



Norseman Woodlands to Eucla Coast

Minutes Certification

I certify that the Minutes of the 21st July 2020 Ordinary Council Meeting were presented to the Council and confirmed at the 18th August 2020 Ordinary Council Meeting.

A handwritten signature in black ink, appearing to be "L Bonza", is written above a horizontal line.

Cr L Bonza
President



Norseman Woodlands to Eucla Coast

**Minutes of the
Ordinary Council Meeting
21st July 2020**

MINUTES of the ORDINARY Meeting of the Council
held in the Council Chambers at the Shire
Administration Office – Prinsep Street Norseman on
the 21st July 2020 commencing at 6.00pm

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1 Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 6:00pm.

This Ordinary Council Meeting was video recorded to assist in the preparation of the minutes of the meeting.

The Shire of Dundas recognises the Ngadju and Mirning People as First Nations People in the Shire of Dundas, acknowledging them as traditional custodians and pay our respects to their Elders, past, present and emerging.

1.1 Attendance at meeting by Councillor AR Patupis.

The Shire President has been advised that Cr Patupis will be in Esperance, Western Australia when the meeting is held and have requested attendance by way of instantaneous video connection with other Councillors present at the meeting in accordance with Administration Regulation 14A.

Cr Patupis will be at 58 Dempster Road, Esperance WA 6450.

The Council must approve of the place that Cr Patupis is located as a "suitable place" that must be in a town site or other residential area at least 150 kilometres from where the meeting is being held.

Recommendation

That Cr Patupis be permitted to attend this meeting by way of instantaneous video connection from Esperance, Western Australia, on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14A.

Moved: Cr Hogan
Seconded: Cr Wyatt

Resolution

That Cr Patupis be permitted to attend this meeting by way of instantaneous video connection from Esperance, Western Australia, on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14A.

Carried by: Absolute Majority

For: 5

Against: 0

2 Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests:

Cr Bonza, item 11.1.2 – Proposed Outbuilding – Lot 1709 (26) John Street, Norseman, as the applicant is her husband.

Proximity Interests:

Nil

Impartiality Interests:

Nil

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

Nil

3 Record of Attendance of Councillors / Officers and Apologies.

Cr LG Bonza	Shire President
Cr AR Patupis	Deputy Shire President
Cr JEP Hogan	
Cr SM Warner	
Cr VL Wyatt	
Cr VJ Shultz	
Peter Fitchat	Chief Executive Officer
Aruna Rodrigo	Manager of Finance and Administration
Pania Turner	Manager of Community Development
Joe Hodges	Manager of Works and Services
Tracy Dixon	Records/Administration Officer

Public Gallery

Kevin Hindmarsh
Des McColl
Merynda Fraser
Richard Brookes
Lynn Webb
Stephen Bowyer
Angela Hogan
Debbie Ralph

4 Applications for Leave of Absence.

Nil

5 Response to Previous Public Questions Taken on Notice.

Nil

6 Public Question Time.

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

In accordance with Regulation 6 of the Local Government (Administration) Regulations 1996, the minimum time allowed for Public Question Time is 15 minutes.

A member of the public who raises a question during Question Time is to state his or her name and address.

Des McColl, 34 Brockman Street:

- Has enquired previously regarding what action is being taken on the derelict house at 36 Brockman street, was told he would receive a response, but so far has not.
- Storm water dam (Tin Dam) is a breeding area for mosquitoes in the summer and they are a problem at that end of town. Is the Shire able to do something about this before summer?

The CEO responded through the Chair:

- The Shire is currently reviewing the state of all properties within the townsite that have outstanding rates and investigating to confirm ratepayer details. A report on every single property will then go to Council, this one is included. Hoping to do this by August.
- Regarding mosquitoes – will get officers to investigate options of how best to deal with them, what can be used to deter them and what can be put in the water that will not harm ducks and other wildlife. Will also look at starting a program to ensure containers etc filled with stagnate water in peoples' backyards are emptied, including advertising and public awareness.

7 Suspension of Standing Orders.

7.1 The CEO has identified clauses in the Shire of Dundas Standing Orders Local Law 2018 that cannot be complied with, or require modification, in order to conduct this electronic meeting.

Recommendation

That Council suspend the operation of clause:

- **11.2 - Members to occupy own seats.**

Moved Cr: Hogan
Seconded Cr: Warner

Resolution

That Council suspend the operation of clause:

- **11.2 - Members to occupy own seats.**

Carried by: Simple Majority For: 6 Against: 0

8 Confirmation of Minutes of Previous Meeting.

8.1 Minutes of the Ordinary Meeting of Council held on 23rd June 2020 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Ordinary Council Meeting held on 23rd June 2020 be confirmed as a true and accurate record.

Moved Cr: Wyatt
Seconded Cr: Hogan

Resolution

That the minutes of the Ordinary Council Meeting held on 23rd June 2020 be confirmed as a true and accurate record.

Carried by: Simple Majority For: 6 Against: 0

9 Petitions, Deputations or Presentations.

9.1 Recognition of Staff - 10+ year Service:

The following staff were presented with a framed certificate for 10+ years of employment with the Shire of Dundas:

- Stephen Bowyer - 10 years
- Ray Marcon – 11 years
- Angela Hogan – 10 years
- Margaret McEwan – 11 years
- Garth Butler – 12 years
- Trevor Snell – 17 years

Cr Hogan was also presented with a framed certificate for 30 years of service on the Council of the Shire of Dundas.

9.2 Reports of Committees

9.1.1. GVROC – Cr Bonza

Nil. Next meeting Friday 24th July 2020. Will report at next Council meeting.

9.1.2. WALGA – Cr Bonza

WALGA webinars are continuing. Next one will be an update on COVID-19 recovery. Will report next Council meeting.

9.1.3. Regional Roads Group – Cr Bonza

Nil.

9.1.4. Roadwise – Cr Wyatt

No meeting held. August is Rural Road Safety Month – a national awareness campaign on rural road safety. Local road safety advocates, communities, schools, sporting groups and workplaces are encouraged to support the month by hosting local events and sharing road safety awareness through their networks. People are also able to make a pledge on the website.

Some statistics:

- Rural road crashes account for more than 65% of the Australian road toll.
- The rate of serious road related injuries on rural roads is almost twice that of major cities.

Everyone is encouraged to get on board and make a pledge.

10 Announcements by Presiding Member without Discussion.

Nil

11 Reports of Officers.

11.1 Planning, Development, Health and Building

Agenda Reference & Subject	
11.1.1 – Rezoning Application – Special Site (Service Station)	
Location / Address	Lots 729, 730, 100 Prinsep St Norseman
File Reference	A562, A563 & A100
Author	Development Services Officer - Richard Brookes
Date of Report	9 th July 2020
Disclosure of Interest	Nil

Summary

For the Council to consider an application to rezone lots 729, 730 & 100 Prinsep Street to a special site Service Station (Unmanned Fuel Facility)

Background

The Shire has received an application to rezone lots 729, 730 & 100 Prinsep Street to a special site zone Service Station (Unmanned Fuel Facility)

The subject lots are a combined 4093m² in area and zoned residential pursuant to the Shire of Dundas local planning scheme No 2

A copy of the rezoning application is included in the papers relating

Statutory Environment

Shire of Dundas Local Planning Scheme No 2 (LPS)

Environmental Protection Authority (EPA) Guidance for the Assessment of Environmental Factors Western Australia – Separation Distances between Industrial and Sensitive Land Uses.

Main Roads WA (MRWA)

Policy Implications

There are no specific Shire policies that relate to this issue.

Financial Implications

There are no specific financial implications for the Shire of Dundas relating to this issue.

Strategic Implications

The strategic community plan themes that may link to the proposal are as follows

Theme 2 – A thriving local economy and economic base			
A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.			
Strategy 2	Goal	Measure	Priority
2.1 Opportunity for Economic Diversification	A vibrant economy that includes opportunities for mining, industry, tourism, shopping and business.	The level and diversity of businesses, including mining, industry, tourism and commercial activity is increasing.	Medium

2.2 Attracting new businesses	New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live.		
2.4 Provide infrastructure that stimulates growth	To assist in the provision of infrastructure that encourages development of existing and new business opportunities.	Increased level of infrastructure that is beneficial to business and industry.	High

Theme 3 – Natural & Built Environment

A protected and enhanced environment that is aesthetically pleasing and provides benefits for the Community for generations to come.

Strategy 3	Goal	Measure	Priority
3.3 Enhanced transport access and infrastructure.	Improved infrastructure within the Shire and good transport access to and around Norseman.	Existing infrastructure that meets Community expectations and requirements. A measurable improvement in levels of infrastructure.	High
3.5 Improved streetscape.	To improve the streetscape for the town sites of Norseman and Eucla	That the town sites in the Shire are attractive, well presented and encourage people to work, live and visit the Shire.	Medium

Consultation

Shire of Dundas - Executive Management Team
Liz Bushby - Town Planning Innovations – Planning Consultant
TFA Project Group – applicant on behalf of IOR Petroleum Pty Ltd

Comment

Shire officers contacted planning consultant Liz Bushby of Town Planning Innovations (TPI) to assess and provide comments on the proposed rezoning application with particular regard to the Shires local planning scheme and other relevant legislation.

The planning consultant raised a number of issues and possible concerns relating to the application in general as follows:

- Protection of sensitive land uses from activities emissions & infrastructure;
- Sufficient buffers from residential use;
- Noise and amenity;
- Planning in bushfire areas;
- Future development / proposed land use controls;

A copy of the preliminary notes relating to the above issues is included in the papers relating.

It is possible for the applicant to clarify and advise the Council on how some of the issues raised will be addressed by providing further documentation, however, the underlying issue of the potential for land use

conflict between the established residential zone and the proposed special use site with a service station is difficult to justify.

The rezoning of residential land to allow a fuel facility adjacent to the residential zone and existing dwellings would be difficult to justify considering that the objectives of residential land

- To provide for a range of housing and a choice of residential densities to meet the needs of the community.
- To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.
- To provide for a range of non-residential uses, which are compatible with and complementary to residential development.

An unmanned fuel facility operating 24/7 adjacent existing dwellings would detract from the residential amenity.

The Council has the option of:

- resolve to initiate the scheme amendment (with or without modification); or
- resolve not to initiate the scheme amendment.

There are opportunities for the applicant to lodge a request with the Minister for Planning to initiate an amendment to the Scheme.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas advise TFA Project Group that the Shire is not prepared to initiate an amendment to the Shire of Dundas Local Planning Scheme No 2 for a Special Use Site Service Station (unmanned fuel facility) on lots 729, 730, & 100 Prinsep Street Norseman due to the proposed zone and land use being incompatible with the adjacent residential zone.

Moved Cr: Warner
Seconded Cr: Hogan

Resolution

That the Council of the Shire of Dundas advise TFA Project Group that the Shire is not prepared to initiate an amendment to the Shire of Dundas Local Planning Scheme No 2 for a Special Use Site Service Station (unmanned fuel facility) on lots 729, 730, & 100 Prinsep Street Norseman due to the proposed zone and land use being incompatible with the adjacent residential zone.

Carried by: Simple Majority

For: 6

Against: 0

Cr Bonza declared a Financial Interest in the following item 11.1.2 – Proposed Outbuilding – Lot 1709 (No 26) John Street, Norseman, as the applicant is her husband.

Cr Bonza exited the Council Chambers at 6:11pm and Cr Patupis assumed the Chair.

Agenda Reference & Subject	
11.1.2 – Proposed Outbuilding – Lot 1709 (No 26) Johns Street, Norseman	
Location / Address	Lot 1709 (26) Johns Street Norseman
File Reference	A943
Author	Development Services Officer - Richard Brookes
Date of Report	13 th July 2020
Disclosure of Interest	Nil

Summary

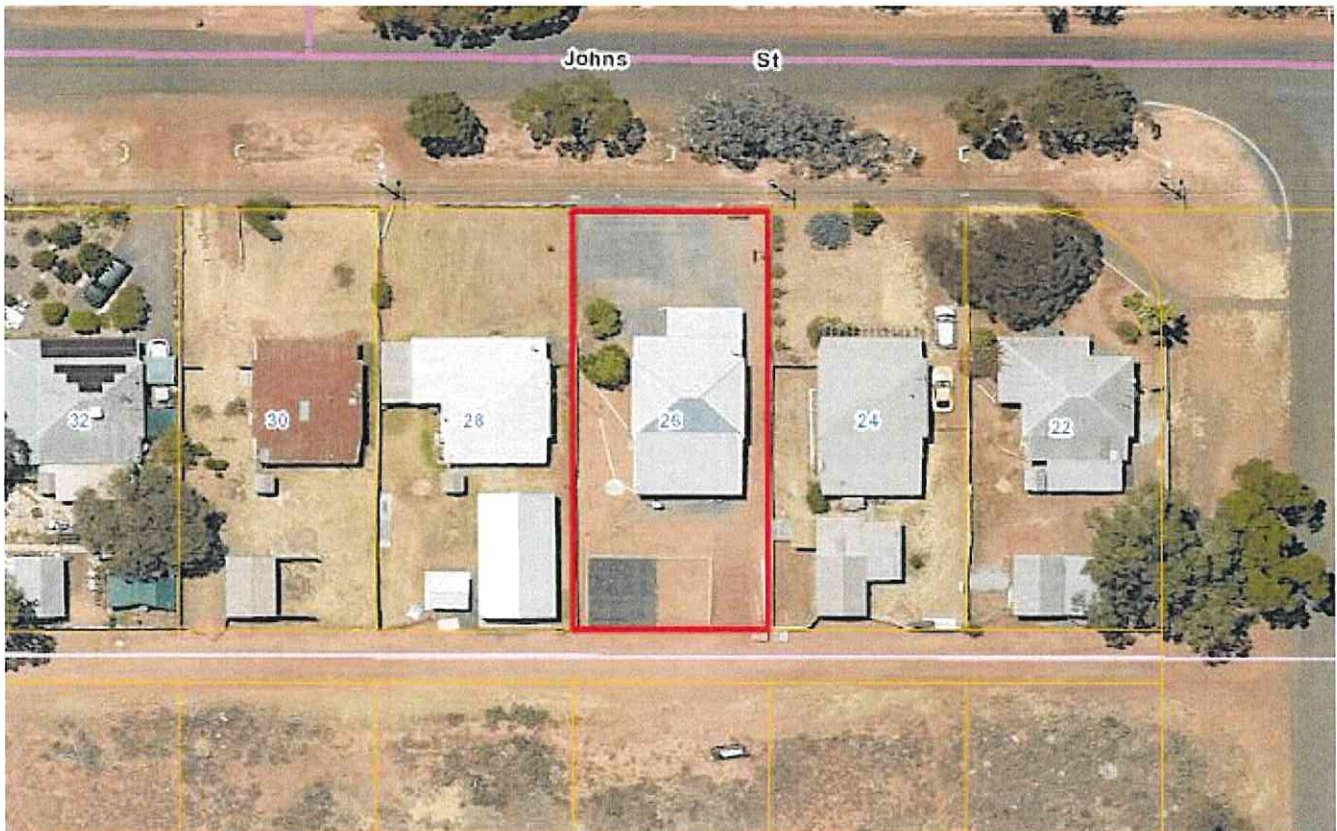
Council is to consider a development application for a proposed outbuilding on Lot 1709 (No 26) Johns Street, Norseman.

The application proposes variations to the 'deemed to comply' requirements of the Residential Design Codes (the Codes').

Background

Lot 1709 contains an existing single house, is 647m² in area and zoned Residential with an R10 density code under the Shire of Dundas Local Planning Scheme No 2 ('the Scheme').

The subject land is located near the corner of Johns Street and Gregory Street. There is a laneway to the south which provides access to the rear of the subject lot.



Above: Location Plan

sb.

The Shire has received a development application from Bryce Bonza to construct a 78m² outbuilding on Lot 1709. The outbuilding is proposed to have a wall height of 4.5 metres and maximum roof height of 5.09 metres (to the ridge).

The matter was considered at the June 2020 Ordinary meeting of Council where it was resolved:

'That the Shire of Dundas advertise the application for the construction of an over height and oversize shed on 26 Johns Street Norseman for public comment and the matter be further considered at the next ordinary meeting of the Council.'

Statutory Environment

Shire of Dundas Local Planning Scheme No 2 ('the Scheme') –

Clause 25 of the Scheme states that *'the R-Codes, modified as set out in clause 26, are to be read as part of this Scheme'*.

A relevant general objective for the Residential zone under Table 2 of the Scheme is *'to facilitate and encourage high quality design, built form and streetscapes throughout residential areas'*.

The objective for the Residential zone in Norseman townsite under Clause 32(2)(a) is:

'To retain the predominant low-density character of the existing residential area except in selected localities where the local government may approve medium density development on the merits of the particular application. The local government is prepared to consider a range of activities within the zone to satisfy the needs of and to promote tourist and related activities within the Norseman Townsite.'

Planning and Development Act 2005 –

If an applicant is aggrieved by this determination there is a right of review under Part 14 of the Planning and Development Act 2005. An application for review must be lodged within 28 days of the determination.

Planning and Development (Local Planning Schemes) Regulations 2015 – General:

The Regulations contain 'deemed provisions' that automatically apply to all local governments state wide.

Clause 61(1)(d) only exempts ancillary outbuildings from requiring planning approval where they comply with the 'deemed to comply' requirements of the Residential Design Codes.

Clause 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Planning and Development (Local Planning Schemes) Regulations 2015 – COVID 19:

Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) contains Deemed Provisions which have effect and may be enforced as part of each local planning scheme to which they apply, whether they are prescribed before or after the scheme comes into force.

Part 10B of Schedule 2, made by the *Planning and Development (Local Planning Schemes) Amendment Regulations 2020*, enables the Minister for Planning to issue notices exempting the need for compliance with one or more requirements of a local planning scheme.

On 16 March 2020, a State of Emergency Declaration was made in relation to the State of Western Australia (for COVID-19).

On 8 April 2020 date the Minister for Planning issued a notice under clause 781-1(1), Schedule 2 of the Regulations (the Original Notice), gazetted on 17 April 2020, required for the purpose of facilitating a response to, or recovery from, the emergency occasioned by the COVID-19 pandemic.

This notice exempts certain land uses and development from the need for any planning approval, at least until there is a declared end to the State of Emergency for COVID-19.

There is a current exemption for commercial vehicle parking under the Notice as follows:

<p>1.5 Proponents are exempted from the requirement to obtain development approval for the following uses, and temporary works associated with these:</p> <p>i. commercial vehicle parking.</p>	<p>All local planning schemes.</p>	<p>1. Provided that the proponent notifies the local government within 7 days of commencing the use, that the use is being undertaken.</p> <p>2. An exemption under this clause will expire 90 days after the date upon which the State of Emergency Declaration ceases to have effect, or is revoked.</p>	<p>Proponents</p>
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For the exemption to apply the proponent has to advise the Shire of the commercial vehicle parking within 7 days of the use commencing. No such written notification has been lodged to the Shire by the owner of Lot 1709.

Road Traffic (Vehicles) Regulations 2014 – Contain relevant definitions of ‘motor vehicle’ including:

- motor vehicle means a vehicle to be propelled by a motor that forms part of the vehicle;
- prime mover means a motor vehicle built to tow a semi-trailer;

Policy Implications

There are no Council policies that apply in relation to the proposed development.

‘State Planning Policy 3.1 – Residential Design Codes’ as published by the Western Australian Planning Commission applies to the proposed development.

Financial Implications

There are no financial implications for the Shire in relation to the proposed development application. If the owner lodges an application for review to the State Administrative Tribunal there may be costs associated with the SAT process.

Strategic Implications

There are no related strategies in the Community Strategic Plan. Approval of the outbuilding may set a precedent for similar sized outbuildings in Norseman townsite.

There is an issue with the provision of suitable industrial land in Norseman that the Shire is currently trying to address. Applications have been made to the Department of Planning Lands and Heritage to purchase/lease UCL for industrial purposes.

Consultation

The application was advertised pursuant to section 64 of the deemed provisions of the Regulations. A number of responses have been received. Copies are included in the papers relating.

Table 1 provides a summary of the main objections.

