



Norseman Woodlands to Eucla Coast

**Minutes of Meeting
Ordinary Council Meeting
17th April 2021**

MINUTES of the ORDINARY Meeting of Council
held in the Community Hall, Yurkla Way Eucla on the 17th April 2021
commencing at 9.00am ACWST

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1. Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 9:12am ACWST.

This Ordinary Council Meeting was voice recorded to assist in the preparation of the minutes of the meeting.

The Shire of Dundas recognises the Ngadju and Mirning People as First Nations People in the Shire of Dundas, acknowledging them as traditional custodians and pay our respects to their Elders, past, present and emerging.

2. Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests:

Nil

Proximity Interests:

Nil

Impartiality Interests:

Nil

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

Nil

3. Record of Attendance of Councillors / Officers and Apologies.

Cr LG Bonza	Shire President
Cr JEP Hogan	
Cr SM Warner	
Cr VL Wyatt	
Cr VJ Schultz	

Peter Fitchat	Chief Executive Officer
Pania Turner	Manager of Community Development
Joe Hodges	Manager of Works and Services
Margaret McEwan	Youth and Events Officer
Katherine Crawford	Executive Assistant

Apologies

Cr AR Patupis	Deputy Shire President
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Public Gallery

Mark Wilholt
Kristy Wilholt

4. Applications for Leave of Absence.

Nil

5. Response to Previous Public Questions Taken on Notice.

Nil

6. Public Question Time.

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

In accordance with Regulation 6 of the Local Government (Administration) Regulations 1996, the minimum time allowed for Public Question Time is 15 minutes.

A member of the public who raises a question during Question Time is to state his or her name and address.

Mark Wilholt, 42 Patupis Street, Eucla: *Eucla Truck Stop and the livestock haulage disturbance to the community during the night.*

President: *Main Roads will be contacted as trucks are not supposed to be parked at the Eucla Truck Stop throughout the night.*

Mark Wilholt, 42 Patupis Street, Eucla: *Signage to slow down warning motorists that there are pedestrians in Eucla.*

Mark Wilholt, 42 Patupis Street, Eucla: *Is an upgrade planned in the future for the Eucla airstrip? Planes are frequently being prohibiting from landing due to the weather impacting the conditions of the airstrip. This then becomes a concern for safety when the flying doctor is not able to land.*

President: *The Council have been working towards upgrading the Eucla airstrip for several years and the reason it has not progressed is due to Council not being able to secure funding; The Council are still actively applying for funding and will continue to do so until successful. Requested that Mark Wilholt email Council with details of events where planes have not been able to land.*

7. Confirmation of Minutes of Previous Meeting.

Minutes of the Ordinary Meeting of Council held on 31st March 2021 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Ordinary Council Meeting held on 31st March 2021 be confirmed as a true and accurate record.

Moved: Cr. Schultz
Seconded: Cr. Warner

Resolution

That the minutes of the Ordinary Council Meeting held on 31st March 2021 be confirmed as a true and accurate record.

Carried by: Simple Majority

For: 5

Against: 0

8. Petitions, Deputations or Presentations.

8.1 Reports of Committees

8.1.1. GVROC - Cr Bonza/Cr Warner

- No meetings have been held since the last Ordinary Meeting of Council
- The next meeting will be held via Zoom on the 30th of April 2021 to consider the State Council Agenda.

8.1.2. WALGA – Cr Bonza/Cr Patupis

- Currently liaising with WALGA regarding the Court House issue with the Department of Mines; will follow up.

8.1.3. Regional Roads Group – Cr Bonza/Cr Wyatt

- The Local Government Transport and Roads Forum will be held in Perth on the 14th of May 2021 and the President, Chief Executive Officer and the Manager of Works and Services will be attending.

8.1.4. Roadwise – Cr Wyatt/Cr Warner

- Nil to report
- Next meeting to be confirmed.

9. Announcements by Presiding Member without Discussion.

- Currently in the process of commencing and considering the upcoming budget
- Approaching Community Consultation phase for the Strategic Community Plan and that a consultation session will be held in Eucla also and the community will be advised once this is confirmed.

Russell Chamberlain (Member of the Public Gallery) entered the meeting at 9.28am ACWST.

10. Reports of Officers.

10.1 Planning, Development, Health and Building

Agenda Reference & Subject	
10.1.1 - Request for a Section 91 Licence Over Crown Land for Geotechnical and Feasibility Studies for Renewable Energy Hub	
Location / Address	88-92 Prinsep Street, Norseman
File Reference	RV.RP.2
Author	Chief Executive Officer – Peter Fitchat
Date of Report	12 th April 2021
Disclosure of Interest	Nil

Summary

The Shire of Dundas have been asked to provide comment on the request for a Section 91 Licence Over Crown Land for Geotechnical and Feasibility Studies for Renewable Energy Hub before the Department of Planning, Lands and Heritage can facilitate the consideration of the proposal.

Background

Department of Planning, Lands and Heritage (DPLH) is considering a request from Intercontinental Energy to access Crown land to conduct geotechnical and feasibility studies for a renewable energy hub over the Eucla area. The proposed licence area is over the following Crown land parcels:

Licence Area A

- Unnumbered unallocated Crown land (UCL) PIN 993217 (whole)
- Unnumbered UCL PIN 993221 (portion)
- UCL PIN 993232 (Lot 3 on Deposited Plan 157808) (portion)
- UCL PIN 11517085 (Lot 301 on Deposited Plan 49434) (whole)
- Unnumbered UCL PIN 1127428 (whole)

Licence Area B

- UCL Lot 400 on Deposited Plan 70852 (whole)
- UCL Lot 401 on Deposited Plan 70852 (whole)
- UCL Lot 402 on Deposited Plan 70852 (whole)
- UCL Lot 30 on Deposited Plan 191432 (whole)
- Lot 1510 on Deposited Plan 70851 (whole)

The proposed licence term is five (5) years with an option for a further term of five (5) years. Please note that the licence areas apply to UCL only and excludes Crown reserves (both managed and unmanaged).

