




Minutes Certification

I certify that the Minutes of the 4th June 2019 Special Council Meeting were presented to the Council and confirmed at the 18th June 2019 Ordinary Council Meeting.



Cr L Bonza
President



**Minutes of
Special Council Meeting
4th June 2019**

MINUTES the SPECIAL Meeting of the Council held in
the Council Chambers at the Shire Administration
Office – Prinsep Street Norseman on the 4th June 2019
at 6:00pm

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1 Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 6:00pm.

The Shire of Dundas recognises the Ngadju and Mirning People as First Nations People in the Shire of Dundas, acknowledging them as traditional custodians and pay our respects to their Elders, past, present and emerging.

1.1 Attendance at meeting by Councillor AR Patupis.

The Shire President has been advised that Cr Patupis will be in Esperance, Western Australia when the meeting is held and have requested attendance by way of instantaneous telephone connection with other Councillors present at the meeting in accordance with Administration Regulation 14A.

Cr Patupis will be at Lot 15 Eleven Mile Beach Rd Esperance WA 6450.

The Council must approve of the place that Cr Patupis is located as a "suitable place" that must be in a town site or other residential area at least 150 kilometres from where the meeting is being held.

Recommendation

That Cr Patupis be permitted to attend this meeting by way of instantaneous telephone connection from Esperance, Western Australia, on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14A.

Moved: Cr Wyatt

Seconded: Cr Warner

Resolution

That Cr Patupis be permitted to attend this meeting by way of instantaneous telephone connection from Esperance, Western Australia, on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14A.

Carried by: Absolute Majority

For: 3

Against: 0

2 Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests:

Nil

Proximity Interests:

Nil

Impartiality Interests:

Nil

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

Nil

3 Record of Attendance of Councillors / Officers and Apologies.

Cr L Bonza	Shire President
Cr R Patupis	Deputy Shire President
Cr S Warner	
Cr V Wyatt	

Peter Fitchat	Chief Executive Officer
Gihan Kohobange	Deputy Chief Executive Officer
Pania Turner	Manager of Community Development
Joseph Hodges	Manager of Works and Services
Tracy Dixon	Administration Officer

Apologies

Cr P Hogan

Public GalleryMichael Ramsay
Glen Fraser**4 Public Question Time.**

Nil

5 Petitions, Deputations or Presentations.

Nil

6 Announcements by Presiding Member without Discussion.

Nil

7 Reports of Officers

Agenda Reference & Subject	
7.1 – Re-allocation of Funds for Ramsay Street Works	
Location / Address	Shire of Dundas
File Reference	
Author	Manager Works and Services
Date of Report	2019
Disclosure of Interest	Nil

Summary

Council has funds remaining that resulted from council staff fighting fires and being unable to spend allocated funds on required road works.

Background

The Woodlands Centre creates an opportunity to attract visitors to the town, with a new entry point at Dodd house leading onto Ramsay St.

The road surface on Ramsay Street, although a good solid structure is old and dated. Re-surfacing will enhance the entrance and if we replace it with asphalt it will have a 20 year expected lifecycle.

Statutory Environment

Nil

Policy Implications

Re-direction of allocated funds.

Financial Implications

Re-allocation of remaining funds from Road Operating Budget.

Strategic Implications

Enhance the entry to the overall Woodlands Centre, promoting Tourism.

Consultation

Shire Staff

Comment

The entrance to the new Woodlands Centre will be beside Dodd House. The section of road leading to this, Ramsay Street, is currently in average condition. It would be beneficial for this road to be freshened up, to compliment the overall upgrade to the area.

The section in question is from the Roundabout on Prinsep street, past Dodd house, to the Roundabout at the Roberts street intersection. The total area is approximately 3225 square metres.

Quotes from asphaltting suppliers was sought and obtained to perform minor asphalt profiling, including the installation of a new asphalt overlay to the section of road and car parking areas, as well as the roundabout at the intersection of Roberts street and Ramsay street.

Quotes provided are;

J&M Asphalt (Division of Merger Contracting) Quote value \$134,000 plus gst.

Supercivil Quote value \$169,103 plus gst.

Total Asphalt quote \$134,202.41 plus gst including thermal line marking replacement.

A possible contingency of \$10,000 may be needed due to the fact some bitumen surfaces profile out differently and the possibility of using a little more asphalt.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas delegate authority to the CEO to reallocate funds amounting to \$145,000 from operating budget, to upgrade asphaltting of the section of road on Ramsay street from the roundabout on Prinsep street to the roundabout on Roberts street, including the surface of the Roberts street roundabout.

Moved Cr:Wyatt
Seconded Cr: Warner



Resolution

That the Council of the Shire of Dundas delegate authority to the CEO to reallocate funds amounting to \$145,000 from operating budget, to upgrade asphaltting of the section of road on Ramsay street from the roundabout on Prinsep street to the roundabout on Roberts street, including the surface of the Roberts street roundabout.