Table 1

Name	Address	Comment
Turner	18 Johns St	Objection, existing noise & dust from trucks, possible damage to water pipes, should locate in industrial area
Herbert	28 Johns St	Objection, location is a residential not industrial area, trucks and large machinery involved, shed and area not large enough for machinery, degradation of access lane dust & mud. Noise & diesel fume pollution, peace & quiet would be disturbed.
Ramsay	127 Goodliffe	Objection, large shed in residential area, should be in industrial area, process should be more widely advertised.
Cuso	25 Downing	Objection, should be in an industrial area, already prime mover on site, people don't want heavy machinery next door, possible damage to water mains in lane

Comment

- **Residential Design Codes ('the Codes')**

The Residential Design Codes have two separate options for the assessment of development including 'Deemed to Comply' criteria and 'Design Principles'.

Where an application proposes a variation to the 'Deemed to Comply' criteria of the Codes, then planning approval is required for the development, and a more detailed subjective assessment has to be made based on 'Design Principles' in the Codes.

An outbuilding is defined in the Codes as '*an enclosed non-habitable structure that is detached from any dwelling*'.

Under the Residential Design Codes there are specific 'Deemed to Comply' requirements for outbuildings as summarised in the table below.

Clause 5.4.3 C3 'deemed to comply' criteria / Outbuildings that:	Officer Comment
(i) are not attached to the building	Complies.
(ii) are non-habitable	Complies.
(iii) collectively do not exceed 60sqm in area or 10 percent in aggregate of the site area, whichever is the lesser	Variation. A floor area of 78m ² is proposed.
(iv) do not exceed a wall height of 2.4 metres	Variation. A wall height of 4.5 metres is proposed.
(v) do not exceed a ridge height of 4.2 metres	Variation. A ridge height of 5.029 metres is proposed.
(vi) are not within the primary street setback area;	Complies.
(vii) do not reduce the open space required in table 1; and	The Codes require that 60% of the lot be retained as site open space. The site open space cannot be assessed unless the size of the house is ascertained.
(viii) comply with the siting and design requirements for the dwelling, but do not need to meet the rear setbacks requirements of table 1.	Complies. The side setbacks comply.

ab.

The revised plan proposes variations to the 'Deemed to Comply' requirements therefore Council has to determine if the outbuilding complies with the alternative design principle under the Codes which is:

"Outbuildings that do not detract from the streetscape or the visual amenity of residents of neighbouring properties".

- **Overview of Existing Approvals in Norseman townsite**

The Shire has historically approved some larger sheds in the Norseman residential area, however the number has been limited and the variations have mainly been to the maximum floor area as summarised in Table 2.

Table 2

Oversize Sheds					
Address					
Lot	No	Street	Name	Building Permit	Comment
860	11	Johns St	O'Callaghan	No record of permit	overheight, previous Building Surveyor recalls in place in 2003. Age unknown.
986	27	Cornell	O'Callaghan	Approved 1990	88 m2 oversize & 5m ridge height, recently clad??
317	78	Goodliffe	Webb	Permit 2012	107 m2 oversize, 3m wall, home occupation, Council approved
99	85	Angove	Wilson	Approved 1983	108 m2 oversize & 4.2 height,
234	56	Roberts	Morgan	Permit 2017	81 m2 oversize 3.9 height, caravan, Council approved

Importantly, only one oversized outbuilding has been identified in Johns Street. Whilst some larger outbuildings have been approved in the past, it is important that the current application be assessed based on its individual circumstances and merit.

The two outbuildings that have building permits and are over 4m in height were constructed prior to the adoption of the Shire of Dundas Town Planning Scheme No 2 in 1994. It is not considered that these historical approvals set a precedent for the current application proposed for Lot 1709.

- **Existing streetscape**

This section of Johns Street is characterised by low scale single storey single houses and scattered street trees. Johns Street is an uncurbed local road with an informal rural appearance. The subject lot faces Ngadju Park.

Existing outbuildings in this section of Johns Street are located to the rear of dwellings with access from the rear. Existing outbuildings in the immediate locality are notably low scale. A photo of the rear of 26 John Street



- **Proposed Use**

The applicant has submitted that the height of the shed is required for the following:

- The proposed shed is over height to allow for the servicing of the trucks inside the shed out of the weather and on a concrete floor, (rather than the dirt), when required. Also, similarly for servicing and to allow for the height of service utilities without knocking off aerials.*
- The proposed shed is over size to allow room for the tools etc. required for servicing the vehicles (as well as the vehicles themselves, while being serviced) and for storage of materials and tools for other hobbies such as woodwork and antique restoration.*
- The location of the proposed shed is at the rear of the property, backing onto the rear laneway. There is no development to the South beyond the laneway, ie: no neighbours to the rear of the shed.*
- The position of the shed should not impede the view or cause any detriment to any neighbours.*
- There are no commercial/industrial blocks available in town at this time.*

Whilst a portion of the building is proposed for domestic use, such as hobbies, the size of the outbuilding is proposed for the servicing of commercial vehicles. It is not clear whether the owner intends to service his own vehicles or other peoples' commercial vehicles.

Either way there are issues with the proposed use as;

- The owner has not applied for any change of use. The application form is for construction of a 'workshop/shed'.
- A Commercial Vehicle is defined in the Scheme as "means a vehicle, whether licenced or not, that has a gross vehicle mass of greater than 4.5 tonnes including –
 - a utility, van, truck, tractor, bus or earthmoving equipment; and
 - a vehicle that is, or is designed to, be an attachment to a vehicle referred to in paragraph (a).

The Shire has not granted any approval for the parking of a commercial vehicle on the subject lot.

There is a current exemption for commercial vehicle parking under Ministerial Notice (as explained in the 'Statutory Environment' section of this report). The exemption does not apply to Lot 1709 as the owner did not notify the Shire of the use within 7 days of commencement.

- If the owner intends to service commercial vehicles for the general public then the use would be construed as 'motor vehicle repair' which "*means premises used for or in connection with –*
 - electrical and mechanical repairs, or overhauls, to vehicles other than panel beating, spray painting or chassis reshaping of vehicles; or*
 - repairs to tyres other than the recapping or re-treading of tyres'.*

Whilst Council has discretion to consider a 'motor vehicle use' as a 'use not listed' in Table 1-Zoning Table, it is not a use that is not consistent with the objectives of the Residential zone. Any mechanical repairs would have an adverse impact on amenity and would cause undue land use conflict.

Comments provided by neighbours indicate that there is a prime mover on site, and they raise concern over use of the outbuilding due to potential noise, dust, odour and industrial type emissions.

- **OPTIONS AVAILABLE TO COUNCIL –**

- **Option 1 – Refuse the Outbuilding**

Irrespective of any written submissions, it is the Council's role to:

- (a) independently assess and consider whether the outbuilding will have any negative impact on amenity or streetscape;
- (b) determine whether the outbuilding meets the Design Principle of the Codes.

Council may determine that the outbuilding does not meet the alternative Design Principle 5.4.3 P3 of the Residential Design Codes if of the view that it will detract from the streetscape or the visual amenity of residents of neighbouring properties.

The proposed outbuilding is not supported at an officer level, as it will have a negative visual impact and set an undesirable precedent for similar sized outbuildings in the immediate area.

Option 2 : Approve the Outbuilding

Council may determine that the outbuilding meets the alternative Design Principle 5.4.3 P3 of the Residential Design Codes as 'it does not detract from the streetscape or the visual amenity of residents of neighbouring properties.'

Existing outbuildings on adjacent lots may provide partial screening.

• Conclusion

In terms of streetscape, the outbuilding height will make it prominent as viewed from neighbouring lots, the rear laneway and from Gregory Street.

The proposed wall height of 4.5 metres and roof ridge height of 5.029 metres will be highly visible above any standard 1.8 metre high fencing.

The proposed outbuilding is not compatible with development on adjoining and nearby land by virtue of its size, bulk, scale, and height.

Refusal of the outbuilding is recommended as it does not comply with the alternative design principle of the Residential Design Codes which is:

"Outbuildings that do not detract from the streetscape or the visual amenity of residents of neighbouring properties".

In addition to the size of the outbuilding, the owner has made it clear that there are intentions to operate a motor vehicles repair business from the subject land, which is not an appropriate use in a Residential zone.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of Shire of Dundas:

- 1. Refuse the application for development approval to construct an Outbuilding on Lot 1709 (No 26) Johns Street Norseman for the following reasons:**
 - a. The proposed outbuilding will be highly visible from adjacent lots which will have a potential negative impact on amenity.**
 - b. The outbuilding does not comply with Design Principle 5.4.3 P3 of the Residential Design Codes which only allows for 'Outbuildings that do not detract from the streetscape or the visual amenity of residents of neighbouring properties'.**

- c. The proposed outbuilding height is a significant departure from the low scale outbuildings developed in the immediate locality and will have a detrimental impact on streetscape and the established character of the area.
- d. The outbuilding is proposed to be used for non-domestic purposes which are not ancillary to the existing dwelling and have not been approved by the Shire.

2 Advise the applicant that:

- i. The Shire is prepared to consider a new application with revised plans for a smaller outbuilding with a maximum wall height of 3.0m for the purposes of hobbies and domestic storage only. Any revised plans will be referred to surrounding landowners for comment.
- ii. Advise the applicant that no planning consent has been granted for commercial vehicle parking on the lot, and the proposed outbuilding use of motor vehicle repair is not a use that the Shire would support in a Residential zone.

Councillor Motion

The item to be laid on the table for further discussion due to concerns relating to the lack of industrial zoning available, for both Norseman and Eucla, and until a more informed decision can be made.

Moved Cr: Patupis
Seconded Cr: Hogan

Connection with Cr Patupis was lost at 6:13pm.

Stephen Bowyer and Angela Hogan exited the Council Chambers at 6:15pm.

Connection resumed at 6:16pm.

Cr Patupis called for a vote on the motion or discussion.

- Cr Wyatt spoke against the motion, stating that the Council should go with the Officer's Recommendation.
- Cr Warner spoke against the motion, agreeing with Cr Wyatt and stating that she believed that the lack of industrial land is not the issue, but that this application is to run a business on a residential property.
- Cr Patupis spoke for the motion, reinforcing her point that there is a lack of industrial land, or zoning, within the Shire of Dundas, which has also been an issue in the past and doesn't believe that a decision can be made without being able to offer an alternative.
- The CEO spoke through the Chair, stating that an officer has been assigned to investigate industrial land but at the moment there is no industrial land available for hire, lease or purchase. The Shire has submitted applications to have land made available and that is for future Council decision.
- Cr Patupis stated that she believes Council should give applicant the opportunity to see what "pops up" and to make a decision now without having another choice is irrational. Council are not saying yes or no but have a duty to provide options.
- Cr Wyatt stated that Council also have a duty to the residential owners that live in the area.
- Cr Patupis reinforced that she is not saying to go ahead with it, but to just let it go for a bit to see what other options people will have. This will not be the only application of this sort and there has been the same issue in Eucla. Council need to contact the Department of Lands with these issues and request that industrial land be made available.

Resolution

The item to be laid on the table for further discussion due to concerns relating to the lack of industrial zoning available, for both Norseman and Eucla, and until a more informed decision can be made.

Carried by: Simple Majority

For: 5

Against: 0

Cr Bonza re-entered the Council Chambers at 6:20pm and resumed the Chair.

Agenda Reference & Subject	
11.1.3 – Lease Men’s Shed	
Location / Address	Lot 37 (104) Prinsep Street Norseman
File Reference	A31
Author	Development Services Officer - Richard Brookes
Date of Report	10 th July 2020
Disclosure of Interest	Nil

Summary

For the Council to consider renewing the Men’s Shed lease agreement.

Background

On 30th June 2015 the Shire of Dundas entered into a lease agreement with the Norseman Men’s Shed Association to lease the premises at Lot 37 No 104 Prinsep Street Norseman. The lease was for a 5 year period with a 5 year option
The lease expired on the 29th June 2020 and needs to be reviewed.

Statutory Environment

Local Government Act 1996

Policy Implications

There are no Shire of Dundas policies that relate to this issue.

Financial Implications

The annual rent for the lease of the property is \$1.00 per annum.
There are no other financial implications that relate to the property other than the annual maintenance allocation and consideration of requests for capital improvements.
The following table outlines maintenance and capital expenditure over the past 5 years

Financial Year	Maintenance	Capital
19/20	\$1,217	\$0
18/19	\$645	\$0
17/18	\$400	\$0
16/17	\$5,642	\$6,170
15/16	\$2,758	\$66,611

Strategic Implications

There are no strategic implications that relate to themes in the Community Strategic Plan

Consultation

Norseman Men's Shed Association
 Manager of Finance and Administration

Comment

The Men's Shed Association have been operating from the premises for over 5 years and there have been no significant breaches of lease conditions.

The Association has grown in membership over the years and plays a significant role in providing a valuable community service to its members and the community in general.

The Shire has made a significant contribution to upgrade the facility since the Men's Shed program started and an extension to the lease for another 5 years to continue that work is recommended.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas offer to extend the lease agreement of the Men's Shed premises at Lot 37 (104) Prinsep Street Norseman for a further 5 years until 2025 and offer to amend the lease to include a further 5-year option.

Moved Cr: Patupis
 Seconded Cr: Hogan

Resolution

That the Council of the Shire of Dundas offer to extend the lease agreement of the Men's Shed premises at Lot 37 (104) Prinsep Street Norseman for a further 5 years until 2025 and offer to amend the lease to include a further 5-year option.

Carried by: Simple Majority

For: 6

Against: 0

Agenda Reference & Subject	
11.1.4 – Sale of Shire Land	
Location / Address	Lots 297 - 301 Angove St & Lots 288 - 290 Prinsep Street Norseman
File Reference	A4150 - A4156 & A 255
Author	Chief Executive Officer - Peter Fitchat
Date of Report	13 th July 2020
Disclosure of Interest	Nil

Summary

For the Council to consider the sale of Shire land by expressions of interest.

Background

The Council at its Ordinary meeting held in August 2018 considered a proposal to dispose of Shire land and resolved

"That Council:

- 1. Agrees to the disposition of Lots 297, 298, 299 and 300 Angove Street, Lots 280, 289 and 290 Prinsep Street in Norseman by public auction,*

2. *Agrees to the disposition of house and land at Lots 737 and 738 Roberts Street in Norseman by public auction, and,*
3. *Directs the Acting Chief Executive Officer to seek quotations from auctioneers to dispose of the above properties by way of public auction and present recommendations to the Ordinary Meeting of Council in September 2018"*

The auction was undertaken, however unfortunately the sale fell through for the majority of the properties after one of the successful bidders failed to proceed with the settlement process.

The properties were advertised again through an expression of interest for the purchase of lots 297-301 and lots 288 - 290 inclusive, during May and June 2020

Two expressions of interest were received. Copies of the EOI submissions are included in the papers relating.

Statutory Environment

Local Government Act 1995

Policy Implications

There are no Council policies that relate to this issue

Financial Implications

The properties were presented for auction in 2018 with a reserve price of \$5,000. The auction resulted in a final bid of \$61,000 for 6 lots however the settlement was never completed. The successful bidder forfeited the \$6,100 deposit.

Strategic Implications

There are no themes in the Strategic Community Plan that relate to this issue.

Consultation

A Community advertising process was undertaken including in the West Australian newspaper to ensure state-wide coverage, the Shire of Dundas website and the Shire of Dundas Facebook page.

Comment

The Shire has received two responses in relation to the expression of interest for the purchase of the residential land

Applicant	Offer on Lots	Amount
Alys McDonough	Lot 297	\$1
Resource Accommodation Management (RAM)	Lots 297 – 301 (inclusive) Lots 288 – 290 (inclusive)	\$60,000+GST

Lots 297 -301 are unencumbered

Lots 289 & 290 are unencumbered

Lot 288 has a caveat applied to the title in the favour of Mr Peter Brady.

The Shire has made an application to the Department of Lands to have this caveat removed.

Councillors will be aware that resource companies have been negotiating with the Shire to place mining related residential buildings on land in the townsite to meet their requirements for staff and worker accommodation.

The expression of interest submission by RAM includes details of accommodation solutions for the Norseman Gold Project

"We plan to develop the lots to provide village style rooms for the workforce for the Norseman Gold mine, and this land will accommodate approximately 150 – 170 rooms. This will be supported by a central facility located in the heart of Norseman and a number of other pods of rooms around the town. Workers in the central hub will be able to walk to and from the central facility."

No development applications have been received to date, however this expression of interest in the purchase of residential land appears to be aimed at achieving a residential based workforce within the townsite.

This report specifically relates to the sale of Shire land and not the consideration of any development of land for mining accommodation.

Whilst the old scout hall located on lot 287 Prinsep Street was not included in the current offer of sale of Shire lots, it may be useful for the resource companies to include the land and building in some form of development.

The old scout hall is no longer used by the Shire and previous occupants, the Norseman Craft Ladies have been relocated to the old visitor centre.

It is recommended that Lot 287 Prinsep Street be offered by expression of interest along the same lines as the other lots.

As only 7 of the lots for sale are unencumbered at present the offer to purchase all 8 would not be possible unless the applicant was prepared to accept an encumbered lot.

The total offer of \$60,000 +GST for 8 lots would equate to an offer of \$7500 per lot

The \$7,500 per lot offered in the expression of interest is well in excess of the reserve price of \$5,000 set by the Council in 2018.

With only 7 unencumbered lots being available, those 7 lots would equate to a total price of \$52,500.

When the caveat issue is finalised, the Shire could complete the transaction with the remaining lot at \$7500.

Voting Requirements

Absolute Majority

Officer Recommendation

That the Council of the Shire of Dundas:

- 1. accept the offer included in the expression of interest by Resource Accommodation Management on the behalf of Tulla Group for the purchase of lots 297, 298, 299, 300, 301 Angove Street and Lot 289 and 290 Prinsep Street Norseman for the sum of \$52,500 +GST; and**
- 2. accept the offer included in the expression of interest by Resource Accommodation Management on the behalf of Tulla Group for the purchase of Lot 288 for the sum of \$7,500 +GST when the issue of the caveat on the title has been resolved; and**
- 3. advise Resource Accommodation Management that the sale of the lots does not constitute support for, development consent or approval of any proposed development as outlined in the expression of interest.**
- 4. offer for sale by expression of interest Lot 287 Prinsep Street Norseman.**

Moved Cr: Hogan

Seconded Cr: Wyatt

Resolution

That the Council of the Shire of Dundas:

- 1. accept the offer included in the expression of interest by Resource Accommodation Management on the behalf of Tulla Group for the purchase of lots 297, 298, 299, 300, 301 Angove Street and Lot 289 and 290 Prinsep Street Norseman for the sum of \$52,500 +GST; and**

2. accept the offer included in the expression of interest by Resource Accommodation Management on the behalf of Tulla Group for the purchase of Lot 288 for the sum of \$7,500 +GST when the issue of the caveat on the title has been resolved; and
3. advise Resource Accommodation Management that the sale of the lots does not constitute support for, development consent or approval of any proposed development as outlined in the expression of interest.
4. offer for sale by expression of interest Lot 287 Prinsep Street Norseman.

Carried by: Absolute Majority

For: 6

Against: 0

11.2 Engineering and Works

Nil

11.3 Members and Policy

Agenda Reference & Subject	
11.3.1 – Receive the Information Bulletin	
Location / Address	Shire of Dundas
File Reference	PE.ME.2
Author	Chief Executive Officer – Peter Fitchat
Date of Report	7 th July 2020
Disclosure of Interest	Nil

Summary

For Council to consider receiving the Information Bulletin for the period ending 30th June 2020.

Background

The Councillors' Information Bulletin for the period ending 30th June 2020 was completed and circulated to Councillors.

Statutory Environment

Local Government Act 1995

- Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
- Section 3.1 – Provides that the general function of the local government is to provide for the good governance of persons in its district.

Policy Implications

Council has no policies in relation to this matter

Financial Implications

The recommendation of this report has no financial implications for Council.

Strategic Implications

Keeping Councillors informed in respect to matters impacting on their role as Councillor.

ab.

Consultation

Nil

Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

Because of certain confidential elements in the contents of this document, it is not a public document, it is distributed to Councillors and senior staff only and is not for public release.

Voting Requirements

Simple Majority

Officer Recommendation

That Council receive the monthly Councillors' Information Bulletin for the period ending 30th June 2020 as included in confidential papers relating.

Moved Cr:
Seconded Cr:

Resolution

That Council receive the monthly Councillors' Information Bulletin for the period ending 30th June 2020 as included in confidential papers relating.