11. *Managed Reserves*

Responsible body - Relevant management body

For use of land that comprises managed reserves, the applicant should contact the respective management body in the first instance. For example, this could be a Local Government, a State Government agency, or an Aboriginal corporation. The Management Body can be determined by contacting Landgate.

12. *Unmanaged Reserves*

Responsible body - Department of Planning, Lands and Heritage

With respect to unmanaged reserves, the applicant is to contact the **Department of Planning, Lands and Heritage**.

13. *Unallocated Crown land*

Responsible body - Department of Planning, Lands and Heritage

The applicant is to contact the **Department of Planning, Lands and Heritage**.

Statutory Environment

As per the *Land Administration Act 1997* Section 91 Licences and profits à prendre over Crown land, grant of:

(1) The Minister may grant a licence or profit à prendre in respect of Crown land for any purpose.

(2) The Minister may —

(a) fix or extend the duration of; or

(b) determine fees and conditions in respect of; or

(c) review; or

(d) with the consent of its holder, amend the provisions of, any licence or profit à prendre granted under subsection (1).

(3) The Minister may on the breach of any condition to which a licence granted under subsection (1) is subject, terminate that licence.

(4) The Minister may accept the surrender of a profit à prendre granted under subsection (1) from its holder in respect of the whole or any part of the area to which that profit à prendre applies.

(5) Nothing in this Act prevents the simultaneous existence on the same area of Crown land of —

- (a) a licence or profit à prendre granted under subsection (1); and
(b) a mining, petroleum or geothermal energy right,

if the Minister to whom the administration of the relevant Act referred to in the definition of mining, petroleum or geothermal energy right in section 3(1) is for the time being committed by the Governor, or a public service officer of the department that is principally assisting in the administration of the relevant Act, who is authorised in writing by that Minister to do so, approves of that area being used both for the purposes of that licence or profit à prendre and the purposes of the mining, petroleum or geothermal energy right.

(6) If a licence granted under subsection (1) is transferable by the licensee, in accordance with the Personal Property Securities Act 2009 (Commonwealth) section 10 the definition of licence paragraph (d), the licence is declared not to be personal property for the purposes of that Act.

(7) The operation of this section is affected by the Land Administration (South West Native Title Settlement) Act 2016 Part 4.

[Section 91 amended: No. 35 of 2007 s. 98(6); No. 8 of 2010 s. 13; No. 42 of 2011 s. 81; No. 10 of 2016 s. 28.]

Policy Implications

There are no policy implications resulting from the recommendation of this report.

Financial Implications

There are no financial implications resulting from the recommendation of this report.

Strategic Implications

2.1 Opportunity for Economic Diversification

A vibrant economy that includes and supports opportunities for mining, industry, creative and cultural industries, tourism, shopping and business.

2.3 Future Growth and Sustainability

Our Shire will maintain the existing population and provide opportunities for future growth for continued sustainability of the Community.

2.4 Provide Infrastructure that Stimulates Growth

To assist in the provision of infrastructure that encourages development of existing and new business opportunities.

Consultation

Chief Executive Officer
Councillors

Comment

This would be great opportunity for our region and would form part of the diversity that will be required into the future to make our region more sustainable and attract more people to our region.

Voting Requirements

Simple Majority

Officer Recommendation

That Council support the request for a Section 91 Licence Over Crown Land for Geotechnical and Feasibility Studies for Renewable Energy Hub for the following Crown land parcels for the proposed licence term of five (5) years with an option for a further term of five (5) years:

Licence Area A

- Unnumbered unallocated Crown land (UCL) PIN 993217 (whole)
- Unnumbered UCL PIN 993221 (portion)
- UCL PIN 993232 (Lot 3 on Deposited Plan 157808) (portion)
- UCL PIN 11517085 (Lot 301 on Deposited Plan 49434) (whole)
- Unnumbered UCL PIN 1127428 (whole)

Licence Area B

- UCL Lot 400 on Deposited Plan 70852 (whole)
- UCL Lot 401 on Deposited Plan 70852 (whole)
- UCL Lot 402 on Deposited Plan 70852 (whole)
- UCL Lot 30 on Deposited Plan 191432 (whole)
- Lot 1510 on Deposited Plan 70851 (whole)

Moved: Cr. Wyatt
Seconded: Cr. Hogan

Resolution

That Council support the request for a Section 91 Licence Over Crown Land for Geotechnical and Feasibility Studies for Renewable Energy Hub for the following Crown land parcels for the proposed licence term of five (5) years with an option for a further term of five (5) years:

Licence Area A

- Unnumbered unallocated Crown land (UCL) PIN 993217 (whole)
- Unnumbered UCL PIN 993221 (portion)
- UCL PIN 993232 (Lot 3 on Deposited Plan 157808) (portion)
- UCL PIN 11517085 (Lot 301 on Deposited Plan 49434) (whole)
- Unnumbered UCL PIN 1127428 (whole)

Licence Area B

- UCL Lot 400 on Deposited Plan 70852 (whole)
- UCL Lot 401 on Deposited Plan 70852 (whole)
- UCL Lot 402 on Deposited Plan 70852 (whole)
- UCL Lot 30 on Deposited Plan 191432 (whole)
- Lot 1510 on Deposited Plan 70851 (whole)

Carried by: Simple Majority

For: 5

Against: 0

10.2 Engineering and Works

Nil

10.3 Members and Policy

Agenda Reference & Subject	
10.3.1 – Receive the Information Bulletin	
Location / Address	Shire of Dundas
File Reference	PE.ME.2
Author	Chief Executive Officer - Peter Fitchat
Date of Report	31 st March 2021
Disclosure of Interest	Nil

Summary

For Council to consider receiving the Information Bulletin for the period ending 31st March 2021.

