



Norseman Woodlands to Eucla Coast

Minutes Certification

I certify that the Minutes of the 18th May 2021 Ordinary Council Meeting were presented to the Council and confirmed at the 15th June 2021 Ordinary Council Meeting.

A handwritten signature in black ink, appearing to be "L Bonza", written over a horizontal line.

Cr L Bonza
President

A handwritten date "15-06-21" written in black ink over a horizontal line.

Date



**Minutes of Meeting
Ordinary Council Meeting
18th May 2021**

MINUTES for the ORDINARY Meeting of Council
held in the Council Chambers at the Shire Administration Office –
Prinsep Street Norseman on the 18th May 2021 commencing at 6.00pm

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1. Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 6pm.

This Ordinary Council Meeting was video recorded to assist in the preparation of the minutes of the meeting.

The Shire of Dundas recognises the Ngadju and Mirning People as First Nations People in the Shire of Dundas, acknowledging them as traditional custodians and pay our respects to their Elders, past, present, and emerging.

1.1 Attendance at meeting by Councillor AR Patupis.

The Shire President has been advised that Cr Patupis will be in Esperance, Western Australia when the meeting is held and have requested attendance by way of instantaneous telephone connection with other Councillors present at the meeting in accordance with Administration Regulation 14A.

Cr Patupis will be at 58 Dempster Road, Esperance WA 6450.

The Council must approve of the place that Cr Patupis is located as a "suitable place" that must be in a town site or other residential area at least 150 kilometres from where the meeting is being held.

Recommendation

That Cr Patupis be permitted to attend this meeting by way of instantaneous telephone connection from Esperance, Western Australia, on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14A.

Moved: Cr Wyatt
Seconded: Cr Hogan

Resolution

That Cr Patupis be permitted to attend this meeting by way of instantaneous telephone connection from Esperance, Western Australia, on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14A.

Carried by: Absolute Majority For: 5 Against: 0

Unable to connect with Cr Patupis due to technical difficulties. The meeting continued in her absence.

2. Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests:

Nil

Proximity Interests:

Nil

Impartiality Interests:

Nil

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

Nil

3. Record of Attendance of Councillors / Officers and Apologies.

Cr LG Bonza Shire President
Cr JEP Hogan
Cr SM Warner
Cr VL Wyatt
Cr VJ Schultz

Peter Fitchat Chief Executive Officer
Pania Turner Manager of Community Development
Joe Hodges Manager of Works and Services

Public Gallery

Lynn Webb

4. Applications for Leave of Absence.

Nil

5. Response to Previous Public Questions Taken on Notice.

Nil

6. Public Question Time.

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

In accordance with Regulation 6 of the Local Government (Administration) Regulations 1996, the minimum time allowed for Public Question Time is 15 minutes.

A member of the public who raises a question during Question Time is to state his or her name and address.

Nil

7. Confirmation of Minutes of Previous Meeting.

Minutes of the Ordinary Meeting of Council held on 17th April 2021 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Ordinary Council Meeting held on 17th April 2021 be confirmed as a true and accurate record.

Moved: Cr. Hogan

Seconded: Cr. Wyatt

Resolution

That the minutes of the Ordinary Council Meeting held on 17th April 2021 be confirmed as a true and accurate record.

Carried by: Simple Majority

For: 5

Against: 0

8. Petitions, Deputations or Presentations.**8.1 Reports of Committees****8.1.1. GVROC - Cr Bonza/Cr Warner**

Meeting scheduled for the 28th May 2021 in Kalgoorlie.

8.1.2. WALGA – Cr Bonza/Cr Patupis

Cr Bonza & CEO Peter Fitchat travelling to Perth Wednesday to meet the new Minister for Local Government.

8.1.3. Regional Roads Group – Cr Bonza/Cr Wyatt

Roads Forum scheduled for 1st July 2021.

8.1.4. Roadwise – Cr Wyatt/Cr Warner

Roadwise meeting Thursday 27th May 2021.

9. Announcements by Presiding Member without Discussion.

Mines Minister is coming to Kalgoorlie on the 9th June to meet with mining prospectors, Shire of Dundas will endeavour to arrange a meeting with mine minister.

10. Reports of Officers.

10.1 Planning, Development, Health and Building

Agenda Reference & Subject	
10.1.1 – Development Application – Proposed Unmanned Fuel Facility and Truck Parking on Lot 3 Eyre Highway Norseman, and Proposed Minor Site Improvements on Lot 2 Eyre Highway Norseman	
Location / Address	Lots 2 and 3 on Diagram 42692 Eyre Highway (cnr Coolgardie-Esperance Highway) Norseman
File Reference	DB.BD
Author	Chief Executive Officer - Peter Fitchat
Date of Report	14 th May 2021
Disclosure of Interest	Nil

Summary

The aforementioned development application for the proposed truck parking development on lot 3 be conditionally approved; the proposed unmanned 24 hour fuel facility on lot 3 not be approved because it is incapable of being approved pursuant to LPS 2; and that it be accepted that the proposed minor upgrade works to the existing development upon lot 2 is exempt from obtaining the development approval of Council.

Proposal

The Shire of Dundas has received a revised application for development approval to undertake the following development on lot 2 (Diagram No. 42692) corner of Eyre Highway and the Coolgardie-Esperance Highway, and lot 3 (Diagram No. 42692) Eyre Highway, in the town of Norseman:

1. Lot 2 – minor upgrade works comprising additional car parking, car park resurfacing and line-marking; modifications to existing drainage and stormwater infrastructure; and
2. Lot 3 – a 24-hour unmanned retail fuel facility and associated truck (road-train) parking accommodating up to 7 triple road-trains.

This proposed development includes the erection of a 13.5 metre by 8 metre new canopy over new fuel dispensers/bowsers, a 7.2m² control room to house control equipment, and two contained self-bunded ground diesel tanks.

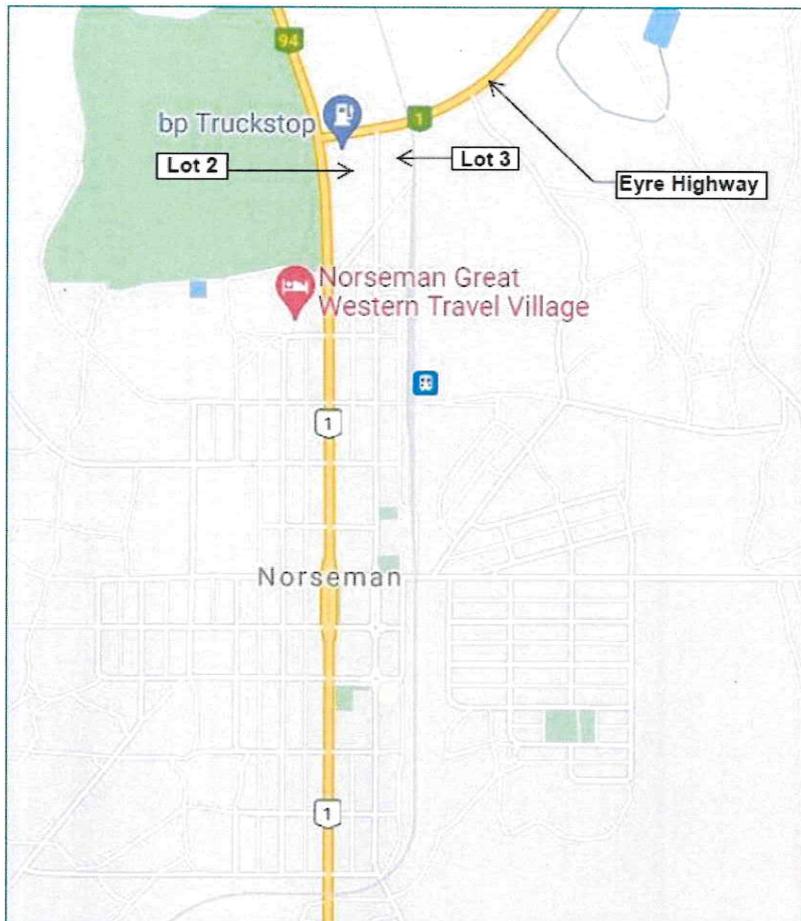
Ingress and egress to and from lot 3 will be from Roberts Street via proposed concrete crossovers connecting to a bitumen paved, concrete edged driveway providing access to the fuel dispensers/bowsers.

The truck parking area—to be accessed from the above proposed driveway—is proposed to be paved with a crushed stone base.

Existing trees and remnant woodland along the lot 3's Eyre Highway frontage will be retained but the remnant vegetation along the lot's eastern flank abutting the Kalgoorlie – Esperance Railway reserve is proposed to be removed.

Stormwater generated within the proposed development is proposed to be drained into the existing verge drains in Roberts Street.

A location map and aerial image of the subject land follows.



Location Map



Aerial Image of Subject Land

A site development plan denoting the proposed aforementioned works on both lots is provided at Attachment 1 to this report. An elevation drawing of the proposed unmanned fuel facility viewed from Roberts Street is provided at Attachment 2 to this report.

A copy of a Traffic Impact Assessment (TIA) of the proposed development upon lot 3 accompanying the development application is provided at Attachment 3 to this report.

A copy of a bushfire management plan to mitigate the potential bush fire risk to the proposed development is provided at Attachment 4 to this report.

In addition to the abovementioned proposed works, a new footpath will be installed within the Roberts Street verges of both lots and across the front of the existing diesel bowsers to the shop located within the existing service station/roadhouse on lot 2.

An area of 1,480 m² within both lots is proposed to be landscaped together with an entry statement and associated signage, although details of the entry statement and associated signage have not been provided with the application.

Background

Lot 2 is approximately 1.24 hectares in size and is located at the corner of the Coolgardie-Esperance Highway and the Eyre highway. It is fully developed comprising an existing service station/roadhouse.

Lot 3 is approximately 1.54 hectares in size and is located immediately east of lot 2 separated by Roberts Street, which is a local road under the care and control of the Shire of Dundas.

About half of the land area is developed with a relatively unformed truck parking area. The remaining undeveloped portion of lot 3 (mainly its perimeter) comprises remnant woodland.

Council previously considered a development application for largely the same proposal at its Ordinary Meeting held on 18 December 2018.

At that meeting Council resolved not to approve the application for development approval, principally due to it not having authority under the Shire of Dundas *Local Planning Scheme (LPS) 2* to permit an **unmanned 24-hour fuel facility** on lot 3. Given this, the proponent was invited by Council to pursue an amendment to LPS 2 to enable the proposed facility to be permitted upon lot 3.

To this end, LPS 2 was subsequently amended (via Amendments 9 and 10) in an endeavour to ultimately enable Council to permit—among other things—the expansion of the existing roadhouse on lot 2 into lot 3 and also expand the existing truck parking area on lot 3.

Amendment 9 (adopted by Council on the 24th August 2019) specifically expanded the range of permissible uses that could be considered upon Lot 3 as well as introducing more comprehensive conditions applicable to future development upon the lot. This is further outlined in the 'Statutory Environment' section of this report following.

Two (2) of the new use classes initially proposed upon lot 3 by this amendment were a **'service station'** and a **'roadhouse'**, which were to be permitted at Council's discretion.

However, the finalised amendment (approved by the Minister for Planning and gazetted on 28 February 2020) removed—upon the advice of the Western Australian Planning Commission—reference to the use class **'service station'** as this was considered to be embodied or incorporated within the meaning of the use class 'roadhouse' and therefore did not warrant a separate classification in LPS 2.

Amendment 10 was a broader amendment comprising significant changes to LPS 2, including removing the existing Special Purpose zones from the scheme and replacing these with 21 Special Use zones and associated provisions for each.

This amendment also removed a number of existing land use classes and their definitions and substituted them with new defined use classes. In respect to lot 3, this included changing the use class of 'truck parking' to 'transport depot' and inserting the use class 'roadhouse'.

Following the gazettal of these amendments a new development application for largely the same proposal was lodged with the Shire by Fueltech Consulting in July 2020. Unfortunately, this application was substantially incomplete and therefore could not be duly processed until further information was received by the Shire as outlined to the applicant in a letter dated 12 August 2020.

In its letter the Shire informed the applicant that it would seek legal advice on the land use permissibility of the proposed development upon lot 3 due to the complexities and inter-relationship of the definitions/meanings of 'roadhouse' and 'service station'. This was critical to determining whether the proposed unmanned fuel facility could be considered for approval on lot 3.

Subsequently, the Shire sought legal advice and clarity about the permissibility of the proposed development on lot 3 from the law and mediation firm Castledine Gregory. Specifically, it requested advice as follows:

1. The correct use class that ought to be applied to the proposed unmanned fuel outlet;
2. Whether Council has discretion to approve the proposed unmanned fuel outlet; and
3. Whether the proposed unmanned fuel outlet could be considered an ancillary use to the existing service station/roadhouse development on lot 2.

Although Castledine Gregory provided a response to these questions by letter dated 19 August 2020 this letter was only received by the Shire on **21 April 2020**. This was due to Castledine Gregory awaiting further information from the applicant about the proposal prior to finalising its advice. As this additional information had not been forthcoming from the applicant it decided to issue its initial advice with a right to review it upon receiving the additional information from the applicant.

It appears that the then applicant never provided the requested additional information but on the 17 February 2021 the Shire received the revised development application being reported on here from a new applicant (Dynamic Planning and Developments) representing the current landowner of lots 2 and 3.

Upon receipt of Castledine Gregory's initial legal advice a copy of the revised development application was referred to Castledine Gregory with a request to review its initial advice and additionally, to advise whether the proposed 24 hour unmanned fuel facility, for all intents and purposes, had merit to be considered as a 'roadhouse' even if it did not conform to all of the criteria prescribed for a 'freeway service centre'.

A copy of Castledine Gregory's initial advice on the permissibility of the proposed development upon lot 3 is provided at Attachment 5 to this report.

A copy of its further subsequent advice is provided at Attachment 6 to this report.

Statutory Environment

PLANNING AND DEVELOPMENT (LOCAL PLANNING SCHEMES) REGULATIONS 2015 (LPS Regs)

These regulations have been in place since 19 October 2015 and include a **Model Scheme Text (MST)** (Schedule 1 in the regulations) which comprises a standardised format and content that is to be applied to the drafting of new local planning schemes.

This content includes a list and definitions of standard use classes, including a **'roadhouse'** and a **'transport depot'** but not an **'unmanned 24-hour fuel facility'** (or the like).

Where existing use classes in a local planning scheme are sought to be altered, replaced or be substituted by new defined use classes, the relevant standard use class listed in the **MST** is generally to be applied. In some circumstances (particularly to address local circumstances), the Minister for Planning (upon the advice of the WAPC) may approve minor variations or alterations to the standard use class meanings.

As mentioned in the preceding section of this report the **MST** listed use classes of **'roadhouse'** and **'transport depot'** were introduced into LPS 2 by amendment 10. Definitions of these follow.

A **'roadhouse'** means premises that has direct access to a State road other than a freeway and which provides the services or facilities provided by a freeway service centre and may provide any of the following facilities or services –

- (a) a full range of automotive repair services;
- (b) wrecking, panel beating and spray painting services;
- (c) transport depot facilities;
- (d) short-term accommodation for guests;
- (e) facilities for being a muster point in response to accidents, natural disasters and other emergencies; and
- (f) dump points for the disposal of black and/grey water from recreational vehicles.

It should be noted that this definition includes reference to a **freeway service centre** which itself is listed and defined separately in the **MST** as follows:

A **'freeway service centre'** means premises that has direct access to a freeway and which provides all the following services or facilities and may provide other associated facilities or services but does not provide bulk fuel services -

- (a) service station facilities;
- (b) emergency breakdown repair for vehicles;
- (c) charging points for electric vehicles;
- (d) facilities for cyclists;
- (e) restaurant, cafe or fast food services excluding the sale or consumption of alcohol;
- (f) take-away food retailing, without a drive-through facility;
- (g) public ablution facilities, including provision for disabled access and infant changing rooms;
- (h) parking for passenger and freight vehicles;
- (i) outdoor rest stop facilities such as picnic tables and shade areas; and
- (j) dump points for the disposal of black and/or grey water from recreational vehicles'.

It is important to note that for a use to be considered as a **freeway service centre** all of the criteria in (a) – (j) above need to be fulfilled.