Carried by: Simple Majority For: 6 Against: 0

Agenda Reference & Subject	
11.3.2 – WALGA AGM Item - State owned (UCL) House Blocks in Shire of Dundas	
Location / Address	Shire of Dundas
File Reference	GR.LO.3
Author	Chief Executive Officer – Peter Fitchat
Date of Report	16 th July 2020
Disclosure of Interest	Nil

Summary

During this AGM, Councils Elected Members have the opportunity to put motions forward to highlight impacts on our Local Government directly to Ministers about concerns in our community through the Executive Committee, this will allow delegated Councillors to speak to the motions presented at the WALGA 2020 Annual General Meeting on the 25th September 2020.

Background

The WALGA annual general meeting is held every year in August during local government week and each local government has the opportunity for 2 delegates to vote on WALGA resolutions, and to represent motions about our concerns at this AGM to Ministers.

Statutory Environment

N/A

Policy Implications

EM.1 Conferences – Elected Members Attendance and Representation

Financial Implications

Conference allocation as set in the adopted budget.

Strategic Implications

To enable the Shire of Dundas to be involved in the direction of Department of Local Government and WALGA to assist with issues impacting us directly.

Consultation

Councillors

Comment

Local governments impose rates to raise revenue to fund the services and facilities.

The quantum of rates payable is determined by three factors:

1. the method of valuation of the land
2. the valuation of the land; and
3. the rate in the dollar applied to that valuation by the local government.

Each property in Western Australia is assigned a method of valuation which is either the unimproved value or gross rental value. The Local Government Act 1995 (the Act) specifies that a property used for rural purposes is rated as unimproved value (UV)

and a property used for non-rural purposes will be rated as gross rental value (GRV). In practical terms, land used predominately for residential purposes is generally classified as GRV. A review of the method of valuation of land is currently being undertaken by the Valuer General's Office. Once this review is completed and amendments proposed, the relevant provisions in the Act will be examined, in line with any submissions received.

Options for potential reform are discussed below.

Rating

As part of preparing the budget, each local government must raise enough in rates to cover the shortfall (budget deficiency) between its predetermined expenditure and available revenue. It does this by applying a rate in the dollar to the valuation of each property. Rates can be imposed uniformly (a single rate in the dollar) or differentially (different rates in the dollar for different categories).

Local Government Rates and Revenue Strategy

Local governments are currently required to prepare a long-term financial plan that addresses rate increases. In Victoria it is a requirement that local governments have a revenue and rating strategy and in Queensland they must prepare a revenue statement. These require local governments to give due consideration to how they will raise rates and charges and where this burden falls.

An option is to introduce the requirement for local governments to develop a rates and revenue strategy, which could include:

- Rating categories (and potentially how they are determined)
- Rates in the dollar
- The objective of establishing each category and reasons for imposing the rate for each rating category (the 'objects and reasons')
- Schedule of fees, charges and levies including the methodology (adopted prior to the budget)
- Long term rating strategy

Rate Exemptions

The Act provides that all land is rateable unless it is listed as exempt.

Not all landowners are required to pay rates.

Other than land used or held by the Crown (State Government) for a public purpose, a local government or a regional local government, exemptions from rates apply to:

- Land used or held exclusively for churches (religious bodies)
- Land used or held exclusively for schools
- Land used exclusively for charitable purposes
- Land vested in trustees for agriculture or horticultural show purposes
- Land owned by Co-operative Bulk Handling Limited (CBH)
- Land exempted by the Minister for Local Government

Our options are an argument that everyone should pay local government rates as everyone uses the services and facilities provided by the local government, from roads to parks and community facilities.

In addition, rate exemptions can have a significant impact on the capacity of local governments to raise rate revenue, especially in regional and remote areas.

It is then left to the ratepayers to make up the shortfall.

Nevertheless, several organisations provide important services within the community with very limited funding. If those organisations are required to pay rates, it may impact on the ability for them to continue to provide those services. This may ultimately cost the local government in having to provide the services in house or alternatively the services to the community are removed or reduced.

Everyone pays rates Minimum contribution and Every owner of land is required to pay rates. Every occupier of land must pay a minimum contribution to the local government.

Local governments could offer concessions to landowners if determined by council.

The capped amount could be the minimum payment set by the local government, or an amount set in legislation.

Exemptions: charitable organisations

One of the more contentious exemptions is for 'land used exclusively for charitable purposes'.

The meaning of 'land used exclusively for charitable purposes' is not defined in the Act and differing interpretations of the meanings of 'charity' and 'charitable purposes' have continued to prove challenging across all levels of government in Australia. None of the approaches result in the satisfaction of all parties and reforms result in winners and losers.

In Western Australia the meaning of what constitutes 'land used exclusively for charitable purposes' has been the subject of several key decisions by the State Administrative Tribunal.

These decisions have been a matter of contention for the local government sector as exemptions have been provided to facilities for aged care even when residents are paying market rates for the individual housing within an estate, and to industry associations because they have a training arm.

The options for reform other than requiring everyone to pay rates except charitable organisations and possible reforms to the organisations and exemptions to exclude State Government and ask them to be a Rate Payer and assist us with our sustainability ratios as we don't get much else assistance from them.

Concerns are we are not included in discussions with the Valuer General on determining new valuations on land within the Shire boundaries, as it appears that there is no consideration from the Valuer General and or the Department of Local Government, Sport and Cultural Industries, when valuations are determined these Departments don't consider sustainability or any impacts Local Government has endeared and cost associated with staff increases, plant replacement and the general CPI increases and the lack of control that there is on the Consumer Price Index especial in remote areas regarding additional cost associated on a basket of food.

What is not considered is the roads in front of these properties still needs to be sealed every ten years, the drains need repairs and verges mowed, not to mention the portion of rates that contribute to the landfill,

footy grounds, townhall, public amenities and swimming pool, not to mention the general beautification of the Town.

We have 679 Townsite Properties across our Shire.

We have 352 lots of Crown Land within the Town Boundary not paying rates or is not vested in the to anyone to pay rates.

This is just over 50% of blocks in our community that does not receive rates and the infrastructure in front of these blocks of land has to be maintained by the rest of our community and equated to \$158,400.00 per year the community has to find to maintain the infrastructure Infront of these properties this 16% of our rates revenue.

Our concern is taking these matters in consideration we don't understand how the last Audit Report can State the following.

Quoted from a letter dated the 28th of June 2018 from the Department of Local Government written by the Director Industry and Sector regulation Narrell Lethorn:

“Significant adverse trends in the financial position of the Shire: Asset Sustainability Ratio and Operating Surplus Ratio below the Department Standard.”

This shows a lack of understanding of the real issues small remote resource communities are facing on a yearly basis and this was the case for the last 25 years as there used to be houses on these 352 house blocks contributing to the Shires sustainability.

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas endorse the Shire President Laurene Bonza to present the following motions at the AGM on the 25th September 2020.

Regarding Rates Levied in line with The Local Government Act 1995 (the Act)

1. The Shire of Dundas asks that all Local Governments in Western Australia be involved in the Valuer General discussions if they want to be when it is time for valuations on land to be determined, so that the message can be carried to decision makers about the impacts on Local Governments when our sustainability is not considered in the Valuer General valuation determinations.
2. The Shire of Dundas asks assistance from the Minister for Local Government, Sports and Cultural Industries, Hon. David Templeman to consider additional assistance to Shires that are impacted, and by removing the one size fits approach, all and that these matters be assessed and the adjustments made to compensate for unpaid rates on State Government owned Land as it roughly equates to \$158,400.00 a year and consists of over 50% of household blocks within our Shires town boundaries.

Or

3. Legislation be amended to include the State Government as a rate payer to assist small communities to address their sustainability issues on all blocks that can be identified as house blocks.

Councillor Motion

That the Shire of Dundas endorse the Shire President Laurene Bonza to present the following motions at the AGM on the 25th September 2020.

Regarding Rates Levied in line with The Local Government Act 1995 (the Act)

1. The Shire of Dundas asks that all Local Governments in Western Australia be involved in the Valuer General discussions if they want to be when it is time for valuations on land to be determined, so that the message can be carried to decision makers about the impacts on Local Governments when our sustainability is not considered in the Valuer General valuation determinations.
2. The Shire of Dundas asks assistance from the Minister for Local Government, Sports and Cultural Industries, Hon. David Templeman to consider additional assistance to Shires that are impacted, and by removing the one size fits approach, all and that these matters be assessed and the adjustments made to compensate for unpaid rates on State Government owned Land as it roughly equates to \$158,400.00 a year and consists of over 50% of household blocks within our Shires town boundaries.
3. That the Shire of Dundas asks the State to pay a minimum annual maintenance charge on each block to mitigate fire risk and asset management costs that is for roads, footpaths, drainage etc.

or

4. The State returns the subject lots to the Shire for sale on the Shire's behalf.

Moved Cr Bonza
Seconded Cr Hogan

Resolution

That the Shire of Dundas endorse the Shire President Laurene Bonza to present the following motions at the AGM on the 25th September 2020.

Regarding Rates Levied in line with The Local Government Act 1995 (the Act)

1. The Shire of Dundas asks that all Local Governments in Western Australia be involved in the Valuer General discussions if they want to be when it is time for valuations on land to be determined, so that the message can be carried to decision makers about the impacts on Local Governments when our sustainability is not considered in the Valuer General valuation determinations.
2. The Shire of Dundas asks assistance from the Minister for Local Government, Sports and Cultural Industries, Hon. David Templeman to consider additional assistance to Shires that are impacted, and by removing the one size fits approach, all and that these matters be assessed and the adjustments made to compensate for unpaid rates on State Government owned Land as it roughly equates to \$158,400.00 a year and consists of over 50% of household blocks within our Shires town boundaries.
3. That the Shire of Dundas asks the State to pay a minimum annual maintenance charge on each block to mitigate fire risk and asset management costs that is for roads, footpaths, drainage etc.

or

4. The State returns the subject lots to the Shire for sale on the Shire's behalf.



Carried by: Simple Majority

For: 6

Against: 0

Agenda Reference & Subject	
11.3.3 – WALGA AGM Item - Drought in the Goldfields Esperance GVROC Region	
Location / Address	Shire of Dundas
File Reference	GR.LO.3
Author	Chief Executive Officer – Peter Fitchat
Date of Report	16 th July 2019
Disclosure of Interest	Nil

Summary

During this AGM, Councils Elected Members have the opportunity to put motions forward to highlight impacts on our Local Government directly to Ministers about concerns in our community through the Executive Committee, this will allow delegated Councillors to speak to the motions presented at the WALGA 2020 Annual General Meeting on the 25th September 2020.

Background

The WALGA annual general meeting is held every year in August during local government week and each local government has the opportunity for 2 delegates to vote on WALGA resolutions, and to represent motions about our concerns at this AGM to Ministers.

Statutory Environment

N/A

Policy Implications

EM.1 Conferences – Elected Members Attendance and Representation

Financial Implications

Conference allocation as set in the adopted budget.

Strategic Implications

To enable the Shire of Dundas to be involved in the direction of Department of Local Government and WALGA to assist with issues impacting us directly.

Consultation

Councillors

Comment

The Australian Government has released a drought response, resilience and preparedness plan.

Our plan is focused on 3 themes:

- Immediate action for those in drought.
- Support for the wider communities affected by drought.
- Long-term resilience and preparedness.

Read the detail in the [Australian Government's Drought Response, Resilience and Preparedness Plan](#).

There is a various range of support and grant programmes in place under each of these themes including:

Immediate action for those in drought.

- Farm Household Allowance
- Rural Financial Counsellors
- Wellbeing Services
- Drought Community Support Initiative
- Regional Investment Corporation Loans
- Special Tax Deductions for primary producers
- Rebates for on-farm water infrastructure

Support for the wider communities affected by drought.

- Drought Communities Programme Extension
- Grants for Regional Communities
- Building Better Regions Fund
- Roads to Recovery
- School Special Circumstances Funding
- Drought Communities Small Business Support Program

Long-term resilience and preparedness.

- Future Drought Fund

In relation to the above the Hon David Littleproud MP, Minister for Agriculture, Drought and Emergency Management announced on 1 July 2020 that the Australian Government was investing \$3.9 billion (growing to \$5 billion) investment in the Future Drought Fund. This long-term, sustainable investment will make \$100 million available each year to help farmers and communities become more prepared for, and resilient to, the impacts of drought. The first of the Future Drought Funds Programs were announced and start to roll out from July 2020, funding farm business planning, greater access to information for decision-making, adoption of research and technologies, and building the drought resilience of natural resources such as soil and vegetation in agricultural landscapes. Communities will also benefit through improved regional planning, strengthening networks, leadership and community capabilities and small-scale infrastructure projects.

The eight programs, totalling \$89.5 million, are:

The \$20m Farm Business Resilience program will provide farm businesses with training to strengthen their strategic business management skills and develop a farm business plan to build risk management capacity and drought resilience.

The \$10m Climate Services for Agriculture program will fund the development and delivery of interactive digital 'climate information services' for the agriculture sector to assist farmers to make real-time decisions.

The \$3m Drought Resilience Self-Assessment Tool will provide an online self-assessment tool for farmers to self-identify drought risks based on a range of social, economic and environmental indicators, and take action to build the drought resilience of their farm business.

The \$20.3m Drought Resilience Research and Adoption program will establish two regionally located Drought Resilience Adoption and Innovation Hubs, and Innovation Grants will become available to research organisations, private sector, industry, not-for-profit organisations and community groups.

The \$15m Natural Resource Management (NRM) Drought Resilience program will fund regional NRM bodies to undertake projects to build drought resilience of natural resources on agricultural landscapes, and there will also be grants available to organisations, farmer groups and individuals to undertake NRM projects to build the drought resilience of natural resources on small scales.

The \$3.75m Networks for Building Drought Resilience program will support community-driven projects that enhance drought resilience and strengthen networks, including small-scale infrastructure projects to make community facilities drought resilient.

The \$7.45m Drought Resilience Leaders program will develop leadership capability in communities and include a mentoring component to foster uptake of innovative practices to build drought resilience of farmers and their businesses.

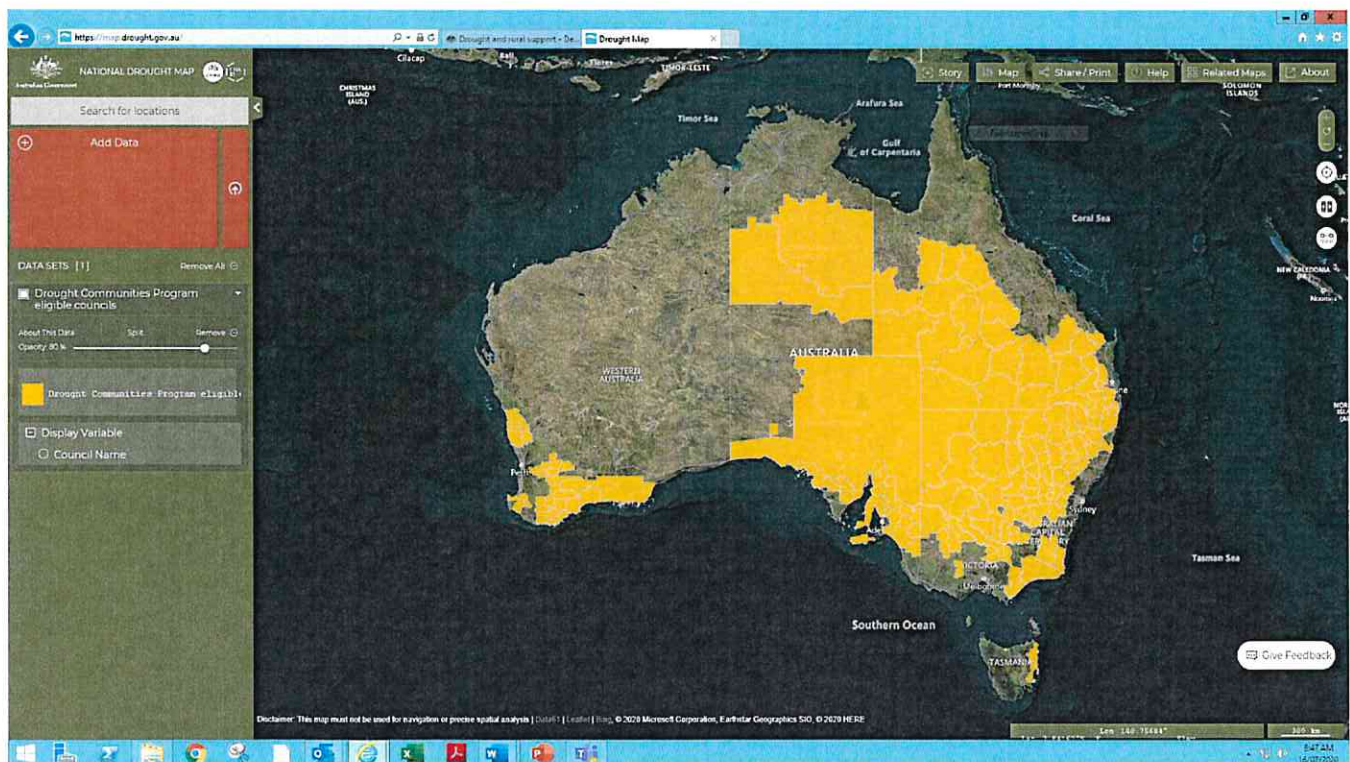
The \$10m Regional Drought Resilience Planning will provide funding to consortia of local councils or equivalent entities to develop Regional Drought Resilience Plans for agriculture and allied industries.

In response to the above announcements on the 1 July 2020, the Western Australian Government was critical of these as they had bypassed critical WA projects that had been presented in a WA Government submission. WA's submission included research and development projects to regenerate degraded and dehydrated lands, projects to prove and promote on-farm desalination, a boost to Strategic Community Water Supplies in the grainbelt and support for horticulture on the Gnamptara Mound. While any Federal drought funding is welcomed by the State Government, they felt that this program represents a lost opportunity for WA farmers in need of long-term drought support.

Despite its disappointment with the outcome, the McGowan Government stated it will work with the Federal Government to deliver programs in WA and will continue to push for projects to deal with systemic dry conditions in WA.

Since the last GVROC meeting the State Government has also declared a water deficiency in another area of the Goldfields Esperance Region in the Shire of Esperance - Cascade area. This is the 12th declaration since May 2019. A declaration is made as a last resort, after continued dry conditions due to climate change have depleted on-farm and State Government managed community water supplies.

<https://map.drought.gov.au/>



The above map identifies the Shires or Regions eligible for this funding unfortunately we are excluded from any assistance for these programs except for the Shire of Esperance all the rest of Goldfield

[Handwritten signature]

Esperance Region is excluded, and we want to highlight our position as severely impacted and the lack of understanding or support from both Federal and State Governments.

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas endorse the Shire President Laurene Bonza to present the following motions at the AGM on the 25th September 2020.

Matters regarding Drought Assistance:

1. The Shire of Dundas asks assistance from the Federal Minister for Agriculture, Water and Environment, Hon. David Littleproud to reconsider the Federal approach when determining the criteria on what areas is eligible and the whole of the GVROC Pastoral Range Lands be reconsidered for inclusion, and
2. And respectfully request that the Minister return to our region for a visit to these areas and not a just attend a forum in a meeting room but visit each Pastoral Property and the Communities the Drought has impacted.
Or,
3. Consider alternative assistance for the Shire of Dundas through a substantial Infrastructure program repairing roads assisting these producers to keep farming families on land in our Shire.
4. The Shire of Dundas asks assistance from the Western Australian Minister for Agriculture and Food, Hon. Alanah MacTiernan to reconsider the State Government approach of not assisting with our drought situation, and if the Department can't help under their Water Deficiency Program that is implemented to cart water from Norseman to our neighbours in Esperance that an alternative assistance package be considered, and
5. To assist the Shire of Dundas to arrange a meeting with the Minister for Agriculture and Food, Hon. Alanah MacTiernan to discuss these issues on the Pastoral Leases.

Moved Cr: Warner
Seconded Cr: Hogan

Resolution

That the Shire of Dundas endorse the Shire President Laurene Bonza to present the following motions at the AGM on the 25th September 2020.