Background

The Councillors' Information Bulletin for the period ending 31st March 2021 was completed and circulated to Councillors.

Statutory Environment

Local Government Act 1995

- Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
- Section 3.1 – Provides that the general function of the local government is to provide for the good governance of persons in its district.

Policy Implications

Council has no policies in relation to this matter.

Financial Implications

The recommendation of this report has no financial implications for Council.

Strategic Implications

Keeping Councillors informed in respect to matters impacting on their role as Councillor.

Consultation

Nil

Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

Because of certain confidential elements in the contents of this document, it is not a public document, it is distributed to Councillors and senior staff only and is not for public release.

Voting Requirements

Simple Majority

Officer Recommendation

That Council receive the monthly Councillors' Information Bulletin for the period ending 31st March 2021, as included in confidential papers relating.

Moved: Cr. Warner

Seconded: Cr. Schultz

Resolution

That Council receive the monthly Councillors' Information Bulletin for the period ending 31st March 2021, as included in confidential papers relating.

Carried by: Simple Majority

For: 5

Against: 0

Agenda Reference & Subject	
10.3.3 – New Policy - COVID-19 Contact Registers	
Location / Address	Shire of Dundas
File Reference	CM.PO.1
Author	Manager of Community Development – Pania Turner
Date of Report	13 th April 2021
Disclosure of Interest	Nil

Summary

For the Shire of Dundas Council to review the Draft Policy Contact Registers for COVID-19 and consider the adoption of the policy.

Background

COVID-19 Contact Registers were implemented by the Western Australian State Government during the COVID-19 Pandemic. These registers may be necessary to assist Public Health with contact tracing in the event of a positive COVID-19 case in a State or local government premises.

The registers contain personal contact details of individuals, and as such it is important that the Shire of Dundas has policy and procedures in place to ensure people's personal information is treated with care and in accordance with Government directives.

Statutory Environment

Local Government Act 1995

Emergency Management Act 2005

Ad Hoc Disposal Authority COVID-19 Contact Registers

Policy Implications

Introduction of a new policy.

Financial Implications

There is a small operational cost in relation to staff time and purchase of lock boxes for paper registers.

Strategic Implications

Nil

Consultation

Executive Management Team
Records Officer

Comment

From the 5th December 2020 the Western Australian State Government mandated the use of COVID-19 Contact Registers in particular business and at certain events. This directive has been implemented and most residents and visitors to the Shire facilities have no issue using the registers. A policy and procedure will ensure the Shire meets its implementation and record keeping requirements in relation to the registers.

Voting Requirements

Absolute Majority

Officer Recommendation

That the Council of the Shire of Dundas review the COVID-19 Contact Registers Policy presented in the papers relating, and adopt the new policy as presented.

Moved: Cr. Warner
Seconded: Cr. Hogan

Resolution

That the Council of the Shire of Dundas review the COVID-19 Contact Registers Policy presented in the papers relating, and adopt the new policy as presented.

Carried by: Simple Majority For: 5 Against: 0

10. Administration, Finance and Community Development

Agenda Reference & Subject	
10.4.1 – Accounts Paid 1/03/2021 to 31/03/2021	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts and Payroll Officer – Ali Sherifi
Date of Report	13 th April 2021
Disclosure of Interest	Nil

Trust Payments

Chq/EFT	Date	Name	Description	Amount
556	11/03/2021	Shire of Dundas Petty Cash	RECOUP TO PETTY CASH	\$450.00
557	29/03/2021	Shire of Dundas Petty Cash	RECOUP TO PETTY CASH	\$250.00
				\$700.00

Municipal Cheques

Cheque	Date	Name	Description	Amount
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26392	04/03/2021	Shire of Dundas Cash	Cash Prize Activities for the Norseman Races on the 7th of March 2021	\$2500.00
26393	11/03/2021	Shire of Dundas Petty Cash	Recoup to petty cash 19.01.2021 - 04.03.2021	\$169.00
26394	29/03/2021	Shire of Dundas Petty Cash	Recoup to petty cash 25.03.2021 - 26.03.2021	\$135.80
				\$2,804.80

Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT5365	05/03/2021	Australia Post	Postage (Postage for January 2021)	\$261.67
EFT5366	05/03/2021	Aquatic Services WA Pty Ltd	1 x Chlorine Probe Cap and Gel Kit for Norseman Swimming Pool	\$601.70
EFT5367	05/03/2021	AMO CONTRACTING	Woodlands Centre Mural Access Project, Princep Street Footpath & Concrete work at Dodd House plus travel and accommodation.	\$25048.98
EFT5368	05/03/2021	Shire of Dundas Municipal Fund	Payroll deductions	\$410.00
EFT5369	05/03/2021	Elite Gym Hire	Hire of Weights - 12.02.21 - 12.03.21	\$1011.35
EFT5370	05/03/2021	FULL MOON CAFE	Catering for Council Workshop - 16.02.2020	\$270.00
EFT5371	05/03/2021	Goldfields Image Works	Flower Show on site photography - \$462 Remembrance Day on site Photography - \$231 Jimberlana lay-by on site photography - \$308 Scout Hall on site photography - \$462 Dinos movie production, record, edit, and transmit - \$308 Naidoc/School on site photography - \$308 Frame Australia Day Citizenship Certificates 2021 - \$264 Heritage Trial roadworks on site photography.	\$2574.00
EFT5372	05/03/2021	Horizon Power	Power Charges for 86 Prinsep Street Norseman	\$3286.82
EFT5373	05/03/2021	Kulbardi Hill Consulting	Second Progress payment for implementation of interpretive elements for Woodlands Centre.	\$31229.00
EFT5374	05/03/2021	Moore Australia (WA) Pty Ltd	Rates processing and management assistance for January 2021 - \$1870 Assistance with preparation of budget review 2020/21 into statutory format - \$1100	\$2970.00
EFT5375	05/03/2021	Navman Wireless Australia Pty Ltd	Monthly satellite service (05.02.2021-04.03.2021)	\$65.89
EFT5376	05/03/2021	RGSMW PTY LTD T/AS PACK & SEND EAST PERTH	Freight - TVK Group	\$1733.39
EFT5377	05/03/2021	THE RAILWAY MOTEL AND WOODLANDS GUESTHOUSE	1 x night accommodation for Rasa Patupis on 23 February 2021	\$105.00
EFT5378	05/03/2021	South East Petroleum	Diesel & Unleaded Fuel Purchases (BP Card - February 2021)	\$481.44
EFT5379	05/03/2021	Toll Transport Pty Ltd	Freight - Advertiser Print	\$200.38
EFT5380	05/03/2021	Telstra Corporation Limited	Satellite Charges - 16.02.2021 - 15.03.2021 - \$195.00	\$1278.47

			Landlines & Internet Usage for (Admin, Youth, Pool & Doctor – \$435.01 Mobile + Tablet Usage 17.02.2021 – 16.03.2021 – \$648.46	
EFT5381	12/03/2021	Department of Fire & Emergency Services	ESL (FEBRUARY 2021)	\$5959.48
EFT5382	12/03/2021	Future Security Solutions Pty Ltd	Quarterly monitoring charges - 81 Roberts Street	\$150.15
EFT5383	12/03/2021	Horizon Power	Power Charges for 78 Prinsep Street – 15.12.2020 – 12.02.2021 – \$886.91 Streetlights - 01.02.2021 - 28.02.2021 – \$4430.39	\$5317.30
EFT5384	12/03/2021	Hartmons Pty Ltd	Provide Draft Report for Norseman Laundromat.	\$6195.20
EFT5385	12/03/2021	A1 Kooy Painting Contractors	Painting to interior of house at 13 Robert St	\$12830.00
EFT5386	12/03/2021	Kilima (WA) Pty Ltd	Rent for the month March - 81 Robert St	\$220.00
EFT5387	12/03/2021	Norms Cabinets & Tiles Pty Ltd	Supply and fit kitchen at Men's Shed.	\$5457.50
EFT5388	12/03/2021	Sheldon Paint & Panel	Supply & fit front windscreen with sensors + freight for Holden Trailblazer P329 (1DS)	\$795.73
EFT5389	12/03/2021	Solutions IT (invoice S + B)	Managed Support - Maintain (Monthly billing for March) – \$1479.50 Offsite Backup – Cloud Back up (Monthly billing for March) – \$180.68	\$1660.18
EFT5390	12/03/2021	Toll Transport Pty Ltd	Freight - Shenton Pumps & Dep of Transport	\$51.79
EFT5391	12/03/2021	IT Vision	Changing payroll posting period	\$825.00
EFT5392	12/03/2021	Wilson's Diesel & Auto Repairs	2 x Degreaser, 1 x Amount plus freight for Caterpillar Road Grader P279 (DS27)	\$1609.70
EFT5393	12/03/2021	Sharon Warner	Standby Pool Manager - 29.01.2021 (4 hours), 24.02.2021 (4.5 hours)	\$425.00
EFT5394	15/03/2021	Telstra Corporation Limited	Phone Usage (Admin, Co-Location, Woodlands Centre) - 20.02.2021 - 19.03.2021 - \$702.48 Home Bundles for MOW & EA - 25.01.2021 – 25.02.2021 – \$223 Telstra 4GWifi plus - \$29.06	\$954.54
EFT5395	19/03/2021	Australian Taxation Office	BAS (FEBRUARY 2021)	\$14012.00
EFT5396	19/03/2021	ZircoDATA Pty Ltd	Storage of Registers (26.01.2021 - 25.02.2021)	\$160.24
EFT5397	19/03/2021	A & M Medical Services Pty Ltd	Annual Service of Medical Equipment at Norseman Swimming Pool	\$233.15
EFT5398	19/03/2021	Bonza Constructions Pty Ltd	Supply & fit taps, sinks, basins with overflow and handicap rails, fit steel to box in under handicap ramp, prime & paint at 81 Robert St	\$3148.92
EFT5399	19/03/2021	BOC Limited	Container Service Fee (29.01.2021 - 25.02.2021)	\$37.08
EFT5400	19/03/2021	Shire of Dundas Municipal Fund	Payroll deductions	\$410.00
EFT5401	19/03/2021	Dundas Fencing & Building Maintenance	Pump dump point at Welcome Park, Council disposal fee, DEC Waste Tacking Levy	\$721.05
EFT5402	19/03/2021	FULL MOON CAFE	Catering for Council Workshop - \$200 Catering for GEDC Meeting - \$330	\$530.00