A **'transport depot'** means premises used primarily for the parking or garaging of 3 or more commercial vehicles including —

- (a) any ancillary maintenance or refuelling of those vehicles; and
- (b) any ancillary storage of goods brought to the premises by those vehicles; and
- (c) the transfer of goods or persons from one vehicle to another;

The question as to whether the proposed unmanned fuel facility conforms to the definition of **'roadhouse'** (or possibly even a **'transport depot'**) and thus can be considered for development approval upon lot 3 is addressed in the section **Officer Comment** of this report.

The LPS Regs also contain 'deemed provisions' that automatically apply to local planning schemes where relevant. Council has to consider these deemed provisions together with relevant LPS provisions in determining an application for development approval. Where there is a conflict or inconsistency between the two statutes, the **LPS Regs** prevail but only to the extent of the conflict or inconsistency.

The **LPS Regs** also effect the requirement for any proposed use/development of land to first apply for and obtain the development approval of the local government (or other authority where prescribed, eg. by the WAPC or a Regional Development Assessment Panel) unless the proposed development is a type of development (or use) exempt from obtaining development approval. This is also discussed in the section **Officer Comment** of this report in respect to the proposed works upon lot 2 Eyre Highway.

In determining an application for development approval Council is also required to have regard to matters listed in Clause 67 in Schedule 2 of the **LPS Regs** where relevant. These include (but not limited to) the aims and provisions of the prevailing local planning scheme (in this case LPS 2), orderly and proper planning, any approved relevant State policy and/or State Planning Policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading/unloading, access, traffic and parking, and any submissions received on a proposal.

SHIRE OF DUNDAS LOCAL PLANNING SCHEME (LPS) NO 2

Lots 2 and 3 are included within the LPS 2 scheme area and are zoned as follows:

- Lot 2 - **Special Use: Service Station/Roadhouse (SS/R)**.
- Lot 3 - **Special Use (SU) 1**.

Land immediately south of lot 2 is zoned **Special Use: Motel (M)** whilst land immediately south of lot 3 is zoned **General Industry**. Lot 3 abuts the Kalgoorlie – Esperance Railway which is located along its eastern flank and is reserved as **Railways** under LPS 2.

Both the Coolgardie-Esperance and Eyre Highways—which front lots 2 and 3—are reserved as **Primary Distributor Roads** under LPS 2 whilst Roberts Street—which separates the two lots from each other—is reserved as a **Local Distributor Road**.

In order to consider and determine an application for development approval the permissibility of the proposed use/development under the applicable zoning applying to the subject land first needs to be considered and determined.

The permissibility of the proposed use/development upon lots 2 and 3 respectively are discussed as follows:

Lot 2 - additional car parking, car park resurfacing and line-marking; modifications to existing drainage and stormwater infrastructure

Under the **Special Use** zoning applying to lot 2 the only permissible uses are a 'service station' and a 'roadhouse'. The works proposed on lot 2 as described in the development application under consideration (see the section **Proposal** in this report) will not materially alter the nature of the existing use being carried out on lot 2 and in all probability, will either vary any previous development approval granted, any accompanying development plans endorsed, and/or conditions attached to any previous development approval granted.

Arguably, the proposed works may not even require development approval.

Item 16 - **Maintenance and Repair Works** listed in the Table contained in clause 61(1) in Schedule 2 of the *LPS Regs* exempts such works from the requirement to obtain development approval, subject to the place of those works not being heritage-listed. Lot 2 is not a heritage-listed place.

Lot 3 – 24 hour unmanned retail fuel outlet and associated truck parking

Under the **Special Use** zoning applying to lot 3 the only permissible uses are as follows:

- Transport Depot
- Roadhouse
- Fast Food Outlet
- Lunch Bar
- Motor Vehicle Wash
- Restaurant/Café

Notwithstanding that Amendment 9 to LPS 2 sought to enable the development of the proposed unmanned fuel facility on lot 3 as either a 'service station' or a 'roadhouse', the ability for Council to consider such a use upon lot 3 remains problematic.

This is principally due to 2 key considerations:

- (A) Based upon the advice of the Department of Planning, Lands, and Heritage (DPLH) given in respect to Amendment 9, the use class 'service station' is incorporated and deemed implicit within the use class 'roadhouse' and thus is not considered separately as a 'service station' use class; and
- (B) The nature and form of the proposed unmanned fuel facility as described in the revised development application does not conform to *all* the criteria prescribed in the use class 'freeway service centre' upon which the use class 'roadhouse' is predicated.

Having regard to the legal advice and opinion provided by Castledine Gregory, it appears that the proposed unmanned fuel facility cannot be classed as a '**roadhouse**' and as such cannot be considered for approval upon lot 3.

Furthermore, it also cannot be considered as an '**unlisted list**' by virtue of clause 21 (A)(b) of LPS 2.

However, the proposed truck parking development can be considered or classed as a '**transport depot**' which is capable of being approved upon lot 3.

In considering whether to grant approval to any proposed development upon lot 3 regard must be had (where relevant) to the prescribed specific conditions listed under the Special Use zoning applying to lot 3. A copy of these prescribed specific conditions are provided at Attachment 7 to this report.

It should be noted that both the proposed unmanned 24 hour fuel facility and truck parking developments will comply with specific conditions 3 (development setbacks from lot boundaries) and 4 (all vehicular access from Roberts Street) listed under the Special Use zoning applying to lot 3.

Specific conditions 2 (provision of food and beverages and short-stay accommodation) and 5 (screening of service areas) are not applicable, although the latter condition can always be addressed through the provision of onsite landscaping by way of a condition on any development approval granted.

Specific conditions 6 and 7 have been addressed by the submission of the TIA accompanying the revised development application. Specific condition 9 has also been addressed by the submission of the BMP accompanying the revised development application.

Specific condition 8 has also been addressed by referral of the revised application to Main Roads WA (see the section **Consultation** in this report).

The proposed development on lot 3 is also deemed to comply with the height and appearance of buildings provision set out in clause 32 (1) of LPS 2.

The maximum height of a building permitted within the scheme area is 8.0 m above natural ground level (unless otherwise varied by Council). The proposed canopy over the fuel dispensers/bowsers (the only proposed building within the proposed development) will be 6.4 m above natural ground level.

Given the nature of the proposed development upon lot 3 the scheme requirements for the provision of onsite parking are not applicable in this instance.

CONTAMINATED SITES ACT 2003 (CS Act)

The CS Act was introduced to identify, record, manage and clean up contamination in Western Australia. Land owners, occupiers and polluters must report known or suspected contaminated sites to the Department of Water and Environmental Regulation (DWER).

A memorial on the certificates of title to lots 2 and 3 states that these lots have been classified pursuant to the CS Act as '**Possibly Contaminated – Investigation Required**'. The status of any investigation carried out is unknown, however, a search of DWER's Contaminated Sites Database revealed that neither lot 2 nor lot 3 are known, suspected or registered as contaminated sites.

EPA GUIDANCE NOTE FOR THE ASSESSMENT OF ENVIRONMENTAL FACTORS

Although not a statutory requirement the aforementioned guidance note provides guidance for the separation of industrial (and like) uses from sensitive land uses (primarily residential development).

The guidance note specifically addresses generic separation distances between industrial/commercial and sensitive land uses to avoid conflicts between these land uses. Sensitive land uses include residential development, hotels, caravan parks, schools, child care facilities, schools and play grounds.

The guidance note focuses on protecting sensitive land uses from unacceptable impacts on amenity that may result from activities, emissions and infrastructure.

While not replacing the need for best practice approaches to emission management, the use of buffers is a useful tool in achieving an acceptable environmental outcome. It recognises that impacts are generally lessened with increased distances.

The guidelines recommend a buffer of 200 metres for 24 hour operations and transport depots.

The nearest sensitive land use to lot 3 is the Norseman-Eyre Motel located on lot 1 (on Diagram 42692), Coolgardie - Esperance Highway. It is located a short distance of about 60 metres from the western edge of the existing truck parking area upon lot 3.

Whilst the existing and proposed (upgraded) truck parking area is well within the recommended 200 metre separation distance both the motel and the existing developed truck parking area have co-existed for many years without detriment to the motel operation. It is considered that the proposed truck parking development will continue to have minimal impact upon the adjacent motel development.

Policy Implications

There are no Council policies that relate to the type of development and works proposed upon lots 2 and 3.

Financial Implications

At this stage the proposed development has no financial implications for the Shire.

However, should Council determine not to approve any or all of the proposed development upon lots 2 and 3, or impose conditions of approval deemed unwarranted by the applicant and for which no planning purpose is achieved, the applicant may apply to the State Administrative Tribunal (SAT) to review Council's determination.

This may result in the Shire incurring expenses in responding and attending to the SAT review, including payment of consultants and legal practitioners to provide expert advice and assistance

in any defence of Council's determination (especially if the review proceeds to a formal hearing for a resolution).

Strategic Implications

The proposed development (if approved) has the potential to assist in achieving the following strategies and goals set out in the Shire's Community Strategic Plan:

Theme 2 – A thriving local economy and economic base			
A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.			
Strategy 2	Goal	Measure	Priority
2.1	Opportunity for Economic Diversification	A vibrant economy that includes opportunities for mining, industry, tourism, shopping and business The level and diversity of businesses, including mining, industry, tourism and commercial activity is increasing	Medium
2.2	Attracting new businesses		
2.4	Provide infrastructure that stimulates growth	To assist in the provision of infrastructure that encourages development of existing and new business opportunities Increased level of infrastructure that is beneficial to business and industry	High
Theme 3 – Natural & Built Environment			
A protected and enhanced environment that is aesthetically pleasing and provides benefits for the Community for generations to come.			
Strategy 3	Goal	Measure	Priority
3.1	Management of environmental impact	To minimise the impact of Shire activities on the environment. That any activities undertaken by the Shire have a demonstrable minimal impact on the environment and set a benchmark for the region.	Medium
3.3	Enhanced transport access and infrastructure	Improved infrastructure within the Shire and good transport access to and around Norseman. Existing infrastructure that meets community expectations and requirements. A measurable improvement in levels of infrastructure.	High
3.5	Improved streetscape	To improve the streetscape for the townsites of Norseman and Eucla That the townsites in the Shire are attractive, well presented and encourage people to work, live and visit the Shire.	Medium

Consultation

MAIN ROADS WESTERN AUSTRALIA (MRWA)

At the timing of writing this report MRWA had yet to provide any comments. It requested and was granted a 14 day extension up to 18 May 2021 to provide any comments upon the proposal.

It is anticipated that MRWA may provide comment in respect to the Traffic Impact Assessment (TIA) accompanying the revised development application, especially in respect to truck turning movements to and from the Eyre Highway.

Any comments received from MRWA will be tabled as an addendum to this report at the Ordinary Meeting.

DEPARTMENT OF PLANNING, LANDS AND HERITAGE (DPLH)

Advised that having regard to the submitted TIA it considers the proposed development upon lot 3 will have moderate impact on surrounding land uses. It further considered that the TIA (although not warranted on the basis of the amount of vehicular traffic to be generated by the proposed development) had satisfactorily conformed to the WAPC's guidelines for undertaking traffic impact assessment.

It further advised that the impact of the proposed development upon the surrounding road network was the province of MRWA and thus MRWA should be requested to comment in this respect.

DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)

DWER advised that it had no objection to the proposed development and recommended that standard stormwater management controls be applied as a condition of any planning approval to be granted.

It further advised that the subject land is located within the Goldfields Groundwater Area proclaimed under the *Rights in Water and Irrigation Act (1914)* and as such a license will need to be obtained for works such as constructing a bore or taking water.

DEPARTMENT OF FIRE AND EMERGENCY SERVICES (DFES)

DFES advised that the development application and the accompanying bushfire management plan (BMP) adequately identified likely issues arising from the bushfire risk assessment undertaken and considered how compliance with the bushfire protection criteria can be achieved.

However, it advised that modifications to the BMP are necessary to ensure it accurately identifies the bushfire risk and necessary mitigations measures. It considers these modifications will not require alteration to the design and layout of the proposed development upon lot 3.

The required modifications are set out in the following table:

Issue	Assessment	Action
BMP Context	The BMP has not been amended to reflect the development application. The BMP states that it has been prepared for a Scheme Amendment and has not included an updated proposal description.	Modification to the BMP is required.
BAL Contour Map	The indicative BAL ratings cannot be validated. Table 5a in the BMP should be updated to include the actual separation distance from the proposed development to the classified vegetation. Currently Table 5a only has the range of distances taken from Table 2.5 in AS3959:2018.	Modification to the BMP is required.

These required modifications can be imposed as a condition of development approval if granted or, as part of a further revised application in the event that a revised application is deemed necessary to gain development approval for the proposed development on lot 3.

DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY (DMIRS)

DMIRS advised that the proposed development raised no issues with respect to mineral and petroleum resources, geothermal energy, and basic raw materials. It further advised that because a service station exists upon lot 2 and where dangerous goods may have been handled, it would refer the application to its Resources Safety Division for comment.

As yet, no comment has been received from this division on the proposed development.

Additional consultation on the proposed development was also undertaken with the Shire's Executive Management Team (ELT).

Assessment of the application and the drafting of this report on the proposed development was undertaken by Anthony (Tony) Dowling of Dowling Giudici + Associates, a town planning consultant.

Officer Comment

PROPOSED MINOR UPGRADE WORKS - LOT 2

As the proposed minor upgrade works described in the revised development application being reported on here are considered to fall under the category of **Maintenance and Repair Works** listed in the Table to clause 61(1) in Schedule 2 of the LPS Regs, development approval for these works is not required and can proceed subject to the proposed minor upgrade works complying with any requirements to obtain other relevant Shire approvals, permits and licences etc.

PROPOSED UNMANNED 24 HOUR FUEL FACILITY AND TRUCK PARKING – LOT 3

Based upon the advice of Castledine Gregory, both of these proposed developments can be considered as separate use classes under LPS 2 and thus can be considered and determined independently. As such they have been separately assessed for compliance and capability for approval etc pursuant to the LPS Regs and LPS 2.

In considering whether the proposed unmanned 24 fuel facility can and ought to be approved upon lot 3, there are at least 2 options available for Council to consider, namely:

- (i) Take a liberal view that the proposed unmanned fuel facility - for all intents and purposes - closely accords or conforms to the use class 'roadhouse' and as such can be approved (with or without conditions) upon lot 3; or
- (ii) Not approve the proposed unmanned 24 hour fuel facility as it does not accord with or conform to the use class 'roadhouse', and by virtue of clause 21 (1)(b) of LPS 2, neither can it be considered as an 'unlisted use'.

In respect to (i) above, this will require Council to set aside the advice of Castledine Gregory. This brings a risk that Council may be challenged or accused of not properly adhering to or observing the tenets and requirements of LPS2. This is something that Council ought to give serious consideration and weight to in deliberating upon this.

In respect to (ii) above, this decision may be challenged by the landowner and/or the applicant by applying to the State Administrative Tribunal (SAT) to have the decision reviewed.

Castledine Gregory advised that if this occurred the likely and only issue to be determined is whether the proposed unmanned 24 hour fuel facility is capable of being classed as a 'roadhouse' and/or an 'unlisted use'. It further advised that if this is the only issue to be determined then the SAT review could occur quite quickly.

If it is found by the SAT that the proposed unmanned 24 hour fuel facility is capable of being classed as either a 'roadhouse' and/or an 'unlisted use' Council could be invited to reconsider its decision not to approve the development.

The Officer Recommendation following this section of the report provides two optional recommendations for Council to consider based on (i) and (ii) above.

In respect to the proposed truck parking development upon lot 3 this development can be classed as a '**Transport Depot**' and thus can be considered for development approval.

However, any development approval granted should be conditional upon the following:

- Driveway access to and from the truck parking area and the truck parking area being paved with either asphalt or concrete (crushed stone is not acceptable);
- Line-marking of the truck parking bays;
- Provision of relevant signage denoting a one way traffic system only;
- Provision of safe pedestrian access to the existing service station/roadhouse development upon lot 2 opposite;
- Provision of an onsite drainage system adequately capable of accommodating the volume of stormwater generated by the increased hardstand areas;
- Lot 3 being suitably landscaped, particularly along the lot's Eyre Highway and Roberts Street frontages; and
- The bushfire management plan (BMP) submitted with the revised development application being amended as per the advice from the DFES and being resubmitted for endorsement by the Shire.

Should the proposed unmanned 24 hour fuel facility not be approved by the Council then it might be necessary for the site development plans accompanying the revised development application to be further modified to exclude the proposed unmanned 24 hour fuel facility development, and the for the proposed internal driveway to be suitably realigned to serve the truck parking area only.

