



**Minutes**  
**Ordinary Council Meeting**  
**19<sup>th</sup> April 2016**

MINUTES of the ORDINARY Meeting of the Council  
held in the Council Chambers at the Shire  
Administration Office – Prinsep Street Norseman on  
the 19<sup>th</sup> April 2016 commencing at 6.00pm

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## 1 Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 6:00pm.

This Council meeting is being held on the traditional lands of the Ngadju people and I wish to acknowledge them as traditional owners and pay my respects to their elders, past and present.

The Chief Executive Officer read aloud the disclaimer that is on the front page of the agenda.

The Shire President read aloud the following Affirmation of Civic Duty and Responsibility.

I make this affirmation in good faith on behalf of Elected Members and Officers of the Shire of Dundas. We collectively declare that we will duly, faithfully, honestly, and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure the efficient, effective and orderly decision making within this forum.

## 2 Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

### Financial Interests:

Nil

### Proximity Interests:

Cr Vicensoni – Item 10.1.3 Development Application Telstra Tower

### Impartiality Interests:

Nil

### Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

Nil

## 3 Record of Attendance of Councillors / Officers and Apologies.

Cr J Best	Shire President
Cr LW Webb	Deputy Shire President
Cr JEP Hogan	
Cr YH Vicensoni	
Cr LG Bonza	
Doug Stead	Chief Executive Officer
Gihan Kohobange	Deputy Chief Executive Officer
Jon Fry	Manager of Works & Services
Pania Turner	Community Development Officer
Sonya Ellison	Senior Administration Officer

### **Absent**

Cr AR Patupis

### **Members of the Public**

Joseph Marinovich, Warren Mouritsen, Mike Griffiths, Les Schultz, Therese Wade, Jesse Brampton, Sally Malone, Keith Ashby, Peter Bradford, Rob Dennis and Adam Hawwari

**4 Response to Previous Public Questions Taken on Notice.**

Nil

**5 Public Question Time.**

Nil

**6 Applications for Leave of Absence.**

Nil

**7 Confirmation of Minutes of Previous Meeting.**

7.1 Minutes of the Ordinary Meeting of Council held on 19<sup>th</sup> March 2016 be confirmed as a true and accurate record.

**Recommendation**

**That the minutes of the Ordinary Council Meeting held on 19<sup>th</sup> March 2016 be confirmed as a true and accurate record.**

Moved Cr LW Webb  
Seconded Cr YH Vicensoni

**Resolution**

**That the minutes of the Ordinary Council Meeting held on 19<sup>th</sup> March 2016 be confirmed as a true and accurate record.**

Carried by: Simple Majority For: 5 Against 0

**8 Petitions, Deputations or Presentations.**

Peter Bradford – Managing Director & CEO of Independence Group (IGO) gave a presentation on the Nova Nickel project.

Peter Bradford, Rob Dennis, Keith Ashby and Warren Mouritsen left the chambers at 6:31pm.

Jesse Brampton from Kulbardi Hill Consulting and Sally Malone from Sally Malone Design gave a presentation on the proposed Visitor Site Development Plan.

The Shire President adjourned the meeting at 7:29pm.

The Shire President reconvened the meeting at 7:35pm.

Jesse Brampton and Sally Malone left the chambers at 7:35pm.

**9 Announcements by Presiding Member without Discussion.**

The Shire President made a statement regarding the excessive vandalism occurrences within the town and encourages members of the public to report all vandalism matters to the Police.

## 10 Reports of Officers.

### 10.1 Planning, Development, Health and Building

Agenda Reference & Subject	
10.1.1 – Audalia Resources Ltd	
Location / Address	Shire of Dundas
File Reference	RV.VA.2
Author	Doug Stead
Date of Report	07.04.2016
Disclosure of Interest	Nil

#### Summary

For the Council of the Shire of Dundas to note the progress report received from Audalia Resources on the development of the proposed development of the Medcalf Project. The Medcalf Project is located at the southern end of Lake Johnston, approximately 100 kms to the west of Norseman.

#### Background

Audalia Resources met with the Shire Council on the 16 June 2015 to provide the Shire with information on the proposed development of the Medcalf Project. The Company recently completed its pre-feasibility study and has now provided Council with an ASX release “Medcalf Project Pre-Feasibility Study Results” which is part of Papers Attached.

#### Statutory Environment

Nil

#### Policy Implications

Nil

#### Financial Implications

Nil

#### Strategic Implications

The Shires Strategic Planning encourages new business activity.

#### Consultation

N/A

#### Comment

The Company is providing the Council with an updated progress report.

