

MINUTES of the ORDINARY Meeting of the Council
held in the Council Chambers at the Shire
Administration Office – Prinsep Street Norseman on
the 21st July 2015 commencing at 6.00pm

Table of Contents

1	Declaration of Opening and Announcement of Visitors.	2
2	Declarations of Financial, Proximity and Impartiality Interests.	2
3	Record of Attendance of Councillors / Officers and Apologies.	2
4	Response to Previous Public Questions Taken on Notice.	2
5	Public Question Time.	2
6	Applications for Leave of Absence.	2
7	Confirmation of Minutes of Previous Meeting.	3
8	Petitions, Deputations or Presentations.	3
9	Announcements by Presiding Member without Discussion.	4
10	Reports of Officers.	4
10.1	Planning, Development, Health and Building.	4
10.1.1	– Entry Statements to the Shire.	4
10.2	Engineering and Works.	6
10.3	Members and Policy.	7
10.3.1	– Members Meeting Fees and Allowances for 2015/2016.	7
10.3.2	– Contribution to Aerial Survey of Kangaroos.	10
10.4	Administration, Finance and Community Service.	11
10.4.1	– Accounts Paid (1 st June 2015 – 30 th June 2015).	11
10.4.2	– Financial Statements for the Periods Ending 30 th June 2015.	16
10.4.3	– CRC Management Report & Financial Statements to 30 th June 2015.	17
10.4.4	– Application for a Community Grant.	18
10.4.5	– Reports by Officers.	19
10.4.6	– Draft Budget for 2015/16.	20
11	Elected Members Motions of Which Previous Notice Has Been Given.	23
12	New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting.	23
13	Next Meeting.	25
14	Closure of Meeting.	25

1 Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 6.00pm

The Chief Executive Officer read aloud the disclaimer that is on the front page of the agenda.

The Shire President read aloud the following Affirmation of Civic Duty and Responsibility.

I make this affirmation in good faith on behalf of Elected Members and Officers of the Shire of Dundas. We collectively declare that we will duly, faithfully, honestly, and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure the efficient, effective and orderly decision making within this forum.

2 Declarations of Financial, Proximity and Impartiality Interests.Financial Interests:

Cr C South Item 10.3.2

Proximity Interests:

Nil

Impartiality Interests:

Nil

3 Record of Attendance of Councillors / Officers and Apologies.

Cr J Best	Shire President
Cr ST Conklin	Deputy Shire President
Cr JEP Hogan	
Cr C South	
Cr L Webb	
Richard Brookes	Chief Executive Officer
Doug Stead	Deputy Chief Executive Officer
Jon Fry	Manager Works & Services
Pania Turner	Community Development Officer

Apology

Cr YH Vicensoni

4 Response to Previous Public Questions Taken on Notice.

Nil

5 Public Question Time.

Nil

6 Applications for Leave of Absence.

Cr S Conklin advised that she would be absent from the August ordinary Council meeting.

7 Confirmation of Minutes of Previous Meeting.

7.1 Minutes of the Ordinary Meeting of Council held on 16th June 2015 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Ordinary Council Meeting held on the 16th June 2015 be confirmed as a true and accurate record

Moved Cr: JEP Hogan
Seconded Cr: S Conklin

Resolution

Carried by: Simple Majority For: 5 Against 0

7.2 Minutes of the Special Meeting of Council held on 25th June 2015 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Special Council Meeting held on the 25th June 2015 be confirmed as a true and accurate record

Moved Cr: C South
Seconded Cr: L Webb

Resolution

Carried by: Simple Majority For: 5 Against 0

7.3 Minutes of the Special Meeting of Council held on 16th July 2015 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Special Council Meeting held on the 16th July 2015 be confirmed as a true and accurate record

Moved Cr: C South
Seconded Cr: L Webb

Resolution

Carried by: Simple Majority For: 5 Against 0

8 Petitions, Deputations or Presentations.

Pania Turner gave an update on the Goldfever Festival advising that the organisation of the event was on the way with communication between the organisers increasing. The event should be bigger and better than the previous festival.

9 Announcements by Presiding Member without Discussion.

The Shire President advised that she had attended the "Future of the Goldfields" forum organised by SEDA and reported that the event was positive for the outlook of the Esperance Goldfields region. Various speakers spoke of the proposed redevelopment of the Esperance port, the potential of tourism in the region, the "blueprint" being developed as well as the \$100M revitalisation program. There were discussions relating to new mining ventures and the potential for the area as well as changes in pastoral leases and tenure reforms.

10 Reports of Officers.

10.1 Planning, Development, Health and Building

Agenda Reference & Subject	
10.1.1 – Entry Statements to the Shire	
Location / Address	Shire of Dundas
File Reference	CR.SI
Author	Richard Brookes
Date of Report	15 th July 2015
Disclosure of Interest	Nil

Summary

For the Council to consider the installation of entry statements into the Shire of Dundas

Background

Members will recall that there have been a number of discussions in relation to the installation of entry statements into the Shire of Dundas.

There were rock walls and a steel structure to the north and south of the town of Norseman which welcomed travellers to Norseman however these were removed when they were considered too close to the road.

There are three pronged signs at the borders of the Shire that indicate that the Shire of Dundas is part of the south east region.

There are welcome to Dundas as well as you are leaving Dundas signs on the Shire boundaries.

There are 2 information bays to the south and east of Norseman and a planned information bay to the north.