Matters regarding Drought Assistance:

1. The Shire of Dundas asks assistance from the Federal Minister for Agriculture, Water and Environment, Hon. David Littleproud to reconsider the Federal approach when determining the criteria on what areas is eligible and the whole of the GVROC Pastoral Range Lands be reconsidered for inclusion, and
2. And respectfully request that the Minister return to our region for a visit to these areas and not a just attend a forum in a meeting room but visit each Pastoral Property and the Communities the Drought has impacted.
Or,

3. Consider alternative assistance for the Shire of Dundas through a substantial Infrastructure program repairing roads assisting these producers to keep farming families on land in our Shire.
4. The Shire of Dundas asks assistance from the Western Australian Minister for Agriculture and Food, Hon. Alannah MacTiernan to reconsider the State Government approach of not assisting with our drought situation, and if the Department can't help under their Water Deficiency Program that is implemented to cart water from Norseman to our neighbours in Esperance that an alternative assistance package be considered, and
5. To assist the Shire of Dundas to arrange a meeting with the Minister for Agriculture and Food, Hon. Alannah MacTiernan to discuss these issues on the Pastoral Leases.

Carried by: Simple Majority

For: 6

Against: 0

Agenda Reference & Subject	
11.3.4 – Elected Members Community Projects Allowance	
Location / Address	Shire of Dundas
File Reference	CM.PO
Author	Community Development Manager - Pania Turner
Date of Report	17 th July 2020
Disclosure of Interest	Nil

Summary

For Council to review and adopt the draft Shire of Dundas Policy- EM.5 Elected Members Community Projects Allowance which provides Councillors with the opportunity to support small local community projects, initiatives and activities.

Background

The 2020-2021 Budget has an allocation for Elected Members to support small projects they see of particular benefit to the Community. To ensure that funds are distributed in a manner that offers transparency and accountability it is important that a policy and the appropriate procedures are in place to provide the framework required for Council expenditure.

Statutory Environment

Nil

Policy Implications

The new policy sits outside of the Shire of Dundas Community Grants policy however the Community Grant policy has been used to guide criteria and accountability.

Financial Implications

The Budget allocation of \$10,000 sits under the Councillor Discretionary Fund and is divided to \$1500 per Councillor and \$2500 for the President project allowance. Having a clear policy in place minimises financial risk to the Shire of Dundas.

Strategic Implications

Theme 1 – A vibrant, active and healthy socially connected Community

A strong, healthy, educated and connected Community that is actively engaged and involved.

Consultation

Chief Executive Officer
Community Development Manager
Manager of Finance and Administration
Elected Members

Comment

The Elected Members Community Project Allowance allows Councillors to support projects that they see of particular value to the Community. In determining whether the activity qualifies for funding support Councillors should consider that the activity can deliver outcomes within the following areas:

- Youth
- Seniors
- Ngadju and Mirning Cultural Projects
- Other Culture
- Disability Access and Inclusion
- Community Events
- Sport and Recreation
- Tourism and Area Promotion
- Health and Wellbeing
- Conservation/Environment/ Sustainability

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas Council adopt Policy EM.5 Elected Members Community Projects Allowance

Moved Cr: Wyatt
Seconded Cr: Warner

Resolution

That the Shire of Dundas Council adopt Policy EM.5 Elected Members Community Projects Allowance

Carried by: Simple Majority For: 6 Against: 0

11.4 Administration, Finance and Community Service

Agenda Reference & Subject	
11.4.1 – Accounts Paid 1/06/2020 to 30/06/2020	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts Payable Officer
Date of Report	15 th July 2020
Disclosure of Interest	Nil

B.

Trust Payments

Chq/EFT	Date	Name	Description	Amount
EFT4731	29/06/2020	Department of Mines, Industry Regulation and Safety	BUILDING DEMOLITION PERMIT 1- 20	255.30
EFT4732	29/06/2020	Shire of Dundas	RECOUP DEMOLITION COMMISSION PERMIT 1-20	5.00
				261.30

Municipal Cheques

Cheque	Date	Name	Description	Amount
				0.00

Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT4673	05/06/2020	ZircoDATA Pty Ltd	Storage of Registers (26.03.2020 - 25.04.2020)	160.24
EFT4674	05/06/2020	Shire of Dundas Municipal Fund	Payroll deductions	475.00
EFT4675	05/06/2020	Bills Doors & Servicing	Service electronic doors administration Building + Town Hall Building	660.00
EFT4676	05/06/2020	Star Track Credit	Freight (Superen) Waste facility A/C \$1374.44 Freight (Late Payment Fee) \$7.75 Freight (Late Payment Fee) \$7.75	1389.94
EFT4677	05/06/2020	Moore Australia (WA) Pty Ltd	Rates processing and management assistance for March 2020	1870.00
EFT4678	05/06/2020	Norseman IGA	Various IGA Purchases for May 2020	807.26
EFT4679	05/06/2020	OUTDOOR CAMERAS AUSTRALIA	Swift Enduro 4G cameras and accessories	4992.00
EFT4680	05/06/2020	Toll Transport Pty Ltd	Freight - Stewart & Heaton (bush fire officers' uniforms)	32.63
EFT4681	05/06/2020	Wilsons Diesel & Auto Repairs	Tyres for DS38, Carry out 70,000 km Service and safety inspection \$1620.30 Dismantle tyres from rims, clean up and carry out repairs and make up hydraulic hose \$986.60 Change grader tyre and replace damaged O'ring DS27 \$128.80 Purchase 2x mudflaps for Hino 500 Water Truck \$157.60 Carry out repairs to damaged rear bumper to Rubbish Truck \$602.40	3495.70
EFT4682	05/06/2020	Telstra Corporation Limited	Phone Usage for Admin, Doctors, Visitor Centre & Depot 05.05.2020 - 04.06.2020) \$719.95 Phone Usage for Co-Location, Admin and Youth Centre 20.05.2020 - 19.06.2020 \$534.39	1254.34
EFT4683	05/06/2020	Telstra Corporation Limited	Mobile Phone Usage 17.05.2020 - 16.06.2020 \$442.26 Satellite Phone Usage 16.05.2020 - 15.06.2020 \$180.00	622.26
EFT4684	08/06/2020	Australia Post	Postage April 2020	121.68
EFT4685	08/06/2020	Bonza Constructions Pty Ltd	Inspect and repair oven at Doctors house	158.40
EFT4686	08/06/2020	Elite Gym Hire	Hire of weights (12.05.2020 - 12.06.2020) \$255.86	455.07

			Hire of Treadmill, Bike, Rower and Cross Training (12.05.2020 – 12.06.2020) \$199.21	
EFT4687	08/06/2020	MARRAK GROUP SAFETY SUPPLIES AND APPAREL	HI-VIS REVERSIBLE WATERPROOF VEST FOR MIRIAMA & HANNAH	171.86
EFT4688	08/06/2020	Navman Wireless Australia Pty Ltd	Monthly satellite service (05.05.2020 - 04.06.2020)	65.89
EFT4689	08/06/2020	O'Dwyer Electrical	Install 5 ceiling fans to 11 Roberts Street	2850.00
EFT4690	08/06/2020	South East Petroleum	Diesel and Unleaded Card Sales for April 2020	117.38
EFT4691	08/06/2020	IT Vision	Rates and Property Essentials Training 4th May - 5th May 2020 for Ciara Stewart \$1210.00 Rates Modelling and Billing 07.05.2020 for Ciara Stewart \$561.00 Pensioner and senior Rates 06.05.2020 for Ciara Stewart \$561.00 End of Year rates essentials 08.05.2020 for Ciara Stewart \$561.00	2893.00
EFT4692	08/06/2020	Western Australian Local Government Association	1 pallet 500 ml sanitizer (960 units) and 1 pallet 50 ml sanitizer (6000 units)	23236.40
EFT4693	08/06/2020	Sharon Warner	Claim (Council Meeting - Ordinary meeting 19.05.2020), Audit GVROC - 15.05.2020, Workshop - 15.05.2020	416.00
EFT4694	17/06/2020	BRENTON SEE	Mural Design and Installation Woodlands Centre (50 % paid)	5335.00
EFT4695	17/06/2020	Norseman Concrete	Loader work at bushfire laydown area (20.04.2020 - 30.04.2020) \$14052.50 Semi side tipper hire – Mort Harslett Drive 14,20,21,22,30 April 2020 \$7257.25	21309.75
EFT4696	17/06/2020	Water Corporation	Various Water Accounts (17.03.20 - 26.05.20)	24433.96
EFT4697	19/06/2020	Australian Taxation Office	BAS (MAY 2020)	18935
EFT4698	19/06/2020	Eucla Motor Hotel	Accommodation on 27th & 28th for Ray Marcon, Peter Ladewig, Craig Coulson. accommodation for Joe Hodges for the 27th May. Meals and fuel included \$4674.80 Accommodation and Meals for Richard Brookes 29.05.2020 \$188.00	4862.8
EFT4699	19/06/2020	Airport Lighting Specialists Pty Ltd	Purchase 2x Green Led Assy Suit Palled (Eucla Airstrip)	379.5
EFT4700	19/06/2020	Bunnings Warehouse Kalgoorlie	Concrete Rapid Set Swan 20kg RAP20SW \$1363.73 Concrete kwikset westbuild 20KG \$427.88 Cladding, Block terralite, Hollow limestone \$750.28 Mortar cream swan 20kg \$89.30	2631.19
EFT4701	19/06/2020	Carroll & Richardson - Flagworld Pty Ltd	Aboriginal Flag (Knitted) 1800 x 900mm	229.01
EFT4702	19/06/2020	Dundas Fencing & Building Maintenance	Work at the depot to locate septic tank, excavate to locate IO and check level \$361.35	641.85

			Repair cistern pipework, supply and install backrest/cover to pipework \$280.50	
EFT4703	19/06/2020	Horizon Power	Streetlights Billing (01.05.2020 - 31.05.2020)	4311.86
EFT4704	19/06/2020	Landgate	Consolidated Mining Tenement Roll (Copy of Valuation Roll)	4534.25
EFT4705	19/06/2020	Moore Australia (WA) Pty Ltd	Rates processing and management assistance for April 2020	1870
EFT4706	19/06/2020	Online Business Equipment	Monthly Service Agreement No17649	71.5
EFT4707	19/06/2020	Norseman General Practice	Locum Services at Norseman General Practice May 8 to 24 Inclusive \$23100.00 Workcover surgery consultation for David McEwan \$144.10 Final Certificate of Capacity – Left Eyre – David McEwan \$78.90	23323
EFT4708	19/06/2020	Rasa Patupis	Claim (Council Meeting - Ordinary x 2 - 21.04.20 & 25.05.20), Workshop x 2 - April & May 2020 \$624.00 Claim (Council Meeting - Ordinary – 17.03.2020), Workshop 05.03.2020, Audit 17.03.2020 \$416.00	1040
EFT4709	19/06/2020	Stewart & Heaton Clothing Co. Pty Ltd	UNIFORMS (BUSH FIRE OFFICERS)	41.99
EFT4710	19/06/2020	Stratco (WA) Pty Ltd	Fencing and landscape materials for the Woodlands Centre	14102.02
EFT4711	19/06/2020	South Coast Foodservice	Bulk toilet Paper, disinfectants, hand soaps & dispensers	289.96
EFT4712	19/06/2020	Solutions IT (invoice S + B)	Managed support (Monthly billing for June) \$1479.50 Agreement – Cloud Back up (June) \$180.68	1660.18
EFT4713	19/06/2020	VISSIGN AUSTRALIA PTY LTD	Woodlands Centre Funding Signage x 2	297
EFT4714	19/06/2020	Wilson's Diesel & Auto Repairs	Supply and fit New Battery to NAVARA 21DS	247.8
EFT4715	23/06/2020	BP Norseman	Diesel+Unleaded Fuel & ICE Charges for May 2020	192.86
EFT4716	23/06/2020	BOC Limited	Container Service Fee (28.04.2020 - 28.05.2020)	40.51
EFT4717	23/06/2020	Shire of Dundas Municipal Fund	Payroll deductions	475
EFT4718	23/06/2020	Esperance Communications	Woodlands/Visitor Centre NBN cable run from external of building to the comms room plus travel	1810
EFT4719	23/06/2020	Market Creations Pty Ltd	Brand and style guide refresh (Business Cards 11 x 250 of each and 1 x type 500). Pull up banner print x 2	1364
EFT4720	23/06/2020	Marketforce	Advertising - Kalgoorlie Miner 23.04.2020 (Local Scheme Amendment No9)	187.81
EFT4721	23/06/2020	Norseman Community Resource Centre	Printing of the Norseman Today May 2020 Vol38 No4 - 200 colour copies	1920
EFT4722	23/06/2020	Office National Kalgoorlie	Various Stationery Purchased	252.26

EFT4723	23/06/2020	PathWest Laboratory Medicine WA	Pre-employment D&A referral for Clinton Redfern, Mathew Morgan, Patrick Beattie	105.01
EFT4724	23/06/2020	South East Petroleum	Diesel 7500lts \$8028.08 Diesel and Unleaded Fuel Purchases (BP Cards) \$699.16	8727.24
EFT4725	23/06/2020	South Coast Foodservice	DP515 Cleaner & Sanitiser 20 Ltr \$80.70 Hand Towel, Toilet Tissue, Gloves and Roll of Cloths \$238.61	319.31
EFT4726	23/06/2020	Water Corporation	Water Connection Fee for 52 Austin Street	10489.33
EFT4727	24/06/2020	Telstra Corporation Limited	Landlines Phone and Internet Usage 05.06.2020 - 04.07.2020 \$812.01 Home Internet Bundles for MFA and MOW 26.04.2020 – 25.05.2020 \$198.00	1010.01
EFT4728	26/06/2020	Shire of Dundas Municipal Fund	Payroll deductions	475
EFT4729	26/06/2020	Norseman Concrete	Loader work at bushfire laydown area - 01.05.2020 - 08.05.2020 \$9240.00 10 Tonne Ballast Blue Metal \$250.00 Semi side tipper hire for Mort Harslett Drive (04.05.2020 – 08.05.2020) \$8214.25 Loader work at bushfire laydown area 11.05.2020 – 12.05.2020 \$2084.50 Loader work at Hyden Norseman Road Pit Area (13.05.2020 - 15.05.2020) \$4105.75 Semi Side tipper hire for Mort Harslett 11.05.2020 – 15.05.2020 \$7815.50	31710
EFT4730	26/06/2020	RENEE PETERSEN	Rates refund for assessment A754 36 CORNELL STREET NORSEMAN 6443	500
EFT4733	29/06/2020	Wedgetail Inn Cocklebidy	Accommodation and meals (9 rooms x 2 nights)	3316.95
EFT4734	30/06/2020	Australia's Golden Outback	Shire Editorial in 2020 Australia's Golden Outback Holiday Planner	1675
EFT4735	30/06/2020	ZircoDATA Pty Ltd	Storage of Registers (26.04.2020 - 25.05.2020)	160.24
EFT4736	30/06/2020	Laurene Bonza	Claim (Quarterly Allowance - 1st April to 30 June)	3900
EFT4737	30/06/2020	BEINGTHERE SOLUTIONS PTY LTD	Video Conferencing Subscription Service and on Call Support (Regular Plan) for April, May, June.	4950
EFT4738	30/06/2020	Dundas Fencing & Building Maintenance	Pump out portable toilet at Norseman Airstrip	264
EFT4739	30/06/2020	A.D. Engineering International	Town clock quarterly service (03.06.20 to 02.09.20)	132
EFT4740	30/06/2020	JR & A Hersey Pty Ltd	Ablesan Surface sanitizer x 6	2310
EFT4741	30/06/2020	Highway Tilt Towing	Transport Sea Container from the Front Balladonia Roadhouse on Eyre Highway and deliver to Norseman Works Depot	1080
EFT4742	30/06/2020	Harvey Norman	Microsoft Surface Pro 7 Signature Cover Type Cover-Ice Blue x2	498
EFT4743	30/06/2020	Star Track Credit	Freight (Geoff Kalgoorlie) \$274.82 Late payment fee \$5.60 Freight (Shenton pumps) \$301.87	682.29

EFT4744	30/06/2020	Norseman Concrete	Cart 50,000 litres water to site, float grader to jobsite plus labour (25, 26, 27 May) \$8657.00 Transport Bomag Roller to Tutt Bryant \$1100.00 Semi side tipper hire 18.05.2020 – 21.05.2020 \$6619.25	16376.25
EFT4745	30/06/2020	Rasa Patupis	Claim (Quarterly Allowance - 1st April to 30 June 2020)	975
EFT4746	30/06/2020	Shenton Pumps	Service the robotic pool cleaner, replace worn parts, check cycles and pool test.	674.48
5881	02/06/2020	WA Treasury Corporation	Loan Repayment and Interest for Doctors New Residence	28708.29
5882	02/06/2020	Centrepay Fees	Centrepay Fees for A629 & A698	1.98
5901	09/06/2020	Payroll	Direct Debit of Ney Pays	60408.41
5911	11/06/2020	Joseph Hodges	Remaining Removal Expenses Paid	2250.00
5912	11/06/2020	Raymond Marcon	Reimbursement of Protective Boots Purchased	160.00
5925	16/06/2020	Centrepay Fees	Centrepay Fees for A629 & A698	1.98
5936	23/06/2020	Richard Brookes	Travel Allowance for June 2020 Health Inspections (Eucla – Norseman)	574.86
5937	23/06/2020	Payroll	Direct Debit of Net Pays	60312.28
5950	30/06/2020	Centrepay Fees	Centrepay Fees for A629 & A698	1.98
				\$425'785.00

Municipal Account Direct Debts

	Date	Name	Description	Amount
5878	01/06/2020	ANZ	Merchant Fees	179.47
5879	01/06/2020	Equipment Rents	Sharp Interactive Board	256.30
5884	03/06/2020	ANZ	BPAY Transaction Fee	13.20
DD10324	03/06/2020	SuperChoice	Superannuation 13.05.2020 - 26.05.2020	12975.06
DD10333	12/06/2020	SuperChoice	Superannuation 27.05.2020 – 09.06.2020	13836.52
5910	15/06/2020	3E Advantage Pty Limited	CRC photocopier, Shire photocopier & Printer meter readings – MAY 2020	2681.26
				\$30'121.81

Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
5915	15/06/2020	Chief Executive Officer	ANZ Credit Card Purchases 22.04.2020 – 21.05.2020	
	24/04/2020	Esperance Beeline Florist	ANZAC Day Wreaths	180.00
	24/04/2020	PO Box Renewal	CRC PO Box Renewal (Costs Recouped from CRC)	329.00
	11/05/2020	Norseman Gold Pharmacy	Purchase Flu Vaccines for Employees	60.90
	11/05/2020	Norseman Gold Pharmacy	Purchase Flu Vaccines for Employees	99.00
	12/05/2020	Adobe	Monthly Subscription	25.74
	13/05/2020	Catch Mulgrave	Purchase Giant Lawn Games Plus Delivery (Youth Activities)	1063.00
	18/05/2020	Land and Water Technology	Oval Sprinklers x12	932.00
			Total Credit Card Payment for Purchases	2689.64

Summary of Account Totals

Trust EFT's / Cheques	\$261.30
Municipal Cheques	\$0.00
Municipal EFT's	\$425'785.00
Municipal Direct Debit's	\$30'121.81
Municipal Credit Card's	\$2689.64
Grand Total for June 2020	\$458'857.75

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas monthly accounts paid from 1/06/2020 to 30/06/2020 be noted.

Moved Cr: Hogan
 Seconded Cr: Wyatt

Resolution

That the Shire of Dundas monthly accounts paid from 1/06/2020 to 30/06/2020 be noted.

Carried by: Simple Majority For: 6 Against: 0

Agenda Reference & Subject	
11.4.2 – Financial Statements for the Period Ending 30th June 2020	
Location / Address	Shire of Dundas
File Reference	FM.FI
Author	Manager of Finance and Administration – Aruna Rodrigo
Date of Report	14 th July 2020
Disclosure of Interest	Nil

Officer Recommendation

That the Shire of Dundas Financial Statements for the period ending 30th June 2020 be accepted.

Moved Cr: Hogan
 Seconded Cr: Wyatt

Resolution

That the Shire of Dundas Financial Statements for the period ending 30th June 2020 be accepted.