Carried by: Simple Majority

For: 4

Against: 0

Agenda Reference & Subject	
7.2 – Approval for Use of the Common Seal	
Location / Address	Council Seal for the Signing of Planning Scheme 2 Amendment 10
File Reference	GV.AU.1
Author	CEO
Date of Report	29 th May 2019
Disclosure of Interest	Nil

Summary

For Council to approve the use of the Common Seal for the Signing of Planning Scheme 2 Amendment 10.

Background

The use of the Common Seal

Statutory Environment

Local Government Act 1995
Part 9 Miscellaneous provisions
Division 3 Documents
9.49A. Execution of documents

Policy Implications

Shire of Dundas Policy A.7 Common Seal

That the Chief Executive Officer and the Shire President be jointly authorised to affix the Shire of Dundas common seal to documents for dealings initiated by a Council resolution.

In this regard, the Council resolution need not refer to the sealing action and may only express its wish for certain action which may, ultimately, require the affixing of the seal to a document to achieve the Council's intention.

Exceptions to the above are:

1 Council staff may take independent action in the use of the seal if, in the opinion of the Shire President and Chief Executive Officer that such action is necessary to protect the Council's interest; e.g. lodging of caveats and easements and being of the opinion that the protection is no longer necessary, the Shire President and Chief Executive Officer may jointly withdraw the protection.

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Planning Consultant and Our Planning and Building Officer,
CEO

Comment

The amendment to update the Shires scheme text is now actively progressing, and the DPLH has now agreed to take a more flexible approach and agree to the changes we have requested to maximise benefit to the Shire.

In the Ordinary meeting on the 19th February 2019 Council decided:

Resolution

- A. Pursuant to Section 75 of the Planning and Development Act 2005, adopt Amendment No 10 (without modifications) in accordance with Attachment 1 to:**
- 1. Re-name the 'Shire of Dundas Town Planning Scheme No 2' to the 'Shire of Dundas Local Planning Scheme No 2'.**
 - 2. Delete some Parts, Clauses and Appendices (in their entirety) from the Scheme Text where they have been superseded by the Deemed Provisions set out in the Planning and Development (Local Planning Scheme) Regulations 2015 Schedule 2.**
 - 3. Update references throughout the Scheme text to reflect current government department names, current legislation and include cross referencing to applicable clauses of the Deemed Provisions set out in the Planning and Development (Local Planning Scheme) Regulations 2015 Schedule 2.**
 - 4. Delete, modify, replace and insert (new) terms and land use terms / definitions in 'Schedule 1 – Dictionary of defined words and expressions' to ensure consistency with the 'Model provisions for local planning schemes' contained in Schedule, Part 2 of Planning and Development (Local Planning Scheme) Regulations 2015.**
 - 5. Modify and update 'Table 1 – Zoning Table' to ensure all listed land use terms/definitions correlate with any revised land use terms / definitions in 'Schedule 1 – Definitions' to ensure consistency with the Planning and Development (Local Planning Scheme) Regulations 2015.**
 - 6. Re-format and re-number the Scheme Text as required and to ensure the format and terminology used is consistent with the Planning and Development (Local Planning Scheme) Regulations 2015 Schedule 2.**
- B. Classify Amendment 10 as a 'basic' amendment in accordance with Clause 35(2) of the Town Planning and Development (Local Planning Schemes) Regulations 2015 for the following reasons:**
- 1. The amendment to the scheme is to ensure it is consistent with the general format of the Model Provisions in Schedule 1; and**
 - 2. The amendment to the scheme text is to delete provisions that have been superseded by the Deemed Provisions in Schedule 2.**
- C. Authorise Liz Bushby of Town Planning Innovations Pty Ltd to refer Amendment 10 to the Environmental Protection Authority (EPA) on behalf of the Shire.**
- D. Authorise Liz Bushby of Town Planning Innovations Pty Ltd to lodge Amendment 10 to the Western Australian Planning Commission to seek final approval by the Minister for Planning.**



E. Authorise the Shire President and Chief Executive Officer to sign 3 hardcopies of the Amendment No 10 documents.

Carried by: Absolute Majority

For: 6

Against: 0

In the process of finalising this amendment we must now sign this for it to proceed through the DPLH.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas approve the use of the Common Seal by the Shire President and Chief Executive Officer for the signing of Planning Scheme 2 Amendment 10.

Moved Cr: Wyatt

Seconded Cr: Warner

Resolution

That the Council of the Shire of Dundas approve the use of the Common Seal by the Shire President and Chief Executive Officer for the signing of Planning Scheme 2 Amendment 10.

Carried by: Simple Majority

For: 4

Against: 0

Agenda Reference and Subject	
7.3 Application for Community Stewardship Grants	
Location / Address	Shire of Dundas Region
File Reference	GS.PR
Author	CEO
Date of Report	30/05/2019
Disclosure of Interest	Nil

Summary

These grants support community-based projects that serve to protect and restore the local environment. They are a component of the State NRM Program, an initiative of the Western Australian Government and support the Western Australian Natural Resource Management Framework 2018.

Applications are now invited for:

- Community Stewardship Grants - Small. These community stewardship grants are valued between \$1,000 and \$35,000.
- Community Stewardship Grants - Large. These community stewardship grants are for projects between \$35,001 and \$450,000.

