



## Notice of Meeting and Agenda Ordinary Council Meeting 23<sup>rd</sup> February 2021

### NOTICE OF MEETING

The next Ordinary Meeting of the Council will be held on 23<sup>rd</sup> February 2021 in the Council Chambers at Prinsep Street Norseman, commencing at 6:00pm to consider and resolve on the matters set out in the attached agenda.

All meetings are open to the public, except for matters raised by Council under "Confidential Items".

Members of the public may ask a question at an Ordinary Council meeting under "Public Question Time".

A handwritten signature in black ink, appearing to read "Peter Fitchat", is written over a light blue horizontal line.

Peter Fitchat  
Chief Executive Officer  
19<sup>th</sup> February 2021

## Notes to Agenda

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Any person or entity who has an application before the Shire must obtain, and should only rely on, written notice of the Shires decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as representation by the Shire should be sought in writing and should make clear the purpose of the request.

AGENDA for the ORDINARY Meeting of the Council  
to be held in the Council Chambers at the Shire Administration Office –  
Prinsep Street Norseman on the 23<sup>rd</sup> February 2021 commencing at 6.00pm

### Table of Contents

1.	Declaration of Opening and Announcement of Visitors. ....	4
2.	Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.....	4
3.	Record of Attendance of Councillors / Officers and Apologies.....	4
4.	Applications for Leave of Absence. ....	4
5.	Response to Previous Public Questions Taken on Notice.....	5
6.	Public Question Time.....	5
7.	Confirmation of Minutes of Previous Meeting. ....	5
7.1	January Ordinary Meeting .....	5
7.2	January Special Meeting .....	5
8.	Petitions, Deputations or Presentations. ....	6
8.1	Reports of Committees.....	6
8.1.1	GVROC - Cr Bonza/Cr Warner.....	6
8.1.2	WALGA – Cr Bonza/Cr Patupis .....	6
8.1.3	Regional Roads Group – Cr Bonza/Cr Wyatt.....	6
8.1.4	Roadwise – Cr Wyatt/Cr Warner.....	6
9.	Announcements by Presiding Member without Discussion. ....	6
10.	Reports of Officers. ....	6
10.1	Planning, Development, Health and Building .....	6
10.1.1	- 25 Cornell Street Norseman Lease N105316 (Crown Lease 3117/1959) & 26 Fuller Street Norseman Lease N105078 (Crown Lease 331/1952). ....	6
10.1.2	- Request for Comment - Lease over Lot 228 on Deposited Plan 186427 – Case 2001925	8
10.1.3	- Request to Acquire UCL, Lot 224 on DP 220083, Shire of Dundas - Case 2002248.....	10
10.2	Engineering and Works.....	12
10.3	Members and Policy.....	12
10.3.1	– Receive the Information Bulletin.....	12
10.3.2	- Disposal of Property Policy .....	13
10.3.3	- Ordinary Council Meetings – March and April 2021 .....	15
10.4	Administration, Finance and Community Development. ....	16
10.4.1	– Accounts Paid 1/01/2021 to 31/01/2021 .....	16
10.4.2	– Financial Statements for the Period Ending 31 <sup>st</sup> January 2021.....	22
10.4.3	– CRC Management Report & Financial Statements to 31 <sup>st</sup> January 2021.....	23
10.4.4	– Officers Reports .....	24
10.4.5	- Annual Budget Review 2020/2021 .....	25
10.4.6	- Audit Report and Annual Financial Report 2019/20.....	29
11.	Elected Members Motions of Which Previous Notice Has Been Given.....	31
12.	New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting.	31
13.	Next Meeting.....	31
14.	Closure of Meeting.....	31

## 1. Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at

This Ordinary Council Meeting will be video recorded to assist in the preparation of the minutes of the meeting.

The Shire of Dundas recognises the Ngadju and Mirning People as First Nations People in the Shire of Dundas, acknowledging them as traditional custodians and pay our respects to their Elders, past, present, and emerging.

## 2. Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests:

Proximity Interests:

Impartiality Interests:

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

## 3. Record of Attendance of Councillors / Officers and Apologies.

Cr LG Bonza	Shire President
Cr AR Patupis	Deputy Shire President
Cr JEP Hogan	
Cr SM Warner	
Cr VL Wyatt	
Cr VJ Schultz	

Peter Fitchat	Chief Executive Officer
Pania Turner	Manager of Community Development
Joe Hodges	Manager of Works and Services
Katherine Crawford	Executive Assistant
Tracy Dixon	Records Officer

Public Gallery

## 4. Applications for Leave of Absence.



## 8. Petitions, Deputations or Presentations.

### 8.1 Reports of Committees

8.1.1 GVROC - Cr Bonza/Cr Warner

8.1.2 WALGA – Cr Bonza/Cr Patupis

8.1.3 Regional Roads Group – Cr Bonza/Cr Wyatt

8.1.4 Roadwise – Cr Wyatt/Cr Warner

## 9. Announcements by Presiding Member without Discussion.

## 10. Reports of Officers.

### 10.1 Planning, Development, Health and Building

<b>Agenda Reference &amp; Subject</b>	
<b>10.1.1 - 25 Cornell Street Norseman Lease N105316 (Crown Lease 3117/1959) &amp; 26 Fuller Street Norseman Lease N105078 (Crown Lease 331/1952).</b>	
Location / Address	Shire of Dundas
File Reference	A776 & A935 & LP.PL.1
Author	CEO Peter Fitchat
Date of Report	14 <sup>th</sup> August 2021
Disclosure of Interest	Nil

### Summary

For the Council to consider the issues regarding UCL Land 25 Cornell Street, Norseman leased to Francis Louis Nazzari (Lease N105316 - Crown Lease 3117/1959) and 26 Fuller Street, Norseman leased to Thomas William Bullen and Betty Shultz (Lease N105078 - Crown Lease 331/1952).

### Background

The Shire has requested the Department of Planning, Land and Heritage to respond regarding 25 Cornell Street, Norseman Lease N105316 (Crown Lease 3117/1959) the Department is in the process of forfeiting the leases and will then need to deal with the items that have been abandoned thereon within the Shire of Dundas town boundary. Attached information in Papers Relating.

This issue dates back for many years and the Shire have been writing to the Department of Planning, Land and Heritage that UCL Land returned, to be made available to the Shire of Dundas in partnership with the Department to make this land available for sale in the attempt to bring back ratepayers and in the effort to recover outstanding rates.

An investigation and inspection were undertaken to determine a plan regarding abandoned properties in our Shire on UCL leases. The investigations revealed that the Department of Planning, Land and Heritage has not acted on abandoned properties within our Shire.

