

Norseman Woodlands to Eucla Coast

Minutes Certification

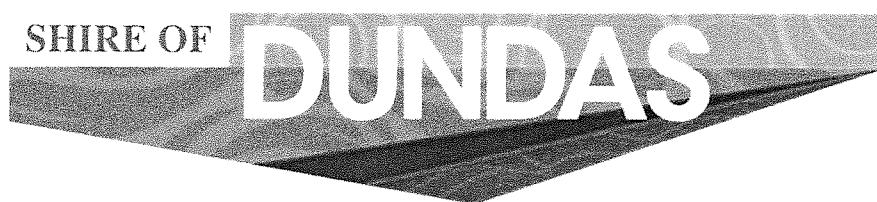
I certify that the Minutes of the 23rd February 2021 Ordinary Council Meeting were presented to the Council and confirmed at the 30th March 2021 Ordinary Council Meeting.

A handwritten signature in black ink, appearing to be "L Bonza", written over a horizontal line.

Cr L Bonza
President

A handwritten date "30.03.21." in black ink, written over a horizontal line.

Date



**Minutes of Meeting
Ordinary Council Meeting
23rd February 2021**

MINUTES of the ORDINARY Meeting of the Council
held in the Council Chambers at the Shire Administration Office –
Prinsep Street Norseman on the 23rd February 2021 commencing at 6.00pm

Table of Contents

1.	Declaration of Opening and Announcement of Visitors	3
2.	Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.	3
3.	Record of Attendance of Councillors / Officers and Apologies.	3
4.	Applications for Leave of Absence.	4
5.	Response to Previous Public Questions Taken on Notice.....	4
6.	Public Question Time.....	4
7.	Confirmation of Minutes of Previous Meeting.....	5
7.1	January Ordinary Meeting	5
7.2	January Special Meeting	5
8.	Petitions, Deputations or Presentations.	6
8.1	Reports of Committees.....	6
8.1.1	GVROC - Cr Bonza/Cr Warner.....	6
8.1.2	WALGA – Cr Bonza/Cr Patupis.....	6
8.1.3	Regional Roads Group – Cr Bonza/Cr Wyatt.....	7
8.1.4	Roadwise – Cr Wyatt/Cr Warner	7
9.	Announcements by Presiding Member without Discussion.	7
10.	Reports of Officers.....	8
10.1	Planning, Development, Health and Building	8
10.1.1	- 25 Cornell Street Norseman Lease N105316 (Crown Lease 3117/1959) & 26 Fuller Street Norseman Lease N105078 (Crown Lease 331/1952)	8
10.1.2	- Request for Comment: Lease over Lot 228 on Deposited Plan 186427- Case 2001925 ..	10
10.1.3	- Request to Acquire UCL, Lot 224 on DP 220083, Shire of Dundas - Case 2002248.....	12
10.2	Engineering and Works.....	14
10.3	Members and Policy	14
10.3.1	– Receive the Information Bulletin.....	14
10.3.2	- Disposal of Property Policy	15
10.3.3	- Ordinary Council Meetings – March and April 2021	17
10.4	Administration, Finance and Community Development.	19
10.4.1	– Accounts Paid 1/01/2021 to 31/01/2021.....	19
10.4.2	– Financial Statements for the Period Ending 31 st January 2021	24
10.4.3	– CRC Management Report & Financial Statements to 31 st January 2021.....	25
10.4.4	– Officers Reports	26
10.4.5	- Annual Budget Review 2020/2021	27
10.4.6	- Audit Report and Annual Financial Report 2019/20	34
11.	Elected Members Motions of Which Previous Notice Has Been Given.	36
12.	New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting..	36
13.	Next Meeting.	36
14.	Closure of Meeting.....	36

1. Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 6:00pm.

This Ordinary Council Meeting will be video recorded to assist in the preparation of the minutes of the meeting.

The Shire of Dundas recognises the Ngadju and Mirning People as First Nations People in the Shire of Dundas, acknowledging them as traditional custodians and pay our respects to their Elders, past, present, and emerging.

2. Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests:

Nil

Proximity Interests:

Nil

Impartiality Interests:

Tracy Dixon: Item 10.1.1 - 25 Cornell Street Norseman Lease N105316 (Crown Lease 3117/1959) & 26 Fuller Street Norseman Lease N105078 (Crown Lease 331/1952) as the lease holder of 25 Cornell Street is her Uncle.

Cr Schultz: Item 10.1.1 - 25 Cornell Street Norseman Lease N105316 (Crown Lease 3117/1959) & 26 Fuller Street Norseman Lease N105078 (Crown Lease 331/1952) as 26 Fuller Street is a family-owned house.

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

Nil

3. Record of Attendance of Councillors / Officers and Apologies.

Cr LG Bonza	Shire President
Cr AR Patupis	Deputy Shire President
Cr JEP Hogan	
Cr SM Warner	
Cr VL Wyatt	
Cr VJ Schultz	

Peter Fitchat	Chief Executive Officer
Pania Turner	Manager of Community Development
Tracy Dixon	Records Officer

Public Gallery

Julie Curtain
John Ackermans
Leon Fitchat

Jacquie Best
Lynn Webb
Michelle Hindmarsh
Des McColl
Leanne Reilly

4. Applications for Leave of Absence.

Nil

5. Response to Previous Public Questions Taken on Notice.

Nil

6. Public Question Time.

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

In accordance with Regulation 6 of the Local Government (Administration) Regulations 1996, the minimum time allowed for Public Question Time is 15 minutes.

A member of the public who raises a question during Question Time is to state his or her name and address.

Jacqueline Best, 60 Angove Street: *Will there be any Community consultation done this year?*

(Leanne Reilly entered the chambers at 6:02pm)

President: *Yes. Several consultations will be carried out for the review of the Strategic Plan including focus groups and a broader one at the end.*

Des McColl, 34 Brockman Street: *If the Shire is not going to spray for mosquitoes, how is it going to combat them, given the amount of grass and water laying in vacant houses?*

CEO replied through the Chair:

- *Have asked the State Government Health Department for recommendations.*
- *Dundas does not currently have a Health Officer, have requested assistance from Esperance and Kalgoorlie.*
- *All other Shires only put notices out requesting homeowners to tidy up their own yards, including emptying water from containers.*
- *As far as a whole of town solution, Council is waiting for advice on spraying and the possible impact on the health of the community.*
- *This would be a massive project which Council just does not have the resources for at present, so if this is something the Community wants to happen, it is time to approach Councillors so they can look at our income to address every single item.*
- *There is a massive number of vacant properties in town, some of which we cannot gain access to without owner's consent.*
- *State Government has not given the go ahead on exactly what we should do, other than advertise that people clean up their yard of grass and water vessels.*
- *We do not have a chemical to use that is 100% safe and we must take Community's health issues into account.*

Michelle Hindmarsh, Mildura Street: *Is there any further development on the Mildura Street drain?*

CEO replied through the Chair:

- *Council has just done a budget review and an estimate was placed on this item, approximately \$85,000.*
- *Water through drain was monitored during last rainfall.*
- *Works are earmarked on our backlog, along with many others.*
- *Will be considered by Council in next year's budget.*

John Ackermans, 23 Nulsen Street: *Can Council give an update on the rumours of a forced merger between Dundas and Kalgoorlie?*

President Replied: There is no merger between Dundas and Kalgoorlie. It is a rumour and as far as Council is concerned, it will not happen.

7. Confirmation of Minutes of Previous Meeting.

7.1 January Ordinary Meeting

Minutes of the Ordinary Meeting of Council held on 21st January 2021 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Ordinary Council Meeting held on 21st January 2021 be confirmed as a true and accurate record.

Moved: Cr. Hogan
Seconded: Cr. Patupis

Resolution

That the minutes of the Ordinary Council Meeting held on 21st January 2021 be confirmed as a true and accurate record.

Carried by: Simple Majority For: 6 Against: 0

7.2 January Special Meeting

Minutes of the Special Meeting of Council held on 28th January 2021 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Special Council Meeting held on 28th January 2021 be confirmed as a true and accurate record.

Moved: Cr. Wyatt
Seconded: Cr. Hogan

Resolution

That the minutes of the Special Council Meeting held on 28th January 2021 be confirmed as a true and accurate record.

Carried by: Simple Majority

For: 6

Against: 0

8. Petitions, Deputations or Presentations.

Lynn Webb, 78 Goodliffe Street on behalf of the (formerly) Visitors Centre Committee:

- *Information flyer tabled.*
- *Re-naming to something descriptive and which makes a statement of what they are about.*
- *Assets still located in old Visitors Centre*
- *Will make approach to re-locate into old CRC building as a Community Organisation to set up an office space there.*
- *AGM to be held Wednesday 3rd March 2021 at 6:00pm in Shire's Community Meeting Room.*
- *With Shire's take over of Visitors Centre Management, committee can now focus on projects and are open to ideas and suggestions.*
- *Part of committee's goal is to ensure Community and Society is strong - be ready when mining inevitably disappears.*

8.1 Reports of Committees

8.1.1 GVROC - Cr Bonza/Cr Warner

8.1.2 WALGA – Cr Bonza/Cr Patupis

GVROC meeting 19/02/21 held to consider agenda for State Council Meeting to be held in March.

Key points:

- Royal Commission into Child Sexual Abuse - Local Government Child Safety Officers: Recommendation 6.12 of the Royal Commission was that, with support from Commonwealth and State Governments, Local Governments should designate child safety officers from existing staff profiles to develop child safe messages in Local Government facilities, assist local institutions to access online child safe resources, provide child safe information and support to local institutions as needed, and to support local institutions to work collaboratively with key services to ensure child safe approaches are culturally safe, disability aware and appropriate for children from diverse backgrounds. The Department of Communities and DLGSC have released a discussion paper for the WA Local Government sector.
- Action Item: That GVROC provide a combined regional response in relation to this recommendation with regard to costs involved, staff expectations and capacity and to include in the response an invitation to members of the Royal Commission and responsible State and Federal depts to visit our area and see and understand issues on the ground and the limited resources LGs have to implement these policies.
- Proposed review of the Road Asset Preservation Model – Options Paper - The options are not mutually exclusive, and some could be combined as a staged approach.
- The five options are:
 1. Re-format and re-label the model, to improve its legibility for all users and make it available to the Local Government sector in a form that would enable stakeholders to understand it.
 2. Review the parameters within the model, in order to increase the accuracy of road maintenance costs within the model.
 3. Advocate to the Grants Commission to undertake a review of the cost regions and minimum standards to ensure that these appropriately reflect the costs faced by Local Government and the current development of the road network.
 4. Advocate to the Grants Commission to undertake an appropriately resourced process to review and rebuild the road Asset Preservation Model. This new model should be as

simple as possible while still delivering an equitable distribution of funding among Local Governments. Its variables and assumptions should be easily indefinable to model users, being clearly labelled and documented.

5. Accept the status quo with no further action.
- Action Item: That GVROC compile a combined regional response as to the preferred option. Each LG to provide their response by 16/04 to be compiled for consideration at the May State Council meeting. The current model is extremely convoluted and difficult to work with. There was some concern raised over how we want the model to look instead of the current model. WALGA expressed some caution in relation to the implications for funding if the model is changed due to the current complexities of it and the difficulty in untangling it.
 - Eligibility of Slip-on Fire Fighting Units - Prior to 2010, Slip-on Fire Fighting Units were an eligible item under the LGGS. The 2011/12 LGGS Manual provided that "slip-on units were not an eligible item as they are subject to an alternative grants program". The 2014/15 LGGS Manual provided that Slip-on Fire Fighting Units were an ineligible item. Presently they are ineligible items and there is no alternative grants program.
 - Action Item: That GVROC Chair advise the State Council meeting that due to safety concerns around slip-on units (overweight, unstable), that WALGA should reconsider the slip-on units and look at trailer units instead. Potentially, trailer units can carry more water and have less safety issues.
 - Municipal Waste Advisory Council (MWAC) - Action Item: That GVROC Chair advise the State Council meeting that MWAC need to give more consideration and address issues and consider solutions in Regional WA and not be so focussed on the metro area.
 - Review of WALGA State Council Agenda – Policy Forum Reports – That the GVROC Chair advise the State Council that as a matter of urgency, they need to progress with hold meetings for the Mining Communities Forum and the Economic Development Policy Forum. The economy and mining industry are rapidly expanding post the Covid -19 downturn. Shire of Coolgardie has offered to host the Mining Communities forum.

8.1.3 Regional Roads Group – Cr Bonza/Cr Wyatt

- Nil to report.
- Next meeting to be confirmed.
- Road forum pushed to May due to recent Perth lockdown.

8.1.4 Roadwise – Cr Wyatt/Cr Warner

- New Senior Road Safety Consultant, Engel Prendergast, replaces Carol-Anne Bradley.

9. Announcements by Presiding Member without Discussion.

Nil

10. Reports of Officers.

10.1 Planning, Development, Health and Building

Agenda Reference & Subject	
10.1.1 - 25 Cornell Street Norseman Lease N105316 (Crown Lease 3117/1959) & 26 Fuller Street Norseman Lease N105078 (Crown Lease 331/1952)	
Location / Address	Shire of Dundas
File Reference	A776 & A935 & LP.PL.1
Author	CEO Peter Fitchat
Date of Report	14 th August 2021
Disclosure of Interest	Nil

Summary

For the Council to consider the issues regarding UCL Land 25 Cornell Street, Norseman leased to Francis Louis Nazzari (Lease N105316 - Crown Lease 3117/1959) and 26 Fuller Street, Norseman leased to Thomas William Bullen and Betty Shultz (Lease N105078 - Crown Lease 331/1952).

Background

The Shire has requested the Department of Planning, Land and Heritage to respond regarding 25 Cornell Street, Norseman Lease N105316 (Crown Lease 3117/1959) the Department is in the process of forfeiting the leases and will then need to deal with the items that have been abandoned thereon within the Shire of Dundas town boundary. Attached information in Papers Relating.

This issue dates back for many years and the Shire have been writing to the Department of Planning, Land and Heritage that UCL Land returned, to be made available to the Shire of Dundas in partnership with the Department to make this land available for sale in the attempt to bring back ratepayers and in the effort to recover outstanding rates.

An investigation and inspection were undertaken to determine a plan regarding abandoned properties in our Shire on UCL leases. The investigations revealed that the Department of Planning, Land and Heritage has not acted on abandoned properties within our Shire.

We are asking for the Department of Planning, Land and Heritage to work with the Shire to reduce the amount of lease land and to make these available to be converted to Freehold. This will allow Council to sell land into the future to recover cost associated to default rate payments.

Statutory Environment

Planning and Development Act 2005.
Shire of Dundas Local Planning Scheme No 2.

State Planning Policy 3.1 – Residential Design Code's as published by the Western Australian Planning Commission applies to the proposed development.

Policy Implications

There are no Council policies that relate to this matter.

Financial Implications

There are direct financial implications for the Shire at present being outstanding rates. However, it is anticipated that if the Shire is successful in being offered land by the State, then the costs will become offset against outstanding rates.

As of the date of this report, the following rates are outstanding:

25 Cornell - \$16,530.08

26 Fuller - \$13,949.32

Strategic Implications

Strategic Community Plan,

2.1 Opportunity for Economic Diversification 2021 SHIRE OF DUNDAS Page 26-

A vibrant economy that includes and supports opportunities for mining industry, creative and cultural industries, tourism shopping and business.

