



Norseman Woodlands to Eucla Coast

## Minutes Certification

I certify that the Minutes of the 23<sup>rd</sup> January 2020 Ordinary Council Meeting were presented to the Council and confirmed at the 25<sup>th</sup> February 2020 Ordinary Council Meeting.

A handwritten signature in blue ink, appearing to be "L Bonza", is written over a horizontal line.

Cr L Bonza  
President

A handwritten date "25.02.2020" in blue ink is written over a horizontal line.

Date



**Confirmed Minutes of  
Ordinary Council Meeting  
23<sup>rd</sup> January 2020**

CONFIRMED MINUTES of the ORDINARY Meeting of  
the Council held in the Council Chambers at the Shire  
Administration Office – Prinsep Street Norseman on  
the 23<sup>rd</sup> January 2020 commencing at 6.00pm

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## 1 Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 6:00pm.

This Ordinary Council Meeting was video recorded to assist in the preparation of the minutes of the meeting.

The Shire of Dundas recognises the Ngadju and Mirning People as First Nations People in the Shire of Dundas, acknowledging them as traditional custodians and pay our respects to their Elders, past, present and emerging.

## 2 Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

### Financial Interests:

Cr Warner declared an interest in item 10.4.7 – Confidential Item – Standby Pool Manager, as she is the applicant for the position.

### Proximity Interests:

Nil

### Impartiality Interests:

Nil

### Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

Nil

## 3 Record of Attendance of Councillors / Officers and Apologies.

Cr LG Bonza	Shire President
Cr JEP Hogan	
Cr SM Warner	
Cr VL Wyatt	

Peter Fitchat	Chief Executive Officer
Aruna Rodrigo	Manager of Finance and Administration
Pania Turner	Manager of Community Development
Joe Hodges	Manager of Works and Services
Tracy Dixon	Administration Officer

### **Public Gallery**

Lynn Webb  
Merynda Fraser  
Des McColl

### **Apologies**

Cr AR Patupis	Deputy Shire President
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**4 Applications for Leave of Absence.**

Nil

**5 Response to Previous Public Questions Taken on Notice.**

Nil

**6 Public Question Time.**

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

In accordance with Regulation 6 of the Local Government (Administration) Regulations 1996, the minimum time allowed for Public Question Time is 15 minutes.

A member of the public who raises a question during Question Time is to state his or her name and address.

Des McColl, 34 Brockman Street – *Wished Council Happy New Year and well done to the Shire for the efforts during the fires.*

Question – *The house at 36 Brockman street, still enquiring about what is happening with that? It is pretty derelict and getting worse.*

The CEO replied through the Chair – *The Shire has written to all the owners of derelict houses in town and now awaiting responses which are due in the middle of February, after which time the Shire is able to take further action.*

Question – *Norseman CRC internet access pricing, 15 minutes is \$3.00, up to 1 hour is \$9.00. At Esperance Centrelink, and Kalgoorlie, there is no cost for the first hour.*

Through the Chair, the CEO directed the Manager of Community Development to confirm - *CDM cannot confirm the actual rates, but can investigate, do a comparison and prepare a report to Council regarding Fees and Charges.*

The CEO added - *After the report is presented to Council for consideration, a formal response would be provided.*

**7 Confirmation of Minutes of Previous Meeting.**

7.1 Minutes of the Ordinary Meeting of Council held on 17<sup>th</sup> December 2019 be confirmed as a true and accurate record.

**Recommendation**

**That the minutes of the Ordinary Council Meeting held on 17<sup>th</sup> December 2019 be confirmed as a true and accurate record**

Moved Cr: Wyatt  
Seconded Cr: Hogan

**Resolution**

**That the minutes of the Ordinary Council Meeting held on 17<sup>th</sup> December 2019 be confirmed as a true and accurate record**

Carried by: Simple Majority

For: 5

Against: 0

**8 Petitions, Deputations or Presentations.**

Nil

**9 Announcements by Presiding Member without Discussion.**

Well done to all for their efforts during the recent fire emergency. It was an extremely busy time, but we are all still here, minus a few trees unfortunately.

**10 Reports of Officers.****10.1 Planning, Development, Health and Building**

Agenda Reference & Subject	
<b>10.1.1 – Sale of UCL Lot 1824</b>	
Location / Address	L1824 (20) Brockman Street Norseman
File Reference	A135
Author	Richard Brookes
Date of Report	14 <sup>th</sup> January 2020
Disclosure of Interest	Nil

Summary

For the Council to comment on an application to sell a lot of UCL by the Department of Planning, Lands and Heritage.

Background

The Shire has received an email from the Department of Planning, Lands and Heritage requesting comment on a proposal by Ms Donna Hindmarsh to purchase in freehold UCL Lot 1824 at 20 Brockman Street Norseman.

Ms Donna Hindmarsh is the current freehold owner of the adjoining lot 157.

