

Shire of **Dundas**

Norseman Woodlands to Eucla Coast

Ordinary Council Meeting

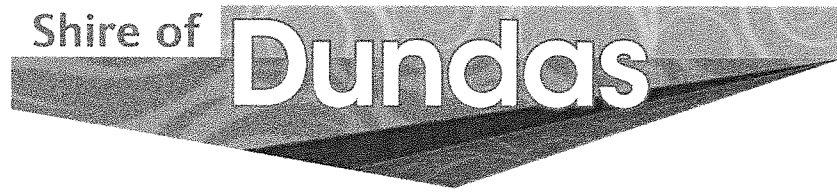
15th September 2020



Papers Relating

CONTENTS

<u>Item Number</u>	<u>Report</u>
11.1.1	Verandah 95A Roberts Street
11.4.4	Officers Reports
11.4.8	Community Grant Application Norseman DHS P&C Association - Country Week



Norseman Woodlands to Eucla Coast

11.1.1

Verandah 95A Roberts Street

18th August 2020.

63 San Miguel Drive
Leeming WA 6149

Shire of Dundas.
Prinsep Street
Norseman. WA 6443.

Att Mr Richard Brooks
Re Street Verandah at 95A Roberts Street.

Dear Richard

Further to your letter that arrived yesterday and from our telephone conversation concerning the Verandah, Firstly I do agree that the Verandah is the property of the Council .

Some years ago when the Street Scape scheme was undertaken , the council approached me wishing to improve the appearance along that stretch of Roberts Street , work was done by your tradesmen to replace the posts and make it structurally sound then and of course repainting it .

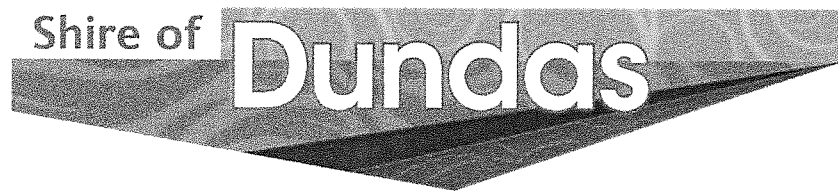
From my knowledge speaking with locals that building has always had a Verandah and it would be a shame to see it go , If it were to be repaired I would hope that materials used would certainly last longer than those used not that long ago.

Of course if the Council did decide to remove it all together the front façade of the building would need to be made good at the Councils expense , I of course and like so many other locals would prefer it to stay keeping the old appearance,

I would think that the cost of the repairs would not be that different from the cost to demolish the Verandah and to restore the front of my building.

Yours Sincerely

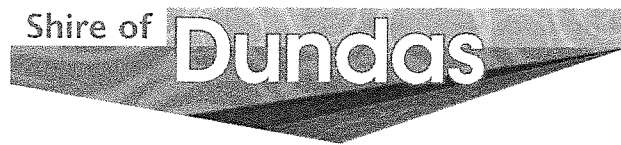
Martyn Overy.



Norseman Woodlands to Eucla Coast

11.4.4

Officers Reports



Norseman Woodlands to Eucla Coast

REPORT TO COUNCIL Ordinary Council Meeting 15th September 2020

AREA: Works & Services

OFFICER: Joe Hodges

PERIOD OF REPORTING: August 2020

Town Crew

- General verge maintenance.
- Training for Aerodrome reporting officer for several of the town crew.
- Crew commenced the cleaning of the Austin Street open drain, removing silt and vegetation.
- Remove silt and vegetation from wash pad at depot, making the area cleaner.

Gardeners

- Extensive pruning of garden trees and shrubs being pruned at all parks.
- Gardeners mowing verges.
- Coverage by gardening staff at the Landfill for staff on leave and sick.

Road Crew

- Gravel push up at pit 13 complete.
- Road Crew Team leader commenced Long service leave
- Road Crew backfill new footpath on Roberts Street.
- Road Crew commenced clean-up of Hyden Norseman Road from Emily -Anne mine heading east for 22 km, sections of road with hollow road centre and poor drainage. Removal of material on road edge and carted to Pit 13 to be utilised as Rehab material.
- Asphalt repairs

Sealing Program

- Hyden Norseman Road failed sections on bitumen seal.
- Town Hall carpark repair.
- Red asphalt installed at Woodlands Centre on Ramsay Street.
- Rear Woodlands Centre entry and carpark area sealed.
- Red asphalt on Roberts Street in front of Skate Park and Swimming Pool up to entry to Welcome Park.
- Welcome Park driveway re-asphalted in black, eliminate caravans scraping the road.
- Roberts Street footpath from Welcome Park building to last house near Old Eyre Hwy.
- Disabled Parking and access top toilets.
- Parking area in front of Gym.

Plant Repairs

- Cat 910 K cat loader repaired in Kalgoorlie of faults.
- P-318 Nissan Navara Works Supervisor 118,000 service.
- Bomag Multi tyred P-325 roller serviced.
- Repairs on Cat Skid steer P-299 bucket locking pins.
- Repairs to case loader P-331 broken bolt pf hydraulic cover at bucket attachment.