It should be noted that a 'Transport Depot' can include a refuelling facility component but this component will need to be an **ancillary function** to the truck parking component, and that any consequential refuelling of vehicles is strictly limited to refuelling vehicles that are parked or garaged upon lot 3 (and excludes vehicles passing through just to refuel).

Based on the site layout, scale and extent of the proposed unmanned fuel facility as presented, and by virtue of the 200 estimated daily vehicle trips to be generated by the proposed development as cited in the Traffic Impact Assessment (TIA) accompanying the current development application, any consideration of the proposed unmanned fuel facility as an ancillary function of the truck parking component is also problematic.

Voting Requirements

Simple Majority

Officer Recommendation

That Council, pursuant to clause 68 (2)(c) in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, REFUSE to approve the proposed **unmanned 24 hour fuel facility** on lot 3 on Diagram 42692 as set out in the development plans accompanying the application for development approval dated 25 November 2020 (and received by the Shire on 17 February 2021) for this purpose because the proposed development is incapable of being approved upon lot 3 for the following reasons:

- (i) The proposed unmanned 24 hour fuel facility does not conform to all the criteria prescribed for a 'freeway service centre' to be classed as a 'roadhouse' as listed and defined in the Shire of Dundas *Local Planning Scheme (LPS) 2*, and therefore cannot be considered as a 'roadhouse' under the scheme; and
- (ii) By virtue of clause 21 (1)(b) of LPS 2 neither can it be considered as an 'unlisted use' under the same scheme.

Moved Cr: Wyatt
 Seconded Cr: Hogan

Resolution

That Council, pursuant to clause 68 (2)(c) in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, REFUSE to approve the proposed unmanned 24 hour fuel facility on lot 3 on Diagram 42692 as set out in the development plans accompanying the application for development approval dated 25 November 2020 (and received by the Shire on 17 February 2021) for this purpose because the proposed development is incapable of being approved upon lot 3 for the following reasons:

- (i) The proposed unmanned 24 hour fuel facility does not conform to all the criteria prescribed for a 'freeway service centre' to be classed as a 'roadhouse' as listed and defined in the Shire of Dundas *Local Planning Scheme (LPS) 2*, and therefore cannot be considered as a 'roadhouse' under the scheme; and
- (ii) By virtue of clause 21 (1)(b) of LPS 2 neither can it be considered as an 'unlisted use' under the same scheme.

Carried by: Simple Majority

For: 5

Against: 0

Agenda Reference & Subject	
10.1.2 - Purchase of Potential Commercial/Industrial Land on Lot 224 on DP 220083 Coolgardie Esperance Highway	
Location / Address	88-92 Prinsep Street, Norseman
File Reference	LP.PL.1
Author	Chief Executive Officer – Peter Fitchat
Date of Report	11 th May 2021
Disclosure of Interest	Nil

Summary

For the Council to consider the purchase of a potential commercial land in Norseman 1.2 kilometres south of town on the Coolgardie Esperance Highway, it is currently listed as Crown Land.

Background

Over the years the interested parties to own or start and or existing businesses in Norseman and Eucla has had limited opportunity to get land to start or to continue their business ventures.

More recently mining activity has increased in our shire and we are getting requests for land. Council has asked the CEO and staff to investigate what the possibilities are to obtain land for the purpose of Light/heavy industrial/commercial business activities, and after discussion with the Department of Planning, Land and Heritage we have the following options.

Statutory Environment

Local Government Act 1995

Policy Implications

N/A

Financial Implications

Valuation for consideration, Lot 224 on DP 220083 - Case 2002248

Please note this valuation has been sought from the Land Value-General office (Landgate)

With the returned valuation for both freehold and lease, provided below.

- Freehold value – \$40,000 (Forty Thousand Dollars) excluding GST (not in our current 20120-21 financial year budget)
- Lease Rental Value - \$3,200 (Three Thousand, Two Hundred) per annum excluding GST

Strategic Implications

The purchase and development of this land for commercial purposes meets several the objectives of the Community Strategic Plan as follows:

Theme 2 – A thriving local economy and economic base			
A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.			
Strategy 2	Goal	Measure	Priority
2.1 Opportunity for Economic Diversification	A vibrant economy that includes opportunities for mining, industry, tourism, shopping, and business.	The level and diversity of businesses, including mining, industry, tourism, and commercial activity is increasing.	Medium
2.2 Attracting new businesses	New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live.		
2.4 Provide infrastructure that stimulates growth	To assist in the provision of infrastructure that encourages development of existing and new business opportunities.	Increased level of infrastructure that is beneficial to business and industry.	High

Theme 3 – Natural & Built Environment

A protected and enhanced environment that is aesthetically pleasing and provides benefits for the Community for generations to come.

Strategy 3	Goal	Measure	Priority
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Theme 3 – Natural & Built Environment

A protected and enhanced environment that is aesthetically pleasing and provides benefits for the Community for generations to come.

<p>3.3 Enhanced transport access and infrastructure.</p>	<p>Improved infrastructure within the Shire and good transport access to and around Norseman.</p>	<p>Existing infrastructure that meets Community expectations and requirements. A measurable improvement in levels of infrastructure.</p>	<p>High</p>
<p>3.5 Improved streetscape.</p>	<p>To improve the streetscape for the town sites of Norseman and Eucla</p>	<p>That the town sites in the Shire are attractive, well presented and encourage people to work, live and visit the Shire.</p>	<p>Medium</p>

Consultation

Councillors & the Department of Planning, Lands and Heritage and senior staff.

Comment

The purchase of this land property has been discussed by the Council on several occasions in relation to providing more flexibility for expansion of business opportunity within the shire and in particular Norseman, while Eucla options are still being investigated.

If the Shire can acquire the land at a reasonable price and taking into consideration the amount of work that would still be required to be undertaken to bring this land to its full potential as future heavy and light industrial land. This would give the Shire to either develop this on our own or in partnership or sell it directly to a developer it could be an asset that could be utilised for several potential industrial or commercial purposes.

The Department of Planning, Lands and Heritage has provided the Shire with the following options and valuation for consideration, Lot 224 on DP 220083.

This valuation has been from the Land Value-General office (Landgate) is broken up into the following options, freehold value – \$40,000 (Forty Thousand Dollars) excluding GST or a lease or rental value - \$3,200 (Three Thousand, Two Hundred) per annum excluding GST.

Voting Requirements

Absolute Majority

Officer Recommendation

That the Council of the Shire of Dundas:

- 1. Agree to entering into vested Lease agreement with the Lease Rental Value - \$3,200 (Three Thousand, Two Hundred) per annum excluding GST in the interim, and**

2. agree to include in the 2021-22 financial year budget sufficient funds for the purchase Lot 224 on DP 220083 for the Freehold value – \$40,000 (Forty Thousand Dollars) excluding GST
3. authorise the Shire president and CEO to sign relevant documentation for the purchase of the property as early as possible after the 2021-22 budget is adopted.

Moved Cr: Hogan
 Seconded Cr: Wyatt

Resolution

That the Council of the Shire of Dundas:

1. Agree to entering into vested Lease agreement with the Lease Rental Value - \$3,200 (Three Thousand, Two Hundred) per annum excluding GST in the interim, and
2. agree to include in the 2021-22 financial year budget sufficient funds for the purchase Lot 224 on DP 220083 for the Freehold value – \$40,000 (Forty Thousand Dollars) excluding GST
3. authorise the Shire president and CEO to sign relevant documentation for the purchase of the property as early as possible after the 2021-22 budget is adopted.

Carried by: Absolute Majority

For: 5

Against: 0

10.2 Engineering and Works

Nil

10.3 Members and Policy

Agenda Reference & Subject	
10.3.1 – Receive the Information Bulletin	
Location / Address	Shire of Dundas
File Reference	PE.ME.2
Author	Chief Executive Officer - Peter Fitchat
Date of Report	30 th April 2021
Disclosure of Interest	Nil

Summary

For Council to consider receiving the Information Bulletin for the period ending 30th April 2021.

Background

The Councillors' Information Bulletin for the period ending 30th April 2021 was completed and circulated to Councillors.

Statutory Environment

Local Government Act 1995

- Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

- Section 3.1 – Provides that the general function of the local government is to provide for the good governance of persons in its district.

Policy Implications

Council has no policies in relation to this matter.

Financial Implications

The recommendation of this report has no financial implications for Council.

Strategic Implications

Keeping Councillors informed in respect to matters impacting on their role as Councillor.

Consultation

Nil

Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

Because of certain confidential elements in the contents of this document, it is not a public document, it is distributed to Councillors and senior staff only and is not for public release.

Voting Requirements

Simple Majority

Officer Recommendation

That Council receive the monthly Councillors' Information Bulletin for the period ending 30th April 2021 , as included in confidential papers relating.

Moved: Cr. Wyatt
Seconded: Cr. Hogan

Resolution

That Council receive the monthly Councillors' Information Bulletin for the period ending 30th April 2021 , as included in confidential papers relating.

Carried by: Simple Majority For: 5 Against: 0

10.4 Administration, Finance and Community Development

Agenda Reference & Subject	
10.4.1 - Approval for Use of the Common Seal	
Location / Address	Shire of Dundas
File Reference	LP.PL.2
Author	Senior Administration Officer - Ciara Stewart
Date of Report	12 th May 2021
Disclosure of Interest	Nil

Summary

For Council to approve the use of the Common Seal for the withdrawal of 47 caveats against Central Norseman Gold Corporation Residential Properties.

Background

The use of the Common Seal

Statutory Environment

Local Government Act 1995 section 9.49A

Policy Implications

Shire of Dundas Policy A.7 Common Seal

Financial Implications

Nil

Strategic Implications

Nil

Consultation

CEO and Manager of Community Development

Comment

Nil

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas approve the use of the Common Seal by the Shire President and Chief Executive Officer for the signing of the withdrawal of caveat against Central Norseman Gold Corporation 47 Properties.

Moved Cr: Wyatt
Seconded Cr: Hogan

Resolution

That the Council of the Shire of Dundas approve the use of the Common Seal by the Shire President and Chief Executive Officer for the signing of the withdrawal of caveat against Central Norseman Gold Corporation 47 Properties.

Carried by: Simple Majority

For: 5

Against: 0

Agenda Reference & Subject	
10.4.2 – Accounts Paid 01/04/2021 to 30/04/2021	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts and Payroll Officer – Ali Sherifi
Date of Report	12 th May 2021
Disclosure of Interest	Nil

Trust Payments

Chq/EFT	Date	Name	Description	Amount
				0.00

Municipal Cheques

Cheque	Date	Name	Description	Amount
				0.00

Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT5451	09/04/2021	Bonza Constructions Pty Ltd	Hang Curtains & Sheers throughout the house, resize bath/toilet vertical blind, service stop clock for tank, replace flush pipe seal at 13 Robert Street.	541.20
EFT5452	09/04/2021	Laurene Bonza	President Allowance - 01.01.2021 - 31.03.2021 \$3900 Claim – (Council meeting – 30.03.2021), Audit 30.03.2021, Audit – 30.03.2021, IB Session, GVROC – 26.03.2021 \$680.	4580.00
EFT5453	09/04/2021	Shire of Dundas Municipal Fund	Payroll deductions	410.00
EFT5454	09/04/2021	Department of Fire & Emergency Services	ESL (MARCH 2021)	857.32
EFT5455	09/04/2021	Fairies and Other Mischief	2.5 x tattoos fairy, 2.5 x face painting fairy, 1 x Gazebo Set up, admin fee & travel fee for Opening of Woodlands Cultural and Visitor Centre 26th March 2021	1218.20
EFT5456	09/04/2021	John Edward Patrick Hogan	Claim (Council Meeting - 30.03.2021), Audit - 30.03.2021	312.00
EFT5457	09/04/2021	Norseman District High School P&C Association Inc.	Catering for Norseman Races 7th March 2021	2500.00
EFT5458	09/04/2021	Rasa Patupis	Deputy Allowance - 01.01.2021 - 31.03.2021	975.00
EFT5459	09/04/2021	Valma Joy Schultz	Claim (Council Meeting - 30.03.2021), Audit - 30.03.2021 & IB Session 02.03.2021	416.00
EFT5460	09/04/2021	Visimax Safety Products	10 x Warning Notice Ranger Services + postage and handling	26.35
EFT5461	09/04/2021	Veronica Wyatt	Claim (Council Meeting - 30.03.2021), Audit - 30.03.2021	312.00
EFT5462	09/04/2021	Sharon Warner	Claim (Council Meeting - 30.03.2021), Audit - 30.03.2021 & IB Session 02.03.2021	416.00

EFT5464	15/04/2021	Australian Taxation Office	BAS (MARCH 2021)	37809.00
EFT5465	15/04/2021	Bunnings Warehouse Kalgoorlie	Various hardware items for Woodlands Centre	412.87
EFT5466	15/04/2021	BOC Limited	Container Service Fee (26.02.2021 - 28.03.2021)	41.05
EFT5467	15/04/2021	Shire of Dundas Municipal Fund	Payroll deductions	360.00
EFT5468	15/04/2021	Felton Industries	1 x Stage Portable folding, 1 x Stage portable folding step 2 Tier plus Delivery Cost for Community Events	4262.50
EFT5469	15/04/2021	IFSS - Integrated Fuel Services & Solutions	Supply and Install dual fuel bowser with SMartfill at the Shire Depot \$43208.80 10 x SMartfill Fobs + Delivery fee \$227.04	43435.84
EFT5470	15/04/2021	Horizon Power	Streetlights - 01.03.2021 - 31.03.2021	4921.76
EFT5471	15/04/2021	Star Track Credit	Freight (Late Payment Fee)	9.42
EFT5472	15/04/2021	Raymond Marcon	Work on log and delivering to Depot, refurbish old lectern and make a podium for Woodlands Centre - 29 hours	990.20
EFT5473	15/04/2021	Norseman Historical Museum Association	Catering for Woodlands Opening 26th March 2021 & catering for interagency meeting 24 th March 2021	150.00
EFT5474	15/04/2021	RGSMW PTY LTD T/AS PACK & SEND EAST PERTH	Freight - Pool Pump to Norseman Swimming Pool	88.41
EFT5475	15/04/2021	South East Petroleum	Diesel & Unleaded Fuel Purchases (Bp Card - March 2021)	1000.48
EFT5476	15/04/2021	Solutions IT (invoice S + B)	Managed support - Maintain (Monthly billing for April) \$1479.50. Agreement – Cloud back up (Monthly billing for April) \$180.68 Office365 Licenses – Monthly Billing for April \$ 723.88	2384.06
EFT5477	15/04/2021	Water Corporation	Water Charges for 36 Angove Street - 26.01.2021 - 23.03.2021	60.62
EFT5478	15/04/2021	Telstra Corporation Limited	Phone Usage (Admin, Co-Location and Woodlands Centre) - 20.03.2021 - 19.04.2021 \$702.48 Home Bundles for Mow and EA 26.02.2021 – 25.03.2021. \$233 Telstra 4GXWifi Plus – for Peter Fitchat – 04.04.2021 – 03.05.2021 \$29	954.48
EFT5479	21/04/2021	ZircoDATA Pty Ltd	Storage of Registers (26.02.2021 - 25.03.2021)	160.24
EFT5480	21/04/2021	Bonza Constructions Pty Ltd	Demolition/salvage of Old Tennis Clubrooms - \$3405.60 Paint North side of garden bed at Admin Office – \$811.80 Travel to Eucla to inspect and plan various works to be completed at Eucla Hall \$2222	6439.40
EFT5481	21/04/2021	Bunnings Warehouse Kalgoorlie	10 x Mulch Richgro 40L pine bark, 1 x Acid Hydrochloric Bondall 5L	97.83
EFT5482	21/04/2021	Laurene Bonza	Claim (Council Meeting - 17.04.2021), IB Session - 08.04.2021	472.00
EFT5483	21/04/2021	Curtain Villa	Temporary curtains for 13 Robert Street	417.00