Theme

3: Natural & Built Environment.

Consultation

Executive Management Team.

Department of Planning Lands and Heritage.

Comment

The Department of Planning, Land and Heritage has received the shires correspondence which has been provided in the papers relating. This correspondence addresses the dilapidated and untidy condition of the dwelling and property at the following locations:

- 25 Cornell Street, Norseman – Leased to Francis Louis Nazzari, Lease N105316 (Crown Lease 3117/1959). Due to expire 31 March 2035.
- 26 Fuller Street, Norseman – Leased to Thomas William Bullen and Betty Shultz, Lease N105078 (Crown Lease 331/1952). Due to expire 31 March 2051.

Comment from the Department of Planning, Land and Heritage:

"The management of the above land is the responsibility of the registered lessees; however the Department has learnt that Bullen and Shultz are deceased and Nazzari cannot be located. Given this situation, the Department is in the process of forfeiting the leases and will then need to deal with the items that have been abandoned thereon. From looking at the photos provided, it is likely the dwellings will be demolished. Please note that there are timeframes associated with terminating the lease and also demolition. Following the termination of the leases, I will recommend the demolition as a priority due to the unsafe condition".

50% of houseblocks in our community belong to the State Government and they are not required to pay rates, which has resulted in a major impact to the Shire's sustainability. We would require the State Government to assist with this matter (especially now that there is a demand for land as mining returns) and to assist Council attain sustainability to address all the items in our Community Plan and make the Shire of Dundas a vibrant community for all its residence and stakeholders.

This equates to the potential loss of:

25 Cornell - \$16,530.08

26 Fuller - \$13,949.32

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas delegate the CEO to write to the Department of Planning, Land and Heritage regarding 25 Cornell Street, Norseman Lease N105316 (Crown Lease 3117/1959) and 26 Fuller Street, Norseman Lease N105078 (Crown Lease 331/1952) requesting:

- a) Assistance from GEDC to work with the Shire, and
- b) Assistance with the clean-up/demolishing cost associated with the land and to make it saleable by removing the abandoned infrastructure.

Moved: Cr. Patupis

Seconded: Cr. Warner

Resolution

- That the Council of the Shire of Dundas delegate the CEO to write to the Department of Planning, Land and Heritage regarding 25 Cornell Street, Norseman Lease N105316 (Crown Lease 3117/1959) and 26 Fuller Street, Norseman Lease N105078 (Crown Lease 331/1952) requesting:

- a) Assistance from GEDC to work with the Shire, and
- b) Assistance with the clean-up/demolishing cost associated with the land and to make it saleable by removing the abandoned infrastructure.

Carried by: Simple Majority

For: 4

Against: 2

Agenda Reference & Subject	
10.1.2 - Request for Comment: Lease over Lot 228 on Deposited Plan 186427- Case 2001925	
Location / Address	Shire of Dundas
File Reference	LP.PL.1 & A1015
Author	Chief Executive Officer - Peter Fitchat
Date of Report	18 th February 2021
Disclosure of Interest	Nil

Summary

For the Council to consider the request for comment for Lease over Lot 228 on Deposited Plan 186427 – Case 2001925.

Background

The Department of Planning, Land and Heritage has asked for comment on the two cases shown in green (as per papers relating). These lots are clear of native title and are being progressed.

Statutory Environment

Planning and Development Act 2005

Shire of Dundas Local Planning Scheme No 2

State Planning Policy 3.1 – Residential Design Codes' as published by the Western Australian Planning Commission applies to the proposed development.

Policy Implications

There are no Council policies that relate to this matter.

Financial Implications

There will be financial implications for the Shire, however, if supported by Council, we will ask the Department of Planning, Land and Heritage if the land can be vested in the Shire as freehold. If the Shire is successful in being offered land by the State, then there will only be costs associated with tenure and title transfers.

Strategic Implications

Strategic Community Plan,

2.1 Opportunity for Economic Diversification 2021 SHIRE OF DUNDAS Page 26-

A vibrant economy that includes and supports opportunities for mining industry, creative and cultural industries, tourism shopping and business.

Theme

3: Natural & Built Environment.

Consultation

Executive Management Team.

Department of Planning, Lands and Heritage.

Comment

Comment from the Department of Planning Lands and Heritage

"Further to this it should be noted that the Department is not able to continue referrals or this case without confirmation of required tenure.

As such can you please confirm if a Lease as per the original request or freehold tenure is to be requested?

If a lease is considered, please provide comment of agreement to a preferred term of ten years (10 Years) is to be granted".

This opportunity can provide some relief to the current issues relating to land for development in the Shire, Norseman, and Eucla.

50% of houseblocks in our community belong to the State Government and they are not required to pay rates, which has resulted in a major impact to the Shire's sustainability. We would require the State Government to assist with this matter (especially now that there is a demand for land as mining returns) and to assist Council attain sustainability to address all the items in our Community Plan and make the Shire of Dundas a vibrant community for all its residence and stakeholders.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas delegate to the CEO to write to the Department of Planning, Land and Heritage regarding Lot 228 on Deposited Plan 186427 – Case 2001925 requesting:

- a) Assistance from GEDC to work with the Shire**
- b) Provide more information regarding what the tenures would entitle, and or if freehold would be considered.**
- c) Provide the cost for both options to lease and freehold**

Then present this information in a report to Council for discussion and consideration.

Moved: Cr. Hogan

Seconded: Cr. Patupis

Resolution

That the Council of the Shire of Dundas delegate to the CEO to write to the Department of Planning, Land and Heritage regarding Lot 228 on Deposited Plan 186427 – Case 2001925 requesting:

- a) Assistance from GEDC to work with the Shire
- b) Provide more information regarding what the tenures would entitle, and or if freehold would be considered.
- c) Provide the cost for both options to lease and freehold

Then present this information in a report to Council for discussion and consideration.

Carried by: Simple Majority

For: 6

Against: 0

Agenda Reference & Subject	
10.1.3 - Request to Acquire UCL, Lot 224 on DP 220083, Shire of Dundas - Case 2002248	
Location / Address	Shire of Dundas
File Reference	LP.PL.1
Author	CEO Peter Fitchat
Date of Report	18 February 2021
Disclosure of Interest	Nil

Summary

For the Council to consider the request to acquire UCL, Lot 224 on DP 220083 (Eucla), Shire of Dundas - Case 2002248.

Background

The Department of Planning, Land and Heritage has asked for comment on the two cases shown in green (as per papers relating). These lots are clear of native title and are being progressed.

Statutory Environment

Planning and Development Act 2005
Shire of Dundas Local Planning Scheme No 2

State Planning Policy 3.1 – Residential Design Codes' as published by the Western Australian Planning Commission applies to the proposed development.

Policy Implications

There are no Council policies that relate to this matter.

Financial Implications

There will be financial implications for the Shire, however, if supported by Council, we will ask the Department of Planning, Land and Heritage if the land can be vested in the Shire as freehold. If the Shire is successful in being offered land by the State, then there will be only costs associated with tenure and title transfers.

Strategic Implications

Strategic Community Plan,

2.1 Opportunity for Economic Diversification 2021 SHIRE OF DUNDAS Page 26-

A vibrant economy that includes and supports opportunities for mining industry, creative and cultural industries, tourism shopping and business.

Theme

3: Natural & Built Environment.

Consultation

Executive Management Team.

Department of Planning Lands and Heritage.

Comment

Comment from Department of Planning Lands and Heritage

"Further to this it should be noted that the Department is not able to continue referrals or this case without confirmation of required tenure.

As such can you please confirm if a Lease as per the original request or freehold tenure is to be requested?

If a lease is considered, please provide comment of agreement to a preferred term of ten years (10 Years) is to be granted".

This opportunity can provide some relief to the current issues relating to land for development in the Shire, Norseman, and Eucla.

50% of houseblocks in our community belong to the State Government and they are not required to pay rates, which has resulted in a major impact to the Shire's sustainability. We would require the State Government to assist with this matter (especially now that there is a demand for land as mining returns) and to assist Council attain sustainability to address all the items in our Community Plan and make the Shire of Dundas a vibrant community for all its residence and stakeholders.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas delegate to the CEO to write to the Department of Planning, Land and Heritage regarding Lot 224 on DP 220083 - Case 2002248 (Eucla) requesting:

- a) Assistance from GEDC to work with the Shire**
- b) Provide more information regarding what the tenures would entitle, and or if freehold would be considered.**
- c) Provide the cost for both options to lease and freehold**

Then present this information in a report to Council for discussion and consideration.

Moved: Cr. Patupis

Seconded: Cr. Hogan

Resolution

That the Council of the Shire of Dundas delegate to the CEO to write to the Department of Planning, Land and Heritage regarding Lot 224 on DP 220083 - Case 2002248 (Eucla) requesting:

- a) Assistance from GEDC to work with the Shire.
- b) Provide more information regarding what the tenures would entitle, and or if freehold would be considered.
- c) Provide the cost for both options to lease and freehold.

Then present this information in a report to Council for discussion and consideration.

Carried by: Simple Majority

For: 6

Against: 0

10.2 Engineering and Works

Nil

10.3 Members and Policy

Agenda Reference & Subject	
10.3.1 – Receive the Information Bulletin	
Location / Address	Shire of Dundas
File Reference	PE.ME.2
Author	Chief Executive Officer - Peter Fitchat
Date of Report	12 th February 2021
Disclosure of Interest	Nil

Summary

For Council to consider receiving the Information Bulletin for the period ending 31st January 2021.

Background

The Councillors' Information Bulletin for the period ending 31st January 2021 was completed and circulated to Councillors.

Statutory Environment

Local Government Act 1995

- Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
- Section 3.1 – Provides that the general function of the local government is to provide for the good governance of persons in its district.

Policy Implications

Council has no policies in relation to this matter.

Financial Implications

The recommendation of this report has no financial implications for Council.

Strategic Implications

Keeping Councillors informed in respect to matters impacting on their role as Councillor.

Consultation

Nil

Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

Because of certain confidential elements in the contents of this document, it is not a public document, it is distributed to Councillors and senior staff only and is not for public release.

Voting Requirements

Simple Majority

Officer Recommendation

That Council receive the monthly Councillors' Information Bulletin for the period ending 31st January 2021, as included in confidential papers relating.

Moved: Cr. Wyatt

Seconded: Cr. Hogan

Resolution

That Council receive the monthly Councillors' Information Bulletin for the period ending 31st January 2021, as included in confidential papers relating.

Carried by: Simple Majority

For: 6

Against: 0

Agenda Reference & Subject	
10.3.2 - Disposal of Property Policy	
Location / Address	88-92 Prinsep Street
File Reference	CM.PO.1
Author	Executive Assistant – Katherine Crawford
Date of Report	11 th February 2021
Disclosure of Interest	Nil

Summary

The purpose of this report is for the Council to consider and, if thought appropriate, to adopt a policy on disposal of the Shire of Dundas property.

Background

A policy for the Disposal of Property has been drafted to provide assistance to staff who are required as part of their position within the Shire, to dispose of surplus assets. This policy is intended to provide the Councils framework guided by the required legislation to ensure assets are disposed of in the correct way.

Statutory Environment

Section 3.58 of the *Local Government Act 1995* – Disposing of Property.

Regulation 30 of the Local Government [Functions and General] Regulations 1996 – Dispositions of Property Excluded from Act s.3.58.

Policy Implications

This report recommends the adoption of a new policy.

Financial Implications

Nil.

Strategic Implications

Strategic Community Plan 2012-2022

- Theme 2 A thriving local economy and economic base

Consultation

- Chief Executive Officer
- Manager of Works and Services
- Manager of Community Development
- Executive Assistant

Comment

The objective of this policy is intended to provide guidelines for the disposal of Shire of Dundas owned property deemed surplus to the Shires requirements.

The Shires Disposal of Property Policy sets the direction for disposition of all property, including the conditions relating to plant and vehicles trade-ins, machinery, furniture, equipment, miscellaneous items, abandoned vehicles, building/construction materials, animals and land or buildings.

The draft policy is available for Council in the papers relating.

Voting Requirements

Simple Majority

Officer Recommendation

That the draft policy on Disposal of Property, as attached in the papers relating, be adopted.

Moved: Cr. Wyatt
Seconded: Cr. Patupis

Resolution

That the draft policy on Disposal of Property, as attached in the papers relating, be adopted.

Carried by: Simple Majority

For: 6

Against: 0

Agenda Reference & Subject	
10.3.3 - Ordinary Council Meetings – March and April 2021	
Location / Address	88-92 Prinsep Street
File Reference	CM.CO.2021
Author	Executive Assistant – Katherine Crawford
Date of Report	11 th February 2021
Disclosure of Interest	Nil

Summary

For the Council to consider changing the dates and location for the March and April 2021 Ordinary Council Meetings.

Background

An amendment to the dates and location for the March and April 2021 Ordinary Meetings of Council will be essential to meet the legislative timeframes for the Shires compliance reporting.

Statutory Environment

Pursuant to the *Local Government Act 1995* Division 2 Subdivision 1 section 5.4

Calling council meetings

An ordinary or a special meeting of a council is to be held —

(a) if called for by either —

(i) the mayor or president; or

(ii) at least 1 /3 of the councillors,

in a notice to the CEO setting out the date and purpose of the proposed meeting; or (b) if so decided by the council.

In accordance with Regulation 12 of the *Local Government (Administration) Regulations 1996* public notice be provided for amended dates and location for the Ordinary Meetings in March and April 2021.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Chief Executive Officer
Manager of Community Development

Comment

For the following amendment to the dates and locations for the March and April 2021 Ordinary Meetings to be considered:

	From	To
March Ordinary Council Meeting Dates and Location	Date: Saturday, 20 th March 2021 Location: Community Hall Yurkla Way, Eucla	Date: Tuesday, 30 th March 2021 Location: Administration Office 88-92 Prinsep Street, Norseman
April Ordinary Council Meeting Dates and Location	Date: Tuesday, 20 th April 2021 Location: Administration Office 88-92 Prinsep Street, Norseman Time: 6pm WST	Date: Saturday, 17 th April 2021 Location: Community Hall Yurkla Way, Eucla Time: 9am WST

Voting Requirements

Simple Majority

Officer Recommendation

That Council amend the dates and location for the March and April 2021 Ordinary Council Meetings as follows:

	From	To
March Ordinary Council Meeting Dates and Location	Date: Saturday, 20 th March 2021 Location: Community Hall Yurkla Way, Eucla Time: 9am WST	Date: Tuesday, 30 th March 2021 Location: Administration Office 88-92 Prinsep Street, Norseman Time: 6pm WST
April Ordinary Council Meeting Dates and Location	Date: Tuesday, 20 th April 2021 Location: Administration Office 88-92 Prinsep Street, Norseman Time: 6pm WST	Date: Saturday, 17 th April 2021 Location: Community Hall Yurkla Way, Eucla Time: 9am WST

Moved: Cr. Patupis

Seconded: Cr. Wyatt

Resolution

That Council amend the dates and location for the March and April 2021 Ordinary Council Meetings as follows:

	From	To
March Ordinary Council Meeting Dates and Location	Date: Saturday, 20 th March 2021 Location: Community Hall Yurkla Way, Eucla	Date: Tuesday, 30 th March 2021 Location: Administration Office 88-92 Prinsep Street, Norseman
April Ordinary Council Meeting Dates and Location	Date: Tuesday, 20 th April 2021 Location: Administration Office 88-92 Prinsep Street, Norseman Time: 6pm WST	Date: Saturday, 17 th April 2021 Location: Community Hall Yurkla Way, Eucla Time: 9am WST ACWST

Carried by: Simple Majority

For: 6

This typographical error
Against: 0 was corrected in the Item
7.1 at the Ordinary Meeting of
Council 30th March 2021 - Confirmation
of minutes of
previous meeting.