#### Voting Requirements

Simple Majority

**Officer Recommendation**

**That the Council of the Shire of Dundas note the contents of the report submitted.**

Moved Cr YH Vicensoni  
 Seconded Cr LW Webb

**Resolution**

**That the Council of the Shire of Dundas note the contents of the report submitted.**

Carried by: Simple Majority For: 5 Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.1.2 – Application for Mining Lease 63/660</b>	
Location / Address	Shire of Dundas
File Reference	RV.VA.2
Author	Doug Stead
Date of Report	07.02.2016
Disclosure of Interest	Nil

**Summary**

For the Council of the Shire of Dundas to consider the application received on behalf of Avoca Resources Pty Ltd for a mining licence.

**Background**

Avoca resources is owned by MetalsX who are active in the area to the south of Norseman. The current application is close to the northern border of the shire as shown on the map included in Papers Attached.

The application is a conversion of P 63/1468 and E 63/1117.

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

The Shire Strategic Plan encourages business growth.

**Consultation**

WM, Mining Registrar

Comment

As this is a consolidation application there is no obvious reason not to approve the application.

Voting Requirements

Simple Majority

Officer Recommendation

**That the Council of the Shire of Dundas approve the application for a mining lease 63/660.**

Moved Cr YH Vicensoni  
Seconded Cr LG Bonza

Resolution

**That the Council of the Shire of Dundas approve the application for a mining lease 63/660.**

Carried by: Simple Majority For: 5 Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.1.3 – Development Application Telstra Tower</b>	
Location / Address	Lot 200 (86) Prinsep Street Norseman
File Reference	EN.SP.4
Author	CEO
Date of Report	15 <sup>th</sup> April 2016
Disclosure of Interest	Nil

Summary

For the Council to consider an application to construct a communications monopole structure and ancillary works in the town site of Norseman.

Background

The Shire has received a development application from Aurecon on the behalf of Telstra to construct a 23.8m communication monopole structure and ancillary works on lot 200 (86) Prinsep Street behind the existing Norseman Telstra Exchange building.

The lot is zoned town centre and the construction of a communications monopole structure is an AA use pursuant to the Town Planning Scheme (TPS) meaning that an extension of the existing use is not permitted without the Councils consent and being in conformity with the provisions of the TPS No2.

The proposal is not inconsistent with the objectives of the scheme.

The telecommunication structure is necessary to significantly improve telecommunication coverage in and around the town site of Norseman.

A copy of the proposal is included in the papers relating.

Statutory Environment

Shire of Dundas Town Planning Scheme No 2;  
Australian Communications and Media Authority;  
Telecommunications Act; and

State Planning Policy 5.2 - Telecommunications Infrastructure acknowledges recent planning tribunal rulings that issues relating to EMR levels are not deemed to be valid planning considerations and states:

“Standards set by ARPANSA incorporate substantial safety margins to address human health and safety matters; therefore it is not within the scope of this Policy to address health and safety matters. Based on ARPANSA’s findings, setback distances for telecommunications infrastructure are not to be set out in local planning schemes or local planning policies to address health or safety standards for human exposure to electromagnetic emissions.”

#### Policy Implications

Nil

#### Financial Implications

The cost of the communication monopole structure and ancillary equipment will be met by Telstra and there are no financial implications for the Shire.

#### Strategic Implications

The Strategic Community Plan is an aspirational document that provides a vision statement, three key themes with supporting goals and measures of success. There is no specific reference to telecommunications; however, the availability of a reliable telecommunication service underpins many of the goals.

The proposed development contributed to the themes associated with a vibrant, healthy, educated and well-connected community, and that associated with achieving a strong and diversified economy and economic base. The third theme to protect the natural and built environment will not be adversely affected and on balance the community benefit outweighs any localised visual impact.

#### Consultation

The development application has been advertised pursuant to the TPS and no submissions have been received.

#### Comment

The proposal meets the objectives of the Town Planning Scheme

The proposed communications monopole structure will be marginally higher than the existing TV tower that is located immediately behind the Shire office however not expected to cause any visual impacts or detrimental issues. The proposed structure will significantly improve mobile phone coverage within and around the town of Norseman.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That the development application by Aurecon on the behalf of Telstra for the construction of a communications monopole structure and ancillary equipment on Lot 200 (86) Prinsep Street be approved.**

Moved Cr LW Webb  
Seconded Cr LG Bonza



**Resolution**

**That the development application by Aurecon on the behalf of Telstra for the construction of a communications monopole structure and ancillary equipment on Lot 200 (86) Prinsep Street be approved.**

Carried by: Simple Majority

For: 5

Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.1.4 – Building Application Outbuildings</b>	
Location / Address	Lot 200 (9) Starling Drive Eucla
File Reference	DB.BD
Author	CEO
Date of Report	13 <sup>th</sup> April 2016
Disclosure of Interest	Nil

**Summary**

For the Council to consider an application to approve existing outbuildings in the town site of Eucla.