EFT5484	21/04/2021	Dundas Fencing & Building Maintenance	Pump septic tanks at Phoenix Park, Council disposal fees, DEC Waste Tracking Levy, remove tree roots from septic tank and clear blocked drain – \$1009.25. Pump out dump point at Welcome Park, Council disposal fee and DEC Waste Tracking Levy - \$721.05	1730.30
EFT5485	21/04/2021	FULL MOON CAFE	Catering for Woodlands Opening 26th March 2021	800.00
EFT5486	21/04/2021	Threat Protect	Alarm Monitoring (Admin Building) \$234.75 Alarm monitoring – Quarterly (Norseman Youth Centre) \$111 Alarm Monitoring (Laundromat) \$115.50	461.25
EFT5487	21/04/2021	Reynolds Graphics (1993) Pty Ltd	Hosting for May 2020 to April 2021 of Website - Old Norseman VC website	209.00
EFT5488	21/04/2021	John Edward Patrick Hogan	Claim (Council Meeting - 17.4.2021)	208.00
EFT5489	21/04/2021	Kulbardi Hill Consulting	Variation to Original Contract: wide range of additional signs and structures, agreed cost over runs for Woodlands Centre interpretation element project.	20526.00
EFT5490	21/04/2021	Kilima (WA) Pty Ltd	Rent for the month April 2021 - 81 Robert Street	220.00
EFT5491	21/04/2021	Katherine Hayes (Trading as Wayward Nation)	Digital file supplied to client, overall document, and layout, financial graphs & charts etc, front & back cover design.	600.60
EFT5492	21/04/2021	Landgate	SLIP Subscription Services Annual Charge \$2647.80 Gross rental valuation chargeable schedule no. G2020/9 Dated 19.09.2020 – 30.10.2020 \$358.99. Mining tenement chargeable Schedule M2020/11 Dated 17.10.2020 – 16.11.2020 \$65.60. Mining Tenement Chargeable – Schedule M2020/12, Date 17.11.2020 \$98.40	3170.79
EFT5493	21/04/2021	Megaphones	Re-Programming Telephone System as required Software Installation to SAO Computer Plus Labour & Travel	930.00
EFT5494	21/04/2021	Moore Australia (WA) Pty Ltd	Compilation of monthly statement of financial activity for January 2021 & February 2021 including EOM, Rates. \$6710 2020 Annual Compliance audit return services, disbursements in relation to onsite visit 21/22 February \$8960.09	15670.09
EFT5495	21/04/2021	Marketforce	Advertising - Change of Council Meeting Dates, Location and Times (Kalgoorlie Miner 19/03/2021)	462.64
EFT5496	21/04/2021	Golden Flame Nominees Pty Ltd	Catering food and drinks for the GVROC 25th March 2021	400.00
EFT5497	21/04/2021	Norseman Concrete	Supply concrete for Dodd House, Woodlands Centre & footpath - 16.02.2021 - 25.02.2021 \$15581.50	18016.90

			Supply Concrete for Dodd House, Woodlands Centre & Footpath 26.02.2021 \$2435.40	
EFT5498	21/04/2021	Norseman Community Resource Centre	Printing of the Norseman Today Vol39 N3 (300 Colour Copies) \$1800 Printing of the Norseman Today Vol39 No2 (300 copies) B/W \$900.	2700.00
EFT5499	21/04/2021	O'Dwyer Electrical	First trip: disconnect power points and data points for builder to complete works, second trip: fit off power points and data points, upgrade circuit breaker on power points to RCD safety switch protection, install emergency light for Shire Building.	3410.00
EFT5500	21/04/2021	RGSMW PTY LTD T/AS PACK & SEND EAST PERTH	Freight – Jaybro \$2033.86 Freight Woodlands Centre \$1883.98	3917.84
EFT5501	21/04/2021	Valma Joy Schultz	Claim (Council Meeting - 17.04.2021)	208.00
EFT5502	21/04/2021	T Stewarts Engineering	Cut & Drill stainless RHS supplied (approx. 240 holes) +labour travel charges for Eucla Town Hall Safety handrails.	929.50
EFT5503	21/04/2021	Veronica Wyatt	Claim (Council Meeting - 17.4.2021), IB Session - 08.04.2021	312.00
EFT5504	21/04/2021	Sharon Warner	Claim (Council Meeting - 17.04.2021), IB Session - 8.04.2021	312.00
EFT5505	21/04/2021	Sharon Warner	Standby Pool Manager - 21.03.2021 - 09.04.2021	2775.00
EFT5506	23/04/2021	Telstra Corporation Limited	Mobile Phones Usage for Staff, Cameras & Tablets (17.04.2021 - 16.05.2021) \$1542.78 Admin ADSL, Youth, Doctor, and Depot Usage \$186.87 Mobile Phone Usage – for Staff, Cameras & Tablets (17.04.2021 -16.05.2021) \$1542.78	2179.66
EFT5507	23/04/2021	DYENAMIC SUBLIMATION WA PTY LTD	Shire of Dundas Staff Shirts - 50% Payable on 23.04.2021	1694.00
EFT5508	23/04/2021	Norseman Community Resource Centre	Security Safety Card for Woodlands Centre Officer	402.60
EFT5509	23/04/2021	Valma Joy Schultz	Travel fee - Drive to Eucla and Return for Council Meeting 17.04.2021	1403.96
EFT5510	30/04/2021	Eucla Motor Hotel	Breakfast for Councillors & 47.92 ltrs Unleaded fuel for Pania's Vehicle. \$136.12 1x night accommodation for Councillors, CEO & President (16 April), 2x nights' accommodation for (CEO & President 16 & 17 April), Catering Community BBQ. \$2070	2206.12
EFT5511	30/04/2021	Australia Post	Postage (March 2021)	121.18
EFT5512	30/04/2021	BP Norseman	Diesel and Unleaded Charges for March 2021	2124.16
EFT5513	30/04/2021	Bonza Constructions Pty Ltd	Replace CEO door locks at 82 Angove Street	196.69

EFT5514	30/04/2021	Shire of Dundas Municipal Fund	Payroll deductions	360.00
EFT5515	30/04/2021	Future Security Solutions Pty Ltd	Alarm Monitoring (81 Robert Street)	150.15
EFT5516	30/04/2021	FULL MOON CAFE	Catering for IB Meeting	250.00
EFT5517	30/04/2021	THE FUTURES GROUP PTY LTD	Investigation of Conduct, preparation of interview questions, discussion of DoT investigator, Interviews of Ms Stewart, and Mr Fitchat & Drafting investigation report.	2798.13
EFT5518	30/04/2021	Goldfields Locksmiths	Audit for a Master Key System at 124 Prinsep Street	660.00
EFT5519	30/04/2021	Glen Flood Group Pty Ltd T/A GFG Consulting	Aquatic Facility and Airport Facility Concept Development - Site Visit/Scope Documentation	1452.00
EFT5520	30/04/2021	Goldfields Records Storage	14 x New Box/In Registration, 22 x archive box, 22 x handle box out - pull - February 2021 \$405.02 1 x 240 Ltr Bin Destruction – January 2021 \$107.25	512.27
EFT5521	30/04/2021	Horizon Power	Power charges for 1/1 Mildura Street - 13.02.2021 - 14.04.2021 \$1346.33 Tourist RA Toilets – \$280.75 Woodlands Centre - 13.02.2021 - 14.04.2021 \$1091.99 Old Visitor Centre 13.02.2021 - 14.04.2021 \$225.92 81 Robert Street - 13.02.2021 - 14.04.2021 \$ 215.90 55 Prinsep Street - \$13.02.2021 - 14.04.2021 \$720.56	3881.45
EFT5522	30/04/2021	Jason Signmakers	1 x ACM sign, 4 x illegal dumping sign, 1 x This Facility is Closed sign.	1469.74
EFT5523	30/04/2021	Golden Flame Nominees Pty Ltd	Meals and drinks for Woodlands Centre Opening 26.03.2021 & GVROC - 25.03.2021 \$293.10. Catering for Sun Downer 26 th March 2021 (20 x Small Pizzas). \$280	573.10
EFT5524	30/04/2021	Norseman Today Group Inc	ADVERTISING - Business foundation workshop, Photo Comp & Woodlands Centre Opening	440.00
EFT5525	30/04/2021	Norseman Concrete	Fee for mobilisation and demobilising Eucla Project.RR-26	39999.97
EFT5526	30/04/2021	Navman Wireless Australia Pty Ltd	Monthly satellite service (05.04.2021 - 04.05.2021)	65.89
EFT5527	30/04/2021	OFFICE OF THE AUDITOR GENERAL	Fee for the attest audit of the Shire of Dundas for the Year ended 30 June 2020	23320.00
EFT5528	30/04/2021	Plant Force Investment Pty Ltd T	Various Plants for Woodlands Centre	1308.45
EFT5529	30/04/2021	THE RAILWAY MOTEL AND WOODLANDS GUESTHOUSE	Cancellation Fee for Rasa Patupis on 15 April 2021	40.00
EFT5530	30/04/2021	Sigma Companies Group Pty Ltd	4 x Sigma Long term Algae Winteriser 20 L Blk Lid, 1 x Pallet Skid	346.50

EFT5531	30/04/2021	South Coast Foodservice	10 x gloves, 80 x Garbage bag, 6 x toilet roll, 6 x toilet tissue, 1 x fork napkin, 6 x Aussie care towel.	1844.11
EFT5532	30/04/2021	Safemaster Safety Products Pty Ltd	21m SAFEMASTER permanent aluminium levelled walkway system fixed to louvre roof structure. Includes all fittings and fixings.	46508.00
EFT5533	30/04/2021	Stabilisation Technology Pty Ltd	Soil testing and Engineering report + Travel Charges for Norseman Airstrip	2154.90
EFT5534	30/04/2021	Toll Transport Pty Ltd	Freight - Pathwest	14.84
EFT5535	30/04/2021	Winc Australia Pty Ltd	Various Stationary items for Admin – \$106.58 1 x pack cotton gloves (12), 4 x 500 g boxes rubber bands \$17.08 Various Stationary items for Admin \$194.98	318.64
6500	06/04/2021	Bank Fees	Centrepay Fees – A629, A771, A698	2.97
6512	08/04/2021	Pania Turner	Various Construction Adhesive for the Woodlands Centre	253.40
6516	12/04/2021	Bank Fees	Centrepay Fees (Helen Moir rent, A525)	1.98
PAY	13/04/2021	Payroll	Payroll Direct Debt of Net Pays	51211.47
6521	15/04/2021	Pania Turner and Margaret McEwan	Meals and Incidentals for (Eucla Council Meeting)	370.90
6522	15/04/2021	Steven Dachs	Electricity reimbursement	35.00
6531	19/04/2021	Bank Fees	Centrepay Fees (A771)	0.99
6533	20/04/2021	Bank Fees	Centrepay Fees (A698)	0.99
6539	23/04/2021	Akolade Pty Ltd	Youth training for Margaret Invoice 4097	2088.90
6540	23/04/2021	J Hodges and Margaret McEwan	Various cleaning agent, attending national homeless forum.	711.06
6542	26/04/2021	Bank Fees	Centrepay Fees (Helen Moir rent, A525)	1.98
PAY	27/04/2021	Payroll	Payroll Direct Debt of Net Pays	52698.27
				\$441,175.56

Municipal Account Direct Debts

	Date	Name	Description	Amount
6500	01/04/2021	ANZ	Merchant Fees	144.60
6510	07/04/2021	ANZ	BPAY Transaction Fee	18.98
6519	14/04/2021	3E Advantage Pty Limited	CRC photocopier, Shire photocopier & Printer meter readings – 01.03.2021 – 31.03.2021	2796.67
DD10671	07/04/2021	SuperChoice	Superannuation – 17.03.2021 – 30.03.2021	15960.03
DD10693	15/04/2021	SuperChoice	Superannuation – 31.03.2021 – 13.04.2021	13566.52
				\$32,486.80

Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
6523	18/03/2021	Chief Executive Officer	ANZ Credit Card Purchases 22.02/2021 – 21/03/2021	5803.82
	22/02/2021	Sheldon Paint & PA Esperance	Insurance Excess – Holden Trailazer REGO #1DS	3000.00
	23/02/2021	Kmart Kalgoorlie	Assorted items for Norseman Races	60.50
	23/02/2021	WA Hotel West Perth	COVID – 19 Hygiene Course for Adena McEwan	18.22

Agenda Reference & Subject	
10.4.3 – Financial Statements for the Period Ending 30th April 2021	
Location / Address	Shire of Dundas
File Reference	FM.FI
Author	Moore Australia
Date of Report	11 th May 2021
Disclosure of Interest	Nil

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas Financial Statements for the period ending 30th April 2021 be accepted.

Moved: Cr. Hogan

Seconded: Cr. Wyatt

Resolution

That the Shire of Dundas Financial Statements for the period ending 30th April 2021 be accepted.

Carried by: Simple Majority

For: 5

Against: 0

SHIRE OF DUNDAS

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the period ending 30 April 2021

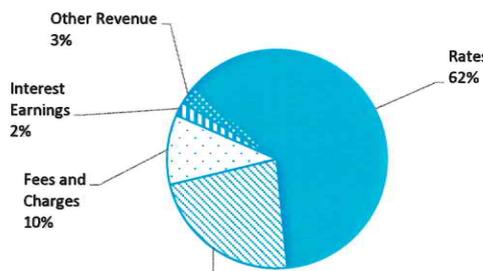
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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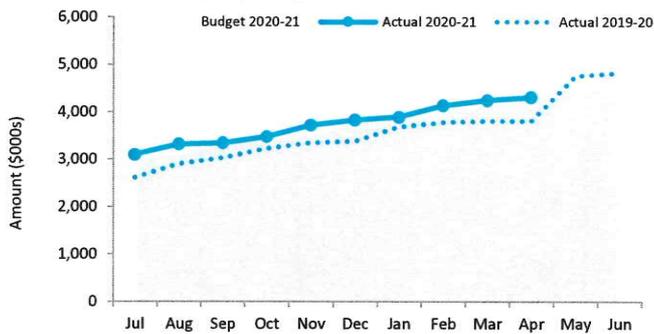
OPERATING ACTIVITIES