Carried by: Simple Majority For: 6 Against: 0

MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 July 2019 TO 30 June 2020

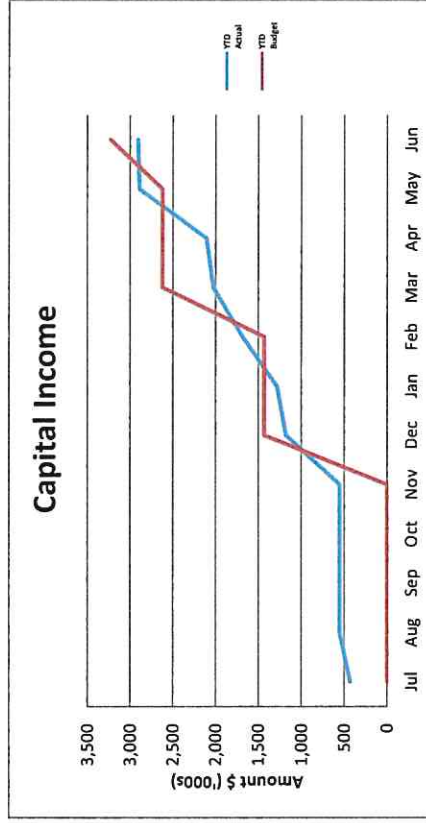
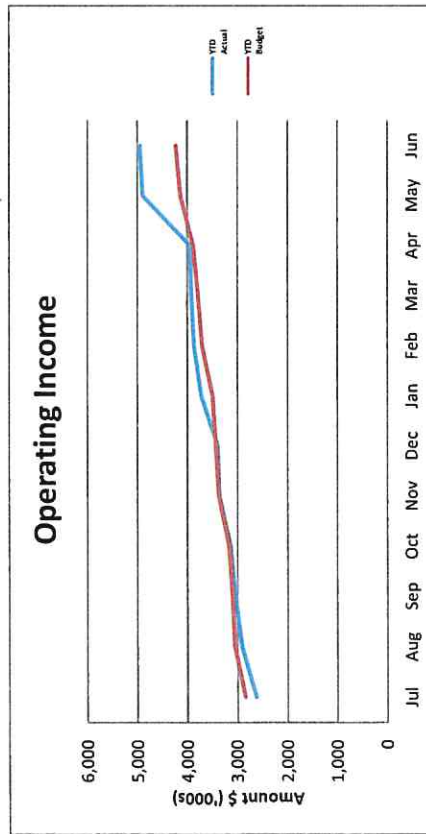
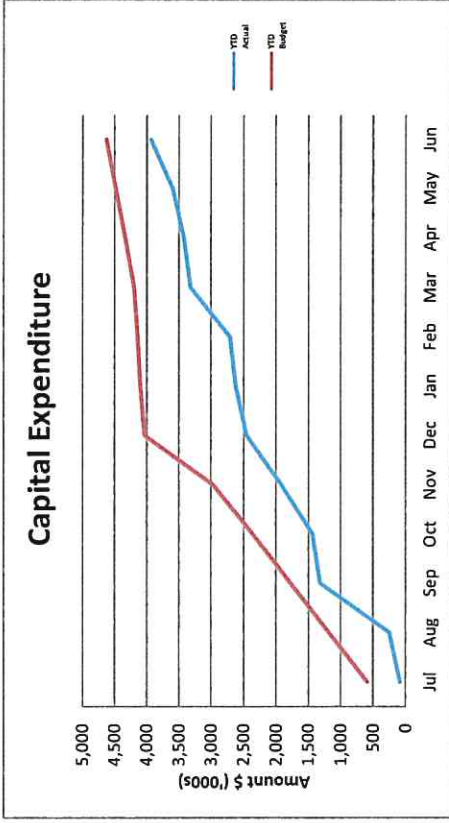
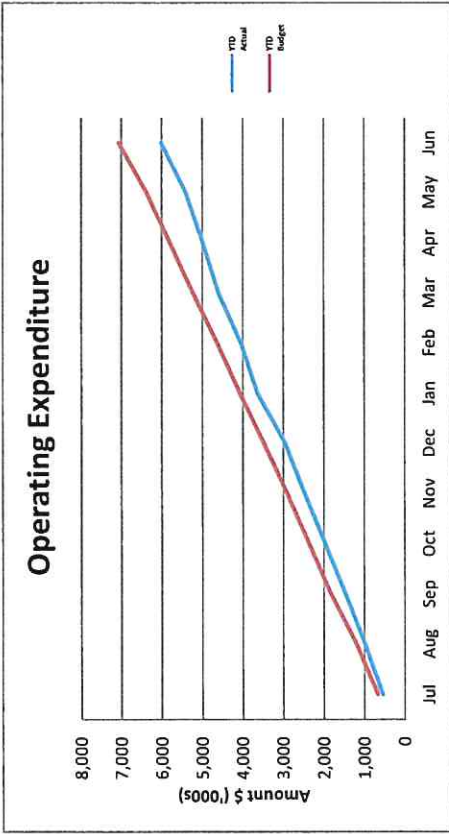


"Norseman" The Horse that found Gold and created a Town

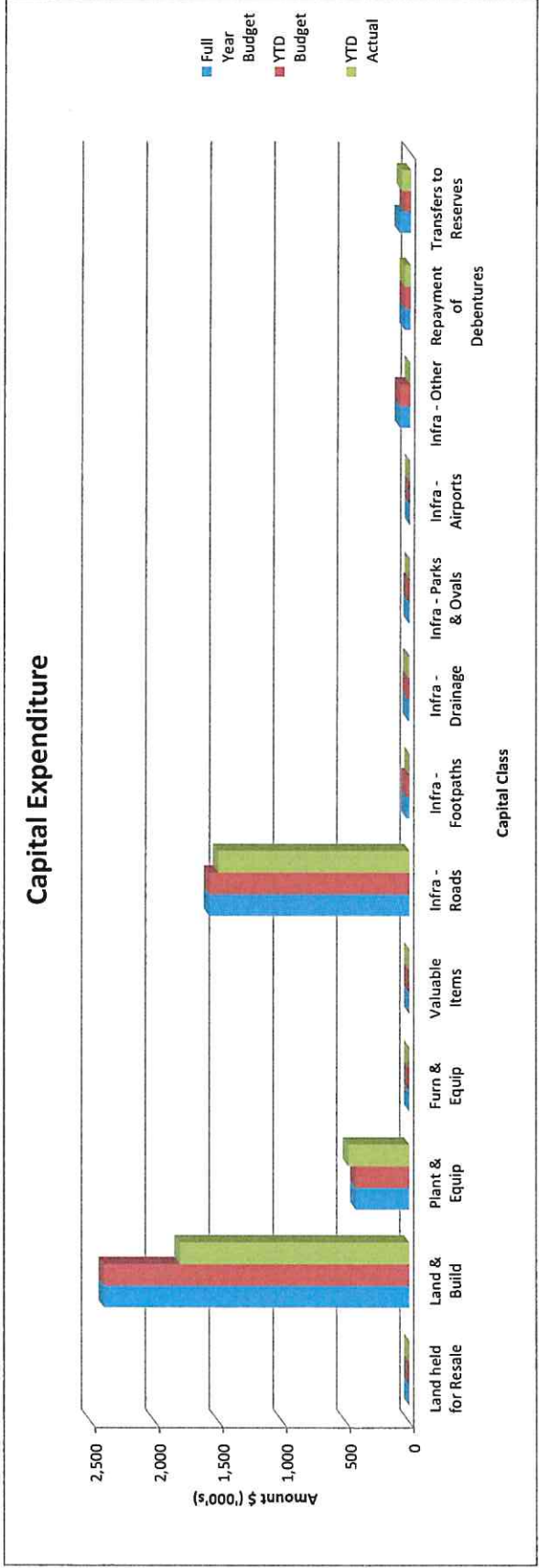
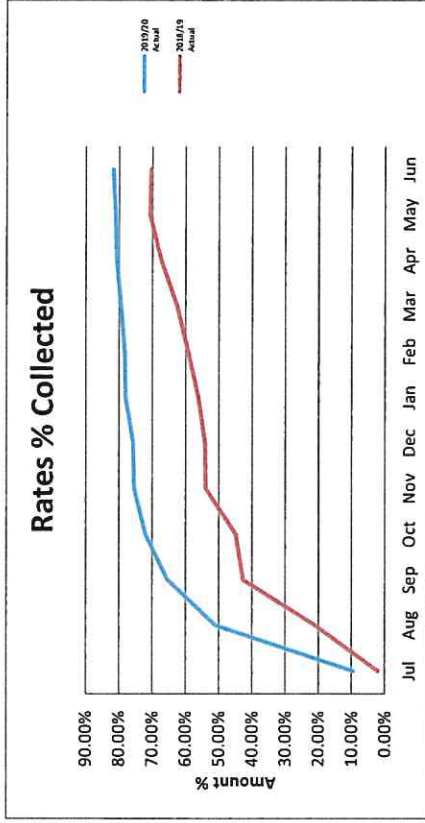
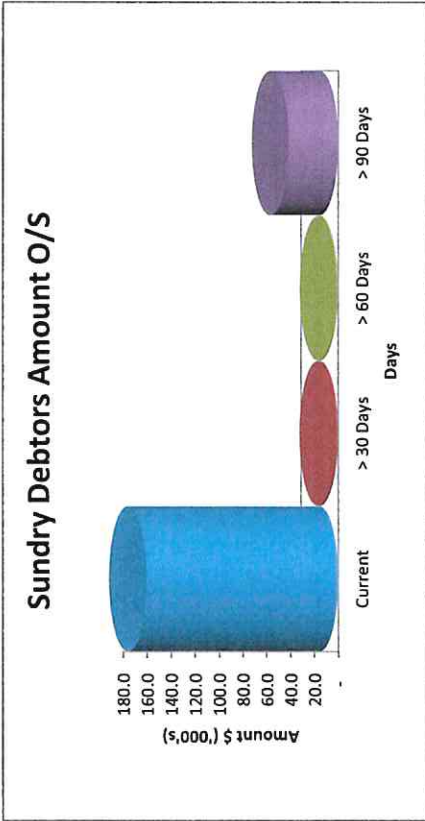
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Income and Expenditure Graphs for the Period 01 July 2018 to 30 June 2020



Other Graphs for the Period 01 July 2018 to 30 June 2020



SHIRE OF DUNDAS

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 July 2019 TO 30 June 2020

	NOTE	2019/20 Adopted Budget \$	2019/20 June Y-T-D Budget \$	2019/20 June Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %
Operating						
Revenues/Sources						
Governance		29,710	54,710	58,720	4,010	7.33%
General Purpose Funding		721,000	623,029	1,169,233	546,204	87.67% ▲
Law, Order, Public Safety		23,050	76,300	134,961	58,661	76.88% ▲
Health		4,250	4,250	5,484	1,234	29.04%
Education and Welfare		80,000	82,935	81,636	-1,299	(1.57%)
Housing		22,600	22,600	22,713	113	0.50%
Community Amenities		187,960	187,960	202,134	14,174	7.54%
Recreation and Culture		31,092	35,092	18,219	-16,873	(48.08%) ▼
Transport		1,400,975	1,444,292	1,481,899	37,607	2.60%
Economic Services		1,366,114	1,483,614	1,229,847	-253,767	(17.10%) ▼
Other Property and Services		30,000	30,000	68,101	38,101	127.00% ▲
		<u>3,896,752</u>	<u>4,044,782</u>	<u>4,472,947</u>	<u>428,164</u>	<u>10.59%</u>
(Expenses)/(Applications)						
Governance		(709,840)	(676,817)	(620,740)	56,077	8.29%
General Purpose Funding		(437,897)	(408,515)	(225,504)	183,011	44.80%
Law, Order, Public Safety		(163,658)	(199,848)	(139,947)	59,901	29.97% ▼
Health		(235,722)	(238,076)	(222,153)	15,923	6.69%
Education and Welfare		(247,564)	(221,077)	(163,230)	57,847	26.17% ▼
Housing		(111,118)	(105,591)	(80,750)	24,841	23.53% ▼
Community Amenities		(613,721)	(618,057)	(528,623)	89,434	14.47% ▼
Recreation & Culture		(1,483,170)	(1,469,033)	(1,261,030)	208,003	14.16% ▼
Transport		(2,222,075)	(2,206,602)	(2,175,261)	31,341	1.42%
Economic Services		(425,440)	(555,138)	(423,746)	131,392	23.67% ▼
Other Property and Services		(316,000)	(316,000)	(169,564)	146,436	46.34% ▼
		<u>(6,966,205)</u>	<u>(7,014,753)</u>	<u>(6,010,548)</u>	<u>1,004,205</u>	<u>(14.32%)</u>
Net Operating Result Excluding Rates		(3,069,453)	(2,969,971)	(1,537,601)	1,432,370	(48.23%)
Adjustments for Non-Cash						
(Revenue) and Expenditure						
(Profit)/Loss on Asset Disposals	2	(32,798)	(13,553)	22,619	36,172	266.89% ▼
Movement in Current Employee Benefit Provisions cash backed		0	0	0	0	0.00%
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%
Movement in Employee Benefit Provisions (Non-Current)		0	0	1,418	1,418	0.00%
Adjustments for Fixed Assets		0	0	0	0	0.00%
Rounding		0	0	0	0	0.00%
Depreciation on Assets		2,842,535	2,842,535	2,763,788	-78,747	2.77%
Capital Revenue and (Expenditure)						
Purchase of Land and Buildings	1	(2,392,118)	(2,397,913)	(1,806,440)	591,473	24.67% ▼
Purchase of Furniture & Equipment	1	0	0	0	0	0.00%
Purchase of Plant & Equipment	1	(442,000)	(423,571)	(483,447)	-59,876	(14.14%) ▲
Purchase of Valuable Items	1	0	0	0	0	0.00%
Purchase of Infrastructure Assets - Roads	1	(1,567,983)	(1,576,659)	(1,506,810)	69,849	4.43%
Purchase of Infrastructure Assets - Footpaths	1	(25,000)	(25,000)	0	25,000	100.00% ▼
Purchase of Infrastructure Assets - Drainage	1	(15,000)	(15,000)	(13,201)	1,799	11.99%
Purchase of Infrastructure Assets - Parks & Ovals	1	0	(10,000)	0	10,000	100.00% ▼
Purchase of Infrastructure Assets - Airports	1	0	0	0	0	0.00%
Purchase of Infrastructure Assets - Other	1	(82,854)	(82,854)	(3,510)	79,344	95.76% ▼
Proceeds from Disposal of Assets	2	145,000	145,000	129,066	-15,934	10.99% ▲
Repayment of Debentures	3	(47,238)	(47,238)	(47,238)	0	0.00%
Transfers to Restricted Assets (Reserves)	4	(90,000)	(50,000)	(74,293)	-24,293	(48.59%) ▲
Transfers from Restricted Asset (Reserves)	4	846,539	846,539	846,539	0	0.00%
Transfers to Restricted Assets (Other)		0	0	0	0	0.00%
Transfers from Restricted Asset (Other)		0	0	0	0	0.00%
ADD Net Current Assets July 1 B/Fwd	5	1,516,494	1,516,494	1,475,120	-41,374	2.73%
LESS Net Current Assets Year to Date	5	0	260,772	2,303,818	2,043,046	(783.46%)
Amount Raised from Rates		(2,413,876)	(2,521,963)	(2,537,808)	(15,846)	0.63%

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DUNDAS
VARIANCE REPORTING
FOR THE PERIOD 1 July 2019 TO 30 June 2020
Report on Significant variances Greater than 10% and \$5,000

	2019/20 Budget	2019/20 Revised Budget	2019/20 YTD Revised Budget	2019/20 YTD Actual	Variance Against Revised Budget		Comments
GENERAL PURPOSE FUNDING							
Operating Income							
0161 Rates Legal Fees And Sundry Charges	-15,000	-15,000	-15,000	-226	14,774	Permanent	Legal debt recovery actions put on hold due to the Pandemic.
0171 Rates Non-Payment Penalty	-60,000	-35,000	-35,000	-29,661	5,339	Permanent	Budget reviewed; decreasing to \$35k.
0181 Grants Commission - General	-540,000	-499,029	-499,029	-1,032,151	-533,122	Timing	Due to advance receipt of 2020/21 FAG.
0454 Lgis Dividends	0	0	0	-5,400	-5,400	Permanent	LGIS dividend received.
8353 Interest On Investment - Muni	-2,000	-9,000	-9,000	-15,427	-6,427	Permanent	Budget reviewed; increasing to \$9k.
Operating Expenditure							
0111 Rates Written Off/Adjusted	12,500	12,500	12,500	0	-12,500		Bad debts be reviewed in the year-end process.
0602 Rates Valuation Expenses	30,000	30,000	30,000	10,474	-19,526	Timing	Not evenly distributed throughout the year.
4942 Doubtful Debts	100,000	100,000	100,000	0	-100,000		Doubtful debts be reviewed in the year-end process.
4952 Rates Salaries & Wages	45,000	30,000	30,000	12,172	-17,828	Timing	Budget reviewed to recognise savings up to Dec. 2019.
4962 Rates Debt Collection Costs	15,000	15,000	15,000	855	-14,145	Timing	Timing of invoices.
Capital Expenditure							
GOVERNANCE							
Operating Income							
0453 Reimbursements	-5,000	-5,000	-5,000	-24,707	-19,707	Permanent	Includes revenue invoiced to TV stations for power usage and the refund of ANZ fees overcharged.
0513 Profit On Disposal Of Asset	-13,710	-13,710	-13,710	4,586	18,296	Permanent	Due to high carrying value of the vehicle resulting from use of low depreciation rate.
Operating Expenditure							
0202 Strategic Alliance	10,000	10,000	10,000	0	-10,000	Timing	Timing of invoices.
0225 Discretionary Councillor Funding For C	0	10,000	10,000	0	-10,000	Timing	New allocation through budget review.
0272 Consultants	15,000	15,000	15,000	8,948	-6,052	Timing	Timing of invoices.
0322 Sitting Fees	38,000	38,000	38,000	27,005	-10,995	Timing	Timing of invoices.
0402 Admin - Insurance	26,000	26,000	26,000	34,240	8,240	Permanent	Due to increasing cost of premiums.
0412 Staff Training Expenses	20,000	20,000	20,000	11,826	-8,174	Timing	Timing of invoices.
0432 Office Building Maintenance	25,000	20,000	20,000	14,949	-5,051	Timing	Budget reviewed; Timing of invoices.
0532 Admin Vehicle Running Exp	20,000	20,000	20,000	10,031	-9,969	Timing	Timing of invoices.
0542 Consulting Fees	50,000	30,000	30,000	35,219	5,219	Timing	Due to LGIS invoice received late after budget review.
0622 Admin Depreciation	130,000	130,000	130,000	97,953	-32,047	Timing	Due to impairment of assets resulting in low depreciation.
0662 Audit	35,000	35,000	35,000	22,000	-13,000	Timing	Waiting for the invoice from Auditors.
0782 Records Archive Facility Expenses	25,000	25,000	25,000	1,912	-23,088	Permanent	Subscription for Records facility not charged for 2019/20.
0783 Other Operating Expenses	7,500	7,500	7,500	983	-6,517	Permanent	Savings in costs.
LAW, ORDER AND PUBLIC SAFETY							
Operating Income							
0713 Contributions & Donations	0	-37,000	-37,000	-114,066	-77,066	Permanent	Budget reviewed; 2019-20 fire reimbursement costs; actual amount invoiced is DFES.
0733 Dfes - Bfb Grant	-20,000	-20,000	-20,000	-13,949	6,051	Permanent	Actual grant received.
0753 Fire Infringements	0	-15,000	-15,000	0	15,000	Timing	Budget Reviewed - Income from fire infringement notices-new.
Operating Expenditure							
0742 Council Bushfire Fighting Expenses	40,000	88,256	88,256	51,926	-36,330	Timing	Budget reviewed due to the cost of Dec 2019 fire event; billed back to DFES: Variance is now due to timing of other payments.
0772 Fire Prevention Dep'N	14,000	14,000	14,000	7,927	-6,073	Permanent	Due to impairment of assets resulting in low depreciation.
0862 Animal Control Salaries & Wages	30,000	15,000	15,000	20,763	5,763	Timing	Budget reviewed; The Ranger in the casual position work for variable hours.
HEALTH							
Operating Expenditure							
1682 Medical Subsidy	60,000	60,000	60,000	41,764	-18,236	Timing	Dependent on visits by medical specialists.
EDUCATION & WELFARE							
Operating Expenditure							
2062 Youth Activities	21,500	12,994	12,994	2,272	-10,722	Timing	Budget reviewed, recognising savings up to Dec. 2019.
2064 Sport & Recreation Programs	21,300	15,300	15,300	0	-15,300	Timing	Budget reviewed, recognising savings up to Dec. 2019.
5442 Youth - Depn	16,658	16,658	16,658	5,618	-11,040	Permanent	Depreciation lowered following the asset revaluations.
HOUSING							
Operating Expenditure							
2402 Staff Housing Maintenance	24,000	24,000	24,000	18,126	-5,874	Timing	Due to staff housing maintenance costs lower than budgeted.
2452 Staff Housing Gardening	9,000	9,000	9,000	3,139	-5,861	Timing	Due to staff housing gardening costs lower than budgeted.
2552 Other Housing Building Maintenance	3,000	3,000	3,000	10,026	7,026	Permanent	Due to unexpected plumbing repairs on Doctor house.