The lot is 1012m<sup>2</sup> in area and zoned residential pursuant to the local planning scheme No 2

Maps of the area are included in the papers relating.

Statutory Environment

Department of Planning, Lands and Heritage.  
Land Administration Act 1997

Policy Implications

There are no policy implications for the Shire.

Financial Implications

There are no financial implications for the Shire other than the land rates generated by the freehold of a vacant lot.

Strategic Implications

There are no strategic implications in relation to Community Strategic Plan.

Consultation

Manager of Finance and Administration, CEO.

Comment

There do not appear to be any reasons to object to the changing of UCL Lot 1824 to freehold.

Voting Requirements

Simple Majority

Officer Recommendation

**That the Council of the Shire of Dundas advise the Department of Planning, Lands and Heritage that the Shire has no objection to the purchase in freehold UCL Lot 1824 (20) Brockman Street Norseman by Ms Donna Hindmarsh.**

Moved Cr: Wyatt  
Seconded Cr: Hogan

Resolution

**That the Council of the Shire of Dundas advise the Department of Planning, Lands and Heritage that the Shire has no objection to the purchase in freehold UCL Lot 1824 (20) Brockman Street Norseman by Ms Donna Hindmarsh.**

Carried by: Simple Majority

For: 5

Against: 0

Agenda Reference & Subject	
<b>10.1.2 – Eucla Lot 372 – Mirning ILUA</b>	
Location / Address	Eucla Lot 372
File Reference	GR.SL.39
Author	Chief Executive Officer
Date of Report	16 <sup>th</sup> January 2020
Disclosure of Interest	Nil

Summary

For the Council to comment on a possible transfer of land to the Mirning PBC (Prescribed Body Corporate) as part of a compensation claim for Native title actions.

Background

The Council has been requested by the Department of Planning Lands and Heritage to raise any objections or comment in relation to the possibility of using Eucla Lot 372 as possible land to be transferred to the Mirning PBC as part of a compensation claim for Native title actions.

The land was cleared of Native Title as part of 2010 Mirning ILUA (Indigenous Land Use Agreement) negotiations with the State.

Lot 372 is located to the east of the Eucla town site and is zoned rural pursuant to the local planning scheme. Lot 373 is a small lot located within the bounds of lot 372 and has no street frontage

A copy of the maps of the area are included in the papers relating.



Statutory Environment

Department of Planning Lands and Heritage  
Planning and Development Act 2005 & associated regulations  
Land Administration Act 1997  
Native Title (State Provisions) Act 1999

Policy Implications

There are no specific policy implications for the Shire

Financial Implications

There are no financial implications for the Shire

Strategic Implications

There are no specific strategic implications identified in the Community Strategic Plan

Consultation

Chris Ziatas – Manager, Land Management South, Department of Planning Lands and Heritage.  
Richard Brookes – Health, Building & Town Planning Officer

Comment

The Department of Planning Lands and Heritage request for comment from the Council stems from an initial request from the WA Department of Premier and Cabinet which is looking at using Lot 372 as part of its Native title negotiations.

The lot in question is crown land and the Shire has no “legal” interest in the land other than it being located in the Shire and in close proximity to the Eucla town site.

Discussions with department officers indicate that the land has been identified in the past as possible future industrial land for Eucla.

Notwithstanding the possible future use, the land is currently zoned rural and any change of zoning would require an amendment to the Shires local planning scheme No 2.

There does not appear to be any reason why the Shire could object to the State using Lot 372 as part of its negotiations with the Mirning PBC

Voting Requirements

Simple Majority

Officer Recommendation

**That the Council of the Shire of Dundas advise the Department of Planning Lands and Heritage that the Council has no objection to Lot 372 being used as part of the Native Title negotiations with the Mirning PBC, subject to Council being advised of, and approving of, any proposed usage.**

Moved      Cr: Wyatt  
Seconded   Cr: Hogan

Resolution

**That the Council of the Shire of Dundas advise the Department of Planning Lands and Heritage that the Council has no objection to Lot 372 being used as part of the Native Title negotiations with the Mirning PBC, subject to Council being advised of, and approving of, any proposed usage.**

Carried by: Simple Majority

For: 5

Against: 0

**10.2 Engineering and Works**

Nil

**10.3 Members and Policy**

Agenda Reference & Subject	
<b>10.3.1 – Receive the Information Bulletin</b>	
Location / Address	Shire of Dundas
File Reference	CM.CI.2
Author	Chief Executive Officer
Date of Report	16 <sup>th</sup> January 2020
Disclosure of Interest	Nil

Summary

For Council to consider receiving the Information Bulletin for the period ending 9<sup>th</sup> January 2019.

Background

The Councillors' Information Bulletin for the period ending 9<sup>th</sup> January 2020 was completed and circulated to Councillors.

Statutory Environment*Local Government Act 1995*

- Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
- Section 3.1 – Provides that the general function of the local government is to provide for the good governance of persons in its district.

Policy Implications

Council has no policies in relation to this matter

Financial Implications

The recommendation of this report has no financial implications for Council.