Statutory Environment

Main Roads WA

Policy Implications

N/A

Financial Implications

The cost of Shire signage is included in the annual budget and specific signs relating to businesses is paid for by the individual business

Strategic Implications

There is no mention of signage in the Shire of Dundas Strategic Plan nor is it included in the long term financial plan however appropriate signage would meet various themes and objectives as follows:

Theme 1 – A vibrant, active and healthy socially connected Community			
A strong, healthy, educated and connected Community that is actively engaged and involved.			
Strategy 1	Goal	Measure	Priority
1.3 Engagement of the Community	The Community are engaged in constructive activities that encourage social and Community development.	Participation rates of Community members involved in constructive activities is increasing. An increased level of Community feedback to the Shire. The continued employment of a Community Development and Youth Officer.	Medium

Theme 2 – A thriving local economy and economic base			
A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.			
Strategy 2	Goal	Measure	Priority
2.4 Provide infrastructure that stimulates growth	To assist in the provision of infrastructure that encourages development of existing and new business opportunities.	Increased level of infrastructure that is beneficial to business and industry.	High

Theme 3 – Natural & Built Environment			
A protected and enhanced environment that is aesthetically pleasing and provides benefits for the Community for generations to come.			
Strategy 3	Goal	Measure	Priority
3.1 Management of environmental impact.	To minimise the impact of Shire activities on the environment.	That any activities undertaken by the Shire have a demonstrable minimal impact on the environment and set a benchmark for the region.	Medium
3.3 Enhanced transport access and infrastructure.	Improved infrastructure within the Shire and good transport access to and around Norseman.	Existing infrastructure that meets Community expectations and requirements. A measurable improvement in levels of infrastructure.	High

Theme 3 – Natural & Built Environment			
A protected and enhanced environment that is aesthetically pleasing and provides benefits for the Community for generations to come.			
3.4 Enhancement of natural tourist destinations.	Development of the Great Western Woodlands that maintains the overall natural beauty of the area however still provides opportunities for tourism and other uses.	That the GWW is generally preserved and any development undertaken still allows residents and tourists to enjoy its natural beauty An increased level of tourism numbers visiting the GWW.	Low
3.5 Improved streetscape.	To improve the streetscape for the town sites of Norseman and Eucla	That the town sites in the Shire are attractive, well presented and encourage people to work, live and visit the Shire.	Medium

Consultation

Shire President, Community Development Officer (CDO),

Comment

The issue of signage in and around the Shire has been discussed on a number of occasions and before any more signs are erected it is appropriate for the Shire to come up with a theme and strategy to ensure that signage is appropriate and does what it is expected to do! i.e. provide appropriate and effective communication.

Discussions with the CDO suggest a strategic approach with community input will be the most effective in deciding a theme, what type of signage and where they should be located.

Voting Requirements

Simple Majority

Officer Recommendation

That the Chief Executive Officer prepare a signage strategy for the Shire of Dundas that promotes the Shire in an appropriate and effective manner.

Moved Cr: S Conklin

Seconded Cr: L Webb

Resolution

That the Chief Executive Officer prepare a signage strategy for the Shire of Dundas that promotes the Shire in an appropriate and effective manner.

Carried by: Simple Majority

For: 5

Against 0

10.2 Engineering and Works

Nil

10.3 Members and Policy

Agenda Reference & Subject	
10.3.1 – Members Meeting Fees and Allowances for 2015/2016	
Location / Address	Shire of Dundas
File Reference	GV.CO
Author	Richard Brookes
Date of Report	18 th June 2015
Disclosure of Interest	Nil

Summary

For the Council to consider the elected members meeting fees and allowances payable in 2015/16.

Background

The Council at its ordinary meeting held on the 19th June 2014 considered the meeting fees and allowances to be included in the 2014/15 budget. The Council resolved the following.

That the Shire of Dundas elected member's fees and allowances for 2014/15 be set as follows:

- **President's allowance** **\$3,200 pa**
- **Deputy President's allowance** **\$800 pa**
- **President's meeting fees** **\$283 per meeting**
- **Councillors meeting fees** **\$160 per meeting**
- **Councillors committee & prescribed meeting fee** **\$80 per meeting**

Travel allowance – reimbursement of members travel costs to be at the rates applicable under the Local Government Industry Award 2010.

Travel allowance – reimbursement of members travel costs to be at the rates applicable under the Local Government Industry Award 2010 and Policy H2 Travel & Accommodation Allowances & Expenses.

The Salaries and Allowances tribunal made a determination on changes to the meeting fees and allowances which subsequently came into effect on the 1st July 2014.

In June 2015 the tribunal reviewed the fees and allowances and those applicable to the Shire have been included in the report for Council information. A full copy of the Tribunal determination will be available to Councillors on request.

Statutory Environment

Salaries and Allowances Act 1975 – Determination of the salaries and allowances tribunal – Local Government Elected Council Members.

Normal reimbursement of actual expenses incurred by Councillors in carrying out their functions or representing Council at a conference will be reimbursed in line with Council Policy.

Policy Implications

Policy Manual items M1 and H2

Financial Implications

The meeting fees and allowances for the last financial year (2014/15) was \$15,700 and any increase would need to be incorporated into the 2015/16 budget.

Strategic Implications

Nil

Consultation

Shire President, Cr Webb, DCEO Councillors

Comment

The Salaries and Allowances tribunal have assessed the meeting fees and allowances and have made a determination that sets allowances in 4 bands according to size, population and other factors and is a similar system used in determining the salary ranges for Chief Executive Officers.