**Background**

The Shire has received a building application from Helen and Gregory Hobson to approve an existing shed and relocated outbuilding on lot 200 (9) Starling Drive Eucla.

The lot is zoned residential town centre and the construction of an outbuilding is a permitted use pursuant to the Town Planning Scheme.

The total combined area of 24m<sup>2</sup> for the 2 outbuildings is well within the maximum area for an outbuilding on a residential property.

**Statutory Environment**

Shire of Dundas Town Planning Scheme No 2  
Building Act 2011

**Policy Implications**

Nil

**Financial Implications**

There are no cost implications for the Shire of Dundas.

**Strategic Implications**

The proposal has no strategic implications.

**Consultation**

Helen Hobson

**Comment**

The steel panel garden shed is 11m<sup>2</sup> and the timber framed outbuilding is 13m<sup>2</sup> in area. Both are located in the rear of the garden behind the dwelling and within the setbacks allowable for outbuildings. The timber framed outbuilding was relocated from the Border Village where it was utilised for accommodation. The outbuildings are to be used as a garden shed and storage room. Some minor works to tie the relocated outbuilding down is required to be undertaken.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That the building application for two out buildings located at the rear of Lot 200 (9) Starling Drive in Eucla be approved subject to the relocated outbuilding not be used for accommodation purposes.**

Moved Cr LW Webb  
Seconded Cr YH Vicensoni

#### Resolution

**That the building application for two out buildings located at the rear of Lot 200 (9) Starling Drive in Eucla be approved subject to the relocated outbuilding not be used for accommodation purposes.**

Carried by: Simple Majority For: 5 Against 0

### 10.2 Engineering and Works

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.1 – Capital Works 2016/2017 Draft Budget</b>	
Location / Address	Shire of Dundas
File Reference	FM.BU
Author	Doug Stead
Date of Report	14 <sup>th</sup> April 2016
Disclosure of Interest	Nil

#### Summary

To provide the Council of Dundas with an overview of the proposed capital works for the 2016/2017 draft budget.

#### Background

Throughout the year, senior staff have sought comment and direction from the Council with regard to Capital projects that could be included in future works programs. Comment was also received during the year from the Community on their expectations and needs of future capital projects. Grant opportunities have also been examined during the year, and where practical, submissions have been forwarded for these projects. The outcome of these applications may not be known until closer to the date that the budget is adopted, but the projects been included within this report for information. When developing works programs, reference is also made to the Shire's Integrated Planning documents which include the Strategic Community Plan, Corporate Business Plan and the Asset Management Plan. These plans contain information on plant replacement, building maintenance, road construction, road resealing, footpath replacement works and any applicable resolutions of Council throughout the year.

### Statutory Environment

Section 6.2 of the Local Government Act 1995 requires that a local government is to adopt a budget by 31<sup>st</sup> August unless otherwise extended by the Minister.

### Policy Implications

Nil

### Financial Implications

The budget will formulate the income and expenditure program for the Shire of Dundas for the next twelve months.

### Strategic Implications

The budget that will be presented is consistent with the Integrated Planning documents in that there will be a commitment to maintenance of Reserve Funds so as to meet the future demands upon the organisation for capital and infrastructure replacement.

Reference to the Integrated Planning documents also encouraged better long term financial planning, rather than a focus on an annual budget where only short term goals are considered.

### Consultation

Deputy CEO, Works Manager, Projects Manager

### Comment

A summary is included of projects that will be included in the 2016/2017 draft budget. The list is not exhaustive and is designed only to provide Councillors with an overview of major projects that will be submitted for consideration.

RRG – Funding 66% Total Cost \$ 940,600

- Hyden-Norseman Gravel Sheeting SLK 140-182
- Eyre Highway Maintenance grade – Eucla maintenance grade
- Trans Line Access Road- Construct All-weather access road (Stage 3)
- Mort Harslett – Reconstruct and Seal SLK 11.2 – 12.40

RRG – BSF 100%

- Mort Harslett – SLK 10.10 – 11.20 – Reshape Bend, reconstruct and seal

R2R – Funded 100%

- Hatto Way – Dellamott to Heritage trail – Reconstruct and seal
- Dellamott – Highway to Heritage trail – Chip Reseal existing road
- Angove St – Mclvor to Crampton – Chip Reseal existing road
- Goodliffe St – Morgan to Richardson – Chip Reseal existing road
- Goodliffe St – Ramsay to Hicks – Chip Reseal existing road
- Staples St – Nulsen to Dodd – Chip Reseal existing road
- Roberts St – Talbot to Alsop – Chip Reseal existing road
- Eucla roads – Chip Reseal existing roads
- Beacon Hill Lookout – Seal road to Beacon Hill Lookout
- Footpaths – Angove St – Construct
- Trans Line Access Road – Construct all weather access road (Stage 4)