- Kubota Mower P-300 install new alternator.
- Repair faulty rear taillight on gardener's ute P-297
- Do wheel alignment and install new flashing light switch, Gardeners ute P-296.
- Service to P-283 29,0000 km
- Service MFA Subaru Car.
- Service Project Officers 4X4

Plant Replacement

- The Golf club has verbally removed the use of the ex-Shire New Holland tractor from use this now has the shire unable to conduct block slashing. Due to this fact the best and cheapest option is to purchase a slashing attachment for the shire skid steer.
- Standard slasher for verges and blocks. Approximate cost \$6500
- Obtain pricing for skid steer tracks so can be used for slashing, \$7000
- Obtained quotes for Bushfire Coordinator position and Replacement for Tradie ute.
- Purchased new battery-operated pruning shears and smaller battery-operated diamond blade Quick cut saw.
- Additionally, 3 battery powered Chainsaws purchased.

Occupational Safety & Health

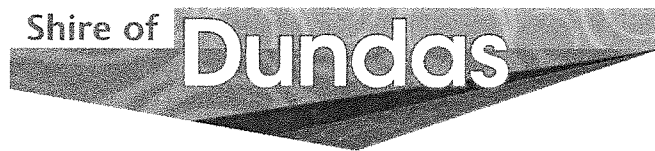
- Incident with Fuso Tipping truck, computer error causing engine to over rev and hard to control.
- Operator shut down truck and reset computer.
- Truck was then sent to Mechanics Workshop for repairs and computer correction.
- No further incidents.
- Town Crew member cleaning leaves from roof 13 Roberts Street hit head on TV antenna, causing headache and having next day off to rest.
- No further issue health wise to employee.

Training

- Airport Reporting Officer training was conducted, taking the amount of ARO staff from 2 up to 6, taking pressure off the 2 staff members.
- Two Road Crew members in training for their HC drivers' licence, sit for tests on October 19,20,21.
- Shire Outside staff will receive the following training in this budget year:
 - White Card-construction
 - First aid
 - Traffic Management
 - Skid Steer
 - IT Loader
 - Truck Operation
 - Grader operation
 - Chainsaw
 - Concrete cutting saw
 - Small power tools

Private Works

- No Private works in this period.



Norseman Woodlands to Eucla Coast

REPORT TO COUNCIL Ordinary Council Meeting 15th September 2020

AREA: Community Development

OFFICER: Pania Turner

PERIOD OF REPORTING: August-September 2020

Norseman Interagency Meeting

For some time now the Shire and Norseman based services have recognised that the Local Norseman Interagency Meetings require a refresh and refocus on priorities areas for serving the Norseman Community. A meeting has been scheduled with key service agencies on the 15th September to address the key objectives of the group and to review the membership.

Community Wellbeing Plan Workshop 2

The second workshop to further the development of Norseman's Community Wellbeing plan is scheduled for Monday 21st September. The Shire Officers have requested that the morning session be opened to receive community consultation.

The Mental Health Commission have provided community the opportunity to contribute through the completion of a Community Perception Survey, which was extended due to the minimal response until 16th of September. Hope Community Services (the co-facilitators of the workshops) have agreed to the Shire's request for broader community consultation. We continue to encourage all members of our community to complete the Community Perception Survey.

Community focus groups are listed below.

Education- Norseman District High School Staff	Ngadju Women Art Group-TBC
Norseman Craft Ladies: Confirmed	Ngadju Rangers: Confirmed
Youth Services: Confirmed	Norseman Men's Shed: TBC

Woodlands Centre

The Woodlands Centre is now open for reduced services, with minor interior works and exterior works still underway. The view is to ensure that the essential community and visitor services provided by the Norseman CRC and the Shire's Visitor Centre will be available to the public. As with all new buildings a few minor issues are being addressed.

- Outdoor area works underway. Screening completed.
- Landscaping plant and mulch ordered.
- Retic has been installed. Turf order will be collected first week of September.
- Culvert works and red asphalt completed
- Granite benches donation from Dimension Stone Group Australia Verde Austral Quarry have arrived.
- Delays with shipping of shelving and internal fitout supplies, are finally being overcome with items held up due to COVID-19 starting to be arrive in Norseman.
- CRC computer installed- few public network issues Esperance IT working on issue

- Realignment of fencing at Childcare Centre -Quotes received (thankyou to PO for his assistance)
- Curator- Contact with Margaret Roberts from Gondawana Link, spoken to L. Schultz regarding with working with Ngadju Conservation
- Visitor Centre has had a delay in some of the shelving items
- The expression of interest for the First Nations Mural has now closed with an item going before Council.

Community Citizenship Awards

The Shire of Dundas has again signed up for the Community Citizens of the Year Awards. Nominations are done via an online for found at <https://www.citizenshipawards.com.au/>.

The Awards recognise members of the community and organisations who have made an outstanding contribution during 2020, and/or to those who have given meritorious service over a number of years.

Community service can include areas such as; education, health, fund-raising, charitable and voluntary services, business, sport, arts, the environment, social inclusion or any other area that contributes to the advancement and wellbeing of a community.

Award areas include:

- Community Citizen of the Year
- Community Citizen of the Year (Youth)
- Community Citizen of the Year (Senior)
- Active Citizenship (Group or Event)

Containers for Change

Containers for Change is Western Australia’s new container deposit scheme and launches in Western Australia on the 1st October 2020. The program provides a 10-cent refund for each eligible container returned for recycling at an approved Refund Point.