The Shire of Dundas is in Band 4

There are two methods of determining the allowances/meeting fees paid to Councillors, Presidents and Mayors

Method 1 – an annual allowance within a prescribed range

Method 2 – a meeting fee (per meeting) within a prescribed range

A table of the allowance/fees structure follows:

Band 4			
For a council member other than the mayor or president		For a council member who holds the office of mayor or president	
Method 1			
Annual allowances for meetings			
Minimum	Maximum	Minimum	Maximum
\$3,500	\$9,270	\$3,500	\$19,055
Method 2			
Ordinary Council Meeting Fees			
Minimum	Maximum	Minimum	Maximum
\$88	\$232	\$88	\$477
Committee & Prescribed Meeting Fees			
Minimum	Maximum	Minimum	Maximum
\$44	\$116	\$44	\$116
Band 4			
Annual Allowance for Shire President in addition to meetings			
Minimum		Maximum	
\$500		\$19,570	
Deputy allowance is limited to 25% of the presidential allowance			

The Council has previously favoured the setting of allowances/fees on a per meeting basis as this compensates members who do attend meetings rather than an annual allowance. This method appears to be the most fair and equitable.

The allowances and fees paid to Councillors are currently just below the middle of the ranges determined by the tribunal. The President's allowance is towards the lower end of the range.

	Councillor				President			
	Min	Average	Current	Max	Min	Average	Current	Max
Annual meeting allowance	\$3,500	\$6,250	N/A	\$9,270	\$3,500	\$11,000	N/A	\$19,055
Meeting fee	\$88	\$160	\$160	\$232	\$88	\$283	\$283	\$477
Committee fees	\$44	\$80	\$80	\$116	\$44	\$80	\$80	\$116
Presidential allowance	N/A	N/A	N/A	N/A	\$500.00	\$9,750	\$3,200	\$19,570

With the review undertaken by the salaries and allowances tribunal it is noted that there has been no proposed increase to the meeting fees and allowances this year.

With this tribunal decision it is difficult to recommend an increase in Councillor meeting fees above the average.

An increase of the ordinary meeting fee over the \$160 would result in the fees being above the average.

The President's allowance which is currently \$3,200 is still below the average for a Shire in band 4 and due to the significant increase in presidential activities and the amount of major projects that need progressing it has been suggested that an increase of \$2,000 in the presidential allowance is justified.

The proposed increase to fees and allowances would result in an overall increase to the budget of around \$2300

Voting Requirements

Absolute Majority

Officer Recommendation

That the Shire of Dundas elected member's fees and allowances for 2014/15 be set as follows:

- **President's allowance** **\$5,200 pa**
- **Deputy President's allowance** **\$1300 pa**
- **President's meeting fees** **\$283 per meeting**
- **Councillors meeting fees** **\$160 per meeting**
- **Councillors committee & prescribed meeting fee** **\$80 per meeting**

Travel allowance – reimbursement of members travel costs to be at the rates applicable under the Local Government Industry Award 2010.

Moved Cr: L Webb
Seconded Cr: S Conklin

Resolution

That the Shire of Dundas elected member's fees and allowances for 2014/15 be set as follows:

- **President's allowance** **\$12,000 pa**
- **Deputy President's allowance** **\$3,000 pa**
- **President's meeting fees** **\$283 per meeting**
- **Councillors meeting fees** **\$160 per meeting**
- **Councillors committee & prescribed meeting fee** **\$80 per meeting**

Travel allowance – reimbursement of members travel costs to be at the rates applicable under the Local Government Industry Award 2010.

Carried by: Absolute Majority For: 5 Against 0

Cr C South declared a financial interest in the following item however requested that he be allowed to participate in the debate

Moved Cr: L Webb
Seconded Cr: S Conklin

Resolution

That Cr C South be permitted to participate in the discussion of the following item however not be permitted to vote.

Carried by: Simple Majority For: 4 Against 0

Agenda Reference & Subject	
10.3.2 – Contribution to Aerial Survey of Kangaroos	
Location / Address	Nullarbor Pastoralists
File Reference	FM.SP.1
Author	Richard Brookes
Date of Report	17 th July 2015
Disclosure of Interest	Nil

Summary

For the Council to consider a contribution to the undertaking of an aerial survey of kangaroos along the Eyre Highway

Background

Members will be aware that there has been concern raised in relation to the number of kangaroo carcasses along the Eyre highway and a ban of kangaroo harvesting in the Nullarbor region.

A quota for commercial harvesting of grey kangaroos was announced however this quota only covered a portion of the Nullarbor region with a number of pastoralists on the western end of the Nullarbor excluded despite significant kangaroo numbers

The “reason” for the discrepancy was an aerial survey undertaken purporting to find low numbers of kangaroos in this area. On ground surveys dispute the aerial surveys however the Department of Parks and Wildlife are not prepared to undertake a partial aerial survey of the affected region.

Brian Christie the Electorate Officer to the Hon Mark Lewis MLC Mining and Pastoral Region has requested that the Shire of Dundas consider contributing towards the cost of an aerial survey which would be conducted by the Department of Parks and Wildlife in an endeavour to have the ban on the commercial harvesting of kangaroos lifted in the Shire.

Statutory Environment

Department of Parks & Wildlife

Policy Implications

N/A

Financial Implications

A full aerial survey of the number of kangaroos in the region is around \$60,000 and usually funded by the Department of Parks & Wildlife.

Strategic Implications

N/A

Consultation

Brian Christie Electorate Officer to the Hon Mark Lewis MLC Mining and Pastoral Region

Comment

As Council is aware, cost recovery has become a catch cry from many of the Departments which have had their funding cut. The Department of Parks and Wildlife is no exception. It has been suggested “that if the Shire and pastoralists could offer to make a contribution to the cost of the aerial survey

regardless of the quantum it may provide further evidence of those most affected by the ban are prepared to make a contribution”.

It is not the responsibility of the Shire or pastoralists to pay for an aerial survey however a contribution to the program may move the process in the right direction.