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	2019/20 Budget	2019/20 Revised Budget	2019/20 YTD Revised Budget	2019/20 YTD Actual	Variance Against Revised Budget		Comments
COMMUNITY AMENITIES							
Operating Income							
2643 Other/Bulk Collection	-35,000	-30,000	-30,000	-37,982	-7,982	Timing	Budget reviewed; Includes waste liquids: corrected in Jan 2020.
Operating Expenditure							
2332 Other Comm. Ament. Dep'N	32,110	32,110	32,110	20,253	-11,857	Permanent	Depreciation reduced following the asset revaluations.
2342 Public Conveniences Cleaning	25,000	25,000	25,000	18,385	-6,615	Timing	Timing of invoices.
2602 Domestic Refuse Collect	60,000	60,000	60,000	40,398	-19,602	Timing	Timing of invoices.
2652 Litter Control	50,000	50,000	50,000	27,672	-22,328	Timing	
2682 Town Cleanup	11,500	11,500	11,500	4,722	-6,778	Timing	Less staff costs due to the Dec. holiday and less casual hours.
2732 Waste Facility - Superannuation	19,550	19,550	19,550	10,417	-9,133	Timing	Due to less wage costs.
2882 Storm Drain Maintenance	20,000	20,000	20,000	11,667	-8,333	Timing	Dependent on maintenance requirements.
2892 Town Planning Expenses	5,000	15,000	15,000	20,716	5,716	Permanent	Budget reviewed; Includes payments for additional planning works allocated.
Capital Expenditure							
2614 Rubbish Tip Infrastructure	15,000	15,000	15,000	0	-15,000	Timing	Project pending.
2845 Drying Bed	67,854	67,854	67,854	3,510	-64,344	Timing	Project in progress.
RECREATION & CULTURE							
Operating Income							
3015 Other Culture - Grants	-10,000	-10,000	-10,000	0	10,000	Timing	Pending.
Operating Expenditure							
3042 Arts Acquisition/Exhib	6,000	6,000	6,000	0	-6,000	Timing	Timing of programs.
3082 Arts And Culture Performances	23,000	20,700	20,700	6,529	-14,171	Timing	Budget reviewed; Timing of programs.
3086 Community Engagement Projects	25,000	23,000	23,000	1,647	-21,353	Timing	Budget reviewed; Timing of programs.
3087 Community Events	76,050	71,070	71,070	41,372	-29,699	Timing	Budget reviewed; Timing of programs.
3089 Community Development - Salaries	90,000	90,000	90,000	69,167	-20,833	Timing	Less staff costs due to the Dec. holiday and low activity levels.
3090 Community Development - Superannuan	15,300	15,300	15,300	10,077	-5,223	Timing	Less staff costs due to the Dec. holiday and low activity levels.
3322 Eucla Town Hall / Tennis Court Building	5,000	9,000	9,000	14,463	5,463	Permanent	Budget reviewed; Comprises pest control bill; budget adjusted in the half-yearly review.
3332 Halls Dep'N	108,000	108,000	108,000	133,675	25,675	Permanent	Eucla Community Hall - Due to increase in asset value.
3432 Swim Pool - Plant Mtce	15,000	15,000	15,000	9,528	-5,472	Timing	Dependent on repairs.
3472 Swim Pool - Chemicals	20,000	20,000	20,000	9,069	-10,931	Timing	Due to periodic closure of the swimming pool.
3542 Swim Pool - Salaries and Wages	60,000	60,000	60,000	50,151	-9,849	Timing	Due to periodic closure of the swimming pool.
3622 Parks, Gardens & Reserves	304,000	304,000	304,000	273,183	-30,817	Timing	Timing of invoices.
3962 Norseman Today Donation	15,000	15,000	15,000	9,273	-5,727	Timing	Timing of invoices.
4022 Community Grants Program	25,000	25,000	25,000	3,000	-22,000	Timing	Timing of invoices.
Capital Expenditure							
3494 Welcome Park Upgrade	0	10,000	10,000	0	-10,000	Timing	The project to be carried forward to 2020/21.
TRANSPORT							
Operating Income							
4613 Roads Financial Assistance Grant	-202,500	-166,625	-166,625	-363,019	-196,394	Timing	Advance receipt of part of 2020/21 FAG.
6223 Profit On Disposal Of Asset	-21,631	-6,850	-6,850	11,025	17,875	Timing	Budget reviewed; Loss arose on the actual disposal.
6503 Contributions & Landng Fees	-2,500	-2,500	-2,500	-16,499	-13,999	Permanent	Due to increase in flight landings.
Operating Expenditure							
4612 Eyre Highway Properties	10,000	10,000	10,000	0	-10,000	Timing	Timing of work programs.
4622 Eucla St Maintenance	20,000	20,000	20,000	1,966	-18,034	Timing	Timing of work programs.
4632 Rural Road Maintenance	70,000	70,000	70,000	21,124	-48,876	Timing	Timing of work programs.
4662 Footpath Repairs	10,000	10,000	10,000	4,964	-5,036	Timing	Timing of work programs.
4672 Lighting Of Streets	40,000	40,000	40,000	45,627	5,627	Permanent	Due to increase in electricity rates.
6082 Traffic Signs	17,000	17,000	17,000	4,804	-12,196	Timing	Timing of work programs.
6112 Street Cleaning	10,000	10,000	10,000	4,989	-5,011	Timing	Timing of work programs.
6502 Norseman And Eucla Airfield Maintenar	35,000	35,000	35,000	9,614	-25,386	Timing	Timing of invoices.
Capital Income							
6055 Regional Road Group Grant	-647,409	-639,234	-639,234	-483,763	155,471	Timing	Budget reviewed; Timing of work programs.
6285 Proceeds On Disposal Of Assets	-108,000	-108,000	-108,000	-89,680	18,320	Timing	Due to actual disposal values being less than budget plus one plant item not disposed.
6286 Realisation On Disposal Of Assets	108,000	108,000	108,000	89,680	-18,320	Timing	Due to actual disposal values being less than budget plus one plant item not disposed.
Capital Expenditure							
4144 Roads To Recovery	321,581	342,516	342,516	304,285	-38,231	Timing	Budget reviewed due to new program schedule; Timing of work programs.
6124 I Plant Purchases	357,000	345,131	345,131	405,007	59,876	Timing	Due to actual purchase price of plant turning out to be higher than budgeted.
6801 Footpath Construction	25,000	25,000	25,000	0	-25,000	Timing	Works haven't commenced yet.

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	2019/20 Budget	2019/20 Revised Budget	2019/20 YTD Revised Budget	2019/20 YTD Actual	Variance Against Revised Budget		Comments
ECONOMIC SERVICES							
Operating Income							
7293 Telecentre Reimbursement	-112,500	-112,500	-112,500	-86,824	25,676	Timing	Timing of receipts.
7295 Visiting Centre Retail Stock Sales	0	-37,500	-37,500	-3,348	34,152	Timing	New income through budget review.
7296 Visiting Centre Other Revenue	0	-20,000	-20,000	-1,114	18,886	Timing	New income through budget review.
7297 Woodlands Centre Revenue	0	-48,200	-48,200	0	48,200	Timing	New income through budget review; opening delayed due to the Pandemic.
Operating Expenditure							
6722 Noxious Weeds/Pest Plants	5,000	5,000	5,000	0	-5,000	Timing	Timing of work programs.
6836 Shire Marketing Tourism Publications	10,000	10,000	10,000	2,376	-7,624	Timing	Timing of programs.
6837 Entry Signage & Local Area Promotion	10,000	10,000	10,000	0	-10,000	Timing	Timing of programs.
6838 Website And Shire Brand Upgrade	45,000	45,000	45,000	35,919	-9,081	Timing	Timing of invoices.
6892 Area Promotion Depreciation	43,000	43,000	43,000	33,771	-9,229	Permanent	Low depreciation resulting from revaluation adjustments.
7232 Water Supply Stand Pipes	25,000	75,000	75,000	91,923	16,923	Timing	Budget reviewed; Resulting from increase in water sales.
7262 Telecentre Expenses	112,500	112,500	112,500	86,843	-25,657	Timing	Timing of invoices.
7265 Visitor Centre Expenses	0	101,360	101,360	32,879	-68,481	Timing	Budget reviewed; Timing of invoices.
7270 Woodlands Centre Expenses	0	41,000	41,000	0	-41,000	Timing	Budget reviewed; Expenses to be incurred after opening of the new building; delayed due to the Pandemic.
Capital Expenditure							
3386 Woodland Cultural And Visitor Centre	2,392,118	2,392,118	2,392,118	1,800,646	-591,472	Timing	Outstanding works to be rolled over to the next year.
OTHER PROPERTY & SERVICES							
Operating Income							
7333 Charges - Private Works	0	0	0	-42,781	-42,781	Permanent	Revenue dependent on demand for private works.
Operating Expenditure							
6092 Road Mfce Council Dep'N	270,000	270,000	270,000	168,777	-101,223	Timing	Expected to increase with future capital expenditure budgeted.
6102 Plant Depn' Alloc To Jobs	-120,000	-120,000	-120,000	-144,852	-24,852	Allocated	Due to increased use of plant and machinery on jobs/projects.
7302 Private Works-Variou	0	0	0	46,555	46,555	Permanent	Relates to revenue from private works; dependent on demand.
7622 Salaries (Pwo)	245,000	184,069	184,069	215,282	31,213	Timing	Budget reviewed; Timing of work programs.
7632 Superannuation Of Workmen	130,000	130,000	130,000	115,914	-14,087	Timing	Timing of work programs.
7642 Sick & Holiday Pay	175,000	175,000	175,000	235,988	60,988	Permanent	Due to increase in leave taken by staff.
7662 Vehicle Expenses	30,000	30,000	30,000	24,188	-5,812	Permanent	Less repairs.
7672 Protective Clothing	10,000	10,000	10,000	2,956	-7,044	Timing	Timing of invoices.
7692 Training	37,000	31,000	31,000	14,934	-16,066	Timing	Budget reviewed; Timing of invoices.
7822 Parts & Repairs	200,000	200,000	200,000	103,447	-96,553	Timing	Timing of repairs.
7902 Materials Purchased	150,000	150,000	150,000	120,402	-29,598	Timing	Timing of invoices.

SHIRE OF DUNDAS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 July 2019 TO 30 June 2020

	2019/20 Adopted Budget \$	2019/20 June Budget \$	2019/20 June Actual \$
1. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
By Program			
Governance			
<u>Governance</u>			
Capital - Ceo Vehicle	50,000	43,047	43,047
Library Louvres & Solar Panels - Admin Building	0	5,795	5,795
Health			
<u>Other Health</u>			
Doctor'S Vehicle	35,000	35,393	35,393
Community Amenities			
<u>Sanitation - Household Refuse</u>			
Expansion Of Eucla Tip	15,000	15,000	0
<u>Sewerage</u>			
Liquid Waste Drying Bed	67,854	67,854	3,510
<u>Urban Storm Water Drainage</u>			
Replacement Of Footbridge - Prinsep St Austin St	15,000	15,000	13,201
Recreation and Culture			
<u>Other Recreation & Sport</u>			
Welcome Park Upgrade	0	10,000	0
Transport			
<u>Construction - Roads, Bridges, Depots</u>	1,567,983	1,576,659	1,506,810
RRG Road Projects	971,113	958,851	909,229
Rrg Hyden Noresman Rd Slk 8-60	0	0	4,098
Rrg Hyden Rd 2018_18 Carry Over	457,707	457,707	457,502
Rrg Mort Harslet Rd 2018_19 Carry Over	112,467	112,467	113,954
Rrg Hyden Rd 2019_20	400,939	388,677	333,674
RRG Black Spot Projects	275,289	275,292	293,296
Black Spot - Mort Harslet Drive 2018_19 Carry Over	137,644	275,292	293,296
Black Spot - Mort Harslet Drive 2019_20	137,644	0	0
Road to Recovery Projects	321,581	342,516	304,285
R2R Projects 2019_20 - R2R Projects - 2019-24 - Upgrade - Eucla Reid Road	321,581	262,641	277,759
R2R 2018/19 Projects	0	0	0
R2R Projects 2019_20 - R2R Projects - 2019-24 - New Sealed Road - Eucla Caravan Park Access Rd.	0	13,669	13,628
R2R Projects 2019_20 - R2R Projects - 2019-24 - Renewal - Eucla Way	0	66,206	12,898
<u>FootPath Construction</u>			
Robert Street Mclvor St To Old Eyre Hwy (West Side)	25,000	25,000	0
<u>Road Plant Purchases</u>	357,000	345,131	405,007
Ranger And Garden Ute	30,000	30,000	34,346
Works Manager Vehicle	40,000	42,731	42,731
Front End Loader	265,000	250,400	327,930
Kubota Tractor Diesel With Canopy	22,000	22,000	0
Economic Services			
<u>Other Economic Services</u>			
Woodland Cultural And Visitor Centre			
Woodland Cultural And Visitor Centre - Upgrade	2,392,118	2,392,118	1,800,645
	<u>4,524,955 0</u>	<u>4,530,997</u>	<u>3,813,408</u>

SHIRE OF DUNDAS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 July 2019 TO 30 June 2020

	2019/20 Adopted Budget \$	2019/20 June Budget \$	2019/20 June Actual \$
<u>By Class</u>			
Land Held for Resale - Current	0	0	0
Land Held for Resale - Non Current	0	0	0
Land	0	0	0
Buildings	2,392,118	2,397,913	1,806,440
Buildings - GVROC	0	0	0
Furniture & Equipment	0	0	0
Plant & Equipment	442,000	423,571	483,447
Valuable Items	0	0	0
Infrastructure - Roads	1,567,983	1,576,659	1,506,810
Infrastructure - Footpaths	25,000	25,000	0
Infrastructure - Drainage	15,000	15,000	13,201
Infrastructure - Parks & Ovals	0	10,000	0
Infrastructure - Airports	0	0	0
Infrastructure - Other	82,854	82,854	3,510
	<u>4,524,955</u>	<u>4,530,997</u>	<u>3,813,408</u>

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 July 2019 TO 30 June 2020

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Written Down Value		Sale / Insurance Proceeds		Profit(Loss)	
	2019/20 Budget \$	2019/20 Actual \$	2019/20 Budget \$	2019/20 Actual \$	2019/20 Budget \$	2019/20 Actual \$
Governance P307 AWD station wagon large (CEO's) - 2016	11,290	36,701	25,000	32,116	13,710	(4,586)
Health P288 Holden Commodore Silver Sedan (Doctor) - 2014	14,543	14,278	12,000	7,271	(2,543)	(7,008)
Transport P239 Mitsubishi Triton 4x2 Cab (Ranger's ute) - 2007	3,436	2,055	5,000	2,786	1,564	732
P294 Dual Cab 4x4 (Works) - 2015	11,851	18,743	15,000	11,893	3,149	(6,850)
P254 721E Case Front End Loader (DS16) - 2010	67,883	79,907	80,000	75,000	12,117	(4,907)
P268 Kubota Tractor Diesel with Canopy - 2012	3,199		8,000		4,801	0
	112,202	151,685	145,000	129,066	32,798	(22,619)

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 July 2019 TO 30 June 2020

2. DISPOSALS OF ASSETS (Continued)

<u>By Class of Asset</u>	Written Down Value		Sale / Insurance Proceeds		Profit(Loss)	
	2019/20 Budget \$	2019/20 Actual \$	2019/20 Budget \$	2019/20 Actual \$	2019/20 Budget \$	2019/20 Actual \$
Plant & Equipment P288 Holden Commodore Silver Sedan (Doctor) - 2014	14,543	14,278	12,000	7,271	(2,543)	(7,008)
P239 Mitsubishi Triton 4x2 Cab (Ranger's ute) - 2007	3,436	2,055	5,000	2,786	1,564	732
P307 AWD station wagon large (CEO's) - 2016	11,290	36,701	25,000	32,116	13,710	(4,586)
P294 Dual Cab 4x4 (Works) - 2015	11,851	18,743	15,000	11,893	3,149	(6,850)
P254 721E Case Front End Loader (DS16) - 2010	67,883	79,907	80,000	75,000	12,117	(4,907)
P268 Kubota Tractor Diesel with Canopy - 2012	3,199		8,000		4,801	0
	112,202	151,685	145,000	129,066	32,798	(22,619)

Summary

Profit on Asset Disposals
Loss on Asset Disposals

2019/20 Adopted Budget \$	2019/20 June Actual \$
35,341	732
(2,543)	(23,350)
<u>32,798</u>	<u>(22,619)</u>

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 July 2019 TO 30 June 2020

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-19	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2019/20 Budget \$	2019/20 Actual \$	2019/20 Budget \$	2019/20 Actual \$	2019/20 Budget \$	2019/20 Actual \$	2019/20 Budget \$	2019/20 Actual \$
Health Loan - Doctor's House	387,321	0	0	47,238	47,238	340,083	340,083	10,179	10,179
	387,321	0	0	47,238	47,238	340,083	340,083	10,179	10,179

(*) Self supporting loan financed by payments from third parties.
All other loan repayments were financed by general purpose revenue.

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 July 2019 TO 30 June 2020

	2019/20 Adopted Budget \$	2019/20 June Actual \$
4. RESERVES		
Cash Backed Reserves		
(a) Leave Reserve		
Opening Balance	367,893	367,893
Amount Set Aside / Transfer to Reserve	7,452	6,086
Amount Used / Transfer from Reserve	0	0
	<u>375,345</u>	<u>373,979</u>
(b) Plant Reserve		
Opening Balance	804,577	804,577
Amount Set Aside / Transfer to Reserve	16,297	13,309
Amount Used / Transfer from Reserve	0	0
	<u>820,874</u>	<u>817,886</u>
(c) Aerodrome Reserve		
Opening Balance	147,541	147,541
Amount Set Aside / Transfer to Reserve	2,989	2,441
Amount Used / Transfer from Reserve	0	0
	<u>150,530</u>	<u>149,982</u>
(d) Unspent Grant Reserve		
Opening Balance	846,539	846,539
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	(846,539)	(846,539)
	<u>(0)</u>	<u>0</u>
(e) IT Reserve		
Opening Balance	96,825	96,825
Amount Set Aside / Transfer to Reserve	1,961	1,602
Amount Used / Transfer from Reserve	0	0
	<u>98,786</u>	<u>98,427</u>
(f) Transport Reserve		
Opening Balance	1,808,477	1,808,477
Amount Set Aside / Transfer to Reserve	36,632	29,916
Amount Used / Transfer from Reserve	0	0
	<u>1,845,109</u>	<u>1,838,393</u>
(g) Land Development Reserve		
Opening Balance	1,217,867	1,217,866
Amount Set Aside / Transfer to Reserve	24,669	20,939
Amount Used / Transfer from Reserve	0	0
	<u>1,242,536</u>	<u>1,238,805</u>
Total Cash Backed Reserves	<u><u>4,533,180</u></u>	<u><u>4,517,472</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 July 2019 TO 30 June 2020

	2019/20 Adopted Budget \$	2019/20 June Actual \$
4. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	7,452	6,086
Plant Reserve	16,297	13,309
Aerodrome Reserve	2,989	2,441
Unspent Grant Reserve	0	0
IT Reserve	1,961	1,602
Transport Reserve	36,632	29,916
Land Development Reserve	24,669	20,939
	<u>90,000</u>	<u>74,293</u>
Transfers from Reserves		
Leave Reserve	0	0
Plant Reserve	0	0
Aerodrome Reserve	0	0
Unspent Grant Reserve	(846,539)	(846,539)
IT Reserve	0	0
Transport Reserve	0	0
Land Development Reserve	0	0
	<u>(846,539)</u>	<u>(846,539)</u>
Total Transfer to/(from) Reserves	<u>(756,539)</u>	<u>(772,246)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

To be used to fund long service leave and non-current annual leave requirements.

Leave Reserve

- to be used to fund annual, sick and long service leave requirements and payments to staff.

Plant Reserve

- to be used for the purchase of major plant.

Aerodrome Reserve

- to be used for the construction and/or maintenance of the airstrip at Norseman.