Background

The grants can be used to fund a wide range of NRM activities that will improve an organisation's capacity and/or facilitate on-ground, local NRM actions.

Statutory Environment

Nil



Policy Implications

A.12. Grant Funding Applications

Financial Implications

To meet the time frames a consultant will be secure with a budget for approximate cost of \$3500.

Strategic Implications

Theme 3 – Natural & Built Environment			
A protected and enhanced environment that is aesthetically pleasing and provides benefits for the Community for generations to come.			
Strategy 3	Goal	Measure	Priority
3.1 Management of environmental impact.	To minimise the impact of Shire activities on the environment.	That any activities undertaken by the Shire have a demonstrable minimal impact on the environment and set a benchmark for the region.	Medium
3.3 Enhanced transport access and infrastructure.	Improved infrastructure within the Shire and good transport access to and around Norseman.	Existing infrastructure that meets Community expectations and requirements. A measurable improvement in levels of infrastructure.	High
3.4 Enhancement of natural tourist destinations.	Development of the Great Western Woodlands that maintains the overall natural beauty of the area however still provides opportunities for tourism and other uses.	That the GWW is generally preserved and any development undertaken still allows residents and tourists to enjoy its natural beauty An increased level of tourism numbers visiting the GWW.	Medium/High

Theme 2 – A thriving local economy and economic base			
A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.			
Strategy 2	Goal	Measure	Priority
2.1 Opportunity for Economic Diversification	A vibrant economy that includes opportunities for mining, industry, tourism, shopping and business.	The level and diversity of businesses, including mining,	Medium

2.2 Attracting new businesses	New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live.	industry, tourism and commercial activity is increasing.	
2.3 Future Growth and sustainability	Our Shire will maintain the existing population and provide opportunities for future growth for continued sustainability of the Community.	Population levels are stable or increasing to maintain a viable Community.	Medium
2.4 Provide infrastructure that stimulates growth	To assist in the provision of infrastructure that encourages development of existing and new business opportunities.	Increased level of infrastructure that is beneficial to business and industry.	High

Theme 1 – A vibrant, active and healthy socially connected Community

A strong, healthy, educated and connected Community that is actively engaged and involved.

Strategy 1	Goal	Measure	Priority
1.4 Highly developed educational facilities	A Shire which has highly developed educational opportunities and facilities available to the Community	An increased level of course and career selection available to the Community.	Medium

Consultation

Ngadju Conservation Chairperson
 Ngadju Rangers
 Senior Shire Staff
 CEO

Comment

If successful Community Stewardship funding will assist the Shire of Dundas to develop its capacity to assess, prepare for and combat emergencies. Completion of the State Emergency Management Committee's capability survey once again highlights the Shire of Dundas reduce capacity to address certain risks.

Through the proposed funding the development of strong working partnerships with Ngadju and Mirning to address the protection of areas significance will be greatly enhanced.

Areas of cultural, environmental and social significance have relevance to the whole community. The installation of Interpretative Information Signage along our existing routes, and areas not yet identified will provide important information about accessibility, environment and culture. Direct fire mitigation and preservation programs will also build the capacity of the Shire. through community partnerships. reduce risk.

Funding will also assist Shire staff to further explore partnerships with State, regional and local stakeholders such as:

- Mining and the Forestry Products Commission

- DFES
- Mining companies active in the Shire of Dundas
- Norseman Men's Shed
- Norseman Visitors Centre

If successful there is also an opportunity to record the whole process and development of the project through the having an organisation private or community document the journey and publish a book, which could then be used to promote the 4x4 tracks, camping sites and Great Western Woodlands of the Shire of Dundas.

This funding allows for the contribution from the Shire of Dundas to be in-kind assistance through our normal works on roads in these areas like the heritage trail.

Grant applications must be submitted by the 10th June, through the use of a consultant and with Shire's approval I believe we will meet the required timeframes.

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas Council support the application for Natural Resource Management Community Stewardship Grant:

1. **Small Grant:** To establish through consultants the framework and scope to achieve the activities described and apply for \$35,000.
2. **Large Grant:** To implement a project with stages 1, 2, and 3 that will support the Shire of Dundas, working with key stakeholders to develop its capacity to assess, prepare for and combat emergencies; and to protect and restore the local environment.

Moved Cr: Warner
Seconded Cr: Wyatt

Resolution

That the Shire of Dundas Council support the application for Natural Resource Management Community Stewardship Grant:

1. **Small Grant:** To establish through consultants the framework and scope to achieve the activities described and apply for \$35,000.
2. **Large Grant:** To implement a project with stages 1, 2, and 3 that will support the Shire of Dundas, working with key stakeholders to develop its capacity to assess, prepare for and combat emergencies; and to protect and restore the local environment.

Carried by: Simple Majority

For: 4


Against: 0

8 Next Meeting

The next Special Meeting of the Council will be called as required.

9 Closure of Meeting

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at 6:03pm.

 18.06.19 