OPERATING REVENUE

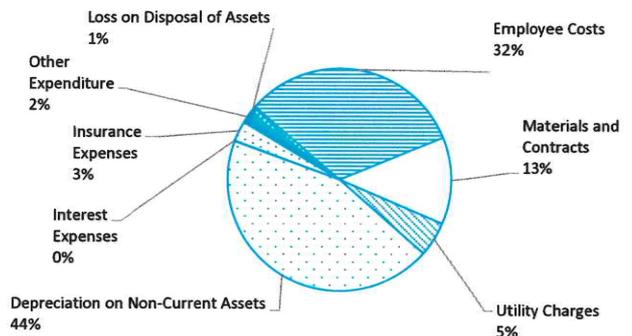


Operating Grants, Subsidies and Contributions
23%

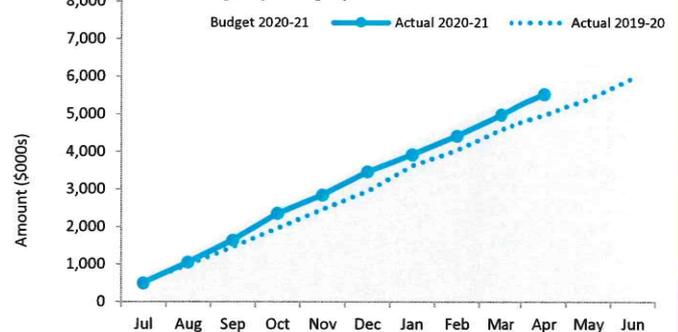
Budget Operating Revenues -v- Actual



OPERATING EXPENSES

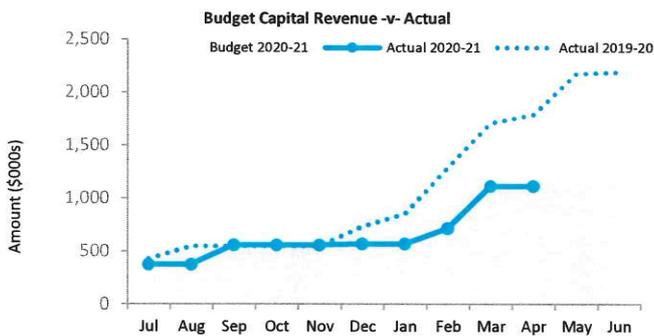


Budget Operating Expenses -v- YTD Actual

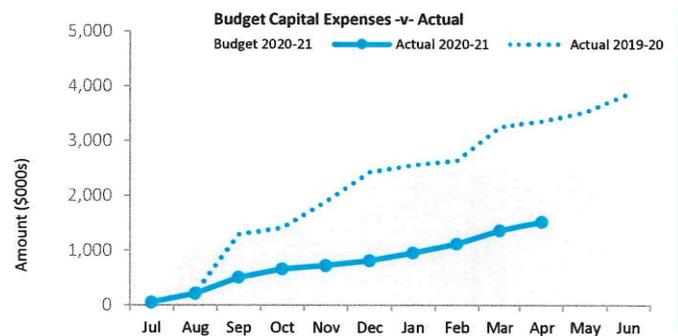


INVESTING ACTIVITIES

CAPITAL REVENUE



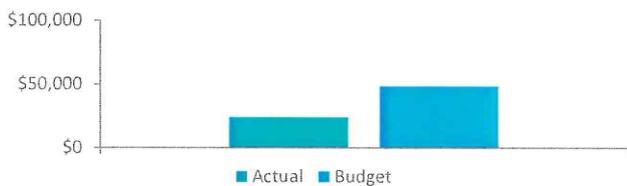
CAPITAL EXPENSES



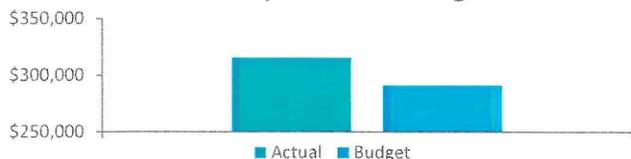
FINANCING ACTIVITIES

BORROWINGS

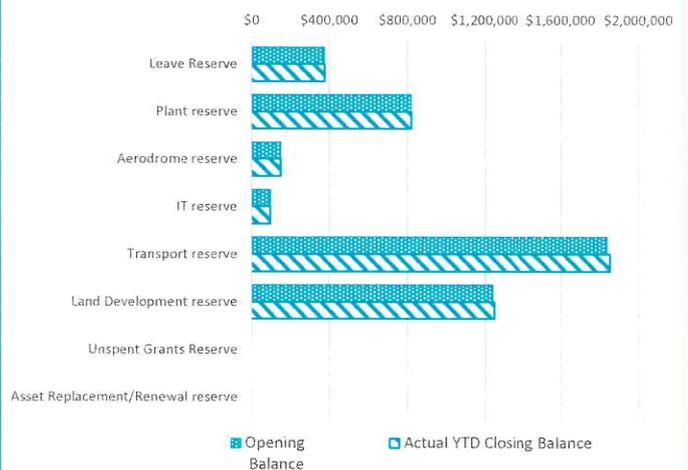
Principal Repayments



Principal Outstanding



RESERVES



Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.67 M	\$2.67 M	\$2.67 M	\$0.00 M
Closing	\$0.13 M	\$1.69 M	\$3.46 M	\$1.77 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$7.63 M	% of total
Unrestricted Cash	\$3.07 M	40.3%
Restricted Cash	\$4.55 M	59.7%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$0.14 M	% Outstanding
Trade Payables	\$0.05 M	
0 to 30 Days		100.1%
30 to 90 Days		3.9%
Over 90 Days		0.0%

Refer to Note 4 - Payables

Receivables		
	\$0.52 M	% Collected
Rates Receivable	\$0.43 M	73.8%
Trade Receivable	\$0.09 M	% Outstanding
30 to 90 Days		68.4%
Over 90 Days		1.3%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.82 M	\$0.64 M	\$1.25 M	\$0.61 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$2.68 M	% Variance
YTD Budget	\$2.65 M	1.2%

Refer to Note 5 - Rate Revenue

Operating Grants and Contributions		
YTD Actual	\$0.98 M	% Variance
YTD Budget	\$1.00 M	(1.8%)

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges		
YTD Actual	\$0.44 M	% Variance
YTD Budget	\$0.36 M	24.3%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.61 M)	(\$1.57 M)	(\$0.41 M)	\$1.17 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.07 M	%
Amended Budget	\$0.12 M	56.9%

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$1.52 M	% Spent
Amended Budget	\$3.13 M	48.6%

Refer to Note 7 - Capital Acquisition

Capital Grants		
YTD Actual	\$1.05 M	% Received
Amended Budget	\$1.40 M	75.0%

Refer to Note 7 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.74 M)	(\$0.06 M)	(\$0.06 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.02 M
Interest expense	\$0.00 M
Principal due	\$0.32 M

Refer to Note 8 - Borrowings

Reserves	
Reserves balance	\$4.55 M
Interest earned	\$0.03 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 APRIL 2021**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES
GOVERNANCE**

To provide a decision making process for the efficient allocation of scarce resources.

ACTIVITIES

Includes the activities of members of Council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose funding and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

To provide an operational framework for environmental and community health.

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

HOUSING

To provide and maintain elderly resident housing.

Provision and maintenance of elderly residents housing.

COMMUNITY AMENITIES

To provide services required by the community.

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Maintenance of public halls, civic centre, aquatic centre, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

ECONOMIC SERVICES

To help promote the shire and its economic wellbeing.

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

OTHER PROPERTY AND SERVICES

To monitor and control council's overheads operating accounts.

Private work private works operation, plant repairs and operation costs and engineering operating costs.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

STATUTORY REPORTING PROGRAMS

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,674,549	2,674,549	2,674,549	0	0.00%	
Revenue from operating activities							
Governance		59,622	49,674	49,436	(238)	(0.48%)	
General purpose funding - general rates	5	2,645,220	2,645,220	2,676,625	31,405	1.19%	
General purpose funding - other		1,196,819	527,246	501,506	(25,740)	(4.88%)	
Law, order and public safety		182,800	150,624	64,696	(85,928)	(57.05%)	▼
Health		5,500	4,580	5,544	964	21.05%	
Education and welfare		82,935	82,932	84,320	1,388	1.67%	
Housing		23,600	18,986	20,570	1,584	8.34%	
Community amenities		192,960	185,078	229,836	44,758	24.18%	▲
Recreation and culture		53,592	49,634	90,947	41,313	83.24%	▲
Transport		528,329	262,252	289,173	26,921	10.27%	▲
Economic services		255,000	214,120	219,234	5,114	2.39%	
Other property and services		135,000	112,486	80,135	(32,351)	(28.76%)	▼
		5,361,377	4,302,832	4,312,022	9,190		
Expenditure from operating activities							
Governance		(788,379)	(653,161)	(618,679)	34,482	5.28%	
General purpose funding		(448,582)	(284,966)	(220,594)	64,372	22.59%	▲
Law, order and public safety		(287,771)	(240,222)	(70,586)	169,636	70.62%	▲
Health		(275,111)	(227,536)	(165,126)	62,410	27.43%	▲
Education and welfare		(217,423)	(181,468)	(144,088)	37,380	20.60%	▲
Housing		(112,736)	(95,294)	(70,899)	24,395	25.60%	▲
Community amenities		(600,803)	(500,440)	(501,311)	(871)	(0.17%)	
Recreation and culture		(1,362,310)	(1,149,775)	(1,046,054)	103,721	9.02%	
Transport		(2,286,740)	(1,926,769)	(1,942,977)	(16,208)	(0.84%)	
Economic services		(629,458)	(526,450)	(409,724)	116,726	22.17%	▲
Other property and services		(268,000)	(233,488)	(341,017)	(107,529)	(46.05%)	▼
		(7,277,313)	(6,019,569)	(5,531,055)	488,514		
Non-cash amounts excluded from operating activities	1(a)	2,734,156	2,360,737	2,470,229	109,492	4.64%	
Amount attributable to operating activities		818,220	644,000	1,251,196	607,196		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	12	1,395,146	1,117,611	1,046,547	(71,064)	(6.36%)	
Proceeds from disposal of assets	6	123,000	40,000	70,000	30,000	75.00%	▲
Payments for property, plant and equipment and infrastructure	7	(3,132,690)	(2,730,081)	(1,522,828)	1,207,253	44.22%	▲
Amount attributable to investing activities		(1,614,544)	(1,572,470)	(406,281)	1,166,189		
Financing Activities							
Transfer from reserves	9	75,000	0	0	0	0.00%	
Repayment of debentures	8	(48,527)	(24,100)	(24,100)	0	0.00%	
Transfer to reserves	9	(1,771,087)	(34,795)	(34,795)	0	0.00%	
Amount attributable to financing activities		(1,744,614)	(58,895)	(58,895)	0		
Closing funding surplus / (deficit)	1(c)	133,611	1,687,184	3,460,569			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 14 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$5,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 APRIL 2021**

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

BY NATURE OR TYPE

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,674,549	2,674,549	2,674,549	0	0.00%	
Revenue from operating activities							
Rates	5	2,645,220	2,645,220	2,676,625	31,405	1.19%	
Operating grants, subsidies and contributions	11	1,945,399	997,302	979,683	(17,619)	(1.77%)	
Fees and charges		408,268	356,844	443,505	86,661	24.29%	▲
Interest earnings		114,100	96,588	89,020	(7,568)	(7.84%)	
Other revenue		248,390	206,878	123,189	(83,689)	(40.45%)	▼
		5,361,377	4,302,832	4,312,022	9,190		
Expenditure from operating activities							
Employee costs		(2,532,922)	(2,094,316)	(1,792,195)	302,121	14.43%	▲
Materials and contracts		(1,176,323)	(918,889)	(700,301)	218,588	23.79%	▲
Utility charges		(272,430)	(231,282)	(278,340)	(47,058)	(20.35%)	▼
Depreciation on non-current assets		(2,629,281)	(2,288,130)	(2,440,543)	(152,413)	(6.66%)	
Interest expenses		(8,890)	(4,444)	(4,608)	(164)	(3.69%)	
Insurance expenses		(201,418)	(186,882)	(162,435)	24,447	13.08%	▲
Other expenditure		(383,442)	(223,019)	(90,397)	132,622	59.47%	▲
Loss on disposal of assets	6	(72,607)	(72,607)	(62,236)	10,371	14.28%	▲
		(7,277,313)	(6,019,569)	(5,531,055)	488,514		
Non-cash amounts excluded from operating activities	1(a)	2,734,156	2,360,737	2,470,229	109,492	4.64%	
Amount attributable to operating activities		818,220	644,000	1,251,196	607,196		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	12	1,395,146	1,117,611	1,046,547	(71,064)	(6.36%)	
Proceeds from disposal of assets	6	123,000	40,000	70,000	30,000	75.00%	▲
Payments for property, plant and equipment and infrastructure	7	(3,132,690)	(2,730,081)	(1,522,828)	1,207,253	44.22%	▲
Amount attributable to investing activities		(1,614,544)	(1,572,470)	(406,281)	1,166,189		
Financing Activities							
Transfer from reserves	9	75,000	0	0	0	0.00%	
Repayment of debentures	8	(48,527)	(24,100)	(24,100)	0	0.00%	
Transfer to reserves	9	(1,771,087)	(34,795)	(34,795)	0	0.00%	
Amount attributable to financing activities		(1,744,614)	(58,895)	(58,895)	0		
Closing funding surplus / (deficit)	1(c)	133,611	1,687,184	3,460,569	1,773,385		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 30 APRIL 2021

BASIS OF PREPARATION

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 10 May 2021

SIGNIFICANT ACCOUNTING POLICES

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$
Non-cash items excluded from operating activities				
Adjustments to operating activities				
Less: Movement in liabilities associated with restricted cash		0	0	(32,550)
Movement in non-cash amounts		32,268	0	0
Add: Loss on asset disposals	6	72,607	72,607	62,236
Add: Depreciation on assets		2,629,281	2,288,130	2,440,543
Total non-cash items excluded from operating activities		2,734,156	2,360,737	2,470,229

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2020	This Time Last Year 30 April 2020	Year to Date 30 April 2021
Adjustments to net current assets				
Less: Reserves - restricted cash	9	(4,517,473)	(4,909,747)	(4,552,268)
Add: Borrowings	8	48,527	23,778	24,427
Add: Provisions - employee		323,964	0	291,414
Total adjustments to net current assets		(4,144,982)	(4,885,969)	(4,236,427)

(c) Net current assets used in the Statement of Financial Activity

Current assets

Cash and cash equivalents	2	7,313,719	5,998,634	2,270,742
Financial assets at amortised cost	2	0	0	5,355,243
Rates receivables	3	274,372	262,696	434,775
Receivables	3	205,095	599,973	87,259
Less: Current liabilities				
Payables	4	(431,243)	(88,475)	(135,182)
Borrowings	8	(48,527)	(23,778)	(24,427)
Contract liabilities	10	(169,921)	0	0
Provisions	10	(323,964)	(298,865)	(291,414)
Less: Total adjustments to net current assets	1(b)	(4,144,982)	(4,885,969)	(4,236,427)
Closing funding surplus / (deficit)		2,674,549	1,564,216	3,460,569

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Cash on hand								
CASH ON HAND	Cash and cash equivalents	1,500	0	1,500	0	Cash on Hand	Nil	Nil
MUNICIPAL BANK ACCOUNT	Cash and cash equivalents	28,000	0	28,000	0	ANZ	Variable	Nil
MUNICIPAL INVESTMENT ACCT	Cash and cash equivalents	500,146	0	500,146	0	ANZ	Variable	Nil
TRUST BANK ACCOUNT	Cash and cash equivalents	12,847	0	12,847	0	ANZ	Nil	Nil
RESTRICTED CASH - RESERVES	Financial assets at amortised cost	0	3,707,507	3,707,507	0	ANZ	0.91	Jun-21
RESTRICTED CASH - RESERVES	Financial assets at amortised cost	0	844,761	844,761	0	NAB	1.40	May-21
MUNICIPAL INVESTMENT TD	Financial assets at amortised cost	802,975	0	802,975	0	ANZ	NA	Jun-21
MUNICIPAL INVESTMENT TD	Cash and cash equivalents	601,437	0	601,437	0	ANZ	NA	May-21
MUNICIPAL INVESTMENT TD	Cash and cash equivalents	602,450	0	602,450	0	0	NA	Aug-21
MUNICIPAL INVESTMENT TD	Cash and cash equivalents	503,054	0	503,054	0	ANZ	NA	Aug-21
VISITOR CENTRE BANK ACCOUNT	Cash and cash equivalents	21,308	0	21,308	0	ANZ	NA	NA
Total		3,073,717	4,552,268	7,625,985	0			
Comprising								
Cash and cash equivalents		2,270,742	0	2,270,742	0			
Financial assets at amortised cost		802,975	4,552,268	5,355,243	0			
		3,073,717	4,552,268	7,625,985	0			

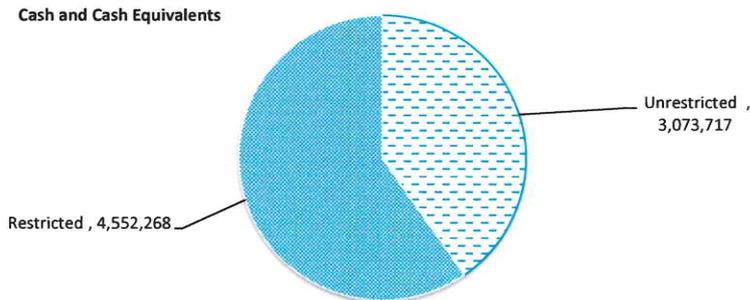
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

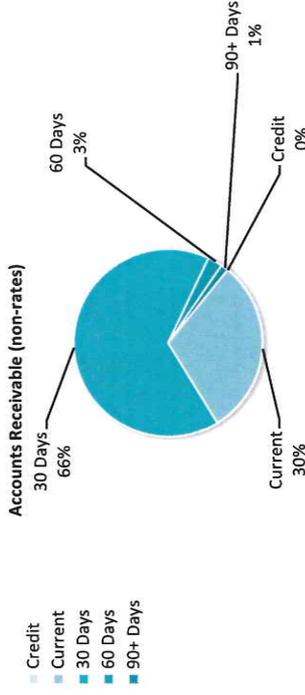
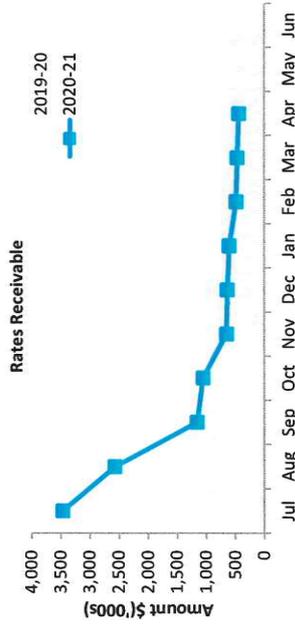
Rates receivable	30 June 2020	30 Apr 2021
Opening arrears previous years	\$ 943,103	\$ 274,372
Rates, instalment charges and interest levied	2,537,808	2,676,625
Less - collections to date	(2,867,124)	(2,176,807)
Allowance for impairment of rates receivables	(339,415)	(339,415)
Equals current outstanding	274,372	434,775
Net rates collectable	274,372	434,775
% Collected	82.4%	73.8%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
Receivables - general	\$ 0	\$ 26,304	\$ 56,912	\$ 2,214	\$ 1,101	\$ 86,531
Percentage	0.0%	30.4%	65.8%	2.6%	1.3%	
Balance per trial balance						
Sundry receivable						86,531
Rates pensioner rebates						728
Total receivables general outstanding						87,259