Most aluminium, glass, plastic, steel and liquid paperboard beverage containers between 150ml and 3L are eligible for a refund. These containers must be purchased after the 30 September, old containers are not accepted in the scheme.



To assist consumers to identify eligible containers manufactures will include on all eligible containers a refund mark stating: “10c refund at collection depots/points in WA/ Western Australia”.

Community Information: At this time the Shire is not aware of any registered refund points within Norseman or along the Eyre Highway. Becoming a refund point for a community group offers the opportunity to do some easy fundraising once the initial setup has occurred. When we do have some local refund points it will be important to educate residents on the different rules on the deposit scheme. There is a misconception that old bottles will be able to be collected and that a refund will be gained from them, this is not the case.

Containers for Change has good media resources which the Shire will be able to share to assist in getting the message out.

Norseman Flower & Garden Show

The show will be held at the Norseman Town Hall, open to members of the public 18-20th September. The Gardening Group will have the hall booked for entire week, to all for the additional requirements in the set up regarding social distancing.

The Shire supports the garden show each year as budgeted for in the annual budget, however it is really good to see the local community getting behind the show by donating children's prizes an entering item for the show.

Shire Support includes:

- Prizes
- Amenities
- Shire Officer support
- Assistance with advertising and promotion
- COVID-19 Restriction requirements

LEMC

The small Local Emergency Management committee continues to meet every 2-3 weeks to remain current on COVID-19 status.

Reports from agencies from the August 26th meeting included the patient evacuation in Eucla, requiring the Royal Flying Doctor to use the Eyre Highway due to weather being unsuitable for the Eucla airstrip.

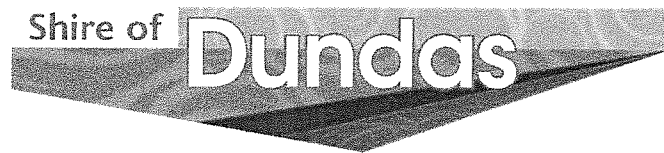
Volunteer numbers continue to be an issue for St Johns ambulance in both Norseman and Eucla.

Police in Norseman were assisted by community reporting an interstate traveller not following COVID-19 restriction directives.

Shire Officers will be travelling to Caiguna for the next meeting of LEMC held on the 17th September to coincide with the Pastoralist Meeting.

Automated External Defibrillation (AED)

The St John AEDs have arrived in Norseman with one to be placed at the Woodlands Centre and one at the Norseman Police Station. These will be installed by the 30th September.



Norseman Woodlands to Eucla Coast

REPORT TO COUNCIL Ordinary Council Meeting 15th September 2020

AREA: Visitor Services

OFFICER: Hannah Turner

PERIOD OF REPORTING: August-September

Visitor Services

As consistent with the previous months there is still light tourism traffic, majority of those who are traveling just passing through to get to an alternative destination. With yet another delay in the Phase 5 easing of restrictions (its new tentative date being the 24th of October) this is expected to last for some time with no sight of the hard border closure easing.

Woodlands Centre

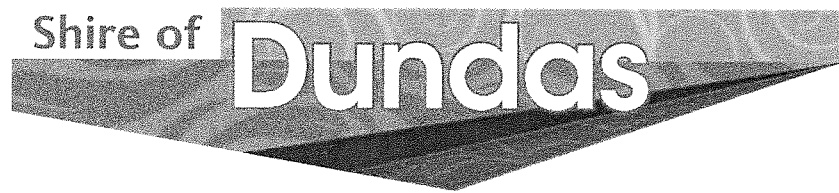
Staff have been working hard to move all remaining items into the Woodlands Centre and begin unpacking and arranging displays. Brochure slat walls have been installed and after the last few items arrive from suppliers the remainder of the stock will be displayed. Visitor Services are not yet operational within the Woodlands Centre as there is a wait on final display stands, brochure racks and computer software.

There has been lots of community/visitor intrigue with the increased activity at the Woodlands Centre with people peering in to see what is happening. This will be beneficial once the centre is officially open.

State Tourism

The 'Wander out Yonder' campaign appears to be successful with regions such as the Gascoyne Murchison region being inundated with self-drive tourists keen to escape the city and explore the state. With school holidays approaching it is to be expected that destinations will also begin to see a further increase in tourist activity.

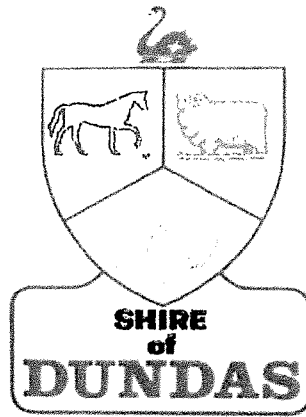
Tourism WA's Wander out Yonder campaign is now also being used as a platform to encourage young West Australians to take a working holiday throughout WA aiming to increase support for businesses who cannot find staff, particularly those in smaller communities.