Unspent Grants/Contributions Reserve

- to be used to restrict unspent grants and contributions at the end of the financial year.

IT Reserve

- to be used to fund the replacement of IT Equipment.

Transport Reserve

- to be used for the construction, maintenance and reseal of the Shire's transport network.

Land Development Reserve

- to be used for building construction and maintenance of Shire land and Buildings.

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 July 2019 TO 30 June 2020

	2018/19 C/Fwd Per Adopted Budget \$	2018/19 C/Fwd Per Financial Report \$	2019/20 June Actual \$
NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	1,710,033	1,704,554	2,783,329
Cash - Restricted Unspent Grants	0	0	0
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	5,289,719	5,289,719	4,517,473
Rates Outstanding	943,103	943,103	626,510
Sundry Debtors	24,293	23,733	205,095
Provision for Doubtful Debts	(399,574)	(399,574)	(399,574)
Gst Receivable	0	0	0
Accrued Income/Payments In Advance	0	0	0
Work In Progress	0	0	0
Inventories	0	0	0
	<u>7,567,574</u>	<u>7,561,535</u>	<u>7,732,833</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(427,357)	(459,850)	(357,972)
Accrued Interest On Loans	0	0	0
Accrued Salaries & Wages	(20,569)	(20,569)	(32,822)
Income In Advance	0	0	(169,921)
Gst Payable	(10,268)	(12,111)	(26,864)
Payroll Creditors	0	0	0
Accrued Expenses	0	0	0
PAYG Liability	0	0	0
Other Payables	(4,301)	(5,301)	0
Current Employee Benefits Provision	(298,865)	(298,865)	(323,963)
Current Loan Liability	(47,238)	(47,238)	0
	<u>(808,599)</u>	<u>(843,934)</u>	<u>(911,542)</u>
NET CURRENT ASSET POSITION	6,758,975	6,717,601	6,821,291
Less: Cash - Reserves - Restricted	(5,289,719)	(5,289,719)	(4,517,473)
Less: Cash - Unspent Grants - Restricted	0	0	0
Add Back : Component of Leave Liability not Required to be Funded	0	0	0
Add Back : Current Loan Liability	47,238	47,238	0
Adjustment for Trust Transactions Within Muni	0	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>1,516,494</u>	<u>1,475,120</u>	<u>2,303,818</u>

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 July 2019 TO 30 June 2020

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2019/20 Rate Revenue \$	2019/20 Interim Rates \$	2019/20 Back Rates \$	2019/20 Total Revenue \$	2019/20 Budget \$
General Rate								
GRV	0.157038	536	4,354,006	683,745	(1,247)	(172)	682,326	680,478
GRV - Mining Leases	0.215000	3	1,058,000	227,470	0	0	227,470	227,470
UV - Pastoral	0.037821	15	709,573	59,036	0	0	59,036	59,036
UV - Mining Leases	0.157159	446	8,216,173	1,327,592	125,591.86	(8)	1,453,176	1,329,966
Non - Rateable		1,801	611,714		0	(146)	(146)	0
Sub-Totals		2,801	14,949,466	2,297,843	124,345	(327)	2,421,861	2,296,950
Minimum Rates								
GRV	360	152	38,686	54,720			54,720	54,720
UV	360	116	989,174	41,760	0	0	41,760	42,120
UV - Prospecting Leases	309	63	132,845	19,467	0	0	19,467	20,085
Non - Rateable		331	1,160,705	115,947	0	0	115,947	116,925
Sub-Totals							2,537,808	2,413,875
Discounts								
Rate Adjustments								
Movement in Excess Rates								
Total Amount of General Rates Specified Area Rates							2,537,808	2,413,875
Total Rates							2,537,808	2,413,875

All land except exempt land in the Shire of Dundas is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2015/16 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 July 2019 TO 30 June 2020

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-19 \$	Amounts Received \$	Amounts Paid (\$)	Balance 30-Jun-20 \$
BUILDERS REGISTRATION (I)	2,634	664	(3,237)	61
DEMOLITION DEPOSITS	0	1,000	0	1,000
EXCESS (OVERPAID) RATES	1,888	420	(320)	1,988
GYM KEY DEPOSITS	3,250	3,200	(2,000)	4,450
HALL DEPOSITS	0	1,500	(900)	600
TENNIS KEY DEPOSIT	300	20	0	320
BCITF (BUIL CON INDU TRAI FUN)	3,845	0	(3,845)	0
LGMA GOLDFIELDS BRANCH	0	0	0	0
COMMUNITY GARDEN	2,539	0	0	2,539
NGADJU WOMENS CARING	957	0	0	957
LICENSING (TRANSPORT)	1,817	(932)	(200)	685
NOMINATION DEPOSITS	0	480	(480)	0
BANK INTEREST	308	8	0	316
	<u>17,538</u>	<u>6,360</u>	<u>(10,982)</u>	<u>12,916</u>



SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 July 2019 TO 30 June 2020

8. OPERATING STATEMENT

	2019/20 June Actual	2019/20 Adopted Budget	2018/19 Actual
	\$	\$	\$
OPERATING REVENUES			
Governance	58,720	29,710	60,492
General Purpose Funding	3,707,041	3,134,876	3,714,549
Law, Order, Public Safety	134,961	23,050	181,138
Health	5,484	4,250	4,128
Education and Welfare	81,636	80,000	83,480
Housing	22,713	22,600	21,391
Community Amenities	202,134	187,960	205,501
Recreation and Culture	18,219	31,092	206,041
Transport	1,481,899	1,400,975	1,057,085
Economic Services	1,229,847	1,366,114	201,371
Other Property and Services	68,101	30,000	44,581
TOTAL OPERATING REVENUE	7,010,755	6,310,627	5,779,757
OPERATING EXPENSES			
Governance	620,740	709,840	622,978
General Purpose Funding	225,504	437,897	315,870
Law, Order, Public Safety	139,947	163,658	265,295
Health	222,153	235,722	161,666
Education and Welfare	163,230	247,564	167,232
Housing	80,750	111,118	84,300
Community Amenities	528,623	613,721	543,361
Recreation & Culture	1,261,030	1,483,170	1,237,949
Transport	2,175,261	2,222,075	2,269,742
Economic Services	423,746	425,440	341,070
Other Property and Services	169,564	316,000	315,039
TOTAL OPERATING EXPENSE	6,010,548	6,966,205	6,324,502
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>1,000,207</u>	<u>(655,578)</u>	<u>(544,745)</u>

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 July 2019 TO 30 June 2020

9. STATEMENT OF FINANCIAL POSITION

	2019/20 Actual \$	2018/19 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	7,300,802	6,994,273
Trade and Other Receivables	432,030	567,262
Work In Progress	0	0
Inventories	0	0
TOTAL CURRENT ASSETS	<u>7,732,832</u>	<u>7,561,535</u>
NON-CURRENT ASSETS		
Other Receivables	47,861	47,861
Inventories	0	0
Property, Plant and Equipment	14,879,155	13,426,888
Infrastructure	52,187,160	52,741,494
Work in Progress	0	0
TOTAL NON-CURRENT ASSETS	<u>67,114,176</u>	<u>66,216,243</u>
TOTAL ASSETS	<u>74,847,008</u>	<u>73,777,778</u>
CURRENT LIABILITIES		
Trade and Other Payables	587,579	497,832
Long Term Borrowings	0	47,238
Provisions	323,963	298,865
TOTAL CURRENT LIABILITIES	<u>911,542</u>	<u>843,935</u>
NON-CURRENT LIABILITIES		
Trade and Other Payables	0	0
Long Term Borrowings	340,083	340,083
Provisions	37,619	36,201
TOTAL NON-CURRENT LIABILITIES	<u>377,702</u>	<u>376,284</u>
TOTAL LIABILITIES	<u>1,289,244</u>	<u>1,220,219</u>
NET ASSETS	<u>73,557,764</u>	<u>72,557,559</u>
EQUITY		
Trust Imbalance	0	0
Retained Surplus	33,034,843	31,262,392
Reserves - Cash Backed	4,517,473	5,289,719
Revaluation Surplus	36,005,448	36,005,448
TOTAL EQUITY	<u>73,557,764</u>	<u>72,557,559</u>

SHIRE OF DUNDAS

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 July 2019 TO 30 June 2020

10. FINANCIAL RATIOS

	Benchmark	2019/20 YTD	2018/19 YE	2017/18 YE	2016/17 YE
Current Ratio	>1	3.53	4.19	3.16	4.15
Operating Surplus Ratio	>0.01	(0.35)	(0.43)	(0.40)	0.01
Own Source Revenue Coverage Ratio	>0.40	0.51	0.49	0.49	0.52
Debt Service Cover Ratio	>2	34.11	26.41	21.70	72.96
Asset Consumption Ratio	>0.50	0.92	0.84	0.73	0.80
Asset Sustainability Ratio	>0.90	1.38	0.82	0.35	0.74
Asset Renewal Funding Ratio	>0.75	Calculate only at the YE	0.68	0.64	0.78

Current ratio	$\frac{\text{current assets minus restricted assets}}{\text{current liabilities minus liabilities associated with restricted assets}}$
Operating surplus ratio	$\frac{\text{operating revenue minus operating expenses}}{\text{own source operating revenue}}$
Own source revenue coverage ratio	$\frac{\text{own source operating revenue}}{\text{operating expenses}}$
Debt service cover ratio	$\frac{\text{annual operating surplus before interest and depreciation}}{\text{principal and interest}}$
Asset consumption ratio	$\frac{\text{depreciated replacement costs of assets}}{\text{current replacement cost of depreciable assets}}$
Asset sustainability ratio	$\frac{\text{capital expenditure on the replacement of assets (renewals)}}{\text{depreciation expenses}}$
Asset renewal funding ratio	$\frac{\text{NPV of planning capital renewal over 10 years}}{\text{NPV of required capital expenditure over 10 years}}$

Comment

Current Ratio

The Current Ratio is a measure of short term liquidity, i.e. the ability of local government to meet its liabilities as and when they fall due. A ratio of more than 1 (100%) indicates that that we have more current assets than current liabilities.

Operating Surplus Ratio \ Own Source Revenue Coverage Ratio

These two ratios help to measure the ability to cover operational needs and have revenues available for capital or other purposes. These two ratios have been distorted as entire rate revenue being compared against YTD operating expenditure.

Agenda Reference & Subject	
11.4.3 – CRC Management Report & Financial Statements to 30th June 2020	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	CRC Manager & Accounts Payable Officer
Date of Report	15 th July 2020
Disclosure of Interest	Nil



**Management Report & Monthly Statement of Financial Activity
For the period ending 30th June 2020**

Officer Recommendation

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 30th June 2020 be accepted.

Moved Cr: Wyatt
Seconded Cr: Hogan

Resolution

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 30th June 2020 be accepted.

Carried by: Simple Majority For: 6 Against: 0

S.



MANAGEMENT REPORT

Prepared by: Angie Hogan
01/6/2020-30/6/2020

Norseman Community Resource Centre

Membership and patronage details:

Total Number of memberships: 3

New memberships this reporting period: 0

Patronage per opening hour:6.2

June was a busy month with locals popping into the CRC, the CRC has also welcomed back online courses (one-on-one sessions) Business local have started workshops via zoom.

BeConnected have a lot of new short courses that will be up and running soon. Movie nights and Kidz Klub will not resume until the CRC has moved into the new location.

Majority who are popping in are only photocopying, faxing, using the internet or MyGov for Centrelink services.

The CRC has recently purchased 6 x Virtual Reality headsets which will be great for Kids, seniors and Adults workshops, transporting people to other places they might otherwise have to travel, or simply imagine, they will also experience movies as if they are the character.

Marketing strategies undertaken in the reporting period and outcomes achieved

Strategies undertaken:

Events/courses investigated for future succession planning

All year we will be running Free Basic computer classes-Word, Excel, Powerpoint and Publisher, BeConnected for Seniors 50+

Professional development and training opportunities

Professional development opportunities undertaken within reporting period

Professional development opportunities identified for future reporting periods

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Norseman Community Resource Centre

PO Box 206
81 Roberts Street
NORSEMAN WA 6443

Reconciliation Report

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ID#	Date	Payee	Deposit	Withdrawal
Cheque Account:		1-1110	Cheque Account	
Date of Bank Statement:		30/06/2020		
Last Reconciled:		31/05/2020		
Last Reconciled Balance:		\$119,607.06		
Cleared Cheques				
1933	1/06/2020	Westnet		\$109.95
1934	5/06/2020	Kilima WA Pty Ltd		\$1,148.84
1936	5/06/2020	Public Transport Authority of		\$28.20
SC300620	5/06/2020	Bank Fee		\$10.00
1935	15/06/2020	Telstra		\$276.98
SC300620	17/06/2020	Trust Accounts Bank Fees		\$10.00
Total:			\$0.00	\$1,583.97

Cleared Deposits

CR002984	15/06/2020	SERVICSAU15062020	\$2,130.47	
CR002985	23/06/2020	Payment; Shire of Dundas	\$1,920.00	
CR002986	24/06/2020	DPRID24062020	\$2,750.00	
CR002988	26/06/2020	Payment; Norseman Hotel	\$119.95	
CR002989	26/06/2020	Cash Sales Bank Deposit 26.06	\$617.85	
Total:			\$7,538.27	\$0.00

Reconciliation

BusinessBasics Balance on 30/06/2020:	\$125,561.36
Add: Outstanding Cheques:	\$0.00
Subtotal:	\$125,561.36
Deduct: Outstanding Deposits:	\$0.00
Expected Balance on Statement:	\$125,561.36



37.20



Norseman Community Resource Centre

PO Box 206
81 Roberts Street
NORSEMAN WA 6443

Balance Sheet

As of June 2020

14/07/2020

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Assets	
Current Assets	
Cash On Hand	
Cheque Account	\$125,561.36
Petty Cash	\$150.00
Cash Float	\$150.00
Total Cash On Hand	<u>\$125,861.36</u>
Trade Debtors	<u>-\$483.70</u>
Total Current Assets	\$125,377.66
Other Assets	
Deposits	<u>\$2,000.00</u>
Total Other Assets	\$2,000.00
Fixed Assets	
Furniture & Fixtures	
Furniture & Fixtures at Cost	\$85,598.59
Furniture & Fixtures Accum Dep	<u>-\$59,246.52</u>
Total Assets	<u>\$153,729.73</u>
Liabilities	
Current Liabilities	
GST Liabilities	
GST Collected	\$20,200.34
ATO Running Balance Account	-\$2,169.00
GST Paid	<u>-\$19,342.04</u>
Total GST Liabilities	<u>-\$1,310.70</u>
Accrued Expenses	\$21,877.95
Other Current Liabilities	
Long Service Leave Provision	\$21,773.96
Annual Leave Provision	<u>\$8,595.74</u>
Total Current Liabilities	<u>\$50,936.95</u>
Total Liabilities	\$50,936.95
Net Assets	<u>\$102,792.78</u>
Equity	
Retained Earnings	\$46,617.87
Current Year Earnings	\$2,353.36
Historical Balancing	<u>\$53,821.55</u>
Total Equity	<u>\$102,792.78</u>

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Norseman Community Resource Centre

PO Box 206
81 Roberts Street
NORSEMAN WA 6443

Profit & Loss Statement

1/07/2019 through 30/06/2020

14/07/2020
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Income

Sales	
1 Computer Usage	\$577.71
2 Printing	\$13.63
3 Photocopying/Printing	\$11,033.02
Fax Services	\$54.60
Scanning	\$319.11
Binding	\$21.82
Memberships	\$136.37
Secretarial Services	\$94.13
Laminating	\$320.45
Kids Klub	\$246.36
Events	\$45.45
Computer Goods - Sales	\$388.77
Phones & Credit - Sales	\$4,257.23
4 Drinks - Sales	\$22.91
Photo Express kiosk	\$36.86
Conference Room Hire	\$363.64
Contract Services	\$48,642.60
Grant Income	\$79,188.85
Commissions	\$8.18
TRANS WA - Sales	\$358.64
Miscellaneous Income	\$188.41
Total Income	<u>\$146,318.74</u>

Cost of Sales

Purchases	
Photocopier Meter Reading	\$10,323.17
Computer & Phone Goods	\$5,306.17
Total Cost of Sales	<u>\$15,629.34</u>

Gross Profit

\$130,689.40

Expenses

Accounting Fees	\$10,000.00
Events	\$2,647.80
Bank Fees	\$240.00
Advertising	\$1,564.73
Dues & Subscriptions	\$2,843.20
Insurance	\$4,022.84
Cleaning Supplies	\$81.55
Security	\$4,315.50
Asset Purchases	\$6,019.23
Postage & Shipping	\$86.74
Rent	\$12,690.73
Telephone	\$3,605.70
Stationery	\$906.38
TRANSWA Fares	\$517.13
Employment Expenses	
Staff Amenities	\$69.11
Superannuation	\$6,744.61
Wages & Salaries	\$66,574.53
Training & Conferences	\$2,026.10
Other Employer Expenses	\$434.50
Total Employment Expenses	<u>\$75,848.85</u>
Services	
Electricity	\$1,743.98
Water	\$56.77
Internet Fees	\$1,144.91
Total Expenses	<u>\$128,226.04</u>

Net Profit / (Loss)

\$2,353.36

db

Agenda Reference & Subject	
11.4.4 – Officers Reports	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer – Peter Fitchat
Date of Report	16 th July 2020
Disclosure of Interest	Nil

Summary

For Council to note the reports received from the Manager of Works and Services, the Manager of Community Development, the Youth and Events Officer and the Visitors and Administration Services Officer as included in the papers relating.

Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Manager of Works and Services
 Manager of Community Development
 Youth and Events Officer
 Visitors Centre

Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

Voting Requirements

Simple Majority

Officer Recommendation

That Council note the reports of the Manager of Works and Services, the Manager of Community Development, the Youth and Events Officer and the Visitors and Administration Services Officer.

Moved Cr: Wyatt

Seconded Cr: Schultz

Resolution

That Council note the reports of the Manager of Works and Services, the Manager of Community Development, the Youth and Events Officer and the Visitors and Administration Services Officer.

Carried by: Simple Majority

For: 6

Against: 0

Agenda Reference & Subject	
11.4.5 – Budget 2020 - 2021	
Location / Address	Shire of Dundas
File Reference	FM.BU
Author	Manager Finance & Administration – Aruna Rodrigo
Date of Report	14 th July 2020
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to consider and adopt the budget for 2020/21.

Background

Council will recall that the proposed capital projects, operating expenditure and income for 2020/21 were presented at June 2020 Workshop and Ordinary council meeting respectively for Councillors to note and provide feedback to be considered in finalising the budget for 2020/21.

A review of fees and charges was carried out and only two proposed have been approved in June 2020 ordinary council meeting.

Further, the budget 2020/21 include a 2.2% increase in wages and salaries for all employees.

At the June 2020 ordinary council meeting, the Council considered the proposed Rating strategy for 2020/21 and adopted the differential rates and minimum payments as below with only two changes (i.e. minimum charge for Mining Prospecting Lease increased from \$309 to \$360 and a discount of \$3,150 offered to Rate payers in the Pastoral leases to equate their rates to 2019/20 amounts):

Gross Rental Value (GRV)

- Townsites, Roadhouses and Service Stations - 15.7038 cents in the dollar of GRV
- Mining - 21.5000 cents in the dollar of GRV

Unimproved Value (UV)

- Pastoral - 8.3200 cents in the dollar of UV
- Mining - 15.7159 cents in the dollar of UV

Minimum payment GRV \$360.00 per assessment

Minimum payment UV \$360.00 per assessment

Minimum payment UV- Prospecting \$360.00 per assessment

Statutory Environment

Section 6.2 of the Local Government Act 1995 requires that a local government is to adopt a budget by the 31st August unless extended by the Minister.

Policy Implications

Council policies have been considered in formulation of 2020/21 proposed budget.

Financial Implications

The proposed is a balanced budget with no borrowings and will form the basis of income and expenditure for the next twelve months.

Strategic Implications

The council's Strategic Community Plan, Corporate Business Plan and Long-Term Financial Plan have been considered in formulation of the proposed budget for 2020/21.

Consultation

Councillors, Manager of Works, Project Manager, Community Development Manager.

Comment

2020/21 property valuation details and proposed Rates revenue for 2020/21 as approved by the Council in June 2020 by Rating code are given below.

