



Norseman Woodlands to Eucla Coast

Unconfirmed Minutes Special Council Meeting 8th May 2025

NOTICE OF MEETING

The next Special Meeting of the Council will be held on 8th May 2025 in the Council Chamber at the Shire Administration Office commencing at 6:00 pm (AWST) to consider and resolve on the matters set out in the attached agenda.

All meetings are open to the public, except for matters raised by Council under "Confidential Items".

Members of the public may ask a question at an Ordinary Council meeting under "Public Question Time".

A handwritten signature in black ink, appearing to read "Michael", is written over a faint, circular official stamp.

Chief Executive Officer
5th May 2025

UNCONFIRMED MINUTES for the SPECIAL Meeting of Council held in the Council Chamber at the Shire Administration office– commencing at 6:00 pm (AWST)

Notes to Agenda

PLEASE READ THE FOLLOWING IMPORTANT DISCLAIMER BEFORE PROCEEDING:

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent, or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity who has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as representation by the Shire should be sought in writing and should make clear the purpose of the request.

Table of Contents

1. Declaration of Opening and Announcement of Visitors.....	4
1.1 Acknowledgment of Country	4
1.2 Attendance at meetings by electronic means	4
2. Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.	4
3. Record of Attendance of Councillors / Officers and Apologies.....	4
4. Public Question Time.	5
5. Petitions, Deputations or Presentations.	5
6. Announcements by Presiding Member without Discussion.....	5
7. Reports	5
7.1 – Acceptance of the 2023/24 Independent Auditor’s Report.....	5
8. Next Meeting.....	7

1. Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at: 6.00PM

This Special Council Meeting will be video recorded, and the recording published on the Shire of Dundas website.

1.1 Acknowledgment of Country

The Shire of Dundas recognises the Ngadju and Mirning as traditional custodians in the Shire of Dundas and pay our respects to their Elders, past and present.

1.2 Attendance at meetings by electronic means

2. Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests:

None declared.

Proximity Interests:

None declared.

Impartiality Interests:

None declared.

Gifts Received by Councillors: None declared.

As per section 5.87A of the Local Government Act 1995 and the Shire of Dundas Code of Conduct section 3.4 Gifts.

3. Record of Attendance of Councillors / Officers and Apologies.

Cr Laurene G Bonza
Cr Sharon M Warner
Cr JE Patrick Hogan
Cr Sharon Brown
Cr Chantelle McLeod

Shire President
Deputy Shire President

Peter Fitchat
Pania Turner
Barry Hemopo
Hannah Turner

Chief Executive Officer
Deputy Chief Executive Officer
Manager of Works and Services
Executive Assistant

Leave of Absence

Cr John Maloney

Public Gallery

K. Hutchinson

4. Public Question Time.

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

5. Petitions, Deputations or Presentations.**6. Announcements by Presiding Member without Discussion.****7. Reports**

Agenda Reference & Subject	
7.1 – Acceptance of the 2023/24 Independent Auditor's Report	
Location / Address	88-92 Prinsep Street, Norseman
File Reference	FM.AD
Author	Chief Executive Officer – Peter Fitchat
Date of Report	2 May 2025
Disclosure of Interest	Nil

Summary

For Council to accept the Independent Auditor's Report for the financial year ended 30th June 2024.

Background

The Audited Annual Financial Report and Auditor's Report were presented to the Audit & Risk Committee on 24th April 2025. The Audit & Risk Committee resolved the following:

Resolution

That the Audit & Risk Committee recommend to Council that:

- 1. The audited Annual Financial Report for the Year Ended 30th June 2024 be received.**
- 2. The Independent Auditor's Report for the Year Ended 30th June 2024 be received.**
- 3. The Audit Management Letter be received.**

Statutory Environment

Local Government Act 1995

Policy Implications

- 1. A9. Internal Audit and Risk Management Policy:** This policy outlines the objectives and responsibilities related to internal audits, risk management, and financial reporting. It emphasizes the need for transparent financial management, effective auditing, and compliance with relevant laws such as the **Local Government Act 1995** and the **Local Government (Financial Management) Regulations 1996**. It

supports the effective management and protection of council assets, as well as ensuring compliance with financial regulations.

2. **F.10 Accounting Policy:** The policy highlights the accounting framework and financial reporting requirements, ensuring the Shire's financial practices remain compliant with statutory standards. It includes guidance on the audit process and the transparency of financial information.

Financial Implications

All expenditures were conducted within the approved budget in line with all relevant Legislation.

Strategic Implications

Goal 4 – Economic Development and Financial Sustainability

4.1 A financially responsible Local Government

4.1.1 Financial accountability and informed decision making by Council.

4.1.2 Compliance with the Local Government Act 1995 and all relevant legislation and regulations.

4.1.4 Risk is managed through planning, internal and external reviews, and reporting to Council.

Goal 5 – Governance and Leadership

5.1 A trusted Local Government

5.1.1 Accountable and informed decision making by Council.

5.1.2 Compliance with the Local Government Act 1995 and all relevant legislation and regulations.

Consultation

Auditor General
NEXIA Australia
Chief Executive Officer
Elected Members
Audit & Risk Committee
Moore Australia
Senior Officers

Comment

The Independent Audit Report identifies that the Shire of Dundas has completed the 2023/24 financial year in accordance with the appropriate legislation and regulations and that there are no material matters affecting the Shire's financial position. Importantly, there are no items of statutory non-compliance raised.

The revenue of the Council is derived from rates, fees and charges, and grants including the Financial Assistance Grant with a total actual of \$12,412,726 during the year to support service provisions and various projects.

After the Financial Year we are proud to announce a surplus of \$2,109,523 (excluding depreciation) to provide various services to the community.

NEXIA Australia has presented the Annual Audit Report as contained in the papers relating for the 2023/24 financial year. The audited financial report is also included in papers relating. The management letter is included as a confidential attachment to the agenda.

Voting Requirements

Absolute Majority

Moved: Cr. JEP Hogan

Seconded: Cr. C McLeod

Officer Recommendation

That:

1. The audited Annual Financial Report for the Year Ended 30th June 2024 be received.
2. The Independent Auditor's Report for the Year Ended 30th June 2024 be received.
3. The Audit Management Letter be received.

Carried by: Absolute Majority

For: Cr. L Bonza, Cr. S Warner, Cr. JEP Hogan, Cr. S Brown, Cr. C McLeod

Against: 0

Resolution

That:

1. The audited Annual Financial Report for the Year Ended 30th June 2024 be received.
2. The Independent Auditor's Report for the Year Ended 30th June 2024 be received.
3. The Audit Management Letter be received.

8. Next Meeting

The next Special Meeting of the Council will be called as required.

There being no further business the Shire President will declare the meeting closed at: 6.03PM