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

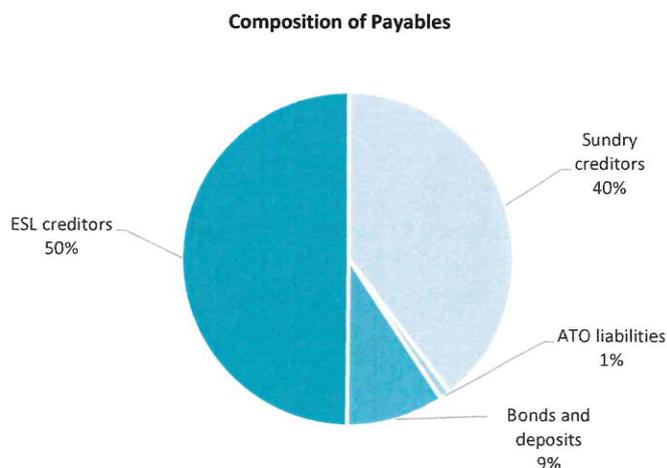
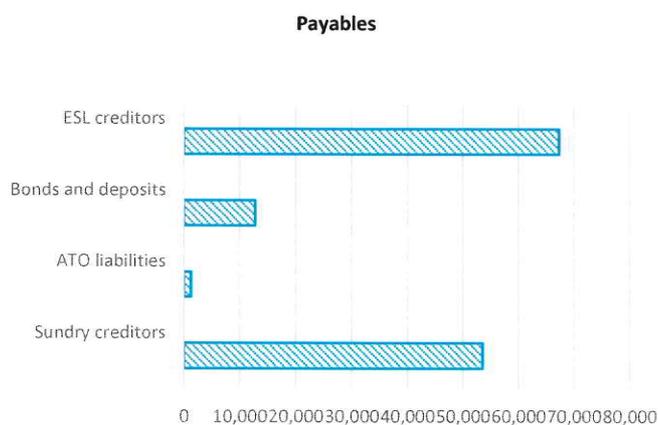
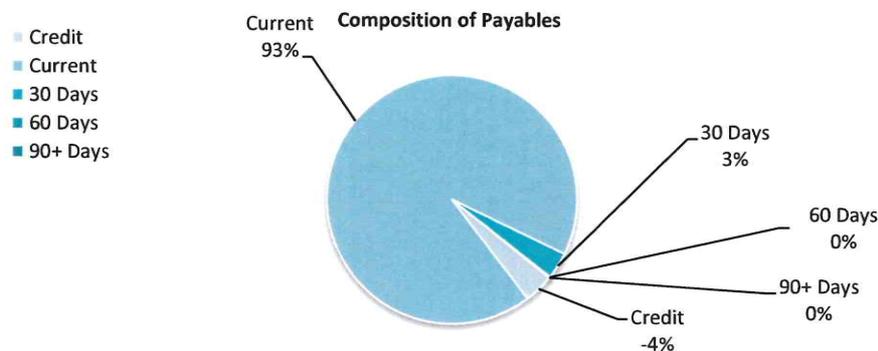


Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(2,182)	53,692	1,996	125	0	53,631
Percentage	0.0%	100.1%	3.7%	0.2%	0.0%	
Balance per trial balance						
Sundry creditors						53,631
ATO liabilities						1,326
Bonds and deposits						12,847
ESL creditors						67,378
Total payables general outstanding						135,182

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



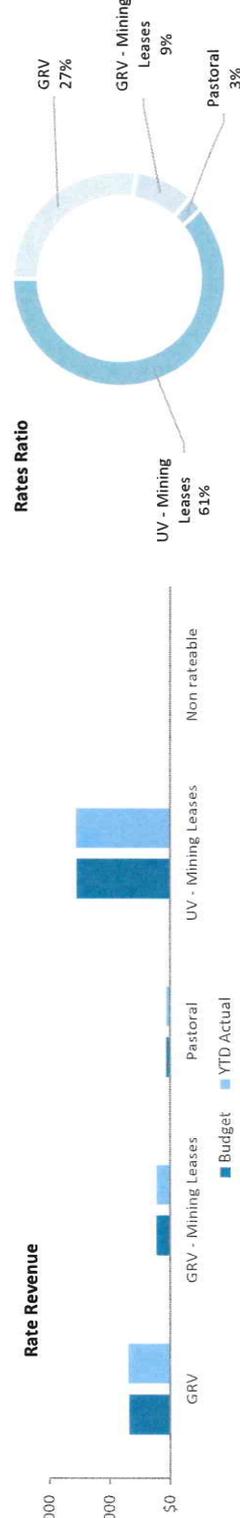
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

OPERATING ACTIVITIES
NOTE 5
RATE REVENUE

RATE TYPE	Rate in \$ (cents)	Number of Properties	Budget			YTD Actual			Total Revenue \$
			Rateable Value	Rate Revenue	Interim Rate	Back Rate	Rate Revenue	Interim Rates	
General rate revenue									
Gross rental value									
GRV	0.157040	534	4,340,902	681,687	0	0	681,687	0	696,520
GRV - Mining Leases	0.215000	3	1,058,000	227,470	0	0	227,470	0	227,470
Unimproved value									
Pastoral	0.083200	15	747,436	62,187	0	0	62,187	0	62,187
UV - Mining Leases	0.157160	362	9,827,920	1,544,546	0	0	1,544,546	16,212	1,560,758
Non rateable	0.000000	1,862	0	0	0	0	0	0	0
Sub-Total		2,776	15,974,258	2,515,890	0	0	2,515,890	31,927	2,546,935
Minimum payment									
Gross rental value									
GRV	360	154	51,790	55,440	0	0	55,440	0	55,800
Unimproved value									
Pastoral	360	27	28,745	9,720	0	0	9,720	0	9,720
UV - Mining Leases	360	187	242,461	67,320	0	0	67,320	0	67,320
Sub-total		368	322,996	132,480	0	0	132,480	0	132,840
Discount									(3,150)
Total general rates									2,676,625

KEY INFORMATION

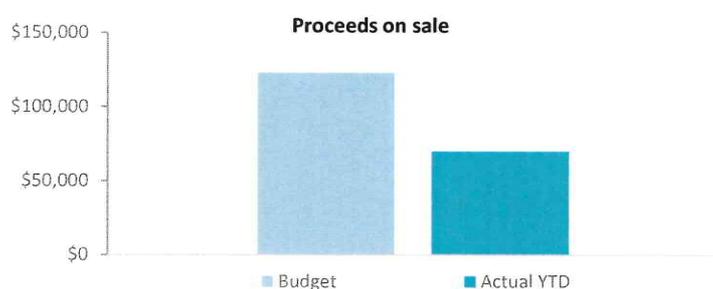
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Governance								
	P295 AWD Station Wagon (CD)	21,070	15,000	0	(6,070)	0	0	0	0
	Transport								
	P293 Tray top king cab (projects)	19,920	18,000	0	(1,920)	0	0	0	0
	P266 Hino 500 water truck	69,000	50,000	0	(19,000)	0	0	0	0
	P282 Holden Colorado (trade)	8,617	0	0	(8,617)	0	0	0	0
	Other property and services								
	8 Land Lots	77,000	40,000	0	(37,000)	77,000	60,000	0	(17,000)
	105 Prinsep Street	0	0	0	0	55,236	10,000	0	(45,236)
		195,607	123,000	0	(72,607)	132,236	70,000	0	(62,236)



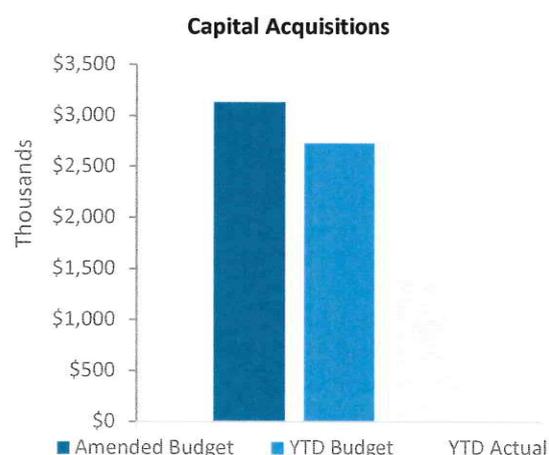
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

**INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS**

Capital acquisitions	Amended			YTD Actual Variance
	Budget	YTD Budget	YTD Actual	
	\$	\$	\$	\$
Buildings	759,003	667,666	513,214	(154,452)
Furniture & equipment	20,000	16,670	0	(16,670)
Plant & Equipment	506,000	492,830	33,550	(459,280)
Infrastructure - roads	1,171,000	983,328	742,181	(241,147)
Infrastructure - Parks & Ovals	184,000	156,503	4,406	(152,097)
Infrastructure - other	185,000	156,674	50,722	(105,952)
Infrastructure - drainage	0	0	759	759
Infrastructure - airport	100,000	83,340	1,320	(82,020)
Infrastructure - footpaths	207,687	173,070	176,676	3,606
Payments for Capital Acquisitions	3,132,690	2,730,081	1,522,828	(1,207,253)
Total Capital Acquisitions	3,132,690	2,730,081	1,522,828	(1,207,253)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,395,146	1,117,611	1,046,547	(71,064)
Other (disposals & C/Fwd)	123,000	40,000	70,000	30,000
Cash backed reserves				
Plant reserve	75,000	0	0	0
Contribution - operations	1,539,544	1,572,470	406,281	(1,166,189)
Capital funding total	3,132,690	2,730,081	1,522,828	(1,207,253)

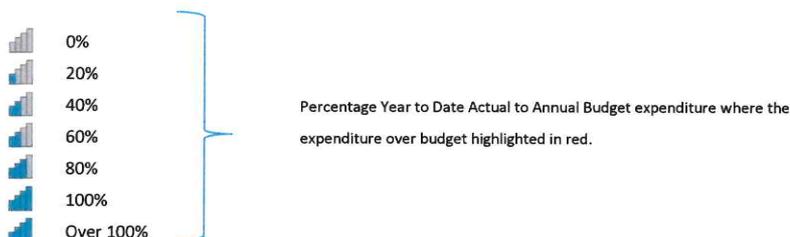
SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total

Level of completion indicators

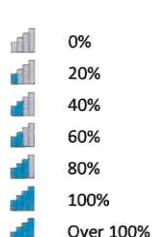


Level of completion indicator, please see table at the end of this note for further detail.

Account Description		Amended		Year to Date Actual	Variance (Under)/Over	
		Current Budget	Year to Date Budget			
Capital Expenditure						
Buildings						
	0774 LO25	Igo Bush Fire Compliance Works	30,000	30,000	3,714	(26,286)
	1034	CHILDCARE CENTRE INFRA IMPROVEMENTS	12,000	9,992	0	(9,992)
	1034 CO08	Childcare Electrical Upgrades	0	0	11,655	11,655
	2034 YO16	Youth Centre Toilet - New	25,000	25,000	0	(25,000)
	3304 HP68	Hp 68 Town Hall - Toilet - Upgrade	25,000	25,000	8,315	(16,685)
	3304 HP69	Town Hall - New Floor Coverings Kitchen	10,000	10,000	2,468	(7,532)
	3306	Men in Sheds Capital Upgrade	11,000	8,330	0	(8,330)
	3306 HP66	Men In Sheds - Kitchen Upgrade	5,000	5,000	4,961	(39)
	3314 HP67	Dodd House - Upgrade Works	20,000	20,000	5,320	(14,680)
	3324 HP64	Eucla Town Hall Safety Hand Rails	15,000	15,000	3,959	(11,041)
	3324 HP65	Eucla Town Hall Toilet Upgrade	10,000	10,000	1,839	(8,161)
	3344 AO50	Administration - Renovation - Reception & President Offi	35,000	35,000	4,514	(30,486)
	3386 HP63	Woodland Cultural And Visitor Centre - Upgrade Phase 1	521,003	434,344	455,836	21,492
	3397 ES46	Laundromat	10,000	10,000	10,632	632
	3398 ES47	Shell Garage Feasibility Study	30,000	30,000	0	(30,000)
	Buildings Total		759,003	667,666	513,214	(154,452)
Furniture & Equipment						
	0494	Admin - Crib Room and Records Office	20,000	16,670	0	(16,670)
	Furniture & Equipment Total		20,000	16,670	0	(16,670)
Plant & Equipment						
	0406	CAPITAL - CDO VEHICLE	45,000	37,500	0	(37,500)
	3414	SWIMMING POOL PLANT & EQUIPMENT	12,000	6,330	0	(6,330)
	3414 RC39	Pool Filter Sand Replacement & Repairs	22,000	22,000	19,050	(2,950)
	3414 RC40	Ocean Wave 300 Pool Cleaner	0	0	14,500	14,500
	6124 PP19	Tray Top King Cab 4X4 (Projects)	47,000	47,000	0	(47,000)
	6124 PP20	Hino 500 Series Water Truck Prime Mover	225,000	225,000	0	(225,000)
	6124 PP21	Trailer For Water Truck	115,000	115,000	0	(115,000)
	6124 PP22	Holden Colorado Ute (Tradie Ute)	40,000	40,000	0	(40,000)
	Plant & Equipment Total		506,000	492,830	33,550	(459,280)
Infrastructure - Roads						
	3134 RPG4	Rrg Hyden Rd 2019_20 Carryover	54,000	45,000	54,017	9,017
	3134 RPG5	2020/21 Hyden Norseman Rd - Slk 110-120 And Slk 130-	600,000	507,498	466,720	(40,778)
	3214 CR11	Heritage Trail - Allocation: \$170,000	175,000	145,830	174,724	28,894
	4144 RR26	R2R 2020-21 Projects - 2019 -24	342,000	285,000	46,720	(238,280)
	Infrastructure - Roads Total		1,171,000	983,328	742,181	(241,147)

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Description		Amended		Year to Date Actual	Variance (Under)/Over	
		Current Budget	Year to Date Budget			
Infrastructure - Parks & Ovals						
	3464	Upgrade Sports Complex Showers & Emergency Evacuati	45,000	37,500	0	(37,500)
	3494	WELCOME PARK UPGRADE	(20,000)	(20,000)	0	20,000
	3494 CA59	Sound Proof Fencing	20,000	16,670	0	(16,670)
	3494 CA67	Disabled Access To Welcome Park Toilet	10,000	8,333	0	(8,333)
	3684 OR10	Rotunda Upgrade	24,000	24,000	0	(24,000)
	3714	Dog Park (including moving dump point to RV Park)	85,000	70,830	3,093	(67,737)
	3754 CS56	Sunset Seating - Lake Cowan	15,000	15,000	1,313	(13,687)
	Infrastructure - Parks & Ovals Total		184,000	156,503	4,406	(152,098)
Infrastructure - Other						
	2614 CA47	Expansion Of Eucla Tip	15,000	14,996	0	(14,996)
	2845	Drying Bed	10,569	(1,922)	0	1,922
	2845 CA48	Liquid Waste Drying Bed	64,431	64,430	50,722	(13,709)
	2846	Sewerage Piping	(10,000)	(10,000)	0	10,000
	3444 RC07	Swimming Pool Sand Filter	60,000	50,000	0	(50,000)
	3444 RC13	Secure Fencing At Pool	35,000	29,170	0	(29,170)
	Infrastructure - Other Total		185,000	156,674	50,722	(105,953)
Infrastructure - Drainage						
	2884 CA39	Race Course Drainage Design - Undertake Drainage Impr	0	0	759	759
	Infrastructure - Drainage Total		0	0	759	759
Infrastructure - Airport						
	6504 TA21	Airport Fuel Pod	50,000	41,670	0	(41,670)
	6534	Airport Terminal Building Design and Business Case	50,000	41,670	1,320	(40,350)
	Infrastructure - Airport Total		100,000	83,340	1,320	(82,020)
Infrastructure - Footpaths						
	6801 FC07	Robert Street Mclvor St To Old Eyre Hwy (West Side)	50,000	41,670	50,000	8,330
	6801 FC10	Robert St. Footpath Upgrade - 1 Robert St. To Ramsay S	127,000	105,830	126,676	20,846
	6801 FC11	Wheelchair & Pram Access - Roberts Street	30,687	25,570	0	(25,570)
	Infrastructure - Footpaths Total		207,687	173,070	176,676	3,606
Grand Total			3,132,690	2,730,082	1,522,828	(1,207,254)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