10.4 Administration, Finance and Community Development.

Agenda Reference & Subject	
10.4.1 – Accounts Paid 1/01/2021 to 31/01/2021	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts and Payroll Officer – Ali Sherifi
Date of Report	15 th January 2021
Disclosure of Interest	Nil

Voting Requirements

Simple Majority

Trust Payments

Chq/EFT	Date	Name	Description	Amount
555	19/01/2021	Shire of Dundas Petty Cash	RECOUP TO PETTY CASH	\$250.00
EFT5278	27/01/2021	AARO GROUP	REFUND OF STANDPIPE KEY DEPOSIT	\$100.00
EFT5279	29/01/2021	Ngadju Native Title Aboriginal Corporation	REFUND OF TRUST DEPOSIT FOR COMPLEX HIRE	\$300.00
				\$650.00

Municipal Cheques

Chq/EFT	Date	Name	Description	Amount
26391	19/01/2021	Shire of Dundas Petty Cash	Recoup to Petty Cash 13.10.2020 - 18.01.2021	\$ 620.25
				\$620.25

Municipal Account EFT's

Chq/EFT	Date	Name	Description	Amount
EFT5230	18/01/2021	Bunnings Group Limited	19 x Asphalt pack, 1 x adaptor safety amphibian, 2 x spray paint, 2 x metal point aerosol, 6 x hose fit connector, 2 x drip irrigation, 5 x poly irri micro Jet.	\$1107.47
EFT5231	18/01/2021	Bonza Constructions Pty Ltd	Supply & fit new gates to rear lane, remove old material at 36 Angove Street \$1386.39. Prep entry to passageway, remove 1 x door to toilets, finish off archway & Carpets & Varnish, paint at 81 Robert Streets \$5589.23.	\$6975.62
EFT5232	18/01/2021	Laurene Bonza	Claim (Council meeting - 15.12.2020, IB Session 01.12.2020	\$472.00
EFT5233	18/01/2021	Bellini Bulk Haulage	Supply and deliver 50 sqm Bushland Mulch x Little Loads, Supply & deliver 50 tonne garden blend x Little Loads for Woodlands Centre.	\$14575.00
EFT5234	18/01/2021	BOC Limited	Container Service Fee (28.11.2020 - 28.12.2020)	\$40.51

EFT5235	18/01/2021	Caps Australia Pty Ltd	Service to Depot air compressor, filter air paper element suit, all seasons fluid 5L, Consumables and ENV LEVY.	\$390.20
EFT5236	18/01/2021	Shire of Dundas Municipal Account	Payroll Deductions	\$360.00
EFT5237	18/01/2021	Elite Gym Hire	Hire of Weights (12.12.2020 - 12.01.2020) \$568.65 Hire of Treadmill, bike Rower, and Cross Trainer \$442.70	\$1011.35
EFT5238	18/01/2021	Horizon Power	Various Power Charges 16.10.2020 – 15.12.2020	\$18053.06
EFT5239	18/01/2021	Raemar Investment Pty Ltd	5 x Solar Batten light 18V 30W plus freight	\$2260.50
EFT5240	18/01/2021	Kalgoorlie Retravisio	1 x Emilia Model 5 Burner Commercial Gas Oven for Town Hall	\$2498.00
EFT5241	18/01/2021	Kilima (WA) Pty Ltd	Rent for the month of January 2021 - 81 Robert Street	\$220.00
EFT5242	18/01/2021	Moore Australia (WA) Pty Ltd	Compilation of monthly statement of financial activity for October 2020 including end of month accounting review. \$5170 Compilation of monthly statement of financial activity for November 2020 including end of month accounting \$2420 Professional services in relation to annual financial statements 2019/20 review and adjust. \$726.55	\$8316.55
EFT5243	18/01/2021	Marketforce	Advertising - Bushfire Risk Planning Coordinator (Kal Miner 12.12 & 16.12) - \$1148.94 Advertising – Advert of planning proposal 105-111 Prinsep and 106-114 Angove (Kal Miner 16.12.2020) – \$371.03	\$1519.97
EFT5244	18/01/2021	Norseman IGA	Various IGA Purchases - 01.11.2020 - 30.11.2020	\$950.66
EFT5245	18/01/2021	OFFICE OF THE AUDITOR GENERAL	Fee for the Certification of the roads recovery for the year ended 30 June 2020	\$880.00
EFT5246	18/01/2021	Kip & Steves' Mechanical Repairs	2 x Battery plus freight for Volvo Rubbish Truck (DS69) – \$1094.09 1 x battery switch plus freight for Volvo Truck (69DS) – \$237.27	\$1331.36
EFT5247	18/01/2021	RGSMW PTY LTD T/AS PACK & SEND EAST PERTH	Freight – XYPEX	\$474.86
EFT5248	18/01/2021	THE RAILWAY MOTEL AND WOODLANDS GUESTHOUSE	1 x night accommodation for Kate Mills on 14 December 2020 – \$105 1 x night accommodation for Rasa Patupis on 18 December 2020 - \$120	\$225.00
EFT5249	18/01/2021	Toll Transport Pty Ltd	Freight (State Library, Pathwest, Express Esperance, Online Business E-Systems) -	\$258.42
EFT5250	18/01/2021	Wilson Diesel & Auto Repairs	Carry out service at 30,000 km, reseal compressor, tighten coolant leak, replace headlight protectors, replace both tyres on second steer axle to Mitsubishi tip truck DS174 - P284 – \$3457.90 4 x new Toyo Tyres for Holden Colorado DS32, P327 - \$1252.80	\$4710.70
EFT5251	18/01/2021	Sharon Warner	Standby Pool Manager (29.12.2020 - 04.01.2021) - \$400	\$2650.00

			Standby Pool Manager (29.12.2020) - \$2250	
EFT5252	18/01/2021	YETI'S RECORD MANAGEMENT CONSULTANCY	Cataloguing - 15 hours (3.01.2021 - 10.01.2021)	\$1408.00
EFT5253	18/01/2021	Telstra Corporation Limited	Phone Usage (Admin, Co-Location and Youth Centre) - 29.11.2020 - 19.01.2021 - \$806.02 Satellite Charges – 16.12.2020 – 15.12.2020 \$180 Phone Usage (Admin, Co-Location and Youth Centre) - 29.11.2020 - 19.01.2021 \$869.78 Home Bundles for MOW & EA (26.11.2020 – 25.12.2020) \$220. Telstra 4GXWIFI plus for Peter Fitchat – 4.01.2021 – 03.02.2021 \$29 Telstra 4GXWIFI plus for Peter Fitchat – 4.12.2020 – 03.01.2021 \$29	\$525.24
EFT5254	21/01/2021	Australian Taxation Office	BAS (DECEMBER 2020)	\$34461.00
EFT5255	21/01/2021	Australia Post	Postage (December 2020)	\$352.39
EFT5256	21/01/2021	Advertiser Print	1500 DL ENVELOPES	\$172.00
EFT5257	21/01/2021	ZircoDATA Pty Ltd	Storage of Registers (26.11.2020 - 25.12.2020)	\$160.24
EFT5259	21/01/2021	BP Norseman	Diesel & Unleaded Charges for December 2020	\$387.11
EFT5260	21/01/2021	Bonza Constructions Pty Ltd	Installation of fencing between Child Care Centre Facility and Woodlands Centre	\$1612.05
EFT5261	21/01/2021	BSA Advanced Property Solutions	Service and repair A/C at 11 Roberts St, rectified collapsed duct, serviced incorrect zones plus travel fee	\$1053.69
EFT5262	21/01/2021	Concrete Waterproofing Manufacturing T/As Xypex Australia	5 x XYPEX Restorator 100 - 25 kg, 5 x XYPEX Megamix II 20 kg	\$1557.52
EFT5263	21/01/2021	Shire of Dundas Municipal Fund	Payroll deductions	\$360.00
EFT5264	21/01/2021	Dundas Fencing & Building Maintenance	Supply & Install new bellow kit to ladies toilet at rear of admin, adjust float valve.	\$239.80
EFT5265	21/01/2021	Esperance Rural Supplies	1 x pump Hi FLO, 11 x Mumby soil conditioner, 12 x Baileys Grangular 20kg, 1 x elbow poly, 1 x Nozzle fire leve action & other maintenance items for the Heritage Trail.	\$1212.90
EFT5266	21/01/2021	Elite Gym Hire	Hire of Weights (12.01.2021 - 12.02.2021) \$442.70 Hire of Treadmill, bike, rower & cross trainers (12.01.2021 - 12.02.2021) \$568.65	\$1011.35
EFT5267	21/01/2021	Department of Fire & Emergency Services	ESL (December 2020)	\$2221.62
EFT5268	21/01/2021	Threat Protect	Alarm Monitoring (Alarm Monitoring for Admin Building) \$234.75 Alarm Monitoring for Visitor Centre \$115.50	\$461.25

			Alarm Monitoring for Youth Centre \$111	
EFT5269	21/01/2021	Goldfields Image Works	Various onsite photography, edit and transmit.	\$308.00
EFT5270	21/01/2021	Dowling Giudici and Associates	As per DG+A Professional Services Agreement 191126: 40hrs at \$95/hr	\$4180.00
EFT5271	21/01/2021	Norseman Concrete	Screen pit 2A, Gravel push old Coach road to Heritage Trail - 30.11.2020 - 10.12.2020 \$39930 Cart Gravel – Hire single tippers for 20 hours, hire side tippers 73 hours – 27.11.2020 – 10.12.2020 \$20053 Cartage of gravel – Hire side tippers for 57 hours 11.12.2020 – 18.12.2020 \$11880. Cartage of Gravel for Heritage Trail – Loader hire 48 hours, screening 24 hours, service truck 3 hours 11.12.2020 – 18.12.2020 \$14652	\$86515.00
EFT5272	21/01/2021	Norseman IGA	Various IGA Purchases - 01.12.2020 - 31.12.2020	\$2872.73
EFT5273	21/01/2021	Norseman Community Resource Centre	Printing of the Norseman Today Vol38 No11 (A4 Colour - 300 Copies)	\$1800.00
EFT5274	21/01/2021	Navman Wireless Australia Pty Ltd	Monthly satellite service (05.01.2021 - 04.02.2021)	\$65.89
EFT5275	21/01/2021	O'Dwyer Electrical	Upgrade switchboard and lights at Museum, install solar lights to barbecue area patio, install 15-amp power to Lions Building	\$5000.00
EFT5276	21/01/2021	South East Petroleum	Diesel & Unleaded Fuel Purchases (Bp Card)	\$709.60
EFT5276	21/01/2021	Winc Australia Pty Ltd	1 x Corner Desk Lozenge plus freight \$37.80 2 x Winc A4 80 Mc Glass Laminating pouches pk 100, 1 x Esselte Punch Black, 3 x Mouse pad @wrist Rest Microborn black \$189.79	\$227.59
6314	04/01/2021	Centrepay fees	Fees for Pensioner Rent	\$0.99
PAY	05/01/2021	Payroll	Direct Debit of Net pays	\$60684.30
6326	11/01/2021	Centrepay fees	Fees for A771	\$0.99
6320	12/01/2021	Centrepay fees	Fees for A629, A698	\$1.98
6329	12/01/2021	Esperance Training and Assessing	HC Truck: Re-assessment of HC Licenses for Nigel Clark and Craig Coulson	\$1200.00
6341	18/01/2021	Centrepay fees	Fees for Pensioner Rent	\$0.99
PAY	19/01/2021	Payroll	Direct Debit of Net Pays	\$53801.36
6357	25/01/2021	Centrepay fees	Fees for A629, A698	\$1.98
6362	27/01/2021	Centrepay fees	Fees for A771	\$0.99
6330	12/01/2021	Ali Sherifi	Reimbursement - DOT Training expenses (September 2020).	\$370.08
6331	12/01/2021	Joe Hodges	Reimbursement for Carpet Shampooer, hard drives & hardware items.	\$2071.03
6335	25/01/2021	Joe Hodges	Reimbursement for event items, Depot training and Racecourse	\$2102.70
6364	29/01/2021	Joanne Bennett	Reimbursement for attending the interview for Grader Operator Position	\$374.49
6365	29/01/2021	Stephan Venables	Reimbursement for attending the interview for Grader Operator Position	\$129.41
				\$338,897.49

Municipal Account Direct Debts

	Date	Name	Description	Amount
6315	01/01/2021	ANZ	Merchant Fees	\$213.97
6316	04/01/2021	ANZ	BPAY Transaction Fee	\$26.40
DD10543	10/12/2020	SuperChoice	Superannuation 25.11.2020 – 08.12.2020	\$12505.20
DD10575	10/12/2020	SuperChoice	Superannuation – 09.12.2020 – 23.12.2020	\$13449.51
DD10558	10/12/2020	SuperChoice	Superannuation – 09.12.2020 – 23.12.2020	\$14773.60
6361	25/01/2021	Treasury Corp	Doctor's house repayment – Guarantee fees	\$1185.75
6334	14/01/2021	3E Advantage Pty Limited	CRC photocopier, Shire photocopier & Printer meter readings – December 2020	\$3284.33
				\$45,438.76

Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
6302	15/01/2021	Chief Executive Officer	ANZ Credit Card Purchases 23.11/2020 – 21/12/2020	\$3428.21
	27/11/2020	Kmart Kalgoorlie	Catering for Christmas Stockings	\$304.50
	27/11/2020	Woolworths Kalgoorlie	Catering for Christmas Stockings	\$235.00
	01/01/2021	LinkedIn	Monthly Subscription	\$39.99
	01/12/2020	Booking.com (Comfort Bay in Isles Esperance)	GVROC attendance for CEO & 2 Councillors \$159 ea.	\$477.00
	01/12/2020	Caltex Norseman	10 x fuel vouchers for Christmas Fayre	\$500.00
	02/12/2020	Kmart	Various goods for 2020 Seniors Christmas Dinner	\$654.50
	02/12/2020	Woolworths	Catering for 2020 Seniors Christmas Dinner	\$596.77
	03/12/2020	Kmart	Various goods for 2020 Seniors Christmas Dinner	\$88.50
	16/09/2020	MYOB	MYOB Subscription for Woodlands Centre	\$54.50
	27/11/2020	Doodly	Monthly Subscription	\$96.71
	08/12/2020	Kalgoorlie CCI	Membership	\$355.00
	12/12/2020	Adobe	Monthly PDF Subscription	\$25.74
			Total Credit Card Payment for Purchases	\$3428.21

Summary of Account Totals

Trust EFT's / Cheques	\$650.00
Municipal Cheques	\$620.25
Municipal EFT's	\$338,897.49
Municipal Direct Debit's	\$45,438.76
Municipal Credit Card's	\$3,428.21
Grand Total for January 2021	\$389,034.71

Officer Recommendation

That the Shire of Dundas monthly accounts paid from 1/01/2021 to 31/12/2021 be noted.