We are asking for the Department of Planning, Land and Heritage to work with the Shire to reduce the amount of lease land and to make these available to be converted to Freehold. This will allow Council to sell land into the future to recover cost associated to default rate payments.

### Statutory Environment

Planning and Development Act 2005.  
Shire of Dundas Local Planning Scheme No 2.

State Planning Policy 3.1 – Residential Design Code's as published by the Western Australian Planning Commission applies to the proposed development.

### Policy Implications

There are no Council policies that relate to this matter.

### Financial Implications

There are direct financial implications for the Shire at present being outstanding rates. However, it is anticipated that if the Shire is successful in being offered land by the State, then the costs will become offset against outstanding rates.

As of the date of this report, the following rates are outstanding:

25 Cornell - \$16,530.08  
26 Fuller - \$13,949.32

### Strategic Implications

Strategic Community Plan,  
2.1 Opportunity for Economic Diversification 2021 SHIRE OF DUNDAS Page 26-  
A vibrant economy that includes and supports opportunities for mining industry, creative and cultural industries, tourism shopping and business.

Theme  
3: Natural & Built Environment.

### Consultation

Executive Management Team.  
Department of Planning Lands and Heritage.

### Comment

The Department of Planning, Land and Heritage has received the shires correspondence which has been provided in the papers relating. This correspondence addresses the dilapidated and untidy condition of the dwelling and property at the following locations:

- 25 Cornell Street, Norseman – Leased to Francis Louis Nazzari, Lease N105316 (Crown Lease 3117/1959). Due to expire 31 March 2035.
- 26 Fuller Street, Norseman – Leased to Thomas William Bullen and Betty Shultz, Lease N105078 (Crown Lease 331/1952). Due to expire 31 March 2051.

Comment from the Department of Planning, Land and Heritage:

*“The management of the above land is the responsibility of the registered lessees; however the Department has learnt that Bullen and Shultz are deceased and Nazzari cannot be located. Given this situation, the Department is in the process of forfeiting the leases and will then need to deal with the items that have been abandoned thereon. From looking at the photos provided, it is likely the dwellings will be demolished. Please note that there are timeframes associated with terminating the lease and also demolition. Following the termination of the leases, I will recommend the demolition as a priority due to the unsafe condition”.*

50% of houseblocks in our community belong to the State Government and they are not required to pay rates, which has resulted in a major impact to the Shire’s sustainability. We would require the State Government to assist with this matter (especially now that there is a demand for land as mining returns) and to assist Council attain sustainability to address all the items in our Community Plan and make the Shire of Dundas a vibrant community for all its residence and stakeholders.

This equates to the potential loss of:

25 Cornell - \$16,530.08

26 Fuller - \$13,949.32

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That the Council of the Shire of Dundas delegate the CEO to write to the Department of Planning, Land and Heritage regarding 25 Cornell Street, Norseman Lease N105316 (Crown Lease 3117/1959) and 26 Fuller Street, Norseman Lease N105078 (Crown Lease 331/1952) requesting:**

- a) Assistance from GEDC to work with the Shire, and
- b) Assistance with the clean-up/demolishing cost associated with the land and to make it saleable by removing the abandoned infrastructure.

Moved: Cr.

Seconded: Cr.

#### Resolution

Carried by: Simple Majority

For:

Against:

<b>Agenda Reference &amp; Subject</b>	
<b>10.1.2 - Request for Comment - Lease over Lot 228 on Deposited Plan 186427 – Case 2001925</b>	
Location / Address	Shire of Dundas
File Reference	LP.PL.1 & A1015
Author	Chief Executive Officer - Peter Fitchat
Date of Report	18 <sup>th</sup> February 2021
Disclosure of Interest	Nil

#### Summary

For the Council to consider the request for comment for Lease over Lot 228 on Deposited Plan 186427 – Case 2001925.



### Background

The Department of Planning, Land and Heritage has asked for comment on the two cases shown in green (as per papers relating). These lots are clear of native title and are being progressed.

### Statutory Environment

Planning and Development Act 2005  
Shire of Dundas Local Planning Scheme No 2

State Planning Policy 3.1 – Residential Design Codes’ as published by the Western Australian Planning Commission applies to the proposed development.

### Policy Implications

There are no Council policies that relate to this matter.

### Financial Implications

There will be financial implications for the Shire, however, if supported by Council, we will ask the Department of Planning, Land and Heritage if the land can be vested in the Shire as freehold. If the Shire is successful in being offered land by the State, then there will only be costs associated with tenure and title transfers.

### Strategic Implications

Strategic Community Plan,  
2.1 Opportunity for Economic Diversification 2021 SHIRE OF DUNDAS Page 26-  
A vibrant economy that includes and supports opportunities for mining industry, creative and cultural industries, tourism shopping and business.

Theme  
3: Natural & Built Environment.

### Consultation

Executive Management Team.  
Department of Planning, Lands and Heritage.

### Comment

Comment from the Department of Planning Lands and Heritage  
*“Further to this it should be noted that the Department is not able to continue referrals or this case without confirmation of required tenure.  
As such can you please confirm if a Lease as per the original request or freehold tenure is to be requested?  
If a lease is considered, please provide comment of agreement to a preferred term of ten years (10 Years) is to be granted”.*

This opportunity can provide some relief to the current issues relating to land for development in the Shire, Norseman, and Eucla.

50% of houseblocks in our community belong to the State Government and they are not required to pay rates, which has resulted in a major impact to the Shire’s sustainability. We would require the State Government to assist with this matter (especially now that there is a demand for land as mining returns) and to assist Council attain sustainability to address all the items in our Community Plan and make the Shire of Dundas a vibrant community for all its residence and stakeholders.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas delegate to the CEO to write to the Department of Planning, Land and Heritage regarding Lot 228 on Deposited Plan 186427 – Case 2001925 requesting:

- a) Assistance from GEDC to work with the Shire
- b) Provide more information regarding what the tenures would entitle, and or if freehold would be considered.
- c) Provide the cost for both options to lease and freehold

Then present this information in a report to Council for discussion and consideration.

Moved: Cr.

Seconded: Cr.

Resolution

Carried by: Simple Majority

For:

Against:

<b>Agenda Reference &amp; Subject</b>	
<b>10.1.3 - Request to Acquire UCL, Lot 224 on DP 220083, Shire of Dundas - Case 2002248</b>	
Location / Address	Shire of Dundas
File Reference	LP.PL.1
Author	CEO Peter Fitchat
Date of Report	18 February 2021
Disclosure of Interest	Nil

Summary

For the Council to consider the request to acquire UCL, Lot 224 on DP 220083 (Eucla), Shire of Dundas - Case 2002248.

Background

The Department of Planning, Land and Heritage has asked for comment on the two cases shown in green (as per papers relating). These lots are clear of native title and are being progressed.