EFT5403	19/03/2021	Dowling Giudici and Associates	As per DG+A Professional Services Agreement 2012 18: 40hrs @ \$95/hr	\$4180.00
EFT5404	19/03/2021	P & L Hogan Services	2 large bottles gas 11 Roberts Street, 1 Large bottle of gas for 13 Robert Street	\$495.00
EFT5405	19/03/2021	Kalgoorlie Retravisio	143 Litre Chest freezer white	\$348.00
EFT5406	19/03/2021	Moore Australia (WA) Pty Ltd	Professional services in relation to Annual Financial Statements 2019/20, Review and adjust as required.	\$3311.55
EFT5407	19/03/2021	Marketforce	Change of Council meeting date - 12.02.2021 - Kal-Miner	\$169.41
EFT5408	19/03/2021	RGSMW PTY LTD T/AS PACK & SEND EAST PERTH	Freight - Corsign	\$355.00
EFT5409	19/03/2021	Sheldon Paint & Panel	Replace windscreen and repair right hand rear door skin + freight to Holden Traiblazer P329 (1DS) – \$1801.66 Panel repairs - Holden Colorado p279 (37-DS) – \$3384.03	\$5185.69
EFT5410	19/03/2021	South Coast Foodservice	4 x disinfect 5L, 4 x disinfect deodor 5L, 4 x hand soap 5L, 2 x heavy duty cleaner 20L, 8 x hand soap, 4 x toilet tissue, 64 x paper towel roll.	\$939.69
EFT5411	19/03/2021	Solutions IT (invoice S + B)	Pre-Paid Hours - 20 Hours Office365 Licenses – Exchange Plan 1 – \$2178 Monthly billing for March 2021 – \$723.88	\$2901.88
EFT5412	19/03/2021	Western Australian Local Government Association	Course booking for Laurene Bonza – Dealing with conflicts (17.03.2021) - \$525 Diploma assessment fees (Stages 2 and 3) - Laurene Bonza - \$1800	\$2325.00
EFT5413	24/03/2021	Florissons Home Furnishers	Carpets at 13 Roberts St	\$4140.00
EFT5414	24/03/2021	Jump 4 Us	Hire, supervision & travel for 1 x castle for 3 hours	\$1020.00
EFT5415	24/03/2021	BG Trailers Pty Ltd T/A Polmac Trailers	BBQ Double Axle Trailer	\$12719.00
EFT5416	25/03/2021	Ngadju Dancers	Ngadju Dancers - Welcome to Country Performance Woodlands Cultural, Community and Visitors Centre Official Opening - 26.03.2021	\$1250.00
EFT5417	29/03/2021	Australia Post	Postage (February 2021) + PO BOX Renewal 2021	\$572.69
EFT5418	29/03/2021	Bunnings Group Limited	Various hardware items for Woodlands Centre	\$836.32
EFT5419	29/03/2021	BP Norseman	Diesel and Unleaded Charges for February 2021	\$3254.48
EFT5420	29/03/2021	Curtain Villa	Curtains & blinds for 13 Roberts Street	\$3692.46
EFT5421	29/03/2021	CORSIGN WA	4 x infrastructure investment signs, 4 x CHS post galv 3.6m, 16 bolt and washer, 4 x aluminium with post holes for the Heritage Trail	\$813.12
EFT5422	29/03/2021	Dundas Fencing & Building Maintenance	Clear blockage to sewerage system at works depot, hire of drain machine.	\$236.50
EFT5423	29/03/2021	ESPERANCE METALAND	30 x Stainless RHS, 24 x Stainless SHS Plus delivery fee.	\$1483.24
EFT5424	29/03/2021	Elite Gym Hire	Hire of Weights - 12.03.2021 - 12.04.2021 – \$568.65	\$1011.35