Moved: Cr. Hogan

Seconded: Cr. Wyatt

Resolution

That the Shire of Dundas monthly accounts paid from 1/01/2021 to 31/12/2021 be noted.

Carried by: Simple Majority

For: 6

Against: 0

Agenda Reference & Subject	
10.4.2 – Financial Statements for the Period Ending 31st January 2021	
Location / Address	Shire of Dundas
File Reference	FM.FR
Author	Moore Australia
Date of Report	12 th February 2021
Disclosure of Interest	Nil

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas Financial Statements for the period ending 31st January 2021 be accepted.

Moved: Cr. Wyatt

Seconded: Cr. Hogan

Resolution

That the Shire of Dundas Financial Statements for the period ending 31st January 2021 be accepted.

CEO spoke to the report.

Carried by: Simple Majority

For: 6


Against: 0

Shire of Dundas

Management Information Report

Period ending
31 January 2021

Topic	Item	First Identified	Explanation	Action Required	Priority
Operating expenditure	Allocations	January 2021	Public works overheads are under allocated by \$105,098. Plant depreciation are under allocated by \$68,485. Plant operating costs are under allocated by \$21,778.	We recommend the overhead allocations be reviewed and adjusted (where appropriate) regularly for POC, PWOH and PDpen.	Medium
Funding statements	Opening surplus	October 2020	At the time of preparing the attached Statement of Financial Activity, the Annual Financial Report has not been finalised, therefore the closing surplus may change from the current \$2,674,549 due to year end and audit adjustments.	None required.	Low

Approval:  Russell Barnes, Director

SHIRE OF DUNDAS

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the period ending 31 January 2021

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

TABLE OF CONTENTS

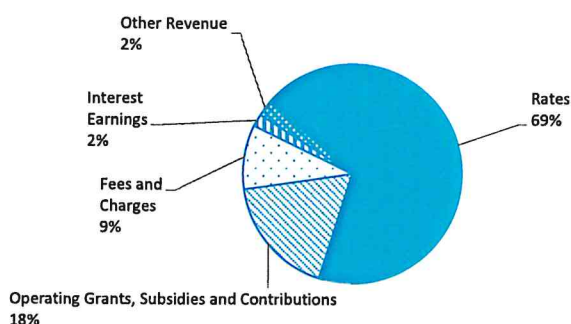
Statement of Financial Activity by Program	5
Statement of Financial Activity by Nature or Type	7
Basis of Preparation	8
Note 1 Statement of Financial Activity Information	9
Note 2 Cash and Financial Assets	10
Note 3 Receivables	11
Note 4 Payables	12
Note 5 Rate Revenue	13
Note 6 Disposal of Assets	14
Note 7 Capital Acquisitions	15
Note 8 Borrowings	18
Note 9 Cash Reserves	19
Note 10 Other Current Liabilities	20
Note 11 Operating grants and contributions	21
Note 12 Non operating grants and contributions	22
Note 13 Explanation of Material Variances	23

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JANUARY 2021**

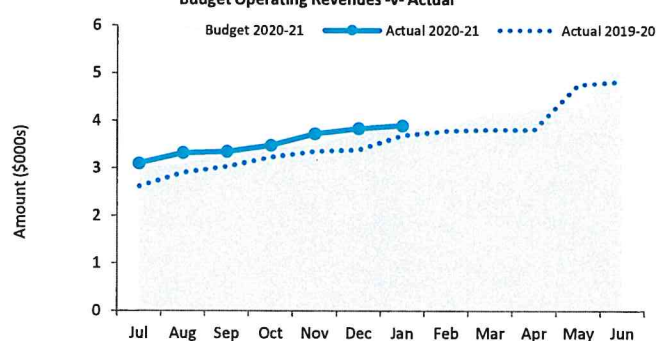
SUMMARY INFORMATION - GRAPHS

OPERATING ACTIVITIES

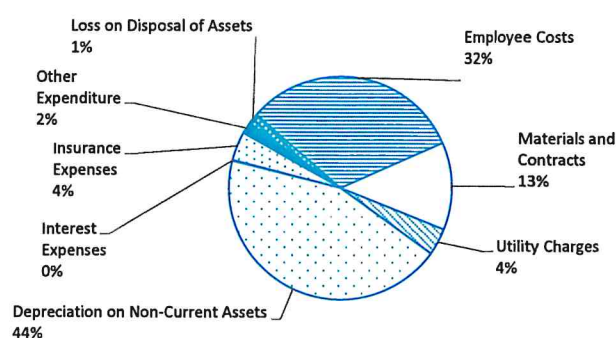
OPERATING REVENUE



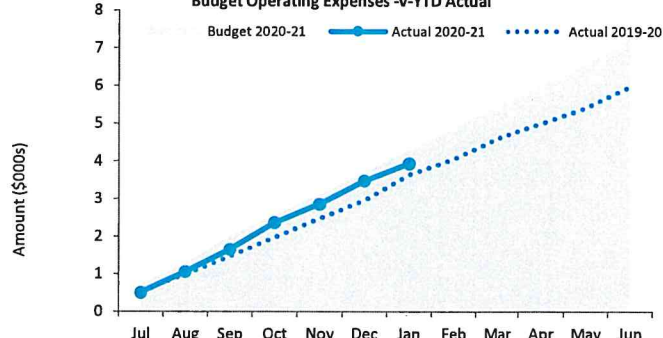
Budget Operating Revenues -v- Actual



OPERATING EXPENSES

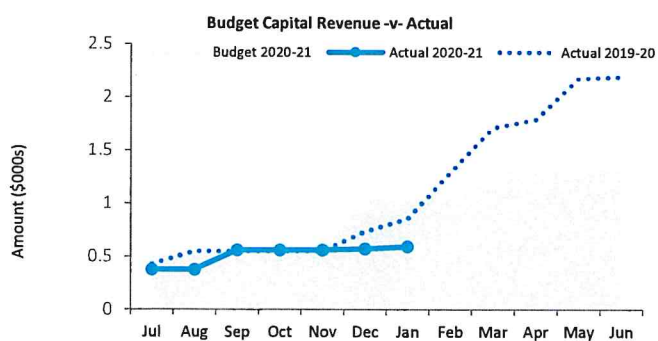


Budget Operating Expenses -v- YTD Actual

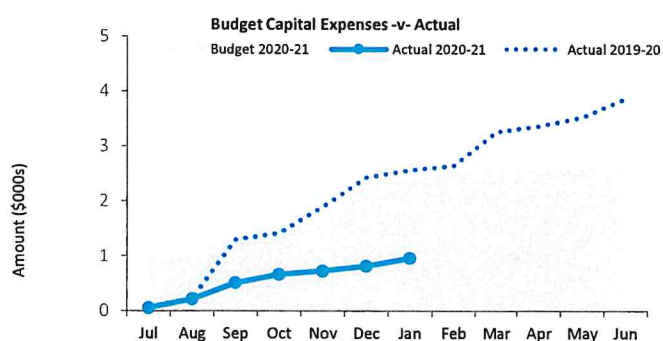


INVESTING ACTIVITIES

CAPITAL REVENUE



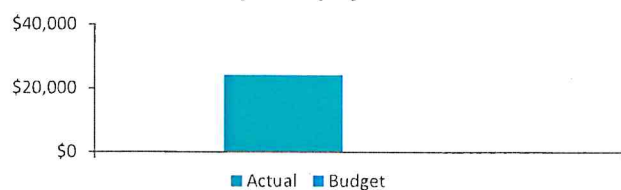
CAPITAL EXPENSES



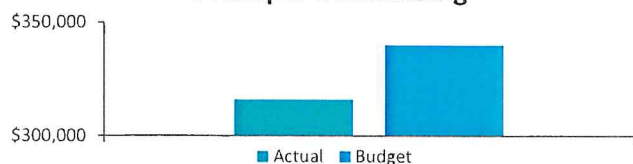
FINANCING ACTIVITIES

BORROWINGS

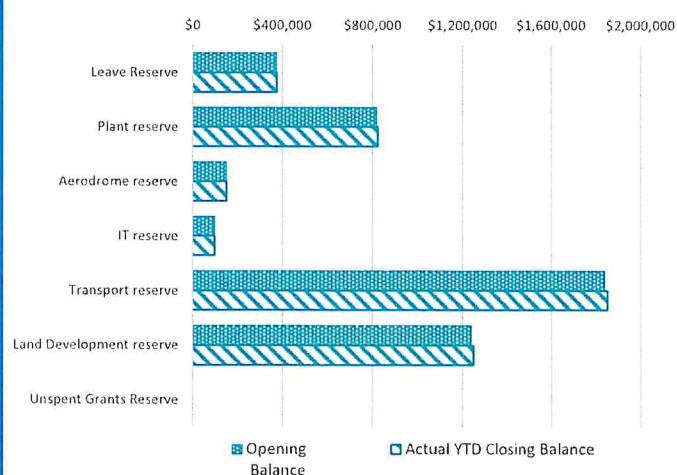
Principal Repayments



Principal Outstanding



RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)

	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.18 M	\$2.18 M	\$2.67 M	\$0.50 M
Closing	\$0.13 M	\$1.99 M	\$3.97 M	\$1.97 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	\$7.96 M	% of total
Unrestricted Cash	\$3.41 M	42.8%
Restricted Cash	\$4.55 M	57.2%

Refer to Note 2 - Cash and Financial Assets

Payables

	\$0.10 M	% Outstanding
Trade Payables	\$0.00 M	
30 to 90 Days		130.2%
Over 90 Days		18.3%

Refer to Note 4 - Payables

Receivables

	\$0.06 M	% Collected
Rates Receivable	\$0.60 M	68.3%
Trade Receivable	\$0.06 M	% Outstanding
30 to 90 Days		15.0%
Over 90 Days		13.2%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.79 M	\$1.24 M	\$1.74 M	\$0.50 M

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	\$2.67 M	% Variance
YTD Budget	\$2.65 M	1.0%

Refer to Note 5 - Rate Revenue

Operating Grants and Contributions

YTD Actual	\$0.69 M	% Variance
YTD Budget	\$0.70 M	(1.0%)

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges

YTD Actual	\$0.37 M	% Variance
YTD Budget	\$0.27 M	38.6%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.29 M)	(\$1.43 M)	(\$0.39 M)	\$1.05 M

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	\$0.07 M	%
Adopted Budget	\$0.12 M	56.9%

Refer to Note 6 - Disposal of Assets

Asset Acquisition

YTD Actual	\$0.96 M	% Spent
Adopted Budget	\$2.61 M	36.9%

Refer to Note 7 - Capital Acquisition

Capital Grants

YTD Actual	\$0.50 M	% Received
Adopted Budget	\$1.19 M	42.2%

Refer to Note 7 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.54 M)	\$0.01 M	(\$0.06 M)	(\$0.07 M)

Refer to Statement of Financial Activity

Borrowings

Principal repayments	\$0.02 M
Interest expense	\$0.00 M
Principal due	\$0.32 M

Refer to Note 8 - Borrowings

Reserves

Reserves balance	\$4.55 M
Interest earned	\$0.03 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 JANUARY 2021

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

ACTIVITIES

Includes the activities of members of Council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose funding and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

To provide an operational framework for environmental and community health.

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

HOUSING

To provide and maintain elderly resident housing.

Provision and maintenance of elderly residents housing.

COMMUNITY AMENITIES

To provide services required by the community.

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Maintenance of public halls, civic centre, aquatic centre, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

ECONOMIC SERVICES

To help promote the shire and its economic wellbeing.

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

OTHER PROPERTY AND SERVICES

To monitor and control council's overheads operating accounts.

Private work private works operation, plant repairs and operation costs and engineering operating costs.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2021**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,175,246	2,175,246	2,674,549	499,303	22.95%	▲
Revenue from operating activities							
Governance		23,000	13,405	52,853	39,448	294.28%	▲
General purpose funding - general rates	5	2,645,220	2,645,220	2,672,965	27,745	1.05%	
General purpose funding - other		1,216,819	369,727	345,399	(24,328)	(6.58%)	
Law, order and public safety		182,800	104,913	16,022	(88,891)	(84.73%)	▼
Health		5,500	3,206	5,520	2,314	72.18%	
Education and welfare		82,935	62,199	63,240	1,041	1.67%	
Housing		22,600	11,502	14,207	2,705	23.52%	
Community amenities		187,960	170,388	199,775	29,387	17.25%	▲
Recreation and culture		51,092	42,278	79,539	37,261	88.13%	▲
Transport		523,329	206,121	221,922	15,801	7.67%	
Economic services		270,000	161,585	154,350	(7,235)	(4.48%)	
Other property and services		80,000	46,648	71,589	24,941	53.47%	▲
		5,291,255	3,837,192	3,897,381	60,189		
Expenditure from operating activities							
Governance		(709,505)	(462,293)	(416,219)	46,074	9.97%	
General purpose funding		(466,581)	(193,738)	(158,204)	35,534	18.34%	▲
Law, order and public safety		(292,271)	(173,860)	(54,006)	119,854	68.94%	▲
Health		(238,220)	(141,455)	(128,610)	12,845	9.08%	
Education and welfare		(244,236)	(152,135)	(98,455)	53,680	35.28%	▲
Housing		(111,236)	(68,638)	(52,596)	16,042	23.37%	▲
Community amenities		(598,072)	(348,518)	(367,716)	(19,198)	(5.51%)	
Recreation and culture		(1,483,529)	(889,964)	(681,218)	208,746	23.46%	▲
Transport		(2,266,740)	(1,329,372)	(1,378,035)	(48,663)	(3.66%)	
Economic services		(586,477)	(347,885)	(281,166)	66,719	19.18%	▲
Other property and services		(243,000)	(180,865)	(307,798)	(126,933)	(70.18%)	▼
		(7,239,867)	(4,288,723)	(3,924,023)	364,700		
Non-cash amounts excluded from operating activities	1(a)	2,734,156	1,692,701	1,766,551	73,850	4.36%	
Amount attributable to operating activities		785,544	1,241,170	1,739,909	498,739		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	12	1,193,157	924,962	504,067	(420,895)	(45.50%)	▼
Proceeds from disposal of assets	6	123,000	40,000	70,000	30,000	75.00%	▲
Payments for property, plant and equipment and infrastructure	7	(2,608,336)	(2,398,172)	(962,236)	1,435,936	59.88%	▲
Amount attributable to investing activities		(1,292,179)	(1,433,210)	(388,169)	1,045,041		
Financing Activities							
Transfer from reserves	9	75,000	75,000	0	(75,000)	(100.00%)	▼
Repayment of debentures	8	0	0	(24,100)	(24,100)	0.00%	▼
Transfer to reserves	9	(1,610,000)	(64,141)	(34,795)	29,346	45.75%	▲
Amount attributable to financing activities		(1,535,000)	10,859	(58,895)	(69,754)		
Closing funding surplus / (deficit)	1(c)	133,611	1,994,065	3,967,394			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 13 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$5,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 JANUARY 2021