Norseman Woodlands to Eucla Coast

11.4.8

Community Grant Application Norseman DHS P&C
Association - Country Week



COMMUNITY GRANTS PROGRAM

Minor Projects / Events Application

**Norseman DHS P&C
Association – Country week
2020**

SHIRE OF DUNDAS – COMMUNITY GRANTS PROGRAM
Minor / Events Application Package (\$1,001 - \$10,000)

Contents Page

Before you begin.....	1
Part A – Legal Authorisation.....	2
Part B – Declaration of Conflict of Interest	
Item 1. No Known Conflict.....	3
Item 2. Disclosure of Interests.....	4
Part 1 – Applicant Details.....	5 - 7
Part 2 – Grant Request / Type of Grant.....	8
Part 3 – Proposed Project Details.....	9 - 11
Part 4 – Proposed Event Details.....	12 - 13
Access and Inclusion	
Part 5 – Finance and Project Budget.....	14 - 15
Part 6 – Declaration by Applicant.....	16
Additional Information	
Part 7 – Checklist.....	17
Part 8 – Further Information.....	18

SHIRE OF DUNDAS – COMMUNITY GRANTS PROGRAM
Minor / Events Application Package (\$1,001 - \$10,000)

Before you begin.

The Shire of Dundas's Community Grants Program is to articulate Council's commitment to developing the Shire by providing funding opportunities to community groups, clubs, organisations, not-for-profit organisations and to prescribe the role and function of the Community Grants Program Committee.

The funding applications are presented in line with relevant funding deadlines to the Community Grant Program Committee for Council consideration.

The Community Grant Program Committee operate within the guidelines of the Community Grant Program Policy. It is strongly recommended that all applicants read this policy to determine their eligibility before submitting their application.

Groups that are ineligible for funding include local, state and federal government departments, private companies, individuals and private and public schools including employees of these bodies acting on behalf of their employer (excluding relevant community purpose representative bodies such as P&C's and P&F's).

Items that are not eligible for funding include: Bonds and employee salaries.

Please note all grant payments will not be awarded retrospectively unless exceptional circumstances are noted.

Groups intending to apply for multiple events funding across a financial year are encouraged to consolidate all events into 1 application.

The policy can be found on the Shire of Dundas website www.dundas.wa.gov.au

Canvassing of Councillors of the Shire of Dundas regarding a grant application may make the application ineligible.

Please note that, in considering your proposal for funding, the information detailed in this proposal may be shared with relevant Commonwealth, State and/or Local Government agencies, organisations and individuals, including those you identify in the proposal, to substantiate any claims or statements that you make, to verify the capacity of the proponent organisation to manage the Shire of Dundas funds and for general comment on the viability of your proposal.

If you consider that certain information in the proposal should be treated as confidential, you must clearly indicate that information and provide reasons for the request. The Shire of Dundas reserves the right to accept or refuse a request to treat information as confidential.

Information relating to individuals will be protected under the *Privacy Act 1988*. Requests for access to such information will be dealt with under the provisions of the *Freedom of Information Act 1982*.

The Shire of Dundas will inform and publish the names of successful proponents and relevant information about their projects.

Please fill out this form as fully as possible. The information requested here is necessary and will provide vital insights to enable assessment of your proposal. Missing or unclear information may make you ineligible for funding or delay the assessment of your proposal while we seek clarification.

Proposals not submitted in this format may not be considered. Proposals not consistent with the guidelines may be rejected.

Electronic copies are preferred, accompanied by one complete hard copy with a signed Legal Authorisation.

**SHIRE OF DUNDAS – COMMUNITY GRANTS PROGRAM
Minor / Events Application Package (\$1,001 - \$10,000)**

Completed proposals should be forwarded to:

Electronic copies: shire@dundas.wa.gov.au

Paper copies:

The Chief Executive Officer

Shire of Dundas

PO Box 163

NORSEMAN WA 6443

SHIRE OF DUNDAS – COMMUNITY GRANTS PROGRAM
Minor / Events Application Package (\$1,001 - \$10,000)

PART A - Legal Authorisation

I. Sharon Warner

as President

of Norseman DHS P&C Association, Goodliffe Street, Norseman WA 6443

Confirm that:

- o I am a person authorised to make this declaration on behalf of my organisation and all relevant persons have made a full disclosure of information.
- o The information provided in this form and all attached documents is complete and correct. I understand that giving false or misleading information is a serious offence.
- o The Shire of Dundas is authorised to undertake the necessary steps to assess the proposal from my organisation by checking the information provided in this proposal, or by obtaining additional information from:
 - The Shire's databases and records, including information related to my organisation's application for funding;
 - State or Territory agencies;
 - Law enforcement agencies;
 - Credit reference agencies;
 - Any other appropriate organisation or person as reasonably required as part of these checks.
- o I agree that the Shire may arrange for an independent viability assessment (IVA) of my project including by an external adviser or consultant to the Shire.
- o To the best of my knowledge, I have disclosed, at Part B 'Declaration of Conflict of Interest' of the proposal form all actual, apparent or potential conflicts of interest that would prevent my organisation from proceeding with the project or any funding agreement my organisation or I may enter into with the Shire of Dundas.

Signed: _____

A W a

Date: _____

15/8/2020

**SHIRE OF DUNDAS – COMMUNITY GRANTS PROGRAM
Minor / Events Application Package (\$1,001 - \$10,000)**

PART B - Declaration of Conflict of Interest

Please complete either Item 1 or Item 2 of the Declaration.