Strategic Implications

Keeping Councillors informed in respect to matters impacting on their role as Councillor.

Consultation

Nil

Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

Because of certain confidential elements in the contents of this document, it is not a public document, it is distributed to Councillors and senior staff only and is not for public release.

Voting Requirements

Simple Majority

Officer Recommendation

**That Council receive the December Councillors' Information Bulletin for the period ending 9<sup>th</sup> January 2020, as included in confidential papers relating.**

Moved Cr: Wyatt  
Seconded Cr: Warner

Resolution

**That Council receive the December Councillors' Information Bulletin for the period ending 9<sup>th</sup> January 2020, as included in confidential papers relating.**

Carried by: Simple Majority For: 5 Against: 0

Council Recommendation

**That Standing Orders be suspended for the following items 10.3.2 and 10.3.3 in order to allow discussion on nominees for committees.**

Moved Cr: Wyatt  
Seconded Cr: Hogan

Resolution

**That Standing Orders be suspended for the following items 10.3.2 and 10.3.3 in order to allow discussion on nominees for committees.**

Carried by: Simple Majority For: 5 Against: 0

Agenda Reference & Subject	
<b>10.3.2 – Delegation to Committees</b>	
Location / Address	Shire of Dundas
File Reference	GV.CO.2
Author	Chief Executive Officer
Date of Report	20 <sup>th</sup> January 2020
Disclosure of Interest	Nil

### Summary

For the Council to nominate delegates to represent Council for Regional Road Group (RRG), Goldfields Voluntary Regional Organisation of Councils (GVROC) and Western Australian Local Government Association (WALGA).

### Background

The WALGA meeting is held every year in August during local government week and each local government has the opportunity for 2 delegates to vote on WALGA resolutions.

Regional Road Group meetings are bi-annual and elected members representation is required on the strategic working group for funding allocation on Council road networks.

As part of Council's governance requirements, representation on GVROC must be formalised.

### Statutory Environment

N/A

### Policy Implications

EM.1 Conferences – Elected Members Attendance and Representation

### Financial Implications

As per the schedule of Elected Members fees and allowances, adopted 18<sup>th</sup> June 2019.

### Strategic Implications

To enable the Shire of Dundas to be involved in the direction of WALGA, GVROC and Regional Road Group.

### Consultation

CEO and Staff  
Councillors

### Comment

Elected members and serving officers are permitted to be delegates on committees with a formal Council resolution. Although it is normal practice for the Shire President (although not compulsory) to be a voting delegate for WALGA, Council has the opportunity to nominate any other Elected Members for positions on any of the three committees.

### Voting Requirements

Simple Majority

**Officer Recommendation****That Council:**

1. Appoint President Laurene Bonza and Cr \_\_\_\_\_ and the CEO Peter Fitchat as WALGA representatives.
2. Appoint President Laurene Bonza and Cr \_\_\_\_\_ and the CEO Peter Fitchat as GVROC representatives.
3. Appoint President Laurene Bonza and Cr \_\_\_\_\_ and the CEO Peter Fitchat, and Manager of Works and Services as RRG representatives.

WALGA: Cr Hogan nominated Cr Patupis.

GVROC: Cr Warner nominated herself.

RRG: Cr Wyatt nominated herself.

**Officer Recommendation****That Council:**

1. Appoint President Laurene Bonza and Cr Patupis and the CEO Peter Fitchat as WALGA representatives.
2. Appoint President Laurene Bonza and Cr Warner and the CEO Peter Fitchat as GVROC representatives.
3. Appoint President Laurene Bonza and Cr Wyatt and the CEO Peter Fitchat, and Manager of Works and Services as RRG representatives.

Moved Cr Hogan

Seconded Cr Wyatt

**Resolution****That Council:**

1. Appoint President Laurene Bonza and Cr Patupis and the CEO Peter Fitchat as WALGA representatives.
2. Appoint President Laurene Bonza and Cr Warner and the CEO Peter Fitchat as GVROC representatives.
3. Appoint President Laurene Bonza and Cr Wyatt and the CEO Peter Fitchat, and Manager of Works and Services as RRG representatives.

Carried by: Simple Majority

For: 5

Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.3 – Shire of Dundas RoadWise Committee</b>	
Location / Address	Shire of Dundas
File Reference	RD.ME.1
Author	Manager of Works and Services
Date of Report	17 <sup>th</sup> January 2020
Disclosure of Interest	Nil

**Summary**

For Council to consider the nominations for the RoadWise Committee to represent the Shire of Dundas due to Local Government elections in October 2019.



### Background

The RoadWise Committee for Norseman has been active for almost 12 months and due to elections, delegates need to be confirmed.

### Statutory Environment

*Local Government Act 1995*

### Policy Implications

Council has no Policies in relation to this matter

### Financial Implications

As per the schedule of Elected Members fees and allowances, adopted 18<sup>th</sup> June 2019.