			Hire of Treadmill, Bike, Rower and Cross Trainer (12.03.2021 – 12.04.2021) – \$442.70	
EFT5425	29/03/2021	A.D. Engineering International Pty Ltd	Town clock quarterly service (03.03.2021 - 02.06.2021)	\$132.00
EFT5426	29/03/2021	Jason Signmakers	4 x Custom aluminium flat signs for Norseman Hyden Road – \$1389.65 2 x Truck Prohibited signs - \$244	\$1633.65
EFT5427	29/03/2021	Kulbardi Hill Consulting	Third progress payment for implementation of interpretation at Woodlands Centre.	\$46843.50
EFT5428	29/03/2021	R & A Lovegrove	Wintergreen Couch Roll on x 4 pallets for Woodlands Centre	\$1080.00
EFT5429	29/03/2021	LIONTOWN RESOURCES LIMITED	Rates refund for assessment A3846 LOT EL 63-1655 NORSEMAN – \$247.61 Rates refund for assessment 4184 LOT PL 63-2127 NORSEMAN - \$118.08 Rates refund for assessment 4185 LOT PL 63-2128 NORSEMAN – \$104.83 Rates refund for assessment 4186 LOT PL 63-2129 NORSEMAN - \$81.05	\$551.57
EFT5430	29/03/2021	PETER LADEWIG	Rates refund for assessment A232 131 ROBERTS STREET NORSEMAN 6443	\$952.00
EFT5431	29/03/2021	Star Track Credit	Freight (Sigma, Jason Signmakers) – \$1804.50 Freight Jason Signmakers - \$10.45 Freight Jason Signmakers – \$395.76 Freight (Sigma, Jason Signmakers, Late payment fee) – \$567.99 Freight (Sigma, Late Payment fee - \$8.61 Freight (Jason Signmakers – Late Payment Fee – \$8.63)	\$2795.94
EFT5432	29/03/2021	Norseman Concrete	Labour hire – 28 hours – 03.02.2021 – 05.02.2021 - \$2002 Rehab Pit 2 - 02.02.21 Loader hire 40 hrs, Service Truck 4 hrs - 02.02.2021 - 05.02.2021 - \$8530.50	\$10532.50
EFT5433	29/03/2021	Norseman IGA	Various IGA Purchase - February 2021	\$1068.70
EFT5434	29/03/2021	Navman Wireless Australia Pty Ltd	Monthly satellite service (05.03.2021 - 04.04.2021)	\$65.89
EFT5435	29/03/2021	Office National Kalgoorlie	2 x CTN Office National Archive Box (10)	\$106.04
EFT5436	29/03/2021	Norseman General Practice	Pre-Employment Medical and D&A Testing for Quinlan Thornton - 17 March 2021	\$132.00
EFT5437	29/03/2021	O'Dwyer Electrical	Replace 3 phase outlet to sports oval, install new PLC unit at standpipe, disconnect Powerpoint on outer wall admin building - \$2299 Completed electrical wiring to split system air conditioner in Administration Office - \$1969	\$4268.00
EFT5438	29/03/2021	PUZZLE CONSULTING PTY LTD	2021 WA Hiking Grant Application	\$1540.00

EFT5439	29/03/2021	Psychologic Cognitive Therapy Services Pty Ltd	Psychological Services to Shire of Dundas from 01.07.2020 to 31.12.2020 - 227 appointments	\$3000.00
EFT5440	29/03/2021	RGSMW PTY LTD T/AS PACK & SEND EAST PERTH	Personal Postage for Steve Bowyer. Steve will be invoiced.	\$97.68
EFT5441	29/03/2021	South Coast Foodservice	5 Cartons Hand Towel – \$362.45 Catering for Woodlands opening 26th March 2021 - \$92.67	\$455.12
EFT5442	29/03/2021	Tuff Stuff Australia Pty Ltd trading as TKV Group	1x 10 inch downsize tyre and wheel kit set of 4 for Skid Steer Loader P299 (DS51)	\$6688.00
EFT5443	29/03/2021	Toll Transport Pty Ltd	Freight - State Library – \$26.63 Freight – Pathwest – \$11.89 Freight – Pathwest - \$11.89	\$50.41
EFT5444	29/03/2021	Visimax Safety Products	9 x Warning notice Ranger Services plus Postage & handling	\$180.90
EFT5445	29/03/2021	VEECO LAUNDRY SYSTEMS	Consultant works & Laundry Design for costings Laundromat	\$5500.00
EFT5446	29/03/2021	Water Corporation	Various Water Accounts (25.01.2021 - 22.03.2021)	\$37173.61
EFT5447	29/03/2021	Telstra Corporation Limited	Landline & Internet Usage for (Admin, Youth, Doctor, Late Payment fee) – 05.03.2021 – 04.04.2021 - \$505.01 Satellite Charges - 16.03.2021 - 15.04.2021 - \$186 Mobile phone + Tablet Usage 17.03.2021 – 16.04.2021	\$1337.97
EFT5448	30/03/2021	Bunnings Warehouse Kalgoorlie	Carpet tiles, Flooring tape, Undercoat Paint for 13 Roberts Street.	\$1465.94
EFT5449	30/03/2021	Ngadju Dancers	Ngadju Dancers Welcome to Country Performance Woodlands Cultural, Community and Visitors Centre Official Opening.	\$1250.00
EFT5450	30/03/2021	Sigma Companies Group Pty Ltd	75 x Pool magic chlorine low residue 70 % 10kg - 1 Pallet	\$6292.00
6440	01/03/2021	Bank Fees	Centrepay Fees (Hellen Moir Rent & A525)	\$1.98
PAY	02/03/2021	Payroll	Payroll Direct Debt of Net Pays	\$53985.62
6450	08/03/2021	Bank Fees	Centrepay Fees (A771)	\$0.99
6453	09/03/2021	Bank Fees	Centrepay Fees (A629, A698)	\$1.98
6457	11/03/2021	Payment to Joe Hodges & Stephen Bowyer	Plants and Various Hardware Items	\$765.76
6465	15/03/2021	Bank Fees	Centrepay Fees (A629, A698)	\$1.98
PAY	16/03/2021	Payroll	Payroll Direct Debt of Net Pays	\$54927.91
6476	22/03/2021	Bank Fees	Centrepay Fees (A771)	\$0.99
6478	23/03/2021	Bank Fees	Centrepay Fees (A698)	\$0.99
6490	25/03/2021	Payment to GS Scaffolding Pty Ltd	Scaffolding at Woodlands Centre	\$6119.52
6487	29/03/2021	Bank Fees	Centrepay Fees (Hellen Moir Rent & A525)	\$1.98
PAY	30/03/2021	Payroll	Payroll Direct Debt of Net Pays	\$64330.55
6498	31/03/2021	Payment to Joe Hodges	Plants and various hardware items	837.33
				\$500,643.48