Item 1. No Known Conflict

I confirm that at the time of signing, to the best of my knowledge I am unaware of any conflict of interest that would prevent my organisation from proceeding with the project or any funding agreement my organisation or I may enter into with the Shire of Dundas.

I undertake that if at any time I have an actual, apparent or potential conflict of interest, then I will:

- (a) disclose that interest promptly to the Shire of Dundas; and
- (b) take action necessary to avoid the conflict as directed by Shire of Dundas.

.....
(signature)

.....
(printed name)

.....
(date)

.....
(signature of witness)

.....
(printed name of witness)

.....
(date)

**SHIRE OF DUNDAS – COMMUNITY GRANTS PROGRAM
Minor / Events Application Package (\$1,001 - \$10,000)**

Item 2. Disclosure of Interest

I disclose the following interest:

I am a Shire of Dundas Councillor and an employee of Norseman DHS.

.....
.....
.....
.....

I undertake that if, at any time, I have an actual, apparent or potential conflict of interest, then I will:

- (a) disclose that interest promptly to the Shire of Dundas; and
- (b) take action necessary to avoid the conflict as directed by the Shire of Dundas.

.....
S. Warner
.....
(signature)

.....
Sharon Warner
.....
(printed name)

.....
15/8/2020
.....
(date)

.....
Molly Cummings
.....
(signature of witness)

.....
M Cummings
.....
(printed name of witness)

.....
15/8/2020
.....
(date)

SHIRE OF DUNDAS – COMMUNITY GRANTS PROGRAM
Minor / Events Application Package (\$1,001 - \$10,000)

Part 1 – Applicant Details	
1. Legal name of proposing organisation or individual If member of a consortium indicate name of member organisation.	
Norseman DHS P&C Association	
2. Registered business or trading name if other than your legal name	
As above	
3. Registered business address details Business address or Company's registered business address (not PO Box)	
Street Address	Goodliffe Street
Suburb/Town/City	Norseman
State	WA
Postcode	6443
4. Postal address - Only if different from registered business address	
Street Address	
Suburb/Town/City	Norseman
State	WA
Postcode	6443
5. Organisation contact numbers	
Telephone Number	08 9083 9000
Fax Number	
Mobile	0417 183 796
Email	norsemanpandc@hotmail.com
6. Is your organisation registered with an Australian Company Number (ACN), an Australian Business Number (ABN), Australian Registered Business Number (ARBN), Note: if your organisation does not have an ABN, you will need to complete and provide a Statement by Supplier (copies obtainable from the ATO website at www.ato.gov.au) with this application.	
Yes <input type="checkbox"/> please provide details below: No <input type="checkbox"/>	
CAN _____ - _____ - _____ ABN 275 - 727 - 571 - 94 ARBN _____ - _____ - _____	
7. Organisation's GST registration	
Yes <input type="checkbox"/> Please enter total amount (\$) requested excluding GST where relevant. No <input type="checkbox"/> There will be no GST amount added to your total amount requested.	
8. Organisation's Incorporation	
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	

**SHIRE OF DUNDAS – COMMUNITY GRANTS PROGRAM
Minor / Events Application Package (\$1,001 - \$10,000)**

9. Contact details for this proposal - Please provide a contact person who is available and has the authority to answer any queries that the Shire of Dundas may have about this proposal. Any correspondence will be sent to the contact listed here.	
Title	Mrs
First Name	Sharon
Surname	Warner
Position	President
Telephone Number	08 9083 9000
Mobile	0417 183 796
Fax Number	
Email	norsemanpandc@hotmail.com
10. Primary purpose/objectives of your organisation (can be attached if relevant)	
<p>The Norseman DHS P&C Association supports positive learning and school outcomes for children and youth of the Norseman community. We also endeavor to bring about positive engagement of young people and their families in our local and regional communities. We do this by:</p> <ul style="list-style-type: none"> ❖ Ensuring that families have an open and trusted space where they can communicate with the school. ❖ Supporting family friendly community events and activities through volunteer participation. ❖ We regularly have a stall at the local Community Markets. ❖ Promoting positive community spirit. ❖ Resourcing school activities to assist students participating in community events. ❖ Creating parent and family networks with representation at a State level to ensure students attending rural and remote schools such as Norseman DHS have access to similar resources and opportunities as their metropolitan peers. 	
11. Bank Account Details – for direct deposit of successful grant*	
Account Name	Norseman District High School P&C
BSB Number	806043
Account Number	100063753
Bank Name	Goldfields Money LTD
Bank Branch	Kalgoorie
<p>*Notes:</p> <p><input type="checkbox"/> If this facility is unavallable please tick the box to receive a cheque.</p>	

**SHIRE OF DUNDAS – COMMUNITY GRANTS PROGRAM
Minor / Events Application Package (\$1,001 - \$10,000)**

12. Insurance details –

As a recipient of project funds your organisation must maintain: Public Liability insurance for not less than \$10 million; Workers' Compensation insurance for the amount required by the relevant State or Territory legislation; Motor Vehicle insurance; Personal Accident insurance; Professional Indemnity insurance (where relevant) for not less than \$2 million. Provide all relevant information relating to these headings in the table below. If insurance is required specifically for a Jobs Fund project, this should be included in the budget costs (leave policy number blank if not obtained to date).