### Strategic Implications

Will assist in making roads safer for the public in the Shire of Dundas area.

### Consultation

Council Forum

### Comment

The RoadWise Committee has been active for almost 12 months.

A typical community-based committee would include one or two Local Government Members, the Manager Works and Services, Manager Community Development, a member from each of the WA Police, St John, DFAS, RoadWise WA, MR WA, Norseman District High School and a number of community representatives.

While Council appointed staff to that Committee would provide administrative support, Minutes of all the Committee's Meetings would be referred to an Ordinary Meeting of Council for consideration.

RoadWise Committees do, when operated efficiently, provide many safety initiatives in the promotion of safer standards on our roads. There is no reason why a Shire of Dundas RoadWise Committee should be any different.

### Voting Requirements

Simple Majority

### Officer Recommendation

1. That Council appoint Cr \_\_\_\_\_ and Cr \_\_\_\_\_ to the RoadWise Committee and;
2. Minutes of all Committee Meetings to be presented to Council for consideration.

Cr Wyatt and Cr Warner nominated themselves.

**Council Recommendation**

1. That Council appoint Cr Wyatt and Cr Warner to the RoadWise Committee and;
2. Minutes of all Committee Meetings to be presented to Council for consideration.

Moved Cr Hogan

Seconded Cr Schultz

**Resolution**

1. That Council appoint Cr Wyatt and Cr Warner to the RoadWise Committee and;
2. Minutes of all Committee Meetings to be presented to Council for consideration.

Carried by: Simple Majority

For: 5

Against: 0

**Council Recommendation**

**That Standing Orders be resumed.**

Moved Cr: Wyatt

Seconded Cr: Hogan

**Resolution**

**That Standing Orders be resumed.**

Carried by: Simple Majority

For: 5

Against: 0

**10.4 Administration, Finance and Community Service**

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.1 – Accounts Paid 1/12/2019 – 31/12/2019</b>	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts Payable Officer
Date of Report	16 <sup>th</sup> January 2020
Disclosure of Interest	Nil

**Trust Payments**

Chq/EFT	Date	Name	Description	Amount
				<b>\$0.00</b>

**Municipal Cheques**

Cheque	Date	Name	Description	Amount
26379	13/12/2019	BACOSZ PTY LTD	Dispute as to fire hazard issue relating to 4 John Street, Norseman	4049.60
				<b>\$4049.60</b>

**Municipal Account EFT's**

EFT	Date	Name	Description	Amount
EFT4298	06/12/2019	Eucla Motor Hotel	Accommodation, Meals and Fuel for 12 nights (7 staff members)	19917.75

EFT4299	06/12/2019	Australian Communications & Media Authority	Licence Renewal 13.12.2019 - 13.12.2020	116.00
EFT4300	06/12/2019	Butler Settineri (Audit) Pty Ltd	Grant acquittal audit for Royalties for Regions funded Woodlands Centre (30 June 2019)	880.00
EFT4301	06/12/2019	BOC Limited	Container Service Fee (28.09.2019 - 28.10.2019)	65.57
EFT4302	06/12/2019	Central Regional TAFE	L.Morgan and E.Risk Course Fee's and Catering (ROC's Workshop 12-15 Nov 2019)	1136.40
EFT4303	06/12/2019	EXPRESS YOURSELF PRINTING	The Granite and Woodlands Discovery Trail Brochure x1000 copies	939.00
EFT4304	06/12/2019	Esperance Earthworks Pty Ltd	Excavator to dig slots at the Norseman Waste Facility	5309.70
EFT4305	06/12/2019	GOLDFIELDS PEST CONTROL	Termite and Pest control - Eucla Town Hall	495.00
EFT4306	06/12/2019	Office National Kalgoorlie	Back Order - 1 x Deflecto ballot box	116.83
EFT4307	06/12/2019	THE RAILWAY MOTEL AND WOODLANDS GUESTHOUSE	Accommodation for Cr. Patupis Tuesday 19th November 2019	110.00
EFT4308	06/12/2019	South Coast Foodservice	Supply 5x Cartons of Garbage Bags 120L Black HD (100)	127.60
EFT4309	06/12/2019	Telford Industries	Supply 1000 litre of Hypo Chlorite plus delivery	1206.70
EFT4310	06/12/2019	Trophy Kings	Desk name plates Manager of Finance and Administration - Aruna Rodrigo and Cr (VJ) Valma Schultz	132.00
EFT4311	06/12/2019	Toll Transport Pty Ltd	Freight - DHL and Online Business (CRC to be invoiced)	36.18
EFT4312	06/12/2019	Wilsons Diesel & Auto Repairs	Collect DS232 Nissan Navara from Lake Cowan and take to Shire Depot	150.00
EFT4313	06/12/2019	Western Australian Local Government Association	WALGA composite electoral advertising programme	2145.00
EFT4314	06/12/2019	Winc Australia Pty Ltd	Stationery - 5 x boxes white copy paper, 1 x pack 24 AA batteries, 4 x box staples, 2 x packs 18 sticky notes, 2 x scissors, 1 x ream yellow A4 paper	204.46
EFT4315	06/12/2019	Telstra Corporation Limited	Satellite Phone Usage 16.11.2019 - 15.12.2019 \$198.00 Mobile Phone Usage 17.11.19 - 16.12.19 \$541.46	739.46
EFT4316	13/12/2019	BP Norseman	Diesel and Unleaded fuel sales for November 2019	540.15
EFT4317	13/12/2019	BITUTEK PTY LTD	Two Coat primer seal 95/5 cutback bitumen - per square meter - R2R - Eucla	113893.93
EFT4318	13/12/2019	BOC Limited	Container Service Fee (October 2019) \$39.88 <b>CREDIT - Service fees for September 2019 -\$45.98</b> Container service fee (November 2019) \$38.60	32.50
EFT4319	13/12/2019	Shire of Dundas Municipal Fund	Payroll deductions	575.00
EFT4320	13/12/2019	Elite Gym Hire	Hire of Weights 12.11.2019 - 12.12.2019 \$568.65 Hire of Treadmill and Cross Trainer 12.11.19 - 12.12.19 \$442.70	1011.35
EFT4321	13/12/2019	FULL MOON CAFE	Catering for 24 people for Council meeting 19th November 2019 - Salads Only	300.00