FINANCING ACTIVITIES
NOTE 8
BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	Principal		New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2020		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Health											
Doctor's House		\$ 340,083		0	0	24,100	48,527	315,983	291,556	4,608	8,890
Total		340,083		0	0	24,100	48,527	315,983	291,556	4,608	8,890
Current borrowings		48,527						24,427			
Non-current borrowings		291,556						291,556			
		340,083						315,983			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

**OPERATING ACTIVITIES
NOTE 9
CASH RESERVES**

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	373,978	7,452	2,880	0	0	0	0	381,430	376,858
Plant reserve	817,887	36,297	6,300	20,000	0	(75,000)	0	799,184	824,187
Aerodrome reserve	149,982	2,989	1,155	0	0	0	0	152,971	151,137
IT reserve	98,427	1,961	758	0	0	0	0	100,388	99,185
Transport reserve	1,838,393	16,632	14,160	0	0	0	0	1,855,025	1,852,553
Land Development reserve	1,238,806	24,669	9,542	0	0	0	0	1,263,475	1,248,348
Unspent Grants Reserve	0	0	0	1,500,000	0	0	0	1,500,000	0
Asset Replacement/Renewal reserve	0	0	0	161,087	0	0	0	161,087	0
	4,517,473	90,000	34,795	1,681,087	0	(75,000)	0	6,213,560	4,552,268

Other current liabilities	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 30 April 2021
		\$	\$	\$	\$
Unspent grants, contributions and reimbursements					
- non-operating	12	169,921	0	(169,921)	0
Total unspent grants, contributions and reimbursements		169,921	0	(169,921)	0
Provisions					
Annual leave		190,938	0	0	190,938
Long service leave		133,026	0	(32,550)	100,476
Total Provisions		323,964	0	(32,550)	291,414
Total other current liabilities		493,885	0	(202,471)	291,414
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

NOTE 11

OPERATING GRANTS AND CONTRIBUTIONS

Operating grants, subsidies and contributions revenue

Provider	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$
Operating grants and subsidies			
Governance			
CONTRIBUTIONS & DONATIONS	36,122	30,100	28,958
General purpose funding			
RATES LEGAL FEES AND SUNDRY CHARGES	10,000	8,332	0
GRANTS COMMISSION - GENERAL	1,054,219	403,996	403,996
ESL ADMIN CONTRIBUTION	2,000	2,000	4,000
Law, order, public safety			
CONTRIBUTIONS & DONATIONS	0	0	1,872
DFES - BFB GRANT	20,000	15,000	9,564
BRPC DFES Funding	157,000	130,810	50,062
Education and welfare			
YOUTH - GRANT	82,935	82,932	84,320
Community amenities			
CONTRIBUTIONS	2,500	2,080	627
Development Application Fee	200	160	12,810
Recreation and culture			
OTHER CULTURE - GRANTS	0	0	20,000
IGO/Dundas Education scholarship grant	10,000	10,000	9,091
IGO grant for community events	20,000	20,000	18,182
O.CULTURE CONTRIBUTIONS	5,000	4,162	23,618
CONTRIBUTIONS & DONATIONS	7,092	5,902	10,205
Transport			
STREET LIGHT CONTRIBUTION	7,500	7,500	8,060
ROADS FINANCIAL ASSISTANCE GRANT	399,419	147,094	147,094
MRD DIRECT GRANT	96,410	96,410	96,410
CONTRIBUTIONS & LANDNG FEES	3,502	2,918	17,354
Economic services			
CONTRIBUTIONS & DONATIONS	1,500	1,242	1,600
IGO Contribution - Local & Ind. Dev.	10,000	10,000	9,091
Other property and services			
DIESEL FUEL REBATE	20,000	16,664	15,609
REIMBURSEMENTS - W/COMP	0	0	7,160
	1,945,399	997,302	979,683

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 12
NON-OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent non operating grants, subsidies and contributions liability				Non operating grants, subsidies and contributions revenue			
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Current Liability 30 Apr 2021	Amended Budget Revenue	YTD Budget	YTD Revenue Actual	(b)
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Law, order, public safety								
IGO Bush Fire compliance works contribution	0	0	0	0	30,000	30,000	27,273	
Recreation and culture								
Town Hall Upgrade - Grant	0	0	0	0	30,000	30,000	27,273	
Transport								
ROADS 2 RECOVERY GRANT	0	0	0	0	251,060	209,220	251,060	
REGIONAL ROAD GROUP GRANT	0	0	0	0	415,601	263,000	279,600	
Federal infrastructure grant	0	0	0	0	498,564	415,470	291,420	
Economic services								
Grants - Woodland Cultural and Visitor Centre	169,921	0	(169,921)	0	169,921	169,921	169,921	
	169,921	0	(169,921)	0	1,395,146	1,117,611	1,046,547	

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 13
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget adoption			\$	\$	\$
0602	Rates Valuation Expenditure	Item 10.4.5 23/02/2021	Opening surplus			133,611
5002	Admin Allocated	Item 10.4.5 23/02/2021	Operating Expenses	499,303	0	632,914
0202	Strategic Alliance	Item 10.4.5 23/02/2021	Operating Expenses	25,000	0	657,914
0362	Donations	Item 10.4.5 23/02/2021	Operating Expenses	0	(7,000)	650,914
0352	Admin - Salaries	Item 10.4.5 23/02/2021	Operating Expenses	0	(10,000)	640,914
0392	Admin - Superannuation	Item 10.4.5 23/02/2021	Operating Expenses	5,000	0	645,914
0402	Admin - Insurance	Item 10.4.5 23/02/2021	Operating Expenses	0	(64,499)	581,415
0462	Admin - Printing & Stationary	Item 10.4.5 23/02/2021	Operating Expenses	0	(10,675)	570,740
0532	Admin - Vehicle	Item 10.4.5 23/02/2021	Operating Expenses	0	(8,800)	561,940
0612	Admin - Legal Fees	Item 10.4.5 23/02/2021	Operating Expenses	0	(2,500)	559,440
0633	Admin - Computers	Item 10.4.5 23/02/2021	Operating Expenses	5,000	0	564,440
0643	Admin - Subscriptions	Item 10.4.5 23/02/2021	Operating Expenses	5,000	0	569,440
0783	Admin - Other Operating Expenditure	Item 10.4.5 23/02/2021	Operating Expenses	0	(17,500)	551,940
5412	Admin - Staff Housing	Item 10.4.5 23/02/2021	Operating Expenses	3,000	0	554,940
5502	Admin - Alloc to schedules	Item 10.4.5 23/02/2021	Operating Expenses	7,500	0	562,440
5012	Admin Allocated	Item 10.4.5 23/02/2021	Operating Expenses	0	(45,500)	516,940
0752	DFES Bush Fire Brigade Expenditure	Item 10.4.5 23/02/2021	Operating Expenses	128,974	0	645,914
0834	Animal Welfare Subscriptions	Item 10.4.5 23/02/2021	Operating Expenses	0	(73,874)	572,040
0916	LEMC Expenses	Item 10.4.5 23/02/2021	Operating Expenses	0	(3,500)	568,540
1522	Contract Services - Environmental Health	Item 10.4.5 23/02/2021	Operating Expenses	5,000	0	573,540
5032	Admin Allocated	Item 10.4.5 23/02/2021	Operating Expenses	3,000	0	576,540
5342	Admin Allocated	Item 10.4.5 23/02/2021	Operating Expenses	0	(20,000)	556,540
2062	Youth Activities	Item 10.4.5 23/02/2021	Operating Expenses	0	(16,891)	539,649
2064	Sport & Recreation Programs	Item 10.4.5 23/02/2021	Operating Expenses	0	(7,846)	531,803
2082	Youth Bus Expenditure	Item 10.4.5 23/02/2021	Operating Expenses	11,000	0	542,803
5442	Youth Depreciation	Item 10.4.5 23/02/2021	Operating Expenses	9,000	0	551,803
2402	Staff Housing Mtce	Item 10.4.5 23/02/2021	Operating Expenses	3,000	0	554,803
				11,658	0	566,461
				0	(46,000)	520,461

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 13
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
5402	Housing costs Alloc to Schedules	Item 10.4.5 23/02/2021	Operating Expenses	44,500	0	564,961
2652	Litter Control	Item 10.4.5 23/02/2021	Operating Expenses	10,660	0	575,621
2872	Effluent Drainage Scheme	Item 10.4.5 23/02/2021	Operating Expenses	3,000	0	578,621
2892	Town Planning Exp	Item 10.4.5 23/02/2021	Operating Expenses	0	(22,000)	556,621
2322	Public Conv Building Mtce	Item 10.4.5 23/02/2021	Operating Expenses	2,000	0	558,621
5062	Admin Allocated	Item 10.4.5 23/02/2021	Operating Expenses	0	(4,000)	554,621
5162	Admin Allocated	Item 10.4.5 23/02/2021	Operating Expenses	0	(1,000)	553,621
2332	Other Community Amenities Depreciation	Item 10.4.5 23/02/2021	Operating Expenses	4,610	0	558,231
2342	Public Conv Cleaning	Item 10.4.5 23/02/2021	Operating Expenses	4,000	0	562,231
3372	Public Halls Gardening	Item 10.4.5 23/02/2021	Operating Expenses	3,720	0	565,951
3392	Scout Hall Building Mtce	Item 10.4.5 23/02/2021	Operating Expenses	2,400	0	568,351
3902	Reconciliation Action Plan	Item 10.4.5 23/02/2021	Operating Expenses	0	(10,000)	558,351
3622	Parks & Gardens Reserves	Item 10.4.5 23/02/2021	Operating Expenses	117,187	0	675,538
3775	Leased Building at 81 Roberts St	Item 10.4.5 23/02/2021	Operating Expenses	3,012	0	678,550
3082	Arts & Culture Performance	Item 10.4.5 23/02/2021	Operating Expenses	9,000	0	687,550
3086	Community Engagement Projects	Item 10.4.5 23/02/2021	Operating Expenses	4,000	0	691,550
3087	Community Events	Item 10.4.5 23/02/2021	Operating Expenses	0	(8,100)	683,450
6542	Airport operational - toilet	Item 10.4.5 23/02/2021	Operating Expenses	0	(20,000)	663,450
6833	Business Evenings	Item 10.4.5 23/02/2021	Operating Expenses	5,000	0	668,450
6838	Brand Development	Item 10.4.5 23/02/2021	Operating Expenses	0	(2,000)	666,450
7265	Visitor Centre Expenses	Item 10.4.5 23/02/2021	Operating Expenses	0	(61,981)	604,469
7270	Woodlands Centre Expenses	Item 10.4.5 23/02/2021	Operating Expenses	16,000	0	620,469
7302	Private Works	Item 10.4.5 23/02/2021	Operating Expenses	0	(25,000)	595,469
5422	PWO - Staff Housing Works	Item 10.4.5 23/02/2021	Operating Expenses	6,000	0	601,469
7622	PWO - Salaries	Item 10.4.5 23/02/2021	Operating Expenses	0	(91,882)	509,587
7692	PWO - Training	Item 10.4.5 23/02/2021	Operating Expenses	0	(9,500)	500,087
7742	PWO - less alloc to works	Item 10.4.5 23/02/2021	Operating Expenses	95,381	0	595,468
7802	Plant - Diesel & Unleaded Fuel	Item 10.4.5 23/02/2021	Operating Expenses	60,000	0	655,468
7822	Plant - Parts & Repairs	Item 10.4.5 23/02/2021	Operating Expenses	80,000	0	735,468

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 13
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
7842	Plant - Insurance & Licenses	Item 10.4.5 23/02/2021	Operating Expenses	0	(3,760)	731,708
7852	Plant - Sundry Tools	Item 10.4.5 23/02/2021	Operating Expenses	0	(5,000)	726,708
7882	Plant - less allocated to works	Item 10.4.5 23/02/2021	Operating Expenses	0	(131,240)	595,468
8002	Total Salaries and Wages	Item 10.4.5 23/02/2021	Operating Expenses	0	(236,382)	359,086
8012	Total Salaries and Wages Alloc	Item 10.4.5 23/02/2021	Operating Expenses	236,382	0	595,468
0406	CDO Vehicle	Item 10.4.5 23/02/2021	Capital Expenses	0	(8,000)	587,468
0504	GVROC Joint Venture Share	Item 10.4.5 23/02/2021	Capital Expenses	45,000	0	632,468
0494	Further Office Modifications	Item 10.4.5 23/02/2021	Capital Expenses	0	(20,000)	612,468
2845	Drying Bed	Item 10.4.5 23/02/2021	Capital Expenses	0	(10,569)	601,899
2846	Sewerage Piping	Item 10.4.5 23/02/2021	Capital Expenses	10,000	0	611,899
3306	Men's Shed	Item 10.4.5 23/02/2021	Capital Expenses	0	(11,000)	600,899
3314	Dodd House	Item 10.4.5 23/02/2021	Capital Expenses	10,000	0	610,899
3414	Swimming Pool P&E	Item 10.4.5 23/02/2021	Capital Expenses	0	(12,000)	598,899
3494	Welcome Park Upgrade	Item 10.4.5 23/02/2021	Capital Expenses	30,000	0	628,899
3714	Dog Park (including moving dump point to RV Park) - LRCI	Item 10.4.5 23/02/2021	Capital Expenses	0	(85,000)	543,899
3464	Upgrade Sports Complex Showers Emergency Evac - LRCI	Item 10.4.5 23/02/2021	Capital Expenses	0	(45,000)	498,899
3494	Welcome Park Upgrade	Item 10.4.5 23/02/2021	Capital Expenses	0	(10,000)	488,899
3444	Pool Infrastructure	Item 10.4.5 23/02/2021	Capital Expenses	0	(95,000)	393,899
3664	Marks Park Upgrade	Item 10.4.5 23/02/2021	Capital Expenses	0	(5,000)	388,899
3214	Heritage Trail	Item 10.4.5 23/02/2021	Capital Expenses	0	(175,000)	213,899
6801	Footpath Construction	Item 10.4.5 23/02/2021	Capital Expenses	0	(162,687)	51,212
4144	Roads to Recovery	Item 10.4.5 23/02/2021	Capital Expenses	0	(113,805)	(62,593)
3134	Hyden Rd RRG East Grant Works	Item 10.4.5 23/02/2021	Capital Expenses	0	(46,293)	(108,886)
6534	Airport Terminal Building Design and Business Case	Item 10.4.5 23/02/2021	Capital Expenses	0	(50,000)	(158,886)
6514	Airport Fuel Pod	Item 10.4.5 23/02/2021	Capital Expenses	100,000	0	(58,886)
3397	Laundromat	Item 10.4.5 23/02/2021	Capital Expenses	130,000	0	71,114
8363	Interest on Investments - Reserves	Item 10.4.5 23/02/2021	Operating Revenue	0	(20,000)	51,114
0373	Governance Contributions & Donations	Item 10.4.5 23/02/2021	Operating Revenue	36,122	0	87,236
0423	Governance Photocopies	Item 10.4.5 23/02/2021	Operating Revenue	500	0	87,736

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 13
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
2533	Aged Persons Housing Rent	Item 10.4.5 23/02/2021	Operating Revenue	1,000	0	88,736
2645	Proceeds - sale of scraps	Item 10.4.5 23/02/2021	Operating Revenue	5,000	0	93,736
3443	Gym Membership	Item 10.4.5 23/02/2021	Operating Revenue	2,500	0	96,236
6503	Airport Fees	Item 10.4.5 23/02/2021	Operating Revenue	5,000	0	101,236
7295	Visitor Centre Retail Stock Sales	Item 10.4.5 23/02/2021	Operating Revenue	0	(10,000)	91,236
7299	Visitor Centre Shower Tokens & Water	Item 10.4.5 23/02/2021	Operating Revenue	0	(5,000)	86,236
7333	Private Works Income	Item 10.4.5 23/02/2021	Operating Revenue	55,000	0	141,236
6035	Roads to Recovery Funding	Item 10.4.5 23/02/2021	Capital Revenue	0	(17,135)	124,101
6055	Regional Road Group Funding	Item 10.4.5 23/02/2021	Capital Revenue	8,437	0	132,538
6819	LRCI Projects	Item 10.4.5 23/02/2021	Capital Revenue	210,687	0	343,225
	Transfer to Asset Replacement Reserve	Item 10.4.5 23/02/2021		0	(161,087)	182,138
	Doctors House Loan	Item 10.4.5 23/02/2021		0	(48,527)	133,611
				2,077,533	(2,077,533)	133,611