Municipal Account Direct Debts

	Date	Name	Description	Amount
6439	01/03/2021	ANZ	Merchant Fees	\$152.85
6444	04/03/2021	ANZ	BPAY Transaction Fee	\$25.58

6463	15/03/2021	3E Advantage Pty Limited	CRC photocopier, Shire photocopier & Printer meter readings – December 2020	2865.72
DD10626	17/03/2021	SuperChoice	Superannuation – 20.01.2021 – 02.03.2021	\$14507.52
DD10638	31/03/2021	SuperChoice	Superannuation – 03.02.2021 – 16.03.2021	\$14393.38
				\$31,945.05

Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
6479	18/03/2021	Chief Executive Officer	ANZ Credit Card Purchases 22.01/2021 – 21/02/2021	\$3,288.97
	20/01/2021	Landgate Midland	Title Deed's	\$53.40
	24/01/2021	LinkedIn	Monthly Subscription	\$33.19
	25/01/2021	Kmart Kalgoorlie	Pool Service & Storage Supplies	\$173.00
	25/01/2021	Red Dot Kalgoorlie	Australia Day Promotions	\$46.00
	25/01/2021	Office National Kalgoorlie	2 x Planner for the Year 2021	\$53.90
	25/01/2021	Woolworths Kalgoorlie	Australia Day Supplies and containers	\$234.83
	27/01/2021	Doodly	Monthly Subscription	\$93.00
	30/02/2021	Flight Centre	Kalgoorlie to Perth return flight for Peter Fitchat and Laurene Bonza	\$1155.18
	01/02/2021	LinkedIn	Monthly Subscription	\$39.99
	03/02/2021	Curtin University Bentley	Digital Tourism Conference	\$75.53
	05/02/2021	MYOB	Monthly Subscription	\$109.00
	05/02/2021	Comfort INN Bay Esperance	GVROC Conference Meeting	\$72.00
	08/02/2021	Landgate Midland	Title Check	\$26.70
	12/02/2021	Adobe	Monthly Subscription	\$25.74
	15/02/2021	Bunnings Esperance	Awaiting Receipt	\$459.88
	15/02/2021	Bunnings Esperance	Awaiting Receipt	\$619.41
	17/02/2021	WA Australian Hotels Association	Hospitality + Tourism Covid-19 Hygiene Course	\$18.22
				\$3,288.97

Summary of Account Totals

Trust EFT's / Cheques	\$700.00
Municipal Cheques	\$2,804.80
Municipal EFT's	\$500,643.48
Municipal Direct Debit's	\$31,945.05
Municipal Credit Card's	\$3,288.97
Grand Total for January 2021	\$539,382.20

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas monthly accounts paid from 1/03/2021 to 31/03/2021 be noted.

Moved: Cr. Wyatt
Seconded: Cr. Hogan

Resolution

That the Shire of Dundas monthly accounts paid from 1/03/2021 to 31/03/2021 be noted.

Carried by: Simple Majority

For: 5

Against: 0

Agenda Reference & Subject	
10.4.2 – Financial Statements for the Period Ending 31st March 2021	
Location / Address	Shire of Dundas
File Reference	FM.FI
Author	Moore Australia
Date of Report	13 th April 2021
Disclosure of Interest	Nil

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas Financial Statements for the period ending 31st March 2021 be accepted.

Moved: Cr. Hogan

Seconded: Cr. Wyatt

Resolution

That the Shire of Dundas Financial Statements for the period ending 31st March 2021 be accepted.

CEO spoke to the report.

Cr Wyatt queried an item in the financial statements for the Laundromat.

Carried by: Simple Majority

For: 5

Against: 0

Agenda Reference & Subject	
10.4.3 – CRC Management Report & Financial Statements to 31st March 2021	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	CRC Manager & Accounts Payable Officer
Date of Report	1 st April 2021
Disclosure of Interest	Nil



**Management Report & Monthly Statement of Financial Activity
For the period ending 31st March 2021**

Officer Recommendation

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31st March 2021 be accepted.

Moved: Cr. Warner

Seconded: Cr. Wyatt

Resolution

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31st March 2021 be accepted.

Carried by: Simple Majority

For: 5

Against: 0

Agenda Reference & Subject	
10.4.4 – Officers Reports	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer – Peter Fitchat
Date of Report	12 th April 2021
Disclosure of Interest	Nil

Summary

For Council to note the reports received from the Manager of Works and Services, Manager of Community Development, Youth and Events Officer, and the Visitors and Administration Services Officer as included in the papers relating.

Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Manager of Works and Services
 Manager of Community Development
 Youth and Events Officer,
 Visitors and Administration Services Officer

Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

Voting Requirements

Simple Majority

Officer Recommendation

That Council note the reports of the Manager of Works and Services, Manager of Community Development, the Youth and Events Officer, and the Visitors and Administration Services Officer.

Moved: Cr. Wyatt

Seconded: Cr. Hogan

Resolution

That Council note the reports of the Manager of Works and Services, Manager of Community Development, the Youth and Events Officer, and the Visitors and Administration Services Officer.

The Manager of Community Development spoke to the report.

Carried by: Simple Majority For: 5 Against: 0

Agenda Reference & Subject	
10.4.5 - Draft Investment Prospectus – Norseman Woodlands to Eucla Coast	
Location / Address	88-92 Prinsep Street, Norseman
File Reference	ED.PR
Author	Manager of Community Development – Pania Turner
Date of Report	29th March 2021
Disclosure of Interest	Nil

Summary

For the Council to consider and approve the Draft Investment Prospectus – Norseman Woodlands to Eucla Coast.