Statutory Environment

Planning and Development Act 2005  
Shire of Dundas Local Planning Scheme No 2

State Planning Policy 3.1 – Residential Design Codes' as published by the Western Australian Planning Commission applies to the proposed development.

Policy Implications

There are no Council policies that relate to this matter.

### Financial Implications

There will be financial implications for the Shire, however, if supported by Council, we will ask the Department of Planning, Land and Heritage if the land can be vested in the Shire as freehold. If the Shire is successful in being offered land by the State, then there will be only costs associated with tenure and title transfers.

### Strategic Implications

Strategic Community Plan,

2.1 Opportunity for Economic Diversification 2021 SHIRE OF DUNDAS Page 26-

A vibrant economy that includes and supports opportunities for mining industry, creative and cultural industries, tourism shopping and business.

Theme

3: Natural & Built Environment.

### Consultation

Executive Management Team.

Department of Planning Lands and Heritage.

### Comment

Comment form Department of Planning Lands and Heritage

*"Further to this it should be noted that the Department is not able to continue referrals or this case without confirmation of required tenure.*

*As such can you please confirm if a Lease as per the original request or freehold tenure is to be requested?*

*If a lease is considered, please provide comment of agreement to a preferred term of ten years (10 Years) is to be granted".*

This opportunity can provide some relief to the current issues relating to land for development in the Shire, Norseman, and Eucla.

50% of houseblocks in our community belong to the State Government and they are not required to pay rates, which has resulted in a major impact to the Shire's sustainability. We would require the State Government to assist with this matter (especially now that there is a demand for land as mining returns) and to assist Council attain sustainability to address all the items in our Community Plan and make the Shire of Dundas a vibrant community for all its residence and stakeholders.

### Voting Requirements

Simple Majority

### Officer Recommendation

**That the Council of the Shire of Dundas delegate to the CEO to write to the Department of Planning, Land and Heritage regarding Lot 224 on DP 220083 - Case 2002248 (Eucla) requesting:**

- a) Assistance from GEDC to work with the Shire**
- b) Provide more information regarding what the tenures would entitle, and or if freehold would be considered.**
- c) Provide the cost for both options to lease and freehold**

**Then present this information in a report to Council for discussion and consideration.**

Moved: Cr.  
 Seconded: Cr.

### **Resolution**

Carried by: Simple Majority                      For:                      Against:

#### **10.2 Engineering and Works**

Nil

#### **10.3 Members and Policy**

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.1 – Receive the Information Bulletin</b>	
Location / Address	Shire of Dundas
File Reference	PE.ME.2
Author	Chief Executive Officer - Peter Fitchat
Date of Report	12 <sup>th</sup> February 2021
Disclosure of Interest	Nil

#### **Summary**

For Council to consider receiving the Information Bulletin for the period ending 31<sup>st</sup> January 2021.

#### **Background**

The Councillors' Information Bulletin for the period ending 31<sup>st</sup> January 2021 was completed and circulated to Councillors.

#### **Statutory Environment**

##### *Local Government Act 1995*

- Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
- Section 3.1 – Provides that the general function of the local government is to provide for the good governance of persons in its district.

#### **Policy Implications**

Council has no policies in relation to this matter.

#### **Financial Implications**

The recommendation of this report has no financial implications for Council.

#### **Strategic Implications**

Keeping Councillors informed in respect to matters impacting on their role as Councillor.

Consultation

Nil

Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

Because of certain confidential elements in the contents of this document, it is not a public document, it is distributed to Councillors and senior staff only and is not for public release.

Voting Requirements

Simple Majority

Officer Recommendation

**That Council receive the monthly Councillors' Information Bulletin for the period ending 31<sup>st</sup> January 2021, as included in confidential papers relating.**

Moved: Cr.

Seconded: Cr.

Resolution

Carried by: Simple Majority

For:

Against:

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.2 - Disposal of Property Policy</b>	
Location / Address	88-92 Prinsep Street
File Reference	CM.PO.1
Author	Executive Assistant – Katherine Crawford
Date of Report	11 <sup>th</sup> February 2021
Disclosure of Interest	Nil

Summary

The purpose of this report is for the Council to consider and, if thought appropriate, to adopt a policy on disposal of the Shire of Dundas property.

Background

A policy for the Disposal of Property has been drafted to provide assistance to staff who are required as part of their position within the Shire, to dispose of surplus assets. This policy is intended to provide the Councils framework guided by the required legislation to ensure assets are disposed of in the correct way.

Statutory Environment

Section 3.58 of the *Local Government Act 1995* – Disposing of Property.

Regulation 30 of the Local Government [Functions and General] Regulations 1996 – Dispositions of Property Excluded from Act s.3.58.

#### Policy Implications

This report recommends the adoption of a new policy.

#### Financial Implications

Nil.

#### Strategic Implications

Strategic Community Plan 2012-2022

- Theme 2 A thriving local economy and economic base

#### Consultation

- Chief Executive Officer
- Manager of Works and Services
- Manager of Community Development
- Executive Assistant

#### Comment

The objective of this policy is intended to provide guidelines for the disposal of Shire of Dundas owned property deemed surplus to the Shires requirements.

The Shires Disposal of Property Policy sets the direction for disposition of all property, including the conditions relating to plant and vehicles trade-ins, machinery, furniture, equipment, miscellaneous items, abandoned vehicles, building/construction materials, animals and land or buildings.

The draft policy is available for Council in the papers relating.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That the draft policy on Disposal of Property, as attached in the papers relating, be adopted.**

Moved: Cr.

Seconded: Cr.

#### Resolution

Carried by: Simple Majority

For:

Against:

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.3 - Ordinary Council Meetings – March and April 2021</b>	
Location / Address	88-92 Prinsep Street
File Reference	CM.CO.2021
Author	Executive Assistant – Katherine Crawford
Date of Report	11 <sup>th</sup> February 2021
Disclosure of Interest	Nil

### Summary

For the Council to consider changing the dates and location for the March and April 2021 Ordinary Council Meetings.

### Background

An amendment to the dates and location for the March and April 2021 Ordinary Meetings of Council will be essential to meet the legislative timeframes for the Shires compliance reporting.

### Statutory Environment

Pursuant to the *Local Government Act 1995* Division 2 Subdivision 1 section 5.4

### **Calling council meetings**

An ordinary or a special meeting of a council is to be held —

(a) if called for by either —

(i) the mayor or president; or

(ii) at least 1 /3 of the councillors,

in a notice to the CEO setting out the date and purpose of the proposed meeting; or (b) if so decided by the council.