DRAINAGE DESIGN

- Roberts St – Welcome Park to Richardson (East) – Undertake improvements
- Prinsep St – Richardson to Morgan (West) – Undertake improvements
- Robert St – Richardson to Mclvor (East) – Undertake improvements
- Prinsep St – Morgan to Mclvor (West) – Undertake improvements

### Voting Requirements

Simple Majority

### Officer Recommendation

**That the report entitled “Capital Works 2016/2017 Draft Budget” be received and the Council endorses the projects for consideration in the 2016/2017 draft budget.**

Moved Cr LW Webb  
Seconded Cr YH Vicensoni

### Resolution

**That the report entitled “Capital Works 2016/2017 Draft Budget” be received and the Council endorses the projects for consideration in the 2016/2017 draft budget.**

Carried by: Simple Majority For: 5 Against 0

## 10.3 Members and Policy

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.1 – Voting Delegates – Local Government Week</b>	
Location / Address	Shire of Dundas
File Reference	GR.LO.3
Author	Doug Stead
Date of Report	07.04.2016
Disclosure of Interest	Nil

### Summary

For the Council to nominate voting delegates for the WALGA 2016 Annual General Meeting (Wednesday 3 August 2016)

### Background

The WALGA annual general meeting is held every year in August during local government week and each local government has the opportunity for 2 delegates to vote on WALGA resolutions

### Statutory Environment

N/A

### Policy Implications

N/A

### Financial Implications

N/A

Strategic Implications

To enable the Shire of Dundas to be involved in the direction of WALGA.

Consultation

Councillors

Comment

Elected members and serving officers are permitted to be voting delegates. The Shire President has already indicated that she will be attending local government week. As it is normal practice for the Shire President (although not compulsory) to be a voting delegate the Council has the opportunity to nominate another voting delegate.

The CEO will be attending Local Government week this year. The Council may also nominate a proxy delegate.

Voting Requirements

Simple Majority

Officer Recommendation

**That the Shire of Dundas endorse the Shire President Jacquie Best and Cr LG Bonza as voting delegates and the Chief Executive Officer be endorsed as a proxy for the WALGA 2016 Annual General Meeting to be held at local government week in August 2016.**

Moved Cr JEP Hogan  
Seconded Cr YH Vicensoni

Resolution

**That the Shire of Dundas endorse the Shire President Jacquie Best and Cr LG Bonza as voting delegates and the Chief Executive Officer be endorsed as a proxy for the WALGA 2016 Annual General Meeting to be held at local government week in August 2016.**

Carried by: Simple Majority For: 5 Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.2 – Record Keeping Procedures</b>	
Location / Address	Shire of Dundas
File Reference	IM.RM.3
Author	Doug Stead
Date of Report	14 <sup>th</sup> April 2016
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to approve the Record Keeping Procedures proposed.

Background

As Council may be aware, the Shire has been operating for the past 4 years with a record system which was badly flawed and non-compliant. Shire staff have been working with an outside consultant and have



## 10.4 Administration, Finance and Community Service

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.1 – Accounts Paid 1<sup>st</sup> March 2016 to 31<sup>st</sup> March 2016</b>	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Senior Administration Officer
Date of Report	7 <sup>th</sup> April 2016
Disclosure of Interest	Nil

## Trust Cheques

Chq/EFT	Date	Name	Description	Amount
504	11/03/2016	Shire of Dundas Petty Cash	Recoup to Petty Cash	200.00
				<b>200.00</b>

## Municipal Cheques

Cheque	Date	Name	Description	Amount
26110	04/03/2016	Child Support Agency	Payroll deductions	500.00
26111	04/03/2016	Shire of Dundas Municipal Fund	Payroll deductions	900.00
26113	04/03/2016	Department of Fire & Emergency Services	ESL (February 2016)	2639.66
26114	04/03/2016	Horizon Power	Street Lights (January 2016) & Electricity accounts 16.12.15 – 18.02.16	10907.26
26115	04/03/2016	Telstra Corporation Limited	Various Telephone Accounts	2060.28
26116	04/03/2016	Water Corporation	Various Water Accounts	1686.18
26117	11/03/2016	Shire of Dundas Petty Cash	Recoup to petty cash 11.2.16 - 11.3.16	874.75
26118	31/03/2016	Department for Child Protection & Family Support	Rates refund - 19 Talbot Street	1528.00
				<b>21096.13</b>

## Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT331	04/03/2016	Airport Lighting Specialists Pty Ltd	Solar Regulator 24V 20A & Airbag	896.50
EFT332	04/03/2016	Officemax	Various stationery items	256.14
EFT333	04/03/2016	J Best	Presidents Allowance 3 of 4 (Jan - March) & Council Meeting 16.02.2016	3363.00
EFT334	04/03/2016	Laurene Bonza	Claim (Council Meeting & Audit Meeting) 16.02.16	240.00
EFT335	04/03/2016	Cook's Tours	Advertising Beautiful South 1x 1/4 page Books 2016	590.00
EFT336	04/03/2016	Courier Australia	Various freight	66.42
EFT337	04/03/2016	RCW Traders	Catering - Council Meeting 16.2.16 & Consultants	380.00
EFT338	04/03/2016	Commander Australia Limited	Monthly phone service	311.66
EFT339	04/03/2016	C South	Reissue lost cheque 26000 12/10/2015	331.60
EFT340	04/03/2016	Dundas Fencing & Building Maintenance	Remove and Replace Guttering - 82 Angove Street. Fix gates – 124 Prinsep Street. Unblock toilet – Admin Public Toilet	516.95

EFT341	04/03/2016	Department of Local Government and Communities	Recoup of airfare for Peter Clark	640.00
EFT342	04/03/2016	Esperance Freight Lines	Various freight	45.76
EFT343	04/03/2016	Esperance Earthworks Pty Ltd	Works on Hyden Road, Pit 13 & 15, 05.01.16 - 02.02.16	69457.30
EFT344	04/03/2016	Elite Gym Hire	Hire gym equipment	885.18
EFT345	04/03/2016	Great Western Motel	Accommodation for Jesse Brampton & Sally 21.01.16 - 28.01.16	875.00
EFT346	04/03/2016	Threat Protect	Alarm Monitoring (01.03.16 - 31.03.16)	148.27
EFT347	04/03/2016	JEP Hogan	Claim (Council Meeting & Audit Meeting) 16.2.16	240.00
EFT348	04/03/2016	Dennis Hawtin	Rates refund A3656 LOT EL 63-1240	477.00
EFT349	04/03/2016	FAJ IT Services Unit Trust	Monthly Service Agreement (February 2016)	2548.18
EFT350	04/03/2016	Jason Signmakers	Various traffic signs	3806.00
EFT351	04/03/2016	Kaloorlie Refrigeration and Airconditioning	Service all air con units. Install split system – 36 Angove Street.	5767.30
EFT352	04/03/2016	Local Government Managers Australia	Membership (G Kohobange)	252.51
EFT353	04/03/2016	Star Track Credit	Various freight	382.05
EFT354	04/03/2016	Norseman Eyre Motel	Accommodation & Meals for R Brookes 15.2.16 - 18.2.16 (Health & Building consulting)	622.50
EFT355	04/03/2016	Norseman Concrete	Loader hire 2hours (Waste Facility)	418.00
EFT356	04/03/2016	Norseman IGA	Various Goods (January 2016)	792.86
EFT357	04/03/2016	NOV Australia	Enduser Compliance Details Pump compact Monobloc (Effluent Drainage)	3576.10
EFT358	04/03/2016	Norseman General Practice	Shortfall of Locum Services Jun 8th - 12th 2015 & Nov 10th - 20th 2015. Pre-employment medicals (C Stewart & W Graham)	760.93
EFT359	04/03/2016	Puzzel Consulting	30% Deposit for NSRF application 16	3630.00
EFT360	04/03/2016	Shire of Pingelly	Long Service Leave for Barry Gibbs	13732.80
EFT361	04/03/2016	Records Archives Historical Management	Records review report	968.00
EFT362	04/03/2016	BlueScope Distribution Pty Ltd	Mesh Reinforcing, Bar chairs & Weld mesh galvanised. Angle AS/NZS3679.1 Grade 300. (Private works job & Tin Dam)	989.12
EFT363	04/03/2016	State Records NSW	Licence (Keywords for Councils)	373.00
EFT364	04/03/2016	Taylor Hardyman Group Pty Ltd	4x Green Plastic Lockers, 4x Blue Plastic Lockers & 4x Yellow Plastic Lockers (Swimming Pool)	3054.70
EFT365	04/03/2016	YH Vicensoni	Claim (Council Meeting & Audit Meeting) 16.2.16	240.00
EFT366	04/03/2016	Norseman Hardware	Various hardware items for 124 Prinsep	1185.85
EFT367	04/03/2016	Wilson's Diesel & Auto Repairs	Various vehicle repairs & services	2199.50
EFT368	04/03/2016	Western Australian Local Government Association	2016 WA Local Government Directories	446.40