Type Of Cover	Amount	Policy Number	Company	Start Date (dd/mm/yyyy)	End Date (dd/mm/yyyy)

Notes:

- 1. All CGP funding is inclusive of Council fees/charges. Once funded the organising group of an event or project cannot apply for a Sundry Donation for waiver of Council fees for the same event or project.**
- 2. GST Status must be noted on the application form in order to evaluate GST relevance**
- 3. If you are registered for GST please enter amounts (\$) excluding GST where relevant.**
- 4. All CGP funding is dependent on event/project being implemented.**
- 5. Committee can fund subject to special conditions.**
- 6. All CGP funding requires Council acknowledgement including logo placement on flyers, advertising, media articles, openings/launches and use of Council banners where appropriate.**
- 7. All successful applicants are required to provide an Acquittal on the CGP Acquittal form within 30 days of the completion of the funded event or project.**

SHIRE OF DUNDAS – COMMUNITY GRANTS PROGRAM
Minor / Events Application Package (\$1,001 - \$10,000)

Part 2 – Grant Request / Type of grant

Note: a separate application is required for more than one grant request
(please tick relevant box below)

Minor Community Grant (up to \$10,000)

Minor community grants are available through four designated rounds per financial year.

Categories (*more than one box can be ticked if relevant*):

- Community Economic Development Initiative
- Community Capacity Building Initiative
- Environmental Initiative
- Emergency Service Initiative
- Community Heritage and/or Conservation Initiative
- Civic Recognition and Support

Notes:

1. Applicants are encouraged to contact a member of the Shire of Dundas Community Capacity Building team prior to submitting an application for guidance and support if required.
2. Do not complete PART 4 if you have completed this section.

Community Event Grant (up to \$10,000)

Category of Event:

- Community Event: an event of local or regional significance that stimulates participation.
- Iconic Event: an event of state or regional significance that generates tourist activity.
- Sporting Event: a sporting event that attracts wider community.

If you are unsure of the events stated above please refer to the Shire of Dundas, Community Financial Assistance Scheme overview.

Date of event _____/_____/_____

Amount requested: \$ _____

Total project/event cost: \$ _____

Notes:

1. Do not complete PART 3 if you have completed this section.

SHIRE OF DUNDAS – COMMUNITY GRANTS PROGRAM
Minor / Events Application Package (\$1,001 - \$10,000)

Part 3 – Proposed Project Details
1. Title of Project
Norseman DHS 2020 Country Week Camp
2. Project Description
<p>Students from Norseman DHS will be completing in the 2020 Country Week Volleyball tournament 20-26 September. Due to our geographical isolation and socioeconomic status of our community, young people in Norseman have limited opportunities to develop leadership skills, interpersonal skills and sporting skills. While on camp our students will compete against other District high Schools in competitive Volleyball. For the last several years we have been successful in reaching the Finals and this is based on the development of student across the board. The pride and support the students receive from the community drives them to represent Norseman each year.</p> <p>Outside of competition students will have to participate in a range of household chores including cooking, washing clothes, maintaining the accommodation and learning to live with each other.</p>
3. Aims or objectives of the Project
<p>The aim of the camp is to develop their confidence, resilience, persistence and teamwork skills. As the students develop and strengthen these attributes our hope is that they will be able to transfer these attributes into their daily life at school and in the broader Norseman community.</p>
4. Location of the Facility, Project or Initiative when Finalised
<p>Country Week is held in Perth at Bendat Basketball arena. Accommodation will be at 11 Northwood Way, Kallaroo</p>
5. Describe how the grant will benefit your organisation and/or the community/target group.
<p>Students who go on this camp tend to become better community members as they are exposed to a greater range of experiences, locations and people. Historically this has fostered and developed within the group a pride and sense of belonging to the Norseman Community making them better citizens. By providing this grant our hope is to reduce the burden on families during this financially unstable time. This is especially so as we have several families who have multiple students who wish to attend.</p>

**SHIRE OF DUNDAS – COMMUNITY GRANTS PROGRAM
Minor / Events Application Package (\$1,001 - \$10,000)**

<p>6. Amount of people that will benefit from the project as a whole (if different)</p>
<p>The number of students attending this camp will be 8 however their families, friends and Norseman community are all positively impacted by the student's participation in this camp. Over the years NDHS has developed a very successful Volleyball program and have successful made it into the Finals over the last 3 years, creating enormous individual and community pride in the achievements of our students.</p>
<p>7. Describe how the project or facility will be managed for a sustainable future</p>
<p>This event is organized by Schools Sports WA and is an annual event, which is eagerly looked forward to by students. School staff, students and P&C work hard to prepare, plan and fundraise for this camp each year. Each year our Community, P&C and Shire of Dundas get behind the team and support the students through their financial contributions, in addition to the school and parent contributions.</p>
<p>8. Describe how the project supports at least one of the five criteria outlined on Page 12</p>
<p>Criteria 1: Personal Development and Wellbeing At the start of Term 3 students commit to after school training every week. Their training is designed to improve their volleyball skills, fitness and teamwork skills. Students are also coached on the rules, how to umpire, sportsmanship and tactics. To be eligible to attend students must have "good standing" meaning they have good school attendance, behavior and complete the necessary classwork. Students are also required to participate in fundraising activities as this demonstrates their commitment in wanting to attend the camp. Finally, students will be living in a shared house where they will be responsible for organizing/preparing their own breakfast, laundry, household cleaning and work as a group to ensure a cohesive living environment.</p>
<p>9. Describe those contributing to the delivery of the project (include staff, volunteers, partner organisations, etc.)</p>
<p>This camp is organized by Norseman DHS. This year, like last year will be supported by the Shire of Dundas Youth Officer, her positive relationships with the students was an asset. In addition, the P&C supports this project through fundraising.</p>
<p>10. Describe how the project will be affected if the Council contribution does not meet the requested amount</p>
<p>Should this grant not be successful, some families may have to choose which child they can afford to send while other families may choose to not send their child due to financial cost of the camp. This may result in there not being enough students for the camp to proceed. It is feared that this would significantly impact the mental health of our students.</p>