In accordance with Regulation 12 of the *Local Government (Administration) Regulations 1996* public notice be provided for amended dates and location for the Ordinary Meetings in March and April 2021.

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Consultation

Chief Executive Officer  
Manager of Community Development

### Comment

For the following amendment to the dates and locations for the March and April 2021 Ordinary Meetings to be considered:

	From	To
<b>March Ordinary Council Meeting Dates and Location</b>	<b>Date:</b> Saturday, 20 <sup>th</sup> March 2021 <b>Location:</b> Community Hall Yurkla Way, Eucla	<b>Date:</b> Tuesday, 30 <sup>th</sup> March 2021 <b>Location:</b> Administration Office 88-92 Prinsep Street, Norseman
<b>April Ordinary Council Meeting Dates and Location</b>	<b>Date:</b> Tuesday, 20 <sup>th</sup> April 2021 <b>Location:</b> Administration Office 88-92 Prinsep Street, Norseman <b>Time:</b> 6pm WST	<b>Date:</b> Saturday, 17 <sup>th</sup> April 2021 <b>Location:</b> Community Hall Yurkla Way, Eucla <b>Time:</b> 9am WST

### Voting Requirements

Simple Majority

### Officer Recommendation

That Council amend the dates and location for the March and April 2021 Ordinary Council Meetings as follows:

	From	To
<b>March Ordinary Council Meeting Dates and Location</b>	<b>Date:</b> Saturday, 20 <sup>th</sup> March 2021 <b>Location:</b> Community Hall Yurkla Way, Eucla	<b>Date:</b> Tuesday, 30 <sup>th</sup> March 2021 <b>Location:</b> Administration Office 88-92 Prinsep Street, Norseman
<b>April Ordinary Council Meeting Dates and Location</b>	<b>Date:</b> Tuesday, 20 <sup>th</sup> April 2021 <b>Location:</b> Administration Office 88-92 Prinsep Street, Norseman <b>Time:</b> 6pm WST	<b>Date:</b> Saturday, 17 <sup>th</sup> April 2021 <b>Location:</b> Community Hall Yurkla Way, Eucla <b>Time:</b> 9am WST

Moved: Cr.

Seconded: Cr.

### Resolution

Carried by: Simple Majority

For:

Against:

## 10.4 Administration, Finance and Community Development.

Agenda Reference & Subject	
<b>10.4.1 – Accounts Paid 1/01/2021 to 31/01/2021</b>	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts and Payroll Officer – Ali Sherifi
Date of Report	15 <sup>th</sup> January 2021
Disclosure of Interest	Nil

### Voting Requirements

Simple Majority



## Trust Payments

Chq/EFT	Date	Name	Description	Amount
555	19/01/2021	Shire of Dundas Petty Cash	RECOUP TO PETTY CASH	\$250.00
EFT5278	27/01/2021	AARO GROUP	REFUND OF STANDPIPE KEY DEPOSIT	\$100.00
EFT5279	29/01/2021	Ngadju Native Title Aboriginal Corporation	REFUND OF TRUST DEPOSIT FOR COMPLEX HIRE	\$300.00
				<b>\$650.00</b>

## Municipal Cheques

Chq/EFT	Date	Name	Description	Amount
26391	19/01/2021	Shire of Dundas Petty Cash	Recoup to Petty Cash 13.10.2020 - 18.01.2021	\$ 620.25
				<b>\$620.25</b>

## Municipal Account EFT's

Chq/EFT	Date	Name	Description	Amount
EFT5230	18/01/2021	Bunnings Group Limited	19 x Asphalt pack, 1 x adaptor safety ampfibian, 2 x spray paint, 2 x metal point aerosol, 6 x hose fit connector, 2 x drip irrigation, 5 x poly irri micro Jet.	\$1107.47
EFT5231	18/01/2021	Bonza Constructions Pty Ltd	Supply & fit new gates to rear lane, remove old material at 36 Angove Street \$1386.39. Prep entry to passageway, remove 1 x door to toilets, finish off archway & Carpets & Varnish, paint at 81 Robert Streets \$5589.23.	\$6975.62
EFT5232	18/01/2021	Laurene Bonza	Claim (Council meeting - 15.12.2020, IB Session 01.12.2020)	\$472.00
EFT5233	18/01/2021	Bellini Bulk Haulage	Supply and deliver 50 sqm Bushland Mulch x Little Loads, Supply & deliver 50 tonne garden blend x Little Loads for Woodlands Centre.	\$14575.00
EFT5234	18/01/2021	BOC Limited	Container Service Fee (28.11.2020 - 28.12.2020)	\$40.51
EFT5235	18/01/2021	Caps Australia Pty Ltd	Service to Depot air compressor, filter air paper element suit, all seasons fluid 5L, Consumables and ENV LEVY.	\$390.20
EFT5236	18/01/2021	Shire of Dundas Municipal Account	Payroll Deductions	\$360.00
EFT5237	18/01/2021	Elite Gym Hire	Hire of Weights (12.12.2020 - 12.01.2020) \$568.65 Hire of Treadmill, bike Rower, and Cross Trainer \$442.70	\$1011.35
EFT5238	18/01/2021	Horizon Power	Various Power Charges 16.10.2020 – 15.12.2020	\$18053.06
EFT5239	18/01/2021	Raemar Investment Pty Ltd	5 x Solar Batten light 18V 30W plus freight	\$2260.50
EFT5240	18/01/2021	Kalgoorlie Retravisio	1 x Emilia Model 5 Burner Commercial Gas Oven for Town Hall	\$2498.00