EFT369	04/03/2016	LW Webb	Deputy President Allowance 2 of 3 (Jan - March). Council & Audit Meeting 16.02.16	990.00
EFT370	04/03/2016	Waterman Irrigation Australia	Remote access charge 12 Months July 2015 - June 2016 (Standpipe)	487.30
EFT371	04/03/2016	Bob Waddell Consultant	Training (G Kohobange)	1122.00
EFT372	04/03/2016	B W Plastics	Custom Fabrication of Perforated PVC Trays (Chlorine Granular System)	154.00
EFT373	04/03/2016	Western Australia Cricket Association	Participant Registrations x16 Packs	1200.00
EFT374	10/03/2016	Pacific Brands Workwear	Staff Uniforms	2123.12
EFT375	23/03/2016	Australian Taxation Office	BAS (February 2016)	6701.00
EFT376	23/03/2016	Butler Settineri (Audit) Pty Ltd	Final Fee - Audit year ending 30 June 2015	5087.50
EFT377	23/03/2016	Cuten Guneder Machinery	Truck Hire 02.02.2016 - 29.02.2016 (Mort Harslett slk 12.4-13.2, Roberts to Eyre Highway, Mildura - Morgan to Ramsay - East & Hyden Rd slk 120-130)	11342.50
EFT378	23/03/2016	Esperance Autos	Purchase 1 x 2016 Subaru Forester	33699.65
EFT379	23/03/2016	Golden City Motors	Purchase 2 x 2016 RG Holden Colorado LS Tray Top 2WD	43100.00
EFT380	23/03/2016	FAJ IT Services Unit Trust	Monthly Service Agreement (March 2016)	2848.18
EFT381	23/03/2016	Midland Toyota	Purchase 1 x 2016 Toyota Hiace	38197.02
EFT382	23/03/2016	Norseman Concrete	Supply concrete for footpath construction (Mildura - Morgan to Ramsay - East). Screen Gravel & Loader hire (Hyden Rd slk 130-140)	46489.96
EFT383	23/03/2016	Norseman State Emergency Service	Final 50% of Emergency Service Levy 15/16	7129.65
EFT384	23/03/2016	South East Petroleum	7900L DIESEL FUEL. Fuel purchases by card. 3 x 20L Hydraulic Oil.	9212.05
EFT385	23/03/2016	Trinity on Hampden	Accommodation (C Ellison)	150.00
EFT386	23/03/2016	WesTrac Pty Ltd	Purchase 1 x 2015 Skid Steer Loader 226D	56787.50
EFT387	23/03/2016	Bob Waddell Consultant	General Accounting Assistance	825.00
EFT388	30/03/2016	Australia Post	Postage (February 2016)	492.41
EFT389	30/03/2016	Officemax	Printer cartridges	85.00
EFT390	30/03/2016	BE Stearne & Co Pty Ltd	Infills for roller shutters (Swim Pool)	2460.00
EFT391	30/03/2016	BP Norseman	Unleaded & Diesel Fuel (Feb 2016)	944.77
EFT392	30/03/2016	Bunnings Group Limited	Supplies for fencing (Town Hall)	4470.80
EFT393	30/03/2016	BOC Limited	Container Service Fee (Feb 2016)	41.99
EFT394	30/03/2016	Child Support Agency	Payroll deductions	250.00
EFT395	30/03/2016	Shire of Dundas Municipal Fund	Payroll deductions - Rates	450.00
EFT396	30/03/2016	Great Western Motel	12x nights Accommodation & meals Jon Ashby (21.02.2016 - 04.03.2016). Accommodation & meals Kim Boulton (08.02.2016 - 12.02.2016)	7310.00
EFT397	30/03/2016	Holcim (Australia) Pty Ltd	Gully base, concrete cover & well liner (Town Hall carpark)	699.60