Notwithstanding the current process of requiring an aerial survey to be undertaken, the responsible government department should undertake discussions with those affected “as they did in the past” to get the facts and derive a better solution to the issue.

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas offer to contribute \$ toward the cost of undertaking an aerial survey of the Nullarbor area to determine kangaroo numbers however the Department of Parks and Wildlife be requested to confirm the data by undertaking meaningful discussions with affected pastoralists.

Cr C South left the Council chambers at 6.23pm

Moved Cr: L Webb
Seconded Cr: S Conklin

Resolution

That the Shire of Dundas offer to contribute \$1,000 toward the cost of undertaking an aerial survey of the Nullarbor area to determine kangaroo numbers however the Department of Parks and Wildlife be requested to confirm the data by undertaking meaningful discussions with affected pastoralists.

Carried by: Simple Majority For: 4 Against 0

Cr C South re-entered the Council chambers at 6.25pm

10.4 Administration, Finance and Community Service

Agenda Reference & Subject	
10.4.1 – Accounts Paid (1st June 2015 – 30th June 2015)	
Location / Address	Shire of Dundas
File Reference	A/0
Author	Senior Administration Officer
Date of Report	14 th July 2015
Disclosure of Interest	Nil

Trust Cheques

Chq/EFT	Date	Name	Description	Amount
477	30/06/2015	Shire of Dundas Petty Cash	Petty Cash recoup	250.00
478	30/06/2015	Norseman Today Group Inc	Advertising (Gold Fever)	120.00
				370.00

Municipal Cheques

Chq/EFT	Date	Name	Description	Amount
---------	------	------	-------------	--------

25610	22/06/2015	Australia Post	Postage (May 2015)	234.60
25611	22/06/2015	AXA Australia	Superannuation contributions	367.54
25612	22/06/2015	AXA Summit Superannuation	Superannuation contributions	372.10
25613	22/06/2015	AXA Customer Service	Superannuation contributions	365.82
25614	22/06/2015	AustralianSuper	Superannuation contributions	2722.91
25615	22/06/2015	BP Norseman	Unleaded & Diesel Fuel (May 2015)	931.96
25616	22/06/2015	RCW Traders	Catering for Council Meeting 19.05.2015	162.00
25617	22/06/2015	Child Support Agency	Payroll deductions	80.00
25618	22/06/2015	Shire of Dundas Municipal Fund	Payroll deductions	420.86
25619	22/06/2015	Dundas Fencing & Building Maintenance	Pump and clean out dump point. Replace flashing at arcade – damaged by truck.	610.50
25620	22/06/2015	Esperance Rural Supplies	4x 20ltr round up & 1x 1kg Chlorsulphuron	756.78
25621	22/06/2015	Esperance Freight Lines	Various freight	744.07
25622	22/06/2015	Eremorum Pty Ltd	10x nights accommodation & meals 17.05.15 - 27.05.15 (J & R Concreting). 9 x nights accommodation & meals 18.05.15 – 27.05.15 (Worth Kerbing)	5479.70
25623	22/06/2015	Department of Fire & Emergency Services	ESL (May 2015)	1303.31
25624	22/06/2015	Future Security Solutions Pty Ltd	Installation of security alarm system (80 Prinsep Street)	3828.00
25626	22/06/2015	North Service Centre	Superannuation contributions	395.84
25627	22/06/2015	Horizon Power	Street Lights 01.05.215 - 31.05.2015	4583.93
25628	22/06/2015	HostPLUS	Superannuation contributions	1518.06
25630	22/06/2015	Kalgoorlie Refrigeration and Airconditioning	Install 6x new air-conditioning units (80 Prinsep Street)	16581.40
25631	22/06/2015	Landgate	Rural UV General Revaluation 2014/2015 & Mining Tenement schedule M2015/5	1100.26
25632	22/06/2015	Star Track Credit	Various freight	91.18
25633	22/06/2015	CJ & BM Campbell	Supply machinery & labour to install 6x 2.3tonne grids @ each site, remove existing stock fence, install grids, source material to build road up for gradual approach to level of grids compact and water bind	35750.00
25634	22/06/2015	Motor Trades Association of Australia	Superannuation contributions	367.20
25635	22/06/2015	Moore Moves Dance Academy	Dance Classes 03.05.2015 & 24.05.2015	600.00
25636	22/06/2015	Microcom Pty Ltd Trading as MetroCount	battery pack, hex ball driver, full field kit, 10pk desk spikes	410.30
25637	22/06/2015	WA Local Government Super Plan	Superannuation contributions	18220.49
25638	22/06/2015	Norseman News & Health	Stationery & newspapers	132.65
25639	22/06/2015	Norseman Eyre Motel	4x nights accommodation D.Stead	946.00