EFT5241	18/01/2021	Kilima (WA) Pty Ltd	Rent for the month of January 2021 - 81 Robert Street	\$220.00
EFT5242	18/01/2021	Moore Australia (WA) Pty Ltd	Compilation of monthly statement of financial activity for October 2020 including end of month accounting review. \$5170 Compilation of monthly statement of financial activity for November 2020 including end of month accounting \$2420 Professional services in relation to annual financial statements 2019/20 review and adjust. \$726.55	\$8316.55
EFT5243	18/01/2021	Marketforce	Advertising - Bushfire Risk Planning Coordinator (Kal Miner 12.12 & 16.12) - \$1148.94 Advertising – Advert of planning proposal 105-111 Prinsep and 106-114 Angove (Kal Miner 16.12.2020) – \$371.03	\$1519.97
EFT5244	18/01/2021	Norseman IGA	Various IGA Purchases - 01.11.2020 - 30.11.2020	\$950.66
EFT5245	18/01/2021	OFFICE OF THE AUDITOR GENERAL	Fee for the Certification of the roads recovery for the year ended 30 June 2020	\$880.00
EFT5246	18/01/2021	Kip & Steves' Mechanical Repairs	2 x Battery plus freight for Volvo Rubbish Truck (DS69) – \$1094.09 1 x battery switch plus freight for Volvo Truck (69DS) – \$237.27	\$1331.36
EFT5247	18/01/2021	RGSMW PTY LTD T/AS PACK & SEND EAST PERTH	Freight – XYPEX	\$474.86
EFT5248	18/01/2021	THE RAILWAY MOTEL AND WOODLANDS GUESTHOUSE	1 x night accommodation for Kate Mills on 14 December 2020 – \$105 1 x night accommodation for Rasa Patupis on 18 December 2020 - \$120	\$225.00
EFT5249	18/01/2021	Toll Transport Pty Ltd	Freight (State Library, Pathwest, Express Esperance, Online Business E-Systems) -	\$258.42
EFT5250	18/01/2021	Wilson Diesel & Auto Repairs	Carry out service at 30,000 km, reseal compressor, tighten coolant leak, replace headlight protectors, replace both tyres on second steer axle to Mitsubishi tip truck DS174 - P284 – \$3457.90 4 x new Toyo Tyres for Holden Colorado DS32, P327 - \$1252.80	\$4710.70
EFT5251	18/01/2021	Sharon Warner	Standby Pool Manager (29.12.2020 - 04.01.2021) - \$400 Standby Pool Manager (29.12.2020) - \$2250	\$2650.00
EFT5252	18/01/2021	YETI'S RECORD MANAGEMENT CONSULTANCY	Cataloguing - 15 hours (3.01.2021 - 10.01.2021)	\$1408.00
EFT5253	18/01/2021	Telstra Corporation Limited	Phone Usage (Admin, Co-Location and Youth Centre) - 29.11.2020 - 19.01.2021 - \$806.02 Satellite Charges – 16.12.2020 – 15.12.2020 \$180 Phone Usage (Admin, Co-Location and Youth Centre) - 29.11.2020 - 19.01.2021 \$869.78 Home Bundles for MOW & EA (26.11.2020 – 25.12.2020) \$220. Telstra 4GXWIFI plus for Peter Fitchat – 4.01.2021 – 03.02.2021 \$29	\$525.24

			Telstra 4GXWIFI plus for Peter Fitchat – 4.12.2020 – 03.01.2021 \$29	
EFT5254	21/01/2021	Australian Taxation Office	BAS (DECEMBER 2020)	\$34461.00
EFT5255	21/01/2021	Australia Post	Postage (December 2020)	\$352.39
EFT5256	21/01/2021	Advertiser Print	1500 DL ENVELOPES	\$172.00
EFT5257	21/01/2021	ZircoDATA Pty Ltd	Storage of Registers (26.11.2020 - 25.12.2020)	\$160.24
EFT5259	21/01/2021	BP Norseman	Diesel & Unleaded Charges for December 2020	\$387.11
EFT5260	21/01/2021	Bonza Constructions Pty Ltd	Installation of fencing between Child Care Centre Facility and Woodlands Centre	\$1612.05
EFT5261	21/01/2021	BSA Advanced Property Solutions	Service and repair A/C at 11 Roberts St, rectified collapsed duct, serviced incorrect zones plus travel fee	\$1053.69
EFT5262	21/01/2021	Concrete Waterproofing Manufacturing T/As Xypex Australia	5 x XYPEX Restorator 100 - 25 kg, 5 x XYPEX Megamix II 20 kg	\$1557.52
EFT5263	21/01/2021	Shire of Dundas Municipal Fund	Payroll deductions	\$360.00
EFT5264	21/01/2021	Dundas Fencing & Building Maintenance	Supply & Install new bellow kit to ladies toilet at rear of admin, adjust float valve.	\$239.80
EFT5265	21/01/2021	Esperance Rural Supplies	1 x pump Hi FLO, 11 x Mumby soil conditioner, 12 x Baileys Grangular 20kg, 1 x elbow poly, 1 x Nozzle fire leve action & other maintenance items for the Heritage Trail.	\$1212.90
EFT5266	21/01/2021	Elite Gym Hire	Hire of Weights (12.01.2021 - 12.02.2021) \$442.70 Hire of Treadmill, bike, rower & cross trainers (12.01.2021 - 12.02.2021) \$568.65	\$1011.35
EFT5267	21/01/2021	Department of Fire & Emergency Services	ESL (December 2020)	\$2221.62
EFT5268	21/01/2021	Threat Protect	Alarm Monitoring (Alarm Monitoring for Admin Building) \$234.75 Alarm Monitoring for Visitor Centre \$115.50 Alarm Monitoring for Youth Centre \$111	\$461.25
EFT5269	21/01/2021	Goldfields Image Works	Various onsite photography, edit and transmit.	\$308.00
EFT5270	21/01/2021	Dowling Giudici and Associates	As per DG+A Professional Services Agreement 191126: 40hrs at \$95/hr	\$4180.00
EFT5271	21/01/2021	Norseman Concrete	Screen pit 2A, Gravel push old Coach road to Heritage Trail - 30.11.2020 - 10.12.2020 \$39930 Cart Gravel – Hire single tippers for 20 hours, hire side tippers 73 hours – 27.11.2020 – 10.12.2020 \$20053 Cartage of gravel – Hire side tippers for 57 hours 11.12.2020 – 18.12.2020 \$11880. Cartage of Gravel for Heritage Trial – Loader hire 48 hours, screening 24 hours, service truck 3 hours 11.12.2020 – 18.12.2020 \$14652	\$86515.00