EFT398	30/03/2016	Norseman News & Health	Various stationery & newspapers	271.55
EFT399	30/03/2016	Norseman IGA	Various Goods (February 2016)	391.68
EFT400	30/03/2016	Navman Wireless Australia Pty Ltd	Monthly Satellite Service 05.03.2016 - 04.04.2016	65.89
EFT401	30/03/2016	Telford Industries	Bulkibox hire February 2016 (\$199 & \$187)	255.20
EFT402	30/03/2016	Trophy Kings	3x plate amendments, 3x new plaques, 8x desk plates (Council Chambers)	457.00
3496	02/03/2016	Norseman Turf Club	Donation towards 12.03.2016 Races	3750.00
3498	09/03/2016	Shire of Dundas	Payroll 24.02.2016 – 08.03.2016	53927.51
3499	09/03/2016	Abletek Machinery	Inspection fee for new 226DAC Cat Skid Steer	96.30
3501	09/03/2016	Budget Motel Midland	Accommodation & meals 29.02.16 - 04.03.16 (W Graham)	625.10
3502	09/03/2016	Lester Ball	Payroll 24.02.2016 – 08.03.2016	4578.95
3510	11/03/2016	Ciara Stewart	Meals, incidentals & travel allowance (14.03.16 - 18.03.16) Department of Transport training	1027.02
3516	23/03/2016	Shire of Dundas	Payroll 09.03.2016 – 22.03.2016	57255.63
3519	23/03/2016	Lester Ball	Payroll 09.03.2016 – 22.03.2016	4578.95
3520	24/03/2016	BPAY Creditors	Telstra - Youth Centre ADSL Horizon Power - Welcome Park utilities 15.12.15 - 18.02.16 & 82 Angove Street utilities 16.12.15 - 18.02.16	4278.93
3521	30/03/2016	Pania Turner	Utilities allowance as per contract	833.33
				<b>541687.78</b>

## Municipal Account Direct Debts

Chq/EFT	Date	Name	Description	Amount
3495	01/03/2016	ANZ Bank	Merchant fees	240.81
3500	09/03/2016	MacQuarie Bank	Gym lease equipment	599.50
3515	15/02/2016	Investec	Photocopiers lease payment (February 2016)	2983.64
DD8875	23/03/2016	ClickSuper	Superannuation 24.02.2016 – 08.03.2016	13496.03
				<b>17319.98</b>

## Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
3524	07/03/2016	ANZ Bank	Bank fee	21.89
				<b>21.89</b>

## Summary of account totals

Trust Cheques	\$200.00
Municipal Cheques	\$21,096.13
Municipal EFT's	\$541,687.78
Municipal Direct Debit's	\$17,319.98
Municipal Credit Cards	\$21.89
<b>Grand total for March 2016</b>	<b>\$580,325.78</b>

Voting Requirements

Simple Majority

**Officer Recommendation**

That the Shire of Dundas monthly accounts paid from 1<sup>st</sup> March 2016 to 31<sup>st</sup> March 2016 be noted.

Moved Cr JEP Hogan  
Seconded Cr LW Webb

**Resolution**

That the Shire of Dundas monthly accounts paid from 1<sup>st</sup> March 2016 to 31<sup>st</sup> March 2016 be noted.

Carried by: Simple Majority For: 5 Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.2 – Financial Statements for the Period Ending 31<sup>st</sup> March 2016</b>	
Location / Address	Shire of Dundas
File Reference	FM.FI
Author	Deputy CEO
Date of Report	15 <sup>th</sup> April 2016
Disclosure of Interest	Nil

**Officer Recommendation**

That the Shire of Dundas Financial Statements for the period ending 31<sup>st</sup> March 2016 be accepted.

Moved Cr JEP Hogan  
Seconded Cr LW Webb

**Resolution**

That the Shire of Dundas Financial Statements for the period ending 31<sup>st</sup> March 2016 be accepted.

Carried by: Simple Majority For: 5 Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.3 – CRC Management Report &amp; Financial Statements to 31<sup>st</sup> March 2016</b>	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	Deputy CEO
Date of Report	15 <sup>th</sup> April 2016
Disclosure of Interest	Nil

Norseman Community Resource Centre



Management Report & Monthly Statement of Financial Activity  
For the period ending 31<sup>st</sup> March 2016

**Officer Recommendation**

**That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31<sup>st</sup> March 2016 be accepted.**

Moved      Cr YH Vicensoni  
Seconded   Cr LW Webb

**Resolution**

**That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31<sup>st</sup> March 2016 be accepted.**

Carried by:    Simple Majority

For:          5

Against      0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.4 – Differential Rate Model – 2016/2017 Budget</b>	
Location / Address	Shire of Dundas
File Reference	RV.VA.5
Author	Doug Stead
Date of Report	07.4.2016
Disclosure of Interest	Nil

### Summary

That the Council approve the differential rate model for public advertising and subsequent inclusion in the 2016/17 budget.

### Background

Part of determining annual budgets is the setting of rates in the dollar that are then applied to the property valuations as supplied by the Valuer General. Rates in the dollar can be set in two ways.

Firstly, they can be standard, resulting in a rate levy (rate in the dollar) within the Gross Rental Valuation and the unimproved valuation categories.

Alternatively, they can be differential within each of the categories (UV & GRV), meaning different rate levies can be set for different types of property within one rate category.