**SHIRE OF DUNDAS – COMMUNITY GRANTS PROGRAM
Minor / Events Application Package (\$1,001 - \$10,000)**

CRITERIA FOR DEVELOPMENT OF THE SHIRE OF DUNDAS

1. **Personal Development & Wellbeing:** To connect people to services, facilities and experiences that enhances their physical, social and overall health.
2. **Infrastructure Development:** To plan, develop and manage community facilities that meet the social, recreation, education, housing and transport needs of the community.
3. **Community Participation:** To encourage and facilitate community involvement through consultation, improved access and recognition of achievements.
4. **Place Activation:** To create vibrant and meaningful community hubs as places of social interaction, creativity and economic vitality.
5. **Relationship Building & Connections:** To build self-reliant community organisations and develop mutually beneficial partnerships between government, business and residents.

**SHIRE OF DUNDAS – COMMUNITY GRANTS PROGRAM
Minor / Events Application Package (\$1,001 - \$10,000)**

Part 4 – Proposed Event Details
1. Name of the event
2. Date/s and timing of the event
3. Location of the event
4. Overview of the event and relevant component/s
5. How the local and wider community is involved in the event
6. How the event will be promoted and publicised
7. Describe the future plans for sustainability and funding of the event(unless a one-off)

**SHIRE OF DUNDAS – COMMUNITY GRANTS PROGRAM
Minor / Events Application Package (\$1,001 - \$10,000)**

<p>8. Describe how this event will contribute to economic development and local tourism within the Shire of Dundas (e.g. bring visitors to Norseman or Eucla, promote local business, employ local people)</p>
<p>9. Describe the effect on the event if the Council contribution does not meet the requested amount</p>
<p>10. Describe how you intend to recognise the Shire of Dundas</p>

<p>Access and Inclusion</p>
<p>Depending on what the grant will be used for you will need to ensure that you are aware of the Shire's Disability Access and Inclusion Plan. A copy can be downloaded from the Shire's website or by calling 9039 1205.</p>
<p>In regards to your project and/or event, will people with disabilities be able to gain access and/or be involved?</p>
<p>No – At this point in time NDHS does not have any students with a diagnosed disability wishing to attend.</p>
<p>If you are providing information, will it be available in formats suitable for people with disabilities?</p>
<p>N/A</p>
<p>If your project includes community consultation, will people with disabilities be able to participate?</p>
<p>N/A</p>

**SHIRE OF DUNDAS – COMMUNITY GRANTS PROGRAM
Minor / Events Application Package (\$1,001 - \$10,000)**

Part 5 - Finance and Project Budget

1. Describe any attempts to secure funding through other sources
2. (eg: Lotterywest, Department of Sport & Recreation, Healthways, the private sector, etc.)

3. If yes, provide a list in the table below

Funding Agency	Amount	Approved (circle)		
		Yes	No	Pending
		Yes	No	Pending
		Yes	No	Pending
		Yes	No	Pending
		Yes	No	Pending

4. Describe any funding received from received the Shire of Dundas in the past five years

Year	Purpose	Amount
2017	Year 6/7 Camp	\$3 000.00
2018	Canberra Camp	\$10 000.00
2019	Country Week Camp	\$3 000.00

SHIRE OF DUNDAS – COMMUNITY GRANTS PROGRAM
Minor / Events Application Package (\$1,001 - \$10,000)

5. Provide a detailed budget breakdown for the project

Where appropriate, indicate which items will be funded by the Shire of Dundas. If you are registered for GST please enter figures excluding GST. Include all income and expenditure, including details of volunteer hours.

Budget Item	Actual Cost (\$ GST exc)	Budget Item	Actual Cost (\$ GST exc)
EXPENDITURE		INCOME	
Professional Fees, inc. staff (specify)		Cash	
		Organisation's contribution	
		Donations	
Marketing & Promotion (specify)		Other grants	
		Sponsorship	
Administration Costs (Please specify)		In Kind	
		Volunteer Hour Value	
Material and Equipment (specify)		Other	
		Shire of Dundas Grant	\$5000.00
		Youth Officer	\$1000.00 in kind
		Small Bus hire	\$1000.00
Venue Hire			
Travel, transport, vehicle costs			
Insurance			
Catering			
Other (please specify)			
Total Expenditure		Total Income	

Notes:

1. At least one written quotation is required for all items to be purchased greater than \$500 in value.
2. Please calculate the value of volunteer hours at \$25/hour/volunteer.
3. You can attach a different format for the budget from the above if more practical.
4. If you are registered for GST please enter all (\$) amounts excluding GST.