25640	22/06/2015	Norseman Concrete	Supply 115.40m3 of concrete – East Info Bay. Kerbing mix – East Info Bay. – Concrete for drains – Talbot Street.	60126.22
25641	22/06/2015	Norseman IGA	Various Goods (May 2015)	227.74
25642	22/06/2015	Norseman Community Resource Centre	Mobile phone & \$30 credit (Max Employment)	179.00
25643	22/06/2015	Gold Nugget PTY LTD T/as O'Dwyer Electrical	Install new lights, upgrade switches and wiring – 80 Prinsep Street. Install new lights – Admin car park. Install new power points – Depot.	17028.00
25644	22/06/2015	PLUM	Superannuation contributions	865.68
25645	22/06/2015	RAYCIN Superannuation Fund	Superannuation contributions	1023.05
25646	22/06/2015	Retail Employees Superannuation Trust	Superannuation contributions	874.31
25647	22/06/2015	Kinetic Super	Superannuation contributions	123.03
25648	22/06/2015	Rowjack Enviromental Services	Line marking of parking bays	4400.00
25649	22/06/2015	Statewide Superannuation Trust	Superannuation contributions	1692.32
25650	22/06/2015	Signet Pty Ltd	20x rolls of rags, 1x dispenser	670.11
25651	22/06/2015	Telstra Corporation Limited	Mobile phone account 17/05/2015 - 16.06.2015	483.29
25652	22/06/2015	Telford Industries	IBC Hire May 2015	66.00
25653	22/06/2015	Norseman Hardware	Various hardware items (18.03.215 - 17.04.2015)	3688.29
25654	22/06/2015	Water Corporation	Various Water Accounts (01.05.215 - 30.06.2015)	10720.92
25656	22/06/2015	WA Poultry Equipment	3x cat traps & 2x dog traps	1140.00
25658	22/06/2015	Zipform Pty Ltd	1500x A4 2015 Rate Notices	803.00
25659	22/06/2015	AustralianSuper	Superannuation contributions	567.36
25660	22/06/2015	Eremorum Pty Ltd	2x Accommodation for contractors & meals 2nd July - 3rd July	210.00
25661	22/06/2015	Threat Protect	Alarm Monitoring (01.06.2015 - 30.06.2015)	148.27
25662	22/06/2015	Norseman IGA	Various Goods 02.02.2015 - 28.02.2015	405.87
25663	22/06/2015	Wilson's Diesel & Auto Repairs	Various vehicle services & repairs	31337.70
25664	23/06/2015	J & K Ashby Concreting	Concreting – East Info Bay. Concreting drainage – Talbot St. Footpath concrete – Mines Road.	40232.50
25666	30/06/2015	AustralianSuper	Superannuation contributions	2717.04
25667	30/06/2015	All Weather Reno's	Bathroom renovation - 82 Angove Street	18119.33
25668	30/06/2015	J Best	Claim - Council Meeting 16.06.15. Claim - Special Meeting 25.06.15. Claim - GVROC meeting 19.06.15. Claim - Presidents Allowance 2014 -15	3696.00
25669	30/06/2015	BP Norseman	Unleaded Fuel (April 2015)	1175.84
25670	30/06/2015	BOC Limited	Container Service Fee (May 2015)	72.89
25671	30/06/2015	Courier Australia	Various freight	249.63

25672	30/06/2015	ST Conklin	Claim - Council Meeting & travel 16.06.15. Claim - Special Meeting 25.06.15. Claim – Deputy Presidents Allowance 2014 -15	2374.48
25673	30/06/2015	RCW Traders	Catering for Council Meeting 16.06.2015	162.00
25674	30/06/2015	Commander Australia Limited	Commander phone service	318.56
25675	30/06/2015	Cuten Guneder Machinery	Hire of truck to cart gravel 28.04.2015 - 28.05.2015 (Hyden Road).	18615.00
25676	30/06/2015	C South	Claim – Travel Council Meeting 21.03.15. Claim - Council Meeting & travel 16.06.15. Claim - Special Meeting 25.06.15.	1424.48
25677	30/06/2015	DJ Palmer (WA) Pty Ltd	Fencing materials – Oval	12176.12
25678	30/06/2015	Shire of Dundas Petty Cash	Recoup to petty cash 22.05.2015 - 30.06.2015	770.25
25679	30/06/2015	Darrens A1 Autos Pty Ltd	Replace rear suspension – DS29	1073.05
25680	30/06/2015	DJ & MA Milne	Supply & install 2x rollers doors & 2x motors – Depot	16313.00
25681	30/06/2015	Esperance Motor Group Pty Ltd	Service 25104km – 1DS	1398.47
25682	30/06/2015	Elite Gym Hire	Hire of gym equipment	885.18
25683	30/06/2015	Threat Protect	Alarm Monitoring (01.07.2015 - 31.07.2015)	148.27
25684	30/06/2015	Griffin Valuation Advisory	Improvement & playground equipment assets for insurance & financial reporting purposes	7038.05
25685	30/06/2015	The Airport Group	Feasibility study - Norseman Airfield Upgrade	18370.00
25686	30/06/2015	JEP Hogan	Claim (Council Meeting 16.06.15) Claim (Special Meeting 25.06.15)	320.00
25687	30/06/2015	Horizon Power	Various electricity accounts	7669.37
25688	30/06/2015	HART Sport	Gymnastics equipment - GEDC Grant	6177.00
25689	30/06/2015	David Hornsey	Various plumbing works	1628.00
25690	30/06/2015	FAJ IT Services Unit Trust	Monthly Service Agreement (June 2015)	1646.49
25691	30/06/2015	Jason Signmakers	500x white posts	7866.54
25692	30/06/2015	Kalgoorlie Refrigeration and Airconditioning	Supply & install Fujitsu 2.5KW airconditioner – Dentist surgery	2585.00
25693	30/06/2015	Star Track Credit	Various freight	625.03
25694	30/06/2015	CJ & BM Campbell	Drilling of holes & installation of 20x delineators	1650.00
25695	30/06/2015	Moore Moves Dance Academy	Dance Classes 07/06/15 & 14/06/15	600.00
25696	30/06/2015	Norseman Today Group Inc	ADVERTISING Vol 31 No5	50.00
25697	30/06/2015	Norseman Motorcycle Club Inc	Reimbursement of expenses	2663.00
25698	30/06/2015	Norseman Visitor Centre	Travel - A Hogan 17/06/15 to Kalgoorlie	31.25
25699	30/06/2015	Norseman Eyre Motel	Accommodation & meals 11/06/15 (O'Dwyer)	720.00
25700	30/06/2015	Norseman Concrete	supply 4.8m3 concrete	916.96