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2021**

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,175,246	2,175,246	2,674,549	499,303	22.95%	▲
Revenue from operating activities							
Rates	5	2,645,220	2,645,220	2,672,965	27,745	1.05%	
Operating grants, subsidies and contributions	11	1,909,277	698,556	691,879	(6,677)	(0.96%)	
Fees and charges		344,268	265,655	368,072	102,417	38.55%	▲
Interest earnings		134,100	81,984	72,058	(9,926)	(12.11%)	▼
Other revenue		258,390	145,777	92,407	(53,370)	(36.61%)	▼
		5,291,255	3,837,192	3,897,381	60,189		
Expenditure from operating activities							
Employee costs		(2,371,877)	(1,364,361)	(1,254,024)	110,337	8.09%	
Materials and contracts		(1,236,573)	(713,605)	(497,960)	215,645	30.22%	▲
Utility charges		(296,078)	(172,167)	(153,718)	18,449	10.72%	▲
Depreciation on non-current assets		(2,661,549)	(1,620,094)	(1,724,568)	(104,474)	(6.45%)	
Interest expenses		(8,890)	(4,444)	(4,608)	(164)	(3.69%)	
Insurance expenses		(185,243)	(174,371)	(162,436)	11,935	6.84%	
Other expenditure		(407,050)	(167,074)	(64,473)	102,601	61.41%	▲
Loss on disposal of assets	6	(72,607)	(72,607)	(62,236)	10,371	14.28%	▲
		(7,239,867)	(4,288,723)	(3,924,023)	364,700		
Non-cash amounts excluded from operating activities	1(a)	2,734,156	1,692,701	1,766,551	73,850	4.36%	
Amount attributable to operating activities		785,544	1,241,170	1,739,909	498,739		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	12	1,193,157	924,962	504,067	(420,895)	(45.50%)	▼
Proceeds from disposal of assets	6	123,000	40,000	70,000	30,000	75.00%	▲
Payments for property, plant and equipment and infrastructure	7	(2,608,336)	(2,398,172)	(962,236)	1,435,936	59.88%	▲
Amount attributable to investing activities		(1,292,179)	(1,433,210)	(388,169)	1,045,041		
Financing Activities							
Transfer from reserves	9	75,000	75,000	0	(75,000)	(100.00%)	▼
Repayment of debentures	8	0	0	(24,100)	(24,100)	0.00%	▼
Transfer to reserves	9	(1,610,000)	(64,141)	(34,795)	29,346	45.75%	▲
Amount attributable to financing activities		(1,535,000)	10,859	(58,895)	(69,754)		
Closing funding surplus / (deficit)	1(c)	133,611	1,994,065	3,967,394	1,973,329		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 13 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 JANUARY 2021

BASIS OF PREPARATION

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 16 February 2021

SIGNIFICANT ACCOUNTING POLICES

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2021

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Movement in liabilities associated with restricted cash		0	0	(20,253)
Add: Loss on asset disposals	6	72,607	72,607	62,236
Add: Depreciation on assets		2,661,549	1,620,094	1,724,568
Total non-cash items excluded from operating activities		2,734,156	1,692,701	1,766,551

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2020	This Time Last Year 31 January 2020	Year to Date 31 January 2021
Adjustments to net current assets				
Less: Reserves - restricted cash	9	(4,517,473)	(4,909,747)	(4,552,268)
Add: Borrowings	8	48,527	23,778	24,427
Add: Provisions - employee		323,964	0	303,711
Total adjustments to net current assets		(4,144,982)	(4,885,969)	(4,224,130)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	7,313,719	1,718,703	1,511,575
Financial assets at amortised cost	2	0	4,909,747	6,453,276
Rates receivables	3	274,372	360,816	595,213
Receivables	3	205,095	210,134	61,921
Less: Current liabilities				
Payables	4	(431,243)	(287,243)	(102,323)
Borrowings	8	(48,527)	(23,778)	(24,427)
Contract liabilities	10	(169,921)	0	0
Provisions	10	(323,964)	(298,865)	(303,711)
Less: Total adjustments to net current assets	1(b)	(4,144,982)	(4,885,969)	(4,224,130)
Closing funding surplus / (deficit)		2,674,549	1,703,545	3,967,394

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Cash on hand								
CASH ON HAND	Cash and cash equivalents	1,500	0	1,500	0	Cash on Hand	Nil	Nil
MUNICIPAL BANK ACCOUNT	Cash and cash equivalents	140,748	0	140,748	0	ANZ	Variable	Nil
MUNICIPAL INVESTMENT ACCT	Cash and cash equivalents	150,092	0	150,092	0	ANZ	Variable	Nil
TRUST BANK ACCOUNT	Cash and cash equivalents	15,842	0	15,842	0	ANZ	Variable	Nil
RESTRICTED CASH - RESERVES	Financial assets at amortised cost	0	3,707,507	3,707,507	0	ANZ	0.91	Jun-21
RESTRICTED CASH - RESERVES	Financial assets at amortised cost	0	844,761	844,761	0	NAB	1.40	May-21
MUNICIPAL INVESTMENT TD	Financial assets at amortised cost	800,000	0	800,000	0	ANZ	0.75	Mar-21
MUNICIPAL INVESTMENT TD	Cash and cash equivalents	601,134	0	601,134	0	ANZ	0.20	Feb-21
MUNICIPAL INVESTMENT TD	Cash and cash equivalents	602,259	0	602,259	0	ANZ	0.70	Mar-21
MUNICIPAL INVESTMENT TD	Financial assets at amortised cost	600,000	0	600,000	0	ANZ	0.81	Feb-21
MUNICIPAL INVESTMENT TD	Financial assets at amortised cost	501,008	0	501,008	0	ANZ	0.81	Feb-21
Total		3,412,583	4,552,268	7,964,851	0			
Comprising								
Cash and cash equivalents		1,511,575	0	1,511,575	0			
Financial assets at amortised cost		1,901,008	4,552,268	6,453,276	0			
		3,412,583	4,552,268	7,964,851	0			

KEY INFORMATION

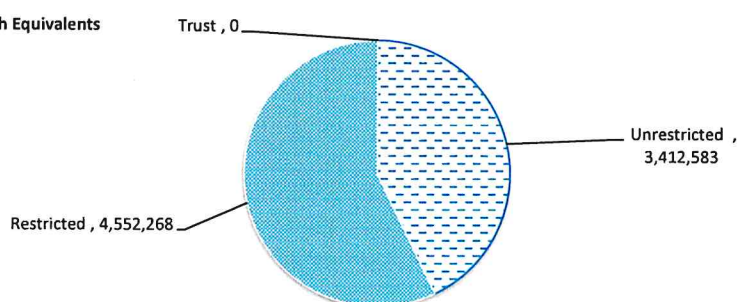
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

Cash and Cash Equivalents



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2021

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

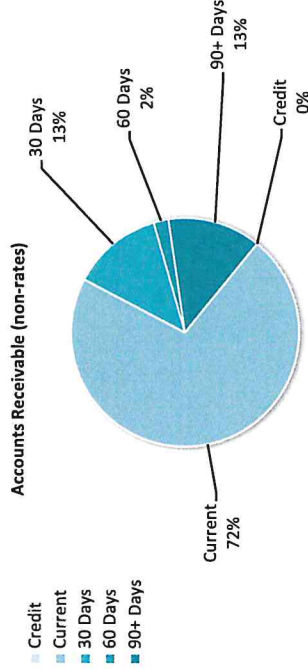
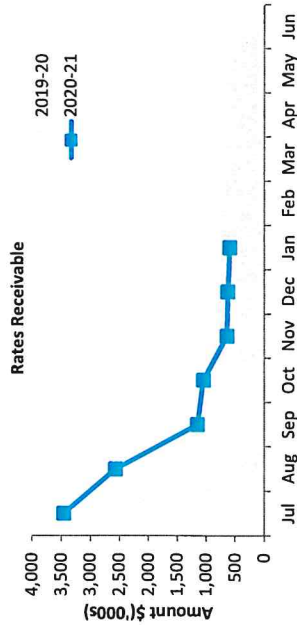
Rates receivable	30 June 2020	31 Jan 2021
Opening arrears previous years	\$ 943,103	\$ 274,372
Rates, instalment charges and interest levied	2,537,808	2,672,965
Less - collections to date	(2,867,124)	(2,012,709)
Allowance for impairment of rates receivables	(339,415)	(339,415)
Net rates collectable	274,372	595,213
% Collected	82.4%	68.3%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
Receivables - general	\$ 0	\$ 43,667	\$ 7,834	\$ 1,276	\$ 8,039	\$ 60,816
Percentage	0.0%	71.8%	12.9%	2.1%	13.2%	
Balance per trial balance						
Sundry receivable						60,816
Rates pensioner rebates						1,105
Total receivables general outstanding						61,921

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2021

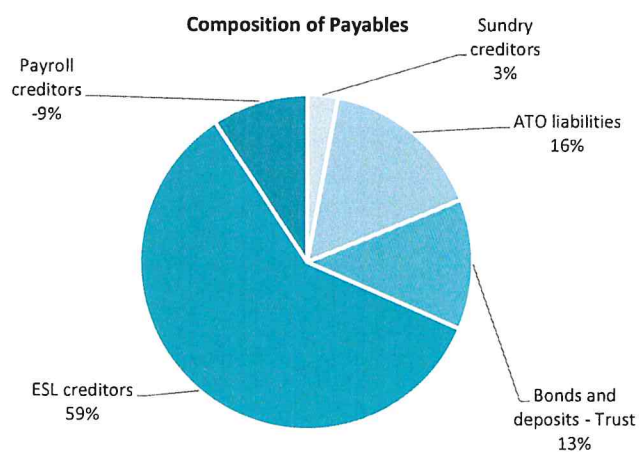
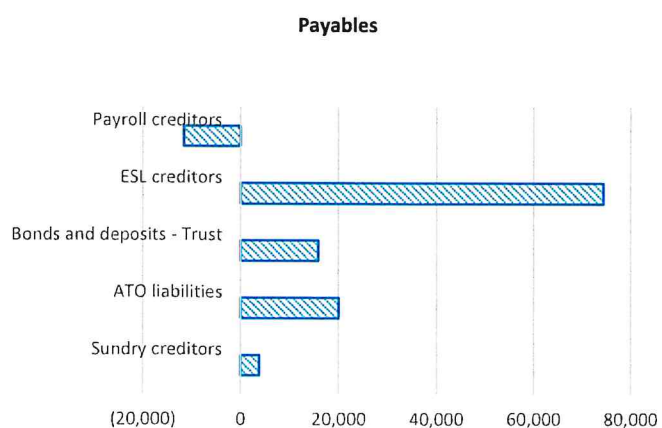
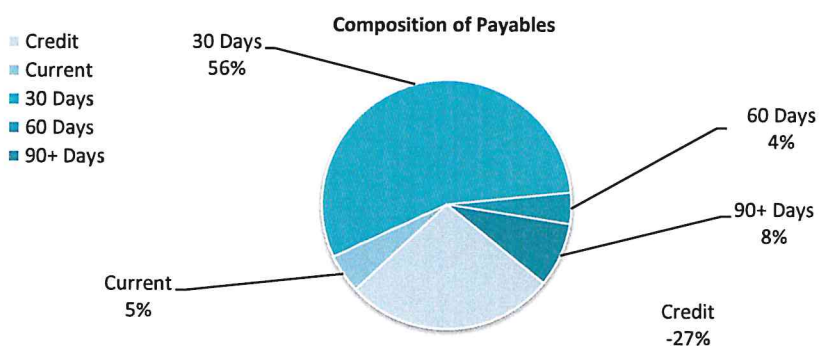
OPERATING ACTIVITIES
NOTE 4
Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(2,187)	410	4,451	325	670	3,669
Percentage	(59.6%)	11.2%	121.3%	8.9%	18.3%	
Balance per trial balance						
Sundry creditors						3,669
ATO liabilities						20,051
Bonds and deposits - Trust						15,840
ESL creditors						74,431
Payroll creditors						(11,668)
Total payables general outstanding						102,323

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



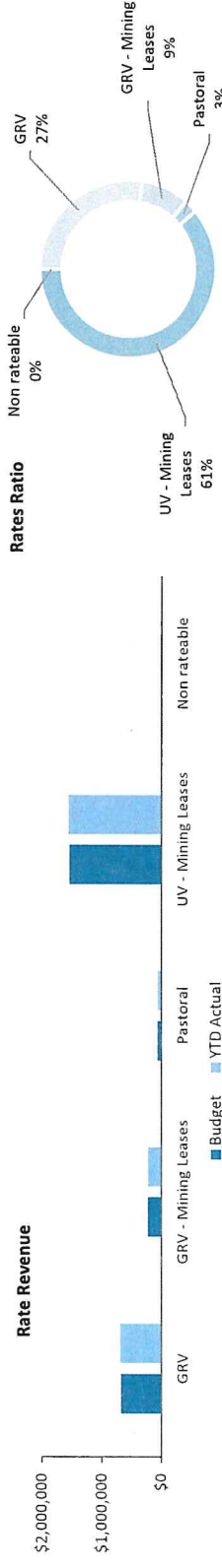
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2021

OPERATING ACTIVITIES
NOTE 5
RATE REVENUE

RATE TYPE	Budget					YTD Actual				
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates
General rate revenue				\$	\$	\$	\$	\$	\$	\$
Gross rental value										
GRV	0.157040	534	4,340,902	681,687	0	0	681,687	680,805	13,567	0
GRV - Mining Leases	0.215000	3	1,058,000	227,470	0	0	227,470	227,470	0	0
Unimproved value										
Pastoral	0.083200	15	747,436	62,187	0	0	62,187	62,187	0	0
UV - Mining Leases	0.157160	362	9,827,920	1,544,546	0	0	1,544,546	1,544,546	14,700	0
Non rateable	0.000000	1,862	0	0	0	0	0	0	0	0
Sub-Total		2,776	15,974,258	2,515,890	0	0	2,515,890	2,515,008	28,267	0
Minimum payment										
Gross rental value										
GRV	360	154	51,790	55,440	0	0	55,440	55,800	0	0
Unimproved value										
Pastoral	360	27	28,745	9,720	0	0	9,720	9,720	0	0
UV - Mining Leases	360	187	242,461	67,320	0	0	67,320	67,320	0	0
Sub-total		368	322,996	132,480	0	0	132,480	132,840	0	0
Discount							(3,150)			
Total general rates							2,645,220			
							(3,150)			
										2,672,965

KEY INFORMATION

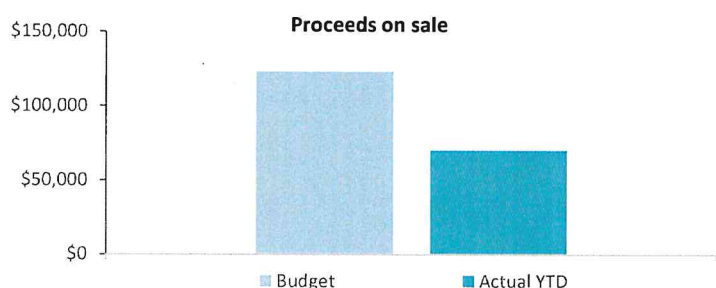
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2021

OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Governance								
	P295 AWD Station Wagon (CD)	21,070	15,000	0	(6,070)	0	0	0	0
	Transport								
	P293 Tray top king cab (projects)	19,920	18,000	0	(1,920)	0	0	0	0
	P266 Hino 500 water truck	69,000	50,000	0	(19,000)	0	0	0	0
	P282 Holden Colorado (trade)	8,617	0	0	(8,617)	0	0	0	0
	Other property and services								
	8 Land Lots	77,000	40,000	0	(37,000)	77,000	60,000	0	(17,000)
	105 Prinsep Street	0	0	0	0	55,236	10,000	0	(45,236)
		195,607	123,000	0	(72,607)	132,236	70,000	0	(62,236)