**SHIRE OF DUNDAS – COMMUNITY GRANTS PROGRAM
Minor / Events Application Package (\$1,001 - \$10,000)**

Part 6 - Declaration by Applicant

I, the undersigned, certify that I have authority on behalf of the organisation, group or club to submit this application and that the information contained herein or in the attachments is, to the best of my knowledge, true and correct.

Name: Sharon Warner
Organisation: Norseman District High School P&C
Position: President
Signature: S. Warner
Date: 15/8/2020

Additional Information

The following information is to be submitted if available.

If you are unable to submit this information please supply a written reason for this inability to submit.

Copy of Insurance certificates
Copy of Constitution
Copy of Incorporation Certificate
Most recent Profit & Loss Statement and Balance Sheet
Supporting documentation (minutes) to confirm committee agreement of project/event

Additional information that may be beneficial:

Written confirmation of other funding sources
Letters of Support from relevant agencies

Notes:

1. Keep a copy of this application and all associated documentation for your records.

**SHIRE OF DUNDAS – COMMUNITY GRANTS PROGRAM
Minor / Events Application Package (\$1,001 - \$10,000)**

Part 7 - Checklist

- | | |
|---|--------------------------|
| Completed Part A – Legal Authorisation | <input type="checkbox"/> |
| Completed Part B – Declaration of Conflict of Interest | <input type="checkbox"/> |
| Completed Part 1 – Applicant Details | <input type="checkbox"/> |
| Part 1, Q7 – Completed and attached a Statement by Supplier
– if not registered for an ABN | <input type="checkbox"/> |
| Part 1, Q8 – Completed and attached a Statement by Supplier –
if not GST registered | <input type="checkbox"/> |
| Completed Part 2 – Grant Request | <input type="checkbox"/> |
| Completed Part 3 – Proposed Project Details | <input type="checkbox"/> |
| Completed Part 4 – Proposed Event Details | <input type="checkbox"/> |
| Completed Part 5 – Access & Inclusion | <input type="checkbox"/> |
| Completed Part 6 – Finance and Project Budget | <input type="checkbox"/> |
| Completed Part 7 – Declaration by Applicant | <input type="checkbox"/> |
| Attachments (See Page 16) | <input type="checkbox"/> |

Further Information

For further information or advice please contact the Shire of Dundas on 9039 1205 or e-mail shire@dundas.wa.gov.au

Completed hard copies of the application can be sent to:-

Chief Executive Officer
Shire of Dundas
PO Box 163
NORSEMAN WA 6443

EXCURSION PRICING WORKSHEET

Department	Norseman District High School	Class	Country Week		No. of Paying Participant
Activity	Country Week 2019				Students <input type="text" value="8"/>
Start Date	20-Sep-20	Travel Type	Domestic		Non-Students <input type="text" value="0"/>
End Date	26-Sep-20	Prepared By	Stephen		

ITEM Description	GST Code	ACQUISITION COST				GST Code	SUPPLY COST		
		Amount			Total Cost		Total Cost Status		
		Gross	GST	Cost			\$1 (\$)	\$9 (\$)	
Accommodation KALLAROO deposit	1	659.10	\$59.92	\$599.18	0	\$599.18	\$0.00	\$599.18	
Accommodation Kallaroo	1	2,552.00	\$232.00	\$2,320.00	0	\$2,320.00	\$0.00	\$2,320.00	
Uniforms	1	1,010.00	\$91.82	\$918.18	0	\$918.18	\$0.00	\$918.18	
Meals	0	1,300.00	\$0.00	\$1,300.00	1	\$1,300.00	\$1,300.00	\$0.00	
			\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	
AQWA	1	138.00	\$12.55	\$125.45	0	\$125.45	\$0.00	\$125.45	
			\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	
Registration	1	440.00	\$40.00	\$400.00	0	\$400.00	\$0.00	\$400.00	
Miscellaneous cash	1	400.00	\$36.36	\$363.64	0	\$363.64	\$0.00	\$363.64	
Bus/ fuel	1	700.00	\$63.64	\$636.36	0	\$636.36	\$0.00	\$636.36	
Subway	1	49.00	\$4.45	\$44.55	0	\$44.55	\$0.00	\$44.55	
DINNER NIGHT AT HILLARYS		400.00	\$0.00	\$400.00	1	\$400.00	\$400.00	\$0.00	
Botanical golf	1	324.00	\$29.45	\$294.55	0	\$294.55	\$0.00	\$294.55	
			\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
TOTAL		\$7,472.10	\$570.14	\$7,401.91		\$7,401.91	\$1,700.00	\$5,701.91	
PLEASE NOTE This is a non-commercial activity because the price charged is less than 75% of the cost. Therefore no GST is included in the selling price.		Subsidy					\$5,000.00	\$1,148.35	\$3,851.65
		Total Amount Payable (excluding GST)					\$2,402	\$0	\$2,402
		Amount Payable Per Student					\$300	\$0	\$300
		Amount Payable Per Non-Student					\$0	\$0	\$0