EFT5272	21/01/2021	Norseman IGA	Various IGA Purchases - 01.12.2020 - 31.12.2020	\$2872.73
EFT5273	21/01/2021	Norseman Community Resource Centre	Printing of the Norseman Today Vol38 No11 (A4 Colour - 300 Copies)	\$1800.00
EFT5274	21/01/2021	Navman Wireless Australia Pty Ltd	Monthly satellite service (05.01.2021 - 04.02.2021)	\$65.89
EFT5275	21/01/2021	O'Dwyer Electrical	Upgrade switchboard and lights at Museum, install solar lights to barbecue area patio, install 15-amp power to Lions Building	\$5000.00
EFT5276	21/01/2021	South East Petroleum	Diesel & Unleaded Fuel Purchases (Bp Card)	\$709.60
EFT5276	21/01/2021	Winc Australia Pty Ltd	1 x Corner Desk Lozenge plus freight \$37.80 2 x Winc A4 80 Mc Glass Laminating pouches pk 100, 1 x Esselte Punch Black, 3 x Mouse pad @wrist Rest Microborn black \$189.79	\$227.59
6314	04/01/2021	Centrepay fees	Fees for Pensioner Rent	\$0.99
PAY	05/01/2021	Payroll	Direct Debit of Net pays	\$60684.30
6326	11/01/2021	Centrepay fees	Fees for A771	\$0.99
6320	12/01/2021	Centrepay fees	Fees for A629, A698	\$1.98
6329	12/01/2021	Esperance Training and Assessing	HC Truck: Re-assessment of HC Licenses for Nigel Clark and Craig Coulson	\$1200.00
6341	18/01/2021	Centrepay fees	Fees for Pensioner Rent	\$0.99
PAY	19/01/2021	Payroll	Direct Debit of Net Pays	\$53801.36
6357	25/01/2021	Centrepay fees	Fees for A629, A698	\$1.98
6362	27/01/2021	Centrepay fees	Fees for A771	\$0.99
6330	12/01/2021	Ali Sherifi	Reimbursement - DOT Training expenses (September 2020).	\$370.08
6331	12/01/2021	Joe Hodges	Reimbursement for Carpet Shampooer, hard drives & hardware items.	\$2071.03
6335	25/01/2021	Joe Hodges	Reimbursement for event items, Depot training and Racecourse	\$2102.70
6364	29/01/2021	Joanne Bennett	Reimbursement for attending the interview for Grader Operator Position	\$374.49
6365	29/01/2021	Stephan Venables	Reimbursement for attending the interview for Grader Operator Position	\$129.41
				<b>\$338,897.49</b>

**Municipal Account Direct Debts**

	Date	Name	Description	Amount
6315	01/01/2021	ANZ	Merchant Fees	\$213.97
6316	04/01/2021	ANZ	BPAY Transaction Fee	\$26.40
DD10543	10/12/2020	SuperChoice	Superannuation 25.11.2020 – 08.12.2020	\$12505.20
DD10575	10/12/2020	SuperChoice	Superannuation – 09.12.2020 – 23.12.2020	\$13449.51
DD10558	10/12/2020	SuperChoice	Superannuation – 09.12.2020 – 23.12.2020	\$14773.60
6361	25/01/2021	Treasury Corp	Doctor's house repayment – Guarantee fees	\$1185.75
6334	14/01/2021	3E Advantage Pty Limited	CRC photocopier, Shire photocopier & Printer meter readings – December 2020	\$3284.33
				<b>\$45,438.76</b>

**Municipal Account Credit Cards**

Chq/EFT	Date	Name	Description	Amount
6302	15/01/2021	Chief Executive Officer	<b>ANZ Credit Card Purchases 23.11/2020 – 21/12/2020</b>	<b>\$3428.21</b>
	27/11/2020	Kmart Kalgoorlie	Catering for Christmas Stockings	\$304.50
	27/11/2020	Woolworths Kalgoorlie	Catering for Christmas Stockings	\$235.00
	01/01/2021	LinkedIn	Monthly Subscription	\$39.99
	01/12/2020	Booking.com (Comfort Bay in Isles Esperance)	GVROC attendance for CEO & 2 Councillors \$159 ea.	\$477.00
	01/12/2020	Caltex Norseman	10 x fuel vouchers for Christmas Fayre	\$500.00
	02/12/2020	Kmart	Various goods for 2020 Seniors Christmas Dinner	\$654.50
	02/12/2020	Woolworths	Catering for 2020 Seniors Christmas Dinner	\$596.77
	03/12/2020	Kmart	Various goods for 2020 Seniors Christmas Dinner	\$88.50
	16/09/2020	MYOB	MYOB Subscription for Woodlands Centre	\$54.50
	27/11/2020	Doodly	Monthly Subscription	\$96.71
	08/12/2020	Kalgoorlie CCI	Membership	\$355.00
	12/12/2020	Adobe	Monthly PDF Subscription	\$25.74
			<b>Total Credit Card Payment for Purchases</b>	<b>\$3428.21</b>

**Summary of Account Totals**

Trust EFT's / Cheques	\$650.00
Municipal Cheques	\$620.25
Municipal EFT's	\$338,897.49
Municipal Direct Debit's	\$45,438.76
Municipal Credit Card's	\$3,428.21
<b>Grand Total for January 2021</b>	<b>\$389,034.71</b>

**Officer Recommendation**

That the Shire of Dundas monthly accounts paid from 1/01/2021 to 31/12/2021 be noted.

Moved: Cr.  
Seconded: Cr.

**Resolution**

Carried by: Simple Majority                      For:                      Against:

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.2 – Financial Statements for the Period Ending 31<sup>st</sup> January 2021</b>	
Location / Address	Shire of Dundas
File Reference	FM.FR
Author	Moore Australia
Date of Report	12 <sup>th</sup> February 2021
Disclosure of Interest	Nil

Voting Requirements

Simple Majority

Officer Recommendation

**That the Shire of Dundas Financial Statements for the period ending 31<sup>st</sup> January 2021 be accepted.**

Moved: Cr.  
Seconded: Cr.

Resolution

Carried by: Simple Majority

For:

Against:

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.3 – CRC Management Report &amp; Financial Statements to 31<sup>st</sup> January 2021</b>	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	CRC Manager & Accounts Payable Officer
Date of Report	10 <sup>th</sup> February 2021
Disclosure of Interest	Nil



**Management Report & Monthly Statement of Financial Activity  
For the period ending 31<sup>st</sup> January 2021**

**Officer Recommendation**

**That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31<sup>st</sup> January 2021 be accepted.**

Moved: Cr.  
Seconded: Cr.

**Resolution**

Carried by: Simple Majority                      For:                      Against:

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.4 – Officers Reports</b>	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer – Peter Fitchat
Date of Report	12 <sup>th</sup> February 2021
Disclosure of Interest	Nil

### Summary

For Council to note the reports received from the Manager of Works and Services, Manager of Community Development, Youth and Events Officer, and the Visitors and Administration Services Officer as included in the papers relating.

### Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Consultation

Manager of Works and Services  
 Manager of Community Development  
 Youth and Events Officer, and the Visitors  
 Administration Services Officer

### Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

### Voting Requirements

Simple Majority

### Officer Recommendation

**That Council note the reports of the Manager of Works and Services, Manager of Community Development, the Youth and Events Officer, and the Visitors and Administration Services Officer.**

Moved: Cr.

Seconded: Cr.



**Resolution**

Carried by: Simple Majority

For:

Against:

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.5 - Annual Budget Review 2020/2021</b>	
Location / Address	88-92 Prinsep Street, Norseman
File Reference	
Author	Chief Executive Officer & Temp Executive Assistant
Date of Report	18 February 2021
Disclosure of Interest	

**Summary**

The purpose of this report is for the Council to consider and adopt the budget review for the annual financial year 2020/2021 as presented in the papers relating.