EFT4322	13/12/2019	Jason Signmakers	Road Sign replacement Hyden-Norseman Road SLK 8-SLK 40	4024.57
EFT4323	13/12/2019	Norseman Concrete	Float Shire Grader from Norseman to Eucla and Return (12.11.2019 - 24.11.2019) including labour hire \$11121.00 Screen gravel pit 2 (demobilise) \$528.00	11649.00
EFT4324	13/12/2019	Online Business Equipment	Monthly Service Agreement No17649	71.50
EFT4325	13/12/2019	South East Petroleum	Diesel 6000lts \$8449.98 Diesel and unleaded fuel sales for November 2019 \$1772.70	10222.68
EFT4326	13/12/2019	Laurene Bonza	President Allowance (October - December 2019) \$3900.00 Claim Special Meeting and Workshop 26.11.2019 \$208.00	4108.00
EFT4327	13/12/2019	Shire of Coolgardie	Donation to Coolgardie Seniors Christmas Luncheon	1000.00
EFT4328	13/12/2019	John Edward Patrick Hogan	Claim Special Meeting and Workshop 26.11.2019 \$208.00	208.00
EFT4329	13/12/2019	Horizon Power	Street light usage November 2019	4155.05
EFT4330	13/12/2019	Landgate	Mining Tenement Schedule M2019/11 04.10.19 - 05.11.19	39.80
EFT4331	13/12/2019	Market Creations Pty Ltd	Brand and style guide refresh \$2574.00 Brand and style guide refresh – logo development \$1056.00	3630.00
EFT4332	13/12/2019	Moore Stephens (WA) Pty Ltd	Rates processing and management assistance for November 2019	1870.00
EFT4333	13/12/2019	On Shore Electrical Solutions	Supply and installed sensor light on Amenities Block	1233.93
EFT4334	13/12/2019	Rasa Patupis	Deputy President Allowance (October - December) \$975.00 Claim Special Meeting and Workshop 26.11.2019 \$208.00	1183.00
EFT4335	13/12/2019	THE RAILWAY MOTEL AND WOODLANDS GUESTHOUSE	Accommodation for Cr. Patupis and Pet Tuesday 3rd December 2019	110.00
EFT4336	13/12/2019	Valma Joy Schultz	Claim Special Meeting and Workshop 26.11.2019 \$208.00	208.00
EFT4337	13/12/2019	South Coast Foodservice	Desserts for Seniors Christmas Dinner (invoice 425 4370) Self saucing sticky date puddings 2x box & Black forest cake x2 \$198.24 Desserts for Seniors Christmas Dinner – Mango and passionfruit Coulis \$14.72 Garbage bags 120L Black HD (100) x4 ctns, 4x ctns of paper towel and 3x 5lt Citrus Disinfectant \$414.73 1x Citrus Disinfectant 5lt \$16.29	643.98
EFT4338	13/12/2019	Solutions IT (invoice S)	Agreement - Cloud Backup (December 2019)	180.68
EFT4339	13/12/2019	Solutions IT (invoice A&B)	Monthly managed support for December 2019	1479.50
EFT4340	13/12/2019	Veronica Wyatt	Claim Special Meeting and Workshop 26.11.2019 \$208.00	208.00
EFT4341	13/12/2019	Water Corporation	Various Water Accounts (September - November 2019)	38333.06

