5.30pm.**

Carried by: Simple Majority For: 6 Against: 0

| Agenda Reference & Subject | |
|---|-------------------------------|
| 10.4.5 – Application for a Community Grant | |
| Location / Address | Norseman |
| File Reference | FM.SP.1 |
| Author | CEO – Doug Stead |
| Date of Report | 14 th October 2016 |
| Disclosure of Interest | Nil |

Summary

For the Council of the Shire of Dundas to consider and approve the application for a Community Grant

Background

The Shire has received two applications from Sharan Warner for grants to enable her to attend various aquatic training courses. These two applications are set out hereunder:

The first application is for an amount of \$599, which will enable Mrs Warner to qualify as a “professional licenced aqua instructor, able to run activities like water aerobics, mums with babies, exercise in the water and dance routines in water.”

The second application is for an amount of \$1,000 which “will enable the applicant to obtain skills necessary to operate swimming pool plant and equipment and which will also meet the WA Department of Health regulations and code of practice.”

Statutory Environment

Health (Swim Pool) Regulations 1964

Policy Implications

Nil

Financial Implications

The amounts requested are covered by the budget for Community Grants.

Strategic Implications

The Strategic Community Plan 1 July 2015 to 3.0 June 2025 item 10.7.2.4 requires that personnel undertaking inspection work on Shire (swimming pool) Assets be suitably trained and qualified.

Consultation

Swim Pool manager, Manager Community Development, Project Manager (responsible for swim pool and swim pool manager)

Comment

1. Our current Swim Pool manager is qualified to provide water movement classes.
2. Our Swim Pool manager will require a back-up operator from time to time.

Voting Requirements

Simple Majority

Officer Recommendation

That the council of the Shire of Dundas decline the request for \$599 but approve the request for \$1,000.

Moved Cr Vicensoni
Seconded Cr Webb

Resolution

That the council of the Shire of Dundas decline the request for \$599 but approve the request for \$1,000.

Carried by: Simple Majority

For: 6

Against: 0

11 Elected Members Motions of Which Previous Notice Has Been Given

Nil

12 New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting

Nil

13 Next Meeting

The next Ordinary Meeting of the Council is scheduled to be held on the 15th November 2016.

14 Closure of Meeting

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at 6:43pm.