Background

The Investment Prospectus has been developed to assist in harnessing opportunities within the Shire to help further strengthen the local economy and provide long-term benefits to the local community. The Investment Prospectus seeks to attract new and sustainable investment into the Shire of Dundas which will not only bring economic growth and development to the Shire but have a range of regional benefits also.

Statutory Environment

Nil

Policy Implications

There are no policy implications resulting from the recommendation of this report.

Financial Implications

There are no financial implications resulting from the recommendation of this report.

Strategic Implications

Strategic Community Plan 2012-2022 Theme 2 – A thriving local economy and economic base:

2.1 Opportunity for Economic Diversification

A vibrant economy that includes and supports opportunities for mining, industry, creative and cultural industries, tourism, shopping and business.

2.2 Attracting new Businesses

New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live.

2.3 Future Growth and Sustainability

Our Shire will maintain the existing population and provide opportunities for future growth for continued sustainability of the Community.

Consultation

Chief Executive Officer
Goldfields-Esperance Development Commission
Wayward Nation

Comment

The Shire of Dundas Council have been active in addressing barriers to economic diversification and development. Council has undertaken significant projects to boost the attraction of new residents, investment, and industry to the Shire, as well as holding to the Community values identified in the Strategic Community Plan. The Draft Investment Prospectus, Norseman Woodlands to Eucla Coast provided in papers relating is another example of Council's commitment to marketing the Shire's assets and attractions.

Voting Requirements

Simple Majority

Officer Recommendation

That the Draft Investment Prospectus – Norseman Woodlands to Eucla Coast be accepted as presented in the papers relating.

Moved: Cr. Warner
Seconded: Cr. Wyatt

Resolution

That the Draft Investment Prospectus – Norseman Woodlands to Eucla Coast be accepted as presented in the papers relating.

Carried by: Simple Majority For: 5 Against: 0

Agenda Reference & Subject	
10.4.6 - Amendment to the Fees and Charges 2020-2021	
Location / Address	88-92 Prinsep Street
File Reference	FM.FE
Author	Chief Executive Officer – Peter Fitchat
Date of Report	12 th April 2021
Disclosure of Interest	Nil

Summary

For Council to consider amendments to the Fees and Charges Schedule 2020-2021, Schedule 12 – Streets, Roads, Bridges & Depot Maintenance.

Background

It was highlighted that the following resolution accepted by Council at the Ordinary Council Meeting on the 21st of January 2021 contained errors:

Moved Cr: Hogan

Seconded Cr: Schultz**Resolution**

That Council accept the following amendments to the Fees and Charges Schedule 2020-2021:

**Schedule 12 – Transport
Streets, Roads, Bridges & Depot Maintenance**

	Unit / Type	Fee	GST	Total
Gravel (not for commercial use)	Per tonne	\$34.00	\$3.40	\$37.40
Gravel (for commercial use)	Per tonne	\$5.00	\$0.50	\$5.50
Gravel (for pensioner rate payers)	Per tonne	\$18.18	\$1.82	\$20.00

The proposed amendment to the fees and charges for gravel should have read:

	Unit / Type	Fee	GST	Total
Gravel	Per tonne	\$34.00	\$3.40	\$37.40
Special Rate for Gravel (i.e., pensioner rate payers, financial hardship etc) as approved by the CEO or Council	Per tonne	\$18.18	\$1.82	\$20.00

The reference and separation of fee for commercial use is not correct and the fee for gravel should be a standard charge for all customers. It was also noted that not all customers can afford the rate set and an option for a special rate for gravel should be included however it must be approved by the CEO or Council before the supply is made. An example where the special rate would apply would be to customers who are a pensioner or who can prove financial hardship as per Council policy.

Statutory Environment

Nil

Policy Implications

There are no policy implications resulting from the recommendation of this report.

Financial Implications

There are no financial implications resulting from the recommendation of this report.

Strategic Implications

There are no strategic implications resulting from the recommendation of this report.

Consultation

- Chief Executive Officer
- Manger of Works and Services
- Executive Assistant

Comment

Nil

Voting Requirements

Simple Majority

Officer Recommendation

That Council accept the following amendments to the Fees and Charges Schedule 2020-2021 effective from the 22nd of January 2021:

**Schedule 12 – Transport
Streets, Roads, Bridges & Depot Maintenance**

	Unit / Type	Fee	GST	Total
Gravel	Per tonne	\$34.00	\$3.40	\$37.40
Special Rate for Gravel (i.e., pensioner rate payers, financial hardship etc) as approved by the CEO or Council	Per tonne	\$18.18	\$1.82	\$20.00

Moved: Cr. Warner

Seconded: Cr. Schultz

Resolution

That Council accept the following amendments to the Fees and Charges Schedule 2020-2021 effective from the 22nd of January 2021:

**Schedule 12 – Transport
Streets, Roads, Bridges & Depot Maintenance**

	Unit / Type	Fee	GST	Total
Gravel	Per tonne	\$34.00	\$3.40	\$37.40
Special Rate for Gravel (i.e., pensioner rate payers, financial hardship etc) as approved by the CEO or Council	Per tonne	\$18.18	\$1.82	\$20.00

Carried by: Simple Majority

For: 5

Against: 0

11. Elected Members Motions of Which Previous Notice Has Been Given

Nil

12. New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting

Nil

13. Next Meeting

The next Ordinary Meeting of the Council is scheduled to be held on the 18th May 2021.

14. Closure of Meeting

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at 9.37am ACWST.