EFT4342	13/12/2019	Sharon Warner	Claim Special Meeting and Workshop 26.11.2019 \$208.00	208.00
EFT4343	17/12/2019	DEVLYN Australia Pty Ltd	Progress Claim 7	392675.56
EFT4344	13/12/2019	Telstra Corporation Limited	Usage for Youth, Co-Location and Admin for 20.11.19 - 19.12.19	531.99
5554	02/12/2019	WA Treasury Corporation	Loan Repayment for Doctors Residence (189 Mildura Street) Capital + Interest	28708.29
5556	03/12/2019	Centrepay	Centrepay Fees for A629 & A698	1.98
5558	05/12/2019	Pania Turner	Market Creations Website Training 05.12.2019 (Meals, Incidentals and Accommodation)	313.75
PAY	10/12/2019	Payroll	Direct Debit of Net Pays	64234.90
5572	12/12/2019	Joseph Hodges	Reimbursement of Expenses (Ice for Dept, Cable Ties, Bags of Cleaning Cloths, Power board and Tap Spout)	208.58
5573	13/12/2019	Australian Tax College	FBT Training for MFA Aruna Rodrigo (invoice 20199085)	550.00
5577	13/12/2019	Craig Ross	Payment for Entertainment for Seniors Annual Christmas Party (Local Musician)	300.00
5581	17/12/2019	Centrepay	Centrepay Fees for A629 & A698	1.98
PAY	24/12/2019	Payroll	Direct Debit of Net Pays	49131.37
5589	30/12/2019	Centrepay	Centrepay Fee for A629	0.99
5590	31/12/2019	Centrepay	Centrepay Fees for A698	0.99
				<b>\$771'607.7 1</b>

## Municipal Account Direct Debts

	Date	Name	Description	Amount
5560	05/12/2019	ANZ	BPAY Transaction Fees	42.90
5552	02/12/2019	ANZ	Merchant Fees	170.73
5553	02/12/2019	Equipment Rents	Sharp Interactive Board	256.30
DD10153	12/12/2019	SuperChoice	Superannuation 27.11.2019 – 10.12.2019	15684.84
5579	16/12/2019	3E Advantage Pty Limited	CRC photocopier, Shire photocopier & Printer meter readings – November 2019	2811.12
				<b>\$18'965.89</b>

## Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
<b>5580</b>	<b>16/12/2019</b>	<b>Chief Executive Officer</b>	<b>ANZ Credit Card Purchases</b>	
	25/10/2019	Digital Warehouse	Purchase 1xSony 4K Action Video Camera with Live-View remote kit, Sony Adhesive Mount and Garmin Large Tube Mount for Virb Action Cameras	892.95
	02/11/2019	Full Moon Café	Meals Purchased for CEO (invoice was issued to CEO)	13.50
	05/11/2019	Qantas Airways Ltd	Return Flights from Kalgoorlie to Perth for Leigh Morgan and Ellana Risk (Ranger Training)	804.20
	05/11/2019	State Law Publisher	Advertising of TD No1 – Amendment 10 in Government Gazette 01.11.2019	1090.64
	11/11/2019	Motel Midland	Accommodation for Leigh Morgan and Ellana Risk 11 <sup>th</sup> -15 <sup>th</sup> November 2019 (Ranger Training) <b>RE-LOCATED ON THE 12<sup>TH</sup> DUE TO POOR CONDITIONS – AWAITING REFUND</b>	800.00



	12/11/2019	ADOBE	Monthly Adobe PDF Subscription	22.65
	12/11/2019	Great Eastern Motor Lodge	Accommodation for Leigh Morgan and Ellana Risk 12 <sup>th</sup> -15 <sup>th</sup> November 2019 (Ranger Training)	810.00
	16/11/2019	Red Dot Store Esperance	Purchase notebooks for councillors x4	72.00
			<b>Total on Statement</b>	<b>\$4505.94</b>
	27/11/2019	Norseman IGA	Credit of Phone Charges (will be noted on December 2019 statement breakdown)	-32.00
			<b>Total Credit Card Payment for Purchases 22.10.2019 – 21.11.2019</b>	<b>\$4'473.94</b>

#### Summary of Account Totals

Trust EFT's / Cheques	\$0.00
Municipal Cheques	\$4'049.60
Municipal EFT's	\$771'607.71
Municipal Direct Debit's	\$18'965.89
Municipal Credit Cards	\$4'473.94
<b>Grand Total for December 2019</b>	<b>\$799'097.14</b>

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That the Shire of Dundas monthly accounts paid from 1/12/2019 to 31/12/2019 be noted.**

Moved Cr: Wyatt

Seconded Cr: Hogan

#### Resolution

**That the Shire of Dundas monthly accounts paid from 1/12/2019 to 31/12/2019 be noted.**

Carried by: Simple Majority

For: 5

Against: 0

Agenda Reference & Subject	
<b>10.4.2 – Financial Statements for the Period Ending 31<sup>st</sup> December 2019.</b>	
Location / Address	Shire of Dundas
File Reference	FM.FI
Author	Manager Finance and Administration
Date of Report	15 <sup>th</sup> January 2020
Disclosure of Interest	Nil