	MINIMUM			NON - MINIMUM		
	Properties (#)	Valuation (\$)	Rates Levied (\$)	Properties (#)	Valuation (\$)	Rates Levied (\$)
Non – Rateable				1,862	368,465	-
GRV - Townsites	154	51,790	55,440	525	3,441,562	540,456
GRV Roadhouses/Ser.				9	899,340	141,231
GRV Mining				3	1,058,000	227,470
UV Pastoral	27	28,745	9,720	15	747,436	62,187
UV Mining	24	30,333	8,640	136	7,273,947	1,143,166
UV Exploration	81	94,440	29,160	172	2,408,163	378,465
UV Prospecting	82	117,688	29,520	54	145,810	22,915
Others				518		
TOTAL	368	322,996	132,480	3,294	16,342,723	2,515,890

Summary:

Total # of properties:	3,662
Total Valuation (\$):	16,665,719
Total Proposed Rates Revenue (\$):	2,648,370
Less: Discount on pastoral leases	(3,150) (Estimate)
Expected Rates revenue for 2020/21	2,645,220

The final amount raised from the rates may vary as a result of changes in valuations before rates notices are issued. However, the impact in terms of a value is expected to be minimal at this point of time.

The proposed rate mainly reflects the ongoing cost (increased cost) involved in maintaining the road network that services these land use as the Shire's local authority boundaries extend all the way to the

WA/SA state boundary, and the cost associated with bushfire emergency services covering this vast land area. Further This also includes a contribution towards the upkeep of general amenities within the Shire from a sector of ratepayers that essentially are transitory.

Considering above factors, it is just and equitable to progress with the proposed Rating structure which has no increase in differential rates.

BUDGET 2020/21

Overarching objectives of 2020/21 budgeting process are;

- To stimulate growth in the local economy by launching Government – initiated, grant funded special capital projects
- Not to withdraw funds from reserve accounts during 2020/21 financial year despite the Pandemic
- No to increase differential Rates or minimums
- Maintain current service standards
- Very efficient, cost-conscious operation

Overall

The following schedule provides, in summary, budgeted revenue and budgeted expenditure for 2020/21 in comparison with 2019/20 Budgeted and Actuals.

	2019/20 BUDGET	2019/20 REVISED BUDGET (A)	ACTUAL YTD - 30.06.20	2020/21 BUDGET (B)
In \$				
OPERATING EXPENDITURE	6,966,205	7,065,751	6,010,548	7,239,867
OPERATING REVENUE	-4,007,518	-4,228,554	-4,949,756	-5,291,255
NET RESULT	2,958,688	2,837,197	1,060,792	1,948,612
CAPITAL EXPENDITURE	4,662,193	4,628,235	3,934,939	2,718,336
CAPITAL INCOME	-3,149,648	-3,232,929	-2,907,537	-1,268,157
Budget (Suplus)/Deficit	4,471,233	4,232,502	2,088,194	3,398,791
Asset Register Depreciation	-2,842,535	(2,842,535)	(2,635,215)	(2,661,549)
Plus, Profit/(Loss)	32,798	13,553	-22,619	-72,607
Movement in Non-Current LSL Provision	0	0	-1,419	0
Movement in Deferred Rates	0	0	0	0
Proceeds on Disposal of Assets	-145,000	-147,385	-129,066	-123,000
Previous Year (Surplus)/Deficit	-1,516,495	-1,516,495	-1,475,121	-2,175,246
Transfer to Reserves - Unspent capital grants				1,500,000
Budget (Surplus)/Deficit	1	-260,360	-2,175,246	-133,611

As unaudited actual financial results for 2019/20 show a budget surplus of \$ 2,175,246.

Consequently, for 2020/21, the expected budget surplus for 2020/21 amounts to \$ 133,611 after the proposed transfer of \$1.5 m to reserves.

BUDGETED FINANCIAL PERFORMANCE AT FUNCTIONAL/DIVISIONAL LEVELS:

General Purpose Funding

The Shire will be able to raise a total rates revenue of \$2,644,595 for the financial year 2020/21, reflecting an overall increase of 4.3% over actual rates revenue for 2019/20.

Significant variation in UV mining properties has pushed up next year's Rates despite no change to differential rates and minimums.

All GRV valuations remain unchanged as no revaluations have been conducted in these categories for 2020/21.

The Shire has experienced a significant increase in outstanding rates due to dwindling population coupled with the economic downturn and the Pandemic. Many vacant lands and rundown properties can be seen throughout the Norseman townsite.

As confirmed by the department, total FAG will decrease by 4%. The increase in FAG for 2020/21 is due to recognition of the full amount of FAG that includes expected advance payment in 2021.

Governance

There is no significant change in overall results compared with 2019/20.

New items include Designated Area Migration Agreement (\$10k), Records Management Services (\$26k) including training, and Plant replacement (\$44k) net.

Law, Order and Public Safety

Major programs include DFES fully funded LG host (\$ 300k for 2 years) and IGO fully funded bush fire compliance works (\$30k).

IGO provides \$100k grant for the Shire to implement several programs on community development and education.

The Shire aims at achieving cost neutrality in managing bushfire events with funding from DEFES.

Health

No significant projects have been planned for 2020/21. The Shire intends to defer capital repayment of loan on Doctor's house (\$47k). The loan deferral is cashflow relief initiated by WA Treasury to assist local government in combatting economic downturn resulting from the pandemic.

Education and Welfare

A budget allocation has been made for major upgrades on Youth Centre Toilet of \$25k.

Housing

There are no significant projects planned for 2019/20.

Community Amenities

There is no increase in any fees and charges including domestic waste service charges and commercial waste service charges.

If construction of liquid waste drying beds was completed by the end of this financial year, the Shire would be able to save around \$60k in contractor fees on emptying those ponds to accommodate townsite residential liquid waste.

This saving has already been included in the next year's budget, assuming the construction of liquid waste drying beds will be completed in the current year.

Recreation and Culture

Proposed capital projects include Town Hall toilet upgrade (\$25k), Town Hall Tech upgrade (\$10k), Eucla Town Hall Safety hand rails (\$15k), Eucla Townhall toilet upgrade (\$10k), Men in sheds kitchen upgrade (\$5k), Dodd house upgrade (\$30k), Swimming pool repair (\$22k), disabled access to Welcome park toilet (\$20k), Rotunda upgrade (\$24k) and Sunset seating – Lake Cowan (\$15k). Total capital project cost amounts to \$176k.

The first two projects will be funded with IGO contribution up to \$30k. All other programs will be funded out of the Shire's general revenue.

In addition, there is a project to be carried over from current year of \$10k on soundproof fencing.

New Operational programs: The Shire also intends to take up a 5-year lease for the current CRC building at the annual rent of \$2,400 plus GST. The Shire is also planning to construct a disabled access to the building at the projected cost of \$25k. The building will be used for community hub.

Other major operational programs include Norseman community Christmas decoration (\$10k), IGO funded Dundas Educational scholarship (\$10k), and IGO contribution to various community events (\$10k).

Transport

All delayed road projects (due to the involvement of Shire's staff in Norseman airport upgrade project) funded by Regional Road Group (RRG) namely RRG 2 – Hyden Norseman Rd. (\$457k) and RRG 3 – Mort Harslet Rd. (\$48k) have now been completed.

There may be a small portion of works on RRG 4 – Norseman Hyden Rd. (\$389k) to be carried forward to 2020/21. This will be assessed as at June 30th, 2020 and adjusted in the final budget that will be presented to the Council in July 2020.

During 2020/21, the Shire is planning to spend \$880k on roads and footpath capital projects with roads funding amounting to \$675k, consisting of \$268k from R2R and \$407k from RRG.

The Shire will not undertake any Black Spot Funding works for 2020/21.

Other major capital items include Norseman Airport fuel pod (\$150k) funded with Federal Infrastructure grant and plant replacement with an estimated net cost of \$386k.

Total Federal Infrastructure grant to be claimed in 2020/21 amounts to \$287k which will be used for installation of the above Fuel Pod (\$150k) and Laundromat (\$140k).

Economic Services

Woodlands Centre Project is nearing completion. Any outstanding works as at the year-end will be carried forward to the next financial year.

Woodlands Centre operating expenditure (utilities, insurance and other office costs) will be re-allocated to the two occupants, namely CRC and Visitor Centre.

An annual rent of \$18k will be charged to CRC to partially cover other maintenance costs of the Woodlands Centre including depreciation. A further annual admin fee of \$10k will be billed to CRC to cover cost of staff-time spent on providing organisational and accounting support.

Visitor Centre has now been taken over by the Shire. There are budget allocations for both operating expenditure and revenue for 2020/21. Tourist subsidy (\$60k) is therefore no longer payable and used to partially offset operating cost of the Visitor Centre.

Other new programs include IGO funded local and industry development (\$10k),

Other Property Services:

New items include proposed sale of 8 land lots and expected income from sale of gravel (\$60k).

Other Matters:

In accordance with the Shire's Financial Hardship Policy and Ministerial Order 2020 – Local Government Covid – 19 Response, Interest on outstanding Rates and, Charges could be applied at concessionary rate as follows

(1) Interest on overdue Rates, Fees and Charges:

For Excluded Persons: 0%
For Others: 8%

(2) Rates, Fees and Charges remaining due under instalment plan:

For Excluded Persons: 0%
For Others: 5.5%

Changes in Accounting Standards and Policies: The Financial model used to prepare Monthly financial reports for the Council has not incorporated the effect of new accounting standards namely AASB 15 – Revenue from contracts and AASB 1058 – Income for Not-for-profits.

The actual financial results for 2019/20 included in the budgets presented in the Papers relating has taken in to account the effect of these two new financial reporting standards.

The main impact is that unspent grant carried forward in to 2019/20 (\$846,539) has been recognised as a part of capital income under the new financial reporting standards.

Therefore, the actual deficit of \$ \$1,846,745 for 2019/20 (Operating income + Capital Income – Operating expenditure) reported in the Budget 2020/21 as comparatives is \$846,538 less than the deficit (\$1,000,207 on page 17) reported to the Council in the June 2020 financial report.

Voting Requirements

Absolute Majority

Officer Recommendation

That the Council notice the effect of changes in Accounting standards on the financial results reported for 2019/20, amounting to \$ 846,539,

And,

That the Council approve by an absolute majority the adoption of:

1. Interest on overdue Rates, Fees and Charges

For Excluded Persons: 0%
For Others: 8%

Rates, Fees and Charges remaining due under instalment plan

For Excluded Persons: 0%
For Others: 5.5%

2. 2.2% increase in wages and salaries for all employees;
3. Valuation supplied by the Valuer General and totalling as stated be adopted and recorded in the rate book for use in the 2020/21 financial year;

- Gross Rental Value (GRV) \$5,450,692
- Unimproved Value (UV) \$10,846,562

4. The early rates payment incentive scheme be offered consisting of three cash payments as mentioned below;

1st prize	\$750 Cash	Payment due by 17 August 2020
2nd prize	\$500 Cash	Payment due by 17 August 2020
3rd prize	\$250 Cash	Payment due by 17 August 2020

Prizes to be allocated by a draw to be held at the next scheduled Ordinary Council Meeting after the closing date that rates are due. To be eligible the ratepayer must make payment in full by the nominated due date;

5. The charge to apply for rate instalment plans be set at \$10.00 for each of the final three instalments with the interest rate set at 5.5% for each of the final three instalments FOR “non-excluded persons”;
6. Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 67 of the Local Government (Financial Management) Regulations 1996, impose a flat fee of \$50.00 on any ratepayer who wishes to negotiate alternative payment arrangements for “non-excluded persons”;
7. Pursuant to Section 67 of the Waste Avoidance and Resources Recovery Act 2007, the following charges for collection of domestic and commercial waste per bin per annum;

One Service Per week

120/240 Litre MGB per Residential Property	\$204
360 Litre MGB per Residential Property	\$294

Two Services Per week

120/240 Litre MGB per Commercial Property	\$286
360 Litre MGB per Commercial Property	\$411

8. The percentage and dollar value for identifying and reporting material variances for the Monthly Statement of Financial Activity presented to the Council for review and comparison to Budget will indicate the variance value plus (+) or minus (-) of 10% for items greater than \$5,000 variance;
9. 2020/21 Budget in statutory format including the following as given in papers relating;
 - (a) Statement of Comprehensive Income by Nature and Type
 - (b) Statement of Comprehensive Income by Program on page 4
 - (c) Statement of Cash Flow on page 6
 - (d) Rate Setting Statement showing an amount of revenue that would have to be raised from rates.
 - (e) Notes to and forming part of the Budget
 - (f) Transfers to/from Reserves

Moved Cr: Hogan
 Seconded Cr: Patupis

Resolution

That the Council notice the effect of changes in Accounting standards on the financial results reported for 2019/20, amounting to \$ 846,539,
And,

That the Council approve by an absolute majority the adoption of:

1. Interest on overdue Rates, Fees and Charges

For Excluded Persons: 0%
For Others: 8%

Rates, Fees and Charges remaining due under instalment plan

For Excluded Persons: 0%
For Others: 5.5%

2. 2.2% increase in wages and salaries for all employees

3. Valuation supplied by the Valuer General and totalling as stated be adopted and recorded in the rate book for use in the 2020/21 financial year;

- Gross Rental Value (GRV) \$5,450,692
- Unimproved Value (UV) \$10,846,562

4. The early rates payment incentive scheme be offered consisting of three cash payments as mentioned below;

1st prize	\$750 Cash	Payment due by 17 August 2020
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Prizes to be allocated by a draw to be held at the next scheduled Ordinary Council Meeting after the closing date that rates are due. To be eligible the ratepayer must make payment in full by the nominated due date;

5. The charge to apply for rate instalment plans be set at \$10.00 for each of the final three instalments with the interest rate set at 5.5% for each of the final three instalments FOR “non-excluded persons”;

6. Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 67 of the Local Government (Financial Management) Regulations 1996, impose a flat fee of \$50.00 on any ratepayer who wishes to negotiate alternative payment arrangements for “non-excluded persons”;

7. Pursuant to Section 67 of the Waste Avoidance and Resources Recovery Act 2007, the following charges for collection of domestic and commercial waste per bin per annum;

One Service Per week

120/240 Litre MGB per Residential Property	\$204
360 Litre MGB per Residential Property	\$294

Two Services Per week

120/240 Litre MGB per Commercial Property	\$286
360 Litre MGB per Commercial Property	\$411

8. The percentage and dollar value for identifying and reporting material variances for the Monthly Statement of Financial Activity presented to the Council for review and comparison to Budget will indicate the variance value plus (+) or minus (-) of 10% for items greater than \$5,000 variance;
9. 2020/21 Budget in statutory format including the following as given in papers relating;
- (a) Statement of Comprehensive Income by Nature and Type
 - (b) Statement of Comprehensive Income by Program on page 4
 - (c) Statement of Cash Flow on page 6
 - (d) Rate Setting Statement showing an amount of revenue that would have to be raised from rates.
 - (e) Notes to and forming part of the Budget
 - (f) Transfers to/from Reserves

Carried by: Simple Majority

For: 6

Against: 0

Agenda Reference & Subject	
11.4.6 – Rating Calendar – 2020/21	
Location / Address	Shire of Dundas
File Reference	
Author	Manager Finance & Administration - Aruna Rodrigo
Date of Report	17 th June 2020
Disclosure of Interest	Nil

Summary

The Rating calendar is to be set by the local government for the new financial year 2020/21.

Background

In the process of setting of rates in the dollar, the Council each year determines dates for payment of rates in full and by instalments.

The Council at its last meeting in June 2020 approved the following Rating Timetable.

Budget Adopted 23rd June 2020

Rate Notice

Date of Issue (Section 6.50 (2) of the LG Act) 13th July 2020

Date in Synergy 9th July 2020

Rate Notices Posted 10th July 2020

Due Date (Statutory is 35 days. 14th July – 2nd September = 51 days) 2nd September 2020

Rates Incentive Prize Due (Payable in 14 days or alternative date) (3 weeks) 4th August 2020
(Policy Manual A.8)

Final Notices (these are not a statutory obligation)

Date of Issue 7th September 2020

Due Date 21st September 2020

List to CS Legal for non-payment 22nd September 2020

2nd Instalment

Date of Issue (Not less than 28 days) (Sect 6.41 (2) (b) LG Act & FM Reg 57) 9th October 2020

Due Date 10th November 2020

3rd Instalment

Date of Issue (Not less than 28 days) (Sect 6.41 (2) (b) LG Act & FM Reg 57) 14th December 2020
Due Date 18th January 2021

4th Instalment

Date of Issue (Not less than 28 days) (Sect 6.41 (2) (b) LG Act & FM Reg 57) 12th March 2021
Due Date 12th April 2021

However, as the Council is adopting the final budget on July 21st, 2020, the above Rating calendar is revised and presented to the Council for adoption as follows:

Revised Rating Calendar 2020-21

(Covid-19 consideration)

Budget Adopted 21st July 2020

Rate Notice

Date of Issue (Section 6.50 (2) of the LG Act) 27th July 2020
Date in Synergy 23rd July 2020
Rate Notices Posted 27th July 2020
Due Date (Statutory is 35 days. 14th July – 2nd September = 51 days) 16th September 2020

Rates Incentive Prize Due (Payable in 14 days or alternative date) (3 weeks) 17th August 2020
(Policy Manual A.8)

Final Notices (these are not a statutory obligation)

Date of Issue 21st September 2020
Due Date 2nd October 2020

List to CS Legal for non-payment 9th October 2020

2nd Instalment

Date of Issue (Not less than 28 days) (Sect 6.41 (2) (b) LG Act & FM Reg 57) 30th October 2020
Due Date 30th November 2020

3rd Instalment

Date of Issue (Not less than 28 days) (Sect 6.41 (2) (b) LG Act & FM Reg 57) 12th January 2021
Due Date 12th February 2021

4th Instalment

Date of Issue (Not less than 28 days) (Sect 6.41 (2) (b) LG Act & FM Reg 57) 27th April 2021
Due Date 25th May 2021

Statutory Environment

Section 6.45 of the Local Government Act 1995 and Regulation 64(2) of the Local Government (Financial Management) Regulations 1996, provides the process the Local Government should adopt in determination of payment dates for Rates.

A period of thirty-five days (35) from date of issue as appearing on Rate notice must be given to the Rate payers for payment of Rates in full.

For those who choose to pay by instalments, due dates for instalment payment must be set at interval of three (3) months from the due date for the payment of previous instalment.

Policy Implications

Nil

Financial Implications

The Rates recovery would have a direct impact on the cashflow position of the Council.

The proposed Rating calendar (COVID-19 consideration) will move forward payment dates by one to two weeks in order to match payment dates for the current year, taking into consideration of the Pandemic.

There is an opportunity cost to the Council and forgone interest for a few weeks whereas delayed dates could help Rate payers meet their payment commitments more easily, enhancing recoveries.

Strategic Implications

Nil

Consultation

CEO and Rates Staff

Voting Requirements

Absolute Majority

Officer Recommendation

1. That Council rescind the resolution made on the 23rd June 20120 regarding Item 11.4.10 – Council Rating Calendar 2020-2021, and;
2. That the Council adopt the following Rating Calendar for 2020/21:

Revised Rating Calendar:

- **Option One – One Instalment**

Full payment due date	16 September 2020
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- **Option Two – Two Instalments**

First instalment due date	16 September 2020
Second instalment due date	30 November 2020
- **Option Three – Four Instalments**

First instalment due date	16 September 2020
Second instalment due date	30 November 2020
Third instalment due date	12 February 2021
Fourth instalment due date	25 May 2021

Moved Cr: Hogan
 Seconded Cr: Wyatt

Resolution

1. That Council rescind the resolution made on the 23rd June 20120 regarding Item 11.4.10 – Council Rating Calendar 2020-2021, and;
2. That the Council adopt the following Rating Calendar for 2020/21:

Revised Rating Calendar:

- **Option One – One Instalment**
Full payment due date 16 September 2020

- **Option Two – Two Instalments**
First instalment due date 16 September 2020
Second instalment due date 30 November 2020

- **Option Three – Four Instalments**
First instalment due date 16 September 2020
Second instalment due date 30 November 2020
Third instalment due date 12 February 2021
Fourth instalment due date 25 May 2021

Carried by: Absolute Majority

For: 6

Against: 0

11 Elected Members Motions of Which Previous Notice Has Been Given


Nil

12 New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting

Nil

13 Next MeetingThe next Ordinary Meeting of the Council is scheduled to be held on the 18th August 2020.**14 Closure of Meeting**

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at 6:47pm.


18.08.20.