25701	30/06/2015	South East Petroleum	14,900L Diesel & card purchases	10368.29
25702	30/06/2015	Sheridan's for Badges	15x names badges	390.78
25703	30/06/2015	South Coast Foodservice	Refreshments (Cinema weekend)	1020.22
25704	30/06/2015	Southern Phone Company Limited	Phone Service - D Stead (May 2015)	111.41
25705	30/06/2015	Telstra Corporation Limited	Various telephone accounts	1516.13
25706	30/06/2015	Telford Industries	Hire of IBC JUNE 2015	66.00
25707	30/06/2015	Tradelink	1x proflo dux hot water system – Admin Office	487.21
25708	30/06/2015	Talis Consultants Pty Ltd	Provision of Asset Management Services to 29/05/15 (Dundas Infrastructure Assessment & Valuation)	42532.60
25709	30/06/2015	YH Vicensoni	Claim (Council Meeting 16.06.15) Claim (Special Meeting 25.06.15)	320.00
25710	30/06/2015	Norseman Hardware	Various hardware items (18.05.15 - 11.06.15)	843.34
25711	30/06/2015	Wilson's Diesel & Auto Repairs	Various vehicle repairs & services	18173.90
25712	30/06/2015	Western Australian Local Government Association	Advertising	4403.95
25713	30/06/2015	LW Webb	Claim (Council Meeting 16.06.15) Claim (Special Meeting 25.06.15)	320.00
25714	30/06/2015	WA Country Health Service	Workers Compensation claims	489.00
				499379.23

Municipal Account Direct EFT's

Chq/EFT	Date	Name	Description	Amount
	03/06/2015	Shire of Dundas	Payroll 20.05.2015 – 02.06.2015	49523.65
	03/06/2015	Sonya Ellison	Utilities allowance 2014-15	1000.00
	03/06/2015	Stephen Bowyer	Utilities allowance 2014-15	1000.00
	17/06/2015	Shire of Dundas	Payroll 03.06.2015 – 16.06.2015	54674.69
	25/06/2015	Doug Stead	Meal & incidental allowance 26.06.2015	195.25
	29/06/2015	Kangaroo Paw Cinema	Cinema event 13&14.06.2015	1705.00
	30/06/2015	Bob Waddell	Consulting works	66.00
	30/06/2015	Bob Waddell	Consulting works	2211.00
	30/06/2015	Bob Waddell	Consulting works	2442.00
	30/06/2015	FAJ IT Services	Retainer for server upgrade	5000.00
				117817.59

Municipal Account Direct Debts

Chq/EFT	Date	Name	Description	Amount
	01/06/2015	ANZ Bank	Merchant fees	108.92
	01/06/2015	MacQuarie Bank	Gym lease equipment	599.50
	04/06/2015	ANZ Bank	Credit card purchases 22.04.15 – 21.05.15	6638.54
	15/06/2015	Investec	Photocopiers lease payment (May 2015)	3425.85
	22/06/2015	ANZ Bank	Sealed Bag fee	40.00
				10812.81

Summary of account totals

Trust Cheques	\$370.00
Municipal Cheques	\$499,379.23
Municipal EFT's	\$117,817.59
Municipal Direct Debit's	\$10,812.81
Grand Total for June 2015	\$628,379.63

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas monthly accounts paid from 1st June 2015 to 30th June 2015 be noted.

Moved Cr: S Conklin
Seconded Cr: C South

Resolution

That the Shire of Dundas monthly accounts paid from 1st June 2015 to 30th June 2015 be noted.

Carried by: Simple Majority For: 5 Against 0

Agenda Reference & Subject	
10.4.2 – Financial Statements for the Periods Ending 30th June 2015.	
Location / Address	Shire of Dundas
File Reference	A/0
Author	Deputy CEO
Date of Report	17 th July 2015
Disclosure of Interest	Nil

Officer Recommendation

That the Shire of Dundas Financial Statements for the periods ending 30th June 2015 be accepted.

Moved Cr: L Webb
Seconded Cr: C South

Resolution

That the Shire of Dundas Financial Statements for the periods ending 30th June 2015 be accepted.

Carried by: Simple Majority For: 5 Against 0

Agenda Reference & Subject	
10.4.3 – CRC Management Report & Financial Statements to 30th June 2015	
Location / Address	Shire of Dundas
File Reference	T/1/1
Author	Deputy CEO
Date of Report	17 th July 2015
Disclosure of Interest	Nil

Norseman Community Resource Centre



Management Report
And
Monthly Statement of Financial Activity
For the period ending 30th June 2015

Officer Recommendation

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 30th June 2015 be accepted.

Moved Cr: C South
Seconded Cr: JEP Hogan

Resolution

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 30th June 2015 be accepted.

Carried by: Simple Majority For: 5 Against 0

Agenda Reference & Subject	
10.4.4 –Application for a Community Grant	
Location / Address	Shire of Dundas
File Reference	FM.BU 15.16
Author	Doug Stead – DCEO
Date of Report	17 th July 2015
Disclosure of Interest	Nil

Summary

For the Council to consider assisting the Norseman Gold Fever Festival by approving the request for assistance in the amount of \$10,000. The completed Grant Application is attached in Papers Relating.