**Officer Recommendation**

**That the Shire of Dundas Financial Statements for the period ending 31<sup>st</sup> December 2019 be accepted.**

Moved      Cr: Hogan  
Seconded   Cr: Wyatt

**Resolution**

**That the Shire of Dundas Financial Statements for the period ending 31<sup>st</sup> December 2019 be accepted.**

Carried by:    Simple Majority

For: 5

Against: 0

Agenda Reference & Subject	
<b>10.4.3 – CRC Management Report &amp; Financial Statements to 31<sup>st</sup> December 2019</b>	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	Manager Finance and Administration
Date of Report	16 <sup>th</sup> January 2020
Disclosure of Interest	Nil



**Management Report & Monthly Statement of Financial Activity  
For the period ending 31<sup>st</sup> December 2019**

**Officer Recommendation**

**That the Norseman Community Resource Centre Financial Statements for the period ending 31<sup>st</sup> December 2019 be accepted.**

Moved      Cr: Hogan  
Seconded   Cr: Wyatt

**Resolution**

**That the Norseman Community Resource Centre Financial Statements for the period ending 31<sup>st</sup> December 2019 be accepted.**

Carried by:    Simple Majority

For: 5

Against: 0



Agenda Reference & Subject	
<b>10.4.4 – Officers Reports</b>	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer
Date of Report	16 <sup>th</sup> January 2020
Disclosure of Interest	Nil

#### Summary

For Council to note the reports received from the Manager of Works and Services and Manager of Community Development as included in the papers relating.

#### Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

#### Statutory Environment

Nil

#### Policy Implications

Nil

#### Financial Implications

Nil

#### Strategic Implications

Nil

#### Consultation

Manager of Works and Services and Manager of Community Development

#### Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That Council note the reports of the Manager of Works and Services and Manager of Community Development.**

Moved      Cr: Wyatt  
Seconded   Cr: Hogan

**Resolution**

**That Council note the reports of the Manager of Works and Services and Manager of Community Development.**

Carried by: Simple Majority

For: 5

Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.5 – MOU Shire of Dundas and WA Country Health Services for Norseman Community Health Centre</b>	
Location / Address	74-76 Prinsep Street, Norseman WA 6443
File Reference	CS.AG
Author	Community Development Manager Pania Turner
Date of Report	14/01/2020
Disclosure of Interest	Nil

**Summary**

For the Council of the Shire of Dundas consider the memorandum of understanding/service agreement between The Shire of Dundas and the WA Country Health Service (WACHS) with regard to the use of the Norseman Community Health Centre.

**Background**

Norseman is a remote community with a diverse population requiring a dedicated community health care service. Community Health provides a variety of health care supports throughout the community with the ability to address import needs of seniors, indigenous and nonindigenous families, children and those who may feel disengaged from the community at large.

The aim of this agreement is to provide clear guidelines regarding the collaboration between the Shire of Dundas and WACHS to further the delivery of community health services specific to the health needs of the Norseman Community, with a view to improving their long-term health outcomes.

Much discussion and work has occurred with WACHS to and Shire Officers to develop a MOU that suits the needs of Council, the Community and WACHS.

**Statutory Environment**

The Parties (Shire of Dundas and the WA Country Health Service) do not intend any of the provisions of the MOU to be legally enforceable. However, that does not lessen the Parties' commitment to the Agreement.

**Policy Implications**

A.7 Use of the Common Seal

T.11 Asset Management

C.5 Community Grants Scheme – Continuous Service Agreements

**Financial Implications**

The Shire of Dundas has a budget allocation for the care and maintenance of the Community Health Centre. Additional charges such as call out fees are listed in the schedule of fees and charges.

The total annual financial liability to the Shire arising from the proposed MOU amounts to \$155,000 approximately.

Strategic Implications

Theme 1- A vibrant, active and healthy, socially connected Community.

**1.1 Accessibility to medical services** A Community capable of providing adequate health services to all residents recognising that particular Community group needs may include adequate medical facilities for local health issues.  
Advocate on the Community's behalf to ensure that adequate health services are provided.

Consultation

WACHS  
Shire of Dundas Senior Officers  
Elected Members

Comment

The community of Norseman had for some time the absence of a Community Health Nurse and Community Aboriginal Health Worker. The return of this essential service in Norseman supports health education to families to promote health and wellbeing and prevent illness.  
The Community Health Centre is suitably located and equipped with resources for the service to run. WACHS is also open to discussions regarding like services to operate from the Centre.

Two different options are provided for Councils consideration:

**Option 1:**

That the Council of the Shire of Dundas adopt the memorandum of understanding between The Shire of Dundas and the WA Country Health Service as presented in the papers relating; and approve the use of the Common Seal in the signing of the memorandum of understanding.

Or

**Option 2 :**

Decline to enter the proposed memorandum of understanding between The Shire of Dundas and the WA Country Health Service as presented in the papers relating; and request the CEO to renegotiate the MOU.