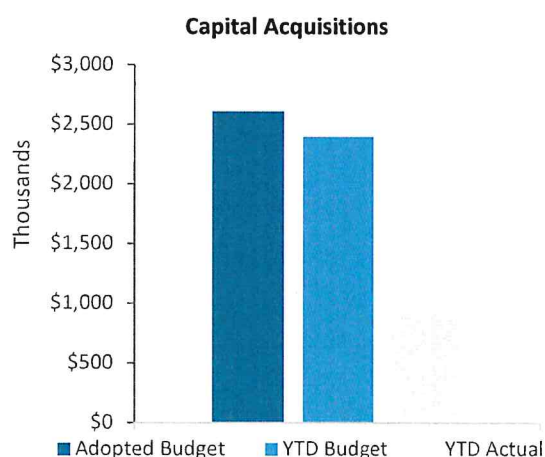
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2021**

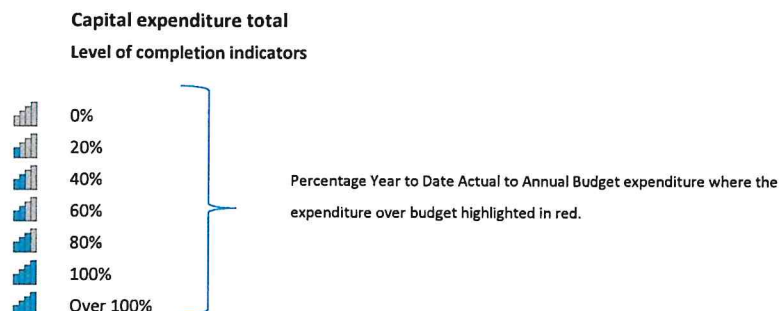
**INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	876,003	875,994	169,666	(706,328)
Plant & Equipment	486,000	486,000	33,550	(452,450)
Infrastructure - roads	835,902	683,753	519,136	(164,617)
Infrastructure - Parks & Ovals	69,000	69,000	169	(68,831)
Infrastructure - other	101,431	43,463	62,136	18,673
Infrastructure - drainage	0	0	479	479
Infrastructure - airport	150,000	150,000	0	(150,000)
Infrastructure - footpaths	45,000	44,962	177,100	132,138
Buildings - Gvroc	45,000	45,000	0	(45,000)
Payments for Capital Acquisitions	2,608,336	2,398,172	962,236	(1,435,936)
Total Capital Acquisitions	2,608,336	2,398,172	962,236	(1,435,936)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,193,157	924,962	504,067	(420,895)
Other (disposals & C/Fwd)	123,000	40,000	70,000	30,000
Cash backed reserves				
Plant reserve	75,000	75,000	0	(75,000)
Contribution - operations	1,217,179	1,358,210	388,169	(970,041)
Capital funding total	2,608,336	2,398,172	962,236	(1,435,936)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.





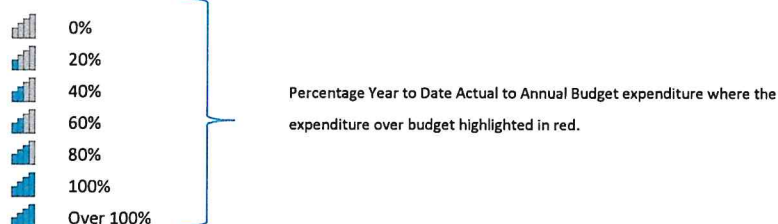
Level of completion indicator, please see table at the end of this note for further detail.

Level of completion indicator, please see table at the end of this note for further detail.

			Adopted			
Account Description			Current Budget	Year to Date Budget	Year to Date Actual	Variance (Under)/Over
Capital Expenditure						
Buildings						
	0774 LO25	Igo Bush Fire Compliance Works	30,000	30,000	2,889	(27,111)
	2034 YO16	Youth Centre Toilet - New	25,000	25,000	0	(25,000)
	3304	CAPITAL - TOWN HALL CAPITAL IMPROVEMENTS	0	0	0	0
	3304 HP68	Hp 68 Town Hall - Toilet - Upgrade	25,000	25,000	8,315	(16,685)
	3304 HP69	Town Hall - New Floor Coverings Kitchen	10,000	10,000	2,468	(7,532)
	3306 HP66	Men In Sheds - Kitchen Upgrade	5,000	5,000	0	(5,000)
	3314 HP67	Dodd House - Upgrade Works	30,000	30,000	0	(30,000)
	3324 HP64	Eucla Town Hall Safety Hand Rails	15,000	15,000	0	(15,000)
	3324 HP65	Eucla Town Hall Toilet Upgrade	10,000	10,000	0	(10,000)
	3344 AO50	Administration - Renovation - Reception & President Office	35,000	35,000	0	(35,000)
	3386	Woodland Cultural and Visitor Centre	0	0	5	5
	3386 HP63	Woodland Cultural And Visitor Centre - Upgrade Phase 1	521,003	520,994	155,988	(365,006)
	3397 ES46	Laundromat	140,000	140,000	0	(140,000)
	3398 ES47	Shell Garage Feasibility Study	30,000	30,000	0	(30,000)
	Buildings Total		876,003	875,994	169,666	(706,328)
Plant & Equipment						
	0406	CAPITAL - CDO VEHICLE	37,000	37,000	0	(37,000)
	3414 RC39	Pool Filter Sand Replacement & Repairs	22,000	22,000	19,050	(2,950)
	3414 RC40	Ocean Wave 300 Pool Cleaner	0	0	14,500	14,500
	6124 PP19	Tray Top King Cab 4X4 (Projects)	47,000	47,000	0	(47,000)
	6124 PP20	Hino 500 Series Water Truck Prime Mover	225,000	225,000	0	(225,000)
	6124 PP21	Trailer For Water Truck	115,000	115,000	0	(115,000)
	6124 PP22	Holden Colorado Ute (Tradie Ute)	40,000	40,000	0	(40,000)
	Plant & Equipment Total		486,000	486,000	33,550	(452,450)
Infrastructure - Roads						
	3134	Hyden Rd RRG East Grant Works	0	0	12	12
	3134 RPG4	Rrg Hyden Rd 2019_20 Carryover	150,000	150,000	54,017	(95,983)
	3134 RPG5	2020/21 Hyden Norseman Rd - Slk 110-120 And Slk 130-140	457,707	457,698	305,747	(151,951)
	3214	ROAD/C HERITAGE TRAIL	0	0	2	2
	3214 CR11	Heritage Trail - Allocation: \$170,000	0	0	159,358	159,358
	4144 RR26	R2R 2020-21 Projects - 2019 -24	228,195	76,055	0	(76,055)
	Infrastructure - Roads Total		835,902	683,753	519,136	(164,617)
Infrastructure - Parks & Ovals						
	3494 CA59	Sound Proof Fencing	10,000	10,000	0	(10,000)
	3494 CA67	Disabled Access To Welcome Park Toilet	20,000	20,000	0	(20,000)
	3684 OR10	Rotunda Upgrade	24,000	24,000	0	(24,000)
	3754 CS56	Sunset Seating - Lake Cowan	15,000	15,000	169	(14,831)
	Infrastructure - Parks & Ovals Total		69,000	69,000	169	(68,831)

Capital expenditure total

Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

Level of completion indicator, please see table at the end of this note for further detail.			Adopted			
Account Description			Current Budget	Year to Date Budget	Year to Date Actual	Variance (Under)/Over
Infrastructure - Other						
	1034	CHILDCARE CENTRE INFRA IMPROVEMENTS	12,000	6,993	0	(6,993)
	1034 CO08	Childcare Electrical Upgrades	0	0	11,655	11,655
	2614	RUBBISH TIP INFRASTRUCTURE	0	0	0	0
	2614 CA47	Expansion Of Eucla Tip	15,000	4,998	0	(4,998)
	2845	Drying Bed	0	0	0	0
	2845 CA48	Liquid Waste Drying Bed	64,431	21,472	50,481	29,009
	2846	Sewerage Piping	0	0	0	0
	2846 CA49	Feasability Study - Cbd To Sewerage Ponds	10,000	10,000	0	(10,000)
	3444	SWIMMING POOL INFRASTRUCTURE WORKS	0	0	0	0
	3444 RC07	Swimming Pool Sand Filter	0	0	0	0
	Infrastructure - Other Total		101,431	43,463	62,136	18,673
Infrastructure - Drainage						
	2884	DRAINAGE CAPITAL UPGRADES	0	0	0	0
	2884 CA39	Race Course Drainage Design - Undertake Drainage Improve	0	0	479	479
	Infrastructure - Drainage Total		0	0	479	479
Infrastructure - Airport						
	6504	AERODROME UPGRADE	0	0	0	0
	6504 TA21	Airport Fuel Pod	150,000	150,000	0	(150,000)
	Infrastructure - Airport Total		150,000	150,000	0	(150,000)
Infrastructure - Footpaths						
	6801	FOOTPATH CONSTRUCTION	0	0	0	0
	6801 FC07	Robert Street Mclvor St To Old Eyre Hwy (West Side)	25,000	24,986	66,476	41,490
	6801 FC08	Fc08 Roberts Street - Talbot To Alsopp - West	10,000	9,988	0	(9,988)
	6801 FC09	Roberts Street - Alsopp To Austin - West	10,000	9,988	0	(9,988)
	6801 FC10	Robert St. Foothpath Upgrade - 1 Robert St. To Ramsay St. -	0	0	110,623	110,623
	Infrastructure - Footpaths Total		45,000	44,962	177,100	132,138
Buildings - Gvroc						
	0504	GVROC JOINT VENTURE SHARE	45,000	45,000	0	(45,000)
	Buildings - Gvroc Total		45,000	45,000	0	(45,000)
	Grand Total		2,608,336	2,398,172	962,236	(1,435,936)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2021

FINANCING ACTIVITIES
NOTE 8
BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	Principal 1 July 2020	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Health		\$	\$	\$	\$	\$	\$	\$	\$	\$
Doctor's House		340,083	0	0	24,100	0	315,983	340,083	4,608	8,890
Total		340,083	0	0	24,100	0	315,983	340,083	4,608	8,890
Current borrowings		0								
Non-current borrowings		340,083					24,427			
		<u>340,083</u>					<u>291,556</u>			
							<u>315,983</u>			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2021

OPERATING ACTIVITIES

NOTE 9

CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	373,978	7,452	2,880	0	0	0	0	381,430	376,858
Plant reserve	817,887	36,297	6,300	20,000	0	(75,000)	0	799,184	824,187
Aerodrome reserve	149,982	2,989	1,155	0	0	0	0	152,971	151,137
IT reserve	98,427	1,961	758	0	0	0	0	100,388	99,185
Transport reserve	1,838,393	16,632	14,160	0	0	0	0	1,855,025	1,852,553
Land Development reserve	1,238,806	24,669	9,542	0	0	0	0	1,263,475	1,248,348
Unspent Grants Reserve	0	0	0	1,500,000	0	0	0	1,500,000	0
	4,517,473	90,000	34,795	1,520,000	0	(75,000)	0	6,052,473	4,552,268

Other current liabilities	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 31 January 2021
		\$	\$	\$	\$
Unspent grants, contributions and reimbursements					
- non-operating	12	169,921	0	(169,921)	0
Total unspent grants, contributions and reimbursements		169,921	0	(169,921)	0
Provisions					
Annual leave		190,938	0	0	190,938
Long service leave		133,026	0	(20,253)	112,773
Total Provisions		323,964	0	(20,253)	303,711
Total other current assets		493,885	0	(190,174)	303,711
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2021

NOTE 11

OPERATING GRANTS AND CONTRIBUTIONS

Operating grants, subsidies and contributions revenue

Provider	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$
Operating grants and subsidies			
Governance			
CONTRIBUTIONS & DONATIONS	0	0	36,122
General purpose funding			
RATES LEGAL FEES AND SUNDRY CHARGES	10,000	5,831	0
GRANTS COMMISSION - GENERAL	1,054,219	269,331	269,330
ESL ADMIN CONTRIBUTION	2,000	2,000	0
Law, order, public safety			
CONTRIBUTIONS & DONATIONS	0	0	1,359
DFES - BFB GRANT	20,000	10,000	10,376
BRPC DFES Funding	157,000	91,546	0
Education and welfare			
YOUTH - GRANT	82,935	62,199	63,240
Community amenities			
CONTRIBUTIONS	2,500	1,456	627
Development Application Fee	200	112	5,555
Recreation and culture			
OTHER CULTURE - GRANTS	0	0	20,000
IGO/Dundas Education scholarship grant	10,000	10,000	9,091
IGO grant for community events	20,000	20,000	18,182
O.CULTURE CONTRIBUTIONS	5,000	2,912	23,618
CONTRIBUTIONS & DONATIONS	7,092	4,130	1,773
Transport			
STREET LIGHT CONTRIBUTION	7,500	0	0
ROADS FINANCIAL ASSISTANCE GRANT	399,419	98,063	98,063
MRD DIRECT GRANT	96,410	96,410	96,410
CONTRIBUTIONS & LANDNG FEES	3,502	2,037	12,220
Economic services			
CONTRIBUTIONS & DONATIONS	1,500	868	1,600
IGO Contribution - Local & Ind. Dev.	10,000	10,000	9,091
Other property and services			
DIESEL FUEL REBATE	20,000	11,661	8,061
REIMBURSEMENTS - W/COMP	0	0	7,161
	1,909,277	698,556	691,879

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2021

NOTE 12
NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Jan 2021	Current Liability 31 Jan 2021	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Law, order, public safety								
IGO Bush Fire compliance works contribution	0	0	0	0	0	30,000	30,000	27,273
Recreation and culture								
Town Hall Upgrade - Grant	0	0	0	0	0	30,000	30,000	27,273
Transport								
ROADS 2 RECOVERY GRANT	0	0	0	0	0	268,195	0	0
REGIONAL ROAD GROUP GRANT	0	0	0	0	0	407,164	407,164	279,600
Federal infrastructure grant	0	0	0	0	0	287,877	287,877	0
Economic services								
Grants - Woodland Cultural and Visitor Centre	169,921	0	(169,921)	0	0	169,921	169,921	169,921
	169,921	0	(169,921)	0	0	1,193,157	924,962	504,067