The Local Government Act 1995 determines that differential rates can be set according to:-

- the purpose for which the land is zoned;
- the predominant purpose for which the land is held or used;
- whether or not the land is naked; and
- any prescribed characteristics.

Part of setting the rates in the dollar for the past 8 budgets was the decision to adjust the rate burden from the town site properties to the resources, roadhouse and pastoral sectors. The decision included the acknowledgement that the town site properties had previously carried a disproportionate share of the rate burden and hence the total rate collection from the town site properties was increased by relatively small amounts in the 2% to 3% range. It is considered that the sectors are now more equitable with rate responsibilities and increases to other sectors having been adjusted to correctly reflect this.

### Statutory Environment

Section 6.33 of the Local Government Act 1995 and associated regulations prevail in this matter. Prior to finally adopting differential rates, the proposed rates need to be advertised for three weeks seeking public comment. Following the advertised period the Council is then to consider any responses received before adopting the final rates in the dollar along with the annual budget. The Council is not compelled to adopt the differential rates advertised or compelled to factor in any comments received; only to consider the comments prior to final adoption.

Section 6.3 (3) of the Act requires that a differential rate of more than twice the lowest differential rate cannot be set without approval of the Minister (delegated to the Director General).

### Policy Implications

N/A

### Financial Implications

The setting of differential rates (or standard rates) is an integral part of setting annual budgets. Rate income represents approximately one third of the Shire of Dundas revenue. It is the only income stream over which Council has any direct control and it is imperative that for future sustainability rate income has an inflationary offset together with a component for capital replacement and/or expansion.

### Strategic Implications

For the Shire of Dundas to continue to meet the demands of the community and the increased responsibility to local government from the State, it is important that rates are set each year that allow for the increasing financial pressure upon the organisation.

### Consultation

DCEO, Manager of Works & Services and the Senior Administration Officer

### Comment

There are several factors that need to be considered as part of this year's modelling:

This year, consideration has been given to the Western Australia Consumer Price Index (1.9% to December 2015).

In recent years the Council has made rating decisions that include the need to lessen the burden on the town site ratepayers and (more equitably) transfer the rate burden to the under-rated pastoral and mining sectors. It is considered that this has been achieved.

With this trend in place there will be a need to increase the rate in the dollar in order for the Shire to maintain its current expenditure levels and not "go backwards".

If the rate in the dollar determined by Council within a rating category (ie UV) has a differential of more than 2:1 then the approval of the Minister (delegated to the Director General) needs to be obtained before it can be implemented. This has been the case of recent years and if the Council continues the philosophy of restructuring the rate burden as discussed above then it will also apply this year.

Shown in papers relating are 2 rate models with varying percentage increases in rates ranging from 2.0 –2.5% for 2016/17.

Officers have made a recommendation that results in an overall increase in rate income of approximately \$29,000.

### Voting Requirements

Absolute Majority.

### Officer Recommendation

**That the Council:**

- 1. Adopt rate model 1 ("2.0%") as included in the papers relating, as the differential rate model to be used for the 2016/17 budget; and**
- 2. Seek the approval of the Minister for Local Government (delegated to the Director General) for any differential rate that is outside the 2:1 ratio, as required by the Local Government Act.**

Moved Cr LW Webb

Seconded Cr YH Vicensoni

### Resolution

**That the Council:**

- 1. Adopt rate model 1 ("2.0%") as included in the papers relating, as the differential rate model to be used for the 2016/17 budget; and**
- 2. Seek the approval of the Minister for Local Government (delegated to the Director General) for any differential rate that is outside the 2:1 ratio, as required by the Local Government Act.**

Carried by: Absolute Majority

For: 5

Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.5 – Officers Reports</b>	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	CEO
Date of Report	15 <sup>th</sup> April 2016
Disclosure of Interest	Nil

### Summary

For Council to note the reports received from the Works manager, Community Development Officer and the Youth Officer as included in the papers relating.

### Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Consultation

WM, CDO, YO.

### Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

### Voting Requirements

Simple Majority

### Officer Recommendation

**That Council note the reports of the Works Manager, Community Development Officer and the Youth Officer.**

Moved Cr YH Vicensoni  
 Seconded Cr LW Webb

### Resolution

**That Council note the reports of the Works Manager, Community Development Officer and the Youth Officer.**

Carried by: Simple Majority

For: 5

Against 0

**11 Elected Members Motions of Which Previous Notice Has Been Given**

Nil

**12 New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting**

Nil

**13 Next Meeting**

The next Ordinary Meeting of the Council is scheduled to be held on the 17<sup>th</sup> May 2016.

**14 Closure of Meeting**

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at 8:07pm.