

Minutes of the Special Meeting of the Council held in
the Council Chambers at the Shire Administration
Office – Prinsep Street Norseman on the 25th June
2015 commencing at 6.00pm

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1 Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 6.00pm

1.1 Attendance at meeting by Councillor C South

The Chief Executive Officer has been advised that Cr South was at the Southern Hills Pastoral Station, Western Australia and Cr Conklin was at Eucla when the meeting was held and requested attendance by way of instantaneous telephone connection with other Councillors present at the meeting in accordance with Administration Regulation 14A.

Cr C South was at Southern Hills Pastoral Station
Cr S Conklin was at Eucla

The Council must approve of the place that Cr's South & Conklin are located at a "suitable place" that must be in a town site or other residential area and at least 150 kilometres from where the meeting is being held.

Recommendation

That Cr C South and Cr S Conklin be permitted to attend this meeting by way of instantaneous telephone connection from Southern Hills Pastoral Station Western Australia and Eucla respectively on the basis that they are in a "suitable place" for the purpose of Administration Regulation 14A.

Moved Cr: YH Vicensoni
Seconded Cr: L Webb

Resolution

That Cr C South and Cr S Conklin be permitted to attend this meeting by way of instantaneous telephone connection from Southern Hills Pastoral Station Western Australia and Eucla respectively on the basis that they are in a "suitable place" for the purpose of Administration Regulation 14A.

Carried by: Simple Majority For: 4 Against 0

Cr South & Cr Conklin joined the meeting by telephone at 6.02pm

2 Declarations of Financial, Proximity and Impartiality Interests.

Financial Interests:

Nil

Proximity Interests:

Nil

Impartiality Interests:

Nil

3 Record of Attendance of Councillors / Officers and Apologies.

Cr J Best Shire President

Cr ST Conklin Deputy Shire President by telephone
 Cr JEP Hogan
 Cr C South by telephone
 Cr YH Vicensoni
 Cr L Webb

Richard Brookes Chief Executive Officer

Apology

Doug Stead Deputy Chief Executive Officer

4 Application for Leave of Absence.

Nil

5 Public Question Time.

Nil

6 Petitions, Deputations or Presentations.

Nil

7 Announcements by Presiding Member without Discussion.

Nil

8 Reports of Officers.

8.1 Reports Relating to the Purpose of the Special Meeting

| Agenda Reference & Subject | |
|---|----------------------------|
| 8.1.1 – Appointment of Employment Consultant for the CEO | |
| Location / Address | Shire of Dundas |
| File Reference | PE.LI.3 |
| Author | Richard Brookes |
| Date of Report | 23 rd June 2015 |
| Disclosure of Interest | Nil |

Summary

For the Council to consider the appointment of an employment consultant to undertake the process of advertising and employment of a new CEO

Background

Following the resignation of the CEO at its Ordinary meeting held on the 16th June 2015 the Council resolved the following:

That the Council of the Shire of Dundas:

- 1. accept the resignation of the CEO Mr Richard Brookes; and**
- 2. undertake discussions with WALGA to determine the best process for the recruitment of a CEO**

Statutory Environment

Local Government Act 1995

Policy Implications

N/A

Financial Implications

An allowance will need to be made in the 2015/16 for the appointment of a new CEO.

Strategic Implications

N/A

Consultation

WALGA & Councillors

Comment

The Shire President has undertaken discussions with WALGA in relation to the process of the appointment of a new CEO. A "prospectus" has been circulated to all members for consideration. To facilitate the process it is considered prudent to nominate a selection committee of Councillors to undertake the recruitment process with WALGA and present a preferred applicant to the full Council for consideration.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas:

- 1. appoint WALGA Recruitment as the Shire's consultant to undertake the recruitment process for the appointment of a new Chief Executive Officer.**
- 2. Nominate 4 Councillors namely Cr _____, Cr _____, Cr _____, Cr _____ as the selection committee to liaise with WALGA Recruitment to present a preferred applicant to the Council for consideration.**

Moved Cr: L Webb

Seconded Cr:YH

Resolution

That the Council of the Shire of Dundas:

- 1. appoint WALGA Recruitment as the Shire's consultant to undertake the recruitment process for the appointment of a new Chief Executive Officer.**
- 2. Nominate 4 Councillors namely Cr Best, Cr Vicensoni, Cr South, Cr Webb as the selection committee to liaise with WALGA Recruitment to present a preferred applicant to the Council for consideration.**

Carried by: Simple Majority

For: 6

Against 0

9 Closure of Meeting

There being no further business the Shire President declared the meeting closed at 6.10pm