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2021**

**NOTE 13
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.
The material variance adopted by Council for the 2020-21 year is \$5,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
Revenue from operating activities	\$	%		
Governance	39,448	294.28% ▲	Permanent/Timing	Permanent - MEEDAC \$11,000 & Workcare \$17,958, WALGA \$7,164 unbudgeted funding received. Timing - received TV broadcast reimbursements.
Law, order and public safety	(88,891)	(84.73%) ▼	Permanent/Timing	Permanent - Reimbursement of utilities \$1,359, fire infringements \$2,250 unbudgeted income received. Timing - BRPC DFES funding not yet received
Community amenities	29,387	17.25% ▲	Permanent	Proceeds from sale of scraps, refuse collection fees and development application received more than budgeted
Recreation and culture	37,261	88.13% ▲	Permanent	Lotterywest \$20,000 unbudgeted outdoor community funding received. Australia Day Council \$20,000 unbudgeted funding received.
Other property and services	24,941	53.47% ▲	Permanent/Timing	Permanent - Private Works \$56,367 & Workers Comp \$7,162 unbudgeted funds received. Timing - Sale of gravel no funds received.
Expenditure from operating activities				
General purpose funding	35,534	18.34% ▲	Timing	Expenditure is less than YTD budget - rates valuations \$17,015, rates salaries & super \$12,011, rates debt collection \$11,662, postage \$2,600. Expenditure is more than YTD budget - allocations \$6,773, Shire ESL \$963
Law, order and public safety	119,854	68.94% ▲	Timing	Expenditure is less than YTD budget - Bushfire insurance \$1,071, LG Host BRPC DFES \$91,518, subscriptions \$4,998, LEMC \$3,486, local law reviews \$2,912 crime strategies \$5,440
Education and welfare	59,680	35.28% ▲	Timing	Expenditure is less than YTD budget - playgroup utilities, gardening & building \$9,086, youth activities \$12,318, sport & rec programs \$21,282, bus expenses \$3,223, depreciation \$6,400 Expenditure is more than YTD budget - youth salaries \$4,132
Housing	16,042	23.37% ▲	Timing	Expenditure is less than YTD budget - aged care building maint, utilities, gardening \$5,014, utilities & building doctor \$3,496, allocations \$19,713 Expenditure is more than YTD budget - staff housing building maint \$15,535
Recreation and culture	208,746	23.46% ▲	Timing	Expenditure is less than YTD budget - community projects \$29,637, salaries & super \$14,688, community xmas day \$10,000, public halls building, gardening, cleaning & utilities \$25,713, swim pool plant, gardening, chemicals \$8,920, parks & gardens maint \$92,379, community grants program \$14,574, IGO/Dundas scholarship \$10,000, nsm today \$3,670
Economic services	66,719	19.18% ▲	Permanent/Timing	Expenditure is less than YTD budget - business evenings \$10,000, marketing & branding \$18,698, visitor centre expenses \$29,464, woodland centre expenses \$27,625 Permanent expenditure is more than YTD budget - building salaries & super \$23,183, standpipe \$16,895
Other property and services	(126,933)	(70.18%) ▼	Timing	Reallocations of PWOH & POC. Expenditure is more than YTD budget PWO salaries \$46,341, private works \$24,176, training \$15,546, sundry tools \$7,867, loss on asset sale \$25,236 Expenditure is less than YTD budget sick/holiday pay \$18,326, vehicle exp \$7,828, diesel fuel \$45,575, parts/repairs, tyres \$75,922
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(420,895)	(45.50%) ▼	Timing	Revenue received is less than YTD budget RRG \$127,563 and Federal Infrastructure \$287,877
Proceeds from disposal of assets	30,000	75.00% ▲	Permanent/Timing	Permanent - Sale of land assets
Payments for property, plant and equipment and infrastructure	1,435,936	59.88% ▲	Permanent/Timing	Permanent - Footpaths expenditure over \$132,138, Heritage Trail \$159,360 Timing - Building projects, groc building, airport, other, parks, Hyden road works, road plant
Financing activities				
Transfer from reserves	(75,000)	(100.00%) ▼	Timing	Plant reserve transfer
Repayment of debentures	(24,100)	0.00% ▼	Permanent	Loan principal repayment Doctor's House
Transfer to reserves	29,346	45.75% ▲	Timing	Interest earned on reserves lower than expected



Norseman Community Resource Centre

MANAGEMENT REPORT

Prepared by: Angie Hogan
01/01/2021-31/01/2021

Norseman Community Resource Centre

Membership and patronage details:

Total Number of memberships: 4

New memberships this reporting period: 0

Patronage per opening hour: 14.0

The CRC ran a few online workshops on ipads and how to use them. Nbn ran an online webinar on online safety and scam watch, the CRC has a lot of workshops in store for the rest of the year, the CRC is also working with Business local preparing workshops for businesses in town. Kidz Klub has also returned every second Saturday.

The Meeting room is also starting to pick up as we have had quite a lot of Bookings with services that are required here in Norseman.

The CRC has also been successful in a Traineeship grant through Department of primary industries and regional development, which the position has now been advertised.

Marketing strategies undertaken in the reporting period and outcomes achieved **Strategies undertaken:**

Events/courses investigated for future succession planning

All year we will be running Free Basic computer classes-Word, Excel, Powerpoint and Publisher, BeConnected for Seniors 50+

Professional development and training opportunities

Professional development opportunities undertaken within reporting period

Professional development opportunities identified for future reporting periods

Norseman Community Resource Centre

PO Box 206
81 Roberts Street
NORSEMAN WA 6443

Profit & Loss Statement

1/07/2020 through 31/01/2021

10/02/2021
4:04:50 PM

Income

Sales	
1 Computer Usage	\$162.71
2 Printing	\$818.18
3 Photocopying/Printing	\$7,201.69
Fax Services	\$19.92
Scanning	\$200.84
Memberships	\$136.36
Secretarial Services	\$9.09
Laminating	\$75.45
Kids Klub	\$133.64
Events	\$52.73
Computer Goods - Sales	\$52.44
Phones & Credit - Sales	\$1,376.32
Express Yourself - Sales	\$94.28
Photo Express kiosk	\$128.74
Animal Jewels & Coasters Sales	\$26.82
Conference Room Hire	\$113.64
Contract Services	\$13,897.38
Grant Income	\$79,469.55
TRANS WA - Sales	\$869.54
Miscellaneous Income	\$384.09
Total Income	<u>\$105,223.41</u>

Cost of Sales

Purchases	
Photocopier Meter Reading	\$4,637.83
Computer & Phone Goods	\$4,939.74
TRANSWA Ticket Sales	\$92.26
Freight	\$182.33
Total Cost of Sales	<u>\$9,852.16</u>

Gross Profit \$95,371.25

Expenses

Accounting Fees	\$5,000.00
Events	\$5,168.58
Bank Fees	\$190.00
Advertising	\$3,093.21
Dues & Subscriptions	\$2,801.71
Insurance	\$3,620.86
Repairs & Maintenance	\$1,392.00
Cleaning Supplies	\$58.09
Security	\$2,217.00
Photo Express Kiosk	\$7,225.00
Asset Purchases	\$16,994.29
Computer Repairs & Maintenance	\$4,978.91
Postage & Shipping	\$473.31
Rent	\$9,440.00
Telephone	\$1,791.35
Stationery	\$732.65
TRANSWA Fares	\$556.43
Employment Expenses	
Staff Amenities	\$234.18
Superannuation	\$2,299.52
Wages & Salaries	\$35,063.20
Total Employment Expenses	<u>\$37,596.90</u>
Services	
Internet Fees	\$99.95
Total Expenses	<u>\$103,430.24</u>

Net Profit / (Loss)

-\$8,058.99

Norseman Community Resource Centre

PO Box 206
81 Roberts Street
NORSEMAN WA 6443

Balance Sheet

As of January 2021

10/02/2021
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Assets

Current Assets		
Cash On Hand		
Cheque Account	\$94,454.22	
Petty Cash	\$150.00	
Total Cash On Hand	\$94,604.22	
Trade Debtors	\$1,481.25	
Total Current Assets		\$96,085.47
Other Assets		
Deposits	\$2,000.00	
Total Other Assets		\$2,000.00
Fixed Assets		
Furniture & Fixtures		
Furniture & Fixtures at Cost		\$88,064.56
Furniture & Fixtures Accum Dep		-\$61,712.49
Total Assets		\$124,437.54

Liabilities

Current Liabilities		
GST Liabilities		
GST Collected	\$30,800.45	
ATO Running Balance Account	-\$2,169.00	
GST Paid	-\$29,301.95	
Total GST Liabilities		-\$670.50
Other Current Liabilities		
Long Service Leave Provision	\$21,773.96	
Annual Leave Provision	\$8,595.74	
Total Current Liabilities		\$29,699.20
Total Liabilities		\$29,699.20

Net Assets	\$94,738.34
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Equity

Retained Earnings	\$48,975.78
Current Year Earnings	-\$8,058.99
Historical Balancing	\$53,821.55
Total Equity	\$94,738.34

Norseman Community Resource Centre

PO Box 206
81 Roberts Street
NORSEMAN WA 6443

Reconciliation Report

10/02/2021
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Page 1

ID#	Date	Payee	Deposit	Withdrawal
Cheque Account:		1-1110 Cheque Account		
Date of Bank Statement:		31/01/2021		
Last Reconciled:		30/12/2020		
Last Reconciled Balance:		\$122,950.02		

Cleared Cheques

SC310121	5/01/2021		\$10.00
2027	12/01/2021	C Direct	\$288.00
2028	12/01/2021	Shire of Dundas - Events	\$250.00
2029	12/01/2021	Solutions IT	\$121.00
2030	12/01/2021	Solutions IT	\$18.88
2031	12/01/2021	Debbie Ralph	\$45.00
2032	12/01/2021	Harvey Norman	\$1,270.00
2033	12/01/2021	Public Transport Authority of	\$161.71
2034	18/01/2021	Telstra	\$274.98
SC310121	18/01/2021	Trust Bank fee	\$10.00
2035	25/01/2021	Safe T Card Australia PTY LT	\$603.90
2036	25/01/2021	C Direct	\$1,461.68
2037	25/01/2021	Public Transport Authority of	\$270.45
2038	25/01/2021	Harvey Norman	\$207.00
2039	25/01/2021	Solutions IT	\$18.88
2040	25/01/2021	Norseman IGA	\$6.04
2041	25/01/2021	TikTech Solutions	\$220.00
2042	25/01/2021	Dummies Corp.	\$2,530.00
2048	25/01/2021	Safe T Card Australia PTY LT	\$310.20
2043	29/01/2021	Shire of Dundas - Wages & Su	\$9,633.30
2044	29/01/2021	Shire of Dundas - Photocopier	\$860.66
2045	29/01/2021	Shire of Dundas - Freight expe	\$17.79
2046	29/01/2021	Shire of Dundas - Rent 79 Prin	\$9,900.00
2047	29/01/2021	Shire of Dundas - Governance	\$5,500.00
Total:			\$33,989.47

Cleared Deposits

CR003037	15/01/2021	Centrelink 15.01.2021	\$2,183.87
CR003038	21/01/2021	Shire of Dundas 21/01/2021	\$1,800.00
CR003039	29/01/2021	Dundas Fencing & Building 29	\$13.90
CR003041	29/01/2021	Payment; Norseman Hotel	\$26.85
CR003044	29/01/2021	Payment; P & L Hogan Service	\$96.50
CR003045	29/01/2021	Bank Deposit	\$1,372.55
Total:			\$5,493.67

Reconciliation

BusinessBasics Balance on 31/01/2021:	\$94,454.22
Add: Outstanding Cheques:	\$0.00
Subtotal:	\$94,454.22
Deduct: Outstanding Deposits:	\$0.00
Expected Balance on Statement:	\$94,454.22

Agenda Reference & Subject	
10.4.4 – Officers Reports	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer – Peter Fitchat
Date of Report	12 th February 2021
Disclosure of Interest	Nil

Summary

For Council to note the reports received from the Manager of Works and Services, Manager of Community Development, Youth and Events Officer, and the Visitors and Administration Services Officer as included in the papers relating.

Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Manager of Works and Services
Manager of Community Development
Youth and Events Officer, and the Visitors
Administration Services Officer

Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

Voting Requirements

Simple Majority

Officer Recommendation

That Council note the reports of the Manager of Works and Services, Manager of Community Development, the Youth and Events Officer, and the Visitors and Administration Services Officer.

Moved: Cr. Wyatt
Seconded: Cr. Hogan

Resolution

That Council note the reports of the Manager of Works and Services, Manager of Community Development, the Youth and Events Officer, and the Visitors and Administration Services Officer.

Carried by: Simple Majority

For: 6

Against: 0

Manager of Community Development spoke to her report.

Agenda Reference & Subject	
10.4.5 - Annual Budget Review 2020/2021	
Location / Address	88-92 Prinsep Street, Norseman
File Reference	FM.BU.20/21
Author	Chief Executive Officer & Temp Executive Assistant
Date of Report	18 February 2021
Disclosure of Interest	Nil

Summary

The purpose of this report is for the Council to consider and adopt the budget review for the annual financial year 2020/2021 as presented in the papers relating.

Background

The Executive Management Team and Officers have reviewed the Detailed Account Listing as of 31st January 2021 (attached in the papers relating) and analysed the variances to determine where budget amendments are required. New funding opportunities and successful grants/funding were also incorporated into the review to ensure the associated projects are completed in the required timeframes.

A report was prepared and presented to Council at the Annual Budget Review Workshop on Tuesday 16th February 2021 listing the proposed amendments and any new budget items that are required to complete capital projects and for the continuation of the shires operating business.

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* requires that local governments conduct a budget review between 1 January and 31 March in each financial year. A copy of the review and determination is to be provided to the Department of Local Government within 30 days of the adoption of the review.

Local governments are required to conduct a budget review in order to establish whether they are meeting their budget commitments and/or to determine any areas of savings, over-spend/concern or required changes, and give consideration to receipt of income and incurred expenditure in accordance with the adopted budget. Once Officers have completed the review, the Council is required to consider the review submitted and determine whether to adopt the review or any recommendations made.

The Shire of Dundas budget review has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and the Australian Account Standards.

When adopting the 2020-2021 annual budget, the Council adopted a variance value plus (+) or minus (-) of 10% for items greater than \$5,000 as the trigger-point for the reporting of material variances to be used in the statements of financial activity.

Statutory Environment

Regulation 33A of the *Local Government (Financial Management) Regulations* 1996.

Policy Implications

Nil

Financial Implications

Specific financial implications are outlined in the budget review statement.

The budget review is a legislative requirement but also establishes a system for sound and prudent financial management for the Shire, as the budget underpins the shires ability to meet current and future demands/requirements for works, services and programs.

Strategic Implications

The adopted budget and subsequent review have been developed using the existing strategic planning documents adopted by Council. The budget is based on principles contained in the Strategic Community Plan and the Corporate Business Plan as well as other operational plans that make up the integrated planning framework.

Consultation

Councillors
Executive Management Team and Staff

Comment

The actual budget review details are attached in the papers relating of this agenda and provides details of actual income and expenditure to the 31st of January 2020, together with the adopted budget estimates, and projected year end budget and variances. There are projected increases and decreases on various income and expenditures both operating, and capital as noted in this report. Other projects are anticipated to come in line with the adopted budget.

