



## Minutes Certification

I certify that the Minutes of the 9<sup>th</sup> August 2018 Special Council Meeting were presented to the Council and confirmed at the 21<sup>st</sup> August 2018 Ordinary Council Meeting.

A handwritten signature in blue ink, appearing to be "L. Bonza", is positioned above a horizontal line.

Cr L Bonza  
President



**Minutes**  
**Special Council Meeting**  
**9<sup>th</sup> August 2018**

MINUTES of the SPECIAL Meeting of the Council held  
in the Council Chambers at the Shire Administration  
Office – Prinsep Street Norseman on the 9<sup>th</sup> August  
2018 commencing at 4:06pm

**Table of Contents**

1 Declaration of Opening and Announcement of Visitors .....3  
1.1 Attendance at meeting by Councillor AR Patupis.....3  
2 Declarations of Financial, Proximity, Impartiality Interests & Gifts Received. ....3  
3 Record of Attendance of Councillors / Officers and Apologies. ....4  
4 Public Question Time.....4  
5 Petitions, Deputations or Presentations. ....4  
6 Announcements by Presiding Member without Discussion. ....4  
7 Report of Elected Member. ....4  
7.1 – Selection of a preferred applicant for the role of Chief Executive Officer .....5  
8 Next Meeting .....6  
9 Closure of Meeting.....6

## 1 Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 4:06pm.

This Council meeting is being held on the traditional lands of the Ngadju people and I wish to acknowledge them as traditional owners and pay my respects to their elders, past and present.

### 1.1 Attendance at meeting by Councillor AR Patupis.

The Shire President has been advised that Cr Patupis will be in Esperance, Western Australia when the meeting is held and have requested attendance by way of instantaneous telephone connection with other Councillors present at the meeting in accordance with Administration Regulation 14A.

Cr Patupis will be at Lot 15, Eleven Mile Beach Road, Esperance WA 6450.

The Council must approve of the place that Cr Patupis is located as a "suitable place" that must be in a town site or other residential area at least 150 kilometres from where the meeting is being held.

#### Recommendation

**That Cr Patupis be permitted to attend this meeting by way of instantaneous telephone connection from Esperance, Western Australia, on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14A.**

Moved: Cr Bayley  
Seconded: Cr Hogan

#### Resolution

**That Cr Patupis be permitted to attend this meeting by way of instantaneous telephone connection from Esperance, Western Australia, on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14A.**

Carried by: Absolute Majority For: 5 Against: 0

## 2 Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

#### Financial Interests:

Nil

#### Proximity Interests:

Nil

#### Impartiality Interests:

Nil

#### Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

Nil

**3 Record of Attendance of Councillors / Officers and Apologies.**

Cr L Bonza Shire President  
Cr R Patupis Deputy Shire President  
Cr JEP Hogan  
Cr S Warner  
Cr B Bayley  
Cr V Wyatt

Mr. John Phillips, John Phillips Consulting via a telephone link.

**4 Public Question Time.**

Meeting was not open to the Public.

**5 Petitions, Deputations or Presentations.**

Nil

**6 Announcements by Presiding Member without Discussion.**

Nil

**7 Report of Elected Member.**

**As the following items refer to staff matters it is recommended that the meeting proceed behind closed doors.**

Moved Cr Bayley  
Seconded Cr Hogan

**Resolution**

**That the meeting proceed behind closed doors.**

Carried by: Simple Majority For: 6 Against: 0

**Suspension of the Standing Orders**

Moved Cr Bayley  
Seconded Cr Patupis

**Resolution**

**That the Standing Orders be suspended for a discussion.**

Carried by: Simple Majority For: 6 Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>7.1 – Selection of a preferred applicant for the role of Chief Executive Officer</b>	
Location / Address	Shire of Dundas
File Reference	Personal File
Author	Laurene Bonza
Date of Report	06 <sup>th</sup> August 2018.
Disclosure of Interest	Nil

### **Resumption of the Standing Orders**

Moved Cr Bayley  
Seconded Cr Patupis

### **Resolution**

**That the Standing Orders be resumed.**

Carried by: Simple Majority For: 6 Against: 0

### **Council Recommendation**

**That Council come out from behind closed doors.**

Moved Cr Hogan  
Seconded Cr Patupis

### **Council Resolution**

**That Council come out from behind closed doors.**

Carried by: Simple Majority For: 6 Against: 0

### **Council Resolution**

1. Council's delegated selection committee resolves that Candidate B is its' preferred applicant for the role of Chief Executive Officer, Shire of Dundas.
2. That Council directs Mr. John Phillips, *John Phillips Consulting*, to:
  - 2.1 Contact Candidate B and advise that they are the preferred applicant for the role of Chief Executive Officer, Shire of Dundas;
  - 2.2 Provide the draft contract of employment to Candidate B, as per the confidential schedule discussed:
  - 2.3 Liaise with the Committee and Candidate B regarding all the terms of contract including, but not limited to the commencement date, term and total reward package.
3. Council to arrange the execution of the finalised contract and to publicly advise the appointment of Candidate B at the Ordinary Meeting of Council 21<sup>st</sup> August 2018 or at a Special Meeting of Council, if required, (date to be scheduled).

Moved Cr Bayley  
Seconded Cr Warner

Carried by: Absolute Majority

For: 6


Against: 0

**8 Next Meeting**

The next Special Meeting of the Council will be called as required.

**9 Closure of Meeting**

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at 4.46pm.

  
21.08.18