**Background**

The Executive Management Team and Officers have reviewed the Detailed Account Listing as of 31<sup>st</sup> January 2021 (attached in the papers relating) and analysed the variances to determine where budget amendments are required. New funding opportunities and successful grants/funding were also incorporated into the review to ensure the associated projects are completed in the required timeframes.

A report was prepared and presented to Council at the Annual Budget Review Workshop on Tuesday 16<sup>th</sup> February 2021 listing the proposed amendments and any new budget items that are required to complete capital projects and for the continuation of the shires operating business.

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* requires that local governments conduct a budget review between 1 January and 31 March in each financial year. A copy of the review and determination is to be provided to the Department of Local Government within 30 days of the adoption of the review.

Local governments are required to conduct a budget review in order to establish whether they are meeting their budget commitments and/or to determine any areas of savings, over-spend/concern or required changes, and give consideration to receipt of income and incurred expenditure in accordance with the adopted budget. Once Officers have completed the review, the Council is required to consider the review submitted and determine whether to adopt the review or any recommendations made.

The Shire of Dundas budget review has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and the Australian Account Standards.

When adopting the 2020-2021 annual budget, the Council adopted a variance value plus (+) or minus (-) of 10% for items greater than \$5,000 as the trigger-point for the reporting of material variances to be used in the statements of financial activity.

**Statutory Environment**

Regulation 33A of the *Local Government (Financial Management) Regulations 1996*.

Policy Implications

Nil

Financial Implications

Specific financial implications are outlined in the budget review statement.

The budget review is a legislative requirement but also establishes a system for sound and prudent financial management for the Shire, as the budget underpins the shires ability to meet current and future demands/requirements for works, services and programs.

Strategic Implications

The adopted budget and subsequent review have been developed using the existing strategic planning documents adopted by Council. The budget is based on principles contained in the Strategic Community Plan and the Corporate Business Plan as well as other operational plans that make up the integrated planning framework.

Consultation

Councillors  
Executive Management Team and Staff

Comment

The actual budget review details are attached in the papers relating of this agenda and provides details of actual income and expenditure to the 31<sup>st</sup> of January 2020, together with the adopted budget estimates, and projected year end budget and variances. There are projected increases and decreases on various income and expenditures both operating, and capital as noted in this report. Other projects are anticipated to come in line with the adopted budget.

Voting Requirements

Absolute Majority

Officer Recommendation

That:

1. The budget review for the period 1 July 2020 to 31 January 2021 as per the projected figures indicated in the Statement of Budget review (provided in the papers relating) be adopted.
2. The 2020/2021 budget be hereby amended as follows:-

GL Code	Description	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption	Opening Surplus	499,303		499,303
Operating Expenditure					
0602	Rates Valuation Expenditure	Operating Expenses	25,000		524,303
5002	Admin Allocated	Operating Expenses		(7,000)	517,303
0202	Strategic Alliance	Operating Expenses		(10,000)	507,303
0362	Donations	Operating Expenses	5,000		512,303
0352	Admin - Salaries	Operating Expenses		(64,499)	447,804

0392	Admin - Superannuation	Operating Expenses		(10,675)	437,129
0402	Admin - Insurance	Operating Expenses		(8,800)	428,329
0462	Admin - Printing & Stationary	Operating Expenses		(2,500)	425,829
0532	Admin - Vehicle	Operating Expenses	5,000		430,829
0612	Admin - Legal Fees	Operating Expenses	5,000		435,829
0633	Admin - Computers	Operating Expenses		(17,500)	418,329
0643	Admin - Subscriptions	Operating Expenses	3,000		421,329
0783	Admin - Other Operating Expenditure	Operating Expenses	7,500		428,829
5412	Admin - Staff Housing	Operating Expenses		(45,500)	383,329
5502	Admin - Alloc to schedules	Operating Expenses	128,974		512,303
5012	Admin Allocated	Operating Expenses		(73,874)	438,429
0752	DFES Bush Fire Brigade Expenditure	Operating Expenses		(3,500)	434,929
0834	Animal Welfare Subscriptions	Operating Expenses	5,000		439,929
0916	LEMC Expenses	Operating Expenses	3,000		442,929
1522	Contract Services - Environmental Health	Operating Expenses		(20,000)	422,929
5032	Admin Allocated	Operating Expenses		(16,891)	406,038
5342	Admin Allocated	Operating Expenses		(7,846)	398,192
2062	Youth Activities	Operating Expenses	11,000		409,192
2064	Sport & Recreation Programs	Operating Expenses	9,000		418,192
2082	Youth Bus Expenditure	Operating Expenses	3,000		421,192
5442	Youth Depreciation	Operating Expenses	11,658		432,850
2402	Staff Housing Mtce	Operating Expenses		(46,000)	386,850
5402	Housing costs Alloc to Schedules	Operating Expenses	44,500		431,350
2652	Litter Control	Operating Expenses	10,660		442,010
2872	Effluent Drainage Scheme	Operating Expenses	3,000		445,010
2892	Town Planning Exp	Operating Expenses		(22,000)	423,010
2322	Public Conv Building Mtce	Operating Expenses	2,000		425,010
5062	Admin Allocated	Operating Expenses		(4,000)	421,010
5162	Admin Allocated	Operating Expenses		(1,000)	420,010
2332	Other Community Amenities Depreciation	Operating Expenses	4,610		424,620
2342	Public Conv Cleaning	Operating Expenses	4,000		428,620
3372	Public Halls Gardening	Operating Expenses	3,720		432,340
3392	Scout Hall Building Mtce	Operating Expenses	2,400		434,740
3902	Reconciliation Action Plan	Operating Expenses		(10,000)	424,740
3622	Parks & Gardens Reserves	Operating Expenses	117,187		541,927
3775	Leased Building at 81 Roberts St	Operating Expenses	3,012		544,939
3082	Arts & Culture Performance	Operating Expenses	9,000		553,939
3086	Community Engagement Projects	Operating Expenses	4,000		557,939
3087	Community Events	Operating Expenses		(8,100)	549,839