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

NOTE 14
EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$5,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Law, order and public safety	(85,928)	(57.05%)	▼ Permanent/Timing	Permanent - Reimbursement of utilities \$1,872 and fire infringements \$1,000 unbudgeted income received. Dog registration fees lower than expected. Timing - BRPC DFES funding not yet fully received
Community amenities	44,758	24.18%	▲ Timing	Proceeds from sale of scraps, refuse collection fees and development application received more than YTD budget
Recreation and culture	41,313	83.24%	▲ Permanent	Lotterywest \$20,000 unbudgeted outdoor community funding received. Australia Day Council \$20,000 unbudgeted funding received.
Transport	26,921	10.27%	▲ Timing	Received airstrip landing fees
Other property and services	(32,351)	(28.76%)	▼ Permanent/Timing	Permanent - workers comp \$7,162 Timing of private works \$11,537 income is more than YTD budget. Diesel fuel rebate \$1,055 and sale of gravel \$49,992 is less than YTD budget.
Expenditure from operating activities				
General purpose funding	64,372	22.59%	▲ Timing	Expenditure is less than YTD budget - rates valuations, consultancy assessment, rates salaries & superannuation, rates debt collection fees
Law, order and public safety	169,636	70.62%	▲ Timing	Expenditure is less than YTD budget - LG Host BRPC DFES \$130,7764, fire prevention depreciation \$5,060, animal control salaries and superannuation \$9,403, crime prevention plans \$8,188
Health	62,410	27.43%	▲ Timing	Expenditure is less than YTD budget - contract services \$9,184, subsidy \$26,697, allocations \$17,923
Education and welfare	37,380	20.60%	▲ Timing	Expenditure is less than YTD budget - playgroup gardening \$6,821, sport & rec programs \$10,260, admin allocation \$6,162 Expenditure is more than YTD budget - youth salaries \$7,078
Housing	24,395	25.60%	▲ Timing	Expenditure is less than YTD budget - aged care building maint \$5,233, other housing building maint and depreciation \$5,343, allocations \$9,260
Economic services	116,726	22.17%	▲ Permanent/Timing	Expenditure is less than YTD budget - marketing \$11,980, business evenings \$4,160, entry signage \$9,998, brand development \$6,240, CRC expenses \$25,061, Visitor Centre expenses \$91,783, Woodland Centre expenses \$24,282 Expenditure is more than YTD budget - standpipe \$43,959 Permanent - building salaries & super \$22,591
Other property and services	(107,529)	(46.05%)	▼ Permanent/Timing	Expenditure is less than YTD budget - salaries, leave and superannuation \$63,371, vehicle expenses \$12,737, tyres \$4,917, parts and repairs \$43,594 Expenditure is more than YTD budget - depreciation \$68,166, allocations \$88,257 Permanent - loss of sale \$25,236, workers compensation \$7,404
Investing activities				
Proceeds from disposal of assets	30,000	75.00%	▲ Permanent	Permanent - Sale of land assets Buildings \$254,267. Furniture & Equipment \$16,670. Aerodrome \$82,020.
Payments for property, plant and equipment and infrastructure	1,207,253	44.22%	▲ Timing	Infrastructure Other \$104,290. Parks & Ovals \$143,761. Roads \$241,147. Plant & Equipment \$459,280



MANAGEMENT REPORT

Prepared by: Angie Hogan
01/05/2021-31/05/2021

Norseman Community Resource Centre

Membership and patronage details:

Total Number of memberships: 4

New memberships this reporting period: 0

Patronage per opening hour: 12.0

The CRC will be running more Hobby-based workshops run with the aim of achieving community connectedness and engaging with the community, the CRC will be running a few this year. A few one on one sessions in technology training with members of the community kept the CRC busy, the CRC provides a troubleshooting service to show people how to load apps, change settings set up and use social media, one on one sessions usually take 30-60 minutes. The CRC is busy organising workshops and events for the next month.

Marketing strategies undertaken in the reporting period and outcomes achieved

Strategies undertaken:

Events/courses investigated for future succession planning

All year we will be running Free Basic computer classes-Word, Excel, and Publisher, and BeConnected for Seniors 50+ short courses.

Professional development and training opportunities

Certificate II in information, Digital media and Technology.

Professional development opportunities undertaken within reporting period

Professional development opportunities identified for future reporting periods

Norseman Community Resource Centre

PO Box 206
81 Roberts Street
NORSEMAN WA 6443

Reconciliation Report

10/05/2021
11:43:26 AM

Page 1

ID#	Date	Payee	Deposit	Withdrawal
Cheque Account: 1-1110 Cheque Account				
Date of Bank Statement: 30/04/2021				
Last Reconciled: 31/03/2021				
Last Reconciled Balance: \$82,508.06				
Cleared Cheques				
SC300421	1/04/2021			\$10.00
2071	14/04/2021	Telstra		\$274.98
2072	15/04/2021	Esperance IT Services		\$253.00
2073	15/04/2021	Jump 4 Us		\$989.00
2074	15/04/2021	Safe T Card Australia PTY LT		\$603.90
2075	15/04/2021	Public Transport Authority of		\$269.02
2076	15/04/2021	Solutions IT		\$18.88
2077	15/04/2021	Express Yourself Printing		\$1,047.00
2078	15/04/2021	Norseman IGA		\$250.42
SC300421	19/04/2021	Trust Bank Fee		\$10.00
2079	28/04/2021	Officeworks		\$119.63
2080	28/04/2021	Safe T Card Australia PTY LT		\$310.20
2081	28/04/2021	C Direct		\$1,088.75
2082	28/04/2021	Shire of Dundas - Wages & Su		\$10,225.06
2083	28/04/2021	Shire of Dundas - Photocopier		\$1,857.53
2084	28/04/2021	Shire of Dundas - Postage Exp		\$330.00
Total:			\$0.00	\$17,657.37

Cleared Deposits

CR003063	1/04/2021	Department of Primary Industri	\$28,588.83	
CR003064	13/04/2021	Centrelink	\$2,183.87	
CR003065	14/04/2021	Payment; Dundas Fencing & B	\$10.00	
CR003066	21/04/2021	Payment; Shire of Dundas	\$2,700.00	
CR003067	23/04/2021	Payment; Shire of Dundas	\$402.60	
CR003068	30/04/2021	Australian Tax Office	\$1,493.00	
Total:			\$35,378.30	\$0.00

Reconciliation

BusinessBasics Balance on 30/04/2021:	\$100,228.99
Add: Outstanding Cheques:	\$0.00
Subtotal:	\$100,228.99
Deduct: Outstanding Deposits:	\$0.00
Expected Balance on Statement:	\$100,228.99

Norseman Community Resource Centre

PO Box 206
81 Roberts Street
NORSEMAN WA 6443

Balance Sheet

As of April 2021

10/05/2021
11:43:41 AM

Assets

Current Assets		
Cash On Hand		
Cheque Account	\$100,228.99	
Petty Cash	\$150.00	
Total Cash On Hand	\$100,378.99	
Trade Debtors	\$2,991.90	
Total Current Assets		\$103,370.89
Other Assets		
Deposits	\$2,000.00	
Total Other Assets		\$2,000.00
Fixed Assets		
Furniture & Fixtures		
Furniture & Fixtures at Cost	\$88,064.56	
Furniture & Fixtures Accum Dep	-\$61,712.49	
Total Assets		\$131,722.96

Liabilities

Current Liabilities		
GST Liabilities		
GST Collected	\$34,889.61	
ATO Running Balance Account	-\$2,169.00	
GST Paid	-\$31,324.22	
Total GST Liabilities	\$1,396.39	
Other Current Liabilities		
Long Service Leave Provision	\$21,773.96	
Annual Leave Provision	\$8,595.74	
Total Current Liabilities		\$31,766.09
Total Liabilities		\$31,766.09

Net Assets \$99,956.87

Equity

Retained Earnings	\$48,975.78	
Current Year Earnings	-\$2,840.46	
Historical Balancing	\$53,821.55	
Total Equity		<u>\$99,956.87</u>

Norseman Community Resource Centre

PO Box 206
81 Roberts Street
NORSEMAN WA 6443

Profit & Loss Statement

1/07/2020 through 30/04/2021

10/05/2021
11:43:52 AM

Income		
Sales		
1 Computer Usage	\$205.44	
2 Printing	\$818.18	
3 Photocopying/Printing	\$11,695.71	
Fax Services	\$20.46	
Scanning	\$348.56	
Memberships	\$136.36	
Secretarial Services	\$20.00	
Laminating	\$153.64	
Kids Klub	\$133.64	
Events	\$52.73	
Computer Goods - Sales	\$105.90	
Phones & Credit - Sales	\$3,666.19	
Express Yourself - Sales	\$115.87	
Photo Express kiosk	\$192.33	
Animal Jewels & Coasters Sales	\$26.82	
Conference Room Hire	\$545.46	
Contract Services	\$19,853.40	
Grant Income	\$105,459.40	
TRANS WA - Sales	\$869.54	
Miscellaneous Income	\$750.09	
Total Income		<u>\$145,169.72</u>
Cost of Sales		
Purchases		
Photocopier Meter Reading	\$7,726.18	
Computer & Phone Goods	\$6,303.33	
TRANSWA Ticket Sales	\$526.90	
Freight	\$182.33	
Total Cost of Sales		<u>\$14,738.74</u>
Gross Profit		<u>\$130,430.98</u>
Expenses		
Accounting Fees	\$5,000.00	
Events	\$8,849.52	
Bank Fees	\$250.00	
Advertising	\$3,836.82	
Dues & Subscriptions	\$3,101.71	
Insurance	\$3,620.86	
Repairs & Maintenance	\$1,392.00	
Cleaning Supplies	\$58.09	
Security	\$3,048.00	
Photo Express Kiosk	\$7,833.50	
Asset Purchases	\$16,994.29	
Computer Repairs & Maintenance	\$5,260.39	
Postage & Shipping	\$478.25	
Rent	\$9,440.00	
Telephone	\$2,450.39	
Stationery	\$1,793.22	
TRANSWA Fares	\$556.43	
Employment Expenses		
Staff Amenities	\$271.60	
Superannuation	\$5,450.61	
Wages & Salaries	\$53,485.81	
Total Employment Expenses		<u>\$59,208.02</u>
Services		
Internet Fees	\$99.95	
Total Expenses		<u>\$133,271.44</u>

Net Profit / (Loss)

-\$2,840.46

Agenda Reference & Subject	
10.4.5 – Officers Reports	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer – Peter Fitchat
Date of Report	13 th May 2021
Disclosure of Interest	Nil

Summary

For Council to note the reports received from the Manager of Works and Services, Manager of Community Development, Youth and Events Officer, and the Visitors and Administration Services Officer as included in the papers relating.

Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Manager of Works and Services
 Manager of Community Development
 Youth and Events Officer, and the Visitors
 Administration Services Officer

Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

Voting Requirements

Simple Majority

Officer Recommendation

That Council note the reports of the Manager of Works and Services, Manager of Community Development, and the Visitors and Administration Services Officer.

Moved: Cr. Warner
 Seconded: Cr. Hogan

Resolution

That Council note the reports of the Manager of Works and Services, Manager of Community Development, and the Visitors and Administration Services Officer.

Carried by: Simple Majority For: 5 Against: 0

Agenda Reference & Subject	
10.4.6 – Community Consultation Framework and Commencement of Community Consultation	
Location / Address	Shire of Dundas
File Reference	CR.CC.1
Author	Community Development Manager - Pania Turner
Date of Report	13 th May 2021
Disclosure of Interest	Financial

Summary

In preparation for the development of the Shire of Dundas Strategic Community Plan the Community Consultation Framework has been developed to inform the consultation process to begin in July. The framework is being presented to Council for its review and approval.

Background

The Shire has a Community Consultation and Engagement policy which guides the way the Shire conducts consultation. This policy along with the requirements of the Strategic Community Plan have informed the activities and process within Community Consultation Framework.

Statutory Environment

Local Government Act 1995

Policy Implications

C.9 Community Consultation and Engagement Policy

Financial Implications

The 2020 -2021 Budget has an allocation for Community Consultation.

The 2021/22 Budget will have an allocation for the Shire of Dundas Strategic Community Plan, which will include consultation costs. The budget will be presented to Council for adoption at the July Ordinary meeting of Council.

Strategic Implications

Strategic Community Plan

Theme 1 *A strong, healthy, educated and connected Community that is actively engaged and involved.*

1.3 Engagement of Community: That the Community are engaged in constructive activities that encourage social and Community development.

Consultation

Shire of Dundas Elected Members
 Shire of Dundas CEO
 Shire of Dundas Senior Officers

Comment

Recognising that people engage in different ways it is important that consultation is conducted in an inclusive and accessible manner that provides opportunity for all community members and stakeholders to have input whenever practical and achievable.

Voting Requirements

Simple Majority

Officer Recommendation

1. That the Shire of Dundas Council approve the Community Consultation Framework as the guiding document for community consultation in the development of the Strategic Community Plan, and
2. approve the commencement of community consultation in July 2021.

Moved Cr: Wyatt
 Seconded Cr: Schultz

Resolution

1. That the Shire of Dundas Council approve the Community Consultation Framework as the guiding document for community consultation in the development of the Strategic Community Plan, and
2. approve the commencement of community consultation in July 2021.

Carried by: Simple Majority For: 5 Against: 0

Agenda Reference & Subject	
10.4.7 – Community Grant Application Norseman Men’s Shed	
Location / Address	Shire of Dundas
File Reference	GS.PR.20/21
Author	Community Development Manager - Pania Turner
Date of Report	13 th May 2021
Disclosure of Interest	Financial

Summary

That the Shire of Dundas Council review the Community Grant Application submitted by the Norseman Men’s Shed Association to support the Men’s Shed in implementing a Containers for Change program in Norseman.

Background

The Norseman Men’s Shed is a not for profit organisation, with the goal of improving the mental health and wellbeing of men in the community.

The Norseman Men’s Shed Association have become a Registered Point Operator in the Containers for Change scheme with the goals of:

- Educating the public to be environmentally aware.
- Encouraging the public to be environmentally responsible when disposing of containers.
- Decrease litter in the Norseman townsite and surrounds.

Statutory Environment

Nil

Policy Implications

C.5 Community Grants Program

Financial Implications

The 2019/20 Budget has an allocation for Community Grant applications.

Strategic Implications

Strategic Community Plan

Theme 1 *A strong, healthy, educated and connected Community that is actively engaged and involved.*

1.3 Engagement of Community: That the Community are engaged in constructive activities that encourage social and Community development.

Theme 3 *A protected and enhanced environment that is aesthetically pleasing and provides benefits for the Community.*

Consultation

Norseman Men's Shed President
Shire of Dundas CEO

Comment

There is currently no community Registered Point Operator in the Containers for Change scheme in Norseman. An established RPO makes it easier for residents to participate in the program. It is noted that the application indicates the expenditure has already occurred and the Norseman Men's Shed is looking to recoup some of the costs of the establishing the program

Voting Requirements

Simple Majority

Officer Recommendation

1. That the Shire of Dundas Council approve the Community Grant Application to the amount of \$5000.
2. Where the Grant application is successful signage acknowledging the Shire of Dundas support, as per the Community Grant guidelines will be displayed at the collection point.

Moved Cr: Wyatt
Seconded Cr: Hogan

Resolution

1. That the Shire of Dundas Council approve the Community Grant Application to the amount of \$5000.

2. Where the Grant application is successful signage acknowledging the Shire of Dundas support, as per the Community Grant guidelines will be displayed at the collection point.

Carried by: Simple Majority

For: 5

Against: 0

11. Elected Members Motions of Which Previous Notice Has Been Given

Nil

12. New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting

Nil

13. Next Meeting

The next Ordinary Meeting of the Council is scheduled to be held on the 15th June 2021.

14. Closure of Meeting

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at 6.16pm.

 15.06.21.