Background

Council supported this festival in 2014 / 2015 with a total grant of \$14,952. The festival was rated a success by all those who attended helping to raise the awareness of the town by attracting numerous spectators and competitors. The organisers intend to make the Festival an annual event and to assist in fund raising have incorporated their structure, now known as the Norseman Gold Fever Festival Inc. Additional funding will be raised from LotteryWest, Horizon Power and WA Road Safety. Further funding will emanate from entry fees, raffles and the sale of merchandise. The festival committee have their own bank account and treasurer and should be able to manage their own finances this year without input from the Shire administration.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

The Shire has provided for Community Grants in the 2015/16 Budget.

Strategic Implications

The Gold Fever Festival will attract numerous spectators and competitors to the town thereby boosting awareness of eco-tourism in the region as well as contributing to local business.

Consultation

Gold Fever committee
Community Development Officer
CEO

Comment

The Gold Fever event and their committee have established their credentials after a successful event last year. The planning for this year and support already generated indicates that it could become a major function on the regional calendar.

Although they will be two separate events, the Gold Fever festival will run concurrently with the upgraded Arts Festival which will run for several days over the same period.
The DCEO, CDO and Shire President have been attending the Gold Fever committee meetings.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council approve the request for a Community Grant of \$10,000 towards the operating costs of the Gold Fever Festival.

Moved Cr: S Conklin
Seconded Cr: C South

Resolution

That the Council approve the request for a Community Grant of \$10,000 towards the operating costs of the Gold Fever Festival.

Carried by: Simple Majority For: 5 Against 0

Agenda Reference & Subject	
10.4.5 – Reports by Officers	
Location / Address	Shire of Dundas
File Reference	CS.SP 10
Author	Doug Stead DCEO
Date of Report	17 th July 2015
Disclosure of Interest	Nil

Summary

For Council to note the reports received from the Works Manager, Community Development Officer and the Youth Officer.

Background

The Officers present their reports on activities for the past month.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

CEO, WM, DCEO, YO

Comment

The reports will advise Councillors of the progress being made towards achieving the objectives of the Strategic plans.

Voting Requirements

Simple Majority

Officer Recommendation

That Council note the reports of the Works Manager, Community Development Officer and the Youth Officer.

Moved Cr: L Webb
Seconded Cr: C South

Resolution

That Council note the reports of the Works Manager, Community Development Officer and the Youth Officer.

Carried by: Simple Majority For: 5 Against 0

Agenda Reference & Subject	
10.4.6 –Draft Budget for 2015/16	
Location / Address	Shire of Dundas
File Reference	FM.BU 15.16
Author	Doug Stead DCEO
Date of Report	17 th July 2015
Disclosure of Interest	Nil

Summary

For the Council to consider and adopt the 2015/16 draft budget as shown in the papers relating.

Background

Staff have prepared a balanced budget to reflect the Corporate Business Plan and its associated strategic planning documents, the Plant Replacement Program and the Council's resolutions and discussions over the past 12 months.

The dominant features of the budget are the upgrading of the Norseman Airstrip, the acquisition and upgrading of the Camel Café and the building of a new residence for the doctor. These three projects are mainly funded by loan borrowings over a 10 year period as well as transfers from reserves to fund acquisition costs. Shire management has prepared and submitted grant applications to the GEDC and NSRF for funding for the airstrip upgrade which if successful relieves the Shire from raising loans for the project. However, the budget reflects the interest and capital costs associated with the funds borrowed.

Members will be aware that an initial draft of capital expenditure and projects was discussed earlier in the year enabling councillors to go through the draft with shire staff.

Although at the time of preparing this report we had not yet received written approval from the Minister on our differential rating application we have been advised that the department is satisfied with the validity of the request. Approval of the differential rates is still being awaited and Council will not be in a position to pass this budget until such approval is received...

Statutory Environment

Section 6.2 of the Local Government Act 1995 requires that a local government is to adopt a budget by the 31st August unless extended by the Minister.

Policy Implications

Council policies have been considered whilst formulating the 2015/16 draft document.

Financial Implications

The budget formulates the income and expenditure program for both operating and capital works for the Shire of Dundas for the next 12 months.

Strategic Implications

The Council's Strategic Community Plan, Corporate Business Plan and Long Term Financial Plan have been considered in formulating the 2015/16 draft document to ensure strategic directions are being reflected.

Consultation

Councillors, Chief Executive Officers, Manager of Works, Project Manager and Senior Administrative Officer.

Comment

Expenditure levels have been set at expected costs, however income levels have been set conservatively. There may be opportunity at the Budget Review in early 2016 to consider additional projects with other funding opportunities should they become available.

Some comment in relation to each schedule is set out below for Council information:

GENERAL PURPOSE FUNDING

The rating model approved by Council is in line with the CPI as at 30th March 2015. Reflecting an increase in rates of 3%. A minor alteration was made to the UV Prospecting lease rates in order to bring it into line with the other UV Leases.

The Grants Commission has again reverted to paying the majority of their grants "in advance" and this is reflected in the surplus carried forward from 2014/15 year.

GOVERNANCE

Provision has been made for a consultant on tourism possibilities while salaries include the remuneration of our newly appointed Community Development Officer. The budget includes a non-specific amount of \$75,000 to cover potential projects in this regard.

Our computer systems are in need of an upgrade and an amount of \$50,000 has been allocated to new servers and other hardware. Funds have also been set aside for upgrading the air conditioning in Council Chambers.

LAW, ORDER & PUBLIC SAFETY

There are no significant projects planned for 2015/16.

HEALTH

The air conditioning in the doctor's house needs replacing and \$40,000 has been allocated to this project.

EDUCATION & WELFARE

The Youth Officer's vehicle is due for replacement and suitable provision has been made for this.

HOUSING

Necessary upgrades have been planned for staff housing with the major expense being the re-stumping and other work at 36 Angove Street.