Voting Requirements

Absolute Majority

**Officer Recommendation**

**That the Council of the Shire of Dundas consider the memorandum of understanding between The Shire of Dundas and the WA Country Health Service as in papers relating and request the CEO to proceed with Option \_\_\_\_\_ .**

**Council Recommendation**

**That the Council of the Shire of Dundas consider the memorandum of understanding between The Shire of Dundas and the WA Country Health Service as in papers relating and request the CEO to proceed with Option one.**

Moved Cr: Wyatt  
Seconded Cr: Hogan

**Resolution**

**That the Council of the Shire of Dundas consider the memorandum of understanding between The Shire of Dundas and the WA Country Health Service as in papers relating and request the CEO to proceed with Option one.**

Carried by: Absolute Majority

For: 5

Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.6 – Council Meeting Date February 2020</b>	
Location / Address	Shire of Dundas
File Reference	CM.CO.2020
Author	Chief Executive Officer
Date of Report	20 <sup>th</sup> January 2020
Disclosure of Interest	Nil

**Summary**

For Council to consider a change of date for the February Ordinary Council Meeting.

**Background**

I have received two requests for a date change for the Ordinary Council Meeting Scheduled for the 18<sup>th</sup> February 2020.

**Statutory Environment**

A Local Government is required at least once a year to give notice of the dates, times and locations of Ordinary meetings of the Council and Committee meetings that are open to the public that will be held within the following year.

**Policy Implications**

A.11 Council Meetings - Public Notice  
EM.4 Video Recording of Council Meetings

**Financial Implications**

Meeting fees as set in the annual budget.

**Strategic Implications**

Nil

**Consultation**

Councillors  
Staff  
CEO

**Comment**

The Shire President and Deputy President have requested a change of date for the February meeting, from the 18<sup>th</sup> February 2020 to the 25<sup>th</sup> February 2020, be considered by the remaining Elected Members. Due to scheduled commitments, attendance at the regular scheduled date would be impossible.

Shire President and Deputy President has requested the dates for the meeting in February 2020 be moved to the 25<sup>th</sup> February 2020 be considered by the rest of our Elected Members due to commitments scheduled making it impossible to attend the Ordinary Meeting Scheduled for the 18<sup>th</sup> February 2020

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That the Council accepts the new proposed date for the scheduled Ordinary Meeting to be moved from the 18<sup>th</sup> February 2020 to the 25<sup>th</sup> February 2020.**

Moved Cr Warner  
Seconded Cr Schultz

#### Resolution

**That the Council accepts the new proposed date for the scheduled Ordinary Meeting to be moved from the 18<sup>th</sup> February 2020 to the 25<sup>th</sup> February 2020.**

Carried by: Simple Majority For: 5 Against: 0

Cr Warner declared an interest in the following item 10.4.7 – Confidential Item – Standby Pool Manager, as she is the applicant for the position.

As the following items refer to staff matters it is recommended that the meeting proceed behind closed doors.

Moved Cr: Hogan  
Seconded Cr: Wyatt

#### Resolution

**That the meeting proceeds behind closed doors.**

Carried by: Simple Majority For: 5 Against: 0

Cr Warner, Aruna Rodrigo, Pania Turner, Tracy Dixon, Joe Hodges, Lynn Webb, Merynda Fraser and Des McColl exited the chambers at 6:25pm.

Agenda Reference & Subject	
<b>10.4.7 – Confidential Item - Standby Pool Manager</b>	
Location / Address	Shire of Dundas
File Reference	PE.CO
Author	Manager of Works and Services
Date of Report	20 <sup>th</sup> January 2020
Disclosure of Interest	Nil

#### Council Resolution

**That the Council come from behind closed doors**

Moved Cr Wyatt  
Seconded Cr Hogan



Carried by: Simple Majority

For: 4

Against: 0

Cr Warner, Aruna Rodrigo, Pania Turner, Tracy Dixon, Joe Hodges, Lynn Webb, Merynda Fraser and Des McColl re-entered the chambers at 6:27pm.

### **Council Resolution**

**That the Council:**

- 1. rescind Resolution 10.4.8 carried on 21 November 2017, and**
- 2. approve entering into a service agreement with Sharon Warner (who is currently an elected member of Council) under an ABN as the stand-by Pool Manager:**
  - (a) to expire on 30<sup>th</sup> June 2021,**
  - (b) rates as per confidential papers relating**
  - (c) all costs associated with training and accreditation to be met by the applicant.**

Moved Cr Hogan

Seconded Cr Schultz

Carried by: Simple Majority

For: 4

Against: 0

### **11 Elected Members Motions of Which Previous Notice Has Been Given**

Nil

### **12 New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting**

Nil

### **13 Next Meeting**

The next Ordinary Meeting of the Council is scheduled to be held on the 25<sup>th</sup> February 2020.

### **14 Closure of Meeting**

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at 6:29pm.