Voting Requirements

Absolute Majority

Officer Recommendation

That:

1. The budget review for the period 1 July 2020 to 31 January 2021 as per the projected figures indicated in the Statement of Budget review (provided in the papers relating) be adopted.
2. The 2020/2021 budget be hereby amended as follows:-

GL Code	Description	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption	Opening Surplus	499,303		499,303
Operating Expenditure					
0602	Rates Valuation Expenditure	Operating Expenses	25,000		524,303
5002	Admin Allocated	Operating Expenses		(7,000)	517,303

0202	Strategic Alliance	Operating Expenses		(10,000)	507,303
0362	Donations	Operating Expenses	5,000		512,303
0352	Admin - Salaries	Operating Expenses		(64,499)	447,804
0392	Admin - Superannuation	Operating Expenses		(10,675)	437,129
0402	Admin - Insurance	Operating Expenses		(8,800)	428,329
0462	Admin - Printing & Stationary	Operating Expenses		(2,500)	425,829
0532	Admin - Vehicle	Operating Expenses	5,000		430,829
0612	Admin - Legal Fees	Operating Expenses	5,000		435,829
0633	Admin - Computers	Operating Expenses		(17,500)	418,329
0643	Admin - Subscriptions	Operating Expenses	3,000		421,329
0783	Admin - Other Operating Expenditure	Operating Expenses	7,500		428,829
5412	Admin - Staff Housing	Operating Expenses		(45,500)	383,329
5502	Admin - Alloc to schedules	Operating Expenses	128,974		512,303
5012	Admin Allocated	Operating Expenses		(73,874)	438,429
0752	DFES Bush Fire Brigade Expenditure	Operating Expenses		(3,500)	434,929
0834	Animal Welfare Subscriptions	Operating Expenses	5,000		439,929
0916	LEMC Expenses	Operating Expenses	3,000		442,929
1522	Contract Services - Environmental Health	Operating Expenses		(20,000)	422,929
5032	Admin Allocated	Operating Expenses		(16,891)	406,038
5342	Admin Allocated	Operating Expenses		(7,846)	398,192
2062	Youth Activities	Operating Expenses	11,000		409,192
2064	Sport & Recreation Programs	Operating Expenses	9,000		418,192
2082	Youth Bus Expenditure	Operating Expenses	3,000		421,192
5442	Youth Depreciation	Operating Expenses	11,658		432,850
2402	Staff Housing Mtce	Operating Expenses		(46,000)	386,850
5402	Housing costs Alloc to Schedules	Operating Expenses	44,500		431,350
2652	Litter Control	Operating Expenses	10,660		442,010
2872	Effluent Drainage Scheme	Operating Expenses	3,000		445,010
2892	Town Planning Exp	Operating Expenses		(22,000)	423,010
2322	Public Conv Building Mtce	Operating Expenses	2,000		425,010
5062	Admin Allocated	Operating Expenses		(4,000)	421,010
5162	Admin Allocated	Operating Expenses		(1,000)	420,010
2332	Other Community Amenities Depreciation	Operating Expenses	4,610		424,620
2342	Public Conv Cleaning	Operating Expenses	4,000		428,620
3372	Public Halls Gardening	Operating Expenses	3,720		432,340
3392	Scout Hall Building Mtce	Operating Expenses	2,400		434,740
3902	Reconciliation Action Plan	Operating Expenses		(10,000)	424,740
3622	Parks & Gardens Reserves	Operating Expenses	117,187		541,927
3775	Leased Building at 81 Roberts St	Operating Expenses	3,012		544,939
3082	Arts & Culture Performance	Operating Expenses	9,000		553,939

3086	Community Engagement Projects	Operating Expenses	4,000		557,939
3087	Community Events	Operating Expenses		(8,100)	549,839
6542	Airport operational - toilet	Operating Expenses		(20,000)	529,839
6833	Business Evenings	Operating Expenses	5,000		534,839
6838	Brand Development	Operating Expenses		(2,000)	532,839
7265	Visitor Centre Expenses	Operating Expenses		(61,981)	470,858
7270	Woodlands Centre Expenses	Operating Expenses	16,000		486,858
7302	Private Works	Operating Expenses		(25,000)	461,858
5422	PWO - Staff Housing Works	Operating Expenses	6,000		467,858
7622	PWO - Salaries	Operating Expenses		(91,882)	375,976
7692	PWO - Training	Operating Expenses		(9,500)	366,476
7742	PWO - less alloc to works	Operating Expenses	95,381		461,857
7802	Plant - Diesel & Unleaded Fuel	Operating Expenses	60,000		521,857
7822	Plant - Parts & Repairs	Operating Expenses	80,000		601,857
7842	Plant - Insurance & Licenses	Operating Expenses		(3,760)	598,097
7852	Plant - Sundry Tools	Operating Expenses		(5,000)	593,097
7882	Plant - less allocated to works	Operating Expenses		(131,240)	461,857
8002	Total Salaries and Wages	Operating Expenses		(236,382)	225,475
8012	Total Salaries and Wages Alloc	Operating Expenses	236,382		461,857
Capital Expenditure					461,857
0406	CDO Vehicle	Capital Expenses		(8,000)	453,857
0504	GVROC Joint Venture Share	Capital Expenses	45,000		498,857
0494	Further Office Modifications	Capital Expenses		(20,000)	478,857
2845	Drying Bed	Capital Expenses		(10,569)	468,288
2846	Sewerage Piping	Capital Expenses	10,000		478,288
3306	Men's Shed	Capital Expenses		(11,000)	467,288
3314	Dodd House	Capital Expenses	10,000		477,288
3414	Swimming Pool P&E	Capital Expenses		(12,000)	465,288
3494	Welcome Park Upgrade	Capital Expenses	30,000		495,288
3714	Dog Park (including moving dump point to RV Park) - LRCI	Capital Expenses		(85,000)	410,288
3464	Upgrade Sports Complex Showers Emergency Evac - LRCI	Capital Expenses		(45,000)	365,288
3494	Welcome Park Upgrade	Capital Expenses		(10,000)	355,288
3444	Pool Infrastructure	Capital Expenses		(95,000)	260,288
3664	Marks Park Upgrade	Capital Expenses		(5,000)	255,288
3214	Heritage Trail	Capital Expenses		(175,000)	80,288
6801	Footpath Construction	Capital Expenses		(162,687)	(82,399)
4144	Roads to Recovery	Capital Expenses		(113,805)	(196,204)

3134	Hyden Rd RRG East Grant Works	Capital Expenses		(46,293)	(242,497)
6534	Airport Terminal Building Design and Business Case	Capital Expenses		(50,000)	(292,497)
6514	Airport Fuel Pod	Capital Expenses	100,000		(192,497)
3397	Laundromat	Capital Expenses	130,000		(62,497)
Operating Revenue					(62,497)
8363	Interest on Investments - Reserves	Operating Revenue		(20,000)	(82,497)
0373	Governance Contributions & Donations	Operating Revenue	36,122		(46,375)
0423	Governance Photocopies	Operating Revenue	500		(45,875)
2533	Aged Persons Housing Rent	Operating Revenue	1,000		(44,875)
2645	Proceeds - sale of scraps	Operating Revenue	5,000		(39,875)
3443	Gym Membership	Operating Revenue	2,500		(37,375)
6503	Airport Fees	Operating Revenue	5,000		(32,375)
7295	Visitor Centre Retail Stock Sales	Operating Revenue		(10,000)	(42,375)
7299	Visitor Centre Shower Tokens & Water	Operating Revenue		(5,000)	(47,375)
7333	Private Works Income	Operating Revenue	55,000		7,625
Capital Revenue					7,625
6035	Roads to Recovery Funding	Capital Revenue		(17,135)	(9,510)
6055	Regional Road Group Funding	Capital Revenue	8,437		(1,073)
6819	LRCI Projects	Capital Revenue	210,687		209,614
Financing Activities					209,614
	Transfer to Asset Replacement Reserve	Financing Activities		(161,087)	48,527
	Doctors House Loan	Financing Activities		(48,527)	0

Moved: Cr. Patupis

Seconded: Cr. Wyatt

Resolution

That:

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0392	Admin - Superannuation	Operating Expenses		(10,675)	437,129
0402	Admin - Insurance	Operating Expenses		(8,800)	428,329
0462	Admin - Printing & Stationary	Operating Expenses		(2,500)	425,829
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0612	Admin - Legal Fees	Operating Expenses	5,000		435,829
0633	Admin - Computers	Operating Expenses		(17,500)	418,329
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0783	Admin - Other Operating Expenditure	Operating Expenses	7,500		428,829
5412	Admin - Staff Housing	Operating Expenses		(45,500)	383,329
5502	Admin - Alloc to schedules	Operating Expenses	128,974		512,303
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5162	Admin Allocated	Operating Expenses		(1,000)	420,010
2332	Other Community Amenities Depreciation	Operating Expenses	4,610		424,620
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3775	Leased Building at 81 Roberts St	Operating Expenses	3,012		544,939
3082	Arts & Culture Performance	Operating Expenses	9,000		553,939
3086	Community Engagement Projects	Operating Expenses	4,000		557,939
3087	Community Events	Operating Expenses		(8,100)	549,839
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6833	Business Evenings	Operating Expenses	5,000		534,839
6838	Brand Development	Operating Expenses		(2,000)	532,839
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7742	PWO - less alloc to works	Operating Expenses	95,381		461,857
7802	Plant - Diesel & Unleaded Fuel	Operating Expenses	60,000		521,857
7822	Plant - Parts & Repairs	Operating Expenses	80,000		601,857
7842	Plant - Insurance & Licenses	Operating Expenses		(3,760)	598,097
7852	Plant - Sundry Tools	Operating Expenses		(5,000)	593,097
7882	Plant - less allocated to works	Operating Expenses		(131,240)	461,857
8002	Total Salaries and Wages	Operating Expenses		(236,382)	225,475
8012	Total Salaries and Wages Alloc	Operating Expenses	236,382		461,857
Capital Expenditure					461,857
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0494	Further Office Modifications	Capital Expenses		(20,000)	478,857
2845	Drying Bed	Capital Expenses		(10,569)	468,288
2846	Sewerage Piping	Capital Expenses	10,000		478,288
3306	Men's Shed	Capital Expenses		(11,000)	467,288
3314	Dodd House	Capital Expenses	10,000		477,288
3414	Swimming Pool P&E	Capital Expenses		(12,000)	465,288
3494	Welcome Park Upgrade	Capital Expenses	30,000		495,288
3714	Dog Park (including moving dump point to RV Park) - LRCI	Capital Expenses		(85,000)	410,288
3464	Upgrade Sports Complex Showers Emergency Evac - LRCI	Capital Expenses		(45,000)	365,288
3494	Welcome Park Upgrade	Capital Expenses		(10,000)	355,288
3444	Pool Infrastructure	Capital Expenses		(95,000)	260,288
3664	Marks Park Upgrade	Capital Expenses		(5,000)	255,288
3214	Heritage Trail	Capital Expenses		(175,000)	80,288

6801	Footpath Construction	Capital Expenses		(162,687)	(82,399)
4144	Roads to Recovery	Capital Expenses		(113,805)	(196,204)
3134	Hyden Rd RRG East Grant Works	Capital Expenses		(46,293)	(242,497)
6534	Airport Terminal Building Design and Business Case	Capital Expenses		(50,000)	(292,497)
6514	Airport Fuel Pod	Capital Expenses	100,000		(192,497)
3397	Laundromat	Capital Expenses	130,000		(62,497)
Operating Revenue					(62,497)
8363	Interest on Investments - Reserves	Operating Revenue		(20,000)	(82,497)
0373	Governance Contributions & Donations	Operating Revenue	36,122		(46,375)
0423	Governance Photocopies	Operating Revenue	500		(45,875)
2533	Aged Persons Housing Rent	Operating Revenue	1,000		(44,875)
2645	Proceeds - sale of scraps	Operating Revenue	5,000		(39,875)
3443	Gym Membership	Operating Revenue	2,500		(37,375)
6503	Airport Fees	Operating Revenue	5,000		(32,375)
7295	Visitor Centre Retail Stock Sales	Operating Revenue		(10,000)	(42,375)
7299	Visitor Centre Shower Tokens & Water	Operating Revenue		(5,000)	(47,375)
7333	Private Works Income	Operating Revenue	55,000		7,625
Capital Revenue					7,625
6035	Roads to Recovery Funding	Capital Revenue		(17,135)	(9,510)
6055	Regional Road Group Funding	Capital Revenue	8,437		(1,073)
6819	LRCI Projects	Capital Revenue	210,687		209,614
Financing Activities					209,614
	Transfer to Asset Replacement Reserve	Financing Activities		(161,087)	48,527
	Doctors House Loan	Financing Activities		(48,527)	0

CEO spoke to the report.

Carried by: Absolute Majority

For: 6

Against: 0

Agenda Reference & Subject	
10.4.6 - Audit Report and Annual Financial Report 2019/20	
Location / Address	88-92 Prinsep Street, Norseman
File Reference	FM.AD.19/20
Author	Chief Executive Officer – Peter Fitchat
Date of Report	18 th February 2021
Disclosure of Interest	Nil

Summary

The purpose of this report is for the Council to consider and approve the Audit Report and the Annual Financial Report for the financial year ended 30th June 2020.

Background

The audit of the 2019/20 accounts and the Annual Financial Report have now been finalised.

The Audit Report and the Annual Financial Report was presented and accepted by the Shire of Dundas Audit Committee on the 23rd of February 2021.

Statutory Environment

Subsection 7.9 (1) of the *Local Government Act 1995* states as follows:

An Auditor is required to examine the accounts and annual financial report submitted for audit and, by the 31 December next following the financial year to which the accounts and report relate or such later date as may be prescribed, to prepare a report thereon and forward a copy of that report to –

- a) The mayor or president; and
- b) The CEO of the local government; and
- c) The Minister.

Section 7.12AB specifies:

The auditor must audit the accounts and annual financial report of a local government at least once in respect of each financial year.

Regulation 51 of the Local Government (Financial Management) Regulations 1996 requires that:

- 1) After the annual financial report has been audited in accordance with the Act the CEO is to sign and append to the report a declaration in the form of Form1.
- 2) A copy of the annual financial report of a local government is to be submitted to the Departmental CEO within 30 days of the receipt by the local government's CEO of the auditor's report on that financial report.

Policy Implications

Nil

Financial Implications

The cost of undertaking the audit is incorporated into the 2020/21 Annual Budget.

Strategic Implications

Regular review of strategic plans in line with the actual performance will indicate the progress that the Shire has made in achieving its strategic objectives. The Audited Annual Financial statements provide externally verified financial information to ascertain this progress.

Consultation

Butler Settineri (Audit) Pty Ltd
Audit Committee
Executive Management Team

Comment

The Audit Committee has recommended that Council receive the Audit Report and the Annual Financial Report (provided in the papers relating) for the financial year ending 30 June 2020.

Voting Requirements

Absolute Majority

Officer Recommendation

That:

1. The audited Annual Financial Report for the Year Ended 30th June 2020 be received.
2. The Independent Auditor's Report for the Year Ended 30th June 2020 be received.
3. The Audit Management Letter be received.

Moved: Cr. Patupis

Seconded: Cr. Hogan

Resolution

That:

1. The audited Annual Financial Report for the Year Ended 30th June 2020 be received.
2. The Independent Auditor's Report for the Year Ended 30th June 2020 be received.
3. The Audit Management Letter be received.

President noted the reason Council was only just receiving Auditor's reports for year ended June 2020 was that there was a change to the accounting standards that State Government bought in, so there was a delay with everything, including the Auditor General's report and all Councils are late with their financial reports.

Carried by: Absolute Majority

For: 6

Against: 0

11. Elected Members Motions of Which Previous Notice Has Been Given.

Nil

12. New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting.


Nil

13. Next Meeting.

The next Ordinary Meeting of the Council is scheduled to be held on the 30th March 2021.

14. Closure of Meeting.

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at 6:39pm.

 30.03.21.