Provision of \$700,000 has been made for a new residence for the doctor

COMMUNITY AMENITIES

Provision has been made for the expansion of the refuse site at Eucla, as well as an additional liquid waste drying bed in Norseman. Design work for improving drainage in Roberts and Prinsep Street has been provided for.

RECREATION & CULTURE

Funds have been allocated to complete the projects at the Town Hall and for realigning the car park. The Men in Sheds will receive 3 phase power and landscaping has been proposed for the area between Dodd House and the DCP Building.

Improvements have been planned for Phoenix Park and the Sports Complex will have security windows installed improved seating and a toilet upgrade have been planned for the museum complex.

TRANSPORT

Funding from the Grants Commission has been received in advance and this is reflected in our surplus ex 2015/15. Expenditure on road maintenance is static with last year Roads to Recovery have granted Shires a special "one-off" payment of \$204,000 for general road work in addition to their normal funding.

Expenditure on the Hyden Road is down on 14/15 and is in line with the reduced funding from Regional Roads group. Funding for Black Spot has increased with a large project planned for the Roberts to Old Eyre highway. Spending on footpaths has been allocated to sections of Morgan – Ramsay and Alsop – Crampton where asphalt is being replaced by concrete.

The Income and Expenditure for the airport sets out the full anticipated receipts and payments for the project which will run over into future years.

ECONOMIC SERVICES

Projects here include the acquisition and upgrade of the Camel Café, the northern Information Bay and the design and construction of 4 entry statements.

OTHER PROPERTY & SERVICES

Public works overheads have been calculated and allocated to works.

Voting Requirements

Absolute Majority

Officer Recommendation

That the Council approve by an absolute majority the adoption of:

1. The 2015/16 draft budget as shown in the papers relating;
2. The differential rates in the dollar and minimum rate for all categories as shown in the papers relating;
3. The total valuations as supplied by the Valuer General being GRV \$5,155,940 and UV of \$9,090,898;
4. The early rates payment incentive scheme be offered consisting of three cash payments to the value of \$750, \$500 and \$250 for the first, second and third respectively, with prizes to be allocated by a draw to be held one week after the closing date that rates are due. To be eligible the ratepayer must make payment within 14 days of the date of services as shown on the 2015/16 rate notice;
5. The due dates for payment of rates to be set at 35 days from date of issue, also with the option of payment by the four equal instalments in accordance with the Local Government Act 1995;
6. The due dates for equal instalments be the 31st August 2015, 2nd November 2015, 18th January 2016 and the 4th April 2016;
7. The interest charges on overdue rates and other monies be charged at 7.5% pa;
8. The charge to apply for rate instalment plans be set at \$7.00 for each of the final three instalments with the interest rate set at 5.5% for each of the final three instalments;
9. The Reserve Fund budget as shown in the papers relating;
10. The refuse collection charges be set at \$170 per domestic service, \$130 per pensioner service, \$200 per commercial service and \$170 per light industrial service;
11. The Schedule of Fees and Charges as shown in the papers relating;
12. That the variance used in the Statement of Financial Activity in accordance with Financial regulation 34 (5) be set at 10% or \$5,000.

Moved Cr: S Conklin
 Seconded Cr: L Webb

Resolution

That the Council leave the approval of the 2015/16 Budget on the table until the Shire's application to apply differential rates has been confirmed by the Department of Local Government and Communities

Carried by: Simple Majority For: 5 Against 0

11 Elected Members Motions of Which Previous Notice Has Been Given

Nil

12 New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting

The following item of urgent business was accepted for consideration by the President or by a majority of the members of the Council

Voting Requirement Simple Majority

Recommendation

That the members of the Council agreed to the introduction of the following late item for decision.

Moved Cr: S Conklin
 Seconded Cr: C South

Resolution

Carried by: Simple Majority

For: 5

Against 0

Agenda Reference & Subject	
12.2.1 – Late Item - Revoking Resolution	
Location / Address	Shire of Dundas
File Reference	PE.LI.3
Author	Doug Stead
Date of Report	21 st July 2015
Disclosure of Interest	Nil

Summary

For Council to consider revoking the Resolution 8.1.1 passed at the Special Meeting held on 16th July 2015.

Background

The Special Meeting held on 16th July 2015 was called to approve a realignment of UV Prospecting rates in order to apply a uniform rate of 13.3325 cents in the dollar to UV Prospecting, UV Mining and UV Exploration leases for the year 2015/2016.

The resolution submitted for approval included the then existing rate of 12.9442 which now requires correction.

Statutory Environment

Local Government Act 1995.

Policy Implications

N/A

Financial Implications

Nil

Strategic Implications

N/A

Consultation

Department of Local Government and Communities
CEO

Comment

This is required in order to correct an administrative error.

Voting Requirements

Absolute Majority

Officer Recommendation

1. That the Council of the Shire of Dundas revoke the Resolution 8.1.1 passed at the Special Meeting of the Council on 16th July 2015.
2. That the Council of the Shire of Dundas apply a uniform rate of 13.3325 cents in the dollar to UV Prospecting, UV Mining and UV Exploration leases for the year 2015/2016”.

Moved Cr: C South
Seconded Cr: L Webb

Resolution

That the Council of the Shire of Dundas:

1. revoke the Resolution 8.1.1 passed at the Special Meeting of the Council on 16th July 2015.
2. apply a uniform rate of 13.3325 cents in the dollar to UV Prospecting, UV Mining and UV Exploration leases for the year 2015/2016”.

Carried by: Absolute Majority For: 5 Against 0

13 Next Meeting

The next Ordinary Meeting of the Council is scheduled to be held on the 18th August 2015.

14 Closure of Meeting

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at 7.27pm