6542	Airport operational - toilet	Operating Expenses		(20,000)	529,839
6833	Business Evenings	Operating Expenses	5,000		534,839
6838	Brand Development	Operating Expenses		(2,000)	532,839
7265	Visitor Centre Expenses	Operating Expenses		(61,981)	470,858
7270	Woodlands Centre Expenses	Operating Expenses	16,000		486,858
7302	Private Works	Operating Expenses		(25,000)	461,858
5422	PWO - Staff Housing Works	Operating Expenses	6,000		467,858
7622	PWO - Salaries	Operating Expenses		(91,882)	375,976
7692	PWO - Training	Operating Expenses		(9,500)	366,476
7742	PWO - less alloc to works	Operating Expenses	95,381		461,857
7802	Plant - Diesel & Unleaded Fuel	Operating Expenses	60,000		521,857
7822	Plant - Parts & Repairs	Operating Expenses	80,000		601,857
7842	Plant - Insurance & Licenses	Operating Expenses		(3,760)	598,097
7852	Plant - Sundry Tools	Operating Expenses		(5,000)	593,097
7882	Plant - less allocated to works	Operating Expenses		(131,240)	461,857
8002	Total Salaries and Wages	Operating Expenses		(236,382)	225,475
8012	Total Salaries and Wages Alloc	Operating Expenses	236,382		461,857
Capital Expenditure					461,857
0406	CDO Vehicle	Capital Expenses		(8,000)	453,857
0504	GVROC Joint Venture Share	Capital Expenses	45,000		498,857
0494	Further Office Modifications	Capital Expenses		(20,000)	478,857
2845	Drying Bed	Capital Expenses		(10,569)	468,288
2846	Sewerage Piping	Capital Expenses	10,000		478,288
3306	Men's Shed	Capital Expenses		(11,000)	467,288
3314	Dodd House	Capital Expenses	10,000		477,288
3414	Swimming Pool P&E	Capital Expenses		(12,000)	465,288
3494	Welcome Park Upgrade	Capital Expenses	30,000		495,288
3714	Dog Park (including moving dump point to RV Park) - LRCI	Capital Expenses		(85,000)	410,288
3464	Upgrade Sports Complex Showers Emergency Evac - LRCI	Capital Expenses		(45,000)	365,288
3494	Welcome Park Upgrade	Capital Expenses		(10,000)	355,288
3444	Pool Infrastructure	Capital Expenses		(95,000)	260,288
3664	Marks Park Upgrade	Capital Expenses		(5,000)	255,288
3214	Heritage Trail	Capital Expenses		(175,000)	80,288
6801	Footpath Construction	Capital Expenses		(162,687)	(82,399)
4144	Roads to Recovery	Capital Expenses		(113,805)	(196,204)
3134	Hyden Rd RRG East Grant Works	Capital Expenses		(46,293)	(242,497)
6534	Airport Terminal Building Design and Business Case	Capital Expenses		(50,000)	(292,497)

6514	Airport Fuel Pod	Capital Expenses	100,000		(192,497)
3397	Laundromat	Capital Expenses	130,000		(62,497)
<b>Operating Revenue</b>					<b>(62,497)</b>
8363	Interest on Investments - Reserves	Operating Revenue		(20,000)	(82,497)
0373	Governance Contributions & Donations	Operating Revenue	36,122		(46,375)
0423	Governance Photocopies	Operating Revenue	500		(45,875)
2533	Aged Persons Housing Rent	Operating Revenue	1,000		(44,875)
2645	Proceeds - sale of scraps	Operating Revenue	5,000		(39,875)
3443	Gym Membership	Operating Revenue	2,500		(37,375)
6503	Airport Fees	Operating Revenue	5,000		(32,375)
7295	Visitor Centre Retail Stock Sales	Operating Revenue		(10,000)	(42,375)
7299	Visitor Centre Shower Tokens & Water	Operating Revenue		(5,000)	(47,375)
7333	Private Works Income	Operating Revenue	55,000		7,625
<b>Capital Revenue</b>					<b>7,625</b>
6035	Roads to Recovery Funding	Capital Revenue		(17,135)	(9,510)
6055	Regional Road Group Funding	Capital Revenue	8,437		(1,073)
6819	LRCI Projects	Capital Revenue	210,687		209,614
<b>Financing Activities</b>					<b>209,614</b>
	Transfer to Asset Replacement Reserve	Financing Activities		(161,087)	48,527
	Doctors House Loan	Financing Activities		(48,527)	0

Moved: Cr.

Seconded: Cr.

### **Resolution**

Carried by: Absolute Majority

For:

Against:

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.6 - Audit Report and Annual Financial Report 2019/20</b>	
Location / Address	88-92 Prinsep Street, Norseman
File Reference	FM.AD.19/20
Author	Chief Executive Officer – Peter Fitchat
Date of Report	18 <sup>th</sup> February 2021
Disclosure of Interest	Nil

### **Summary**

The purpose of this report is for the Council to consider and approve the Audit Report and the Annual Financial Report for the financial year ended 30<sup>th</sup> June 2020.

### Background

The audit of the 2019/20 accounts and the Annual Financial Report have now been finalised.

The Audit Report and the Annual Financial Report was presented and accepted by the Shire of Dundas Audit Committee on the 23<sup>rd</sup> of February 2021.

### Statutory Environment

Subsection 7.9 (1) of the *Local Government Act 1995* states as follows:

An Auditor is required to examine the accounts and annual financial report submitted for audit and, by the 31 December next following the financial year to which the accounts and report relate or such later date as may be prescribed, to prepare a report thereon and forward a copy of that report to –

- a) The mayor or president; and
- b) The CEO of the local government; and
- c) The Minister.

Section 7.12AB specifies:

The auditor must audit the accounts and annual financial report of a local government at least once in respect of each financial year.

Regulation 51 of the Local Government (Financial Management) Regulations 1996 requires that:

- 1) After the annual financial report has been audited in accordance with the Act the CEO is to sign and append to the report a declaration in the form of Form1.
- 2) A copy of the annual financial report of a local government is to be submitted to the Departmental CEO within 30 days of the receipt by the local government's CEO of the auditor's report on that financial report.

### Policy Implications

Nil

### Financial Implications

The cost of undertaking the audit is incorporated into the 2020/21 Annual Budget.

### Strategic Implications

Regular review of strategic plans in line with the actual performance will indicate the progress that the Shire has made in achieving its strategic objectives. The Audited Annual Financial statements provide externally verified financial information to ascertain this progress.

### Consultation

Butler Settineri (Audit) Pty Ltd  
Audit Committee  
Executive Management Team

### Comment

The Audit Committee has recommended that Council receive the Audit Report and the Annual Financial Report (provided in the papers relating) for the financial year ending 30 June 2020.

Voting Requirements

Absolute Majority

Officer Recommendation

That:

1. The audited Annual Financial Report for the Year Ended 30th June 2020 be received.
2. The Independent Auditor's Report for the Year Ended 30th June 2020 be received.
3. The Audit Management Letter be received.

Moved: Cr.  
Seconded: Cr.

Resolution

Carried by: Absolute Majority                      For:                      Against:

**11. Elected Members Motions of Which Previous Notice Has Been Given.****12. New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting.****13. Next Meeting.**

The next Ordinary Meeting of the Council is scheduled to be held on the 16<sup>th</sup> March 2021.

**14. Closure of Meeting.**

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at